



# Entry 1 School Information

Last updated: 07/22/2016

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

## Page 1

### a. SCHOOL NAME AND BEDS#

(Select name from the drop down menu)

LA CIMA CS (REGENTS) 331600860924

### b. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

Regents-Authorized Charter School

### c. DISTRICT / CSD OF LOCATION

NYC CSD 16

### d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	800 Gates Avenue Brooklyn, NY 11221	718-443-2136	718-443-7291	<a href="mailto:tara@lacimacharterschool.org">tara@lacimacharterschool.org</a>

### d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Tara Phillips
Title	Executive Director
Emergency Phone Number (###-###-####)	██████████

**e. SCHOOL WEB ADDRESS (URL)**

<http://www.lacimacharterschool.org>

**f. DATE OF INITIAL CHARTER**

07/2008

**g. DATE FIRST OPENED FOR INSTRUCTION**

08/2008

**h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

The mission of La Cima Elementary Charter School is to prepare our students for academic and lifelong success through a rigorous and relevant academic program.

**h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Brief description)

Variable 1	Small School Design To ensure that La Cima scholars receive individualized and differentiated attention, La Cima maintains a small student to teacher ratio in the lower grades with two teachers in every classroom, Kindergarten -3rd grade and small class sizes in the upper grades of 20 to 27 students.
Variable 2	Data Driven Culture In this charter term, La Cima has seen the full top-to-bottom implementation of its data driven culture with clearly defined interim assessment cycles, including analysis and action planning meetings. The board of trustees has implemented a data analysis protocol to provide critical oversight of student academic performance.
Variable 3	

	<p>Culturally Responsive Teaching with an emphasis on social justice</p> <p>At La Cima, we are committed to creating culturally responsive classrooms that bear in mind the individualized experiences of our scholars. Be engaging in frequent “courageous conversations”, we give our team members the language and encouragement to meet their scholars where they are at through relevant curriculum resources, provocative conversations and independent exploration. Culturally responsive teaching is delivered within the larger context of social justice, in which teachers and students alike are questioning the world, history and social institutions around them and how they benefit or hinder the communities with which they identify.</p>
Variable 4	<p>More Time</p> <p>La Cima fully implements the extended learning key design element. We begin our school year in August, two weeks before the New York City Department of Education. We also have an extended day in which our scholars begin their day at 7:30am with a healthy breakfast and instruction starting at 8:00am. We end the day at 3:45 to provide an additional 30 minutes of instruction compared to our DOE counterparts.</p>
Variable 5	(No response)
Variable 6	(No response)
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

**i. TOTAL ENROLLMENT ON JUNE 30, 2016**

402

**j. GRADES SERVED IN SCHOOL YEAR 2015-16**

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5
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# K1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

## Page 2

### I1. FACILITIES

Does the school maintain or operate multiple sites?

No, just one site.

### I2. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	800 Gates Avenue Brooklyn, NY. 11221	718-443-2136	CSD 16	K-5	Yes	DOE space
Site 2						
Site 3						

### m1. Is the school or are the school sites co-located?

Yes

### m2. Please list the terms of your current co-location.

Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
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Site 1 (primary site)	NA	No		No		Yes
Site 2						
Site 3						

## Page 3

**n1. Were there any revisions to the school's charter during the 2015-16 school year? (Please include approved or pending material and non-material charter revisions).**

Yes

### **n2. Summary of Charter Revisions**

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in design or educational program	Dual language program was revised to a Spanish language arts program due to the neighborhood demographics.	7/29/15	5/17/16
2	Change in Maximum Approved Enrollment	Maximum enrollment was officially reduced by resolution to match the actual enrollment from the beginning of the initial charter	6/18/14	5/17/16
3				
4				
5				

**o. Name and Position of Individual(s) Who Completed the 2015-16 Annual Report.**

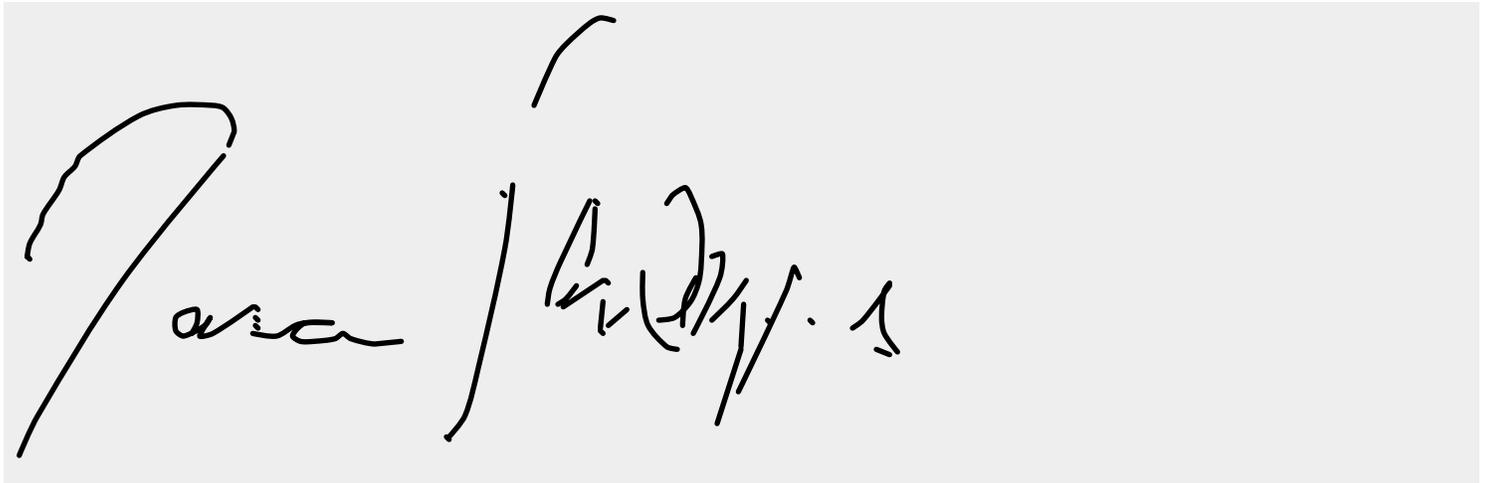
Tara Phillips

**p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

**Responses Selected:**

Yes

**Signature, Head of Charter School**

A handwritten signature in black ink on a light gray background. The signature is written in a cursive style and reads "Tara Phillips".

**Signature, President of the Board of Trustees**

A handwritten signature in black ink on a light gray background. The signature is written in a cursive style and reads "N. [unclear]".

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**Date**

2016/07/22

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**Thank you.**



# Entry 2 Link

Created: 07/27/2016

Last updated: 08/09/2016

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## Page 1

### **1. NEW YORK STATE REPORT CARD**

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<https://data.nysed.gov/reportcard.php?instid=800000061085&year=2015&createreport=1&enrollment=1&freelunch=1&attendance=1&teacherqual=1>



# Entry 4 Expenditures per Child

Created: 07/22/2016

Last updated: 08/01/2016

## Page 1

### Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

### 1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2015-16 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	6629837
Line 2: Year End FTE student enrollment	405
Line 3: Divide Line 1 by Line 2	16370

### 2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2015-16 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that

must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

**Notes:**

***The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:***

***<http://www.p12.nysed.gov/psc/AuditGuide.html>.***

**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	742541
Line 2: Management and General Cost (Column)	185635
Line 3: Sum of Line 1 and Line 2	928177
Line 5: Divide Line 3 by the Year End FTE student enrollment	2293

***Thank you.***



**Financial**

**School Name:**

**Date:**

**Latest Audit Period (through June 30):**



**Audit Supplemental Data Request Form**

*for Regents-Authorized Charter Schools*

**La Cima Charter School**

August 1, 2016

2016

**FILL IN GRAY CELLS**

**La Cima Charter School**

**STATEMENTS OF FINANCIAL POSITION**

FOR THE YEARS ENDED JUNE 30,

	<u>2016</u>	<u>2015</u>
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	\$1,283,401	\$1,206,520
Grants and contracts receivable	-	
Accounts receivables	172,634	247,910
Inventory	-	-
Prepaid Expenses	96,223	74,879
Contributions and other receivables	-	-
Other	-	-
<b>TOTAL CURRENT ASSETS</b>	<b>\$1,552,258</b>	<b>\$1,529,309</b>
<b>OTHER ASSETS</b>		
Investments	\$1,071,105	\$1,068,377
Property, Plant and Equipment, Net	599,327	606,832
Restricted Cash	75,005	75,005
<b>OTHER ASSETS</b>	<b>\$1,745,437</b>	<b>\$1,750,214</b>
<b>TOTAL ASSETS</b>	<b>\$3,297,695</b>	<b>\$3,279,523</b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable and accrued expenses	\$171,000	\$240,457
Accrued payroll and benefits	388,456	408,366
Refundable Advances	26,029	12,412
Dreferred Revenue	-	-
Current maturities of long-term debt	-	-
Short Term Debt - Bonds, Notes Payable	-	-
Other	-	-
<b>TOTAL CURRENT LIABILITIES</b>	<b>\$585,485</b>	<b>\$661,235</b>
<b>LONG-TERM DEBT, net current maturities</b>	<b>\$-</b>	<b>\$-</b>
<b>TOTAL LIABILITIES</b>	<b>\$585,485</b>	<b>\$661,235</b>
<b>NET ASSETS</b>		
Unrestricted	\$2,712,210	\$2,618,288
Temporarily restricted	-	-
<b>TOTAL NET ASSETS</b>	<b>\$2,712,210</b>	<b>\$2,618,288</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$3,297,695</b>	<b>\$3,279,523</b>

Check

-

-

**FILL IN GRAY CELLS**

**La Cima Charter School**  
**STATEMENTS OF ACTIVITIES**  
**FOR THE YEARS ENDED JUNE 30,**

	2016			2015
	Unrestricted	Temporarily Restricted	Total	Total
<b>REVENUE, GAINS AND OTHER SUPPORT</b>				
State & Local Operating Revenue	\$6,311,412	\$-	\$6,311,412	\$6,463,318
Federal - Title and IDEA	246,220	-	246,220	268,651
Federal - Other	39,415	-	39,415	31,686
State and City Grants	122,617	-	122,617	-
Contributions and private grants	-	-	-	-
After school revenue	-	-	-	-
Other	4,095	-	4,095	7,409
Food Service/Child Nutrition Program	-	-	-	-
<b>TOTAL REVENUE, GAINS AND OTHER SUPPORT</b>	\$6,723,759	\$-	\$6,723,759	\$6,771,064
<b>EXPENSES</b>				
Program Services				
Regular Education	\$4,376,849	\$-	\$4,376,849	\$4,050,233
Special Education	1,019,129	-	1,019,129	939,285
Other Programs	25,469	-	25,469	23,474
Total Program Services	\$5,421,447	\$-	\$5,421,447	\$5,012,992
Supporting Services				
Management and general	\$1,208,390	\$-	\$1,208,390	\$1,113,718
Fundraising	-	-	-	-
<b>TOTAL OPERATING EXPENSES</b>	\$6,629,837	\$-	\$6,629,837	\$6,126,710
<b>SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS</b>	\$93,922	\$-	\$93,922	\$644,354
Contributions				
Foundations	\$-	\$-	\$-	\$-
Individuals	-	-	-	-
Corporations	-	-	-	-
Fundraising	-	-	-	-
Interest income	-	-	-	-
Miscellaneous income	-	-	-	-
Net assets released from restriction	-	-	-	-
<b>TOTAL SUPPORT AND OTHER REVENUE</b>	\$-	\$-	\$-	\$-
<b>CHANGE IN NET ASSETS</b>	\$93,922	\$-	\$93,922	\$644,354
NET ASSETS BEGINNING OF YEAR	\$2,618,288	\$-	\$2,618,288	\$1,973,934
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-
<b>NET ASSETS - END OF YEAR</b>	\$2,712,210	\$-	\$2,712,210	\$2,618,288

# New York State Education Department

## Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

### 2015-16 Budget & Cash Flow Template

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#### **General Instructions and Notes for New Application Budgets and Cash Flows Templates**

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<b>1</b>	Complete ALL SIX columns in <b>BLUE</b>
<b>2</b>	Enter information into the <b>GRAY</b> cells
<b>3</b>	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
<b>4</b>	Funding by School District information for all NYS School district is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accomodate additional districts if necessary.
<b>5</b>	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**La Cima Charter School**

**PROJECTED BUDGET FOR 2016-2017**

PROJECTED BUDGET FOR 2016-2017							Assumptions
July 1, 2016 to June 30, 2017							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	6,095,196	756,190	-	-	-	6,851,386	
Total Expenses	5,278,595	394,821	-	-	1,166,764	6,840,179	
Net Income	816,601	361,369	-	-	(1,166,764)	11,207	
Actual Student Enrollment	420	73				-	
Total Paid Student Enrollment	400	48				448	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
<b>REVENUE</b>							
<b>REVENUES FROM STATE SOURCES</b>							
Per Pupil Revenue	CY Per Pupil Rate						
District of Location	\$14,027.00	5,610,800	706,190	-	-	6,316,990	
School District 2 (Enter Name)		-	-	-	-	-	
School District 3 (Enter Name)		-	-	-	-	-	
School District 4 (Enter Name)		-	-	-	-	-	
School District 5 (Enter Name)		-	-	-	-	-	
		5,610,800	706,190			6,316,990	
Special Education Revenue		-	-	-	-	-	
Grants							
Stimulus		-	-	-	-	-	
Other		-	-	-	-	-	
Other State Revenue		174,150	-	-	-	174,150	
<b>TOTAL REVENUE FROM STATE SOURCES</b>		5,784,950	706,190			6,491,140	
<b>REVENUE FROM FEDERAL FUNDING</b>							
IDEA Special Needs		-	50,000	-	-	50,000	
Title I		205,000	-	-	-	205,000	
Title Funding - Other		6,500	-	-	-	6,500	
School Food Service (Free Lunch)		-	-	-	-	-	
Grants							
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	
Other		-	-	-	-	-	
Other Federal Revenue		-	-	-	-	-	
<b>TOTAL REVENUE FROM FEDERAL SOURCES</b>		211,500	50,000			261,500	
<b>LOCAL and OTHER REVENUE</b>							
Contributions and Donations, Fundraising		5,000	-	-	-	5,000	
Erate Reimbursement		52,396	-	-	-	52,396	
Interest Income, Earnings on Investments,		8,350	-	-	-	8,350	
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	
Food Service (Income from meals)		-	-	-	-	-	
Text Book		-	-	-	-	-	
Other Local Revenue		33,000	-	-	-	33,000	
<b>TOTAL REVENUE FROM LOCAL and OTHER SOURCES</b>		98,746				98,746	
<b>TOTAL REVENUE</b>		6,095,196	756,190			6,851,386	
<b>EXPENSES</b>							List exact titles and staff FTE's ( Full time equivalent)
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>	No. of Positions						
Executive Management	1.00	-	-	-	147,500	147,500	
Instructional Management	3.00	233,849	69,851	-	-	303,700	
Deans, Directors & Coordinators	4.00	356,556	-	-	-	356,556	
CFO / Director of Finance	1.00	-	-	-	120,000	120,000	
Operation / Business Manager	1.00	-	-	-	77,520	77,520	
Administrative Staff	8.00	-	-	-	347,461	347,461	
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>18</b>	<b>590,405</b>	<b>69,851</b>		<b>692,481</b>	<b>1,352,737</b>	
<b>INSTRUCTIONAL PERSONNEL COSTS</b>							
Teachers - Regular	32.00	2,251,017	-	-	-	2,251,017	
Teachers - SPED	1.00	-	75,000	-	-	75,000	
Substitute Teachers	-	-	-	-	-	-	
Teaching Assistants	-	-	-	-	-	-	



**La Cima Charter School**

**PROJECTED BUDGET FOR 2016-2017**

PROJECTED BUDGET FOR 2016-2017							Assumptions
July 1, 2016 to June 30, 2017							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
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Total Revenue	6,095,196	756,190	-	-	-	6,851,386	
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Net Income	816,601	361,369	-	-	(1,166,764)	11,207	
Actual Student Enrollment	420	73				-	
Total Paid Student Enrollment	400	48				448	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Other	4,000	-	-	-	-	4,000	Afterschool
<b>TOTAL SCHOOL OPERATIONS</b>	<b>606,744</b>	<b>8,738</b>			<b>104,655</b>	<b>720,137</b>	
<b>FACILITY OPERATION &amp; MAINTENANCE</b>							
Insurance	15,400	-	-	-	6,600	22,000	
Janitorial	-	-	-	-	1,500	1,500	
Building and Land Rent / Lease	-	-	-	-	54,000	54,000	New office lease
Repairs & Maintenance	9,239	-	-	-	9,239	18,478	
Equipment / Furniture	-	-	-	-	-	-	
Security	-	-	-	-	3,000	3,000	DOE permits
Utilities	-	-	-	-	14,000	14,000	New office
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>24,639</b>				<b>88,339</b>	<b>112,978</b>	
<b>DEPRECIATION &amp; AMORTIZATION</b>	<b>130,459</b>	<b>12,176</b>			<b>31,311</b>	<b>173,946</b>	
<b>DISSOLUTION ESCROW &amp; RESERVES / CONTIGENCY</b>	<b>-</b>	<b>-</b>			<b>-</b>	<b>-</b>	
<b>TOTAL EXPENSES</b>	<b>5,278,595</b>	<b>394,821</b>			<b>1,166,764</b>	<b>6,840,179</b>	
<b>NET INCOME</b>	<b>816,601</b>	<b>361,369</b>			<b>(1,166,764)</b>	<b>11,207</b>	
<b>ENROLLMENT - *School Districts Are Linked To Above Entries*</b>	<b>REGULAR EDUCATION</b>	<b>SPECIAL EDUCATION</b>	<b>TOTAL ENROLLED</b>				
District of Location	420	73	493				
School District 2 (Enter Name)			-				
School District 3 (Enter Name)			-				
School District 4 (Enter Name)			-				
School District 5 (Enter Name)			-				
<b>TOTAL ENROLLMENT</b>	<b>420</b>	<b>73</b>	<b>493</b>				
<b>REVENUE PER PUPIL</b>	<b>14,512</b>	<b>10,359</b>	<b>-</b>				
<b>EXPENSES PER PUPIL</b>	<b>12,568</b>	<b>5,409</b>	<b>-</b>				

LA CIMA CHARTER SCHOOL

FINANCIAL STATEMENTS

JUNE 30, 2016

(with comparative financial information for June 30, 2015)

LA CIMA CHARTER SCHOOL  
FINANCIAL STATEMENTS  
JUNE 30, 2016  
(with comparative financial information for June 30, 2015)

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FRUCHTER ROSEN & COMPANY, P.C.  
CERTIFIED PUBLIC ACCOUNTANTS  
156 WEST 56<sup>TH</sup> STREET  
NEW YORK, NEW YORK 10019

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TEL: (212) 957-3600  
FAX: (212) 957-3696

INDEPENDENT AUDITORS' REPORT

TO THE BOARD OF TRUSTEES OF  
LA CIMA CHARTER SCHOOL

***Report on the Financial Statements***

We have audited the accompanying financial statements of La Cima Charter School (the "School") (a not-for-profit corporation), which comprise the statement of financial position as of June 30, 2016, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditors' Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2016, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## ***Report on Summarized Comparative Information***

We have previously audited the School's 2015 financial statements, and our report dated October 15, 2015, expressed an unmodified opinion on those audited financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2015, is consistent, in all material respects, with the audited financial statements from which it has been derived.

## ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 30, 2016, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

  
FRUCHTER ROSEN & COMPANY, P.C.  
Certified Public Accountants

New York, New York  
September 30, 2016

LA CIMA CHARTER SCHOOL  
STATEMENTS OF FINANCIAL POSITION  
JUNE 30, 2016  
(with comparative financial information for June 30, 2015)

	2016	2015
<b>ASSETS</b>		
Current assets:		
Cash and cash equivalents	\$ 1,283,418	\$ 1,206,520
Grants and contracts receivable	263,117	247,910
Prepaid expenses and other current assets	74,419	74,879
Total current assets	1,620,954	1,529,309
Other assets:		
Investments	1,075,870	1,068,377
Property and equipment, net of accumulated depreciation and amortization of \$764,418 and \$607,095, respectively	551,711	606,832
Security deposit	13,500	-
Restricted cash	75,005	75,005
Total other assets	1,716,086	1,750,214
<b>TOTAL ASSETS</b>	<b>\$ 3,337,040</b>	<b>\$ 3,279,523</b>
 <b>LIABILITIES AND UNRESTRICTED NET ASSETS</b>		
Current liabilities:		
Accounts payable and accrued expenses	\$ 212,062	\$ 240,457
Accrued payroll and payroll taxes	411,590	408,366
Refundable advances	5,412	12,412
Total current liabilities	629,064	661,235
Unrestricted net assets	2,707,976	2,618,288
<b>TOTAL LIABILITIES AND UNRESTRICTED NET ASSETS</b>	<b>\$ 3,337,040</b>	<b>\$ 3,279,523</b>

The accompanying notes are an integral part of the financial statements.

LA CIMA CHARTER SCHOOL  
STATEMENTS OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2016

(with summarized comparative financial information for the year ended June 30, 2015)

	2016	2015
Revenue and support:		
State and local per pupil operating revenue	\$ 6,404,346	\$ 6,463,318
Federal grants	264,588	268,651
State and city grants	32,617	31,686
Investment income, net	7,715	5,430
Other income	-	1,979
	6,709,266	6,771,064
Expenses:		
Program services:		
Regular education	3,912,400	4,050,233
Special education	1,315,896	939,285
After school program	77,884	23,474
Total programs services	5,306,180	5,012,992
Supporting services:		
Management and general	1,313,398	1,113,718
Total expenses	6,619,578	6,126,710
Changes in unrestricted net assets	89,688	644,354
Unrestricted net assets - beginning of year	2,618,288	1,973,934
Unrestricted net assets - end of year	\$ 2,707,976	\$ 2,618,288

The accompanying notes are an integral part of the financial statements.

LA CIMA CHARTER SCHOOL  
STATEMENTS OF FUNCTIONAL EXPENSES  
FOR THE YEAR ENDED JUNE 30, 2016

(with summarized comparative financial information for the year ended June 30, 2015)

	2016							2015
	No. of Positions	Program Services			Supporting Services		Total	
		Regular Education	Special Education	Other Education	Total Program Services	Management and General		
Personnel services costs								
Administrative staff personnel	16	\$ 576,556	\$ 106,966	\$ -	\$ 683,522	\$ 706,320	\$ 1,389,842	\$ 1,507,923
Instructional personnel	46	1,840,216	810,099	39,758	2,690,073	-	2,690,073	2,396,572
Non-Instructional personnel	12	-	-	19,455	19,455	131,750	151,205	91,862
Total salaries and staff	<u>74</u>	<u>2,416,772</u>	<u>917,065</u>	<u>59,213</u>	<u>3,393,050</u>	<u>838,070</u>	<u>4,231,120</u>	<u>3,996,357</u>
Employee benefits and payroll taxes		542,454	205,839	13,291	761,584	188,108	949,692	897,174
Retirement		62,453	23,698	1,530	87,681	21,657	109,338	121,542
Staff development		94,525	15,549	-	110,074	90,434	200,508	106,210
Legal services		-	-	-	-	-	-	44,760
Accounting/audit services		-	-	-	-	20,250	20,250	20,264
Other purchased/professional/consulting services		113,345	27,242	-	140,587	23,022	163,609	108,376
Marketing/recruitment		36,290	3,675	-	39,965	5,369	45,334	27,386
Supplies and materials		188,823	32,987	-	221,810	4,865	226,675	208,371
Food service		40,295	4,661	1,252	46,208	-	46,208	53,675
Student services		144,202	27,676	-	171,878	-	171,878	112,358
Office expenses		15,707	1,571	-	17,278	2,798	20,076	14,346
Insurance		16,187	6,142	396	22,725	5,613	28,338	22,023
Utilities		-	-	-	-	-	-	1,674
Technology		127,505	12,750	-	140,255	19,126	159,381	156,824
Equipment/furnishings		5,918	1,136	-	7,054	4,931	11,985	43,412
Repairs and maintenance		18,063	1,806	-	19,869	2,710	22,579	13,011
Depreciation and amortization		89,861	34,099	2,202	126,162	31,161	157,323	168,396
Other expenses		-	-	-	-	55,284	55,284	10,551
Total		<u>\$ 3,912,400</u>	<u>\$ 1,315,896</u>	<u>\$ 77,884</u>	<u>\$ 5,306,180</u>	<u>\$ 1,313,398</u>	<u>\$ 6,619,578</u>	<u>\$ 6,126,710</u>

The accompanying notes are an integral part of the financial statements.

LA CIMA CHARTER SCHOOL  
STATEMENTS OF CASH FLOWS  
FOR THE YEAR ENDED JUNE 30, 2016  
(with summarized comparative financial information for the year ended June 30, 2015)

	2016	2015
CASH FLOWS FROM OPERATING ACTIVITIES		
Changes in unrestricted net assets	\$ 89,688	\$ 644,354
Adjustments to reconcile changes in unrestricted net assets to net cash provided by operating activities:		
Depreciation and amortization	157,323	168,396
Unrealized (gain) on investments	(7,493)	(5,081)
Changes in certain assets and liabilities:		
(Increase) in grants and contracts receivable	(15,207)	(146,164)
Decrease in prepaid expenses and other current assets	460	84,854
(Increase) in security deposit	(13,500)	-
(Decrease) Increase in accounts payable and accrued expenses	(28,395)	100,588
Increase (Decrease) in accrued payroll and payroll taxes	3,224	(9,399)
(Decrease) Increase in refundable advances	(7,000)	12,412
	179,100	849,960
NET CASH PROVIDED BY OPERATING ACTIVITIES		
CASH FLOWS FROM INVESTING ACTIVITY		
Purchases of property and equipment	(102,202)	(310,602)
	(102,202)	(310,602)
NET CASH (USED IN) INVESTING ACTIVITY		
NET INCREASE IN CASH AND CASH EQUIVALENTS	76,898	539,358
CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR	1,206,520	667,162
CASH AND CASH EQUIVALENTS - END OF YEAR	\$ 1,283,418	\$ 1,206,520

The accompanying notes are an integral part of the financial statements.

LA CIMA CHARTER SCHOOL  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2016  
(with comparative financial information for June 30, 2015)

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Organization

La Cima Charter School (the "School") is a New York State, not-for-profit educational corporation that was incorporated on January 15, 2008 to operate a charter school pursuant to Article 56 of the Education Law of the State of New York. The School was granted a provisional charter on January 15, 2008 valid for a term of five years and renewable upon expiration by the Board of Regents of the University of the State of New York. During 2016, the School renewed its charter for an additional five-year term expiring June 30, 2021. The School's mission is to prepare students for academic and life-long success through a rigorous and relevant academic program. The School's vision is to develop scholars who have the intellectual capacity, the emotional strength of character and the social capital to be individually successful, and to act as effective change-makers in their communities. Classes commenced in Bedford-Stuyvesant, Brooklyn, New York, in August 2008 and the School provided education to approximately 405 students in grades kindergarten through fifth during the 2015-2016 academic year.

The School shares space with a New York City public school at no annual cost. The School occupies approximately 9,750 square feet on one floor of a public school building. The School also shares the gymnasium and cafeteria with the public school which approximates 4,375 square feet. The School is not responsible for rent, utilities, custodial services, maintenance and school safety services other than security related to the School's programs that take place outside the district's school day. The School was unable to determine a value for the contributed space and related services and did not record any value for use of donated facilities.

Food and Transportation Services

The New York City Department of Education provides free lunches and reduced-price lunches and transportation directly to some of the School's students. Such costs are not included in these financial statements. The School covers the unreimbursed cost of lunches for children not entitled to the free lunches. The Office of Pupil Transportation provides free transportation to the majority of students during the district's school days.

Tax Status

The School is exempt from Federal income tax under Section 501(a) of the Internal Revenue Code as an organization described in Section 501(c)(3) and a similar provision under New York State income tax laws. The School has also been classified as an entity that is not a private foundation within the meaning of Section 509(a) and qualifies for deductible contributions as provided in Section 170(b)(1)(A)(ii). The School did not have net unrelated business income for the years ended June 30, 2016 and 2015.

The School's accounting policy provides that a tax expense or benefit from an uncertain tax position may be recognized when it is more likely than not that the position will be sustained upon examination, including resolutions of any related appeals or litigation processes, based on the technical merits. The School has no uncertain tax position resulting in an accrual of tax expense or benefit.

LA CIMA CHARTER SCHOOL  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2016  
(with comparative financial information for June 30, 2015)

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES  
(Continued)

Tax Status (continued)

IRS Forms 990 filed by the School are subject to examination by the Internal Revenue Service up to three years from the extended due date of each return. Forms filed by the School are no longer subject to examination for the fiscal years June 30, 2012, and prior.

Basis of Presentation

The School's financial statements have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America. The financial statement presentation follows the requirements of the Financial Accounting Standards Board ("FASB") in its Accounting Standards Codification ("ASC") No. 958-205 which provides guidance for the classification of net assets. The amounts for each of the three classes of net assets are based on the existence or absence of donor-imposed restrictions described as follows:

Unrestricted

Net assets of the School whose use has not been restricted by an outside donor or by law. They are available for any use in carrying out the operations of the School.

Temporarily Restricted

Net assets of the School whose use has been limited by donor-imposed stipulations that either expire with the passage of time or can be fulfilled and removed by actions of the School. When such stipulations end or are fulfilled, such temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Permanently Restricted

Net assets of the School whose use has been permanently limited by donor-imposed restrictions. Such assets include contributions required to be invested in perpetuity, the income from which is available to support charitable purposes designated by the donors.

As of June 30, 2016 and 2015, the School had no temporarily or permanently restricted net assets.

Revenue and Support

Contributions are recognized when the donor makes a promise to give to the School that is, in substance, unconditional. Grants and other contributions of cash are reported as temporarily restricted support if they are received with donor stipulations. Restricted contributions and grants that are made to support the School's current year activities are recorded as unrestricted revenue. Contributions of assets other than cash are recorded at their estimated fair value at the date of donation.

LA CIMA CHARTER SCHOOL  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2016  
(with comparative financial information for June 30, 2015)

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES  
(Continued)

Revenue and Support (Continued)

Revenue from the state and local governments resulting from the School's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement. Federal and other state and local funds are recorded when expenditures are incurred and billable to the government agency.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Cash and Cash Equivalents

The School considers all highly liquid financial instruments purchased with a maturity of three months or less to be cash equivalents.

Concentration of Credit Risk

Financial instruments which potentially subject the School to concentrations of credit risk are cash and cash equivalents. The School places its cash and cash equivalents on deposit in what it believes to be highly credited financial institutions. Cash balances may exceed the FDIC insured levels of \$250,000 per institution at various times during the year. At June 30, 2016 account balances exceeded insured levels by approximately \$1,108,000. The School believes that there is little risk in any losses and has not experienced any losses in such accounts.

The School also invests some of its funds in professionally managed portfolios containing various types of fixed income securities. Such investments are exposed to market and credit risks. As a result, the investment balances reported in the accompanying financial statements may not be reflective of the portfolio's value during subsequent periods.

Restricted Cash

Under the provisions of its charter, the School established an escrow account to pay for legal and audit expenses that would be associated with a dissolution should it occur.

Refundable Advances

The School records certain government operating revenue as refundable advances until related services are performed, at which time they are recognized as revenue.

LA CIMA CHARTER SCHOOL  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2016  
(with comparative financial information for June 30, 2015)

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES  
(Continued)

Property and Equipment

Purchased property and equipment are recorded at cost. Maintenance and repairs are expensed as incurred. All property and equipment purchased with government funding, whereas the government agency retains legal title to the long lived asset, is expensed as incurred. Depreciation and amortization is provided on the straight line method over the estimated useful lives as follows:

Furniture and fixtures	7 years
Computers and equipment	5 years
Software	3 years
Library books	5 years
Music supplies	3 years
Leasehold improvements	15 years

Comparative Financial Information

The accompanying statements of activities and statement of functional expenses are presented with summarized comparative information. Such prior year information is not presented by net asset class in the statements of activities or by functional category in the statement of functional expenses. Accordingly, such information should be read in conjunction with the School's 2015 financial statements from which the summarized information was derived.

NOTE 2 - GRANTS AND CONTRACTS RECEIVABLE

Grants and contracts receivable consist of federal, state, and city entitlements and grants. The School expects to collect these receivables within one year.

NOTE 3 - PROPERTY AND EQUIPMENT

Property and equipment consisted of the following as of June 30,:

	<u>2016</u>	<u>2015</u>
Furniture and fixtures	\$ 191,015	\$ 187,106
Computers and equipment	598,333	505,890
Software	113,880	108,030
Library books	28,257	28,257
Music supplies	14,148	14,148
Leasehold improvements	<u>370,496</u>	<u>370,496</u>
	1,316,129	903,325
Less: Accumulated depreciation and amortization	<u>(764,418)</u>	<u>(607,095)</u>
	<u>\$ 551,711</u>	<u>\$ 464,626</u>

LA CIMA CHARTER SCHOOL  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2016  
(with comparative financial information for June 30, 2015)

NOTE 3 - PROPERTY AND EQUIPMENT (Continued)

Depreciation and amortization expense was \$157,323 and \$168,396 for the years ended June 30, 2016 and 2015, respectively.

NOTE 4 - INVESTMENTS

Investments held by the School consisted of the following at June 30,:

	2016	
	Cost Basis	Market Value
Unrestricted:		
Fixed income bond funds	\$ 1,000,000	\$ 1,075,870
	2015	
	Cost Basis	Market Value
Unrestricted:		
Fixed income bond funds	\$ 1,000,000	\$ 1,068,377

The following schedule summarizes investment income for the years ended June 30,:

	2016	2015
Interest and dividend income	\$ 222	\$ 349
Unrealized gain	7,493	5,081
	\$ 7,715	\$ 5,430

NOTE 5 - FAIR VALUE MEASUREMENTS

FASB ASC 820-10, *Fair Value Measurements*, establishes a framework for measuring fair value. The framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurement) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of fair value hierarchy under FASB ASC 820-10 are described as follows:

- Level 1 – Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the plan has the ability to access.
- Level 2 – Inputs other than quoted prices included in level 1 that are observable for the asset or liability, either directly or indirectly including inputs in markets that are not considered to be active.
- Level 3 – Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

LA CIMA CHARTER SCHOOL  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2016  
(with comparative financial information for June 30, 2015)

NOTE 5 - FAIR VALUE MEASUREMENTS (Continued)

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

The following tables set forth by level, within the fair value hierarchy, the School's investments at June 30,:

	2016			
	Level 1	Level 2	Level 3	Total
Unrestricted:				
Fixed income bond funds	<u>\$1,075,870</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$1,075,870</u>
	2015			
	Level 1	Level 2	Level 3	Total
Unrestricted:				
Fixed income bond funds	<u>\$1,068,377</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$1,068,377</u>

NOTE 6 - CONTINGENCY

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursements. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE 7 - COMMITMENTS

Office facility

On July 14, 2016, the School signed a lease with Stuyvesant Street Realty LLC, for additional office space under a non-cancelable lease expiring August 31, 2019. Under the terms of the lease, the School paid a security deposit in the amount of \$13,500. The School moved into this new facility on September 21, 2016, and commenced paying rent. Facility expense under this lease will be recognized on a straight-line basis over the term of the lease starting with the 2016-2017 School year.

Future minimum lease payments under the preceding lease are as follows:

Year ending June 30,	2017	\$ 45,000
	2018	55,350
	2019	57,011
	2020	9,548
		<u>\$ 166,909</u>

LA CIMA CHARTER SCHOOL  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2016  
(with comparative financial information for June 30, 2015)

NOTE 7 - COMMITMENTS (Continued)

Leased equipment

The School leases various copy machines under non-cancelable operating leases expiring in various years through 2018.

Future minimum lease payments under the preceding leases are as follows:

Year ending June 30, 2017	\$ 13,692
2018	<u>12,802</u>
	<u>\$ 26,494</u>

NOTE 8 - REVENUE CONCENTRATION

The School receives a substantial portion of its support and revenue from the New York City Department of Education. If the charter school laws were modified, reducing or eliminating these revenues, the School's finances could be materially adversely affected.

NOTE 9 - FUNCTIONAL ALLOCATION OF EXPENSE

Directly identifiable expenses are charged to programs and supporting services. Expenses related to more than one function are charged to programs and supporting services on the basis of periodic time and expense studies. Management and general expenses includes those expenses that are not directly identifiable with any other specific function, but provide for the overall support and direction of the School.

NOTE 10 - RETIREMENT PLAN

The School maintains a retirement plan qualified under Internal Revenue Code 403(b) for the benefit of its eligible employees. Under this plan, the School can elect to contribute an amount equal to at least 3% of the participant's annual compensation. In addition, the School can also elect to make a discretionary contribution to the employees who are eligible, not to exceed 5% of their annual compensation. Employer match for the years ended June 30, 2016 and 2015, amounted to \$109,338 and \$121,542, respectively.

NOTE 11 - SUBSEQUENT EVENTS

In preparing these financial statements, the School has evaluated events and transactions for potential recognition or disclosure through September 30, 2016, the date the financial statements were available to be issued.

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
*GOVERNMENT AUDITING STANDARDS*

TO THE BOARD OF TRUSTEES OF  
LA CIMA CHARTER SCHOOL

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of La Cima Charter School (the "School") (a not-for-profit corporation), which comprise the statement of financial position as of June 30, 2016, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 30, 2016.

***Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

TO THE BOARD OF TRUSTEES OF  
LA CIMA CHARTER SCHOOL

***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

  
FRUCHTER ROSEN & COMPANY, P.C.  
Certified Public Accountants

New York, New York  
September 30, 2016

**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

**Trustee Name:**

Way Joffe

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

La Onda

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Vice Chair

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

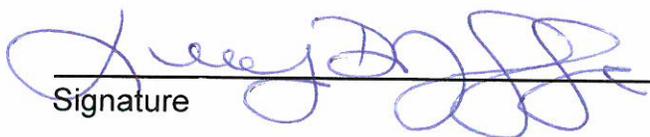
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

None

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i> None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> None				


7/28/16  
 Signature Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

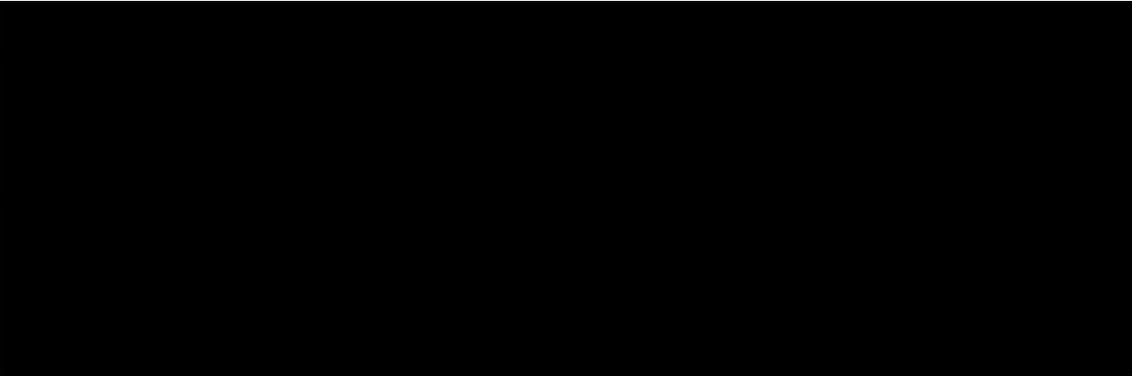
**Business Telephone:** [REDACTED]

**Business Address:**

**E-mail Address:**

**Home Telephone:**

**Home Address:**



**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

**Trustee Name:**

Kanika Mobley

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

La Cima Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Academic Committee member, board trustee

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>None</i>	<i>Please write "None" if applicable.</i>	<i>Do not leave this space blank.</i>	

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>University of Chicago STEP</i>	<i>Please write "None" if applicable. STEP trainer</i>	<i>n/A</i>	<i>Self - I am an independent contractor with UChicago STEP therefore, I am not an employee or hold any stake in the organization. I am contracted to support LaCima's use of the STEP assessment.</i>	<i>Do not leave this space blank. I will not vote or place any opinions if the contract for UChicago is being voted on.</i>

*Kaula Moley*  
 \_\_\_\_\_  
 Signature

*7/27/16*  
 \_\_\_\_\_  
 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

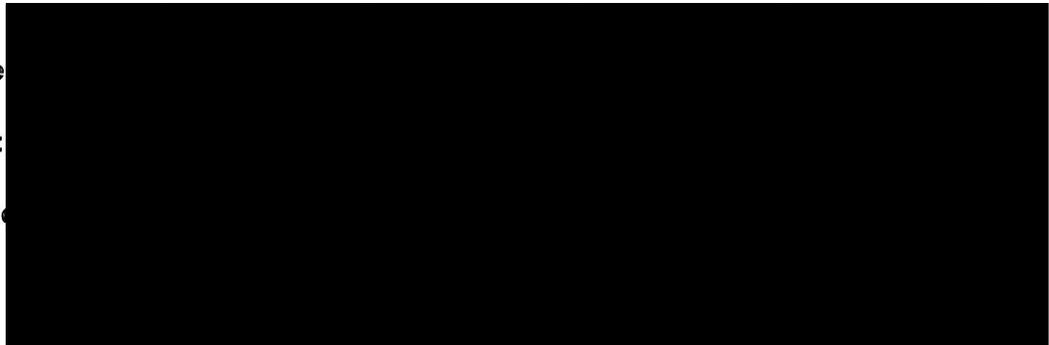
Business Telephone: [REDACTED] \_\_\_\_\_

**Business Address:**

**E-mail Address:**

**Home Telephone:**

**Home Address:**



**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

Trustee Name:

Lenworth Stephenson

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

La Cima Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Secretary,
2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

None

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> <b>NONE</b>				<i>space blank.</i>

*[Handwritten Signature]*  
Signature

*7/27/2016*  
Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** [REDACTED]

**Business Address:**



**E-mail Address:**

**Home Telephone:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

Trustee Name:

Norah D. Yahya

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

La Cima Elementary Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

member

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

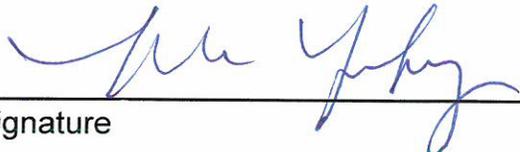
If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i> None	None	None	None

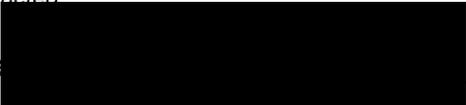
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> None	None	None	None	None

 \_\_\_\_\_  
Signature

7/27/16  
\_\_\_\_\_ Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

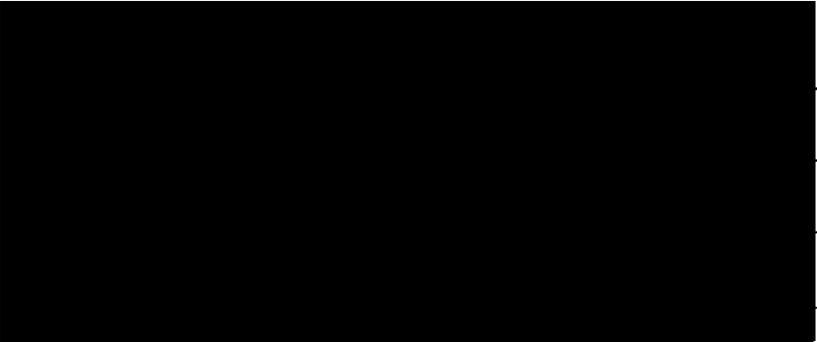
**Business Telephone** \_\_\_\_\_  


**Business Address:**

**E-mail Address:** \_\_\_\_\_

**Home Telephone:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_



**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

Trustee Name:

Atiba T. Edwards

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

La Cima Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Finance committee chair, trustee

2. Is the trustee an ~~an~~ employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an ~~an~~ employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

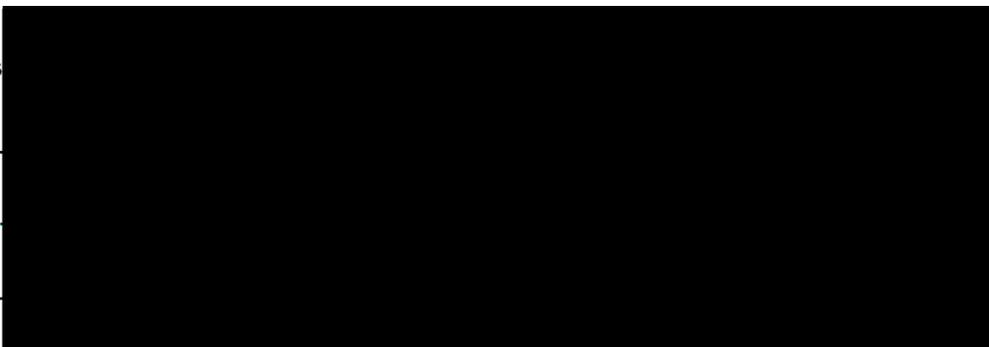


**Business Address**

**E-mail Address:** \_\_\_\_\_

**Home Telephone:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_





# Entry 9 BOT Table

Last updated: 07/22/2016

## Page 1

### 1. Current Board Member Information

	Trustee Name	Email Address	Position on the Board	Committee Affiliations	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	Nakia Booth	[REDACTED]	Chair/Board President	Executive	Yes	HR Professional	2nd term, 3 years, Elected 3/13, Term expired 3/19
2	Lucy Joffe	[REDACTED]	Vice Chair/Vice President	Academic; Governance, Executive	Yes	Attorney	1st term, 3 years, 10/13, expires 10/16
3	Atiba Edwards	[REDACTED]	Treasurer	Finance	Yes	Finance	1st term, 3 years, 7/15, expires, 7/18
4	Lenworth Stephenson	[REDACTED]	Secretary	Governance	Yes	HR Professional	1st term, 3 years, Elected 4/15, Expires 4/18
5	Julie Friedberg	[REDACTED]	Trustee/Member	Academic	Yes	Education Consultant	1st term, 3 years, Elected 10/15, expires

							10/18
6	Kanika Mobley		Trustee/Member	Academic	Yes	Education Consultant	1st term, 3 years, Elected 11/15, expires 11/18
7	Marvin Francois		Trustee/Member	Finance	Yes	Finance	1st term, 3 years, Elected 1/16, expires 1/19
8	Norah Yahya		Trustee/Member	Governance	No	Policy	1st term, 3 years, Elected 3/16, expires 3/19
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							

**2. Total Number of Members on June 30, 2015**

6

**3. Total Number of Members Joining the Board 2015-16 School Year**

5

**4. Total Number of Members Departing the Board during the 2015-16 School Year**

3

**5. Number of Voting Members 2015-16, as set by the by-laws, resolution or minutes**

7

**6. Number of Board Meetings Conducted in the 2015-16 School Year**

12

**7. Number of Board Meetings Scheduled for the 2016-17 School Year**

12

**Thank you.**

Link to Board Minutes on Website

<http://www.lacimacharterschool.org/?DivisionID=20545&DepartmentID=23608>



## Enrollment and Retention Strategy 2015-2016

La Cima actively recruits ELL, SWD and FRL students using the following methods:

1. We contact and provide recruitment and application materials to all the Universal PK's in District 16. The children in these preschools typically qualify for Free and Reduced Price lunch and are representative of a wide range of academic abilities, including students with disabilities. We also recruit from school that we have long standing partnerships with from which many of our current students with disabilities came.
2. We contract Vanguard to send our recruitment and application materials to several zipcodes in Brooklyn, prioritizing Bushwick and East New York, to ensure that we reach as broad and diverse of a population as possible.
3. We have a Spanish translator on staff who attended information sessions at the local daycares with our Student Information Manager. By having a Spanish speaker representing La Cima, we were better able to reach and communicate with Spanish-speaking families.
4. We held a specific registration session for applicants with IEP's at which time, they could learn more about our services as a school and how we would work together to support their child and engage with the CSE.
5. We also target neighborhoods like Bushwick which has a larger ELL population. We produce our materials in Spanish as well.
6. We recruit among our existing families who have relationships within the community. Our current population is 90% FRL and over 5% ELL so we are confident that by targeting our current families in our recruitment efforts, they will have contact with potential La Cima families that are representative of high need populations.
7. This year, we also redesigned our recruitment materials and placed bus ads on the local buses so that we could get more exposure in a competitive market.
8. Our selection as a National School of Character in 2015 also allowed us to enhance our profile and differentiate ourselves from other charter schools in the community. This is something that we highlight on our marketing materials, including our website.

For the 2016-2017 recruitment season, we plan to employ the same strategies as we have been successful in reaching the target populations. We also have ICT classes K-5, which will allow us to better attract and serve scholars with IEP's. We will continue to run bus ads on the local buses.



# Entry 12 Teacher and Administrator Attrition

Last updated: 07/22/2016

Report changes in teacher and administrator staffing.

Page 1

## Instructions for completing the Teacher and Administrator Attrition Tables

The following tables reflect formatting in the online portal required for Regents authorized charter schools. Schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2015; the FTE for added staff from July 1, 2015 through June 30, 2016; and the FTE for any departed staff from July 1, 2015 through June 30, 2016 using the two tables provided.

### 2015-16 Teacher Attrition Table

	FTE Teachers on June 30, 2015	FTE Teachers Departed 7/1/15 - 6/30/16	FTE Teachers Filling Vacant Positions 7/1/15 - 6/30/16	FTE Teachers Added in New Positions 7/1/15-6/30/16	FTE of Teachers on June 30, 2016
	36	14	11	2	29

### 2015-16 Administrator Position Attrition Table

	FTE Administrative Positions on June 30, 2015	FTE Administrators Departed 7/1/15 - 6/30/16	FTE Administrators Filling Vacant Positions 7/1/15 - 6/30/16	FTE Administrators Added in New Positions 7/1/15-6/30/16	FTE Administrative Positions on June 30, 2016
	9	3	2	1	9

**Thank you**



# Entry 13 Uncertified Teachers

Last updated: 07/27/2016

## Page 1

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count.

### Staff Qualifications (June 30, 2016)

**Note:** Columns should sum to the FTE count of Teachers on June 30, 2016, and each teacher should be in only one column.

1. Total FTE Count of Uncertified Teachers (6-30-16)	2
2. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (6-30-16)	1
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-16)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-16)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-16)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-16)	0

**Thank you.**

Board of Trustees

Phillips  
Executive Director

Administrative Services

Adel Hageb  
Director of  
Operations and  
Finance

Felicia Turturiello  
School Counselor

Taylor Jones  
Director of Data and  
Assessment

Assistants

Deanna Alston  
Administrations Manager

Victor Rios  
Business Associate

Judith Christie  
Guidance Counselor

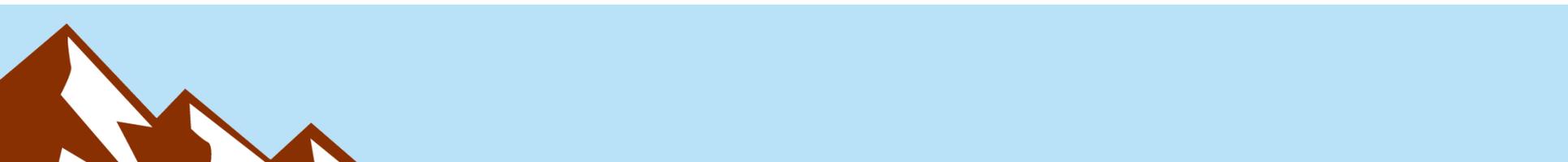
Dai Jimenez  
Student Information  
Manager

Rosa Johnson  
Materials & Events  
Coordinator

Von Christie  
Partnership and  
Purchasing  
Coordinator

Geysa Prescott  
Family Engagement  
Associate

School Aides





# La Cima Elementary Charter School

2016 -2017 Academic Year Calendar

**DRAFT 3**

**7/26/2016**

	S	M	T	W	T	F	S	
August	14	15	16	17	18	19	20	<b>August '16</b>
	21	22	23	24	25	26	27	22-23 First Days of Class <b>K-1 ONLY</b> (Half Days)
	28	29	30	31				24 First Day of Class <b>ALL STUDENTS</b>
								29-31 Diagnostic Assessment Window
September					1	2	3	<b>September '16</b>
	4	5	6	7	8	9	10	1-9 Diagnostic Assessment Window
	11	12	13	14	15	16	17	5 No School (Labor Day)
	18	19	20	21	22	23	24	16 No School (Teacher Work Day)
	25	26	27	28	29	30		21-22 Back to School Conferences
October							1	<b>October '16</b>
	2	3	4	5	6	7	8	10 No School (Columbus Day)
	9	10	11	12	13	14	15	14 Latino Heritage Assembly
	16	17	18	19	20	21	22	24-31 Interim Assessment #1 Window
	23	24	25	26	27	28	29	
	30	31						
November			1	2	3	4	5	<b>November '16</b>
	6	7	8	9	10	11	12	1-4 Interim Assessment #1 Window 18 1st Trimester Ends
	13	14	15	16	17	18	19	7 Literacy Night 21 Picture Day
	20	21	22	23	24	25	26	8 No School (Election Day) 23-25 Thanksgiving Break
	27	28	29	30				11 No School (Veterans Day)
December					1	2	3	<b>December '16</b>
	4	5	6	7	8	9	10	14-15 Parent Teacher Conferences
	11	12	13	14	15	16	17	23 Winter Assembly
	18	19	20	21	22	23	24	26-30 Winter Break
	25	26	27	28	29	30	31	
January	1	2	3	4	5	6	7	<b>January '17</b>
	8	9	10	11	12	13	14	2-6 Winter Break
	15	16	17	18	19	20	21	16 No School (Dr. Martin Luther King Jr. Holiday)
	22	23	24	25	26	27	28	23-31 Interim Assessment #2 Window
	29	30	31					
February				1	2	3	4	<b>February '17</b>
	5	6	7	8	9	10	11	1-3 Interim Assessment #2 Window 24 Black History Assembly
	12	13	14	15	16	17	18	10 No School (Teacher Work Day)
	19	20	21	22	23	24	25	13-20 Mid-Winter Break
	26	27	28					20 No School (Presidents Day)
March				1	2	3	4	<b>March '17</b>
	5	6	7	8	9	10	11	3 2nd Trimester Ends
	12	13	14	15	16	17	18	22-23 Parent Teacher Conferences
	19	20	21	22	23	24	25	28-30 New York State Exam (ELA; 3-5 Grade)
	26	27	28	29	30	31		
April							1	<b>April '17</b>
	2	3	4	5	6	7	8	3 New Student Lottery
	9	10	11	12	13	14	15	10-14 Spring Break (5th Grade Paris Trip*)
	16	17	18	19	20	21	22	20 Math Game Night
	23	24	25	26	27	28	29	
	30							
May		1	2	3	4	5	6	<b>May '17</b>
	7	8	9	10	11	12	13	2-4 New York State Exam (Math; 3-5 Grade)
	14	15	16	17	18	19	20	22-31 Interim Assessment #3 Window
	21	22	23	24	25	26	27	23-25 New York State Exam (Science; 4th Grade)
	28	29	30	31				29 No School (Memorial Day)
June					1	2	3	<b>June '17</b>
	4	5	6	7	8	9	10	1-2 Interim Assessment #3 Window 15-16 End of Year Field Trip (5th Grade)
	11	12	13	14	15	16	17	2 3rd Trimester Ends 26 Field Day
	18	19	20	21	22	23	24	5 New York State Exam (Science; 4th Grade) 27 K Stepping-Up/Grd. 1-4 Assembly
	25	26	27	28	29	30		5-9 ELA Humanities Performance Assessments 27-28 Last Days of Class (Half Days)
								9 End of Year Field Trip (3rd & 4th Grade) 28 5th Grade Stepping-Up

\*Student participation subject to approval. Terms and conditions apply.

- Half Day
- No School
- Interim Assessments
- New York State Exam

**School Hours:** Monday, Tuesday, Thursday & Friday: 7:30 - 3:45 p.m.; Wednesday: 7:30 - 2:30 p.m.  
**Half Days:** Dismissal at 11:45 a.m. **Teacher Work Days:** Sept. 16 & Feb. 10  
**Main Office Number:** (718) 443-2136 **Main Office Hours:** 7:30 a.m. - 5:15 p.m.