



I. SCHOOL INFORMATION AND COVER PAGE (To be Completed By All Charter Schools)

Created: 07/07/2015

Last updated: 07/31/2015

Please be advised that you will need to complete this task first (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

Page 1

1. SCHOOL NAME AND AUTHORIZER

(Select name from the drop down menu)

NORTHSIDE CHS (REGENTS) 331400860945

2. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

Regents-Authorized Charter School

3. DISTRICT / CSD OF LOCATION

NYC CSD 14

4. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	424 Leonard Street Brooklyn, NY 11222	347-390-1273	347-390-1274	

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Racquel Brown
Title	Director of Operations
Emergency Phone Number (###-###-####)	████████

5. SCHOOL WEB ADDRESS (URL)

<http://www.northsidechs.org/>

6. DATE OF INITIAL CHARTER

2009-01-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2009-08-01 00:00:00

8. FINAL VERIFIED BEDS ENROLLMENT FOR THE 2014-15 School Year as reported to Department's Office of Information and Reporting Services (via the NYC DOE for charter schools in NYC) in August.

396

9. GRADES SERVED IN SCHOOL YEAR 2014-15

Check all that apply

Grades Served	9, 10, 11, 12
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10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

	Yes/No	Name of CMO/EMO
	No	

Page 2

11. FACILITIES

Will the School maintain or operate multiple sites?

No, just one site.

12. SCHOOL SITES

Please list the sites where the school will operate in 2015-16.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	424 Leonard Street, Brooklyn, NY 11222	(347) 390-1273	CSD 14	9-12	Yes	DOE space
Site 2						
Site 3						

12a. Please provide the contact information for Site 1 (same as the primary site).

Name	Work Phone	Alternate Phone	Email Address
------	------------	-----------------	---------------

School Leader	Kathleen Curatolo	347-390-1273	[REDACTED]	[REDACTED]
Operational Leader	Racquel Brown	347-390-1273	[REDACTED]	[REDACTED]
Compliance Contact	Racquel Brown	347-390-1273	[REDACTED]	[REDACTED]
Complaint Contact	Kathleen Curatolo	347-390-1273	[REDACTED]	[REDACTED]

13. Are the School sites co-located?

Yes

13a. Please list the terms of your current co-location.

	Date School will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1 (primary site)	N/A	No		No		Yes
Site 2						
Site 3						

Page 3

14. Were there any revisions to the school's charter during the 2014-2015 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

No

15. Name and Position of Individual(s) Who Completed the 2014-15 Annual Report.

Racquel Brown, Director of Operations

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and use the mouse on your PC or the stylist on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School

Kathleen Curatolo

Signature, President of the Board of Trustees

A stylized, handwritten signature in black ink on a light gray background. The signature is composed of several connected strokes, starting with a vertical line on the left, followed by a large loop, and ending with a sharp upward curve.

Thank you.

 **Appendix A: Link to the New York State School Report Card**

Created: 07/08/2015
Last updated: 07/22/2015

Page 1

Charter School Name:

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?instid=80000063771&year=2014&createreport=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&teacherqual=1&teacherturnover=1&staffcounts=1&hscompleters=1&hsnoncompleters=1&postgradcompleters=1&na>

Appendix A: Progress Toward Goals

Created: 07/13/2015
Last updated: 07/30/2015

Page 1

Charter School Name:

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) which captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?instid=80000063771&year=2014&createreport=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&teacherqual=1&teacherturnover=1&staffcounts=1&hscompleters=1&hsnoncompleters=1&postgradcompleters=1&na>

2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2015. If the goals are based on student performance data that the school will not have access to before August 1, 2015 (e.g., the NYS Assessment results), explain this in the "2014-2015 Progress Toward Attainment of Goal" column. The information can be updated when available. Appendix A must be fully completed no later than November 1, 2015.

2a. ACADEMIC STUDENT PERFORMANCE GOALS

2014-15 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	2014-2015 Progress Toward Attainment of Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 1	After reviewing the Performance Framework, the Board of Trustees felt that the academic performance benchmarks comprehensively address the most pertinent areas of accountability for our next charter term. Therefore, NCHS has not included any additional charter specific goals related to academic performance.	N/A	N/A	N/A
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				

2a1. Do have more academic goals to add?

No

2a2. Do have more academic goals to add?

No

Page 2

2b. ORGANIZATIONAL GOALS

2014-15 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2014-15 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Org Goal 1	Each year, members of the Board will complete a self-evaluation process designed to ensure adequacy, alignment, and coherence of actions toward furthering the school's mission, program, and goals. The process will include self-assessment at the start of the school year, the development of personal and full board growth outcomes, and self-assessment at the end of the school year to determine the extent of growth.	Self-evaluation	This goal has been met. The Board of Trustees utilized an evaluation tool from the New York City Charter School Center to complete an annual self-evaluation. This tool is called the Assessment Tool for Charter School Boards and Their Governance Effectiveness. The Trustees have and will continue to use the results of the assessment to identify areas in need of improvement and to increase their effectiveness, efficiency, and impact.	

Org Goal 2	Each year, the Principal will complete a self-evaluation process designed to ensure adequacy, alignment, and coherence of actions toward furthering the school's mission, program, and goals. The process will include self-assessment at the start of the school year, the development of personal growth outcomes, and self-assessment at the end of the school year to determine the extent of growth.	Self-evaluation	This goal has been met. Both the Executive Director and the Principal completed a self-evaluation using the Reeves Framework for educational leaders.	
Org Goal 3				
Org Goal 4				
Org Goal 5				

2b.1 Do you have more organizational goals to add?

No

2c. FINANCIAL GOALS

2014-15 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	2014-2015 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Financial Goal 1	After reviewing the Performance Framework, the Board of Trustees felt that the benchmarks for organizational soundness comprehensively address the most pertinent areas of accountability for our next charter term. Therefore, NCHS has not included any additional charter specific goals related to financial performance.			
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



Appendix B: Total Expenditures and Administrative Expenditures per Child

Last updated: 07/31/2015

Page 1

Charter School Name:

B. Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).

Line 1: Total Expenditures	5042259
Line 2: Year End Per Pupil Count	380
Line 3: Divide Line 1 by Line 2	13269

2. Administrative Expenditures per Child

To calculate '**Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

- Do not include the FTE of personnel dedicated to administration of the instructional programs.
- Do not include Employee Benefit costs or expenditures in the above calculations.
- A template for the Schedule of Functional Expenses is provided on page 20 of the 2014-15 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2014-15 Annual Report Guidelines in "Resources" area of your portal task page).

To calculate '**Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).

Line 1: Relevant Personnel Services Cost (Row)	692938
Line 2: Management and General Cost (Column)	159488
Line 3: Sum of Line 1 and Line 2	852426
Line 4: Year End Per Pupil Count	380
Line 5: Divide Line 3 by the Year End Per Pupil Count	2243

Thank you.



Financial

School Name:

Date:

School Fiscal Contact Name:

School Fiscal Contact Email:

School Fiscal Contact Phone:

District of Location:

Authorizer:

Years of Operation:

Facility:

Grades Currently Served:

Planned Grades at Full Capacity:

Enrollment:

Max Enrollment:

Year of Most Recent Data

School Fiscal Contact Phone:

School Audit Firm Name:

School Audit Contact Name:

School Audit Contact Email:

School Audit Contact Phone:

Latest Audit Period (through June 30):

Do Not Use this Box



Audit Supplemental Data Request Form

for Regents-Authorized Charter Schools

Northside Charter High School

July 31, 2015

Racquel Brown

DOE

Public

9-12

9-12

396

440

2015

347-390-1273

Fruchter, Rosen & Company P.C

(212) 957-3600

2015

Northside Charter High School2015

FILL IN GRAY CELLS

Northside Charter High School

STATEMENTS OF FINANCIAL POSITION

FOR THE YEARS ENDED JUNE 30,

	<u>2015</u>	<u>2014</u>
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$3,473,820	\$2,674,622
Grants and contracts receivable	-	-
Accounts receivables	54,081	55,843
Inventory	-	-
Prepaid Expenses	81,684	146,610
Contributions and other receivables	-	-
Other	-	-
TOTAL CURRENT ASSETS	\$3,609,585	\$2,877,074
OTHER ASSETS		
Investments	\$-	\$-
Property, Plant and Equipment, Net	349,836	212,604
Restricted Cash	75,457	75,419
OTHER ASSETS	\$425,292	\$288,023
TOTAL ASSETS	\$4,034,878	\$3,165,097
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued expenses	\$14,703	\$9,880
Accrued payroll and benefits	310,928	354,353
Refundable Advances	-	-
Dreferred Revenue	1,325	-
Current maturities of long-term debt	-	-
Short Term Debt - Bonds, Notes Payable	-	-
Other	-	-
TOTAL CURRENT LIABILITIES	\$326,955	\$364,233
LONG-TERM DEBT, net current maturities	\$-	\$-
TOTAL LIABILITIES	\$326,955	\$364,233
NET ASSETS		
Unrestricted	\$3,707,922	\$2,800,864
Temporarily restricted	-	-
TOTAL NET ASSETS	\$3,707,922	\$2,800,864
TOTAL LIABILITIES AND NET ASSETS	\$4,034,878	\$3,165,097

Check

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FILL IN GRAY CELLS

Northside Charter High School
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30,

	2015			2014
	Unrestricted	Temporarily Restricted	Total	Total
REVENUE, GAINS AND OTHER SUPPORT				
State & Local Operating Revenue	\$5,757,262	\$-	\$5,757,262	\$5,776,632
Federal - Title and IDEA	242,734	-	242,734	254,645
Federal - Other	-	-	-	-
State and City Grants	-	-	-	-
Contributions and private grants	-	-	-	-
After school revenue	-	-	-	-
Other	29,252	-	29,252	55,273
Food Service/Child Nutrition Program	-	-	-	-
TOTAL REVENUE, GAINS AND OTHER SUPPORT	\$6,029,247	\$-	\$6,029,247	\$6,086,550
EXPENSES				
Program Services				
Regular Education	\$3,450,510	\$-	\$3,450,510	\$3,595,823
Special Education	609,197	-	609,197	537,763
Other Programs	-	-	-	-
Total Program Services	\$4,059,707	\$-	\$4,059,707	\$4,133,587
Supporting Services				
Management and general	\$982,552	\$-	\$982,552	\$913,437
Fundraising	-	-	-	-
TOTAL OPERATING EXPENSES	\$5,042,259	\$-	\$5,042,259	\$5,047,024
SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS	\$986,989	\$-	\$986,989	\$1,039,527
Contributions				
Foundations	\$-	\$-	\$-	\$-
Individuals	100	-	100	170
Corporations	2,119	-	2,119	1,947
Fundraising	257	-	257	-
Interest income	505	-	505	577
Miscellaneous income	12,159	-	12,159	8,165
Net assets released from restriction	-	-	-	-
TOTAL SUPPORT AND OTHER REVENUE	\$15,140	\$-	\$15,140	\$10,859
CHANGE IN NET ASSETS	\$1,002,129	\$-	\$1,002,129	\$1,050,385
NET ASSETS BEGINNING OF YEAR	\$-	\$-	\$-	\$-
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-
NET ASSETS - END OF YEAR	\$1,002,129	\$-	\$1,002,129	\$1,050,385

NORTHSIDE CHARTER HIGH SCHOOL

FINANCIAL STATEMENTS

JUNE 30, 2015 AND 2014

NORTHSIDE CHARTER HIGH SCHOOL
FINANCIAL STATEMENTS
JUNE 30, 2015 AND 2014

CONTENTS

	<u>PAGE</u>
INDEPENDENT AUDITORS' REPORT	1- 2
FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION:	
Statements of financial position	3
Statements of activities	4
Statements of cash flows	5
Notes to the financial statements	6 - 10
Independent auditors' report on supplementary information	11
Schedule of functional expenses	12
INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS	13 - 14

FRUCHTER ROSEN & COMPANY, P.C.
CERTIFIED PUBLIC ACCOUNTANTS
156 WEST 56TH STREET
NEW YORK, NEW YORK 10019

TEL: (212) 957-3600

FAX: (212) 957-3696

INDEPENDENT AUDITORS' REPORT

TO THE BOARD OF TRUSTEES OF
NORTHSIDE CHARTER HIGH SCHOOL

Report on the Financial Statements

We have audited the accompanying financial statements of Northside Charter High School (the "School") (a not-for-profit corporation), which comprise the statement of financial position as of June 30, 2015, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2015, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited the School's 2014 financial statements, and our report dated August 14, 2014, expressed an unmodified opinion on those audited financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2014, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 1, 2015, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.


FRUCHTER ROSEN & COMPANY, P.C.
Certified Public Accountants

New York, New York
September 1, 2015

NORTHSIDE CHARTER HIGH SCHOOL
STATEMENTS OF FINANCIAL POSITION
JUNE 30,

	2015	2014
ASSETS		
Current assets:		
Cash and cash equivalents	\$ 3,473,942	\$ 2,674,622
Grants and contracts receivable	67,065	33,568
Prepaid expenses and other current assets	80,684	148,525
	3,621,691	2,856,715
Other assets:		
Property and equipment, net of accumulated depreciation and amortization of \$321,335 and \$227,164, respectively	255,664	212,604
Restricted cash	75,457	75,419
	331,121	288,023
TOTAL ASSETS	\$ 3,952,812	\$ 3,144,738
 LIABILITIES AND UNRESTRICTED NET ASSETS		
Current liabilities:		
Accounts payable and accrued expenses	\$ 35,325	\$ 29,880
Accrued payroll and payroll taxes	317,252	334,353
Refundable advances	35,533	74,712
	388,110	438,945
Unrestricted net assets	3,564,702	2,705,793
TOTAL LIABILITIES AND UNRESTRICTED NET ASSETS	\$ 3,952,812	\$ 3,144,738

The accompanying notes are an integral part of the financial statements.

NORTHSIDE CHARTER HIGH SCHOOL
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30,

	2015	2014
Revenue and support:		
State and local per pupil operating revenue	\$ 5,721,729	\$ 5,681,561
Federal grants	253,752	281,677
State grants	29,252	28,241
Other revenue	18,431	10,859
	6,023,164	6,002,338
Expenses:		
Program services:		
Regular education	3,758,786	3,724,841
Special education	663,052	408,747
Total program services	4,421,838	4,133,588
Supporting services:		
Management and general	742,417	913,437
Total expenses	5,164,255	5,047,025
Changes in unrestricted net assets	858,909	955,313
Unrestricted net assets - beginning of year	2,705,793	1,750,480
Unrestricted net assets - end of year	\$ 3,564,702	\$ 2,705,793

The accompanying notes are an integral part of the financial statements.

NORTHSIDE CHARTER HIGH SCHOOL
STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30,

	2015	2014
CASH FLOWS FROM OPERATING ACTIVITIES		
Changes in unrestricted net assets	\$ 858,909	\$ 955,313
Adjustments to reconcile changes in unrestricted net assets to net cash provided by operating activities:		
Depreciation and amortization	94,171	78,010
Changes in operating assets and liabilities:		
(Increase) Decrease in grants and contracts receivable	(33,497)	147,695
Decrease (Increase) in prepaid expenses and other current assets	67,841	(121,711)
Increase in accounts payable and accrued expenses	5,445	12,735
(Decrease) Increase in accrued payroll and payroll taxes	(17,101)	65,503
(Decrease) Increase in refundable advances	(39,179)	73,154
NET CASH PROVIDED BY OPERATING ACTIVITIES	936,589	1,210,699
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchases of property and equipment	(137,231)	(80,810)
(Increase) in restricted cash	(38)	(109)
NET CASH (USED IN) INVESTING ACTIVITIES	(137,269)	(80,919)
NET INCREASE IN CASH AND CASH EQUIVALENTS	799,320	1,129,780
CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR	2,674,622	1,544,842
CASH AND CASH EQUIVALENTS - END OF YEAR	\$ 3,473,942	\$ 2,674,622

The accompanying notes are an integral part of the financial statements.

NORTHSIDE CHARTER HIGH SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2015 AND 2014

NOTE 1 - PRINCIPAL BUSINESS ACTIVITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Organization

Northside Charter High School (the "School") is a New York State, not-for-profit educational corporation that was incorporated on January 13, 2009 to operate a charter school pursuant to Article 56 of the Education Law of the State of New York. The School was granted a provisional charter on January 13, 2009, valid for a term of five years and renewable upon expiration by the Board of Regents of the University of the State of New York. On February 11, 2014, the Board of Regents approved and issued the renewal to the charter for a period of three years, effective January 14, 2014 to June 30, 2017. The School's mission is to provide a 9-12 grade educational program that results in mastery of the New York State Learning Standards, high school graduation, and acceptance to colleges and universities of choice by all students. In addition, the School will develop and maintain a school culture that endorses high expectations that challenge each student to recognize and achieve his/her full potential within a school environment that is nurturing, professional and that fosters within each student an appreciation for life-long learning. The School provided education to approximately 378 students in ninth through twelfth grades during the 2014-2015 academic year.

The School shares space with a New York City public school beginning in August 2009. The School occupies approximately 23,100 square feet on one floor of a public school building. The School also shares the gymnasium, auditorium and cafeteria with the public school which approximate 16,300 square feet. The School is not responsible for rent, utilities, custodial services, maintenance and school safety services other than security related to the School's programs that take place outside the district's school day. The School was unable to determine a value for the contributed space and related services and did not record any value for use of donated facilities.

Food and Transportation

The New York City Department of Education provides free lunches directly to some of the School's students. Such costs are not included in these financial statements. The School covers the unreimbursed cost of lunches for students not entitled to the free lunches. The Office of Pupil Transportation provides free transportation to the majority of the students during the district's school days.

Tax Status

The School is exempt from Federal income tax under Section 501(a) of the Internal Revenue Code as an organization described in Section 501(c)(3) and a similar provision under New York State income tax laws. The School has also been classified as an entity that is not a private foundation within the meaning of Section 509(a) and qualifies for deductible contributions as provided in section 170(b)(1)(A)(ii). The School is subject to income taxes only on net unrelated business income. The School did not have any unrelated business income for the years ended June 30, 2015 and 2014.

NORTHSIDE CHARTER HIGH SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2015 AND 2014

NOTE 1 - PRINCIPAL BUSINESS ACTIVITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Tax Status (Continued)

The School's accounting policy provides that a tax expense or benefit from an uncertain tax position may be recognized when it is more likely than not that the position will be sustained upon examination, including resolutions of any related appeals or litigation processes, based on the technical merits. The School has no uncertain tax positions resulting in an accrual of tax expense or benefit.

IRS Forms 990 filed by the School are subject to examination by the Internal Revenue Service up to three years from the extended due date of each return. Forms 990 filed by the School are no longer subject to examination for fiscal year ended June 30, 2011 and prior.

Basis of Presentation

The financial statement presentation follows the requirements of the Financial Accounting Standards Board ("FASB") in its Accounting Standards Codification ("ASC") No. 958-205 which provides guidance for the classification of net assets. The amounts for each of the three classes of net assets are based on the existence or absence of donor-imposed restrictions described as follows:

Unrestricted

Unrestricted net assets of the School are assets whose use has not been restricted by an outside donor or by law. The unrestricted net assets represent the portion of expendable funds that are available for the support of the operations of the School.

Temporarily Restricted

Temporarily restricted net assets are used to differentiate resources, the use of which is restricted by donors or grantors to a specific time or period or for a specific purpose. Temporarily restricted gifts are recorded as additions to temporarily restricted net assets in the period received. When restricted net assets are expended for their stipulated purpose, temporarily restricted net assets become unrestricted net assets and are reported in the statements of activities as net assets released from restrictions.

Permanently Restricted

Permanently restricted net assets are those contributions and other inflows of assets whose use by the School is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled or otherwise removed by actions of the School. The income derived from these permanently restricted funds, is usually classified as unrestricted and can be used for the general purpose of the School.

The School had no temporarily or permanently restricted net assets at June 30, 2015 and 2014.

NORTHSIDE CHARTER HIGH SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2015 AND 2014

NOTE 1 - PRINCIPAL BUSINESS ACTIVITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Cash and Cash Equivalents

For the purpose of the statement of cash flows, the School considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

Revenue and Support

Contributions are recognized when the donor makes a promise to give to the School that is, in substance, unconditional. Grants and other contributions of cash are reported as temporarily restricted support if they are received with donor stipulations. Restricted contributions and grants that are made to support the School's current year activities are recorded as unrestricted revenue. Contributions of assets other than cash are recorded at their estimated fair value at the date of donation.

Revenue from the state and local governments resulting from the School's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement. Federal and other state and local funds are recorded when expenditures are incurred and billable to the government agency.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Concentration of Credit Risk

Financial instruments which potentially subject the School to concentrations of credit risk are cash and cash equivalents. The School places its cash and cash equivalents on deposit in what it believes to be highly credited financial institutions. Cash balances may exceed the FDIC insured levels of \$250,000 per institution at various times during the year. The School believes that there is little risk in any losses and has not experienced any losses in such accounts.

Property and Equipment

Purchased property and equipment are recorded at cost. Maintenance and repairs are expensed as incurred. All property and equipment purchased with government funding, whereas the government agency retains legal title to the long lived asset is expensed as incurred. Depreciation and amortization is provided on the straight line method over the estimated useful lives as follows:

Computers and equipment	5 years
Furniture and fixtures	5 years
Software	5 years
Leasehold improvements	5 years
Website	5 years

NORTHSIDE CHARTER HIGH SCHOOL
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2015 AND 2014

NOTE 1 - PRINCIPAL BUSINESS ACTIVITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Comparative Financial Information

The accompanying statements of activities and functional expenses are presented with summarized comparative information. Such prior year information is not presented by net asset class in the statements of activities or by functional category in the statements of functional expenses. Accordingly, such information should be read in conjunction with the School's 2014 financial statements from which the summarized information was derived.

Restricted Cash

Under the provisions of its charter, the School established an escrow account to pay for legal and audit expenses that would be associated with a dissolution should it occur.

Refundable Advances

The School records certain government operating revenue as refundable advances until related services are performed, at which time they are recognized as revenue.

Reclassifications

Certain 2014 accounts have been reclassified to conform to the 2015 financial statement presentation. The reclassifications have no effect on the 2014 net assets and changes in net assets.

NOTE 2 - GRANTS AND CONTRACTS RECEIVABLE

Grants and contracts receivable consist of federal, state, and city entitlements and grants. The School expects to collect these receivables within one year.

NOTE 3 - PROPERTY AND EQUIPMENT

Property and equipment consists of the following at June 30,:

	2015	2014
Computers and equipment	\$ 464,651	\$ 359,292
Furniture and fixtures	36,184	14,224
Software	22,790	22,790
Leasehold improvements	25,375	17,775
Website	27,999	25,687
	576,999	439,768
Less: Accumulated depreciation and amortization	(321,335)	(227,164)
	\$ 255,664	\$ 212,604

Depreciation and amortization expense was \$94,171 and \$78,010 for the years ended June 30, 2015 and 2014, respectively.

NORTHSIDE CHARTER HIGH SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2015 AND 2014

NOTE 4 - CONTINGENCY

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursements. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE 5 - REVENUE CONCENTRATION

The School receives a substantial portion of its support and revenue from the New York City Department of Education. If the charter school laws were modified, reducing or eliminating these revenues, the School's finances could be materially adversely affected.

NOTE 6 - FUNCTIONAL ALLOCATION OF EXPENSE

Directly identifiable expenses are charged to programs and supporting services. Expenses related to more than one function are charged to programs and supporting services on the basis of periodic time and expense studies. Management and general expense includes those expenses that are not directly identifiable with any other specific function, but provide for the overall support and direction of the School.

NOTE 7 - PENSION PLAN

The School maintains a pension plan qualified under Internal Revenue Code 403(b) for the benefit of its eligible employees. Under the plan, the School provided matching contributions up to 1% to the plan. Employer match for the years ended June 30, 2015 and 2014 amounted to \$29,292 and \$25,962, respectively.

NOTE 8 - SUBSEQUENT EVENTS

In preparing these financial statements, the School has evaluated events and transactions for potential recognition or disclosure through September 1, 2015, the date the financial statements were available to be issued.

FRUCHTER ROSEN & COMPANY, P.C.
CERTIFIED PUBLIC ACCOUNTANTS
156 WEST 56TH STREET
NEW YORK, NEW YORK 10019

TEL: (212) 957-3600
FAX: (212) 957-3696

INDEPENDENT AUDITORS' REPORT
ON SUPPLEMENTARY INFORMATION

TO THE BOARD OF TRUSTEES OF
NORTHSIDE CHARTER HIGH SCHOOL

We have audited the financial statements of Northside Charter High School (the "School") as of and for the year ended June 30, 2015, and have issued our report thereon dated September 1, 2015, which contained an unmodified opinion on those financial statements. Our audit was performed for the purpose of forming an opinion on the financial statements as a whole. The schedule of functional expenses is presented for the purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.


FRUCHTER ROSEN & COMPANY, P.C.
Certified Public Accountants

New York, New York
September 1, 2015

NORTHSIDE CHARTER HIGH SCHOOL
SCHEDULE OF FUNCTIONAL EXPENSES
FOR THE YEARS ENDED JUNE 30,

	No. of Positions	2015					2014
		Program Services			Management and General		
		Regular Education	Special Education	Total		Total	
Personnel Cost							
Administrative staff personnel	14	\$ 475,704	\$ 84,925	\$ 560,629	\$ 373,753	\$ 934,382	\$ 832,574
Instructional personnel	33	1,911,005	341,161	2,252,166	-	2,252,166	2,415,651
Non-Instructional personnel	7	391,027	69,808	460,835	-	460,835	388,391
Total salaries and staff	<u>54</u>	<u>2,777,736</u>	<u>495,894</u>	<u>3,273,630</u>	<u>373,753</u>	<u>3,647,383</u>	<u>3,636,616</u>
Payroll taxes and employee benefits		520,315	92,889	613,204	70,009	683,213	601,539
Audit fees		-	-	-	20,250	20,250	20,250
Financial management services		-	-	-	220,000	220,000	208,538
Contractual services		20,370	3,636	24,006	2,742	26,748	64,413
Marketing and recruiting		19,747	3,525	23,272	2,657	25,929	52,590
Staff development		37,923	6,770	44,693	10,483	55,176	42,055
Office expense		22,073	5,518	27,591	9,198	36,789	34,666
Telephone and internet		13,014	2,603	15,617	5,206	20,823	20,096
Travel and conferences		4,910	-	4,910	-	4,910	1,716
Textbooks and classroom supplies		85,149	15,200	100,349	-	100,349	107,138
Student activities and fees		24,708	-	24,708	-	24,708	29,091
School events		40,508	7,232	47,740	-	47,740	25,126
Insurance		76,033	9,504	85,537	9,503	95,040	88,817
Dues and subscriptions		-	-	-	1,949	1,949	2,045
Advertising		5,334	1,067	6,401	711	7,112	6,862
Technology and equipment		16,535	5,088	21,623	3,815	25,438	20,259
Depreciation and amortization		70,629	14,126	84,755	9,416	94,171	78,010
Miscellaneous		23,802	-	23,802	2,725	26,527	7,198
Total		<u>\$ 3,758,786</u>	<u>\$ 663,052</u>	<u>\$ 4,421,838</u>	<u>\$ 742,417</u>	<u>\$ 5,164,255</u>	<u>\$ 5,047,025</u>

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

TO THE BOARD OF TRUSTEES OF
NORTHSIDE CHARTER HIGH SCHOOL

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Northside Charter High School (the "School"), which comprise the statement of financial position as of June 30, 2015, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 1, 2015.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

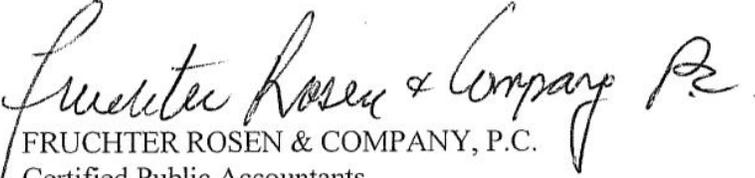
TO THE BOARD OF TRUSTEES OF
NORTHSIDE CHARTER HIGH SCHOOL

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.


FRUCHTER ROSEN & COMPANY, P.C.
Certified Public Accountants

New York, New York
September 1, 2015

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2015-16 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	Funding by School District information for all NYS School district is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Northside Charter High School

PROJECTED BUDGET FOR 2015-2016

PROJECTED BUDGET FOR 2015-2016							Assumptions
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	5,575,407	588,956	-	-	3,100	6,167,462	
Total Expenses	4,691,949	790,163	-	6,855	673,098	6,162,064	
Net Income	883,458	(201,207)	-	(6,855)	(669,998)	5,398	
Actual Student Enrollment	346	39				-	
Total Paid Student Enrollment	-	-				-	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
REVENUE							
REVENUES FROM STATE SOURCES							
Per Pupil Revenue	CY Per Pupil Rate						
District of Location	\$13,877.00	5,342,645	-	-	-	5,342,645	
School District 2 (Enter Name)	\$10,390.00	-	526,436	-	-	526,436	Based on 20-59% (25) FTE and >60% (14) FTE
School District 3 (Enter Name)		-	-	-	-	-	
School District 4 (Enter Name)		-	-	-	-	-	
School District 5 (Enter Name)		-	-	-	-	-	
		5,342,645	526,436	-	-	5,869,081	
Special Education Revenue		-	-	-	-	-	
Grants							
Stimulus		-	-	-	-	-	
Other		19,735	2,691	-	-	22,426	FAMIS Funding
Other State Revenue		-	-	-	-	-	
TOTAL REVENUE FROM STATE SOURCES		5,362,380	529,127	-	-	5,891,507	
REVENUE FROM FEDERAL FUNDING							
IDEA Special Needs		-	30,000	-	-	30,000	
Title I		158,635	21,632	-	-	180,267	
Title Funding - Other		5,833	795	-	-	6,628	
School Food Service (Free Lunch)		-	-	-	-	-	
Grants							
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	
Other		-	-	-	-	-	
Other Federal Revenue		-	-	-	-	-	
TOTAL REVENUE FROM FEDERAL SOURCES		164,468	52,427	-	-	216,895	
LOCAL and OTHER REVENUE							
Contributions and Donations, Fundraising		27,650	4,550	-	-	35,000	
Erate Reimbursement		20,909	2,851	-	-	23,760	
Interest Income, Earnings on Investments,		-	-	-	300	300	
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	
Food Service (Income from meals)		-	-	-	-	-	
Text Book		-	-	-	-	-	
Other Local Revenue		-	-	-	-	-	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		48,559	7,401	-	3,100	59,060	
TOTAL REVENUE		5,575,407	588,956	-	-	6,167,462	
EXPENSES							
ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions						
Executive Management	3.00	196,055	26,735	-	6,855	342,753	List exact titles and staff FTE's (Full time equivalent)
Instructional Management	-	-	-	-	-	-	
Deans, Directors & Coordinators	-	-	-	-	-	-	
CFO / Director of Finance	-	-	-	-	-	-	
Operation / Business Manager	-	-	-	-	-	-	
Administrative Staff	6.00	272,397	37,145	-	34,394	343,935	
TOTAL ADMINISTRATIVE STAFF	9	468,451	63,880	-	6,855	686,688	
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	33.00	2,064,205	-	-	-	2,064,205	Classroom Teachers, Per Session & Summer Sch. Other salaries
Teachers - SPED	7.00	-	396,382	-	-	396,382	
Substitute Teachers	-	-	-	-	-	-	
Teaching Assistants	-	-	-	-	-	-	

Northside Charter High School

PROJECTED BUDGET FOR 2015-2016

PROJECTED BUDGET FOR 2015-2016							Assumptions
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	5,575,407	588,956	-	-	3,100	6,167,462	
Total Expenses	4,691,949	790,163	-	6,855	673,098	6,162,064	
Net Income	883,458	(201,207)	-	(6,855)	(669,998)	5,398	
Actual Student Enrollment	346	39				-	
Total Paid Student Enrollment	-	-				-	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Specialty Teachers	1.00	63,503	8,659	-	-	72,162	
Aides	-	-	-	-	-	-	
Therapists & Counselors	6.00	348,239	47,487	-	-	395,727	
Other	-	211,200	28,800	-	-	240,000	Staff Incentive & PTO Payout
TOTAL INSTRUCTIONAL	47	2,687,147	481,328	-	-	3,168,475	
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	-	-	-	-	-	-	
Librarian	-	-	-	-	-	-	
Custodian	-	-	-	-	-	-	
Security	4.00	-	-	-	178,757	178,757	
Other	-	-	-	-	-	-	
TOTAL NON-INSTRUCTIONAL	4	-	-	-	178,757	178,757	
SUBTOTAL PERSONNEL SERVICE COSTS	60	3,155,598	545,208	-	6,855	326,259	4,033,920
PAYROLL TAXES AND BENEFITS							
Payroll Taxes	-	272,537	44,848	-	-	27,599	344,984
Fringe / Employee Benefits	-	394,807	64,968	-	-	39,980	499,756
Retirement / Pension	-	33,108	5,448	-	-	3,353	41,909
TOTAL PAYROLL TAXES AND BENEFITS		700,453	115,264	-	-	70,932	886,649
TOTAL PERSONNEL SERVICE COSTS		3,856,051	660,473	-	6,855	397,191	4,920,570
CONTRACTED SERVICES							
Accounting / Audit	-	213,300	35,100	-	-	21,600	270,000
Legal	-	15,800	2,600	-	-	1,600	20,000
Management Company Fee	-	-	-	-	-	-	-
Nurse Services	-	-	-	-	-	-	-
Food Service / School Lunch	-	2,640	360	-	-	-	3,000
Payroll Services	-	11,850	1,950	-	-	1,200	15,000
Special Ed Services	-	-	-	-	-	-	-
Titlement Services (i.e. Title I)	-	-	-	-	-	-	-
Other Purchased / Professional / Consulting	-	17,600	2,400	-	-	143,500	163,500
TOTAL CONTRACTED SERVICES		261,190	42,410	-	-	167,900	471,500
SCHOOL OPERATIONS							
Board Expenses	-	-	-	-	-	-	-
Classroom / Teaching Supplies & Materials	-	53,601	7,309	-	-	-	60,910
Special Ed Supplies & Materials	-	-	-	-	-	-	-
Textbooks / Workbooks	-	30,800	4,200	-	-	-	35,000
Supplies & Materials other	-	-	-	-	-	-	-
Equipment / Furniture	-	-	-	-	-	-	-
Telephone	-	23,700	3,900	-	-	2,400	30,000
Technology	-	70,541	11,608	-	-	7,143	89,292
Student Testing & Assessment	-	30,800	4,200	-	-	-	35,000
Field Trips	-	17,600	2,400	-	-	-	20,000
Transportation (student)	-	-	-	-	-	-	-
Student Services - other	-	86,240	11,760	-	-	-	98,000
Office Expense	-	-	-	-	-	49,000	49,000
Staff Development	-	63,200	10,400	-	-	6,400	80,000
Staff Recruitment	-	11,850	1,950	-	-	1,200	15,000
Student Recruitment / Marketing	-	35,200	4,800	-	-	-	40,000
School Meals / Lunch	-	4,400	600	-	-	-	5,000
Travel (Staff)	-	-	-	-	-	2,000	2,000
Fundraising	-	-	-	-	-	-	-

Northside Charter High School

PROJECTED BUDGET FOR 2015-2016

PROJECTED BUDGET FOR 2015-2016							Assumptions
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	5,575,407	588,956	-	-	3,100	6,167,462	
Total Expenses	4,691,949	790,163	-	6,855	673,098	6,162,064	
Net Income	883,458	(201,207)	-	(6,855)	(669,998)	5,398	
Actual Student Enrollment	346	39				-	
Total Paid Student Enrollment	-	-				-	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Other	-	-	-	-	15,000	15,000	
TOTAL SCHOOL OPERATIONS	427,931	63,127	-	-	83,143	574,202	
FACILITY OPERATION & MAINTENANCE							
Insurance	78,836	12,973	-	-	7,983	99,792	
Janitorial	-	-	-	-	-	-	
Building and Land Rent / Lease	-	-	-	-	-	-	
Repairs & Maintenance	-	-	-	-	10,000	10,000	
Equipment / Furniture	-	-	-	-	-	-	
Security	-	-	-	-	-	-	
Utilities	-	-	-	-	-	-	
TOTAL FACILITY OPERATION & MAINTENANCE	78,836	12,973	-	-	17,983	109,792	
DEPRECIATION & AMORTIZATION	67,940	11,180	-	-	6,880	86,000	
DISSOLUTION ESCROW & RESERVES / CONTINGENCY	-	-	-	-	-	-	
TOTAL EXPENSES	4,691,949	790,163	-	6,855	673,098	6,162,064	
NET INCOME	883,458	(201,207)	-	(6,855)	(669,998)	5,398	
ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED				
District of Location	346	39	385				
School District 2 (Enter Name)			-				
School District 3 (Enter Name)			-				
School District 4 (Enter Name)			-				
School District 5 (Enter Name)			-				
TOTAL ENROLLMENT	346	39	385				
REVENUE PER PUPIL	16,114	15,101	-				
EXPENSES PER PUPIL	13,561	20,261	-				



Audited Financial Statement Checklist

Last updated: 10/31/2015

Page 1

Charter School Name:

1. Please check each item that is included in the 2014-15 Audited Financial Statement submitted for your charter school.

	Yes/No
Audited Financial Statements (including report on compliance and report on internal control over financial reporting)	Yes
Single Audit (if applicable)	Not Applicable
CSP Agreed Upon Procedures (if applicable)	Not Applicable
Management Letter	No
Report on Extracurricular Student Activity Accounts (if applicable)	No
Corrective Action Plans for any Findings	Not Applicable

2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2014-15 Audited Financial Statement.

	Yes/No
Report on Compliance	No
Report on Internal Control over Financial Reporting	No
Single Audit	Not Applicable
CSP Agreed Upon Procedures Report	Not Applicable
Management Letter	Not Applicable

Thank you.



Appendix E: Disclosure of Financial Interest Form

Created: 07/22/2015

Last updated: 10/31/2015

Page 1

All trustees who served on an education corporation governing one or more charter schools during the 2014-2015 school year must complete the form in Appendix E (Disclosure of Financial Interest Form). **The Disclosure of Financial Interest Forms are due on November 1, 2015. A link to a safe and secure form that each Trustee must complete by the November 1, 2015 deadline will be provide here by September 1, 2015 or sooner.**

ALL charter schools or merged education corporations must complete the Board of Trustees Membership Table within the online portal in Appendix F (Board of Trustees Membership Table). The Board of Trustees Membership Table must be submitted by August 1, 2015.

Regents-authorized charter schools must upload a complete set of board of trustee Meeting Minutes from July 2014-June 2015 into Appendix G (Board Minutes). Board of Trustee Meeting Minutes must be submitted by August 1, 2015.

Yes, each member of the school's Board of Trustees will receive a link to the Disclosure of Financial Interest Form.

Yes

Thank you.



Appendix F: BOT Membership Table

Created: 07/08/2015

Last updated: 07/29/2015

Page 1

1. Current Board Member Information

	Trustee Name	Email Address	Committee Affiliation(s)	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role and School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	Kaley Child	[REDACTED]	Chair/Board President	Yes	Legal	In 2nd term; Elected January 2012
2	Jairo Guzman	[REDACTED]	Vice Chair/Vice President	Yes	Non-profit Management; parent	In 2nd term; Elected January 2012
3	Matthew Brian	[REDACTED]	Treasurer	Yes	Real Estate	In 1st term; Elected November 2013
4	Douglas Giles	[REDACTED]	Secretary	Yes	Business Management	In 2nd term; Elected November 2012
5	Hammad Graham	[REDACTED]	Trustee/Member	Yes	Real Estate	In 1st term; Elected May 2014
6	Troy McGhie	[REDACTED]	Trustee/Member	Yes	Education	In 1st term; Elected May 2014
7	Willie Scott	[REDACTED]	Trustee/Member	Yes	Non-profit Management	In 2nd term; Elected January 2012
8	John Woods	[REDACTED]	Treasurer	Yes	Education	In 2nd term, Elected January 2013
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						

19						
20						

2. Total Number of Members Joining Board during the 2014-15 school year

0

3. Total Number of Members Departing the Board during the 2014-15 school year

1

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

15

5. How many times did the Board meet during the 2014-15 school year?

12

6. How many times will the Board meet during the 2015-16 school year?

12

Thank you.

**Northside Charter High School
Board of Trustees Meeting
July 9, 2014
Minutes**

The meeting was held at: 424 Leonard Street, Brooklyn, NY 11206

PRESENT

Kaley Childs, Board Chair *via Skype Video Conf.*
John Woods, Trustee
Hammad Graham, Trustee
Douglas Giles, Trustee

Matthew Brian, Trustee
Troy McGhie, Trustee
Willie Scott, Trustee

EXCUSED

Jairo Guzman, Trustee
Matteo Gallo, Trustee

UNEXCUSED

None

GUESTS

Kathleen Curatolo, Ex. Dir.
Laron Walker, CSBM
Mary Kenny, Minutes Transcriber

Racquel Brown, Dir. Of Operations
Steve Reid, CSBM

The meeting opened at 6:25pm.

1. Executive Committee

Approval of Agenda

- Mr. Scott made a motion to approve the Agenda. Mr. McGhie was second. All were in favor.

Approval of May 2014 Board Minutes

- Changes:
 - Page 2, #3: Change “read” to “presented.” Also add “of NYSED’s approval of Mr. Hammad as trustee.”
 - Page 2, #4, Second Bullet: Substitute the word “edited” for “made changes.” Add “requesting clarifications and corrections. Ms. Curatolo and the administrative team will provide the requested changes and clarifications to the Board prior to the July Board Meeting, so the Board can vote on it then.”
 - Page 3, Sixth Bullet: change sentence to read, “Matteo Gallo stated that he will be submitting his resignation as trustee in the coming months.”
- Mr. Scott motioned to approve the June Board Minutes with changes. Mr. Brian seconded. All were in favor.

2. Finance Committee

Monthly Financial Review for June 2014

- Mr. Walker, CSBM, reported to the Board.
 - The June Finances show few changes from last month but still waiting for some expenses to come in. Also, there’s little change in revenue from last month. We show a savings in personnel benefit, education expenses, administration expense and professional fees. There will be a surplus of \$900,000 at end of year.

- Mr. Reid asked that we forego the financials in the month of July since school is not in session and CSBM is preparing for the audit. The Board agreed. He said that the school will end the year with a \$2 million cash balance. He advised the Board to move \$300,000 to a high interest CD savings account.
- Ms. Brown reported that she and Mr. Guzman visited Chase Bank to close the account. She is now working with the vendors to switch over to TD Bank.

3. Board Development

Board Member Status

- Ms. Childs said that Mr. Gallo has not submitted his formal resignation yet but will be doing so. She urged the Board to keep recruiting members to ensure that our committees are functioning properly. We currently have nine.

4. Educational and Accountability Reporting

Student Life Guide Updates/Approval

- Ms. Curatolo said that Mr. McGhie spotted an error in the number of credits. When it is finalized, students and parents will both sign receipts when distributed.
- Ms. Childs made a motion to approve the 2014-15 Student Life Guide with changes. Mr. Scott Seconded. All were in favor.

Alumni Process

- Ms. Curatolo reported that one of our teachers will be working on tracking alumni. She has a model from another school which has been working well for the past twenty years.

Evaluation/Bonus Payout Process

- The teacher evaluation process follows a point system based on the Danielson Rubric and the department coordinators evaluation follows the Danielson and Reeves Rubric. Ms. Curatolo said that the bonus distribution levels are explained in the Board packets.

Principal Recruitment

- Ms. Curatolo said that the principal position is being posted tomorrow and we have two in-house candidates. She wants this to be a quick turn around and is asking candidates to provide resumes and cover letters to the committee who will then review. There will then be a first round interview and a second round interview. The Board asked that the job description be emailed to them.

Ms. Curatolo's Reflection

- Ms. Curatolo gave the Board a brief update on her history and biography.
- Mr. McGhie mentioned that he attended the graduation and was proud of our students.

5. Next Meeting

- August 13, 2014 @ 6pm.

6. Motion to Adjourn Meeting

Ms. Childs motioned to Adjourn. Mr. Scott seconded. All were in Favor.

**Northside Charter High School
Board of Trustees Meeting
August 13, 2014
Minutes**

The meeting was held at: 424 Leonard Street, Brooklyn, NY 11206

PRESENT

Kaley Childs, Board Chair *via Skype Video Conf.*
Troy McGhie, Trustee
Douglas Giles, Trustee

Matthew Brian, Trustee
Jairo Guzman, Trustee

EXCUSED

Hammad Graham, Trustee

UNEXCUSED

Willie Scott, Trustee
John Woods, Trustee

GUESTS

Kathleen Curatolo, Ex. Dir. *via conference call*
Suzanne Curran, Principal
Steve Reid, CSBM

Racquel Brown, Dir. Of Operations
Laron Walker, CSBM
Mary Kenny, Minutes Transcriber

The meeting opened at 6:08pm.

1. Executive Committee

Approval of Agenda

- Ms. Childs made a motion to approve the Agenda. Mr. Guzman was second. All were in favor.

Approval of July 2014 Board Minutes

- Changes:
 - Page 1, #2 Take out the extra “e” in the word “show” under first bullet.
 - Page 2, #3 Add the words “Board members” after the last sentence.

Ms. Childs made a motion to approve the July 9, 2014 Board Minutes. Mr. Guzman seconded. All were in favor.

Approval of 2014-15 Board Calendar Meeting Dates

Ms. Childs mad a motion to approve the 2014-15 Board Calendar. Mr. Guzman seconded. All were in favor.

2. Finance Committee

Bank Account Updates

- Ms. Brown reported that she opened two savings accounts at TD Bank and one checking account. One savings account is a Money Market Account. She also said that she didn’t close the Chase account yet because the payroll has to clear. The Board discussed keeping it opened for at least six months.
- Ms. Curran’s name needs to be added to the accounts.
- Ms. Brown will reach out to the DOE about having the per pupil funds directly deposited.
- Mr. Walker is working with the auditor who is currently reviewing everything. Mr. Walker will complete the 990 by Friday. The auditor will address the Board once the audit is complete.

3. Board Development

Board Member Status

- Ms. Childs said that Mr. Gallo has submitted his formal resignation. She said his parting will be a tremendous loss to the Board. She urged the Board and school leadership to keep recruiting members to help strengthen the Board.

4. Educational and Accountability Reporting

Approval of New Principal

- Ms. Childs reported that Ms. Curatolo and committee interviewed a number of candidates for the principal position to replace Ms. Baig. Ms. Curran is now the principal and the Board officially welcomed her to the position at Northside Charter High School.
- Ms. Childs made a motion to approve the Principal Recruiting Process as told to the Board in the month of July. Mr. McGhie Seconded. All were in favor.

Attendance Policy Approval

- Ms. Curran reported that attendance is a big issue for the school and that our charter says 95% attendance is required to earn credits and to graduate. She said that 85% is a more attainable goal and the Board discussed what is acceptable and the difference between excused and unexcused. Ms. Curatolo said that this issue is a priority and will be addressed at the first parent meeting. Ms. Childs made a motion to approve the Attendance Policy. Mr. Guzman seconded. All were in favor.

Princeton Review

- Ms. Curatolo explained the PSAT and SAT scores to the Board and said that the students are in need of the review program, which will be offered to juniors and seniors every Wednesday from 1pm – 4pm. Ms. Childs said that it is already budgeted and the Board won't need to vote.

Ms. Curran's Reflection

- Ms. Curran spoke to the Board on her experiences. She was a Special Ed Coordinator last year and had interactions with the teachers and staff. Prior to that, she was a teacher for eleven years in Long Island and went to college in Baltimore.

Teacher's Handbook

- Ms. Childs said that the Board didn't need to vote on this again since there were no policy changes and that it will be distributed to the teachers on Monday.

5. Next Meeting

- September 10, 2014 @ 6pm.

6. Motion to Adjourn Meeting

- Ms. Childs motioned to Adjourn. Mr. McGhie seconded. All were in Favor.

**Northside Charter High School
Board of Trustees Meeting
September 10, 2014
Minutes**

The meeting was held at: 424 Leonard Street, Brooklyn, NY 11206

PRESENT

Kaley Childs, Board Chair *via Skype Video Conf.*
Troy McGhie, Trustee
John Woods, Trustee *via Telephone Conference*

Hammad Graham, Trustee
Jairo Guzman, Trustee

EXCUSED

Douglas Giles, Trustee
Matthew Brian, Trustee
Willie Scott, Trustee

UNEXCUSED

GUESTS

Kathleen Curatolo, Ex. Dir.
Suzanne Curran, Principal
Steve Reid, CSBM

Racquel Brown, Dir. Of Operations
Laron Walker, CSBM
Mary Kenny, Minutes Transcriber

The meeting opened at 6:13pm.

1. Executive Committee

Approval of Agenda

- Ms. Childs made a motion to approve the Agenda. Mr. Guzman was second. All were in favor.

Approval of August 13, 2014 Board Minutes

- Changes:
 - Page 1 Change “Unexcused” Board Members to “Excused” (Willie Scott and John Woods)
 - #2, Bank Account Updates, add: “to allow all accounts and payments to be transitioned to TD Bank without issues.”
 - Page 2, #4 Approval of New Principal, add “Ms. Curatolo and the Board revised the recruiting process and under the new process the recruitment committee and Ms. Curatolo interviewed.....”
 - Change 2nd sentence to read: “Ms. Curran was elected as the new principal under the advisement of the Board.”
 - Page 2, #4 Princeton Review, change last sentence to read: “Ms. Childs said that the Princeton Review is already budgeted.”
 - Page 2, #4 Teachers’ Handbook, change sentence to read: “Ms. Curran presented the handbook, which did not have any change to policies.”

Ms. Childs made a motion to approve the August 13, 2014 Board Minutes. Mr. Guzman seconded. All were in favor.

Approval of Revised 2014-15 Board Calendar Meeting Dates

- Ms. Curatolo explained that the April date was changed to April 15 due to a conflict with Spring Recess. Mr. Guzman made a motion to approve the revised 2014-15 Board Calendar. Mr. McGhie seconded. All were in favor.

2. Finance Committee

Monthly Finance/Bank Account Updates

- Projections were based on the budget and Mr. Walker explained a \$22,000 variance under state grant which is based on the special education budget. He said that number will change to a positive. Also, he explained a \$10,000 variance under federal funding, which is based on Title I funds. Mr. Walker then explained capital expenses that included the purchase of air conditioners and office furniture.
- The school received the debit card and the extra savings account has been opened. Bills will be paid from TD Bank and per pupil funds will be directly deposited.
- An audit overview was given to the Board. A draft of the report and management letter was given to Mr. Giles prior to the Board Meeting. The auditors will present to the Board at an upcoming meeting.

3. Board Development

Board Member Status

- Ms. Childs said we have no potential new members but hopes that with the new students, we can recruit parents.

4. Educational and Accountability Reporting

New Program Updates

- The music program is a huge success. There is also a glee club and piano lessons open to anyone interested. SAT prep starts today and 61 students are enrolled in that class. Advisory class is working well. "Mindful Movement" class has started and the teacher is certain that it will aide students with concentration skills. A new girls' soccer team has been formed. There's also a comic book club, student council, peer mediation and study hall. The Board asked that a metric be used to measure the success of these programs.
- Parent involvement programs will include different activities: math night, bingo, ELL, resume writing, art show and school musical.

Strategic Planning

- Members from the Board should be included in Strategic Planning.

Facility News

- Maria Ortega is the new principal at JHS 126 which occupies space in the building. She announced that she wants the rooms back where our students have Yoga and Music class and demanded to see the Board Minutes that reflect the use of those rooms. Ms. Curatolo and Ms. Brown feel that this will be a constant battle and urged the Board to start planning for our own space. Currently, we share the gymnasium with the elementary school at the same time with no wall to separate the bigger students from the smaller ones.

Art-Ober Fest

- October 22 will be our Art Festival and the Board is invited. The students will not only be showcasing their art work but also be performing for guests.

Racquel Brown's 60 Second Bio

- Ms. Brown spoke about her childhood which included many brothers and sister. She mentioned that she loves her job and always wanted to be a teacher, so this is perfect for her. She's passionate about the students and feels that we are off to a great start.
- Ms. Childs said that the Organization Chart was very helpful at teacher orientation. She would like teacher input about new ideas and a Board Email distribution list has been set up.
- The bell system has been changed to broadcast songs such as The Beach Boys' "Be True to Your School" and Pharell's "Happy." The students know that when the song is over, they should be in their class.
- Late student numbers are down compared to this time last year. We continue to reinforce rules. Report cards will now reflect the absentees and latecomers.

5. Next Meeting

- October 8, 2014 @ 6pm.

6. Motion to Adjourn Meeting

- Ms. Childs motioned to Adjourn. Mr. McGhie seconded. All were in Favor.

**Northside Charter High School
Board of Trustees Meeting
October 8, 2014
Minutes**

The meeting was held at: 424 Leonard Street, Brooklyn, NY 11206

PRESENT

Kaley Childs, Board Chair *via Skype Video Conf.*
Troy McGhie, Trustee
John Woods, Trustee *via Skype Video Conf.*

Hammad Graham, Trustee
Jairo Guzman, Trustee
Willie Scott, Trustee

EXCUSED

Douglas Giles, Trustee
Matthew Brian, Trustee

UNEXCUSED

GUESTS

Kathleen Curatolo, Ex. Dir.
Suzanne Curran, Principal
Steve Reid, CSBM
Gus Saliba, Auditor
Tim Korpata, Teacher

Racquel Brown, Dir. Of Operations
Laron Walker, CSBM
Mary Kenny, Minutes Transcriber
Joseph Ciorciari, Auditor
John MacElueen, Teacher

The meeting opened at 6:06pm.

1. Executive Committee

Approval of Agenda

- Mr. Scott made a motion to approve the Agenda. Mr. Guzman was second. All were in favor.

Approval of September 10, 2014 Board Minutes

- Mr. Scott made a motion to approve the September 10, 2014 Board Minutes. Mr. Guzman seconded. All were in favor.

2. Finance Committee

Monthly Finance Updates: September

- Mr. Walker reviewed the monthly finances and explained several variances: a \$109K variance under state grant due to reduced SpEd count. Also, he explained a \$10K variance under federal funding due to reduced Title allocations. Mr. Walker then explained variances showing under expenses: a \$198K savings due to reduction in salaries and benefits. Under capital expenditures: variance due to purchase of three air conditioners and other miscellaneous items that weren't budgeted.
- Mr. Reid introduced Mr. Saliba and Mr. Ciorciori, auditors, who gave an overview of the audit. Mr. Saliba said that the audit went great with no deficiencies and no management recommendations. A draft of the 990 was circulated to the Finance Committee, which is due November 15. He said there were no issues with it. Mr. Saliba then said he will circulate for the Board's review a report on benchmarks and a comparison with other schools. He explained the Audit Committee's responsibilities: to review with the auditors and oversee the adoption of the conflict of interest policy and to communicate it to the Board. He said the school is in a good position with cash and that we should start thinking of investment options. The

school can operate on the per-pupil revenue and 82% of expenses are going to programs. Mr. Saliba said that we need to allocate some money towards fundraising. Auditors notes: he added a required disclosure about shared space and that expenses went up by \$160,000 due to payroll. He summarized by saying that the finances are in good shape.

3. Board Development

Board Member Status

- Ms. Childs asked if there were any updates on this and the Board didn't have any. She said that the Executive Committee should look into a more formal outreach on a regular basis.
- Ms. Brown stated that in the future, we need to post two weeks in advance.

4. Educational and Accountability Reporting

Strategic Planning

- The Advisory Committee met with Leadership to review what the state advises about committees and how to reach out to recruit members to other committees.

Art-Ober Fest

- October 22 will be our Art Festival and the Board received invitations which also went out to parents, community board members, local politicians and the two schools that occupy the building with Northside.

Progress of Executive Director's Goal #1 (School Culture)

- Ms. Curatolo spoke about brainstorming on how to foster pride in the school. Several changes implemented were: updating the bell system, homeroom and assemblies. Incentives have been successful in encouraging higher grades and improving lateness. Progress reports are given out every month by the same person in each grade to allow students to bond and have accountability. She spoke about Advisory class and detention, all part of the restorative justice piece. Also, personnel are involved in a recognition program that celebrates birthdays, marriages, etc.
- The music teacher won a grant which allowed the school to purchase twenty keyboards.

5. Next Meeting

- November 12, 2014 @ 6pm.

6. Motion to Adjourn Meeting

- Ms. Childs motioned to Adjourn. Mr. Scott seconded. All were in Favor.

**Northside Charter High School
Board of Trustees Meeting
November 12, 2014
Minutes**

The meeting was held at: 424 Leonard Street, Brooklyn, NY 11206

PRESENT

Kaley Childs, Board Chair *via Skype Video Conf.*
Douglas Giles, Trustee

John Woods, Trustee *via Skype Video Conf.*
Matthew Brian, Trustee

EXCUSED

Hammad Graham, Trustee
Troy McGhie, Trustee

Jairo Guzman, Trustee
Willie Scott, Trustee

GUESTS

Suzanne Curran, Principal
Laron Walker, CSBM
Tim Korpata, Teacher

Racquel Brown, Dir. Of Operations
Mary Kenny, Minutes Transcriber
John MacElueen, Teacher

The meeting opened at 6:20pm.

1. Executive Committee

Approval of Agenda

- #4: Educational and Accountability Reporting - change time of Talent Show to 6pm. Ms. Childs made a motion to approve the Agenda with changes. Mr. Brian was second. All were in favor.

Approval of October 8, 2014 Board Minutes

- #3: Board Development - delete second bullet. Ms. Childs made a motion to approve the October 9, 2014 Board Minutes with changes. Mr. Brian seconded. All were in favor.

2. Finance Committee

Monthly Finance Updates: October

- Mr. Walker reviewed the monthly finances on Page 5 of his handout.
 - Under Income, there showed a positive \$63K variance due to reduced Special Education count. Another variance of \$10K was due to reduced Title allocations. We also received \$1,600 from an outside contributor.
 - Under Expenses, there showed a savings due to reduced salaries and medical costs. Also, there was a variance due to senior prom deposit and reduced copier overages. The Board then discussed the storage expense and whether it would be cheaper to sell the desks that are in storage and buy new ones when needed.
- Ms. Brown detailed the TD Bank accounts and said we started a \$20K savings account.
- Ms. Childs said that the 990 was done and it has been approved.

3. Board Development

Board Member Status

- The goal is to have 9-10 members. Minimum is 5 according to the By-Laws. Several members' terms will be up soon and Ms. Childs said that information will be circulated within the next few weeks by email regarding this topic.

4. Educational and Accountability Reporting

Art-Ober Fest Update

- Parent turnout was not as well as expected and future plans are to have it on the same day as parent/teacher night.

SED New Liaison: Mr. Paolo Giovine

- Ms. Curran and Ms. Curatolo met with our new SED liaison, Mr. Giovine, who is replacing Jamal Young. He will be overseeing Northside and was impressed with the student life guide and liked what he saw in the school.

Talent Show: December 9th @6:00PM

- Talent show has been moved to 6:00pm to not interfere with Parent/Teacher Night at the school downstairs.

Staff Holiday Dinner December 12th

- The Holiday Dinner for staff will take place on December 12.

SAT Class

- Ms. Curran said that the SAT Class didn't go well and students dropped out. The program's instructor did not have good classroom management and we had to put our own teachers in the room. Some students lost interest. If we have the program again, we will hand-pick students who we feel will benefit most from it.
- Ms. Childs asked about college readiness programs and there are plans to involve 9th and 10th grade parents in the future.
- The Board discussed the money that is owed from South Side High School.
- We received a technology grant for \$18K. Tablets and Macs were ordered.

5. Next Meeting

- December 10, 2014 @ 6pm.

6. Motion to Adjourn Meeting

- Ms. Childs motioned to Adjourn. Mr. Brian seconded. All were in Favor.

**Northside Charter High School
Board of Trustees Meeting
December 10, 2014
Minutes**

The meeting was held at: 424 Leonard Street, Brooklyn, NY 11206

PRESENT

Kaley Childs, Board Chair *via Skype Video Conf.*
Douglas Giles, Trustee
Jairo Guzman, Trustee
Willie Scott, Trustee

John Woods, Trustee *via Skype Video Conf.*
Matthew Brian, Trustee
Troy McGhie, Trustee

EXCUSED

Hammad Graham, Trustee

GUESTS

Suzanne Curran, Principal
Kathleen Curatolo, Executive Director
Mary Kenny, Minutes Transcriber

Racquel Brown, Dir. Of Operations
Laron Walker, CSBM
Tim Koripata, Teacher

The meeting opened at 6:18pm.

1. Executive Committee

Approval of Agenda

- Willie Scott made a motion to approve the Agenda. Mr. Guzman seconded. All were in favor.

Approval of November 2014 Board Minutes

Changes:

- Page 1 - Correct the spelling of Tim Koripata and John MacElveen
- Page 2 – Under SED New Liaison, add “Ms. Brown also met with Mr. Giovine.”
- Page 2 – Under SAT Class, separate last two bullets and strike the word “tablets” from last bullet to read “Macs and software were ordered.”
- Page 2 – Under SAT Class, strike the words “didn’t go well” and add “the commitment of students was not as ideal as we would have liked.”
- Ms. Childs made a motion to approve the November 12, 2014 Board Minutes with changes. Mr. Brian seconded. All were in favor.

2. Finance Committee

Monthly Finance Updates: November

- Mr. Walker reminded the Board that the projections are based on the budget and said that the school has been conservative so there has not been a lot of movement in the finances.
 - Under Revenue, one variance due to a decrease in enrollment number.
 - Under Expenses, there were two variances. The first under personnel due to \$4,000 added for summer school help, etc. The second under personnel for new teachers that are now fully on our insurance bill.
 - Cash is still in a good position.

- Ms. Brown updated the Board on the storage issue for desks: JHS 126 has agreed to hold the equipment in the building so the money used for storage will go back in the account.

3. Board Development

Board Re-election for current Members: Jairo Guzman, Willie Scott and Kaley Childs

- Each of the Board Members up for re-election stepped out one by one.
 - Ms. Scott made a motion to approve Kaley Childs' re-election to a new term of three years as Board Chair of Northside Charter High School. Mr. Woods seconded. All were in favor.
 - Ms. Childs made a motion to approve Willie Scott's re-election to a new term of three years as Trustee of Northside Charter High School. Mr. Guzman seconded. All were in favor.
 - Mr. Scott made a motion to approve Jairo Guzman's re-election to a new term of three years as Trustee of Northside Charter High School. Mr. McGhie seconded. All were in favor.
- Ms. Childs thanked everyone for their service and said that this is an exciting moment in the school and she is looking forward to our future success.

Board Member Status

- The Board has been stable with functioning committees but is always looking to expand. Within the next two months the Board will brainstorm ideas at an Executive Session on how to recruit new members.

4. Educational and Accountability Reporting

- The Holiday Lunch will be at Berry Park. The Board is invited.
- Open House/talent show had a terrific turn out with 200 people in attendance (including the whole staff.)
- Enrollment went down due in part to several students involved in discipline incidents. Ms. Curatolo said that social media fuels bullying, etc and the NYPD offers lectures to educate students about cyberbullying. The Board offered ideas to handle this problem: break out groups for parents on open school night, Advisory class lectures, item in Student Life Guide to address the issue, etc.
- Ms. Curatolo spoke to the Board on the technology upgrade proposal. She presented a quote from CDW-G and explained the equipment that will be upgraded. The cost was already budgeted last year for this. The Board asked to see two competitive bids from other vendors and table the approval for the next meeting.
- The school is working on an alumni Facebook page.

5. Next Meeting

- January 7, 2015 @ 6pm.

6. Motion to Adjourn Meeting

- Mr. Scott motioned to Adjourn. Mr. Guzman seconded. All were in Favor.

**Northside Charter High School
Board of Trustees Meeting
January 7, 2015
Minutes**

The meeting was held at: 424 Leonard Street, Brooklyn, NY 11206

PRESENT

Hammad Graham, Trustee

Jairo Guzman, Trustee

EXCUSED

Kaley Childs, Board Chair

John Woods, Trustee

Douglas Giles, Trustee

Matthew Brian, Trustee

Troy McGhie, Trustee

Willie Scott, Trustee

GUESTS

Suzanne Curran, Principal

Racquel Brown, Dir. Of Operations

Kathleen Curatolo, Executive Director

Laron Walker, CSBM

Mary Kenny, Minutes Transcriber

Tim Korpita, Teacher

The meeting opened at 6:10pm.

1. Executive Committee

Mr. Guzman asked for updates on the school status, Board member status and finance. He discussed the Board Meeting Calendar with Ms. Brown who said that the April meeting is on the third Wednesday of the month because of Spring Break.

2. Finance Committee

Monthly Finance Updates: December

Mr. Walker said there's not much change from last month and the school is being conservative with spending. He explained:

- General Ed: an increase of \$13,000 in our favor.
- Expenses: \$4,500 difference in W2GRP, which is a tax for insurance. This usually fluctuates according to payroll. Personnel benefits: \$3,000 difference due to insurance and in February, this should balance itself out. \$1,400 under Admin Expenses because we renewed the IRIS account and for copier expenses. \$800 under storage for desks. (Ms. Brown explained that we no longer have anything in storage and we'll no longer have that bill.)
- Banking: All the accounts have been moved from Chase Bank to TD Bank and Per Pupil funds are going into the new bank.

3. Educational and Accountability Reporting

Talent Show/Holiday Show Update

- Ms. Curatolo said that the Talent Show went well and the school collected \$432 which will go into a general account to be used for upcoming shows. Also the Holiday Concert was a huge success. Ms. Curran said that music class wasn't an option and some students didn't want to be on stage, but once it started, they had a great time. The Board asked to see a taping of it on the website.

Technology Approval

- Ms. Curatolo spoke about approval of the technology upgrade which would include purchasing computers for administrators and faculty. Also, tablets would be purchased for student use in main subject areas because current student laptops are old and outdated. She spoke about the grant of \$18,000 that can also be used to help pay for hardware and software. Ms. Curatolo will submit a proposal for the Board's approval.

Enrollment is currently at 381 and a member of the staff will be visiting the enrollment center tomorrow. The Board discussed Special Ed services and providing the resources that are needed. Students that need a 12 to 1 ratio are not being served and aren't passing. Parents have the right to keep their child in this school if that is their wish. Future plans for the school might include having the lottery comprise 80% of the enrollment and a scholarship program for the rest. The Board discussed changing the Charter for this. The argument is that the school doesn't have the resources for all Special Ed students.

4. Next Meeting

- February 11, 2015 @ 6pm.

**Northside Charter High School
Board of Trustees Meeting
February 11, 2015
Minutes**

The meeting was held at: 424 Leonard Street, Brooklyn, NY 11206

PRESENT

Kaley Childs, Board Chair *via Skype Video Conf.*
John Woods, Trustee *via Skype Video Conf.*
Matthew Brian, Trustee

Hammad Graham, Trustee
Douglas Giles, Trustee
Troy McGhie, Trustee

EXCUSED

Willie Scott, Trustee

Jairo Guzman, Trustee

GUESTS

Kathleen Curatolo, Executive Director
Laron Walker, CSBM
Tim Korpita, Teacher

Racquel Brown, Dir. Of Operations
Mary Kenny, Minutes Transcriber

The meeting opened at 6:10pm.

1. Executive Committee

Approval of Agenda

Ms. Brown added the item "State Check-In Visit 2/26/15" to #4.

- Ms. Childs made a motion to approve the Agenda. Mr. Brian was second. All were in favor.

Approval of December 10, 2014 and January 7, 2015 Board Minutes

- Ms. Childs made a motion to approve the Board Minutes from December and January. Mr. Graham seconded. All were in favor.

2. Finance Committee

Monthly Finance Updates: December and January

Mr. Walker reviewed Page 5 of his financial statement handout and explained that there was not a lot of movement.

- Revenue:
 - \$4,300 gain under Special Education.
 - Payroll: a custodian was on disability and not being paid through Northside so we showed a savings in that line.
 - \$10,000 gained under personnel benefits because tuition reimbursement was cut back. Also workers comp is paid out under a different calendar.
 - \$11,000 savings under textbooks and materials because the school used allocated state funds instead.
 - We also showed a savings under professional fees, technology and professional development for the Board.
- Capital Expenditures:

- \$40,000 for computer expenses. The exact number will be adjusted next month. (\$22,000 was approved).
- Banking: \$710,000 was left in the Chase account and we are in discussion with TD Bank regarding investment options.
- Mr. Walker has started working on the budget for next year, which normally gets Board approval in April.

3. Board Development

- Ms. Childs requested that the Board have a conference call later this month to brainstorm on Board development. This is essential in forming solid committees. Right now, the Board stands at eight members.

4. Educational and Accountability Reporting

State Check-In Visit 2/26/15 and English Regents

- Ms. Curatolo received an email from the State which stressed that this visit was just a check-in to see school standards. We sent them documents in preparation (Organization charts, map of the school, etc.) Ms. Curatolo reviewed their last visit to see what they may want to see and curriculum, along with rigorous instruction, was highlighted. To that end, Ms. Curran is going over strategies with teachers. Curriculum has been adjusted so students are more college-ready. Special Education classes now all have General Ed and Special Ed co-teachers in certified areas. Faculty and staff have created department goals and personal goals. Also, 75% of students who took the English Regents passed.

Phase Two: Technology Upgrade

- The Board received in their packets three bids from vendors on tablets and laptops. The Board reviewed the best use of the purchase for the students and decided that CDW-G was the best proposal. Ms. Childs made a motion to approve Phase Two of the technology upgrade with CDW-G. Mr. Graham seconded. All were in favor.
- Co-Location: Ms. Brown reported that Northside Charter High School is being squeezed and explained how JHS 126 and Citizens School are sharing the gym, which presents a dangerous situation. The Board discussed the options of a new space and what the location and budget would be.
- Winter Break: 2/16-20/15 (School Closed)

5. Next Meeting

- March 11, 2015 @ 6pm.

6. Adjournment

- Mr. Giles made a motion to adjourn. Mr. Graham seconded. All were in favor.

Northside Charter High School
Board of Trustees Meeting
March 11, 2015
Minutes

The meeting was held at: 424 Leonard Street, Brooklyn, NY 11206

PRESENT

Kaley Childs, Board Chair *via Skype Video Conf.*
Jairo Guzman, Trustee
Troy McGhie, Trustee

Hammad Graham, Trustee
Matthew Brian, Trustee

EXCUSED

Willie Scott, Trustee
John Woods, Trustee

Douglas Giles, Trustee

GUESTS

Kathleen Curatolo, Executive Director
Racquel Brown, Dir. Of Operations
Laron Walker, CSBM
Steve Reid, CSBM

Suzanne Curran, Principal
Tim Korpita, Teacher
Mary Kenny, Minutes Transcriber
Richard Low, TD Ameritrade

The meeting opened at 6:17pm.

1. Executive Committee

Approval of Agenda

- Ms. Childs added the item “TD Ameritrade will present” to #2. Also, delete “College Acceptances” under #4. This item will be presented next month.
- Ms. Childs made a motion to approve the Agenda. Mr. McGhie was second. All were in favor.

Approval of February Board Minutes

- Ms. Childs asked to clarify #2, Capital Expenditures: (\$22,000 was approved; *\$18,000 was the reimbursable from the New York State Technology voucher.*)
- #4, Phase Two: Technology Upgrade: Add “The Board...decided that CDW-G was the best proposal based on school needs in accordance with Financial Policy and Procedures.”
- Ms. Childs made a motion to approve the Board Minutes from February with two noted changes. Mr. Guzman seconded. All were in favor.

2. Finance Committee

Monthly Finance Review for February 2015

Mr. Reid introduced Mr. Low from TD Ameritrade, a brokerage firm affiliated with TD Bank that has over five million clients. Mr. Low gave the Board an overview of options for saving and investments.

- His company allows investors to invest and trade on their own or with their help for a fee
- He explained safe, guaranteed high-yield options: US treasuries and FDIC insured CD’s
- His company deals with other non-profit organizations
- No commission or transaction fees/new customer promotions
- He suggested tiered/staggered maturity dates
- Rebate of \$2,500 for \$1 million account held for one year

Ms. Childs questioned Mr. Low on several issues and said that the Finance Committee will discuss with the Board before the budget needs to be finalized. Mr. Reid reminded the Board that we are working with public funds and need to invest in safe, secure accounts.

Mr. Walker reviewed Page 5 of his financial statement and explained that there was not a lot of movement.

- Income:
 - \$16,000 was gained in General Ed Federal Grants
 - \$18,000 in technology
- Expenses:
 - \$3,800 for personnel benefits, which usually fluctuates
 - \$6,300 for direct educational expense due to increase in fees for student sports
 - \$800 in payroll under Professional Fees

Mr. Walker said he met with school leadership to start discussions on 2015-16 budget planning. He is shooting to have it ready for the April Board meeting. Ms. Curatolo spoke about budgeting for the future purchase or lease of a new space and to that end, leadership is being conservative with budgeting. She explained that in the past, \$200,000 in bonus money was budgeted and this year it will not. Ms. Curatolo feels that job satisfaction is as important as a bonus and it will be understood that we want to move to a new space and that is why there isn't bonuses in the budget next year. Also, we are increasing 403b and medical. Leadership will meet with CSBM to craft the language.

3. Board Development

- Ms. Childs mentioned that in planning the budget for next year, professional development money has not been used.
- The Board has a wide range of backgrounds which is moving the school forward but still we need to raise the number of trustees.

4. Educational and Accountability Reporting

2015-2016 Admissions Lottery: April 1st @ 6pm

Ms. Curatolo reported that we have 153 applications compared to 81 at this same time last year. Still, she feels that Northside is late in selecting students and that other schools are finished by our lottery date. She would like to amend the charter to have an earlier lottery date. The Board discussed how the school advertises and would like to inquire of students how they found out about us. This question will be added to the student application.

State Check-In Feedback and Analysis

Ms. Curatolo stated that the visit went well. The state informed the school that it comes down to test scores and grades have to go up. 75% of the juniors passed the Regents compared to 60% last year, so we are moving up but, we need to keep improving.

5. Next Meeting

- April 15, 2015 @ 6pm.

6. Adjournment

- Ms. Childs made a motion to adjourn. Mr. Guzman seconded. All were in favor.

Northside Charter High School
Board of Trustees Meeting
April 15, 2015
Minutes

The meeting was held at: 424 Leonard Street, Brooklyn, NY 11206

PRESENT

Kaley Childs, Board Chair *via Skype Video Conf.*
John Woods, Trustee *via Skype Video Conf.*
Troy McGhie, Trustee

Jairo Guzman, Trustee
Matthew Brian, Trustee
Douglas Giles, Trustee

EXCUSED

Willie Scott, Trustee

Hammad Graham, Trustee

GUESTS

Kathleen Curatolo, Executive Director
Racquel Brown, Dir. Of Operations
Mary Kenny, Minutes Transcriber

Suzanne Curran, Principal
Laron Walker, CSBM

The meeting opened at 6:16pm.

1. Executive Committee

Approval of Agenda

- Ms. Childs added the item “Executive Director Annual Review” to #1.
- Ms. Childs made a motion to approve the Agenda. Mr. Guzman was second. All were in favor.

Approval of March Board Minutes

- Ms. Childs made a motion to approve the Board Minutes from March 11, 2015. Mr. Guzman seconded. All were in favor.

Approval of 2015-16 School Calendar

- Ms. Curatolo reviewed the proposed school calendar for next year and explained that in March there is Spring Recess 1 and in April there is Spring Recess 2. This is because Easter and Passover are widely separated next year as opposed to this year when the two holidays fell during the same week.
- Ms. Childs made a motion to approve the 2015-16 School Calendar. Mr. Woods seconded. All were in favor.

Executive Director Annual Review

- Ms. Childs asked Ms. Curatolo to review the paper work from last year with the staff members and parents who were members of the Executive Director Review Committee. Ms. Curatolo will send out dates for a meeting to start this process.

2. Finance Committee

Monthly Finance Review for February 2015

Mr. Brian said that there was little change in the finances from last month and mentioned next year’s budget. He said the Board discussed the issue of bonuses and Ms. Curatolo explained that after last month’s meeting, she polled the teachers about their thoughts on doing away with bonuses to save money towards a new school location.

Feedback leaned to keeping the bonuses as recognition for doing a good job and keeping up morale. So it was decided to keep the bonus and not to increase the pay towards the benefits.

Mr. Walker reviewed Page 5 of his financial statement and explained that there was not a lot of movement.

- \$26,000 difference between last month and this month in March:
 - Federal and State Grant – the final per pupil numbers had a slight drop of \$12,000
 - Personnel expenses - \$6,000 difference in Administration staff and \$6,000 difference in instructional staff
 - Miscellaneous expenses – additional \$3 - \$4,000 projection
 - Outside storage – right now it is added in but at the end, the money may come back to us.
- Mr. Walker foresees a \$489,000 surplus (maybe more) at the end of the year
- We received checks for: E-rate from T-Mobile for \$3,000 and \$1,300 from the IRS

TD Bank Investment

- Mr. Brian explained that we have not yet looked at this but it makes sense to diversify in low risk investments such as CD's.
- Ms. Brown explained that we still are holding money in a savings in Chase Bank.

Approval 2015-16 Budget Updates On Edits

- Mr. Walker explained that the budget will go out to the entire Board for review and asked them to look at the federal and state aid changes and suggestions.
- Ms. Childs asked if there were any items to think about for the Financial Policy for next year and he didn't think there were any.

3. Board Development

Board Member Status/Mr. Woods Resignation

- Ms. Childs said we need to prioritize this since we will be losing Mr. Woods at the end of the year.
- Mr. Woods explained that he won't be able to sit on the Board next year due to a change in his work schedule. He thanked everyone for giving him the opportunity to sit on the Board and Ms. Childs thanked him for his work. He is trying to find a replacement for his seat. Mr. Guzman also reached out to two people who are interested and invited them to a meeting.

4. Educational and Accountability Reporting

2015-2016 Admissions Lottery

- Ms. Curatolo reported that we received 242 applications and drew 100 names the night of the lottery, which was held on the last day of school before spring break. The next day, phone calls were made informing those families.
- The Board discussed entrants with IEPs and how we might not be able to service some. Orientation will be on May 13 and it will be explained at that time to families that we are a college-prep school with rigorous curriculum, so they know what to expect in September. Also, the uniform company will be here with information on purchasing the school uniform.
- The Board discussed how to make changes to the charter, such as, the date of the lottery and the sibling clause. Ms. Curatolo will draw up proposed changes to the charter and send it out to the Board for a conference call before the next meeting.
- The senior trip will be to Busch Gardens in Virginia Beach.
- Ms. Curatolo attended the school trip to London and Paris with a small group of students over spring break. Students kept a journal of their adventure, which will serve them when applying to colleges.

- College trips are ongoing and Ms. Curatolo will send the list of college acceptances to the Board.

5. Next Meeting

- May 13, 2015 @ 6pm.

6. Adjournment

Ms. Childs made a motion to adjourn. Mr. Guzman seconded. All were in

**Northside Charter High School
Board of Trustees Meeting
May 14, 2014
Minutes**

The meeting was held at: 424 Leonard Street, Brooklyn, NY 11206

PRESENT

Matteo Gallo, Trustee

Kaley Childs, Trustee *via Skype Video Conf.*

John Woods, Trustee

Jairo Guzman, Board Chair

Willie Scott, Trustee

Troy McGhie, Trustee

EXCUSED

Matthew Brian, Trustee

Douglas Giles, Trustee

UNEXCUSED

None

GUESTS

Kathleen Curatolo, Ex. Dir.

Laron Walker, CSBM

Hammad Graham, Prospective member

Racquel Brown, Dir. Of Operations

Reshma Baig, Principal

Steve Reid, CSBM

Mary Kenny, Minutes Transcriber

The meeting opened at 6:10pm.

1. Executive Committee

Approval of Agenda

- Mr. Scott made a motion to approve the Agenda. Mr. Woods was second. All were in favor.

Approval of April 2014 Board Minutes

- Changes:
 - Page 2, #2, Add “Administrative expenses included a membership to American School Counsel for Guidance Department.”
 - Page 3, #4, Change start date to August 28.
- Mr. Scott motioned to approve the April Board Minutes with changes. Mr. Woods seconded. All were in favor.

Principal & Executive Director Evaluation Process – Update

- The Board completed their site visit with faculty, staff, students, parents and school leadership. The data is being reviewed and feedback will be shared soon.

2. Finance Committee

Monthly Financial Review for April 2014

- Mr. Walker from CSBM reported to the Board on the numbers in the Monthly Review:
 - Finances show a savings in Special Education, per-session, employee benefits, prom, graduation, computers, tech consultant, public relations, professional development, marketing, and bank fees.

- Next year, calculations will be adjusted in accordance with the numbers this year.

2014-15 Budget/Fiscal Policies – Updates

- Matthew Brian and Douglas Giles have worked on the numbers.
- Fiscal Policy is ready and the Board will review. Voting will take place at the June Meeting.

TD Bank

- Closing of the Chase account is nearly finalized.

3. Board Development

Board Member Status: Troy McGhie and Hammad Graham

- The Board read an email from Jeri Chapman, Assistant in Education Services from the NYSED, stating that all the materials submitted from Troy McGhie's application satisfy the requirements of the charter agreement and to consider the email as official notice. The Board welcomed Mr. McGhie as a new Trustee.
- The Board voted on Mr. Graham's package for submittal to SED. Mr. Gallo made a motion to accept Mr. Graham's package as a trustee of the Northside Charter High School Board pending SED approval. Mr. Scott seconded. All were in favor.

4. Educational and Accountability Reporting

Personnel Handbook Updates

- Ms. Curatolo said that the entire handbook has been revised and mentioned four specific changes:
 - Change "Care Days" to "Personal/Sick Days"
 - Increase the number of yearly sick days to 10
 - Increase the number of bereavement days to 4 consecutive days
 - Add Community Sick Bank Policy. This policy allows employees to donate days on a voluntary basis to eligible employees who suffer catastrophic illness.

The Board decided to table this item, along with the Fiscal Policy, for next month.

Walentas Family Foundation

- Ms. Curatolo explained the Walentas Family Foundation Neighborhood School Grant. If awarded the grant, we will use the funds to improve math learning/test scores through technology and software.

Graduation Update Status

- Graduation will be held on June 27 at 11AM at the Grand Street Campus. 96 students are on track to graduate.
- Freshmen enrollment: 90 students are enrolled and the Board discussed having a "Mixer" for parents and kids.
- Ms. Brown reported on the building council meeting with Citizens of the World School and said that they are requesting three more classrooms. She negotiated with them and we are to gain two larger rooms on the first floor. Ms. Curatolo said that, according to the original building utilization plan, we are only supposed to have 19 rooms but currently are using more.
- The Board discussed the email situation with the school and the need to have a drop box.

Summer Board Meeting Dates

- The Board decided to keep the meetings scheduled for the second Wednesday in July and August. Mr. Woods announced that he will be living in St. Lawrence next year and will join the meetings by SKYPE.

5. Next Meeting

- June 11, 2014 @ 6pm.

6. Motion to Adjourn Meeting

Mr. Gallo motioned to Adjourn. Mr. Scott seconded. All were in Favor.

Northside Charter High School
Board of Trustees Meeting
June 10, 2015
Minutes

The meeting was held at: 424 Leonard Street, Brooklyn, NY 11206

PRESENT

Kaley Childs, Board Chair *via Skype Video Conf.*
Douglas Giles, Trustee
Hammad Graham, Trustee

John Woods *via Skype Video Conf.*
Troy McGhie, Trustee
Matthew Brian, Trustee

EXCUSED

Jairo Guzman, Trustee

UNEXCUSED

Willie Scott, Trustee

GUESTS

Kathleen Curatolo, Executive Director
Racquel Brown, Dir. Of Operations
Mary Kenny, Minutes Transcriber
Karol Petershock
Shabazz Stuart

Suzanne Curran, Principal
Laron Walker, CSBM
Tim Korpita, Staff
Melissa Shaw

The meeting opened at 6:06pm.

1. Executive Committee

Approval of Agenda

- Ms. Childs made a motion to approve the Agenda. Mr. Giles was second. All were in favor.

Approval of May Board Minutes

- Mr. Giles made a motion to approve the Board Minutes from May 13, 2015. Ms. Childs seconded. All were in favor.

2. Finance Committee

Monthly Finance Review for May2015

Expenses: Savings of over \$131,000 due to a reduction of budgeted expenses for this year in

- Instructional staff
- Personnel expenses
- Personnel benefits
- Administrative expenses
- Professional fees
- PD
- Marketing and recruitment
- Capital expenditures
- Other miscellaneous savings.

TD Bank Investment

- Mr. Brian spoke about investment options with low risks and maturity dates of two to five years. He said the Board needs to decide how much we should tie up. Typically, he said, it would be 20%.

Approval 2015-16 Budget

- Ms. Childs made a motion to approve the 2015-16 Budget. Mr. Graham seconded. All were in favor.

3. Board Development

Board Member Status

- Ms. Childs told the Board that this was Mr. Woods' last meeting. She thanked him for his work and said he will be missed. He will submit his official resignation to the Board shortly.
- Ms. Childs attended a webinar PD on Board recruitment, which had good tips and ideas. She will reach out to them.
- Ms. Curatolo introduced Mr. Stuart, who has expressed an interest in joining the Board. He said that Mr. Korpita approached him with the idea because he knew Mr. Stuart was very passionate about education.

4. Educational and Accountability Reporting

Graduation

- Ms. Curatolo reported that we have an 83% graduation rate. It will be held on June 25th and we will have a guest speaker for the first time. He is a motivational speaker who was in the NFL.

Summer School/Regents Prep Classes

- There will not be summer school here this year because last year many students didn't attend. Instead we will offer Regents' Prep. Students were given a list of schools that are offering summer school.

Northside Summer on the Go Tour Program

- The Art and Social Studies teachers will be holding field trips to museums during the summer.

Charter Amendments

Ms. Curatolo reviewed the amendments:

- Preference rankings of students (review students first before accepting them)
- Lottery dates can't be changed, but applications can be distributed earlier with the acceptance period starting in December. Ms. Childs made a motion to revise the charter. Mr. Giles seconded. All were in favor.
- Mission Statement is revised and is now a shorter version. Ms. Childs made a motion to accept the revised Mission Statement, pending SCD approval. Mr. Brian seconded. All were in favor.

5. Next Meeting

- July 8, 2015 @ 6pm, followed by August 12, 2015.

6. Adjournment

- Ms. Childs made a motion to adjourn. Mr. Brian seconded. All were in favor.



Appendix H: Enrollment and Retention Efforts

Northside Charter High School has consistently worked towards creating and implementing instructional strategies to facilitate the learning of all levels of learners.

- Northside employs stand-alone resource room teachers and offers co-taught classes led by general education and special education teachers for all grade levels
- The special education teachers and ESL teacher coordinate with subject course teachers to create lesson plans that are strategic in their capacity and delivery of differentiation
- Our school's social worker not only serves mandated IEP students, but creates workshops and clubs for the general education, IEP and ESL populations who require informal support.
- The Advisory Framework at the school involves guidance counselors, general education and special education teachers and the ESL teacher to create advisory lessons and field trips that will increase awareness and tolerance of the issues faced by all Northside students including those most challenged students.
- Northside's guidance counselors and attendance coordinator provide intervention services at request, and there are various bilingual professionals on staff to accommodate and advocate for parents and families of ESL/ELL community members
- The number of IEP students and ELL students has increased annually with 23% of the class of 2017 requiring support services. Northside's recruitment plan focuses on targeting students in the surrounding neighborhoods. Because of the neighborhood in which the school is located, Northside has already enrolled a large number of students who are eligible to receive free and reduced price lunch, as well as a substantial number of ELL students, and does not see this changing in the coming years.

Recruitment & Lottery Plan

In addition to placing advertisements in bus shelters throughout the school's target neighborhoods, Northside's Recruitment Coordinator attends school fairs at both public and non-public schools to recruit student candidates for each grade on a year-round basis. The recruitment strategy entails mapping out locations of all junior high schools in the community ("feeder schools") as well as other districts. All of the materials presented at the school visits stress Northside's policy of conducting a blind lottery, encouraging students with disabilities and English Language Learners to apply.

To ensure that we are making a substantial effort to recruit and enroll students with special needs as well as ELL students, Northside is committed to canvassing schools that serve students with IEPs and those in neighborhoods with high concentrations of non-English speaking families, starting with schools in our district. The other districts where extensive recruitment takes place include all of the districts that connect directly on public transportation lines in the area (as commuting via MTA trains and buses is the standard way that high school students get to school).

Northside implements a strategy at each target school of calling the on-site guidance counselors and/or parent coordinators to schedule a time to hand out applications and collect any applications that the guidance counselor may have for Northside. The Recruitment Coordinator also uses this time to speak with interested 8th grade students individually or in class groups.

In addition to the school visits, the Recruitment Coordinator also schedules School Tours every Tuesday at Northside and designated Saturdays and evenings. Information sessions are also scheduled at various locations in our target neighborhoods, including libraries and community-based organizations.

Northside utilizes an online application for parents, in English and Spanish. This application is available through the NYC Charter Center website and on the school website.

Lottery Overview

All students admitted to the 9th grade cohort are selected by a race-, gender-, disability-, and income-blind lottery. The lottery takes place on April 1st for students who will enter 9th grade in September. Before the lottery takes place, all parents of applicants receive a comprehensive lottery information letter. They are also informed of the types of documentation they will need to provide should their child be selected. Northside admits 100 students every year, and places the rest of the applicants on a waiting list. Students who are accepted have 30 days to enroll, or their seat is handed to the next applicant on the waiting list. The Recruitment Coordinator contacts each applicant when space becomes available to maintain our target enrollment.

Schools Visited 2014-2015

Williamsburg

M.S. 577
Queen of the Rosary Catholic Academy
Young Women's Leadership School of Brooklyn
Northside Catholic Academy
M.S. 582
Beginning with Children
I.S. 318
J.H.S 50
Most Holy Trinity
I.S. 71
Urban Assembly
Lyons Community School
Invictus Preparatory Charter School

Downtown Brooklyn

P.S. 82
M.S. 226
M.S. 571
M.S. 103
K. 301
K. 596
M.S. 113
Urban Assembly
Satellite West

Libraries

Bushwick
Greenpoint

YMCA's

Greenpoint
Boriquen Plaza
Park Slope

NORTHSIDE CHARTER HIGH SCHOOL



**OPEN HOUSE
TUESDAYS
9:30AM-11:30AM**



**TO R.S.V.P. - PLEASE CALL OUR RECRUITMENT
COORDINATOR, MR. ANTHONY TORRES: (718)
502-4098; OR EMAIL ATORRES@BNSCHS.ORG**

**424 Leonard St.
Brooklyn, NY 11222**

**Phone: 347-390-1273
Fax: 347-390-1274
E-mail:
atorres@northsidechs.org**

***Be Brave. Be Bold. Be
Northside!!***



Appendix I: Teacher and Administrator Attrition

Last updated: 07/27/2015

Report changes in teacher and administrator staffing.

Page 1

Charter School Name:

Instructions for completing the Teacher and Administrator Attrition Tables

ALL charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2014, the FTE for added staff from July 1, 2014 through June 30, 2015, and the FTE for any departed staff from July 1, 2014 through June 30, 2015 using the two tables provided.

2013-14 Teacher Attrition Table

	FTE Teachers on June 30, 2014	FTE Teachers Additions 7/1/14 – 6/30/15	FTE Teacher Departures 7/1/14 – 6/30/15
	37	12	13

2013-14 Administrator Position Attrition Table

	FTE Administrator Positions On 6/30/2014	FTE Administrator Additions 7/1/14 – 6/30/15	FTE Administrator Departures 7/1/14 – 6/30/15
	3	1	1

Thank you



Appendix J: Uncertified Teachers

Last updated: 07/27/2015

"thirty per centum or 5 teachers, whichever is less"

To comply with NYS Education Law Section 2854(3)(a-1), please report the (FTE) count of uncertified and certified teaching staff as of the last day of school for the 2014-15 school year.

Page 1

Charter School Name:

Note Definition of FTE:

Full-time equivalent employees equal the number of employees on full-time schedules plus the number of employees on part-time schedules converted to a full-time basis. The number of full-time equivalent employees in each industry is the product of the total number of employees and the ratio of average weekly hours per employee for all employees to average weekly hours per employee on full-time schedules. An industry's full-time equivalent employment will be less than the number of its employees on full- and part-time schedules, unless it has no part-time employees (U.S. Commerce--Bureau of Economic Analysis at: http://www.bea.gov/faq/index.cfm?faq_id=368#sthash.8Rbj89kq.dpuf)

How many **UNCERTIFIED** Full-Time Equivalent Teachers were employed in the charter school as of last day of school in 2014-15?

For each applicable category (i-iv), input the relevant full time equivalent (FTE) count of teachers.

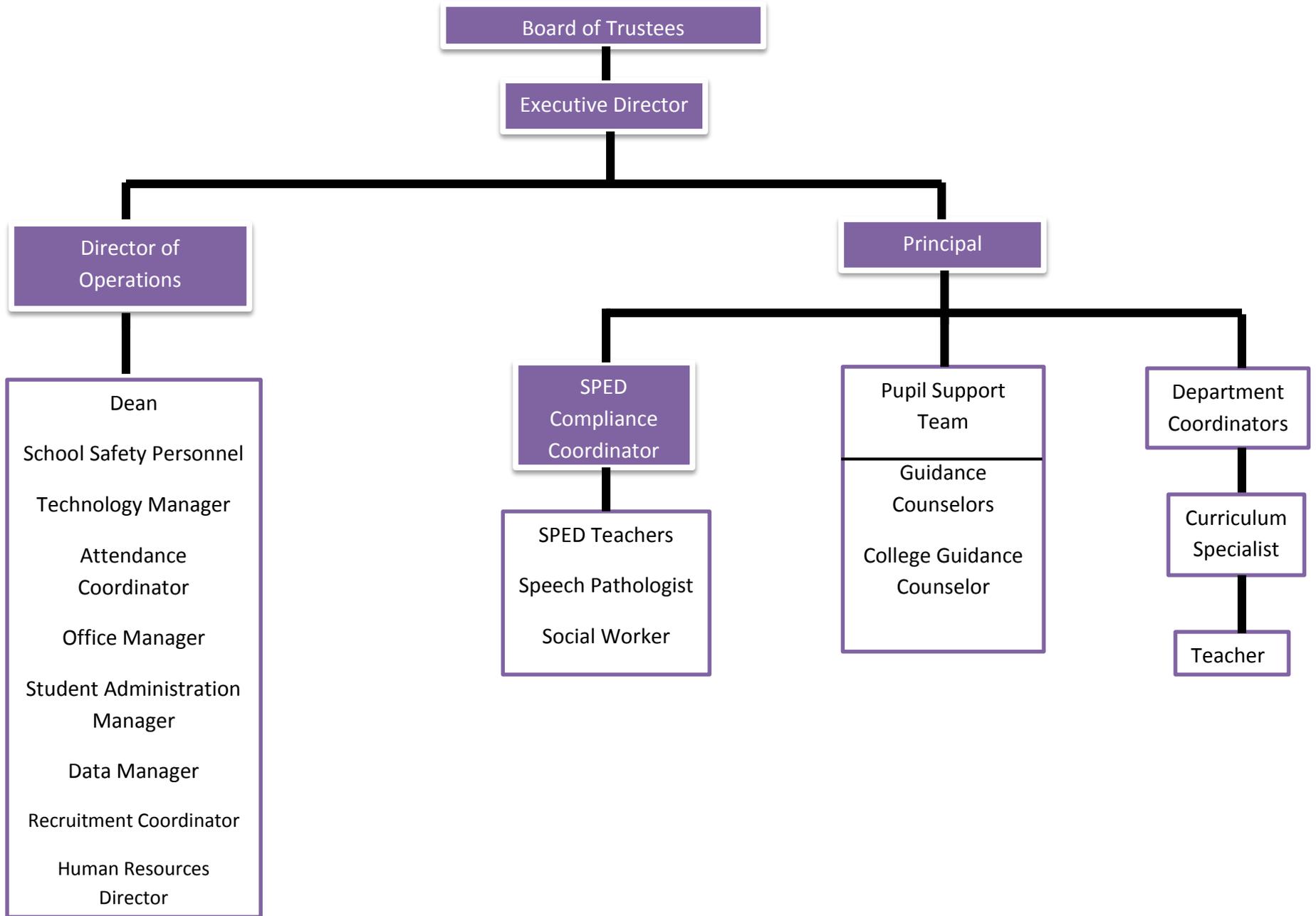
	FTE - (June 30, 2015)
(i) uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience	1
(ii) individuals who are tenured or tenure track college faculty	1
(iii) individuals with two years satisfactory experience through Teach for America	0
(iv) individuals who possess exceptional business, professional, artistic, athletic, or military experience	2
FTE count of uncertified teachers who do not fit into any of the four statutory categories	0
Total	4.0

How many **CERTIFIED** Full-Time Equivalent Teachers were employed in the charter school as of the last day of school in 2014-15?

33

Thank you.

2014 – 2015
Northside Charter High School
Organizational Chart





Appendix L: Mission and Key Design Elements

Mission Statement

The mission of Northside Charter High School (NCHS) is to provide a 9-12 educational program that results in mastery of the New York State Learning Standards, high school graduation, and acceptance to colleges and universities of choice by all students. In addition, NCHS will develop and maintain a school culture that endorses high expectations that challenge each student to recognize and achieve his/her full potential within a school environment that is nurturing, professional and that fosters within each student an appreciation for life-long learning. Importantly, all NCHS students will mature intellectually, socially and morally as a result of being an active member of the NCHS school community. NCHS will achieve these outcomes through the effective delivery of a comprehensive and rigorous liberal arts program that includes a state standards aligned curricula, high quality texts and materials, easy access to modern technologies and teaching methods that are attentive to the appropriate developmental level and learning needs of each student. The school's comprehensive assessment program and modern information technology system will allow teachers and administrators to regularly and easily access historical and current student data that is recognized by the school as a significant part of the decision-making process.

Key Design Elements

1. Performance-Driven Accountability

NCHS defines clear standards for student learning and educational strategies for all students to use in meeting them. All resources, policies, and practices are aligned in order to carry out these strategies while tracking results for reflection and improvement. The entire school is responsible and accountable for student performance.

2. Exhibition of Longitudinal Knowledge

All students at NCHS are provided an opportunity to demonstrate the knowledge they have accumulated over the course of their time at NCHS.

3. Participation in the Youth Development Framework

All students at NCHS participate in an ongoing, interrelated process patterned after the Advisory Group Model for meeting personal needs and developing and using competencies including:

- Individualized Student Support Plan (ISSP)
- Advisory System and Class
- Highly Personalized Environment
- Teacher Advisory Mentors

The Advisory Group Model supports the five basic competencies that define the range of behaviors and skills needed for adult success: health, physical, personal/social, cognitive/creative, vocational, and citizenship. Advisors are intimately aware of each advisee's home and personal situation.

4. Performance equal to or exceeding NYS Mandated Requirements for Graduation

All students will meet or exceed mandated graduation requirements including: NYS Regents ("Commencement Level") Exams in English, Algebra, Global and U.S. History, and Biology, for all 9-12 grade students. Teachers develop and administer standards-based examinations to test the extent to which students have mastered learning objectives in the classroom. Students develop personal achievement targets, which exceed performance standards adopted by the Board of Regents for other public schools.

5. Participation in Ongoing Evaluation and Analysis Processes

NCHS involves all members of the school community including parents, students, staff and administration to ensure that the school's educational goals are being met. Participation in NYCDOE School Survey provides data to address instructional, parent-partnership, and school culture elements.

6. Instruction and Other Activities of a Highly Qualified Teaching Staff

NCHS seeks to support teachers with continuous and rigorous professional development. The nature of the professional development is guided by a plan based on relevant measures of student performance.

7. Support for Appropriate Instructional and Administrative Technology

All NCHS students will be provided with the technological resources necessary for learning, communicating, creating, and accessing information.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Wednesday, November 04, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/b4da6fcbbc5e9eeb7a>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Kaley	Childs

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

NORTHSIDE CHS (REGENTS) 331400860945

8. Select all positions you have held on the Board:

(check all that apply)

-
- Chair/President
-
- Vice Chair/Vice President
-
- Secretary

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

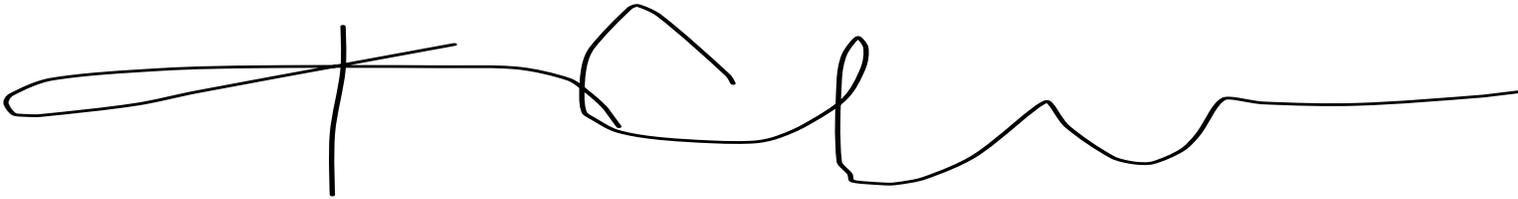
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of a long horizontal line with several loops and a vertical stroke crossing it near the beginning.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Thursday, November 05, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/5231a1afc2d0d4cf7>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Troy	McGhie

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

NORTHSIDE CHS (REGENTS) 331400860945

8. Select all positions you have held on the Board:

(check all that apply)

-
- Other, please specify...: Trustee
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Paul McElhine". The signature is written in a cursive style with a large, sweeping initial "P".

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Thursday, November 05, 2015

Updated Thursday, November 19, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/08cd88262690ca1b0>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Scott	Willie

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

NORTHSIDE CHS (REGENTS) 331400860945

8. Select all positions you have held on the Board:

(check all that apply)

(No response)

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Willie East". The signature is written in a cursive style with a long horizontal line extending from the middle of the name.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Thursday, November 05, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/de03f8c07cadaf5a7f2>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Douglas	Giles

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

NORTHSIDE CHS (REGENTS) 331400860945

8. Select all positions you have held on the Board:

(check all that apply)

-
- Secretary
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

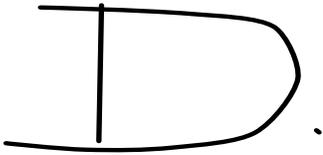
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee



Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, November 09, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/ec27b305ab8fae7bd8>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Jairo	Guzman

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

NORTHSIDE CHS (REGENTS) 331400860945

8. Select all positions you have held on the Board:

(check all that apply)

- Chair/President
 - Vice Chair/Vice President
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

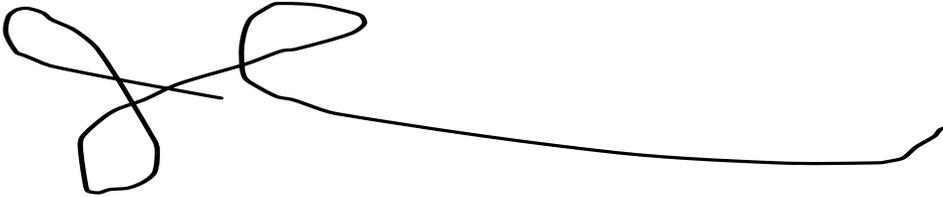
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, November 10, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/86fa76b689828e5b84>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Matthew	Brian

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

NORTHSIDE CHS (REGENTS) 331400860945

8. Select all positions you have held on the Board:

(check all that apply)

- Treasurer
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

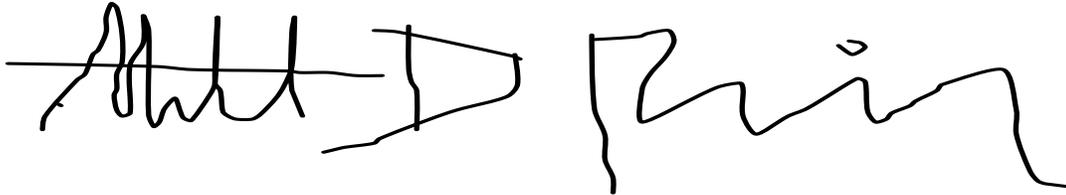
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Andrew D. Rubin". The signature is written in a cursive, flowing style with a horizontal line extending from the left side of the first name.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, November 13, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/dd322789c1d7f1369>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Hammad	Graham

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

NORTHSIDE CHS (REGENTS) 331400860945

8. Select all positions you have held on the Board:

(check all that apply)

-
- Other, please specify...: Trustee
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

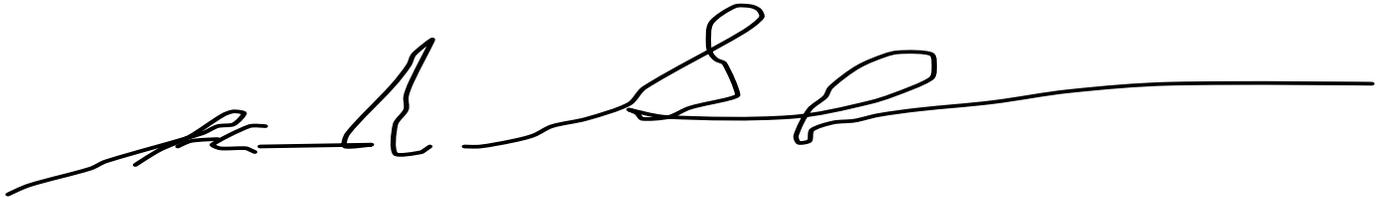
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of a series of loops and a long horizontal line extending to the right.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, November 13, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/2c66c87a8336b6ea58>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	John	Woods

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

NORTHSIDE CHS (REGENTS) 331400860945

8. Select all positions you have held on the Board:

(check all that apply)

(No response)

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

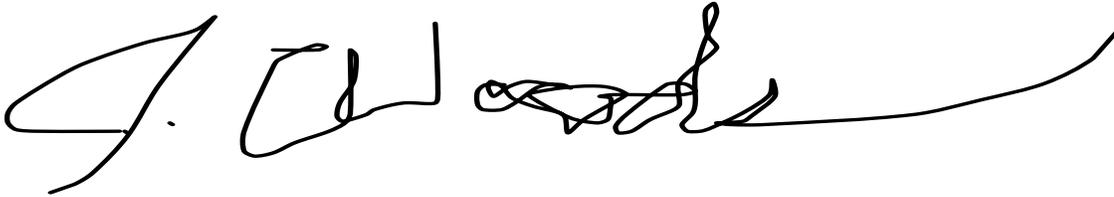
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "J. Edward". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, November 20, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/a639538b027fab45b7>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Willie	Scott

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

NORTHSIDE CHS (REGENTS) 331400860945

8. Select all positions you have held on the Board:

(check all that apply)

-
- Other, please specify...: Board member
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

The image shows two handwritten signatures in black ink. The first signature is 'Willie', written in a cursive style with a horizontal line above the 'i'. The second signature is partially visible on the right, starting with 'Se'.

Thank you.