



Entry 1 School Information and Cover Page

Created: 07/27/2018 • Last updated: 08/30/2018

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2018**) or you may not be assigned the correct tasks.

a. SCHOOL NAME ROCHESTER ACAD CS (REGENTS)

(Select name from the drop down menu)

b. CHARTER AUTHORIZER (As of June 30th, 2018) Regents-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

c. DISTRICT / CSD OF LOCATION Rochester

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	841 Genesee Street Rochester NY 14611			

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	MEHMET DEMIRTAS
Title	CEO/DIRECTOR
Emergency Phone Number (###-###-####)	

e. SCHOOL WEB ADDRESS (URL) www.racschool.com

f. DATE OF INITIAL CHARTER 01/2008

g. DATE FIRST OPENED FOR INSTRUCTION 09/2008

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of the Rochester Academy Charter School (RACS) is to provide students with rigorous, challenging academics through hands-on, meaningful learning opportunities that will provide them with the skills necessary to be successful academically, socially, and emotionally.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	Provide students with the skills and experiences necessary that will help them master the knowledge detailed in the New York State Core Curriculum Content Standards
Variable 2	Provide a strong focus on Mathematics and Science
Variable 3	Build a strong supervisory and monitoring system that will provide individualized attention to each student
Variable 4	Provide broad tutoring services that will help students address learning needs and/or issues with specific content
Variable 5	Build strong parent/student/school relationships
Variable 6	Require enhanced professional development for staff members
Variable 7	Build partnerships with community organizations and other educational institutions
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

i. TOTAL ENROLLMENT ON JUNE 30, 2018 411

j. GRADES SERVED IN SCHOOL YEAR 2017-18

Check all that apply

Grades Served	6, 7, 8, 9, 10, 11, 12
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k1. DOES THE SCHOOL
CONTRACT WITH A CHARTER OR
EDUCATIONAL MANAGEMENT
ORGANIZATION?

No

I1. FACILITIES

Does the school maintain or operate multiple sites?

	Yes, 3 sites
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I2. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K-5, 6-9, etc.)	Receives Rental Assistance	Rental Assistance for Which Grades (write N/A if applicable)
Site 1 (same as primary site)	841 Genesee St. Rochester NY 14611		Rochester	6-8	No	
Site 2	1757 Latta Road Rochester NY 14612		Greece	9-12	No	
Site 3	125 Kings Highway South Rochester 14617		Rochester	K and 1	No	

I2a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Mehmet Demirtas			
Operational Leader	Jennifer Doyle			
Compliance Contact	Mehmet Demirtas			
Complaint Contact	Jennifer Doyle			
DASA Coordinator	Kelly Patterson			

I3. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Mehmet Demirtas			
Operational Leader	Gail Grigg			
Compliance Contact	Mehmet Demirtas			
Complaint Contact	Gail Grigg			
DASA Coordinator	Sarah Moran			

14. Please provide the contact information for Site 3.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Mehmet Demirtas			
Operational Leader	Deanna Wilkinson			
Compliance Contact	Mehmet Demirtas			
Complaint Contact	Deanna Wilkinson			
DASA Coordinator	Deanna Wilkinson			

m1. Are any sites in co-located space? If yes, please proceed to the next question. No

IF LOCATED IN PRIVATE SPACE IN NYC OR DISTRICTS OUTSIDE NYC

m3. Upload a current Certificate of Occupancy (COO) for each school site that is located in private space in NYC or located outside of NYC. Except for schools in district space (co-location space), school must provide a copy of the annual fire inspection report.

Site 1 Certificate of Occupancy (COO)

<https://nysed-cso-reports.fluidreview.com/resp/17915055/yFPTXS6fVy/>

Site 1 Fire Inspection Report

<https://nysed-cso-reports.fluidreview.com/resp/17915055/nBltmqxAKU/>

Site 2 Certificate of Occupancy

<https://nysed-cso-reports.fluidreview.com/resp/17915055/v5TvJTPScU/>

Site 2 Fire Inspection Report

<https://nysed-cso-reports.fluidreview.com/resp/17915055/PdADm5zTLD/>

Site 3 Certificate of Occupancy

<https://nysed-cso-reports.fluidreview.com/resp/17915055/awugmTE9Ae/>

Site 3 Fire Inspection Report

<https://nysed-cso-reports.fluidreview.com/resp/17915055/tMEaUrUmsN/>

n1. Were there any revisions to the school's charter during the 2017-18 school year? (Please include approved or pending material and non-material charter revisions). Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Other	This is a non-material charter revision. A building is rented for the new elementary school. It is located at 125 Kings Highway South Rochester 14617.	08/03/2018	08/29/2018
2				
3				
4				
5				

o. Name and Position of Individual(s) Who Completed this Annual Report. Mehmet Demirtas

p. Our signatures (Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).

Yes

Signature, Head of Charter School

A stylized, cursive handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the bottom.

Signature, President of the Board of Trustees

A handwritten signature in black ink that reads "William D. Middleton" in a cursive script.

Date

2018/07/31

Thank you.



CITY OF ROCHESTER

CERTIFICATE NO.: 74857
DATE ISSUED: JULY 20, 2011
EXPIRATION: NOT APPLICABLE
LEGAL USE: SCHOOL

CASE NO.: 435250
PERMIT:
SBL NO: 13526000030330010000

CERTIFICATE OF OCCUPANCY

PROPERTY LOCATION: 0841 GENESEE ST

This is to certify that the above property may be legally occupied in the following manner:

BRICK 3 STORIES

CERTIFICATE FOR ROCHESTER ACADEMY CHARTER SCHOOL

This Certificate is issued and based on the application made by:
BOLKAN BOLKANLI, {OWNER'S AGENT}, ON OCTOBER 20, 2008

The Certificate of Occupancy remains in effect from the date of issuance until the expiration date noted above and must be renewed, if applicable, no later than that expiration date of this Certificate.

This is to certify that the above property conforms to issued building permits and substantially conforms with the requirements of the following codes of the City of Rochester: Zoning Ordinance, Building Code, Property Code, and, where applicable, the N.Y.S Multiple Residency Law.

CODE COMPLIANCE COORDINATOR

NOTICE AND DISCLAIMER

PROPERTY INSPECTIONS ARE VISUAL AND NON-DESTRUCTIVE ONLY AND ARE NOT INTENDED TO PROVIDE INFORMATION CONCERNING POSSIBLE HIDDEN DEFECTS WITHIN OR BEHIND WALLS, CEILINGS, PARTITIONS OR FLOORS. IN ADDITION, THE CITY MAKES NO REPRESENTATION, CERTIFICATION OR GUARANTEE TO ANY PERSON OR ENTITY, AND ASSUMES NO LIABILITY FOR REAL OR CLAIMED FAILURE TO OBSERVE OR CITE ANY DEFECTS, WHETHER HIDDEN OR OBVIOUS, IN CONJUNCTION WITH ANY INSPECTION REQUISITE FOR ISSUANCE OF A CERTIFICATE OF OCCUPANCY. PROPERTY INSPECTIONS MAY RESULT IN CERTAIN DEFICIENCIES BEING NOTED BUT NOT CITED AS VIOLATIONS BASED ON THEIR CATEGORIZATION AS MINOR IN NATURE. CITY INSPECTIONS ARE DONE TO PROMOTE THE HEALTH, SAFETY AND WELFARE OF THE PUBLIC AS A WHOLE, BY ENHANCING THE CITY'S HOUSING STOCK AND RESIDENTIAL NEIGHBORHOODS.

LENDERS AND PURCHASERS ARE STRONGLY ENCOURAGED TO CONSULT INDEPENDENT INSPECTORS.
EEO Employer/Handicapped

The University of the State of New York
 THE STATE EDUCATION DEPARTMENT
 Office of Facilities Planning - Room 1060 Education Building Annex
 Albany, New York 12234

NONPUBLIC SCHOOL BUILDING FIRE SAFETY REPORT

(PLEASE PRINT)

All buildings which are owned, operated, or leased by nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the New York State Uniform Fire Prevention and Building Code (NYSUFPBC).

School Name

Rochester Academy Charter

Facility/Building Name

Street Address (NO PO Box Numbers)

841 Genesee St

City/Town/Village

Zip Code

Rochester 14611

Name of Municipality Responsible for Local Code Enforcement

City of Rochester

Nonpublic School BEDS Code

INSTRUCTIONS

- Read the "Manual for New York State Nonpublic School Facility Fire Safety Inspections" prior to inspecting the facility.
- A separate report must be completed for each building and location.
- **Part I:** General Information. School officials must complete this section annually.
- **Part II-B Regulations of the Commissioner 155.25:** This section must be completed for schools with electrically operated partitions (Question 8, Non-Conformance Report Sheet) pursuant to the Fire Code and Property Maintenance Code of New York State.

Questions 9-26 on the Non-Conformance Report Sheet must be completed for all schools.

- **Part III Certifications.** To be completed by individuals as indicated.
- This form must be kept on file at the school for three years and must be available for public review.
- **Submitting the Report:** The final submission package includes a total of five pages. After the inspection, sign the Certifications page (Part III, p.5), staple the pages together, and mail to the address above.

Part I: General Information and Fire/Life Safety History
(to be completed annually)

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction	<input checked="" type="checkbox"/>	b) Other Student Use (dormitory, dining hall, physical education building, etc.)	
------------------------	-------------------------------------	--	--

2. Is there a fire sprinkler system in this facility? Yes _____ No ☒

If yes, is the sprinkler alarm connected with the building alarm? Yes _____ No _____

3. Is there a fire hydrant system for facility protection? Yes _____ No ☒
If yes, indicate ownership of the system.

Public Owned _____ School Owned _____ Other _____ (specify)

4. Indicate the ownership of this facility.

Leased ☒ Owned _____ Other _____ (specify)

5. What is the current gross square footage of this facility?
(to the nearest whole ten feet)

				3	4	8	9	0	

6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

a) Fire drills were held in accordance with Section 807 of State Education Law and Sections F405 and F408 of the New York State Fire Code. Yes ☒ No _____

b) Average time to evacuate this facility:

0	1
---	---

Minutes

3	0
---	---

Seconds

c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session.

Yes ☒ No _____

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the New York State Fire Code.

Yes ☒ No _____

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified?

Yes ☒ No _____

8. Have there been any fires in this facility since the last annual fire inspection?

Yes _____ No X

If yes, indicate:

a) Number of fires

--	--

b) Total number of injuries

--	--

c) Total cost of property damage

\$

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Part II: Nonpublic School Fire Safety Non-Conformance Report Sheet

School Name _____ Building Name _____

Part II-B			Part II-B			Part II-B		
Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected
08A-2			12O-2			19E-1		
08B-2			13A-2			19F-1		
08C-2			13B-2			19G-1		
08D-2			14A-2			19H-2		
08E-2			14B-2			20A-1		
09A-2			14C-2			20B-1		
09B-2			14D-1			20C-1		
09C-1			14E-1			21A-3		
09D-1			15A-2			22A-3		
09F-2			15B-1			22B-3		
09G-2			15C-2			22C-3		
10A-2			15D-2			23A-1		
10B-2			16A-2			23B-1		
			16B-2					
10C-1			16 C-2			23C-1		
10D-1			17A-3			23D-2		
11A-2			17B-2			24A-3		
11B-1			17C-2			25A-3		
11C-2			17D-2					
11D-2			17E-1					
11E-1			17F-3					
12A-1			17G-1					
12B-3			17H-2					
12C-2			17I-2					
12D-2			17J-1					
12E-1			17K-1					
12F-1			17L-1					
12G-1			18A-2					
12H-1			18B-2					
12I-1			18C-2					
12J-1			18D-2					
12K-1			19A-3					
12L-1			19B-2					
12M-1			19C-1					
12N-1			19D-1					

If any additional non-conformances are observed, check item 25A-3 and list the Code section below.

Inspector

The inspector has been provided with a copy of the previous year's school fire safety report:

Yes _____ No _____

All schools complete Section 8 only of the building has electrically-operated folding partitions.

Inspection:

Fire Safety Inspector:

Name Brian Glise

Date 8/27/18

Registry # NY 0193181

Part III: Nonpublic School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building on 8/22/18 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 434.5(a)(2).

Name: Brian Glise Telephone: [REDACTED]
Title: CEO Fire Marshal's Office Registry # NY 019 3181
(as designated by the NYS Fire Administrator)
Signature: Brian Glise

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected as indicated in Section III-A above.

Name: Demir Ozon Telephone #: (585) 467-9201
Title: Business Administrator

Section III-C. School Administrator, Director, or Headmaster

I hereby submit this fire inspection report on behalf of the Board of Trustees and certify that:

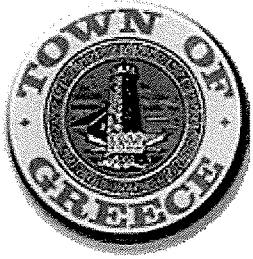
1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Trustees, at the meeting held pursuant to Section 807-a of New York State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public inspection.

Name: Mehmet Demirtas Telephone #: [REDACTED]
Title: Director / CEO Signature: [Signature]

Section III-D. Local Municipal Code Enforcement Official

The nonpublic school official shall enter the name and telephone number of the local municipal code enforcement official having jurisdiction over this facility, and the name of the municipality where this nonpublic school facility is sited.

Name: Brian Glise Telephone #: [REDACTED]
City/Town/Village: Rochester New York



Building Permit Notice

Owner: Rochester Academy Charter School

Permit Number: B-4191-2017

Lot Number:

Subdivision:

Address: 1757 Latta Road

Date: 7/10/2017

RACS School

This notice is to be fastened on a part of the building for which it is issued where it may be seen plainly by all persons.

All work on this building must be done in accordance with the Ordinances of the Building Code of the Town of Greece.

A handwritten signature in cursive script, likely of the Building Inspector.

BUILDING INSPECTOR

Work must commence within three months of issue date.

Unless used, this Permit will expire 7/10/2018

The University of the State of New York
 THE STATE EDUCATION DEPARTMENT
 Office of Facilities Planning - Room 1060 Education Building Annex
 Albany, New York 12234

NONPUBLIC SCHOOL BUILDING FIRE SAFETY REPORT

(PLEASE PRINT)

All buildings which are owned, operated, or leased by nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the New York State Uniform Fire Prevention and Building Code (NYSUFPBC).

School Name

ROCHESTER ACADEMY CS

Facility/Building Name

Street Address (NO PO Box Numbers)

1757 LATTA RD

City/Town/Village

Zip Code

ROCHESTER NY 14612

Name of Municipality Responsible for Local Code Enforcement

TOWN OF GREECE

Nonpublic School BEDS Code

261600860910

INSTRUCTIONS

- Read the "Manual for New York State Nonpublic School Facility Fire Safety Inspections" prior to inspecting the facility.
- A separate report must be completed for each building and location.
- **Part I:** General Information. School officials must complete this section annually.
- **Part II-B Regulations of the Commissioner 155.25:** This section must be completed for schools with electrically operated partitions (Question 8, Non-Conformance Report Sheet) pursuant to the Fire Code and Property Maintenance Code of New York State.

Questions 9-26 on the Non-Conformance Report Sheet must be completed for all schools.

- **Part III Certifications.** To be completed by individuals as indicated.
- This form must be kept on file at the school for three years and must be available for public review.
- **Submitting the Report:** The final submission package includes a total of five pages. After the inspection, sign the Certifications page (Part III, p.5), staple the pages together, and mail to the address above.

Part I: General Information and Fire/Life Safety History
(to be completed annually)

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction	<input checked="" type="checkbox"/>	b) Other Student Use (dormitory, dining hall, physical education building, etc.)	
------------------------	-------------------------------------	--	--

2. Is there a fire sprinkler system in this facility? Yes ☒ No ☐

If yes, is the sprinkler alarm connected with the building alarm? Yes ☒ No ☐

3. Is there a fire hydrant system for facility protection? Yes ☐ No ☐
If yes, indicate ownership of the system.

Public Owned ☐ School Owned ☐ Other ☐ (specify)

4. Indicate the ownership of this facility.

Leased ☐ Owned ☒ Other ☐ (specify)

5. What is the current gross square footage of this facility?
(to the nearest whole ten feet)

			4	6	4	8	0
--	--	--	---	---	---	---	---

6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

a) Fire drills were held in accordance with Section 807 of State Education Law and Sections F405 and F408 of the New York State Fire Code. Yes ☒ No ☐

b) Average time to evacuate this facility:

0	1
---	---

Minutes

4	5
---	---

Seconds

c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session.

Yes ☒ No ☐

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the New York State Fire Code.

Yes ☒ No ☐

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified?

Yes ☒ No ☐

8. Have there been any fires in this facility since the last annual fire inspection?

Yes _____ No X

If yes, indicate:

a) Number of fires

--	--

b) Total number of injuries

--	--

c) Total cost of property damage

\$

--	--	--	--	--	--	--	--	--

Part II: Nonpublic School Fire Safety Non-Conformance Report Sheet

School Name Rochester Academy
CHARTER School

Building Name _____

Part II-B				Part II-B				Part II-B			
Item #	Non-Conformance	Date	Corrected	Item #	Non-Conformance	Date	Corrected	Item #	Non-Conformance	Date	Corrected
08A-2				120-2				19E-1			
08B-2				13A-2				19F-1			
08C-2				13B-2				19G-1			
08D-2				14A-2				19H-2			
08E-2				14B-2				20A-1			
09A-2				14C-2				20B-1			
09B-2				14D-1				20C-1			
09C-1				14E-1				21A-3			
09D-1				15A-2				22A-3			
09F-2				15B-1				22B-3			
09G-2				15C-2				22C-3			
10A-2				15D-2				23A-1			
10B-2				16A-2				23B-1			
				16B-2							
10C-1				16 C-2				23C-1			
10D-1				17A-3	✓			23D-2			
11A-2				17B-2				24A-3			
11B-1				17C-2				25A-3			
11C-2				17D-2				<p>If any additional non-conformances are observed, check item 25A-3 and list the Code section below.</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>			
11D-2				17E-1							
11E-1				17F-3							
12A-1				17G-1							
12B-3				17H-2							
12C-2				17I-2				<p>Inspector</p> <p>The inspector has been provided with a copy of the previous year's school fire safety report:</p> <p>Yes _____ No _____</p>			
12D-2				17J-1							
12E-1				17K-1							
12F-1				17L-1							
12G-1				18A-2							
12H-1				18B-2							
12I-1	✓			18C-2							
12J-1	✓			18D-2							
12K-1				19A-3							
12L-1				19B-2							
12M-1				19C-1							
12N-1				19D-1							

All schools complete Section 8 only of the building has electrically-operated folding partitions.

Inspection:

Fire Safety Inspector:

Name Donald A. Bowers

Date 7/11/18

Registry # 0290-7068 B

Part III: Nonpublic School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building on 7-11-2018 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 434.5(a)(2).

Name: Donald A. Bowers

Telephone #: [REDACTED]

Title: Asst Fire Marshal

Registry # 0290-706813
(as designated by the NYS Fire Administrator)

Signature: Duff Bowers

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected as indicated in Section III-A above.

Name: Demic Decon

Telephone #: [REDACTED]

Title: Business Administrator

Section III-C. School Administrator, Director, or Headmaster

I hereby submit this fire inspection report on behalf of the Board of Trustees and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Trustees, at the meeting held pursuant to Section 807-a of New York State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public inspection.

Name: Mehmet Demirtas

Telephone #: [REDACTED]

Title: Director

Signature: [Signature]

Section III-D. Local Municipal Code Enforcement Official

The nonpublic school official shall enter the name and telephone number of the local municipal code enforcement official having jurisdiction over this facility, and the name of the municipality where this nonpublic school facility is sited.

Name: Donald A Bowers Telephone #: [REDACTED]

City/Town/Village: Town of Greece

Certificate of Occupancy

The Town of Irondequoit, Building Department, County of Monroe, State of New York
hereby issues this certificate as described herein:

Certificate Number: CO-2018-592

It is hereby certified that inspection(s) of the building(s) or structure(s) noted below have/has been conducted pursuant to applicable regulations. Such inspection(s) have/has revealed no uncorrected deficiency or material violation of applicable laws or codes. Such construction or work is found to be in substantial conformance with the plans and/or other information on file with this office in connection with the building permit.

Permit Number: BP-2018-0821-0369

Tax Parcel ID: 076.20-4-84

Permit Date: 8/21/2018

Permit Application Ref: BPAApp-2018-0817-002

Type of Permit: Change in Occupant

NYS Occupancy Classification:

Street Address of Property: 125

Kings Hwy S

Property's Owner Name: Bishop Kearney High

Property Owner's Address: 125 Kings Hwy S

Rochester, NY 14617

Description of Work:

Change of Occupancy for Rochester Academy Charter School to occupy a portion of unused space on the second floor of the building. No remodeling/construction required.

Floor plan and site plan provided.

Business:



Development Services Official

8/21/2018

Date

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Office of Facilities Planning - Room 1060 Education Building Annex
Albany, New York 12234

NONPUBLIC SCHOOL BUILDING FIRE SAFETY REPORT

(PLEASE PRINT)

All buildings which are owned, operated, or leased by nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the New York State Uniform Fire Prevention and Building Code (NYSUFPBC).

School Name

R O C H E S T E R A C A D E M Y C S

Facility/Building Name

E L E M E N T A R Y

Street Address (NO PO Box Numbers)

1 2 5 K I N G S H W Y S

City/Town/Village

Zip Code

R O C H E S T E R N Y 1 4 6 1 7

Name of Municipality Responsible for Local Code Enforcement

T O W N O F I R O N D E Q U O I T

Nonpublic School BEDS Code

2 6 1 6 0 0 8 6 0 9 1 0

INSTRUCTIONS

- Read the "Manual for New York State Nonpublic School Facility Fire Safety Inspections" prior to inspecting the facility.
- A separate report must be completed for each building and location.
- **Part I:** General Information. School officials must complete this section annually.
- **Part II-B Regulations of the Commissioner 155.25:** This section must be completed for schools with electrically operated partitions (Question 8, Non-Conformance Report Sheet) pursuant to the Fire Code and Property Maintenance Code of New York State.

Questions 9-26 on the Non-Conformance Report Sheet must be completed for all schools.

- **Part III Certifications.** To be completed by individuals as indicated.
- This form must be kept on file at the school for three years and must be available for public review.
- **Submitting the Report:** The final submission package includes a total of five pages. After the inspection, sign the Certifications page (Part III, p.5), staple the pages together, and mail to the address above.

Part I: General Information and Fire/Life Safety History (to be completed annually)

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction	X	b) Other Student Use (dormitory, dining hall, physical education building, etc.)	
------------------------	---	--	--

2. Is there a fire sprinkler system in this facility? Yes _____ No X Only in Gym

If yes, is the sprinkler alarm connected with the building alarm? Yes ☒ No

3. Is there a fire hydrant system for facility protection? Yes X No _____
If yes, indicate ownership of the system.

Public Owned _____ School Owned X (Landlord) Other _____ (specify) _____

4. Indicate the ownership of this facility.

Leased X Owned _____ Other _____ (specify) _____

5. What is the current gross square footage of this facility?
(to the nearest whole ten feet) *includes landball rd*

			2	5	0	0	0
--	--	--	---	---	---	---	---

6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

a) Fire drills were held in accordance with Section 807 of State Education Law and Sections F405 and F408 of the New York State Fire Code. Yes X No

b) Average time to evacuate this facility:

03

Minutes

0	0
---	---

Seconds

c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session.

Yes X No

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the New York State Fire Code.

Yes ☒ No

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified?

Yes X No

8. Have there been any fires in this facility since the last annual fire inspection?

Yes _____

No X

If yes, indicate:

a) Number of fires

--	--

b) Total number of injuries

--	--

c) Total cost of property damage

\$

--	--	--	--	--	--	--	--	--

Part II: Nonpublic School Fire Safety Non-Conformance Report Sheet

School Name Rochester Academy Building Name Elementary

Part II-B			Part II-B			Part II-B		
Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected
08A-2			12O-2			19E-1		
08B-2			13A-2			19F-1		
08C-2			13B-2			19G-1		
08D-2			14A-2			19H-2		
08E-2			14B-2			20A-1		
09A-2			14C-2			20B-1		
09B-2			14D-1			20C-1		
09C-1			14E-1			21A-3		
09D-1			15A-2			22A-3		
09F-2			15B-1			22B-3		
09G-2			15C-2			22C-3		
10A-2			15D-2			23A-1		
10B-2			16A-2			23B-1		
			16B-2					
10C-1			16 C-2			23C-1		
10D-1			17A-3			23D-2		
11A-2			17B-2			24A-3		
11B-1			17C-2			25A-3		
11C-2			17D-2					
11D-2			17E-1					
11E-1			17F-3					
12A-1			17G-1					
12B-3			17H-2					
12C-2			17I-2					
12D-2			17J-1					
12E-1			17K-1					
12F-1			17L-1					
12G-1			18A-2					
12H-1			18B-2					
12I-1			18C-2					
12J-1			18D-2					
12K-1			19A-3					
12L-1			19B-2					
12M-1			19C-1					
12N-1			19D-1					

If any additional non-conformances are observed, check item 25A-3 and list the Code section below.

Inspector
The inspector has been provided with a copy of the previous year's school fire safety report:

Yes _____ No _____

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Inspection:

Fire Safety Inspector:

Name Gregory D. Merrick

Date 08-16-2018

Registry # 0290-7129B

Part III: Nonpublic School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building on 08-16-2018 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 434.5(a)(2).

Name: Gregory D. Merrick

Telephone #

Title: Fire Marshal

Registry #

0290-7129 B
(as designated by the NYS Fire Administrator)

Signature:

Gregory D Merrick

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected as indicated in Section III-A above.

Name: Demir Ozcan

Telephone #

Title: Business Administrator

Section III-C. School Administrator, Director, or Headmaster

I hereby submit this fire inspection report on behalf of the Board of Trustees and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Trustees, at the meeting held pursuant to Section 807-a of New York State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public inspection.

Name: Mehmet Demirtas

Telephone #

Title: CEO/Director

Signature

[Signature]

Section III-D. Local Municipal Code Enforcement Official

The nonpublic school official shall enter the name and telephone number of the local municipal code enforcement official having jurisdiction over this facility, and the name of the municipality where this nonpublic school facility is sited.

Name: Gregory D. Merrick Telephone #

City/Town/Village: Irondequoit



Entry 2 NYS School Report Card Link

Last updated: 07/27/2018

ROCHESTER ACAD CS (REGENTS)

1. CHARTER AUTHORIZER (As of June 30th, 2018)

REGENTS-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

2. NEW YORK STATE REPORT CARD

<https://data.nysed.gov/profile.php?instid=800000061097>

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).



Entry 3 Progress Toward Goals

Created: 10/25/2018 • Last updated: 10/30/2018

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only. Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

2017-18 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	The percent of eighth grade students scoring at or above L3 on English and Math State tests will surpass those of the Rochester City School District by at least 10%.	8th grade ELA and Math State Tests	Met	
Academic Goal 2	Total Cohort Results in Regents Exams in English and Math surpass those of the RCSD and New York State average.	Total Cohort Results in Regents Exams in English and Math.	Met	
Academic Goal 3	Graduation rate from RACS will exceed New York State average.	Graduation rates	Met	
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				

2. Do have more academic goals to add? No

3. Do have more academic goals to add? No

4. ORGANIZATIONAL GOALS

2017-18 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	The school will create an environment for student and adult learning with a welcoming culture, high levels of trust, and rigorous standards.	Perception data of students, parents and teachers. Benchmark and Practice test results. NYS ELA and Math results Observations and evaluations.	Met	
Org Goal 2	Teachers and staff will be highly qualified, demonstrate high expectations for all students, and have a positive attitude toward the school and their colleagues.	Teacher recruitment criteria Teacher observations and evaluations Student achievement data	Met	
Org Goal 3	Families will see themselves as partners in their child's education and will be actively involved in the life of the school.	Parent teacher conferences Parent breakfasts Home visits Parent surveys Robo-calls Letters and emails Parent/teachers nights Grade level meetings Support team meetings	Met	

		Translator provided for ELL families		
Org Goal 4	The school will be led by a strong, active Board of Trustees.	Resumes of Board members Board member selection process. Board Minutes Audit reports Site visit reports Student achievement.	Met	
Org Goal 5	The school will strive to recruit and retain a diverse group of students, teachers, staff, administrators, and board members.	Student demographic data Teacher demographic data Selection process of the board members Selection of school director Selection of school leaders	Met	

5. Do you have more organizational goals to add?

Yes

2017-18 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 6	The school will be responsible in contributing to the local community and sharing its math and science expertise with the larger educational community.	Science and Technology Entry Program (STEP) Fundraisers for community organizations Meetings with community leaders and elected officials	Met	
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				

6. FINANCIAL GOALS

2017-18 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Excess revenue over expense	Monthly financial statement review End of year income statement	Met	
Financial Goal 2	Net asset increase	Monthly financial statement review End of year balance sheet	Met	
Financial Goal 3	Audit with minimum findings	Annual Audit Report	Met	
Financial Goal 4				
Financial Goal 5				



Entry 4 Expenditures per Child

Created: 07/31/2018 • Last updated: 10/25/2018

ROCHESTER ACAD CS (REGENTS)Section Heading

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2017-18 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	5378822
Line 2: Year End FTE student enrollment	417
Line 3: Divide Line 1 by Line 2	12899

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2017-18 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:
<http://www.p12.nysed.gov/psc/AuditGuide.html>.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	781232
Line 2: Management and General Cost (Column)	1272287
Line 3: Sum of Line 1 and Line 2	2053519
Line 5: Divide Line 3 by the Year End FTE student enrollment	4925

Thank you.

ROCHESTER ACADEMY CHARTER SCHOOL

FINANCIAL STATEMENTS

June 30, 2018



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INDEPENDENT AUDITORS' REPORT

To the Board of Trustees
Rochester Academy Charter School
Greece, New York

We have audited the accompanying financial statements of Rochester Academy Charter School (a nonprofit organization), which comprise the balance sheets as of June 30, 2018 and 2017, and the related statements of activities and cash flows for the years then ended, the related statement of functional expenses for the year ended June 30, 2018, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

260 Plymouth Ave. South,
Rochester, New York 14608-2239

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We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

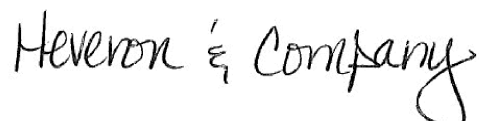
In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Rochester Academy Charter School as of June 30, 2018 and 2017, its changes in net assets and cash flows for the years then ended, and its functional expenses for the year ended June 30, 2018 in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited the Rochester Academy Charter School's statement of functional expenses for the year ended June 30, 2017, and we expressed an unmodified audit opinion on that audited financial statement in our report dated October 20, 2017. In our opinion, the summarized comparative information presented herein, as of and for the year ended June 30, 2017 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated October 19, 2018 on our consideration of Rochester Academy Charter School's internal control over financial reporting, and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Rochester Academy Charter School's internal control over financial reporting and compliance.



Heveron & Company
Certified Public Accountants

Rochester, New York
October 19, 2018

ROCHESTER ACADEMY CHARTER SCHOOL
BALANCE SHEETS
June 30, 2018 and 2017

ASSETS

	<u>2018</u>	<u>2017</u>
<u>Current Assets</u>		
Cash and Cash Equivalents	\$ 603,720	\$ 94,063
Accounts Receivable	146,609	255,276
Grants Receivable	88,551	65,242
Prepaid Expenses	167,551	99,551
Inventory	<u>9,305</u>	<u>9,305</u>
Total Current Assets	<u>1,015,736</u>	<u>523,437</u>
<u>Property and Equipment</u>		
Building and Improvements	2,442,624	2,426,006
Land	100,000	100,000
Furniture and Fixtures	314,281	314,281
Computers and Software	731,133	648,794
Equipment	234,321	195,785
Less: Accumulated Depreciation	<u>(986,465)</u>	<u>(735,308)</u>
Net Property and Equipment	<u>2,835,894</u>	<u>2,949,558</u>
<u>Other Assets</u>		
Security Deposits	<u>7,500</u>	<u>7,500</u>
TOTAL ASSETS	<u>\$3,859,130</u>	<u>\$3,480,495</u>

LIABILITIES AND NET ASSETS

	<u>2018</u>	<u>2017</u>
<u>Current Liabilities</u>		
Accrued Payroll and Benefits	\$ 465,997	\$ 379,234
Line of Credit	-	32,131
Current Portion of Mortgage Payable	<u>96,643</u>	<u>84,387</u>
Total Current Liabilities	<u>562,640</u>	<u>495,752</u>
<u>Long-Term Liabilities</u>		
Mortgage Payable	1,802,881	1,915,613
Less: Loan Acquisition Costs, Net	<u>(50,054)</u>	<u>(53,629)</u>
Total Long-Term Liabilities	<u>1,752,827</u>	<u>1,861,984</u>
Total Liabilities	<u>2,315,467</u>	<u>2,357,736</u>
<u>Net Assets</u>		
Unrestricted:		
Undesignated	<u>1,543,663</u>	<u>1,122,759</u>
Total Unrestricted Net Assets	<u>1,543,663</u>	<u>1,122,759</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$3,859,130</u>	<u>\$3,480,495</u>

See Independent Auditors' Report and Notes to Financial Statements.

ROCHESTER ACADEMY CHARTER SCHOOL
STATEMENTS OF ACTIVITIES
For The Years Ended June 30, 2018 and 2017

	<u>2018</u>	<u>2017</u>
<u>Revenues and Other Support:</u>		
Public School District:		
Revenue - Resident Student Enrollment	\$ 5,434,989	\$ 4,444,094
Special Charter School Aid	-	153,714
Federal Grants	309,910	247,634
State and Local Grants	35,246	36,430
Miscellaneous Income	<u>19,581</u>	<u>61,190</u>
 Total Revenues and Other Support	 <u>5,799,726</u>	 <u>4,943,062</u>
 <u>Expenses:</u>		
<u>Program Services:</u>		
Regular Education	4,106,535	3,802,091
 <u>Supporting Services:</u>		
Management and General	<u>1,272,287</u>	<u>1,260,032</u>
 Total Expenses	 <u>5,378,822</u>	 <u>5,062,123</u>
 Excess/(Deficit) of Revenues and Other		
Support Over Expenses	420,904	(119,061)
 Net Assets - Beginning of Year	 <u>1,122,759</u>	 <u>1,241,820</u>
 Net Assets - End of Year	 <u><u>\$ 1,543,663</u></u>	 <u><u>\$ 1,122,759</u></u>

See Independent Auditors' Report and Notes to Financial Statements.

**ROCHESTER ACADEMY CHARTER SCHOOL
STATEMENT OF FUNCTIONAL EXPENSES**

For The Year Ended June 30, 2018

(With Comparative Totals For The Year Ended June 30, 2017)

	2018 No. of Positions	Regular Education	Management and General	Totals	
				2018	2017
Personnel Service Costs					
Instructional Personnel	40	\$ 1,901,624	\$ -	\$ 1,901,624	\$ 1,754,846
Non-Instructional Personnel	12	119,417	363,788	483,205	392,035
Administrative Personnel	8	-	417,444	417,444	482,633
Total Salaries and Staff	60	2,021,041	781,232	2,802,273	2,629,514
Fringe Benefits and Payroll Taxes		494,018	190,962	684,980	638,786
Retirement		158,835	61,398	220,233	257,583
Total Payroll Service Costs		2,673,894	1,033,592	3,707,486	3,525,883
Depreciation Expense		226,041	25,116	251,157	156,607
Maintenance and Repairs		212,967	23,663	236,630	136,191
Building Rent and Taxes		187,237	20,804	208,041	572,208
Student Services		145,066	-	145,066	115,514
Supplies and Materials		103,818	18,016	121,834	74,382
Other Professional Services		95,971	19,497	115,468	116,126
Utilities		92,680	10,298	102,978	85,718
Interest Expense		87,333	9,704	97,037	-
Technology		86,486	9,609	96,095	68,959
Insurance		78,945	8,772	87,717	61,708
Marketing and Recruitment		9,975	39,901	49,876	43,459
Other Expenses		26,904	18,243	45,147	38,392
Staff Development		42,974	-	42,974	15,487
Equipment and Furnishings		36,244	4,109	40,353	25,839
Legal Services		-	15,403	15,403	11,487
Accounting and Audit Services		-	9,575	9,575	9,300
Office Expense		-	5,985	5,985	4,863
Total Expenses		<u>\$ 4,106,535</u>	<u>\$ 1,272,287</u>	<u>\$ 5,378,822</u>	<u>\$ 5,062,123</u>

See Independent Auditors' Report and Notes to Financial Statements.

ROCHESTER ACADEMY CHARTER SCHOOL
STATEMENTS OF CASH FLOWS
For The Years Ended June 30, 2018 and 2017

	<u>2018</u>	<u>2017</u>
<u>Cash Flow From Operating Activities</u>		
Revenue from School Districts	\$ 5,389,657	\$ 4,491,300
Special Charter School Aid	153,714	80,011
Grant Revenues	286,601	206,527
Miscellaneous Sources	19,581	61,201
Payments to Vendors for Goods and Services Rendered	(1,449,073)	(1,362,943)
Payments to Charter School Personnel for Services Rendered	<u>(3,620,723)</u>	<u>(3,532,243)</u>
Net Cash Flow Provided/(Used) By Operating Activities	<u>779,757</u>	<u>(56,147)</u>
<u>Cash Flow From Investing Activities</u>		
Purchase of Property and Equipment	<u>(137,493)</u>	<u>(744,187)</u>
Cash Flow Used By Investing Activities	<u>(137,493)</u>	<u>(744,187)</u>
<u>Cash Flow From Financing Activities</u>		
Payments on Long Term Debt	(100,476)	-
Payments on Line of Credit	(32,131)	-
Proceeds from Line of Credit	-	32,131
Loan Acquisition Costs	<u>-</u>	<u>(53,629)</u>
Cash Flow Used By Investing Activities	<u>(132,607)</u>	<u>(21,498)</u>
Net Increase/(Decrease) in Cash and Cash Equivalents	509,657	(821,832)
Cash and Cash Equivalents - Beginning of Year	<u>94,063</u>	<u>915,895</u>
Cash and Cash Equivalents - End of Year	<u>\$ 603,720</u>	<u>\$ 94,063</u>

ROCHESTER ACADEMY CHARTER SCHOOL
STATEMENTS OF CASH FLOWS
For The Years Ended June 30, 2018 and 2017
(Continued)

Reconciliation of Change in Net Assets to Net Cash

Provided by Operating Activities

	<u>2018</u>	<u>2017</u>
Excess/(Deficit) of Revenues and Other Support Over Expenses	\$ 420,904	\$ (119,061)
Adjustments to Reconcile Excess/(Deficit) of Revenues and Other Support Over Expenses to Net Cash Used by Operating Activities:		
Depreciation	251,157	156,607
Loan Acquisition Interest	3,575	-
Decrease/(Increase) In:		
Accounts Receivable	108,667	(35,002)
Grants Receivable	(23,309)	(41,108)
Prepaid Expenses	(68,000)	(4,727)
Security Deposits	-	(7,500)
Increase/(Decrease) In:		
Accounts Payable	-	(778)
Accrued Payroll and Benefits	86,763	(3,366)
Funds Held for Others	<u>-</u>	<u>(1,212)</u>
Net Cash Flow Provided/(Used) By Operating Activities	<u>\$ 779,757</u>	<u>\$ (56,147)</u>

Supplemental Disclosures

Noncash Investing and Financing Transaction:

Purchase of Building

Cost of Building	<u>\$ -</u>	<u>\$ 2,000,000</u>
Mortgage Loan	<u>\$ -</u>	<u>\$ 2,000,000</u>

See Independent Auditors' Report and Notes to Financial Statements.

ROCHESTER ACADEMY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2018

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

Rochester Academy Charter School (the School) is a nonprofit organization that meets a need for a college preparatory school for low achieving students with special emphasis on math and science education in Rochester, New York. The School promotes a safe, caring, and student-centered classroom environment for grades 6-12. The School's revenue is predominantly Charter School Basic Tuition from the Rochester City School District and a few other surrounding school districts.

The main program of the School is as follows:

REGULAR EDUCATION: The School curriculum is focused on mathematics and sciences. The School also integrates multi-cultural themes into the curriculum, not only through geography and foreign languages, but through each subject area. All courses align with the New York State Learning Standards.

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting. The significant accounting policies followed are described below to enhance the usefulness of the financial statements to the reader.

Basis of Presentation

In accordance with accounting principles generally accepted in the United States of America, the School reports information regarding its financial position and activities according to the existence and nature of donor restrictions in three classes of net assets: unrestricted, temporarily restricted, and permanently restricted. There were no temporarily or permanently restricted net assets at June 30, 2018 and 2017.

The School also records contributions received as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and nature of any donor restrictions.

Accounting principles generally accepted in the United States of America allow the School to treat as unrestricted, any restricted revenue where the restrictions are met in the same year. The School has elected to follow that reporting method. As a result, all activities in which restrictions are met are recorded in the Unrestricted Net Asset class.

ROCHESTER ACADEMY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2018
(Continued)

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The following are descriptions of the School's net asset classifications:

Unrestricted:

Undesignated: net assets include resources that are available for the general support of the School's operations.

Revenue Recognition

A portion of the School's revenue is derived from grants. Amounts received, but not yet earned are reported as deferred revenue.

Funding sources may, at their discretion, amend grant and contract amounts. In addition, reimbursement for expenses or return of funds, or both, may be requested as a result of noncompliance by the School with the terms of the grants and contracts. The School records such amendments, reimbursements, and returns of funds as an adjustment to revenue in the year of the amendment.

Accounts and Grants Receivable

Receivables are stated at the amount management expects to collect. Amounts that management believes to be uncollectible after collection efforts have been completed are written off. In addition, management evaluates the need for, and if appropriate, provides an allowance to reduce receivables to amounts management expects will be collected. Management determined that no allowances were necessary at June 30, 2018 and 2017.

Income Taxes

The Internal Revenue Service has determined that the School is qualified as a charity exempt under Section 501(c)(3) of the Internal Revenue Code. As a result, no provision for federal or state income taxes has been made.

Use of Estimates in the Preparation of Financial Statements

Accounting principles generally accepted in the United States of America, require management to make estimates and assumptions that affect the amounts of assets and liabilities, revenues and expenses, and the disclosure of contingent assets and liabilities. Actual results could vary from those estimates.

ROCHESTER ACADEMY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2018
(Continued)

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING
POLICIES (Continued)**

Property and Equipment

Property and equipment are stated at cost. The School capitalizes property and equipment with a cost of over \$2,000 individually or over \$20,000 per bundle purchase, and an estimated life of three or more years. Depreciation is computed using the straight-line method based on the estimated useful lives of the assets, as follows:

	<u>Years</u>
Building and Improvements	5-30
Furniture and Fixtures	5-7
Computers and Software	3-7
Equipment	5-10

Depreciation expense amounted to \$251,157 and \$156,607 for the years ended June 30, 2018 and 2017, respectively.

Cash and Cash Equivalents

For the purposes of the statements of cash flows, cash and cash equivalents include all cash on hand and in banks, which, at times may exceed federally insured limits. The School considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Amounts in bank accounts over \$250,000 were not federally insured, however, the School does have private insurance coverage for any losses up to \$500,000. The School has not experienced any losses in these accounts and does not believe it is exposed to any significant credit risk with respect to cash and cash equivalents.

Cash and cash equivalents consisted of the following at June 30:

	<u>2018</u>	<u>2017</u>
Checking	\$ 526,424	\$ 19,061
Savings	<u>77,296</u>	<u>75,002</u>
Total	<u>\$ 603,720</u>	<u>\$ 94,063</u>

Functional Expenses

The costs of providing the various program services have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among program and supporting services. An immaterial amount of fund raising costs for the years ended June 30, 2018 and 2017, are included in management and general expenses.

ROCHESTER ACADEMY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2018
(Continued)

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Marketing

Marketing costs are expensed as incurred.

Comparative Financial Information

The financial statements include certain prior year summarized comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the School's financial statements for the year ended June 30, 2017, from which the summarized information was derived.

Reclassifications

Certain account balances as of June 30, 2017 have been reclassified to conform with the presentation as of June 30, 2018.

Inventories

Inventories consist of school store items and are recorded at cost.

Advertising

Advertising costs are expensed as incurred.

NOTE 2 - PENSION EXPENSE

The School participates in the New York State Teachers' Retirement System (System), a cost-sharing, multiple-employer, defined benefit pension plan administered by the New York State Teachers' Retirement Board. The System provides retirement, disability, withdrawal, and death benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York.

Plan members who joined the System before July 27, 1976 are not required to make contributions. Those joining after that date and before January 1, 2010 who have less than ten years of service or membership, are required to contribute 3% of their annual salary. Those joining on or after January 1, 2010 and before April 1, 2012, are required to contribute 3.5% of their annual salary for their entire working career. Those joining on or after April 1, 2012 are required to contribute between 3% and 6%, dependent upon their salary, for their entire working career.

Employers are required to contribute at an actuarially determined rate. Rates applicable to the fiscal years ended June 30, 2018 and 2017 were respectively, 9.80% and 11.72%. The total retirement contribution expense was \$220,233 and \$257,583 for the years ended June 30, 2018 and 2017, respectively.

ROCHESTER ACADEMY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2018
(Continued)

NOTE 3 - COMMITMENTS

The School is obligated under a non-cancelable operating lease for a building. The Lease is a two year term through June 30, 2020. This lease includes a provision that the School is responsible for all real estate taxes if they are assessed for the facilities. In addition, it includes a clause that the landlord is responsible for 100% of the utilities for the gymnasium during the months of July and August and 30% for the other months.

Subsequent to year-end, the School entered into a Lease Agreement effective August 16, 2018. Lease payments of \$10,045 are due through July 31, 2019 with an option to renew for two additional one-year terms. This lease includes a provision that the landlord is responsible for all utilities. The School is responsible for all real estate taxes if they are assessed for the facilities.

Total building rental expense for the years ended June 30, 2018 and 2017 totaled \$203,606 and \$535,354, respectively.

The School is also obligated under non-cancelable operating leases for three copiers. All leases require monthly payments with annual overage charges. The first lease is a 60 month term through March, 2019. The second lease is a 47 month term through February, 2019. The last is a 60 month lease through August, 2023.

Total copier rental expense for the years ended June 30, 2018 and 2017 totaled \$36,244 and \$21,083, respectively.

Future minimum lease payment commitments are as follows:

<u>Year</u>	<u>Amount</u>
2019	\$ 346,341
2020	233,757
2021	11,880
2022	11,880
Thereafter	<u>12,870</u>
Total	<u><u>\$ 616,728</u></u>

NOTE 4 - LINE OF CREDIT

The School has a line of credit with a maximum authorization of \$250,000. Advances against this line bear interest rates at 1% above the current bank prime rate. There was no amount outstanding as of June 30, 2018 and \$32,131 outstanding as of June 30, 2017.

ROCHESTER ACADEMY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2018
(Continued)

NOTE 5 - SPECIAL EDUCATION AND OTHER SUPPORT

Special education services required by students of the School are provided by the Rochester City School District. The Rochester City School District also provided transportation and food services. The School was unable to determine a value for these services, thus, these financial statements do not reflect revenue or expenses associated with those services.

The School receives state aid in the form of textbooks, computer hardware, computer software, and library materials through the Rochester City School District. The total aid received for the years ended June 30, 2018 and 2017 was \$35,246 and \$36,430, respectively.

NOTE 6 - MORTGAGE PAYABLE

Mortgage Payable consists of the following as of June 30:

	<u>2018</u>	<u>2017</u>
Non-recourse loan to the ESL Federal Credit Union, secured by a building. Net of mortgage acquisition costs of \$50,054 and \$53,629 at June 30, 2018 and 2017, respectively. The note originated in June 2017 for \$2,000,000. Monthly payments of principal and interest at 4.87% shall be due and payable in equal monthly installments of \$15,756 through July 2032.	\$ 1,849,470	\$ 1,946,371
Loan Acquisition Costs, Net	50,054	53,629
Less: Current Maturities	<u>(96,643)</u>	<u>(84,387)</u>
Long-Term Portion	<u>\$ 1,802,881</u>	<u>\$ 1,915,613</u>

Maturities of long-term debt for the years after June 30, 2019 are as follows:

<u>Year</u>	<u>Amount</u>
2020	\$ 101,284
2021	106,638
2022	112,025
2023	117,683
Thereafter	<u>1,365,251</u>
Total	<u>\$ 1,802,881</u>

ROCHESTER ACADEMY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2018
(Continued)

NOTE 7 - DONATED SERVICES AND GOODS

The School receives donated services that, although substantial, do not meet the criteria for recording as revenue and expense under accounting principles generally accepted in the United States of America. During the years ended June 30, 2018 and 2017, 7 active volunteers provided approximately 620 hours of service. These services consisted primarily of board services.

NOTE 8 - SUBSEQUENT EVENTS

Subsequent events have been evaluated through October 19, 2018, which is the date the statements were available for issuance.

ROCHESTER ACADEMY CHARTER SCHOOL

SUPPLEMENTARY INFORMATION

For the Year Ended June 30, 2018



**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Independent Auditors' Report

To the Board of Trustees
Rochester Academy Charter School
Greece, NY

We have audited in accordance with the auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Rochester Academy Charter School (a nonprofit organization), which comprise the balance sheet as of June 30, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 19, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Rochester Academy Charter School's internal control over financial reporting (internal control), to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Rochester Academy Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Rochester Academy Charter School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

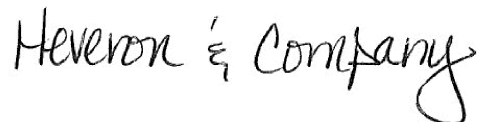
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Rochester Academy Charter School's financial statements are free of material misstatements, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Heveron & Company". The script is cursive and fluid, with the ampersand being a simple loop.

Heveron & Company CPAs

Rochester, New York
October 19, 2018



Annual Financial Statement Audit Report

School Name:	Charter School Name
Date (Report is due Nov. 1):	November 1, 2018
Primary District of Location (If NYC select NYC DOE):	Rochester City School District
If located in NYC DOE select CSD:	-
School Fiscal Contact Name:	Demir Ozcan
School Fiscal Contact Email:	
School Fiscal Contact Phone:	
School Audit Firm Name:	Heveron & Company CPAs, PLLC
School Audit Contact Name:	Jeanne Beutner
School Audit Contact Email:	
School Audit Contact Phone:	
Audit Period:	2017-18
Prior Year:	2016-17

The following items are required to be included:

- 1.) The independent auditor's report on financial statements and notes.
- 2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
- 3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	The management letter was not issued. There were no findings.
Management Letter Response	N/A
Federal Single Audit (A-133)	The school did not expend federal funds in excess of the Single Audit Threshold of \$750,000.
Corrective Action Plan	There were no findings. N/A

Charter School Name
Statement of Financial Position
as of June 30

	<u>2018</u>	<u>2017</u>
CURRENT ASSETS		
Cash and cash equivalents	\$ 603,720	\$ 94,063
Grants and contracts receivable	88,551	65,242
Accounts receivables	146,609	255,276
Prepaid Expenses	167,551	99,551
Contributions and other receivables	-	-
Other current assets	<u>9,305</u>	<u>9,305</u>
TOTAL CURRENT ASSETS	1,015,736	523,437
NON-CURRENT ASSETS		
Property, Building and Equipment, net	\$ 2,835,894	\$ 2,949,558
Restricted Cash	-	-
Security Deposits	7,500	7,500
Other Non-Current Assets	<u>-</u>	<u>-</u>
TOTAL NON-CURRENT	2,843,394	2,957,058
TOTAL ASSETS	<u><u>3,859,130</u></u>	<u><u>3,480,495</u></u>
CURRENT LIABILITIES		
Accounts payable and accrued expenses	\$ -	\$ -
Accrued payroll, payroll taxes and benefits	465,997	379,234
Current Portion of Loan Payable	96,643	84,387
Due to Related Parties	-	-
Refundable Advances	-	-
Deferred Revenue	-	-
Other Current Liabilities	<u>-</u>	<u>32,131</u>
TOTAL CURRENT	562,640	495,752
LONG-TERM LIABILITIES		
Loan Payable; Due in More than One Year	\$ 1,802,881	\$ 1,915,613
Deferred Rent	-	-
Due to Related Party	-	-
Other Long-Term Liabilities	<u>(50,054)</u>	<u>(53,629)</u>
TOTAL LONG-TERM	1,752,827	1,861,984
TOTAL LIABILITIES	<u>2,315,467</u>	<u>2,357,736</u>
NET ASSETS		

Unrestricted	\$ 1,543,663	\$ 1,122,759
Temporarily restricted	-	-
Permanently restricted	-	-
TOTAL NET ASSETS	<u>1,543,663</u>	<u>1,122,759</u>
TOTAL LIABILITIES AND NET ASSETS	<u>3,859,130</u>	<u>3,480,495</u>

Charter School Name
Statement of Activities
as of June 30

	2018			2017
	Unrestricted	Temporarily Restricted	Total	Total
OPERATING REVENUE				
State and Local Per Pupil Revenue - Reg. Ed	\$ 5,434,989	\$ -	\$ 5,434,989	\$ 4,444,094
State and Local Per Pupil Revenue - SPED	-	-	-	-
State and Local Per Pupil Facilities Revenue	-	-	-	153,714
Federal Grants	309,910	-	309,910	247,634
State and City Grants	35,246	-	35,246	36,430
Other Operating Income	19,581	-	19,581	61,190
Food Service/Child Nutrition Program	-	-	-	-
TOTAL OPERATING REVENUE	5,799,726	-	5,799,726	4,943,062
EXPENSES				
Program Services				
Regular Education	\$ 4,106,535	\$ -	\$ 4,106,535	\$ 3,802,091
Special Education	-	-	-	-
Other Programs	-	-	-	-
Total Program Services	4,106,535	-	4,106,535	3,802,091
Management and general	1,272,287	-	1,272,287	1,260,032
Fundraising	-	-	-	-
TOTAL EXPENSES	5,378,822	-	5,378,822	5,062,123
SURPLUS / (DEFICIT) FROM OPERATIONS	420,904	-	420,904	(119,061)
SUPPORT AND OTHER REVENUE				
Interest and Other Income	\$ -	\$ -	\$ -	\$ -
Contributions and Grants	-	-	-	-
Fundraising Support	-	-	-	-
Investments	-	-	-	-
Donated Services	-	-	-	-
Other Support and Revenue	-	-	-	-
TOTAL SUPPORT AND OTHER REVENUE	-	-	-	-
Net Assets Released from Restrictions / Loss on Disposal	\$ -	\$ -	\$ -	\$ -
CHANGE IN NET ASSETS	420,904	-	420,904	(119,061)
NET ASSETS - BEGINNING OF YEAR	\$ 1,122,759	\$ -	\$ 1,122,759	\$ 1,241,820
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-

NET ASSETS - END OF YEAR

\$ 1,543,663 \$ - \$ 1,543,663 \$ 1,122,759

Charter School Name
Statement of Cash Flows

as of June 30

	<u>2018</u>	<u>2017</u>
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	\$ -	\$ -
Revenues from School Districts	5,389,657	4,491,300
Accounts Receivable	-	-
Due from School Districts	-	-
Depreciation	-	-
Grants Receivable	-	-
Due from NYS	153,714	80,011
Grant revenues	286,601	206,527
Prepaid Expenses	-	-
Accounts Payable	-	-
Accrued Expenses	(5,069,796)	(4,895,186)
Accrued Liabilities	-	-
Contributions and fund-raising activities	-	-
Miscellaneous sources	19,581	61,201
Deferred Revenue	-	-
Interest payments	-	-
Other	-	-
Other	-	-
NET CASH PROVIDED FROM OPERATING ACTIVITIES	\$ 779,757	\$ (56,147)
CASH FLOWS - INVESTING ACTIVITIES	\$	\$
Purchase of equipment	(137,493)	(744,187)
Other	-	-
NET CASH PROVIDED FROM INVESTING ACTIVITIES	\$ (137,493)	\$ (744,187)
CASH FLOWS - FINANCING ACTIVITIES	\$	\$
Principal payments on long-term debt	(100,476)	-
Other	(32,131)	(21,498)
NET CASH PROVIDED FROM FINANCING ACTIVITIES	\$ (132,607)	\$ (21,498)
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	\$ 509,657	\$ (821,832)
Cash at beginning of year	94,063	915,895
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$ 603,720	\$ 94,063

Charter School Name
Statement of Functional Expenses
as of June 30

		2018						
	No. of Positions	Program Services				Supporting Services		
		Regular Education	Special Education	Other Education	Total	Fundraising	Management and General	Total
Personnel Services Costs		\$	\$	\$	\$	\$	\$	\$
Administrative Staff Personnel	8.00	-	-	-	-	-	417,444	417,444
Instructional Personnel	40.00	1,901,624	-	-	1,901,624	-	-	-
Non-Instructional Personnel	12.00	119,417	-	-	119,417	-	363,788	363,788
Total Salaries and Staff	60.00	2,021,041	-	-	2,021,041	-	781,232	781,232
Fringe Benefits & Payroll Taxes		494,018	-	-	494,018	-	190,962	190,962
Retirement		158,835	-	-	158,835	-	61,398	61,398
Management Company Fees		-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	15,403	15,403
Accounting / Audit Services		-	-	-	-	-	9,575	9,575
Other Purchased / Professional / Consulting Services		95,971	-	-	95,971	-	19,497	19,497
Building and Land Rent / Lease		187,237	-	-	187,237	-	20,804	20,804
Repairs & Maintenance		212,967	-	-	212,967	-	23,663	23,663
Insurance		78,945	-	-	78,945	-	8,772	8,772
Utilities		92,680	-	-	92,680	-	10,298	10,298
Supplies / Materials		103,818	-	-	103,818	-	18,016	18,016
Equipment / Furnishings		36,244	-	-	36,244	-	4,109	4,109
Staff Development		42,974	-	-	42,974	-	-	-
Marketing / Recruitment		9,975	-	-	9,975	-	39,901	39,901
Technology		86,486	-	-	86,486	-	9,609	9,609
Food Service		-	-	-	-	-	-	-
Student Services		145,066	-	-	145,066	-	-	-
Office Expense		-	-	-	-	-	5,985	5,985
Depreciation		226,041	-	-	226,041	-	25,116	25,116
OTHER		114,237	-	-	114,237	-	27,947	27,947
Total Expenses		\$ 4,106,535	\$ -	\$ -	\$ 4,106,535	\$ -	\$ 1,272,287	\$ 1,272,287

	2017
Total	
\$	\$
417,444	482,633
1,901,624	1,754,846
483,205	392,035
2,802,273	2,629,514
684,980	638,786
220,233	257,583
-	-
15,403	11,487
9,575	9,300
115,468	116,126
208,041	572,208
236,630	136,191
87,717	61,708
102,978	85,718
121,834	74,382
40,353	25,839
42,974	15,487
49,876	43,459
96,095	68,959
-	-
145,066	115,514
5,985	4,863
251,157	156,607
142,184	38,392
\$ 5,378,822	\$ 5,062,123



Entry 5c Additional Financial Docs

Last updated: 10/25/2018

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Section Heading

1. Management Letter

(No response)

Explanation for not uploading the Management Letter.

We did not receive a management letter that has any findings.

2. Form 990

(No response)

Explanation for not uploading the Form 990.

Board will review and will file to IRS before the deadline.

3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

Explanation for not uploading the Federal Single Audit.

The school did not expend federal funds in excess of the Single Audit Threshold of \$750,000

4. CSP Agreed Upon Procedure Report

(No response)

Explanation for not uploading the procedure report.

N/A

5. Evidence of Required Escrow Account

https://nysed_cso_reports.fluidreview.com/resp/20033667/pN6H0Nalce/

Explanation for not uploading the Escrow evidence. (No response)

6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

- a. The person responsible
- b. The date action was taken, or will be taken
- c. Description of the action taken
- d. Evidence of implementation (if available)

(No response)

Explanation for not uploading the Corrective Action Plan. N/A No findings were present.



Corporate Headquarters
225 Chestnut Street
Rochester, NY 14604-24

Statement Page: 5 of 5
Statement End Date: 09/30/18
Member Name: ROCHESTER ACADEMY CHARTER SCHOOL
Member Number:

SAVINGS

Business Membership Savings:

DATE	TRANSACTION DESCRIPTION	WITHDRAWAL	DEPOSIT	BALANCE
09/01	Beginning Balance			77,302.17
09/30	Eff. 09-30 Deposit Dividend		3.18	77,305.35
09/30	Ending Balance			77,305.35

Annual Dividend Rate 0.050%

Annual Percentage Yield Earned 0.050% on Average Daily Balance of \$77,302.17 for 30 days.

Dividends (which may include Owners' Dividend) of \$2,284.58 have been paid year-to-date for this account.



Questions? Call 585.336.1000 or 800.848.2265
TDD 585.336.1399 or 800.243.6722
or visit us online at esl.org





Entry 5d Financial Services Contact Information

Last updated: 10/25/2018

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

ROCHESTER ACAD CS (REGENTS)Section Heading

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Demir Ozcan		

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Jeanne Beutner			

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the - Board of Regents -

2018-19 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

ROCHESTER ACADEMY CHARTER SCHOOL -

PROJECTED BUDGET FOR 2018-2019 -

July 1, 2018 to June 30, 2019 -

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	6,633,395	306,700	32,600	1,000	1,277,737	8,251,432
Total Expenses	6,408,431	306,700	32,600	1,000	1,277,737	8,026,468
Net Income	224,964	-	-	-	-	224,964
Actual Student Enrollment	512	40	-	-	-	552
Total Paid Student Enrollment	505	40	-	-	-	545

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue

CY Per Pupil Rate

District of Location

\$13,872.00

School District 2 (Enter Name)

School District 3 (Enter Name)

School District 4 (Enter Name)

School District 5 (Enter Name)

6,177,803	106,700	-	-	1,275,737	7,560,240
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
6,177,803	106,700	-	-	1,275,737	7,560,240

Special Education Revenue

-	200,000	-	-	-	200,000
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Grants

Stimulus

Other

-	-	-	-	-	-
92,650	-	-	-	-	92,650

Other State Revenue

-	-	-	-	-	-
---	---	---	---	---	---

TOTAL REVENUE FROM STATE SOURCES

6,270,453	306,700	-	-	1,275,737	7,852,890
-----------	---------	---	---	-----------	-----------

REVENUE FROM FEDERAL FUNDING

IDEA Special Needs

Title I

Title Funding - Other

School Food Service (Free Lunch)

Grants

Charter School Program (CSP) Planning & Implementation

Other

Other Federal Revenue

-	-	-	-	-	-
225,474	-	-	-	-	225,474
61,248	-	-	-	-	61,248
-	-	-	-	-	-

-	-	-	-	-	-
-	-	-	-	-	-

TOTAL REVENUE FROM FEDERAL SOURCES

286,722	-	-	-	-	286,722
---------	---	---	---	---	---------

LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising

Erate Reimbursement

Interest Income, Earnings on Investments,

NYC-DYCD (Department of Youth and Community Developmt.)

Food Service (Income from meals)

Text Book

Other Local Revenue

-	-	-	1,000	-	1,000
35,100	-	-	-	-	35,100
-	-	-	-	2,000	2,000
-	-	-	-	-	-
-	-	-	-	-	-
26,168	-	-	-	-	26,168
14,952	-	32,600	-	-	47,552

TOTAL REVENUE FROM LOCAL and OTHER SOURCES

76,220	-	32,600	1,000	2,000	111,820
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TOTAL REVENUE

6,633,395	306,700	32,600	1,000	1,277,737	8,251,432
-----------	---------	--------	-------	-----------	-----------

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

No. of Positions

Executive Management

Instructional Management

Deans, Directors & Coordinators

1.00
4.50
-

98,142	-	-	-	-	98,142
296,218	-	-	-	-	296,218
-	-	-	-	-	-

ROCHESTER ACADEMY CHARTER SCHOOL

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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		PROGRAM SERVICES			SUPPORT SERVICES	
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	MANAGEMENT & GENERAL	TOTAL
CFO / Director of Finance	1.00	-	-	-	86,310	86,310
Operation / Business Manager	-	-	-	-	-	-
Administrative Staff	-	40,000	-	-	331,537	371,537
TOTAL ADMINISTRATIVE STAFF	7	434,360			417,847	852,207
INSTRUCTIONAL PERSONNEL COSTS						
Teachers - Regular	31.00	1,577,050	-	-	-	1,577,050
Teachers - SPED	7.00	-	306,700	-	-	306,700
Substitute Teachers	-	-	-	-	-	-
Teaching Assistants	2.00	47,280	-	-	-	47,280
Specialty Teachers	15.00	672,060	-	-	-	672,060
Aides	2.00	40,976	-	-	-	40,976
Therapists & Counselors	3.00	163,826	-	-	-	163,826
Other	6.00	165,217	-	-	-	165,217
TOTAL INSTRUCTIONAL	66	2,666,409	306,700			2,973,109
NON-INSTRUCTIONAL PERSONNEL COSTS						
Nurse	-	-	-	-	-	-
Librarian	-	-	-	-	-	-
Custodian	2.00	-	-	-	62,000	62,000
Security	-	-	-	-	-	-
Other	-	-	-	-	-	-
TOTAL NON-INSTRUCTIONAL	2				62,000	62,000
SUBTOTAL PERSONNEL SERVICE COSTS	75	3,100,769	306,700		479,847	3,887,316
PAYROLL TAXES AND BENEFITS						
Payroll Taxes		262,494	-	-	66,000.00	328,494
Fringe / Employee Benefits		793,330	-	-	180,832	974,162
Retirement / Pension		326,527	-	-	81,631	408,158
TOTAL PAYROLL TAXES AND BENEFITS		1,382,351			328,463	1,710,814
TOTAL PERSONNEL SERVICE COSTS		4,483,120	306,700		808,310	5,598,130
CONTRACTED SERVICES						
Accounting / Audit		-	-	-	9,875	9,875
Legal		-	-	-	21,000	21,000
Management Company Fee		-	-	-	-	-
Nurse Services		-	-	-	-	-
Food Service / School Lunch		-	-	-	-	-
Payroll Services		35,694	-	-	3,000	38,694

ROCHESTER ACADEMY CHARTER SCHOOL

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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	PROGRAM SERVICES			SUPPORT SERVICES		
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Special Ed Services	-	-	-	-	-	-
Titlement Services (i.e. Title I)	-	-	-	-	-	-
Other Purchased / Professional / Consulting	86,111	-	-	-	30,000	116,111
TOTAL CONTRACTED SERVICES	121,805				63,875	185,680
SCHOOL OPERATIONS						
Board Expenses	-	-	-	-	32,400	32,400
Classroom / Teaching Supplies & Materials	85,000	-	-	-	-	85,000
Special Ed Supplies & Materials	-	-	-	-	-	-
Textbooks / Workbooks	66,168	-	-	-	-	66,168
Supplies & Materials other	79,000	-	-	-	-	79,000
Equipment / Furniture	119,931	-	-	-	-	119,931
Telephone	-	-	-	-	16,200	16,200
Technology	158,403	-	-	-	55,552	213,955
Student Testing & Assessment	110,000	-	-	-	-	110,000
Field Trips	10,250	-	-	-	-	10,250
Transportation (student)	6,000	-	-	-	-	6,000
Student Services - other	70,500	-	32,600	1,000	-	104,100
Office Expense	-	-	-	-	22,760	22,760
Staff Development	73,780	-	-	-	-	73,780
Staff Recruitment	-	-	-	-	7,000	7,000
Student Recruitment / Marketing	68,000	-	-	-	-	68,000
School Meals / Lunch	-	-	-	-	-	-
Travel (Staff)	-	-	-	-	10,650	10,650
Fundraising	-	-	-	-	-	-
Other	15,600	-	-	-	1,500	17,100
TOTAL SCHOOL OPERATIONS	862,632		32,600	1,000	146,062	1,042,294
FACILITY OPERATION & MAINTENANCE						
Insurance	90,000	-	-	-	28,000	118,000
Janitorial	-	-	-	-	-	-
Building and Land Rent / Lease	517,224	-	-	-	32,000	549,224
Repairs & Maintenance	100,000	-	-	-	151,050	251,050
Equipment / Furniture	-	-	-	-	-	-
Security	40,300	-	-	-	4,200	44,500
Utilities	98,350	-	-	-	10,000	108,350
TOTAL FACILITY OPERATION & MAINTENANCE	845,874				225,250	1,071,124
DEPRECIATION & AMORTIZATION	95,000	-	-	-	34,240	129,240
DISSOLUTION ESCROW & RESERVES / CONTINGENCY		-	-	-	-	-
TOTAL EXPENSES	6,408,431	306,700	32,600	1,000	1,277,737	8,026,468
NET INCOME	224,964	-	-	-	-	224,964

ROCHESTER ACADEMY CHARTER SCHOOL

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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Total Paid Student Enrollment	505	40				545

PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED			
Rochester City School District	512	40	552			
School District 2 (Enter Name)			-			
School District 3 (Enter Name)			-			
School District 4 (Enter Name)			-			
School District 5 (Enter Name)			-			
TOTAL ENROLLMENT	512	40	552			
REVENUE PER PUPIL	12,956	7,668	14,948			
EXPENSES PER PUPIL	12,516	7,668	14,541			

[illegible]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: William D. Middleton

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): Rochester Academy Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Secretary, President

2. Is the trustee an employee of any school operated by the Education Corporation?
____ **Yes** ____ **X No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
____ **Yes** ____ **X No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

None	Please write "None" if applicable. Do not leave this space blank.		
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	Please write "None" if applicable. Do not leave this space blank.			

William D. Middleton 29 July 2018
Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will

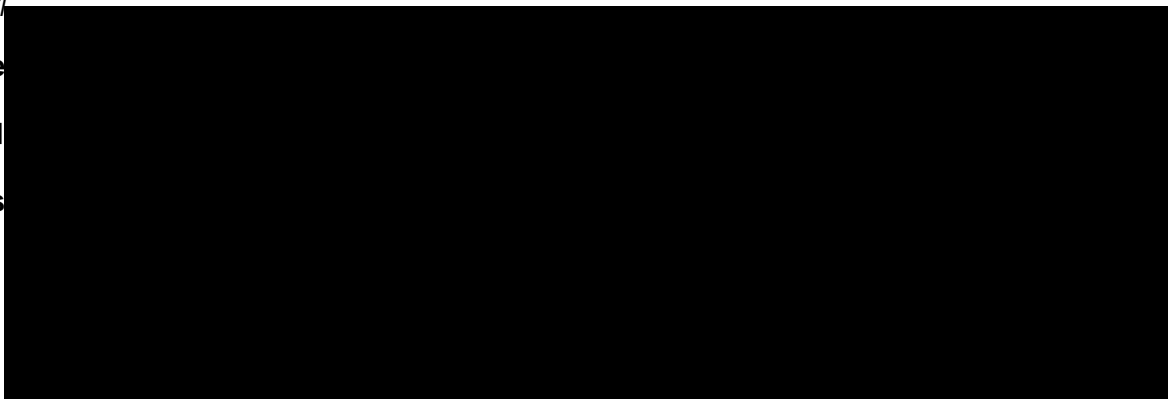
Business Telephone

Business Address

E-mail Address

Home Telephone

Home Address



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Joann Santos-Santiago

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Rochester Academy Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Chair, Governance Committee

2. Is the trustee an employee of any school operated by the Education Corporation?
____ **Yes** ___ **X** **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
____ **Yes** ___ **X** **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<i>Please write "None" if applicable. Do not leave this space blank.</i>			
None	None	None	None

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	None	None	None	None

Joann Santos

7-31-2018

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will

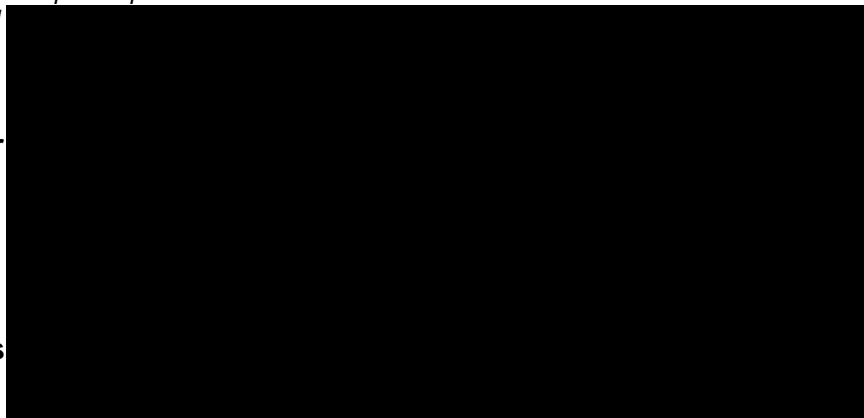
Business Tele

Business Addr

E-mail Address

Home Telepho

Home Address



**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

D. Jean Calder

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Rochester Academy Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). N/A

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes ✓ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes ✓ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.			
None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None				

D. Jean Chiles
Signature

7/30/18
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

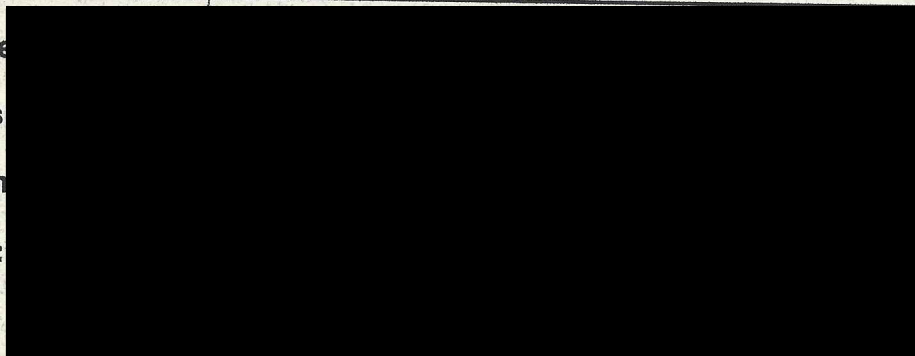
Business Telephone: N/A

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Yusuf Bilgic

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

RACS

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Board member

2. Is the trustee an employee of any school operated by the Education Corporation?
___ Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

___ Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.


4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<i>Please write "None" if applicable. Do not leave this space blank.</i>			
	None		

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
	None			


7/29/2018

Signature Date

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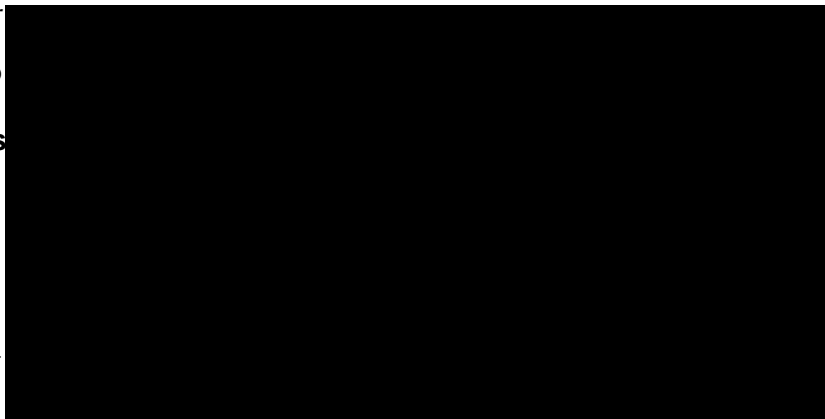
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



<p align="center">Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</p>

Trustee Name:

DeLois "Kijana" Crawford

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Rochester Academy Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
2. Is the trustee an employee of any school operated by the Education Corporation?
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.			
None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
		None		

Signature  Date 7/31/2018

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

Mahmut Gedemenli

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Rochester Academy Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Board President

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes ✓ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

 Yes ✓ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

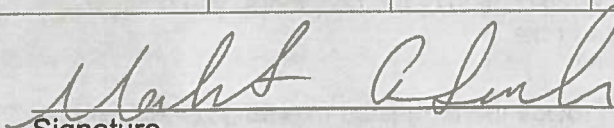
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.			
None	None	None	None

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None	None	None	None	None


7/31/18
 Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below:

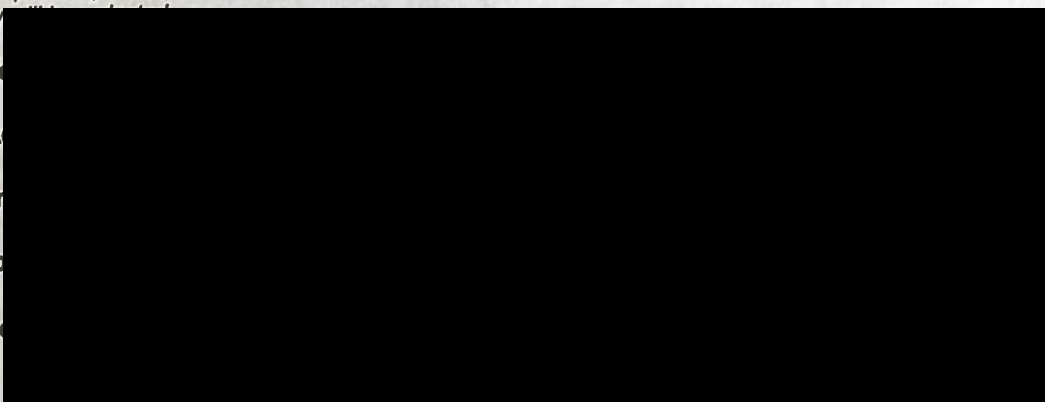
Business Telephone

Business Address

E-mail Address

Home Telephone

Home Address



<p align="center">Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</p>

Trustee Name:

Mustafa Guler

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Rochester Academy Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?
 ___ Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

___ Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

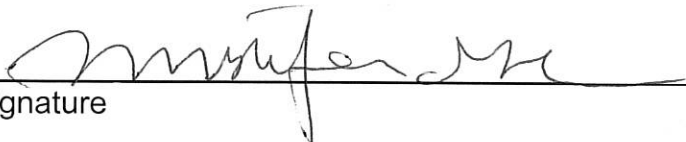
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<u>NA</u>	<u>NA</u>		

<i>Please write "None" if applicable. Do not leave this space blank.</i>			
N/A	N/A	N/A	N/A

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
N/A	N/A	N/A	N/A	N/A

Signature  Date 7-31-2018

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

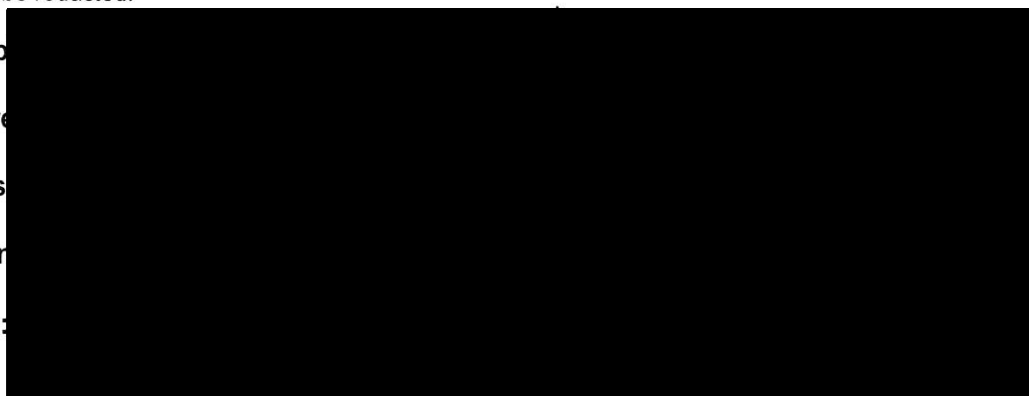
Business Telephone

Business Address

E-mail Address

Home Telephone

Home Address





Entry 8 BOT Table

Created: 07/30/2018 • Last updated: 07/31/2018

1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
1	Dr. William D. Middleton [REDACTED]	Chair	Governance Committee	Yes	3	07/01/2018	06/30/2021	12
2	Joann L. Santos [REDACTED]	Vice Chair	Governance Committee	Yes	2	08/01/2017	07/31/2020	10
3	Mustafa Guler [REDACTED]	Treasurer	Finance and Facilities Committee	Yes	3	07/01/2018	06/30/2021	12
4	Dr. Yusuf Bilgic [REDACTED]	Trustee/Member	Academic Excellence Committee	Yes	2	08/01/2016	07/31/2019	11
5	D. Jean Calder [REDACTED]	Trustee/Member	Community Outreach Committee	Yes	2	08/01/2017	07/31/2020	11
6	Dr. Kijana Crawford [REDACTED]	Trustee/Member	Finance and Facilities Committee	Yes	1	07/01/2018	06/30/2021	11
	Mahmut Gedemen		Governance					

7	li	Trustee/Member	ce and Development Committee	Yes	4	08/01/2017	07/31/2020	11
8								
9								

1a. Are there more than 9 members of the Board of Trustees? No

2. Total number of members on June 30, 2018 7

3. Total number of members joining the Board during the 2017-18 school year 0

4. Total number of members departing the Board during the 2017-18 school year 0

5. Number of voting members in 2017-18, as set by the by-laws, resolution or minutes 7

6. Number of Board meetings conducted during the 2017-18 School Year 12

7. Number of Board meetings scheduled for the coming 2018-19 school year 12

Thank you.



Entry 9 - Board Meeting Minutes

Last updated: 07/31/2018

[Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2017--June 2018, which should match the number of meetings held during the 2017-18 school year.

ROCHESTER ACAD CS (REGENTS)

Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2017-18 school year, on the charter school's website?

the charter school's website.

A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2017-18 school year.

<https://app2.boardontrack.com/public/ywOAFX/home>



Entry 10 Enrollment and Retention of Special Populations

Created: 07/31/2018 • Last updated: 08/01/2018

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2017-18 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2018-19.

ROCHESTER ACAD CS (REGENTS)Section Heading

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2017-18	Describe Recruitment Plans in 2018-19)
Economically Disadvantaged	RACS is already meeting the targets in this area.	<p>RACS will continue to meet the targets in this area by using similar marketing tools. As part of the 2018-2023 Strategic Plan we will use the following strategies for enrollment targets:</p> <ul style="list-style-type: none">• Engage teachers, staff & students in RACS PR opportunities• Establish a process for helping the RACS community nominate good stories for mediao Strategic outreach to local media at regular intervals about RACS community• Nominate teachers, staff, students & partners for community awards• Engage stakeholders in sharing RACS social media content• Utilize website & social media to highlight quality standards, results, & benefits of a RACS education
English	RACS translated enrollment documents on its website and presentations at community events. The website allows the visitors to	<p>The same plans will be implemented for 2018-19 school year. As part of the 2018-2023 Strategic Plan we will use the following strategies for enrollment targets:</p> <ul style="list-style-type: none">• Engage teachers, staff & students in RACS PR opportunities• Establish a process for helping the RACS community nominate good stories for

Language Learners	translate the content into multiple languages. Fliers in Spanish were mailed to Spanish speaking families. The school hired a Spanish speaking secretary.	<p>media</p> <ul style="list-style-type: none"> o Strategic outreach to local media at regular intervals about RACS community • Nominate teachers, staff, students & partners for community awards • Engage stakeholders in sharing RACS social media content • Utilize website & social media to highlight quality standards, results, & benefits of a RACS education
Students with Disabilities	The number of students with disabilities are increasing each year. We are hiring our own SPED teachers to provide most of the services.	<p>RACS will continue to provide a safe, welcoming and caring learning environment for all students. As part of the 2018-2023 Strategic Plan we will use the following strategies for enrollment targets:</p> <ul style="list-style-type: none"> • Engage teachers, staff & students in RACS PR opportunities • Establish a process for helping the RACS community nominate good stories for media o Strategic outreach to local media at regular intervals about RACS community • Nominate teachers, staff, students & partners for community awards • Engage stakeholders in sharing RACS social media content • Utilize website & social media to highlight quality standards, results, & benefits of a RACS education

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2017-18	Describe Retention Plans in 2018-19)
Economically Disadvantaged	For all students, RACS has provided a safe learning environment where more than 90% of the seniors successfully graduate on time.	RACS will continue to provide a safe, welcoming and caring learning environment for all students.
English Language Learners	All of the ELL students have graduated on time with the help of ESOL teachers and other staff.	RACS will continue to provide a safe, welcoming and caring learning environment for all students.
Students with Disabilities	All of the students with IEPs have successfully graduated from RACS with the help of the learning environment provided by its staff.	RACS will continue to provide a safe, welcoming and caring learning environment for all students.



Entry 11 Classroom Teacher and Administrator Attrition

Created: 07/31/2018 • Last updated: 08/01/2018

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2017-2018 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2017-2018 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2017; the FTE for any departed staff from July 1, 2017 through June 30, 2018; the FTE for added staff from July 1, 2017 through June 30, 2018; and the FTE of staff added in newly created positions from July 1, 2017 through June 30, 2018 using the tables provided.

1. Classroom Teacher Attrition Table

	FTE Classroom Teachers on 6/30/17	FTE Classroom Teachers Departed 7/1/17 - 6/30/18	FTE Classroom Teachers Filling Vacant Positions 7/1/17 - 6/30/18	FTE Classroom Teachers Added in New Positions 7/1/17 - 6/30/18	FTE of Classroom Teachers on 6/30/18
	33	12	5	4	30

2. Administrator Position Attrition Table

	FTE Administrative Positions on 6/30/17	FTE Administrators Departed 7/1/17 - 6/30/18	FTE Administrators Filling Vacant Positions 7/1/17 - 6/30/18	FTE Administrators Added in New Positions 7/1/17 - 6/30/18	FTE Administrative Positions on 6/30/18
	2.5	0	2	2	4.5

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher’s advancement up the ladder to a leadership position within the network or an administrator’s movement to lead a new network charter school.

(No response)

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Not Applicable
--	----------------

Thank you



Entry 12 Uncertified Teachers

Created: 07/31/2018 • Last updated: 08/01/2018

FTE Count of All Teachers 37
(Certified and Uncertified) as of
6/30/18

FTE Count of All Certified 32
Teachers as of 6/30/18

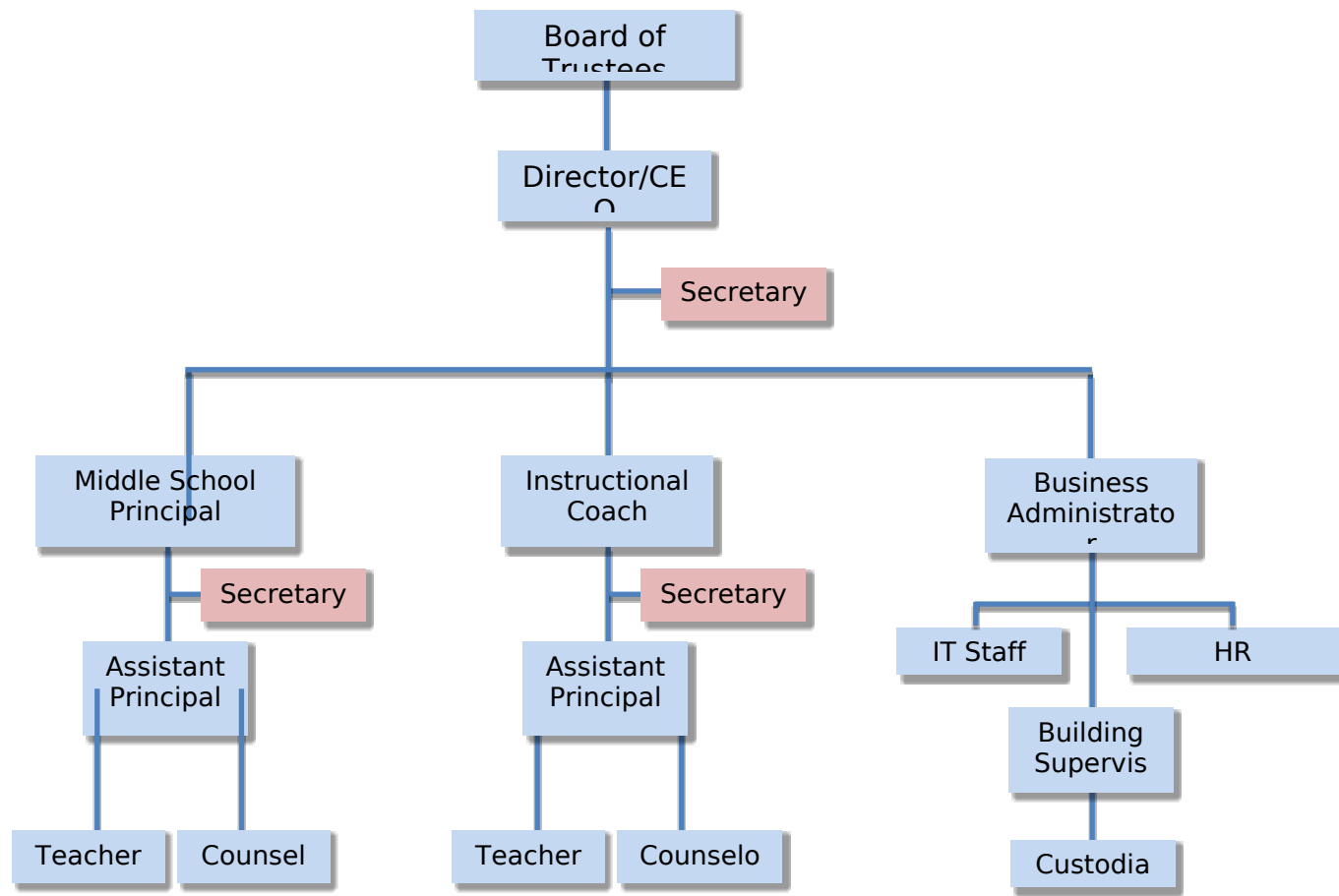
Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

	FTE Count
1. Total FTE count of uncertified teachers (6-30-18)	5
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-18)	3
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-18)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-18)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-18)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-18)	2

Thank you.





ROCHESTER ACADEMY CHARTER SCHOOL 2018-19 SCHOOL CALENDAR

JULY '18					Days T:0 / S:0
M	T	W	T	F	
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				

AUGUST '18					Days T:4 / S:0
M	T	W	T	F	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	

SEPTEMBER '18					Days T:19 / S:18
M	T	W	T	F	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	

OCTOBER '18					Days T:22 / S:21
M	T	W	T	F	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30	31			

NOVEMBER '18					Days T:18 / S:17
M	T	W	T	F	
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	

DECEMBER '18					Days T:14 / S:14
M	T	W	T	F	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					

August 16-17 -Regents Exams
 August 22 -Elementary School Parent Orientation
 August 23 -Middle School Parent Orientation
 August 24 -High School Parent Orientation
 August 27 -New Teacher Orientation
 Aug.29-Sep.4 -Teacher Institute
 September 3 -Labor Day Holiday (Buildings Closed)
 September 5 -First day for students
 September 26-High School Back to School Night
 October 3 -Middle School Back to School Night
 October 5 -Conference Day (No School for Students)
 October 8 -Columbus Day Holiday (Buildings Closed)
 October 10 -Elementary School Back to School Night
 October 17 -Conference Day (Half Day for MS and ES)
 November 9 -End of Quarter 1
 November 12 -Veterans Day Holiday (Buildings Closed)
 Nov. 21-23 -Thanksgiving Holiday
 Dec. 21-31 -Winter Recess
 January 1 -New Year's Holiday (Buildings Closed)
 January 2 -School Resumes
 January 2 -Conference Day (Half Day for MS and ES)
 January 21 -Martin Luther King Jr. Holiday (Buildings Closed)
 Jan. 22-25 -Regents Week for High School (Normal Day for MS and HS)
 February 1 -End of Quarter 2
 February 18 -Presidents' Holiday (Buildings Closed)
 Feb. 19-22 -Mid-Winter Recess
 March 20 -Conference Day (Half Day for MS and ES)
 March 22 -Holiday Recess (Buildings Closed)
 April 2-3 -NYS Grade 6-8 Testing ELA (Half day for MS)
 April 15-18 -Spring Recess
 April 19 -Good Friday (Buildings Closed)
 April 12 -End of Quarter 3
 May 1-2 -NYS Grade 6-8 Testing Math (Half day for MS)
 May 24 -Holiday Recess (Buildings Closed)
 May 27 -Memorial Day Holiday (Buildings Closed)
 June 3 -Regents Exams/NYS Science Testing Grade 8
 June 18-25 -Regents Exams
 June 25 -Last day of school for students (Half Day)
 June 26 -Make-up Day for Emergency Closings

Teacher Days:189, Student Days:181

1st Quarter: 9/5-11/9 45 Days
 2nd Quarter: 11/13-2/1 47 Days
 3rd Quarter: 2/4-4/12 44 Days
 4th Quarter: 4/22-6/25 45 Days

Yellow	First Day for K-12 Students
Red	Holiday/Recess
Blue	PD days for Staff - No School for Students
Pink	Parent-Teacher Conference Days (Half Day for ES and MS Students)
Green	Testing Days
Grey	Regents Rating Day/First Snow Day Make-up

JANUARY '19					Days T:15 / S:21
M	T	W	T	F	
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		

FEBRUARY '19					Days T:15 / S:15
M	T	W	T	F	
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28		

MARCH '19					Days T:20 / S:20
M	T	W	T	F	
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

APRIL '19					Days T:17 / S:17
M	T	W	T	F	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30				

MAY '19					Days T:21 / S:21
M	T	W	T	F	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	

JUNE '19					Days T:18, S:17
M	T	W	T	F	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	

This school calendar is tentative depending on weather conditions, and may be modified as required. Approved by the RACS Board of Trustees on April 20, 2018.