



Entry 1 School Information

Created: 07/09/2016

Last updated: 08/01/2016

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

Page 1

a. SCHOOL NAME AND BEDS#

(Select name from the drop down menu)

ROCHDALE EARLY ADVANTAGE CS (NYC CHANCELLOR) 42800860969

b. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

NYCDOE-Authorized Charter School

c. DISTRICT / CSD OF LOCATION

NYC CSD 28

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	122-05 Smith Street Jamaica, NY 114 4	718-978-0075	718-978-0110	

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Tawanna Muniz
Title	Business Manager

Emergency Phone Number (###-###-####)



e. SCHOOL WEB ADDRESS (URL)

www.reacschool.com

f. DATE OF INITIAL CHARTER

12/2009

g. DATE FIRST OPENED FOR INSTRUCTION

09/2010

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The Rochdale Early Advantage Charter School (REACS) provides an early college preparatory program serving students from Kindergarten through Grade 8. It is committed to a balanced multi-literacy approach, educating each student to “stand out from the crowd” intellectually, historical-culturally, digitally, economically, physically, artistically and civically, in an increasingly diverse and fast-changing global society. Driven by the principles of purpose, passion and proficiency, ROCHDALE EARLY ADVANTAGE offers each student a challenging, college-bound education that develops character and critical thinking ability infused with family and social values to support lifelong learning, leadership and productive citizenship.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief description)

Variable 1

Our educational program is infused with supplemental programs that also promote a sense of democracy, celebrate diversity, and engage our students in active community service. Also key to our educational plan is small

	group instruction, small class sizes and low teacher to student ratios. In addition, para-professionals in the classes will provide individualized instruction. These are among the myriad ways that the ROCHDALE EARLY ADVANTAGE Charter School students will stand out from their peers.
Variable 2	The educational program is embedded in research-based programs that align with current New York State Common Core standards. Great care was placed in researching specific programs that would meet the high standards of the experienced planning team. This led us to “Literacy by Design” and “Go-Math” as two key programs for ELA and mathematics that have proven to increase student outcomes on the state exams.
Variable	Using data is essential to monitoring and tailoring instruction in order to move students towards meeting and or exceeding standards. Therefore, as evidenced throughout our application students will be carefully assessed and the data used to drive all aspects of their education from the setting of goals to determining the progress. Staff will share data with students and parents while working cooperatively to ensure that progress is made towards the desired outcomes.
Variable 4	The mission of the ROCHDALE EARLY ADVANTAGE Charter School is fully supported by the educational program and it is dependent upon the entire school community. Students who speak English as a Second Language (ESL) and Special Education (Sp. Ed.) students will benefit from instruction within inclusive classes where differentiation is incorporated for individual goals. This philosophy will foster acceptance by all and empower students to honor the differences of others.
Variable 5	(No response)
Variable 6	(No response)
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)

Variable 10

(No response)

i. TOTAL ENROLLMENT ON JUNE 30, 2016

246

j. GRADES SERVED IN SCHOOL YEAR 2015-16

Check all that apply

Grades Served

K, 1, 2, , 4, 5

k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

Page 2

11. FACILITIES

Does the school maintain or operate multiple sites?

No, just one site.

12. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	122-05 Smith Street Jamaica, NY 114 4	718-978-0075	CSD 28	K-5	Yes	Rent/Lease
Site 2						
Site						

l2a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Derrick Dunlap	[REDACTED]		[REDACTED]
Operational Leader	Tawanna Muniz	[REDACTED]		[REDACTED]
Compliance Contact	Tawanna Muniz	[REDACTED]		[REDACTED]
Complaint Contact	Tawanna Muniz	[REDACTED]		[REDACTED]

m1. Is the school or are the school sites co-located?

No

Page

n1. Were there any revisions to the school's charter during the 2015-16 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Name and Position of Individual(s) Who Completed the 2015-16 Annual Report.

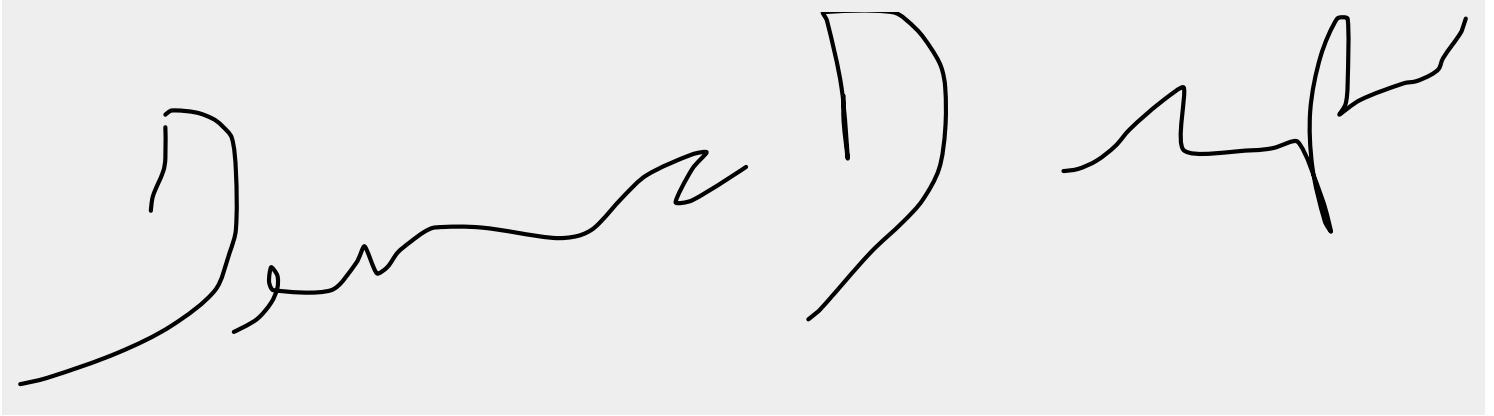
Derrick Dunlap, Principal, Tawanna Muniz, Business Mgr & Jen Pasek Consultant

p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

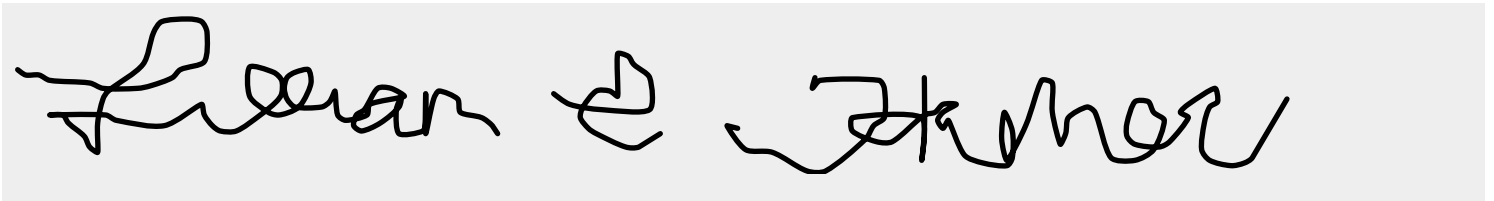
Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is stylized and cursive, appearing to read "Dean D. Johnson".

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to read "Dean D. Johnson".

Date

2016/07/29

Thank you.



Entry 2 Link

Last updated: 07/09/2016

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1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/profile.php?instid=800000067015>



Entry 3 Progress

Created: 07/27/2016

Last updated: 09/29/2016

Page 1

PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2016. If the goals are based on student performance data that the school will not have access to before August 1, 2016 (e.g., the NYS Assessment results), explain this in the "2015-2016 Progress Toward Attainment of Goal" column. The information can be updated when available. Please complete and submit no later than November 1, 2016.

1. ACADEMIC STUDENT PERFORMANCE GOALS

2015-16 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 1	Throughout the course of the school's next charter term, it will earn a score of B or better in "Performance" section of the citywide Progress Report.	Progress Report is no longer generated by the NYCDOE.	Not Applicable	
				As a result of the substantial efforts made during the 2015-16 school year—primarily involving increased teacher training—REACS gained 35 percentage points

Academic Goal 2	Throughout the course of the school's next charter term, the school will show progress towards achieving 75 percent of 3rd – 8th graders who have been enrolled at the school on BEDS day for at least two consecutive years will perform at or above Level 3 on the New York State ELA examination.	NYS ELA Exam	<p>REACS achieved this measure and demonstrated progress toward having 75% proficient.</p> <p>ELA Grade—Percent Proficient -----2015----- -2016 3-----10%----- --68% 4-----11%----- --47% 5-----17%----- --27% All-----13%----- -48%</p>	in ELA and 3 percentage points in math. These gains indicate that the improvements made in the 2015-16 school year directly impacted student achievement at REACS. With considerable improvement made in ELA, REACS is confident that a strong foundation has been set to drive continued growth. Recognizing that math did not grow as much as desired, the school will work to increase math proficiency through additional strategies in the 2016-17 school year.
Academic Goal 3	Throughout the course of the school's next charter term, the school will show progress towards achieving 75 percent of 3rd – 8th graders who have been enrolled at	NYS Math Exam	<p>REACS achieved this measure and demonstrated progress toward having 75% proficient.</p> <p>Math Grade—Percent Proficient -----2015-----</p>	<p>To support math growth, REACS hired a Math Specialist to begin in the 2016-17 school year. To fill the role, REACS promoted a teacher with a strong math background who had taught at REACS for three years.</p> <p>During lunchtime, the Math Specialist and Principal will work with 7 students from each grade level who will visit the math lunch lab once a week for math remediation or enrichment. This time will serve as</p>

	the school on BEDS day for at least two consecutive years will perform at or above Level 3 on the New York State Mathematics examination.		<p>-2016</p> <p>3-----29%-----</p> <p>--52%</p> <p>4-----30%-----</p> <p>--38%</p> <p>5-----41%-----</p> <p>--15%</p> <p>All-----33%-----</p> <p>-36%</p>	<p>math practice in addition to morning intervention, after school tutoring, and Saturday academy.</p> <p>Through a partnership with York College, math majors will volunteer as math tutors at REACS. The tutors will work with students during small group activities, increasing the amount of one-to-one support available for students in math.</p>
Academic Goal 4	Throughout the course of the school's next charter term, the school will show progress towards achieving 75 percent of 3rd – 8th graders who have been enrolled at the school on BEDS day for at least two consecutive years will perform at or above Level 3 on the New York State Science examination.	NYS Science Exam	<p>REACS achieved this measure.</p> <p>In 2016, 94 percent of students in at least their second year at the school scored at standards 3 & 4 on the NYS Science 4 exam, up from 85 percent in 2015.</p>	
Academic Goal 5	Throughout the course of the school's next charter term, the school will show progress towards earning a score of B or better on the "Progress" section of the citywide Progress Report.	Progress Report is no longer generated by the NYCDOE.	Not Applicable	
	Throughout the next charter term,			

Academic Goal 6	<p>each grade-level cohort of the same students (i.e. students who are in the school for two years in a row) will reduce by a quarter the gap between the percent at or above Level 3 on the previous year's State ELA exam (baseline) and 75 percent at or above Level 3 on the current year's State ELA exam. For schools in which the number of students scoring above proficiency in a grade level cohort exceeded 75 percent on the previous year's ELA exam, the school is expected to demonstrate some growth (above 75 percent) in the current year.</p>	NYS ELA Exam	<p>REACS achieved this measure. Overall, the students improved by 26, which is greater than one quarter of the way to 75 percent.</p> <p>ELA Grade—Percent Proficient -----2015---- -2016--- (+/-) 3 to 4---16%-->- -42%----(+26) 4 to 5----4%--->- -28%----(+24) Overall-11%-->- -37%----(+26)</p>	
	<p>For years 2 through 5 of the proposed charter, each grade-level cohort of the same students will reduce by a quarter between the percent at or above Level 3 on the previous year's State Math exam (baseline) and 75 percent at or above Level 3 on the</p>		<p>REACS did not achieve this measure.</p> <p>Math Grade—Percent Proficient</p>	<p>In addition to the math initiatives previously mentioned, the REACS principal attended a Columbia University math camp during summer 2016. Throughout the school year, he will be providing turnkey training for teachers at REACS on best practices acquired at the math camp. In addition, the REACS principal has formed a partnership with the Principal of</p>

Academic Goal 7	current year's State Math exam. For schools in which the number of students scoring above proficiency in a grade level cohort exceeded 75 percent on the previous year's Math exam, the school is expected to demonstrate growth (above 75 percent) in the current year.	NYS Math Exam	-----2015---- -2016--- (+/-) 3 to 4---26%-->- -37%----(+11) 4 to 5---28%-->- -16%----(-12) Overall-27%-->- -29%----(+ 2)	Imagine Me Charter School, which is located near REACS. The two principals will collaborate to share best practices—Imagine Me will share how it has excelled in math while REACS will share some of the strategies that drove growth in ELA. REACS has also enrolled in the NYCDOE's program for collaboration between district and charter schools, with the purpose of learning best practices for math instruction.
Academic Goal 8	Each year, the percent of students performing at or above Level 3 on the State ELA exam in each tested grade will, in the majority of grades, exceed the average performance of students tested in the same grades of the Community School District in which the school is located. This will be measured by an analysis of performance compared to CSDs conducted by NYC DOE.	NYS ELA Exam	REACS achieved this measure. Overall, 48 percent of REACS students scored at levels 3 and 4 versus only 43 percent at the local district. ELA Grade—Percent Proficient -----REACS----- NYC #28 3-----68%----- -44% 4-----47%----- -48% 5-----27%----- -37% All-----48%----- -43%	

2. Do have more academic goals to add?

Yes

2015-16 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 9	Each year, the percent of students performing at or above Level 3 on the State Math exam in each tested grade will, in the majority of grades, exceed the average performance of students tested in the same grades of the Community School District in which the school is located. This will be measured by an analysis of performance compared to CSDs conducted by NYC DOE.	NYS Math Exam	<p>REACS did not achieve this measure.</p> <p>Math Grade—Percent Proficient</p> <p>-----REACS-----</p> <p>NYC #28</p> <p>3-----52%-----</p> <p>-46%</p> <p>4-----38%-----</p> <p>-47%</p> <p>5-----15%-----</p> <p>-40%</p> <p>All-----36%-----</p> <p>-44%</p>	Please refer to the math strategies previously mentioned in this report.
Academic Goal 10				
Academic Goal 11				
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				

3. Do have more academic goals to add?

No

4. ORGANIZATIONAL GOALS

2015-16 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	Each year, the school will have an average daily student attendance rate of at least 95 percent.	ATS Records	This measure was met. The average daily attendance rate for the 2015-16 year was 95.5%.	
Org Goal 2	Each year, 95 percent of all students enrolled on the last day of the school year will return the following September.	Students Records	REACS achieved this measure. 214 of the 219 eligible students returned in the fall, 98%.	
Org Goal 3	Each year, the school will comply with all applicable laws, rules, regulations and contract terms including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, the New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and federal Family Educational Rights and Privacy Act.	Board Review of Compliance Matters	REACS achieved this measure.	
	Per the 2010 amendment to the Charter Schools Act, the school shall demonstrate good faith efforts to attract, retain, and meet or exceeded			

Org Goal 4	enrollment and retention targets as prescribed by the Board of Regents through the State Education of students with disabilities, English language learners, and students who are eligible applicants for the free and reduced price lunch program.	Recruitment and Retention Efforts	REACS has made a good faith effort. Please refer to Entry 11 of this report.	
Org Goal 5	Each year, the board will organize at least two events, programs, partnerships, and/or fundraisers that support the strategic goals and mission of the school.	School Records	REACS met this measure. Examples of the events are (1) International Day which allows our students to focus on and learn more about diversity and (2) EQUAL (EMPOWERed QUEENS UNITED in ACTION and LEADERSHIP) that supports partnerships with parents and community events.	

5. Do you have more organizational goals to add?

Yes

2015-16 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
	Each year, parents will express satisfaction with the school's program, based on			

Org Goal 6	the NYCDOE Learning Environment Survey in which the school will receive scores of 7.5 or higher in each of the four survey domains: Academic Expectations, Communication, Engagement, and Safety and Respect. The school will only have met this goal if 50% or more parents participate in the survey.	Not Applicable The Environment Survey has changed formats.		
Org Goal 7	Each year, teachers will express satisfaction with school leadership and professional development opportunities as determined by the teacher section of the NYCDOE Learning Environment Survey in which the school will receive scores of 7.5 or higher in each of the four survey domains: Academic Expectations, Communication, Engagement, and Safety and Respect. The school will only have met this goal if 50% or more teachers participate in the survey.	Not Applicable The Environment Survey has changed formats.		
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				

Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				

6. FINANCIAL GOALS

2015-16 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Per the charter agreement, each year, student enrollment will be at or within 15% below full enrollment as delineated in the approved renewal application. This will be measured each year by an analysis of student enrollment figures in ATS.	Enrollment Records	REACS did not maintain enrollment within 15% of the chartered 420 as ending enrollment was 246.	
Financial Goal 2	The school will undergo an annual, independent financial audit that will result in an unqualified opinion and no major findings.	Independent Audit	To Be Completed by Nov. 1	
Financial Goal 3	Each year, the school will operate on a balanced budget and maintain a stable cash flow.	Board monitored financial reports.	Reacs achieved this objective. The school maintained operating cash surplus throughout the year and kept within the limits of the budget of operating expenses throughout the school year.	

Financial Goal 4				
Financial Goal 5				



Entry 4 Expenditures per Child

Created: 07/30/2016

Last updated: 08/01/2016

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Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2015-16 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:
<http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	3874273
Line 2: Year End FTE student enrollment	249
Line 3: Divide Line 1 by Line 2	15558

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2015-16 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that

must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:

The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:

<http://www.p12.nysed.gov/psc/AuditGuide.html>.

Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	250186
Line 2: Management and General Cost (Column)	228826
Line 3: Sum of Line 1 and Line 2	479012
Line 5: Divide Line 3 by the Year End FTE student enrollment	1924

Thank you.



Entry 6a Audited Statements

Last updated: 10/28/2016

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

Page 1

School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Tawanna Muniz	[REDACTED]	[REDACTED]

Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	MBAF	[REDACTED]	[REDACTED]	5

If Applicable:

	Outsourced Financial Services Firm Name	Outsourced Financial Services Contact	Outsourced Financial Services Email	Outsourced Financial Services Phone	Years Working With This Firm
	Charter School Business Management	[REDACTED]	[REDACTED]	[REDACTED]	6

Please upload as one combined file:

- a. the independent auditor's report on financial statements and notes; and
- b. reports on internal controls over financial reporting and compliance

<https://nysed-cso-reports.fluidreview.com/media/assets/survey-uploads/84001/7074006-F7wWrRhhE3/Rochdale%20Early%20Advantage%20Charter%20School%20-%20Financial%20Statements.pdf>

ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL

FINANCIAL STATEMENTS

JUNE 30, 2016

(WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED JUNE 30, 2015)

ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL

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INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees
Rochdale Early Advantage Charter School

Report on the Financial Statements

We have audited the accompanying financial statements of Rochdale Early Advantage Charter School (the "School"), which comprise the statement of financial position as of June 30, 2016, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Rochdale Early Advantage Charter School as of June 30, 2016, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited Rochdale Early Advantage Charter School's 2015 financial statements and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 29, 2015. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2015 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 26, 2016, on our consideration of Rochdale Early Advantage Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Rochdale Early Advantage Charter School's internal control over financial reporting and compliance.

MBAF CPAs, LLC

New York, NY
October 26, 2016

ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2016

(WITH SUMMARIZED COMPARATIVE INFORMATION FOR JUNE 30, 2015)

ASSETS	2016	2015
Cash	\$ 1,755,145	\$ 1,367,873
Cash - restricted	100,171	100,161
Grants receivable	170,715	21,162
Prepaid expenses and other assets	22,500	42,902
Property and equipment, net	189,064	203,637
Construction in progress - deposit	-	560,000
Due from construction company	400,000	-
	\$ 2,637,595	\$ 2,295,735
LIABILITIES AND NET ASSETS		
LIABILITIES		
Accounts payable and accrued expenses	\$ 33,709	\$ 40,527
Accrued salaries and other payroll related expenses	260,443	252,735
Due to NYC Department of Education	4,510	-
	298,662	293,262
NET ASSETS		
Unrestricted	2,338,933	2,002,473
	\$ 2,637,595	\$ 2,295,735

The accompanying notes are an integral part of these financial statements.

ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL

STATEMENT OF ACTIVITIES

YEAR ENDED JUNE 30, 2016

(WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED JUNE 30, 2015)

	2016	2015
OPERATING REVENUE		
State and local per pupil operating revenue	\$ 4,280,284	\$ 3,913,928
Federal grants	103,638	79,762
State grants	19,252	22,305
	<u>4,403,174</u>	<u>4,015,995</u>
EXPENSES		
Program		
General education	3,132,985	2,684,438
Special education	503,546	372,685
Management and general	437,602	439,851
Fundraising	-	833
	<u>4,074,133</u>	<u>3,497,807</u>
SURPLUS FROM SCHOOL OPERATIONS	<u>329,041</u>	<u>518,188</u>
SUPPORT AND OTHER INCOME		
Contributions, grants and other income	7,409	19,389
Interest income	10	27
	<u>7,419</u>	<u>19,416</u>
CHANGE IN NET ASSETS	336,460	537,604
NET ASSETS - BEGINNING OF YEAR	<u>2,002,473</u>	<u>1,464,869</u>
NET ASSETS - END OF YEAR	<u>\$ 2,338,933</u>	<u>\$ 2,002,473</u>

The accompanying notes are an integral part of these financial statements.

ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2016

(WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED JUNE 30, 2015)

FUNCTIONAL EXPENSES									
	No. of Positions	Program Services			Supporting Services		2016	2015	
		General Education	Special Education	Total	Management and General				
Personnel Services Costs									
Administrative staff personnel	6	\$ 170,419	\$ 24,929	\$ 195,348	\$ 263,302	\$ 458,650	\$ 537,687		
Instructional personnel	35	1,337,999	299,921	1,637,920	-	1,637,920	1,338,216		
Non-instructional personnel	-	-	-	-	-	-	75,885		
Total salaries and staff	41	1,508,418	324,850	1,833,268	263,302	2,096,570	1,951,788		
Payroll taxes and employee benefits		282,479	60,834	343,313	49,397	392,710	311,376		
Legal fees		-	-	-	753	753	2,651		
Accounting and audit services		-	-	-	55,381	55,381	63,650		
Professional fees - other		287,177	46,084	333,261	21,544	354,805	258,515		
Rent expense		424,860	-	424,860	13,140	438,000	353,576		
Repairs and maintenance		23,341	249	23,590	686	24,276	28,798		
Insurance		18,353	3,953	22,306	7,962	30,268	28,587		
Non-capitalized equipment and furnishings		2,624	569	3,193	-	3,193	21,882		
Staff development		30,323	6,572	36,895	2,478	39,373	33,805		
Student and staff recruitment		8,867	1,918	10,785	-	10,785	10,447		
Technology		46,873	-	46,873	1,450	48,323	42,992		
Supplies and materials		153,937	33,362	187,299	1,456	188,755	128,826		
Food services		6,471	1,402	7,873	-	7,873	6,863		
Student services		84,379	18,287	102,666	-	102,666	91,173		
Office expense		23,608	5,084	28,692	12,956	41,648	46,002		
Advertising		1,748	382	2,130	-	2,130	2,237		
Depreciation and amortization		74,327	-	74,327	2,297	76,624	114,639		
Architect and construction related fees		155,200	-	155,200	4,800	160,000	-		
		\$ 3,132,985	\$ 503,546	\$ 3,636,531	\$ 437,602	\$ 4,074,133	\$ 3,497,807		

The accompanying notes are an integral part of these financial statements.

ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2016

(WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED JUNE 30, 2015)

	2016	2015
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash received from operating revenue	\$ 4,258,131	\$ 4,004,036
Other cash received	7,409	19,389
Cash paid to employees and suppliers	<u>(3,816,217)</u>	<u>(3,317,194)</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	449,323	706,231
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of property and equipment	<u>(62,051)</u>	<u>(195,802)</u>
NET INCREASE IN CASH	387,272	510,429
CASH - BEGINNING OF YEAR	<u>1,367,873</u>	<u>857,444</u>
CASH - END OF YEAR	<u>\$ 1,755,145</u>	<u>\$ 1,367,873</u>
Reconciliation of change in net assets to net cash provided by operating activities:		
Change in net assets	\$ 336,460	\$ 537,604
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	76,624	114,639
Changes in operating assets and liabilities:		
Cash - restricted	(10)	(27)
Grants receivable	(149,553)	8,521
Prepaid expenses and other assets	20,402	(31,318)
Accounts payable and accrued expenses	(6,818)	7,346
Accrued salaries and other payroll related expenses	7,708	98,869
Deferred rent and other incentives	-	(8,923)
Due to NYC Department of Education	4,510	(20,480)
Due from construction company	<u>160,000</u>	<u>-</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>\$ 449,323</u>	<u>\$ 706,231</u>

The accompanying notes are an integral part of these financial statements.

ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2016

1. NATURE OF THE ORGANIZATION

Rochdale Early Advantage Charter School (the "School") is a New York State, not-for-profit educational corporation that was incorporated on December 15, 2009 to operate a charter school pursuant to Article 56 of the Educational Law of the State of New York. On January 15, 2008, the Board of Regents of the University of the State of New York granted the School a provisional charter. The charter is renewable by the Board of Regents of the University of the State of New York once the term expires. The School opened its doors in the Fall of 2010 in Rochdale, New York with a rigorous academic program and a highly structured and supportive school culture. The School received an extension to their charter term to June 30, 2017 and is currently in the process of renewing their charter.

The School, as determined by the Internal Revenue Service, is exempt from Federal income tax under section 501(a) of the Internal Revenue Code ("IRC") as an organization described in Section 501(c)(3) of the IRC and a similar provision under New York State income tax laws. The School has also been classified as an entity that is not a private foundation within the meaning of Section 509(a) of the IRC and qualifies for deductible contributions as provided in section 170(b)(1)(A)(ii) of the IRC.

The School's primary sources of income are from government funding.

The School operates classes for students in pre-kindergarten to 5th grades.

2. SIGNIFICANT ACCOUNTING POLICIES

Financial Statement Presentation

The School's financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP").

The classification of the School's net assets and its support, revenues and expenses is based on the existence or absence of donor-imposed restrictions. It requires that the amounts for each of the three classes of net assets – permanently restricted, temporarily restricted, and unrestricted – be displayed in a statement of financial position and that the amounts of change in each of those classes of net assets be displayed in a statement of activities.

These classes are defined as follows:

Permanently Restricted – Net assets resulting from contributions and other inflows of assets whose use by the School is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the School.

Temporarily Restricted – Net assets resulting from contributions and other inflows of assets whose use by the School are limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of the School pursuant to those stipulations. When such stipulations end or are fulfilled, such temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities. However, if a restriction is fulfilled in the same period in which the contribution is received, the School reports the support as unrestricted.

Unrestricted – The part of net assets that is neither permanently nor temporarily restricted by donor-imposed stipulations.

The School has no temporarily or permanently restricted net assets at June 30, 2016.

ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2016

2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Cash - Restricted

At June 30, 2016 and 2015, an escrow account of \$100,171 and \$100,161, respectively, is held aside for contingency purposes as required by the New York City Department of Education ("NYCDOE"). NYCDOE requires that by the third year of the School's operations the escrow account must be at least \$70,000.

Grants Receivable

Grants receivable represent amounts due from federal and state grants. Grants receivable are expected to be collected within one year, are recorded at net realizable value, and amount to \$170,715 and \$21,162 at June 30, 2016 and 2015, respectively. The School has determined that no allowance for uncollectible accounts for grants receivable is necessary at June 30, 2016. Such estimate is based on management's assessments of the creditworthiness of its grantors, the aged basis of its receivables, as well as current economic conditions and historical information.

Revenue Recognition

Revenue from the state and local governments is based on the number of students enrolled and is recorded when services are performed in accordance with the charter agreement.

Revenue from federal, state and local government grants and contracts are recorded by the School when qualifying expenditures are incurred and billable. Funds received in advance for which qualifying expenditures have not been incurred are reflected as due to the NYCDOE in the accompanying statement of financial position.

Property and Equipment

Property and equipment are stated at cost and are depreciated on the straight-line method over the estimated useful lives of the assets. Leasehold improvements are amortized over the lesser of the life of the asset or the period covered by the charter. The School has established a \$1,000 threshold above which assets are evaluated to be capitalized. Property and equipment acquired with certain government contract funds is recorded as an expense pursuant to the terms of the contract in which the government funding source retains ownership of the property. Maintenance and repairs are charged to expense as incurred; major renewals and betterments are capitalized.

Impairments

The School reviews long-lived assets to determine whether there has been any permanent impairment whenever events or circumstances indicate the carrying amount of an asset may not be recoverable. If the sum of the expected future undiscounted cash flows is less than the carrying amount of the assets, the School recognizes an impairment loss. No impairment losses were required to be recognized for the years ended June 30, 2016 and 2015.

Advertising

The School expenses advertising costs as incurred. The School incurred \$2,130 and \$2,237 of advertising costs for the years ended June 30, 2016 and 2015, respectively.

Functional Allocation of Expenses

Expenses that can be directly identified with the program or supporting service to which they relate are charged accordingly. Other expenses by function have been allocated among program and supporting service classifications using bases determined by management based upon benefits received.

2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Estimates

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Subsequent Events

The School has evaluated events through October 26, 2016, which is the date the financial statements were available to be issued.

Comparative Financial Information

The June 30, 2016 financial statements include certain prior period summarized comparative information in total but not by net asset class. In addition, only certain of the notes to the financial statements for the year ended June 30, 2015 are presented. As a result, the June 30, 2015 comparative information does not include sufficient detail to constitute a presentation in conformity with U.S. GAAP. Accordingly, such June 30, 2015 information should be read in conjunction with the School's financial statements for the year ended June 30, 2015, from which the summarized information was derived.

Income Taxes

The School follows the accounting standard for uncertainty in income taxes. The standard prescribes a minimum recognition threshold and measurement methodology that a tax position taken or expected to be taken in a tax return is required to meet before being recognized in the financial statements. It also provides guidance for derecognition, classification, interest and penalties, disclosure, and transition.

The School files informational returns in the federal and New York State jurisdictions. With few exceptions, the School is no longer subject to federal, state, or local income tax examinations for fiscal years before 2013.

The School believes that it has appropriate support for the positions taken on its tax returns. Nonetheless, the amounts ultimately paid, if any, upon resolution of the issues raised by the taxing authorities may differ materially from the amounts filed. Management believes that its nonprofit status would be sustained upon examination.

Should there be interest on underpayments of income tax, the School would classify it as "Interest Expense." The School would classify penalties in connection with underpayments of income tax as "Other Expense."

Recent Accounting Pronouncements

In May 2014, the Financial Accounting Standards Board ("FASB") issued an accounting standard update which affects the revenue recognition of entities that enter into either (1) certain contracts to transfer goods or services to customers or (2) certain contracts for the transfer of nonfinancial assets. The update indicates an entity should recognize revenue in an amount that reflects the consideration the entity expects to be entitled to in exchange for the goods or services transferred by the entity. The update is to be applied to the beginning of the year of implementation or retrospectively and is effective for annual periods beginning after December 15, 2018 and in interim periods in annual periods beginning after December 15, 2019. Early application is permitted but no earlier than annual reporting periods beginning after December 31, 2016. The School is currently evaluating the effect the update will have on its financial statements.

ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2016

2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Recent Accounting Pronouncements (Continued)

In February 2016, the FASB issued an accounting standard update which amends existing lease guidance. The update requires lessees to recognize a right-of-use asset and related lease liability for many operating leases now currently off-balance sheet under current U.S. GAAP. Accounting by lessors remains largely unchanged from current U.S. GAAP. The update is effective using a modified retrospective approach for fiscal years beginning after December 15, 2019, and for interim periods within fiscal years beginning after December 15, 2020, with early application permitted. The School is currently evaluating the effect the update will have on its financial statements.

In August 2016, the FASB issued an accounting standard update which aims to improve information provided to creditors, donors, grantors, and others while also reducing complexity and costs. The update is the first phase of a project regarding not-for-profits which aims to improve and simplify net asset classification requirements and improve the information presented and disclosed in financial statements about liquidity, cash flows, and financial performance. The update is effective retrospectively for financial statements issued for fiscal years beginning after December 15, 2017, and interim periods within fiscal years beginning after December 15, 2018, with earlier application permitted. The Organization is currently evaluating the effect the update will have on its financial statements.

Reclassification

Certain items in the prior year's financial statements have been reclassified for comparative purposes to conform to the presentation in the current year financial statements.

3. PROPERTY AND EQUIPMENT

Property and equipment consist of the following as of June 30,

	2016	2015	Estimated Useful Lives
Furniture and fixtures	\$ 140,744	\$ 139,486	7 years
Computer hardware and software	169,921	114,845	3 years
Equipment	28,929	28,929	5 years
Software	1,029	1,029	3 years
			Lesser of the life of the asset or the period covered by the charter
Leasehold improvements	369,265	363,548	
	709,888	647,837	
Less: Accumulated depreciation and amortization	520,824	444,200	
	\$ 189,064	\$ 203,637	

Depreciation and amortization expense for the years ended June 30, 2016 and 2015 was \$76,624 and \$114,639, respectively.

ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2016

3. PROPERTY AND EQUIPMENT (CONTINUED)

In prior years, the School paid a total of \$560,000 for construction costs, which was put on hold in fiscal year 2015. During the year ended June 30, 2016, the construction project was terminated. \$160,000 of the construction costs was for architect and construction related fees. This amount has been expensed during the year ended June 30, 2016. The construction company has agreed to return the remaining \$400,000 by refunding the School in monthly payments of \$50,000, beginning September 2016. Consequently, this amount has been reclassified from construction in progress to due from construction company.

4. AGREEMENTS FOR SCHOOL FACILITIES

The School entered into a sublease agreement with the New Jerusalem Baptist Church ("NJBC"), effective July 1, 2010. The School is obligated under a non-cancelable sub-lease for office and classroom space expiring on June 30, 2015, with a one year renewal option. On June 28, 2015, the School renewed their operating lease with NJBC for office and classroom space through June 30, 2020. Monthly minimum rental payments under the renewed lease are \$29,000 per month for the term of the lease.

The School also entered into a lease agreement with Holy Unity Baptist Church for additional classroom, or "Annex" space, beginning August 1, 2014 through July 31, 2015. Monthly minimum payments were \$7,500. The School did not renew its lease with Holy Unity Baptist Church.

The School entered into a one year lease agreement with Rescue Church of Christ effective July 1, 2015. The minimum monthly lease payments for the term of the lease are \$7,500. On September 1, 2016, the School renewed their lease with Rescue Church of Christ through June 30, 2017. The minimum monthly lease payments for the term of the lease are \$8,060.

Future minimum rental payments are as follows:

June 30,	
2017	\$ 428,600
2018	348,000
2019	348,000
2020	348,000
Total	\$ 1,472,600

Rent expense for the years ended June 30, 2016 and 2015 was \$438,000 and \$353,576, respectively, which is included in the accompanying statement of functional expenses under rent.

5. RISK MANAGEMENT

- A. The School is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; injuries to employees; and natural disasters. The School maintains commercial insurance to help protect itself from such risks.
- B. The School entered into contractual relationships with certain governmental funding sources. The governmental agencies may request return of funds as a result of noncompliance by the School, as well as additional funds for the use of facilities. The accompanying financial statements make no provision for the possible disallowance or refund.
- C. The School's charter is up for renewal on June 30, 2017. Although the School anticipates that this renewal will be granted by the authorizers, no assurance can be provided that this will occur.

ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2016

6. PENSION PLAN

The School adopted a 403(B) plan (the "Plan") which covers most of the employees. The Plan is a defined contribution plan. Full time employees are eligible to enroll in the Plan on a monthly date with no minimum service time required. The Plan provides for the School to contribute up to 2% of participating employee salary. The School contribution becomes fully vested after 6 years. For the years ended June 30, 2016 and 2015, pension expense for the School was \$30,090 and \$1,625, respectively, which is included in payroll taxes and employee benefits in the accompanying statement of functional expenses.

7. CONCENTRATIONS

- A. Financial instruments that potentially subject the School to a concentration of credit risk include cash accounts at a major financial institution that, at times, exceeded the Federal Deposit Insurance Corporation insured limit of \$250,000.
- B. The School received approximately 97% of its revenue from the NYCDOE for the year ended June 30, 2016.
- C. The School's grants and other receivables consist of three major grantors at June 30, 2016.
- D. The School's payables consist of two major vendors at June 30, 2016.



Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards

To the Board of Trustees
Rochdale Early Advantage Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Rochdale Early Advantage Charter School (the "School"), which comprise the statement of financial position as of June 30, 2016, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 26, 2016.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of the School in a separate letter dated October 26, 2016.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

MBAF CPAs, LLC

New York, NY
October 26, 2016



Entry 6b Additional Financial Docs

Last updated: 10/28/2016

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Page 1

1. Management Letter

<https://nysed-cso-reports.fluidreview.com/media/assets/survey-uploads/84010/7074060-8mMlunnVv3/Communication%20With%20Those%20Charged%20With%20Governance%20-%20Rochdale%20Early%20Advant....pdf>

Explanation for not uploading the Management Letter.

(No response)

2. Form 990

(No response)

Explanation for not uploading the Form 990.

pending

3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

Explanation for not uploading the Federal Single Audit.

n/a

4. CSP Agreed Upon Procedure Report

(No response)

Explanation for not uploading the procedure report.

n/a

5. Evidence of Required Escrow Account

<https://nysed-cso-reports.fluidreview.com/media/assets/survey-uploads/84010/7074060-pN6H0Nalce/REACS%20Escrow.pdf>

Explanation for not uploading the Escrow evidence.

(No response)

6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

- a. The person responsible
- b. The date action was taken, or will be taken
- c. Description of the action taken
- d. Evidence of implementation (if available)

(No response)

Explanation for not uploading the Corrective Action Plan.

n/a

Rochdale Early Advantage Charter School

Communication With Those Charged With Governance

October 26, 2016





October 26, 2016

To the Audit Committee
Rochdale Early Advantage Charter School

We have audited the financial statements of Rochdale Early Advantage Charter School (the "School") for the year ended June 30, 2016 and are prepared to issue our report thereon dated October 26, 2016. Professional standards require that we provide you with the following information related to our audit. This letter is divided into two sections: 1) required communications from the auditors to those with audit oversight responsibilities and 2) opportunities for strengthening internal controls or enhancing operating efficiency and our related recommendations.

REQUIRED COMMUNICATIONS

A. Our Responsibility under U.S. Generally Accepted Auditing Standards:

As stated in our engagement letter May 10, 2016, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities. Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement. As part of our audit, we considered the internal control of Rochdale Early Advantage Charter School. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control. We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

B. Planned Scope and Timing of the Audit:

We performed the audit according to the planned scope and timing previously communicated to you in our meeting about planning matters in June 13, 2016.

C. Auditor Independence:

We affirm that MBAF CPAs, LLC is independent with respect to Rochdale Early Advantage Charter School.

D. Qualitative Aspects of Accounting Practices:

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by Rochdale Early Advantage Charter School are described in Note 2 to the financial statements. As described therein, the School elected to implement the application of an accounting pronouncement pertaining to accounting for uncertain tax positions. We noted no transactions entered into by the School during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction

occurred.

E. Accounting Estimates Used in the Financial Statements:

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate's affecting the financial statements was:

Allowance for Doubtful Accounts:

As of June 30, 2016, Rochdale Early Advantage Charter School recorded grants and other receivables of \$570,715. Management concluded that no allowance for doubtful accounts was necessary. Management calculated based on the assessment of the credit-worthiness of the School's donors, the aged basis of the receivables, as well as economic conditions and historical information. Based on our audit procedures which included a discussion with the School fiscal Consultant and a test of subsequent collections, we concur with management's conclusion.

Depreciation:

Management's estimate of depreciation is based on estimated useful lives of assets. We evaluated the estimated useful of assets in comparison to generally accepted accounting principles in determining that it is reasonable in relation to the financial statements taken as a whole.

Functional Statement Allocation:

Management's estimate of the allocation of functional expenses is directly identified with the program or supporting service to which they relate. We evaluated the key factors and assumptions used to develop the estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

F. Sensitive Disclosures Affecting the Financial Statements:

The disclosures in the financial statements are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure(s) affecting the financial statements were:

The disclosure of Risk Management in Note 5 to the financial statements which describes various risks to which the School is exposed.

G. Corrected and Uncorrected Misstatements:

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Except as those made known to you, management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole. We will identify those adjustments proposed both corrected and uncorrected:

Proposed and Corrected:

Corrected:

In the current year, there were 2 audit adjustments (1 prepared by client entry) that increase net assets by \$303,650.

The most significant entry was a prepared by client entry to book accounts receivable for \$53,136 and to correct payroll accrual for \$250,513.

In the prior year, there were 2 audit adjustments that had a \$4,694 effect on net assets.

Proposed and Uncorrected:

There were no audit adjustments proposed and uncorrected.

H. Audit Difficulties and Disagreements with Management:

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report.

We are pleased to report that no such disagreements arose during the course of our audit.

I. Management Representations:

We have requested certain representations from management that are included in the management representation letter dated October 26, 2016.

J. Management Consultations with Other Independent Accountants:

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the School's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

K. Other Audit Findings or Issues:

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the School's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

**OPPORTUNITIES FOR STRENGTHENING INTERNAL CONTROLS OR ENHANCING
OPERATING EFFICIENCY**

Journal Entries:

During our testing of the journal entries we noted that the School was missing invoices for 2 petty cash purchases.

We wish to thank management and personnel for their support and assistance during our audit. We would be pleased to further discuss the contents of this report with you at your convenience.

This information is intended solely for the use of the Audit Committee, Board of Trustees, and management of Rochdale Early Advantage Charter School and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

MBAF CPAs, LLC

MBAF CPAs, LLC



July 30, 2016 through August 31, 2016

Primary Account: [REDACTED]**DAILY ENDING BALANCE***Escrow*

DATE	AMOUNT
08/05	\$173,539.04
08/12	76,876.13
08/16	75,382.19
08/19	75,200.67
08/26	254,965.14
08/30	158,593.77
08/31	157,099.83

SERVICE CHARGE SUMMARY

Monthly Service Fee	\$0.00
Other Service Charges	\$0.00
Total Service Charges	\$0.00

CHASE BUSINESS SAVINGS

ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL

Account Number: 000002967505138

SAVINGS SUMMARY

	INSTANCES	AMOUNT
Beginning Balance		\$100,171.30
Deposits and Additions	1	0.89
Ending Balance	1	\$100,172.19

Annual Percentage Yield Earned This Period	0.01%
Interest Paid This Period	\$0.89
Interest Paid Year-to-Date	\$6.59

Your monthly service fee was waived because you maintained an average savings balance of \$500 or more during the statement period.

TRANSACTION DETAIL

DATE	DESCRIPTION	AMOUNT	BALANCE
	Beginning Balance		\$100,171.30
08/31	Interest Payment	0.89	100,172.19
	Ending Balance		\$100,172.19

10 deposited items are provided with your account each month. There is a \$0.20 fee for each additional deposited item.



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New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2015-16 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	Funding by School District information for all NYS School district is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Rochdale Early Advantage Charter School

PROJECTED BUDGET FOR 2016-2017

PROJECTED BUDGET FOR 2016-2017							Assumptions
July 1, 2016 to June 30, 2017							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	3,435,893	544,738	-	3,000	457,842	4,441,473	
Total Expenses	3,326,704	539,719	-	3,000	455,387	4,324,810	
Net Income	109,189	5,019	-	-	2,455	116,663	
Actual Student Enrollment	-	-	-	-	-	-	
Total Paid Student Enrollment	-	-	-	-	-	-	
PROGRAM SERVICES							
SUPPORT SERVICES							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
REVENUE							
REVENUES FROM STATE SOURCES							
Per Pupil Revenue	CY Per Pupil Rate						
District of Location	\$14,027.00	3,357,503	497,005	-	457,842	4,312,350	
School District 2 (Enter Name)		-	-	-	-	-	
School District 3 (Enter Name)		-	-	-	-	-	
School District 4 (Enter Name)		-	-	-	-	-	
School District 5 (Enter Name)		-	-	-	-	-	
		3,357,503	497,005	-	457,842	4,312,350	
Special Education Revenue		-	-	-	-	-	
Grants		-	-	-	-	-	
Stimulus		-	-	-	-	-	
Other		-	-	-	-	-	
Other State Revenue		-	-	-	-	-	
TOTAL REVENUE FROM STATE SOURCES		3,357,503	497,005		457,842	4,312,350	
REVENUE FROM FEDERAL FUNDING							
IDEA Special Needs		-	28,490	-	-	28,490	
Title I		40,000	10,000	-	-	50,000	
Title Funding - Other		2,000	2,000	-	-	4,000	
School Food Service (Free Lunch)		-	-	-	-	-	
Grants		-	-	-	-	-	
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	
Other		10,000	-	-	-	10,000	Erate
Other Federal Revenue		-	-	-	-	-	
TOTAL REVENUE FROM FEDERAL SOURCES		52,000	40,490			92,490	
LOCAL and OTHER REVENUE							
Contributions and Donations, Fundraising		8,000	4,000	-	3,000	15,000	
Erate Reimbursement		18,375	3,243	-	-	21,618	NYSTL/NYSSL/NYSIIBL
Interest Income, Earnings on Investments,		15	-	-	-	15	
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	
Food Service (Income from meals)		-	-	-	-	-	
Text Book		-	-	-	-	-	
Other Local Revenue		-	-	-	-	-	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		26,390	7,243		3,000	36,633	
TOTAL REVENUE		3,435,893	544,738		3,000	4,441,473	
							List exact titles and staff FTE's (Full time equivalent)
EXPENSES							
ADMINISTRATIVE STAFF PERSONNEL COSTS							
	No. of Positions						
Executive Management	1.00	-	-	-	92,000	92,000	CEO
Instructional Management	2.00	178,500	31,500	-	-	210,000	Principal/AP
Deans, Directors & Coordinators	-	-	-	-	-	-	
CFO / Director of Finance	-	-	-	-	-	-	
Operation / Business Manager	1.00	-	-	-	87,000	87,000	Business Manager
Administrative Staff	4.00	61,200	10,800	-	108,000	180,000	Adm. Assistant, Ops. Asst, office asst
TOTAL ADMINISTRATIVE STAFF	8	239,700	42,300		287,000	569,000	
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	12.00	678,408	-	-	-	678,408	
Teachers - SPED	7.00	-	372,824	-	-	372,824	
Substitute Teachers	-	-	-	-	-	-	
Teaching Assistants	9.00	298,000	-	-	-	298,000	

Rochdale Early Advantage Charter School

PROJECTED BUDGET FOR 2016-2017

PROJECTED BUDGET FOR 2016-2017							Assumptions
July 1, 2016 to June 30, 2017							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	3,435,893	544,738	-	3,000	457,842	4,441,473	
Total Expenses	3,326,704	539,719	-	3,000	455,387	4,324,810	
Net Income	109,189	5,019	-	-	2,455	116,663	
Actual Student Enrollment	-	-				-	
Total Paid Student Enrollment	-	-				-	
PROGRAM SERVICES							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Specialty Teachers	364,112	-	-	-	-	364,112	
Aides	23,000	-	-	-	-	23,000	
Therapists & Counselors	55,800	6,200	-	-	-	62,000	Guidance
Other	92,400	29,600	-	-	10,000	132,000	Bonus, Enrichment programs,
TOTAL INSTRUCTIONAL	37	1,511,720	408,624		10,000	1,930,344	
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	-	-	-	-	-	-	
Librarian	-	-	-	-	-	-	
Custodian	-	-	-	-	-	-	
Security	-	-	-	-	-	-	
Other	1.00	12,000	3,000	-	-	15,000	Kitchen Aide
TOTAL NON-INSTRUCTIONAL	1	12,000	3,000			15,000	
SUBTOTAL PERSONNEL SERVICE COSTS	46	1,763,420	453,924		297,000	2,514,344	
PAYROLL TAXES AND BENEFITS							
Payroll Taxes	184,745	21,735	-	-	10,867	217,347	
Fringe / Employee Benefits	243,961	6,420	-	-	6,420	256,801	
Retirement / Pension	42,500	5,000	-	-	2,500	50,000	
TOTAL PAYROLL TAXES AND BENEFITS	471,206	33,155			19,787	524,148	
TOTAL PERSONNEL SERVICE COSTS	2,234,626	487,079			316,787	3,038,492	
CONTRACTED SERVICES							
Accounting / Audit	-	-	-	-	24,000	24,000	
Legal	-	-	-	-	5,000	5,000	
Management Company Fee	-	-	-	-	-	-	
Nurse Services	-	-	-	-	-	-	
Food Service / School Lunch	-	-	-	-	-	-	
Payroll Services	-	-	-	-	10,000	10,000	
Special Ed Services	-	-	-	-	-	-	
Titlement Services (i.e. Title I)	-	-	-	-	-	-	
Other Purchased / Professional / Consulting	180,500	9,500	-	-	56,000	246,000	csbm, consultings, subs
TOTAL CONTRACTED SERVICES	180,500	9,500			95,000	285,000	
SCHOOL OPERATIONS							
Board Expenses	-	-	-	-	5,000	5,000	
Classroom / Teaching Supplies & Materials	17,000	3,000	-	-	-	20,000	
Special Ed Supplies & Materials	-	-	-	-	-	-	
Textbooks / Workbooks	110,500	19,500	-	-	-	130,000	
Supplies & Materials other	-	-	-	-	-	-	
Equipment / Furniture	7,000	-	-	-	-	7,000	furn/table c
Telephone	13,700	-	-	-	-	13,700	
Technology	42,000	-	-	-	-	42,000	
Student Testing & Assessment	20,000	-	-	-	-	20,000	
Field Trips	10,000	5,000	-	-	-	15,000	
Transportation (student)	-	-	-	-	-	-	
Student Services - other	65,700	7,300	-	-	-	73,000	Assembly/sports/enrichment programs
Office Expense	6,660	740	-	-	29,600	37,000	
Staff Development	49,400	2,600	-	-	8,000	60,000	
Staff Recruitment	1,000	1,500	-	-	-	2,500	
Student Recruitment / Marketing	10,000	2,500	-	-	-	12,500	
School Meals / Lunch	10,000	-	-	-	-	10,000	
Travel (Staff)	4,000	1,000	-	-	1,000	6,000	
Fundraising	-	-	-	3,000	-	3,000	

Rochdale Early Advantage Charter School

PROJECTED BUDGET FOR 2016-2017

PROJECTED BUDGET FOR 2016-2017							Assumptions
July 1, 2016 to June 30, 2017							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
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Net Income	109,189	5,019	-	-	2,455	116,663	
Actual Student Enrollment	-	-				-	
Total Paid Student Enrollment	-	-				-	
PROGRAM SERVICES							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Other	80,618	-	-	-	-	80,618	Subscriptions, tuition reim, NYSTL, team building
TOTAL SCHOOL OPERATIONS	447,578	43,140		3,000	43,600	537,318	
FACILITY OPERATION & MAINTENANCE							
Insurance	32,000	-	-	-	-	32,000	
Janitorial	10,000	-	-	-	-	10,000	
Building and Land Rent / Lease	348,000	-	-	-	-	348,000	
Repairs & Maintenance	20,000	-	-	-	-	20,000	
Equipment / Furniture	-	-	-	-	-	-	
Security	54,000	-	-	-	-	54,000	
Utilities	-	-	-	-	-	-	
TOTAL FACILITY OPERATION & MAINTENANCE	464,000					464,000	
DEPRECIATION & AMORTIZATION	-	-	-	-	-	-	
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-	-	-	-	-	-	
TOTAL EXPENSES	3,326,704	539,719		3,000	455,387	4,324,810	
NET INCOME	109,189	5,019	-	-	2,455	116,663	
ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED				
District of Location			-				
School District 2 (Enter Name)			-				
School District 3 (Enter Name)			-				
School District 4 (Enter Name)			-				
School District 5 (Enter Name)			-				
TOTAL ENROLLMENT							
REVENUE PER PUPIL	-	-	-				
EXPENSES PER PUPIL	-	-	-				

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

Dr. Lillian Harner

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Rochdale Early Advantage Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

*Board chairperson
Board member 1/2010 -*

2. Is the trustee an employee of any school operated by the Education Corporation?
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.			
NONE	NONE		

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
NONE				

M. Sullivan & Storm

Signature

7/14/2016

Date

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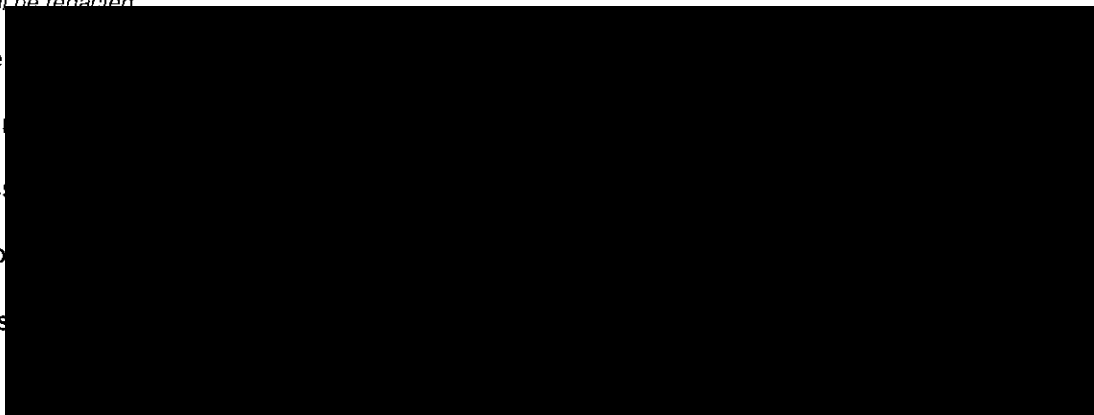
Business Tele

Business Add

E-mail Address

Home Telepho

Home Address



**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

Calvin Rice

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Rochdale Early Advantage Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Chairman
CEO

2. Is the trustee an employee of any school operated by the Education Corporation?

☒ Yes ☐ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

☒ Yes ☐ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

None

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
	<u>None</u>		

Please write "None" if applicable. Do not leave this space blank.			
None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None				

Cala Rice

Signature

07-26-16

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

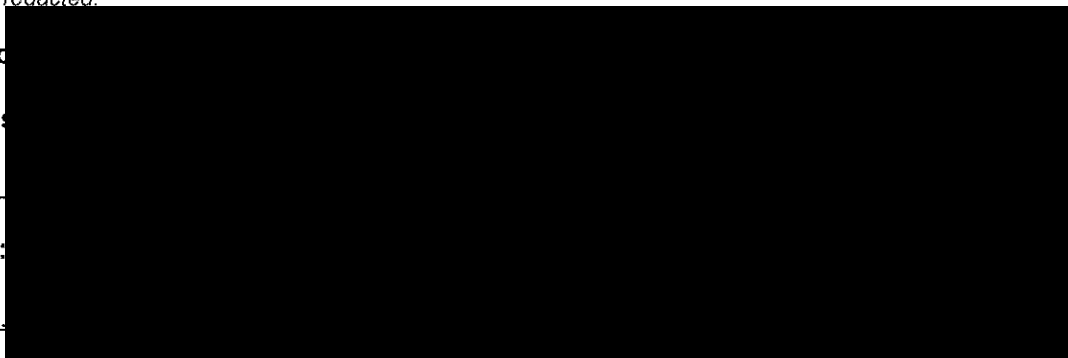
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

Ronald Wilson

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Rochdale Early Advantage Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Secretary

2. Is the trustee an employee of any school operated by the Education Corporation?
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<i>Please write "None" if applicable. Do not leave this space blank.</i> None	<i>Please write "None" if applicable. Do not leave this space blank.</i> None	<i>Please write "None" if applicable. Do not leave this space blank.</i> None	<i>Please write "None" if applicable. Do not leave this space blank.</i> None
--	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	None	None	None	None

Signature

Date

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Business Telephone

Business Address

E-mail Address

Home Telephone

Home Address

<p align="center">Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</p>

Trustee Name:

Damian Benons

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Rochdale Early Advantage Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Academic Committee, Budget Committee.

2. Is the trustee an employee of any school operated by the Education Corporation?
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.			
None	None	None	None.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	None	None	None	None
Please write "None" if applicable. Do not leave this space blank.				

D. Bm

Signature

7/14/16

Date

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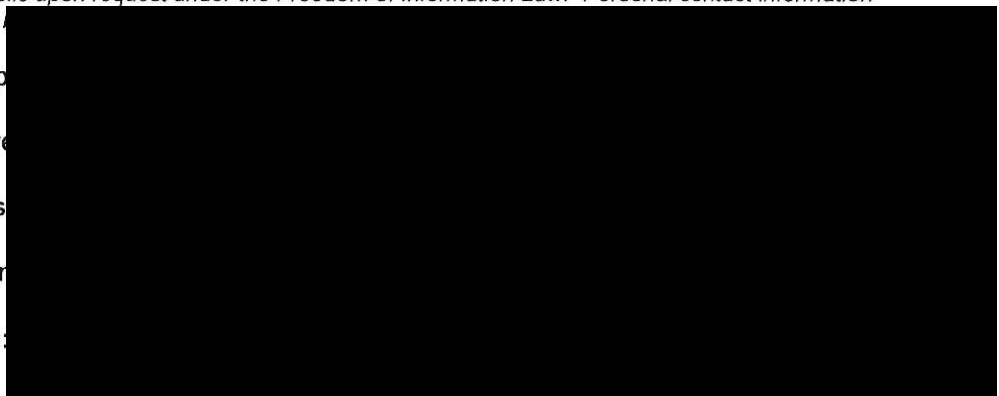
Business Telephone

Business Address

E-mail Address

Home Telephone

Home Address



**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

Lorraine Stephens

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Rochdale Early Advantage Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

N/A Academic Committee

2. Is the trustee an employee of any school operated by the Education Corporation?

☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
	<u>NONE</u>		

<i>Please write "None" if applicable. Do not leave this space blank.</i>			
	NONE	NONE	NONE

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE	NONE	NONE	NONE	

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____

<p align="center">Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</p>

Trustee Name:

Kamla Sandiford

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Rochdale Early Advantage Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Chairperson of Personell

2. Is the trustee an employee of any school operated by the Education Corporation?
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

None	Please write "None" if applicable. Do not leave this space blank.
------	---

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None				

Signature Kamla Sandeja Date 7/14/16

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

Chene Williams

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Rochdale Early Advantage Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Vice Chair; Academic Accountability Committee Chair

2. Is the trustee an employee of any school operated by the Education Corporation?

☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.			
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
NONE				

Chond Williams
Signature

4/14/16
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

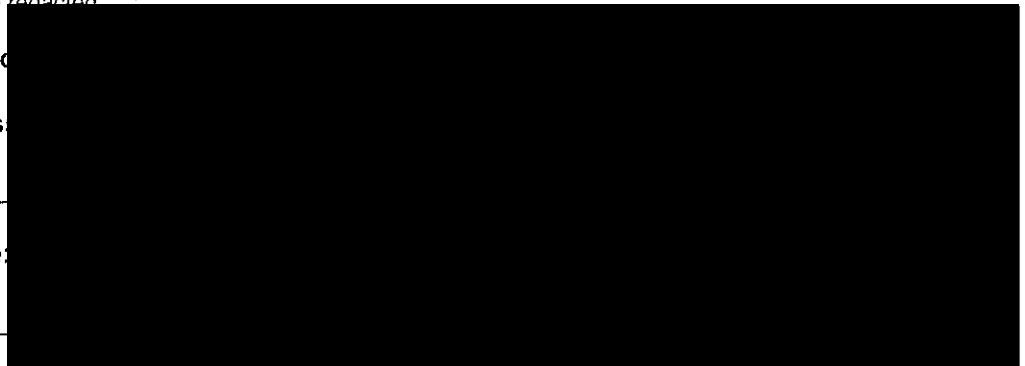
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

Sylvia Fairclough-Leslie

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Rochester Early Advantage Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Board Secretary

2. Is the trustee an employee of any school operated by the Education Corporation?
Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<u>None</u>			

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

Marcia Anglin

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Rochdale Early Advantage Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes ✓ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

 Yes ✓ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

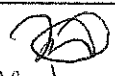
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<u>None</u>			

Please write "None" if applicable. Do not leave this space blank.			
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				

School Signed on behalf of Board Member  7/28/16
 Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

Zulekha Griffiths

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Rochdale Early Advantage charter school

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Parent trustee

2. Is the trustee an employee of any school operated by the Education Corporation?
___ Yes ___ ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

___ Yes ___ ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

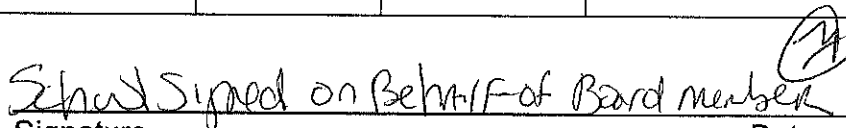

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<u>None</u>			

Please write "None" if applicable. Do not leave this space blank.			
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None				

Signature _____ Date 7/28/16

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

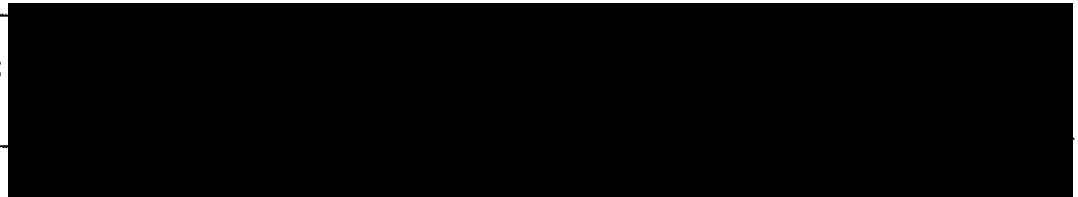
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____





Entry 9 BOT Table

Last updated: 07/27/2016

Page 1

1. Current Board Member Information

	Trustee Name	Email Address	Position on the Board	Committee Affiliations	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	Lillian Hamer		Chair/Board President	Finance/Academic	Yes	Occupational Therapist	5 Years{6/30/16}
2	Chene Williams		Vice Chair/Vice President	Personnel/Academic	Yes	Teacher	6 years{6/30/15}
3	Marcia Anglin		Treasurer	Finance/Academic	Yes	Teacher	6 years{6/30/16}
4	Silvia Fairclough-Leslie		Secretary	Personnel/Academic	Yes	Assistant Principal	6 years{6/30/16}
5	Zuleka Griffins		Parent Representative	Fundraising	Yes	PTO President	1 year{6/30/16}
6	Ron Wilson		Trustee/Member	Personnel/Academic	Yes	Business Analyst	2 year {6/30/16}
7	Loraine Stephens		Trustee/Member	Finance/Fundraising	No	Business/Non-Profit	2 year {6/30/16}
8	Damien Benons		Trustee/Member	Personnel/Academic	Yes	Physical Therapist	2 year {6/30/16}
9	Kamla Sandiford		Trustee/Member	Personnel/Academic	Yes	Teacher	1 year {6/30/16}

10	Calvin Rice		Other	Finance/Fundraising	No	Finance/Business/CEO	6 years{6/30/16}
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							

2. Total Number of Members on June 30, 2015

10

3. Total Number of Members Joining the Board 2015-16 School Year

1

4. Total Number of Members Departing the Board during the 2015-16 School Year

1

5. Number of Voting Members 2015-16, as set by the by-laws, resolution or minutes

9

6. Number of Board Meetings Conducted in the 2015-16 School Year

12

7. Number of Board Meetings Scheduled for the 2016-17 School Year

12

Thank you.



"Yes We Can"
"Reaching for the Stars"

Board of Trustees

Meeting Agenda

DATE: 6/27/16

Welcome & Introductions

Dr. Lillian Hamer, Chair

Verification of Public Notice of Meeting

Tawanna Muniz

Roll Call

✓ Sylvia Fairclough-Leslie
Secretary

Public Comments/Questions

Dr. Lillian Hamer

1. Agenda Approval

Dr. Lillian Hamer

2. Minutes Review/Approval

3. CEO Report

Dr. Calvin Rice

A. Business and Operations Manager Report

Tawanna Muniz

B. Principal Report

Derrick Dunlap

C. PTO Report

Zulekha Griffiths

D. Facility Update

Dr. Calvin Rice

4. Committee Reports

-Finance

Marcia Anglin

- Academic/ Accountability

Chene Williams

-Personnel

Kamla Sandiford

- Fundraising

Dr. Calvin Rice

5. Next Meeting --

6. Adjournment

The Rochdale Early Advantage Charter School (REACS)

122-05 Smith Street (Corner of Baisley Blvd.) Jamaica, NY 11434 T: (718) 978-0075 F: (718) 978-0110 W: reacschool.com

REACS minutes for the Board of Directors Meeting

June 27, 2016

Attendees: T. Muniz, D. Dunlap, L. Hamer, M. Anglin, L. Stephens, M. Anglin, C. Williams, D. Benons, Z. Griffiths

After a short welcome from Dr. Hamer, the meeting was called to order at 6:50 p.m.

Verification of public notice was reported by Ms. Muniz.

The attendance sheet was signed and submitted to Ms. Muniz.

The agenda was reviewed; M. Anglin made the motion to accept the agenda, D. Bemons seconded the motion.

The minutes from last meeting were reviewed; L. Stephens made a motion to accept minutes from May 23rd with any necessary corrections. M. Anglin seconded the motion.

Business Operations Report – Ms. Muniz

246 Students; 1 student transferred on 6/13. SPED Services report was given (40 students in total); for next school year 308 total students will be enrolled (272 k-5, 36 pre-k). Audit went fine with no findings on 6/13; next audit will be on 9/7. The school is in good financial standing; ended the school year with a surplus. Cash disbursements report was given out. Following reports will be worked on this summer: Annual report, DOE reconciliation, Title I/II, Preliminary 5 year budget for renewal, school food and transportation. Teachers have enrolled in tuition reimbursement and 401K.

Principal Report – Mr. Dunlap

Graduations/ Step-up ceremonies are complete. Summer School was recommended for 14 students for grades 3-5. Teacher/Class recommendations have been made with Ms. Pace. Exit interviews and contracts were given out. Training for foundations for 1st and 2nd grade will be done during the summer. Report cards have been reviewed and will go out tomorrow. Grade 5 senior activities were successfully completed; Prom and Senior trip to Medieval Times. Middle School information session was held with 5th graders. Art opportunity was discussed for students. Looking to have parent survey placed online (school website) to fill out. Behavioral data was given out for May and June. New PTO board members were announced; fashion show was also announced having been completed and was enjoyed by all.

CEO Report – Dr. Rice (NO REPORT)

Academic Report – C. Williams

Met on 6/11; reviewed cut scores for grades 3-5. Pre-K staff received "high marks" from DOE. Art program was discussed. Mandarin curriculum was reviewed. Staff evaluations were reviewed.

Personnel Report – K. Sandiford (NO REPORT)

PTO Report – Z. Griffiths (NO REPORT)

Finance Report – M. Anglin

Budget has been finalized and ready to be presented. School is in good financial standing.

Everyone was thanked again for coming out along with expressions of a successful year by staff, parents and students from Dr. Hamer. Meeting was adjourned at 7:30 p.m. and executive session was held. Next board meeting will be 7/25/16 at 6:30.

In Executive session, Budget for 2016-2017 was approved for \$4,441,472.00. L. Hamer and C. Williams were voted for three consecutive years for President and Vice-President respectively (L. Stephens motioned, R. Wilson seconded). R. Wilson was voted as secretary (L. Hamer motioned, M. Anglin seconded). M. Anglin was voted as treasurer (L. Hamer motioned, C. Williams seconded). C. Williams was selected as the Academic Committee chair; L. Stephens was selected as the vice-chair. D. Dunlap was selected as the Personnel committee chair; K. Sandiford was selected as the vice-chair. L. Stephens was selected as the Fundraising chair; D. Bemons was selected as the vice-chair. M. Anglin was selected as the Finance chair, R. Wilson was selected as the vice-chair. The board also voted to raise the salary of T. Muniz.



Board of Trustees
Meeting Agenda

DATE: 5/23/16

Welcome & Introductions

Verification of Public Notice of Meeting

Roll Call

Public Comments/Questions

1. Agenda Approval

2. Minutes Review/Approval

3. CEO Report

A. Business and Operations Manager Report

B. Principal Report

C. PTO Report

D. Facility Update

4. Committee Reports

-Finance

- Academic/ Accountability

-Personnel

- Fundraising

5. Next Meeting –

6. Adjournment

Dr. Lillian Hamer, Chair

Tawanna Muniz

Sylvia Fairclough-Leslie
Secretary

Dr. Lillian Hamer

Dr. Lillian Hamer

Dr. Calvin Rice

Tawanna Muniz

Derrick Dunlap

Ms. Griffen

Dr. Calvin Rice

Marcia Anglin

Chene Williams

Kamla Sandiford

Dr. Calvin Rice

REACS minutes for the Board of Directors Meeting

May 23, 2016

Attendees: C. Rice, L. Hamer, L. Stephens, R. Wilson, K. Sandiford, Z. Griffiths, T. Muniz, D. Bemons, S. Fairclough-Leslie, D. Dunlap, N. Pace

After a short welcome from Dr. Hamer, the meeting was called to order at 6:41 p.m.

Verification of public notice was reported by Ms. Muniz.

The attendance sheet was signed and submitted to Ms. Muniz.

The agenda was reviewed; L. Stephens made the motion to accept the agenda, R. Wilson seconded the motion.

The minutes from last meeting were reviewed; L. Stephens made a motion to accept minutes from April 18th with any necessary corrections. K. Sandiford seconded the motion.

Business Operations Report – Ms. Muniz

247 students in K-5, 31 students in UPK, 40 students in SPED services. Lottery was held 4/20/16. Offers made to 21 Pre-K students and 13 K students. Currently working on Phase II of the TDSL. Preliminary audit on 6/13/16. Phase II of audit in September. Financial position is strong. Question was raised about what services were included in Sped services; a detail report will be worked on indicating detail on Sped services.

Principal Report – Mr. Dunlap

Terranova assessment was completed 5/17 – 5/19. F&P assessment will be completed on 6/17. Science test will be held 6/3 week for 4th grade; practice test was taken today; written test will be held 6/6. Talent Show held and completed successfully. Sports teams and Music programs are continuing and are successful. 3 teachers going to Atlanta for Professional Development. Summer School is being held at P.S. 48. Graduations, Senior Prom and Senior Trip forthcoming. Graduation dates are as follows: 6/20 for K, 6/22 for Pre-K and 6/24 for 5th grade.

CEO Report – Dr. Rice

Great progress on C of O; correction was made concerning rocks and gravel in parking lot. Senator Comrie stated that Malcolm Smith award has been re-instated. Councilman Miller restored a grand from 2014 for us to build a track record to ensure potential money in the future; REACS must register with the charities bureau; this has been completed. Developer is looking to give back a large portion of the deposit if we choose not to go forward with building project; a meeting is forthcoming. Lighting in cafeteria must be improved; estimates are forthcoming; carpet looking to be removed as well.

Academic Report – C. Williams

Meeting held on 5/14. Welcomed Ms. Pace and discussed Mr. Dunlap's report which was extensive. The following items were discussed:

Graduation

Teacher issues

Interventions

Staff assignments

Incident Reports

Recommendations on a computer lab/art room.

School is on the right track; next meeting to be held TBD.

Personnel Report – K. Sandiford

New 4th grade teacher hired – Jamila Richardson; ongoing interviews are continuing.

PTO Report – Z. Griffiths

No Mother's Day festivities held; PTO elections are forthcoming and looking to assist in field day activities. A few fundraisers are also forthcoming; walk-a-thon, basketball tournament. PTO also looking to assist financially in senior activities; prom, class trip.

Finance Report – M. Anglin (No Report)

There were quite a number of staff members present; Dr. Hamer asked for introductions from staff made to the board; meeting was adjourned at 7:25 p.m. Next board meeting will be 6/27/16 at 6:30.

In executive session a motion was made by R. Wilson to let C. Rice (CEO) and L. Hamer (Board Chair) as authorities to review and sign contracts for REACS.



Board of Trustees
Meeting Agenda
DATE: 4/18/16

Welcome & Introductions

Dr. Lillian Hamer, Chair

Verification of Public Notice of Meeting

Tawanna Muniz

Roll Call

Sylvia Fairclough-Leslie
Secretary

Public Comments/Questions

Dr. Lillian Hamer

1. Agenda Approval

Dr. Lillian Hamer

2. Minutes Review/Approval

3. CEO Report

Dr. Calvin Rice

A. Business and Operations Manager Report

Tawanna Muniz

B. Principal Report

Derrick Dunlap

C. PTO Report

Zulekha Griffiths

D. Facility Update

Dr. Calvin Rice

4. Committee Reports

-Finance

Marcia Anglin

- Academic/ Accountability

Chene Williams

-Personnel

Kamla Sandiford

- Fundraising

Dr. Calvin Rice

5. Next Meeting –

6. Adjournment

REACS minutes for the Board of Directors Meeting

March 28, 2016

Attendees: C. Rice, T. Muniz, D. Dunlap, M. Anglin, R. Wilson, L. Hamer, C. Williams, K. Sandiford, L. Stephens, Z. Griffiths, S. Fariclough-Leslie

After a short welcome from Dr. Hamer, the meeting was called to order at 6:50 p.m.

Verification of public notice was reported by Ms. Muniz.

The attendance sheet was signed and submitted to Ms. Muniz.

A motion was made to accept the agenda by C. Williams. K. Sandiford seconded the motion.

The minutes from last meeting were reviewed; M. Anglin made a motion to accept minutes from February 22nd with any necessary corrections. L. Stephens seconded the motion.

Business Operations Report – Ms. Muniz

248 K-5 students registered; 31 UPK students registered. 747 lottery applications with one week to go. Good financial standing; only area of concern is substitute and consultant budget. Looking for board approval for an e - (electronic) lottery. Question was raised on the difference and currently the process is manual which takes a day and a lot of manual labor, the electronic process speeds up the selection of children all done by SchoolMint. Also produces a waiting list and prints mailers. We currently use SchoolMint for application submission; there is an ongoing fee. The school sets up the criteria and SchoolMint chooses from the criteria.

Principal Report – Mr. Dunlap

111 children received free teeth cleaning; Pep rally 4/4 (ELA Test) and 4/12 (Math Test); looking to have a pep rally before each test. Highlights and improvements have been placed throughout school depicting school and student achievements. UPK visit on 4/11. Graduations are 6/20, 6/22 and 6/24. 5th grade senior trip to Medieval Time 6/17 in NJ. Prom is 6/3 and senior dues amount is \$75.00 which includes prom, senior trip cap and gown and yearbook. Looking to bring in karate, art, soccer and music programs; children will be randomly chosen for music. Parent workshops 6/30 and 6/31; processional training in ATL for 3 teachers. Student teachers from York College will transition from upper to lower grades. STEAM (Science, Technology, Engineering, Arts and Math – Terrence Drew and Christine Peralta) Academy is meeting with REACS on this coming Monday 4/4. Paint Night is coming to REACS to paint with the children. Ms. Richardson has met with academic committee.

CEO Report – Dr. Rice

School has been extended another temporary CO (Certificate of Occupancy). Looking to do expansions once permanent CO is given. Meeting with developer next month on next steps for new school building.

Looking on a vote to join the North East Charter School Network (group of Charter Schools working together). Looking for donation monies for the Bloomberg Foundation and the Clinton Foundation.

Academic Report – C. Williams

Meeting held 3/19; met with Mr. Leonard from Bedford Academy; Principal's report was given. Class expansion/self-contained classes were discussed. Surveys were given out to parents and staff. Discussed test prep incentives; freeing up classrooms by sending grades K-2 on field trips. Staffs, Students, Volunteers and Parents were recognized for hard work. Looking to increase rigor school-wide. Concern was raised about administration of testing to lower grades and emotional preparation for tests. Both concerns are being looked at by D. Dunlap.

Personnel Report – K. Sandiford

Search is still on for Assistant Principal, 4th Grade Teacher; currently in the process to fill the void in two positions (Assistant Principal and 4th Grade Teacher). Resumes are being reviewed on ongoing basis.

PTO Report – Z. Griffiths

PTO donation of \$200.00 to family of Rebecca Bercy; Book fair raised \$3,717.29 (3/7 – 3/11). New board elections are forthcoming. PTO board looking to sponsor walk-a-thon, Mother's Day Plant Sale, Basketball Tournament; looking to help Senior Class Activities. Treasurer's report was presented and next meeting is scheduled for 4/21.

Finance Report – M. Anglin

No meeting; budget was examined with C. Rice, T. Muniz and L. Hamer and everything is in good standing.

Dr. Hamer listed items needing votes; Assistant Principal, 4th Grade Teacher and Electronic Lottery. K. Sandiford recommended Nikisha Pace for Assistant Principal and Jamila Richardson for 4th Grade Special Education Teacher. K. Sandiford made motion, C. Williams seconded. R. Wilson made a motion to accept the e-lottery, M. Anglin seconded, K. Sandiford abstained.

Next board meeting was scheduled for 4/18 @ 6:30 p.m.

Parents were thanked again for coming out; meeting was adjourned at 7:58 p.m.



Board of Trustees
Meeting Agenda

DATE: 3/28/16

Welcome & Introductions

Dr. Lillian Hamer, Chair

Verification of Public Notice of Meeting

Tawanna Muniz

Roll Call

Sylvia Fairclough-Leslie
Secretary

Public Comments/Questions

Dr. Lillian Hamer

1. Agenda Approval

Dr. Lillian Hamer

2. Minutes Review/Approval

3. CEO Report

Dr. Calvin Rice

A. Business and Operations Manager Report

Tawanna Muniz

B. Principal Report

Derrick Dunlap

C. PTO Report

Zulekha Griffiths

D. Facility Update

Dr. Calvin Rice

4. Committee Reports

-Finance

Marcia Anglin

- Academic/ Accountability

Chene Williams

-Personnel

Kamla Sandiford

- Fundraising

Dr. Calvin Rice

5. Next Meeting –

6. Adjournment

REACS minutes for the Board of Directors Meeting

March 28, 2016

Attendees: C. Rice, T. Muniz, D. Dunlap, M. Anglin, R. Wilson, L. Hamer, C. Williams, K. Sandiford, L. Stephens, Z. Griffiths, S. Fariclough-Leslie

After a short welcome from Dr. Hamer, the meeting was called to order at 6:50 p.m.

Verification of public notice was reported by Ms. Muniz.

The attendance sheet was signed and submitted to Ms. Muniz.

A motion was made to accept the agenda by C. Williams. K. Sandiford seconded the motion.

The minutes from last meeting were reviewed; M. Anglin made a motion to accept minutes from February 22nd with any necessary corrections. L. Stephens seconded the motion.

Business Operations Report – Ms. Muniz

248 K-5 students registered; 31 UPK students registered. 747 lottery applications with one week to go. Good financial standing; only area of concern is substitute and consultant budget. Looking for board approval for an e - (electronic) lottery. Question was raised on the difference and currently the process is manual which takes a day and a lot of manual labor, the electronic process speeds up the selection of children all done by SchoolMint. Also produces a waiting list and prints mailers. We currently use SchoolMint for application submission; there is an ongoing fee. The school sets up the criteria and SchoolMint chooses from the criteria.

Principal Report – Mr. Dunlap

111 children received free teeth cleaning; Pep rally 4/4 (ELA Test) and 4/12 (Math Test); looking to have a pep rally before each test. Highlights and improvements have been placed throughout school depicting school and student achievements. UPK visit on 4/11. Graduations are 6/20, 6/22 and 6/24. 5th grade senior trip to Medieval Time 6/17 in NJ. Prom is 6/3 and senior dues amount is \$75.00 which includes prom, senior trip cap and gown and yearbook. Looking to bring in karate, art, soccer and music programs; children will be randomly chosen for music. Parent workshops 6/30 and 6/31; processional training in ATL for 3 teachers. Student teachers from York College will transition from upper to lower grades. STEAM (Science, Technology, Engineering, Arts and Math – Terrence Drew and Christine Peralta) Academy is meeting with REACS on this coming Monday 4/4. Paint Night is coming to REACS to paint with the children. Ms. Richardson has met with academic committee.

CEO Report – Dr. Rice

School has been extended another temporary CO (Certificate of Occupancy). Looking to do expansions once permanent CO is given. Meeting with developer next month on next steps for new school building.

Looking on a vote to join the North East Charter School Network (group of Charter Schools working together). Looking for donation monies for the Bloomberg Foundation and the Clinton Foundation.

Academic Report – C. Williams

Meeting held 3/19; met with Mr. Leonard from Bedford Academy; Principal's report was given. Class expansion/self-contained classes were discussed. Surveys were given out to parents and staff. Discussed test prep incentives; freeing up classrooms by sending grades K-2 on field trips. Staffs, Students, Volunteers and Parents were recognized for hard work. Looking to increase rigor school-wide. Concern was raised about administration of testing to lower grades and emotional preparation for tests. Both concerns are being looked at by D. Dunlap.

Personnel Report – K. Sandiford

Search is still on for Assistant Principal, 4th Grade Teacher; currently in the process to fill the void in two positions (Assistant Principal and 4th Grade Teacher). Resumes are being reviewed on ongoing basis.

PTO Report – Z. Griffiths

PTO donation of \$200.00 to family of Rebecca Bercy; Book fair raised \$3,717.29 (3/7 – 3/11). New board elections are forthcoming. PTO board looking to sponsor walk-a-thon, Mother's Day Plant Sale, Basketball Tournament; looking to help Senior Class Activities. Treasurer's report was presented and next meeting is scheduled for 4/21.

Finance Report – M. Anglin

No meeting; budget was examined with C. Rice, T. Muniz and L. Hamer and everything is in good standing.

Dr. Hamer listed items needing votes; Assistant Principal, 4th Grade Teacher and Electronic Lottery. K. Sandiford recommended Nikisha Pace for Assistant Principal and Jamila Richardson for 4th Grade Special Education Teacher. K. Sandiford made motion, C. Williams seconded. R. Wilson made a motion to accept the e-lottery, M. Anglin seconded, K. Sandiford abstained.

Next board meeting was scheduled for 4/18 @ 6:30 p.m.

Parents were thanked again for coming out; meeting was adjourned at 7:58 p.m.



Board of Trustees
Meeting Agenda
DATE: 2/22/16

Welcome & Introductions

Dr. Lillian Hamer, Chair

Verification of Public Notice of Meeting

Tawanna Muniz

Roll Call

Sylvia Fairclough-Leslie
Secretary

Public Comments/Questions

Dr. Lillian Hamer

1. Agenda Approval

Dr. Lillian Hamer

2. Minutes Review/Approval

3. CEO Report

Dr. Calvin Rice

A. Business and Operations Manager Report

Tawanna Muniz

B. Principal Report

Derrick Dunlap

C. PTO Report

Ms. Griffen

D. Facility Update

Dr. Calvin Rice

4. Committee Reports

-Finance

Marcia Anglin

- Academic/ Accountability

Chene Williams

-Personnel

Kamla Sandiford

- Fundraising

Dr. Calvin Rice

5. Next Meeting –

6. Adjournment

REACS minutes for the Board of Directors Meeting

February 22, 2016

Attendees: C. Rice, T. Muniz, L. Hamer, R. Wilson, D. Dunlap, K. Sandiford, C. Williams, D. Benons, Z. Griffiths, M. Anglin

After a short welcome from Dr. Hamer, the meeting was called to order at 6:55 p.m.

Verification of public notice was reported by Ms. Muniz.

The attendance sheet was signed and submitted to Ms. Muniz.

A motion was made to accept the agenda by M. Anglin. R. Wilson seconded the motion.

The minutes from last meeting were reviewed; the following changes were made: L. Hamer K. Sandiford made a motion to accept minutes from February 22nd with any necessary corrections. C. Williams seconded the motion.

Business Operations Report – Ms. Muniz

250 K-5 students registered. New student registered for K 1/28/16. One student may be moving to ATL. 32 UPK students registered. 425 total applications for next school year. Completed NYSED portal; documents for mid-year review for UPK budget due 2/29/16. Open house is 3/7/16. Still within budget lines. Budget vs. Actuals were presented for UPK and K-5.

Principal Report – Mr. Dunlap

Valentine's day social was successful (presented by PTO). Chinese New Year assembly was successful. Ready assessment was completed and shared with academic committee; students did well. Operation Smile Outreach grant was awarded to the school; over 100 students will get free teeth cleaning. D. Dunlap went to Success Academy and shared information with the school board. Held information session with parents in January which went well concerning test prep. Outing to St. John's basketball game this Friday. Winter break academic boot camp commenced 2/15, 2/16, 2/17, 2/18. Interviews continue for 4th grade teacher and Assistant Principal.

CEO Report – Dr. Rice

Due to the cold weather, additional repairs were done to the heating equipment; looking to replace the carpet in the fellowship hall to a less non-allergenic material. Went to Albany on Charter School Advocacy Day and met with representatives. Met with developers and a meeting is scheduled for March 4th for building plans. Spoke with Tristan's grandfather and offered support during death of mother.

Academic Report – C. Williams

Meeting held last Saturday and reviewed assessments given by the principal. Spoke on lesson objectives and professional development; reviewed site visit on principals visit to Success Academy. Reviewed a copy of project save and will be reviewing further. Looking for report upgrades and a reading and math program (A-Net). The discipline code is being reviewed.

Personnel Report – K. Sandiford

Looking to review open positions.

PTO Report – Z. Griffiths

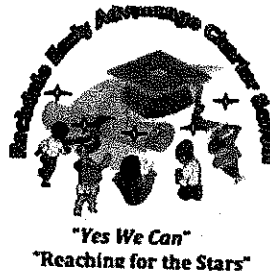
Still collecting candy money; Valentine's Day social was a success. Pizza party for class 3-301 was held. Looking for new fundraising ideas and senior class trip; upcoming March book fair and looking for new PTO secretary.

Finance Report – M. Anglin

Met last Thursday and discussed the budget. Looking to approve addendums for coaches and staff help during winter break session. Looking to discuss staff salaries for the next school year.

Parents were thanked again for coming out; meeting was adjourned at 7:25 p.m. D. Benons motioned; K. Sandiford 2nd. Meeting was adjourned for executive session.

A Motion was made by D. Benons to give stipends to teachers who were coaches for basketball, soccer and cheerleading; M. Anglin seconded. A motion was made by R. Wilson to invest in new flooring solution for the fellowship hall; K. Sandiford seconded.



Board of Trustees
Meeting Agenda
DATE: 1/25/16

- | | |
|---|---------------------------------------|
| Welcome & Introductions | Dr. Lillian Hamer, Chair |
| Verification of Public Notice of Meeting | Tawanna Muniz |
| Roll Call | Sylvia Fairclough-Leslie
Secretary |
| Public Comments/Questions | Dr. Lillian Hamer |
| 1. Agenda Approval | Dr. Lillian Hamer |
| 2. Minutes Review/Approval | |
| 3. CEO Report | Dr. Calvin Rice |
| A. Business and Operations Manager Report | Tawanna Muniz |
| B. Principal Report | Derrick Dunlap |
| C. PTO Report | Ms. Griffen |
| D. Facility Update | Dr. Calvin Rice |
| 4. Committee Reports | |
| -Finance | Marcia Anglin |
| - Academic/ Accountability | Chene Williams |
| - Personnel | Kamla Sandiford |
| - Fundraising | Dr. Calvin Rice |
| 5. Next Meeting -- | |
| 6. Adjournment | |

REACS minutes for the Board of Directors Meeting

January 25, 2016

Attendees: R. Wilson, L. Hamer, T. Muniz, D. Dunlap, D. Benons, C. Rice, L. Stephens, S. Fairclough-Leslie

After a short welcome from Dr. Hamer, the meeting was called to order at 7:22 p.m.

Verification of public notice was reported by Ms. Muniz.

The attendance sheet was signed and submitted to Ms. Muniz.

A motion was made by to accept the agenda by L. Stephens. S. Fairclough-Leslie seconded the motion.

The minutes from last meeting were reviewed; S. Fairclough-Leslie made a motion to accept minutes from January 4th with any necessary corrections. D. Benons seconded the motion.

Business Operations Report – Ms. Muniz

249 K-3 students, 32 UPK students; pre-K Ops meeting on 1/14/16; 315 applications. Mass marketing has started. Advertisements in paper, brochures, and flyers. Applications have been sent to day care centers. Question was asked from L. Hamer about papers that have been used for advertising. Next compliance reports are due as well as ACR compliance. Report will be reviewed in person and the school board will be interviewed and financials reviewed. Nothing has changed in Budget to Actuals report; still in good financial standing; finance meeting is pending. Financial report for 5th grade trip was passed out; Williamsburg Virginia and Washington D.C. (overnight trip). Decision on the trip has not been agreed to from the board as of yet. Board members asked to know about other options for senior trip and costs. Dr. Rice mentioned about a place in the Poconos and L. Stephens raised concern about liability for overnight trip. D. Dunlap agreed that one-day trip might be a better option. L. Hamer wanted to know what liability was for overnight trips and what was covered. A policy was discussed to ban overnight trips to provide guidelines for future trips. L. Hamer questioned about what kind of percentages did 50% of budget spend include; T. Muniz responded by saying by Jan 31st 50% of the UPK budget (all-inclusive) should be spent. There should be no issues. Mats are being purchased at the annex location to prevent slippery floors as parents raised concerns.

Principal Report – Mr. Dunlap

Mock assessments are this week (Ready Assessment). February 1st Go Math Assessment. Test prep will be during the school day and will not prevent from regular instruction (schedule was provided). Teachers are improving the rigor of work through questions; PLC is progression. Grades 3-5 letters went out for intervention (Morning, Saturday, After School). Academic progress report went home on Thurs. 1/21. 98 kids and parents along with 2 board members attended the Nets Game. 2/1 2 Student teachers are starting. Black History Show – 2/29; Chinese New Year Celebration – 2/5. PTO will host Valentine's Day Dance 2/11; planning is pending. Schedule was given out for ELA Test; work is being done on extended response questions. Day 2 and 3 are most important and stamina is being worked on for Days

2-3. D. Benons asked about mock assessments and they are being done and students are doing well. D. Benons asked about mock assessments and what they were for; they are for ELA and Math. L. Hamer stated that the ready assessments will address weaknesses and what needs to be worked on. L. Hamer asked about classroom tests and homework – is rigor being addressed there. D. Dunlap responded that it is being addressed in the classroom.

CEO Report – Dr. Rice

Meeting is scheduled for church leadership, C. Rice and the building developer this Wednesday to discuss plans to dissolve the joint venture to build the school or try another avenue. Developers will refund deposit. Canvas bubble space is still being discussed; can't get a bubble space as there are open applications with Sprint installing a cell phone tower at this time; permanent C of O will be done by March. A separate facility is being discussed with Congressman Ed Towns. 3 breakdowns of mechanical heating equipment is at both site because of extreme weather. D. Dunlap asked about temporary heaters to heat a classroom; C. Rice stated that the thermostat should be kept on auto. A message stating not to touch the thermostats will be sent out and locks will be put on the thermostats. Only C. Rice and MR. Gibson should control the temperature.

Academic Report – C. Williams

Meeting was held Sat 1/23/14. Crossing guard was discussed in front of the school; C. Rice stated he will ask Police council when they meet at the church. Mock assessments were discussed and test prep. Informal teacher observations were done and formal observations will be done in February. Progress reports were given out to parents; it was discussed that promotion in doubt letters go out to affected students with parental signature; looking for a pre-k assessment. D. Dunlap stated that an in-house assessment can be done by Ms. Davis. Pending discipline code will be reviewed and presented at next board meeting.

Personnel Report – L. Hamer

Two candidates were interviewed for assistant principal; still looking for a 4th grade teacher. Charter website and New York Times have job posts.

PTO Report – Z. Griffiths – NO REPORT

Finance Report – M. Anglin – NO REPORT

Parents were thanked again for coming out; meeting was adjourned at 8:10 p.m. Meeting was adjourned for executive session.



REACS Board of Trustees
Meeting Agenda
Date 11/4/16

Welcome

Dr. Lillian Hamer
Chair

Verification of Public Notice of Meeting

Tawanna Muniz

Roll Call

Sylvia Fairclough-Leslie
Secretary

Public Comments/Questions

Dr. Lillian Hamer

1. Agenda Approval

Dr. Lillian Hamer

2. Minutes Review/Approval

3. CEO Report

Dr. Calvin Rice

A. Business and Operations Manager Report

Tawanna Muniz

B. Principal Report

Mr. Derrick Dunlap

C. PTO Report

Ms. Griffin

D. Facility Update

Dr. Calvin Rice

4. Committee Reports

Dr. Lillian Hamer

Finance

Academic

Personnel

Fundraising

5. Adjournment/ Executive Session [if required]

REACS minutes for the Board of Directors Meeting

January 4, 2016

Attendees: C. Rice, L. Hamer, C. Williams, K. Sandiford, R. Wilson, T. Muniz, D. Dunlap, Z. Griffiths

After a short welcome from Dr. Hamer, the meeting was called to order at 7:15 p.m.

Verification of public notice was reported by Ms. Muniz.

The attendance sheet was signed and submitted to Ms. Muniz.

A motion was made by to accept the agenda by K. Sandiford. R. Wilson seconded the motion.

The minutes from last meeting were reviewed; R. Wilson made a motion to accept minutes from November 23rd with any necessary corrections. K. Sandiford seconded the motion.

Business Operations Report – Ms. Muniz

249 students registered, 32 UPK students enrolled; 1 UPK student left as of December. UPK Contract has been approved; DOH inspections were done and completed with no issues. Monday 1/4/16 is the first day applications for 16/17 school year. Last day to submit is 4/1/16; lottery date is 4/20/16. Charter common application is on the website and available for pickup in the main office. Financial standing is good, no overruns. C. Williams asked about open seats for next school year and T. Muniz stated that 51 seats for Kindergarten are available, but UPK kids roll over so about 31 seats are available. Dr. Hamer stated that a lottery might not be needed depending on how many UPK kids come over. Dr. Rice stated that a lottery won't be needed as siblings get preference along with UPK students.

Principal Report – Mr. Dunlap

The holiday show was a success and completed in a timely manner; kids did a great job and recognitions were made to those individuals who helped with event. Ideas for 5th grade trip will be sent to board members along with ideas for prom. Morning intervention includes 65 kids and they are progressing well. January mock assessment will be underway with another one in March. Academic Intervention program will begin 1/6 – 1/7 for identified students at 5:30 p.m. Work ELA and Math booklets will be given out. (Ready New York or Coach Plus). York College student tutors are underway. January Calendar and website updated. Awards ceremony took place in December. UPK will begin 1/11. Parent workshops are son to take place: 1/28-1/29, 2/26-2/27, and 3/25-3/26.

CEO Report – Dr. Rice

Meeting with SPRUNG tomorrow about gym and D. Miller to provide temporary facilities for gym; need permanent Certificate of Occupancy for this to take place two more steps for this to take place. Also monitoring day-to-day building issues. L. Hamer asked about type of facilities available and Dr. Rice responded that they are portables that NYC is doing nothing with.

Academic Report – C. Williams

Spoke about academic and social messages on robocall; perhaps too much? Received update on Bedford program, attendance. Renewal process is upcoming, exploring possible changes to charter. Inventory maintenance of libraries and other materials needed in classrooms. Personnel Vacancies came up and Discipline code reviewed and Dan Pasek to meet with staff and board for charter renewal prep. D. Dunlap asked if Dan Pasek had a date to come and that wasn't agreed to and if the discipline code will be adapted and that has not been agreed to as of yet. Dr. Rice stated that there is an option to opt out of robocall. D. Dunlap stated that the robocall is set up because there are times when parents state they didn't receive any information on website or through letters.

Personnel Report – Mrs. Sandiford – NO REPORT

PTO Report – Ms. Griffiths

Still collecting money for candy sales; movie night 12/4 (\$176.00 raised) and 12/11 (\$142.00 raised) was successful. \$634.38 was collected from penny drive. Toys for Tots were completed and each child received a toy on last day of school before the Christmas break. Future fundraising ideas: afterschool snack sale, Valentine's Day social and Book fair. Ongoing senior class discussions, PTO will sponsor prom; \$3,130.60 is the balance of the PTO account. \$138.00 was raised from snack sale at Holiday show. Question was asked about snack sale and it was answered that snacks will be sold and not given out. Question was asked about prom sponsorship and PTO president responded that they will sponsor entire event. K. Sandiford asked about foods being served from specific vendors because of allergies and D. Dunlap said that didn't apply to charter schools but he will look into it further.

Finance Report – M. Anglin – NO REPORT

Dr. Hamer announced that Mr. Palmeri is no longer with REACS; several individuals are being considered for the position and hopefully within the next month the position will be filled. Dr. Hamer thanked the parents once again for coming out; meeting was adjourned at 7:45 p.m. Meeting was adjourned for executive session.



REACS Board of Trustees
Meeting Agenda
Date: 11/23/15 _____

Welcome

Dr. Lillian Hamer, Chair

Verification of Public Notice of Meeting

Mrs. Tawanna Muniz

Roll Call

Mrs. Sylvia Fairclough-Leslie
Secretary

Public Comments/Questions

Dr. Lillian Hamer

1. Agenda Approval

Dr. Lillian Hamer

2. Minutes Review/Approval

3. CEO Report

Dr. Calvin Rice

A. Business and Operations Manager Report

Mrs. Tawanna Muniz

B. Principal Report

Mr. Derrick Dunlap

C. PTO Report

Ms. Griffin

D. Facility Update

Dr. Calvin Rice

F. Friends of Bedford/Tutoring Program

Mr. Leonard

4. Committee Reports

Dr. Lillian Hamer

Finance

Academic

Personnel

Fundraising

5. Adjournment/ Executive Session [if required]

REACS minutes for the Board of Directors Meeting

November 23, 2015

Attendees: K. Sandiford, C. Williams, L. Hamer, F. Palmeri, D. Dunlap, C. Rice, S. Fairclough-Leslie, T. Muniz

After a welcome from Dr. Hamer, meeting was called to order at 7:05 pm.

Verification of public notice was reported.

The attendance sheet was signed and submitted.

A motion was made by S. Fairclough-Leslie to accept the agenda and K. Sandiford seconded.

The minutes from last meeting were reviewed. A motion was made by S. Fairclough-Leslie to accept the minutes with the necessary corrections. K. Sandiford seconded the motion.

CEO Report – Dr. Rice

Dr. Rice gave the floor to Mr. G. Leonard the CEO of Friends of Bedford, INC. At this point Mr. Leonard presented an update on the after school tutorial service that is provided by his company. Mr. Leonard states that there is a plan to increase ELA, Math and science test scores. Mr. Leonard stated that he would send the board plan and data of how the student is performing in the tutorial program. Mr. Leonard then introduced Mr. Thomson. Mr. Thomson presented more information on the plan and data.

Business and Operations Report – T. Muniz

249 students registered and 33 UPK students registered. Mrs. Muniz states that the final 2014-2015 financial audit is complete and was a clean audit. We are still waiting for the Pre-K budget to be approved.

Principal's Report – D. Dunlap

D. Dunlap presented and progress reports for students with 1 and 2 as well as all the kids where sent. He outlined the assessment schedule for F/P assessment, ELA and Math assessment, which will be done every month. Continuing robo call to inform parents of tutorial service being provided. There is a PBIS movie on December the 8th and a holiday school on December 22nd at 6:30 pm. He also stated that there are senior activities meeting on November 30th and a middle school meeting on November 24th. Lastly, there will be a teacher professional development (co teaching model and special education training).

PTO Report – Z. Griffiths

Z. Griffiths was not presented so no PTO report was presented.

CEO Report – Dr. Rice

The developer has agreed to return funds to R.E.A.C.S. by the end of next year. The balance remaining is to be applied to architectural, expediting and ground testing expenses. Preliminary investigation on erecting a bubble canvas gym on the church's property on the corner of Baisley and 166th has started. However, would need a land variance from the Mayor's office.

Academic Accountability – C. Williams

C. Williams presented; meeting was on 11/21/15. Outreach by principal to York college to request student teachers and efforts to contact St. Johns and other colleges for student interns will continue. The administration would like to revisit the 8-9 week process to identify students that might need more services. Data collected and analyzed from a mock ELA and Math tests for grades 3,4,5 to determine student strengths and weakness. Parent workshops will be given to show the parents strategies for helping the students.

Personnel Report – K. Sandiford

K. Sandiford presented; presented a 4th grade teacher for hire. A motion was made by K. Sandiford to hire a 4th grade teacher. C. Williams seconded the motion. Still looking for a Math intervention teacher and early childhood director for U Pre-K.

Meeting was ended at 8:25 pm



"Yes We Can"
"Reaching for the Stars"

Board of Trustees
Meeting Agenda

DATE: 10/26/15

Welcome & Introductions

Verification of Public Notice of Meeting

Roll Call

Public Comments/Questions

1. Agenda Approval

2. Minutes Review/Approval

3. CEO Report

A. Business and Operations Manager Report

B. Principal Report

C. PTO Report

D. Facility Update

4. Committee Reports

- Finance

- Academic/ Accountability

- Personnel

- Fundraising

5. Next Meeting -

6. Adjournment

Dr. Lillian Hamer, Chair

Tawanna Muniz

Sylvia Fairclough-Leslie
Secretary

Dr. Lillian Hamer

Dr. Lillian Hamer

Dr. Calvin Rice

Tawanna Muniz

Derrick Dunlap

Ms. Griffen

Dr. Calvin Rice

Marcia Anglin

Chene Williams

Kamla Sandiford

Dr. Calvin Rice

REACS minutes for the Board of Directors Meeting

October, 26, 2015

Attendees: K. Sandiford, C. Williams, L. Hamer, M. Anglin, F. Palmieri, D. Dunlap, L. Stephens, Z. Griffiths

After a welcome from Dr. Hamer, meeting was called to order at 6:48 pm.

Verification of public notice was reported.

The attendance sheet was signed and submitted.

A motion was made by M. Anglin to accept the agenda and K. Sandiford seconded.

CEO Report – Dr. Hamer

Dr. Hamer gave the CEO's report in absence of Dr. Rice. Deposit of \$400,000.00 return from developer but money for ground testing and architecture won't be returned. A bubble tent is looking to be erected for gym on Baisley and 166th. Some land variance hurdles remain but construction is not long once variances are passed. All mechanical systems are being transitioned from summer to winter mode.

Business and Operations Report – M. Anglin

M. Anglin gave the Business and Operations report in the absence of T. Muniz. 247 students registered, 2 students discharged, moving to another state. 33 UPK students registered and are of calling waiting list students. 1 bus drill and 3 fire drills were completed. Bus service for sports teams are in place. Compliance docs are submitted for September deadline. Preparing compliance docs for November submission. Auditors are working on the final draft of audit and will be completed by this week. Compliance audit is due by 10/30/15.

Principal's Report – D. Dunlap

D. Dunlap presented and today was bring your parent to school day. Award ceremony was today. Progress reports went out today (only for 1's and 2's). Started Saturday Academy via robo call and letter. Looking to build communication with parents; mandatory for 1 and 2 students. Grades 3-5 reading program has begun. Ice Cream social for positive behavior students; 137 students attended. Final rosters for cheerleading, soccer and basketball are set. November Calendar will come out this week. Pictures in the first week of November. Question came up for amount of students needed for crossing guard; D. Dunlap is working on that with Officer Washington. Representative is needed to community board meeting and a signed petition for a speed bump and a stop sign. Need 250 children for crossing guard. Parent also raised possibility for parent training for crossing guard.

PTO Report – Z. Griffiths

Z. Griffiths presented; movie night 10/30 and 11/6. Penny drive is underway; working on raising money for cheerleading uniforms. Candy Sale money is due, fundraising committee solicitations are ongoing. October meeting was held at the door restaurant; 28 parents attended. November's meeting will be held on the 24th @ 6:30 pm @ REACS. Account balance YTD is \$412.96; parents are not turning in their candy money on time.

Academic Accountability – C. Williams

C. Williams presented; meeting was on 10/10. Consistency from staff and positive reports from D. Dunlap and M. Anglin. Schedules are solidified, state data disseminated. Strategies were discussed to push level 1 students to level 2 and 2's to 3's. Update on Mrs. White's program was discussed. Discussed outreach programs; Prep for Prep and TEAK. SPED coordinator, 4th grade, math interventionist and Kindergarten SPED teacher vacancies are still outstanding. Parents were discussing about a science teacher.

Personnel Report – K. Sandiford

K. Sandiford presented; D. Dunlap is the new principal and F. Palmieri is the assistant principal. Ms. Perillo was hired as the new SPED coordinator (C. Williams motioned, K. Sandiford seconded). E. Davis was hired as special education teacher for Kindergarten (C. Williams motioned, K. Sandiford seconded). J. White was hired as a consultant (K. Sandiford motioned, C. Williams seconded). Bedford Incorporated has been hired as tutoring aid for students on Tuesdays, Thursdays and Saturdays. Jamie White has been hired as support for teachers and staff. Question was brought up when students could review HW with tutoring staff and D. Dunlap is working on that with tutoring company.

Question was asked for bigger bus for soccer and D. Dunlap will secure increased transportation and will investigate.

Question was asked about snack for tutoring session and snack is provided.

Question was asked about parent representation for classes and Admin staff is working on that.

Meeting was ended at 7:23 pm



"Yes We Can"
"Reaching for the Stars"

Board of Trustees
Meeting Agenda

DATE: 9/28/15

Welcome & Introductions

Verification of Public Notice of Meeting

Roll Call

Public Comments/Questions

1. Agenda Approval

2. Minutes Review/Approval

3. CEO Report

A. Business and Operations Manager Report

B. Principal Report

C. PTO Report

D. Facility Update

4. Committee Reports

-Finance

- Academic/ Accountability

-Personnel

- Fundraising

5. Next Meeting –

6. Adjournment

Dr. Lillian Hamer, Chair

Tawanna Muniz

Sylvia Fairclough-Leslie
Secretary

Dr. Lillian Hamer

Dr. Lillian Hamer

Dr. Calvin Rice

Tawanna Muniz

Derrick Dunlap

Ms. Griffen

Dr. Calvin Rice

Marcia Anglin

Chene Williams

Kamla Sandiford

Dr. Calvin Rice

REACS minutes for the Board of Directors Meeting

September 28, 2015

Attendees: C. Williams, D. Dunlap, K. Sandiford, Dr. Hamer, Dr. Rice, D. Benons, R. Wilson, Z. Griffiths

After a short welcome from Dr. Hamer, the meeting was called to order at 6:57.

Verification of public notice was reported by Ms. Muniz.

The attendance sheet was signed and submitted to Ms. Muniz.

A motion was made by D. Benons to accept the agenda. R. Wilson Seconded the motion.

The minutes from last meeting were reviewed; there were modifications to the budget from last meeting August 24th. A motion was made by K. Sandiford to accept the minutes with the necessary corrections. Ms. Griffiths seconded the motion.

Business Operations Report – Ms. Muniz

Currently there are 247 K-5 students registered

31 UPK students registered

In the process of calling parents on the waiting list

New classrooms at both sites have new cameras installed

New phones/intercoms will be completed by end of the week.

Every classroom in grades K-5 has smart boards

The audit is awaiting some final financial matters. The board conflict of interest disclosure must be due by 10/30/15. Dr. Hamer can't load the disclosure through safari; she was suggested to use chrome.

Principal Report – Mr. Dunlap

- Student assessments were completed. Ballet-Tech starts Wednesday ; 9 were enrolled. Progress reports were changed in terms of not coming together with report cards; they will come 3-4 weeks before report cards. Character Day – Oct 30th Bring parent to school 10/26 9-11 grades:K-2 | 10/27 9-11 grades:3-5. Sports coming to school; in negotiations with sports fields. Talked about combined Christmas presentation at Roy Wilkens Park. Fire Drill performed yesterday (9/27/15) in 8 minutes. Middle School eligible parents will receive assistance in application

and screening process tomorrow 9/29/15. D. Benons asked the timeframe of results of assessment; Mr. Dunlap said it would be a week. Mr. Dunlap also expressed a relationship with PS 80 to aid teacher training. Parent expressed ELA score results; Mr. Dunlap is working on it. Parent expressed about chaperones to ballet-tech and Mr. Dunlap expressed that it is being worked on. Parent expressed if a permission slip would be passed to those who want to volunteer. Parent expressed concern about lockdown training; it's being worked on currently.

CEO Report – Dr. Rice

- All renovations at both sites are completed. UPK parents are happy with the site. Met with developer twice last week; wanted to use escrow funds to build portable gym in vacant lot behind the church; developer is investigating. Mr. Dunlap met with Busy Bee owner; notified of closure; Dr. Rice is investigating acquiring property. Commended Mr. Dunlap and Ms. Muniz on good start to school year. Mayor is having a press conference tomorrow concerning families of excellent schools to help struggling schools. PS 80 is applying for a technology grant and is partnering with REACS for a 150K technology grant.

Dr. Hamer indicated a push from C. Forina to partner with schools for better dissemination of information. Also thanked school administration, board members and parents for all their hard work and support.

Academic Report – C. Williams

- Meeting held on 9/19/15. Talked about updating parent records; regular updates on website; safety presentation by Mr. Dunlap will be shown to parents. All staff get professional development. Annex getting technology equipment. Talked about various methods for students to transition.

Talked about gym use for sports; Talked about plan to improve literacy. Discussed good attendance policy, uniforms, staff vacancies. Good showing of volunteers; staff vacancies are being addressed. Teachers travelling to other schools for training. Consultants being considered for training and development. Friends of Bedford, Inc. has been hired for student development (afterschool Tuesdays – Thursdays 4-6 and weekends). Still looking for a school leader; Snacks can be provided to afterschool and weekend tutorial program. Question was asked about IEP Percentage students; it is not the same as public schools but no student is turned away at REACS. Asked about staff vacancies; Mr. Dunlap expressed school fit was very important. Asked about deadlines for vacant teachers; there is not deadline but a permanent sub has been hired for the affected class. Asked about audit frequency; several times throughout the year from DOE unannounced. Attempt is being made to make them less unannounced. Asked about the principal search. Process is ongoing; replacement will be named in two weeks. Science teacher search is still ongoing.

Personnel Report – Mrs. Sandiford

- Interviews for all open positions are ongoing. Friends of Bedford, Inc. has been retained as tutorial for students.

PTO Report – Ms. Griffiths

Valarie Glover new secretary. A. Doctor, V. Carrington, E. Fox – fundraising committee.

Candy Sale – same as last year; will conclude 10/16. PTO Board, Fundraising committee will collect.

Next PTO Meeting 10/22 – 6:30 at the Door restaurant; details forthcoming.

Fundraising Report – Dr. Rice

Fundraising will be difficult because of grades; grades must come up before fundraising attempts can be made.

- Dr. Hamer recognized Mr. Cyriac for attending meeting.

- Question was asked how bad grades were; Dr Hamer indicated that grades are not where they should be.
- Dr. Hamer and Mr. Dunlap expressed parent interaction and help in the success of the school.
- Dr. Hamer thanked the parents once again for coming out; meeting was adjourned at 7:58 pm.



Board of Trustees
Meeting Agenda
DATE: 8/24/15

Welcome & Introductions

Dr. Lillian Hamer, Chair

Verification of Public Notice of Meeting

Tawanna Muniz

Roll Call

Sylvia Fairclough-Leslie
Secretary

Public Comments/Questions

Dr. Lillian Hamer

1. Agenda Approval

Dr. Lillian Hamer

2. Minutes Review/Approval

3. CEO Report

Dr. Calvin Rice

A. Business and Operations Manager Report

Tawanna Muniz

B. Principal Report

Derrick Dunlap

C. PTO Report

Ms. Griffen

D. Facility Update

Dr. Calvin Rice

4. Committee Reports

-Finance

Marcia Anglin

- Academic/ Accountability

Chene Williams

-Personnel

Kamla Sandiford

- Fundraising

Dr. Calvin Rice

5. Next Meeting –

6. Adjournment

REACS minutes for the Board of Directors Meeting

August 24, 2015

6:48 p.m.

Attendees: C. Williams D. Dunlap K. Sandiford Dr. Hamer Z. Griffiths

L. Stephens Dr. Rice D. Benons R. Wilson M. Anglin T. Muniz

After a short welcome from Dr. Hamer, the meeting was officially called to order.

Verification of public notice was reported by Ms. Muniz.

The attendance sheet was signed and submitted to Ms. Muniz.

A motion was made by Mr. Wilson to accept the agenda. Ms. Anglin seconded the motion.

Business Operations Report by Tawana Muniz

Ms. Muniz presented to the board with three insurance companies to compare life and disability insurance. They were Guardian, Lincoln, & UNUM. She stated that Guardian offered us the best deal which was 13 cents on each \$1,000.00 which would be a total cost of \$4,000.00 for all staff per year. She also informed us that the staff could buy additional coverage on their own from Guardian if they chose to.

Principal Report given by Derrick Dunlap

Mr. Dunlap announced that the parent orientation would be held on August 27, at 5:00 p.m. for Pre-K & K.

He also announced that "Meet the Teacher" would be held on September 16 & 17 at 5:30 p.m. His hope is that parents will join the PTO during these meetings. This school year the ELA test dates are April 5-7 2016 the Math test dates are April 13-15, 2016 and the Science test will be on June 6, 2016. Mr. Dunlap informed us that there will be a strategic literacy plan which includes:

- Morning Intervention 7:30-8:15
- Lunch Intervention
- Saturday School starting October 3 thru April 9

Mr. Dunlap explained that the school is updating our website and moving forward, it will be updated daily in an effort to have on going communication with parents. The teachers are set to return on August 31st for professional development and team building activities. September dates for PD have been outlined.

CEO report by Dr. Calvin. Rice

We have received a validated PW7 (Certificate of Occupancy Letter of Completion) for our relocation site The Rescue Church of Christ 110-51 Guy R. Brewer Annex cite. We also received a 90 day TCO for the main cite 122-05 Smith Street. Dr. Rice discussed the pros and cons of keeping Kindergarten at the main site. This might allow for an additional Pre –k class at the annex.

There are 16 families that will have dual drop offs for both cites if we keep kindergarten at the annex.

Personnel Report by Kamla Sandiford

Mrs. Sandiford informed that the personnel committee has been interviewing for various school positions. She announced that we have hired an Educational assistant (Dr. Hamer then formally introduce Dr. Alvin Knight to attending parents). He will be collaborating with Mr. Dunlap to prepare for a smooth beginning of the school year. To date the school has received two resignations from staff members. There are open positions for two special education teacher, 1 science teacher, and 1 social studies teacher. Mrs. Sandiford asked the board to vote to hire

- An Early Childhood Teacher
- Special Ed. Coordinator
- General Ed. Teacher
- Teacher Assistant

She stated that the board has been diligently looking for a new School Leader that will ensure that everyone buys into our mission here at REACS. She thanked the board for their help with the interview process.

The Personnel hand book and staff job descriptions are being revised to meet the ongoing needs of school culture. There will be two classes on a grade from Pre-K to 4th grade. There will be one fifth grade class with two teachers and a TA. Each grade from K-4 will have one ICT class with a General Ed. Teacher, a Special Ed. Teacher, and a TA. All new hires are experienced and most important certified in their respected fields.

Dr. Hamer reiterated that the website will now be updated daily from now on.

Dr. Hamer proposed that we vote for the Guardian Life and disability Insurance recommended by Ms. Muniz for the staff. Kamla Sandiford made a motion to except Guardian as the schools Life and disability insurance. Mr. Wilson seconded the motion. The vote was made all were in favor with the exception of one member who abstained.

Dr. Hamer proposed that we accept the hiring of the four open positions we had interviewed for. Mrs. Anglin Made the motion. Mr. Wilson seconded the motion. All were in favor.

Next regular meeting is scheduled for Monday, September 21, 2015 at 6:30 p.m.

Meeting was adjourned at 7:25 p.m.



"Yes We Can"
"Reaching for the Stars"

Board of Trustees
Meeting Agenda

DATE: 8/8/2015

Welcome & Introductions

Verification of Public Notice of Meeting

Roll Call

Public Comments/Questions

1. Agenda Approval

2. Minutes Review/Approval

3. CEO Report

A. Business and Operations Manager Report

B. Principal Report

C. PTO Report

D. Facility Update

4. Committee Reports

-Finance

- Academic/ Accountability

-Personnel

- Fundraising

5. Next Meeting –

6. Adjournment

Dr. Lillian Hamer, Chair

Tawanna Muniz

Sylvia Fairclough-Leslie
Secretary

Dr. Lillian Hamer

Dr. Lillian Hamer

Dr. Calvin Rice

Tawanna Muniz

Derrick Dunlap

Ms. Griffen

Dr. Calvin Rice

Marcia Anglin

Chene Williams

Kamla Sandiford

Dr. Calvin Rice

REACS Minutes

August 8, 2015

Respectfully submitted: Lorraine Stephens

Members present: Dr. Lillian Hamer, Damian Benons, Ron Wilson, Alicia Doctor, Chene Williams, Kamla Sandiford, Marcia Anglin, Lorraine Stephens

Also present: Dr. Calvin Rice, CEO.

Dr. Hamer called meeting on 6:45 p.m. T. Muniz verified public notice. R. Wilson motioned to accept the agenda, M. Anglin accepted.

June 22, 2015 minutes reviewed and accepted .

CEO Report:

Dr. Rice introduced George Leonard and Rev. Corkfield for possible consulting opportunities. Consultants were referred from Friend of Bedford Inc. Tutorial Services. Current consulting firm is called Imagine Me. Presentation was given about their approach to assisting students in self-esteem and raising test scores.

George Leonard has worked with:

- Bedford Academy High School 2003-2008
- Benjamin Banneker High school

The consultants developed a curriculum for a tutorial model to assist students in raising test scores. They have experience with high school students and changing culture of schools.

The consultant stated he would provide an assessment of our school that would include:

- Walkthrough of school and culture
- Meet with the parents
- Meet with the students
- Meet with the school leadership

This assessment would be done if we are interested in contracting with him. Board requested additional information.

Update on school opening.

The annex building has been identified and work is occurring to have school ready for September. Annex is located on 110 and Guy R Brewer. Pre K and Kindergarten will be housed in the annex building. The annex is awaiting an FDNY inspection which will occur this week. There remains to be vacancies in grades and REACS is continuing to accept applications.

Additional Consideration

Dr. Rice recommends the budget be amended and that cleaning and maintenance repair services be contracted to New Jerusalem Church. He has been concerned about the janitorial services and would like board to consider it when reviewing the budget.

Business & Operations Reports:

T. Muniz presented:

Current enrollment is 250 students. All students are properly registered. New York State Annual Report was due August 1 and it was submitted. Books have been received for the new curriculum they are being stamped and logged.

Financial Audit that occurred in June went well and there will be another financial audit in November. Also the budget for Pre-K has also been finalized.

T. Muniz requested approval to continue to accept applications for vacant positions. Approval was given.

Update from Assistant Principal

Mr. Dunlap stated the new curriculum (Journey) training is scheduled for August 31 and Sept. REACS will continue with Go Math curriculum. Mr. Dunlap is seeking other training for teachers. Mr. Dunlap hopes to provide training for Kindergarten teacher with another school

Teachers have been contacted and assigned grades to teach this year. Response has been receptive.

Committee Reports:

Finance Committee Report:

Review of the budget given by Marcia Anglin. Dr. Rice recommended board considers raises for two administrative staff.

Academic Committee:

All contracts are being renewed with the exception of one staff members. The Academic requested approved to hire three teacher assistants and two teaching position. Marcia Anglin made motion to hire employees Laura Kiernan, Karen Taylor, Akai Ramsey, Fe Collado, and Melissa Johnson. Motion seconded and approved.

Questions were raised about the summer and after school program presented at last board meeting. Dr. Rice explained that program was found not to be reasonable.

Academic Committee will be reviewing personnel handbook and parent handbook. Location, goal and objections for staff and board retreat discussed.

Personnel Committee

Received updates from Kamla Sanford on hiring and interview schedule.

Next regular meeting is scheduled for Monday, August 24, 2015 at 6:30 PM.

Regular meeting was adjourned by common consent. Executive session followed

Meeting adjourned 8:30

Student Enrollment and Retention Efforts

REACS makes every effort to recruit and retain English Language Learners (“ELL”). We will continue to employ our efforts to recruit and retain ELL students as outlined in our charter. Going forward, REACS will work to increase our population of ELL, economically disadvantaged (ED) students and students with disabilities. Please see the enrollment and retention plan below.

Recruitment

Students with Special Needs

- Direct mail advertising that mentions special needs
- Special needs programs will be covered at school open house, on application and during tours
- School website mentions special needs
- Other advertising (e.g. radio, TV, flyer) will mention special needs
- Outreach to specialized feeder schools and programs

English Language Learners

- Direct mail advertising in languages other than English
- ESL and Second Language Programs covered at school open house, on application and during tours
- Other advertising (e.g. radio, TV, flyer) in languages other than English
- Outreach by multi-lingual staff
- Outreach to specialized feeder schools and programs
- Advertising and school materials will be translated as needed
- A language translator dropdown will be added to school website
- All school brochures, mailings and application will mention that the school accommodates students with disabilities, English language learners and participates in the free and reduced lunch program
- School information session(s) held in trusted cultural centers in the community to attract more families who speak a language other than English
- Advertising materials distributed in the primary languages other than English spoken in the area
- With notice, every attempt will be made by the school to provide translation for families at school events by using the school staff or the school’s parent population
- A special outreach effort to focus on immigrant communities

Economically Disadvantaged Student Programs

- Meal program covered at school open house, on application and during tours
- Support is offered to assist families in completing all necessary paperwork to ensure eligible students participate in the lunch program
- Recruitment throughout neighborhoods surrounding the school and in the local district

Retention

Students with Special Needs

- Specialized RTI program
- Differentiation in classroom instruction

Rochdale Early Advantage Charter School

Annual Report 2015-16

Entry 11

- Coordination with NYC DOE Speech, Physical Therapy and Occupational Therapy Service Providers

English Language Learners

- Special programs for parents of ELL students
- Differentiation in classroom instruction
- Collaboration with New York State RBE-RN facilitator

Economically Disadvantaged Student Supports

- Social and emotional support offered by Guidance Counselor

As evidenced in the table below, we have been tracking the target numbers for our school. We are in line with the target percentages for the Economically Disadvantaged and students with disabilities. It is difficult to attract student who are English Language Learners in our specific area of far outer Queens. There is a school up the street who maintains only a 1 percent ELL population.

Enrollment Targets by Next Renewal Year		School		
	Goal	2015-16	2014-15	2013-14
Economically Disadvantaged	74.7%	74%	69%	72%
Students with Disabilities	14.7%	17%	20%	19%
ELL/LEP/ENL	13.6%	--	--	--



Entry 12 Teacher and Administrator Attrition

Last updated: 07/27/2016

Report changes in teacher and administrator staffing.

Page 1

Instructions for completing the Teacher and Administrator Attrition Tables

The following tables reflect formatting in the online portal required for Regents authorized charter schools. Schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2015; the FTE for added staff from July 1, 2015 through June 30, 2016; and the FTE for any departed staff from July 1, 2015 through June 30, 2016 using the two tables provided.

2015-16 Teacher Attrition Table

	FTE Teachers on June 30, 2015	FTE Teachers Departed 7/1/15 - 6/30/16	FTE Teachers Filling Vacant Positions 7/1/15 - 6/30/16	FTE Teachers Added in New Positions 7/1/15-6/30/16	FTE of Teachers on June 30, 2016
	21.5	7	7	1	22.5

2015-16 Administrator Position Attrition Table

	FTE Administrative Positions on June 30, 2015	FTE Administrators Departed 7/1/15 - 6/30/16	FTE Administrators Filling Vacant Positions 7/1/15 - 6/30/16	FTE Administrators Added in New Positions 7/1/15-6/30/16	FTE Administrative Positions on June 30, 2016
	8.5	2	2	0	8.5

Thank you



Entry 13 Uncertified Teachers

Last updated: 07/27/2016

Page 1

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count.

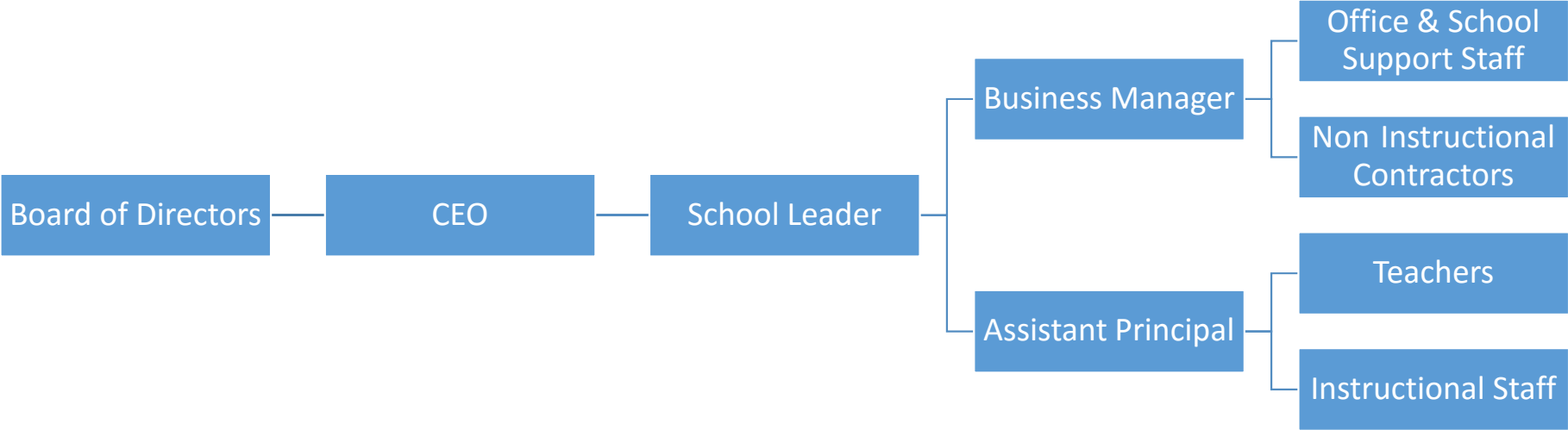
Staff Qualifications (June 30, 2016)

Note: Columns should sum to the FTE count of Teachers on June 30, 2016, and each teacher should be in only one column.

1. Total FTE Count of Uncertified Teachers (6-30-16)	1
2. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (6-30-16)	1
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-16)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-16)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-16)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-16)	0

Thank you.

Rochdale Early Advantage Charter School
Organization Chart



SCHOOL CALENDAR 2016-2017

Sept 8	First Day of School. Early dismissal for non-District 75 kindergarten students only. Partial school time for pre-kindergarten public school students.
Sept 9	First full day for non-District 75 kindergarten students. Partial school time for pre-kindergarten public school students.
Sep 12	Eid al-Adha (schools closed)
Oct 3-4	Rosh Hashanah (schools closed)
Oct 10	Columbus Day Observed (schools closed)
Oct 12	Yom Kippur (schools closed)
Oct. 26-27	Middle School: Parent-Teacher Conferences*
Nov 2-3	Elementary School: Parent-Teacher Conferences*
Nov 8	Election Day. Students do not attend school. Chancellor's Conference Day for Staff Development.
Nov 11	Veterans Day (schools closed)
Nov 15-16	District 75 School Programs: Parent-Teacher Conferences*
Nov 17-18	High School: Parent-Teacher Conferences*
Nov 24-25	Thanksgiving Recess (schools closed)
Dec 26-Jan 2	Winter Recess (schools closed)
Jan 16	Dr. Martin Luther King Jr. Day (schools closed)
Jan 30	Chancellor's Conference Day for staff development in all non-D75 high schools only. High School students do not attend school, except those enrolled at D75 school programs.

Jan 31	Spring Term begins for high school students.
Feb 20-24	Midwinter Recess (schools closed)
Mar 6-7	District 75 School Programs: Parent-Teacher Conferences*
Mar 8-9	Elementary School: Parent-Teacher Conferences*
Mar 15-16	Middle School: Parent-Teacher Conferences*
Mar 23-24	High School: Parent-Teacher Conferences*
April 10-18	Spring Recess (schools closed)
May 29	Memorial Day (schools closed)
Jun 8	Anniversary Day Students do not attend school. Chancellor's Conference Day for Staff Development.
Jun 12	June Clerical Day Elementary school, middle school, and D75 students do not attend school.
Jun 23	Regents Rating Day High School students do not attend school, except those enrolled at D75 school programs.
Jun 26	Eid al-Fitr (schools closed)
Jun 28	Last Day For All Students. Early Dismissal.

NOTES:



*Parent-teacher conference dates are citywide. However, schools may decide to hold their conferences on alternative dates. Please check with your school for specific schedules. For assessment dates and other calendars, please visit schools.nyc.gov/calendar.