

NEW YORK STATE EDUCATION DEPARTMENT
Differentiated Accountability School Quality Review

FOCUSED/COMPREHENSIVE REVIEW PROCESS TIMELINE
FOR NEWLY IDENTIFIED IMPROVEMENT (YEAR 1) SCHOOLS
2011-12

Proposed Task/Actions	Proposed Date
The Office of Accountability (OA) provides orientation regarding the School Quality Review (SQR) Focused and Comprehensive process and, necessary documents to District Superintendents (DS).	September 20, 2011
The OA provides orientation regarding the SQR Focused and Comprehensive process and Regional Special Education Technical Assistance Support Center (RSE-TASC) Coordinators and Regional Bilingual Education Resource Network (RBE-RN) Coordinators.	September 21, 2011
When the school is in an IDEA “Needs Assistance or Intervention” District, identified in part for the subgroup of students with disabilities, SED assigns, to the extent that resources permit, a Special Education School Improvement Specialist (SEIS) from the RSE-TASC to participate in the SQR as a subgroup specialist for students with disabilities.	September 2011
SEIS, when assigned to the school, conducts a structured instructional walkthrough in classrooms and settings where students with disabilities receive instruction and special education services.	September – October 2011
If a district does not meet its Annual Measurable Achievement Objective (AMAO) for the subgroup of Limited English Proficient/English Language Learners (LEP/ELLs) <u>and</u> has schools identified as Improvement (year 1) Focused or Comprehensive, the specialist from the RBE-RN who is assigned to the district will participate in the SQR process as a subgroup specialist for LEP/ELLs, to the extent resources permit.	September 2011
OA Liaisons and representatives from OSE provide training regarding the SQR Focused and Comprehensive requirements and necessary documents via webinars to school superintendents, principals, and school staff of newly identified Improvement (year 1) Focused and Comprehensive schools.	October 6, 2011
OA sends notification of newly identified Improvement (year 1) Focused or Comprehensive schools, SQR documents link and requirements to DSs.	October 2011
NYSED sends notification letter to LEA School Superintendents of newly identified Improvement (year 1) Focused and Comprehensive schools regarding the SQR Focused and Comprehensive processes. The Office of Special Education (OSE) posts IDEA Determinations.	October 2011
DSs, SED OA Liaisons, RSE-TASC and RBE-RN specialists as assigned, follow up with newly identified Improvement, (year 1) Focused and Comprehensive schools about SQR process concerns/questions:	October 2011

Proposed Task/Actions	Proposed Date
<ul style="list-style-type: none"> • DSs or the DS representative available to answer questions regarding the Focused and Comprehensive SQR process in Title I schools outside the Big 5. • OA Liaisons available to answer questions regarding the Focused and Comprehensive SQR process in non-Title I schools and schools in the Big 5. • RSE-TASC Coordinators available to answer questions regarding the role of the SESIS in schools identified for students with disabilities. • RBE-RN Coordinators available to answer questions regarding the role of the RBE-RN in schools identified for LEP/ELLs. 	
The Title I School Improvement Grant Application placed online.	October 2011
Title I School Improvement Grant Application due to NYSED.	November 12, 2011
NYSED reviews and processes School Improvement Grant Applications.	November 2011
NYSED notifies Districts of approval of School Improvement Grant Applications.	December 2011
LEA supports newly identified Improvement (year 1) Focused or Comprehensive schools in completing and submitting SQR Quality Indicators (QI) with supporting documentation to the SQR Team Lead, i.e., the DS or the DS representative if the school is a Title I school outside of the Big 5 or to OA Liaison if the school is a non-Title I school or a school in the Big 5. The SQR Team Lead shares this information with the SQR team members.	October – November 30, 2011
<p>SQR Team conducts on-site Focused and Comprehensive Reviews.</p> <ul style="list-style-type: none"> • SESIS, as assigned, participates as a subgroup specialist for students with disabilities, to the extent resources permit. • RBE-RN specialist, as assigned, participates as a subgroup specialist for LEP/ELLs to the extent resources permit. 	October - December
SQR Team Lead, the DS/DS representative or SED OA Liaison develops, reviews and edits the report, shares it with the team members and submits the final written and electronic report and QI document to SED for review.	By January 31, 2012
SED posts report on SED OA website.	February 2012
SED reviews and processes School Improvement Grant amendments based on SQR Findings and Recommendations.	January – August 2012
School develops or amends its two-year Comprehensive Educational Plan (CEP) using Findings and Recommendations from the SQR report and if applicable, the SESIS-facilitated Quality Improvement Process (QIP).	90 days after date of notification