

2023 Title I School Improvement Grant 1003 (Planning)

Full RFP

The online application is available to LEAs through the [NYSED Business Portal](#). Select the survey titled “2023 Title I School Improvement Grant 1003 (Planning).”

Purpose of Title I School Improvement Grant 1003 (Planning) Funds

Section 1003 of the Elementary and Secondary Education Act (ESEA) requires that State Education Agencies allocate funds to Local Education Agencies (LEAs) for Target Districts and schools identified for Comprehensive Support and Improvement (CSI), Additional Targeted Support and Improvement (ATSI), and Targeted Support and Improvement (TSI) to support the development and implementation of their individual district and school continuous improvement plans. The 2023 SIG Planning funds are provided to support the planning and development of the 2023-24 district and school improvement plans as required in the ESEA.

Eligibility

The following districts/schools are eligible for 2023 Title I SIG Planning funding:

- Title I Target Districts
- Schools identified for Comprehensive Support and Improvement
- Schools identified for Additional Targeted Support and Improvement
- Schools identified for Targeted Support and Improvement

The following districts/schools are not eligible for 2023 Title I SIG Planning funding:

- Districts that only have schools identified for Local Support and Improvement
- Schools identified for Local Support and Improvement
- Charter schools

The individual support model for districts and schools can be found online at: <https://data.nysed.gov/>.

Funding

Eligible districts and schools will receive the following allocations for 2023 Title I SIG Planning:

- Target District - \$20,000 per district
- Schools identified for Comprehensive Support and Improvement; Additional Targeted Support and Improvement; or Targeted Support and Improvement - \$20,000 per school.

Allowable Activities

Districts may use 2023 Title I SIG Planning funds for the following activities:

- Participation in the NYSED March 2023 Regional Orientation
- Administration and/or analysis of surveys

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- Staff participation in the development of the 2023-24 District Comprehensive Improvement Plan (DCIP) and/or school-level improvement plan(s)
- On-site childcare, transportation to focus groups or planning team meetings, and other expenses necessary to support family participation in the development of the DCIP and school-level improvement plan(s)
- Miscellaneous expenses associated with identifying the unique needs of the district or school, determining appropriate next steps, and collaboratively developing an improvement plan to address those needs

Submission Instructions

- LEAs must complete all sections of the online application and are required to answer questions marked with a red asterisk. If a required question has not been completed, the business portal will highlight it in red and the section of the application will be flagged. The applicant will be unable to submit the application to NYSED for final review if a required question remains unresolved.
- The online application may only be submitted/certified by the chief school officer of the applicant LEA. The designated superintendent of an LEA is the only administrator with the submit/certify rights necessary to successfully submit and certify a completed application for NYSED review.
- The FS-10 budget (*Excel version preferred*) should be completed in a manner that clearly identifies and aligns proposed expenses to planning activities. In addition, be sure to specify if activities are occurring at the district or school building level. Please see the annotated sample FS-10 included with the application documents.
- LEAs are REQUIRED to send a signed original and two hard copies of an FS-10 budget form to:

NYS Education Department – Office of Accountability
Attn: 2023 Title I SIG 1003 (Planning)
89 Washington Avenue – Room 320 EB
Albany, NY 12234

Project Period

January 10, 2023 to August 31, 2023.

Completed applications are due by **April 14, 2023** and will be reviewed on a rolling basis. LEAs are encouraged to submit as soon as possible to expedite the review and approval process of 2023 SIG Planning funds.

There is no carryover for these funds. All costs must be encumbered during the project period.

Budget Amendment Deadline

All budget amendments should be discussed with the program office prior to the submission of an FS-10A. To ensure sufficient review and processing time, amendments to add new activities must be postmarked and submitted no later than August 15, 2023.

Questions

For additional information or assistance, please contact: SIGA@nysed.gov.