

ePMF Tips and New Deadlines

- The ePMF application accessed via the Teacher Access and Authorization (TAA) system <https://eservices.nysed.gov/taa/> was available to teachers until **January 15th, 2015**.
- Superintendents, BOCES superintendents and charter school leaders will have until **February 13th, 2015** to certify and submit the forms to NYSED. On January 15th, a button appeared in TAA under the CEO's credentials ONLY to certify and submit the district "**Submitted**" ePMF (BEDS Forms).
- CEOs will be using their IRSP Business Portal Credentials to login to the TAA System. Password resets for administrators must be made in SEDDAS.
- For additional information on the ePMF process, refer to the January Teacher/Staff newsletter.

ePMF/TAA Documentation & Resources

- Direct links from TAA <https://eservices.nysed.gov/taa/>
- ePMFGuidance for Teachers (Updated TAA User Guides, ePMF Manuals and ePMF FAQs) <http://www.p12.nysed.gov/irs/beds/2014/PMF/home.html>
- TAA Guidance for Administrators: <http://www.p12.nysed.gov/irs/TSDL/>
- Staff Snapshot Verification and Report Guide <http://www.p12.nysed.gov/irs/level2reports/reportguides.html>

Teacher Student Roster Verification

The Teacher-Student Roster Verification (TSRV) process will be available for teacher review on February 2, 2015, allowing teachers to verify courses and students they teach to ensure they are correctly reported to NYSED by the district/BOCES/charter school. These data are viewable after logging in to the Teacher Access and Authorization (TAA) system at <https://eservices.nysed.gov/taa/> and also viewable in the L2RPT SIRS – 315 TSDL Verification Report to staff with permissions.

If you identify errors in your TSRV reports (missing courses/students, incorrect dates, etc.) please contact your district /BOCES/charter school data coordinator to make corrections. If you experience issues accessing the system (password/username issues, system errors) please click on the Help/Resources link in the lower left corner of the TAA pages.

TSRV/TAA Documentation & Resources

- TSRV User Guide, memos, videos <http://www.p12.nysed.gov/irs/teacher/>

In the March Newsletter

- Information regarding the Highly Qualified process in the Spring