



DATA DIRECTOR
Information and Reporting Services

Date: March 31, 2011

Subject: Availability of Reports and Deadline for Reporting Data in SIRS for the 2010–11 Reporting Year

Dear Colleagues:

I am writing to inform you of some important dates for reviewing, verifying, and certifying data in the Student Information Repository System (SIRS) for the 2010–11 school year. Districts and schools are encouraged to review their reports early to ensure that all students for whom the district or school is responsible are reported in SIRS with accurate demographic, program services, enrollment, special education snapshot, special education events and, when available, assessment and outcome data.

Verification Reports

For 2010–11, districts may review and verify data in the SIRS using the verification reports found in two different settings:

- 1) On nySTART at www.nySTART.gov - User accounts for the nySTART reporting environment are available from Regional Information Center (RIC) and Big 5 City School District nySTART support contacts. A list of these contacts and more information on obtaining user accounts for nySTART are available at <http://www.p12.nysed.gov/irs/nystart/tips.html>.
- 2) The Level 2 Reports (L2RPT) – These are available via a cognos reporting system hosted by your Level 1 data center. User accounts for the Level 2 reporting environment are created and managed through the State Education Department's Delegated Account System (SEDDAS). This is the same system that is used to establish rights to view or submit information through the State Aid Management System (SAMS), the Examination Request System, and the online Basic Educational Data System (BEDS). Specific details on how to proceed with the authorization of accounts will be provided by your Level 1 data center. The SEDDAS portal can be accessed at <http://www.p12.nysed.gov/seddas/seddashome.html>. More information about the Level 2 reporting system will be available at <http://www.p12.nysed.gov/irs/level2reports/home.html>.

On the dates shown in the table below, the listed reports for verifying data in the SIRS will be available to authorized users on nySTART and in the Level 2 Reports.

Report	nySTART		L2RPTs	
	Report Content	Report Availability	Report Content	Report Availability
BEDS Day Enrollment	PK–12 enrollment by district, school, subgroup, & student as of 10/6/2010	March 29, 2011 at 5 pm	Not applicable	Not applicable
NYSTP Grades 3–8 English Language Arts (ELA) Tested/Not Tested	3–8 ELA counts tested & not tested by district, school, & subgroup & score by student	March 29, 2011 at 5 pm	Same as nySTART	No later than April 8, 2011
NYSTP Grades 3–8 Mathematics Tested/Not Tested	3–8 math counts tested & not tested by district, school, & subgroup & score by student	March 29, 2011 at 5 pm	Same as nySTART	No later than April 8, 2011
NYSTP Grades 4 and 8 Science Tested/Not Tested	4 & 8 science counts tested & not tested by district, school, & subgroup & score by student	March 29, 2011 at 5 pm	Same as nySTART	No later than April 8, 2011
New York State Alternate Assessment Tested/Not Tested	3–8 ELA, 3–8 math, 4 & 8 science, and high school ELA, math, science, and social studies NYSAA counts tested, not tested, and at performance levels by district, school, & subgroup & score by student	March 29, 2011 at 5 pm	Not applicable	Not applicable
Elementary/Middle-Level Accountability (AVRs)	3–8 ELA & math and 4 & 8 science counts tested and at performance levels used for accountability participation & performance calculations by district, school, subgroup, & student	May 3, 2011	Also includes participation rate and performance index	May 3, 2011
High School Accountability	High school ELA, math, and grad rate counts for 12 th graders & cohorts used for accountability calculations by district, school, subgroup, & student	March 29, 2011 at 5 pm	Also includes participation rate, performance index, and graduation rate Also includes ARRA graduation rate (1-day enrollment for 2006 graduation rate cohort)	No later than April 8, 2011
Total Cohort	Not applicable	Not applicable	2005 total cohort (after 6 yrs), 2006 total cohort (after 5 yrs), & 2007 total cohort (after 4 yrs) Regents ELA, math, global studies, U.S. history & gov't, and science results and outcomes (diplomas, dropouts, etc.) by district, school, subgroup, & student	No later than April 8, 2011
High School Annual Assessments	Annual Regents and RCT results by district, school, & student	March 29, 2011 at 5 pm	Also includes subgroup aggregations	May 3, 2011

Report	nySTART		L2RPTs	
	Report Content	Report Availability	Report Content	Report Availability
Other Annual High School	Credentials earned, noncompleters, post-secondary plans by district, school, subgroup, & student	March 29, 2011 at 5 pm	Same as nySTART	May 3, 2011
Career and Technical Education	Not applicable	Not applicable	Annual counts of students participating in CTE programs by district, school, subgroup, & student	No later than April 8, 2011
Reasonableness Reports	Not applicable	Not applicable	2009–10 and 2010–11 counts & percent change of students by enrollment exit, entry, & grade; credentials earned; post graduation plans; race/ethnicity; CTE participation; program services; & total cohort membership	No later than April 8, 2011

Preview *Accountability and Overview Reports* (preAORs)

To allow districts and schools to get a head start on reviewing secondary-level data and the impact on accountability, a set of district and school preview *Accountability and Overview Reports* (preAORs) will be available to authorized users on www.nySTART.gov on **May 25, 2011** and two weeks later on **June 8, 2011**. These reports will include secondary-level historical data and secondary-level assessment information and graduation outcomes contained in Level 2 of the SIRS as of 11:59 p.m. on May 20, 2011 and June 3, 2011, respectively.

Because elementary/middle-level accountability assessments data will not be available by May 25 or June 8, these data will not be included in these early preAORs. Elementary/middle-level data, including student demographic, enrollment, and program participation information, should be reviewed starting March 29, 2011 using the Tested/Not Tested verification reports and, beginning May 3, 2011 using the elementary/middle-level AVRs.

The May 25 and June 8 preAORs will be released two weeks apart to provide districts and schools with extra time to review secondary-level accountability data and make any necessary changes before a revised version is released for review. As these preAORs will reflect data in Level 2 as of May 20 and June 3, respectively, the data in the High School Accountability Verification Reports available May 31, 2011 (the week in between) will not necessarily reflect the data in either of the early preAORs, as these verification reports will reflect data in Level 2 as of May 27, 2011.

Subsequent preAORs will be available **July 13** through **August 10, 2011**. These reports will include secondary-level June 2011 assessment data; elementary/middle-level English language arts, mathematics, and science accountability data; as well as changes to any previously submitted data. Both the preAORs and verification reports are scheduled to be refreshed every Wednesday between and including **July 13** and **August 10, 2011**.

Data in the preAORs as of SED’s final reporting deadline (scheduled for **August 5, 2011** – your final reporting date may be earlier, as established by your local Level 1 data center) will be used to determine 2010–11 Adequate Yearly Progress (AYP) and 2011–12 school and district accountability statuses in English language arts (ELA), mathematics, science, and graduation rate. Note that the preAORs will show district status but not school differentiated accountability status. Final Accountability and Overview Reports will show both district and school statuses. For school differentiated accountability statuses, see the section “2011–12 Prospective Differentiated Accountability Status for Schools” below.

Please review your school/district verification reports and preAORs early to ensure that all students for whom your district or school is responsible are reported in the SIRS with accurate demographic, enrollment, program services, special education snapshot, special education events and, when available, assessment and outcome data. If you believe that students, assessment results, and/or outcomes are not accurately recorded in SIRS, please make the necessary changes in your local student management systems and load the revised information into the SIRS. Depending upon the data schedule of your local Level 1 data center, these changes will be reflected in nySTART and Level 2 Reports and preAORs the following week on the dates indicated above.

2011–12 Prospective Differentiated Accountability Status for Schools

On **May 25, 2011**, the *2011–12 Prospective Differentiated Accountability Status for Schools Report* will be available to authorized users on the Information and Reporting Services Portal at <http://portal.nysed.gov/portal/page/pref/PortalApp>. This report will show for each public school in the district the 2011–12 differentiated accountability phase by measure for the school if it makes AYP and the phase if the school fails to make AYP in 2010–11. In addition, the report will show the best and worst phase the school could be assigned if it makes AYP in all measures or fails to make AYP in all measures for which it is accountable. Finally, the report will indicate whether or not the school will be required to offer Supplemental Education Services or School Choice in 2011–12 based on its 2010–11 performance. The spreadsheet “Prospective Best Case/Worst Case DA Status for 2011–12,” which shows this information for all public schools, is also currently available at

http://www.p12.nysed.gov/accountability/APA/Differentiated_Accountability/DA_home.html.

Using the AYP decisions in the preAORs, schools can determine their potential 2011–12 differentiated accountability phase *and* category using the “DA Phase and Category Worksheet for 2011–12 Status” currently available at

http://www.p12.nysed.gov/accountability/APA/Differentiated_Accountability/DA_home.html.

2010–11 SIRS Reporting Deadline

Data will be refreshed in Level 2 of the SIRS at 11:59 p.m. every Friday until **August 5, 2011**, when no further changes may be uploaded to Level 2. Data in Level 2 as of 11:59 p.m., Friday, **August 5, 2011**, will be used to determine school and district accountability, for New York State Report Cards, and for other federal and State reporting purposes.

Certification of SIRS Data

Superintendents must certify data in SIRS as shown in the nySTART or L2RPT verification reports by submitting a completed 2010–11 Statement of Certification of Verification Report(s) form (will be available at <http://www.p12.nysed.gov/irts/nystart/certification.html>) to their Regional Information Center (RIC) Director or Big 5 City School District Data Coordinator by **August 12, 2011**.

Special Education Verification Reports

Data in special education verification reports will be available for review and certification through the PD Data System by the dates shown below:

- **June 1, 2011:** VR10, VR11, VR12, VR13, VR14, VR15, and VR16 available for review.
- **August 5, 2011*:** State Ed deadline for uploading all demographic, program services, enrollment, type of credentials, and post-graduate plans for VR10, VR11, VR12, VR13, VR14, VR15, and VR16. Check with your local Level 1 data center for their data submission schedule.
- **August 10, 2011:** VR10 and VR16 data certification deadline.
- **November 2, 2011:** VR11, VR12, VR13, VR14, and VR15 data certification deadline.

*The data repository will be closed or "frozen" for a period of time after August 5, 2011. During the frozen period, school districts will not be able to update any demographic, program services, and enrollment data that are required for the VR11, VR12, VR13, VR14, and VR15 reports.

On behalf of the Commissioner, Senior Deputy Commissioner, and Department staff, I want to express our appreciation to all those who work so diligently to report, collect, and verify these data. We continue to make concerted efforts to improve our data collection and reporting systems so that we can minimize the effort required while ensuring data accuracy and integrity. Your ongoing feedback assists us greatly in these efforts.

If you have questions about SIRS or data verification, please contact the Office of Information and Reporting Services by phone (518-474-7965) or e-mail (dataquest@mail.nysed.gov). You may also contact your Regional Information Center or Big 5 Data Coordinator if you have questions about data contained in the SIRS. Please contact the Office of State Assessment at emscassessinfo@mail.nysed.gov if you have questions about the Secure Audit Test/Field Test for English language arts and mathematics or the administration of the grades 3 – 8 ELA and mathematics assessments.

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