



# Entry 1 School Information

Last updated: 07/21/2017

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer **(as of June 30, 2017)** or you may not be assigned the correct tasks.

**a. SCHOOL NAME AND BEDS#** NYC CHS FOR ARCHITECTURE, ENGINEERING & CONSTRUCTION INDUSTRIES (NYC CHANCELLOR)  
(Select name from the drop down menu)

**b. CHARTER AUTHORIZER** NYCDOE-Authorized Charter School  
(For technical reasons, please re-select authorizer name from the drop down menu).

**c. DISTRICT / CSD OF LOCATION** NYC CSD 7

## d1. SCHOOL INFORMATION

	PRI ARY ADDRESS	PHONE NU BER	FAX NU BER	E AIL ADDRESS
	838 Brook Avenue Bronx NY 10451			

## d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Charles Gallo
Title	Principal
Emergency Phone Number (###-###-####)	

**e. SCHOOL WEB ADDRESS (URL)** [www.AECIcharterhs.com](http://www.AECIcharterhs.com)

**f. DATE OF INITIAL CHARTER** 02/2008

**g. DATE FIRST OPENED FOR INSTRUCTION** 09/2008

**h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

The mission of AECl is to create an integrated rigorous academic program and career preparatory learning environment that provides students with a foundation of the necessary skills, knowledge, and practical experience to pursue a path leading to college and/or a career in the Architecture, Engineering or Construction Industries.

**h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Brief description of Key design elements are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	Themed Classes- The instructional program at AECl integrates key features and the vision of AECl’s philosophy. The architecture, engineering, and construction program allows students to become familiar with several facets of the architecture, engineering and construction industries. These courses emphasize key knowledge and skills required to successfully enter a variety of architecture, engineering, and construction related fields as well as the pertinent safety issues.
Variable 2	College Readiness Focus - AECl has built and continues to grow dual credit courses allowing students to simultaneously receive high school and college credit. Expanded Syracuse University Project Advance (SUPA) classes include Sports management, College Learning Strategies, Public Affairs, and AP College Board Human Geography. For the second year, AECl has implemented Kaplan SAT prep classes for all juniors. The school has increased the number of higher level math and science courses for upper level students and the number of students taking College Now courses.
Variable 3	Powerful Use of On-Going Assessments and Data - The school has continued utilizing data programs using software applications including Edmentum, Study Island, GradeCam, Problem-Attic, Renaissance Star Reading and Math, and Rosetta Stone to deliver and proactively address both strengths and weaknesses through a built in interim assessment schedule, including common core aligned mock regents exams.

Variable 4	Common Planning Time for Teachers - Teacher schedules have been designed to allow teacher teams to meet daily in vertical and horizontal structures. Teachers discuss curriculum development, Tri-state rubric, data based instruction, student assessments, and the Danielson Framework for Teaching.
Variable 5	Curriculum Mapping - Teachers have common planning time to map out curriculum, unit and lesson plans using the Understanding By Design (UBD) format. Teachers have been trained in the use of Google Docs where their curriculum maps and scope and sequence are saved and available for all pedagogical staff.
Variable 6	Ongoing Professional Development for All Staff - All pedagogical staff receive numerous hours of professional development beginning with a two week intensive pre-service training during the last two weeks in August. Throughout the year, teachers receive professional development opportunities in vertical and horizontal team structures held both on and off site. Through a partnership with Teachers College Columbia University, coaches are provided throughout the school year to assist teachers in achieving higher levels of teacher effectiveness.
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

**i. TOTAL ENROLLMENT ON JUNE 30, 2017** 413

**j. GRADES SERVED IN SCHOOL YEAR 2016-17**

Check all that apply

Grades Served	9, 10, 11, 12
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**k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?** No

I1. FACILITIES

Does the school maintain or operate multiple sites?

	No, just one site.
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I2. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	838 Brook Avenue Bronx NY 10451		CSD 7	9-12	Yes	Rent/Lease
Site 2						
Site 3						

I2a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Charles Gallo			
Operational Leader	Hector Rodriguez			
Compliance Contact	Charles Gallo			
Complaint Contact	Charles Gallo			

m1. Is the school or are the school sites co-located? No



**n1. Were there any revisions to the school’s charter during the 2016-17 school year? (Please include approved or pending material and non-material charter revisions).**

No

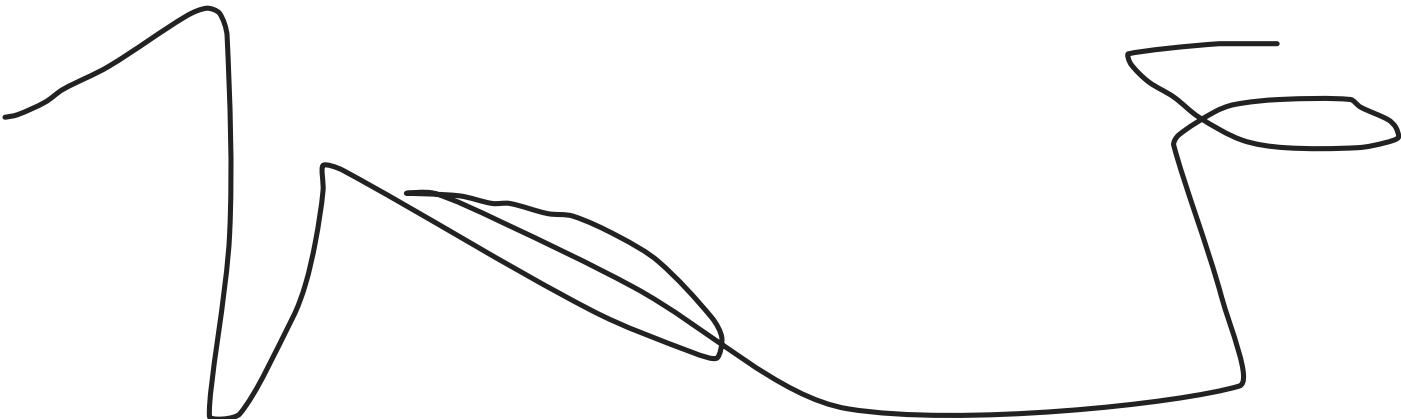
**o. Name and Position of Individual(s) Who Completed the 2016-17 Annual Report.**

Dr. Charles Gallo, Principal

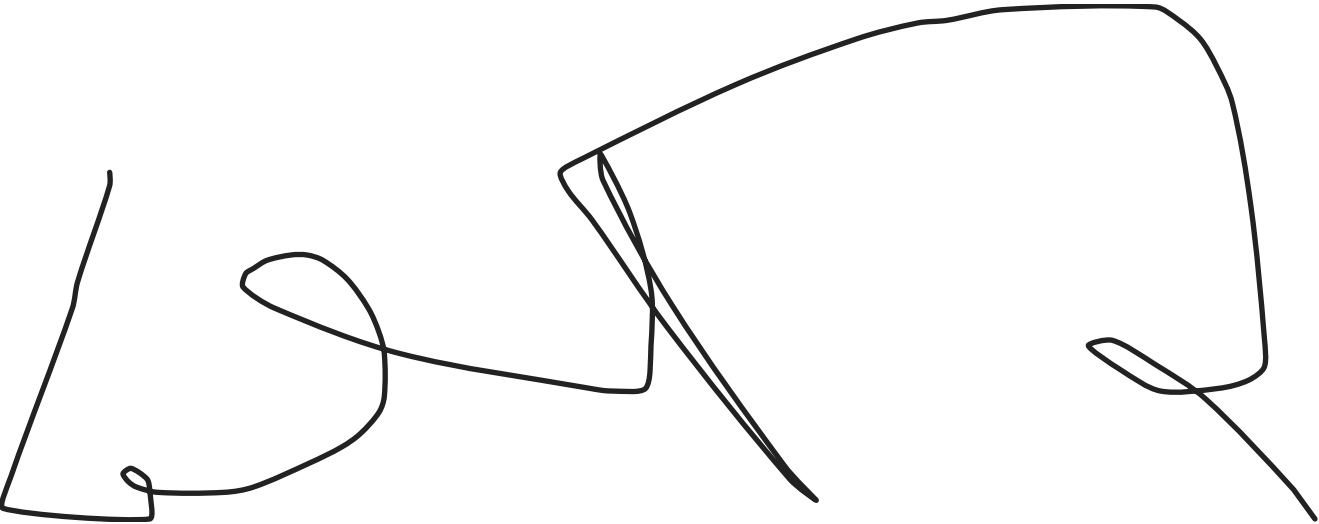
**p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

**Signature, Head of Charter School**

A handwritten signature in black ink, appearing to read 'Charles Gallo', written in a cursive style.

**Signature, President of the Board of Trustees**

A large, stylized handwritten signature in black ink, consisting of several loops and a long horizontal stroke.

**Date**

2017/07/21

**Thank you.**



# Entry 2 NYS School Report Card Link

Last updated: 07/21/2017

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## **1. NEW YORK STATE REPORT CARD**

<https://data.nysed.gov/profile.php?instid=800000061087>

**Provide a direct URL or web link  
to the most recent New York  
State School Report Card for the  
charter school (See  
<https://reportcards.nysed.gov/>).**

(Charter schools completing year one  
will not yet have a School Report Card or  
link to one. Please type "URL is not  
available" in the space provided).



# Entry 4 Expenditures per Child

Last updated: 07/21/2017

## Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

### 1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2016-17 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	7297497
Line 2: Year End FTE student enrollment	419
Line 3: Divide Line 1 by Line 2	17429

## 2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2016-17 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

**Notes:**  
***The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:***  
***<http://www.p12.nysed.gov/psc/AuditGuide.html>.***  
**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	6133118
Line 2: Management and General Cost (Column)	481507
Line 3: Sum of Line 1 and Line 2	1094625
Line 5: Divide Line 3 by the Year End FTE student enrollment	2614

***Thank you.***

# New York State Education Department

## Request for Proposals to Establish Charter Schools Authorized by the - Board of Regents -

### **2016-17 Budget & Cash Flow Template**

#### **General Instructions and Notes for New Application Budgets and Cash Flows Templates**

<b>1</b>	Complete ALL SIX columns in <b>BLUE</b>
<b>2</b>	Enter information into the <b>GRAY</b> cells
<b>3</b>	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
<b>4</b>	Funding by School District information for all NYS School district is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accomodate additional districts if necessary.
<b>5</b>	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**The New York City Charter High School for Architecture, Engineering and Construction Industries -**

**PROJECTED BUDGET FOR 2017-2018 -**

**July 1, 2017 to June 30, 2018 -**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	6,444,633	1,370,279	-	-	-	7,814,912
Total Expenses	5,115,783	1,419,514	-	-	1,202,102	7,737,398
Net Income	1,328,850	(49,235)	-	-	(1,202,102)	77,514
Actual Student Enrollment	341	74				-
Total Paid Student Enrollment	341	74				415

**PROGRAM SERVICES**

**SUPPORT SERVICES**

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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**REVENUE**

**REVENUES FROM STATE SOURCES**

Per Pupil Revenue

CY Per Pupil Rate

**New York City**

**\$14,527.00**

School District 2 (Enter Name)

School District 3 (Enter Name)

School District 4 (Enter Name)

School District 5 (Enter Name)

6,028,705	-	-	-	-	6,028,705
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
<b>6,028,705</b>					<b>6,028,705</b>

Special Education Revenue

-	1,222,710	-	-	-	1,222,710
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Grants

Stimulus

Other

Other State Revenue

135,000	-	-	-	-	135,000
-	-	-	-	-	-
-	-	-	-	-	-

**TOTAL REVENUE FROM STATE SOURCES**

<b>6,163,705</b>	<b>1,222,710</b>				<b>7,386,415</b>
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**REVENUE FROM FEDERAL FUNDING**

IDEA Special Needs

Title I

Title Funding - Other

School Food Service (Free Lunch)

Grants

Charter School Program (CSP) Planning & Implementation

Other

Other Federal Revenue

-	86,605	-	-	-	86,605
224,292	48,673	-	-	-	272,965
7,002	1,520	-	-	-	8,522
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-

**TOTAL REVENUE FROM FEDERAL SOURCES**

<b>231,294</b>	<b>136,798</b>				<b>368,092</b>
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**LOCAL and OTHER REVENUE**

Contributions and Donations, Fundraising

Erate Reimbursement

Interest Income, Earnings on Investments,

NYC-DYCD (Department of Youth and Community Developmt.)

Food Service (Income from meals)

Text Book

Other Local Revenue

-	-	-	-	-	-
19,458	4,222	-	-	-	23,680
2,050	445	-	-	-	2,495
-	-	-	-	-	-
-	-	-	-	-	-
28,126	6,104	-	-	-	34,230
-	-	-	-	-	-

**TOTAL REVENUE FROM LOCAL and OTHER SOURCES**

<b>49,634</b>	<b>10,771</b>				<b>60,405</b>
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**TOTAL REVENUE**

<b>6,444,633</b>	<b>1,370,279</b>				<b>7,814,912</b>
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**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

No. of Positions

Executive Management

Instructional Management

Deans, Directors & Coordinators

CFO / Director of Finance

1.00
2.00
4.00
-

103,319	56,356	-	-	28,178	187,852
198,345	43,043	-	-	-	241,388
290,761	63,098	-	-	-	353,859
-	-	-	-	-	-

**The New York City Charter High School for Architecture, Engineering and Construction Industries**

**PROJECTED BUDGET FOR 2017-2018**

**July 1, 2017 to June 30, 2018**

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**PROGRAM SERVICES**

**SUPPORT SERVICES**

		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Operation / Business Manager	1.00	-	-	-	-	67,600	67,600
Administrative Staff	1.00	-	-	-	-	46,800	46,800
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>9</b>	<b>592,425</b>	<b>162,496</b>			<b>142,578</b>	<b>897,499</b>
<b>INSTRUCTIONAL PERSONNEL COSTS</b>							
Teachers - Regular	30.00	1,984,591	-	-	-	-	1,984,591
Teachers - SPED	6.00	-	413,646	-	-	-	413,646
Substitute Teachers	1.00	36,154	7,846	-	-	-	44,000
Teaching Assistants	1.00	39,993	8,679	-	-	-	48,672
Specialty Teachers	-	-	-	-	-	-	-
Aides	4.00	-	-	-	-	121,447	121,447
Therapists & Counselors	6.00	318,021	69,013	-	-	-	387,034
Other	-	123,664	26,836	-	-	-	150,500
<b>TOTAL INSTRUCTIONAL</b>	<b>48</b>	<b>2,502,423</b>	<b>526,020</b>			<b>121,447</b>	<b>3,149,890</b>
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>							
Nurse	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-
Custodian	5.00	-	-	-	-	111,534	111,534
Security	7.00	-	-	-	-	223,284	223,284
Other	-	-	-	-	-	20,000	20,000
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>12</b>					<b>354,818</b>	<b>354,818</b>
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>69</b>	<b>3,094,848</b>	<b>688,516</b>			<b>618,843</b>	<b>4,402,207</b>
<b>PAYROLL TAXES AND BENEFITS</b>							
Payroll Taxes		250,531	55,736	-	-	50,096	356,363
Fringe / Employee Benefits		636,011	141,495	-	-	127,176	904,682
Retirement / Pension		72,183	16,059	-	-	14,434	102,676
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		<b>958,726</b>	<b>213,289</b>			<b>191,706</b>	<b>1,363,721</b>
<b>TOTAL PERSONNEL SERVICE COSTS</b>		<b>4,053,574</b>	<b>901,805</b>			<b>810,549</b>	<b>5,765,928</b>
<b>CONTRACTED SERVICES</b>							
Accounting / Audit		-	-	-	-	135,404	135,404
Legal		-	-	-	-	25,000	25,000
Management Company Fee		-	-	-	-	-	-
Nurse Services		-	-	-	-	-	-
Food Service / School Lunch		-	-	-	-	-	-
Payroll Services		-	-	-	-	11,122	11,122
Special Ed Services		-	26,520	-	-	-	26,520
Titlement Services (i.e. Title I)		-	-	-	-	-	-
Other Purchased / Professional / Consulting		64,269	35,056	-	-	17,528	116,852
<b>TOTAL CONTRACTED SERVICES</b>		<b>64,269</b>	<b>61,576</b>			<b>189,054</b>	<b>314,898</b>
<b>SCHOOL OPERATIONS</b>							
Board Expenses		-	-	-	-	3,570	3,570
Classroom / Teaching Supplies & Materials		65,201	14,149	-	-	-	79,350



**The New York City Charter High School for Architecture, Engineering and Construction Industries**

**PROJECTED BUDGET FOR 2017-2018**

**July 1, 2017 to June 30, 2018**

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	PROGRAM SERVICES			SUPPORT SERVICES		
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Special Ed Supplies & Materials	-	-	-	-	-	-
Textbooks / Workbooks	44,560	9,670	-	-	-	54,230
Supplies & Materials other	-	-	-	-	-	-
Equipment / Furniture	-	-	-	-	-	-
Telephone	3,389	1,849	-	-	924	6,162
Technology	48,870	26,657	-	-	13,328	88,855
Student Testing & Assessment	31,974	6,939	-	-	-	38,913
Field Trips	16,434	3,566	-	-	-	20,000
Transportation (student)	2,933	637	-	-	-	3,570
Student Services - other	45,779	9,934	-	-	-	55,713
Office Expense	60,479	32,989	-	-	16,494	109,962
Staff Development	182,142	99,350	-	-	49,675	331,167
Staff Recruitment	25,144	5,456	-	-	-	30,600
Student Recruitment / Marketing	12,572	2,728	-	-	-	15,300
School Meals / Lunch	23,937	5,194	-	-	-	29,131
Travel (Staff)	763	416	-	-	208	1,387
Fundraising	-	-	-	-	-	-
Other	-	-	-	-	-	-
<b>TOTAL SCHOOL OPERATIONS</b>	<b>564,176</b>	<b>219,534</b>			<b>84,200</b>	<b>867,910</b>
<b>FACILITY OPERATION &amp; MAINTENANCE</b>						
Insurance	25,593	13,960	-	-	6,980	46,532
Janitorial	11,220	6,120	-	-	3,060	20,400
Building and Land Rent / Lease	213,000	116,182	-	-	58,091	387,273
Repairs & Maintenance	22,440	12,240	-	-	6,120	40,800
Equipment / Furniture	2,003	1,092	-	-	546	3,641
Security	-	-	-	-	-	-
Utilities	7,293	3,978	-	-	1,989	13,260
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>281,548</b>	<b>153,572</b>			<b>76,786</b>	<b>511,906</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>	152,216	83,027	-	-	41,513	276,756
<b>DISSOLUTION ESCROW &amp; RESERVES / CONTINGENCY</b>	-	-	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>5,115,783</b>	<b>1,419,514</b>			<b>1,202,102</b>	<b>7,737,398</b>
<b>NET INCOME</b>	<b>1,328,850</b>	<b>(49,235)</b>	-	-	<b>(1,202,102)</b>	<b>77,514</b>

**ENROLLMENT - \*School Districts Are Linked To Above Entries\***

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
New York City	341	74	415
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-
<b>TOTAL ENROLLMENT</b>	<b>341</b>	<b>74</b>	<b>415</b>
<b>REVENUE PER PUPIL</b>	<b>18,899</b>	<b>18,517</b>	<b>-</b>

The New York City Charter High School for Architecture, Engineering and Construction Industries

PROJECTED BUDGET FOR 2017-2018

July 1, 2017 to June 30, 2018

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PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
EXPENSES PER PUPIL	15,002	19,183	-			

[illegible]

[illegible]

[illegible]

[illegible]

<p align="center"><b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b></p>
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Trustee Name:

Carlo Schiattarella

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

The NYC Charter High School for Architecture, Engineering, & Construction Industries (AECI)

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). President, Vice President, Facilities Chair (Current)

2. Is the trustee an employee of any school operated by the Education Corporation?  
☐ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
☐ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest; (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None			

Please write "None" if applicable. Do not leave this space blank.			
None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None				

Carol Schubert  
Signature

7/11/17  
Date

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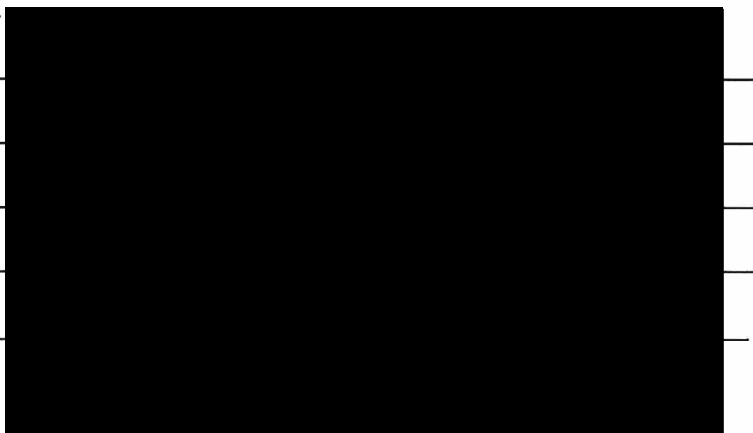
Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_





<p align="center"><b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b></p>
---

Trustee Name:

Irma Zardoya

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

The NYC Charter High School for Architecture,  
Engineering and Construction Industries

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

vice chairperson

2. Is the trustee an employee of any school operated by the Education Corporation?

Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest; (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
	<u>None</u>		

Please write "None" if applicable. Do not leave this space blank.	<i>None</i>
---	-------------

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
		<i>None</i>		

*Jana Zaidseya*  
Signature

*July 11, 2017*  
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

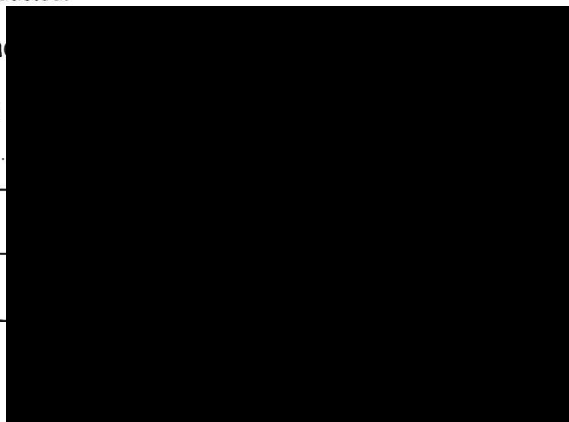
Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_



<p align="center"><b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b></p>
---

Trustee Name:

Alberto Villaman

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

AECT

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?  
 \_\_\_ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

\_\_\_ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.


4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.			
None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None				

  
Signature

7/11/17  
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

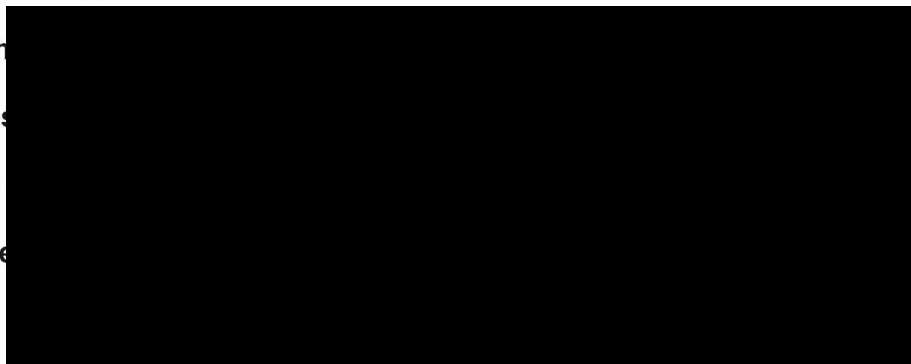
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

Trustee Name:

ROBERT BURTON

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

AECI

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
2. Is the trustee an employee of any school operated by the Education Corporation?  
~~Yes~~ ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
☒ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest; (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.	
---	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
NONE				

Signature Paul R. [Signature] Date July 11, 2017

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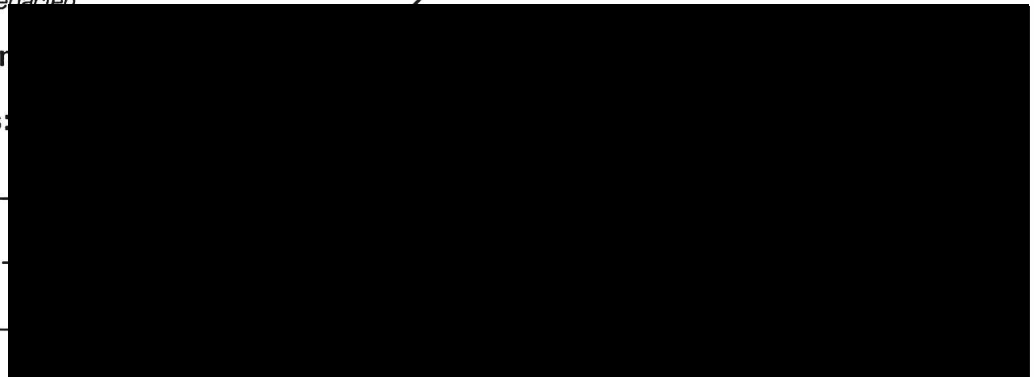
Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_



**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

Trustee Name:

Andrew McLaughlin

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

ACEC

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

*- SECRETARY*

*- Facility Committee Chair*  
*- Finance Committee*

2. Is the trustee an employee of any school operated by the Education Corporation?  
☐ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

☐ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>None</i>			

Please write "None" if applicable. Do not leave this space blank.			
None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None				

Signature

Date

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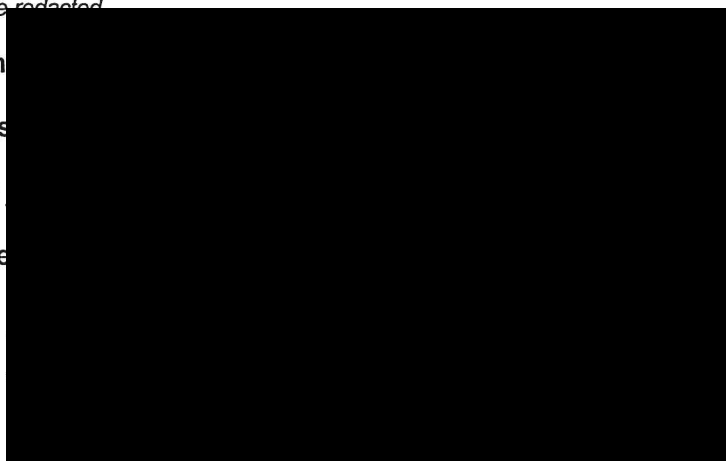
Business Telephone

Business Address

E-mail Address:

Home Telephone

Home Address:





<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

Trustee Name:

Caren Goff

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

AECI

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). N/A

2. Is the trustee an employee of any school operated by the Education Corporation?  
☐ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

☐ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest; (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.	None
---	------

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
		None		

Signature Beverly L. Hoff Date 7/11/17

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Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_

<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

Trustee Name: Derick Spaulding

---

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): *NYC Charter High School for Architecture, Engineering & Construction Industries Aeci*

---

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

	NONE		
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

Signature

Date

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Business Telephone:

Business Address:

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_

<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

Trustee Name: Paul Comrie

---

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): *NYC Charter High School for Architecture, Engineering & Construction Industries Aeci*

---

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

*PARENT REP*

2. Is the trustee an employee of any school operated by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself



<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

Trustee Name: Pat Martin

---

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): *NYC Charter High School for Architecture, Engineering & Construction Industries Aeci*

---

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

*PARENT Rep*

2. Is the trustee an employee of any school operated by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>N/A</i>			

Please write "None" if applicable. Do not leave this space blank.		
None		

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None				

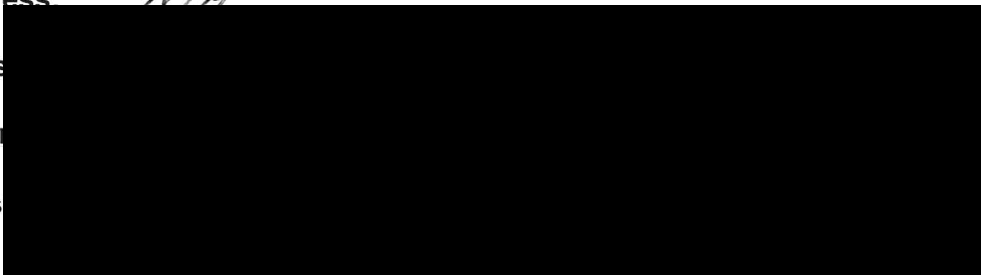
☒ Net White  
 Signature

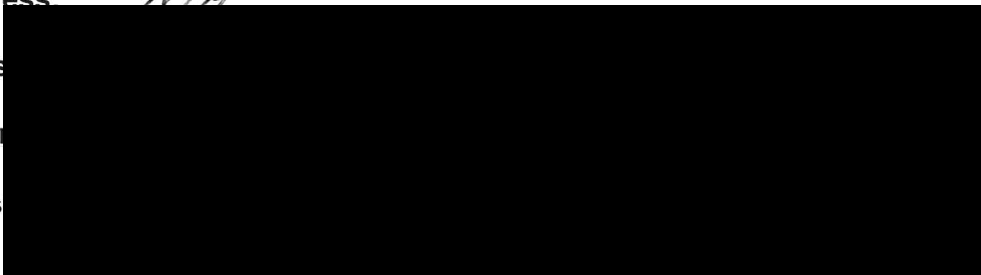
☒ 7/18/17  
 Date

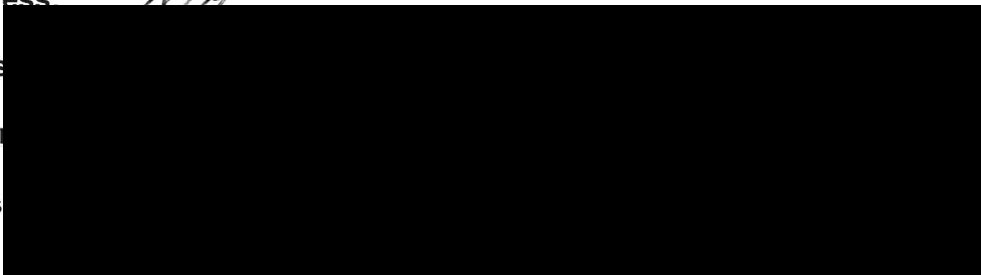
Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: N/A

Business Address: N/A

E-mail Address: 

Home Telephone: 

Home Address: 





# Entry 9 BOT Table

Last updated: 07/21/2017

(tab across or use scroll bar at bottom of table)

## 1. Current Board Member Information

	Trustee Name	Email Addresses	Position on the Board	Committee Affiliations	Voting Member Per By-Laws? (Y/N)	Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)	Number of Board Mtgs Attended during 2016-17?
1	Carlo Schiattarella		Chair/ Board President	Executive, Finance & Personnel	Yes	Finance, Real Estate	2, 5 Years	10
2	Irma Zardoya		Vice Chair/ Vice President	Executive, Academic	Yes	Education	2,5 Years	8
3	Andrew John McLoughlin		Trustee/Member	Finance, Facilities, Personnel	Yes	Finance, Real Estate	2, 5 Years	6
4	Robert Burton		Trustee/Member	Executive, Grievance, Academic, Facilities,	Yes	Education	1, 5 Years	10

				Family Engag ement, Fundra ising				
5	Alberto Villam an		Treasu rer	Financ e	Yes	Financ e	1, 5 Years	7
6	Caren Goff		Truste e/Mem ber	Grieva nce, Financ e, Family Engag ement	Yes		1, 5 Years	10
7	Paul Comrie		Parent Repres entativ e	Fund Raising , Grieva nce, Acade mic	Yes	Parent Repres entativ e	1, 5 years	9
8	Patrici a Martin		Truste e/Mem ber	Execut ive, Family Engag ement	Yes		2, 5 Years	6
9	Derick Spauld ing		Truste e/Mem ber	Execut ive, Acade mic	Yes	Educat ion	1, 5 years	5 or less
10								
11								
12								
13								
14								
15								
16								
17								

18								
19								
20								

**2. Total Number of Members on June 30, 2016** 8

**3. Total Number of Members Joining the Board 2016-17 School Year** 1

**4. Total Number of Members Departing the Board during the 2016-17 School Year** 0

**5. Number of Voting Members 2016-17, as set by the by-laws, resolution or minutes** 9

**6. Number of Board Meetings Conducted in the 2016-17 School Year** 12

**7. Number of Board Meetings Scheduled for the [2017-18](#) School Year** 12

**Thank you.**



# Entry 10 - Board Meeting Minutes

Last updated: 07/21/2017

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## [Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2016--June 2017.

**A. Provide a URL link to the** (No response)

**Monthly Board Meeting Minutes**

**which are posted on the School's  
web page.**

**OR**

**B. Upload All Monthly Board Meeting Minutes**

Combine into one .PDF file

<https://nysed-cso-reports.fluidreview.com/resp/10953895/wNFCVDEEJA/>

**CHARTER HIGH SCHOOL FOR ARCHITECTURE      ENGINEERING AND  
CONSTRUCTION INDUSTRIES**

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

Date:            Tuesday, July 12, 2016  
Time:            6:00 pm  
Location        383 Brook Avenue , Bronx, NY 10454

**MINUTES**

**1.      Welcome/Role Call**

Present were Carlo Schiattarella, Andrew McLaughlin, Robert Burton, Caren Goff, Paul Comrie , Alberto Villaman, Patricia Martin

Counsel:        Flora Edwards, Esq.  
Principal:       Charles Gallo

**2.      Approval of Minutes**

Moved by Caren Goff seconded by Robert Burton to approve the minutes of June 14, 2016. Approved unanimously.

**3.      Board Committees 2016-17**

- a.        Executive Committee  
            Carlo Schiattarella - Chair  
            Irma Zardoya  
            Robert Burton  
            Maria Ramirez  
            Patricia Martin
- b.        Grievance Committee  
            Robert Burton - Chair  
            Caren Goff  
            Paul Comrie
- c.        Academic Affairs -  
            Irma Zardoya - Chair  
            Robert Burton  
            Paul Comrie

- d. Finance
  - Alberto Villaman - Chair
  - Carlo Schiattarella
  - Andrew McLaughlin
  - Caren Goff
- e. Facilities
  - Andrew McLoughlin - Chair
  - Robert Burton
  - Paul Comrie
- f. Family Engagement
  - Paul Comrie, Chair
  - Robert Burton
  - Patricia Martin
  - Caren Goff
- g. Personnel Committee:
  - Carlo Schiattarella
  - Andrew McLaughlin
  - Robert Burton
  - with Douglas Solomon and Flora Edwards, Esqs. (Resource)
- h. Fundraising Committee
  - Paul Comrie - Chair
  - Robert Burton

### 3. **Principal's Report**

- a. Enrollment 398 students. Enrollment projections for the coming year is 435 students based on 606 applications with 81 students on the wait list.
- b. Attendance for the year is 92.4% per cent which is exceed the City average of 92%. A comparison with prior years shows a positive trend.
- c. Dashboard was distributed
- d. The 2016 graduation rate is 91.25%
- c. Regents Examinations were held at the end of June. Results will be available for the August meeting
- d. The August Regents examination is scheduled for August 17 and 18. Review

classes are being held this summer for all students who failed Regents examinations during the year.

- e. The Framework for the Great Schools Reports was distributed. With few exceptions, the school met or exceeded the Citywide average. 100% of the Teachers responded, 98% of the Students and 82% of the parents responded.
- f. School Administration returns August 18 and Teachers return Monday August 22, 2016

4. Finance Committee

This Spring an RFP was distributed to eight CPA firms. Two firms responded.

Moved by Andrew McLaughlin and seconded by Robert Burton to authorize the Chair of the Board to engage the CPA Firm of Vargas & Rivera to perform the 2015-2016 annual audit and the 990 Report at a cost not to exceed \$10,000.  
Approved unanimously

5. Academic Affairs

Moved by Robert Burton seconded by Patricia Martin to engage the Center for Educational Funding to prepare the consolidated application for federal grant programs at a cost not to exceed \$9,000 based on the representation that the funds shall be provided through the grants. Approved unanimously

6. Facilities

- a. Moved by Andrew McLaughlin seconded by Patricia Martin to ratify an emergency expenditure of \$55,120 to Luz Electric & Control Systems to perform electrical work in three classrooms for air conditioners without which Summer Session would have to be cancelled.. Approved Unanimously.
- b. Moved by Robert Burton seconded by Paul Comrie to ratify an emergency expenditure of \$5,700 to Klear View Appliance to provide and install air conditioners in three classrooms without which Summer Session would have to be cancelled.. Approved Unanimously

7. Moved by Patricia Martin Seconded by Robert Burton to retain Flora Edwards as General Counsel for the AECI for the period July 1, 2016 through June 30, 2017 at a cost not to exceed \$20,000.

8. Moved by Robert Burton seconded by Caren Goff to go into Executive Session at 7:45

pm to discuss real estate, personnel and labor negotiations. Approved unanimously.

9. Moved by Caren Goff and Andrew McLaughlin to return to the record at 8:30 pm.  
Approved unanimously

10. New Hires

Moved by Alberto Villaman seconded by Robert Burton to hire the following individuals for the coming year:

Name	Position	Salary
Alice Rivera	Administrative Ass't. to Principal	\$45,000
Jacob Mancus	ESL Teacher	\$59,087
Li Ma	Mathematics Teacher	\$63,000
	+ \$1,025.00 transfer fee	
Julia Kinsey	Living Environment Teacher	\$64,149
Anna Seward	Special Ed Teacher	\$58,062

11. Moved by Alberto Villaman seconded by Robert Burton to adjourn at 9pm.



**CHARTER HIGH SCHOOL FOR ARCHITECTURE      ENGINEERING AND  
CONSTRUCTION INDUSTRIES**

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

Date:            Tuesday, August 8, 2016  
Time:            6:00 pm  
Location        383 Brook Avenue , Bronx, NY 10454

**MINUTES**

**1.      Welcome/Role Call**

Present were Carlo Schiattarella, Robert Burton, Caren Goff, Paul Comrie , Irma Zardoya

Counsel:            Flora Edwards, Esq.  
Vice-Principal:    Colin Healey

**2.      Approval of Minutes**

Moved by Caren Goff seconded by Robert Burton to approve the minutes of July 12, 2016 as amended to remove Maria Ranirez's name from the Executive Committee and to add Carlo Schiattarella to the Academic Committee. Approved unanimously.

**3.      Principal's Report**

- a.      There are 480 students enrolled for the coming year with 85 students on the wait list. After attrition, the enrollment should meet or exceed enrollment targets .
- b.      The graduation rate for 2015 is 87% which exceeds the NYC average of 70%. A comparison with prior years shows a positive trend.
- c.      Regents passing rate for 2015 (excluding June 2016) is as follows:

	AECI	NYC
Comprehensive English	96%	64%
Integrated Algebra	70%	51%
Living Environment	44%	61%
Global History	69%	46%
US History	49%	67%
History	60%	57%
Geometry	34%	58%

Algebra 2 & Trigonometry	46%	47%
Common Core Algebra	34%	51%
Common Core English	21%	69%
Common Core Geometry	19%	48%

c. Aggregate CC 2016 Regents

Global History	63%
US History	43%
CC Algebra	69%
CC Geometry	41%
Trig 2	17%
English	59%
Living Environment	53%
Earth Science	50%
Chemistry	50%

d. Dashboard was distributed

e. Annual End of Year State Report was submitted August 1.

f. Summer Program ended on August 16. Regents examinations scheduled are August 17 and 18.

g. Electrical upgrade were completed and classroom A/C units were installed in three classrooms in time for the summer program,

h. New smartboards were installed in all classrooms.

i. Dashboard was distributed

4. Academic Affairs

The 2014-15 and the 2015-16 School Snapshots were distributed and discussed. Survey results for the current year indicate progress in all categories.

6. Facilities

a. Moved by Paul Comrie seconded by Robert Burton to engage a contractor to renovate the bathrooms on 3<sup>rd</sup> and 4<sup>th</sup> Floor and modify a one classroom on the 4<sup>th</sup> Floor at a cost not to exceed \$49,000 subject to the selection of the lowest qualified proposal

and review by counsel. Approved unanimously.

7. Adjournment Moved by Paul Comrie seconded by Irma Zardoya at 8:20pm. Approved unanimously.

NEW YORK CITY CHARTER HIGH SCHOOL  
FOR ARCHITECTURE ENGINEERING AND  
CONSTRUCTION INDUSTRIES

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

Date: Tuesday, September 13 2016  
Time: 6:00 pm  
Location: 383 Brook Avenue, Bronx, New York 10454

1. Welcome/ Role Call

Present were Carlo Schiattarella ,Robert Burton Caren Goiff, Irma Zardoya , Andrew McLaughlin, Alberto Villaman

Counsel: Flora Edwards Esq.  
WebbootEd: Josh Moreau  
Principal: Charles Gallo

2. Approval of Minutes of August 8 2016

Moved by Andrew MCLaughlin, seconded by Robert Burton to approved the minutes of August 8, 2016. Approved unanimously.

3. Principakl Report

- a. Enrollment stands at 442 students with 88 students on the wait list
- b. Parents were notified of school calendar, uniform policy and freshman orientation dates
- c. There were 134 students in attendance at Freshman orientation on jhad 134 students in attendance
- d. PSAT Exams have been ordered for all 10<sup>th</sup> abd 11<sup>th</sup> grade students
- e. Textbooks and class sets are available in every classroom
- f. School year Progress Reports and Periods are scheduled in Power School
- g. There are 20 students in the Lehman College Now program

h. Summer Regents Exam Score Report:

Subject	Pass Rate
Algebra Common Core -	63%
Living Environment	31%
US History	33%
Global History	21%

i. Facilities Report

New Smart Boards in every classroom  
All hallways plastered and painted  
All bathrooms upgraded  
Office walls in College Office and Suite completed  
Operations Office and PD Room work in progress  
All floors in hallways polished and waxed  
Electrical upgrade and A/C units in 3 classrooms completed

4. Presentation by the new Guidance College Ms. Alt of Nabiance College Advisement Program which will provide an integrated framework for the college application process.

Moved by Andrew McLaughlin and seconded by Caren Goff to authorize the Chair of the Board to enter into a three year contract with Hobson Inc. to purchase the Nabiance program at a cost not to exceed \$10,435 in the aggregate. Unanimously approved.

5. Academic Affairs

- a. The Academic Affairs Committee met on September 13, 2016.
- b. Summer School met with 75 students in attendance.
- c. We have 14 new teachers in the following disciplines: ELA, Spanish, Math, Physical Education Living Environment, Special Education and History
- d. New Curricula and Courses include, Native and Non-Native Spanish, Science Labs Bioethics/Forensics Honors courses Geometry, Algebra 2, English 11, US History, AP courses in Human Geography and SUPA and Public Policy
- e. The Academic Affairs committee will discuss structuring strategic academic support services with a goal to promote student success.

6. Finance

Initial budget is being implemented. Increased focus will be placed on monitoring health care costs.

7. Facilities Committee

- a. The committee will work on finalizing the master program
- b. The committee will also identify remaining improvements to the existing building.
- c. Moved Andrew McLaughlin and seconded by Alberto Villaman to authorize the principal to extend the existing contract for the installation of air conditioning units on the upper floors at a cost not to exceed \$49,900. Approved unanimously

8. Moved by Robert Burton seconded by Caren Goff at 8:05pm to go into Executive Session Approved Unanimously.

9. Moved by Irma Zardoya seconded by Robert Burton at 9pm to return to the record.

10. New Hires Moved by Andrew McLaughlin and seconded by Caren Goff to hire the following teachers for the 2016-2017 year:

Patricia Muñoz	ELA
Lakeisha Speight	ELA
Mijin Yeon	ELA
Miguel Agostini	Spanish
Olbiz Sagarra	Spanish
Brian Egan	Math
Peter Zupo	Math
Tara Werner	Physical Education
Pamela Butler	Living Environment
Julia Kinsey	Living Environment
Yvette Finlay	Special Education
James Lamb	Special Education
Starr Butler	History
Joshua Forney	History

11. Moved by Irma Zardoya and seconded by Alberto Villaman to authorize the Chair to enter into a contract with Lead - On for the provision of leadership training at a cost not to exceed \$117,000. Approved Unanimously,

13. Moved by Irma Zardoya and seconded by Alberto Villaman to authorize the Chair to enter

into a contract with Lead - On for 2016-17 school year for the provision of instructional coaches in the area of science at a cost not to exceed \$72,000. Approved Unanimously

14. Moved by Andrew McLaughlin and seconded by Robert Burton to authorize the Chair to enter into a contract with Gary Bergman Consulting, Inc. for the 2016-17 school year for the provision of support services required for the Annual Report and/or Renewal Documents and Power School as well as other services included in the proposal at a cost not to exceed \$17,500.
15. Moved by Robert Burton and seconded by Alberto Villaman to authorize the Chair to enter into a contract with Richard Trauner for the 2016-1 school year for the provision of oversight and compliance with special education requirements. Approved unanimously.
15. Adjournment. Moved by Alberto Villaman seconded by Robert Burton to adjourn at 9:00 pm.

NEW YORK CITY CHARTER HIGH SCHOOL  
FOR ARCHITECTURE ENGINEERING AND  
CONSTRUCTION INDUSTRIES

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

Date: Tuesday, October 11, 2016  
Time: 6:00 pm  
Location: 383 Brook Avenue, Bronx, New York 10454

1. Welcome/ Role Call

Present were Carlo Schiattarella, Patricia Martin, Caren Goff, Irma Zardoya, Andrew McLaughlin, Alberto Villaman

Counsel: Flora Edwards Esq.  
WeboostEd: Josh Moreau  
Principal: Charles Gallo  
Visitor: Luis Rivera - Vargas & Rivera

2. Approval of Minutes of September 13, 2016

Moved by Alberto Villaman, seconded by Andrew McLaughlin to approve the minutes of September 13, 2016 as revised. Approved unanimously.

3. Finance Committee

Presentation of the Auditor's Report.

Moved by Alberto Villaman and Seconded by Caren Goff to accept the report of the independent auditors for the 2015-2016 year. Approved unanimously.

4. Presentation of technology solutions by Tech Innovations of various options for technology device for distribution to students.

5. Principals Report

- a. Enrollment stands at 432 students with 407 students on the wait list
- b. Attendance is at 96.1% which is higher than last year and exceed the target of 95%.



- c. PSAT exam is scheduled for Wednesday, October 19, 2016.
- d. Preliminary DOE School data snapshot updated as of October 9, 2016
- e. After school tutoring begins October 1, 2016
- f. AP Human Geography is being offered as AECE's first AP course.
- g. The school is investigating AP courses for next school year.
- h. Saturday Academy will begin October 22, 2016 to provide additional support for students requiring additional help for Regents Preparation.
- i. Combined Regents Test Scores:

Subject	Pass Rate
Algebra Common Core	77%
Geometry CC	41%
Living Environment	59%
US History	45%
Global History	66%
Trig 2	17%
English CC	54%
Earth Science	50%
Chemistry	50%

- j. Facilities
  - a. All A/C electrical outlets completed
  - b. All ceiling damage from flood has been plastered and painted
  - c. Operations office and PD Room completed.
  - d. All floors in hallways polished and waxed

6. Facilities Committee

Committee met with TPE regarding the master plan and reviewed and refined programming information. TPG will return and make a presentation to the Board in December regarding facility development

- 7. Moved by Patricia Martin seconded by Caren Goff at 8pm to go into Executive Session Approved Unanimously.
- 9. Moved by Andrew McLaughlin seconded by Irma Zardoya at 9:45 pm to return to the

record.

10. Moved by Andrew McLaughlin and seconded by Caren Goff to authorize the Chair to enter into a contract with Kaufman Gildin & Robbins, LLP to provide litigation legal services in an amount not to exceed \$560 per hour subject to review by legal counsel. Approved Unanimously,
11. New Hire  
  
Moved by Irma Zardoya seconded by Patricia Martin to hire Carmela Policicchio as Parent Coordinator
12. Adjournment. Moved by Patricia Martin seconded by Caren Goff to adjourn at 10pm.

**CHARTER HIGH SCHOOL FOR ARCHITECTURE  
ENGINEERING AND CONSTRUCTION INDUSTRIES**

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

Date: Tuesday, November 8, 2016  
Time: 6:00 pm  
Location: 383 Brook Avenue, Bronx, New York 10454

**MINUTES**

**1. Welcome/ Role Call**

Present were Patricia Martin, Caren Goff, Andrew McLaughlin, Alberto Villaman

Counsel: Flora Edwards Esq.  
WeboostEd: Josh Moreau  
Principal: Charles Gallo

**2. Approval of Minutes** for October meeting postponed due to lack of quorum.

**3. Finance Committee**

- a. Since quorum was not met, this item was postponed for future discussion

**4. Principals Report**

- a. Enrollment stands at 427 students with 407 students on wait list
- b. Attendance is at 94.7% which is higher than last year and does not exceed the target of 95%.

- c. Preliminary DOE School data snapshot indicates progress in specific areas
- d. After school tutoring in session with students attending.
- e. AP Human Geography planning a field trip to the Bronx Riverdale area.
- f. Saturday Academy began on October 22, 2016. So far, 75 students have attended this initiative.
- j. Facilities- All previous repairs and upgrades have been completed.

**5. Facilities Committee**

TPG is working on the plans for the building and have met with the principal.

6. Adjournment Moved by Patricia Martin seconded by Caren Goff to adjourn at 8pm.

**CHARTER HIGH SCHOOL FOR ARCHITECTURE ENGINEERING AND  
CONSTRUCTION INDUSTRIES**

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

Date: Thursday, December 22, 2016  
Time: 6:00 pm  
Location 383 Brook Avenue , Bronx, NY 10454

**MINUTES**

**1. Welcome/Role Call**

Present were Carlo Schiattarella, Robert Burton, Paul Comrie , Irma Zardoya, Alberto Villaman

Principal: Charles Gallo

Counsel: Flora Edwards, Esq.

Vice-Principal: Colin Healy

Guests: Marie Catenacci and Laurie Carey Connections STEAM COACH

**2. Approval of Minutes**

Moved by Caren Goff seconded by Robert Burton to approve the minutes of October 11, 2016 seconded by Alberto Villaman. Approved unanimously.

**3. Presentation on STEAM Connection by Marie Catenacci and Laurie Carey**

**4. Principal's Report**

- a. There are 423 students currently enrolled with 88 students on the wait list for 2017-18.
- b. Attendance for November was 95%
- c. Dashboard was distributed
- d. PSAT exam was administered on October 19, 2016 to 202 Sophmores.
- e. Parent Teacher conferences were held on November 3 and 4, 2016. 175 Parents attended both sessions.
- f. Saturday Academy continues from 9am to 1pm which includes 27 seniors who require additional help to pass the Regents.

- g. The School announced a new partnership with the NYC Department of Design and Construction which gives students on-site experience on construction sites.
- h. The NYSED School Report Card for 2015-2016 was released. AECI met all criteria for Adequate Yearly Progress and was rated highly effective.
- i. The NYCDOE School Quality Snapshot for 2015-2016 was distributed. The outcomes at AECI compared favorably to the comparison group in all categories.
- j. National Honor Society Presentation

The Board extended its congratulations to Principal Gallo on the school's academic achievements

4. Academic Affairs

The 2014-15 and the 2015-16 School Snapshots were distributed and discussed. Survey results for the current year indicate progress in all categories.

The development of a new computer lab was discussed along with the need to seek funding to support the lab.

6. Facilities

- a. Classroom air conditioners are installed in all rooms.

7. Executive Session

Moved by Irma Zardoya seconded by Robert Burton at 8:10 pm to go into Executive Session

Moved by Irma Zardoya seconded by Paul Comrie at 8:30 pm to return to the record

- 8. Moved by Alberto Villaman seconded by Paul Comrie to rescind the Resolution of October 11, 2016 authorizing the Chair to enter into a contract with Kaufman, Gildin & Robbins, LLP. Approved unanimously
- 9. Moved by Alberto Villaman seconded by Paul Comrie to authorize the Chair to ratify the contract with Phillips Nizer, LLP to provide litigation legal services in an amount not to exceed \$480 per hour (blended rate) as approved by legal counsel. Approved unanimously.
- 10. WHEREAS the School has shown excellent progress in the attainment of its educational objectives over the past year and

WHEREAS, the efforts of the Principal, Charles Gallo , have been instrumental in achieving these results,

THEREFORE BE IT RESOLVED in recognition of his work, that the Principal be and hereby is awarded a merit award for his role in promoting student achievement.

WHEREAS the efforts of the Vice-Principal, Colin Healey, have been instrumental in achieving these results,

THEREFORE BE IT RESOLVED in recognition of his work , that the Vice-Principal be and hereby is awarded a merit award for his role in promoting student achievement.

11. Adjournment Moved by Paul Comrie seconded by Irma Zardoya at 8:30pm. Approved unanimously.

NEW YORK CITY CHARTER HIGH SCHOOL  
FOR ARCHITECTURE ENGINEERING AND  
CONSTRUCTION INDUSTRIES

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

Date: Tuesday, January 10, 2017  
Time: 6:00 pm  
Location: 383 Brook Avenue, Bronx, New York 10454

1. Welcome/ Role Call

Present were Carlo Schiattarella, Patricia Martin, Irma Zardoya, Andrew McLaughlin, Paul Comrie, Robert Burton, Patricia Martin, Caren Goff

Counsel: Flora Edwards Esq.  
WeboostEd: Josh Moreau  
Principal: Charles Gallo  
Ass't. Principal: Colin Healy  
Visitor: George Santos - TPG Architecture  
Helen Venticinque - TPG Architecture

2. Approval of Minutes of December 22, 2016

Moved by Andrew McLaughlin, seconded by Paul Comrie to approve the minutes of December 22, 2016. Approved unanimously.

3. Principal's Report

- a. January Regents scheduled for January 24 - 27
- b. Spring Term begins January 31, 2017
- c. Open house was held on January 7 and another is scheduled for February 11 with National Honor Society acting as student hosts,
- d. Saturday academy continues
- e. Attendance for December was 92.9% which is slightly down due to family holidays
- f. Current enrollment is 423 with 193 applications for 2017-18



g. AECI v NYC results for the 2015-16 Regents was reviewed.

h. The Regents Snapshot for the Class of 2017 was reviewed.

4. Facilities Committee

Presentation by TPG regarding space allocation program

5. Finance Committee

Expenses and revenue are on budget.

6. Adjournment. Moved by Patricia Martin seconded by Andrew McLaughlin to adjourn at 8:25pm.

NEW YORK CITY CHARTER HIGH SCHOOL  
FOR ARCHITECTURE ENGINEERING AND  
CONSTRUCTION INDUSTRIES

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

Date: Tuesday, February 21, 2017  
Time: 6:00 pm  
Location: 838 Brook Avenue, Bronx, New York 10454

1. Welcome/ Role Call

Present were Carlo Schiattarella, Irma Zardoya, Paul Comrie, Robert Burton, Caren Goff

Counsel: Flora Edwards Esq.  
WeboostEd: Josh Moreau  
Principal: Charles Gallo  
Ass't. Principal: Colin Healy  
Visitor: Elena Rovalino, Lead-On  
Robert J. Miller, RJM & Associates

2. Approval of Minutes of January 10, 2017.

Moved by Paul Comrie, seconded by Irma Zardoya to approve the minutes of January 10, 2017. Approved unanimously.

3. Presentation by Robert Miller - Robert J. Miller & Associates

Presentation of proposal for investigation of grant opportunities and the preparation of proposals for school projects.

3. Principal's Report

- a. Regents Data for August 2016 and January, 2017 was reviewed. Special emphasis will be placed on improvement in Regents outcomes in Global, US History and Living Environment.
- b. Spring Term began January 31, 2017. Enrollment is 423 students with 407 students on the Wait List. As of February 17, 2017 there are 542 applications for the 2017-2018 year.
- c. Attendance for January , 2017 was 93.3%. Average attendance to date is 94.1%

which is approaching the attendance goal of 95% and shows a steady improvement over the past 6 years (from 89.8% to 94.1%)

- d. Open House was held on February 11, 2017.
- e. The CUNY initiative for LINC to Success was presented. The program provides supplemental instruction in mathematics to ready students to pass the assessment tests required by CUNY exempting the student from remedial work at CUNY.
- f. Graduation rate is predicted at 87%
- g. Presentation of CPET Proposal to provide instructional and assessment coaching  
  
Moved by Irma Zardoya and seconded by Rober Burton to engage CPET to provide instructional coaching in Social Studies at a cost not to exceed \$36,000.00 per year.
- h. Power School  
  
Moved by Patricia Martin seconded by Caren Goff to approved the renewal of the Power School Contract at a cost not to exceed \$9,556.00. Approved unanimously.

4. Presentation by Elena Rovalino

Review of professional development activities focusing on transition support for new teachers and curriculum development and development of college counseling office.

5. New Hires

Moved by Irma Zardoya and seconded by Patricia Martin to hire the following teachers

Claudia Loring - Spanish  
Olukemi Akinde - ELA

Approved unanimously.

6. Adjournment. Moved by Patricia Martin seconded by Robert Burton to adjourn at 8:20pm.

NEW YORK CITY CHARTER HIGH SCHOOL  
FOR ARCHITECTURE ENGINEERING AND  
CONSTRUCTION INDUSTRIES

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

Date: Tuesday, March 28, 2017  
Time: 6:00 pm  
Location: 838 Brook Avenue, Bronx, New York 10454

1. Welcome/ Role Call

Present were Carlo Schiattarella, Andrew McLaughlin, Paul Comrie, Robert Burton, Caren Goff

Counsel: Flora Edwards Esq.  
Principal: Charles Gallo  
Ass't. Principal: Colin Healy  
Director Operations: Hector Rodriguez

2. Approval of Minutes of February 21, 2017.

Moved by Robert Burton, seconded by Caren Goff to approve the minutes of February 21, 2017. Approved unanimously.

3. Principal's Report

- a. Student Progress Reports were distributed March 13, 2017
- b. Parent Teacher Conferences were held on March 16 and 17, 2017 with 125 parents in attendance over the two nights.
- c. Enrollment is at 418 which is within projections
- d. Attendance for February, 2017 was 94.3% against a goal of 95%.
- e. Dashboard was distributed reflecting student progress.
- f. The Waiting List for the Upcoming Lottery is at 407. As of March 10, 2017, there are 750 applicants for the 2017-2018 year. The lottery is scheduled for April 1, 2017.
- g. SAT Prep classes are in progress with a approximately 60 juniors in attendance.

- h. The Sibne software was tested. Sibne records teacher classroom performance which teachers can then review
- h. NYCDOE School Survey is open with approximately 93% of students and 83% of staff responding. Parents are being contacted and encouraged to participate in the survey.

4. Facilities

Whereas the erection of a temporary partition in Room 304 to provide additional space on the third floor is required to maximize the performance of the college office; and

Whereas, three quotes for the performance of the work were solicited and received and

Whereas, In&Out Construction, LLC was the low bidder,

Therefore, the issuance of a contract to In & Out Construction, LLC, for the performance of the work in an amount not to exceed \$24,800 is authorized, subject to approval of counsel,

Moved by Andrew McLaughlin seconded by Robert Burton. Approved unanimously.

5. Consulting Agreement with - Robert J. Miller & Associates

Moved Robert Burton and seconded by Andrew McLaughlin to authorize with the issuance of a consulting contract to Robert Miller & Associates for grant consultation services for the period April 1, 2017 through June 30, 2017 in an amount not to exceed \$7,900.00 subject to review by counsel. Approved unanimously.

6. Moved at 8:10 pm by Robert Burton and seconded by Andrew McLaughlin to go into Executive Session to discuss real estate. Approved unanimously

7. Moved at at 8:50 pm by Paul Comrie and seconded by Caren Goff to return to the record. Approved unanimously.

8. Adjournment.

Moved by Andrew McLaughlin seconded by Paul Comrie to adjourn at 9 pm.

NEW YORK CITY CHARTER HIGH SCHOOL  
FOR ARCHITECTURE ENGINEERING AND  
CONSTRUCTION INDUSTRIES

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

Date: Tuesday, April 25, 2017  
Time: 6:00 pm  
Location: 838 Brook Avenue, Bronx, New York 10454

1. Welcome/ Role Call

Present were Carlo Schiattarella, Paul Comrie, Robert Burton, Caren Goff, Alberto Villaman

Counsel: Flora Edwards Esq.  
Principal: Charles Gallo  
Ass't. Principal: Colin Healy  
Director Operations: Hector Rodriguez  
Guest: Josh Moreau, Weboosted

2. Approval of Minutes of March 28, 2017.

Moved by Paul Comrie, seconded by Robert Burton to approve the minutes of March 28, 2017. Approved unanimously.

3. Principal's Report

- a. Third Quarter results were distributed.
- c. Enrollment is at 413 which is within projections
- d. Attendance for February, 2017 was 94.1% against a goal of 95%.
- e. Total applicants for 2017-18 is 809 students. The lottery drawing pulled 225 9<sup>th</sup> grade students and registration is underway. There are 54 students registered for grade 9 as of this date.
- f. 67 of 85 seniors have applied to CUNY colleges for the fall semester. 79% of the graduating class has applied to colleges which is 3% higher than last year.
- g. College credit will be given through the Personal Finance Course . Metropolitan College of NY will provide a transcript for students achieving a grade of C or higher in the course.

- h. In the fall, 2017 Aeci will participate in the new initiative for CUNY admission - LINC to Success which provides the curriculum for senior English and math classes offered at the school. Students who successfully complete the class will report to a CUNY campus to take the CUNY Math Skills Assessment Test and the CUNY Writing Assessment Test for admission without remediation. Students passing both tests will be offered an opportunity to enroll in fall 2018,
- i. School Survey Report returns:
  - Teachers - 93%
  - Students - 98%
  - Parents - 74%
- j. Graduation rate is projected at 90.5%.

4. Facilities

- a. St. Peters & St. Pauls School will as of June 30, 2017. The Archdiocese will be offering Pre-K and Kindergarten classes beginning September, 2017. The terms of an amended lease which will provide additional space for AECI are under review.
- b. Configuration requirements for the upgraded computer lab was discussed. A formal proposal
- c. Painting and repairs of the rear stairway has been completed

5. 2017-2018 Calendar

Moved by Alberto Villaman seconded by Caren Goff to approve the Calendar for the 2017-18 School Year. Approved unanimously.

6. Academic Committee

Projected results on the AP exam were discussed. The expansion of the AP program in computer science principles and statistics for the coming year was discussed.

7. Finance Committee

Although enrollment is slightly lower we are well within budget projections. First draft of the 2017-18 budget is prepared and will be reviewed with the Finance Committee.

8. Moved at 8:45 pm by Robert Burton and seconded by Alberto Villaman to go into Executive Session to discuss real estate, collective bargaining and personnel. Approved unanimously
7. Moved at 8:50pm by Robert Burton and seconded by Caren Goff to return to the record. Approved unanimously.
8. Adjournment  
Moved by Alberto Villaman seconded by Robert Burton to adjourn at 9pm.



NEW YORK CITY CHARTER HIGH SCHOOL  
FOR ARCHITECTURE ENGINEERING AND  
CONSTRUCTION INDUSTRIES

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

Date: Tuesday, May 9, 2017  
Time: 6:40 pm  
Location: 838 Brook Avenue, Bronx, New York 10454

1. Welcome/ Role Call

Present were Carlo Schiattarella, Paul Comrie, Robert Burton, Irma Zardoya, Patricia Martin

Counsel: Flora Edwards Esq.  
Principal: Charles Gallo  
Ass't. Principal: Colin Healy  
Guest: Josh Moreau, Weboosted  
Guest: Derick Spaulding  
Guest: Elena Rovalino, Lead-On  
Guest: Douglas Solomon, Genova Burns

2. Approval of Minutes of April 25, 2017.

Moved by Paul Comrie, seconded by Robert Burton to approve the minutes of April 25, 2017. Approved unanimously.

3. Principal's Report

- a. Enrollment is at 413 which is within projections
- b. Attendance as of May 9, 201 is 94.4% against a goal of 95%.
- c. Total applicants for 2017-18 is 889 students. The lottery drawing held on April 3, 2017 pulled 325 9<sup>th</sup> grade students of which 175 are being processed,
- d. The estimate for graduation is 91% for June, 2017. 69 of 85 Seniors have applied for college as of May 1, 2017. The college enrollment rate is now 81% which is 3% higher than last year.
- e. Student achievements include:
  - i. Students who applied to NYSSSA have all been accepted and have received scholarships averaging \$2,000 each to attend the NTS Summer School of the

Arts programs. In this 30 day course students will work in a studio drawing, painting, printmaking, sculpture, mixed media, figure and interdisciplinary arts under the direction of notable exhibiting artists.

- ii. Two AECU students were accepted to the pre-college summer programs at Montclair
- iii. Four graduating seniors received awards for academic excellence,
- f. Career Day was held on April 28, 2017.
- g. The Keynote speaker for Graduation is José Luis Cruz, President of Lehman College
- h. The PTO meeting is scheduled for June 6<sup>th</sup>. The topic will be Understanding Student Transcripts.,
- i. School Survey Report returns:
  - Teachers - 93%
  - Students - 98%
  - Parents - 74%
- j. Graduation rate is projected at 90.5%.

4. Facilities

Configuration requirements for the upgraded computer lab was discussed. A formal proposal was presented for the Work following submission of three quotes as follows:

WHEREAS the academic requirements of the School's curriculum requires an upgrade of the school's computer laboratory including new hardware and monitors, computer furniture, 30 new data drops to accommodate the new computer lab set-up, the configuration of the network and switches, and

WHEREAS, three bids of reasonably comparable hardware and quotes for project management and construction were solicited and based on a comparative analysis of the products and values

IT IS HEREBY RESOLVED that the chair be and herein is authorized to enter into the following subcontracts at a total cost not to exceed \$147,500 subject to review and approval of counsel:

- i. A personal service contract to EdIT, Inc. for network integration at a cost not to exceed \$5,000.00

- ii. Luz Electric & Control Systems, Inc. for installation of electrical wiring at a cost not to exceed \$25,000

IT IS FURTHER RESOLVED that the purchase of the following hardware and furnishing be approved:

- i. 30 Computers from BOXX Technologies 16GB DDR4-2400 (2-8GB DIMMS) at a cost not to exceed \$79,772.00.
- ii. 30 Monitors from Samsung (U2E590D) at a cost not to exceed \$12,000.
- iii. To purchase the necessary furnishing for the laboratory at cost not to exceed \$25,000. Because the furniture is a long lead item, the board will ratify the purchases to the lowest qualified responsible bidder upon submission of three (3) quotesb at the next board .

Moved by Patricia Martin seconded by Paul Conrie. Approved unanimously.

5. Academic Committee

The Academic Committee met on May 9, 2017 to review student progress. The agenda for the next meeting will focus on enrollment and the ninth grade class

7. New Board Member

Moved by Irma Zardoya seconded by Patricia Martin to appoint Derick Spaulding to serve as a Member of the AECI Board of Trustees. Approved Unanimously

8. Finance Committee

April financials were distributed last week, The budget for the 2017-18 school year will be presented in June.

9. Presentation by Elena Rovalino (Lead-On)

- a. Update on the current year ( curriculum, college counselor office, end of year testing for AP, LOTE)
- b. Future Plans (Summer School, new teacher training - QTEL training)

10. New Business

Moved by Paul Comrie seconded by Irma Zardoya to authorize the chair to execute a contract with renew the contract with boostED Finance under the same terms and conditions of the 2016-2017 contract for finance and accounting services for the period July 1, 2017 through June 30, 2018 at a cost not to exceed \$125,000 subject to review by counsel. Unanimously approved

11. Moved at 8:25 pm by Paul Comrie and seconded by Robert Burton to go into Executive Session to discuss, collective bargaining and personnel. Approved unanimously

12. Moved at 8:50pm by Robert Burton and seconded by Patricia Martin to return to the record. Approved unanimously.

13. SALARY INCREASES

WHEREAS, the Board is committed to supporting its teachers and counselors and social workers to the best of its financial ability; and

WHEREAS, the Board recognizes the hard work and effort of the AECI community in promoting the education progress of our students,

BE IT HEREBY RESOLVED that the Principal be and hereby is authorized to implement salary increases which are as competitive as possible with prevailing salaries with minimum increases of 4%

Moved by Irma Zardoya seconded Robert Burton. Approved unanimously

8. Adjournment

Moved by Patricia Martin seconded by Paul Comrie to adjourn at 9:45pm.

NEW YORK CITY CHARTER HIGH SCHOOL  
FOR ARCHITECTURE ENGINEERING AND  
CONSTRUCTION INDUSTRIES

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
(Amended)

Date: Tuesday, June 13, 2017  
Time: 6:40 pm  
Location: 838 Brook Avenue, Bronx, New York 10454

1. Welcome/ Role Call

Present were Caren Goff, Paul Comrie, Robert Burton, Irma Zardoya, Alberto Villman, Patricia Martin and Derick Spaulding,

Counsel: Flora Edwards Esq.  
Principal: Charles Gallo  
Guests: Chelsea Althouse, College Counselor  
Ricky Martinez  
Liva Riemer, Faculty Design Department  
Alejandra Perez - Faculty Design Department

2. Approval of Minutes of May 9, 2017.

Moved by Paul Comrie, seconded by Robert Burton to approve the minutes of May 9, 2017.  
Approved unanimously.

3. Presentation on the College Office

Of the 83 seniors 80 are college bound which brings the college enrollment rate to 96%.  
In addition to CUNY colleges students have been accepted and will be attending NYU and Rutgers as well as other colleges

4. Presentation of Pre-College Placement Program

Students work on design portfolios, essays. The program includes 9 students in Union Outreach, Dream Yard 40 students, and other programs

5. Principal's Report

a. Enrollment is at 413 which is within projections

- b. Attendance as of May 9, 201 is 93.8% against a goal of 95%.
- c. Total applications for 2017-18 is 835.
- d. The estimate for graduation is 91% for June, 2017. 69 of 85 Seniors have applied for college as of May 1, 2017. The college enrollment rate is now 81% which is 3% higher than last year.
- e. Senior Activities included Senior Trip, the Senior Prom, the Senior Breakfast, the Sports Award Banquet, Senior BBQ. Graduation is scheduled for June 29, 2017 at Lehman College.
- f. AECI received recognition in the US News and World Best Charter Schools in NYC for the 2016-17 bronze award from USA and World Report as one of the top ten charter schools.
- g. Summer Session will be held from July 10 - August 18, 2017. Regents exams are scheduled for August 16-17.

6. Finance

a. 2016-17 Audit

This Spring an RFP was distributed to three CPA firms. Three firms responded with proposals for the performance of the 2016-17 audit.

Moved by Alberto Villaman and seconded by Caren Goff to authorize the Chair of the Board to engage the CPA Firm of Vargas & Rivera to perform the 2016-2017 annual audit and the 990 Report at a cost not to exceed \$10,000. Approved unanimously.

b. 2017-18 Budget

Moved by Alberto Villaman seconded by Patricia Martin to approve the budget for the 2016-17 school year.

- 7. Moved at 7:25 pm by Caren Goff and seconded by Patricia Martin to go into Executive Session to discuss, real estate, litigation, collective bargaining and personnel. Approved unanimously
- 8. Moved at 8:25pm by Robert Burton and seconded by Patricia Martin to return to the record. Approved unanimously.

9. New Business

a. Litigation Counsel

Whereas lead counsel representing the school in pending litigation has left the firm of Philips Nizer and joined the firm of Michelman & Robinson, and

Whereas the continuity of representation is important to the successful outcome of the proceeding, it was

Moved by Alberto Villaman seconded by Paul Comrie to terminate the representation of Phillips Nizer and to authorize the chair to execute a retainer agreement with Michelman & Robinson, LLP under the same terms and conditions, subject to review by counsel. Unanimously approved

b. Moved by Patricia Martin and seconded by Robert Burton to authorize the chair to enter into a personal services contract with Gary Bergman Consulting Inc, for Power School support for the 2017-18 year at a cost not to exceed \$17,500. Approved unanimously

c. Moved by Patricia Martin and seconded by Paul Comrie to authorize the chair to enter into a personal services contract with Richard Trauner for the 2017-18 school year to provide consulting services in Special Education at a cost not to exceed \$26,000. Approved unanimously

d. Moved by Patricia Martin and seconded by Alberto Villaman to authorize the chair to enter into a personal services contract with Lead-On, Inc. for the 2017-18 school year to provide consulting services in organizational support at a cost not to exceed \$117,000. Approved unanimously.

e. Moved by Caren Goff and seconded by Robert Burton to authorize the chair to enter into a personal services contract with Lead-On, Inc. for the 2017-18 school year to provide consulting services in Instructional Support at a cost not to exceed \$60,000. Approved unanimously.

f. Extension of St. Peter's & St. Paul's Lease

Moved by Patricia Martin seconded by Robert Burton to authorize the chair to execute a lease with the Archdiocese of New York for the use of St. Peters & St. Paul's for the period July 1, 2017 through June 30, 2019 at a cost not to exceed \$395,000. Approved Unanimously

10. Adjournment

Moved by Alberto Villaman seconded by Patricia Martin to adjourn at 8:45pm.





# Entry 11 Enrollment and Retention of Special Populations

Last updated: 07/21/2017

## Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2016-2017 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2017-2018.

## Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Recruitment Targets 2016-17)	Describe Plans Toward Meeting Recruitment Targets 2017-18)
Economically Disadvantaged	<p>AECI enrolls all students according to a lottery with an in-district preference. This year's enrollment was approximately 19% special education students, 17% ELL students, and 90% Free &amp; Reduced Price eligible students, which is in line with District 7 targets. In order to retain our students, the school has secured a full time social worker to assist students with both their transition to high school and any other issues that may arise and affect the student's continued enrollment in the school. The school holds monthly town hall meetings for each grade level where age appropriate issues are addressed. Every student has an advisory class where our social worker and counselors discuss various scenarios and issues facing high school students.</p> <p>In our recruitment materials and application, we encourage students with disabilities and English Language Learners to apply to AECI Charter High School. Every year the school mails out 10,000 postcards to families living in the South Bronx and surrounding Bronx areas informing them of our open house dates and how to fill out an application for admission. The post cards state "Students with Disabilities and English Language Learners are Welcome to Apply". Two school staff members work specifically on the</p>	<p>For the 2017-2018 school year, AECI has again contracted with a company, Vanguard Direct, to mail out 10,000 post cards advertising our open house dates and inviting parents to apply for admission for the 2017-2018 school year. The school has already met its target for incoming students during the 2017-2018 school year and is at</p>

marketing and outreach efforts and they keep records of their recruitment and enrollment activities. When we attend the local middle school open house events and when we hold our own open house events, our Special Education Teachers, ESL Teacher, and/or our Academic Coaches are present for parents and students to speak with so they feel welcome and have a full understanding of the services their child will receive at AECL.

Additionally, once a student is accepted, our special education students are contacted and welcomed. We discuss with parents and their child what services the school will provide and how we support them throughout their four years through graduation. Future plans include utilizing our Parent Coordinator to attend community meetings and events in order to attract more students from the community and to create an awareness of how our school prepares students for college and careers.

full enrollment for the upcoming school year.

AECL enrolls all students according to a lottery with an in-district preference. This year's enrollment was approximately 19% special education students, 17% ELL students, and 90% Free & Reduced Price eligible students, which is in line with District 7 targets. In order to retain our students, the school has secured a full time social worker to assist students with both their transition to high school and any other issues that may arise and affect the student's continued enrollment in the school. The school holds monthly town hall meetings for each grade level where age appropriate issues are addressed. Every student has an advisory class where our social worker and counselors discuss various scenarios and issues facing high school students.

In our recruitment materials and application, we encourage students with disabilities and English Language Learners to apply to AECL Charter High School. Every year the school mails out 10,000 postcards to families living in the South Bronx and surrounding Bronx areas informing them of our open house dates and how to fill out an application for admission. The post cards state "Students

Included in our Vanguard Direct mailing is the statement: "Students with Disabilities and English Language Learners are Encouraged to Apply". AECL is one of the few

English  
Language

<p>Learners</p>	<p>with Disabilities and English Language Learners are Welcome to Apply". Two school staff members work specifically on the marketing and outreach efforts and they keep records of their recruitment and enrollment activities. When we attend the local middle school open house events and when we hold our own open house events, our Special Education Teachers, ESL Teacher, and/or our Academic Coaches are present for parents and students to speak with so they feel welcome and have a full understanding of the services their child will receive at AECL.</p> <p>Additionally, once a student is accepted, our special education students are contacted and welcomed. We discuss with parents and their child what services the school will provide and how we support them throughout their four years through graduation. Future plans include utilizing our Parent Coordinator to attend community meetings and events in order to attract more students from the community and to create an awareness of how our school prepares students for college and careers.</p>	<p>charter schools to meet/exceed the number of SWD's and to meet the number of ELL's within district 7.</p>
	<p>AECL enrolls all students according to a lottery with an in-district preference. This year's enrollment was approximately 19% special education students, 17% ELL students, and 90% Free &amp; Reduced Price eligible students, which is in line with District 7 targets. In order to retain our students, the school has secured a full time social worker to assist students with both their transition to high school and any other issues that may arise and affect the student's continued enrollment in the school. The school holds monthly town hall meetings for each grade level where age appropriate issues are addressed. Every student has an advisory class where our social worker and counselors discuss various scenarios and issues facing high school students.</p> <p>In our recruitment materials and application, we encourage students with disabilities and English Language Learners to apply to AECL Charter High School. Every year the school mails out 10,000 postcards to families living in the South Bronx and surrounding Bronx</p>	<p>Included in our Vanguard Direct mailing is</p>

Students with Disabilities	<p>areas informing them of our open house dates and how to fill out an application for admission. The post cards state “Students with Disabilities and English Language Learners are Welcome to Apply”. Two school staff members work specifically on the marketing and outreach efforts and they keep records of their recruitment and enrollment activities. When we attend the local middle school open house events and when we hold our own open house events, our Special Education Teachers, ESL Teacher, and/or our Academic Coaches are present for parents and students to speak with so they feel welcome and have a full understanding of the services their child will receive at AECL.</p> <p>Additionally, once a student is accepted, our special education students are contacted and welcomed. We discuss with parents and their child what services the school will provide and how we support them throughout their four years through graduation. Future plans include utilizing our Parent Coordinator to attend community meetings and events in order to attract more students from the community and to create an awareness of how our school prepares students for college and careers.</p>	<p>the statement: “Students with Disabilities and English Language Learners are Encouraged to Apply”. AECL is one of the few charter schools to meet/exceed the number of SWD’s and to meet the number of ELL’s within district 7.</p>
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## Retention Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Retention Targets 2016-17)	Describe Plans Toward Meeting Retention Targets 2017-18)
Economically Disadvantaged	<p>During the 2016-2017 school year, AECL has secured a full time social worker who works closely with students to assist with any issues that arise both in school and out of school that may affect the student socially, emotionally, economically, and academically. In addition, each grade level is monitored by a single guidance counselor that follows students from 9th grade to 12th grade for the entire four years. This allows each counselor to make connections with parents and guardians in order to bridge the gap between the school and parents/guardians.</p>	<p>In addition to previous interventions from 2016-2017 that will continue, the school has secured a college advisor to help increase the number of students who will enroll in college upon graduation. For the 2017-2018 school year, AECL has hired a full-time parent coordinator who is bilingual and will work closely with parents and guardians in order to bridge the gap between the school and parents. In addition, our Vanguard Direct mailing was once again deployed so as to solicit students residing in the South Bronx area who have a high level of FRPL eligibility. Special small group instruction and Saturday Academies are scheduled throughout the year in order to support students who are</p>

		struggling or need more instructional time for mastery of course content.
English Language Learners	For the 2016-2017 school year, AECI has secured a full time licensed ESL teacher who works with every ELL student both in small group and push in models. Students who are entering have double periods of ESL in addition to our ESL teacher pushing into their other classes so they get the support throughout the school year. Various software programs are utilized to help support vocabulary and language acquisition skills such as Rosetta Stone and Renaissance Reading 360.	Our Vanguard Direct mailing solicits English Language Learners and connects with 10,000 families across the south Bronx and surrounding Bronx zip codes. During our open house events, two school staff members work directly with application and enrollment so students with diversified backgrounds including SWD's, ELL's, and economically disadvantaged are represented in our incoming student population. Special small group instruction and Saturday Academies are scheduled throughout the year in order to support students who are struggling or need more instructional time for mastery of course content.
Students with Disabilities	During the 2016-2017 school year, AECI has expanded its Special Education department from 3 full time teachers to 6 full time NYS licensed Special Education teachers. The school scheduled and held over 30 sections of collaborative classes including all four core academic subject areas. In English and math classes, all incoming 9th grade students were programmed for a double period English and double period math classes that included special ed collaborative sections with 2 teachers for the entire year to help students achieve higher outcomes.	For the 2017-2018 school year, AECI has added a new position for Director of Student Services so that SWD's will be closely monitored and early identification and interventional strategies can be deployed early in the semester. The Director of Student Services will work specifically with the special education teachers to review IEP's, assure students are receiving services as per their IEP, and meet with parents and social worker as needed throughout the school year. Special small group instruction and Saturday Academies are scheduled throughout the year in order to support students who are struggling or need more instructional time for mastery of course content.



# Entry 12 Classroom Teacher and Administrator Attrition

Last updated: 07/21/2017

Report changes in teacher and administrator staffing.

## Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the two tables named 2016-2017 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing in 2016-2017. Please provide the full time equivalent (FTE) of staff on June 30, 2016; the FTE for any departed staff from July 1, 2016 through June 30, 2017; the FTE for added staff from July 1, 2016 through June 30, 2017; and the FTE of staff added in newly created positions from July 1, 2016 through June 30, 2017 using the two tables provided.

### Classroom Teacher Attrition Table

	FTE Classroom Teachers on June 30, 2016	FTE Classroom Teachers Departed 7/1/16 - 6/30/17	FTE Classroom Teachers Filling Vacant Positions 7/1/16 - 6/30/17	FTE Classroom Teachers Added in New Positions 7/1/16 - 6/30/17	FTE of Classroom Teachers on June 30, 2017
	34	9	9	0	34

### Administrator Position Attrition Table

	FTE Administrative Positions on June 30, 2016	FTE Administrators Departed 7/1/16 - 6/30/17	FTE Administrators Filling Vacant Positions 7/1/16 - 6/30/17	FTE Administrators Added in New Positions 7/1/16 - 6/30/17	FTE Administrative Positions on June 30, 2017
	5	1	0	0	4

Thank you



# Entry 13 Uncertified Teachers

Last updated: 07/21/2017

**FTE Count of All Teachers** 34  
**(Certified and Uncertified) as of**  
**June 30, 2017**

**FTE Count of All Certified** 28  
**Teachers as of June 30, 2017**

## Instructions for Reporting Percent of Uncertified Teachers

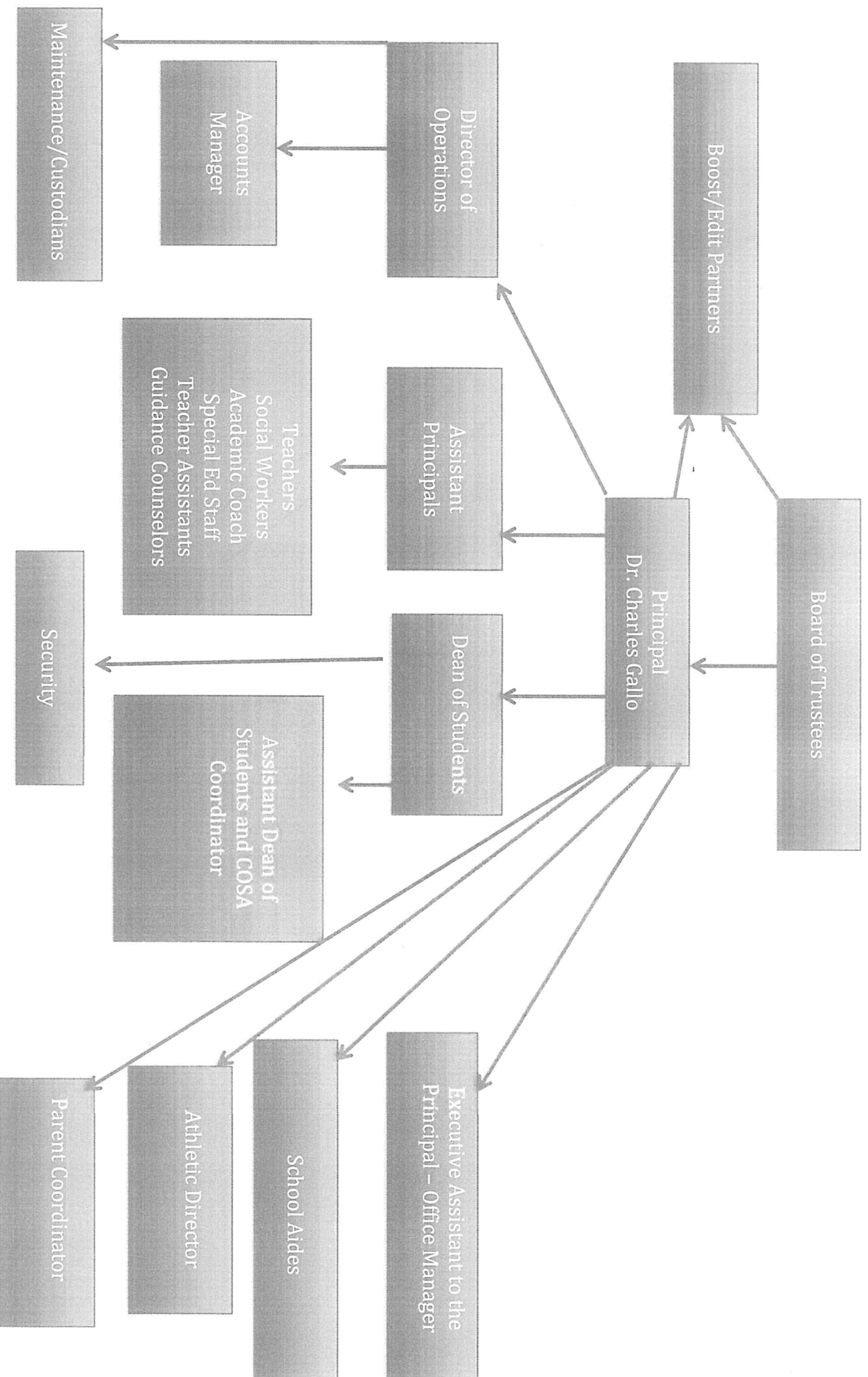
The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

**FTE count of uncertified teachers on June 30, 2017, and each uncertified teacher should be counted only once.**

1. Total FTE count of uncertified teachers (6-30-17)	6
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-17)	4
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-17)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-17)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-17)	2
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-17)	0

**Thank you.**

**AECI Charter High School Organization Chart – 2017-2018**





## AECI School Calendar 2017-2018

Pre-Service Begins for New and Recently Hired Teachers	Monday, August 21 <sup>st</sup> , 2017
Pre-Service Begins for Returning Teachers	Thursday, August 24 <sup>th</sup> , 2017
Freshmen Orientation	Thursday, August 31 <sup>st</sup> 2017 & Friday, September 1 <sup>st</sup> 2017
Labor Day (School Closed)	Monday September 4 <sup>th</sup> , 2017
First Day of School	Tuesday, September 5 <sup>th</sup> , 2017
Regular Day of Instruction	Wednesday, September 6 <sup>th</sup> , 2017
Curriculum Night	Tuesday, September 19 <sup>th</sup> , 2017
Rosh Hashanah (school closed)	Thursday, September 21 <sup>st</sup> 2017 and Friday, September 22 <sup>nd</sup> 2017
Columbus Day (school closed)	Monday, October 9 <sup>th</sup> , 2017
PSAT Day	October 11 <sup>th</sup> 2017
Election Day ( No Students in Attendance)	Tuesday, November 7 <sup>th</sup> , 2017
Parent Teachers Conference	November 16 <sup>th</sup> -November 17 <sup>th</sup> 2017
Thanksgiving Recess (School Closed)	Monday November 20 <sup>th</sup> - Friday November 24 <sup>th</sup> , 2017
Winter Recess (School Closed)	Monday December 25 <sup>th</sup> - Monday January 1 <sup>st</sup> , 2018
Dr. Martin Luther King Jr. Day (Schools Closed)	Monday January 15 <sup>th</sup> , 2018
Regents Exams	January 22 <sup>nd</sup> 2018- January 25 <sup>th</sup> 2018
Chancellor's Conference Day (No Students in Attendance)	Monday, January 29 <sup>th</sup> 2018
Spring Term Begins	Tuesday, January 30 <sup>th</sup> 2018
Midwinter Recess	Feb 19 <sup>th</sup> 2018- February 23 <sup>rd</sup> , 2018
Spring Recess	March 30 <sup>th</sup> 2018- April 6 <sup>th</sup> 2018
Parent Teachers Conference	April 19 <sup>th</sup> 2018 to April 20 <sup>th</sup> 2018
Memorial Day	Monday, May 28 <sup>th</sup> 2018
Global History and Geography Regents	June 5 <sup>th</sup> , 2018
Anniversary Day (Students in Attendance)	Thursday June 7 <sup>th</sup> , 2018
Regents Week	June 12 <sup>th</sup> - June 22 <sup>nd</sup>
Eid al-Fitr (No Students/ All Staff Report)	Friday, June 15 <sup>th</sup> , 2018
Rating Day (Students Not in Attendance)	Friday, June 22, 2018
Last Day for Students	Tuesday, June 26 <sup>th</sup> , 2018
Graduation	Wednesday, June 27 <sup>th</sup> , 2018
Last Day for Staff	Thursday, June 28 <sup>th</sup> , 2018