

Work-Based Learning Programs

Work-Based Learning Options	Supervising Agency	Coordinator's Extension	Age of Students	Paid/Unpaid	Diploma Credit Allowable	Related WBL Classroom Instruction	Experience Must Relate to Career Interests	Training Must Develop Job Skills
Job Shadowing (1 – 8 hours of observation at a work site)	Local School	◆	14+	Unpaid	No	N.A.	No	No
Community Service/Volunteering/Service Learning	Local School	◆	14+	Unpaid	No	Optional	No	No
Senior Project	Local School	◆	16+	Unpaid	Yes but typically included within a course	Yes	No	No
School-Based Enterprise	Local School	◆	14+	Unpaid	Yes but typically included within a course	Yes	No	No
Community-Based Work Programs (for students with disabilities)	Local School	#8981 or #8982 ⊙	14+	Unpaid or Paid	Yes	Optional	No	No

⊙ Extension #8981 or #8982 is recommended

◆ Extension Optional

Descriptions of Work-based Learning Options

Job Shadowing

Job shadowing is a career exploration activity for late middle school or early high school. The student follows an employee for an observation only experience at a workplace for 1 - 8 hours to learn about an occupation or career pathway of interest. Part of the job shadowing experience involves the student interviewing employees at various levels within the business where appropriate. No credit is granted to the student.

Community Service/Volunteering/Service Learning

In community service, students participate in volunteer experiences that teach them responsibility, community involvement, and an awareness of the needs of others. Community service does not directly connect to the knowledge and technical skills learned in the classroom. No additional credit is granted to the student.

Senior Project

The senior project and career research paper is designed for students to research a topic or career interest in a specific career pathway. They serve to guide the student in learning about the college preparation and skills training needed to be successful in that pathway. No additional credit is awarded for participation in this experience; the credit exists within the related course.

School-Based Enterprise

A school-based business enterprise exists within the school to provide services for students and/or staff and the community. No additional credit is awarded for participation in this experience; the credit exists within the related course. Examples of a school-based enterprise are a store or a credit union.

Community-Based Work Programs (for students with disabilities)

Students with disabilities are required to have the opportunity to participate, as appropriate, in all registered and non-registered work-based learning programs. Community-Based Work Programs, designed specifically for students with disabilities, provide additional opportunities for students with disabilities, ages 14 and older, to participate in work-based learning programs. These work experiences, which can be paid or unpaid, help students to identify their career interests, assess their employability skills and training needs, and develop the skills and attitudes necessary for eventual paid

employment. School credit may be awarded for these experiences. It is recommended, but not required, that these experiences be supervised by a work-based learning coordinator who holds a #8981 or #8982 extension.

Registered Work-Based Learning Options

Registered State-Approved Programs	Coordinator's Extension*	Student Age	Paid/Un-Paid	Diploma Credit Permissible/ Worksite Hours	Related Classroom Instruction	Experience Must Relate to Career Interests	Training Must Develop Career Skills
CEIP Career Exploration Internship Program***	#8982	14+ And in high school	Unpaid**	.5 / 54 hrs. 1 / 108 hrs.	27 hours 54 hours (see Section II)	Yes	No (focus is career exploration)
GEWEP General Education Work Experience Program	#8981 or #8982	16+	Paid & Unpaid**	.5 / 150 hrs. 1 / 300 hrs. 1.5 / 450 hrs. 2 / 600 hrs.	At least one period per week (see Section 4)	No	Yes
WECEP Work Experience and Career Exploration Program (for at-risk students)	#8981 or #8982	14-15	Paid**	.5 / 150 hrs. 1 / 300 hrs.	At least one period per week (see Section 4)	No	Yes
CO-OP Career and Technical Education Cooperative Work Experience Program** ***	#8982	16+	Paid & Unpaid	.5 / 150 hrs. 1 / 300 hrs. 1.5 / 450 hrs. 2 / 600 hrs.	Five periods per week (see Section 5)	Yes	Yes

Attachment 2

- * 8981: Coordinator of Work Based Learning Programs for Career Awareness
- * 8982: Coordinator of Work Based Learning Programs for Career Development
- ** Students must also be covered under the employer's Workers' Compensation Insurance.
- *** Credit earned in these programs can be applied towards a 5-unit career and technical education (CTE) sequence

