



# Entry 1 School Information and Cover Page

Created: 07/10/2018 • Last updated: 07/31/2018

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2018**) or you may not be assigned the correct tasks.

**a. SCHOOL NAME** MIDDLE VILLAGE PREP CS (SUNY TRUSTEES)

(Select name from the drop down menu)

**b. CHARTER AUTHORIZER (As of June 30th, 2018)** SUNY-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

**c. DISTRICT / CSD OF LOCATION** NYC CSD 24

## d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	6802 Metropolitan Ave			

## d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Christian Quezada
Title	Director of Operations
Emergency Phone Number (###-###-####)	

**e. SCHOOL WEB ADDRESS (URL)** [www.middlevillageprep.org](http://www.middlevillageprep.org)

**f. DATE OF INITIAL CHARTER** 01/2013

**g. DATE FIRST OPENED FOR INSTRUCTION** 08/2013

**i. TOTAL ENROLLMENT ON JUNE 30, 2018** 382

**j. GRADES SERVED IN SCHOOL YEAR 2017-18**

Check all that apply

Grades Served	6, 7, 8
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**k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?** No

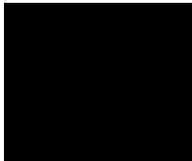
**I1. FACILITIES**

Does the school maintain or operate multiple sites?

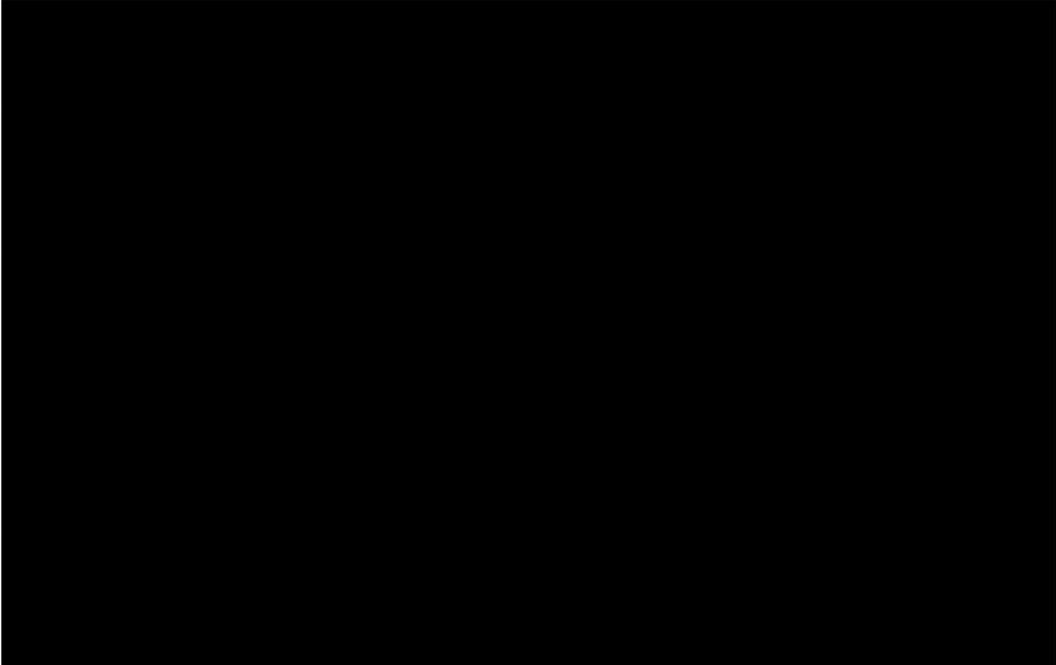
No, just one site.
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**I2. SCHOOL SITES**

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K-5, 6-9, etc.)	Receives Rental Assistance	Rental Assistance for Which Grades (write N/A if applicable)
Site 1 (same as primary site)	6802 Metropolitan Ave Middle Village, NY 11379		NYC CSD 24	6-8	Yes	7-8
Site 2						
Site 3						

**I2a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Nancy Velez			
Operational Leader	Christian Quezada			
Compliance Contact	Christian Quezada			
Complaint Contact	Christian Quezada			
DASA Coordinator	Andrew Burton			

**m1. Are any sites in co-located space? If yes, please proceed to the next question.** No

**IF LOCATED IN PRIVATE SPACE IN NYC OR DISTRICTS OUTSIDE NYC**

**m3. Upload a current Certificate of Occupancy (COO) for each school site that is located in private space in NYC or located outside of NYC. Except for schools in district space (co-location space), school must provide a copy of the annual fire inspection report.**

**Site 1 Certificate of Occupancy (COO)**

<https://nysed-cso-reports.fluidreview.com/resp/17525807/yFPTXS6fVy/>

**Site 1 Fire Inspection Report**

(No response)

**Site 2 Certificate of Occupancy**

(No response)

## Site 2 Fire Inspection Report

(No response)

## Site 3 Certificate of Occupancy

(No response)

## Site 3 Fire Inspection Report

(No response)

**n1. Were there any revisions to the school's charter during the 2017-18 school year? (Please include approved or pending material and non-material charter revisions).** Yes

### n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in Maximum Approved Enrollment	Max enrollment was increased from 360 students to 450 students.	8/15/2017	04/28/2018
2				
3				
4				
5				

**o. Name and Position of Individual(s) Who Completed this Annual Report.** Nancy Velez and Christian Quezada

**p. Our signatures (Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

**Signature, Head of Charter School**

A handwritten signature in black ink that reads "Nancy Velez". The signature is written in a cursive style with a large initial 'N' and 'V'.

**Signature, President of the Board of Trustees**

A handwritten signature in black ink, appearing to be "John". The signature is written in a cursive style with a large initial 'J'.

**Date**

2018/07/18

**Thank you.**

# Certificate of Occupancy

**CO Number: 402433648F**

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	<b>Borough:</b> Queens	<b>Block Number:</b> 03667	<b>Certificate Type:</b> Final
	<b>Address:</b> 68-02 METROPOLITAN AVENUE	<b>Lot Number(s):</b> 23	<b>Effective Date:</b> 01/12/2010
	<b>Building Identification Number (BIN):</b> 4089211	<b>Building Type:</b> Altered	
<i>For zoning lot metes &amp; bounds, please see BISWeb.</i>			
<b>B.</b>	<b>Construction classification:</b> 1	(Prior to 1968 Code)	
	<b>Building Occupancy Group classification:</b> PUB	(Prior to 1968 Code)	
	<b>Multiple Dwelling Law Classification:</b> None		
	<b>No. of stories:</b> 4	<b>Height in feet:</b> 28	<b>No. of dwelling units:</b> 0
<b>C.</b>	<b>Fire Protection Equipment:</b> None associated with this filing.		
<b>D.</b>	<b>Type and number of open spaces:</b> None associated with this filing.		
<b>E.</b>	<b>This Certificate is issued with the following legal limitations:</b> None		
<b>Borough Comments:</b> None			



Borough Commissioner



Commissioner

*Certificate of Occupancy*

**CO Number: 402433648F**

Permissible Use and Occupancy						
All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	1320	100	G		3A	SCHOOL
OSP		OG	K		3A	ACCESSORY OFF-STREET PARKING SPACES (220)
OSP		OG	K		9A	ACCESSORY OFF-STREET PARKING SPACES (13)
001	5180	100	G		3A	SCHOOL
002	1400	100	G		3A	SCHOOL
003	100	100	F-4		9A	BANQUET HALL (NOT TO BE USED AS CABARET)
003	1340	100	G		3A	SCHOOL
004		40	RES	1	2	DWELLING
NOTE: PLACE OF ASSEMBLY SPACES (13) SHALL BE USED FROM EXISTING SCHOOL SPACE 'AFTER HOURS'						
<b>END OF SECTION</b>						



Borough Commissioner



Commissioner

**END OF DOCUMENT**



# Entry 2 NYS School Report Card Link

Last updated: 07/10/2018

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## MIDDLE VILLAGE PREP CS (SUNY TRUSTEES)

**1. CHARTER AUTHORIZER (As of June 30th, 2018)** SUNY-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

**2. NEW YORK STATE REPORT CARD**

<https://data.nysed.gov/reportcard.php?year=2017&instid=800000076138>

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).



# Entry 4 Expenditures per Child

Created: 07/10/2018 • Last updated: 07/25/2018

## MIDDLE VILLAGE PREP CS (SUNY TRUSTEES)Section Heading

### Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

### 1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2017-18 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	6039699
Line 2: Year End FTE student enrollment	386
Line 3: Divide Line 1 by Line 2	15631

## 2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2017-18 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

### Notes:

**The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:**

**<http://www.p12.nysed.gov/psc/AuditGuide.html>.**

**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	261438
Line 2: Management and General Cost (Column)	221738
Line 3: Sum of Line 1 and Line 2	483176
Line 5: Divide Line 3 by the Year End FTE student enrollment	1250

**Thank you.**



**GENERAL INSTRUCTIONS FOR  
ANNUAL BUDGET/QUARTERLY REPORT**

**TEMPLATE TABS**

**1- GRAY tab contains the Instructions**

<a href="#">Instructions</a>	Provides description of tabs and input requirements.
<a href="#">Funding by District</a>	Charter School Tuition Rates

**2- BLUE tabs require input of information**

<a href="#">1.) Name of School</a>	>Select school name from list. >Enter contact information.
<a href="#">2.) Enrollment</a>	Enter enrollment information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Enrollment by Grade >Enrollment by District
<a href="#">3.) Staffing Plan</a>	Enter staffing plan information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Full Time Equivalent (FTE), by Position Category, By Quarter
<a href="#">4.) Yearly Budget</a>	Enter Yearly Budget information. Includes: >"Pior Year" column may be completed based upon preliminary data, and adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted. (Note: Quarterly Revenue allocation may be set) >Budgeted Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Budgeted FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses >Budget Revisions, as necessary and <i>approved</i> by the school's Board of Directors, should be submitted when submitting Quarterly Actuals.
<a href="#">5.) Balance Sheet</a>	Enter Balance Sheet information for EdCorps. Separate schools merged into a primary EdCorp should NOT use this tab. >"Pior Year" column may be completed based upon preliminary data, and adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.

<a href="#">6.) Quarterly Report</a>	Enter Actual Quarterly Report information . Includes: >Actual Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Actual FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses
<a href="#">7.) Annual Report Requirement</a>	Complete when submitting Actual Quarter 4.

**CELL COLORS & GUIDANCE COMMENTS**

-  = Enter information into the light BLUE shaded cells.
-  = Cells labeled in ORANGE containe guidance regarding the input of information.
-  = Cells containing RED triangles in the upper right corner contain "guidance comments" on that particular line item. Please "mouse-over" the triangle to reveal each comment.

**Charter Funding Alphabetical By NYS School District**  
**\* (Sum of Charter School Basic Tuition and Supplemental Basic Tuition)**



**ANNUAL BUDGET & QUARTERLY REPORT TEMPLATE**

**Middle Village Preparatory Charter School**

**SCHOOL**

<b>Name:</b>	Middle Village Preparatory Charter School
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**CONTACT INFORMATION**

<b>Contact Name:</b>	Christian Quezada
<b>Contact Title:</b>	Director of Operations
<b>Contact Email:</b>	[REDACTED]
<b>Contact Phone:</b>	[REDACTED]

**REPORT PERIOD**

<b>Current Academic Year:</b>	2018-19
<b>Prior Academic Year:</b>	2017-18









**PLAN - FULL TIME EQUIVALENT**

**STAFFING PLAN - FULL TIME EQUIVALENT ("FTE")**

*\*NOTE: Enter the number of FTE positions in the "blue" cells.*

*\*NOTE: Enter the number of FTE positions in the "blue" cells.*

*\*NOTE: If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK.*

ADMINISTRATIVE PERSONNEL FTE	ADMINISTRATIVE PERSONNEL FTE
Executive Management	Executive Management
Instructional Management	Instructional Management
Deans, Directors & Coordinators	Deans, Directors & Coordinators
CFO / Director of Finance	CFO / Director of Finance
Operation / Business Manager	Operation / Business Manager
Administrative Staff	Administrative Staff
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>TOTAL ADMINISTRATIVE STAFF</b>

PRIOR YEAR
2017-18
ACTUAL
0.0

ANNUAL BUDGETED FTE							
Q1		Q2		Q3		Q4	
Original	Revised	Original	Revised	Original	Revised	Original	Revised
1.0		1.0		1.0		1.0	
3.0		3.0		3.0		3.0	
1.0		1.0		1.0		1.0	
6.0		6.0		6.0		6.0	
11.0	0.0	11.0	0.0	11.0	0.0	11.0	0.0

INSTRUCTIONAL PERSONNEL FTE	INSTRUCTIONAL PERSONNEL FTE
Teachers - Regular	Teachers - Regular
Teachers - SPED	Teachers - SPED
Substitute Teachers	Substitute Teachers
Teaching Assistants	Teaching Assistants
Specialty Teachers	Specialty Teachers
Aides	Aides
Therapists & Counselors	Therapists & Counselors
Other	Other
<b>TOTAL INSTRUCTIONAL</b>	<b>TOTAL INSTRUCTIONAL</b>

PRIOR YEAR
2017-18
ACTUAL
0.0

ANNUAL BUDGETED FTE							
Q1		Q2		Q3		Q4	
Original	Revised	Original	Revised	Original	Revised	Original	Revised
21.0		21.0		21.0		21.0	
6.0		6.0		6.0		6.0	
3.0		3.0		3.0		3.0	
2.0		2.0		2.0		2.0	
1.0		1.0		1.0		1.0	
33.0	0.0	33.0	0.0	33.0	0.0	33.0	0.0

NON-INSTRUCTIONAL PERSONNEL FTE	NON-INSTRUCTIONAL PERSONNEL FTE
Nurse	Nurse
Librarian	Librarian
Custodian	Custodian
Security	Security
Other	Other
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>TOTAL NON-INSTRUCTIONAL</b>

PRIOR YEAR
2017-18
ACTUAL
0.0

ANNUAL BUDGETED FTE							
Q1		Q2		Q3		Q4	
Original	Revised	Original	Revised	Original	Revised	Original	Revised
0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

<b>TOTAL PERSONNEL SERVICE FTE</b>	<b>TOTAL PERSONNEL SERVICE FTE</b>
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0.0
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44.0	0.0	44.0	0.0	44.0	0.0	44.0	0.0
------	-----	------	-----	------	-----	------	-----

**VILLAGE PREPARATORY CHART  
2018-19**

**PLAN - FULL TIME EQUIVALENT**

*\*NOTE: Enter the number of FTE positions in the "blue" cells.*

*Id be input.*

*\*NOTE: State the assumptions that are being made for personnel FTE levels.*

ADMINISTRATIVE PERSONNEL FTE	
	Q4
	Actual
Executive Management	
Instructional Management	
Deans, Directors & Coordinators	
CFO / Director of Finance	
Operation / Business Manager	
Administrative Staff	
<b>TOTAL ADMINISTRATIVE STAFF</b>	0.0

Description of Assumptions

INSTRUCTIONAL PERSONNEL FTE	
	Q4
	Actual
Teachers - Regular	
Teachers - SPED	
Substitute Teachers	
Teaching Assistants	
Specialty Teachers	
Aides	
Therapists & Counselors	
Other	
<b>TOTAL INSTRUCTIONAL</b>	0.0

Description of Assumptions

NON-INSTRUCTIONAL PERSONNEL FTE	
	Q4
	Actual
Nurse	
Librarian	
Custodian	
Security	
Other	
<b>TOTAL NON-INSTRUCTIONAL</b>	0.0

Description of Assumptions

<b>TOTAL PERSONNEL SERVICE FTE</b>	0.0
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**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**  
**Budget / Operating Plan**  
**2018-19**

<b>Total Revenue</b>	-	1,902,285	-	-	1,902,285	-	-	1,902,285
<b>Total Expenses</b>	-	1,602,025	-	-	1,869,525	-	-	1,869,525
<b>Net Income</b>	-	300,260	-	-	32,760	-	-	32,760
<b>Actual Student Enrollment</b>	-	389	-	-	389	-	-	389
	<b>Prior Year Actual</b>	<b>1st Quarter - 7/1 - 9/30</b>			<b>2nd Quarter - 10/1 - 12/31</b>			<b>3rd Q</b>
	<b>2017-18</b>	<b>Original</b>	<b>Revised</b>		<b>Original</b>	<b>Revised</b>		<b>Original</b>
	<b>Revenue Per</b>	<b>Budget</b>	<b>Budget</b>	<b>Variance</b>	<b>Budget</b>	<b>Budget</b>	<b>Variance</b>	<b>Budget</b>
	<b>Pupil</b>							
Title Funding - Other		15,070		-	15,070		-	15,070
School Food Service (Free Lunch)				-			-	
Grants								
Charter School Program (CSP) Planning & Implementation				-			-	
Other				-			-	
Other				-			-	
<b>TOTAL REVENUE FROM FEDERAL SOURCES</b>	-	29,601	-	-	29,601	-	-	29,601
<b>LOCAL and OTHER REVENUE</b>								
Contributions and Donations				-			-	
Fundraising				-			-	
Erate Reimbursement				-			-	
Earnings on Investments				-			-	
Interest Income		1,625		-	1,625		-	1,625
Food Service (Income from meals)		28,997		-	28,997		-	28,997
Text Book				-			-	
OTHER		97		-	97		-	97
<b>TOTAL REVENUE FROM LOCAL and OTHER SOURCES</b>	-	30,719	-	-	30,719	-	-	30,719
<b>TOTAL REVENUE</b>	-	<u>1,902,285</u>	-	-	<u>1,902,285</u>	-	-	<u>1,902,285</u>

**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**  
**Budget / Operating Plan**  
**2018-19**

<b>Total Revenue</b>	-	1,902,285	-	-	1,902,285	-	-	1,902,285
<b>Total Expenses</b>	-	1,602,025	-	-	1,869,525	-	-	1,869,525
<b>Net Income</b>	-	300,260	-	-	32,760	-	-	32,760
<b>Actual Student Enrollment</b>	-	389	-	-	389	-	-	389

	Prior Year Actual 2017-18 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget

**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

Avg. No.  
of Positions

Executive Management	-			-			-		
Instructional Management	1.00	38,750		-	38,750		-	38,750	
Deans, Directors & Coordinators	3.00	80,531		-	80,531		-	80,531	
CFO / Director of Finance	-			-			-		
Operation / Business Manager	1.00	35,000		-	35,000		-	35,000	
Administrative Staff	6.00	78,763		-	78,763		-	78,763	
<b>TOTAL ADMINISTRATIVE STAFF</b>	11.00	-	233,044	-	-	233,044	-	-	233,044

**INSTRUCTIONAL PERSONNEL COSTS**

Teachers - Regular	21.00	173,625		-	347,250		-	347,250	
Teachers - SPED	6.00	50,688		-	101,375		-	101,375	
Substitute Teachers	-			-			-		
Teaching Assistants	-			-			-		
Specialty Teachers	3.00	24,750		-	49,500		-	49,500	
Aides	-			-			-		
Therapists & Counselors	2.00	18,438		-	36,875		-	36,875	
Other	1.00	130,833		-	130,833		-	130,833	
<b>TOTAL INSTRUCTIONAL</b>	33.00	-	398,333	-	-	665,833	-	-	665,833

**NON-INSTRUCTIONAL PERSONNEL COSTS**

Nurse	-			-			-	
Librarian	-			-			-	
Custodian	-			-			-	
Security	-			-			-	
Other	-			-			-	
<b>TOTAL NON-INSTRUCTIONAL</b>	-	-	-	-	-	-	-	-

**SUBTOTAL PERSONNEL SERVICE COSTS**

44.00	-	631,377	-	-	898,877	-	-	898,877
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**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**  
**Budget / Operating Plan**  
**2018-19**

<b>Total Revenue</b>	-	1,902,285	-	-	1,902,285	-	-	1,902,285
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<b>Net Income</b>	-	300,260	-	-	32,760	-	-	32,760
<b>Actual Student Enrollment</b>	-	389	-	-	389	-	-	389

	Prior Year Actual 2017-18 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget

**PAYROLL TAXES AND BENEFITS**

Payroll Taxes		70,068		-	70,068		-	70,068
Fringe / Employee Benefits		51,733		-	51,733		-	51,733
Retirement / Pension		35,955		-	35,955		-	35,955
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>	-	157,756	-	-	157,756	-	-	157,756

**TOTAL PERSONNEL SERVICE COSTS**

44.00

	-	789,133	-	-	1,056,633	-	-	1,056,633
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**CONTRACTED SERVICES**

Accounting / Audit		6,438		-	6,438		-	6,438
Legal		40,683		-	40,683		-	40,683
Management Company Fee				-			-	
Nurse Services				-			-	
Food Service / School Lunch		37,377		-	37,377		-	37,377
Payroll Services		6,683		-	6,683		-	6,683
Special Ed Services		3,090		-	3,090		-	3,090
Titlement Services (i.e. Title I)		1,000		-	1,000		-	1,000
Other Purchased / Professional / Consulting		24,648		-	24,648		-	24,648
<b>TOTAL CONTRACTED SERVICES</b>	-	119,917	-	-	119,917	-	-	119,917

**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**  
**Budget / Operating Plan**  
**2018-19**

<b>Total Revenue</b>	-	<b>1,902,285</b>	-	-	<b>1,902,285</b>	-	-	<b>1,902,285</b>
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<b>Net Income</b>	-	<b>300,260</b>	-	-	<b>32,760</b>	-	-	<b>32,760</b>
<b>Actual Student Enrollment</b>	-	<b>389</b>	-	-	<b>389</b>	-	-	<b>389</b>

	Prior Year Actual 2017-18 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget

**SCHOOL OPERATIONS**

Board Expenses		386		-	386		-	386
Classroom / Teaching Supplies & Materials		33,173		-	33,173		-	33,173
Special Ed Supplies & Materials				-			-	
Textbooks / Workbooks		26,749		-	26,749		-	26,749
Supplies & Materials other				-			-	
Equipment / Furniture				-			-	
Telephone		387		-	387		-	387
Technology		8,386		-	8,386		-	8,386
Student Testing & Assessment		30,000		-	30,000		-	30,000
Field Trips		7,500		-	7,500		-	7,500
Transportation (student)		3,750		-	3,750		-	3,750
Student Services - other		25,445		-	25,445		-	25,445
Office Expense		16,202		-	16,202		-	16,202
Staff Development		26,250		-	26,250		-	26,250
Staff Recruitment		10,000		-	10,000		-	10,000
Student Recruitment / Marketing		22,500		-	22,500		-	22,500
School Meals / Lunch		1,875		-	1,875		-	1,875
Travel (Staff)		2,500		-	2,500		-	2,500
Fundraising				-			-	
Other		4,000		-	4,000		-	4,000
<b>TOTAL SCHOOL OPERATIONS</b>	-	<b>219,102</b>	-	-	<b>219,102</b>	-	-	<b>219,102</b>

**FACILITY OPERATION & MAINTENANCE**

Insurance		20,377		-	20,377		-	20,377
Janitorial		51,000		-	51,000		-	51,000
Building and Land Rent / Lease / Facility Finance Interest		104,500.00		-	104,500.00		-	104,500.00
Repairs & Maintenance				-			-	
Equipment / Furniture				-			-	
Security		55,728		-	55,728		-	55,728
Utilities		65,250		-	65,250		-	65,250
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	-	<b>376,855</b>	-	-	<b>376,855</b>	-	-	<b>376,855</b>

**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**  
**Budget / Operating Plan**  
**2018-19**

<b>Total Revenue</b>	-	<b>1,902,285</b>	-	-	<b>1,902,285</b>	-	-	<b>1,902,285</b>
<b>Total Expenses</b>	-	<b>1,602,025</b>	-	-	<b>1,869,525</b>	-	-	<b>1,869,525</b>
<b>Net Income</b>	-	<b>300,260</b>	-	-	<b>32,760</b>	-	-	<b>32,760</b>
<b>Actual Student Enrollment</b>	-	<b>389</b>	-	-	<b>389</b>	-	-	<b>389</b>
	<b>Prior Year Actual</b>	<b>1st Quarter - 7/1 - 9/30</b>			<b>2nd Quarter - 10/1 - 12/31</b>			<b>3rd Q</b>
	<b>2017-18</b>	<b>Original</b>	<b>Revised</b>		<b>Original</b>	<b>Revised</b>		<b>Original</b>
	<b>Revenue Per</b>	<b>Budget</b>	<b>Budget</b>	<b>Variance</b>	<b>Budget</b>	<b>Budget</b>	<b>Variance</b>	<b>Budget</b>
	<b>Pupil</b>							
<b>DEPRECIATION &amp; AMORTIZATION</b>		97,018		-	97,018		-	97,018
<b>RESERVES / CONTINGENCY</b>				-			-	
<b>DEFERRED RENT</b>								
<b>TOTAL EXPENSES</b>	-	<b>1,602,025</b>	-	-	<b>1,869,525</b>	-	-	<b>1,869,525</b>
<b>NET INCOME</b>	-	<b>300,260</b>	-	-	<b>32,760</b>	-	-	<b>32,760</b>





<b>Total Revenue</b>	-	-	<b>2,168,935</b>	-	-
<b>Total Expenses</b>	-	-	<b>2,167,924</b>	-	-
<b>Net Income</b>	-	-	<b>1,011</b>	-	-
<b>Actual Student Enrollment</b>	-	-	<b>389</b>	-	-
	<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
	<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>
Title Funding - Other		-	15,070		-
School Food Service (Free Lunch)		-			-
Grants					
Charter School Program (CSP) Planning & Implementation		-			-
Other		-			-
Other		=			=
<b>TOTAL REVENUE FROM FEDERAL SOURCES</b>	-	-	88,907	-	-
<b>LOCAL and OTHER REVENUE</b>					
Contributions and Donations		-			-
Fundraising		-			-
Erate Reimbursement		-			-
Earnings on Investments		-			-
Interest Income		-	1,625		-
Food Service (Income from meals)		-	28,997		-
Text Book		-	31,995		-
OTHER		=	97		=
<b>TOTAL REVENUE FROM LOCAL and OTHER SOURCES</b>	-	-	62,714	-	-
<b>TOTAL REVENUE</b>	=	=	<b>2,168,935</b>	=	=

<b>Total Revenue</b>		-	-	<b>2,168,935</b>	-	-
<b>Total Expenses</b>		-	-	<b>2,167,924</b>	-	-
<b>Net Income</b>		-	-	<b>1,011</b>	-	-
<b>Actual Student Enrollment</b>		-	-	<b>389</b>	-	-
		<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
		<b>Revised</b>		<b>Original</b>	<b>Revised</b>	
		<b>Budget</b>	<b>Variance</b>	<b>Budget</b>	<b>Budget</b>	<b>Variance</b>
<b>EXPENSES</b>						
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>		Avg. No. of Positions				
Executive Management	-		-			-
Instructional Management	1.00		-	38,750		-
Deans, Directors & Coordinators	3.00		-	80,531		-
CFO / Director of Finance	-		-			-
Operation / Business Manager	1.00		-	35,000		-
Administrative Staff	6.00		-	78,763		-
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>11.00</b>	-	-	233,044	-	-
<b>INSTRUCTIONAL PERSONNEL COSTS</b>						
Teachers - Regular	21.00		-	520,875		-
Teachers - SPED	6.00		-	152,062		-
Substitute Teachers	-		-			-
Teaching Assistants	-		-			-
Specialty Teachers	3.00		-	74,250		-
Aides	-		-			-
Therapists & Counselors	2.00		-	55,312		-
Other	1.00		-	130,833		-
<b>TOTAL INSTRUCTIONAL</b>	<b>33.00</b>	-	-	933,332	-	-
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>						
Nurse	-		-			-
Librarian	-		-			-
Custodian	-		-			-
Security	-		-			-
Other	-		-			-
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>-</b>	-	-	-	-	-
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>44.00</b>	-	-	1,166,376	-	-

<b>Total Revenue</b>		-	-	<b>2,168,935</b>	-	-
<b>Total Expenses</b>		-	-	<b>2,167,924</b>	-	-
<b>Net Income</b>		-	-	<b>1,011</b>	-	-
<b>Actual Student Enrollment</b>		-	-	<b>389</b>	-	-
		<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
		<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>
<b>PAYROLL TAXES AND BENEFITS</b>						
Payroll Taxes			-	70,068		-
Fringe / Employee Benefits			-	51,733		-
Retirement / Pension			-	35,955		-
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		-	-	157,756	-	-
<b>TOTAL PERSONNEL SERVICE COSTS</b>	44.00	-	-	1,324,132	-	-
<b>CONTRACTED SERVICES</b>						
Accounting / Audit			-	37,338		-
Legal			-	40,683		-
Management Company Fee			-			-
Nurse Services			-			-
Food Service / School Lunch			-	37,377		-
Payroll Services			-	6,683		-
Special Ed Services			-	3,090		-
Titlement Services (i.e. Title I)			-	1,000		-
Other Purchased / Professional / Consulting			-	24,648		-
<b>TOTAL CONTRACTED SERVICES</b>		-	-	150,817	-	-

<b>Total Revenue</b>	-	-	<b>2,168,935</b>	-	-
<b>Total Expenses</b>	-	-	<b>2,167,924</b>	-	-
<b>Net Income</b>	-	-	<b>1,011</b>	-	-
<b>Actual Student Enrollment</b>	-	-	<b>389</b>	-	-
	<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
	<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>
<b>SCHOOL OPERATIONS</b>					
Board Expenses		-	386		-
Classroom / Teaching Supplies & Materials		-	33,173		-
Special Ed Supplies & Materials		-			-
Textbooks / Workbooks		-	26,749		-
Supplies & Materials other		-			-
Equipment / Furniture		-			-
Telephone		-	387		-
Technology		-	8,386		-
Student Testing & Assessment		-	30,000		-
Field Trips		-	7,500		-
Transportation (student)		-	3,750		-
Student Services - other		-	25,445		-
Office Expense		-	16,202		-
Staff Development		-	26,250		-
Staff Recruitment		-	10,000		-
Student Recruitment / Marketing		-	22,500		-
School Meals / Lunch		-	1,875		-
Travel (Staff)		-	2,500		-
Fundraising		-			-
Other		-	4,000		-
<b>TOTAL SCHOOL OPERATIONS</b>	-	-	<b>219,102</b>	-	-
<b>FACILITY OPERATION &amp; MAINTENANCE</b>					
Insurance		-	20,377		-
Janitorial		-	51,000		-
Building and Land Rent / Lease / Facility Finance Interest		-	104,300.00		-
Repairs & Maintenance		-			-
Equipment / Furniture		-			-
Security		-	55,728		-
Utilities		-	65,250		-
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	-	-	<b>376,855</b>	-	-

<b>Total Revenue</b>	-	-	<b>2,168,935</b>	-	-
<b>Total Expenses</b>	-	-	<b>2,167,924</b>	-	-
<b>Net Income</b>	-	-	<b>1,011</b>	-	-
<b>Actual Student Enrollment</b>	-	-	<b>389</b>	-	-
	<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
	<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>		-	97,018		-
<b>RESERVES / CONTINGENCY</b>		-			-
<b>DEFERRED RENT</b>					
<b>TOTAL EXPENSES</b>	-	-	<b>2,167,924</b>	-	-
<b>NET INCOME</b>	-	-	<b>1,011</b>	-	-



**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL  
Budget / Operating Plan**

**2018-19**

<b>Total Revenue</b>	<b>7,875,790</b>	<b>7,875,790</b>	<b>-</b>	<b>7,875,790</b>	<b>7,875,790</b>
<b>Total Expenses</b>	<b>7,508,998</b>	<b>7,508,998</b>	<b>-</b>	<b>(7,508,998)</b>	<b>(7,508,998)</b>
<b>Net Income</b>	<b>366,792</b>	<b>366,792</b>	<b>-</b>	<b>366,792</b>	<b>366,792</b>
<b>Actual Student Enrollment</b>					

	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget

**DESCRIPTION OF ASSUMPTIONS**

**REVENUE**

**REVENUES FROM STATE SOURCES**

2018-19

**Per Pupil Revenue**

Per Pupil Rate

NYC CHANCELLOR'S OFFICE	15,307	5,951,362	5,951,362	-	5,951,362	5,951,362
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
ALL OTHER School Districts: ( Weighted Avg )	-	-	-	-	-	-
<b>TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)</b>	<b>15,307</b>	<b>5,951,362</b>	<b>5,951,362</b>	<b>-</b>	<b>5,951,362</b>	<b>5,951,362</b>
Special Education Revenue		678,502	678,502	-	678,502	678,502
Grants						
Stimulus		175,349	175,349	-	175,349	175,349
DYCD (Department of Youth and Community Development)		-	-	-	-	-
Other		-	-	-	-	-
NYC DoE Rental Assistance		738,000	738,000	-	738,000	738,000
Other		-	-	-	-	-
<b>TOTAL REVENUE FROM STATE SOURCES</b>		<b>7,543,213</b>	<b>7,543,213</b>	<b>-</b>	<b>7,543,213</b>	<b>7,543,213</b>
<b>REVENUE FROM FEDERAL FUNDING</b>						
IDEA Special Needs		59,306	59,306	-	59,306	59,306
Title I		58,123	58,123	-	58,123	58,123

**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**  
**Budget / Operating Plan**

**2018-19**

<b>Total Revenue</b>	<b>7,875,790</b>	<b>7,875,790</b>	<b>-</b>	<b>7,875,790</b>	<b>7,875,790</b>
<b>Total Expenses</b>	<b>7,508,998</b>	<b>7,508,998</b>	<b>-</b>	<b>(7,508,998)</b>	<b>(7,508,998)</b>
<b>Net Income</b>	<b>366,792</b>	<b>366,792</b>	<b>-</b>	<b>366,792</b>	<b>366,792</b>
<b>Actual Student Enrollment</b>					

	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
Title Funding - Other	60,279	60,279	-	60,279	60,279
School Food Service (Free Lunch)	-	-	-	-	-
Grants					
Charter School Program (CSP) Planning & Implementation	-	-	-	-	-
Other	-	-	-	-	-
Other	-	-	-	-	-
<b>TOTAL REVENUE FROM FEDERAL SOURCES</b>	<b>177,708</b>	<b>177,708</b>	<b>-</b>	<b>177,708</b>	<b>177,708</b>
<b>LOCAL and OTHER REVENUE</b>					
Contributions and Donations	-	-	-	-	-
Fundraising	-	-	-	-	-
Erate Reimbursement	-	-	-	-	-
Earnings on Investments	-	-	-	-	-
Interest Income	6,500	6,500	-	6,500	6,500
Food Service (Income from meals)	115,986	115,986	-	115,986	115,986
Text Book	31,995	31,995	-	31,995	31,995
OTHER	<u>388</u>	<u>388</u>	<u>-</u>	<u>388</u>	<u>388</u>
<b>TOTAL REVENUE FROM LOCAL and OTHER SOURCES</b>	<b>154,869</b>	<b>154,869</b>	<b>-</b>	<b>154,869</b>	<b>154,869</b>
<b>TOTAL REVENUE</b>	<b><u>7,875,790</u></b>	<b><u>7,875,790</u></b>	<b><u>-</u></b>	<b><u>7,875,790</u></b>	<b><u>7,875,790</u></b>

**DESCRIPTION OF ASSUMPTIONS**

**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**  
**Budget / Operating Plan**  
**2018-19**

<b>Total Revenue</b>	<b>7,875,790</b>	<b>7,875,790</b>	<b>-</b>	<b>7,875,790</b>	<b>7,875,790</b>
<b>Total Expenses</b>	<b>7,508,998</b>	<b>7,508,998</b>	<b>-</b>	<b>(7,508,998)</b>	<b>(7,508,998)</b>
<b>Net Income</b>	<b>366,792</b>	<b>366,792</b>	<b>-</b>	<b>366,792</b>	<b>366,792</b>
<b>Actual Student Enrollment</b>					

	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget

**DESCRIPTION OF ASSUMPTIONS**

**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

Avg. No. of Positions

Executive Management	-	-	-	-	-
Instructional Management	1.00	155,000	155,000	(155,000)	(155,000)
Deans, Directors & Coordinators	3.00	322,125	322,125	(322,125)	(322,125)
CFO / Director of Finance	-	-	-	-	-
Operation / Business Manager	1.00	140,000	140,000	(140,000)	(140,000)
Administrative Staff	6.00	315,050	315,050	(315,050)	(315,050)
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>11.00</b>	<b>932,175</b>	<b>932,175</b>	<b>(932,175)</b>	<b>(932,175)</b>

**INSTRUCTIONAL PERSONNEL COSTS**

Teachers - Regular	21.00	1,389,000	1,389,000	(1,389,000)	(1,389,000)
Teachers - SPED	6.00	405,500	405,500	(405,500)	(405,500)
Substitute Teachers	-	-	-	-	-
Teaching Assistants	-	-	-	-	-
Specialty Teachers	3.00	198,000	198,000	(198,000)	(198,000)
Aides	-	-	-	-	-
Therapists & Counselors	2.00	147,500	147,500	(147,500)	(147,500)
Other	1.00	523,332	523,332	(523,332)	(523,332)
<b>TOTAL INSTRUCTIONAL</b>	<b>33.00</b>	<b>2,663,331</b>	<b>2,663,331</b>	<b>(2,663,331)</b>	<b>(2,663,331)</b>

**NON-INSTRUCTIONAL PERSONNEL COSTS**

Nurse	-	-	-	-	-
Librarian	-	-	-	-	-
Custodian	-	-	-	-	-
Security	-	-	-	-	-
Other	-	-	-	-	-
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**SUBTOTAL PERSONNEL SERVICE COSTS**

<b>44.00</b>	<b>3,595,506</b>	<b>3,595,506</b>	<b>-</b>	<b>(3,595,506)</b>	<b>(3,595,506)</b>
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**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**  
**Budget / Operating Plan**

**2018-19**

<b>Total Revenue</b>	<b>7,875,790</b>	<b>7,875,790</b>	<b>-</b>	<b>7,875,790</b>	<b>7,875,790</b>
<b>Total Expenses</b>	<b>7,508,998</b>	<b>7,508,998</b>	<b>-</b>	<b>(7,508,998)</b>	<b>(7,508,998)</b>
<b>Net Income</b>	<b>366,792</b>	<b>366,792</b>	<b>-</b>	<b>366,792</b>	<b>366,792</b>
<b>Actual Student Enrollment</b>					

	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
<b>PAYROLL TAXES AND BENEFITS</b>					
Payroll Taxes	280,270	280,270	-	(280,270)	(280,270)
Fringe / Employee Benefits	206,933	206,933	-	(206,933)	(206,933)
Retirement / Pension	<u>143,820</u>	<u>143,820</u>	-	<u>(143,820)</u>	<u>(143,820)</u>
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>	<b>631,023</b>	<b>631,023</b>	<b>-</b>	<b>(631,023)</b>	<b>(631,023)</b>
<b>TOTAL PERSONNEL SERVICE COSTS</b>	<b>4,226,529</b>	<b>4,226,529</b>	<b>-</b>	<b>(4,226,529)</b>	<b>(4,226,529)</b>
<b>CONTRACTED SERVICES</b>					
Accounting / Audit	56,650	56,650	-	(56,650)	(56,650)
Legal	162,730	162,730	-	(162,730)	(162,730)
Management Company Fee	-	-	-	-	-
Nurse Services	-	-	-	-	-
Food Service / School Lunch	149,507	149,507	-	(149,507)	(149,507)
Payroll Services	26,731	26,731	-	(26,731)	(26,731)
Special Ed Services	12,360	12,360	-	(12,360)	(12,360)
Titlement Services (i.e. Title I)	4,000	4,000	-	(4,000)	(4,000)
Other Purchased / Professional / Consulting	<u>98,590</u>	<u>98,590</u>	-	<u>(98,590)</u>	<u>(98,590)</u>
<b>TOTAL CONTRACTED SERVICES</b>	<b>510,568</b>	<b>510,568</b>	<b>-</b>	<b>(510,568)</b>	<b>(510,568)</b>

**DESCRIPTION OF ASSUMPTIONS**

44.00

**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**  
**Budget / Operating Plan**

**2018-19**

<b>Total Revenue</b>	<b>7,875,790</b>	<b>7,875,790</b>	<b>-</b>	<b>7,875,790</b>	<b>7,875,790</b>
<b>Total Expenses</b>	<b>7,508,998</b>	<b>7,508,998</b>	<b>-</b>	<b>(7,508,998)</b>	<b>(7,508,998)</b>
<b>Net Income</b>	<b>366,792</b>	<b>366,792</b>	<b>-</b>	<b>366,792</b>	<b>366,792</b>
<b>Actual Student Enrollment</b>					

	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget

**DESCRIPTION OF ASSUMPTIONS**

**SCHOOL OPERATIONS**

Board Expenses	1,545	1,545	-	(1,545)	(1,545)
Classroom / Teaching Supplies & Materials	132,690	132,690	-	(132,690)	(132,690)
Special Ed Supplies & Materials	-	-	-	-	-
Textbooks / Workbooks	106,995	106,995	-	(106,995)	(106,995)
Supplies & Materials other	-	-	-	-	-
Equipment / Furniture	-	-	-	-	-
Telephone	1,547	1,547	-	(1,547)	(1,547)
Technology	33,545	33,545	-	(33,545)	(33,545)
Student Testing & Assessment	120,000	120,000	-	(120,000)	(120,000)
Field Trips	30,000	30,000	-	(30,000)	(30,000)
Transportation (student)	15,000	15,000	-	(15,000)	(15,000)
Student Services - other	101,780	101,780	-	(101,780)	(101,780)
Office Expense	64,807	64,807	-	(64,807)	(64,807)
Staff Development	105,000	105,000	-	(105,000)	(105,000)
Staff Recruitment	40,000	40,000	-	(40,000)	(40,000)
Student Recruitment / Marketing	90,000	90,000	-	(90,000)	(90,000)
School Meals / Lunch	7,500	7,500	-	(7,500)	(7,500)
Travel (Staff)	10,000	10,000	-	(10,000)	(10,000)
Fundraising	-	-	-	-	-
Other	16,000	16,000	-	(16,000)	(16,000)
<b>TOTAL SCHOOL OPERATIONS</b>	<b>876,409</b>	<b>876,409</b>	<b>-</b>	<b>(876,409)</b>	<b>(876,409)</b>

**FACILITY OPERATION & MAINTENANCE**

Insurance	81,507	81,507	-	(81,507)	(81,507)
Janitorial	204,000	204,000	-	(204,000)	(204,000)
Building and Land Rent / Lease / Facility Finance Interest	738,000	738,000	-	(738,000)	(738,000)
Repairs & Maintenance	-	-	-	-	-
Equipment / Furniture	-	-	-	-	-
Security	222,912	222,912	-	(222,912)	(222,912)
Utilities	261,000	261,000	-	(261,000)	(261,000)
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>1,507,419</b>	<b>1,507,419</b>	<b>-</b>	<b>(1,507,419)</b>	<b>(1,507,419)</b>

**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**  
**Budget / Operating Plan**

**2018-19**

<b>Total Revenue</b>	<b>7,875,790</b>	<b>7,875,790</b>	<b>-</b>	<b>7,875,790</b>	<b>7,875,790</b>
<b>Total Expenses</b>	<b>7,508,998</b>	<b>7,508,998</b>	<b>-</b>	<b>(7,508,998)</b>	<b>(7,508,998)</b>
<b>Net Income</b>	<b>366,792</b>	<b>366,792</b>	<b>-</b>	<b>366,792</b>	<b>366,792</b>
<b>Actual Student Enrollment</b>					
	<b>Total Year</b>			<b>VARIANCE</b>	
	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget vs. PY Budget</b>	<b>Revised Budget vs. PY Budget</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>	388,073	388,073	-	(388,073)	(388,073)
<b>RESERVES / CONTINGENCY</b>	-	-	-	-	-
<b>DEFERRED RENT</b>					
<b>TOTAL EXPENSES</b>	<b>7,508,998</b>	<b>7,508,998</b>	<b>-</b>	<b>(7,508,998)</b>	<b>(7,508,998)</b>
<b>NET INCOME</b>	<b>366,792</b>	<b>366,792</b>	<b>-</b>	<b>366,792</b>	<b>366,792</b>

**DESCRIPTION OF ASSUMPTIONS**

**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**  
**Budget / Operating Plan**

**2018-19**

<b>Total Revenue</b>	7,875,790	7,875,790	-	7,875,790	7,875,790
<b>Total Expenses</b>	7,508,998	7,508,998	-	(7,508,998)	(7,508,998)
<b>Net Income</b>	366,792	366,792	-	366,792	366,792
<b>Actual Student Enrollment</b>					

	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget

**DESCRIPTION OF ASSUMPTIONS**

**ENROLLMENT - \*School Districts Are Linked To Above Entries\***

**Number of Districts:**

NYC CHANCELLOR'S OFFICE

- 
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ALL OTHER School Districts: ( Weighted Avg )

**TOTAL ENROLLMENT**

**REVENUE PER PUPIL**

**EXPENSES PER PUPIL**

**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**  
**Budget / Operating Plan**  
**2018-19**

<b>Total Revenue</b>	-	1,902,285	-	-	1,902,285	-	-	1,902,285
<b>Total Expenses</b>	-	1,602,025	-	-	1,869,525	-	-	1,869,525
<b>Net Income</b>	-	300,260	-	-	32,760	-	-	32,760
<b>Actual Student Enrollment</b>	-	389	-	-	389	-	-	389

	Prior Year Actual 2017-18 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget

**CASH FLOW ADJUSTMENTS**

<i>OPERATING ACTIVITIES {enter descriptions below}</i>								
Example - Add Back Depreciation	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
<b>Total Operating Activities</b>	-	-	-	-	-	-	-	-
<i>INVESTMENT ACTIVITIES {enter descriptions below}</i>								
Example - Subtract Property and Equipment Expenditures	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
<b>Total Investment Activities</b>	-	-	-	-	-	-	-	-
<i>FINANCING ACTIVITIES {enter descriptions below}</i>								
Example - Add Expected Proceeds from a Loan or Line of Credit	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
<b>Total Financing Activities</b>	-	-	-	-	-	-	-	-
<b>Total Cash Flow Adjustments</b>	-	-	-	-	-	-	-	-
<b>NET INCOME</b>	-	300,260	-	-	32,760	-	-	32,760
<b>Beginning Cash Balance</b>	-	-	-	-	300,260	-	-	333,020
<b>ENDING CASH BALANCE</b>	-	300,260	-	-	333,020	-	-	365,780

<b>Total Revenue</b>	-	-	<b>2,168,935</b>	-	-
<b>Total Expenses</b>	-	-	<b>2,167,924</b>	-	-
<b>Net Income</b>	-	-	<b>1,011</b>	-	-
<b>Actual Student Enrollment</b>	-	-	<b>389</b>	-	-
	<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
	<b>Revised</b>		<b>Original</b>	<b>Revised</b>	
	<b>Budget</b>	<b>Variance</b>	<b>Budget</b>	<b>Budget</b>	<b>Variance</b>
<b>CASH FLOW ADJUSTMENTS</b>					
OPERATING ACTIVITIES <i>{enter descriptions below}</i>					
Example - Add Back Depreciation	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Activities	-	-	-	-	-
INVESTMENT ACTIVITIES <i>{enter descriptions below}</i>					
Example - Subtract Property and Equipment Expenditures	-	-	-	-	-
Other	-	-	-	-	-
Total Investment Activities	-	-	-	-	-
FINANCING ACTIVITIES <i>{enter descriptions below}</i>					
Example - Add Expected Proceeds from a Loan or Line of Credit	-	-	-	-	-
Other	-	-	-	-	-
Total Financing Activities	-	-	-	-	-
<b>Total Cash Flow Adjustments</b>	-	-	-	-	-
<b>NET INCOME</b>	-	-	<b>1,011</b>	-	-
<b>Beginning Cash Balance</b>	-	-	<b>365,780</b>	-	-
<b>ENDING CASH BALANCE</b>	-	-	<b>366,792</b>	-	-

**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**  
**Budget / Operating Plan**

**2018-19**

<b>Total Revenue</b>	7,875,790	7,875,790	-	7,875,790	7,875,790
<b>Total Expenses</b>	7,508,998	7,508,998	-	(7,508,998)	(7,508,998)
<b>Net Income</b>	366,792	366,792	-	366,792	366,792
<b>Actual Student Enrollment</b>					

	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget

**DESCRIPTION OF ASSUMPTIONS**

<b>CASH FLOW ADJUSTMENTS</b>					
OPERATING ACTIVITIES <i>{enter descriptions below}</i>					
Example - Add Back Depreciation	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Activities	-	-	-	-	-
INVESTMENT ACTIVITIES <i>{enter descriptions below}</i>					
Example - Subtract Property and Equipment Expenditures	-	-	-	-	-
Other	-	-	-	-	-
Total Investment Activities	-	-	-	-	-
FINANCING ACTIVITIES <i>{enter descriptions below}</i>					
Example - Add Expected Proceeds from a Loan or Line of Credit	-	-	-	-	-
Other	-	-	-	-	-
Total Financing Activities	-	-	-	-	-
<b>Total Cash Flow Adjustments</b>	-	-	-	-	-
<b>NET INCOME</b>	<b>366,792</b>	<b>366,792</b>	<b>-</b>	<b>366,792</b>	<b>366,792</b>
<b>Beginning Cash Balance</b>	-	-	-	-	-
<b>ENDING CASH BALANCE</b>	<b>366,792</b>	<b>366,792</b>	<b>-</b>	<b>366,792</b>	<b>366,792</b>

**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL  
ALANCE SHEET  
2018-19**

	<u>Prior Year</u>	Q1	Q2	Q3	Q4
	2017-18	As of 9/30	As of 12/31	As of 3/31	As of 6/30
<b><u>ASSETS</u></b>					
<b><u>CURRENT ASSETS</u></b>					
Cash and cash equivalents	-	-	-	-	-
Grants and contracts receivable	-	-	-	-	-
Accounts receivables	-	-	-	-	-
Prepaid Expenses	-	-	-	-	-
Contributions and other receivables	-	-	-	-	-
<b>TOTAL CURRENT ASSETS</b>	-	-	-	-	-
<b><u>PROPERTY, BUILDING AND EQUIPMENT, net</u></b>	-	-	-	-	-
<b><u>OTHER ASSETS</u></b>	-	-	-	-	-
<b>TOTAL ASSETS</b>	-	-	-	-	-
<b><u>LIABILITIES AND NET ASSETS</u></b>					
<b><u>CURRENT LIABILITIES</u></b>					
Accounts payable and accrued expenses	-	-	-	-	-
Accrued payroll and benefits	-	-	-	-	-
Deferred Revenue	-	-	-	-	-
Current maturities of long-term debt	-	-	-	-	-
Short Term Debt - Bonds, Notes Payable	-	-	-	-	-
Other	-	-	-	-	-
<b>TOTAL CURRENT LIABILITIES</b>	-	-	-	-	-
<b><u>LONG-TERM DEBT and NOTES PAYABLE, net current maturities</u></b>	-	-	-	-	-
<b>TOTAL LIABILITIES</b>	-	-	-	-	-
<b><u>NET ASSETS</u></b>					
Unrestricted	-	-	-	-	-
Temporarily restricted	-	-	-	-	-
<b>TOTAL NET ASSETS</b>	-	-	-	-	-

TOTAL LIABILITIES AND NET ASSETS - - - - -



**MIDDLE VILLAGE PREPARATORY CH**  
**Budget / Operating Plan**

**2018-19**

<b>Total Revenue</b>	-	1,902,285	-	-	1,902,285	-	-
<b>Total Expenses</b>	-	1,602,025	-	-	1,869,525	-	-
<b>Net Income</b>	-	300,260	-	-	32,760	-	-
<b>Actual Student Enrollment</b>	-	389	-	-	389	-	-
<b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b>							
	<b>1st Quarter - 7/1 - 9/30</b>			<b>2nd Quarter - 10/1 - 12/31</b>			<b>3rd Quarter</b>
	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>
Grants							
Charter School Program (CSP) Planning & Implementation		-	-		-	-	
Other		-	-		-	-	
Other		-	-		-	-	
<b>TOTAL REVENUE FROM FEDERAL SOURCES</b>	-	29,601	-	-	29,601	-	-
<b>LOCAL and OTHER REVENUE</b>							
Contributions and Donations		-	-		-	-	
Fundraising		-	-		-	-	
Erate Reimbursement		-	-		-	-	
Earnings on Investments		-	-		-	-	
Interest Income		1,625	-		1,625	-	
Food Service (Income from meals)		28,997	-		28,997	-	
Text Book		-	-		-	-	
OTHER		97	-		97	-	
<b>TOTAL REVENUE FROM LOCAL and OTHER SOURCES</b>	-	30,719	-	-	30,719	-	-
<b>TOTAL REVENUE</b>	-	<b>1,902,285</b>	-	-	<b>1,902,285</b>	-	-

**MIDDLE VILLAGE PREPARATORY CHS**  
**Budget / Operating Plan**

**2018-19**

<b>Total Revenue</b>	-	1,902,285	-	-	1,902,285	-	-
<b>Total Expenses</b>	-	1,602,025	-	-	1,869,525	-	-
<b>Net Income</b>	-	300,260	-	-	32,760	-	-
<b>Actual Student Enrollment</b>	-	389	-	-	389	-	-

	<b>1st Quarter - 7/1 - 9/30</b>			<b>2nd Quarter - 10/1 - 12/31</b>			<b>3rd Quarter</b>
<b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b>	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>

**EXPENSES**

Quarter 0

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

No. of Positions

Executive Management	-		-		-		-
Instructional Management	-		38,750	-		38,750	-
Deans, Directors & Coordinators	-		80,531	-		80,531	-
CFO / Director of Finance	-		-	-		-	-
Operation / Business Manager	-		35,000	-		35,000	-
Administrative Staff	-		<u>78,763</u>	-		<u>78,763</u>	-
<b>TOTAL ADMINISTRATIVE STAFF</b>	-		- 233,044	-		- 233,044	-

**INSTRUCTIONAL PERSONNEL COSTS**

Teachers - Regular	-		173,625	-		347,250	-
Teachers - SPED	-		50,688	-		101,375	-
Substitute Teachers	-		-	-		-	-
Teaching Assistants	-		-	-		-	-
Specialty Teachers	-		24,750	-		49,500	-
Aides	-		-	-		-	-
Therapists & Counselors	-		18,438	-		36,875	-
Other	-		<u>130,833</u>	-		<u>130,833</u>	-
<b>TOTAL INSTRUCTIONAL</b>	-		- 398,333	-		- 665,833	-

**NON-INSTRUCTIONAL PERSONNEL COSTS**

Nurse	-		-	-		-	-
Librarian	-		-	-		-	-
Custodian	-		-	-		-	-
Security	-		-	-		-	-
Other	-		-	-		-	-
<b>TOTAL NON-INSTRUCTIONAL</b>	-		-	-		-	-

**SUBTOTAL PERSONNEL SERVICE COSTS**

	-		- 631,377	-		- 898,877	-
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**PAYROLL TAXES AND BENEFITS**

Payroll Taxes			70,068	-		70,068	-
Fringe / Employee Benefits			51,733	-		51,733	-
Retirement / Pension			<u>35,955</u>	-		<u>35,955</u>	-

**MIDDLE VILLAGE PREPARATORY CH,  
Budget / Operating Plan**

**2018-19**

<b>Total Revenue</b>	-	1,902,285	-	-	1,902,285	-	-
<b>Total Expenses</b>	-	1,602,025	-	-	1,869,525	-	-
<b>Net Income</b>	-	300,260	-	-	32,760	-	-
<b>Actual Student Enrollment</b>	-	389	-	-	389	-	-
<b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b>							
	<b>1st Quarter - 7/1 - 9/30</b>			<b>2nd Quarter - 10/1 - 12/31</b>			<b>3rd Quarter</b>
	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>
TOTAL PAYROLL TAXES AND BENEFITS	-	157,756	-	-	157,756	-	-
<b>TOTAL PERSONNEL SERVICE COSTS</b>	-	789,133	-	-	1,056,633	-	-
<b>CONTRACTED SERVICES</b>							
Accounting / Audit		6,438	-		6,438	-	
Legal		40,683	-		40,683	-	
Management Company Fee		-	-		-	-	
Nurse Services		-	-		-	-	
Food Service / School Lunch		37,377	-		37,377	-	
Payroll Services		6,683	-		6,683	-	
Special Ed Services		3,090	-		3,090	-	
Titlement Services (i.e. Title I)		1,000	-		1,000	-	
Other Purchased / Professional / Consulting		<u>24,648</u>	-		<u>24,648</u>	-	
<b>TOTAL CONTRACTED SERVICES</b>	-	119,917	-	-	119,917	-	-

**MIDDLE VILLAGE PREPARATORY CH**  
**Budget / Operating Plan**

**2018-19**

<b>Total Revenue</b>	-	1,902,285	-	-	1,902,285	-	-
<b>Total Expenses</b>	-	1,602,025	-	-	1,869,525	-	-
<b>Net Income</b>	-	300,260	-	-	32,760	-	-
<b>Actual Student Enrollment</b>	-	389	-	-	389	-	-

**\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual
<b>SCHOOL OPERATIONS</b>							
Board Expenses		386	-		386	-	
Classroom / Teaching Supplies & Materials		33,173	-		33,173	-	
Special Ed Supplies & Materials		-	-		-	-	
Textbooks / Workbooks		26,749	-		26,749	-	
Supplies & Materials other		-	-		-	-	
Equipment / Furniture		-	-		-	-	
Telephone		387	-		387	-	
Technology		8,386	-		8,386	-	
Student Testing & Assessment		30,000	-		30,000	-	
Field Trips		7,500	-		7,500	-	
Transportation (student)		3,750	-		3,750	-	
Student Services - other		25,445	-		25,445	-	
Office Expense		16,202	-		16,202	-	
Staff Development		26,250	-		26,250	-	
Staff Recruitment		10,000	-		10,000	-	
Student Recruitment / Marketing		22,500	-		22,500	-	
School Meals / Lunch		1,875	-		1,875	-	
Travel (Staff)		2,500	-		2,500	-	
Fundraising		-	-		-	-	
Other		4,000	-		4,000	-	
<b>TOTAL SCHOOL OPERATIONS</b>	-	219,102	-	-	219,102	-	-
<b>FACILITY OPERATION &amp; MAINTENANCE</b>							
Insurance		20,377	-		20,377	-	
Janitorial		51,000	-		51,000	-	
Building and Land Rent / Lease / Facility Finance Interest		184,500	-		184,500	-	
Repairs & Maintenance		-	-		-	-	
Equipment / Furniture		-	-		-	-	
Security		55,728	-		55,728	-	
Utilities		65,250	-		65,250	-	
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	-	376,855	-	-	376,855	-	-
<b>DEPRECIATION &amp; AMORTIZATION</b>		97,018	-		97,018	-	
<b>RESERVES / CONTINGENCY</b>		-	-		-	-	

**MIDDLE VILLAGE PREPARATORY CH,  
Budget / Operating Plan**

**2018-19**

<b>Total Revenue</b>	-	1,902,285	-	-	1,902,285	-	-
<b>Total Expenses</b>	-	1,602,025	-	-	1,869,525	-	-
<b>Net Income</b>	-	300,260	-	-	32,760	-	-
<b>Actual Student Enrollment</b>	-	389	-	-	389	-	-

	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q
		Current			Current		
	Actual	Budget	Variance	Actual	Budget	Variance	Actual
<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>							
<b>DEFERRED RENT</b>							
<b>TOTAL EXPENSES</b>	:	<u>1,602,025</u>	:	:	<u>1,869,525</u>	:	:
<b>NET INCOME</b>	:	<u>300,260</u>	:	:	<u>32,760</u>	:	:



**ARTER SCHOOL**

n

<b>Total Revenue</b>	1,902,285	-	-	2,168,935	-
<b>Total Expenses</b>	1,869,525	-	-	2,167,924	-
<b>Net Income</b>	32,760	-	-	1,011	-
<b>Actual Student Enrollment</b>	389	-	-	389	-

<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>	<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>

<b>REVENUE</b>		2018-19				
<b>REVENUES FROM STATE SOURCES</b>		Per Pupil Rate				
Per Pupil Revenue						
NYC CHANCELLOR'S OFFICE	15,307	1,487,840	-		1,487,840	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
-	-	-	-		-	-
ALL OTHER School Districts: ( Count = 0 )	-	-	-		-	-
<b>TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)</b>	<b>15,307</b>	<b>1,487,840</b>	<b>-</b>	<b>-</b>	<b>1,487,840</b>	<b>-</b>
Special Education Revenue		169,626	-		169,626	-
Grants						
Stimulus		-	-		175,349	-
DYCD (Department of Youth and Community Development)		-	-		-	-
Other		-	-		-	-
NYC DoE Rental Assistance		184,500	-		184,500	-
Other		-	-		-	-
<b>TOTAL REVENUE FROM STATE SOURCES</b>		<b>1,841,966</b>	<b>-</b>	<b>-</b>	<b>2,017,315</b>	<b>-</b>
<b>REVENUE FROM FEDERAL FUNDING</b>						
IDEA Special Needs		-	-		59,306	-
Title I		14,531	-		14,531	-
Title Funding - Other		15,070	-		15,070	-
School Food Service (Free Lunch)		-	-		-	-

**ARTER SCHOOL**

n

<b>Total Revenue</b>	1,902,285	-	-	2,168,935	-
<b>Total Expenses</b>	1,869,525	-	-	2,167,924	-
<b>Net Income</b>	32,760	-	-	1,011	-
<b>Actual Student Enrollment</b>	389	-	-	389	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Current Budget	Variance	Actual	Current Budget	Variance
	Grants				
Charter School Program (CSP) Planning & Implementation	-	-		-	-
Other	-	-		-	-
Other	-	-		-	-
<b>TOTAL REVENUE FROM FEDERAL SOURCES</b>	29,601	-	-	88,907	-
<b>LOCAL and OTHER REVENUE</b>					
Contributions and Donations	-	-		-	-
Fundraising	-	-		-	-
Erate Reimbursement	-	-		-	-
Earnings on Investments	-	-		-	-
Interest Income	1,625	-		1,625	-
Food Service (Income from meals)	28,997	-		28,997	-
Text Book	-	-		31,995	-
OTHER	97	-		97	-
<b>TOTAL REVENUE FROM LOCAL and OTHER SOURCES</b>	30,719	-	-	62,714	-
<b>TOTAL REVENUE</b>	<b>1,902,285</b>	-	-	<b>2,168,935</b>	-

**ARTER SCHOOL**

n

<b>Total Revenue</b>	1,902,285	-	-	2,168,935	-
<b>Total Expenses</b>	1,869,525	-	-	2,167,924	-
<b>Net Income</b>	32,760	-	-	1,011	-
<b>Actual Student Enrollment</b>	389	-	-	389	-

<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>	<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>

**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

	Quarter 0 No. of Positions					
Executive Management	-	-	-	-	-	-
Instructional Management	-	38,750	-	-	38,750	-
Deans, Directors & Coordinators	-	80,531	-	-	80,531	-
CFO / Director of Finance	-	-	-	-	-	-
Operation / Business Manager	-	35,000	-	-	35,000	-
Administrative Staff	-	78,763	-	-	78,763	-
<b>TOTAL ADMINISTRATIVE STAFF</b>	-	233,044	-	-	233,044	-

**INSTRUCTIONAL PERSONNEL COSTS**

Teachers - Regular	-	347,250	-	-	520,875	-
Teachers - SPED	-	101,375	-	-	152,062	-
Substitute Teachers	-	-	-	-	-	-
Teaching Assistants	-	-	-	-	-	-
Specialty Teachers	-	49,500	-	-	74,250	-
Aides	-	-	-	-	-	-
Therapists & Counselors	-	36,875	-	-	55,312	-
Other	-	130,833	-	-	130,833	-
<b>TOTAL INSTRUCTIONAL</b>	-	665,833	-	-	933,332	-

**NON-INSTRUCTIONAL PERSONNEL COSTS**

Nurse	-	-	-	-	-	-
Librarian	-	-	-	-	-	-
Custodian	-	-	-	-	-	-
Security	-	-	-	-	-	-
Other	-	-	-	-	-	-
<b>TOTAL NON-INSTRUCTIONAL</b>	-	-	-	-	-	-

**SUBTOTAL PERSONNEL SERVICE COSTS**

	-	898,877	-	-	1,166,376	-
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**PAYROLL TAXES AND BENEFITS**

Payroll Taxes		70,068	-	-	70,068	-
Fringe / Employee Benefits		51,733	-	-	51,733	-
Retirement / Pension		35,955	-	-	35,955	-

**ARTER SCHOOL**

n

<b>Total Revenue</b>	<b>1,902,285</b>	-	-	<b>2,168,935</b>	-
<b>Total Expenses</b>	<b>1,869,525</b>	-	-	<b>2,167,924</b>	-
<b>Net Income</b>	<b>32,760</b>	-	-	<b>1,011</b>	-
<b>Actual Student Enrollment</b>	<b>389</b>	-	-	<b>389</b>	-

	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Current Budget	Variance	Actual	Current Budget	Variance
	<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>				
TOTAL PAYROLL TAXES AND BENEFITS	157,756	-	-	157,756	-
<b>TOTAL PERSONNEL SERVICE COSTS</b>	-	-	-	1,324,132	-
<b>CONTRACTED SERVICES</b>					
Accounting / Audit	6,438	-		37,338	-
Legal	40,683	-		40,683	-
Management Company Fee	-	-		-	-
Nurse Services	-	-		-	-
Food Service / School Lunch	37,377	-		37,377	-
Payroll Services	6,683	-		6,683	-
Special Ed Services	3,090	-		3,090	-
Titlement Services (i.e. Title I)	1,000	-		1,000	-
Other Purchased / Professional / Consulting	<u>24,648</u>	-		<u>24,648</u>	-
<b>TOTAL CONTRACTED SERVICES</b>	119,917	-	-	150,817	-

**ARTER SCHOOL**

n

<b>Total Revenue</b>	1,902,285	-	-	2,168,935	-
<b>Total Expenses</b>	1,869,525	-	-	2,167,924	-
<b>Net Income</b>	32,760	-	-	1,011	-
<b>Actual Student Enrollment</b>	389	-	-	389	-

<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>	<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>

<b>SCHOOL OPERATIONS</b>	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>
Board Expenses	386	-		386	-
Classroom / Teaching Supplies & Materials	33,173	-		33,173	-
Special Ed Supplies & Materials	-	-		-	-
Textbooks / Workbooks	26,749	-		26,749	-
Supplies & Materials other	-	-		-	-
Equipment / Furniture	-	-		-	-
Telephone	387	-		387	-
Technology	8,386	-		8,386	-
Student Testing & Assessment	30,000	-		30,000	-
Field Trips	7,500	-		7,500	-
Transportation (student)	3,750	-		3,750	-
Student Services - other	25,445	-		25,445	-
Office Expense	16,202	-		16,202	-
Staff Development	26,250	-		26,250	-
Staff Recruitment	10,000	-		10,000	-
Student Recruitment / Marketing	22,500	-		22,500	-
School Meals / Lunch	1,875	-		1,875	-
Travel (Staff)	2,500	-		2,500	-
Fundraising	-	-		-	-
Other	4,000	-		4,000	-
<b>TOTAL SCHOOL OPERATIONS</b>	219,102	-	-	219,102	-
<b>FACILITY OPERATION &amp; MAINTENANCE</b>					
Insurance	20,377	-		20,377	-
Janitorial	51,000	-		51,000	-
Building and Land Rent / Lease / Facility Finance Interest	184,500	-		184,500	-
Repairs & Maintenance	-	-		-	-
Equipment / Furniture	-	-		-	-
Security	55,728	-		55,728	-
Utilities	65,250	-		65,250	-
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	376,855	-	-	376,855	-
<b>DEPRECIATION &amp; AMORTIZATION</b>	97,018	-		97,018	-
<b>RESERVES / CONTINGENCY</b>	-	-		-	-

<b>ARTER SCHOOL</b>						
n						
<b>Total Revenue</b>	1,902,285	-	-	2,168,935	-	
<b>Total Expenses</b>	<del>1,869,525</del>	-	-	2,167,924	-	
<b>Net Income</b>	32,760	-	-	1,011	-	
<b>Actual Student Enrollment</b>	389	-	-	389	-	
		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		Current Budget	Variance	Actual	Current Budget	Variance
<b>DEFERRED RENT</b>						
<b>TOTAL EXPENSES</b>	<u>1,869,525</u>	-	-	<u>2,167,924</u>	-	
<b>NET INCOME</b>	<u>32,760</u>	-	-	<u>1,011</u>	-	



**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**  
**Budget / Operating Plan**

**2018-19**

<b>Total Revenue</b>	-	-	-	7,875,790	(7,875,790)	-	-	7,875,790
<b>Total Expenses</b>	-	-	-	7,508,998	7,508,998	-	-	7,508,998
<b>Net Income</b>	-	-	-	366,792	(366,792)	-	-	366,792
<b>Actual Student Enrollment</b>	-	-	-			-	-	

**\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

**TOTALS AND VARIANCE ANALYSIS**

				<b>Current Budget (Current Quarter)</b>	<b>Actual vs. Current Budget</b>	<b>Current Budget - TY</b>	<b>Actual vs. Current Budget TY</b>	<b>Original Budget (Current Quarter)</b>	<b>Actual vs. Original Budget</b>	<b>Original Budget - TY</b>
<b>REVENUE</b>										
<b>REVENUES FROM STATE SOURCES</b>										
Per Pupil Revenue		2018-19 Per Pupil Rate								
NYC CHANCELLOR'S OFFICE		15,307				5,951,362	(5,951,362)			5,951,362
-		-				-	-			-
-		-				-	-			-
-		-				-	-			-
-		-				-	-			-
-		-				-	-			-
-		-				-	-			-
-		-				-	-			-
-		-				-	-			-
-		-				-	-			-
-		-				-	-			-
-		-				-	-			-
-		-				-	-			-
-		-				-	-			-
-		-				-	-			-
-		-				-	-			-
ALL OTHER School Districts: ( Count = 0 )		-				-	-			-
<b>TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)</b>		<b>15,307</b>				<b>5,951,362</b>	<b>(5,951,362)</b>			<b>5,951,362</b>
Special Education Revenue						678,502	(678,502)			678,502
Grants										
Stimulus						175,349	(175,349)			175,349
DYCD (Department of Youth and Community Development)						-	-			-
Other						-	-			-
NYC DoE Rental Assistance						738,000	(738,000)			738,000
Other						-	-			-
<b>TOTAL REVENUE FROM STATE SOURCES</b>						<b>7,543,213</b>	<b>(7,543,213)</b>			<b>7,543,213</b>
<b>REVENUE FROM FEDERAL FUNDING</b>										
IDEA Special Needs						59,306	(59,306)			59,306
Title I						58,123	(58,123)			58,123
Title Funding - Other						60,279	(60,279)			60,279
School Food Service (Free Lunch)						-	-			-

**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**  
**Budget / Operating Plan**

**2018-19**

<b>Total Revenue</b>	-	-	-	7,875,790	(7,875,790)	-	-	7,875,790
<b>Total Expenses</b>	-	-	-	7,508,998	7,508,998	-	-	7,508,998
<b>Net Income</b>	-	-	-	366,792	(366,792)	-	-	366,792
<b>Actual Student Enrollment</b>	-	-	-			-	-	

**TOTALS AND VARIANCE ANALYSIS**

**\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget -
Grants								
Charter School Program (CSP) Planning & Implementation	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
<b>TOTAL REVENUE FROM FEDERAL SOURCES</b>	-	-	-	177,708	(177,708)	-	-	177,708
<b>LOCAL and OTHER REVENUE</b>								
Contributions and Donations	-	-	-	-	-	-	-	-
Fundraising	-	-	-	-	-	-	-	-
Erate Reimbursement	-	-	-	-	-	-	-	-
Earnings on Investments	-	-	-	-	-	-	-	-
Interest Income	-	-	-	6,500	(6,500)	-	-	6,500
Food Service (Income from meals)	-	-	-	115,986	(115,986)	-	-	115,986
Text Book	-	-	-	31,995	(31,995)	-	-	31,995
OTHER	-	-	-	388	(388)	-	-	388
<b>TOTAL REVENUE FROM LOCAL and OTHER SOURCES</b>	-	-	-	154,869	(154,869)	-	-	154,869
<b>TOTAL REVENUE</b>	-	-	-	7,875,790	(7,875,790)	-	-	7,875,790

**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**  
**Budget / Operating Plan**

**2018-19**

<b>Total Revenue</b>	-	-	-	7,875,790	(7,875,790)	-	-	7,875,790
<b>Total Expenses</b>	-	-	-	7,508,998	7,508,998	-	-	7,508,998
<b>Net Income</b>	-	-	-	366,792	(366,792)	-	-	366,792
<b>Actual Student Enrollment</b>	-	-	-			-	-	

**\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

**TOTALS AND VARIANCE ANALYSIS**

	<b>Current Budget (Current Quarter)</b>	<b>Actual vs. Current Budget</b>	<b>Current Budget - TY</b>	<b>Actual vs. Current Budget TY</b>	<b>Original Budget (Current Quarter)</b>	<b>Actual vs. Original Budget</b>	<b>Original Budget -</b>
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**EXPENSES** Quarter 0  
No. of Positions

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

Executive Management	-
Instructional Management	-
Deans, Directors & Coordinators	-
CFO / Director of Finance	-
Operation / Business Manager	-
Administrative Staff	-
<b>TOTAL ADMINISTRATIVE STAFF</b>	-

	-	-	-	-	-	-	-
	-	-	155,000	155,000	-	-	155,000
	-	-	322,125	322,125	-	-	322,125
	-	-	-	-	-	-	-
	-	-	140,000	140,000	-	-	140,000
	-	-	315,050	315,050	-	-	315,050
	-	-	932,175	932,175	-	-	932,175

**INSTRUCTIONAL PERSONNEL COSTS**

Teachers - Regular	-
Teachers - SPED	-
Substitute Teachers	-
Teaching Assistants	-
Specialty Teachers	-
Aides	-
Therapists & Counselors	-
Other	-
<b>TOTAL INSTRUCTIONAL</b>	-

	-	-	-	-	-	-	-
	-	-	1,389,000	1,389,000	-	-	1,389,000
	-	-	405,500	405,500	-	-	405,500
	-	-	-	-	-	-	-
	-	-	198,000	198,000	-	-	198,000
	-	-	-	-	-	-	-
	-	-	147,500	147,500	-	-	147,500
	-	-	523,332	523,332	-	-	523,332
	-	-	2,663,331	2,663,331	-	-	2,663,331

**NON-INSTRUCTIONAL PERSONNEL COSTS**

Nurse	-
Librarian	-
Custodian	-
Security	-
Other	-
<b>TOTAL NON-INSTRUCTIONAL</b>	-

	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-

**SUBTOTAL PERSONNEL SERVICE COSTS**

	-
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	-	-	-	3,595,506	3,595,506	-	-	3,595,506
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**PAYROLL TAXES AND BENEFITS**

Payroll Taxes	-
Fringe / Employee Benefits	-
Retirement / Pension	-

	-	-	-	280,270	280,270	-	-	280,270
	-	-	-	206,933	206,933	-	-	206,933
	-	-	-	143,820	143,820	-	-	143,820

**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**  
**Budget / Operating Plan**

**2018-19**

<b>Total Revenue</b>	-	-	-	7,875,790	(7,875,790)	-	-	7,875,790
<b>Total Expenses</b>	-	-	-	7,508,998	7,508,998	-	-	7,508,998
<b>Net Income</b>	-	-	-	366,792	(366,792)	-	-	366,792
<b>Actual Student Enrollment</b>	-	-	-			-	-	

**TOTALS AND VARIANCE ANALYSIS**

**\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY
TOTAL PAYROLL TAXES AND BENEFITS	-	-	-	631,023	631,023	-	-	631,023
<b>TOTAL PERSONNEL SERVICE COSTS</b>	-	-	-	4,226,529	4,226,529	-	-	4,226,529
<b>CONTRACTED SERVICES</b>								
Accounting / Audit	-	-	-	56,650	56,650	-	-	56,650
Legal	-	-	-	162,730	162,730	-	-	162,730
Management Company Fee	-	-	-	-	-	-	-	-
Nurse Services	-	-	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	149,507	149,507	-	-	149,507
Payroll Services	-	-	-	26,731	26,731	-	-	26,731
Special Ed Services	-	-	-	12,360	12,360	-	-	12,360
Titlement Services (i.e. Title I)	-	-	-	4,000	4,000	-	-	4,000
Other Purchased / Professional / Consulting	-	-	-	<u>98,590</u>	<u>98,590</u>	-	-	<u>98,590</u>
<b>TOTAL CONTRACTED SERVICES</b>	-	-	-	510,568	510,568	-	-	510,568

**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**  
**Budget / Operating Plan**

**2018-19**

<b>Total Revenue</b>	-	-	-	7,875,790	(7,875,790)	-	-	7,875,790
<b>Total Expenses</b>	-	-	-	7,508,998	7,508,998	-	-	7,508,998
<b>Net Income</b>	-	-	-	366,792	(366,792)	-	-	366,792
<b>Actual Student Enrollment</b>	-	-	-			-	-	

**TOTALS AND VARIANCE ANALYSIS**

**\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

<b>Actual</b>	<b>Current Budget (Current Quarter)</b>	<b>Actual vs. Current Budget</b>	<b>Current Budget - TY</b>	<b>Actual vs. Current Budget TY</b>	<b>Original Budget (Current Quarter)</b>	<b>Actual vs. Original Budget</b>	<b>Original Budget - TY</b>
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**SCHOOL OPERATIONS**

Board Expenses	-	-	-	1,545	1,545	-	-	1,545
Classroom / Teaching Supplies & Materials	-	-	-	132,690	132,690	-	-	132,690
Special Ed Supplies & Materials	-	-	-	-	-	-	-	-
Textbooks / Workbooks	-	-	-	106,995	106,995	-	-	106,995
Supplies & Materials other	-	-	-	-	-	-	-	-
Equipment / Furniture	-	-	-	-	-	-	-	-
Telephone	-	-	-	1,547	1,547	-	-	1,547
Technology	-	-	-	33,545	33,545	-	-	33,545
Student Testing & Assessment	-	-	-	120,000	120,000	-	-	120,000
Field Trips	-	-	-	30,000	30,000	-	-	30,000
Transportation (student)	-	-	-	15,000	15,000	-	-	15,000
Student Services - other	-	-	-	101,780	101,780	-	-	101,780
Office Expense	-	-	-	64,807	64,807	-	-	64,807
Staff Development	-	-	-	105,000	105,000	-	-	105,000
Staff Recruitment	-	-	-	40,000	40,000	-	-	40,000
Student Recruitment / Marketing	-	-	-	90,000	90,000	-	-	90,000
School Meals / Lunch	-	-	-	7,500	7,500	-	-	7,500
Travel (Staff)	-	-	-	10,000	10,000	-	-	10,000
Fundraising	-	-	-	-	-	-	-	-
Other	-	-	-	16,000	16,000	-	-	16,000
<b>TOTAL SCHOOL OPERATIONS</b>	-	-	-	876,409	876,409	-	-	876,409

**FACILITY OPERATION & MAINTENANCE**

Insurance	-	-	-	81,507	81,507	-	-	81,507
Janitorial	-	-	-	204,000	204,000	-	-	204,000
Building and Land Rent / Lease / Facility Finance Interest	-	-	-	738,000	738,000	-	-	738,000
Repairs & Maintenance	-	-	-	-	-	-	-	-
Equipment / Furniture	-	-	-	-	-	-	-	-
Security	-	-	-	222,912	222,912	-	-	222,912
Utilities	-	-	-	261,000	261,000	-	-	261,000
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	-	-	-	1,507,419	1,507,419	-	-	1,507,419

**DEPRECIATION & AMORTIZATION**

<b>RESERVES / CONTINGENCY</b>	-	-	-	388,073	388,073	-	-	388,073
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**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL  
Budget / Operating Plan**

**2018-19**

Total Revenue	-	-	-	7,875,790	(7,875,790)	-	-	7,875,790
Total Expenses	-	-	-	7,508,998	7,508,998	-	-	7,508,998
Net Income	-	-	-	366,792	(366,792)	-	-	366,792
Actual Student Enrollment	-	-	-			-	-	

**TOTALS AND VARIANCE ANALYSIS**

\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY
DEFERRED RENT								
TOTAL EXPENSES	-	-	-	7,508,998	7,508,998	-	-	7,508,998
NET INCOME	-	-	-	366,792	(366,792)	-	-	366,792

**MIDDLE VILLAGE PREPARATORY CHARTER SC**  
**Budget / Operating Plan**

**2018-19**

<b>Total Revenue</b>	-	-	-	7,875,790	(7,875,790)	-	-	7,875,7
<b>Total Expenses</b>	-	-	-	7,508,998	7,508,998	-	-	7,508,9
<b>Net Income</b>	-	-	-	366,792	(366,792)	-	-	366,7
<b>Actual Student Enrollment</b>	-	-	-			-	-	

**TOTALS AND VARIANCE ANALYSIS**

**\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

<b>Actual</b>	<b>Current Budget (Current Quarter)</b>	<b>Actual vs. Current Budget</b>	<b>Current Budget - TY</b>	<b>Actual vs. Current Budget TY</b>	<b>Original Budget (Current Quarter)</b>	<b>Actual vs. Original Budget</b>	<b>Original Budget -</b>
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**ENROLLMENT - \*School Districts Are Linked To Above Entries\***

**\* Enrollment Data Based on Last Actual Quarter Completed**

NYC CHANCELLOR'S OFFICE	-	-	-		-	-	
-	-	-	-		-	-	
-	-	-	-		-	-	
-	-	-	-		-	-	
-	-	-	-		-	-	
-	-	-	-		-	-	
-	-	-	-		-	-	
-	-	-	-		-	-	
-	-	-	-		-	-	
-	-	-	-		-	-	
-	-	-	-		-	-	
-	-	-	-		-	-	
-	-	-	-		-	-	
-	-	-	-		-	-	
-	-	-	-		-	-	
-	-	-	-		-	-	
-	-	-	-		-	-	
-	-	-	-		-	-	
-	-	-	-		-	-	
-	-	-	-		-	-	
ALL OTHER School Districts: ( Count = 0 )	-	-	-		-	-	
<b>TOTAL ENROLLMENT</b>	=	=	=		=	=	
<b>REVENUE PER PUPIL</b>	-	-	-		-	-	
<b>EXPENSES PER PUPIL</b>	-	-	-		-	-	

<b>Total Revenue</b>		(7,875,790)	-	-
<b>Total Expenses</b>		7,508,998	-	-
<b>Net Income</b>		(366,792)	-	-
<b>Actual Student Enrollment</b>			-	-
<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>		<p><b>Actual vs. Original Budget TY</b></p>	<p><b>/ No. of COMPLETED Actual CY Quarters</b></p>	<p><b>Actual CY vs. Actual PY</b></p>
<b>REVENUE</b>				
<b>REVENUES FROM STATE SOURCES</b>				
Per Pupil Revenue	2018-19 Per Pupil Rate			
NYC CHANCELLOR'S OFFICE	15,307	(5,951,362)	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
ALL OTHER School Districts: ( Count = 0 )	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	15,307	(5,951,362)	-	-
Special Education Revenue		(678,502)	-	-
Grants				
Stimulus		(175,349)	-	-
DYCD (Department of Youth and Community Development)		-	-	-
Other		-	-	-
NYC DoE Rental Assistance		(738,000)	-	-
Other		-	-	-
TOTAL REVENUE FROM STATE SOURCES		(7,543,213)	-	-
<b>REVENUE FROM FEDERAL FUNDING</b>				
IDEA Special Needs		(59,306)	-	-
Title I		(58,123)	-	-
Title Funding - Other		(60,279)	-	-
School Food Service (Free Lunch)		-	-	-

<b>Total Revenue</b>	(7,875,790)	-	-
<b>Total Expenses</b>	7,508,998	-	-
<b>Net Income</b>	(366,792)	-	-
<b>Actual Student Enrollment</b>		-	-
<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>			
	<b>Actual vs. Original Budget TY</b>	<b>/ No. of COMPLETED Actual CY Quarters</b>	<b>Actual CY vs. Actual PY</b>
Grants			
Charter School Program (CSP) Planning & Implementation	-	-	-
Other	-	-	-
Other	-	-	-
<b>TOTAL REVENUE FROM FEDERAL SOURCES</b>	<b>(177,708)</b>	<b>-</b>	<b>-</b>
<b>LOCAL and OTHER REVENUE</b>			
Contributions and Donations	-	-	-
Fundraising	-	-	-
Erate Reimbursement	-	-	-
Earnings on Investments	-	-	-
Interest Income	(6,500)	-	-
Food Service (Income from meals)	(115,986)	-	-
Text Book	(31,995)	-	-
OTHER	(388)	-	-
<b>TOTAL REVENUE FROM LOCAL and OTHER SOURCES</b>	<b>(154,869)</b>	<b>-</b>	<b>-</b>
<b>TOTAL REVENUE</b>	<b>(7,875,790)</b>	<b>-</b>	<b>-</b>

<b>Total Revenue</b>	(7,875,790)	-	-
<b>Total Expenses</b>	7,508,998	-	-
<b>Net Income</b>	(366,792)	-	-
<b>Actual Student Enrollment</b>		-	-
<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>			
	<b>Actual vs. Original Budget TY</b>	<b>/ No. of COMPLETED Actual CY Quarters</b>	<b>Actual CY vs. Actual PY</b>

<b>EXPENSES</b>		Quarter 0		
		No. of Positions		
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>				
Executive Management	-	-	-	-
Instructional Management	-	155,000	-	-
Deans, Directors & Coordinators	-	322,125	-	-
CFO / Director of Finance	-	-	-	-
Operation / Business Manager	-	140,000	-	-
Administrative Staff	-	315,050	-	-
<b>TOTAL ADMINISTRATIVE STAFF</b>	-	<b>932,175</b>	-	-
<b>INSTRUCTIONAL PERSONNEL COSTS</b>				
Teachers - Regular	-	1,389,000	-	-
Teachers - SPED	-	405,500	-	-
Substitute Teachers	-	-	-	-
Teaching Assistants	-	-	-	-
Specialty Teachers	-	198,000	-	-
Aides	-	-	-	-
Therapists & Counselors	-	147,500	-	-
Other	-	523,332	-	-
<b>TOTAL INSTRUCTIONAL</b>	-	<b>2,663,331</b>	-	-
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>				
Nurse	-	-	-	-
Librarian	-	-	-	-
Custodian	-	-	-	-
Security	-	-	-	-
Other	-	-	-	-
<b>TOTAL NON-INSTRUCTIONAL</b>	-	-	-	-
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	-	<b>3,595,506</b>	-	-
<b>PAYROLL TAXES AND BENEFITS</b>				
Payroll Taxes		280,270	-	-
Fringe / Employee Benefits		206,933	-	-
Retirement / Pension		143,820	-	-

<b>Total Revenue</b>		(7,875,790)	-	-
<b>Total Expenses</b>		7,508,998	-	-
<b>Net Income</b>		(366,792)	-	-
<b>Actual Student Enrollment</b>			-	-
<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>				
		<b>Actual vs. Original Budget TY</b>	<b>/ No. of COMPLETED Actual CY Quarters</b>	<b>Actual CY vs. Actual PY</b>
TOTAL PAYROLL TAXES AND BENEFITS		631,023	-	-
<b>TOTAL PERSONNEL SERVICE COSTS</b>	-	4,226,529	-	-
<b>CONTRACTED SERVICES</b>				
Accounting / Audit		56,650	-	-
Legal		162,730	-	-
Management Company Fee		-	-	-
Nurse Services		-	-	-
Food Service / School Lunch		149,507	-	-
Payroll Services		26,731	-	-
Special Ed Services		12,360	-	-
Titlment Services (i.e. Title I)		4,000	-	-
Other Purchased / Professional / Consulting		98,590	-	-
<b>TOTAL CONTRACTED SERVICES</b>		510,568	-	-

<b>Total Revenue</b>	(7,875,790)	-	-
<b>Total Expenses</b>	7,508,998	-	-
<b>Net Income</b>	(366,792)	-	-
<b>Actual Student Enrollment</b>		-	-
<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>			
	<b>Actual vs. Original Budget TY</b>	<b>/ No. of COMPLETED Actual CY Quarters</b>	<b>Actual CY vs. Actual PY</b>
<b>SCHOOL OPERATIONS</b>			
Board Expenses	1,545	-	-
Classroom / Teaching Supplies & Materials	132,690	-	-
Special Ed Supplies & Materials	-	-	-
Textbooks / Workbooks	106,995	-	-
Supplies & Materials other	-	-	-
Equipment / Furniture	-	-	-
Telephone	1,547	-	-
Technology	33,545	-	-
Student Testing & Assessment	120,000	-	-
Field Trips	30,000	-	-
Transportation (student)	15,000	-	-
Student Services - other	101,780	-	-
Office Expense	64,807	-	-
Staff Development	105,000	-	-
Staff Recruitment	40,000	-	-
Student Recruitment / Marketing	90,000	-	-
School Meals / Lunch	7,500	-	-
Travel (Staff)	10,000	-	-
Fundraising	-	-	-
Other	16,000	-	-
<b>TOTAL SCHOOL OPERATIONS</b>	<b>876,409</b>	<b>-</b>	<b>-</b>
<b>FACILITY OPERATION &amp; MAINTENANCE</b>			
Insurance	81,507	-	-
Janitorial	204,000	-	-
Building and Land Rent / Lease / Facility Finance Interest	738,000	-	-
Repairs & Maintenance	-	-	-
Equipment / Furniture	-	-	-
Security	222,912	-	-
Utilities	261,000	-	-
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>1,507,419</b>	<b>-</b>	<b>-</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>	<b>388,073</b>	<b>-</b>	<b>-</b>
<b>RESERVES / CONTINGENCY</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Total Revenue</b>	(7,875,790)	-	-
<b>Total Expenses</b>	<b>OL 7,508,998</b>	-	-
<b>Net Income</b>	(366,792)	-	-
<b>Actual Student Enrollment</b>		-	-
<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>			
	<b>Actual vs. Original Budget TY</b>	<b>/ No. of COMPLETED Actual CY Quarters</b>	<b>Actual CY vs. Actual PY</b>
<b>DEFERRED RENT</b>			
<b>TOTAL EXPENSES</b>	<u>7,508,998</u>	=	=
<b>NET INCOME</b>	<u>(366,792)</u>	=	=

<b>Total Revenue</b>	(7,875,790)	-	-
<b>Total Expenses</b>	7,508,998	-	-
<b>Net Income</b>	(366,792)	-	-
<b>Actual Student Enrollment</b>		-	

<p style="text-align: center;"><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>	<b>Actual vs. Original Budget TY</b>	<b>/ No. of COMPLETED Actual CY Quarters</b>	<b>Actual CY vs. Actual PY</b>
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<b>ENROLLMENT - *School Districts Are Linked To Above Entries*</b>			
NYC CHANCELLOR'S OFFICE		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
ALL OTHER School Districts: ( Count = 0 )		-	-
<b>TOTAL ENROLLMENT</b>		-	-
<b>REVENUE PER PUPIL</b>		-	-
<b>EXPENSES PER PUPIL</b>		-	-



**Charter Schools Institute**  
The State University of New York

**Annual Report Requirement**  
*for SUNY Authorized Charter Schools*  
**MIDDLE VILLAGE PREPARATORY CHARTER SCHOOL**  
**2018-19**

Administrative  
expenditures per pupil:

\$0.00

Per NYS Statute

Administrative expenditures per pupil: the sum of all general administration salaries and other general administration expenditures divided by the total number of enrolled students. Employee benefit costs or expenditures should not be reported here.

**\*NOTE: THIS TAB ONLY NEEDS TO BE COMPLETED FOR Q4**

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

JOSEPHINE LUME

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

MIDDLE VILLAGE PREP

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). BOARD CHAIR

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.  
**NONE**

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.  <b>NONE</b></p>				

Signature \_\_\_\_\_

Date \_\_\_\_\_

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

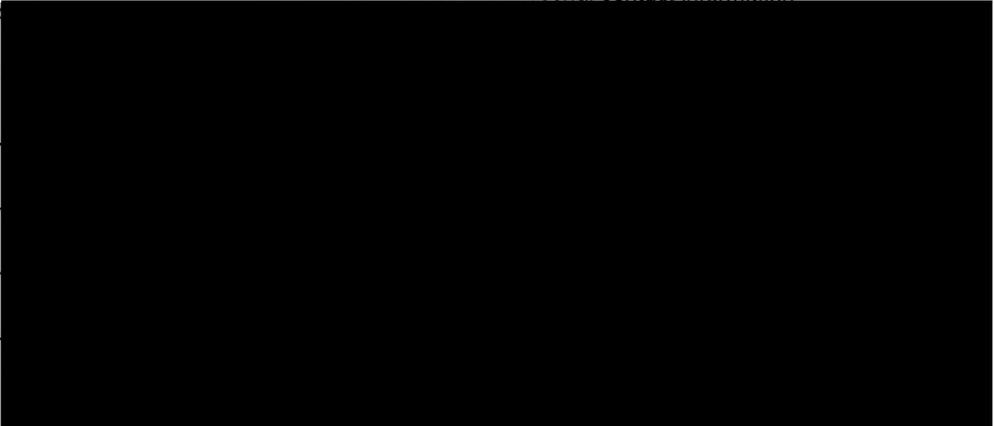
Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

*ROSEMARY De Genaro*

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

*MIDDLE Village Prep*

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). *SECRETARY*

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

*Roseng Hernandez*  
 \_\_\_\_\_  
 Signature

*7/9/18*  
 \_\_\_\_\_  
 Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

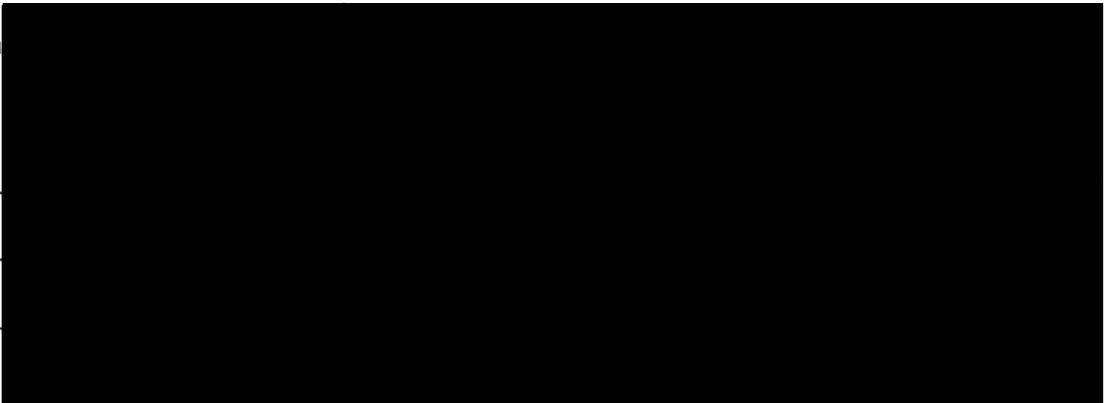
**Business Telephone:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Home Telephone:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

SERPHIN R. MALTESE

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

MIDDLE VILLAGE PREP

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

VICE CHAIRMAN  
MEMBER OF BOARD

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

- NONE

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself



<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
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**Trustee Name:**

\_\_\_\_\_ Kaiko Marie Hayes \_\_\_\_\_

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

\_\_\_\_\_ Middle Village Preparatory Charter School \_\_\_\_\_

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?  
 \_\_\_\_ Yes \_\_\_\_ X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

\_\_\_\_ Yes \_\_\_\_ X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

*Please write "None" if applicable. Do not leave this space blank.*

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				


7/16/2018  
 \_\_\_\_\_  
 Signature Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will*

**Business Telephone** \_\_\_\_\_  
**Business Address** \_\_\_\_\_  
**E-mail Address** \_\_\_\_\_  
**Home Telephone** \_\_\_\_\_  
**Home Address** \_\_\_\_\_

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

MARGARET OGNIBENE

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

MIDDLE VILLAGE PREP CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). TREASURER

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
	<u>NONE</u>		

**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

Trustee Name:

Dr. Naureen Campbell

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Middle Village Preparatory Academy C.S.

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
 \_\_\_ Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 \_\_\_ Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself



# Entry 8 BOT Table

Last updated: 07/10/2018

## 1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
1	Mrs. Josephine Lume [REDACTED]	Chair	Finance, Executive	Yes	6	07/01/2018	06/30/2019	9
2	Mr. Serphin Maltese [REDACTED]	Vice Chair	Executive	Yes	6	07/01/2018	06/30/2019	6
3	Margaret Ognibene [REDACTED]	Treasurer	Finance	Yes	6	07/01/2018	06/30/2019	6
4	Michael Michel [REDACTED]	Other	Executive, Finance	No	6	07/01/2018	06/30/2019	less than 5
5	Maureen Campbell [REDACTED]	Trustee/Member	Education	Yes	6	07/01/2018	06/30/2019	8
6	Kaiko Hayes [REDACTED]	Trustee/Member		Yes	6	07/01/2018	06/30/2019	less than 5

7	Mrs. Debbie Keuber	Trustee/Member		No	6	07/01/2018	06/30/2019	less than 5
8	Ms. Rosemary Degenaro	Trustee/Member	Education	Yes	6	07/01/2018	06/30/2019	less than 5
9	Mrs. Monika Konopka	Treasurer	Education	Yes	3	07/01/2018	06/30/2019	8

**1a. Are there more than 9 members of the Board of Trustees?**

Yes

**1b. Current Board Member Information**

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (DD/MM/YYYY)	End Date of Current Term (DD/MM/YYYY)	Board Meetings Attended During 2017-18
10	Mrs. Pamela Cortes 	Parent Rep		No	1	01/07/2017	30/06/2018	5 or less
11								
12								
13								
14								
15								

**1c. Are there more than 15 members of the Board of Trustees?** No

**2. Total number of members on June 30, 2018** 10

**3. Total number of members joining the Board during the 2017-18 school year** 0

**4. Total number of members departing the Board during the 2017-18 school year** 0

**5. Number of voting members in 2017-18, as set by the by-laws, resolution or minutes** 8

**6. Number of Board meetings conducted during the 2017-18 School Year** 9

**7. Number of Board meetings scheduled for the coming 2018-19 school year** 11

**Thank you.**



# Entry 10 Enrollment and Retention of Special Populations

Created: 07/10/2018 • Last updated: 07/18/2018

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## [Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2017-18 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2018-19.

## **MIDDLE VILLAGE PREP CS (SUNY TRUSTEES)Section Heading**

## Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2017-18	Describe Recruitment Plans in 2018-19)
Economically Disadvantaged	<p>The principal of Middle Village Prep attended several (CEC) Community Educational Council Meetings at the local public school PS 57 and PS 153 to share admission information with parents about MVP and the programs being offered. Outreach was conducted to schools with high numbers of economically disadvantaged students via email communications, and brochures were sent in the predominant language of that community. MVP Guidance Counselors contacted respective schools counselors to follow up on this message.</p>	<p>The school will reach out to all stake holders in the community, particularly areas covering local school District 24. This district is the most populated district in NYC. MVP will conduct PR efforts through the use of advertisements in local newspapers, via Internet/email communication and by mailing postcards in areas with high numbers of economically disadvantaged students. In addition MVP Guidance Counselors will attend CEC meetings to share brochures and pertinent information to parents of neighboring schools.</p>
English Language Learners	<p>Middle Village Preparatory Charter School developed brochures and cards and mailed them to selected community schools describing the admission process as well as pertinent dates for the lottery. The brochures and cards are written in several languages. The internet was also used to promote our school offerings and send messages regarding our admission process, which is also translated into several languages. As indicated above, our school will ensure that the information shared with interested communities (parents/guardians) will be in the language they understand. We also encourage parents to contact our school as our administrative staff includes personnel fluent in four/five languages (Spanish, Polish, Russian, French, Slovakian, and Italian).</p>	<p>Our school, MVP, will ensure that the information shared with interested communities (parents/guardians) will be in the language they understand. We also encourage parents to contact our school as our administrative staff includes personnel fluent in four/five languages (Spanish, Polish, Russian, French, Slovakian, and Italian)</p>
Students with Disabilities	<p>All students are welcomed to MVP, regardless. As such, they are highly encouraged to consider enrolling in MVP. In our information brochures we describe the services we provide to students with disabilities, as well as the teaching models (ICT) used to support them.</p>	<p>ALL students are welcomed and highly encouraged to consider enrolling in MVP. In our information brochures we describe the services we provide to students with disabilities, as well as the teaching models (ICT) and support systems used to support them.</p>

## Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2017-18	Describe Retention Plans in 2018-19)
--	---------------------------------------	--------------------------------------

<p>Economically Disadvantaged</p>	<p>All of our FRPL students took part in our tutoring programs, afterschool supports and individual in-class supports. Teachers used assessment of learning on a regular basis in order to determine the appropriate academic interventions students needed. Furthermore, Middle Village Prep provided an orientation session for parents and students with information at the beginning of the school year on course goals, objectives, and materials as well as expectations for all learners.</p>	<p>In reviewing our neighboring schools and learning communities, we determined that the following schools have large number of ELL students, SWDs (students with disabilities) and eligible FRPL programs: Maspeth, Elmhurst, Glendale, Woodside, Middle Village. MVP student support staff and Guidance Counselors will reach out to these schools via email communications, and will send brochures in the predominant language of that community to ensure these communities are aware and familiar with the programs and services provided to all students who enroll at MVP.</p>
<p>English Language Learners</p>	<p>Our ENL students were provided "push-in" services by ESL teachers in their core subjects and individualized support was given to each English language learner. Based on NYSESLAT levels, students are given the required amount of ESL periods per week. In addition, resources for ENL students were included in our classroom libraries. Our expectations are to have students move up at least one level of proficiency in the NYSESLAT in order for them to test out by the time they reach 8th grade.</p>	<p>Our ENL students will continue to receive support as required by the State law. However, efforts to assist them will increase based on the results of the NYSESLAT and State ELA exam. ENL students will continue to receive support via a "push-in" model by ESL teachers, particularly in their core subjects. Individualized support will also be provided depending on the needs of the students and their proficiency levels. Resources will be provided to include additional resources including in the classroom libraries. Our expectations are to have students move up at least one level of proficiency in the NYSESLAT in order for them to test out by the time they reach 8th grade.</p>
<p>Students with Disabilities</p>	<p>Throughout the school year, MVP made it a priority to work closely with the special education teachers, ESL and general education teachers to make sure that the students involved in the program reached the goals set forth based on their ability level but also set by the school. Support was offered either by the subject teacher/special education teacher during the school day or/morning/afterschool. Modified work was provided to students, along with guided notes and reading material. Guidance Counselors helped students "stay on track" and outlined an educational plan where the students could monitor their progress over time and worked toward achieving and reaching their goals for each trimester during the school year.</p>	<p>MVP will modify educational plans to ensure that Special Education, ENL and general education teachers are equipped to fully serve and support the students involved in the program so that they are able to successfully achieve goals set forth at the beginning of the school year particularly those based on their ability levels. Support will be offered either by the subject teacher/special education teacher during the school day or/morning/afterschool. Modified work will be provided to students, along with guided notes and reading material. Guidance Counselors will continue to support students and ensure that they "stay on track" by outlining an educational plan where they will monitor their respective progress and worked towards accomplishing and reaching their goals for the school year.</p>





# Entry 11 Classroom Teacher and Administrator Attrition

Last updated: 07/19/2018

Report changes in teacher and administrator staffing.

## Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2017-2018 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2017-2018 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2017; the FTE for any departed staff from July 1, 2017 through June 30, 2018; the FTE for added staff from July 1, 2017 through June 30, 2018; and the FTE of staff added in newly created positions from July 1, 2017 through June 30, 2018 using the tables provided.

### 1. Classroom Teacher Attrition Table

FTE Classroom Teachers on 6/30/17	FTE Classroom Teachers Departed 7/1/17 - 6/30/18	FTE Classroom Teachers Filling Vacant Positions 7/1/17 - 6/30/18	FTE Classroom Teachers Added in New Positions 7/1/17 - 6/30/18	FTE of Classroom Teachers on 6/30/18
19	5	5	7	21

### 2. Administrator Position Attrition Table

FTE Administrative Positions on 6/30/17	FTE Administrators Departed 7/1/17 - 6/30/18	FTE Administrators Filling Vacant Positions 7/1/17 - 6/30/18	FTE Administrators Added in New Positions 7/1/17 - 6/30/18	FTE Administrative Positions on 6/30/18
5	0	0	0	5

### 3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

(No response)

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

Yes

Thank you

Month	Day	Event	Inst.	Day	Month	Day	Event	
August		23 Boot Camp Grade 6-8 & Parents 8AM	0		February		1 Progress Reports	1
		24 First Day of School-All grades	1					0
		27 Regular school day	1		February	Mon.	4 Regular school day	1
		28 Regular school day	1				5 Regular school day	1
		29 2:10 School Dismissal	1				6 2:10 School Dismissal	1
		30 Regular school day	1				7 Regular school day	1
		31 Regular school day	1				8 Regular school day	1
Sept	Mon.	3 Labor Day -School Closed	0				0 Regular school day	0
		4 Regular school day	1					
		5 2:10 School Dismissal	1			Mon. 11	Regular school day	1
		6 Regular school day	1				12 Regular school day	1
		7 Regular school day	1				13 2:10 School Dismissal	1
	Mon.	10 Regular school day	1				14 Regular school day	1
		11 Regular school day	1				15 Regular school day	1
		12 2:10 School Dismissal	1				18 Winter Recess	0
		13 Regular school day	1			Mon. 25	Regular school day	1
		14 Regular school day	1				27 Regular school day	1
	Mon.	17 Regular school day	1				28 2:10 School Dismissal	1
		18 Regular school day	1				29 Regular school day	1
		19 2:10 School Dismissal	1		March		1 Report Cards	1
		20 Regular school day	1			Mon.	4 Regular school day	1
		21 Regular school day	1				5 Regular school day	1
	Mon.	24 Regular school day	1				6 2:10 School Dismissal	1
		25 Regular school day	1				7 Regular school day	1
		26 2:10 School Dismissal	1				8 Regular school day	1
		27 Regular school day	1			Mon.	11 Regular school day	1
		28 Regular school day	1				12 Regular school day	1
		25					13 2:10 School Dismissal	1
							14 Regular school day	1
							15 Report Cards	1
October	Mon.	1 Regular school day	1			Mon.	18 Regular school day	1
		2 Regular school day	1				19 Regular school day	1
		3 2:10 School Dismissal	1				Dismissal at 2:10 Report Card	
		4 Regular school day	1				20 Conferences (A-L) 3:00PM-6:00PM	1
		5 Regular school day	1				21 Regular school day	1
	Mon.	8 Columbus Day- School Closed	0			Mon.	22 Regular school day	1
		9 2:10 School Dismissal	1				25 Regular school day	1
		10 2:10 School Dismissal	1				26 Regular school day	1
		11 Regular school day	1				Dismissal at 2:10 Report Card	
		12 Progress Reports	1				27 Conferences (M_Z+) 3:00PM-6:00PM	1
	Mon.	15 Regular school day	1				28 Regular school day	1
		16 Regular school day	1				29 Regular school day	1
		17 2:10 School Dismissal	1		April		1 Regular school day	1
							2 Regular school day	1
							3 2:10 School Dismissal	1

		19 Regular school day	1			4 Regular school day	1
		20 Regular school day	1			5 Regular school day	1
	Mon.	22 Regular school day	1				
		23 Regular school day	1		Mon.	8 Regular school day	1
		24 2:10 School Dismissal	1			9 Regular school day	1
		25 Regular school day	1			10 Regular school day	1
		26 Regular school day	1			11 Regular school day	1
	Mon.	29 Regular school day	1			12 Regular school day	1
		30 Regular school day	1		Mon.	15 Regular school day	1
		31 2:10 School Dismissal	1			16 Regular school day	1
November		1 Regular school day	1			17 2:10 School Dismissal	1
		2 Regular school day	1			18 Regular school day	1
	Mon.	5 Regular school day	1			19 Regular school day	1
		6 Regular school day	1			4/22-4/26 Spring Break	0
		7 2:10 School Dismissal	1				
		8 Regular school day	1		MAY	Mon.	29 Regular school day
		9 Regular school day	1				30 Regular school day
	Mon.	12 Veteran's Day School Closed	0				1 2:10 School Dismissal
		13 Regular school day	1				2 Regular school day
		14 2:10 School Dismissal	1			Mon.	3 Regular school day
		15 Regular school day	1				6 Regular school day
		16 Regular school day	1				7 Regular school day
	Mon.	19 Regular school day	1				8 2:10 School Dismissal
		20 Regular school day	1				9 Regular school day
		21 2:10 School Dismissal	1			Mon.	10 Regular school day
		22 Thanksgiving Recess	0				1:Regular school day
		23 Thanksgiving Recess	0				14 Regular school day
	Mon.	26 Regular school day	1				15 2:10 School Dismissal
		27 Regular school day	1				16 Regular school day
		28 2:10 School Dismissal	1			Mon.	17 Regular school day
		29 Regular school day	1				20 Regular school day
		30 Regular school day	1				21 Regular school day
December	Mon.	3 Report Cards	1				22 2:10 School Dismissal
		4 Regular school day	1				23 Regular school day
		5 2:10 School Dismissal Report Card					24 Regular school day
		5 Conferences (A-L) 3:00PM-6:00PM	1				
		7 Regular school day	1				
		8 Regular school day	1				
	Mon.	11 Regular school day	1			Mon.	27 Memorial Day- School Closed
		12 Regular school day	1				28 Regular school day
		13 2:10 School Dismissal Report Card					29 2:10 School Dismissal
		13 Conferences (M-Z) 3:00PM-6:00PM	1				
		14 Regular school day	1				30 Regular school day
		15 Regular school day	1				31 Regular school day

	Mon.	17	Regular school day	1
		18	Regular school day	1
		19	Regular school day	1
		20	Regular school day	1
		21	2:10 School Dismissal	1
	12/24-1/1/18		Holiday Recess	0
January	Tues.	2	Return to school	1
		3	Regular school day	1
		4	2:10 School Dismissal	1
	Mon.	7	Regular school day	1
		8	Regular school day	1
		9	2:10 School Dismissal	1
		10	Regular school day	1
		11	Regular school day	1
	Mon.	14	Regular school day	1
		15	Regular school day	1
		16	2:10 School Dismissal	1
		17	Regular school day	1
		18	Regular school day	1
	Mon.	21	School Closed	0
		22	Regular school day	1
		23	2:10 School Dismissal	1
		24	Regular school day	1
		25	Regular school day	1
	Mon.	28	Regular school day	1
		29	Regular school day	1
		30	2:10 School Dismissal	1
		31	Regular school day	1

102

June

	Mon.	3	Regular school day	1
		4	Regular school day	1
		5	2:10 School Dismissal	1
		6	Regular school day	1
		7	Regular school day	1
	Mon.	10	Regular school day	1
		11	Regular school day	1
		12	2:10 School Dismissal	1
		13	Regular school day	1
		14	Regular school day	1
	Mon.	17	2:10 School Dismissal	1
		18	2:10 School Dismissal	1
			2:10 School Dismissal-Last Day of	
		19	School and Distribution of Report Cards	1

88

102

total instructional days

190