

## Self-Assessment Requirements for 2013-14

Commissioner’s Regulations 100.18(f)(6) requires that all public schools, charter schools and districts be included in the State accountability system and that Adequate Yearly Progress (AYP) be determined for each public school, charter school, and district. This requirement includes schools and districts with small enrollments or any configuration of grades Kindergarten through 12 that do not participate in the regular State accountability program. Schools for which a self-assessment may be required include those in which:

1. the highest grade enrolled is 2 and the school is not identified as a backmapping school
2. the only grades enrolled are 9, 10 and/or 11
3. fewer than 30 continuously enrolled students participated in either the 3-8 or high school assessments in English Language Arts (ELA) or mathematics in 2013-14 and 2012-13 combined;  
or
4. a self-assessment was performed for the school year 2012-13.

To comply with this requirement, these schools are asked to download and complete the self-assessment form, which can be found on the following New York State Education Department website: [http://www.p12.nysed.gov/accountability/APA/Forms/Forms\\_home.html](http://www.p12.nysed.gov/accountability/APA/Forms/Forms_home.html). The deadline to submit the completed form via e-mail is **Monday, September 15, 2014**. Forms should be e-mailed to [selfassessment@mail.nysed.gov](mailto:selfassessment@mail.nysed.gov).

Student achievement results in ELA/reading and mathematics must be provided for each grade level or ungraded configuration in which students are enrolled. Where available, pupil achievement data obtained from a nationally-normed achievement test may be submitted. Disaggregated data must be reported for a subgroup if there were 30 or more students in that subgroup aggregated across grades K - 8 or grades 9 -12.

### **Performance Levels for Grades K-8 non-State assessments**

Pursuant to the adoption of Common Core Learning Standards by the State Board of Regents in 2010, there has been a shift in New York state assessments to measure students' progress toward college- and career- readiness. Consequently, the cut scores used to determine the performance levels for non-state assessments were revised beginning with the 2012-13 school year for self-assessment schools.

Pursuant to these revisions, the table below lists the standards that will be used to determine Levels 1 to 4 for schools using non-state assessments. For Kindergarten to grade 8, please use the respective percentile bands to determine the performance Levels 1 to 4.

Percentile bands corresponding to performance levels								
Grade Level	ELA Level 1	ELA Level 2	ELA Level 3	ELA Level 4	Math Level 1	Math Level 2	Math Level 3	Math Level 4
Grade KG to 3	1 - 54	55 - 87	88 - 98	99	1 - 47	48 - 76	77 - 88	89 - 99
Grade 4	1 - 56	57 - 89	90 - 96	97 - 99	1 - 50	51 - 80	81 - 92	93 - 99
Grade 5	1 - 58	59 - 89	90 - 97	98 - 99	1 - 63	64 - 89	90 - 97	98 - 99
Grade 6	1 - 47	48 - 83	84 - 91	92 - 99	1 - 48	49 - 82	83 - 96	97 - 99
Grade 7	1 - 51	52 - 82	83 - 96	97 - 99	1 - 46	47 - 81	82 - 95	96 - 99
Grade 8	1 - 49	50 - 74	75 - 91	92 - 99	1 - 48	49 - 82	83 - 95	96 - 99

**Example**

School A is an elementary school serving only grades 3 to 5 with a total of 63 students. There are 22 students in Grade 3, 21 students in Grade 4 and 20 students in Grade 5. Below is the national percentile ranking of each student on a non-state ELA assessment administered by the school. This example shows how the students should be grouped into the four performance levels using the aforementioned percentile bands.

Student #	Grade 3		Grade 4		Grade 5	
S 1	8	L1	5	L1	4	L1
S 2	10		11		8	
S 3	13		19		10	
S 4	17		23		22	
S 5	26		38		32	
S 6	33	L2	49	L2	37	L2
S 7	48		61		54	
S 8	61	L3	77	L3	76	L2
S 9	73		85		79	
S 10	88		90		83	
S 11	88	L4	90	L4	87	L3
S 12	91		90		87	
S 13	91		91		87	
S 14	92		92		88	
S 15	95		93		88	
S 16	97		93		89	
S 17	98		95		90	
S 18	98		96		95	L3
S 19	98		97		97	L4
S 20	98		98		98	
S 21	99		98		NA	
S 22	99		NA		NA	

For the aggregate of grades 3 – 8, this school had 20 students in Level 1, 14 students in Level 2, 23 students in Level 3 and 6 students in Level 4. The Performance Index (PI) is calculated using the formula  $(L2 + L3 + L4 + L3 + L4)/\text{Tested} * 100$ .

$$PI \text{ for the all students group} = (14 + 23 + 6 + 23 + 6)/63 * 100 = 114$$

Additionally, PI will be calculated for any subgroup that has 30 or more students in the aggregate of grades 3 – 8 for this school (subgroups are: All students, Asian, Black, Hispanic, Native American, White, Low Income, Limited English Proficient, Students with Disabilities and Multi-racial).

**Performance Levels for Common Core Regents Exams**

Schools with high school grades may submit Regents or course passing data to meet the reporting requirement. Schools submitting course passing data in lieu of Regents must have 85 percent or more students passing to make the Adequate Yearly Progress (AYP). New proficiency levels (Levels 1 to 5) for Common Core Regents Exams were introduced by the State Education Department (SED) in May 2014, which is posted at: <http://www.p12.nysed.gov/assessment/commoncore/updateccregentsexams-514.pdf>. The

new cut scores for the five proficiency levels are available at: <http://www.regents.nysed.gov/meetings/2014/June2014/PerformanceStandardsCommonCore.pdf>. For those students who take the old Regents Exam (based on the 2005 Learning Standards) in addition to the new Common Core Regents Exam, the higher of the two scores will be used for accountability purposes. Therefore, schools submitting Regents data should determine the proficiency levels depending on whether the student took only the Common Core Regents Exam (Levels 1 to 5), or, in addition took the old Regents Exam (Levels 1 to 4). The table and the examples below illustrate how the performance levels under the old and the Common Core Regents Exams should be reported for self-assessment data submission.

Common Core Regents Exam				Old Regents Exam (2005 Learning Standards)			
Regents Scores for ELA	Regents Scores for Algebra I	Performance Levels	Credit	Regents Scores for ELA	Regents Scores for Math	Performance Levels	Credit
85 – 100	85 – 100	Level 5	Full	90 – 100	90 – 100	Level 4	Full
79 – 84	74 – 84	Level 4	Full	75 – 89	80 – 89	Level 3	Full
65 – 78	65 – 73	Level 3	Partial	65 – 74	65 – 79	Level 2	Partial
55 – 64	55 – 64	Level 2	None	55 – 64	55 – 64	Level 1	None
0 – 54	0 – 54	Level 1	None	0 – 64	0 – 64	Level 1	None

*Example 1:* Student A gets a Level 3 on the Common Core Regents Math (CC Math) and a Level 2 on the old Regents Math exam. Since Level 3 on CC Math and Level 2 on old Math give the same partial credit to the school, report student A under the partial credit column on the self-assessment form.

*Example 2:* Student B gets a Level 3 on the CC Math and a Level 3 on the old Math exam. Since Level 3 on old Math gives full credit and Level 3 on CC Math gives partial credit, report student B under the full credit column on the self-assessment form. The score that earns the school the most credit will be used.

*Example 3:* Student C gets a Level 3 on the CC Math and does not take the old Math exam. Since Level 3 on CC Math gives partial credit, report student C under the partial credit column on the self-assessment form.

**Please note that regardless of the self-assessment outcome, should the State Education Department (SED) subsequently determine that sufficient state assessment results are available to make AYP decisions using these results for a school or a district, SED will replace the self-assessment determinations with the decisions from the regular AYP process.**

Unless the State Education Department makes a determination that extenuating circumstances prevented a school or district from completing this form in a timely manner, a school/district that is required to participate in the self-assessment process will be designated as failing to make AYP for the school year 2013-14, if the completed form is not received by the required date.

Questions about the self-assessment process may be addressed to Dr. Lisa Long at [selfassessment@mail.nysed.gov](mailto:selfassessment@mail.nysed.gov) or (718) 722-4553. Questions about the accountability status of schools should be addressed to Dawn Thompson at [rptcard@mail.nysed.gov](mailto:rptcard@mail.nysed.gov) or (518) 474-7965.