

I. SCHOOL INFORMATION AND COVER PAGE

Created Monday, July 14, 2014
Updated Tuesday, July 29, 2014

Page 1

1. SCHOOL NAME

(Select School name from dropdown menu; BEDS # appears first)

400701860890 NIAGARA CS

2. CHARTER AUTHORIZER

Regents-Authorized Charter School

3. DISTRICT / CSD OF LOCATION

Niagara-Wheatfield

4. SCHOOL INFORMATION

PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
2077 Lockport Road Niagara Falls, NY 14304	716-297-4520	716-297-4617	

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Darci Novak
Title	Chief Academic Officer
Emergency Phone Number (###-###-####)	

5. SCHOOL WEB ADDRESS (URL)

www.niagaracharter.org

6. DATE OF INITIAL CHARTER

2006-08-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2006-08-01 00:00:00

8. TOTAL NUMBER OF STUDENTS ENROLLED IN 2013-14 (as reported on BEDS Day)

(as reported on BEDS Day)

9. GRADES SERVED IN SCHOOL YEAR 2013-14

Check all that apply

 K

 1

 2

 3

 4

 5

 6**10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

Yes/No	Name of CMO/EMO
No	

11. FACILITIES

Will the School maintain or operate multiple sites?

No, just one site.

12. SCHOOL SITES

Please list the sites where the school will operate in 2014-15.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	2077 Lockport Road Niagara Falls, NY 14304	716-297-4520	NIAGARA-WHE ATFIELD CSD	K-6	Yes	Rent/Lease

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Darci Novak	[REDACTED]	[REDACTED]	[REDACTED] g
Operational Leader	Darci Novak	[REDACTED]	[REDACTED]	[REDACTED] g
Compliance Contact	Darci Novak	[REDACTED]	[REDACTED]	[REDACTED] g
Complaint Contact	James C. Muffoletto	[REDACTED]	[REDACTED]	[REDACTED]

13. Are the School sites co-located?

(No response)

13a. Please list the terms of your current co-location.

Date School will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
--	---	--	--	--	---------------------------------

14. Were there any revisions to the school's charter during the 2013-2014 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

No

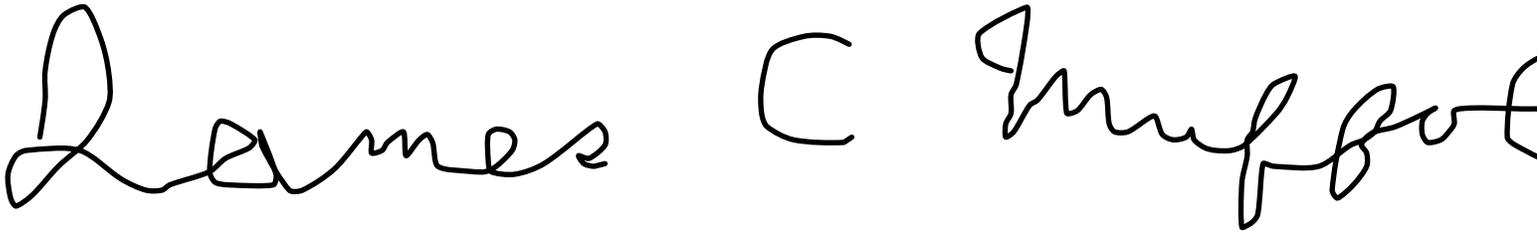
16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

• Yes

Signature, Head of Charter School

A handwritten signature in black ink that reads "Don C. Novak". The letters are cursive and connected, with a distinct loop for the 'D' and a sharp peak for the 'K'.

Signature, President of the Board of Trustees

A handwritten signature in black ink that reads "James C. Inupot". The signature is written in a cursive style, with the first name "James" being more legible than the last name "Inupot".

Thank you.

Appendix A: Progress Toward Goals

Created Wednesday, July 30, 2014

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Charter School Name: 400701860890 NIAGARA CS

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?instid=800000058977&year=2013&createreport=1&enrollment=1&avgclasssize=1&freelunch=1&attenda>

2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

2a. ACADEMIC STUDENT PERFORMANCE GOALS

If the results are not available by August 1st, please list the goals and explain this in the "progress toward goal attainment" column. This task will reopen for the school to update and finalize by the November 1, 2014 due date.

2013-14 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 1	During the first year of a five year charter a minimum of 60% of the students who attend Niagara Charter School continually for 2 or more years will meet proficiency levels on the New York State ELA assessments grades 3-6. This will increase by 5% of each charter year.	NYS ELA assessment	Results not available by August 1, 2014	
Academic Goal 2	During the first year of a five year charter a minimum of 65% of the students who attend Niagara Charter School continually for 2 or more years will meet proficiency levels on the New York State Math assessment grades 3-6. This will increase by 5% each charter year.	NYS Math assessment	Results not available by August 1, 2014	
Academic Goal 3	A minimum of 75% of the students who attend Niagara	NYS Science assessment	Results not available by August 1, 2014	

	Charter School continually for 2 or more years will meet proficiency on the New York State Grade 4 Science assessment.			
Academic Goal 4	Each year the percentage of Niagara Charter School students that meet proficiency on grades 3-6 assessments, to include ELA and Math, will exceed the respective percentage of students from the Niagara Falls City School District by 5%.	NYS ELA and Math assessments	Results not available by August 1, 2014	
Academic Goal 5	Each grade level cohort will reduce the gap between the cohort mean performance and 50 MNCE by 1/2 on the Terra Nova. Once the School cohort is performing on grade level (50 MNCE) it is expected that the student cohort will have positive gains until the cohort is above 64 MNCE (75th percentile). If the student cohort has reached 64 MNCE, it is expected to maintain or have positive gains annually.	K-2 Terra Nova 3rd edition 3-6 Terra Nova Common Core	K- Goal 50 MNCE End of year 69.2 MNCE 1st grade - Baseline 35.5 MNCE Goal 43 MNCE End of year 48.5 MNCE 2nd grade- Baseline 42.5 MNCE Goal 46.3 MNCE End of year 51 MNCE 3rd grade- Baseline 49.5 MNCE Goal 50 MNCE End of year 51 MNCE 4th grade- Baseline 35.5 MNCE Goal 43 MNCE End of year 56.9 MNCE 5th grade- Baseline 31.5 MNCE Goal 41 MNCE End of year 41.5 MNCE 6th grade- Baseline 39 MNCE Goal 44.5 MNCE End of year 59 MNCE	K - Goal met and exceeded by 19.2 MNCE 1 - Goal met and exceeded by 5.5 MNCE 2 - Goal met and exceeded by 4.7 MNCE 3- Goal met and exceeded by 1 MNCE 4- Goal met and exceeded by 13.9 MNCE 5- Goal met and exceeded by .5 MNCE 6- Goal met and exceeded by 14.5 MNCE
Academic Goal 6	Students enrolled at Niagara Charter School for 2 or more years will have an average percent proficient that is at or above the state-wide percent proficient on the New York State ELA and Math assessments.	NYS ELA and Math assessments	Results not available by August 1, 2014	

2a1. Do have more academic goals to add?

No

2a2. Do have more academic goals to add?

No

2b. ORGANIZATIONAL GOALS

2013-14 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2013-14 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 1	Not applicable			

2b.1 Do you have more organizational goals to add?

No

2c. FINANCIAL GOALS

2013-14 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Financial Goal 1	Not applicable			

Appendix B: Total Expenditures and Administrative Expenditures per Child

Created Monday, July 14, 2014
Updated Monday, July 28, 2014

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Charter School Name: 400701860890 NIAGARA CS

B. Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate 'Total Expenditures per Child' take total expenditures (from the unaudited 2013-14 Schedule of Functional Expenses) and divide by the count of students you reported on of BEDS Day. (Integers Only. No dollar signs or commas).

1. Total Expenditures Per Child Line 1: Total Expenditures	3766486
1. Total Expenditures Per Child Line 2: BEDS Day Pupil Count	345
1. Total Expenditures Per Child Line 3: Divide Line 1 by Line 2	10917

2. Administrative Expenditures per Child

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2013-14 Schedule of Functional Expenses) and divide by the BEDS per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

Do not include the FTE of personnel dedicated to administration of the instructional programs.

Do not include Employee Benefit costs or expenditures in the above calculations.

A template for the Schedule of Functional Expenses is provided on page 21 of the 2012 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2013-14 Annual Report Guidelines in "Resources" area of your portal task page).

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 1: Relevant Personnel Services Cost (Row)	137951
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 2: Management and General Cost (Column)	109877
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 3: Sum of Line 1 and Line 2	247828
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 4: BEDS Day Pupil Count	345
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 5: Divide Line 3 by the BEDS Day Pupil Count	718

Thank you.



Financial A

School Name:

Date:

School Fiscal Contact Name:

School Fiscal Contact Email:

School Fiscal Contact Phone:

District of Location:

Authorizer:

Years of Operation:

Facility:

Grades Currently Served:

Planned Grades at Full Capacity:

Enrollment:

Max Enrollment:

Year of Most Recent Data

School Fiscal Contact Phone:

School Audit Firm Name:

School Audit Contact Name:

School Audit Contact Email:

School Audit Contact Phone:

Latest Audit Period (through June 30):

Do Not Use this Box



Audit Supplemental Data Request Form

for Regents-Authorized Charter Schools

Niagara Charter School

July 29, 2014

Gregory Norton

[REDACTED]
Niagara Wheatfield Central School District
SED
8
Private
K-6
K-6
350
350
2014
716-297-4520

Toski & Co., CPAs, P.C.
Debra Zevetchin, CPA, MACC
dzevetchin@toskicpa.com
716-204-5762

2013

Niagara Charter School2013

FILL IN GRAY CELLS

Niagara Charter School
STATEMENTS OF FINANCIAL POSITION
 FOR THE YEARS ENDED JUNE 30, 2014

	<u>2014</u>	<u>2013</u>
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$1,595,358	\$1,253,865
Grants and contracts receivable	75,536	106,002
Accounts receivables	10,846	-
Inventory	4,105	-
Prepaid Expenses	1,633	29,484
Contributions and other receivables	-	-
Other	-	-
TOTAL CURRENT ASSETS	<u>\$1,687,478</u>	<u>\$1,389,351</u>
OTHER ASSETS		
Investments	\$-	\$-
Property, Plant and Equipment, Net	561,717	528,348
Restricted Cash	-	-
OTHER ASSETS	<u>\$561,717</u>	<u>\$528,348</u>
TOTAL ASSETS	<u><u>\$2,249,195</u></u>	<u><u>\$1,917,699</u></u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued expenses	\$31,242	\$88,349
Accrued payroll and benefits	284,425	387,978
Refundable Advances	-	-
Dreferred Revenue	5,307	5,307
Current maturities of long-term debt	-	-
Short Term Debt - Bonds, Notes Payable	-	-
Other	-	-
TOTAL CURRENT LIABILITIES	<u>\$320,974</u>	<u>\$481,634</u>
LONG-TERM DEBT, net current maturities	<u>\$-</u>	<u>\$-</u>
TOTAL LIABILITIES	<u><u>\$320,974</u></u>	<u><u>\$481,634</u></u>
NET ASSETS		
Unrestricted	\$1,928,221	\$1,436,065
Temporarily restricted	-	-
TOTAL NET ASSETS	<u>\$1,928,221</u>	<u>\$1,436,065</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>\$2,249,195</u></u>	<u><u>\$1,917,699</u></u>
	<i>Check</i>	-

FILL IN GRAY CELLS

Niagara Charter School
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2014

	2014			2013
	Unrestricted	Temporarily Restricted	Total	Total
REVENUE, GAINS AND OTHER SUPPORT				
State & Local Operating Revenue	\$3,959,315	\$-	\$3,959,315	\$3,932,571
Federal - Title and IDEA	277,205	-	277,205	302,833
Federal - Other	-	-	-	-
State and City Grants	-	-	-	-
Contributions and private grants	-	-	-	3,281
After school revenue	-	-	-	-
Other	8,789	-	8,789	20,977
Food Service/Child Nutrition Program	-	-	-	-
TOTAL REVENUE, GAINS AND OTHER SUPPORT	\$4,245,309	\$-	\$4,245,309	\$4,259,662
EXPENSES				
Program Services				
Regular Education	\$2,866,336	\$-	\$2,866,336	\$3,061,646
Special Education	130,063	-	130,063	150,149
Other Programs	-	-	-	-
Total Program Services	\$2,996,399	\$-	\$2,996,399	\$3,211,795
Supporting Services				
Management and general	\$770,087	\$-	\$770,087	\$760,864
Fundraising	-	-	-	-
TOTAL OPERATING EXPENSES	\$3,766,486	\$-	\$3,766,486	\$3,972,659
SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS	\$478,823	\$-	\$478,823	\$287,003
Contributions				
Foundations	\$-	\$-	\$-	\$-
Individuals	-	-	-	-
Corporations	-	-	-	-
Fundraising	-	-	-	-
Interest income	-	-	-	-
Miscellaneous income	-	-	-	-
Net assets released from restriction	-	-	-	-
TOTAL SUPPORT AND OTHER REVENUE	\$-	\$-	\$-	\$-
CHANGE IN NET ASSETS	\$478,823	\$-	\$478,823	\$287,003
NET ASSETS BEGINNING OF YEAR	\$1,436,065	\$-	\$1,436,065	\$1,149,062
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-
NET ASSETS - END OF YEAR	\$1,914,888	\$-	\$1,914,888	\$1,436,065

NIAGARA CHARTER SCHOOL
Financial Statements
June 30, 2014
(With Independent Auditors' Report Thereon)

NIAGARA CHARTER SCHOOL

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INDEPENDENT AUDITORS' REPORT

The Board of Trustees
Niagara Charter School:

Report on the Financial Statements

We have audited the accompanying financial statements of Niagara Charter School (the School) which comprise the statement of financial position as of June 30, 2014, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Niagara Charter School as of June 30, 2014, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited Niagara Charter School's 2013 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 14, 2013. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2013, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated October 14, 2014, on our consideration of Niagara Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the School's internal control over financial reporting and compliance.

Toski & Co., CPAs, P.C.

Williamsville, New York
October 14, 2014

NIAGARA CHARTER SCHOOL
Statement of Financial Position
June 30, 2014
with comparative totals for 2013

	<u>Assets</u>	<u>2014</u>	<u>2013</u>
Current assets:			
Cash		\$ 1,641,628	1,253,865
Receivables, less allowance of \$545 in 2014 and \$4,678 in 2013		110,404	106,002
Prepaid expenses		<u>5,738</u>	<u>29,484</u>
Total current assets		<u>1,757,770</u>	<u>1,389,351</u>
Property and equipment, at cost		978,506	945,136
Less accumulated depreciation		<u>(497,262)</u>	<u>(416,788)</u>
Net property and equipment		<u>481,244</u>	<u>528,348</u>
Total assets		<u>\$ 2,239,014</u>	<u>1,917,699</u>
	<u>Liabilities and Net Assets</u>		
Current liabilities:			
Accounts payable		72,415	88,349
Accrued expenses:			
Payroll and payroll taxes		149,026	169,098
Pension		<u>294,639</u>	<u>218,880</u>
Total accrued expenses		<u>443,665</u>	<u>387,978</u>
Deferred revenue		<u>-</u>	<u>5,307</u>
Total current liabilities		516,080	481,634
Unrestricted net assets		1,722,934	1,436,065
Commitments and contingency (notes 4 and 6)		<u> </u>	<u> </u>
Total liabilities and net assets		<u>\$ 2,239,014</u>	<u>1,917,699</u>

See accompanying notes to financial statements.

NIAGARA CHARTER SCHOOL
 Statement of Activities
 Year ended June 30, 2014
 with comparative totals for 2013

	<u>2014</u>	<u>2013</u>
Revenue:		
Public School Districts:		
Resident student enrollment	\$ 3,769,076	3,786,824
Students with disabilities	185,246	145,747
Other revenue from public school districts	32,873	36,372
Grant income	244,431	266,461
Contributions	3,735	3,281
Other	<u>28,117</u>	<u>20,977</u>
Total revenue	<u>4,263,478</u>	<u>4,259,662</u>
Expenses:		
Program services:		
Regular education	2,869,236	3,061,646
Special education	<u>130,465</u>	<u>150,149</u>
Total program services	2,999,701	3,211,795
Management and general	<u>976,908</u>	<u>760,864</u>
Total expenses	<u>3,976,609</u>	<u>3,972,659</u>
Increase in unrestricted net assets	286,869	287,003
Unrestricted net assets at beginning of year	<u>1,436,065</u>	<u>1,149,062</u>
Unrestricted net assets at end of year	<u><u>\$ 1,722,934</u></u>	<u><u>1,436,065</u></u>

See accompanying notes to financial statements.

NIAGARA CHARTER SCHOOL
Statement of Functional Expenses
Year ended June 30, 2014
with comparative totals for 2013

	Program services			Management and general	Total	
	Regular education	Special education	Total		2014	2013
Salaries	\$ 1,192,626	54,237	1,246,863	463,121	1,709,984	1,773,790
Payroll taxes	116,440	5,295	121,735	45,217	166,952	160,501
Employee benefits	423,652	19,267	442,919	164,514	607,433	523,908
Office expense	6,471	294	6,765	2,512	9,277	11,159
Printing and production	19,541	889	20,430	7,588	28,018	26,421
Telephone	5,966	271	6,237	2,317	8,554	4,719
Meetings and travel	9,376	426	9,802	3,641	13,443	11,319
Consulting fees	15,206	692	15,898	5,904	21,802	37,304
Supplies	82,082	3,733	85,815	31,874	117,689	110,199
Professional fees	21,743	989	22,732	8,443	31,175	20,467
Advertising	4,719	215	4,934	1,832	6,766	5,468
Dues and subscriptions	891	41	932	345	1,277	1,639
Insurance	27,557	1,253	28,810	10,701	39,511	41,887
Legal fees	13,807	628	14,435	5,362	19,797	50,728
Occupancy	372,403	16,936	389,339	144,609	533,948	528,804
Repairs and maintenance	44,450	2,021	46,471	17,262	63,733	69,310
Staff development	46,676	2,123	48,799	18,126	66,925	70,985
Utilities	39,811	1,811	41,622	15,460	57,082	53,360
Garbage collection	8,445	384	8,829	3,280	12,109	10,791
Health center costs	2,200	100	2,300	-	2,300	4,883
Security	4,623	210	4,833	1,795	6,628	3,277
Student transportation	305,187	13,862	319,049	-	319,049	315,981
Depreciation	56,125	2,552	58,677	21,797	80,474	76,730
Extracurricular activities	47,537	2,159	49,696	-	49,696	46,228
Bad debt expense	-	-	-	545	545	4,677
Miscellaneous	1,702	77	1,779	663	2,442	8,124
Total expenses	\$ 2,869,236	130,465	2,999,701	976,908	3,976,609	3,972,659

See accompanying notes to financial statements.

NIAGARA CHARTER SCHOOL
 Statement of Cash Flows
 Year ended June 30, 2014
 with comparative totals for 2013

	<u>2014</u>	<u>2013</u>
Cash flows from operating activities:		
Increase in unrestricted net assets	\$ 286,869	287,003
Adjustments to reconcile increase in unrestricted net assets to net cash provided by operating activities:		
Depreciation	80,474	76,730
Changes in:		
Receivables	(4,402)	37,487
Prepaid expenses	23,746	(15,110)
Accounts payable	(15,934)	10,539
Accrued expenses	55,687	27,810
Deferred revenue	<u>(5,307)</u>	<u>5,307</u>
Net cash provided by operating activities	421,133	429,766
Cash flows from investing activities - additions to property and equipment	<u>(33,370)</u>	<u>(16,809)</u>
Net increase in cash	387,763	412,957
Cash at beginning of year	<u>1,253,865</u>	<u>840,908</u>
Cash at end of year	<u><u>\$ 1,641,628</u></u>	<u><u>1,253,865</u></u>

See accompanying notes to financial statements.

NIAGARA CHARTER SCHOOL

Notes to Financial Statements

June 30, 2014

(1) Summary of Significant Accounting Policies

(a) Nature of Activities

Niagara Charter School (the School) was chartered by the Board of Regents of the University at the State of New York on July 21, 2005 for a term of five years pursuant to Article 56 of the New York State Education Law. The School has received a renewal of their charter which will expire on June 30, 2016. The School is a K-6 public school primarily funded through the Board of Education of the City School District at the City of Niagara Falls.

Charter schools receive state and federal public-school funding and must meet all the same state and federal testing and learning requirements as public schools, yet they operate independently of the local school district, serving as their own local education agency.

(b) Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

(c) Basis of Presentation

The School reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets. The School does not have any temporarily or permanently restricted net assets as of June 30, 2014 and 2013. Accordingly, net assets of the School and changes therein are classified and reported as follows:

Unrestricted net assets - Net assets that are not subject to donor-imposed stipulations and may be used for any purpose designated by the School's Board of Trustees.

(d) Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

(e) Cash

For purposes of the statement of cash flows, the School considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

(f) Concentration of Credit Risk

Financial instruments that potentially subject the School to concentration of credit risk consist principally of cash and certificate of deposit accounts in financial institutions. Although the accounts exceed the federally insured deposit amount, management does not anticipate nonperformance by the financial institutions.

NIAGARA CHARTER SCHOOL
Notes to Financial Statements, Continued

(1) Summary of Significant Accounting Policies, Continued

(g) Accounts Receivables

The School uses the allowance method to account for uncollectible accounts receivable. The allowance for doubtful accounts amounted to \$545 and \$4,678 at June 30, 2014 and 2013, respectively.

(h) Capitalization and Depreciation

Property and equipment are recorded at cost or fair market value at the date of the gift in the case of donated equipment. If donors stipulate how long the assets must be used, the contributions are recorded as restricted support. In the absence of such stipulations, contributions of equipment are recorded as unrestricted support.

Depreciation is provided for in amounts sufficient to relate the cost of depreciable assets to operations over their estimated service lives using the straight-line method. Improvements are capitalized, while expenditures for maintenance and repairs are charged to expense as incurred. Upon disposal of depreciable property, the appropriate property accounts are reduced by the related costs and accumulated depreciation. The resulting gains and losses are reflected in the statement of activities.

(i) Public School District Revenue

The School receives per pupil aid which is passed through the Niagara Falls Central School District. New York State Education Department mandates the rate per pupil. For the years ended June 30, 2014 and 2013, the per pupil rate was \$10,925.

(j) Deferred Revenue and Revenue Recognition

Grant awards accounted for as exchange transactions are recorded as revenue when expenditures have been incurred in compliance with the grant restrictions. Amounts unspent are recorded in the statement of financial position as deferred revenue.

(k) Donated Equipment, Materials, Supplies and Personal Services

Donated equipment, materials and supplies are reflected in the financial statements based on the fair market value at the time of donation.

Donated personal services meeting the requirements for recognition in the financial statements were not material and have not been recorded. However, many individuals volunteer their time and perform a variety of tasks that assist the School.

(l) Promises to Give

Contributions are recognized when the donor makes an unconditional promise to give to the School. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

NIAGARA CHARTER SCHOOL
Notes to Financial Statements, Continued

(1) Summary of Significant Accounting Policies, Continued

(m) Expense Allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of activities and in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

(n) Subsequent Events

The School has evaluated subsequent events through the date of the report which is the date the financial statements were available to be issued.

(o) Income Taxes

The School is exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code (the Code), therefore, no provision for income taxes is reflected in the financial statements. The School has been classified as a publicly supported organization that is not a private foundation under Section 509(a) of the Code. The School presently discloses or recognizes income tax positions based on management's estimate of whether it is reasonably possible or probable that a liability has been incurred for unrecognized income taxes. Management has concluded that the School has taken no uncertain tax positions that require adjustment in its financial statements. U.S. Forms 990 filed by the School are subject to examination by taxing authorities. The School is no longer subject to tax examination for the years ended June 30, 2010, and prior.

(2) Property and Equipment

Property and equipment are recorded at cost. A summary of property and equipment at June 30, 2014 and 2013 is as follows:

	<u>2014</u>	<u>2013</u>
Leasehold improvements	\$ 449,505	449,505
Furniture and equipment	509,138	475,768
Books	<u>19,863</u>	<u>19,863</u>
	978,506	945,136
Less accumulated depreciation	<u>(497,262)</u>	<u>(416,788)</u>
Net property and equipment	<u>\$ 481,244</u>	<u>528,348</u>

(3) Line-of-Credit

The School has an annually renewable \$200,000 bank line-of-credit. Amounts borrowed on this line-of-credit bear interest at the prime rate plus 1.5% (4.75% at June 30, 2014). At June 30, 2014 and 2013, there were no amounts outstanding under the terms of this line-of-credit agreement.

NIAGARA CHARTER SCHOOL
Notes to Financial Statements, Continued

(4) Commitments

(a) Lease Obligation

The School leases its facility under an operating lease which expires in July 2026 subject to annual increases in the consumer price index for the Northeast Region over 2008 as the base year. The School has the option to extend the term of this lease for one five year interval. The lease will terminate on expiration or non-renewal of the School's charter. Rent expense amounted to \$533,948 and \$528,804 for the years ended June 30, 2014 and 2013, respectively.

Minimum future rental payments under the operating lease for the five years following June 30, 2014 and thereafter are as follows:

2015	\$ 543,505
2016	543,505
2017	543,505
2018	543,505
2019	543,505
Thereafter	<u>3,804,535</u>
	\$ <u>6,522,060</u>

(b) Transportation Services Obligations

The School has an agreement for bus transportation with a private carrier for its students.

The agreement expires on July 1, 2015. Minimum future transportation payments due under the agreement are approximately \$300,000 for the year ending June 30, 2015.

(5) Pension Plans

The School participates in the New York State Teachers' Retirement System (NYSTRS), which is a cost-sharing multiple employer, public employees retirement system. NYSTRS offers a wide range of plans and benefits which are related to years of service and final average salary, vesting of retirement benefits, death and disability.

NYSTRS is administered by the New York State Teachers' Retirement Board and provides retirement, disability, withdrawal and death benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York. NYSTRS issues a publicly available financial report that contains financial statements and required supplementary information. The report may be obtained by writing to NYSTRS, 10 Corporate Woods Drive, Albany, New York 12211-2395.

NIAGARA CHARTER SCHOOL
Notes to Financial Statements, Continued

(5) Pension Plans, Continued

NYSTRS is noncontributory, except for employees who joined the System after July 27, 1976 and prior to January 1, 2010, who contribute 3% of their salary, except that employees in NYSTRS more than ten years are no longer required to contribute. Those joining NYSTRS on or after January 1, 2010 are required to contribute 3.5% of their salary throughout their active membership. Pursuant to Article 11 of the Education Law, the New York State Teachers' Retirement Board establishes rates annually for NYSTRS.

The School is required to contribute at an actuarially determined rate. The rates for NYSTRS were 16.25% and 11.84% of the annual covered payroll as of June 30, 2014 and 2013, respectively. Required annual contributions of \$243,488 and \$167,858 were paid to NYSTRS by the School for the years ended June 30, 2014 and 2013, respectively.

(6) Contingency

The School has received grants which are subject to audit by agencies of the state and federal government. Such audits may result in disallowances and a request for a return of funds. Based on prior years' experience, the School's administration believes that disallowances, if any will be immaterial.

(7) Escrow Account

As set forth in its charter, the School established an escrow account in September 2013 in the amount of \$75,000 for the purpose of funding legal and audit fees in the event of dissolution. As of June 30, 2014, the amount in escrow was \$75,079.

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Board of Trustees
Niagara Charter School:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of Niagara Charter School (the School), which comprise the statement of financial position as of June 30, 2014, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to financial statements, and have issued our report thereon dated October 14, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Niagara Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that is required to be reported under Government Auditing Standards.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Toski & Co., CPAs, P.C.

Williamsville, New York
October 14, 2014

NIAGARA CHARTER SCHOOL
Status of Prior Year Audit Findings
Year ended June 30, 2014

There were no audit findings with regard to the prior year financial statements (June 30, 2013).

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

Budget and Cash Flow Templates for the 2013 New Charter Applications

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX tabs in BLUE
2	Enter information into the GRAY cells
3	Cells labeled in ORANGE contain guidance pertaining to that tab
4	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
5	Funding by School District information for all NYS School district is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accommodate additional districts if necessary.
6	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Niagara Charter School

PROJECTED BUDGET FOR 2014-2015

July 1, 2014 to June 30, 2015

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 147. This will populate the data in row 9.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	4,156,575	180,180	-	-	-	4,336,755
Total Expenses	3,428,624	129,089	-	-	615,496	4,173,209
Net Income	727,951	51,091	-	-	(615,496)	163,546
Actual Student Enrollment	339	11	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-

PROGRAM SERVICES SUPPORT SERVICES

REGULAR EDUCATION SPECIAL EDUCATION OTHER FUNDRAISING MANAGEMENT & GENERAL TOTAL

Aides	-	-	-	-	-	-
Therapists & Counselors	1.00	50,626	-	-	-	50,626
Other	-	-	-	-	-	-
TOTAL INSTRUCTIONAL	34	1,170,598	129,089	-	-	1,299,687
NON-INSTRUCTIONAL PERSONNEL COSTS						
Nurse	1.00	40,514	-	-	-	40,514
Librarian	1.00	24,116	-	-	-	24,116
Custodian	4.00	54,960	-	-	-	54,960
Security	-	40,267	-	-	-	40,267
Other	2.00	-	-	-	-	-
TOTAL NON-INSTRUCTIONAL	8	159,857	-	-	-	159,857
SUBTOTAL PERSONNEL SERVICE COSTS	49	1,511,455	129,089	-	164,996	1,805,540
PAYROLL TAXES AND BENEFITS						
Payroll Taxes	-	138,124	-	-	-	138,124
Fringe / Employee Benefits	-	377,154	-	-	-	377,154
Retirement / Pension	-	276,618	-	-	-	276,618
TOTAL PAYROLL TAXES AND BENEFITS	-	791,896	-	-	-	791,896
TOTAL PERSONNEL SERVICE COSTS	-	2,303,351	129,089	-	164,996	2,597,436
CONTRACTED SERVICES						
Accounting / Audit	-	-	-	-	12,000	12,000
Legal	-	-	-	-	20,000	20,000
Management Company Fee	-	-	-	-	-	-
Nurse Services	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-	-
Payroll Services	-	-	-	-	48,000	48,000
Special Ed Services	-	-	-	-	-	-
Titement Services (i.e. Title I)	-	-	-	-	-	-
Other Purchased / Professional / Consulting	-	-	-	-	60,000	60,000
TOTAL CONTRACTED SERVICES	-	-	-	-	140,000	140,000
SCHOOL OPERATIONS						
Board Expenses	-	-	-	-	2,000	2,000
Classroom / Teaching Supplies & Materials	-	25,000	-	-	-	25,000
Special Ed Supplies & Materials	-	-	-	-	-	-
Textbooks / Workbooks	-	15,000	-	-	-	15,000
Supplies & Materials other	-	-	-	-	-	-
Equipment / Furniture	-	5,500	-	-	-	5,500
Telephone	-	12,000	-	-	-	12,000
Technology	-	30,000	-	-	-	30,000
Student Testing & Assessment	-	27,000	-	-	-	27,000
Field Trips	-	22,000	-	-	-	22,000
Transportation (student)	-	330,000	-	-	-	330,000
Student Services - other	-	31,000	-	-	-	31,000
Office Expense	-	-	-	-	17,500	17,500
Staff Development	-	67,135	-	-	-	67,135
Staff Recruitment	-	-	-	-	-	-
Student Recruitment / Marketing	-	-	-	-	5,000	5,000
School Meals / Lunch	-	-	-	-	-	-
Travel (Staff)	-	20,000	-	-	-	20,000
Fundraising	-	-	-	-	-	-
Other	-	-	-	-	-	-
TOTAL SCHOOL OPERATIONS	-	584,635	-	-	24,500	609,135

Includes outsourced HR services

Niagara Charter School

PROJECTED BUDGET FOR 2014-2015

July 1, 2014 to June 30, 2015

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 147. This will populate the data in row 9.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	4,156,575	180,180	-	-	-	4,336,755
Total Expenses	3,428,624	129,089	-	-	615,496	4,173,209
Net Income	727,951	51,091	-	-	(615,496)	163,546
Actual Student Enrollment	339	11	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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FACILITY OPERATION & MAINTENANCE

Insurance	-	-	-	-	24,500	24,500
Janitorial	-	-	-	-	35,000	35,000
Building and Land Rent / Lease	540,638	-	-	-	-	540,638
Repairs & Maintenance	-	-	-	-	35,000	35,000
Equipment / Furniture	-	-	-	-	1,500	1,500
Security	-	-	-	-	5,000	5,000
Utilities	-	-	-	-	60,000	60,000
TOTAL FACILITY OPERATION & MAINTENANCE	540,638	-	-	-	161,000	701,638

DEPRECIATION & AMORTIZATION

DEPRECIATION & AMORTIZATION	-	-	-	-	115,000	115,000
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DISSOLUTION ESCROW & RESERVES / CONTIGENCY

DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-	-	-	-	10,000	10,000
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TOTAL EXPENSES

TOTAL EXPENSES	3,428,624	129,089	-	-	615,496	4,173,209
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NET INCOME

NET INCOME	727,951	51,091	-	-	(615,496)	163,546
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ENROLLMENT - *School Districts Are Linked To Above Entries*

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
Niagara Falls City School District	332	10	342
Lockport City School District	6	1	7
Niagara Wheatfield Central School District	1	-	1
0	-	-	-
0	-	-	-
TOTAL ENROLLMENT	339	11	350

REVENUE PER PUPIL

REVENUE PER PUPIL	12,261	16,380	-
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EXPENSES PER PUPIL

EXPENSES PER PUPIL	10,114	11,735	-
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Audited Financial Statement Checklist

Created Tuesday, July 29, 2014

Updated Friday, October 17, 2014

Page 1

Charter School Name:

1. Please check each item that is included in the 2013-14 Audited Financial Statement submitted for your charter school.

	Yes/No
Audited Financial Statements (including report on compliance and report on internal control over financial reporting)	Yes
Single Audit (if applicable)	Not Applicable
CSP Agreed Upon Procedures (if applicable)	Not Applicable
Management Letter	Yes
Report on Extracurricular Student Activity Accounts (if applicable)	Not Applicable
Corrective Action Plans for any Findings	Not Applicable

2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2013-14 Audited Financial Statement.

	Yes/No
Report on Compliance	No
Report on Internal Control over Financial Reporting	No
Single Audit	No
CSP Agreed Upon Procedures Report	No
Management Letter	No

Thank you.

Appendix E: Disclosure of Financial Interest Form

Created Monday, July 14, 2014

Updated Monday, July 28, 2014

Page 1

400701860890 NIAGARA CS

An Appendix E: Disclosure of Financial Interest Form must be completed for each active Trustee who served on the charter school's Board of Trustees during the 2013-14 school year. Trustees are at times difficult to track down in the summer months. Trustees may complete and submit at their leisure (but before the deadline) their individual form at:

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/>. Trustees may download and/or email their forms to you upon completion.

Trustees who are technologically advanced may complete the survey using their smartphones or other mobile devices by downloading the this bar code link to the survey <https://fluidsurveys.com/account/surveys/540612/publish/qrcode/>. (Make sure you have the bar code application reader on your phone).

If a Trustee is unable to complete the form by the deadline (i.e, out of the country), the school is responsible for submitting the information required on the form for that individual trustee.

Just send the links via email today to your Trustees requesting that they each complete their form as soon as possible.
Thank you.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

Appendix F: BOT Membership Table

Created Monday, July 14, 2014

Updated Monday, July 28, 2014

Page 1

400701860890 NIAGARA CS

1. Current Board Member Information

	Full Name of Individual Trustees	Position on Board (Officer or Rep).	Voting Member	Area of Expertise &/or Additional Role	Terms Served & Length (include date of election and expiration)	Committee affiliations
1	James C. Muffoletto	Chair/President	Yes	Finance	1 one year term 3 three year terms Elected: 9/12/06 Expires: 6/30/16	Executive & Finance committee
2	Janet Hill	Vice Chair/Vice President	Yes	Retired educator	6 one year terms 1 three year term Elected 6/12/07 Term Expires 6/30/16	Academic
3	Ricky Scott	Treasurer	Yes	Finance	3 three year terms Elected 6/1/08 Term Expires 6/30/17	Finance
4	Richard D. Hague Jr.	Secretary	Yes		2 one year terms 2 three year terms Elected 9/12/06 Term Expired 6/30/14	Academic & Governance
5	Dr. Leticia Hahn	Member	Yes	College Professor	1 two year term 1 three year term Elected 6/18/10 Term Expires 6/30/15	Academic
6	James Phillips	Member	Yes		3 one year terms 1 three year term Elected 6/22/09 Term Expires 6/30/15	Governance
7	Mary J. Scheeler	Member	Yes	Retired educator	1 one year term 1 three year term Elected 6/22/09 Term Expires 6/30/15	Academic
8	Lynn Kirshy	Other	Yes	Teacher	2 one year terms Elected 7/16/13 Term Expires 6/30/15	Governance
9	Amy DiMaggio	Other	Yes	Teacher	1 one year term Elected 6/11/13 Term Expired 6/30/14	
10	Shirley Peterson	Parent Rep	Yes		2 one year terms Elected 6/11/13 Term Expires 6/30/15	
11	Elvis Nunez	Parent Rep	Yes		1 one year term Elected 2/14/14	

Term Expired 6/30/14

12	Lakea Strong	Parent Rep	Yes	3 one year terms Elected 6/21/11 Term Expires 6/30/14 Resigned 9/17/13	Academic
13	Joseph Blocho	Parent Rep	No	Elected 10/18/13 Resigned 11/19/13 prior to SED approval	

2. Total Number of Members Joining Board during the 2013-14 school year

4

3. Total Number of Members Departing the Board during the 2013-14 school year

4

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

15

5. How many times did the Board meet during the 2013-14 school year?

15

6. How many times will the Board meet during the 2014-15 school year?

12

Thank you.

Niagara Charter School Board of Trustees
2013-2014

Trustee

James C. Muffoletto, CPA, President

Vincent J. Muffoletto Certified Public Accountants

228 Linwood Ave.

Buffalo, N.Y. 14209

Ph.: (716) 881-1700

Fax: (716) 881-3272

Cell: (716) 870-9697

At-large member – Executive Committee, Finance Committee

Term expires 6/30/16

muffoletto@msn.com

Janet Hill

Vice-President

2902 Three Rod Road

East Aurora, N.Y. 14052

Ph.: (716) 714-9033

Cell: (716) 465- 8665

At-large member – Executive Committee, Academic Committee

Term expires 6/30/16

j.v.hill@rochester.rr.com

Richard D. Hague Jr.

Secretary

Pastor

Mount Erie Baptist Church

1152 Fairfield Avenue

Niagara Falls, N.Y. 14305

Ph.: (716) 284-7498

Fax: (716) 284-5123

Cell: (716) 553-8410

At-large member – Executive Committee, Governance Committee, and Academic Committee

Term Expires 6/30/14

mteriebaptist@aol.com / richardhague@earthlink.net

Ricky Scott

Treasurer

Key Bank

16 Pine Tree Drive

Lancaster, N.Y. 14086

Ph.: (716) 685-0633

Cell: (716) 901-5251

At-large member – Executive Committee, Finance Committee (Chair), and Governance Committee

Term expires 6/30/17

ricky.scott@keybank.com

Dr. Leticia Hahn

Academic Complex 329B

P.O. Box 2042

Niagara Falls, N.Y. 14109

Ph.: (716) 286-8760

Cell: (716) 534-2809

At-large member – Academic Committee

Term expires 6/30/15

lhahn@niagara.edu

James Phillips

1919 Lockport Street

Niagara Falls, N.Y. 14305

Ph.: (716) 587-1050

At-large member – Governance Committee (Chair), Finance Committee

Term expires 6/30/15

mr.james.e.phillips@gmail.com

Mary Scheeler

5050 Tonawanda Creek Road

North Tonawanda, N.Y. 14120

Ph.: (716) 692-8231

Cell: (716) 523-0656

At-large member – Academic Committee (Chair)

Term expires 6/30/15

mscheeler@gmail.com

Shirley Peterson

2741 Cleveland Avenue

Niagara Falls, N.Y. 14305

Ph.: (716) 297-1037

Cell: (716) 946-4944

Parent Representative

Term expires: 6/30/15

pwildflower712@aol.com

Amy Dimaggio

668 Tacoma Ave. Lower

Buffalo, N.Y. 14216

Ph.: (716) 465-5000

Teacher Representative

Term expires 6/30/14

amydimaggio@niagaracharter.org

Lynn Kirshy

377 Tremont Ave.

Kenmore, N.Y. 14217

Ph.: (716-553-4012)

Teacher Representative – Governance Committee

Term Expires 6/30/14

lynnkirshy@niagaracharter.org

Elvis Nunez

554 30th Street

Niagara Falls, N.Y. 14301

Ph: (716-990-0294)

Parent Representative

Term Expires 6/30/14

nunezmaldonadofamilia@yahoo.com

Niagara Charter
Minutes of Board of Trustees Meeting
July 16, 2013 8:00 A.M.

Revised 8/21/13

Niagara Charter School, 2077 Lockport Rd., Niagara Falls, N.Y. 14304

Trustees in Attendance: Janet Hill; James Muffoletto; Ricky Scott; James Phillips; Mary Scheeler; Amy DiMaggio

Trustees Absent: Leticia Hahn; Lakea Strong; Shirley Peterson; Richard Hague

Staff in Attendance: Darci Novak, CAO; Jill Keicher, AAO; Dawn Kern, Acting Secretary; Megan Corsaro, Community Liaison; Greg Norton, Business Manager.

Others in Attendance: Jonathan Schechter, Esq.

The meeting was called to order at 8:15 A.M. by Jim Muffoletto, with a quorum of 6 members present.

Public Notice was confirmed.

The agenda with corrections was approved on a motion by Mr. Scott; second by Mrs. Scheeler; the motion passed with all in favor and no abstentions.

The amended minutes of the 6/11/13 meeting were approved on a motion by Ms. DiMaggio, second by Mr. Scott; the motion passed with all in favor and no abstentions.

The annual meeting minutes of the 6/11/13 meeting were approved on a motion by Mr. Scott, second by Mrs. Hill, motion passed with all in favor and no abstentions.

Mr. Muffoletto reported that on June 21st, he e-mailed Sue Gibbons requesting the current charter documents.

CAO General Update: Darci Novak

Ms. Novak reported that the Annual Report is due to the state on August 1st. A preliminary report will be sent, when the assessment scores are released, a completed report will be sent. Administration is finishing up interviews to fill open staff positions, and finalizing personnel decisions.

The teachers return August 5th, and will be meeting with Cindy Rice from EL, for most of the week. There will be professional development each day, and the teachers will have time to work in their classrooms. The students return on August 12th. Starting in August, we will be fully implementing the EL ELA expedition modules for grades 3-6. Grades K-2 will be implementing several of the NYS approved ELA domains into their expeditions where possible.

Community Liaison: Megan Corsaro

Mrs. Corsaro passed out a letter to the trustees describing her duties. The tentative date for the Million Father March is 9/20/13. After the breakfast, the fathers will be invited to join the

Community Circle. No date has been set for the Bully Walk, but a change in location was discussed. Mrs. Corsaro would like to hold it in Hyde Park this year, which would be more convenient for the parents, and more visible. The Bully Walk will be in October.

Mrs. Corsaro is working on Website training as keeping the website updated will be another duty for her. She also reported that she is working on the waitlist and recruitment, especially grades 3-6.

Finance Committee: Ricky Scott

Mr. Scott reported that there is no updated report for July; we are awaiting the June 30, 2013 audit results. Also the school is being audited by the State Comptroller's Office for the June 30, 2012 fiscal year. We have been presented a list of documents they would like to see, and we are trying to schedule a date convenient to all. Mr. Schechter will schedule the initial meeting.

Academic Committee: Mary Scheeler

Mrs. Scheeler had no report.

Governance Committee: James Phillips

Mr. Phillips reported the trustee attendance for 6th grade graduation was 6 trustees. One trustee attended the Kindergarten Graduation. Mr. Phillips asked about filling the Teacher Trustee Position. This will be discussed under new business. Mr. Muffoletto thanked Mrs. Camacho for her diligent efforts during her years as a Trustee.

Everyone will be asked to remain on their respective Committees and Mr. Muffoletto will be contacting new trustees to see to determine if they are interested in serving on a committee. Committee appointments are tabled until the next meeting.

Ms. Novak passed out and explained the 2013-2014 school calendar. There are 205 teacher days, and 200 student days. Unless there are snow days, school will end at the same time as this year, June 19th. Ms. Novak also reported that they had a meeting with a company called Acuity. It is a new product which gives a bank of questions that correlates to Common Core, and tests can be given every 5 to 6 weeks.

A motion was made by Mr. Phillips to accept the 2013-2014 school calendar with revisions; second by Mr. Scott, the motion passed with all in favor with no abstentions.

A motion was made by Mr. Muffoletto to go into Executive Session; second by Mr. Scott, with all in favor and no abstentions.

At 9:04 A.M. the motion was made by Mr. Scott to end the executive session; second by Mrs. Scheeler, with all in favor and no abstentions

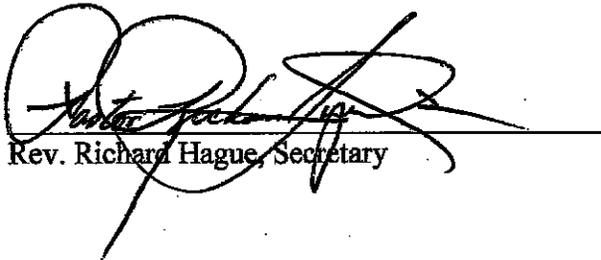
A motion was made to approve the contracts for C.A.O., A.A.O., and the Business Manager by Mr. Scott; second by Mr. Phillips. The motion passed with all in favor and 2 abstentions. (Mrs. Hill and Ms. DiMaggio)

Next, there was a discussion as to the resignation of Mrs. Olga Camacho from the Board and the appointment of a new faculty representative, Mrs. Lynn Kirshy. A discussion was then had to

appoint Mrs. Kirshy to the Board as a faculty representative. Upon a motion duly made and seconded, it was resolved that Mrs. Lynn Kirshy be appointed to the Board of Trustees as a faculty member subject to a one year term in accordance with the By-Laws pending approval by SED. The foregoing resolution approving Mrs. Kirshy as a Board member will be deemed formally adopted upon SED approval.

At 9:08 the motion was made to adjourn by Mr. Scott; second by Mr. Phillips, the motion passed with all in favor and no abstentions.

Duly Submitted:



Rev. Richard Hague, Secretary

Niagara Charter
Minutes of Board of Trustees Meeting
August 20, 2013 8:00 A.M.
Niagara Charter School, 2077 Lockport Rd., Niagara Falls, N.Y. 14304

Revised 9/17/13

Trustees in Attendance: Janet Hill; James Muffoletto; Ricky Scott; James Phillips; Mary Scheeler; Amy DiMaggio*; Richard Hague; and Lynn Kirshy*.

Trustees Excused: Shirley Peterson, Lakea Strong.

Trustees Absent: Leticia Hahn

Staff in Attendance: Darci Novak, CAO; Jill Keicher, AAO; Dawn Kern, Acting Secretary; Megan Corsaro, Community Liaison; Greg Norton, Business Manager.

Others in Attendance: Jonathan Schechter, Esq., Jill Shahen, NECSN; Rose Spagnuolo; Aimee Bruno; Sara Felmet; and Kristine Strible.

*Approval pending from State Education Department.

The meeting was called to order at 8:11 A.M. by Jim Muffoletto, with a quorum of 6 members present.

Public Notice was confirmed.

The agenda with corrections was approved on a motion by Mrs. Scheeler; second by Mr. Scott; the motion passed with all in favor and no abstentions.

The amended minutes of the 7/16/13 meeting were approved on a motion by Mrs. Scheeler second by Mrs. Hill; the motion passed with all in favor with one abstention. (Pastor Hague)

A motion was duly made by Ricky Scott and seconded by Mary Scheeler to ratify and approve all prior actions of the Board for the Charter Year 2013/2014 to date. The Board voted all in favor with no abstentions.

CAO General Update: Darci Novak

Ms. Novak went over calendar items: Teachers returned 8/5/13, students returned 8/12/13. Open House will be held 8/28/13, from 5:00 P.M. - 7:00 P.M. All trustees were invited to attend.

The SED site visit is 10/8/13 and 10/9/13.

The state test scores were released and Ms. Novak passed out informational graphs of NCS's results in Math and ELA. The graphs showed cohort and non-cohort scores. Graphs comparing NCS's scores to Niagara Falls and other one year charters were also distributed. Ms. Novak commented that the drop in proficiency rates was expected, as the State Education Department and Commissioner King predicted. Copies of Commissioner King's recent memo about the test scores were passed to each trustee. The main message being these test scores are a baseline to measure student learning; a new beginning.

Community Liaison: Megan Corsaro

Mrs. Corsaro passed out her business cards and urged the trustees to call her anytime. She is working hard at recruiting 4th thru 6th graders. HeadStart will be scheduling a tour of NCS with parents for next year's incoming Kindergarteners. So far most of the students have been in uniform. Cafeteria behavior has improved. We have added another lunch time. If any trustee is interested in a NCS fleece jacket or Polo shirt, please let Mrs. Corsaro know by 8/30/13. Pastor Hague suggested going to athletic organizations to recruit students, and to take NCS students in uniform with her. Also maybe setting up a table outside of local stores and selling candy bars in addition to recruiting. The school recruitment video is not finished as of yet, we will include the upcoming Million Father March and Community Circle.

Finance Committee: Ricky Scott

Mr. Scott reported that the financial statements which were included in the Board packet were thru the month of July. There are no concerns in the first month and we are in sound financial condition. Mr. Scott then presented a proposal for adding another copier to the school.

This would be a color copier for admin use only. Mr. Scott stated that the proposed plan would be less expensive than our current plan,

The motion was made by Mr. Phillips to accept the new copier proposal; second by Mr. Scott; the motion was passed; all in favor with no abstentions.

Mr. Scott presented an amendment to the Accounting Policies and Procedures Manual called Appendix B- Financial Systems Back Up And Disaster Recovery. This plan will be used to reduce the risk of losing the school's electronic financial data due to a disaster.

A motion was made by Mr. Scott to accept the amendment as presented; second by Mr. Phillips; The motion passed with 7 in favor and 1 opposed.

Mr. Scott also reported that SED is requiring all Charter Schools to set up an escrow account containing \$75,000.00. The motion was made by Pastor Hague to open an escrow account containing \$75,000.00; second by Mrs. Scheeler, with all in favor and no abstentions.

Academic Committee: Mary Scheeler

Mrs. Scheeler reported that the Academic Committee continues to work with administration and faculty to improve test scores. Mrs. Scheeler will contact Dr. Bowen for a contract proposal.

Governance Committee: James Phillips

Mr. Phillips reported an ongoing problem with trustees turning in their evaluations, and financial disclosures. Also, the problem with trustees being absent from Board meetings. Mr. Phillips asked how to address this problem. Mr. Muffoletto instructed Jonathan Schechter to draft a letter for Mr. Phillips to send to the missing trustees. Mr. Phillips will be sending an e-mail to trustees who have not turned in their required forms, and copying all the trustees.

The Governance Committee will meet the 2nd Thursday of the month at 5:15 P.M.

Mr. Muffoletto announced the Committee members for 2013-2014.

Governance Committee: Mr. Phillips-Chair, Ricky Scott, Lynn Kirshy, and Richard Hague.

Finance Committee: Ricky Scott- Chair, Jim Muffoletto, and Jim Phillips.

Academic Committee: Mary Scheeler-Chair, Janet Hill, Pastor Hague, and Leticia Hahn.

Executive Committee: Jim Muffoletto, Janet Hill, Richard Hague, and Ricky Scott.

The Charter Renewal has been received and Jonathan Schechter is reviewing the document before it is signed.

Jill Shahan, from NECSN, passed out SED Board findings from the last charter renewal. She spoke extensively about a strategic plan for the Board. She presented each committee with a dashboard graph to use as an example to show everything the board is doing and putting it in writing. She suggested the Board take ownership of the past, and show what changes are being made as we go forward.

Jonathan Schechter asked the trustees to get bullet points to him from each committee by 8/22/13. He will write a narrative to include in new charter application.

There will be another Board Meeting 8/27/13 at 8:00 A.M. to review and approve the Charter Application.

A motion was made by Mr. Scott to go into Executive Session at 10:40 A.M. for purposes of employment matters; second by Mr. Phillips; with all in favor and no abstentions.

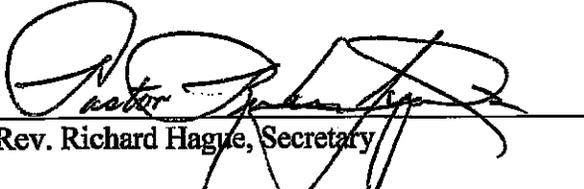
At 10:47 A.M. the motion was made by Mr. Scott to end the executive session; second by Mrs. Scheeler, with all in favor and no abstentions

A motion was made by Pastor Hague to hire Dawn Kern as Board Secretary upon the terms as follows: \$25.00 per hour, no payment to be received for Board secretarial work provided during normal work hours; second by Mary Scheeler; with all in favor and no abstentions.

Mr. Muffoletto requested Jonathan Schechter prepare a letter of agreement for the Board Secretary position.

At 10:42 A.M. the motion was made to adjourn by Mr. Phillips; second by Mary Scheeler, the motion passed with all in favor and no abstentions.

Duly Submitted:


Rev. Richard Hague, Secretary

Doc #398318.3

Minutes of Board of Trustees Meeting

September 17, 2013 8:00 A.M.

Niagara Charter School, 2077 Lockport Rd., Niagara Falls, N.Y. 14304

Trustees in Attendance:* Janet Hill; James Muffoletto; Ricky Scott; James Phillips; Mary Scheeler; Amy DiMaggio*; Richard Hague; and Lynn Kirshy*; Shirley Peterson

***Trustees Absent:* Leticia Hahn**

***Staff in Attendance:* Darci Novak, CAO; Jill Keicher, AAO; Dawn Kern, Recording Secretary; Greg Norton, Business Manager.**

***Others in Attendance:* Jonathan Schechter, Esq., Rose Spagnuolo; Aimee Bruno; Cheri Keetch; and Kristine Strible.**

***Approval pending from State Education Department.**

The meeting was called to order at 8:10 A.M. by Jim Muffoletto, with a quorum of 9 members present.

Public Notice was confirmed.

The agenda with corrections was approved on a motion by Amy Di Maggio; second by James Phillips; the motion passed with all in favor and no abstentions.

The amended minutes of the 8/20/13 meeting were approved on a motion by Pastor Hague; second by Mary Scheeler; the motion passed with all in favor and no abstention.

The minutes of the 8/27/13 Special Meeting were approved on a motion by Pastor Hague; second by Janet Hill; the motion passed unanimously.

CAO General Update: Darci Novak

Ms. Novak reported that the application for renewal was submitted and we received a confirmation that it was received. The Terra Nova has been administered for grades K-6. The first round of interim assessments using Acuity was administered to grades 3-6. Once we have the data, they will be shared. Formal observations of all homeroom and special teachers will be completed by the end of September. Jill Shahan from NECSN will be here from 9/17/13-9/19/13 observing in classrooms and providing feedback. September 23 is a Superintendents Day. This day is being used for planning and professional development. The Niagara Wheatfield School District has provided us with a notice of Public Hearing on September 25, at 6:45 P.M. All are encouraged to attend. Ms. Novak passed out examples of dashboard for the board to review, and also NYS Assessment information based on cut scores.

Friday, September 27th is the Million Father March at School at 9:00 A.M.

There will be a parent meeting on September 23, at 1:30 P.M. at the Niagara Falls Library.

At this meeting parents will be informed of the background of the SED visit on October 8th.

We will make a list of parents available to attend this meeting.

Cheri Keetch spoke about the 3rd Annual Bully Walk. It will be Saturday, October 5th at Hyde Park. It is a 1.5 mile walk, which will be more visible to the public. The Mayor will be present along with the Rodemyer family, and several radio and news stations. October 7th is National Stomp out Bully Day. Students and staff to wear a blue shirt on this day, and there will be Community Circle at 3:00 P.M.

The Backpack program is allowed 50 participants, we are now at 45.

Finance Committee: Ricky Scott

Mr. Scott reported that the financial statements which were included in the Board packet were thru the month of August. We are in sound financial condition, and right on track. There are no additional needs to be addressed. We have not received any additional grants to date.

Performance Bonuses for the 2012-2013 school year were discussed. There is more staff that scored highly effective, so the budget line needs to be increased. The motion was made to raise the budget line for bonuses from \$25,000.00 to \$44,550.00 by Pastor Hague; second by James Phillips. The motion passed with 6 in favor and 3 abstentions. (J. Hill, L. Kirshy, and A. DiMaggio)

Academic Committee: Mary Scheeler

Mrs. Scheeler reported that the Academic Committee will be meeting after this board meeting. They will be working on the dashboard for all trustees to review.

Governance Committee: James Phillips

Mr. Phillips reported that the Governance Committee met on 9/12/13. The committee goals for this year are: Encourage and enforce covenants, formalize orientation for new board members, and create a dashboard for trustee review. A discussion followed on how to enforce board attendance.

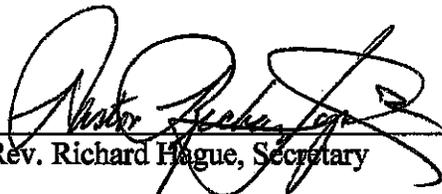
Mr. Phillips also reported that there were four board members at Open House.

The motion was made by Amy DiMaggio to accept the resignation of Lakea Strong with regret; second by Janet Hill. The motion passed with all in favor and no abstentions. The Board would like to thank her for her service through the years.

SED representatives will be at NCS on October 8th, and October 9th. They will meet with the Board members on October 8th at 8:30. October's Board Meeting will be October 8th at 8:00 A.M. before meeting with the state representatives. Mr. Phillips asked about emergency drills and fire drills. Ms. Novak said fire drills have been started but emergency drills are to come.

At 9:45 A.M. the motion was made to adjourn by Mr. Scott; second by Amy DiMaggio, the motion passed with all in favor and no abstentions.

Duly Submitted:



Rev. Richard Hague, Secretary

Minutes of Board of Trustees Meeting

Tuesday, October 8, 2013

Niagara Charter School, 2077 Lockport Rd., Niagara Falls, N.Y. 14304

Trustees in Attendance: Janet Hill; James Muffoletto; Ricky Scott; James Phillips; Mary Scheeler; Amy DiMaggio*; Richard Hague; and Lynn Kirshy*; Shirley Peterson*; Leticia Hahn

Staff in Attendance: Darci Novak, CAO; Jill Keicher, AAO; Dawn Kern, Recording Secretary; Greg Norton, Business Manager; Megan Corsaro, Parent Liaison.

Others in Attendance: Jonathan Schechter, Esq., Sara Felmet; Aimee Bruno; Theresa Lyness; Kristine Strible; Marissa Spacone; and Julie Stevener; Joseph Blocho

S.E.D. Representatives: Susan Gibbons; Erin Shovlin; Jeri Chapman; and Karen Laba.

*Approval pending from State Education Department.

The meeting was called to order at 8:10 A.M. by Jim Muffoletto, with a quorum of 10 members present.

Public Notice was confirmed.

The agenda with corrections was approved on a motion by Ricky Scott; second by Mary Scheeler; the motion passed with all in favor and no abstentions.

The amended minutes of the 9/17/13 meeting were approved on a motion by Janet Hill; second by James Phillips; the motion passed with all in favor and no abstentions.

The Nomination Committee sent flyers home to all parents in the student's communicators, announcing a parent trustee position, which needs to be filled.

One parent responded, Mr. J. Blocho. Mr. Phillips introduced Mr. Blocho, who took a few minutes to speak to the trustees about himself, and his desire to become a Board Trustee. His resume was passed out for all to read.

CAO General Update: Darci Novak

Ms. Novak welcomed the visitors from the Charter School Office. The first Acuity interim assessments have been scanned and scored. The teachers have received preliminary reports for their students, and individual student reports are in the process of being generated. Once the teachers have this data, they will participate in the results Meeting Protocol, where they will identify three main standards for both ELA and Math in need of improvement. Ultimately an action plan for improvement will be created. The next interim assessments are scheduled for the week of October 28th.

The Terra Nova results have just arrived. These data will be sorted and distributed to the teachers as well, and the same protocol and process used with Acuity will be used with the Terra Nova Data.

For Professional development in September, each grade level worked with Cindy Rice from EL during common planning time. During this time, Cindy worked with grade levels on analyzing text dependent questions against a criteria checklist. She also revisited questions on Bloom's Taxonomy. This professional development will help teachers to generate rigorous text dependent questions.

Ms. Novak then announced the students for the Design Principle Spotlight.

October's theme was "Having wonderful ideas!"

Gabriella Awudo, TreVion Thomas, Dewayne Jamison, Micah Williams, Carrie Foshee, Casey Campbell, Timothy Faura, Leah Strong, Myasia Vega, Nathaniel Morris, Novalei Colucci, Kadisha Thomas, Malachi Coates, Julius Geschwender, Kiowa Mt. Pleasant, Jonai Lowe, Derrick Homeyer, Juelz Hermanson, and Neriah Johnson-Murphy.

At 8:26, a motion was made to recess for the SED interview by Pastor Hague; second by Mr. Phillips; with all in favor and no abstentions.

At 9:35 the motion was made to come out of recess by Mr. Scott; second by Pastor Hague.

Finance Committee: Ricky Scott

Mr. Scott reported that the financial committee met, the financial statements were passed out. There are no items of concern, we are in sound financial shape and tracking according to plan.

Academic Committee: Mary Scheeler

Mrs. Scheeler reported that they reviewed status of teacher positions, 1 teacher (Specials Teacher) is on a TIP plan. Mrs. Scheeler also said that the New York State Growth Report showed that we have 5 highly effective and 10 effective homeroom teachers.

The Academic dashboard is almost completed, waiting for test scores. The next meeting will be November 19th after the Board Meeting.

Community Liaison: Megan Corsaro

Mrs. Corsaro reported that the Stop Bullying Walk on 10/5/13 was an amazing success. Over 107 people signed in, and Mayor Dyster spoke. Joseph Phillips, a former NCS student, also spoke about bullying.

The large group walked around Hyde Park with banners and signs.

The Million Father March was held on September 20th. Fathers brought their children to school, had coffee and donuts, listened to the speaker, Saladin Allah, from the 4th district legislature, and stayed to see the Community Circle the 6th Grade hosted.

On 9/23 a parents meeting was held at the Niagara Falls Library. Eleven parents and 5 Board Members were present to help explain what to expect during the state visit. Common Core, test scores, the school's mission and vision statements were discussed.

Mrs. Corsaro showed the signs being put on some families front lawns advertising the school and recruitment. Dan the Man is also putting a sign in this window on Pine Ave. He is also looking into making signs more visible to cars. Mrs. Corsaro is also getting flyers out to the Young Marines, the YMCA, and Boys and Girl clubs.

Governance Committee: James Phillips

Mr. Phillips gave a report on Trustee participation. On 9/18 at the Niagara Wheatfield Hearing, 6 trustees were present. On 9/23 at the Parent Meeting at the library, 6 trustees were present. On 10/5 at the Stop Bullying Walk 5 trustees were present.

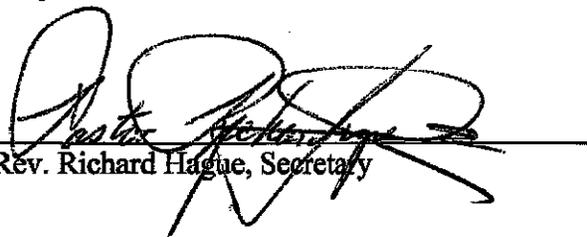
Mr. Phillips met with Mrs. Corsaro to formalize last year's evaluation. He noted that the non-academic evaluation process needs to be refined. The next governance meeting is scheduled for 10/17 at 5:15 P.M. at NCS.

Unfinished Business: Parent Trustee Vacancy.

Mr. Phillips read Mr. Blocho's resume to the Board. Mr. Muffoletto nominated Mr. Blocho, to fill the open parent trustee position; second by Mr. Scott. The motion passed unanimously.

At 10:05 A.M. the motion was made to adjourn by Pastor Hague; second by Mr. Phillips, the motion passed with all in favor and no abstentions.

Duly Submitted:


Rev. Richard Hague, Secretary

Doc #398318.3

Minutes of Board of Trustees Meeting

Tuesday, November 19, 2013

Niagara Charter School, 2077 Lockport Rd., Niagara Falls, N.Y. 14304

Trustees in Attendance: Janet Hill; James Muffoletto; Ricky Scott; James Phillips; Mary Scheeler; Amy DiMaggio; Richard Hague; and Lynn Kirshy; Leticia Hahn

Trustee Excused: Shirley Peterson

Staff in Attendance: Jill Keicher, AAO; Dawn Kern, Recording Secretary; Greg Norton, Business Manager; Megan Corsaro, Parent Liaison.

Others in Attendance: Jonathan Schechter, Esq., Kristine Strible

The meeting was called to order at 8:07 A.M., by Jim Muffoletto, with a quorum of 8 members present.

Public Notice was confirmed.

The amended minutes of the 10/8/13 meeting were approved on a motion by Pastor Hague; second by Mary Scheeler; the motion passed with all in favor and no abstentions.

CAO General Update: Jill Keicher

Mrs. Keicher reported that two members of the Niagara Wheatfield School Board visited Niagara Charter School. They were very impressed with our school, and wrote letters stating this, which were forwarded to our Board Members. On October 18th and 19th, Administration attended the Northeast Charter School Network in New York City. Bill Clarke presented at the opening session as well as several members of the Charter School Office. On October 23rd and 24th, Administration and the First Grade Teachers attended the EL National Conference in Atlanta. The theme of the conference was Deeper Learning through the Common Core. Other sessions attended included topics such as effective feedback, peer observation, and including Math in Crew time.

On November 6th the school had an unannounced visit by Bill Clarke and a colleague from the Charter School Office. Ms. Novak took them on a guided tour, and they spent 15 minutes visiting classrooms. Before leaving a meeting with Administration was held in the conference room. At the conclusion of the meeting they received copies of the Acuity interim assessment data. Our first Exhibition Night is Dec. 12th from 5:00P.M. until 7:00P.M.

Amy DiMaggio distributed the dashboard and graphs for the second Acuity assessment data. Ms. DiMaggio explained how the students have shown growth from September 9th until October 28th. The tests take one hour, and the next assessment is December 9th. A discussion followed concerning setting goals or targets for achievement and proficiency. Administration will consider having teachers set proficiency goals for their students after the 3rd Acuity assessment in December.

Finance Committee: Ricky Scott

Mr. Scott reported that the financial committee met, the standard financial information was included in the Board packets. We are doing fine financially. The annual membership for the Northeast Charter School Network was discussed. The finance committee recommended that the annual membership be renewed. Pastor Hague made a motion to renew the annual membership; second by Ms. DiMaggio; with all in favor and no abstentions.

Academic Committee: Mary Scheeler

Mrs. Scheeler reported that the Academic Committee met on November 5th, Dr. Bowen also attended. The Acuity data was reviewed, the committee was happy to see the growth, and hopes it continues. Administration and the teachers continue to merge the Common Core standards with EL. They also reviewed TIP plans, mentoring, and results of the staff survey.

Governance Committee: James Phillips

Mr. Phillips reported that the Governance Committee met on Nov. 14th. They reviewed the operational calendar, the trustee covenant, the tracking of Trustee participation, and reviewing of the evaluation process of non-instructional staff. New Trustee covenants were passed out, and when completed will be kept in a binder at school. The new Parent Trustee applicant no longer has a student registered, therefore we are looking for a new Parent Trustee.

A notice will be sent home with all students, apprising all parents of an opening on the Board. There were no events in the last month for Trustee participation. It was suggested that the Board cancel their meeting in December. It was decided that we will wait till the week before the meeting to determine the need for a meeting.

A date for the Trustee retreat was discussed. January 25th, 2014 at 9:30 A.M. was decided upon, location of retreat, and agenda to be determined. The next committee meeting will be December 5th at 5:00 P.M.

Mr. Muffoletto apologized to Mrs. Corsaro for inadvertently omitting her report from the agenda. The motion was made to amend the agenda, to add Megan Corsaro's community liaison report, by Mr. Phillips; second by Mrs. Hill; with all in favor and no abstentions.

Community Liaison: Megan Corsaro

Mrs. Corsaro reported on recruitment. She has sent new applications to anyone who has applied in the past. She went to Headstart's open house, created a Facebook page, with posts about openings at NCS. A NCS ad is being printed on prescription bags from Niagara Apothecary. The advertisement will be on 24,000 bags for a cost of \$300.00. The pharmacy typically uses 1500 bags a week. We also have an ad on the Niagara Hubs website. They consider themselves to be Niagara's information source. The ad links to our website, so an application can be filled out.

On November 13th the FSA met, a representative from Niagara University came and gave an emergency preparedness presentation. Parents received a first aid kit for participating. Also, there were winter kits from National Fuel to distribute. Eighteen people attended the meeting, thirteen were parents-family. Next FSA Meeting is Dec. 11th at 6:00 P.M. This will be craft meeting, where candy cane reindeers will be made to be sold at Exhibition Night.

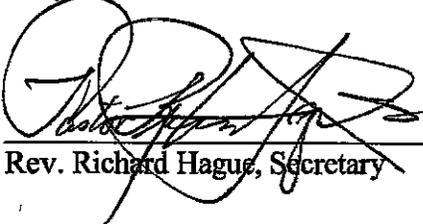
Approximately 124 families participated in face to face Parent/Teacher Conferences on Nov. 11th, many more did phone conferences. Five families have signed up for the Niagara Falls

Firefighters clothing aid program. Fifty students are on our backpack program. The Girl Scouts are now meeting on Wednesdays at the school. The following organizations have signed up to participate on Exhibition Night: The Parent Network of WNY, Girl Scouts, Niagara Catholic School, and the FSA. The videographer also will finish filming that night for our updated DVD.

Mrs. Keicher announced the winners of the Design Principle Spotlight. The theme was being responsible for directing my own learning. The winners are listed below:
Alexis Smigielski, Elijah Chaney, Kyleigh McClelland, Aaliyah Ward, Devincio James, Briana Beasock, Timothy Faura, Kira Rafter, Ja'nyah Ridgeway, Jasmine Smith, Jenna Chafin, Zakarria Perkins, Alexis Alcorn, Amandalee Diaz, Zion Davis, Dante Thomas, Alyia Sams, and Edward Beckles.

At 9:30 A.M. the motion was made to adjourn by Ricky Scott; second by Mrs. Kirshy, the motion passed with all in favor and no abstentions.

Duly Submitted:



Rev. Richard Hague, Secretary

Doc #398318.3

Niagara Charter

Minutes of Board of Trustees Meeting

Monday December 16, 2013

Niagara Charter School, 2077 Lockport Rd., Niagara Falls, N.Y. 14304

Trustees in Attendance: James Muffoletto; James Phillips; Mary Scheeler; Amy DiMaggio; Richard Hague; Lynn Kirshy; Leticia Hahn; and Shirley Peterson

Trustee Excused: Janet Hill; Ricky Scott

Staff in Attendance: Darci Novak, CAO; Jill Keicher, AAO; Dawn Kern, Recording Secretary; Greg Norton, Business Manager; Megan Corsaro, Parent Liaison.

Others in Attendance: Jonathan Schechter, Esq., Kristine Strible; Cheri Keetch; Sheila Faura; and Elvis Nunez

The meeting was called to order at 8:20 A.M., by Mr. Muffoletto, with a quorum of 8 members present.

Public Notice was confirmed.

The agenda with corrections were approved on a motion by Mr. Phillips; and second by Mary Scheeler; the motion passed with all in favor and no abstentions.

The amended minutes of the 11/19/13 meeting were approved on a motion by Mary Scheeler; and second by Amy DiMaggio; the motion passed with all in favor and no abstentions.

Governance Committee: James Phillips

Mr. Phillips introduced two candidates for the Parent Trustee opening:

Mrs. Sheila Faura and Mr. Elvis Nunez. Mrs. Faura spoke first. She is the grandmother/guardian of Timothy Faura who has been here since Kindergarten and also has a 27 year old son.

She has been very active in their schooling and wants to become even more involved. Mrs.

Faura said she believes in our schools Mission statement and wants to promote the school in the community. She wants to become more involved in young students lives, and she is excited to be part of the team.

Mr. Nunez has had children attend N.C.S. for 5 plus years. He wants to be more involved in the school and be informed and supportive to both the students and the faculty. He is the president of the PTA at Gaskill and he attends our FSA meetings. Please feel free to contact him at any time.

Both candidates were asked to submit a short bio in writing, so the Trustees not in attendance today, can be involved in the discussion at the next Board meeting before a vote takes place.

Mr. Phillips then read off the Trustee participation. Mr. Phillips attended both the FSA meeting and Exhibition Night, and Mrs. Hill, Mrs. Kirshy and Ms. DiMaggio were also at Exhibition Night. The Governance Committee did not meet, but will meet before the January Board meeting on January 16th at 5:15.

Mr. Phillips reminded the Trustees about the retreat on January 25th at 9:30.

CAO General Update: Darci Novak

Ms. Novak passed out the Dashboard for December. There were no Acuity results yet. When there are 3 data points, the academic committee will discuss the results and present to the Board.

Ms. DiMaggio announced that we now have a free app. A social media app called Buzz Mob. She is trying to sign as many people up as possible. This app. started off as an emergency system, but it is also a website, with the schools calendar and pictures from school activities. Mr. Muffoletto questioned the security for access to the website. Ms. DiMaggio indicated that no one can access the website without prior approval from her. Ms. DiMaggio will closely monitor it.

Ms. Novak announced that the 2 teachers who were to present today had to postpone until the January meeting. They will present on the National Elementary School Honor Society. Mr. Phillips asked if we had been in contact with the Sheriff's Department. He wanted to know if they knew the lay out of the school. Ms. Novak said that they have been here for other events, but not specifically to see the layout. A different sheriff has come each time. We are in the process of revamping the School emergency drill. We have had several lock down drills for Crisis services. Magnetic strips for the doors, and blinds for the classroom windows have been ordered.

Finance Committee: Ricky Scott

No report.

Academic Committee: Mary Scheeler

Mrs. Scheeler reported that the committee will meet on January 14th at 8:30 A.M. Also that Dr. Hahn (who teaches a course on research and statistics in education) proposed that her students analyze the data from the Acuity tests. After a discussion, the trustees agreed this project will be a valuable tool in our on-going analysis of student's assessments. Mr. Muffoletto asked Ms. Novak to coordinate this process for assessment of the student data with Dr. Hahn to assure continuity with her needs in assessing student data.

Community Liaison: Megan Corsaro

Mrs. Corsaro reported that Exhibition Night was a success. Seventy-three families attended. Thirty people attended the December FSA meeting, and made Candy cane reindeers to sell at school. January 8th 2014 is the next FSA meeting. The DVD company was filming at Exhibition Night, and the DVD will be done in a few weeks, in time for recruitment at preschools. Mrs. Corsaro also reported that the backpack program has 56 families, the Girl Scout program is going well, and the firefighters have 5 applications for their Christmas fund.

Ms. Novak read the student spotlight for December. The theme for December is: I respect and value the ideas of others.

The following students were chosen:

Olivia McClelland

Charles Henderson

Ashley Tavarez

Amerie Scott

T'Nazia Burch

Victoria Barnett

Ma'Siyah Porter

David Cabrera

Egypt Holland
Shayna Bomberry
Niesya Torres
Unique Streeter
Natalie D'Arcangelo

Ariel Scarbrough
Nathaniel DeBose
Davorte Hernandez
Zackary Chafin
Deonte Wright

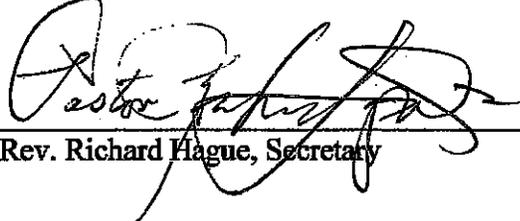
At 9:00 A.M. Pastor Hague made the motion; second by Mr. Phillips to go into Executive session to address matters of attorney- client privilege; the motion passed with all in favor and no abstentions.

At 9:45 A.M. Mr. Phillips made the motion; second by Ms. DiMaggio to come out of Executive session; the motion passed with all in favor and no abstentions.

The motion was then made to accept the O.S.C. report and forward the N.C.S. action plan to O.S.C. by Pastor Hague; second by Mrs. Scheeler; the motion passed with all in favor and no abstentions.

At 9:50 A.M. the motion was made to adjourn by Pastor Hague; second by Mrs. Peterson; the motion passed with all in favor and no abstentions.

Duly Submitted:



Rev. Richard Hague, Secretary

Minutes of Board of Trustees Meeting

Tuesday, January 21st, 2014

Niagara Charter School, 2077 Lockport Rd., Niagara Falls, N.Y. 14304

Trustees in Attendance; James Muffoletto; James Phillips; Mary Scheeler; Amy DiMaggio; Richard Hague; Lynn Kirshy; Janet Hill; Ricky Scott

Trustee Excused; Leticia Hahn; and Shirley Peterson

Staff in Attendance: Darci Novak, CAO; Jill Keicher, AAO; Dawn Kern, Recording Secretary; Greg Norton, Business Manager; Megan Corsaro, Parent Liaison.

Others in Attendance: Jonathan Schechter, Esq.; Sara Felmet; Aimee Bruno; Julie Stevener; Kristine Strible

The meeting was called to order at 8:15 A.M., by Mr. Muffoletto, with a quorum of 8 members present.

Public Notice was confirmed.

The agenda was approved on a motion by Pastor Hague; and second by Amy DiMaggio; the motion passed with all in favor and no abstentions.

The minutes of the 12/17/13 meeting were approved on a motion by Jim Phillips; and second by Mary Scheeler; the motion passed with all in favor and no abstentions.

General Update: Ms. Novak

Ms. Novak introduced Ms. Bruno and Mrs. Felmet who were giving a presentation on the National Elementary Honor Society.

A packet was handed out which contained the criteria, nominee information, nomination form, pledge, and a form for Board feedback. The National Elementary Honor Society is for grades 4 thru 6. The first induction was on December 12th at Exhibition Night. The Second induction will be in May. Next year we are hoping to induct students quarterly. Each inductee receives a plaque, pencils and a bumper sticker. Pastor Hague suggested putting the information on the dashboard and website.

Ms. Novak asked for an alternate date for the February Board meeting as administration will be out of town on Feb. 11, the original meeting date. The meeting is now on February 19th at 8:00 A.M. Ms. Novak noted that Student Lead Conferences took place on Jan. 9th and 10th, and we had a decent turn out even though the weather was cold. On 1/16/14 both Ms. Novak and Mrs. Keicher attended a workshop at BOCES for Math Common Core and modules.

Ms. Novak said she received a phone call from Chancellor Emeritus Bennett; he will be visiting at 2:30 today. Ms. Novak will update the Trustees after the visit.

Community Liaison: Megan Corsaro

Mrs. Corsaro reported that the Headstart Pre K program will be coming in February for a tour. Student Choice week is January 26th thru February 1st. Flyers were sent home, and we are using NEHS students to give tours. The push is on to recruit Kindergarteners for the Lottery.

Mrs. Corsaro also said that approximately 125 families attended Student Lead Conference. She received 84 responses to the survey. Mrs. Corsaro would like to get a little more information out to the parents about the Student Lead Conferences before the next Conferences. It was suggested to give the teachers copies of the survey, as the parent comments would be helpful.

The pharmacy bags advertising NCS should be in shortly. The next FSA meeting is Wednesday, January 23rd; they will be having a Valentines fundraiser.

Finance Committee: Ricky Scott

Mr. Scott noted that the school's finances are right on track. We have no areas of concern.

Governance Committee: James Phillips

Mr. Phillips gave everyone a chance to read over the resumes of the 2 parents who would like to become a Trustee. Ballots were passed out for a vote. There was a tie between Mrs. Faura and Mr. Nunez. Mr. Scott made the motion to revote due to the tie, Mrs. Kirshy second; the motion passed with all in favor and no abstentions. After the revote there was still a tie. A new vote will take place at the February Board Meeting. Mr. Phillips asked that Public notice would go out for the Board retreat. The Governance Committee met Jan. 16th by phone to solidify the agenda for the retreat. There were no events for Board participation. The next Governance meeting will be Feb. 13th at 5:15.

Academic Committee: Mary Scheeler

Mrs. Scheeler reported that the committee met on January 14th at 8:30 A.M.

All members were present. The Committee looked at the Acuity results; there is a difference in the rigor of the 1st and 3rd tests. Students struggled with inference questions. The goal is to increase scores by 10% for the next test in February. We are most concerned about the 3rd and 4th grade, but there are a significant number of students who are almost there. Dr. Hahn is devising a plan for her students to research the test results.

Mrs. Keicher read the student spotlight for January. The theme for January is: I can learn from my failures, persevere when things are difficult, and learn to turn disabilities into opportunities.

The following students were chosen:

Brian Beasock	Timothy Gray	Miguel Diaz	Ja'Kor Taylor
Dakota Williams	Cole Hardy	Jermaine Atkins	Deavon Brown
Jeffrey Phillips	Darsheena Rose	Damon Dougherty	Angel Diaz
Alexis Alcorn	Messiah Isom	Jada Ware	Kameron Herbert

Carvin Washington

At 9:25 A.M. James Phillips made the motion; second by Janet Hill to go into Executive session to address matters of attorney- client privilege; the motion passed with all in favor and no abstentions.

At 9:47 A.M. Pastor Hague made the motion; second by Mary Scheeler to come out of Executive session; the motion passed with all in favor and no abstentions.

At 9:48 A.M. the motion was made to adjourn by Janet Hill second by Pastor Hague; the motion passed with all in favor and no abstentions.

Duly Submitted:


Rev. Richard Hague, Secretary

Niagara Charter

Minutes of Board of Trustees Meeting

Wednesday February 19th, 2014

Niagara Charter School, 2077 Lockport Rd., Niagara Falls, N.Y. 14304

Trustees in Attendance: James Muffoletto; James Phillips; Amy DiMaggio; Richard Hague; Lynn Kirshy; Janet Hill; Ricky Scott; Shirley Peterson

Trustees Excused: Leticia Hahn; and Mary Scheeler

Staff in Attendance: Darci Novak, CAO; Jill Keicher, AAO; Dawn Kern, Recording Secretary.

Others in Attendance: Jonathan Schechter, Esq.; Aimee Bruno; Julie Stevener; Kristine Strible

The meeting was called to order at 8:10 A.M., by Mr. Muffoletto, with a quorum of 8 members present.

Public Notice was confirmed.

Mr. Muffoletto gave a heartfelt Thank You to the students, staff, and Trustees. Mr. Muffoletto said we wouldn't have been renewed if it wasn't for everyone's hard work.

The revised agenda was approved on a motion by Mr. Phillips; and second by Pastor Hague; the motion passed with all in favor and no abstentions.

The amended minutes of the 1/21/14 meeting were approved with on a motion by Mr. Scott; and second by Ms. Peterson; the motion passed with all in favor and no abstentions.

General Update: Ms. Novak

Ms. Novak met with Dr. Bowen on January 22nd. He sat in on the grades 3 thru 5 grade level meetings, where Acuity results and goals for teachers were discussed. On 1/30/14, BOCES was in the building for Science. The next generation science standards were the focus. On 1/31/14, Kindergarten, and grades one and two had grade level meetings. Student work protocol was discussed.

Ms. Novak has asked a teacher to volunteer to be video-taped to show the Trustees an example of student work protocol. On 2/4, Cindy from EL visited classrooms, and gave feedback to Ms. Novak and Mrs. Keicher, as well as teachers on ELA instruction and module implementation.

On Feb. 10th and Feb. 11th Ms. Novak and Mrs. Keicher attended the EL Leaders Retreat at Beaver Hollow. The main focus of the retreat was high quality student work.

On Feb. 14th there was a half day for students. The staff participated in Professional Development which centered on achievement.

Ms. Novak announced that Advocacy Day is tentatively scheduled for March 18th, in Albany. The parent survey will be going home shortly, we utilized a survey link, with the hope it will increase parent participation electronically.

Ms. Novak thanked everyone for their hard work, and mentioned that Susan Gibbons called her at the retreat to congratulate us on the 2 year renewal. The January dashboard was handed out. Mrs. Kern spoke briefly on the amount of application received so far for the lottery in April. Forty-four applications have come in, 29 of which are for Kindergarten. It was suggested that the number of students on the waitlist be included on a line in the dashboard.

Finance Committee: Ricky Scott

Mr. Scott noted that Budget vs. Actual report is important to look at, and we have no areas of concern.

Governance Committee: James Phillips

Mr. Phillips stated that on Thursday Feb. 13th the Governance Committee had a meeting via a conference call. The rescheduling of the retreat was discussed. There were no events for the Trustees to attend in the past month. Spring has been considered for the rescheduling of the retreat. A list of dates in May will be e-mailed to the Trustees and the date that the most Trustees are available will be chosen. Mr. Muffoletto read the resumes of the 2 Trustee applicants for the open parent position. Ballots were passed out and Mr. Nunez was chosen for the Parent Trustee position, by a vote of 5 to 3. Mr. Nunez's term will expire June 30th, 2014. The next Governance Committee meeting will be Thursday 3/13 at 5:15 P.M. It was suggested that Ms. Faura's talents might be utilized by the FSA.

Academic Committee: Mary Scheeler

Mrs. Scheeler was excused. Ms. Novak stated that, at the next academic meeting they will do a conference call to include Mrs. Scheeler. Acuity data will be discussed. Information for Dr. Hahn's students has been put on a jump drive to be analyzed.

Ms. Novak read the student spotlight for February. The theme for February is: I recognize the value of friendship, trust, and group action.

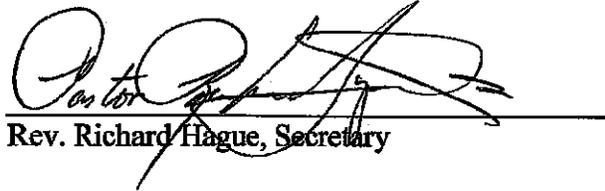
The following students were chosen:

Ashley Brown	Edward Beckles	Jesse Cap
Ashley Nagelhout	Ephraim Strong	Lamar Brown
Jada Ware	Zachary Chafin	Shiella Pembleton
Shawn Bomberry	Sean Brannigan	Danelys Dilone
Abraham Averhart	Niyonne Green	Jamar McKee
Alice Newman	Nyasia Rafter	Nevaeh Everett
Victoria McKenzie		

The teacher of the month is Ms. Katie Sclafani, who was nominated by Mrs. Stevener. Mrs. Stevener's letter was read to the board by Ms. Novak. It was asked by Mr. Scott if parents could nominate teachers through a link on the website. Ms. Novak said she would look into that, and it also was suggested to put the Monthly newsletter in the Board Packet.

At 9:10 A.M. Mr. Scott made the motion; second by Janet Hill to adjourn the meeting; the motion passed with all in favor and no abstentions.

Duly Submitted:


Rev. Richard Hague, Secretary

Niagara Charter

Revised 4/8/14

Minutes of Board of Trustees Meeting

Wednesday March 18, 2014

Niagara Charter School, 2077 Lockport Rd., Niagara Falls, N.Y. 14304

Trustees in Attendance; James Muffoletto; James Phillips; Amy DiMaggio; Richard Hague; Lynn Kirshy; Janet Hill; Ricky Scott; Elvis Nunez

Trustees Excused; Leticia Hahn; and Mary Scheeler; Shirley Peterson

Staff in Attendance: Darci Novak, CAO; Jill Keicher, AAO; Dawn Kern, Recording Secretary; Greg Norton, Business Manager.

Others in Attendance: Jonathan Schechter, Esq.; Kristine Strible

The meeting was called to order at 8:10 A.M., by Mr. Muffoletto, with a quorum of 8 members present.

Public Notice was confirmed.

The agenda was approved on a motion by Mr. Scott; and second by Mr. Phillips; the motion passed with all in favor and no abstentions.

The minutes of the 2/19/14 meeting were approved with a motion by Mr. Scott; and second by Mrs. Hill; the motion passed with all in favor and no abstentions.

General Update: Ms. Novak

Ms. Novak stated that our focus now is on the ELA and Math assessments. The ELA assessments are on April 1st, 2nd, and 3rd. The Math assessments are on April 30th, May 1st, and May 2nd. We are focusing on Math especially to make sure every standard is covered before the test.

On 3/11/14 Cindy was here from EL, she also focused on Math, conducting observations in classrooms. She met with the Kindergarten and the First Grade teams to discuss EL product descriptors.

We are having 5 student teachers in the building from Buffalo State College. On Friday, 3/21/14 they will be doing a meet and greet with the teachers. They will begin work on 3/24/14.

They will take over the classroom instruction after the assessments to maintain consistency. The Acuity data and waitlist were included on the dashboard for this month. The next Acuity ELA test is scheduled for 3/20/14 and Math for 4/10/14. This will be the last data point before the state assessments. The teachers will be able to see what to focus on before the assessments.

Community Liaison: Megan Corsaro

Mrs. Corsaro reported that families from the Head Start program toured the building and we received 6 applications for Kindergarteners. On 3/19/14 and 3/20/14, Mrs. Corsaro will be going to Head Start to recruit.

Exhibition Night is Thursday, March 27th from 5:00 to 7:00 P.M. This will also be advertised as an Open House, where we can give tours to prospective parents.

A letter was sent home with the students to parents asking them to fill out the Parent Surveys on-line. After one week we received 7 responses. A letter was then mailed home explaining the on-line parent survey process.

Lap tops will be set up at Exhibition Night for parents to complete the survey. Mrs. Corsaro reported that she is still doing recruiting, home visits, her day to day in school assignments, and her goal is to get the FSA on track. The FSA elections are in April, and hopefully there will be a Family Fun Night in May. We are looking at ways to encourage more parent involvement.

Financial Committee: Ricky Scott

Mr. Scott reported that the Board Packets contained the standard financial reports. He stated that financially the school is well run. In the next month we will be looking at line items to make adjustments before year end. The committee will also be looking at the contingency budget and escrow accounts.

Governance Committee: James Phillips

Mr. Phillips reported that the Board retreat will be May 17th from 9:30-2:00 at the Niagara Falls Library.

Board participation consisted of the normal sub-committee meetings, 2 members attended the Safe Schools Conference, and 2 members attended the public meeting for the new charter school. Jonathan Schechter attended the public meeting and reported that the meeting was adversarial. The Niagara Falls teacher union and teachers had a very large contingency at the meeting, and are very anti-charter. The proposed Charter School representatives refused to answer questions. This year's Advocacy Day in Albany is in a different format from past years. It was decided to have Ms. Novak draft a letter to invite local officials to visit our school instead of attending Advocacy Day in Albany.

Academic Committee: Mary Scheeler

Mary Scheeler was excused from the meeting because she is out of town on an extended trip. Ms. Novak noted that on May 13th, Dr. Bowen will be in the building and will meet with the Academic Committee for half of the day and with Ms. Novak for the other half of the day. Mr. Scott asked about the disciplinary portion of the dashboard. There was an increase of problems for the month. Ms. Novak noted that part of the problems, were due to teachers out on leave and substitutes assigned to the rooms. Also, there have been some problems in 5th and 6th grades. Mrs. Keicher and Mrs. Keetch are doing visits to the rooms and also participating in crew time. We are preparing the substitute teachers with observations, and it was suggested sending a letter to the parents when there is a long term substitute situation, asking for parent cooperation. There was a discussion whether the Acuity data will be a true predictor for the state assessments.

Teacher of the Month

The teacher of the month for February is Mrs. Kristine Strible. Mrs. Strible had to go back to her classroom earlier in the meeting and it was suggested to move the teacher of the month announcement to C.A.O general update from now on.

Design Principle Spotlight

Mrs. Keicher announced the names of the students of the month.

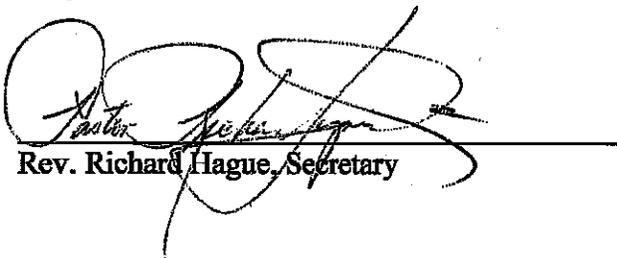
The design principle for the month is: I can increase the richness of my ideas, creative power, problem solving ability, and respect for others.

Azzaraya Porter	Anaya Jamison	Kieamarie Newton	Dewayne Jamison
Amya Keys	Amandalee Diaz	Saree Cap	Darshayla Moore
Valentina Groom	James Robinson	Jade Howard	Antonio Cruz
Andre Stokes	Aaron Sandusky	Clint Newman	
Katie Brown	Andrew D'Arcangelo	Tamaya Porter	

The Board was invited to attend Exhibition Night, Thursday March 27, 2014 from 5:00-7:00 P.M.

At 9:45 A.M. Mrs. Hill made the motion; Mrs. Kirshy to adjourn the meeting; the motion passed with all in favor and no abstentions.

Duly Submitted:



Rev. Richard Hague, Secretary

Niagara Charter

Revises 5/13/14

Minutes of Board of Trustees Meeting

Tuesday April 8, 2014

Niagara Charter School, 2077 Lockport Rd., Niagara Falls, N.Y. 14304

Trustees in Attendance: James Muffoletto; James Phillips; Amy DiMaggio; Lynn Kirshy; Janet Hill; Ricky Scott; Shirley Peterson; Leticia Hahn

Trustees Excused: Mary Scheeler

Trustees Absent: Pastor Hague; Elvis Nunez

Staff in Attendance: Darci Novak, CAO; Jill Keicher, AAO; Dawn Kern, Recording Secretary; Greg Norton, Business Manager.

Others in Attendance: Megan Corsaro; Jonathan Schechter, Esq.; Aimee Bruno; Julie Stevener; Cheri Keetch

The meeting was called to order at 8:15 A.M., by Mr. Muffoletto, with a quorum of 8 members present.

Public Notice was confirmed.

The revised agenda was approved on a motion by Amy DiMaggio; and second by Jim Phillips; the motion passed with all in favor and no abstentions.

The amended minutes of the 3/18/14 meeting were approved with on a motion by Mr. Scott; and second by Janet Hill; the motion passed with all in favor and no abstentions.

General Update: Ms. Novak

Ms. Novak stated that the final Acquity Assessment for ELA was given on March 20, 2013. The teachers had the data in front of them before the ELA state assessment, so they could see what they needed to review. On 3/20 and 3/21, Lucy from EL was here and her focus was on Math. On 3/20 she was in the classrooms observing and on 3/21 she used the observation data for professional development with the staff.

Ms. Novak reported that only one student was absent for the ELA State Test. Also the test was long and rigorous. The staff felt that the 4th grade test was the fairest, and the 5th grade test was more rigorous. This year S.E.D. gave extra time for the assessments to be completed

We are now preparing for the Math State Assessment, which will be given 4/30, 5/1, and 5/2. The Math Acquity tests are being given Thursday 4/10, to see what needs to be reviewed before the State Assessment.

The School safety team is meeting today at 3:00 P.M. for an audit. The school safety team completed their CPR training. Shortly all the staff will have CPR, AED, and First Aide training. Niagara Lock and Key came out and all the schools locks are up to code. Also magnetic strips, called Lockdown Magnets have been installed on all classroom doors. It was suggested that all the staff receive a list of the Safety Team members.

Spring Break is April 18th thru April 25th. The students are back on April 28th. The students have April 28th and April 29th to prepare for the Math state assessment on April 30th.

The Teacher of the Month for April is Lynn Kirshy, who was nominated by Judy DiCamillo.

Community Liaison: Megan Corsaro

Exhibition Night was a success, we had 90 families attend. Niagara Catholic was set up outside of 6th grade, recruiting for 2014-2015. The Open House was not to successful, we only had 2 people come.

The FSA meeting is April 9th. At 6:00 P.M. at the Niagara Falls Library. Family Night is being planned for May 8th from 5:00 to 7:00 P.M. Mrs. Corsaro is trying to get the Child ID people here and a car seat safety check.

April 1st was the school's lottery. The waitlist was passed around to the Trustees.

There are 2 dates in May when Mrs. Corsaro and Ms. Kerl will be doing a Kindergarten Workshop at Headstart.

There are 60 students in the back pack program. They will be distributing hams for Easter and also milk coupons. We have received the grant for next year for the program.

Finance Committee: Ricky Scott

Ricky reported that due to the early meeting date, the financials were e-mailed to the Trustees. The committee will get together to go over and make adjustments to the budget. The Committee has no issues or concerns. The New York State budget passed, which increases the amount we get per pupil by \$1,100.00. The Charter Schools have to agree to a State Audit if they accept the additional funds.

Governance Committee: James Phillips

Mr. Phillips reminded everyone of the Board retreat on Saturday, May 17th, between 9:30 and 2:00 P.M. Mr. Phillips reported that the only event for Board participation was Exhibition Night, where 5 Trustees attended. The next Governance Committee meeting is Thursday 4/9 at 5:15 P.M. by phone.

Unfinished Business:

Mr. Scott asked some questions about the dashboard as far as discipline and students exiting. It was explained that 2 students were withdrawn by their parents. left before being expelled, one student was expelled and the other students moved to Florida and North Carolina. Also that Mrs. Keetch and Mrs. Keicher are still attending Crew and observing lunch in the cafeteria, as that appears to be where the problems are beginning. It was suggested that from now on the Dashboard will be put on the agenda under the general update.

Mr. Muffoletto would like to form a committee to have a formal meeting with the bus company to investigate school bus safety and would like the school's attorney to attend.

Mrs. Keicher read the student spotlight for April. The theme for April is: I can explore my own thoughts, make my own connections, create my own ideas and share my own reflections
The following students were chosen:

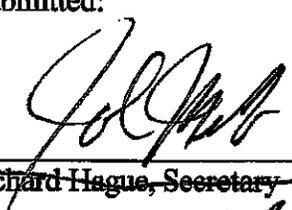
Hadleigh Lewis
Aihana Raymond
Kamerickle McCall
Shaleea Ellison
Akyia Swans
Centrell Jackson
Jonasia Jones

Kamaya Evans
Carrie Foshee
Dustin Hardy
Heaven Estell
Diamond Davis-Hall
Lanajae Parmer

Caleigh Jermy
Briana Beasock
Victoria Barnett
Savarion Taylor
Aalivia Fair
Madison Reardon

At 9:00 A.M. Mr. Scott made the motion; second by James Phillips to adjourn the meeting; the motion passed with all in favor and no abstentions.

Duly Submitted:


~~Rev. Richard Hague, Secretary~~

JAMES C. RUFFOLETTO, PRESIDENT

Niagara Charter

Revised 6/24/14

Minutes of Board of Trustees Meeting

Tuesday May 20, 2014

Niagara Charter School, 2077 Lockport Rd., Niagara Falls, N.Y. 14304

Trustees in Attendance: James Phillips; Amy DiMaggio; Janet Hill; Ricky Scott; Shirley Peterson; Mary Scheeler; Elvis Nunez; Pastor Hague

Trustees Excused: James Muffoletto; Lynn Kirshy

Trustees Absent: Leticia Hahn

Staff in Attendance: Darci Novak, CAO; Jill Keicher, AAO; Dawn Kern, Recording Secretary; Greg Norton, Business Manager; Megan Corsaro; Jonathan Schechter, Esq.

Others in Attendance: Aimee Bruno; Julie Stevener; Cheri Keetch; and Madyson Luba from N.E.C.S. Network.

The meeting was called to order at 8:07 A.M. by Janet Hill, with a quorum of 8 members present.

Public Notice was confirmed.

The amended agenda was approved on a motion by Mary Scheeler; and second by Shirley Peterson; the motion passed with all in favor and no abstentions.

The amended minutes of the 4/8/14 meeting were approved with a motion by James Phillips; and second by Mary Scheeler; the motion passed with all in favor and no abstentions.

General Update: Ms. Novak

Madyson Luba introduced herself and explained her role with N.E.C.S. She visited classrooms on Monday 5/19/14 to observe and is meeting with teachers and Administration to give feedback.

Ms. Novak reported that on 4/11/14, the Special Ed. Teachers turn-keyed a professional development they attended about writing and reading grounded in evidence. On 4/22/14, Ms. Novak and Mrs. Keicher attended a workshop in Rochester on effectively working with difficult and non-compliant students. They will turn-key this during the first week in August when the staff returns.

On 5/1/14, Lilly Newman, the Northeastern Regional Director from EL, visited NCS.

She came late in the day, so she didn't get an opportunity to visit classrooms, but she did tour the building and met with Administration. She was very impressed with our beautiful spaces and student work throughout the building. On 5/6/16, Cindy from EL was here. She held grade level meetings with the teachers, checking in on the preparedness for student led conferences; she also discussed expedition product descriptors with grades K-2. On 5/9/14, Ms. Grant and Ms. Sclafani turn-keyed an introduction to differentiation. They will continue this presentation, the

first week in August. Ms. Novak and Mrs. Keicher attended the EL leaders meeting at St. John Fisher College. They discussed EL principles and schools, with other EL schools.

Ms. Novak reported that all but one student took the N.Y.S. Math Assessment. The report for students tested and not tested for both ELA and Math are available, and Ms. Novak will verify the data in the state reporting system.

The second round of Terra Nova assessments was given this month. These results are used for teacher APPR. They compare student growth from August until May. Acquity will be given next year across the board. We will not be using Terra Novas any longer. The Acquity is more rigorous.

As part of school safety, Eastern Energy came in and put security film and tint on windows in foyer and doors. Our new alert system should be up and running by the end of the week. Alert Solutions is toggled to PowerSchool which is our information center. All parents should receive a phone call, text, and e-mail when system is utilized. The system is also connected to the parent portal, so parents can access it, and update their information. It was suggested by Ricky Scott to include the Trustees for school wide announcements. The system will also be used to contact staff to inform them of snow days.

Mr. Muffoletto, Ms. Novak and Ms. DiMaggio met with Mike Dowd the owner of Niagara Coach Lines on May 7th. Trustees received the meeting notes via e-mail. The 6th Grade Graduation invitations were handed out, and the Trustees were invited to the National Honor Society Induction on May 30th at 2:45. Mr. Schechter passed out copies of the new charter.

Ms. Novak announced the Teacher of the month for May is Lisa Pavlak, our art teacher. She was nominated by 2 of her peers. She exhibits a positive influence on students. Acquity representatives will be coming in early July to work with Administration.

Community Liaison: Megan Corsaro

Mrs. Corsaro reported that Family Night was held on 5/11/14. It was an extremely successful evening. Over 200 people attended, approximately 85 families. Snow cones and NCS bracelets were given out. There was a basketball tournament, and digital ID's were done by the National Center for Missing and Exploited Children. Some attendees asked for applications for the school. There was excellent staff participation. On 6/9/14 there will be an internet safety presentation by grade level. Mrs. Corsaro and Ms. Kerl are doing 2 workshops for Headstart on Kindergarten readiness. We have 60 students participating in the backpack program, and Channel 4 news will be at the school doing a segment on the program with Mrs. Keetch and a parent. Milk coupons will be given out as part of the backpack program. We are already set up for next year's Backpack program. Mrs. Corsaro also said that next year we will possibly be going with another uniform shirt color from Dan the Man.

Finance Committee: Ricky Scott

Mr. Scott passed out the financial reports. The committee is comfortable with our financial situation. At the next meeting they will talk about adjustments to the budget and the 2014-2015 budget.

Mr. Scott wants to look into the cost of another power source for the school in the event of a power failure.

Governance Committee: Mr. Phillips

Mr. Phillips reported that at the 5/15 governance meeting, they had a dry run of the retreat. The retreat took place at NCS on 5/17/14.

Mr. Phillips thanked all the Trustees who attended, and Mr. Schechter.

He also thanked Mrs. Kirshy for helping with the food.

Mr. Phillips reported that at the retreat the Board worked on the Board manual, and the table of contents. The Trustees broke into sub committees, and need to have their reports in by 6/16/14. The next committee meeting will be 6/12/14 at 5:15.

Board participation was as follows: 3 Trustees at Family Fun Night and 6 Trustees at the Retreat. Mr. Phillips said that the Evaluations for the Business Manager, Community Liaison, and the self-evaluations are due 6/10/14. Nominations for the open board positions begin 5/20/14 and close by 6/17/14.

Academic Committee: Mary Scheeler

The Academic Committee met with Dr. Bowen on 5/13/14. They spoke about Ms. Novak's evaluation. He will e-mail his report to the Committee. Dr. Bowen will be out of town for the next board meeting, so a June 10th meeting was agreeable with everyone to discuss the CAO evaluation and contract. The Terra Novas will be eliminated; in favor of Acquity assessments. Mrs. Sheeler also reported that staff assignments were updated. The next committee meeting will be 6/17/14. Mr. Wiles has resigned his position as 5th grade teacher, as of May 30th.

New Business:

Mr. Norton presented a proposal for Alcott HR Group. The Alcott Group handles health, dental, and vision insurance, as well as all HR aspects of businesses.

Mr. Norton reported that there will be significant savings on our health insurance, and they are experts in HR, so we will be in compliance with all state and federal guidelines.

The motion was made to adopt the Alcott contract for one year by Mr. Scott; second by Mrs. Scheeler. This will be subject to review by Mr. Norton and Mr. Schechter before renewal.

The motion passed with all in favor; and Pastor Hague and Ms. DiMaggio abstaining.

Mr. Phillips will send out an informational letter to both the staff and parents regarding the open trustee positions. Both Mr. Scott and Pastor Hague would like to remain in their at large board positions.

Ms. Novak presented the school calendar for 2014-2015 school year. She stated that this calendar has 200 days accounted for and is similar to last year's calendar.

Mr. Scott made the motion to adapt the 2014-2015 school calendar as presented; second by Pastor Hague with all in favor and no abstentions.

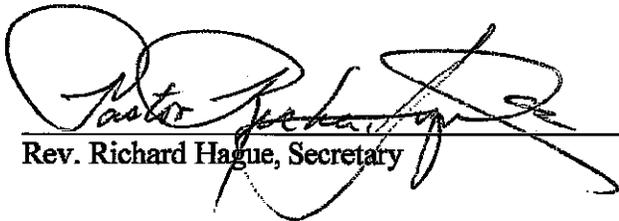
Mrs. Keicher read the student spotlight for May. The theme for May is: I explore my own thoughts, make my own connections, create my own ideas, share my own ideas, and share my own reflections.

The following students were chosen:

Isaiah Horton	Serenity Streeter	Zajahnia Shavers	Desmond Byers	Courtae Sistrunk
Trinity Skye	KaMerickle McCall	Alyssa McClelland	Joel Diaz	Evan White
Jay Steed	Antonio Cruz	Azah Hunley		Shyann Koziel
Dustin Hardy	Clint Newman	Thomas Preisch		Neriah Johnson-Murphy
Kevianna Harris				

At 10:07 A.M. Ms. DiMaggio made the motion; second by Mr. Scott to adjourn the meeting; the motion passed with all in favor and no abstentions.

Duly Submitted:


Rev. Richard Hague, Secretary

Minutes of Board of Trustees Meeting

Tuesday June 10, 2014

Niagara Charter School, 2077 Lockport Rd., Niagara Falls, N.Y. 14304

***Trustees in Attendance:* James Muffoletto; James Phillips; Amy DiMaggio; Janet Hill; Ricky Scott; Dr. Hahn; Mary Scheeler; Elvis Nunez; Pastor Hague; Lynn Kirshy**

***Trustees Absent:* Shirley Peterson**

***Staff in Attendance:* Darci Novak, CAO; Jill Keicher, AAO; Dawn Kern, Recording Secretary; Jonathan Schechter, Esq.**

***Others in Attendance:* Julie Stevener; Dr. Bowen**

The meeting was called to order at 8:11 A.M. by Mr. Muffoletto, with a quorum of 10 members present.

Public Notice was confirmed.

The Agenda was approved with a motion by Mr. Nunez; and second by Mr. Scott; the motion passed with all in favor and no abstentions.

There were no minutes from previous meeting as this meeting was called as a special meeting.

At 8:15 A.M., Mr. Nunez made the motion; second by Mrs. Scheeler to go into Executive Session. The Motion passed with all in favor and no abstentions.

At 9:05 A.M., Mr. Scott made the motion; second by Pastor Hague to end Executive Session. The Motion passed with all in favor and no abstentions.

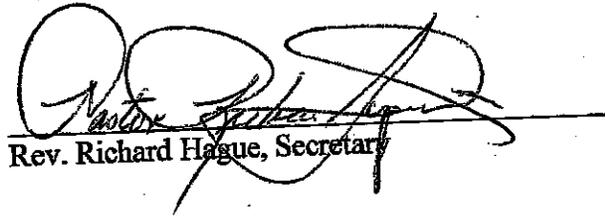
Mr. Muffoletto turned the floor over to Mr. Phillips to pass out the evaluations forms for the Business Manager, Community Liaison; and the Board itself.

After a short discussion, it was decided that if there were questions on the evaluations, the Trustees were not comfortable answering they could leave it blank, or if there were questions about portions of the evaluations, they should e-mail either Mr. Norton or Mrs. Corsaro and copy Dawn Kern for clarification. Mrs. Scheeler thanked Ms. Novak for presenting the Board with useful information, by filling out an evaluation for Mrs. Corsaro. The evaluations need to be turned in before the June 17th Board Meeting.

Mr. Muffoletto congratulated Ms. Novak on her stellar evaluation which she richly deserves.

Mr. Scott suggested we update our website, and over the summer, administration will meet with a company to outsource the website work.
Ms. Novak mentioned that the computer lab should be up and running for the 2014-2015 school year. The 2nd grade has been chosen to pilot the Acquity assessment on computers.
On 6/25/14 Earth Spirit will be here to do school presentations, and 6/26/14 is the last day of school.

At 9:50 A.M. the meeting was adjourned by a motion by Pastor Hague; second by Ms. DiMaggio. The motion passed with all in favor and no abstentions.


Rev. Richard Hague, Secretary

Minutes of Board of Trustees Regular Meeting

Revised 7/16/14

Tuesday, June 17, 2014

Niagara Charter School, 2077 Lockport Rd., Niagara Falls, N.Y. 14304

Trustees in Attendance: James Muffoletto; James Phillips; Amy DiMaggio; Janet Hill; Ricky Scott; Mary Scheeler; Lynn Kirshy; Shirley Peterson

Trustees Absent: Dr. Hahn; Pastor Hague; Elvis Nunez

Staff in Attendance: Darci Novak, CAO; Jill Keicher, AAO; Dawn Kern, Recording Secretary; Greg Norton; Megan Corsaro

Others in Attendance: Julie Stevener; Jonathan Schechter, Esq.

The meeting was called to order at 8:15 A.M. by Mr. Muffoletto, with a quorum of 8 members present.

Public Notice was confirmed.

The Agenda was approved with a motion by Mr. Scott; and second by Mrs. Hill; the motion passed with all in favor and no abstentions.

The minutes from the May 15th meeting, with corrections were approved with a motion by Mrs. Scheeler; second by Mrs. Hill; the motion passed with all in favor and one abstention. (Mr. Muffoletto)

The minutes from the June 10th meeting were approved with correction by a motion made by Mrs. Hill; second by Mr. Scott; the motion passed with all in favor and no abstentions.

General Update: Darci Novak

Ms. Novak reported that we are rounding out the year. On 5/28/14, performance portion of the 4th Grade Science assessment was given, and on 6/2/14 the written portion was administered. Mrs. Hill proctored and scored the assessment, and it has been sent to BOCES.

The fifth grade was selected by SED to take the Math Field test on 6/10/14. We are currently waiting for the state assessments to come back. A professional development specialist from EL visited, and was very impressed with the building and the student work that is displayed. On 6/9/14, Ms. Novak and Mrs. Keicher met with Dr. Hahn. Dr. Hahn's students will be implementing a survey centered on Common Core and Math perception.

The teacher and students, grades 3 through 6, will be colored coded; no names will be used in the survey. They will also be looking at how counseling, attendance, and discipline play a part. Mr. Scott asked what they were doing with the results, and Ms. Novak said that Administration and the Academic Committee would decide.

On 6/12/14, we held Kindergarten Graduation, the attendance was good, and it went wonderfully. On 6/13/14 we had 6th grade graduation, this also went wonderfully.

Ms. Novak mentioned that the discipline on the dashboard for 5th grade was due to the fifth grade teacher leaving, but it is improving. The Teacher of the Month for June is Aimee Bruno. Ms. Bruno goes above and beyond for both the students and her fellow teachers. Mrs. Kirshy spoke about her passion for Cradle Beach Camp. There were several fundraisers at school to send students to the camp. Two fifth grade students held a week long bake sale and raised \$500.00, plus there were multiple jeans days. All totaled \$2,000.00 was raised and 16 of our students will be going to Cradle Beach Camp this summer.

Community Liaison: Megan Corsaro

Mrs. Corsaro reported that beginning June 23rd, for 2 full weeks there will be a radio commercial for Niagara Charter School on WBLK. Mrs. Corsaro played the commercial for the Trustees. National School Choice Week will be 1/25/15, and Mrs. Corsaro asked for ideas for that week.

The Festival of Fathers will be held at Hyde Park on Saturday, June 20th. Mrs. Corsaro will set up a table there for recruitment. On 6/9/14, The National Center for Exploited Children was at school. All the students were engaged, asked questions, and loved it. There was a presentation in the evening also, but no parents attended. They will be invited back for a presentation in the beginning of next year.

On 6/5/14 and 6/6/14 Student Led Conferences were held. 192 parents attended. Channel 4 News was at school to do a report on the back pack program with the food bank representative, Mrs. Keetch and a parent. Each family involved with the back pack program will be receiving a case of food for the summer. If there are parents who cannot pick up their food, Mrs. Corsaro and Mrs. Keetch will deliver the food.

Finance Committee: Ricky Scott

The financial statements were in the Board packets along with the draft budget for 2014-2015 school year. The motion was made by Mr. Scott and second by Ms. Peterson to finalize the 2013-2014 budget with \$50,000.00 included for performance bonuses. The motion passed with all in favor and 2 abstentions. (Mrs. Kirshy and Ms. DiMaggio). Bonuses will be paid in August or September. Mr. Scott asked the Trustees to look at the 2014-2015 draft budget.

He noted the increases in health insurance, Teachers Retirement, 2.2 % raise for staff, the addition of 3 teacher assistants, and speech remediation services provided by Buffalo Hearing and Speech, and also the outsourcing of payroll and human resources. Mr. Scott thanked Greg and the finance committee for wise decision making. The motion was made by Mary Scheeler; second by Mr. Phillips; to accept the 2014-2015 budget. The motion passed with all in favor and 2 abstentions. (Mrs. Kirshy and Ms. DiMaggio)

Academic Committee: Mary Scheeler

Mrs. Scheeler would like to get a new proposal from Dr. Bowen to consult again for the 2014-2015 school year. Mrs. Scheeler made the motion; second by Mr. Scott to accept Ms. Novak's evaluation. The motion passed with all in favor and 2 abstentions. (Mrs. Kirshy and Ms. DiMaggio) It was suggested that the inductions for the National Honor Society be held in the morning, right after the Board meetings, so the Trustees could attend.

Governance Committee: James Phillips

Mr. Phillips reported that the committee met on 6/12/14. There are 6 Board positions open, 2 Parent Trustees, 2 Teacher Trustee positions, and 2 at large positions.

Ms. Peterson would like to stay on as a Parent Trustee, and Mr. Scott would like to stay on at the at large position, and Mrs. Kirshy as Teacher Trustee.

Mrs. Strible submitted her letter of intent for the Teacher Trustee Position, as Ms. DiMaggio did not want to run again. Mr. Phillips said he spoke with Pastor Hague, who indicated that he would remain as an at large trustee for another 3 year term.

Mr. Scott spoke on his own behalf. He said that everyone knows who he is, he has been on the Board for a number of years. He likes to raise questions, identify issues, and provide a better product for the students. He wants to touch a lot of lives.

Mrs. Kirshy spoke on her behalf. She said it was her first year on the Board, it has been quite an experience, and would like to serve one more year.

Mr. Phillips said the Board Manual index is an ongoing project. They would have something together by July and e-mail it to Jonathan Schechter. Evaluations were due today, to present at the July Board meeting. There was a concern that some of the descriptions on the evaluations did not meet the job descriptions. Ms. Novak mentioned that a representative from Alcott would be coming in July to work on the handbook and job descriptions. The Board would like a date so the Trustees could be at that meeting. Mr. Phillips noted that 8 Trustees were at 6th Grade Graduation and 2 Trustees were at the Kindergarten Graduation.

The motion was made to go into executive session at 9:10 by Mr. Scott; second by Mr. Phillips; with all in favor and no abstentions.

The motion was made at 9:35 by Mr. Scott; second by Mrs. Scheeler to end executive session; with all in favor and no abstentions.

The motion was made by Mr. Phillips; second by Mrs. Kirshy to extend Ms. Novak's contract for 2 years, with an annual salary of \$105,000.00 plus a 2% increase in the second year of the contract. The motion passed with all in favor and no abstentions.

The motion was made by Mr. Scott; second by Ms. DiMaggio to extend Mr. Norton's contract for 2 years at the current rate, terms, and conditions. The motion passed with all in favor and no abstentions.

The motion was made by Mrs. Scheeler; second by Mrs. Kirshy to extend Mrs. Keicher's contract for 2 years, with the annual salary of \$76,000.00 plus a 2% increase in the second year. The motion passed with all in favor and no abstentions.

Mr. Phillips read the design principle spotlight for June. It is: I demonstrate the necessary skills and attitude to be of service to others. The students selected are:

Paige Matthews	Sierralynn Chilcote	Jarett Phillips	Desmond Beyers
Savannah Diaz	Alissa Spencer	Timothy Faura	Dominick Homeyer
Jaylen Steed	Heaven Estell	Elana Darrell	Zipporah Averhart
Darsheena Rose	Jerry Phillips	Quiari Verse	Macy Cruz
Diamond Strawder	Jonita Greenard	Alexis Alcorn	Karmen Cruz

At 9:40, the motion was made by Ms. DiMaggio; second by Ms. Peterson to adjourn the meeting.
The motion passed with all in favor and no abstentions.

Minutes of Board of Trustees Annual Meeting

Tuesday June 17, 2014

Niagara Charter School, 2077 Lockport Rd., Niagara Falls, N.Y. 14304

Trustees in Attendance: James Muffoletto; James Phillips; Amy DiMaggio; Janet Hill; Ricky Scott; Mary Scheeler; Lynn Kirshy; Shirley Peterson

Trustees Absent: Pastor Hague; Elvis Nunez; Dr. Hahn

Staff in Attendance: Darci Novak, CAO; Jill Keicher, AAO; Dawn Kern, Recording Secretary;

Others in Attendance: Jonathan Schechter, Esq.

The meeting was called to order at 9:50 A.M. by Mr. Muffoletto, with a quorum of 8 members present.

Mr. Muffoletto said that everyone at the table and all the staff of the school deserve accolades for their hard work and receiving the renewal for 2 more years, which was the highlight of the year. The second highlight of the year will be our test results.

General Update: Darci Novak

Ms. Novak reported that Lucy from EL was here on June 16th working with the 3rd through 6th grade teachers on using differentiation with the Math Workshop 2.0 model. At the end of the day, Lucy held a closing circle and asked Administration and the Teachers to reflect on one thing they learned this year. Ms. Novak said she learned about teamwork and hard work; and with the staffs teamwork and hard work, NCS had a successful year and received a two year renewal. She is eagerly awaiting our test results, and is confident that we will do well and continue to show growth. Ms. Novak thanked the Board, Academic Committee, Finance Committee, and staff for all their support and help this year. She specifically thanked the Finance Committee for being able to provide the school and students with the materials and resources needed to be successful.

Governance Committee: James Phillips

Mr. Phillips announced the candidates for the open Teacher Trustee positions; Mrs. Kirshy and Mrs. Strible. The motion was made for one unanimous vote for the slate. The motion passed with all in favor and no abstentions.

Mr. Phillips announced that Ms. Peterson was the only Parent Trustee running at this time; we will search for another one. The motion was made for one unanimous vote for Ms. Peterson. The motion passed with all in favor and no abstentions.

Mr. Phillips announced that there was only one candidate for the At-Large Trustee position. The motion was made for one unanimous vote for Mr. Scott. The motion passed with all in favor and no abstentions.

There are still 2 seats open, One Parent Trustee and one At Large Trustee. Mr. Phillips will advertise to fill the open slots, and vote again at the July meeting.

**The election of officers and committee chairs will take place at the July meeting.
The motion was made by Mr. Scott; second by Mr. Phillips to accept the 2014-2015 Board
Calendar. The motion passed with all in favor and no abstentions.
At 10:15, the motion to end the meeting was made by Mr. Scott; second by Mr. Phillips with all
in favor and no abstentions.**

As part of the school's design, Niagara Charter School has a position for community liaison. A majority of the community liaison's work revolves around advertisement and the recruitment of students to attend Niagara Charter School. The community liaison attempted various recruitment efforts throughout the 2013-2014 school year.

Flyers were distributed across Niagara County. The majority of the advertisements were directed towards families living within the inner city of Niagara Falls. The following is a list of places these flyers could be found: Boys and Girls Club, Family and Children's Service, the Niagara Falls Housing Authority, Doris Jones Resource Center, Doris Jones Universal Pre-K, Tiny Treasures Learning Center, LaSalle Early Childhood Center, First Step Child Care Center, the Community Center in Packard Court, the Trott Access Center, Summit Life Outreach, various Laundromats and corner stores that are frequently visited by our targeted population. The Niagara Hub website also had an online advertisement for Niagara Charter School during the month of December 2013.

The Trott Access Center houses a variety of programs and services that are utilized by the targeted population. Some of these programs and services include Early Intervention, the Niagara Hearing Clinic, the Department of Labor, the Department of Motor Vehicles, Social Services, and the Employment and Training Office.

For the convenience of families with internet access, we continue to have a hyperlink on the Niagara Charter School website which allows applications to be completed and submitted online. This is helpful for low-income families that may not have access to a printer or a vehicle to come to the school and submit the application in person.

Niagara Charter School was present at Niagara County Head start's open house on October 23, 2013. Head start is a Federal preschool program for low-income families. Niagara

County Head start distributed Niagara Charter School flyers to every student in their Lockport and Niagara Falls locations. Niagara Charter School flyers were put up in the parent rooms at all locations and the Parent/Community Involvement Workers were given applications. There are approximately 140 children in the Lockport Head start Program and 170 students in the Niagara Falls Head start Program. Niagara Charter School provided a tour of the school and informational meeting in February of 2014. Niagara Charter School presented at the Niagara Falls Head start parent meetings in March of 2014. For the first time, after years of partnering with districts, Head start requested a Niagara Charter School Kindergarten teacher to present to parents about Kindergarten preparedness. These presentations were done at both Niagara Falls Head start locations in May 2014.

Niagara Charter School has an informational video that is used during recruitment presentations. The video showcases parents and students, provides an explanation of Expeditionary Learning and examples of school activities (ex. Community Circle, fieldwork, classroom learning).

In January of 2014, Niagara Charter School had an advertisement on the Niagara Apothecary pharmacy bags. This placed our advertisement on 24,000 pharmacy bags that were distributed to all of their customers whom mainly reside in Niagara Falls and Wheatfield. Niagara Charter School participated in National School Choice Week, which was held January 27- January 31, 2014, by hosting student led tours. All 350 of our students were given a flyer to bring home and share with friends and family members.

Niagara Charter School had an Open House on March 27, 2014. This was advertised by having a large portable street sign in front of the school for several weeks before the event and flyers were also distributed to some of the programs listed above.

Yard signs were created that give the following information: “Niagara Charter School, the telephone number, website address and *accepting student applications year round*”. There are 9 yard signs that Niagara Charter School families or staff have on their lawn throughout the city of Niagara Falls. Efforts are continued to get more signs out.

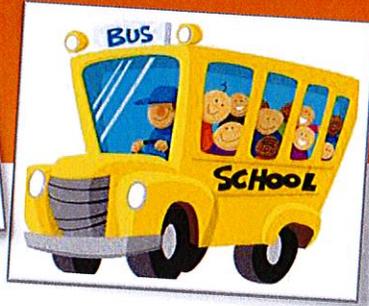
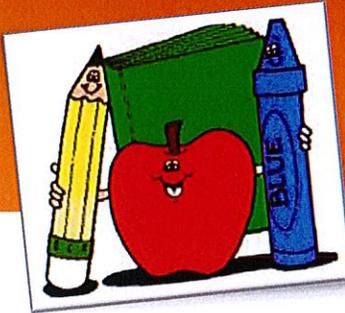
A radio commercial for Niagara Charter School ran for two weeks (June 23-July 7, 2014) on 93.7 WBLK. This is a radio station that the target population listens to most frequently.

Social media outlets, such as Facebook and Buzz mob, were utilized throughout the school year to advertise and encourage people to apply to Niagara Charter School.

Advertising and recruitment efforts continue to be made and improved upon for the 2014-2015 school year.

Now Accepting Applications

For the 2014-2015 School Year




NIAGARA
Charter School

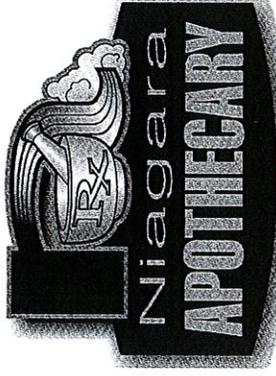
- Is a FREE, public school
- Has an extended school day and school year
- Afterschool Programs
- Art, music, and physical education for all students
- Preference given to free and reduced lunch students
- Students with disabilities and English language learners are encouraged to apply.



DEVELOPING
CHARACTER BY
CHALLENGING THE
MIND AND SPIRIT

For more information or an application, stop by, call us, or check our Website at: www.niagaracharter.org (You can now apply online!)

Niagara Charter School
2077 Lockport Rd.
Niagara Falls, NY 14304
(716) 297-4520



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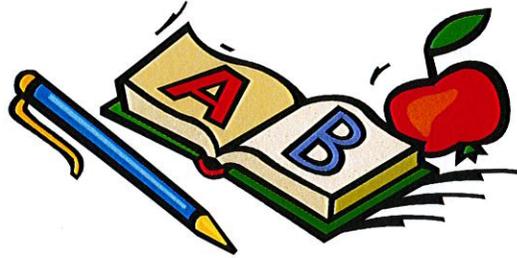
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**Have a friend or family member that
is interested in
Niagara Charter School?!**

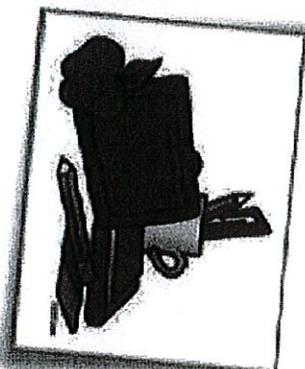
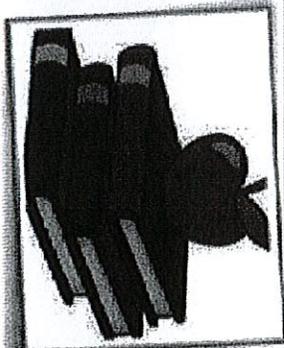
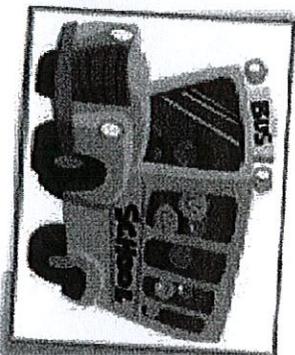
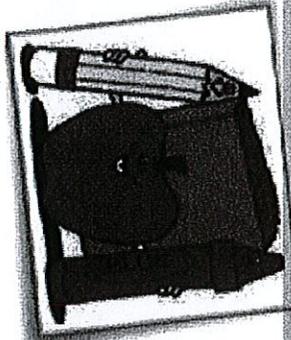
To recognize **SCHOOL CHOICE WEEK** we are scheduling tours of the school for prospective parents and students. Tours will be given **during the week of January 27th - January 31st** between **2:00p.m. and 5:00p.m.** Current students will be guiding the tours to show off our school and their wonderful leadership skills!

Give your friends/family this flyer and tell them to call Mrs. Corsaro at 297-4520 x 7206 to schedule a tour!

Any current family that shares this flyer and has someone sign up for a tour, will be entered to win a Dan the Man gift certificate.

Now Accepting Applications

For the 2013-2014 School Year



NIAGARA
Charter School

APPLY NOW!
Immediate Openings
for grades 3-6

- Is a FREE, public school
 - Has an extended school day & school year
 - Afterschool Programs
 - Art, music & physical education for all students
 - Preference given to free & reduced lunch students
 - Students with disabilities & english language learners are encouraged to apply
- For more information or an application, stop by, call us or check out our website at:**

www.niagaracharter.org

2077 Lockport Rd., Niagara Falls, NY • (716) 297-4520

NFP Design <nfpdesign@wnypapers.com>

Feb
4

to me, Susan

Good afternoon,

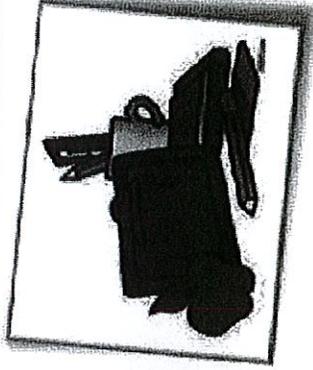
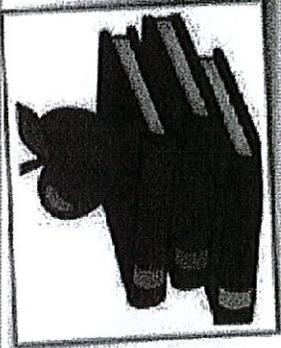
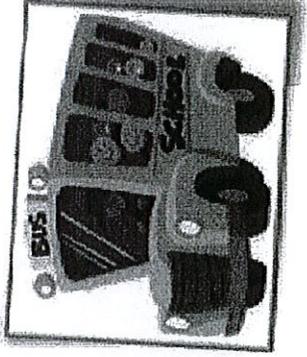
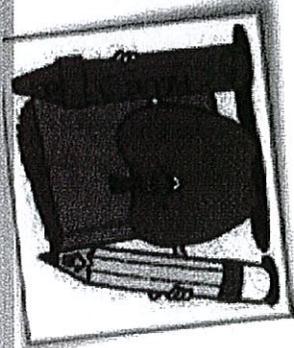
Attached is a proof for the 2 column by 4" ad for Niagara Charter School to run for four weeks in the Tribune and Sentinel, beginning in the 2/28 Tribune. Please review and confirm for publication.

Thank you,
Dan Tiebor

--
Niagara Frontier Publications Design
1859 Whitehaven Road
Grand Island, N.Y. 14072
Phone: (716) 773-7676
Fax: (716) 773-7190
nfpdesign@wnypapers.com

Now Accepting Applications

For the 2013-2014 School Year



NIAGARA
Charter School

**DEVELOPING CHARACTER
BY CHALLENGING
THE MIND AND SPIRIT**

- Is a FREE, public school
 - Has an extended school day & school year
 - Afterschool Programs
 - Art, music & physical education for all students
 - Preference given to free & reduced lunch students
 - Students with disabilities & english language learners are encouraged to apply
- For more information or an application, stop by, call us or check out our website at:**

www.niagaracharter.org

2077 Lockport Rd., Niagara Falls, NY • (716) 297-4520



Touching Children
Reaching Families

NIAGARA COUNTY HEADSTART, INC.

ADMINISTRATIVE OFFICES

901 24th Street

Niagara Falls, NY 14301

Telephone: (716) 285-8883

FAX: (716) 285-8922

SHAWN LICHT

Executive Director

ROBERT DiFRANCESCO

Board Chairman

CENTER TELEPHONES

Lockport 433-1055

Newfane 778-5802

Niagara Falls:

DiFrancesco Center 285-1974

Donovan Center 285-8117

North Tonawanda 693-7660

January 9, 2013

Mrs. Megan Corsaro
Parent and Community Liaison Worker
Niagara Charter School
2077 Lockport Road
Niagara Falls, New York 14304

Dear Mrs. Corsaro:

This letter is to confirm your Niagara Charter School presentation at the Donovan Center's Head Start Parent Committee meeting, February 26, 2013 at 9:30 a.m. We are located at 1631 Main Street, Niagara Falls, New York.

The DiFrancesco Head Start Center's presentation is scheduled February 27, 2013 at 9:30 a.m. Their location is 901-24th Street, Niagara Falls, New York.

Thank you.

Sincerely,

Dana Shank
Parent/Community Involvement Worker

DS/jc
1-9-13
Ym 114
CD



Touching Children
Reaching Families

NIAGARA COUNTY HEADSTART, INC.

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901 24th Street
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SHAWN LICHT

Executive Director

ROBERT DiFRANCESCO

Board Chairman

CENTER TELEPHONES

Lockport	433-1055
Newfane	778-5802
Niagara Falls:	
DiFrancesco Center	285-1974
Donovan Center	285-8117
North Tonawanda	693-7660

You are invited to the **Open House** that Niagara County Headstart, Inc. is holding on **Wednesday, November 14, 2012**, at our five centers.

All centers are open for your visit from 8:30 a.m. to 2:00 p.m.
The hours to see children in action are from 8:30 a.m. to 1:30 p.m.

The Head Start Centers are located at:

ROBERT M. DiFRANCESCO
EARLY CHILDHOOD & HEADSTART CENTER
901 - 24th Street
Niagara Falls, New York 14301

Dana - Parent & Community Involvement Worker
Shank
285-1974

GERALDINE A. DONOVAN
EARLY CHILDHOOD & HEADSTART CENTER
1631 Main Street
Niagara Falls, New York 14305

LOCKPORT CENTER
DeWitt Clinton Elementary School
85 North Adam Street
Lockport, New York 14094

NEWFANE CENTER
Newfane Early Childhood Center
6048 Godfrey Road
Burt, New York 14028

NORTH TONAWANDA CENTER
Grant Elementary School
35 Grant Street
North Tonawanda, New York 14120

Hope To See You There!!!

Niagara County Headstart Staff

PD:pd
11/1/12

order at a restaurant," suggests educational psychologist Kim Har, Ph.D., early education director at the school admissions consultancy Aristotle Circle. "Speaking directly to the server and paying for purchases in a store are opportunities to interact with adults besides parents." When you speak with your child, be a good role model. Make eye contact, listen, and take turns.

Math and Science: Reciting the numbers from one to ten is only the beginning of pre-kindergarten prep. "Ask your child to count out five bananas or to get six cans of soup at the store," says Hendry. Count the number of people in line ahead of you. Point out price stickers and ask, "Do you see a number that starts with 5?" to help your child learn to identify written numerals. At home, let your child sort items by color, shape, or size. Use words like more/less, bigger/smaller, and light/heavy to describe objects. Science is based on measurement and comparisons.

Small Motor Skills: "There's a big wave of children who can't manipulate a pencil or cut with scissors entering kindergarten these days," says Zachary. Playing with small toys, such as LEGOS, beads and play dough improves strength and coordination. Give your child a small pair of tongs to pick up cotton balls or pasta noodles, says Zachary. Tongs require the

continued on page 46

- PRE-SCHOOL TECH SPECS -

Technology can aid pre-school preparation, if it uses age-appropriate content and instruments. Tools that are too difficult may result in frustration. Those that are too easy will be boring. "You want software that has a developmental progression, so it's focused on what your child needs to learn next," says Dave Hendry, curriculum coordinator for **ABCmouse.com**, a comprehensive online curriculum for 3, 4, and 5-year olds. New knowledge makes the most sense when it's built on a foundation provided by previous learning.

When you're shopping for educational technology, "Look for tools that allow your child to interactively control learning at their own pace," says Hendry. "If the pace is too fast, kids don't have the opportunity to make the connections learning requires." Four-year-olds are not just short 8-year-olds. They need different support for learning. Young kids may choose to repeat a lesson several times before moving on to the next level.

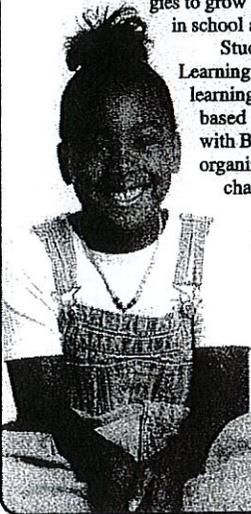
Of course, even the best educational technology shouldn't take the place of reading books, playing with peers, and making mud pies. Early childhood experts recommend tech sessions of only 30-60 minutes for preschoolers.


NIAGARA 2077 Lockport Road
 Charter School Niagara Falls, NY 14304
 (716) 297-4520
 www.niagaracharter.org

*Developing Character by Challenging
 the Mind and Spirit!*

Now Accepting Applications

Students at Niagara Charter School, which serves grades K-6, enjoy a unique educational experience. They learn the skills and strategies to grow and problem solve. They learn to succeed in school and their community.



Students develop within the Expeditionary Learning curriculum where we connect classroom learning with real world activities in community-based projects. We have a unique partnership with Buffalo State College and other community organizations, which helps our students develop character and leadership skills.

Niagara Charter is a family friendly public school providing students with the education and skills they need to succeed in the 21st century. We offer art, music and physical education to students in all grades. We also offer daily remediation and enrichment activities and after school programs.

All of this happens in a safe, caring, family environment, with regular input and involvement from parents.


 100
 The Park School
 years
 1912 - 2012

The Secret's Out!



WNY's only co-educational pre-k to 12th grade school with challenging academics on a 34 acre campus with a pond, marsh, and learning gardens.

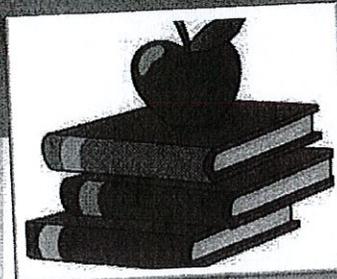
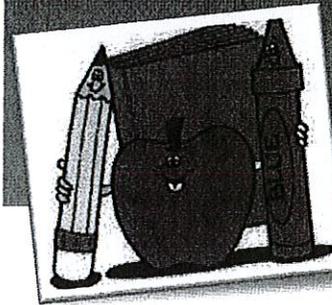
OPEN HOUSE

Sunday, January 13, 2013 • 1pm - 3pm

4625 Harlem Road, Snyder, NY 14226
 theparkschool.org • 716.839.1242
 Tuition assistance available.

Now Accepting Applications

For the 2012-2013 School Year



NIAGARA *Charter School*

- Is a FREE, public school
- Has an extended school day and school year
- Afterschool Programs
- Art, music, and physical education for all students
- Preference given to free and reduced lunch students
- Students with disabilities and English language learners are encouraged to apply.



We have a commitment to community and to growing academically and socially through Expeditionary Learning

For more information or an application, stop by, call us, or check our Website at: www.niagaracharter.org (You can now apply online!)

Niagara Charter School
2077 Lockport Rd.
Niagara Falls, NY 14304
(716) 297-4520



DEVELOPING CHARACTER BY CHALLENGING THE MIND AND SPIRIT

- ◆ Expeditionary Learning School
- ◆ Extended school day and school year
- ◆ School dress code and code of conduct
- ◆ Emphasis on character development, leadership, and self-management skills
- ◆ Connect classroom learning with real world activities, fieldwork and community projects
- ◆ Daily remedial and enrichment time

Niagara Charter School
(716) 297-4520
www.niagaracharter.org

Ad Proof from Niagara Frontier Publications

Inbox x



NFP Design

Jul 16 (3 days ago)

to me, Susan

Megan,

Attached is the 2x4 proof to start July 18 in the Tribune. Please review and confirm for publication.

Thank you,

Wendy

--

Niagara Frontier Publications Design

1859 Whitehaven Road

Grand Island, N.Y. 14072

Phone: (716) 773-7676

Fax: (716) 773-7190

nfpdesign@wnypapers.com

Newspaper Deadlines

- Grand Island PennySaver – 5pm Thursday
- Niagara-Wheatfield Tribune – 5pm Monday
- Island Dispatch – 5pm Tuesday
- Lewiston-Porter Sentinel – 5pm Wednesday

Regarding your ad instructions have been followed as closely as possible. This is NOT an opportunity to redesign your ad. Confirmation Required (by email, fax or phone call). If confirmation is not received by deadline this ad proof will be assumed to be correct.



NiagaraCharter_2x4_2-16-13wj.pdf

111K [View](#) [Download](#)



Susan Falter

Jul 16 (3 days ago)

to NFP, me

This is for the Tribune and Sentinel for two weeks.....buy a week get one FREE.

Thx!

Susie

WE GIVE OUR STUDENTS
THE TOOLS
THEY NEED TO
SUCCEED.

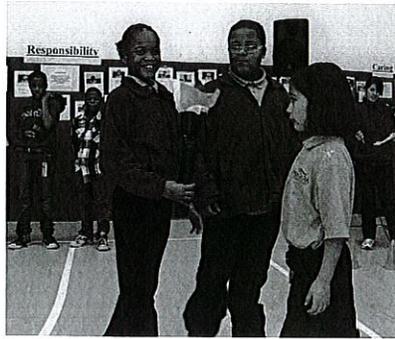


WE PROVIDE
EVERY CHILD WITH
A WORLD-CLASS
EDUCATION

- Expeditionary Learning School
- Extended school day and school year
- 12:1 Instructional staff to student ratio
- After school programs
- Certified teachers
- Daily remedial and enrichment time
- Art, music and physical education to students in all grades
- Connect classroom learning with real world activities, fieldwork and community projects
- Emphasis on character development, leadership, and self-management skills
- A school dress code and code of conduct
- Full-time school counselor and nurse

For more information or if you'd like an application, please call 716-297-4520

www.niagaracharter.org

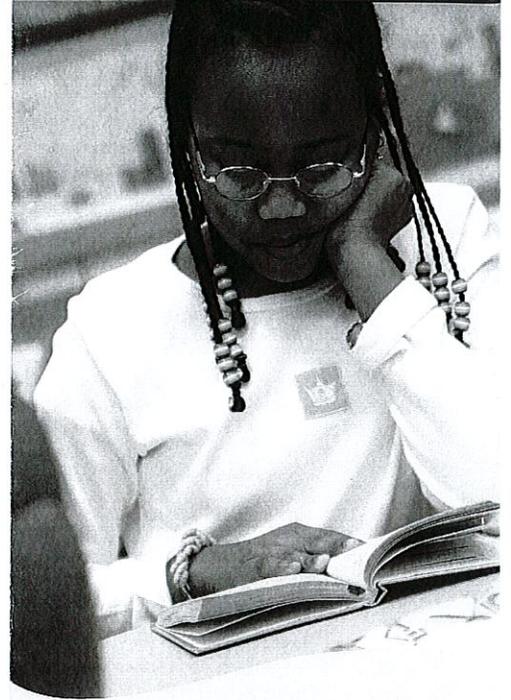


HELP YOUR CHILD
SUCCEED.

For more information
or if you'd like an application,
please call 716-297-4520

www.niagaracharter.org


NIAGARA
Charter School



DEVELOPING CHARACTER
BY CHALLENGING
THE MIND AND SPIRIT.


NIAGARA
Charter School

Success with EXPEDITIONARY LEARNING



Students at Niagara Charter School enjoy an education where they learn the skills and strategies to grow and problem solve, lead and succeed in the school and their community. Your child will develop within an Expeditionary Learning Curriculum, an extended school day and year, and unique partnerships including Buffalo State College, Earth Spirit, D.A.R.E., and the Rotary Club of Niagara Falls. You'll see your child develop character and leadership skills along the way, and succeed in a learning tradition that is committed to building character while exposing children to the world.



EXPEDITIONARY LEARNING

What does it mean to your child's education? It means a commitment to community while growing academically and being challenged physically to develop a well-rounded active person. At Niagara Charter School, children are encouraged to present their ideas for projects that enrich our community while connecting what they learn in the classroom to real-life experiences. EL has a rich tradition in core values and design principles that place an emphasis on community for the entire school, from each classroom to the faculty this is truly a community of learners.



SEE SUCCESSFUL STUDENTS CLOSE UP AT NIAGARA CHARTER SCHOOL

Niagara Charter School is a family-friendly public school that provides its students with the education and skills needed to succeed in the 21st century. Our state-of-the-art facilities and highly-trained, professional staff help your child excel both academically and socially. We invite you and your child to visit our school and see, first-hand, what a dynamic and exciting educational environment awaits you both. For more information or for an application, call 716-297-4520, or visit our website at www.niagaracharter.org.

EXPEDITIONS

From snowshoeing around the school grounds to Strong National Museum of Play in Rochester, Niagara Charter School students see the world firsthand. A large component of the school's curriculum allows our students to experience the world. The following is a list of just some of the places our students have gone:

- Niagara Power Project
- Sailing
- Buffalo Museum of Science
- Albright-Knox Art Gallery
- Camping
- Strong National Museum of Play
- Niagara County Historical Society History Center
- Rochester Museum & Science Center
- Chestnut Ridge Park
- Maple Syrup Harvesting
- Old Fort Niagara
- Niagara Falls Air Reserve Station
- Tift Nature Preserve
- Snow Park Niagara

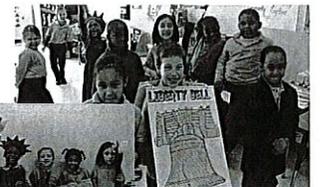


THE RIGHT ENVIRONMENT BREEDS SUCCESS

From our full purpose gymnasium to our multimedia classrooms to our expansive greenspace, Niagara Charter School offers opportunities for growth and exploration for your child. Our location and grounds allow our students to experience nature firsthand through pond study, hands-on horticulture, and close proximity to local resources.

SUCCESSFUL RESULTS AT ALL LEVELS, K-6

We are one of the top charter schools in Western New York.* We achieved this success by enhancing our students understanding of classroom material with multiple opportunities for community-based work and field trips to augment classroom instruction. In addition, our students enjoy art, music and physical education instruction at all grades. Our curriculum starts with New York State Learning Standards, but we go beyond that with extra attention for each student. Niagara Charter School offers daily remedial and enrichment time, along with after school clubs and programs.



* Based on aggregate ELA & Math scores for 2008-2009 school year.



NIAGARA
Charter School

(716) 297- 4520

WWW.NIAGARACHARTER.ORG

ACCEPTING STUDENT

APPLICATIONS YEAR ROUND



NIAGARA
Charter School



**ACCEPTING STUDENT
APPLICATIONS YEAR ROUND**

(716) 297- 4520



OPEN HOUSE

Thursday, March 27th

5:00 p.m. – 7:00 p.m.

2077 Lockport Road
Niagara Falls, NY 14304

Questions?

Contact Mrs. Corsaro at (716) 297-4520

Appendix I: Teacher and Administrator Attrition

Created Monday, July 14, 2014

Page 1

Charter School Name: 400701860890 NIAGARA CS

Instructions for completing the Teacher and Administrator Attrition Tables
Board of Regents-authorized charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2013, the FTE for added staff from July 1, 2013 through June 30, 2014, and the FTE for any departed staff from July 1, 2013 through June 30, 2014 using the two tables provided.

2013-14 Teacher Attrition Table

FTE Teachers on June 30, 2013	FTE Teachers Additions 7/1/13 – 6/30/14	FTE Teacher Departures 7/1/13 – 6/30/14
19	0	1

2013-14 Administrator Position Attrition Table

FTE Administrator Positions On 6/30/2013	FTE Administrator Additions 7/1/13 – 6/30/14	FTE Administrator Departures 7/1/13 – 6/30/14
3	0	0

Thank you

Appendix J: Uncertified Teachers

Created Wednesday, July 30, 2014

Page 1

Charter School Name: 400701860890 NIAGARA CS

Note Definition of FTE:

Full-time equivalent employees equal the number of employees on full-time schedules plus the number of employees on part-time schedules converted to a full-time basis. The number of full-time equivalent employees in each industry is the product of the total number of employees and the ratio of average weekly hours per employee for all employees to average weekly hours per employee on full-time schedules. An industry's full-time equivalent employment will be less than the number of its employees on full- and part-time schedules, unless it has no part-time employees (U.S. Commerce--Bureau of Economic Analysis at: http://www.bea.gov/faq/index.cfm?faq_id=368#sthash.8Rbj89kq.dpuf)

How many UNCERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of last day of school in 2013-14?

For each applicable category (i-iv), input the relevant full time equivalent (FTE) count of teachers.

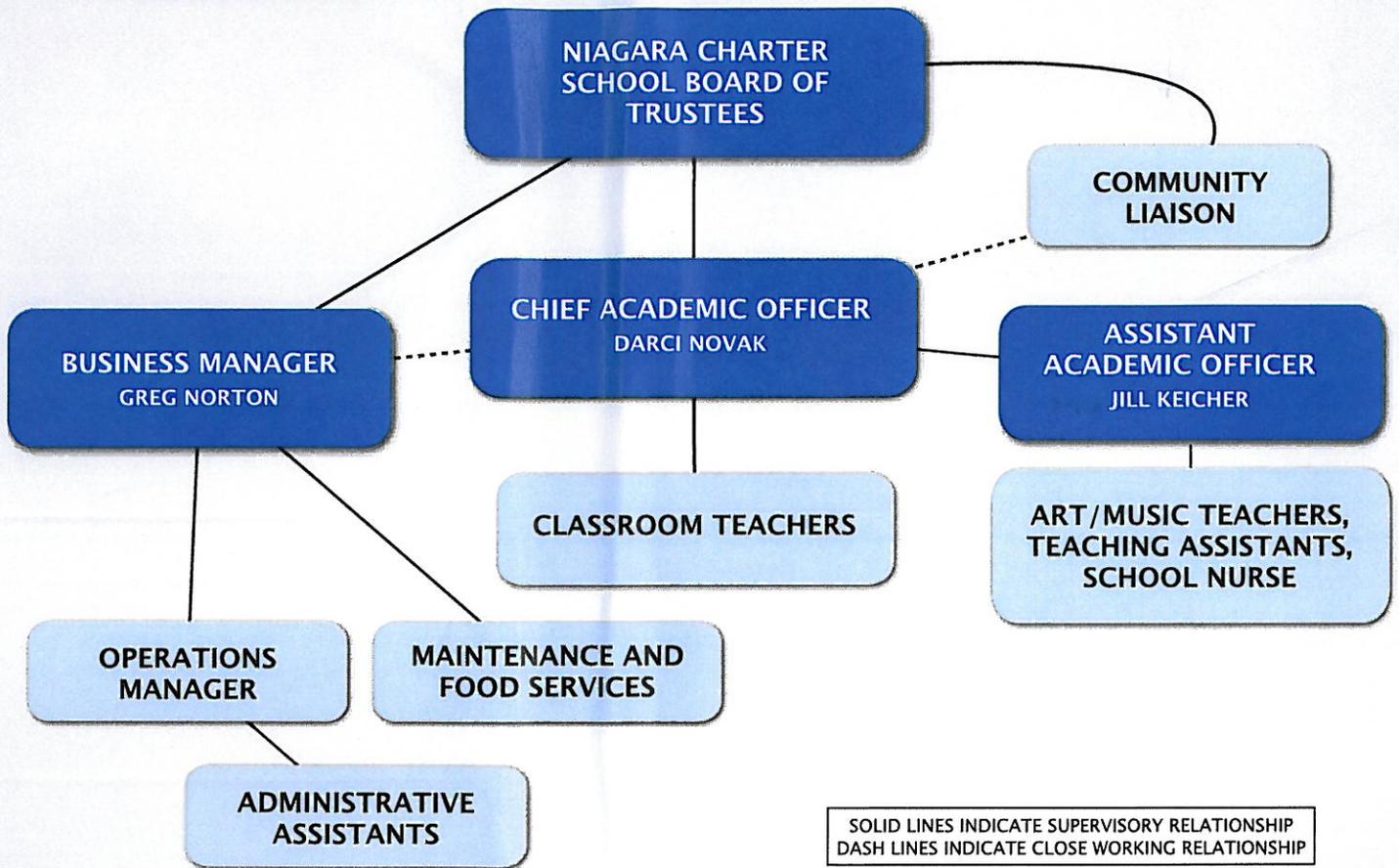
	FTE
Total FTE (Sum of all Uncertified Teaching Staff)	0

How many CERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of the last day of school in 2013-14?

18

Thank you.

NIAGARA CHARTER SCHOOL
ORGANIZATIONAL CHART



Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, July 14, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/08285>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Mary J Scheeler

2. Charter School Name:

Niagara Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Other, please specify...: Academic Com Shair

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

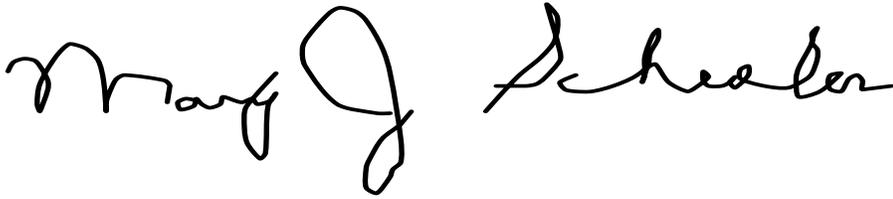
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, reading "Mary J. Scheeler". The signature is written in a cursive style with a large, looped initial "M".

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 15, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/5b500>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Phillips, James E.

2. Charter School Name:

Niagara Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Other, please specify...: Governance Chair

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

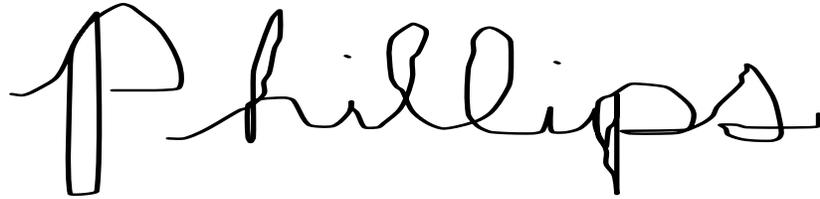
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that appears to read "Dave". The letters are cursive and somewhat stylized, with a long horizontal stroke at the end.A handwritten signature in black ink that reads "Phillips". The letters are cursive and clearly legible.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 15, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/d9d71>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Janet V. Hill

2. Charter School Name:

Niagara Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

2

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Vice Chair/Vice President
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Janet G. Hill

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 15, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/c9a80>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Shirley Peterson

2. Charter School Name:

Niagara Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Parent Representative
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

(No response)

13a. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s) of Transactions	Nature of Financial Interest/Transaction	Steps Taken to Avoid Conflict of Interest (e.g., did not vote, did not participate in discussion)	Name of Person Holding Interest and Relationship to You
1			
2			
3			
4			
5			

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

(No response)

14a. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write None.

Organization Conducting Business with the School	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Member with Interest	Steps Taken to Avoid Conflict of Interest
1				
2				
3				
4				
5				

Signature of Trustee

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 15, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/5d96c>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Amy DiMaggio

2. Charter School Name:

Niagara Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Other, please specify...: Teacher Representative
-

9. Are you a trustee and also an employee of the school?

Yes

9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

[TEMP.0] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Position Held	Teacher on Special Assignment
[TEMP.1] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Responsibilities	Special Ed. Teacher, Data Coordinator, Testing Coordinator, etc.
[TEMP.2] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Salary	49,000
[TEMP.3] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Start Date	08/01/2006

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "D. J. [unclear]". The signature is written in a cursive style with large, sweeping loops.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 15, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/DCF02>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Lynn Kirshy

2. Charter School Name:

Niagara Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Other, please specify...: Teacher Trustee
-

9. Are you a trustee and also an employee of the school?

Yes

9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

[TEMP.0] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Position Held	Special Education Coordinator
[TEMP.1] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Responsibilities	Coordinate special education and related services
[TEMP.2] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Salary	\$52,000
[TEMP.3] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Start Date	7/1/06

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

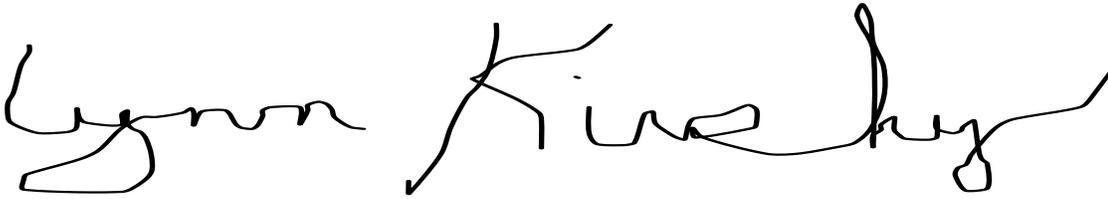
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Lynn Kinley". The signature is written in a cursive style with a large initial 'L' and a prominent 'K'.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 15, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/7c615>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Ricky Scott

2. Charter School Name:

Niagara Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Treasurer
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

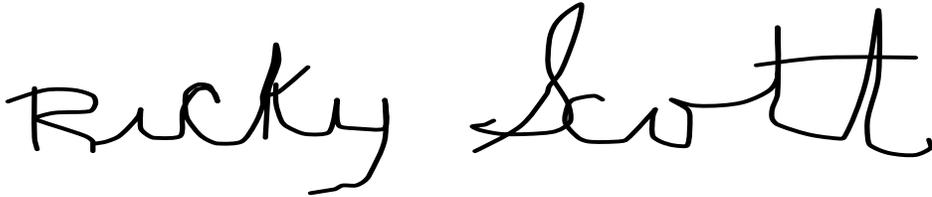
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Ricky Scott". The signature is written in a cursive, slightly slanted style. The first name "Ricky" is written in a larger, more prominent script, and the last name "Scott" is written in a similar but slightly smaller script. The signature is positioned to the right of the "Signature of Trustee" label.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 15, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/0b8f6>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Leticia Hahn

2. Charter School Name:

Niagara Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Other, please specify...: Trustee

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

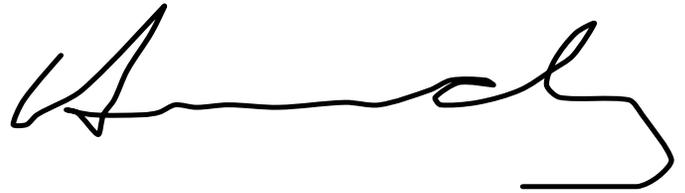
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to be 'L. Turner'.A handwritten signature in black ink, appearing to be 'A. Smith'.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, July 21, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/0c6f1>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

James C. Muffoletto

2. Charter School Name:

Niagara Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Chair/President

- Treasurer

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

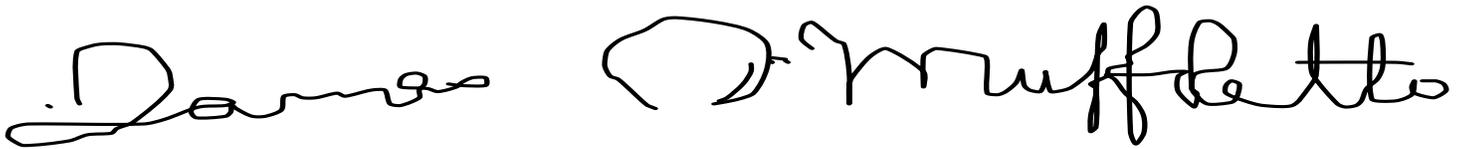
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

The image shows two handwritten signatures in black ink. The first signature on the left is 'James' written in a cursive style. The second signature on the right is 'O'Ruffetto', also in cursive, with a large, stylized 'O'.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Thursday, July 31, 2014

Updated Wednesday, April 15, 2015

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/45720>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Elvis F. Nunez

2. Charter School Name:

Niagara Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Parent Representative
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

