

Please be advised the deadline to submit or update an application for the Teachers of Tomorrow Grant Program has been extended to **5 p.m. June 1, 2022**.

IMPORTANT NOTE: It is imperative that applicants adhere to the [Question and Answer document](#) posted on May 13, 2022, in which we addressed the special 13-month FS-10 budget for Year 1, which covers eligible expenses from 2021-22 and projected expenses for 2022-23 (See questions Q7 through Q19 under “Available Funding & Project Period”). The FS-10 budget submitted MUST total the correct amount for the Year 1 funding request. **If an applicant does not include their eligible 2021-22 expenses (in addition to their 2022-23 expenses) in the Year 1 FS-10 budget, the applicant will not be reimbursed for 2021-22.**

Additionally, please be sure to use the forms for Program 1- Attachment 3 Funds Requested or Program 2-Attachment 3 Funds Requested attached to this email and found [here](#).

Applicants are asked to carefully review this message and the attached documents, **to ensure that for both Program 1- TOT and/or Program 2- TOTSMBE the dollar amounts requested for eligible expenses for 2022-23, and if applicable, for 2021-22, are clearly and accurately indicated.**

We ask that you complete a Program 1 or Program 2 Funds Requested - Attachment 3 form for each year for which funds are being requested. This will help the New York State Education Department better understand which portion of the funds are required for which year. The 13-month FS-10 should include expenses that reflect both 2021-22 (if applicable) and 2022-23. Please see the tables below for guidance.

To request funding that covers eligible expenses from 2021-2022 and projected expenses for 2022-23:

<i>Budget Year 1</i>	FUNDS REQUESTED for 2021-22	FUNDS REQUESTED for 2022-23	<i>FS-10 Grand Total Request for 6/1/2022- 6/30/2023</i>
June 1, 2022 – June 30, 2023	\$100,000	\$100,000	\$200,000

To request funding that covers projected expenses for 2022-23 and NO expenses from 2021-22:

<i>Budget Year 1</i>	FUNDS REQUESTED for 2021-22	FUNDS REQUESTED for 2022-23	<i>FS-10 Grand Total Request for 6/1/2022- 6/30/2023</i>
June 1, 2022 – June 30, 2023	N/A	\$100,000	\$100,000

For any new applicants (those who did not submit a proposal on/or by May 23, 2022):

Please submit one original and two copies of the application **by 5 p.m. June 1, 2022** to the address below, as well as one electronic copy of the complete application via email to TOT@nysed.gov.

New York State Education Department
Office of Family and Community Engagement

ATTN: Doris Waiters

89 Washington Avenue, EBA Room 960
Albany, NY 12234

Please see additional instructions in the RFP for submitting an application for each grant program under Submission Instructions.

The deadline for all applications is June 1, 2022. Emailed applications must be submitted by 5pm on June 1.

For previous applicants (those that submitted applications on/or by May 23, 2022): If you wish to submit a corrected 13-month FS-10 budget (June 1, 2022-June 30, 2023) for Program 1 and/or for Program 2, please submit along with the Funds Requested (Attachment 3) forms by the extended deadline.

The deadline for all applications is June 1, 2022. Emailed applications must be submitted by 5pm on June 1.