



Entry 1 School Information

Created: 07/14/2017 • Last updated: 08/01/2017

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2017**) or you may not be assigned the correct tasks.

a. SCHOOL NAME AND BEDS# SOUTH BRONX COMMUNITY CHS (REGENTS)

(Select name from the drop down menu)

b. CHARTER AUTHORIZER Regents-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

c. DISTRICT / CSD OF LOCATION NYC CSD 7

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	890 Washington Avenue Bronx, NY 10451			

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Harvey Chism
Title	Executive Director
Emergency Phone Number (###-###-####)	

e. SCHOOL WEB ADDRESS (URL) www.southbronxcommunity.org

f. DATE OF INITIAL CHARTER 11/2015

g. DATE FIRST OPENED FOR INSTRUCTION 08/2016

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of South Bronx Community Charter High School is to promote student excellence through an emphasis on academic, interpersonal and professional skills in a supportive and responsive learning environment. SBCCHS students graduate with a positive sense of self, ready to design and realize their futures in college, community, and career.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief description of Key design elements are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	South Bronx Community Charter High School is competency-based. Our instructional model is wholly organized around helping students to learn, practice, and demonstrate mastery of 19 competencies that are aligned to the New York State Learning Standards, inclusive of the Common Core State Standards, and derived to help students master the skills and knowledge necessary to pass requisite exams, graduate from high school, and complete at least two years of college and/or a career internship of their choice. Each competency is an aggregate of smaller skills called attainments. It is important to note that our competencies and attainments consist of both academic and social emotional learning targets.
Variable 2	South Bronx Community Charter High School practices cultural responsiveness. Cultural Responsiveness. We believe that it is important to honor student identity. We believe that strong relationships between staff and students are at the core of an effective learning model. We believe student empowerment and investment are essential to building authentic community. We believe learning experiences must provide a window and mirror for students. Two examples of cultural responsiveness at work include our Rite of Passage program for male and female students and our adherence to restorative practices as it pertains to community building, repairing harm and reintegrating students.
Variable 3	South Bronx Community Charter High School promotes supportive staffing through the creation and fulfillment of a Learning Coach role that works alongside teachers providing

	students with individualized support and attending to the social-emotional development of students while cross-training and collaborating with academic colleagues.
Variable 4	South Bronx Community Charter High School advances adaptive operations and management. We believe that user-centeredness and co-creation are imperative in an authentic learning organization. We believe that failing forward, leveraging lessons and manage mistakes, are vital for success in the 21st century. Therefore, a key aspect of work involves reflection on practice and performance, sharing of goals, and timely adjustments that enhance the experience and effectiveness of our school model.
Variable 5	(No response)
Variable 6	(No response)
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

i. TOTAL ENROLLMENT ON JUNE 30, 2017 106

j. GRADES SERVED IN SCHOOL YEAR 2016-17

Check all that apply

Grades Served	9
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k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? No

l1. FACILITIES

Does the school maintain or operate multiple sites?

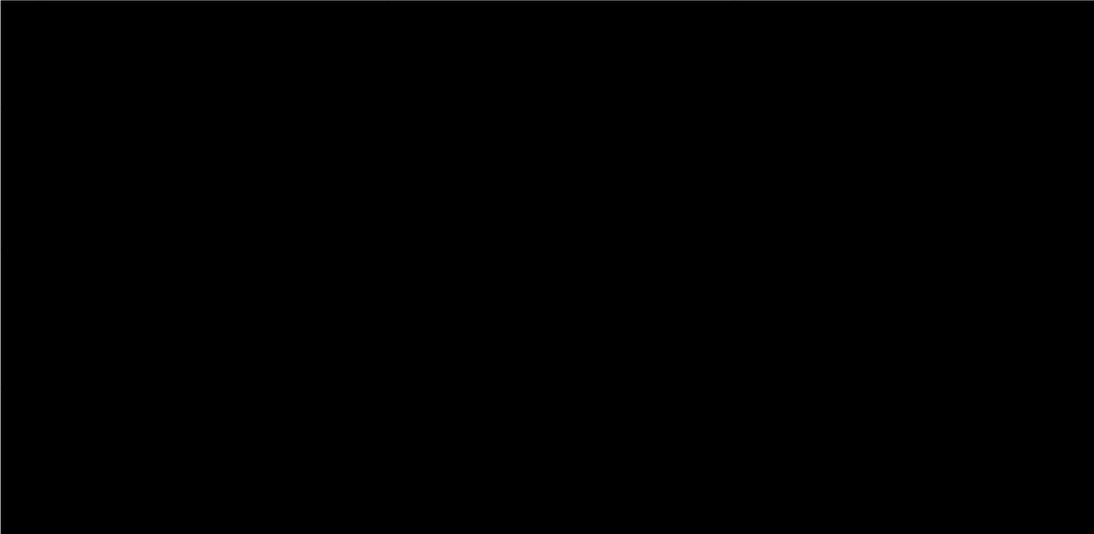
	No, just one site.
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I2. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	890 Washington Avenue, Bronx NY 10451		BRONX (TOTAL)	9-10	No	Rent/Lease
Site 2						
Site 3						

I2a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Harvey Chism			
Operational Leader	Harvey Chism			
Compliance Contact	Harvey Chism			
Complaint Contact	Harvey Chism			

m1. Is the school or are the school sites co-located? No

n1. Were there any revisions to the school's charter during the 2016-17 school year? (Please include approved or pending material and non-material charter revisions). No

o. Name and Position of Individual(s) Who Completed the 2016-17 Annual Report.

Harvey Chism, Executive Director

p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

Signature, Head of Charter School

A handwritten signature in black ink that reads "Harvey Chism". The signature is written in a cursive style with a large initial 'H' and a distinct 'C'.

Signature, President of the Board of Trustees

A handwritten signature in black ink, appearing to be "John Smith". The signature is highly stylized and cursive, with a large initial 'J' and 'S'.

Date

2017/08/01

Thank you.



Entry 2 NYS School Report Card Link

Last updated: 07/14/2017

1. NEW YORK STATE REPORT CARD

<https://data.nysed.gov/profile.php?instid=800000086907>

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).



Entry 3 Progress Toward Goals

Created: 07/19/2017 • Last updated: 08/01/2017

PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2017. If the goals are based on student performance data that the school will not have access to before August 1, 2017 (e.g., the NYS Assessment results), please state this in the last column. The information can be updated when available. Please complete and submit no later than November 1, 2017.

1. ACADEMIC STUDENT PERFORMANCE GOALS

2016-17 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 1	Four years after enrollment 85% of students will demonstrate at least a proficient level of mastery in all 19 competency areas as measured by SBCC S competencies, attainments and performance rubrics.	Each of SBC's 19 competencies consists of attainments. For grade promotion, students are required to master 80% of all course attainments. Mastery across all 19 competencies is expected to occur over a span of four years.	Not Met	SBC will continue to provide students with opportunities to encounter and master competencies and attainments within and across their high school courses.
Academic Goal 2	By the end of a cohort's third year, 75% of students will have passed three Regents exams.	Passage rates for a total of at least three Regents exams will initially be calculated in June 2019. During the 2017-18 academic year students will have the opportunity to sit for at least two Regents.	Not Met	SBC will administer Regents exams annually and provide students with targeted and intensive test support as needed.
	By the end of a			

Academic Goal 3	cohort's fourth year, 75% of students will have demonstrated college and career readiness by passing five Regents required for graduation with a score of at least 75.	Passage rates of five Regents exams, at a minimum score of 75, will be calculated in June 2020.	Not Met	SBC will administer Regents exams annually and provide students with targeted and intensive test support as needed.
Academic Goal 4	85% of students who enter in the 9th grade will graduate within four years.	SBC will calculate the graduation rate of students retained and enrolled from the 9th grade. This initial count will be conducted in June 2020.	Not Met	SBC will annually monitor student retention and promotion rates and implement interventions as required to ensure student progress towards graduation.
Academic Goal 5	95% of students who enter in the 9th grade will graduate within five years.	SBC will calculate the graduation rate of students retained and enrolled from the 9th grade. This initial 5-year graduation count will be conducted in June 2021.	Not Met	SBC will annually monitor student retention and promotion rates and implement interventions as required to ensure student progress towards graduation.
Academic Goal 6	All students with disabilities will achieve their IEP goals as determined by Annual Review.	Approximately 50% of SBC students have met their annual IEP goals during the 2016-17 school year.	Not Met	SBC is revising schedules to allow for targeted instruction in smaller groups and will provide more frequent advisory check-ins. In addition, SBC will perform outreach to the families of those students who did not meet their IEP goals.
Academic Goal 7	Each year 90% of English language learners will improve by at least one level on the New York State English as a Second Language Achievement Test (NYSESLAT).	Score results for the most recent academic year will be provided in November 2017.	Not Met	
		Student files and transcripts will reflect		

Academic Goal 8	All students will participate in at least one college level course or experience eg. College Now, Advanced Placement prior to graduation as tracked by student records and transcripts.	that every students has participated in at least one college level course or experience prior to graduation. Staff are initiating planning to develop a well articulated set of college exposure/experience offerings.	Not Met	SBC will implement AP offerings beginning in academic 2018-19.
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2. Do have more academic goals to add? Yes

2016-17 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 9	Each year, the group of students who have taken the CWRA+ or ACT Aspire will reduce the gap between their score in the previous year, and the College Readiness Benchmark score by 50%. Students who achieve the College Readiness Benchmark Scores for their grade will continue to achieve the College Readiness Benchmark on subsequent tests and in subsequent grades.	Students will reduce the gap in their score from college readiness benchmarks by 50% annually.	Not Met	Ninth grade students took the CWRA in fall 2016 for baseline scores and will be retested in the Spring 2018 at the conclusion of their sophomore year.
Academ	The average PSAT and SAT/ACT scores	The average PSAT and SAT/ACT scores will exceed the state average. The earliest		SBC will prepare for students to take the PSAT in the 10th and

ic Goal 10	will exceed the state average.	scores will be for students who test in the 10th grade during the 2017-18 academic year.	Not Met	11th grade and SAT/ACT in 11th and 12th.
Academ ic Goal 11	All students will gain acceptance to a two or four year college	This measure will be applied to eligible seniors during the 2019-2020 academic year.	Not Met	SBC is orienting students to college options and conducting goal and postsecondary planning through its CORE advisory program.
Academ ic Goal 12	For any student that does not meet the achievement criteria above, s/he will develop a personalized plan that clearly articulates his/her path to graduation from SBCC S and college readiness, through additional time, extended learning opportunities and other external supports.	Student progress towards graduation including converted credits and Regents passage will be calculated. For those needing customized supports, individual learning plans will be developed, maintained, and updated.	Not Met	SBC's learning management system contains information that helps to populate and monitor the effectiveness of students' individual learning plans. SBC's Lead Teachers and SPED Teachers will be resources to colleagues regarding the development of supportive learning pathways for students.
Academ ic Goal 13				
Academ ic Goal 14				
Academ ic Goal 15				
Academ ic Goal 16				

3. Do have more academic goals to add? (No response)

2016-17 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				

Academ ic Goal 29				
Academ ic Goal 30				

4. ORGANIZATIONAL GOALS

2016-17 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				

5. Do you have more organizational goals to add? No

6. FINANCIAL GOALS

2016-17 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



Entry 4 Expenditures per Child

Created: 07/14/2017 • Last updated: 08/01/2017

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2016-17 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	2350328
Line 2: Year End FTE student enrollment	106
Line 3: Divide Line 1 by Line 2	22172

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2016-17 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:

The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:

<http://www.p12.nysed.gov/psc/AuditGuide.html>.

Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	166507
Line 2: Management and General Cost (Column)	124441
Line 3: Sum of Line 1 and Line 2	290948
Line 5: Divide Line 3 by the Year End FTE student enrollment	2744

Thank you.

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the -
Board of Regents -

2017-18 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

South Bronx Community Charter School -

PROJECTED BUDGET FOR 2017-2018 -

July 1, 2017 to June 30, 2018 -

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	3,972,963	223,479	-	-	-	4,196,442
Total Expenses	3,492,691	469,959	-	-	296,246	4,258,896
Net Income	480,272	(246,480)	-	-	(296,246)	(62,454)
Actual Student Enrollment	220	20				-
Total Paid Student Enrollment	-	-				-

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue

CY Per Pupil Rate

District of Location

\$14,027.00

Special Education < 20%

\$0.00

Special Education 20%- 59%

\$10,390.00

Special Education >60%

\$19,819.00

School District 5 (Enter Name)

3,085,940	-	-	-	-	3,085,940
-	-	-	-	-	-
-	207,800	-	-	-	207,800
-	-	-	-	-	-
-	-	-	-	-	-
3,085,940	207,800				3,293,740

Special Education Revenue

-	-	-	-	-	-
---	---	---	---	---	---

Grants

-	-	-	-	-	-
---	---	---	---	---	---

Stimulus

-	-	-	-	-	-
---	---	---	---	---	---

Other

-	-	-	-	-	-
---	---	---	---	---	---

Other State Revenue

617,188	-	-	-	-	617,188
---------	---	---	---	---	---------

TOTAL REVENUE FROM STATE SOURCES

3,703,128	207,800				3,910,928
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REVENUE FROM FEDERAL FUNDING

IDEA Special Needs

-	15,679	-	-	-	15,679
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Title I

79,807	-	-	-	-	79,807
--------	---	---	---	---	--------

Title Funding - Other

8,035	-	-	-	-	8,035
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School Food Service (Free Lunch)

-	-	-	-	-	-
---	---	---	---	---	---

Grants

Charter School Program (CSP) Planning & Implementation

87,990	-	-	-	-	87,990
--------	---	---	---	---	--------

Other

-	-	-	-	-	-
---	---	---	---	---	---

Other Federal Revenue

-	-	-	-	-	-
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TOTAL REVENUE FROM FEDERAL SOURCES

175,832	15,679				191,511
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LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising

40,000	-	-	-	-	40,000
--------	---	---	---	---	--------

Erate Reimbursement

35,373	-	-	-	-	35,373
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Interest Income, Earnings on Investments,

150	-	-	-	-	150
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NYC-DYCD (Department of Youth and Community Developmt.)

-	-	-	-	-	-
---	---	---	---	---	---

Food Service (Income from meals)

-	-	-	-	-	-
---	---	---	---	---	---

Text Book

13,552	-	-	-	-	13,552
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Other Local Revenue

4,928	-	-	-	-	4,928
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TOTAL REVENUE FROM LOCAL and OTHER SOURCES

94,003					94,003
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TOTAL REVENUE

3,972,963	223,479				4,196,442
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EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

No. of Positions

Executive Management

3.00

304,520	30,076	-	-	41,355	375,950
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Instructional Management

-

-	-	-	-	-	-
---	---	---	---	---	---

Deans, Directors & Coordinators

-

-	-	-	-	-	-
---	---	---	---	---	---

CFO / Director of Finance

-

-	-	-	-	-	-
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South Bronx Community Charter School

PROJECTED BUDGET FOR 2017-2018

July 1, 2017 to June 30, 2018

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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Total Revenue	3,972,963	223,479	-	-	-	4,196,442
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Net Income	480,272	(246,480)	-	-	(296,246)	(62,454)
Actual Student Enrollment	220	20	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-

PROGRAM SERVICES

SUPPORT SERVICES

		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Operation / Business Manager	3.00	146,424	14,462	-	-	19,885	180,770
Administrative Staff	-	-	-	-	-	-	-
TOTAL ADMINISTRATIVE STAFF	6	450,943	44,538			61,239	556,720
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	8.00	482,801	47,750	-	-	-	530,550
Teachers - SPED	2.00	-	124,800	-	-	-	124,800
Substitute Teachers	-	-	-	-	-	-	-
Teaching Assistants	-	-	-	-	-	-	-
Specialty Teachers	14.00	709,973	70,217	-	-	-	780,190
Aides	-	-	-	-	-	-	-
Therapists & Counselors	1.00	51,552	5,099	-	-	-	56,650
Other	-	-	-	-	-	-	-
TOTAL INSTRUCTIONAL	25	1,244,325	247,865				1,492,190
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-
Other	-	39,813	3,938	-	-	-	43,750
TOTAL NON-INSTRUCTIONAL		39,813	3,938				43,750
SUBTOTAL PERSONNEL SERVICE COSTS	31	1,735,081	296,340			61,239	2,092,660
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		126,960	12,539	-	-	17,242	156,741
Fringe / Employee Benefits		271,299	26,795	-	-	36,843	334,937
Retirement / Pension		66,384	6,556	-	-	9,015	81,956
TOTAL PAYROLL TAXES AND BENEFITS		464,644	45,891			63,100	573,634
TOTAL PERSONNEL SERVICE COSTS		2,199,724	342,231			124,339	2,666,294
CONTRACTED SERVICES							
Accounting / Audit		-	-	-	-	23,900	23,900
Legal		4,050	400	-	-	550	5,000
Management Company Fee		-	-	-	-	-	-
Nurse Services		-	-	-	-	-	-
Food Service / School Lunch		-	-	-	-	-	-
Payroll Services		6,982	690	-	-	948	8,620
Special Ed Services		-	-	-	-	-	-
Titlement Services (i.e. Title I)		-	-	-	-	-	-
Other Purchased / Professional / Consulting		141,750	14,000	-	-	19,250	175,000
TOTAL CONTRACTED SERVICES		152,782	15,090			44,648	212,520
SCHOOL OPERATIONS							
Board Expenses		1,620	160	-	-	220	2,000
Classroom / Teaching Supplies & Materials		50,050	4,950	-	-	-	55,000

South Bronx Community Charter School

PROJECTED BUDGET FOR 2017-2018

July 1, 2017 to June 30, 2018

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PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Special Ed Supplies & Materials	-	-	-	-	-	-
Textbooks / Workbooks	9,100	900	-	-	-	10,000
Supplies & Materials other	-	-	-	-	-	-
Equipment / Furniture	34,976	3,454	-	-	4,750	43,180
Telephone	-	-	-	-	-	-
Technology	38,130	3,766	-	-	5,178	47,074
Student Testing & Assessment	19,274	1,906	-	-	-	21,180
Field Trips	30,940	3,060	-	-	-	34,000
Transportation (student)	2,730	270	-	-	-	3,000
Student Services - other	74,165	7,335	-	-	-	81,500
Office Expense	28,755	2,840	-	-	3,905	35,500
Staff Development	44,550	4,400	-	-	6,050	55,000
Staff Recruitment	4,050	400	-	-	550	5,000
Student Recruitment / Marketing	13,650	1,350	-	-	-	15,000
School Meals / Lunch	3,185	315	-	-	-	3,500
Travel (Staff)	405	40	-	-	55	500
Fundraising	-	-	-	-	-	-
Other	4,050	400	-	-	550	5,000
TOTAL SCHOOL OPERATIONS	359,630	35,547			21,258	416,434

FACILITY OPERATION & MAINTENANCE

Insurance	26,971	2,664	-	-	3,663	33,298
Janitorial	19,440	1,920	-	-	2,640	24,000
Building and Land Rent / Lease	510,300	50,400	-	-	69,300	630,000
Repairs & Maintenance	8,100	800	-	-	1,100	10,000
Equipment / Furniture	116,924	11,548	-	-	15,879	144,350
Security	9,720	960	-	-	1,320	12,000
Utilities	36,450	3,600	-	-	4,950	45,000
TOTAL FACILITY OPERATION & MAINTENANCE	727,905	71,892			98,851	898,648

DEPRECIATION & AMORTIZATION

	32,400	3,200	-	-	4,400	40,000
--	--------	-------	---	---	-------	--------

DISSOLUTION ESCROW & RESERVES / CONTINGENCY

	20,250	2,000	-	-	2,750	25,000
--	--------	-------	---	---	-------	--------

TOTAL EXPENSES	3,492,691	469,959			296,246	4,258,896
-----------------------	------------------	----------------	--	--	----------------	------------------

NET INCOME	480,272	(246,480)			(296,246)	(62,454)
-------------------	----------------	------------------	--	--	------------------	-----------------

ENROLLMENT - *School Districts Are Linked To Above Entries*

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District of Location	220		220
Special Education < 20%			-
Special Education 20%- 59%		20	20
Special Education >60%			-
School District 5 (Enter Name)			-
TOTAL ENROLLMENT	220	20	240

REVENUE PER PUPIL	18,059	11,174	-
--------------------------	---------------	---------------	----------

South Bronx Community Charter School

PROJECTED BUDGET FOR 2017-2018

July 1, 2017 to June 30, 2018

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	3,972,963	223,479	-	-	-	4,196,442
Total Expenses	3,492,691	469,959	-	-	296,246	4,258,896
Net Income	480,272	(246,480)	-	-	(296,246)	(62,454)
Actual Student Enrollment	220	20				-
Total Paid Student Enrollment	-	-				-

PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
EXPENSES PER PUPIL	15,876	23,498	-			

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Stipends for various committees (hiring, curriculum, PD training, sport coach)

Tech, Development, Curriculum & Marketing, Finance Consultants



Conflict of Interest Disclosure by Charter School Trustee

Each trustee, officer or key employee of the charter school must complete this disclosure statement annually and provide a signed copy to the school as directed.

Name of Charter School:

South Bronx Community High School

Trustee Name:

Jane Kehoe Higgins

1. Indicate how long you have served as a trustee, officer or key employee of the charter school. If less than twelve months, please provide information to the directives below for the period of time you have served as a trustee, officer or key employee. 1 yr, 7 mos
2. List all positions held on the charter school board (e.g., president, treasurer, parent representative). Chair, Academic Accountability Committee
3. Are you an employee or agent of the management company or institutional partner of the charter school?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school in the last twelve months. If there has been no such financial interest or transaction, write **None. NONE**

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	None	None	None

6. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the charter school in which such entity, during the last twelve months, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is/are doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest or other relationship, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
New York City Writing Project	PD for teachers	\$500	Jane Kehoe Higgins	The board member wasn't involved in this PD, nor was it promoted through the board.

Signature



Date June 12, 2017

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telep

Business Addre

E-mail Address:

Home Telephon

Home Address:





Conflict of Interest Disclosure by Charter School Trustee

Each trustee, officer or key employee of the charter school must complete this disclosure statement annually and provide a signed copy to the school as directed.

Name of Charter School:

South Bronx Community Charter High School

Trustee Name:

Kate Del Priore

1. Indicate how long you have served as a trustee, officer or key employee of the charter school. If less than twelve months, please provide information to the directives below for the period of time you have served as a trustee, officer or key employee.

Since November 2015 (19 months, approximately)

2. List all positions held on the charter school board (e.g., president, treasurer, parent representative).

Treasurer

3. Are you an employee or agent of the management company or institutional partner of the charter school?

 Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. **Identify each interest/transaction** (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school in the last twelve months. If there has been no such financial interest or transaction, write **None**.

[Signature]

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i> NONE			

6. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the charter school in which such entity, during the last twelve months, you and/or your immediate family member(s) or person(s) living in your house had a **financial interest or other relationship**. If you are a member, director, officer or employee of an organization formally partnered with the school that is/are doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest or other relationship, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Nas Karas Studios	Videotaped a student performance	\$500	Therassi Karageorgiou, Director of Nas Karas Studios, is my husband.	I was not involved in any transaction of financials.


Signature

6/12/17
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Conflict of Interest Disclosure by Charter School Trustee

Each trustee, officer or key employee of the charter school must complete this disclosure statement annually and provide a signed copy to the school as directed.

Name of Charter School: The South Bronx Community Charter High School

Trustee Name: Michael Busch

1. Indicate how long you have served as a trustee, officer or key employee of the charter school. If less than twelve months, please provide information to the directives below for the period of time you have served as a trustee, officer or key employee.

I have been a Trustee since November 17, 2015.

2. List all positions held on the charter school board (e.g., president, treasurer, parent representative).

Treasurer

3. Are you an employee or agent of the management company or institutional partner of the charter school?

No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. **Identify each interest/transaction** (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school in the last twelve months. If there has been no such financial interest or transaction, write **None**.

None.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
		<i>None</i>	

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the charter school in which such entity, during the last twelve months, you and/or your immediate family member(s) or person(s) living in your house had a **financial interest or other relationship**. If you are a member, director, officer or employee of an organization formally partnered with the school that is/are doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest or other relationship, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
			<i>None</i>	


Signature

6-7-17
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Teleph

Business Address

E-mail Address: r

Home Telephone

Home Address

Conflict of Interest Disclosure by Charter School Trustee

Each trustee, officer or key employee of the charter school must complete this disclosure statement annually and provide a signed copy to the school as directed.

Name of Charter School:

_____South Bronx Community Charter High School_____

Trustee Name:

_____Rema Davis_____

1. Indicate how long you have served as a trustee, officer or key employee of the charter school. If less than twelve months, please provide information to the directives below for the period of time you have served as a trustee, officer or key employee. **Less than 12 months**
2. List all positions held on the charter school board (e.g., president, treasurer, parent representative). **NONE**
3. Are you an employee or agent of the management company or institutional partner of the charter school?
____Yes __X__No

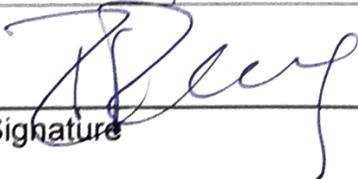
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. **Identify each interest/transaction** (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school in the last twelve months. If there has been no such financial interest or transaction, write **None**.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>NONE</i>			

6. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the charter school in which such entity, during the last twelve months, you and/or your immediate family member(s) or person(s) living in your house had a **financial interest or other relationship**. If you are a member, director, officer or employee of an organization formally partnered with the school that is/are doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest or other relationship, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>NONE</i>				

Signature 

June 12, 2017 _____
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

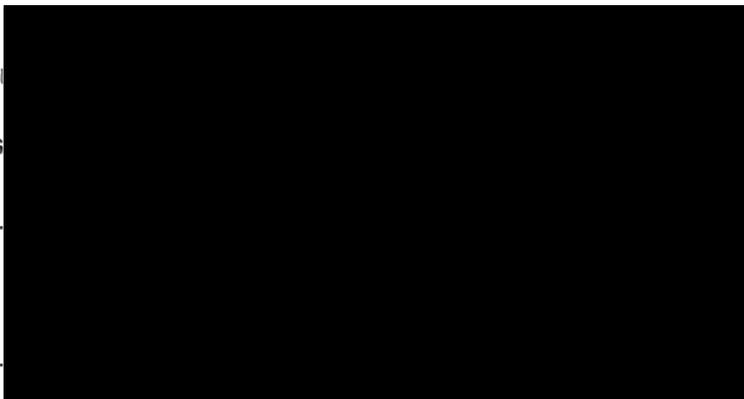
Business Telephone:

Business Address:

E-mail Address: _____

Home Telephone: _____

Home Address: _____





Conflict of Interest Disclosure by Charter School Trustee

Each trustee, officer or key employee of the charter school must complete this disclosure statement annually and provide a signed copy to the school as directed.

Name of Charter School:

South Bronx Community Charter High School.

Trustee Name:

Paul I. Ortiz

1. Indicate how long you have served as a trustee, officer or key employee of the charter school. If less than twelve months, please provide information to the directives below for the period of time you have served as a trustee, officer or key employee.

2. List all positions held on the charter school board (e.g., president, treasurer, parent representative). Board of Trustee - Member

3. Are you an employee or agent of the management company or institutional partner of the charter school?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. **Identify each interest/transaction** (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school in the last twelve months. If there has been no such financial interest or transaction, write **None**. None.

5.

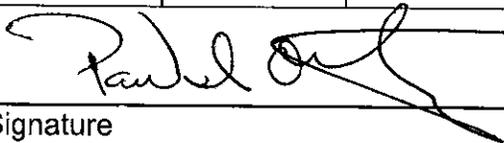
Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
_____	None	_____	_____

6. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the charter school in which such entity, during the last twelve months, you and/or your immediate family member(s) or person(s) living in your house had a **financial interest or other relationship**. If you are a member, director, officer or employee of an organization formally partnered with the school that is/are doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest or other relationship, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
_____	_____	None	_____	_____

Please write "None" if applicable. Do not leave this space blank.

Please write "None" if applicable. Do not leave this space blank.

 _____
Signature

6/12/17.
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____





Conflict of Interest Disclosure by Charter School Trustee

Each trustee, officer or key employee of the charter school must complete this disclosure statement annually and provide a signed copy to the school as directed.

Name of Charter School:

South Bronx Community Charter High School

Trustee Name:

Brandon Corley

1. Indicate how long you have served as a trustee, officer or key employee of the charter school. If less than twelve months, please provide information to the directives below for the period of time you have served as a trustee, officer or key employee.

2. List all positions held on the charter school board (e.g., president, treasurer, parent representative).

Trustee

3. Are you an employee or agent of the management company or institutional partner of the charter school?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

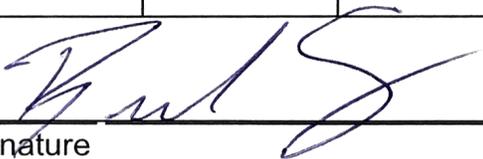
4. **Identify each interest/transaction** (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school in the last twelve months. If there has been no such financial interest or transaction, write **None**.

5.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None			

6. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the charter school in which such entity, during the last twelve months, you and/or your immediate family member(s) or person(s) living in your house had a **financial interest or other relationship**. If you are a member, director, officer or employee of an organization formally partnered with the school that is/are doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest or other relationship, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None				


Date 7/25/17

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

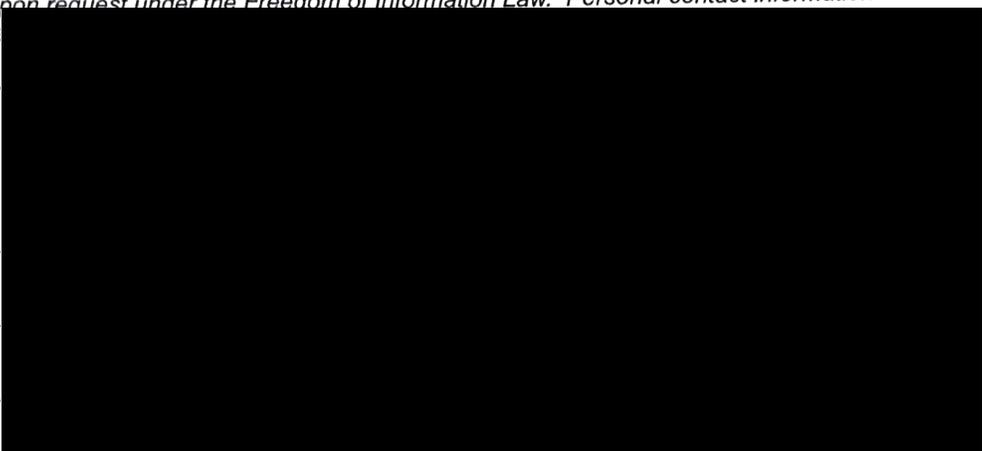
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____





Conflict of Interest Disclosure by Charter School Trustee

Each trustee, officer or key employee of the charter school must complete this disclosure statement annually and provide a signed copy to the school as directed.

Name of Charter School:

SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL

Trustee Name:

MARGARET MARTIN

1. Indicate how long you have served as a trustee, officer or key employee of the charter school. If less than twelve months, please provide information to the directives below for the period of time you have served as a trustee, officer or key employee.

6 MONTHS

2. List all positions held on the charter school board (e.g., president, treasurer, parent representative).

TRUSTEE

3. Are you an employee or agent of the management company or institutional partner of the charter school?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. **Identify each interest/transaction** (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school in the last twelve months. If there has been no such financial interest or transaction, write **None**.

5.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

6. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the charter school in which such entity, during the last twelve months, you and/or your immediate family member(s) or person(s) living in your house had **a financial interest or other relationship**. If you are a member, director, officer or employee of an organization formally partnered with the school that is/are doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest or other relationship, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

Margaret Martin

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telep

Business Addr

E-mail Address

Home Telephone: _____

Home Address: _____



Entry 9 BOT Table

Created: 07/17/2017 • Last updated: 08/01/2017

(tab across or use scroll bar at bottom of table)

1. Current Board Member Information

	Trustee Name	Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws? (Y/N)	Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)	Number of Board Mtgs Attended during 2016-17?
1	Alvarez Symonette	[REDACTED]	Chair/ Board President	Finance, Audit and Management Committee; Executive Committee		Non profit finance, fundraising and organizational leadership	1 term, 3 yrs., April 2016 - April 2019	11
2	Michael Busch	[REDACTED]	Secretary	Community Engagement, Executive Committee		Higher education	2 terms, 1 yr, April 2016-April 2017, April 2017-April 2020	11
				Finance,		Charte	1	

3	Katelyn (Del Priore) Karageorgiou		Treasurer	Audit and Management; Executive Committee		r schools and education innovation	term, 2 yrs., April 2016 - April 2018	12
4	Brandon Corley		Trustee/Member	Academic Accountability		School design and leadership	1 term, 2 yrs. April 2016 - April 2018	9
5	Rema Davis		Trustee/Member	Finance, Audit and Management Committee		Fundraising and marketing	1 term, 3 yrs., November 2016 - November 2019	7
6	Jane Higgins		Trustee/Member	Academic Accountability		Teacher education and nonprofit leadership	1 term, 3 yrs., April 2016 - April 2019	9
7	Paul Ortiz		Trustee/Member	Community Engagement Committee		Social services and community engagement	1 term, 2 yrs., April 2016-April 2018	8
8	Margaret Martin		Trustee/Member	Academic Accountability		Legal and social services	1 term (resigned April 2017)	7
9								
10								

11								
12								
13								
14								
15								
16								
17								
18								
19								
20								

2. Total Number of Members on June 30, 2016 6

3. Total Number of Members Joining the Board 2016-17 School Year 2

4. Total Number of Members Departing the Board during the 2016-17 School Year 1

5. Number of Voting Members 2016-17, as set by the by-laws, resolution or minutes 8

6. Number of Board Meetings Conducted in the 2016-17 School Year 12

7. Number of Board Meetings Scheduled for the [2017-18](#) School Year 12

Thank you.



Entry 10 - Board Meeting Minutes

Last updated: 08/01/2017

[Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2016--June 2017.

A. Provide a URL link to the (No response)
Monthly Board Meeting Minutes
which are posted on the School's
web page.

OR

B. Upload All Monthly Board Meeting Minutes

Combine into one .PDF file

<https://nysed-cso-reports.fluidreview.com/resp/11068699/wNFCVDEEJA/>

Date

Wednesday, July 27, 2016

6:00-8:00pm

Board Members In Attendance

Alvarez Symonette, Chair

Katelyn Del Priore, Treasurer

Michael Busch, Secretary

Brandon Corley

Jane Higgins

Margaret Martin

Paul Ortiz

School Staff in Attendance

Harvey Chism

John Clemente

Natalie Ferrell

Board Members Not in Attendance

n/a

Guests in Attendance

n/a

Agenda

1. Call to Order and Welcome

- The Board Chair called the meeting to order, noting that the purpose of this meeting would be to make sure that when day one rolls around and the school officially opens, that all basic requirements have been met, all our committees are set, and so on

2. Action Items

Minutes

- Minutes were presented by the Secretary for board approval
- Brandon Corley moved to approve the minutes without amendment; motion was seconded by Kate Del Priore
- Minutes approved by Board

Organization Policies and Practices

- After brief discussion, the Board Secretary motioned to approve the Organization Policies and Practices document presented by school leadership; motion was seconded by Paul Ortiz
- Organization Policies and Practices approved by Board

FOIL

- The Board discussed FOIL policies and protocol, specifically with respect to the chain of command in decisions regarding what information, and under what conditions, will be released upon formal request; Board was informed that all decisions emanate from the Executive Director
- Margaret Martin queried whether SBCCHS's FOIL policies were aligned with NYS law; policies have been vetted by legal, so the assumption, to be confirmed, is that they do
- Kate Del Priore motioned to accept FOIL procedures without amendment; motion seconded by Jane Higgins
- FOIL policies and protocol approved by the Board

Disciplinary Policy

- John Clemente addressed various aspects of the school's proposed disciplinary policy in depth, noting areas of overlap and divergence from the NYS DOE recommendations; John reminded the Board that suspension is included in the policy as a last measure, and highlighted the school's position that parents and students share in the responsibility for student behavior, and remedies in disciplinary situations
- The Board also discussed the section on gang activity, and specifically the language surrounding it; John Clemente and Harvey Chism agreed that this language would be tweaked for clarity; otherwise, Board agreed that SBCCHS's disciplinary code should be adopted with amendment
- Jane Higgins motioned that the policy be adopted with amendment; Margaret Martin seconded the motion
- Disciplinary policy approved by the Board pending amendment

Staff Complaints

- Kate Del Priore motioned to approve Staff Complaint protocol; Brandon Corley seconded the motion
- Staff Complaint protocol approved by the Board

Staff Evaluations, Assignments and Schedule

- The Board discussed the performance evaluations documents submitted by the school leaders; it was agreed that the performance indicators and evaluation mechanisms needed more thought and deliberation; it was agreed that school leaders would work with Michael Busch to refine and reframe some of these indicators, and align performance goals more directly with school mission and priorities
- Motion to pass performance evaluation protocol shelved to a later date (no later than August 5, 2016)
- Margaret Martin motioned to approve Assignments and Schedule documents, exclusive of staff evaluation procedures; Paul Ortiz seconded motion

- Staff Assignments and Schedule approved by the Board, exclusive of Staff Evaluation protocol

Transportation and Food Services

- Only outstanding questions in the discussion of transportation and food services documents surrounded legal questions concerning usage--Margaret Martin's points on this issue, it was agreed, will be included in family handbook; there was also a question about refrigeration units in the school--there will be a staff refrigerator and then a larger unit for milk and other time sensitive products
- Board Secretary motioned to accept all transportation and food and services documents presented by the school leaders; Brandon Corley seconded the motion
- Board approved contracts and services package

Other Contracts and Services

- After some discussion about contracts, it was agreed that Board needed more time to properly assess and vet these organizations before approving contracts with them
- Agreed that Board would revisit the matter on August 2--all items tabled until a later date can be bundled, but Board decided to vote on each separately, via electronic ballot

Old Business

- Harvey Chism requested that May 2016 Board Meeting minutes be amended to reflect Board agreement on auditor selection
- Michael Busch agreed to return to the May 2016 minutes and amend as appropriate

3. Data Dashboard

- John Clemente briefed the Board on updates concerning metrics for AY 2016-2017
- Specifically, John focused on the CWRA, Reading and Math, Student Mastery and Staff Performance metrics
- The CWRA requires students to use integrated critical thinking and communications skills to perform various tasks
- John noted that the first CWRA assessment will be conducted in September 2016, and the report on assessment is expected to follow in November 2016
- Given time constraints, other committee updates were tabled for subsequent sessions

4. Upcoming Events

- Board discussed school leaders' proposal to host a staff-/board meet-up, and agreed that an afternoon event on August 24 would be the preference of a majority of board members

- Board was presented with a staff orientation schedule, and Board meeting dates for the AY 2016-2017 were presented; Board agreed to modification to December Board meeting, but otherwise accepted
- Board meetings for AY 2016-2017 are as follows, to be held at SBCCHS from 6:00-8:00pm:
 - Wednesday, September 28, 2016
 - Wednesday, October 26, 2016
 - Wednesday, November 30, 2016
 - Wednesday, December 14, 2016
 - Wednesday, January 25, 2017
 - Wednesday, February 22, 2017
 - Wednesday, March 29, 2017
 - Wednesday, April 26, 2017
 - Wednesday, May 31, 2017
 - Wednesday, June 28, 2017
 - Wednesday, July 27, 2017
 - Wednesday, August 23, 2017

6. Next Meeting: Wednesday, August 24, 2016

Minutes respectfully submitted by Michael Busch, Board Secretary, on July 31, 2016.

Date

Wednesday, August 24, 2016

6:00-8:00pm

Board Members In Attendance

Alvarez Symonette, Chair

Katelyn Del Priore, Treasurer

Michael Busch, Secretary

Brandon Corley

Jane Higgins

Margaret Martin

Paul Ortiz

School Staff in Attendance

Harvey Chism

John Clemente

Natalie Ferrell

Board Members Not in Attendance

n/a

Guests in Attendance

n/a

Agenda

1. Call to Order and Welcome

- The Board Chair called the meeting to order, introducing the theme of the meeting which would revolve largely around a series of action items, leadership updates and an update from the CAB;
- The Board Chair returned the group's attention to critical role the board plays in governance, and urged members not to fall victim to micromanaging operations
- The Board Chair also reminded the group that the school is engaged in something truly revolutionary, as was evidenced by the meet and greet with staff; and that the staff is characterized and energized by a millennial mindset

2. Action Items Minutes

- Minutes were presented by the Secretary for board approval
- Brandon Corley moved to approve the minutes without amendment; motion was seconded by Paul Ortiz
- Minutes approved by Board

DYDC

- It turns out that the school is entitled to more money than originally anticipated, some \$195,000 in total
- After brief discussion, Margaret Martin motioned to approve the DYDC resolution, which was seconded by Paul Ortiz
- DYDC resolution approved by Board

Plan for Emergency Conditional Employment

- Harvey Chism noted that in the event that the school is short-staffed, a plan is in place
- The Board Secretary motioned to approve the plan presented by the school leaders; motion was seconded by Paul Ortiz
- Emergency Conditional Plan approved by Board

Safety Plan

- Harvey Chism presented the safety plan which had been previously shared with Boricua College
- The Board Secretary motioned to approve the plan presented by the School Leaders; motion was seconded by Jane Higgins
- Safety Plan approved by Board

Performance Review

- The Board spent considerable time debating and discussing the revised performance review plan for school leaders presented by the School Leaders
- Margaret Martin motioned to tentatively approve the revised Performance Review for School Leaders; motion seconded by Jane Higgins
- The Board agreed to tentatively approve the revised performance review protocol for School Leaders contingent on further small amendments following the start of the school year

3. Leadership Updates

- School Leaders briefed board on staff orientation and review which has focused on community building, and produced some outstanding results, as well as the Summer Bridge training, which will take place from August 29 to September 2
- Board reviewed resumes and supporting documents

4. Building Updates

- A New York State Education Department visit and audit of facilities has been scheduled in advance of the start of school
- The school's CofO/TCo is still pending, but Boricua has filed for a temporary TCO in which it emphasized the college's status as an active institution of learning
- The School Leaders' mission here is to build confidence that the TCO is imminent and assured

- In the event that the state rejects the school's bid to open, the School Leaders have other options available, and will decide accordingly, and will update the Board immediately upon learning of the state's decision

5. Students

- John Clemente reviewed and updated our data dashboard items around student performance levels, and articulated the challenges and opportunities ahead, and looked specifically at the State Assessment Performance levels for the school's incoming student body in ELA and Math

6. Community Advisory Board

- The CAB team presented a three-pronged approach to thinking about assembling a CAB based on best practices and previous history and research
- Michael Busch reviewed research drawn from case study research on CABs, highlighting the three main features of successful CBs: building trusting relationships between faculties, families and community; recognizing family needs, as well as class/ethnic differences; and emphasizing shared power and distributed responsibilities
- Paul Ortiz presented the committee's purpose statement and collected responses and reactions from Board members, and further underscored the argument that CABs should be seen as a tremendous resource of local knowledge, expertise and wisdom
- Natalie Ferrell presented to the Board on a District-Charter Collaboration Initiative, a professional learning community that would focus on a particular theme, in this case "Restorative Practices"; applications for this initiative are due no later than September 16, 2016.

7. Next Meeting: Wednesday, September 28, 2016

Minutes respectfully submitted by Michael Busch, Board Secretary, on September 28, 2016.

Date

Wednesday, September 28, 2016
6:00-8:00pm

Board Members In Attendance

Alvarez Symonette, Chair
Katelyn Del Priore, Treasurer
Michael Busch, Secretary

Jane Higgins
Margaret Martin

School Staff in Attendance

Harvey Chism
John Clemente
Natalie Ferrell

Board Members Not in Attendance

Brandon Corley
Paul Ortiz

Guests in Attendance

n/a

Agenda

1. Call to Order and Welcome

- The Board Chair called the meeting to order, reminding members present that the school has moved into full-implementation phase. This is all very exciting. The Board Chair noted that the amount of work has increased exponentially, and because of this the school leaders haven't had the chance to put much into the Board resource folder. Board Chair then presented the new format for future board meetings, that will distribute more responsibility and labor to the Board more broadly. Board Chair then announced the evening's agenda--discussing the beginning of the academic year, the school's financial health, academic concerns and data, and related components of school operations

2. Action Items

Minutes

- Minutes were presented by the Secretary for Board approval
- Kate Del Priore moved to approve the minutes without amendment; motion was seconded by Margaret Martin
- Minutes approved by Board

3. Leadership Updates

Academics

- School leaders briefed the Board on the opening of the start of the year
- Students are in the middle of an interdisciplinary project called “The Dream,” in which they are reading *Between the World and Me* as a core text
- The students will assemble an “exhibit” as the culminating activity; school leaders are hoping to get Ta-Nehisi Coates to attend
- All student work is on the school’s online management system

Attendance

- School leaders reported that attendance thus far has been 96.5 percent; this is excellent; school leaders believe that this number would have been even higher but for the Muslim holidays

Families

- School leaders reported that the school held a “back-to-school” night in which protocol and priorities were communicated to families
- The event was instructive
- The issue of “rites of passage” program took some parents by surprise, especially for Spanish-speaking families
- School leaders will be more sensitive to the subtleties of language around this sort of thing moving forward

Stakeholders

- School leaders reported that SBCCHS has already had a number of visitors to campus
- Specifically, the school hosted representatives from:
 - Spring Point (Cleveland and the NYCDoE)
 - Harlem RBI
 - CWK (a film production and promotion outfit)
 - Mott Haven Herald (a reporter showed up to check things out)

4. Financial Report

- Board reviewed the budget, looking at projected vs. actuals
- It turns out that the actuals of school spending have been less than forecast--good news!
- Our revenue has been greater than initially anticipated
- A question was raised about open enrollment; Harvey Chism clarified that the school is on a June calendar for open enrollment benefits
- Board was also joined by a CSBM representative who reviewed budget line items and answered questions from Board about the particulars

5. Data Dashboard

- Student leaders provided an updated overview of the data dashboard with a simple core question in mind: how is SBCCHS developing students' skills and ensuring access to supports and resources
- Board then reviewed and discussed data as it ties into performance reviews and student learning
- John Clemente noted that the model is still developing

6. Restorative Practices

- RJ training is underway
- School leaders and staff have been focused on Tier 2 practices: harm and healing
- Board had extensive, off-the-record conversation about a recent incident at the school for which RJ principles were successfully employed
- Given time constraints, other committee updates were tabled for subsequent sessions

6. Next Meeting: Wednesday, October 26, 2016

Minutes respectfully submitted by Michael Busch, Board Secretary, on October 3, 2016.

Date

Wednesday, October 26, 2016

6:00-8:00pm

Board Members In Attendance

Alvarez Symonette, Chair

Katelyn Del Priore, Treasurer

Michael Busch, Secretary

Brandon Corley

Paul Ortiz

School Staff in Attendance

Harvey Chism

John Clemente

Natalie Ferrell

Board Members Not in Attendance

Jane Higgins

Margaret Martin

Guests in Attendance

n/a

Agenda

1. Call to Order and Welcome

- The Board Chair called the meeting to order, announcing that the evening's agenda was packed with items, but that the Board's newly re-organized approach to agenda business would hopefully allow for greater efficiency; Board Chair reviewed the evening's agenda--opening with actions items and leadership updates from school leaders, followed by a financial report, committee breakout discussions, and finally fundraising

2. Action Items

Minutes

- Current minutes were presented by the Secretary for Board approval
- Brandon Corley moved to approve the minutes without amendment; motion was seconded by Paul Ortiz
- Minutes approved by Board

3. Leadership Updates

Students: Academics and Enrollment

- School leaders briefed the Board on enrollment; school is currently looking to fill four vacant seats

- Students recently concluded their interdisciplinary project called “The Dream,” in which they are reading *Between the World and Me* as a core text, and are constructing artefacts for a culminating “exhibit” that will be hosted in mid-November

Staff

- School leaders reported that staff recently launched their Rites of Passage built around considerations of gender identity and expression, themes which have infused the work they’ve been engaged with thus far this academic year; results have been interesting and productive

Families

- The School has a number of recruitment activities planned in the near future
- There will also be a student-organized and driven conference in which students will present to families ppn the work they’ve been doing, and having a broader conversation about their learning
- Parents have been given access to online Schoology accounts--many are still in the process of registering

Stakeholders

- School leaders reported that the SBCCHS has had loads of visitors recently: Mind Trust came through with school designers visiting from Indianapolis; Schools that Can brought in a team of school leaders to observe; Assemblyman Michael Blake continues to take an active interest in the school; a team of students who are forming a Gender Sexuality Alliance group attended a City Council hearing on bullying; the Barr Foundation visited and asked about implementation issues and evaluation models; and finally, SBCCHS is still in talks with the owners of the courthouse about a possible relocation

4. Financial Report

- Board reviewed the budget, looking at projected vs. actuals
- Board was joined by a CSBM representative who reviewed budget line items and answered questions from Board about the particulars
- Overall fiscal health of the school appears sound at current

5. Committee Reports

Data Dashboard

- John Clemente presented data dashboard updates to the Board in four areas of concern: math skills development, attainment progress, progress toward school performance goals, and mission outcomes

- Overall, the data appears to point in a positive direction with areas of performance concern clearly identified and answered with plans and coherently designed support mechanisms
- Board congratulated School leaders on sifting through the data, and doing an outstanding job of matching quantitative measures to qualitative outcomes, and vice versa
- Data is all still preliminary

Community Engagement

- Due to the lengthy data dashboard presentation, the Community Engagement presentation was abridged and truncated, covering recruitment efforts, and upcoming opportunities to connect with local community gatherings for the holidays;
- Community Engagement team also discussed possibilities for hiring a camera team to document and celebrate upcoming “Dream” exhibition; from there, the team highlighted the need to get everyone on the same page about coordinating communications of community engagement events, and pegging them to fundraising efforts

Finance, Audit and Management Committee

- Due to the lengthy data dashboard presentation, the Finance, Audit and Management Committee presentation was abridged and truncated, covering Board development only
- Committee alerted Board to the fact that Board recruitment is well-underway and two candidates are currently in the pipeline of consideration
- Board Chair then presented to the Board a detailed explanation of the new format for selecting and approving new Board members to the team
- Board Chair promised to update Board on any developments on this front between now and next meeting, and underscored the importance of getting new Board members on the Board as soon as possible, chiefly for reasons of need, but also to meet normative expectations around Board composition

6. Next Meeting: Wednesday, November 30, 2016

Minutes respectfully submitted by Michael Busch, Board Secretary, on November 6, 2016.

Date

Wednesday, November 30, 2016
6:00-8:15pm

Board Members In Attendance

Alvarez Symonette, Chair
Katelyn Del Priore, Treasurer
Michael Busch, Secretary
Brandon Corley
Rema Davis
Jane Higgins
Margaret Martin
Paul Ortiz

School Staff in Attendance

Harvey Chism
John Clemente
Natalie Ferrell

Board Members Not in Attendance

n/a

Guests in Attendance

n/a

Agenda

1. Call to Order and Welcome

- The Board Chair called the meeting to order, announcing that the evening's agenda would allow for a bit more reflection than previous meetings--something that is necessary in the moment in which the school finds itself, and that the focus on norms and values driving board action would be a welcome return for thinking about structuring future business moving forward; the Board Chair also warmly welcomed the latest addition to the Board--Rema Davis
- The Board Chair asked Rema to briefly introduce herself

2. Action Items

Minutes

- Current minutes were presented by the Secretary for Board approval
- Brandon Corley moved to approve the minutes without amendment; motion was seconded by Margaret Martin
- Minutes approved by Board

4. Board Norms and Roles

- Board discussed an article that had been previously circulated in advance of the meeting, *Distinguishing Governance from Management*
- Particularly, the Board focused on three framing questions--what in the article squared with one's thinking? What are the three noteworthy points made by article that are applicable to the SBCCHS Board? And what remaining questions do Board members have?
- The group began by reviewing (and struggling to remember) the initial set of norms and values established a year before, and delved into the article, and focused most intently on the points raised in the article around whether activities are aligned with the school's core mission, and the extent to which the items on our agendas are "big"

5. Committee Reports

- As part of the new framing of the committees, and the Board's shared commitment to making the most of committee time by sticking to the clock, and keeping discussions focused, the committees broke out into groups for roughly ten minutes to organize and touch base about the evening's presentations

Academic Accountability

- John Clemente presented the same set of data dashboard updates to the Board as last time with a focus on explaining in greater depth the categories of analysis

Community Engagement

- The Community Engagement committee updated the Board on its previous activities, including the Thanksgiving Day Event at the Mother Hale Academy a couple of weeks earlier
- The Committee presented the idea of taking next steps in reaching out to stakeholders Committee members met at the event, and discussed protocol and plans for these engagements
- Community Engagement then returned the Board's attention to the idea of establishing a Community Advisory Board, and proposed working on a draft statement of purpose for the CAB to be presented at a later meeting for Board feedback and approval

Finance, Audit and Management Committee

- The Finance, Audit and Management Committee focused on issues of Board development and the different classes of Board membership
- The Committee then reviewed the protocol and steps for bringing on new Board members, and announced that a number of new members were being currently recruited and vetted by the Committee
- Board Chair then presented to the Board a detailed explanation of the 10-100-10 fundraising plan, focusing on the key strategies of creating a donor community, hosting cultivation gatherings (like the Jeffersonian Dinners ideas), and kicking off the first of our "annual end-of-year giving campaigns"

- The Committee then turned the table over the Harvey Chism to present on SBCCHS End-of-Year Giving Campaign donor sites
6. SBC End of Year Giving Campaign
- Harvey Chism presented a slideshow of how to set up donor pages, and the Board reviewed the language embedded in the website design, as well as that in the donor appeal letter to be sent to prospective donors invited by the Board
 - Harvey and the Board Chair then discussed the schedule and strategy of rolling out the appeal to potential donors
 - The Board agreed that the next step would be to finalize the draft language of the site and appeal, and that the Board members would next set up pages no later than the follow week and start soliciting funds
6. Next Meeting: Wednesday, December 14, 2016

Minutes respectfully submitted by Michael Busch, Board Secretary, on December 14, 2016.

Date

Wednesday, December 14, 2016

6:00-8:15pm

Board Members In Attendance

Alvarez Symonette, Chair

Katelyn Del Priore, Treasurer

Michael Busch, Secretary

Brandon Corley

Jane Higgins

Margaret Martin

School Staff in Attendance

Harvey Chism

John Clemente

Natalie Ferrell

Board Members Not in Attendance

Rema Davis

Paul Ortiz

Guests in Attendance

n/a

Agenda

1. Call to Order and Welcome

- The Board Chair called the meeting to order, announcing that the evening's agenda would be brief--the focus of the meeting would center on the practice Jeffersonian Dinner exercise discussed in the previous meeting

2. Action Items

Minutes

- Current minutes were presented by the Secretary for Board approval
- Brandon Corley moved to approve the minutes without amendment; motion was seconded by Jane Higgins
- Minutes approved by Board

3. SBC End of Year Giving Campaign

- Board chair reviewed the excellent progress made on the fundraising side of things, noting that the Board would make a concerted push to meet fundraising goals, individually as well as in a group, and discussed questions and concerns that individual members had with respect to their approach and minor bumps encountered along the way

4. Jeffersonian Dinner Practice

- Board members decamped to nearby community restaurant to practice and become familiar with Jeffersonian Dinner concept.
- The theme of the conversation centered on the question: “Of all the skills you learned during high school, which do you consider most relevant to your everyday life?”
- Following practice, Board members debriefed and discussed strategies, and the possibilities for making the Jeffersonian Dinner format work effectively for SBCCHS moving forward into the future

5. Next Meeting: Wednesday, January 25, 2017

Minutes respectfully submitted by Michael Busch, Board Secretary, on January 25, 2017.

Date

Wednesday, January 25, 2017

6:00-8:00pm

Board Members In Attendance

Alvarez Symonette, Chair

Katelyn Del Priore, Treasurer

Michael Busch, Secretary

Brandon Corley

Reema Davis

Margaret Martin (calling in)

School Staff in Attendance

Harvey Chism

John Clemente

Natalie Ferrell

Board Members Not in Attendance

Paul Ortiz

Jane Higgins

Agenda

1. Call to Order and Welcome

- The Board Chair called the meeting to order, reminding the group that the Board has lots to do following the beginning of the new calendar year, and noting that Margaret Martin would be calling in to the meeting due to her work on issues related to President Trump's immigration executive order
- The Board Chair reviewed the evening's agenda, and reminded the group to consider the collective norms of the group which are found at the bottom of the agenda

2. Approval of Minutes

- Minutes were presented to the Board for approval; Brandon Corley motioned for the minutes to be approved; Kate Del Priore seconded the motion
- Minutes approved by the Board

3. Review of Recent SBC Events

- Harvey Chism reviewed a number of exciting developments since the previous meeting
- Harvey mentioned that the students participated in a protest in coordination with the BLM under the banner of the "Future of the City"
- Natalie Ferrell reported to the group that the school had enjoyed the participation of twenty-two external visitors in the SBC career day, which from all accounts

was a success

- John and Natalie also announced that the school was about to host its first SBC “Winter Wonderland” dance; John Clemente promised to dance while there
- SBC students also organized a protest on Martin Luther King Day, where they marched from the school all the way down to Trump Tower in midtown

4. Finance, Audit, and Management Committee

- The FAM Committee reviewed a number of items, including a report on the Board’s collective fundraising efforts, which was generally agreed to be successful; the Board discussed the individual experiences of members’ efforts at raising money, and shared best practices and critiques of the collective approach
- The FAM then turned the Board’s attention to the issue of Board recruitment and a vote on a new candidate, John Duval
- Kate Del Priore walked the Board through the new procedure for Board recruitment, highlighting the new stages in the process
- The Board approved the new process, and discussed ways in which the process would be rolled out for greater transparency and participation and review by Board members
- The nomination of John Duval was then presented to the Board for a vote
- Michael Busch, Brandon Corley, Kate Del Priore and Alvarez Symonette all voted to approve John Duval to the Board; Margaret Martin abstained
- Because quorum was achieved, John Duval was accepted as the newest Board member of SBCCHS; motion passed
- The FAM also briefly reviewed the financial report from December, noting one major area of concern; the school has benefitted handsomely from grants and other financial rewards, but the rate of spending has lagged behind where it should theoretically be; the committee emphasized the need for the school to SPEND SPEND SPEND to ensure the longer range fiscal health of the institution and stay out of potential peril with respect to the grants moving forward
- The FAM also floated the idea of holding a Board retreat later in the year; Reema Davis discussed some options for a location for the retreat

5. Academic Accountability Committee

- John Clemente returned to the data from his previous accountability metrics and provided an in-depth discussion of these tools, what they mean, and the variety of ways in which they demonstrate academic growth over time

6. Community Engagement Committee

- The CEC presented for a second time on the idea of founding a community advisory board, and discussed the committee discussions that had been previously held on this issue
- Natalie Ferrell talked through the ideas around composition of a CAB, the purpose of the group, and provided thoughts that reflected the committees proposed timeline of recruiting and rolling out the CAB, noting that the committee believed recruitment should begin as early as February with a view to

- having a first meeting sometime in March
- The Board discussed the issue of Cab composition, discussing whether it made more sense to begin identifying individual members, or thinking about recruiting institutional representation as a first step, or some combination of the two
 - Different proposals for members were brainstormed, including Boricua's president, Assemblyman Michael Blake, a representative from CUNY, a local school district representative, etc.
 - The committee discussed possibly inviting prospective CAB to visit the school for a meet and greet with students, teachers, administrators, and board members
 - The committee agreed to return to the next meeting with a fleshed out list and proposed calendar of benchmark progress indicators and CAB launch

7. Next Meeting: Wednesday, February 22, 2017

Minutes respectfully submitted by Michael Busch, Board Secretary, on February 15, 2017.

Date

Wednesday, February 22, 2017

6:15-8:15pm

Board Members In Attendance

Katelyn Del Priore, Treasurer (calling in)

Michael Busch, Secretary

Brandon Corley

Reema Davis

Jane Higgins

School Staff in Attendance

Harvey Chism

John Clemente

Natalie Ferrell

Board Members Not in Attendance

Alvarez Symonette, Chair

Margaret Martin

Agenda

1. Call to Order and Welcome

- In the Board Chair's absence, Harvey Chism called the meeting to order, noting that tonight's meeting will focus on academic accountability
- Harvey Chism reviewed the evening's agenda and reiterated the goals of the meeting

2. Minutes

- Minutes were presented to the Board; Jane Higgins motioned to approve the minutes; Brandon Corley seconded the motion; Board minutes approved

3. Leadership Updates

- EduCon conference: SBCCHS staff travelled to Philadelphia to present on the "Dream" project; learning coaches and staff led a session of some 25 people, that took educators through how the project was launched and sustained; the presentation was very well-received
- Recruitment: the school hosted an "open house"; students participated, and school leaders and students led prospective families on a walk-and-talk
- College Day: the students visited five different college campuses, and enjoyed an "enhanced" opportunities, including campus tours, scavenger hunts, and other talks—Lehman, BCC, New School, CCNY and Columbia

- Parent Meeting: the school hosted its first parent meeting to answer questions, and discuss how parents could play a constructive and engaged role in the life of the school, including recruitment; families also discussed what sorts of workshops would be of interest to them, including “parent-child communication”; discussed how a workshops series could be developed and rolled out
- Nick Cannon visited, talking with students about activism and things that inspire him more broadly, as well as the ways in which the students could be meet their own dreams and aspirations
- Two students presented at the Schomburg on their experiences have been in working with Black Lives Matter; SBC is being viewed as the seed school for bringing this sort of activity more broadly to scale
- Attendance: Attendance rates are still quite high, though they have dipped recently (December and January have been months of illness and snow, which has mitigated against some students making it to school)
- Staff and Student Survey: staff survey has been prepared, based on district questions; student survey data is in, and was presented to the Board—for the most part, data indicators are good

4. Finance, Audit and Management Committee

- In preparation for the upcoming Board retreat, questions of purpose and agenda have been central to planning
- One idea as it currently stands is to make “bonding” a matter of priority: dedicated to team-building
- A second objective would focus on “visioning”: strategizing the future
- A third possible objective would focus on “grounding”: understanding roles and contexts
- A fourth objective would privilege “working”: in-depth project planning and problem-solving
- As part of the planning, there has been some discussion of bringing on consultants for helping the school think through development and strategic development considerations—thinking of test-driving a group of three during the retreat itself

5. Academic Accountability

- Board discussed the notion of “data” and walked through a series of considerations and debates about what it is, what it is not, how we conceptualize it, and what we utilize it for
- Board discussed the article that had been circulated earlier on the question of “action research” in schools, and the ways in which it can be used to empower teachers, craft better practice, and lead to outcomes that enrich our understanding

of the data and tools we use to assess teaching and learning

- John Clemente presented the academic dashboard data comparing benchmarks from November and February in math skill development and attainment
- The overall conclusions are mixed—some things look good, other things are not as strong, and across the months, some patterns of consistency have emerged
- Big picture for the Board: are these the right metrics the right ones to be looking at? Are these the sorts of data that give an accurate feel for what is going on?

6. Community Engagement Committee

- The CEC presented briefly on updates since the presentation last meeting on Community Advisory Board
- The committee shared the invitation list for the soft launch, and proposed March 14 for a school visit; March 23 for a “theater night”; and March 29 for the meet and greet event or the initial formal CAB
- The committee proposed CAB meetings quarterly; for 2017, those dates would fall in March, June, September, and December

7. Next Board Meeting: March 29, 2017.

Minutes respectfully submitted by Michael Busch, Board Secretary, on February 23, 2017.

Date

Wednesday, March 29, 2017

6:15-8:15pm

Board Members In Attendance

Alvarez Symonette, Chair

Katelyn Del Priore, Treasurer

Michael Busch, Secretary

Reema Davis

Jane Higgins

Margaret Martin

School Staff in Attendance

Harvey Chism

John Clemente

Natalie Ferrell

Board Members Not in Attendance

Brandon Corley

Agenda

1. Call to Order and Welcome
2. Minutes
 - Minutes were presented to the Board; Jane Higgins motioned to approve the minutes; Kate Del Priore seconded the motion; Board minutes approved
3. Introduction of New Board Member
 - Board Chair formally introduced and welcomed new board member Reema Davis
 - Board warmly welcomed Reema to the team
4. Leadership Updates
 - SxSWEDU Presentation: Harvey Chism and John Duval presented at conference about the construction of EPIC and SBC, and talked about the role of race, power and privilege in the life of the school operations
 - “Linda”: School leaders took students to see a performance of “Linda” at a local off-Broadway theater; students had the chance to meet the cast and talk with them backstage after the performance
 - New York City Writing Project Conference: school leaders attended the

conference, and two staff members presented on classroom activities at SBC

- Dissertation Researcher: a Columbia grad school student visited to observe SBC for possible research opportunities and did interviews
- Australian School Leader: school leader from an elite private high school in Australia came and spent the day in the school, observing and speaking with school leaders
- Attendance: Overall attendance is good—the SBC is well above district and above city-wide school attendance; school is very proud of results so far!
- Student recruitment: school is in recruitment high season; goal set was 400 applications but so far 600 students have applied; about 25 students have applied for the four empty seats in the 10th grade level
- Staff Transition: Cathy Charles has decided to leave the school in midyear, primarily due to commute
- School leaders are now actively looking to fill that position
- In the meantime, the school has increased its interactions with CSBM during the transition to ensure smooth sailing as much as can be with respect to finance and administration
- Facilities: school entered into a single-year limited lease with Boricua that is set to come up for renewal
- As we set sights on growth moving forward, space concerns are primary
- Relations with owners of the court house are still interested and in constant contact with school leaders
- Draft lease with the court house from last year continues to be vetted and updated, and continue to cultivate relations both with owners and with Civic Builders
- Harvey Chism reviewed the three properties currently being considered for future operations, and asked that the Board entrust school leadership with continuing the conversations with property owners on all three fronts, which was granted

5. Academic Accountability

- John Clemente presented academic accountability updates to the Board, and went in detail through the proficiency and mastery reports

6. Finance, Audit and Management Committee

7. Community Engagement Committee

- The CEC presented briefly on updates since the presentation last meeting on Community Advisory Board
- The committee shared its new and improved notion for what the strategy and objectives of the CAB might look like

- Particularly, the CEC presented on the need to develop a strategic plan that reflects a shared understanding of the community's profile and outlines a series of mutually constitutive development goals for school and community growth
- The first session would be a "listening session" co-hosted by Michael Blake's office
- The listening session would make space for representatives to offer "state of community" presentations (they need not be formal) to the school leadership and civic and engagement teams
- These presentations would outline their understandings of ways in which the South Bronx is prospering and/or struggling, and the needs and wants of community members from the vantage of whichever perch they inhabit
- The committee proposed slowing down the timeline for rolling out CAB meetings, but would like to keep them quarterly if possible

8. Next Board Meeting: April 26, 2017.

Minutes respectfully submitted by Michael Busch, Board Secretary, on March 29, 2017.

Date

Wednesday, April 26, 2017

6:00-8:15pm

Board Members In Attendance

Alvarez Symonette, Chair

Katelyn Del Priore, Treasurer

Michael Busch, Secretary

Brandon Corley

John Duval

Jane Higgins

Margaret Martin

Paul Ortiz

School Staff in Attendance

Harvey Chism

John Clemente

Natalie Ferrell

Board Members Not in Attendance

n/a

Guests in Attendance

Joyce Dudley

Leslie Wade

Agenda

1. Call to Order and Welcome

- The Board Chair called the meeting to order, noting that this day is a day of change, where the Board says goodbye to old friends, and says hello to new friends
- The Board Chair announced that Board member Margaret Martin is leaving the Board (and New York for a new professional opportunity), and formally thanked Margaret Martin for her Board service
- Margaret Martin spoke and reaffirmed her commitment to the school even as she moves on to Minnesota, and thanked the Board for support and the work being done
- The Board Chair then formally introduced and welcomed the newest Board member, John Duval
- John Duval spoke briefly about his background, and his connections historically to the School, and reaffirmed his enthusiasm for joining the Board

2. Minutes

- The minutes from the March Board meeting were introduced by the Board Chair for approval
- Rema Davis motioned to approve the minutes, and was seconded by Margaret Martin
- Meeting minutes approved

3. Leadership Updates

- A lot has happened since the last meeting
- Student-led conferences—a vital part of the SBCCHS teaching and learning model
- Students discussed the work they have done and set goals for learning path forward
- Theater Night: students dramatized court cases they have been studying (around same sex marriage and adoption; miscegenation laws; Miranda rights, etc.)
- Students also performed their own original plays and works
- There is live footage of the event which still needs editing but will be put out for broader consumption at a later date
- Student lottery took place on April 5, 2017—an update on the lottery process later in the meeting
- Parent Meeting: We asked parents, in an effort to have a responsive and interactive conversation with them about their experience as a parent—by asking each one, “Have you ever seen a text on your child’s phone that raised your eyebrow?”
- Parents, throughout the meeting, began to exchange contact info, committing to each other to take responsibility of taking care not just of their own children but one another’s, as well
- Mario Benabe: has been nominated for a RFK Urban Educator Finalist
- Attendance: The school is more or less at the same place as the last meeting
- There was a small dip in April, largely because the school brought schools in on one of the days the district school calendar had a vacation day scheduled
- Lottery: The lottery drew 600 applications (outstripping the goal by 200 applications) for 110 seats
- 125 students have been accepted; next steps will be hosting an orientation for accepted students; by the next meeting, all seats should have been filled
- The school expects at this point to have roughly 300 students on the waiting list
- SBC Facilities: On April 27, 2017, school leaders will meet with Boricua administrators to finalize the lease for 2017-18.
- School leaders had an extensive meeting with architect and designer about the physical learning space/environment and plotting what things could like in the courthouse
- The first request was for a five-year budget, which was shared with Civic Builders and are awaiting feedback

4. Finance, Audit, and Management Committee Presentation

- Budget: Overall, the budget is in good shape, largely because of fundraising, grants, unexpected rise in revenue per pupil, and luck
- The budget realities of next year demand more fundraising, in all likelihood, especially as the courthouse plan moves forward
- Board Chair reminded the Board about the variety of grants; our task is thinking about spending in the first year, and rebuild for year two
- A draft copy of next year's budget will be ready for the next meeting—keep in mind, it's a plan; there will be variances, to be sure; but we now have roughly a year's experience in operations—that can be used effectively as a base for planning for next year
- Development Consultant: working with Harvey and Natalie on potential fundraising efforts; Harvey Chism drafted a matrix for discovering and framing fundraising, as well as production and engagement
- Some initial findings: there is little interest in single charters and start-ups; there is interest in supporting accentuated core priority areas that will suit different portfolios (are there positions, potentially, that we want funded, e.g.?). therefore, the school leaders will develop a menu for foundation inventories, a pitch deck, an impact page; the final deliverable from the development consultant will involve developing strategies for consideration and use regarding individual donor engagement

5. Board Retreat Preparation Discussion

- The Board Retreat will be an opportunity to build the future with a guide, not with someone will be telling the Board what to do and think
- Retreat Agenda: the retreat's objectives and outcomes are: to support the SBCCHS Board and Leaders in the iterative task of planning and executing a strategy for transition from a successful first year into the next phases of development; and to leave the retreat having agreed upon ways to recalibrate, immediate actions to take, and next steps to continue to move the transition process forward
- Joyce Dudley reviewed the various pieces of the activity on Friday May 5 and on the full-day retreat on May 6
- The main thing that will be focused on will be developing mission, and crafting strategic direction

6. Next Meeting: Wednesday, May 31, 2017

Minutes respectfully submitted by Michael Busch, Board Secretary, on April 26, 2016.

SBC MEETING MINUTES - *Draft*

Date

Wednesday, May 31, 2017

6:00-8:15pm

Board Members In Attendance

Alvarez Symonette, Chair

Katelyn Del Priore, Treasurer

John Duval

Jane Higgins

Rema Davis, temporary Secretary

School Staff in Attendance

Harvey Chism

John Clemente

Board Members Not in Attendance

Michael Busch, Secretary

Paul Ortiz

Brandon Corley

School Staff Not in Attendance

Natalie Ferrell

Guests in Attendance

Svetlana Gnesina, Associate Director, Charter School Business Management

Agenda

1. Call to Order and Welcome
 - The Board Chair called the meeting to order, requesting a temporary Secretary as Michael Busch is on vacation
2. Minutes
 - The minutes from the April Board meeting were introduced by the Board Chair for approval
 - Katelyn Del Priore motioned to approve the minutes, and was seconded by Jane Higgins
 - Meeting minutes approved
3. Retreat discussion
 - Board collectively considered three questions for discussion:
 1. What made the board retreat effective?
 2. What has become apparent since last we met?
 3. How has our last gathering impacted you?

4. Norms and Rebuilding Structure Discussion
 - Board collectively considered the question: How to engage with each other, how to engage as a group, how to engage with the school?
 - Set SMART goals and objectives that tie back to the school's mission
 - Respect methods of engagement by assuming best intentions and proactively building in processing time
 - Build on others ideas to achieve a greater result than the original (more than one person could come up with)
 - Trust people to make decisions and hold them accountable; not necessarily a great norm. Need to articulate the underlying value.
 - Plan forward
 - Next Steps: Vision, mission, norms—small group to work and repackage this then review with board, agree, revise as needed. John Duval and Rema Davis to take the lead
 - Vision Points to then be shared with students and other stakeholders to create a new set of Vision Points

5. Budget
 - Board responsibility is to approve a budget that the exec director and team come up with annually
 - CSBM consultant helped review the proposed budget with the Board
 - Chair requested feedback over next few weeks in preparation for June meeting approval.
 - Board will get 2017-18 budget for approval in more depth
 - Next step: review of next year's planned expenses
 - Strategic questions were raised and answered

6. Other Items:
 - Future meeting will plan to cover school space visioning: Designer and overview of plans/scenarios for what an ideal space would look like
 - Two prospective space options were referenced
 - Potential increase in funding for facilities rental assistance for coming year may be going from 20% to 30% of per pupil.

7. Next Meeting: Wednesday, June 28, 2017

Minutes respectfully submitted by Rema Davis, temporary Board Secretary, on June 3, 2017.

Date

Wednesday, June 28, 2017

6:00-8:15pm

Board Members In Attendance

Alvarez Symonette, Chair

Michael Busch, Treasurer

Katelyn Del Priore, Treasurer (called in)

Brandon Corley

Rema Davis

Paul Ortiz

School Staff in Attendance

Harvey Chism

John Clemente

Board Members Not in Attendance

John Duval

Jane Higgins

School Staff Not in Attendance

Natalie Ferrell

Guests in Attendance

Svetlana Gnesina, Associate Director, Charter School Business Management

Agenda

1. Call to Order and Welcome
 - The Board Chair called the meeting to order, announcing his general disappointment with the low turnout for perhaps the most important meeting of the year
 - Board discussed ways to deal with possible signals of Board's declining interest, highlighting the need to set expectations, assess our commitments and communicate, reconsider June meeting and budget timing, think through the possible effects of Board growth, and recalibrating work related to vision, outcomes, and larger strategic plans
2. Minutes
 - The minutes from the May Board meeting were introduced by the Board Chair for approval
 - Michael Busch motioned to approve the minutes, and was seconded by Paul Ortiz

- Meeting minutes approved
3. Budget
 - Board determined that there is quorum to take a vote to approve the budget
 - Board voted unanimously to approve the proposed budget for FY2017-18
 4. Opening Year Bonus
 - Board agrees unanimously in support of an “opening year bonus” proposal
 - In addition, the Board unanimously agreed that the School Leaders also should receive opening year bonuses
 - Board agreed that the finance committee will determine how to appropriately label and account for the money
 5. End-of-Year Reflections
 - Board discussed items of preliminary planning for the summer months
 - Among other items, the Board agreed that it would focus on the following goals and measures, among others:
 - Fundraising
 - Board expansion efforts
 - Board work plan+task list
 - Strategic directions
 - Follow-up from Board Retreat
 - Revisit action items
 - Vision and mission
 - Norms
 - SBC marketing plan (chunked review of sections and collateral material)
 - Finding a permanent home
 - Board chair announced a special session of the executive
1. Next Meeting: Wednesday, July 28, 2017

Minutes respectfully submitted by Michael Busch, temporary Board Secretary, on June 3, 2017.



Entry 11 Enrollment and Retention of Special Populations

Last updated: 08/01/2017

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2016-2017 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2017-2018.

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Recruitment Targets 2016-17)	Describe Plans Toward Meeting Recruitment Targets 2017-18)
Economically Disadvantaged	South Bronx Community Charter High School conducted recruitment outreach to area and neighborhood schools within community school district 7 where a high representation of eligible FRPL students attend.	SBC will continue to conduct outreach to neighboring communities and families.
English Language Learners	South Bronx Community Charter High School conducted multi lingual outreach and regularly held bi-lingual information sessions throughout the community.	South Bronx Community Charter High School will continue to conduct bilingual information sessions and engage with local organizations serving ELL's. We staff events with bilingual speakers/representatives and engage current SBC student and family support when possible.
Students with Disabilities	South Bronx Community Charter High School conducted outreach specifically to school counselors and Special Education teachers sharing descriptions of our model with them.	SBC will continue to engage school counselors and Special Education teachers to inform them about our school and to gain access to parents of children with IEPs. We will also engage current SBC families that are willing to assist us with outreach efforts and share their experiences from attending South Bronx Community Charter High School.

Retention Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Retention Targets 2016-17)	Describe Plans Toward Meeting Retention Targets 2017-18)
Economically Disadvantaged	To retain economically disadvantaged students, South Bronx Community Charter High School provides students with a designated staff advisor who can assist with service referrals, problem-solving, as it pertains to attendance and performance, and monitor students' feelings of belonging and place at SBC. South Bronx Community Charter High School also works to connect students to a diversity expanded learning opportunities that increase engagement in learning and exposure to a variety of interests and career pathways.	Through professional development for staff and faculty, South Bronx Community Charter High School will deepen its focus on quality advising relationships and supports for students, especially those experiencing the negative and compound stresses of poverty.
English Language Learners	South Bronx Community Charter High School has integrated literacy skill development across the curriculum and provides students with interventions through targeted and intensive support in their daily schedule. SBC employs bilingual staff and its cooperative learning model increases the role and occurrence of positive peer support and skill development.	South Bronx Community Charter High School will continue to provide students with targeted and intensive support through the daily schedule, emphasize literacy skill development across the curriculum and dedicate instructional team meeting time to reviewing student performance and ensuring check-ins with designated advisors.
Students with Disabilities	South Bronx Community Charter High Schools uses an array of assistive technologies and has a staffing structure that includes the position Learning Coach to ensure that students are getting individual and small group attention and support. In addition or SPED certified staff work closely with students and colleagues to ensure the accessibility of material and the appropriateness of differentiated assessments.	South Bronx Community Charter High School in addition to continuing services from the past academic year will employ an additional Special Education Certified teacher and work to strengthen relationships with the Committee on Special Education ensuring that students are receiving timely reviews and services.



Entry 12 Classroom Teacher and Administrator Attrition

Created: 07/24/2017 • Last updated: 08/01/2017

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the two tables named 2016-2017 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing in 2016-2017. Please provide the full time equivalent (FTE) of staff on June 30, 2016; the FTE for any departed staff from July 1, 2016 through June 30, 2017; the FTE for added staff from July 1, 2016 through June 30, 2017; and the FTE of staff added in newly created positions from July 1, 2016 through June 30, 2017 using the two tables provided.

Classroom Teacher Attrition Table

	FTE Classroom Teachers on June 30, 2016	FTE Classroom Teachers Departed 7/1/16 - 6/30/17	FTE Classroom Teachers Filling Vacant Positions 7/1/16 - 6/30/17	FTE Classroom Teachers Added in New Positions 7/1/16 - 6/30/17	FTE of Classroom Teachers on June 30, 2017
	6	0	0	0	6

Administrator Position Attrition Table

	FTE Administrative Positions on June 30, 2016	FTE Administrators Departed 7/1/16 - 6/30/17	FTE Administrators Filling Vacant Positions 7/1/16 - 6/30/17	FTE Administrators Added in New Positions 7/1/16 - 6/30/17	FTE Administrative Positions on June 30, 2017
	3	1	1	0	4

Thank you



Entry 13 Uncertified Teachers

Created: 07/24/2017 • Last updated: 08/01/2017

FTE Count of All Teachers (Certified and Uncertified) as of June 30, 2017 6

FTE Count of All Certified Teachers as of June 30, 2017 3

Instructions for Reporting Percent of Uncertified Teachers

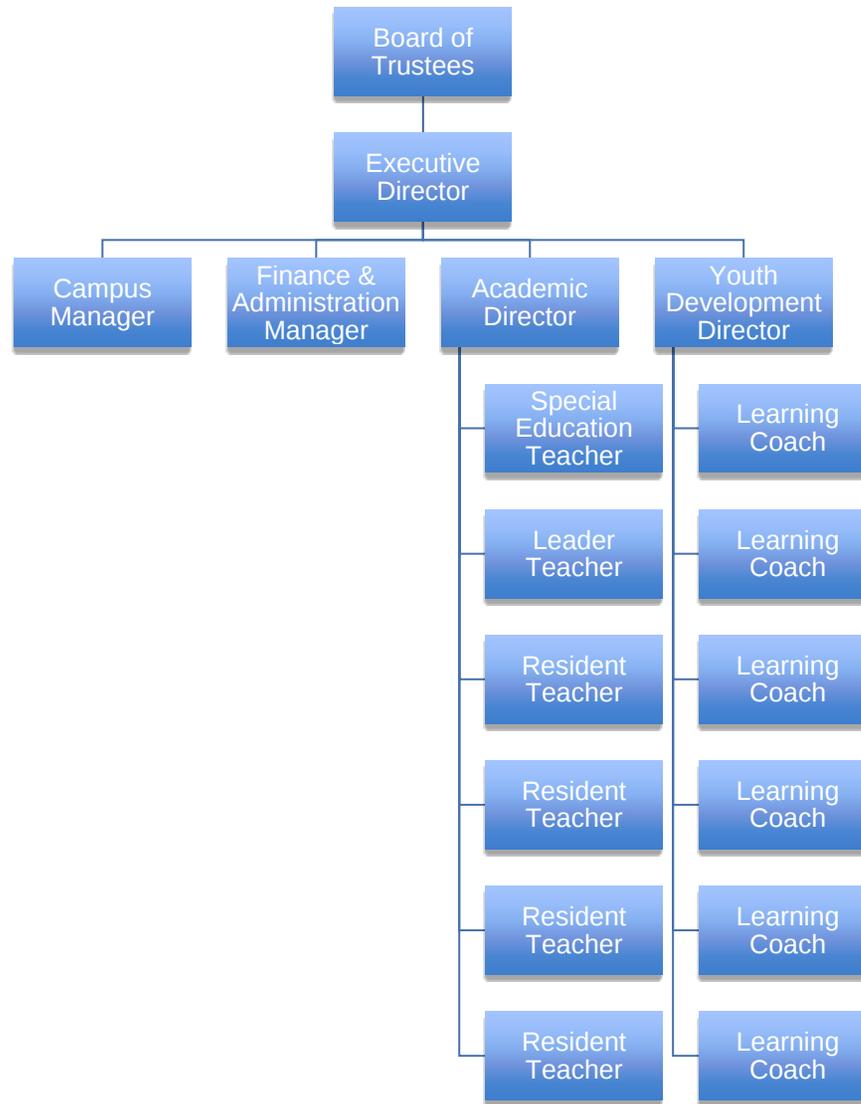
The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on June 30, 2017, and each uncertified teacher should be counted only once.

1. Total FTE count of uncertified teachers (6-30-17)	
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-17)	2
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-17)	
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-17)	
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-17)	1
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-17)	

Thank you.

South Bronx Community Charter High School Organization Chart (2016-17)





2017 – 2018 Academic Calendar

August '17					September '17					October '17				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
	1	2	3	4					1	2	3	4	5	6
7	8	9	10	11	4	5	6	7	8	9	10	11	12	13
14	15	16	17	18	11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	18	19	20	21	22	23	24	25	26	27
28	29	30	31	1	25	26	27	28	29	30	31			
28: First day of school 29 – Sept. 1st: Summer Bridge (4)					1st: Summer Bridge 4th: Labor Day (no school) 5th: Staff preparation day (no school) 6th: School Resumes (19)					9th: Columbus Day (no school) 31st: Staff Conference Day (no school) (20)				
November '17					December '17					January '18				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
		1	2	3					1	1	2	3	4	5
6	7	8	9	10	4	5	6	7	8	8	9	10	11	12
13	14	15	16	17	11	12	13	14	15	15	16	17	18	19
20	21	22	23	24	18	19	20	21	22	22	23	24	25	26
27	28	29	30	1	25	26	27	28	29	29	30	31		
10th: Veterans Day Observed (no school) 23rd – 24th: Thanksgiving Break (no school) (19)					22nd – 29th: Winter Break (no school) (15)					1st: Winter Break (no school) 2nd: Staff Conference Day (no school) 15th: MLK Jr. Day (no school) (20)				
February '18					March '18					April '18				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
			1	2				1	2	2	3	4	5	6
5	6	7	8	9	5	6	7	8	9	9	10	11	12	13
12	13	14	15	16	12	13	14	15	16	16	17	18	19	20
19	20	21	22	23	19	20	21	22	23	23	24	25	26	27
26	27	28			26	27	28	29	30	30				
16th – 23: Mid-Winter Recess 26th: Staff Conference Day (no school) (13)					30th: Spring Recess (21)					2nd – 6th: Spring Recess (16)				
May '18					June '18					July '18				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
	1	2	3	4					1	2	3	4	5	6
7	8	9	10	11	4	5	6	7	8	9	10	11	12	13
14	15	16	17	18	11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	18	19	20	21	22	23	24	25	26	27
28	29	30	31		25	26	27	28	29	30	31			
7th: Staff Conference Day (no school) 28th: Memorial Day (no school) (21)					15th: Eid al-Fitr (no school) 27th: Last Day of School (20)									