



SIRS-301 Tested/Not Tested Confirmation Reports Level 2 Reporting (L2RPT) Report Guide

About the Reports

The SIRS-301 Tested/Not Tested Confirmation Report allows districts and schools to view data they reported in the Student Information Repository System (SIRS) for students who should be tested on the appropriate 2013–14 New York State Testing Program (NYSTP) assessment for their grade/age. If a student was not tested, the reason why the student was not tested (Medically Excused, Administrative Error, No Valid Score, Incomplete, or No Assessment) is listed. Rules for determining eligibility for receiving a valid score can be found in the Student Information Repository System (SIRS) Manual at <http://www.p12.nysed.gov/irs/sirs/>.

The Tested/Not Tested Confirmation Reports (T/NT) are available for the following New York State Testing Program (NYSTP) assessments:

- Grades 3-8 English language arts (ELA)
- Grades 3-8 mathematics
- Grades 4 & 8 science
- New York State English as a Second Language Achievement Test (NYSESLAT)
- New York State Alternate Assessment (NYSAA)
- Results for grade 8 students taking a Regents science test in lieu of the grade 8 science test

T/NT reports Contain Summary Reports and Student Detail Reports

Summary Reports: include data aggregated by school and district and by student subgroup. To view the data for each measure, select the appropriate subject from the “Subject Area” dropdown. In the “Assessment” dropdown, data may be viewed by grade or for a combination of applicable 3–8 (ELA and mathematics) or 4 & 8 (science) grades if “All Grades” is selected. For the NYSESLAT Assessments: Individual Modalities are listed by Grade Band (e.g. NYSESLAT: 1-2 Listening) and Total Score Modalities are listed by individual Grade (e.g. NYSESLAT: 1 Total Score).

Student Detail Reports: show student demographic and assessment information for students in the summary reports. These detail reports will also provide important information regarding students identified as LEP Eligible, Former LEP, NYSESLAT Eligible, Disability, Former Students With Disabilities, and NYSAA Eligible. The student detail reports will also provide scores and performance levels (standard achieved).

T/NT Versus Accountability Verification Reports

The data in the T/NT reports should not be used for determining accountability results. Districts and schools should use the Level 2 “High School Accountability Data Verification Report” and “Elementary/Middle-Level Accountability Data Verification Report” (AVRs) to review accountability data. Data between the T/NT reports and the AVRs could be different for the following reasons:

- a. All students who were tested on the assessments will appear the T/NT reports. On the AVRs, only continuously enrolled students are included when calculating the performance indices.
- b. Data on T/NT are reported by subject and grade whereas on the AVRs, data are reported by subject only.
- c. Students who took the NYSESLAT in-lieu of the ELA will appear as Not Tested on the ELA T/NT Report. These students will appear on the NYSESLAT T/NT student report under the column “NYSESLAT Eligible.” NYSESLAT eligible students are included in the AVR accountability calculations.
- d. Students in grades 7 and/or 8 who are receiving instruction in Algebra I or Geometry to be administered the Regents Examination in Algebra I (Common Core) and Regents Examination in Geometry in lieu of the NYS Common Core Mathematics Tests in Grade 7 and Grade 8. See the guidance memo on the Department’s website at: <http://www.p12.nysed.gov/accountability/documents/UPDATEDDoubleTestingFieldMemo22614.pdf> . Students using the waiver will appear as Not Tested on the corresponding mathematics assessment on the T/NT Reports. Whereas, the AVRs will use these students data when calculating accountability.

Entities That Can Be Viewed

Data can be reviewed by the following entities enrolled during the appropriate snapshot periods listed below:

- District
- School (Public, Charter, or Nonpublic)
- Out-of-district placement: Students placed out-of-district by the CSE or a district official, including students with disabilities attending approved private schools for students with disabilities, State-supported schools (Section 4201), a special act district, or a component school of another district; If a student is enrolled in a nonpublic school but is placed there by a public school district (indicating an OODP student); the LEA District BEDS Code will be the public school district’s BEDS Code. Rules for Determining if a student is an OODP Nonpublic student: The first 8 digits of the LEA District BEDS Code does NOT match the first 8 Digits of the Building BEDS Code and the Building’s BEDS Code does not end in “0888” nor “0777.” On the Student Detail Report, the Out-of-district place of instruction will appear under the column “Location.”
- Home-schooled: A home-schooled student is a student who is instructed at home by a parent, guardian, or tutor employed by the parent or guardian and by request of the parent or guardian and has a home-school plan approved and supervised by the district. Home-schooled students need to be reported in SIRS

only if they take a State assessment. Public School District's 12-Digit District's BEDS Code and the Building's BEDS Code ends in "0888." On the Student Detail Report, under the column "Location" click on "HI – District Name" which translates to the "Home-Instructed" students.

- Homebound: A homebound student is a student who is unable to attend school for the remainder of the school year because of a physical, mental, or emotional illness or injury substantiated by a licensed physician and is instructed at home or in a hospital by a tutor provided by the school district in which the student resides. These students will appear under the district's data but with the school name "Homebound" Public School District's 12-Digit District's BEDS Code and the Building's BEDS Code ends in "0777." On the Student Detail Report, "Homebound" will appear under the column "Location" of "HB – District Name."
- Under Location, if "All Locations" is chosen, only those students who the school and/or district are accountable will appear. This means the Home Instructed students will NOT appear. The only way to see a Home-schooled student is to click on "HI-District Name."

Students Included in This Report

Enrollment Codes: For this report, a regular enrollment record is defined as one of the "Reason for Beginning Enrollment Codes" listed below. Definitions can be found in the SIRS Manual <http://www.p12.nysed.gov/irs/sirs/>

- **Code 0011 — Enrollment in building or grade**
- **Code 0022 — Foreign exchange student enrollment in building or grade**
- **Code 5544 — Transferred in under the NCLB Title I "School in Improvement Status" transfer**
- **Code 7000 — Transferred in under the NCLB "Persistently Dangerous School" transfer option**
- **Code 7011 — Transferred in under the NCLB "Victim of Serious Violent Incident" transfer option**

Testing Dates - Snapshot Periods

Any student enrolled during ANYTIME during the "Period Start Date" and "Period End Date" for the assessments listed below.

Period_snapshot_2014		
Period Start Date	Period End Date	Period Level
2014-04-01	2014-04-08	ELA345
2014-04-01	2014-04-08	ELA678
2014-04-30	2014-05-07	Math345
2014-04-30	2014-05-07	Math678
2014-04-09	2014-05-16	NYSESLAT
2014-05-21	2014-06-02	Science48

Period_snapshot_2014		
Period Start Date	Period End Date	Period Level
2013-09-30	2014-02-07	NYSAA

Summary Reports

ELA and Mathematics:

Tested columns: Tested data (performance levels 1-4, Total Tested, and Mean Score) will be populated once data are returned from the contractor after scoring.

- ❖ **Level 1** – sum of students who received a standard achieved code of “21”
- ❖ **Level 2** – sum of students who received a standard achieved code of “22”
- ❖ **Level 3** – sum of students who received a standard achieved code of “23”
- ❖ **Level 4** – sum of students who received a standard achieved code of “24”
- ❖ **No Performance Level**
 - a. Successfully transmitted to Level 2 and are waiting to go to the testing contractor; or
 - b. Successfully transmitted to the testing contractor and are waiting for a score to be returned
- ❖ **Total Tested** – Sum of students receiving a valid score on the assessment listed and received a performance level of Level 1, Level 2, Level 3, or Level 4.
- ❖ **Mean Score** – average of scale score based on students who received a valid scale score (not “999”)

Not tested columns:

- ❖ **Medically Excused:** Sum of students who were reported in SIRS with a standard achieved code “93”.
- ❖ **Administrative Error:** Sum of students who were reported in SIRS with a standard achieved code “97”.
- ❖ **No Valid Score:** Indicates the student did not meet the validity rules for achieving a valid score and, therefore, the student was determined to be not tested and received a scale score of ‘999’ indicating no valid score.
- ❖ **Incomplete:** Indicates students’ records were not submitted to the testing contractor for scoring (e.g. an Assessment Fact record was submitted without an Assessment Response record).
- ❖ **No Assessment:** Student has an enrollment record during the testing period; however, neither an Assessment Fact nor an Assessment Response record has been reported. Students using the Regents waiver will count as Not Tested and appear under the No Assessment column.
- ❖ **Total Not Tested:** Sum of students in columns Medically Excused, Administrative Error, No Valid Score, Incomplete, or No Assessment.

NYSESLAT:

Students who are coded as LEP Eligible with the program service code of “0231” will be included in the NYSESLAT Summary Reports.

Report by individual grade and total score (e.g. NYSESLAT: 1 Total Score):
Students who are tested on all four NYSESLAT modalities (Listening, Speaking, Reading, and Writing) and receive **a valid score on all four modalities** will receive a Total Score and Performance Level.

Report by grade band and individual modalities (e.g. NYSESLAT: 1-2 Listening):
Students who are tested on the modality selected will be included in the modality summary report. This will include students in the “Total Score” report as well as any student who took this subject modality (e.g. Listening) but perhaps did not receive a valid score on all four modalities.

Grade/Total Score (e.g. “NYSESLAT: K Total Score”)

Tested Columns: Tested data (performance levels 1-4, No Performance Level, and Total Tested) will be populated once data are returned from the contractor after scoring.

Tested performance levels 1-4: Performance Levels are only populated when the specific grade and subscore

Total Score: modality is selected from the assessment drop-down category. In order to receive a performance level, students must receive a valid score on all four modalities.

- ❖ **Level 1** – sum of students who received a standard achieved code of “21”
- ❖ **Level 2** – sum of students who received a standard achieved code of “22”
- ❖ **Level 3** – sum of students who received a standard achieved code of “23”
- ❖ **Level 4** – sum of students who received a standard achieved code of “24”
- ❖ **No Performance Level:**
 - a. Successfully transmitted to Level 2 and are waiting to go to the testing contractor; or
 - b. Successfully transmitted to the testing contractor and are waiting for a score to be returned
- ❖ **Total Tested:**
 - a. Sum of students receiving a valid score on all four modalities
 - b. Student received a performance level of Level 1, Level 2, Level 3, or Level 4.
- ❖ **Mean Score** – Not calculated for the NYSESLAT assessments.

Grade Band by Modality (e.g. “NYSESLAT: 1-2 Listening”)

Tested columns: Tested data (No Performance Level and Total Tested) will be populated once data are returned from the contractor after scoring.

- ❖ **No Performance Level:**
 - a. Successfully transmitted to Level 2 and are waiting to go to the testing contractor; or
 - b. Successfully transmitted to the testing contractor and are waiting for a score to be returned; or

c. When the data are returned from the contractor, the grade-band and individual subscore modalities (e.g. “NYSESLAT: 1-2 Listening”) will have all tested students listed under the “No Performance Level” column.

- ❖ **Total Tested:** Sum of students receiving a valid score (tested) on the modality selected.
- ❖ **Mean Score** – Not calculated for the NYSESLAT assessments.

Not tested columns:

- ❖ **Medically Excused:** Sum of students who were reported in SIRS with a standard achieved code “93”.
- ❖ **Administrative Error:** Sum of students who were reported in SIRS with a standard achieved code “97”.
- ❖ **No Valid Score:** Indicates the student did not meet the validity rules for achieving a valid score and, therefore, the student was determined to be not tested and received a scale score of ‘999’ indicating no valid score.
- ❖ **Incomplete:** Indicates students’ records were not submitted to the testing contractor for scoring (e.g. an Assessment Fact record was submitted without an Assessment Response record).
- ❖ **No Assessment:** Student has an enrollment record during the testing period; however, neither an Assessment Fact nor an Assessment Response record has been reported. Students using the Regents waiver will count as Not Tested and appear under the No Assessment column.
- ❖ **Total Not Tested:** Sum of students in columns Medically Excused, Administrative Error, No Valid Score, Incomplete, or No Assessment.

Grades 4 and 8 Science: Grade 4 Sci: Scale or Grade 8 Sci: Scale

Tested: Tested data (performance levels 1-4 and Total Tested) will be populated once data are scanned and loaded into Level 2.

- ❖ **Level 1** – sum of students who received a standard achieved code of “21”
- ❖ **Level 2** – sum of students who received a standard achieved code of “22”
- ❖ **Level 3** – sum of students who received a standard achieved code of “23”
- ❖ **Level 4** – sum of students who received a standard achieved code of “24”
- ❖ **No Performance Level: Not applicable**
- ❖ **Total Tested** – Sum of students receiving a valid score on the assessment listed and received a performance level of Level 1, Level 2, Level 3, or Level 4.
- ❖ **Mean Score** – blank. This is a known error and will be corrected for the 2014-15 school year.

Not tested:

- ❖ **Medically Excused:** Sum of students who were reported in SIRS with a standard achieved code “93”.
- ❖ **Administrative Error:** Sum of students who were reported in SIRS with a standard achieved code “97”.
- ❖ **No Valid Score:** Indicates the student did not meet the validity rules for achieving a valid score and, therefore, the student was determined to be not tested and received a scale score of ‘999’ indicating no valid score.

- ❖ **Incomplete:** Indicates students' records were not submitted to the testing contractor for scoring (e.g. an Assessment Fact record was submitted without an Assessment Response record).
- ❖ **No Assessment:** Student has an enrollment record during the testing period; however, neither an Assessment Fact nor an Assessment Response record has been reported. Students using the Regents waiver will count as Not Tested and appear under the No Assessment column.
- ❖ **Total Not Tested:** Sum of students in columns Medically Excused, Administrative Error, No Valid Score, Incomplete, or No Assessment.

NYSAA:

Students who are coded as NYSAA Eligible with the program service code of "0220" will be included in the NYSAA Summary Reports. **All NYSAA students MUST be coded as a student with disabilities.** In addition, all students designated as eligible for the NYSAA must be reported as ungraded. The assessment used for participation for elementary/middle-level accountability will be based on age, not grade, for ungraded students. Ungraded students must take the assessment at the same grade level as the majority of their chronological peers, as indicated in the table "**Assessments by Birth Date/Age for Ungraded Students in 2013–14**" in the SIRS Manual.

Tested: Tested data (performance levels 1-4 and Total Tested) will be populated once data are scanned and loaded into Level 2.

- ❖ **Level 1** – sum of students who received a standard achieved code of "21"
- ❖ **Level 2** – sum of students who received a standard achieved code of "22"
- ❖ **Level 3** – sum of students who received a standard achieved code of "23"
- ❖ **Level 4** – sum of students who received a standard achieved code of "24"
- ❖ **No Performance Level: Not applicable**
- ❖ **Total Tested** – Sum of students receiving a valid score on the assessment listed and received a performance level of Level 1, Level 2, Level 3, or Level 4.
- ❖ **Mean Score** – Not applicable.

Not tested:

- ❖ **Medically Excused:** Sum of students who were reported in SIRS with a standard achieved code "93".
- ❖ **Administrative Error:** Sum of students who were reported in SIRS with a standard achieved code "97".
- ❖ **No Valid Score:** Indicates the student did not meet the validity rules for achieving a valid score and, therefore, the student was determined to be not tested and received a scale score of '999' indicating no valid score.
- ❖ **Incomplete:** Indicates students' records were not submitted to the testing contractor for scoring (e.g. an Assessment Fact record was submitted without an Assessment Response record).
- ❖ **No Assessment:** Student has an enrollment record during the testing period; however, neither an Assessment Fact nor an Assessment Response record has been reported. Students using the Regents waiver will count as Not Tested and appear under the No Assessment column.

- ❖ **Total Not Tested:** Sum of students in columns Medically Excused, Administrative Error, No Valid Score, Incomplete, or No Assessment.

Regents Science:

This report shows Grade 8 students only. Grade 8 students who took a Regents Science exam in lieu of the NYSTP Grade 8 Science Assessment will appear on the Regents Science Report. The score the student receives on the Regents examination in science when taken in Grade 8 must be reported in the year in which the student took the examination and will count in the accountability calculations for the district and school responsible for the student.

The score the student receives on the Grade 8 Intermediate-Level Science Test when taken in Grade 7 must also be reported in the year in which the student took the examination but will not appear on the Regents Science report until the student is enrolled in Grade 8.

If a student is administered the Grade 8 Intermediate-Level Science Test when the student is in Grade 8 *and* administer a Regents examination in science when the student is in Grade 8. The score the student receives on the Grade 8 Intermediate-Level Science Test must be reported in the year in which the student took the test and will count in the accountability calculations for the district and school responsible for the student. The score the student receives on the Regents examination in science must also be reported in the year in which the student took the examination but will not appear on the Regents Science Report.

Tested: Tested data (performance levels 1-4 and Total Tested) will be populated once data are scanned and loaded into Level 2.

- ❖ **Level 1** – sum of students who received a standard achieved code of “21”
- ❖ **Level 2** – sum of students who received a standard achieved code of “22”
- ❖ **Level 3** – sum of students who received a standard achieved code of “23”
- ❖ **Level 4** – sum of students who received a standard achieved code of “24”
- ❖ **No Performance Level: Not applicable**
- ❖ **Total Tested** – Sum of students receiving a valid score on the assessment listed and received a performance level of Level 1, Level 2, Level 3, or Level 4.
- ❖ **Mean Score** – Not applicable.

Not tested:

- ❖ **Medically Excused:** Sum of students who were reported in SIRS with a standard achieved code “93”.
- ❖ **Administrative Error:** Sum of students who were reported in SIRS with a standard achieved code “97”.
- ❖ **No Valid Score:** Indicates the student did not meet the validity rules for achieving a valid score and, therefore, the student was determined to be not tested and received a scale score of ‘999’ indicating no valid score.
- ❖ **Incomplete:** Indicates students’ records were not submitted to the testing contractor for scoring (e.g. an Assessment Fact record was submitted without an Assessment Response record).

- ❖ **No Assessment:** Student has an enrollment record during the testing period; however, neither an Assessment Fact nor an Assessment Response record has been reported. Students using the Regents waiver will count as Not Tested and appear under the No Assessment column.
- ❖ **Total Not Tested:** Sum of students in columns Medically Excused, Administrative Error, No Valid Score, Incomplete, or No Assessment.

Student Detail Reports

Student demographic and assessment data as reported in the Student Information Repository System (SIRS).

- ❖ **Report Subject:** Subject (3-8 ELA, 3-8 Mathematics, Grades 4 or 8 Science, NYSESLAT, NYSAA, and Regents Science) for which the student detail information is provided.
- ❖ **Assessment Description:** Specific Grade and Assessment.
- ❖ **Student ID:** Local unique identifier assigned to the student by the Local Education Agency (LEA) in which the student is enrolled on June 30 of the reporting year or the date of their last enrollment record if prior to June 30.
- ❖ **NYSSIS ID:** Unique statewide student identifier assigned by the New York State Student Identifier (NYSSIS) system.
- ❖ **Student:** Student's Last name, First name.
- ❖ **Location:** School where the student was enrolled on June 30 of the reporting year or the date of their last enrollment record if prior to June 30; for students who are placed out-of-district, this may be a school or BOCES outside the district.
- ❖ **Grade:** Student grade as of June 30 of the reporting year or the date of their last enrollment record if prior to June 30.
- ❖ **Gender:** Student gender as of June 30 of the reporting year or the date of their last enrollment record if prior to June 30.
- ❖ **Ethnicity:** Student ethnicity as of June 30 of the reporting year or the date of their last enrollment record if prior to June 30. Students reported with Yes for Hispanic/Latino ethnicity indicator are shown as Hispanic. Students reported with No for Hispanic/Latino ethnicity indicator are shown as the ethnicity indicated by the Race Code reported. If multiple Race Codes are reported for a non-Hispanic/Latino student, the student is shown as Multiracial.
- ❖ **Economically Disadvantaged:** Students reported with program service code 0198 (Poverty – from low-income family) anytime during the school year or as of the date of their last enrollment record.
- ❖ **LEP Eligible:** A "Yes" in this column indicates students who were reported with a program service code of 0231 (LEP Eligible), indicating the student is eligible for LEP services, anytime during the school year or as of the date of their last enrollment record.
- ❖ **Former LEP:** A "Yes" in this column indicates students who were coded with a program service code of 0231 (LEP Eligible) who reached proficiency in English on the New York State English as a Second Language Achievement Test (NYSESLAT) in at least one of the previous two school

years are included in the current year's LEP group for performance calculations if the LEP group includes 30 or more current LEP students.

- ❖ **LEP Duration:** Cumulative number of years a student has received LEP Services.
- ❖ **NYSESLAT Eligible:** A "Yes" in this column indicates students who were reported with a program service code 0242, indicating they are LEP students who have been enrolled in United States schools for less than one year and are eligible to take the New York State English as a Second Language Achievement Test (NYSESLAT) in lieu of the NYSTP to fulfill the participation requirement for accountability at the elementary/middle level in ELA.
- ❖ **Disability:** Student disability as reported using the appropriate disability program service code. Student disability is shown if the student was reported with this disability at any time during the school year or as of the date of their last enrollment record. If multiple disability codes are reported, the last disability reported is what will be shown. These students are included in the students with disabilities subgroup.
- ❖ **Former SWD (Student with a Disability):** A "Yes" in this column indicates students who were reported with a disability program service code anytime in the school year in at least one of the two previous reporting years but not at any time in the current reporting year.
- ❖ **NYSAA Eligible:** A "Yes" in this column indicates students reported with program service code 0220 (Eligible for Alternate Assessment), indicating that the student is eligible to take the New York State Alternate Assessment to fulfill the participation and performance requirements for ELA and mathematics accountability.
- ❖ **Standard Achieved:**
 - a. 3-8 ELA, 3-8 Math, 4 & 8 Science, NYSAA, and Regents Science: Level 1, Level 2, Level 3, Level 4, Medically Excused, Administrative Error, No Valid Score, Incomplete, or No Assessment.
 - b. NYSESLAT:
 - **Total Score:** Beginning, Intermediate, Advanced, Proficient, Medically Excused, Administrative Error, No Valid Score, Incomplete, or No Assessment.
 - **Individual Modalities:** "Not Scored" will be reported for all subscore individual modalities when "Total Score" has not been selected.
- ❖ **Score:**
 - a. 3-8 ELA, 3-8 Math, 4 & 8 Science: The student's mean scale score. A blank or a score of "999" indicates the student did not receive a valid score and is considered not tested.
 - b. NYSESLAT:
 - Total Score: Scale Score
 - Individual Modalities: Raw Score