



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK

Office of Facilities Planning, 89 Washington Avenue, Room 1060 Education Building Annex, Albany, NY 12234
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 www.p12.nysed.gov/facplan/

SMART SCHOOLS BOND ACT
New York State Education Department
Office of Facilities Planning, Room 1060 Education Building Annex
Albany, New York 12234
Fax to: (518) 486-5918
LETTER OF INTENT FORM

School District	Date:
BEDS Code: <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/>	E-Mail Address:
School District Contact Person & Title: (PLEASE PRINT)	Signature of School District
Address:	Telephone Number

Individual Project Information	
Name of Building: <input type="text"/>	For SED Use Only: <input type="text"/> <input type="text"/> <input type="text"/>
Building Code: <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/>	
Type of Project (Place an X in all boxes that apply) (See NYS Code for definitions of Level 1-2-3 Alterations)	<input type="checkbox"/> Level 1 Alterations <input type="checkbox"/> Level 2 Alterations <input type="checkbox"/> Level 3 Alterations <input type="checkbox"/> District-Wide (<i>see Pg 2</i>)
	<input type="checkbox"/> New Building <input type="checkbox"/> Addition <input type="checkbox"/> Demolition of Existing <input type="checkbox"/> Involves Site Purchase
Nature of Work (Place an X in all boxes that apply):	
<input type="checkbox"/> Site Development (02) <input type="checkbox"/> Masonry (04) <input type="checkbox"/> Finishes (floors, walls) (09) <input type="checkbox"/> Specialties (10) - <input type="text"/> <input type="checkbox"/> Special Construction (13) - <input type="text"/> <input type="checkbox"/> Conveying Systems (14) <input type="checkbox"/> Plumbing (15)	<input type="checkbox"/> Asbestos (02) <input type="checkbox"/> Roofing (07) <input type="checkbox"/> Heating/Ventilating/Air Conditioning (155) <input type="checkbox"/> Electrical (16)
	<input type="checkbox"/> Toxic/Control (02) <input type="checkbox"/> Doors and/or Windows (08)

NOTE: If you need more than one project established, please make additional copies of this form as needed for each building. **NOTE** - There are separate LOI Forms for New Construction, Leased Space/Discovered Buildings, Charter Schools, District-Wide Projects (i.e., several buildings in the same district having the same type of work done which connects the buildings in some way, such as a telephone system), and Manufactured Buildings (otherwise known as relocatables or portables). Please use the appropriate form.

Directions: Complete the following for District-Wide projects

Building Name	Building Code Number
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PROVIDE THE FOLLOWING SMART SCHOOL BOND ACT SCOPE INFORMATION

SED BUILDING PERMIT NOT REQUIRED *(Notification only - no project number required)*

SBA #1 - Community Connectivity Project

- Installing high-speed broadband or wireless internet connectivity for municipally-owned facilities serving children.

SBA #2 - Classroom Learning Technology Project *(Equipment only-no wiring/construction required to support devices)*

- Acquiring learning technology equipment, including but not limited to interactive whiteboards, computer servers, and desktop, laptop and tablet computers

SED BUILDING PERMIT NOT REQUIRED - ELIGIBLE FOR STREAMLINED REVIEW

SBA #3a - High-Tech Security Features *(scope similar to NY SAFE Act)*

- Electronic Security System
- Entry Control System *(Intercom to speak with visitors; remote electronic door unlatching systems; cameras; interface with building management system; & central lockdown buttons)*
- Approved Door Hardening Project *(Door replacement; door hardware replacement; door frame replacement; sidelight removal; sidelight frame replacement; change size of door or window vision panels to limit opening size; change door or sidelight glass materials; bars, grills or other protective measures over existing glass to prevent access & glass films, including security films or tinted films)*
- Video Surveillance *(Replacement of existing equipment or cabling only - extending system or cabling requires permit)*

SBA #4a - School Connectivity Project

- Installing high-speed broadband or wireless internet connectivity for schools *(Replacement/upgrade of existing equipment & replacement of existing cabling only - extending system or cabling requires permit)*

SED BUILDING PERMIT REQUIRED - REQUIRES REVIEW

SBA #3b - High-Tech Security Features

- Capital-Intensive Security Projects in school buildings and on campuses including but not limited to video surveillance, emergency notification systems, and physical access controls.

SBA #4b - School Connectivity Project

- Installing high-speed broadband or wireless internet connectivity for schools
- Installing wiring/construction required to support devices acquired for Classroom Learning Technology Project (SBA #2 above)

SBA #5 - Replacement of Classroom Trailers

- Construct New Instructional Space (Addition or New Building)
- Enhance or Modernize Existing Instructional Space (Alterations only)

SBA #6 - Pre-Kindergarten Programs

- Construct New Instructional Space (Addition or New Building)
- Enhance or Modernize Existing Instructional Space (Alterations only)

**PROVIDE THE FOLLOWING
SMART SCHOOL BOND ACT SCOPE DETAILS**

Item	Smart Bond Category <i>(#1 - #6 from page 3)</i>	Detailed Description of Smart Bond Scope	Smart Bond Allocation Used
1			\$
2			\$
3			\$
4			\$
5			\$
6			\$
7			\$
8			\$
9			\$
10			\$
11			\$
12			\$
13			\$
14			\$
15			\$
16			\$
17			\$
18			\$
19			\$
20			\$