



Entry 1 School Information and Cover Page

Last updated: 07/25/2018

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2018**) or you may not be assigned the correct tasks.

a. SCHOOL NAME CULTURAL ARTS ACAD CS AT SPRING CREEK (NYC CHANCELLOR)
(Select name from the drop down menu)

b. CHARTER AUTHORIZER (As of June 30th, 2018) NYCDOE-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

c. DISTRICT / CSD OF LOCATION NYC CSD 18

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	1400 Linden Boulevard Brooklyn, New York 11212			

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Dr. Laurie B. Midgette
Title	Founding Principal
Emergency Phone Number (###-###-####)	

e. SCHOOL WEB ADDRESS (URL) <https://www.culturalartsacademy.org/>

f. DATE OF INITIAL CHARTER 08/2010

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

MISSION - "Where Leaders Grow Up."

Cultural Arts Academy Charter School's mission is to provide a college preparatory education with exemplary cultural arts proficiency to young leaders who will profoundly impact the human condition.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	Collegiate Model Cultural Arts Academy Charter School at Spring Creek has a collegiate design model in which each class, beginning in kindergarten, is named after nationally renowned college or university. The teachers are referred to as "Professors", all administrative staff are called "Deans" and each class is adorned with their university paraphernalia.
Variable 2	International Baccalaureate Candidate School – Primary Years Programme Cultural Arts Academy Charter School at Spring Creek is an International Baccalaureate Candidate School. All teachers and administrators have access to the IB online curriculum centre (OCC), a website rich with IB publications and teacher support materials, as well as online forums that engage IB teachers from around the world. CAACS is becoming authorized to offer the Primary Years Programme (PYP). CAACS receives the support of the IB, its relevant IB regional office, and an assigned consultant from the IB educator network (IBEN), who has been fully trained according to global IB policies. A crucial element of the candidate phase is the consultation process, which includes a fixed number of hours of remote consultation per year of candidacy as well as an on-site visit. Throughout the candidate phase, our consultant will customize support and advice based on information provided in the current IB publications and his or her professional knowledge of the appropriate program. Each

	<p>report summarizes the progress made by the school towards meeting the requirements for authorization and provides feedback on the school's readiness to apply for authorization. Each year, the IB gathers educational leaders, decision makers and practitioners from schools, universities and governments, as well as students, to discuss and develop ideas on international education.</p>
Variable 3	<p>The Leader In Me Lighthouse School</p> <p>The Leadership Model Program here at CAACS integrates Dr. Covey's philosophies into every class, co-curricular activity, and the school culture. Our goal is to help students develop a skill set to succeed in the 21st century based on the mastery of the 7 Habits. These are put into action through such practices as "Synergizing through community service projects" (Your Turn To Lead Scholar-Leaders) and "Seeking First To Understand in peer conflict mediation" within our student support services. Along with internalizing the 7 Habits, the leadership model empowers students to take ownership over their development and growth. Additionally CAACS offers a variety of co-curricular activities spanning tennis, the arts, fencing, chess, track, basketball and martial arts through which students may further pursue leadership development. The school's instructional practices are specially tailored to deliver the leadership model while aligning with the Common Core. Students are taught through a combination of arts and technology infused project-based learning (PBL). Examples of projects include using LEGO Academy where students are able to build local, national and international structures to show the development of our international-minded approach toward viewing ourselves as global citizens.</p>
Variable 4	<p>The Arts</p> <p>Cultural Arts Academy Charter School at Spring Creek provides students with high-quality arts-infused learning opportunities and classroom partnerships between teachers and artists that lead to high student engagement. Teaching artists and teachers work together to design and enhance content area curricula and the delivery of instruction. Professional development seminars and workshops provide teachers with the pedagogical skills to design and implement art-infused curricula that are driven by NYS learning standards. Classroom observations, on-going professional development and access to cultural resources build our quality instruction. Students and teachers interact with arts institutions and organizations that exhibit and perform the arts, offer advanced study or provide internships or employment in arts-related businesses. CAACS uses the NYC's Blueprint for Teaching and Learning in the Arts: Pre-K-12 which outlines what students should know and be able to do in the arts at key grades and levels in their growth and</p>

	development.
Variable 5	<p>Technology</p> <p>Designed on the National Educational Technology Standards for Students (NETS*S) and the work of the Partnership for 21st Century Skills, the CAACS curriculum is embedded in the K-8 technology literacy standards. Students engage in real world applications where they learn new technology skills as they work through meaningful mathematics, science, language arts, and social studies activities. Instructional delivery includes the power of touch, motion, and sound. Assignments can be sketched, scored, charted, coded, or performed. Learning activities include an assessment rubric tied to the technology literacy standards.</p>
Variable 6	(No response)
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

i. TOTAL ENROLLMENT ON JUNE 30, 2018 292

j. GRADES SERVED IN SCHOOL YEAR 2017-18

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6
---------------	---------------------

k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? No

l1. FACILITIES

Does the school maintain or operate multiple sites?

	No, just one site.
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12. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K-5, 6-9, etc.)	Receives Rental Assistance	Rental Assistance for Which Grades (write N/A if applicable)
Site 1 (same as primary site)	1400 Linden Boulevard Brooklyn, NY 11212		NYC CSD 18	K-5	N/A	N/A
Site 2						
Site 3						

12a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Dr. Laurie B. Midgette			
Operational Leader	Joy Thompson			
Compliance Contact	Gray N. Stewart			
Complaint Contact	Shirley A. Glasgow			
DASA Coordinator	Rachel Charles-Pierre			

m1. Are any sites in co-located space? If yes, please proceed to the next question. No

IF LOCATED IN PRIVATE SPACE IN NYC OR DISTRICTS OUTSIDE NYC

m3. Upload a current Certificate of Occupancy (COO) for each school site that is located in private space in NYC or located outside of NYC. Except for schools in district space (co-location space), school must provide a copy of the annual fire inspection report.

Site 1 Certificate of Occupancy (COO)

<https://nysed-cso-reports.fluidreview.com/resp/17866496/yFPTXS6fVy/>

Site 1 Fire Inspection Report

<https://nysed-cso-reports.fluidreview.com/resp/17866496/nBjtmqxAKU/>

Site 2 Certificate of Occupancy

(No response)

Site 2 Fire Inspection Report

(No response)

Site 3 Certificate of Occupancy

(No response)

Site 3 Fire Inspection Report

(No response)

n1. Were there any revisions to the school's charter during the 2017-18 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Name and Position of Individual(s) Who Completed the 2016-17 Annual Report.

Dr. Laurie B. Midgette

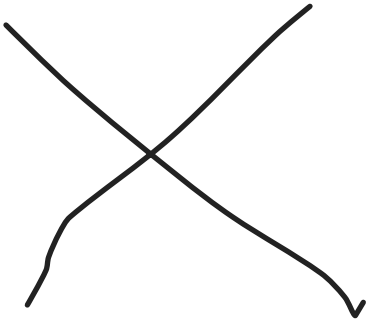
p. Our signatures (Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).

Yes

Signature, Head of Charter School

A handwritten signature in black ink that reads "Laurie B. Midgette". The signature is fluid and cursive, with a large initial 'L' and 'M'.

Signature, President of the Board of Trustees

A handwritten signature in black ink, appearing as a stylized 'X' or a series of intersecting lines. It is not clearly legible as a name.

Date

2018/07/25

Thank you.

BRISCOE PROTECTIVE SYSTEMS LLC (
"WE ARE THE ALARM PROFESSIONALS"
NEW YORK, NEW YORK 10011
631-864-8666 * 718-692-1000 * 212-643-8833 (
FAX (631) 864-8444
WWW.BRISCOEPROTECTIVE.COM(
NYS LICENSE #12000327349(
)

CHRISTIAN LIFE CENTER)
1400 Linden Blvd)
Brooklyn, NY 11201)

C E R T I F I C A T E O F F I T N E S S

NAME: CHRISTIAN LIFE CENTER

CUSTOMER #:2504

LOCATION: 1400 Linden Blvd

THIS IS TO CERTIFY THAT ON 12/18/17, THE ELECTRONIC INTERCONNECTED
FIRE ALARM AND SMOKE DETECTION SYSTEM AT THE ABOVE LOCATION HAS BEEN
INSPECTED. ALL DEVICES HAVE BEEN TESTED AND FOUND TO BE IN NORMAL
OPERATING CONDITION.)

Inspection Report contains
Exceptions if initialed below)

INSPECTION REPORT VERIFIED BY:)

Thomas W. Manning'

AUTHORIZED SIGNATURE
(Not valid unless signed)

Inspection Report contains
Recommendations if initialed
Below

New York State License #12000327349)
N.Y.C. Fire Dept. Smoke Detector
Maint Acceptance ltr dated 1/27/18
Nassau County Fire Marshal #1045369)

==== Please Retain this copy for your Site Audit ====)

**This certificate does not confirm compliance of the system with the
requirements of any code or governing agency.**)



Certificate of Occupancy

CO Number: 321172468F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Brooklyn Address: 1400 LINDEN BOULEVARD Building Identification Number (BIN): 3083069	Block Number: 03642 Lot Number(s): 22 Building Type: Altered	Certificate Type: Final Effective Date: 09/14/2016
This building is subject to this Building Code: 1968 Code			
<i>For zoning lot metes & bounds, please see BISWeb.</i>			
B.	Construction classification: 1-D (1968 Code designation) Building Occupancy Group classification: E (2014/2008 Code) Multiple Dwelling Law Classification: None		
No. of stories: 1 Height in feet: 15 No. of dwelling units: 0			
C.	Fire Protection Equipment: None associated with this filing.		
D.	Type and number of open spaces: Parking spaces (15), Parking (23300 square feet)		
E.	This Certificate is issued with the following legal limitations: None		
Borough Comments: None			



Borough Commissioner



Commissioner

Certificate of Occupancy

CO Number: 321172468F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	248	OG	A-3 E		4, 3	CLASS ROOMS, ACCESSORY OFFICES, ORDINARY USE, AND STORAGE
OS P			A-3		4, 3	ACCESSORY PARKING FOR USE OF CHURCH, 15 PARKING SPACES
001 001 258	100		A-3		3, 3	CHURCH/HALL
001 001 742	100		A-3		3	ACCESSORY CLASSROOMS
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT

321172468/000 9/14/2016 3:52:41 PM



Entry 2 NYS School Report Card Link

Last updated: 07/27/2018

CULTURAL ARTS ACAD CS AT SPRING CREEK (NYC CHANCELLOR)

1. CHARTER AUTHORIZER (As of June 30th, 2018)

NYCDOE-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

2. NEW YORK STATE REPORT CARD

<https://data.nysed.gov/profile.php?instid=800000067494>

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).



Entry 3 Progress Toward Goals

Last updated: 07/27/2018

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only. Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

2017-18 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for the Community School District (CSD) in which the school is located. Relevant for schools serving grades 3-8)	New York State ELA Examination		TBD
Academic Goal 2	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination must	New York State Mathematics Examination		TBD

	<p>exceed such percentage for the Community School District CSD).</p> <p>Relevant for schools serving grades 3-8)</p>			
Academic Goal 3	<p>Based on the proficiency rates on the New York State ELA examination, the school will demonstrate positive academic growth in each year of the charter term.</p> <p>Relevant for schools serving grades 3-8)</p>	New York State ELA Examination		TBD
Academic Goal 4	<p>Based on the proficiency rates on the New York State Mathematics examination, the school will demonstrate positive academic growth in each year of the charter term.</p> <p>Relevant for schools serving grades 3-8)</p>	New York State Mathematics Examination		TBD
Academic Goal 5	<p>Where the school has an eligible subgroup population deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. Relevant for schools serving grades 3-8)</p>	New York State ELA Examination		TBD
	Where the school has an eligible subgroup population deemed			

Academic Goal 6	as six or more students) of students eligible for the free or reduced price lunch program, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. Relevant for schools serving grades 3-8)	New York State ELA Examination		TBD
Academic Goal 7	Where the school has an eligible subgroup population deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term. Relevant for schools serving grades 3-8)	New York State Mathematics Examination		TBD
Academic Goal 8	Where the school has an eligible subgroup population deemed as six or more students) of students eligible for the free or reduced price lunch program, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter	New York State Mathematics Examination		TBD

	term. Relevant for schools serving grades 3-8)			
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2. Do have more academic goals to add? No

3. Do have more academic goals to add? No response)

4. ORGANIZATIONAL GOALS

2017-18 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	Each year, the school self-reported average daily student attendance rate shall meet or exceed the average daily attendance for the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	Automate the Schools (ATS) Powerschool		TBD
Org Goal 2	Each year, the percentage of students enrolled in ATS on 10/31 of a given school year that are enrolled in ATS on 10/31 the following school year will exceed the rate of the Community School District (CSD) of	Automate the Schools (ATS)		TBD

	location for elementary and middle schools and the citywide average for high schools.			
Org Goal 3	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for English language learners.	Automate the Schools ATS) Powerschool		TBD
Org Goal 4	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students with disabilities.	Automate the Schools ATS) Powerschool		TBD
Org Goal 5	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students eligible for free and reduced price lunch.	Automate the Schools ATS) Powerschool		TBD

5. Do you have more organizational goals to add? No response)

2017-18 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take

Org Goal 6	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for English language learners.	Automate the Schools ATS) Powerschool		TBD
Org Goal 7	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students with disabilities.	Automate the Schools ATS) Powerschool		TBD
Org Goal 8	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students eligible for free and reduced price lunch.	Automate the Schools ATS) Powerschool		TBD
Org Goal 9	Each year, the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS. This goal applies only to schools that are no longer "growing" grades within the current charter term.)	Automate the Schools ATS) Powerschool		TBD
	In each year of the charter term, parents will express satisfaction with			

Org Goal 10	<p>the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in Top 2 box responses i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of parents participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher.</p>	NYC Survey		TBD
Org Goal 11	<p>In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in Top 2 box responses i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of staff participate in the survey or if the school meets the reporting threshold for NYC DOE School</p>	NYC Survey		TBD

	Survey, whichever is higher.			
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				

6. FINANCIAL GOALS

2017-18 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.	Annual Independent Audit		TBD
Financial Goal 2	Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed expenditures.	Annual Independent Audit		TBD
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



Entry 4 Expenditures per Child

Last updated: 08/01/2018

CULTURAL ARTS ACAD CS AT SPRING CREEK (NYC CHANCELLOR)Section Heading

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2017-18 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	5179127
Line 2: Year End FTE student enrollment	270
Line 3: Divide Line 1 by Line 2	19182

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2017-18 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:
<http://www.p12.nysed.gov/psc/AuditGuide.html>.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	1255889
Line 2: Management and General Cost (Column)	101625
Line 3: Sum of Line 1 and Line 2	1357514
Line 5: Divide Line 3 by the Year End FTE student enrollment	5028

Thank you.

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the - Board of Regents -

2018-19 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

CULTURAL ARTS ACADEMY CHARTER SCHOOL AT SPRING CREEK

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	4,285,960	325,000	460,000	-	-	5,070,960
Total Expenses	3,898,398	339,938	-	24,541	805,197	5,068,074
Net Income	387,562	(14,938)	460,000	(24,541)	(805,197)	2,886
Actual Student Enrollment	-	-	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue

CY Per Pupil Rate

District of Location

\$14,582.00

School District 2 (Enter Name)

School District 3 (Enter Name)

School District 4 (Enter Name)

School District 5 (Enter Name)

4,285,960	-	-	-	-	4,285,960
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
4,285,960	-	-	-	-	4,285,960

Special Education Revenue

Grants

Stimulus

Other

Other State Revenue

-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-

TOTAL REVENUE FROM STATE SOURCES

4,285,960	-	-	-	-	4,285,960
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REVENUE FROM FEDERAL FUNDING

IDEA Special Needs

Title I

Title Funding - Other

School Food Service (Free Lunch)

Grants

Charter School Program (CSP) Planning & Implementation

Other

Other Federal Revenue

-	215,000	-	-	-	215,000
-	110,000	-	-	-	110,000
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-

TOTAL REVENUE FROM FEDERAL SOURCES

-	325,000	-	-	-	325,000
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LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising

Erate Reimbursement

Interest Income, Earnings on Investments,

NYC-DYCD (Department of Youth and Community Developmt.)

Food Service (Income from meals)

Text Book

Other Local Revenue

-	-	450,000	-	-	450,000
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	10,000	-	-	10,000

TOTAL REVENUE FROM LOCAL and OTHER SOURCES

-	-	460,000	-	-	460,000
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TOTAL REVENUE

4,285,960	325,000	460,000	-	-	5,070,960
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EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

No. of Positions

Executive Management

Instructional Management

Deans, Directors & Coordinators

CFO / Director of Finance

Operation / Business Manager

-	-	-	-	-	-
1.00	80,312	-	17,847	80,312	178,471
9.00	128,529	54,332	-	234,145	417,006
1.00	8,392	-	-	75,528	83,920
1.00	5,542	-	-	49,879	55,421

CULTURAL ARTS ACADEMY CHARTER SCHOOL AT SPRING CREEK

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

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Net Income	387,562	(14,938)	460,000	(24,541)	(805,197)	2,886
Actual Student Enrollment	-	-	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-

PROGRAM SERVICES

SUPPORT SERVICES

		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Administrative Staff	-	-	-	-	-	-	-
TOTAL ADMINISTRATIVE STAFF	12	222,775	54,332		17,847	439,864	734,818
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	20.00	1,317,289	25,429	-	-	15,403	1,358,121
Teachers - SPED	-	-	-	-	-	-	-
Substitute Teachers	-	-	-	-	-	-	-
Teaching Assistants	15.00	577,719	13,569	-	-	-	591,288
Specialty Teachers	-	-	-	-	-	-	-
Aides	-	-	-	-	-	-	-
Therapists & Counselors	3.00	61,179	80,988	-	-	-	142,167
Other	-	-	-	-	-	-	-
TOTAL INSTRUCTIONAL	38	1,956,187	119,986			15,403	2,091,576
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	1.00	41,034	-	-	-	-	41,034
Librarian	1.00	34,130	-	-	-	-	34,130
Custodian	2.00	75,230	-	-	-	-	75,230
Security	2.00	73,669	-	-	-	-	73,669
Other	5.00	117,455	-	-	-	-	117,455
TOTAL NON-INSTRUCTIONAL	11	341,518					341,518
SUBTOTAL PERSONNEL SERVICE COSTS	61	2,520,480	174,318		17,847	455,267	3,167,912
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		514,400	61,829	-	4,541	117,859	698,628
Fringe / Employee Benefits		-	-	-	-	-	-
Retirement / Pension		-	-	-	-	-	-
TOTAL PAYROLL TAXES AND BENEFITS		514,400	61,829		4,541	117,859	698,628
TOTAL PERSONNEL SERVICE COSTS		3,034,880	236,147		22,388	573,126	3,866,540
CONTRACTED SERVICES							
Accounting / Audit		-	-	-	-	121,642	121,642
Legal		-	-	-	-	845	845
Management Company Fee		-	-	-	-	-	-
Nurse Services		-	-	-	-	-	-
Food Service / School Lunch		-	-	-	-	-	-
Payroll Services		-	-	-	-	-	-
Special Ed Services		-	-	-	-	-	-
Titlment Services (i.e. Title I)		-	-	-	-	-	-
Other Purchased / Professional / Consulting		48,060	5,777	-	-	-	53,836
TOTAL CONTRACTED SERVICES		48,060	5,777			122,487	176,324
SCHOOL OPERATIONS							
Board Expenses		-	-	-	-	-	-
Classroom / Teaching Supplies & Materials		37,199	4,471	-	328	8,523	50,521
Special Ed Supplies & Materials		-	-	-	-	-	-
Textbooks / Workbooks		70,391	8,461	-	-	-	78,852

CULTURAL ARTS ACADEMY CHARTER SCHOOL AT SPRING CREEK

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	4,285,960	325,000	460,000	-	-	5,070,960
Total Expenses	3,898,398	339,938	-	24,541	805,197	5,068,074
Net Income	387,562	(14,938)	460,000	(24,541)	(805,197)	2,886
Actual Student Enrollment	-	-	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-

PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Supplies & Materials other	709	85	-	6	162	963
Equipment / Furniture	18,097	2,175	-	-	-	20,272
Telephone	25,496	3,065	-	225	5,842	34,628
Technology	756	91	-	7	173	1,027
Student Testing & Assessment	-	-	-	-	-	-
Field Trips	-	-	-	-	-	-
Transportation (student)	-	-	-	-	-	-
Student Services - other	110,297	13,257	-	346	8,991	132,891
Office Expense	-	-	-	-	-	-
Staff Development	50,840	6,111	-	449	11,648	69,048
Staff Recruitment	-	-	-	-	-	-
Student Recruitment / Marketing	-	-	-	-	-	-
School Meals / Lunch	-	-	-	-	-	-
Travel (Staff)	-	-	-	-	-	-
Fundraising	-	-	-	-	-	-
Other	10,204	1,226	-	90	2,338	13,858
TOTAL SCHOOL OPERATIONS	323,989	38,942		1,452	37,677	402,060

FACILITY OPERATION & MAINTENANCE

Insurance	51,135	6,146	-	451	11,716	69,448
Janitorial	-	-	-	-	-	-
Building and Land Rent / Lease	431,493	51,864	-	-	53,706	537,063
Repairs & Maintenance	-	-	-	-	-	-
Equipment / Furniture	-	-	-	160	4,146	4,306
Security	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	482,628	58,010		611	69,569	610,817

DEPRECIATION & AMORTIZATION

	8,841	1,063	-	90	2,338	12,332
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DISSOLUTION ESCROW & RESERVES / CONTINGENCY

	-	-	-	-	-	-
--	---	---	---	---	---	---

TOTAL EXPENSES	3,898,398	339,938		24,541	805,197	5,068,074
-----------------------	------------------	----------------	--	---------------	----------------	------------------

NET INCOME	387,562	(14,938)	460,000	(24,541)	(805,197)	2,886
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ENROLLMENT - *School Districts Are Linked To Above Entries*

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District of Location			-
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-
TOTAL ENROLLMENT			
REVENUE PER PUPIL	-	-	-
EXPENSES PER PUPIL	-	-	-

[illegible]

[illegible]

[illegible]

<p align="center">Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</p>

Trustee Name:

Alfonso R. Bernard Sr.

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Cultural Arts Academy Spring Creek

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Chairman

2. Is the trustee an employee of any school operated by the Education Corporation?
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.


4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if <i>None</i> applicable. Do not leave this space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
		<i>None</i>		

Signature  Date *7/31/18*

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

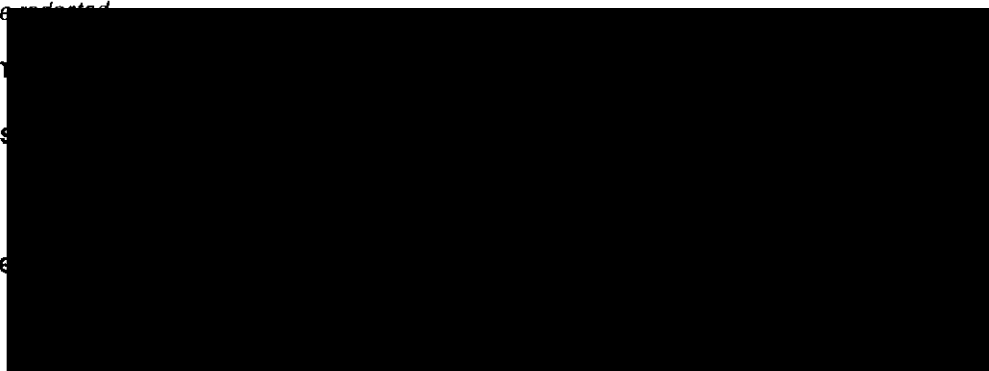
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name: Cheryl A. Pemberton-Graves

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Cultural Arts Academy @ Spring Creek

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Vice President

2. Is the trustee an employee of any school operated by the Education Corporation?
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<u>none</u>			

Please write "None" if applicable. Do not leave this space blank.			
none			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
none				

Signature Cheryl Emberton-Davis Date July 25, 2018

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone

Business Address

E-mail Address

Home Telephone

Home Address

<p align="center">Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</p>

Trustee Name:

Henry Choudent

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

CULTURAL ARTS ACADEMY CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). TREASURER

2. Is the trustee an employee of any school operated by the Education Corporation?
 ___ Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 ___ Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

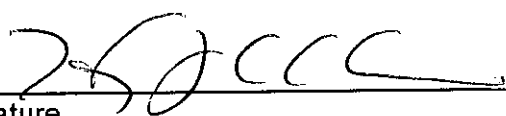
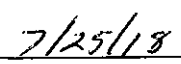
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>

<i>Please write "None" if applicable. Do not leave this space blank.</i>			
NONE	NONE	NONE	NONE

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE	NONE	NONE	NONE	NONE



 Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

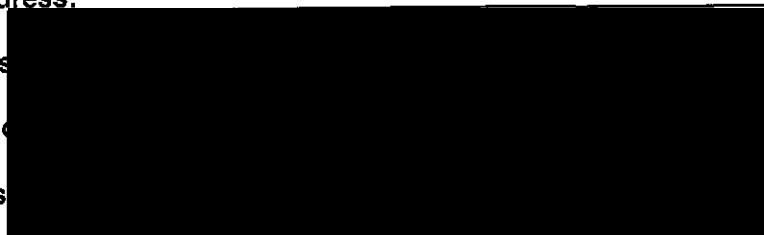
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



<p align="center">Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</p>

Trustee Name:

Shirley Glasgow

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Cutural Arts Academy Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. ^{Parent Representative}
Is the trustee an employee of any school operated by the Education Corporation?
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.			
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
	NONE			

Shirley Glasgow

7/25/2018

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

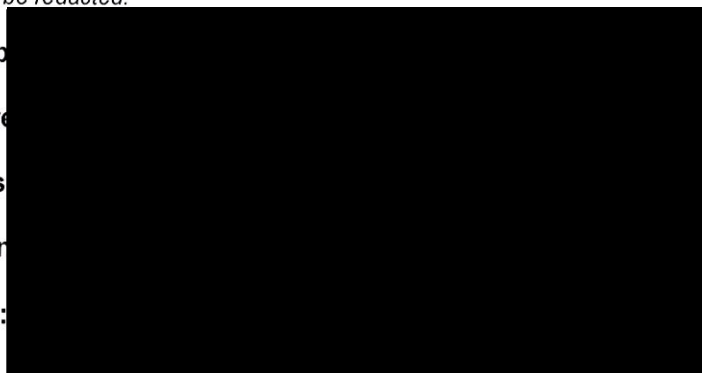
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

Chrysetta Patterson

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Cultural Arts Academy Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

N/A

2. Is the trustee an employee of any school operated by the Education Corporation?
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.


4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<u>N/A</u> None	<u>N/A</u> None		

Please write "None" if applicable. Do not leave this space blank.			
		NONE	NONE

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
none	none	none	none	none


 Signature

7/25/18
 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

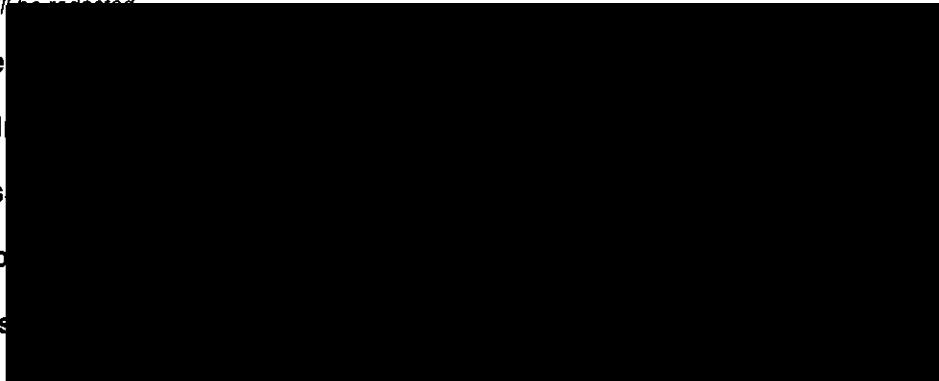
Business Tele

Business Add

E-mail Address

Home Telephone

Home Address



<p align="center">Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</p>

Trustee Name:

Stuart M. Sabal

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Cultural Arts Academy Charter School At Spring Creek

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
 ___ Yes ___ ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 ___ Yes ___ ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<i>Please write "None" if applicable. Do not leave this space blank.</i>			
Fiscal Yr 2018	Accounting services	Did not vote or participate	Stuart M. Sabal, CPA

- in discussions.
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
Sabal & Associates	Accounting Services	\$90,000	Stuart M. Sabal	Did not vote or participate in discussions.

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone

Business Address

E-mail Address:

Home Telephone

Home Address:



Entry 8 BOT Table

Created: 07/25/2018 • Last updated: 07/27/2018

1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
1	Dr. AR Bernard, Sr.	Chair	Finance	Yes	8	08/01/2017	08/01/2020	6
2	Cheryl Pemberton	Vice Chair	Fundraising	Yes	8	08/01/2017	08/01/2020	12
3	Henry J. Clouden	Treasurer	Finance	Yes	8	08/01/2017	08/01/2020	12
4	Chrysetta Patterson	Trustee/Member	Arts	Yes	8	08/01/2017	08/01/2020	12
5	Shirley Glasgow	Secretary	Parent Engagement	Yes	8	08/01/2017	08/01/2020	12
6	Dr. Laurie B. Midgette	Other	School Leader	No	8			12
7	Stuart Sabal	Other	Chief Financial Officer	No	8			
8	Larry Weiss	Other		No	8			
9								

1a. Are there more that 9 members of the Board of Trustees? No

2. Total number of members on June 30, 2018 5

3. Total number of members joining the Board during the 2017-18 school year	0
4. Total number of members departing the Board during the 2017-18 school year	0
5. Number of voting members in 2017-18, as set by the by-laws, resolution or minutes	5
6. Number of Board meetings conducted during the 2017-18 School Year	12
7. Number of Board meetings scheduled for the coming 2018-19 school year	12

Thank you.



Entry 9 - Board Meeting Minutes

Last updated: 08/01/2018

[Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2017--June 2018, which should match the number of meetings held during the 2017-18 school year.

CULTURAL ARTS ACAD CS AT SPRING CREEK (NYC CHANCELLOR)

Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2017-18 school year, on the charter school's website?

the charter school's website.

A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2017-18 school year.

<https://www.culturalartsacademy.org/about-us/our-vision/founding-board/meetings-agenda-s>



Entry 10 Enrollment and Retention of Special Populations

Created: 07/25/2018 • Last updated: 08/01/2018

[Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2017-18 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2018-19.

CULTURAL ARTS ACAD CS AT SPRING CREEK (NYC CHANCELLOR)Section Heading

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2017-18	Describe Recruitment Plans in 2018-19)
Econom ically Disadva ntaged		
English Langua ge Learner s		
Student s with Disabilit ies		

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2017-18	Describe Retention Plans in 2018-19)
Econom ically Disadva ntaged		
English Langua ge Learner s		
Student s with Disabilit ies		



Entry 11 Classroom Teacher and Administrator Attrition

Last updated: 08/01/2018

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2017-2018 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2017-2018 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2017; the FTE for any departed staff from July 1, 2017 through June 30, 2018; the FTE for added staff from July 1, 2017 through June 30, 2018; and the FTE of staff added in newly created positions from July 1, 2017 through June 30, 2018 using the tables provided.

1. Classroom Teacher Attrition Table

	FTE Classroom Teachers on 6/30/17	FTE Classroom Teachers Departed 7/1/17 - 6/30/18	FTE Classroom Teachers Filling Vacant Positions 7/1/17 - 6/30/18	FTE Classroom Teachers Added in New Positions 7/1/17 - 6/30/18	FTE of Classroom Teachers on 6/30/18
	21	2	2	2	22

2. Administrator Position Attrition Table

	FTE Administrative Positions on 6/30/17	FTE Administrators Departed 7/1/17 - 6/30/18	FTE Administrators Filling Vacant Positions 7/1/17 - 6/30/18	FTE Administrators Added in New Positions 7/1/17 - 6/30/18	FTE Administrative Positions on 6/30/18
	10	1	2	2	11

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher’s advancement up the ladder to a leadership position within the network or an administrator’s movement to lead a new network charter school.

(No response)

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Yes
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Thank you



Entry 12 Uncertified Teachers

Last updated: 08/01/2018

FTE Count of All Teachers 22
(Certified and Uncertified) as of
6/30/18

FTE Count of All Certified 18
Teachers as of 6/30/18

Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

	FTE Count
1. Total FTE count of uncertified teachers (6-30-18)	4
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-18)	3
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-18)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-18)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-18)	3
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-18)	0

Thank you.



**An International Baccalaureate Candidate School
The First Franklin Covey Lighthouse Charter School in New York State**



Mission Statement

Cultural Arts Academy Charter School's mission is to provide a college preparatory education with exemplary cultural arts proficiency to young leaders who will profoundly impact the human.

TABLE OF ORGANIZATIONAL LEADERSHIP 2018-2019

The reflection of our scholars' faces in the mirror of the world is a reminder that the future, collectively, rests in our hands."

BOARD OF TRUSTEES

Responsible for the oversight of CAACS's fidelity to our Charter

FOUNDING PRINCIPAL

Responsible for the daily management and oversight of all school functions both academic and non-academic

STRATEGIC LEADERSHIP TEAM:

Leadership Team Appointed by the Principal

(Reports directly to the Principal)

Director of Accountability and Compliance

Oversight of all NYS, NYCDOE, TITLE I and other accountability areas

Director of Operations

Oversight of non-academic areas of management

Director of Curriculum and Instruction

Oversight of instruction, data management, student assessments and supervision of instructional staff

Director of Student Support

Oversight of Student Support Services

Director of the Arts

Oversight of all visual and performing arts instruction and initiatives

Technology Manager

Responsible for instructional technologies and assessment compliance

Business Manager

Responsible for human resource management

Food Services Manager

Oversight of all meals programs for students and special events

School Safety Manager

Responsible for safety and security

OPERATIONAL LEADERSHIP TEAM

Health Services – School Nurse

Food Services – School Foods

School Safety

Enrollment Planning

Transportation

Custodians

STUDENT SUPPORT TEAM

Guidance Counselor

Social Worker

External SPED Paraprofessionals

External SPED Service Providers

Dean of Students

Parent Engagement

INSTRUCTIONAL TEAM

Instructional Coaches (K-2, Math and ELA, Health and Physical Education)

Responsible for instructional coaching and talent development of emerging teachers

Teachers

Charged with delivery of curriculum and instruction and classroom management

Teaching Assistants**ARTS TEAM**

Teaching Artists

External Arts Programs

CAACS PARENT ASSOCIATION

President

Vice President

Treasurer

Secretary

University Representatives



**The First Franklin Covey Lighthouse Charter School in New York State
An International Baccalaureate Candidate School**

SCHOOL CALENDAR 2018-2019

(184 Instructional Days)

Mission Statement – “Where Leaders Grow Up.”

Cultural Arts Academy Charter School's mission is to provide a college preparatory education (*Curriculum and Instruction*) with exemplary cultural arts proficiency (*The Arts*) to young leaders (*Leader In Me*) who will profoundly impact the human condition (*International Baccalaureate*).

Summer 2018

June 29, 2018	Bridging-Graduation
June 30-July 27, 2018	Lighthouse Leadership/Facilities Vacation <i>First Day Back - 7/30/2018</i>
August 13, 2018	Lighthouse Operations Team Returns
August 13, 2018	Student Support Team Returns
August 17, 2018	Kindergarten and New Student Mixer
August 20-August 31, 2018	Professional Learning for New and Returning Staff (2 Weeks)

NEW ! First Day of School September 4, 2018 (No busing)

Start Time 7:30am 4pm

(Scholars will be recorded late beginning at 7:45am)

September 5, 2018	First day of busing
QUARTER 1	September 4 November 10
September 7, 2018 - PD (Staff Professional Development) Fridays begin – 2pm-4pm	Scholars are dismissed at K—5 - 1:30pm every Friday <i>Late fees will be assessed and strictly enforced.</i>
September 10-11, 2018	SCHOOL CLOSED – Rosh Hashanah
September 17, 2018	Curriculum Evening – 4:30pm-6pm (K-2

	Parents ONLY)
September 18, 2018	Curriculum Evening – 4:30pm-6pm (Grades 3-5 Parents ONLY)
September 19, 2018	SCHOOL CLOSED – Yom Kippur
September 24, 2018 - SPECIALIZED AFTERSCHOOL NOTE: Due to funding , Afterschool (4:15 – 5:15pm) is now limited to special programming only.	AIS* and/or – Homework Help* (M/W) Team Practices** (T-TH) Scouting*** (F) Arts Productions**** (Varying) * Pre-determined by Student Support ** Must be an official member of the team *** Must be officially registered in scouting **** Based on auditions
October 8, 2018	SCHOOL CLOSED - Columbus Day
November 6, 2018	SCHOOL CLOSED – <i>(for Scholars only)</i> - Election Day Staff Professional Learning Day (Mandatory)
November 12, 2018	SCHOOL CLOSED – Veterans Day
QUARTER 2	November 13 January 18
November 16, 2018 – NO SCHOOL – Alternate Schedule* –Scholars must come with their parents at the scheduled time and bring their Leadership Notebooks to discuss their progress.	*Student-Led Parent-Teacher Conferences 8AM-12NOON – K-2ND GRADE 1PM-5PM—3-5TH GRADE
November 21, 2018 – HALF DAY	Early Dismissal – 12 NOON
November 22-23, 2018	SCHOOL CLOSED – Thanksgiving Recess
December 21, 2018 – HALF DAY	Early Dismissal – 12 NOON
December 24, 2018-January 1, 2019	SCHOOL CLOSED – Winter Recess -School is open January 2, 2018
January 7-January 11, 2019	Midterm Examinations
January 21, 2019	SCHOOL CLOSED – Dr. Martin Luther King, Jr. Day
January 24, 2019 - NO SCHOOL* - Alternate Schedule –Scholars must come with their parents at the scheduled time and bring their Leadership Notebooks to discuss their progress.	Student-Led Parent-Teacher Conferences 8AM-12NOON – K-2ND GRADE 1PM-5PM—3-5TH GRADE
January 26, 2019	SATURDAY ACADEMY (Test Prep) BEGINS
QUARTER 3	January 21 April 5
February 5, 2019	SCHOOL CLOSED – Lunar New Year

February 15, 2019	Early Dismissal – 12 NOON
February 18-February 22, 2019	SCHOOL CLOSED – Midwinter Recess
QUARTER 4	April 8 June 21
April 11, 2019 - NO SCHOOL* Alternate Schedule – Scholars must come with their parents at the scheduled time and bring their Leadership Notebooks to discuss their progress.	*Student-Led Conferences 8AM-12NOON – K-2ND GRADE 1PM-5PM—3-5TH GRADE
April 2 – April 4, 2019	NY State Assessment - ELA
April 18, 2019	Early Dismissal – 12 NOON
April 19-April 26, 2019	SCHOOL CLOSED – Spring Recess
May 1 – May 3, 2019	NY State Assessment - Mathematics
May, 27, 2019	SCHOOL CLOSED – Memorial Day
June 4, 2019	SCHOOL CLOSED – Eid al-Fitr
June 11, 2019	SCHOOL CLOSED – <i>(for Scholars only)</i> JUNE CLERICAL DAY - to allow staff time to complete various tasks related to closing out the school year and preparing for next year – <i>(Mandatory)</i>
June 17-June 21, 2019	Final Examinations
June 28, 2019	BRIDGING/GRADUATION - LAST DAY OF SCHOOL
July 1 – July 26, 2019	IB-PYP Lighthouse Leadership and Facilities Vacation*
July 29, 2019	IB PYP Lighthouse Leadership and Facilities Report*
IMPORTANT NOTES:	
1. EARLY DISMISSAL FOR STUDENTS EVERY IS EVERY FRIDAY by 1:30PM BEGINNING SEPTEMBER 7, 2018. NO AIS/HOMEWORK HELP/TEAM PRACTICE ON FRIDAYS. 2. BOY SCOUTS AND GIRL SCOUTS (FRIDAYS – DATES TBD) 3. FRIDAY PROFESSIONAL LEARNING FOR STAFF BEGINS SEPTEMBER 7, 2018 <ul style="list-style-type: none"> – 2PM – 3PM – SCHOOLWIDE - W/PRINCIPAL – 3PM – 4PM – IB-PYP PEDAGOGICAL AND LIGHTHOUSE TEAMS 	
NY STATE ASSESSMENTS:	
<ul style="list-style-type: none"> – ELA – April 2 – April 4, 2019 – MATHEMATICS – May 1 – May 3, 2019 – NYSESLAT – May 8 – May 17, 2019 (Speaking) – NYSESLAT – May 6 – May 17, 2019 (Writing) – SCIENCE – MAY 22 – MAY 31, 2019 (Grade 4) 	