



Entry 1 School Information

Last updated: 07/26/2017

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer **(as of June 30, 2017)** or you may not be assigned the correct tasks.

a. SCHOOL NAME AND BEDS# CULTURAL ARTS ACADEMY CS AT SPRING CREEK (NYC CHANCELLOR)
(Select name from the drop down menu)

b. CHARTER AUTHORIZER NYCDOE-Authorized Charter School
(For technical reasons, please re-select authorizer name from the drop down menu).

c. DISTRICT / CSD OF LOCATION NYC CSD 18

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	1400 Linden Boulevard Brooklyn, New York 11212			

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Dr. Laurie B. Midgette
Title	Founding Principal
Emergency Phone Number (###-###-####)	

e. SCHOOL WEB ADDRESS (URL) culturalartsacademy.org

f. DATE OF INITIAL CHARTER 08/2001

g. DATE FIRST OPENED FOR INSTRUCTION 08/2030

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

MISSION STATEMENT: “Where Leaders Grow Up.”

Cultural Arts Academy Charter School’s mission is to provide a college preparatory education with exemplary cultural arts proficiency to young leaders who will profoundly impact the human condition.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief description of Key design elements are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	THE LEADER IN ME LIGHTHOUSE SCHOOL GLOBAL DESIGNATION - CAACS is the first charter school in New York State to receive this global designation as a leadership model. This recognition comes because the school has achieved outstanding results in school and student outcomes. FranklinCovey, a worldwide consulting and training leader, awards The Leader in Me Lighthouse School designation to schools with a proven, well-rounded leadership model that incorporates leadership and life skills that are critical to success in school and careers. To earn Lighthouse School status, schools must meet nine standards that include a school Lighthouse team to oversee the implementation of the model, a school environment that reinforces the leadership model, integration of leadership language into daily curriculum and instruction, collaboration of staff to build leadership in classrooms throughout the school, meaningful leadership roles for students, parental involvement supporting the leadership model, hosting school events to share the leadership model with other schools and the community, goal tracking at the student, classroom, and school-wide level, and measurable improvements.
Variable 2	INTERNATIONAL BACCALAUREATE CANDIDATE SCHOOL - CAACS received authorization as an IB Candidate School for the Primary Years Program (PYP) to pursue World School status. IB World Schools share a common philosophy—a commitment to improve the teaching and learning of a diverse and inclusive community of students by delivering challenging, high quality programs of international education that share a powerful vision.

Variable 3	<p>COLLEGIATE MODEL - CAACS has a collegiate design model in which each class, beginning in kindergarten, is named after nationally renowned college or university. The teachers are referred to as “Professors”, all administrative staff are called “Deans” and each class is adorned with their university paraphernalia.</p>
Variable 4	<p>THE ARTS - CAACS provides students with high-quality arts-infused learning opportunities and classroom partnerships between teachers and artists that lead to high student engagement. Teaching artists and teachers work together to design and enhance content area curricula and the delivery of instruction. Professional development seminars and workshops provide teachers with the pedagogical skills to design and implement art-infused curricula that are driven by NYS learning standards. Classroom observations, on-going professional development and access to cultural resources build our quality instruction. Students and teachers interact with arts institutions and organizations that exhibit and perform the arts, offer advanced study or provide internships or employment in arts-related businesses. CAACS uses the NYC’s Blueprint for Teaching and Learning in the Arts: Pre-K-12 which outlines what students should know and be able to do in the arts at key grades and levels in their growth and development.</p>
Variable 5	<p>TECHNOLOGY - Designed on the National Educational Technology Standards for Students (NETS*S) and the work of the Partnership for 21st Century Skills, the CAACS curriculum is embedded in the K-8 technology literacy standards. Students engage in real world applications where they learn new technology skills as they work through meaningful mathematics, science, language arts, and social studies activities.</p> <p>Instructional delivery includes the power of touch, motion, and sound. Assignments can be sketched, scored, charted, coded, or performed. Learning activities include an assessment rubric tied to the technology literacy standards.</p>
Variable 6	(No response)
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

i. TOTAL ENROLLMENT ON JUNE 30, 2017 280

j. GRADES SERVED IN SCHOOL YEAR 2016-17

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5
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k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? No

11. FACILITIES

Does the school maintain or operate multiple sites?

	No, just one site.
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12. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	1400 Linden Boulevard Brooklyn, New York 11212		CSD 18	K-5	Yes	Rent/Lease
Site 2						
Site 3						

I2a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Dr. Laurie B. Midgette			
Operational Leader	Gray N. Stewart			
Compliance Contact	Gray N. Stewart			
Complaint Contact	Shirley A. Glasgow			

m1. Is the school or are the school sites co-located? No

n1. Were there any revisions to the school’s charter during the 2016-17 school year? (Please include approved or pending material and non-material charter revisions). Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
		This letter is to acknowledge and accept the non-material charter revision request made by CAACS to update its lottery preferences to include children of staff members and alumni graduates. OSDCP of the New York City Department of Education on		

1	Change in admissions/enrollment policy	<p>behalf of the Chancellor finds that this revision: (1) will meet the requirements set out in Article 56 of the Education Law, and all other applicable laws, rules, and regulations; (2) will permit the charter schools to operate in an educationally and fiscally-sound manner; and (3) is likely to improve student learning and achievement and materially further the purposes set out in subdivision two of section twenty-eight hundred fifty of Article 56 of the Education Law. Your organization has provided strong rationale for this change, and we are confident that your school can operate successfully within the modified structure. OSDCP, on behalf of the Chancellor of the New York City School district approves your request.</p>	September 26, 2016	January 5, 2017
2				
3				
4				
5				

o. Name and Position of Individual(s) Who Completed the 2016-17 Annual Report.

Dr. Laurie B. Midgette, Principal

p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).

Yes

Signature, Head of Charter School

A handwritten signature in black ink that reads "Laurie B. Midgette". The signature is written in a cursive style with a large, stylized "L" and "M".

Signature, President of the Board of Trustees

.

Date

2017/07/26

Thank you.



Entry 2 NYS School Report Card Link

Last updated: 07/26/2017

1. NEW YORK STATE REPORT CARD

<https://data.nysed.gov/profile.php?instid=800000067494>

**Provide a direct URL or web link
to the most recent New York
State School Report Card for the
charter school (See
<https://reportcards.nysed.gov/>).**

(Charter schools completing year one
will not yet have a School Report Card or
link to one. Please type "URL is not
available" in the space provided).



Entry 3 Progress Toward Goals

Last updated: 07/31/2017

PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2017. If the goals are based on student performance data that the school will not have access to before August 1, 2017 (e.g., the NYS Assessment results), please state this in the last column. The information can be updated when available. Please complete and submit no later than November 1, 2017.

1. ACADEMIC STUDENT PERFORMANCE GOALS

2016-17 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 1	For each year of the school's next charter term, the school will show academic performance with a percent of students proficient at or above Level 3 that meets or exceeds the percent proficient of the Community School District (CSD) of location and also meets or exceeds the citywide percent proficient on the New York State ELA Examination	NYS ELA Assessment		TBD by November 1, 2017
	For each year of the school's next charter term, the school will show academic performance with a percent of students			

Academic Goal 2	proficient at or above Level 3 that meets or exceeds the percent proficient of the Community School District (CSD) of location and also meets or exceeds the citywide percent proficient on the New York State math examination.	NYS Mathematics Assessment		TBD by November 1, 2017
Academic Goal 3	For each year of the school's next charter term, each grade-level cohort will demonstrate growth with a reduction by a half the gap between the percent at or above Level 3 on the previous year's NYS ELA exam (baseline) and the CSD or citywide percent (whichever is higher) of students proficient at or above Level 3 on the current year's State ELA exam. For schools in which the number of students scoring above proficiency in a grade-level cohort exceeded the CSD or citywide percent proficient (whichever is higher) on the previous year's ELA exam, the school is expected to demonstrate growth comparable to the CSD in the current year.	NYS ELA Assessment		TBD by November 1, 2017
	For each year of the school's next charter term, each grade-level cohort will			

Academic Goal 4	demonstrate growth with a reduction by a half the gap between the percent at or above Level 3 on the previous year's NYS math exam (baseline) and the CSD or citywide percent (whichever is higher) of students proficient at or above Level 3 on the current year's State math exam. For schools in which the number of students scoring above proficiency in a grade-level cohort exceeded the CSD or citywide percent proficient (whichever is higher) on the previous year's math exam, the school is expected to demonstrate growth comparable to the CSD in the current year.	NYS Mathematics Assessment		TBD by November 1, 2017
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				

2. Do have more academic goals to add? No

3. Do have more academic goals to add? No

4. ORGANIZATIONAL GOALS

2016-17 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	Board membership is consistent within the minimum of five members and maximum of 11 members established in the Board's By-laws.		Met	
Org Goal 2	The Board's President, Vice President, and Treasurer, specified positions in the bylaws are currently filled with no vacancies.		Met	
Org Goal 3	The Board has consistently achieved quorum, as recorded in meeting minutes.		Met	
Org Goal 4	The Principal updates the Board on academic progress and school operations. The Chief Financial Officer prepares the financial report and the Board Treasurer provides updates to the Board on financial standing at the school, as recorded in meeting minutes.		Met	

Org Goal 5	There are clear lines of accountability between the Board and school leadership as evidenced by the school's organizational structure.		Met	
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5. Do you have more organizational goals to add? Yes

2016-17 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 6	The school has developed a stable school culture.	NYCDOE ACR-Renewal Visit Report	Met	
Org Goal 7	The school has an annual average student attendance rate of at least 95% over each of the last three years.	NYCDOE ACR-Renewal Visit Report	Met	
Org Goal 8	Staff turnover has been consistent over the charter term.	NYCDOE ACR-Renewal Visit Report	Met	
Org Goal 9	The school has not had significant challenges with retaining students.	NYCDOE ACR-Renewal Visit Report	Met	
Org Goal 10	The response rates for Cultural Arts Academy Charter School at Spring Creek parents and teachers have been above NYC averages in all years of the	NYCDOE ACR-Renewal Visit Report	Met	

	retrospective charter term.			
Org Goal 11	All current Board members have submitted conflict of interest and financial disclosure forms. The documents submitted do not demonstrate conflicts of interest.	NYCDOE ACR-Renewal Visit Report	Met	
Org Goal 12	The Board did consistently submit the Annual Report to the NYSED by the deadline of August 1 (or by the NYSED granted extension date) for each year of the current charter term.	NYCDOE ACR-Renewal Visit Report	Met	
Org Goal 13				
Org Goal 14				
Org Goal 15				

6. FINANCIAL GOALS

2016-17 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	The school no material weakness noted in the FY15 and FY16 independent financial audits.	Annual Independent Audit/MBAF Certified Public Accountants	Met	
Financial Goal 2	The school generated overall positive cash flow for 2016-2017.	Annual Independent Audit/MBAF Certified Public Accountants	Met	
Financial Goal 3	The school has posted to its website its annual audit for each year of the charter term, as required in charter law.	NYCDOE ACR-Renewal Visit Report	Met	
Financial Goal 4				
Financial Goal 5				



Entry 4 Expenditures per Child

Created: 07/26/2017 • Last updated: 08/01/2017

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2016-17 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	4472390
Line 2: Year End FTE student enrollment	280
Line 3: Divide Line 1 by Line 2	15973

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2016-17 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:

The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:

<http://www.p12.nysed.gov/psc/AuditGuide.html>.

Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	1577815
Line 2: Management and General Cost (Column)	1117462
Line 3: Sum of Line 1 and Line 2	2695277
Line 5: Divide Line 3 by the Year End FTE student enrollment	9626

Thank you.



Entry 5d Financial Services Contact Information

Last updated: 07/26/2017

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Gray N. Stewart	[REDACTED]	[REDACTED]

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	MBAF - Jimmy Vora	[REDACTED]	[REDACTED]	7

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm
	Sabal & Associates	Stuart Sabal	[REDACTED]			7

CULTURAL ARTS ACADEMY CHARTER SCHOOL AT SPRING CREEK

Fiscal Year 2018 Budget

Fiscal Year 2017 Actual

Revenues		
Per Pupil - General Education	4,721,275	4,021,060
- Special Education	80,000	79,177
Grants and other income	365,750	573,028
Total Revenues	\$ 5,167,025	\$ 4,673,265
Expenses		
PERSONNEL SERVICES		
Management	\$ 819,788	\$ 694,573
Non-Instructional	499,126	422,889
Teachers	1,561,318	1,322,842
Teaching Assistants	300,939	254,973
Total personnel services	3,181,170	2,695,277
Fringe benefits		
Payroll taxes	254,500	198,206
Health/Dental insurance	525,900	444,973
Total fringe benefits	780,400	643,179
OTHER THAN PERSONNEL SERVICES		
Rent	445,000	443,615
Insurance	55,900	60,359
Maintenance/Repair	60,400	53,403
Office Equipment	10,000	8,005
Office Expenses	41,778	80,526
Cafeteria Expenses	27,600	23,729
Professional Costs	161,900	162,946
Contract Services & Professional Instruction	57,000	57,079
Pupil Supplies/Furniture	135,400	90,112
Student Activities & Field Trips	66,000	54,321
Meetings & Travel	25,000	24,870
Other Expenses	41,000	42,761
Depreciation	32,000	32,208
Total other than personnel service	1,158,978	1,133,934
Total Expenses	5,120,548	4,472,390
Revenues in excess of expenses	\$ 46,477	\$ 200,875

<p align="center">Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</p>

Trustee Name:

A. R. Bernard Sr.

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Cultural Arts Academy of Spring Creek

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). NONE

2. Is the trustee an employee of any school operated by the Education Corporation?
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<i>Please write "None" if applicable. Do not leave this space blank.</i>			
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
N	O	N	E	

Signature

Date

7/26/17

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be

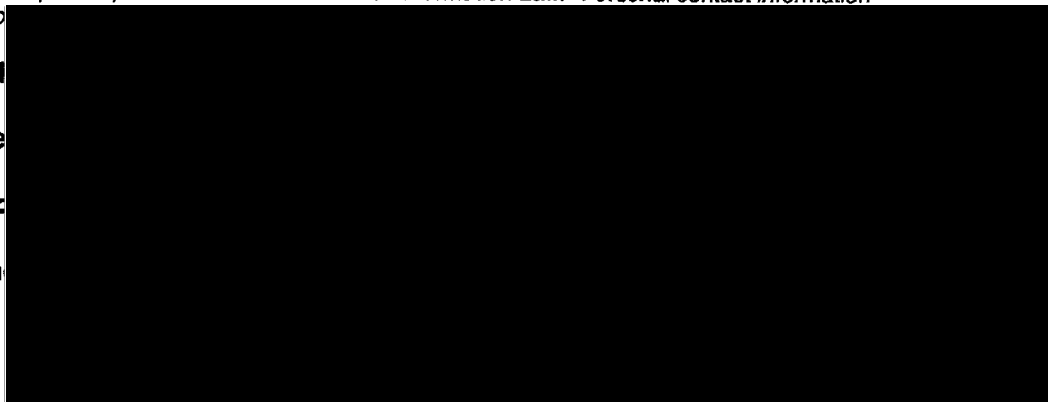
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

Cheryl A. Pemberton GravesName of Charter School Education Corporation (for an unmerged school, this is
the Charter School Name):The Cultural Arts Academy Charter School @ Spring Creek

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Vice President

2. Is the trustee an employee of any school operated by the Education Corporation?
Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

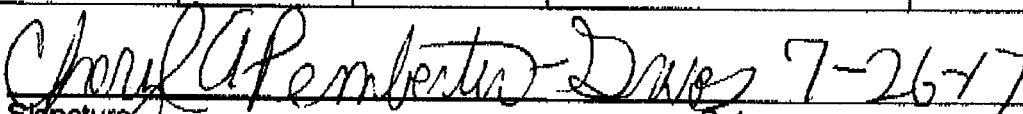
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<u>NONE</u>			

NONE	Please write "None" if applicable. Do not leave this space blank.		
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE	Please write "None" if applicable. Do not leave this space blank.			



 Signature _____ Date 7-26-17

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone _____

Business Address _____

E-mail Address _____

Home Telephone _____

Home Address _____

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

HENRY CLOUDEN

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

CULTURAL ARTS ACADEMY

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). TREASURER

2. Is the trustee an employee of any school operated by the Education Corporation?
Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<u>NONE</u>	<u>NONE</u>		

Please write "None" if applicable. Do not leave this space blank.			
NONE	NONE	NONE	NONE

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
NONE	NONE	NONE	NONE	NONE

Signature [Signature] Date 7/28/17

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

E-mail Address _____

Home Telephone _____

Home Address: _____

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Shirley ANN GLASGOW

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

CULTURAL ARTS ACADEMY CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

PARENT REPRESENTATIVE

2. Is the trustee an employee of any school operated by the Education Corporation?
☐ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

☐ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.	NONE		
---	------	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.		NONE		

Shirley A. Glasgow
Signature

7/27/2017
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone

Business Address

E-mail Address:

Home Telephone

Home Address:

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Chrysetta Patterson

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Cultural Arts Academy School at Spring Creek

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Board Member

2. Is the trustee an employee of any school operated by the Education Corporation?
Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<i>Please write "None" if applicable. Do not leave this space blank.</i> NONE	NONE	NONE	NONE
---	-------------	-------------	-------------

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> NONE	NONE	NONE	NONE	NONE



Signature

Date

7/26/17

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

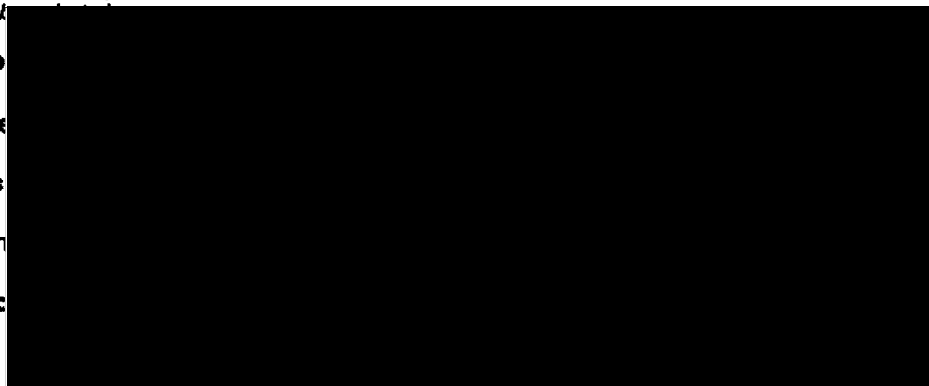
Business Telephone

Business Address

E-mail Address

Home Telephone

Home Address:





Entry 9 BOT Table

Last updated: 07/31/2017

(tab across or use scroll bar at bottom of table)

1. Current Board Member Information

	Trustee Name	Email Addresses	Position on the Board	Committee Affiliations	Voting Member Per By-Laws? (Y/N)	Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)	Number of Board Mtgs Attended during 2016-17?
1	Dr. A.R. Bernard		Chair/ Board President		Yes	Finance, Facilities	2 Terms/ 3-years/ 8-16 to 8-19	5 or less
2	Cheryl Pemberton		Vice Chair/ Vice President		Yes	Community Partnerships	2 Terms/ 3-years/ 8-16 to 8-19	12
3	Shirley A. Glasgow		Secretary		Yes	Parent Engagement	2 Terms/ 3-years/ 8-16 to 8-19	12
4	Henry J. Cloude n, III		Treasurer		Yes	Finance, College and Career Readiness	2 Terms/ 3-years/ 8-16 to 8-19	12

5	Chrysetta Patterson		Trustee/Member		Yes	Arts	2 Terms/ 3-years/ 8-16 to 8-19	12
6	Dr. Laurie B. Midgette		Other		No	Education/School Leader	2 Terms/ 3-years/ 8-16 to 8-19	12
7	Stuart Sabal		Other		No	Finance/Chief Financial Officer	2 Terms/ 3-years/ 8-16 to 8-19	5 or less
8	Larry Weiss		Other		No	Law/Chief Legal Officer	2 Terms/ 3-years/ 8-16 to 8-19	5 or less
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								

2. Total Number of Members on June 30, 2016 8

3. Total Number of Members 0
Joining the Board 2016-17 School Year

4. Total Number of Members 0
Departing the Board during the 2016-17 School Year

5. Number of Voting Members 5
2016-17, as set by the by-laws, resolution or minutes

6. Number of Board Meetings 12
Conducted in the 2016-17 School Year

7. Number of Board Meetings 12
Scheduled for the [2017-18](#) School Year

Thank you.



Entry 10 - Board Meeting Minutes

Last updated: 08/01/2017

[Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2016--June 2017.

A. Provide a URL link to the (No response)

Monthly Board Meeting Minutes
which are posted on the School's
web page.

OR

B. Upload All Monthly Board Meeting Minutes

Combine into one .PDF file

<https://nysed-cso-reports.fluidreview.com/resp/11071043/wNFCVDEEJA/>



MEETING OF THE BOARD OF TRUSTEES

1400 Linden Boulevard, Brooklyn, New York 11212

Wednesday, July 20, 2016

6:30pm-8:30pm

VISION: Cultural Arts Academy Charter School is an internationally minded learning community that aligns the leadership ability within each scholar with effective strategies and habits that produces laudable scholarship and life-long learning.

MISSION: Cultural Arts Academy Charter School's mission is to provide a college preparatory education with exemplary cultural arts proficiency to young leaders who will profoundly impact the human condition.

Public Session: 7:30-8:30pm (Open)

AGENDA

- A. Call To Order
- B. Roll Call (Attendance)
- C. Approval of Minutes
- D. Reports: **Finance Committee**

TOPICS

- 1. **Progress toward meeting the student achievement:**
CAACS DATA DASHBOARD
- 2. School-wide policies
- 3. Personnel policies
- 4. Strategic planning
- 5. Fund-raising
- 6. School Leader Evaluation
- E. Adjournment

CULTURAL ARTS ACADEMY CHARTER SCHOOL AT SPRING CREEK

1400 Linden Boulevard, Brooklyn, New York, 11212

Phone: (718) 683-3300 Fax: (718) 272-1330

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF CULTURAL ARTS ACADEMY CHARTER SCHOOL AT SPRING

IN ATTENDANCE:

Cheryl Pemberton
Henry Clouden
Shirley Glasgow
Chrysetta Patterson
Dr. Laurie B. Midgette

A meeting of the Board of Trustees was held on July 20, 2016 at 6:00 P.M. Cheryl Pemberton called the meeting to order. A quorum of the Board of Trustees was present.

VOTE - The financial statements of Cultural Arts Academy Charter School as of June 30, 2016 was prepared by Stuart Sabal were presented by Henry Clouden and approved. These statements were discussed in detailed and there is sufficient cash to fund monthly operations.

The Board discussed the CAACS Data Dashboard for 2015-2016.

The principal explained that the data dashboard provides a framework for the instructional team and administration to use data effectively. Teachers use data to ask questions about student progress through a cycle of inquiry:

- How do scholars compare to other 3rd grade scholars who have participated in I-ready reading diagnostics?
- How did scholars score on their ELA Mock Exam?
- Are they Above, On, or Below Level in reading, according to recent running record data? (Shows starting and ending levels)
- Which standards do scholars master or need remediation in based upon mastery connect data?

Professors teaching grades 3-5 were asked to base their data inquiry reports on the following:

- The section of ELA Common Core Practice Test that demonstrated the lowest scores from your specific scholars
- I-Ready results that focus on the same skills and or strategies that scholars struggled with in regards to the ELA Common Core Practice Test

Henry Clouden asked for an example of a particular university's progress. For Columbia University:

- According to i-Ready, Columbia met 91% of the student growth goals this year. The goal growth was 30%, the actual class results were at 27%.
- 75% of scholars met their goal, with only 4 failing to reach that benchmark.

Other operational data was also presented. The meeting was adjourned at 8:45pm.

Dated: July 23, 2016

Respectfully submitted,

Shirley Glasgow, Board Secretary



MEETING OF THE BOARD OF TRUSTEES

1400 Linden Boulevard, Brooklyn, New York 11212

Tuesday, August 23, 2016

6:30pm-8:30pm

MISSION STATEMENT

Cultural Arts Academy Charter School's mission is to provide a college preparatory education (*Curriculum and Instruction*) with exemplary cultural arts proficiency (*The Arts*) to young leaders (*Leader In Me*) who will profoundly impact the human condition (*International Baccalaureate*).

"Where Leaders Grow Up."

Public Session: 7:30-8:30pm (Open)

AGENDA

- A. Call To Order
- B. Roll Call (Attendance)
- C. Approval of Minutes
- D. Committee Reports

E. TOPICS

- 1. Progress toward meeting the student achievement
- 2. Strategic planning
- 3. Fundraising

- F. Adjournment

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF
CULTURAL ARTS ACADEMY CHARTER SCHOOL AT SPRING CREEK**

A meeting of the Board of Trustees of the Cultural Arts Academy Charter School at Spring Creek was held at 1400 Linden Boulevard, Brooklyn, New York 11212 on August 17, 2016.

IN ATTENDANCE:

Dr. AR Bernard
Henry Clouden III
Shirley A Glasgow
Cheryl Pemberton-Graves
Chrysetta Patterson
Dr. Laurie B. Midgette, Principal

The meeting was called to order at 6:50 pm with a quorum present.

VOTE

The financial statements of Cultural Arts Academy Charter School as of July 31, 2016 were prepared by Stuart Sabal were presented by Henry Clouden, Treasurer. The related statements of activities and cash flow for one month and the accompanying supplemental information was presented and approved. These statements were discussed in detailed and there is sufficient cash to fund monthly operations.

VOTE

The principal presented a draft of the renewal application to the Board. After discussion, all Board members agreed that CAACS is ready to move forward with grade expansion. A motion was made by Henry Clouden to submit material changes about middle school expansion as presented by the Principal for the renewal application. The motion was seconded by Chrysetta Patterson. The Board of Trustees voted to revise the material changes to the charter.

Other Discussion: We reviewed and discussed the Board of Trustees Meeting Calendar for 2016-2017. Principal Midgette discussed District 18 Elementary: ELA and Math progress and ranking report which showed an improvement in ELA (14%) and a decrease in math, with an overall increase of (9%). Cheryl Pemberton, VP, asked the Principal to elaborate on strategies and next steps. The Board reviewed the action plan for math and discussed the implementation timeline. The Principal also discussed the role of the math specialist as an added support for improving the math scores. A motion was made by Henry Clouden to adjourn the meeting and seconded by Shirley Glasgow.

Meeting adjourned at 8:45 pm. Next meeting to be held at 12020 Flatlands Avenue on August 23, 2016. This will be the annual meeting.

Respectfully submitted,



MEETING OF THE BOARD OF TRUSTEES

1400 Linden Boulevard, Brooklyn, New York 11212

Monday 26, 2016

6:30pm-8:30pm

MISSION STATEMENT

Cultural Arts Academy Charter School's mission is to provide a college preparatory education (*Curriculum and Instruction*) with exemplary cultural arts proficiency (*The Arts*) to young leaders (*Leader In Me*) who will profoundly impact the human condition (*International Baccalaureate*).

"Where Leaders Grow Up."

Public Session: 7:30-8:30pm (Open)

AGENDA

- A. Call To Order
- B. Roll Call (Attendance)
- C. Approval of Minutes
- D. Committee Reports

E. TOPICS

- 1. Strategic planning – RENEWAL-
- 2. Preparation for the renewal process

- F. Adjournment



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

A meeting of the Board of Trustees of the Cultural Arts Academy Charter School at Spring Creek was held at 1400 Linden Boulevard, Brooklyn, New York 11212 on September 26, 2016.

IN ATTENDANCE:

Cheryl Pemberton
Henry Clouden III
Shirley A Glasgow
Chrysetta Patterson
Laurie B. Midgette, Principal

The meeting was called to order at 6:36pm with a quorum present.

VOTE

The financial statements of Cultural Arts Academy Charter School as of August 30, 2016 prepared by Stuart Sabal were presented. The related statements of activities and cash flow for one month then ended and the accompanying supplemental information were reviewed. The report was accepted.

Items for discussion:

- The NYC School Survey 2015-2016 Report was presented by the principal.
- The principal also discussed the appointment of the new Executive Director of the Office of Charter School Partnerships and Authorization, Verone Kennedy and his communiqué with the school. In his correspondence he explained that Sonya Hooks will lead as Deputy Executive Director and Meera Jain will manage our renewal process.
- The Board reviewed a powerpoint of the charter renewal process.

After discussing the foresaid matters a Motion was made by Shirley Glasgow to adjourn seconded by Chrysetta Patterson and unanimously passed. Meeting adjourned at 9:03 pm.

Dated: September 28, 2016

Shirley A. Glasgow, Board Secretary



MEETING OF THE BOARD OF TRUSTEES

1400 Linden Boulevard, Brooklyn, New York 11212

Wednesday, October 19, 2016

6:30pm-8:30pm

MISSION STATEMENT

Cultural Arts Academy Charter School's mission is to provide a college preparatory education (*Curriculum and Instruction*) with exemplary cultural arts proficiency (*The Arts*) to young leaders (*Leader In Me*) who will profoundly impact the human condition (*International Baccalaureate*).

"Where Leaders Grow Up."

Public Session: 7:30-8:30pm (Open)

AGENDA

- A. Call To Order
- B. Roll Call (Attendance)
- C. Approval of Minutes
- D. THE CHARTER RENEWAL PROCESS**
- E. Reports: Finance Committee, Governance Committee, Academic Committee, Development Committee, Parent Engagement Committee

TOPICS

- 1. Progress toward meeting the student achievement – Great Schools Framework
 - 2. Approval and status of the annual budget and financial procedures
 - 3. The Renewal Update
- F. Next Meeting: November 16, 2016
- G. Adjournment

CULTURAL ARTS ACADEMY CHARTER SCHOOL AT SPRING CREEK

1400 Linden Boulevard, Brooklyn, New York, 11212

Phone: (718) 683-3300 Fax: (718) 272-1330

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF
CULTURAL ARTS ACADEMY CHARTER SCHOOL AT SPRING CREEK

A meeting of the Board of Trustees of the Cultural Arts Academy Charter School at Spring Creek was held at 1400 Linden Boulevard, Brooklyn, New York 11212 on October 19, 2016.

IN ATTENDANCE:

Henry Clouden III

Shirley A Glasgow

Cheryl Pemberton-Graves

Chrysetta Patterson

Dr. Laurie B. Midgette, Principal

The meeting was called to order at 6:51pm with a quorum present.

VOTE

The financial statements of Cultural Arts Academy Charter School as of September 30, 2016 were prepared by Stuart Sabal and presented. The Treasurer presented the related statements of activities and cash flows for one month and the accompanying supplemental information. These statements were discussed in detail and there is sufficient cash to fund monthly operations.

Other Discussion: We reviewed and discussed calendar of reporting requirements. Principal Midgette presented a power point on "Accountability: How the DOE Measures Success". Ms. Pemberton-Graves asked if the graduates who were accepted into independent schools and are doing well are counted in our success rating. The Principal also discussed the Renewal Application update. The Board was informed of the meeting with the authorizers on December 7th. A motion was made by Shirley Glasgow to adjourn the meeting and seconded by Henry Clouden.

Meeting adjourned at 8:15pm. Next meeting is to be held October 19, 2016.

Respectfully submitted,

Shirley Glasgow, Secretary



MEETING OF THE BOARD OF TRUSTEES

1400 Linden Boulevard, Brooklyn, New York 11212

Wednesday, November 16, 2016

6:30pm-8:30pm

MISSION STATEMENT - "Where Leaders Grow Up."

Cultural Arts Academy Charter School's mission is to provide a college preparatory education (*Curriculum and Instruction*) with exemplary cultural arts proficiency (*The Arts*) to young leaders (*Leader In Me*) who will profoundly impact the human condition (*International Baccalaureate*).

Public Session: 7:30-8:30pm (Open)

AGENDA

- A. Call To Order
- B. Roll Call (Attendance)
- C. Approval of Minutes
- D. Reports: Finance Committee, Governance Committee, Academic Committee, Development Committee, Parent Engagement Committee

TOPICS

- 1. Progress toward meeting the student achievement: **The School Quality Snapshot/ES and the School Quality Guide**
- 2. Approval and status of the annual budget and financial procedures: **Annual Audit November 1, 2016**
- E. Next Meeting: December 14, 2016
- F. Adjournment

CULTURAL ARTS ACADEMY CHARTER SCHOOL AT SPRING CREEK

1400 Linden Boulevard, Brooklyn, New York, 11212

Phone: (718) 683-3300 Fax: (718) 272-1330



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

A meeting of the Board of Trustees of the Cultural Arts Academy Charter School at Spring Creek was held at 1400 Linden Boulevard, Brooklyn, New York 11212 on November 16, 2016.

IN ATTENDANCE: Mrs. Cheryl Pemberton-Graves
Mr. Henry Clouden III
Ms. Shirley A Glasgow
Ms. Chrysetta Patterson
Dr. Laurie B. Midgette, Principal
Dr. AR Bernard, President

The meeting was called to order at 6:54pm with a quorum.

VOTE

The financial statements of Cultural Arts Academy Charter School as of October 2016 prepared by Stuart Sabal were presented by Board Treasurer and approved. The related statements of activities and cash flow and the accompanying supplemental information were reviewed. The final audit report was also discussed. These statements were discussed in detailed and there is sufficient cash to fund monthly operations.

Other Items of discussion:

Progress toward meeting the student achievement: Review of CAACS's official *School Quality Snapshot* and *School Quality Guide* and the School Quality Reports website. Viewed the training materials and additional resources for understanding the reports and discussed them:

- Presentation on how schools can help families understand the Elementary and Middle School Quality Snapshots
- Frequently Asked Questions about the School Quality Reports for Families

The Board noted the improvements as well as the need to fully implement the action plan for math.

Meeting adjourned at 9:15 pm.

Dated: November 20, 2016



MEETING OF THE BOARD OF TRUSTEES
1400 Linden Boulevard, Brooklyn, New York 11212
Wednesday, December 14, 2016
6:30pm-8:30pm

MISSION

Cultural Arts Academy Charter School's mission is to provide a college preparatory education with exemplary cultural arts proficiency (*The Arts*) to young leaders (*Leader In Me*) who will profoundly impact the human condition (*International Baccalaureate*).

"Where Leaders Grow Up."

Public Session: 7:30-8:30pm (Open)

AGENDA

- A. Call To Order
- B. Roll Call (Attendance)
- C. Approval of Minutes
- D. Reports

TOPICS

- 1. Revised Enrollment Plan (Renewal 2016)
- 2. Video Presentation – Renewal Public Hearing
- E. Adjournment

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF
CULTURAL ARTS ACADEMY CHARTER SCHOOL AT SPRING CREEK

A meeting of the Board of Trustees of the Cultural Arts Academy Charter School at Spring Creek was held at 1400 Linden Boulevard, Brooklyn, New York 11212 on December 14, 2016.

IN ATTENDANCE:

Henry Clouden III

Shirley A Glasgow

Cheryl Pemberton-Graves

Chrysetta Patterson

Dr. AR Bernard, President

Dr. Laurie B. Midgette, Principal

VOTE - The meeting was called to order at 6:53pm with a quorum present. The financial statements of Cultural Arts Academy Charter School as updated for the renewal by Stuart Sabal were presented. These statements were discussed in detailed.

The principal presented an update of the enrollment planning chart to the Board which included adding two additional kindergarten classes (80 students total) each year. After discussion, a motion was made by Chrysetta Patterson to accept the changes as presented by the Principal. The motion was seconded by Hank Clouden. The vote was unanimous.

VOTE - Update-2: A motion was made during the Board meeting on December 14, 2016 to enter into executive session in order to consider the change in enrollment of our kindergarten classes from 40 to 80 students; and, the motion was carried by a majority vote. Henry Clouden, Shirley Glasgow, Laurie Midgette, Cheryl Pemberton and Chrysetta Patterson were in attendance and in consultation with Gray Stewart and Dr. A.R. Bernard.

Other Discussion: Principal Midgette presented a video presentation of the public hearing and the Board noted the parent turn out for the hearing. A motion was made by Shirley Glasgow to adjourn the meeting and seconded by Chrysetta Patterson.

Meeting adjourned at 8:23pm.

Respectfully submitted,

Shirley Glasgow, Secretary

12/15/16



"Where Children And Success Are Synonymous."

MEETING OF THE BOARD OF TRUSTEES

1400 Linden Boulevard, Brooklyn, New York 11212

Wednesday, January 18, 2017

6:30pm-8:30pm

MISSION STATEMENT

Cultural Arts Academy Charter School's mission is to provide a college preparatory education (Curriculum and Instruction) with exemplary cultural arts proficiency (The Arts) to young leaders (Leader In Me) who will profoundly impact the human condition (International Baccalaureate).

"Where Leaders Grow Up."

AGENDA

7:30-8:30PM

Public Meeting (OPEN)

This session is a public session for the purpose of conducting school business.

***Please refer to the "Board of Trustees Protocols and Procedures for Public Meetings"*

MAIN TOPICS

- A. Call To Order
- B. Roll Call (Attendance)
- C. Approval of May Minutes (VOTE)
- D. Acceptance of Informational Items and Reports: Financial Report (VOTE)
- E. Renewal Update: Board Governance and Financials; Renewal Report Draft
(Without Recommendation)
- F. Middle School Expansion Plan
- F. Adjournment

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF
CULTURAL ARTS ACADEMY CHARTER SCHOOL AT SPRING CREEK

A meeting of the Board of Trustees of the Cultural Arts Academy Charter School at Spring Creek was held at 1400 Linden Boulevard, Brooklyn, New York 11212 on January 18, 2017.

IN ATTENDANCE: Henry Clouden III
Shirley A Glasgow
Cheryl Pemberton-Graves
Chrysetta Patterson
Dr. Laurie B. Midgette, Principal

The meeting was called to order at 6:33 pm with a quorum present.

VOTE

The financial statements of Cultural Arts Academy Charter School as of December 31, 2016 was prepared by Stuart Sabal were presented. The related statements of activities and cash flows for one month then ended and the accompanying supplemental information. These statements were discussed in detailed and sufficient cash to fund monthly operations.

Other Discussion:

There was a discussion in reference to the Renewal Report Draft. Cheryl Pemberton raised a question regarding the differences in reported data. The principal explained that the NYCDOE authorizer representative, Meera Jain, said that the report highlights the areas that are not met. She said that if a school had met the proficiency in any of the goals they would not be listed; it is understood that the school met proficiency. The Board voiced concerns about how the report was written. The Grade 5 and End of the Year and Summer Calendars were reviewed and discussed with the Principal.

The Board reviewed a snapshot of the additional track grades and grades 6-8 portfolio skill requirements. Our students will receive one of 3 types of diplomas Regents Diploma, Advanced Regents + IB Diploma and Advanced Regents Diploma. The IB program language will consist of Spanish, French and possibly Hebrew and French is the international language.

Meeting adjourned at 8:09 pm. Next meeting is to be held February 15, 2017.

Respectfully submitted,

Shirley Glasgow, Secretary



MEETING OF THE BOARD OF TRUSTEES
1400 Linden Boulevard, Brooklyn, New York 11212
Wednesday, February 15, 2017
6:30pm-8:30pm

MISSION

Cultural Arts Academy Charter School's mission is to provide a college preparatory education with exemplary cultural arts proficiency (*The Arts*) to young leaders (*Leader In Me*) who will profoundly impact the human condition (*International Baccalaureate*).

"Where Leaders Grow Up."

Public Session: 7:30-8:30pm (Open)

AGENDA

- A. Call To Order
- B. Roll Call (Attendance)
- C. Approval of Minutes
- D. Reports – Budget and Finance Report, Principal's Report, Facilities Update

TOPICS

- 1. Renewal Decision
 - 2. Expansion Plans
- E. Adjournment

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF
CULTURAL ARTS ACADEMY CHARTER SCHOOL AT SPRING CREEK**

A meeting of the Board of Trustees of the Cultural Arts Academy Charter School at Spring Creek was held at 1400 Linden Boulevard, Brooklyn, New York 11212 on February 15, 2017.

IN ATTENDANCE:

Henry Clouden III

Shirley A Glasgow

Cheryl Pemberton-Graves

Dr. Laurie B. Midgette, Principal

Dr. AR Bernard, President

The meeting was called to order at 6:33 pm with a quorum present.

VOTE

The financial statements of Cultural Arts Academy Charter School as of January 31, 2017 was prepared by Stuart Sabal were presented by Henry Clouden. The related statements of activities and cash flows for one month then ended and the accompanying supplemental information. These statements were discussed in detailed and sufficient cash to fund monthly operations.

Other Discussion: The Board reviewed and discussed the renewal decision and plans for expansion at CAACS as well as the staffing for forecast 2017-2020. In lieu of the use of trailers, Dr. Bernard discussed facilities plans to renovate the dojo space for the school as well as the addition of two classrooms to house our sixth grade.

Meeting adjourned at 8:15 pm. Next meeting is to be held March 30, 2017.

Respectfully submitted,

Shirley Glasgow, Secretary



MEETING OF THE BOARD OF TRUSTEES

1400 Linden Boulevard, Brooklyn, New York 11212

Wednesday, March 29, 2017

6:30pm-8:30pm

MISSION

Cultural Arts Academy Charter School's mission is to provide a college preparatory education with exemplary cultural arts proficiency (*The Arts*) to young leaders (*Leader In Me*) who will profoundly impact the human condition (*International Baccalaureate*).

"Where Leaders Grow Up."

Public Session: 7:30-8:30pm (Open)

AGENDA

- A. Call To Order
- B. Roll Call (Attendance)
- C. Approval of Minutes
- D. Reports – Budget and Finance Report, Principal's Report, Facilities Update

TOPICS

- 1. Renewal Decision Update – Board of Regents Concerns
- 2. Expansion Plans – (TBD)
- 3. NYS Assessments – ELA

- E. Adjournment

CULTURAL ARTS ACADEMY CHARTER SCHOOL AT SPRING CREEK

1400 Linden Boulevard, Brooklyn, New York, 11212

Phone: (718) 683-3300 Fax: (718) 272-1330

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF
CULTURAL ARTS ACADEMY CHARTER SCHOOL AT SPRING CREEK**

A meeting of the Board of Trustees of the Cultural Arts Academy Charter School at Spring Creek was held at 1400 Linden Boulevard, Brooklyn, New York 11212 on March 29, 2017.

IN ATTENDANCE:

Dr. A. R. Bernard

Henry Clouden III

Shirley A Glasgow

Cheryl Pemberton-Graves

Chrysetta Patterson

Dr. Laurie B. Midgette, Principal

The meeting was called to order at 6:35 pm with a quorum present.

VOTE - The financial statements of Cultural Arts Academy Charter School as of February 28, 2017 was prepared by Stuart Sabal were presented. The related statements of activities and cash flows for one month then ended and the accompanying supplemental information. These statements were discussed in detailed and sufficient cash to fund monthly operations.

Discussion: In depth discussion on the “Renewal Report for Cultural Arts Academy Charter Spring”. Also included is the final renewal report and charter agreement for Cultural Arts Academy Charter School’s 3-year Short Term. Principal Midgette was informed that the NYC DOE was asked by S.E.D. to withdraw Cultural Arts Academy school’s renewal items from Monday’s Board of Regents agenda to allow more time to address additional questions that were raised. The renewal item is now planned for Monday, April 3, 2017 Board of Regents convening.

Meeting adjourned at 8:25 pm. Next meeting is to be held April 19, 2017.

Respectfully submitted,

Shirley Glasgow, Secretary



MINUTES OF THE MEETING

A meeting of the Board of Trustees of the Cultural Arts Academy Charter School at Spring Creek was held at 1400 Linden Boulevard, Brooklyn, New York 11212 on April 19, 2017.

IN ATTENDANCE:

Henry Clouden III
Shirley A Glasgow, Parent Representative
Cheryl Pemberton-Graves
Chrysetta Patterson
Dr. Laurie B. Midgette, Principal

The meeting was called to order at 6:41 pm with a quorum present.

VOTE - The financial statements of Cultural Arts Academy Charter School as of March 31, 2017 was prepared by Stuart Sabal were presented. The related statements of activities and cash flows for one month then ended and the accompanying supplemental information. These statements were discussed in detailed and there is sufficient cash to fund monthly operations.

Items of discussions:

- NYCDOE Visit – Verone Kennedy and Melissa Harris, Office of Charter School Partnerships - on April 11, 2017
- **VOTE** - Title I and Title II grants – The Principal facilitated the Powerpoint presentation entitled, “What is Title I and Title II and How Can I be Involved?” The BOT reviewed, discussed and approved the enrollment, transportation polices embedded into the Students in Temporary Housing Policy.
- End of the Year Calendar “BIG ROCKS”
- Transition to Middle School and the physical transformation of the campus

A motion was made by Cheryl Pemberton to adjourn and seconded by Shirley Glasgow.

Meeting adjourned at 8:43 pm. The next meeting to be held May 17, 2017.

Dated: April 21, 2017 - Shirley Glasgow Board Member (Secretary)



MEETING OF THE BOARD OF TRUSTEES

1400 Linden Boulevard, Brooklyn, New York 11212

Wednesday, May 30, 2017

6:30pm-8:30pm

VISION: Cultural Arts Academy Charter School is an exemplary learning community that aligns the natural abilities of each child with innovative strategies and techniques that stimulate scholarship and life-long learning that profoundly impacts the human condition.

MISSION: The Cultural Arts Academy Charter School mission is to provide an exemplary, K-12 standards-based arts education program that promotes superior scholarship and strong cultural arts proficiency.

Public Session: 7:30-8:30pm (Open)

AGENDA

- A. Call To Order
- B. Roll Call (Attendance)
- C. Approval of Minutes
- D. Reports: Finance Committee, Parent Engagement Committee

TOPICS

- 1. Progress toward meeting the student achievement: **The Lighthouse Review**
 - 2. Approval and status of the annual budget and financial procedures
 - 3. School-wide policies
 - 4. Personnel policies
 - 5. Strategic planning
 - 6. –Next Meeting: **June 7, 2017 – 6:30pm**
- E. Adjournment

CULTURAL ARTS ACADEMY CHARTER SCHOOL AT SPRING CREEK

1400 Linden Boulevard, Brooklyn, New York, 11212

Phone: (718) 683-3300 Fax: (718) 272-1330

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF
CULTURAL ARTS ACADEMY CHARTER SCHOOL AT SPRING CREEK**

A meeting of the Board of Trustees of the Cultural Arts Academy Charter School at Spring Creek was held at 1400 Linden Boulevard, Brooklyn, New York 11212 on May 30, 2017.

IN ATTENDANCE

Henry Clouden III
Shirley A Glasgow
Cheryl Pemberton-Graves
Chrysetta Patterson
Dr. Laurie B. Midgette, Principal

The meeting was called to order at 6:30 pm with a quorum present.

Discussions: Annual Art Exhibition Thursday, June 15, 2017 at 6 pm – 8 pm at the “Art East NY” museum entitled, Recycle, Reuse, Recreate, hosted by Professor Jones and Vickie Freemont-Resident Teaching Artist. The Principal presented the 3-year pathway that has led to the Lighthouse Review that will take place in May 18, 2017 to achieve first global designation. The Leader in Me Lighthouse School title is awarded by FranklinCovey to honor the attainment of a well-rounded leadership model. Lighthouse Schools have achieved extraordinary results by meeting the standards laid out in the Lighthouse Criteria. These 9 criteria have been identified as critical to the development of a leadership culture. Lighthouse Schools serve as models of leadership and mentors to other schools by meeting these standards:

- Lighthouse Team
- Leadership Environment
- Integrated Curriculum and Instruction
- Staff Collaboration
- Student Leadership
- Parent & Community Engagement
- Leadership Events
- Goal Tracking

When a Lighthouse School is named, they proudly display their Lighthouse Banner. After completion of an in depth, yearlong application and review process, FranklinCovey visited Cultural Arts Academy Charter School at Spring Creek to confirm Leader in Me has been implemented as a whole school transformational model. The Leader in Me model involves an infusion of leadership into the school culture and academics. We are so proud of the work our students and staff have made to transform the academics, culture and leadership at Cultural Arts Academy Charter School at Spring Creek.

Meeting adjourned at 8:23 pm

Respectfully submitted,

Shirley Glasgow, Secretary



MEETING OF THE BOARD OF TRUSTEES

1400 Linden Boulevard, Brooklyn, New York 11212

Wednesday, June 7, 2017

6:30pm-8:30pm

MISSION - "Where Leaders Grow Up."

Cultural Arts Academy Charter School's mission is to provide a college preparatory education with exemplary cultural arts proficiency (*The Arts*) to young leaders (*Leader In Me*) who will profoundly impact the human condition (*International Baccalaureate*).

Public Session: 7:30-8:30pm (Open)

AGENDA

- A. Call To Order
- B. Roll Call (Attendance)
- C. Approval of Minutes
- D. Reports – Finance Report, Principal's Report, Facilities Update

TOPICS

- 1. District-Charter Collaborative (DCC)
- 2. Kaboom Playground Initiative

- E. Adjournment

CULTURAL ARTS ACADEMY CHARTER SCHOOL AT SPRING CREEK

1400 Linden Boulevard, Brooklyn, New York, 11212

Phone: (718) 683-3300 Fax: (718) 272-1330

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
OF CULTURAL ARTS ACADEMY CHARTER SCHOOL AT SPRING CREEK**

A meeting of the Board of Trustees of the Cultural Arts Academy Charter School at Spring Creek was held at 1400 Linden Boulevard, Brooklyn, New York 11212 on June 7, 2017.

The meeting was called to order at 6:40pm with a quorum.

IN ATTENDANCE: Cheryl Pemberton; Chrysetta Patterson; Shirley A Glasgow; Henry Clouden; Dr. Laurie B. Midgette, Principal

VOTE

The financial statements of Cultural Arts Academy Charter School as of May 2017 prepared by Stuart Sabal were presented by Henry Clouden and approved.

Items of discussion:

District-Charter Collaborative (DCC) - 2017-18 and 2018-19

The District-Charter Collaborative (DCC) is designed to facilitate collaboration between district and charter schools with the goal of improving instructional practices and student outcomes within a particular Learning Focus Area (LFA). Housed within the Office of Interschool Collaborative Learning (OICL), the DCC is an iteration of the Learning Partners Program that has been created in collaboration with District-Charter Partnerships, an Equity and Excellence initiative. DCC schools will work together over two **academic years (2017-18 and 2018-19)** in professional learning communities composed of four schools known as quads. Each quad, comprised of both district and charter schools, will work to improve educator practice and student outcomes. CAACS has been chosen for Restorative Disciplinary Practices.

ASPHALT GREEN WATERPROOFING PROGRAM AND KABOOM is presenting CAACS with a free playground installed on our school grounds. Asphalt Green has a relationship with a national organization called KaBoom! that does this work; and, they asked them to identify potential partners in NYC and Asphalt Green recommended CAACS. We were presented this opportunity by David Ludwig, Community Programs Director, Asphalt Green.

Respectfully submitted,

Shirley A. Glasgow, Board Member

Dated: June 15, 2017



Entry 11 Enrollment and Retention of Special Populations

Last updated: 08/01/2017

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2016-2017 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2017-2018.

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Recruitment Targets 2016-17)	Describe Plans Toward Meeting Recruitment Targets 2017-18)
Economically Disadvantaged	<ul style="list-style-type: none">• Post flyers at the Brownsville Recreation Center and other community locations that tend to serve lower income families and their children• Make contact with community resources used by low income families, including SNAP (Supplemental Nutrition Assistance Program) and WIC (Women, Infants and Children) food stamp programs, food pantries, thrift shops, social service agencies. Provide contact persons with flyers and information regarding enrollment, information sessions, etc. Provide rides to information sessions from these locations.• Recruit K students through collaboration with HeadStart, daycares and other organizations serving predominantly low-income and immigrant families and limited-English speaking families, since program eligibility is determined by family income below the federal poverty level.• Identify community programs similar to the Boys and Girls Club with more substantial populations of student eligible for free lunch Establish relationships with these organizations, make information available to organization leaders and post flyers.	<p>CAACS will strengthen our capacity in the following:</p> <ul style="list-style-type: none">- Post flyers at the Brownsville Recreation Center and other community locations that tend to serve lower income families and their children• Make contact with community resources used by low income families, including SNAP (Supplemental Nutrition Assistance Program) and WIC (Women, Infants and Children) food stamp programs, food pantries, thrift shops, social service agencies. Provide contact persons with flyers and information regarding enrollment, information sessions, etc. Provide rides to information sessions from these locations.• Recruit K students through collaboration with HeadStart, daycares and other organizations serving predominantly low-income and immigrant families and limited-English speaking families, since program eligibility is determined by family income below the federal poverty level.• Identify community programs similar to the Boys and Girls Club with more substantial populations of student eligible for free lunch Establish relationships with these organizations, make information available to organization leaders and post flyers.
	<ul style="list-style-type: none">• Translate all materials into the	

English
Language
Learners

predominantly spoken languages of our district and community

- Use non-English media, approach community- and faith-based organizations serving the language group, recent immigrant support services
- Describe our ELL programs in our marketing materials
- Describe programs at all recruiting/outreach events and on our website
- Other strategies for recruiting ELL students will include:
 - Taking time to learn about the cultures and needs of ELL families in your school's community;
 - Understanding that written materials are not always enough - place phone calls to ELL families;
 - Utilizing ELL family members who are already in our school community - we will designate them to speak on behalf of our school.
 - Having our bilingual staff member or volunteer who can help answer families' questions and fill out paperwork;

CAACS is showing a good faith effort to attract and retain a comparable or greater enrollment of ELL students when compared with the enrollment numbers of ELL students in District 18. Through our advertising and outreach in multiple languages, outreach to families and parents in the community, widely publicizing the lottery, and efforts to academically support ELL students. Our online application is translated into nine languages, as well as language translations of our website in the upper right hand corner. Spanish and Haitian Creole are our predominant outreach languages; and, several members of our staff speak these languages and have been utilized extensively to personally speak to these families. 237 of our 279 students come from Brownsville, Canarsie, ENY and East Flatbush.

Student

CAACS collaborates with our local Committee on Special Education for District 18. Since 2011-2012, we have been a member of the NYC Charter Center Special Education Collaborative and will continue to participate. This organization, the NYC Special Education Collaborative, focuses on assisting schools with starting and operating successful special education programs. Specific benefit details for all four types of membership are available for download.

- Program Support: Dedicated hours of support, technical assistance, and NYCDOE advocacy!
- Conferences: Annual conference admission and seats at mini-conference series with national speakers!
- Staff Training: Verbal de-escalation and restraint training, monthly instructional training, counseling staff support, discounts to fee-based training!
- Teacher Recruitment: Career fair table and job postings
- Resources: Common Core IEP goal bank access, access to resource library

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- Teacher Recruitment: Career fair table and job postings
- Resources: Common Core IEP goal bank access, access to resource library

s with Disabilities	<p>We host an annual breakfast for all of our families who have students with disabilities. All of our service providers make a presentation and we exhibit curriculum and assistive technology that our parents can order.</p> <p>Brochures that describe our special education programming have been distributed throughout the community. In order to reach the families of special needs students, we utilize many networks that already exist in the community. CAACS will continue to build relationships with support organizations to gain familiarity with the services they provide. We will continue to create a database of support services to the families so these organizations know about our school and its special education program and make recommendations to the families they serve.</p> <p>We know that most families hear about our school by word of mouth. Additionally, members of our CAACS staff have their own children who receive special education serves; they are also connecting us with information and programs that they use for their own children.</p>	<p>We host an annual breakfast for all of our families who have students with disabilities. All of our service providers make a presentation and we exhibit curriculum and assistive technology that our parents can order.</p> <p>Brochures that describe our special education programming have been distributed throughout the community. In order to reach the families of special needs students, we utilize many networks that already exist in the community. CAACS will continue to build relationships with support organizations to gain familiarity with the services they provide. We will continue to create a database of support services to the families so these organizations know about our school and its special education program and make recommendations to the families they serve.</p> <p>We know that most families hear about our school by word of mouth. Additionally, members of our CAACS staff have their own children who receive special education serves; they are also connecting us with information and programs that they use for their own children.</p>
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Retention Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Retention Targets 2016-17)	Describe Plans Toward Meeting Retention Targets 2017-18)
		<p>There is a brand-new report from the Citizens Committee for Children called From Strengths to Solutions: An Asset-Based Approach to Meeting Community Needs in Brownsville. Since our school is located in Brownsville, we have engaged our entire school community in addressing this population in our school. Over the past year, the organization that produced the report said that they engaged individuals living and working in Brownsville to better understand the needs of the community. According to the report, children and families in Brownsville have long faced poor outcomes. Brownsville consistently ranks among the five highest-risk communities for children in New York City. The researchers wanted to find out what drives those poor outcomes, and what assets already exist in Brownsville that local leaders</p>

Economically Disadvantaged	<p>124 Students – Free 48 Reduced – 79 Students Paid Total -- 172/277 Students = 62.09%</p> <p>NYCDOE School Foods/ Automate The Schools (ATS) – April 19, 2017</p>	<p>and community partners can build on to bring change to the community.</p> <p>As you know, CAACS is an IB Candidate School for the Primary Years Programme, PYP. Last year's 5th grade completed a CAACS exemplar PYP Planner with Reflections for the IB Unit, How We Express Ourselves. As part of our International Baccalaureate Primary Years Program curriculum they engaged in an inquiry-based study of "Poverty in Brownsville, Brooklyn".</p> <p>Each scholar drafted an action plan in class. Three scholars sought to do volunteer work in their community as part of their PYP project. These scholars researched the Fannie Barnes After School program on their own and set up an initial visit. They telephoned the director, and she said once our scholars had parental consent she would be happy to welcome them to observe and help with homework during their After School Homework Help hours that run from 3:30pm-7:00pm. They volunteered for three weeks and then organized a fundraiser and bought each of the children in the program school supplies! We are introducing communities experiencing poverty to a school option called CAACS.</p>
English Language Learners	<p>From our 2016-- 2017 outreach efforts, we have enrolled nine (9) ELL scholars, eight in kindergarten and one first grader.</p>	<ul style="list-style-type: none"> • Our IB school model is giving us greater access to strengthening our profile in the second language communities. Specifically, one feature of our IB program encourages the development of "international mindedness" in communications and environment. The implementation of the IB program is already strengthening our ELL and multicultural outreach efforts to incorporate ELLs' rich background experiences or home languages into our school culture and helping our teachers learn about how to build standards -based instruction upon ELLs' languages and cultures. Recently, CAACS consulted with our International Baccalaureate Coach to help us identify effective strategies for increasing our ELL population. • CAACS has reached out to a regular, neighborhood zoned urban school filled with a solid diversity of English language learners (ELL) and 20% special needs students. It also qualifies for Title 1 funds and is 69.5%

		<p>poverty. Their data is similar to ours. CAACS has identified a teacher with a Masters in TEOSL (Teaching English to Speakers of Other Languages) who has taken the lead in ELL recruitment beginning this year, 2016-2017. We have sent the ELL Teacher Coordinator for the following trainings sponsored by the NYC Charter School Center Special Education Collaborative & ELL Support meetings, i.e., NYSELAT - Wednesday 3/16/16 and Monday 4/4/16.</p>
<p>Students with Disabilities</p>	<p>38 Students -- 14% NYSED Report Card Data 2015--2016</p>	<p>We will continue to utilize the resources of the NYC Charter Center Special Education Collaborative to assist us in building our capacity.</p>



Entry 12 Classroom Teacher and Administrator Attrition

Created: 07/31/2017 • Last updated: 08/01/2017

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the two tables named 2016-2017 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing in 2016-2017. Please provide the full time equivalent (FTE) of staff on June 30, 2016; the FTE for any departed staff from July 1, 2016 through June 30, 2017; the FTE for added staff from July 1, 2016 through June 30, 2017; and the FTE of staff added in newly created positions from July 1, 2016 through June 30, 2017 using the two tables provided.

Classroom Teacher Attrition Table

	FTE Classroom Teachers on June 30, 2016	FTE Classroom Teachers Departed 7/1/16 - 6/30/17	FTE Classroom Teachers Filling Vacant Positions 7/1/16 - 6/30/17	FTE Classroom Teachers Added in New Positions 7/1/16 - 6/30/17	FTE of Classroom Teachers on June 30, 2017
	17	5	5	0	17

Administrator Position Attrition Table

	FTE Administrative Positions on June 30, 2016	FTE Administrators Departed 7/1/16 - 6/30/17	FTE Administrators Filling Vacant Positions 7/1/16 - 6/30/17	FTE Administrators Added in New Positions 7/1/16 - 6/30/17	FTE Administrative Positions on June 30, 2017
	10	1	1	0	10

Thank you



Entry 13 Uncertified Teachers

Created: 07/31/2017 • Last updated: 08/01/2017

FTE Count of All Teachers 17
(Certified and Uncertified) as of
June 30, 2017

FTE Count of All Certified 13
Teachers as of June 30, 2017

Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on June 30, 2017, and each uncertified teacher should be counted only once.

1. Total FTE count of uncertified teachers (6-30-17)	4
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-17)	4
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-17)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-17)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-17)	2
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-17)	0

Thank you.



An International Baccalaureate Candidate School
THE FIRST LIGHTHOUSE CHARTER SCHOOL IN NEW YORK STATE



The Leader in Me™

TABLE OF ORGANIZATIONAL LEADERSHIP 2017-2018

The reflection of our scholars' faces in the mirror of the world is a reminder that the future, collectively, rests in our hands."

BOARD OF TRUSTEES

Responsible for the oversight of CAACS's fidelity to our Charter

FOUNDING PRINCIPAL

Responsible for the daily management and oversight of all school functions both academic and non-academic

STRATEGIC LEADERSHIP TEAM:

Leadership Team Appointed by the Principal

(Reports directly to the Principal)

Director of Operations

Oversight of non-academic areas of management

Director of Curriculum and Instruction

Oversight of instruction, data management, student assessments and supervision of instructional staff

Director of Accountability and Compliance

Oversight of all NYS, NYCDOE, TITLE I and other accountability areas

Technology Manager

Responsible for instructional technologies and assessment compliance

Business Manager

Responsible for financial and HR management

Facilities Manager

Responsible for management of the internal and external facility maintenance

School Safety Manager

Responsible for safety and security

Guidance and Student Support Supervisor

Oversight of Student Support Services

Instructional Coaches (K-2, Math and ELA, PE and Middle School)

Responsible for Instructional Coaching and talent development of emerging teachers

OPERATIONAL LEADERSHIP TEAM

Director of Operations

Provides oversight of non-academic areas of management

Health Services

Food Services

School Safety

Enrollment Planning

Transportation

Parent Engagement

STUDENT SUPPORT TEAM

Director of Student Support and Development

Oversight of Student Support Services (Special Education, Guidance, etc.)

Guidance Counselor

Social Worker

External SPED Paraprofessionals

External SPED Service Providers

Dean of Students

INSTRUCTIONAL LEADERSHIP

Director of Curriculum and Instruction

Oversight of instruction, assessment, data and supervision of all instructional staff

Teachers

Teaching Assistants

Charged with delivery of curriculum and instruction and classroom management

Director of the Arts

Teaching Artists

External Arts Programs

CAACS PARENT ASSOCIATION

President

Vice President

Treasurer

Secretary

University Representatives

CULTURAL ARTS ACADEMY CHARTER SCHOOL AT SPRING CREEK

"An International Baccalaureate Candidate School"

The
LeaderinMe™

great happens here

SCHOOL CALENDAR 2017 – 2018

(191 school days)

Summer 2017	
July 3, 2016-July 28, 2017	Lighthouse Leadership/Facilities Vacation <i>First Day Back - 7/31/2017</i>
August 14, 2017	Lighthouse Operations Team Returns
August 14, 2017	Student Support Team Returns
August 14-August 18, 2017	Middle School Orientation Camp – 9am-3pm
August 14-August 18, 2017	New Staff Development
August 18, 2017	Kindergarten and New Student Mixer
August 21-August 25 th , 2017	Professional Development Week (All Staff)
2017-2018 SCHOOL YEAR CAACS Busing begins September 7, 2017	
August 28, 2017	FIRST DAY OF SCHOOL (Full day)
QUARTER 1	August 28-November 10, 2017
September 1, 2017 - PD (Staff Professional Development) Fridays begin –	Scholars are dismissed at 2pm every Friday. Late fees will be assessed and strictly enforced.
September 4, 2017	SCHOOL CLOSED – Labor Day
September 13, 2017	Curriculum Night – 4pm-6pm (K-2 ONLY)
September 14, 2017	Curriculum Night – 4pm-6pm (Grades 3-5 ONLY)
September 18, 2017	Curriculum Night – 4pm-6pm (Grade 6 ONLY)
September 28, 2017	Afterschool Begins
September 21-22, 2017	SCHOOL CLOSED - Rosh Hashanah
October 9, 2017	SCHOOL CLOSED - Columbus Day
November 7, 2017	SCHOOL CLOSED – Election Day – PROFESSIONAL DEVELOPMENT DAY
QUARTER 2	November 13, 2017-January 19, 2018
November 16, 2017 – NO SCHOOL – Alternate Schedule* –Scholars must come with their parents at the scheduled time and bring their Leadership Notebooks to discuss their progress.	*Student-Led Parent-Teacher Conferences 8AM-12NOON – K-2ND GRADE 1PM-5PM—3-6TH GRADE
November 23-24, 2017	SCHOOL CLOSED – Thanksgiving Recess
November 22, 2017 – HALF DAY	Early Dismissal – 12 NOON
December 22, 2017 – HALF DAY	Early Dismissal – 12 NOON
December 25, 2017-January 1, 2018	SCHOOL CLOSED – Winter Recess -School is open January 2, 2018
January 8-January 12, 2018	Midterm Examinations

January 15, 2018	SCHOOL CLOSED – Dr. Martin Luther King, Jr. Day
QUARTER 3	January 22-April 6, 2018
January 25, 2018 - NO SCHOOL* - Alternate Schedule –Scholars must come with their parents at the scheduled time and bring their Leadership Notebooks to discuss their progress.	Student-Led Parent-Teacher Conferences 8AM-12NOON – K-2ND GRADE 1PM-5PM—3-6TH GRADE
February 16-February 23, 2018	SCHOOL CLOSED – Midwinter Recess
February 15, 2018	Early Dismissal – 12 NOON
March 30-April 6, 2018	SCHOOL CLOSED – Spring Recess
March 29, 2018	Early Dismissal
QUARTER 4	April 9-June 15, 2018
April 19, 2018 - NO SCHOOL* Alternate Schedule – Scholars must come with their parents at the scheduled time and bring their Leadership Notebooks to discuss their progress.	*Student-Led Conferences 8AM-12NOON – K-2ND GRADE 1PM-5PM—3-6TH GRADE
MAY 21- MAY 25, 2018*	GRADE 6 – SPAIN* - Tentative –
May, 28, 2018	SCHOOL CLOSED – Memorial Day
June 7, 2018	SCHOOL CLOSED – Professional Development Day
June 15, 2018	SCHOOL CLOSED – Eid al-Fitr
June 18-June 22, 2018	Final Examinations
June 29, 2018	BRIDGING/GRADUATION - LAST DAY OF SCHOOL
July 2 – July 20, 2018	Lighthouse Leadership/Facilities Vacation*
July 23, 2018	Lighthouse Leadership/Facilities Report*
AUGUST 6 - August 10, 2018	Middle School Orientation Program – 9AM-3PM GRADES 6 AND 7
IMPORTANT NOTES:	
1. EARLY DISMISSAL FOR STUDENTS EVERY IS EVERY FRIDAY AT 2:00PM BEGINNING SEPTEMBER 1, 2017. NO AFTERSCHOOL ON FRIDAYS.	
2. FRIDAY PROFESSIONAL DEVELOPMENT FOR STAFF BEGINS SEPTEMBER 1, 2017: 2:30PM-4:00PM.	

NYS ASSESSMENTS 2018

Grades 3–8 - English Language Arts –

Paper-based – April 11 - April 13, 2018

Computer-based – April 10 – April 17, 2018

Grades 3–8 – Mathematics –

Paper-based – May 1-May 3, 2018

Computer-based – May 1- May 8, 2018

NYSELAT Speaking – April 9 – May 18, 2018

NYSELAT Listening, Reading, Writing – May 7 - May 18, 2018

Grade 4 Science Performance Test – May 23 - June 1, 2018

Grade 4 Science Written Test – June 4, 2018