

DEPUTY AND PROCTOR CERTIFICATE			Exam Period: <input type="checkbox"/> Feb 2016			
BEDS Code:		School Name:			City:	
<p>We, the undersigned deputies and proctors who assisted in the administration of the February 2016 Regents Examination in Integrated Algebra, Special Administration, hereby declare our belief in the correctness of the following:</p> <p>The rules and regulations for administering each exam were fully and faithfully observed, and in particular:</p> <ol style="list-style-type: none"> 1. The rules for administering the exam were read to or read by each person who assisted in administering the exam. 2. The exam was held on the day and within the hours prescribed. 3. The exams were kept in the shrink-wrapped packages until the exact day and hour prescribed for opening the packages. 4. The students were given appropriate instructions and orientation before beginning the exam. 5. The students were so seated as to prevent collusion. 6. Adequate supervision was maintained throughout the administration of the exam. 7. The exam booklets and answer papers were collected from the students immediately at the close of the exam and properly safeguarded. 						
	Print Name	Signature	Exam Proctored	Exam Room	Exam Proctored	Exam Room
1						
2						
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Make as many copies of this certificate as needed.

After completion, photocopy and return completed certificate(s) to the State Education Department in the locked Regents box. Retain a photocopy in school files for one year.