



Entry 1 School Information

Created: 07/06/2017 • Last updated: 08/01/2017

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2017**) or you may not be assigned the correct tasks.

a. SCHOOL NAME AND BEDS# SYRACUSE ACADEMY OF SCIENCE CS (REGENTS)

(Select name from the drop down menu)

b. CHARTER AUTHORIZER Regents-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

c. DISTRICT / CSD OF LOCATION Syracuse

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	1409 West Genesee St. Syracuse, NY 13204	[REDACTED]		

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Ugur Kocak
Title	Regional Director of Academics
Emergency Phone Number (###-###-####)	[REDACTED]

e. SCHOOL WEB ADDRESS (URL) www.sascs.org

f. DATE OF INITIAL CHARTER 07/2003

g. DATE FIRST OPENED FOR INSTRUCTION 09/2003

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Syracuse Academy of Science Charter School will provide support, challenges and opportunities for its students, and it will instill the necessary skills and knowledge in math, science, and technology to empower students, through high intellectual standards, preparing them for college, career, and citizenship.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief description of Key design elements are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	<p>College Preparation</p> <p>Aligned in every way with the school’s mission to graduate college-ready and civic-minded students, the importance of college readiness is understood very well at SASCS. In addition to high quality instruction and curriculum, programs during school, after school, and during the summer that have been already developed and practiced to make sure that every student has an opportunity to attend college.</p>
Variable 2	<p>Focused on STEM and Environment</p> <p>In all K-12 levels, SASCS promotes real-world problem solving & exploration in science and mathematics, interactive engagement and collaborative problem-solving opportunities, field trips to environmentally friendly locations and science museums, and regular use of technology: computer laboratories, smartboard, IPAD one-on-one chromebooks, internet, apps.</p>
Variable 3	<p>Glocal Education</p> <p>SASCS has a celebratory atmosphere, and promotes positive attitudes through quarterly recognition and rewards for academic efforts and citizenship evidence through certificates, gift certificates, and invitations to an annual Dean’s List Dinner (held at a banquet facility) for students and their families.</p>
Variable 4	<p>Student Centered School Structure</p>

	<p>SASCS schools offer a small, safe, nurturing environment to its students. Each school has academic leader called dean of the school and a dean of students who deals with daily student issues. By creating a small school environment at its each location, SASCS creates a family atmosphere in which all staff members know each other and students, and can provide a safer and more controlled environment to our students and staff members. In Elementary school, each classroom has two teachers and in middle school, the school is moving towards having two teachers in ELA and Math subjects. Several courses offered in high school have small classroom environment too. Both parent and staff surveys showed that they find the school's small environment in each school building and individual attention extremely valuable and safe.</p>
Variable 5	<p>Parental Involvement and home visits</p> <p>Students' success and performance are affected not only by teachers, but also by their parents and environment. Therefore, parental involvement is a significant part of our school's strategic goals. The school's teachers perform home visits to understand the students' problems and abilities and to create a better triad of parent-student-teacher relationships. During home visits, teachers encourage parents to take active role in student's learning at home.</p>
Variable 6	<p>Performance based accountability</p> <p>The school must achieve academic and organizational excellence through outstanding instructional quality coupled with the school's key design elements to remain a viable educational alternative in the community. Student performance and teaching and learning are measured monthly and/or quarterly through data collected and tracked by multiple assessment instruments, including STAR Math and Reader Testing, Benchmark Exams utilizing DataDirector Software, and full-length practice tests for state assessments. Student performance are documented and reviewed by teachers, and school administrators. From these performance results, teachers will create intervention plans to improve individual student achievement.</p>
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

i. TOTAL ENROLLMENT ON JUNE 30, 2017 925

j. GRADES SERVED IN SCHOOL YEAR 2016-17

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12
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k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? No

I1. FACILITIES

Does the school maintain or operate multiple sites?

	Yes, 3 sites
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I2. SCHOOL SITES

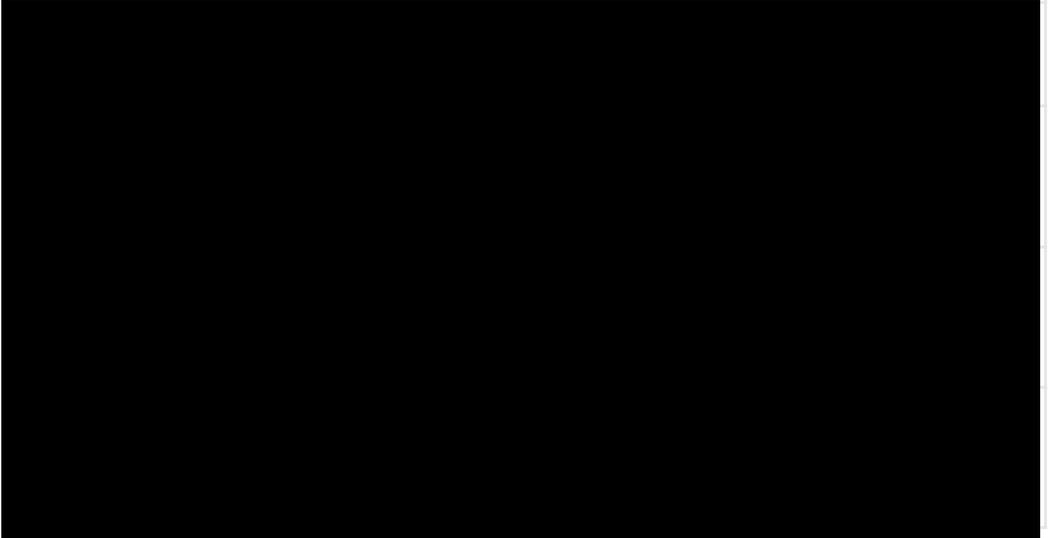
Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	1001 Park Ave. Syracuse, NY 13204		SYRACUSE CITY SD	8-12	Yes	Rent/Lease
Site 2	200 West High Ter. Syracuse, NY 13219		SYRACUSE CITY SD	5-7	Yes	Rent/Lease
Site 3	4837 S. Salina St. Syracuse, NY 13205		SYRACUSE CITY SD	K-4	Yes	Rent/Lease

I2a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Jeannine Brand			
Operational Leader	Andrea Hahn			
Compliance Contact	Jeannine Brand			
Complaint Contact	Andrea Hahn			

I3. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Abdurrahman Cetin			
Operational Leader	Yusuf Akyar			
Compliance Contact	Abdurrahman Cetin			
Complaint Contact	Yusuf Akyar			

14. Please provide the contact information for Site 3.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Pamela Smith			
Operational Leader	Michelle Wilcox			
Compliance Contact	Pamela Smith			
Complaint Contact	Michelle Wilcox			

m1. Is the school or are the school sites co-located? No

n1. Were there any revisions to the school’s charter during the 2016-17 school year? (Please include approved or pending material and non-material charter revisions). Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in design or educational program	SASCS renamed its key design elements without changing its content. The following name changes are approved: 1. "College Preparation" to "College Preparation" 2. "Curricula" to "Focused on STEM and Environment" 3. "Attitudes" to "Glocal Education" 4.	07/21/2016	03/13/2017

		"Individual Attention" to "Student Centered School Structure" 5. "Participation" to "Parental Involvement and Home Visits" 6. "Reform and Accountability" to "Performance Based Accountability".		
2	Other	SASCS merged with UASCS under the education corporation named Science Academies of New York (SANY).	11/8/2016	06/01/2017
3	Change in organizational structure	Organizational structure change proposed with the following changes: each building will be run by a dean of school, who is responsible for academics and student discipline issues and reports to the regional director of academics and an operations manager who is responsible for school operations and will report to assistant superintendent of operations and finance. This request is non-material change and pending authorizer's approval.	05/09/2017	
4				
5				

o. Name and Position of Individual(s) Who Completed the 2016-17 Annual Report.

Bekir Duz - Assistant Superintendent of Accountability

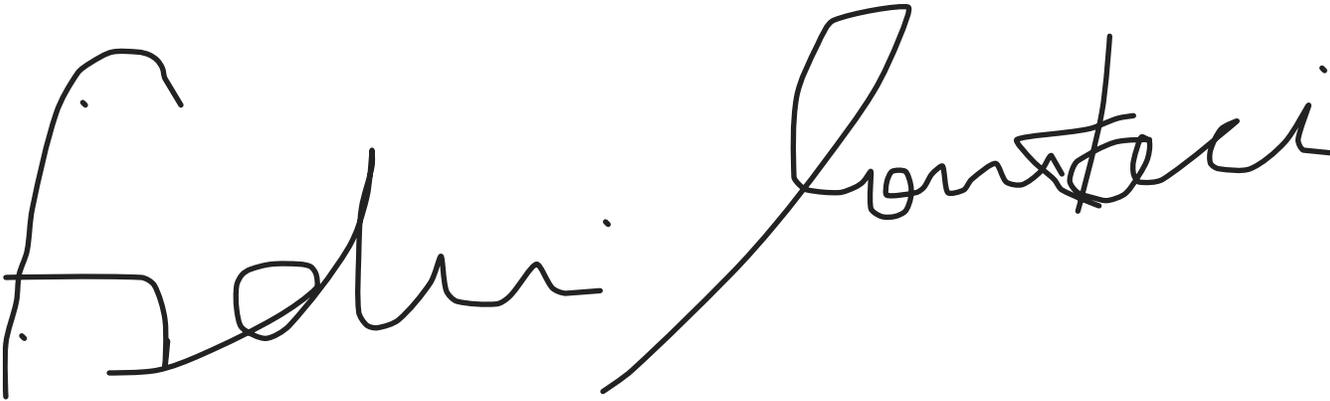
p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Yes

Signature, Head of Charter School

A handwritten signature in black ink, appearing to read "J. Hays". The signature is fluid and cursive, with a large initial "J" and a long, sweeping underline.

Signature, President of the Board of Trustees

A handwritten signature in black ink, appearing to read "John Conterci". The signature is fluid and cursive, with a large initial "J" and a long, sweeping underline.

Date

2017/08/01

Thank you.



Entry 2 NYS School Report Card Link

Created: 07/05/2017 • Last updated: 08/01/2017

1. NEW YORK STATE REPORT CARD

<https://data.nysed.gov/reportcard.php?year=2016&instid=800000056174>

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).



Entry 4 Expenditures per Child

Created: 07/06/2017 • Last updated: 07/30/2017

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2016-17 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	11158919
Line 2: Year End FTE student enrollment	909
Line 3: Divide Line 1 by Line 2	12276

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2016-17 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:
<http://www.p12.nysed.gov/psc/AuditGuide.html>.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	4361350
Line 2: Management and General Cost (Column)	1324714
Line 3: Sum of Line 1 and Line 2	5686064
Line 5: Divide Line 3 by the Year End FTE student enrollment	6257

Thank you.

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the -
Board of Regents -

2017-18 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Syracuse Academy of Science Charter School -

PROJECTED BUDGET FOR 2017-2018 -

July 1, 2017 to June 30, 2018 -

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	12,784,873	921,256	424,144	-	-	14,130,273
Total Expenses	9,889,100	742,944	400,000	-	2,834,167	13,866,211
Net Income	2,895,773	178,312	24,144	-	(2,834,167)	264,062
Actual Student Enrollment	930	30				-
Total Paid Student Enrollment	930	30				960

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue

CY Per Pupil Rate

Syracuse City School District	\$12,930.00
Liverpool School District	13,529
North Syracuse School District	11,709
Fayetteville Manlius School District	11,653
Jamesville School District	11,944

11,675,790	387,900	-	-	-	12,063,690
135,290	-	-	-	-	135,290
70,254	-	-	-	-	70,254
58,265	-	-	-	-	58,265
71,664	-	-	-	-	71,664
12,011,263	387,900				12,399,163

Special Education Revenue

-	409,635	-	-	-	409,635
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Grants

Stimulus

-	-	-	-	-	-
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Other

240,000	-	16,331	-	-	256,331
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Other State Revenue

-	-	-	-	-	-
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TOTAL REVENUE FROM STATE SOURCES

12,251,263	797,535	16,331			13,065,129
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REVENUE FROM FEDERAL FUNDING

IDEA Special Needs

-	65,155	-	-	-	65,155
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Title I

356,437	39,604	-	-	-	396,041
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Title Funding - Other

18,822	2,091	-	-	-	20,913
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School Food Service (Free Lunch)

-	-	375,480	-	-	375,480
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Grants

Charter School Program (CSP) Planning & Implementation

-	-	-	-	-	-
---	---	---	---	---	---

Other

-	-	-	-	-	-
---	---	---	---	---	---

Other Federal Revenue

-	-	-	-	-	-
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TOTAL REVENUE FROM FEDERAL SOURCES

375,259	106,850	375,480			857,589
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LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising

5,215	-	-	-	-	5,215
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Erate Reimbursement

68,134	7,570	-	-	-	75,704
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Interest Income, Earnings on Investments,

1,304	-	-	-	-	1,304
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NYC-DYCD (Department of Youth and Community Developmt.)

-	-	-	-	-	-
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Food Service (Income from meals)

-	-	32,333	-	-	32,333
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Text Book

52,070	5,786	-	-	-	57,855
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Other Local Revenue

31,630	3,514	-	-	-	35,144
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TOTAL REVENUE FROM LOCAL and OTHER SOURCES

158,352	16,870	32,333			207,555
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TOTAL REVENUE

12,784,873	921,256	424,144			14,130,273
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EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

No. of Positions

Executive Management

-

-	-	-	-	-	-
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Syracuse Academy of Science Charter School

PROJECTED BUDGET FOR 2017-2018

July 1, 2017 to June 30, 2018

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PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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Instructional Management	1.00	-	-	-	85,000	85,000
Deans, Directors & Coordinators	9.00	-	-	-	501,500	501,500
CFO / Director of Finance	-	-	-	-	-	-
Operation / Business Manager	3.00	-	-	-	175,000	175,000
Administrative Staff	3.00	-	-	-	92,257	92,257
TOTAL ADMINISTRATIVE STAFF	16				853,757	853,757

INSTRUCTIONAL PERSONNEL COSTS

Teachers - Regular	56.00	2,834,753	-	-	-	2,834,753
Teachers - SPED	4.00	-	198,500	-	-	198,500
Substitute Teachers	9.00	228,600	25,400	-	-	254,000
Teaching Assistants	14.00	357,336	39,704	-	-	397,040
Specialty Teachers	19.00	890,281	-	-	-	890,281
Aides	-	-	-	-	-	-
Therapists & Counselors	6.00	270,900	30,100	-	-	301,000
Other	-	421,200	46,800	-	-	468,000
TOTAL INSTRUCTIONAL	108	5,003,070	340,504			5,343,574

NON-INSTRUCTIONAL PERSONNEL COSTS

Nurse	2.00	67,500	7,500	-	-	75,000
Librarian	-	-	-	-	-	-
Custodian	13.00	-	-	-	230,075	230,075
Security	-	-	-	-	-	-
Other	16.00	-	-	-	370,437	370,437
TOTAL NON-INSTRUCTIONAL	31	67,500	7,500		600,512	675,512

SUBTOTAL PERSONNEL SERVICE COSTS

155	5,070,570	348,004			1,454,269	6,872,843
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PAYROLL TAXES AND BENEFITS

Payroll Taxes	351,976	35,198	-	-	115,649	502,823
Fringe / Employee Benefits	735,746	73,575	-	-	241,745	1,051,066
Retirement / Pension	402,637	40,264	-	-	132,295	575,195
TOTAL PAYROLL TAXES AND BENEFITS	1,490,359	149,036			489,689	2,129,084

TOTAL PERSONNEL SERVICE COSTS

6,560,929	497,040			1,943,958	9,001,927
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Syracuse Academy of Science Charter School

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PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
CONTRACTED SERVICES						
Accounting / Audit	-	-	-	-	15,450	15,450
Legal	-	-	-	-	30,000	30,000
Management Company Fee	-	-	-	-	-	-
Nurse Services	-	-	-	-	-	-
Food Service / School Lunch	-	-	400,000	-	-	400,000
Payroll Services	42,500	2,500	-	-	5,000	50,000
Special Ed Services	-	-	-	-	-	-
Titlement Services (i.e. Title I)	-	-	-	-	-	-
	441,900	49,100	-	-	491,000	982,000
Other Purchased / Professional / Consulting						
TOTAL CONTRACTED SERVICES	484,400	51,600	400,000		541,450	1,477,450

SCHOOL OPERATIONS

Board Expenses	-	-	-	-	10,000	10,000
Classroom / Teaching Supplies & Materials	135,000	-	-	-	-	135,000
Special Ed Supplies & Materials	-	15,000	-	-	-	15,000
Textbooks / Workbooks	58,500	6,500	-	-	-	65,000
Supplies & Materials other	-	-	-	-	-	-
Equipment / Furniture	109,914	6,466	-	-	12,931	129,310
Telephone	21,250	1,250	-	-	2,500	25,000
Technology	212,500	12,500	-	-	25,000	250,000
Student Testing & Assessment						
Field Trips	22,500	2,500	-	-	-	25,000
Transportation (student)	72,000	8,000	-	-	-	80,000
Student Services - other	207,000	23,000	-	-	-	230,000
Office Expense	-	-	-	-	65,000	65,000
Staff Development	170,000	10,000	-	-	20,000	200,000
Staff Recruitment	13,388	788	-	-	1,575	15,750
Student Recruitment / Marketing	21,825	2,425	-	-	-	24,250
School Meals / Lunch	-	-	-	-	-	-
Travel (Staff)	17,000	1,000	-	-	2,000	20,000
Fundraising	-	-	-	-	-	-
Other	105,528	6,208	-	-	12,415	124,150
TOTAL SCHOOL OPERATIONS	1,166,404	95,636			151,421	1,413,460

FACILITY OPERATION & MAINTENANCE

Insurance	74,217	4,366	-	-	8,731	87,314
Janitorial	68,000	4,000	-	-	8,000	80,000

Syracuse Academy of Science Charter School

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Actual Student Enrollment	930	30				-
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	PROGRAM SERVICES			SUPPORT SERVICES		TOTAL
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	
Building and Land Rent / Lease	853,451	50,203	-	-	100,406	1,004,060
Repairs & Maintenance	212,500	12,500	-	-	25,000	250,000
Equipment / Furniture	32,300	1,900	-	-	3,800	38,000
Security	-	-	-	-	-	-
Utilities	118,150	6,950	-	-	13,900	139,000
TOTAL FACILITY OPERATION & MAINTENANCE	1,358,618	79,919			159,837	1,598,374
DEPRECIATION & AMORTIZATION	318,750	18,750	-	-	37,500	375,000
DISSOLUTION ESCROW & RESERVES / CONTINGENCY	-	-	-	-	-	-
TOTAL EXPENSES	9,889,100	742,944	400,000		2,834,167	13,866,211
NET INCOME	2,895,773	178,312	24,144	-	(2,834,167)	264,062

ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
Syracuse City School District	903	30	933
Liverpool School District	10		10
North Syracuse School District	6		6
Fayetville Manlius School District	5		5
Jamesville School District	6		6
TOTAL ENROLLMENT	930	30	960
REVENUE PER PUPIL	13,747	30,709	442
EXPENSES PER PUPIL	10,633	24,765	417

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Ahmet Ay

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Science Academies of New York

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Vice President and Secretary

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.			
01/2013 - 06/2017	My wife worked as a chemistry teacher at SASES	Did not vote, did not participate in decision making.	Aylen Ay

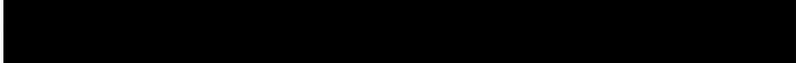
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

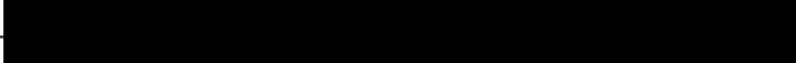
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None	None	None	None	None

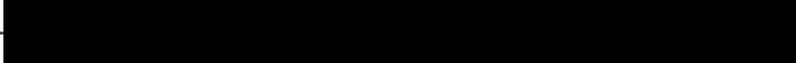
Amy Ay Signature 08/01/2017 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 

Business Address: 

E-mail Address: 

Home Telephone: 

Home Address: 

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Murat Baysal

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Science Academies of New York (SANY)

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

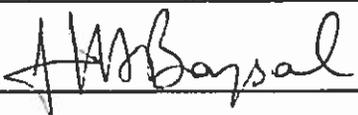
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<i>Please write "None" if applicable. Do not leave this space blank.</i> None			
--	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

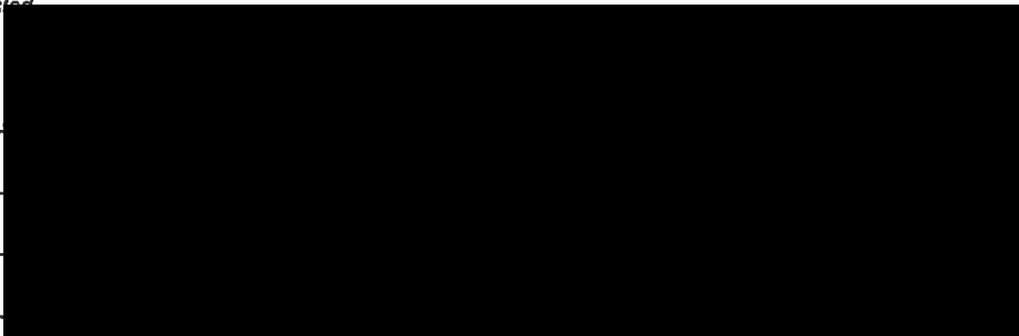
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
none				


8/1/2017

Signature _____ Date _____

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____
 Business Address: _____
 E-mail Address: _____
 Home Telephone: _____
 Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Chanel M. Turnquest

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

SANY

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). member

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	None		

None	None	None	None
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	None	None	None	None

Signature: Chanel M. Tuznet Date: July 30, 2017

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

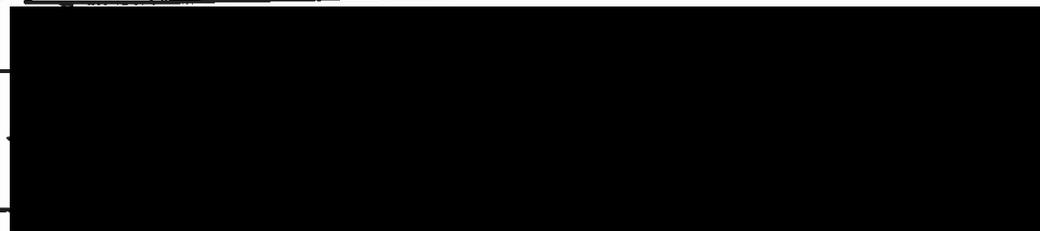
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Muris Hadzic

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

SANY Charter Schools

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.

None

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="font-size: 2em; color: blue;">None</p>				

Signature

[Handwritten Signature]

Date

7-31-17

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Fehmi Damkaci

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

SANY Charter Schools

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
president
2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None				
P.S. I also serve on board of Terra Science & Education, a non profit				

which has business with schools, but I or my immediate family members do not have financial benefit/interest in both organization

Signature fe - [Signature] Date 7-30-17

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Rev. Sherman Dunmore

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Syracuse Academy of Science Charter
Science Academies of New York B.O.

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Member

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

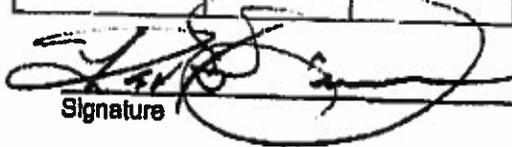
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None			

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Please write "None" if applicable. Do not leave this space blank.				
	NONE			B.D.

Signature  Date 8/1/17

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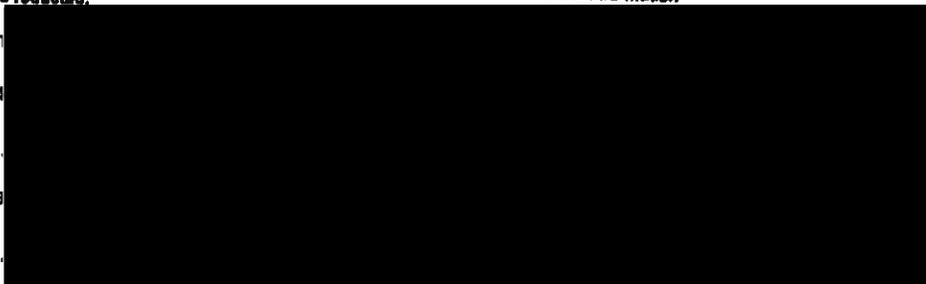
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

JAWAAD RASHEED

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

SANY

- 1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
- 2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- 3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

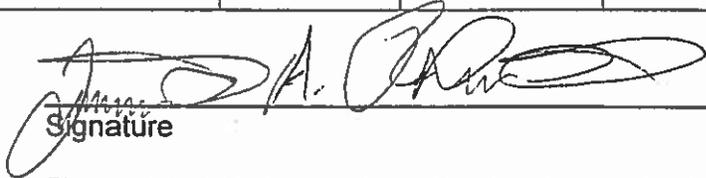
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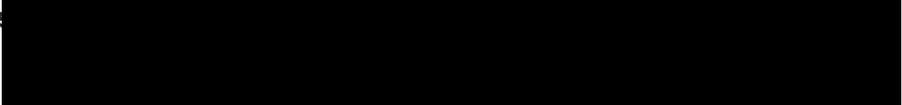
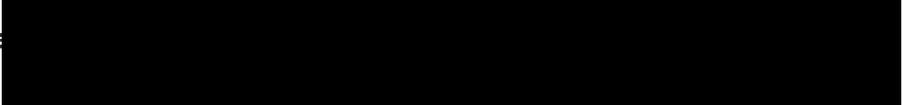
Please write "None" if applicable. Do not leave this space blank.			
NONE	NONE	NONE	NONE

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
NONE	NONE	NONE	NONE	NONE


7-31-2017
 Signature Date

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Business Telephone: 
 Business Address: 
 E-mail Address: 
 Home Telephone: 
 Home Address: 



Entry 9 BOT Table

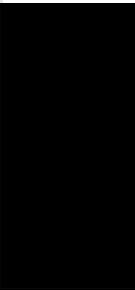
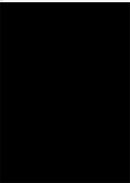
Created: 07/18/2017 • Last updated: 08/01/2017

(tab across or use scroll bar at bottom of table)

1. Current Board Member Information

	Trustee Name	Email Addresses	Position on the Board	Committee Affiliations	Voting Member Per By-Laws? (Y/N)	Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)	Number of Board Mtgs Attended during 2016-17?
1	Fehmi Damkaci	[REDACTED]	Chair/Board President	Academic Committee Lead, Financial	Yes	K-12 charter school implementation and governance; high and middle school and college level teaching and leadership. Role: Leadership, educational programs,	Term 1: 8/2006 - 8/2008 Term 2: 8/2008 - 8/2011 Term 3: 8/2011 - 8/2014 Term 4: 8/2014 - 8/2017	12

						financial operations, overall design, and application.		
2	Rev. Sherman Dunmore	[REDACTED]	Trustee/Member	Outreach	Yes	K-12 charter school implementation and governance, community leader, and former parent, current grandparent of SASCS. Role: Civic engagement and community outreach	Term 1: 9/2006 - 8/2007 Term 2: 8/2007 - 8/2010 Term 3: 8/2010 - 8/2013 Term 4: 8/2013 - 8/2016 Term 5: 8/2016 - 8/2019	5 or less
3	Ahmet Ay	[REDACTED]	Vice Chair/Vice	Financial and Academic	Yes	K-12 charter school implementation and governance; STEM Education. Role:	Term 1: 6/2012 - 7/2015	12

			President	mic		STEM Education and College Prep Programs and college relations.	2: 7/2015 - 8/2018	
4	Muris Hadzic		Treasurer	Financial, Lead	Yes	K-12 charter school governance, youth community leader, and mentor for community youth. Role: Community outreach, mentorship, and extracurricular activities.	Term 1: 2/2013 - 8/2016 Term 2: 8/2016 - 8/2019	6
						K-12 charter school governance, non-profit youth organizations and comm	Term	

5	Jawwad Rasheed	[REDACTED]	Trustee/Member	Academic	Yes	unity leader, college level teaching. Role: College prep programs and legal matters	1: 11/2014-8/2017	11
6	Chanel Turnquest	[REDACTED]	Trustee/Member	Outreach, Lead	Yes	K-12 charter school governance, non-profit youth organizations and community leader, real-estate. Role: Community outreach and real-estate	Term 1: 7/2015 - 8/2016 Term 2: 8/2016 - 8/2019	12
7	Murat Baysal	[REDACTED]	Trustee/Member	Academic	Yes	K-12 charter school governance; STEM education. Role: STEM Education and	Term 1: 10/2015-8/2018	12

						Colleg e Prep Progra ms and relatio ns		
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2. Total Number of Members on June 30, 2016 7

3. Total Number of Members Joining the Board 2016-17 School Year 0

4. Total Number of Members Departing the Board during the 2016-17 School Year 0

5. Number of Voting Members 2016-17, as set by the by-laws, resolution or minutes 7

6. Number of Board Meetings 13
**Conducted in the 2016-17 School
Year**

7. Number of Board Meetings 12
**Scheduled for the [2017-18](#)
School Year**

Thank you.



Entry 10 - Board Meeting Minutes

Last updated: 08/01/2017

[Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2016--June 2017.

A. Provide a URL link to the (No response)
Monthly Board Meeting Minutes
which are posted on the School's
web page.

OR

B. Upload All Monthly Board Meeting Minutes

Combine into one .PDF file

<https://nysed-cso-reports.fluidreview.com/resp/11072367/wNFCVDEEJA/>

Syracuse Academy of Science Charter School

Board of Trustees

Regular Meeting

Minutes

Date : 7/12/2016
Place : UASCS High School

- I. The regular meeting was called to order at 7.30 pm. The board reserves the right to act on any and all agenda items.

Open Public Meeting Act Statement

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

Roll Call:

Name	Position	Voting	Attendance
Fehmi Damkaci	President	Yes	Present
Ahmet Ay	Vice President Board Secretary	Yes	Present
Muris Hadzic	Treasurer	Yes	Absent
Sherman Dunmore	Trustee	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Murat Baysal	Trustee	Yes	Present
Tolga Hayali	Superintendent	No	Present
Nick Bilge	Chief Financial Officer	No	Present

Others present at the meeting:

II. Approval of Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 6/7/2016

Motion by **Ahmet Ay**, seconded by **Sherman Dunmore**

Roll Call: Adopted unanimously

III. Agenda

1. *Approval of new hires – executive session*
2. *Approval of Athletic Payscale*
3. *Approval of Employee Handbook*
4. *Approval of Cleaning Services Contract*
5. *Approval of Lunch Company*
6. *Approval of Cost Sharing of MS Parking Lot Asphalt*

7. *Approval of Renewal of Apple Education Services Contract*

Discussion

1. *Financial status and budget*
2. *2016-17 Capital Projects*
3. *SUNY Oswego Science Immersion Program*
4. *Science Meets Jazz w/ Marcus Anderson event*
5. *Board self-evaluation*
6. *New charter school application update*
7. *High School Report*
8. *Superintendent's report*

Motion by **Ahmet Ay**, seconded by **Murat Baysal**, to adopt the agenda as presented.

Roll Call: Adopted unanimously

IV. **Motion # 160712.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Murat Baysal**, seconded by **Ahmet Ay**.

Resolution # 160712.1 was **all in favor but abstained by Dunmore**

Motion # 160712.2

RESOLVED, that athletic payscale for 2016-2017 is hereby approved.

Moved by **Sherman Dunmore**, seconded by **Ahmet Ay**.

Resolution # 160712.2 was **adopted unanimously**

Motion # 160712.3

RESOLVED, that 2016-2017 employee handbook is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Sherman Dunmore**.

Resolution # 160712.3 was **adopted unanimously**

Motion # 160712.4

RESOLVED, that cleaning services contract for SASCS ES and MS for 2016-2017 by Brophy is hereby approved.

PROVIDER	Monthly-ES (10 month)	Monthly-MS (10 months)	ES-MS TOTAL
Janitronics	\$6,544.00	\$4,155.00	\$106,990.00
Cleantech	\$5,248.75	\$4,275.40	\$95,241.50
Brophy	\$4,928.44	\$4,577.35	\$95,057.90

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.

Resolution # 160712.4 was **adopted unanimously**

□ **Motion # 160712.5**

RESOLVED, that lunch services for 2016-2017 from Chartwell is hereby approved. Chartwell provides the lowest lunch as per meal cost. Lunch is the most used by the students, whereas the breakfast is used only by handful student which does not contribute to the total cost of the meals program. In addition, there have been several complaints regarding the quality and the management of the services by Aramark. The current bid by Aramark is not consistent with 7 CFR 210.16 (10) and NYS Education Law 305, in which the Commissioner is vested with the obligation of approving FSMC contracts that would thereby promote the best interest of the school district. Contracts containing a zero or extremely low management fee may not be in the best interest of the school district. 2. In two separate conversations with two separate NYS Nutrition Department employees it was verbally stated they would deny the Aramark bid based on the \$.02 management fee but would not put it in writing.

3. In the past year working with Aramark there have been many instances where they have not followed the indications of the contract, a few of them are:

a. The Halal chicken patties that were being served to the student body did not meet the nutritional requirements of the USDA National School Lunch Program for the high school students.

b. Many months we did not receive the menus in a timely manner, sometimes a week after the month started, the contract states we were to receive them 10 days prior to the start of the month

c. They did not maintain staffing levels at all locations, so the assigned Food Service Manager spent four hours per day driving rather than being productive.

d. Aramark did not take into account the suggestions of the students and school staff which would have increased participation within the school Food Nutrition Program. With our current student body, participation should be a top priority since we do have such a high needs demographic

	Chartwell		American Food		Aramark	
	Breakfast	Lunch	Breakfast	Lunch	Breakfast	Lunch
Management Fee	\$0.21	\$0.21	\$0.32	\$0.46	\$0.02	\$0.02
Direct Cost	\$1.9847	\$2.2510	\$1.7800	\$2.5250	\$1.3421	\$2.5238
Total Cost per meal	\$2.1947	\$2.4610	\$2.1000	\$2.9850	\$1.3621	\$2.5438

Moved by **Sherman Dunmore**, seconded by **Jawwaad Rasheed**.

Resolution # 160712.5 was **adopted unanimously**

□ **Motion # 160712.6**

RESOLVED, that the 1/3 of the most reasonable three quotes for MS parking lot, including the following quote provided by the St Charles church, is hereby approved. The parking lot is shared by church, 2/3 is owned by church and 1/3 is owned by school. The school will look for additional two quotes in addition to the quote submitted by the church. The work will be done by the church. The only quote provided by Anthony La Volle to the church is:

Area One	46,000 Sq. Ft.	\$54,500	
Area Two	12,000 Sq. Ft.	\$14,250	In front of Gym

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.
Resolution # 160712.6 was **adopted unanimously**

□ **Motion # 160712.7**

RESOLVED, that renewal of Apple Education Services contract for student database license agreement for core system at \$39 per student for 2016-17 is the same as last year, is hereby approved. The price is not changed from last year.

Moved by **Chanel Turnquest**, seconded by **Ahmet Ay**.
Resolution # 160712.7 was **adopted unanimously**

V. Discussion Items

1. *Financial status and budget:* Since budget is reviewed and approved recently, there is not much to report and discuss at this point. The state may release additional per pupil fund, which is approved a year ago by the state, before the semester. This will be additional income for the school.
2. *2016-17 Capital Projects: all planned capital projects are reported.* The board reviewed the planned capital projects submitted by the dean and approved the superintendent.
3. *SUNY Oswego Science Immersion Program:* Information is provided regarding students attended to high school summer research program.
4. *Science Meets Jazz w/ Marcus Anderson event:* October 5th at 5.30 pm, \$100 per person as a fundraiser program for Lego/Robotics program in SASCS. Board members are asked to spread the word.
5. *SASCS High school academic data reporting:* SASCS high school dean provided academic information regarding the high school. Regents results were provided in comparison with state averages. There are increases in some areas. Overall, the school is catching up the state average or closing the gap in all areas. In most areas, school has higher success than the state average. Schools graduation rates and college attendance rates are very good. 41/45 students graduated, 91% however out of those 4 not graduated yet, 2 may graduate in August by taking regents, which may increase the graduation rate up to 96% at the end of summer.
6. *Board self-evaluation*

VI. Superintendent's Report

School Dean Reports

Total Enrollment K-12:	848
Elementary School Enrollment K-4:	367
Middle School Enrollment 5-7:	194
High School Enrollment 8-12:	287

Demographics K-12	
White:	32%
Black or African American:	54%
Black or African American, White:	5%
Asian:	4%
Other:	5%
Free/Reduced Lunch:	73% (G: 78.9%)
Total Students in Waiting List:	1159(16-17 Academic Year)

Total Number of SWD:		73 -8.5% (G: 19.4%)
Elementary School	Middle School	High School
30	22	21

Total Number of LEP:		54 – 6.4% (G:13.6%)
Elementary School	Middle School	High School
29	10	15

Total out of school suspensions K-12:	7 (ES) 3 (MS) (HS)

Elementary School

1. 6/9 Families came together for the annual Spring Concert and Art show at our Middle School.
2. 6/14 Elementary students participated in a school wide talent show. Classroom representatives were able to share their talents among the entire school body.
3. 6/17 Students celebrated Father's Day with male role models in their lives at our Donuts for Dad event!
4. 6/20 All elementary students celebrated the end of the year with our annual Field Days. At the field days, students rotated between multiple stations completing various activities throughout the morning.
5. 6/22 Fourth grade students celebrated their accomplishments with a moving up ceremony. Family and friend joined the fourth graders in the gym to acknowledge student achievements!

6. 6/23 Kindergarten students celebrated with teachers, families, and friends at the Kindergarten Graduation!

Middle School

2. On Thursday, June 9th, several 5th graders visited the Everson Museum of Art. The Everson Museum of Art features the works of artists from the 18th century to the present, including paintings, drawings, sculptures, photography, and video.
3. On Friday, June 10th, 2016 the SAS Middle School celebrated its very first International Day. Twelve teams of students created presentations of various countries and cultures such as Cuba, Canada, Mexico, Puerto Rico, and many Native American tribes.
3. On Tuesday, June 14th, 2016 the Syracuse Academy of Science Middle School held the Spring Art Exhibition. The exhibition showcased several works from each student completed during the second half of the year.
4. On Tuesday, June 14th, 2016 our middle school students, under the direction of Ms. Christina Farruggio, came together to share a wonderful evening of music with their family members. Our theme for our spring concert centered around looking toward a brighter tomorrow, emphasizing the idea that our students have bright futures, with all the world has to offer right at their fingertips.
5. On Wednesday, June 15th, 2016, SAS 7th grade students attended 5 W!ts as a field trip to Destiny Mall. The students took part in live action adventures where they had to work together as a team in order to be successful.
6. On Thursday, June 16th, 2016 sixty students from the SAS Middle School took a year-ending field trip to the SeaBreeze Waterpark in Rochester, New York.
7. On Thursday, June 16th, 2016 one-hundred students and staff from the SAS Middle School went to Anthony Santoro Park for the year ending Field Day event.
8. On Friday, June 17th, 2016, 13 acts participated in our SAS Got Talent show at the middle school. There were a variety of talents displayed, including, singing, dancing, gymnastics, drumming, beat boxing, and soccer tricks.
9. On Monday, June 20th, 2016, the SAS Middle School held the 4th quarter Award Ceremony. The ceremony included a variety of rewards that included Student of the Month, Best Academic, and Most Improved. The students of the Talent Club capped the ceremony with a dance performance.
10. On Tuesday, June 21, 2016, Syracuse Academy of Science Middle School held our moving up ceremony for 7th grade students moving on to 8th grade.

High School

- 1) **3-Jun: The Wiz! (A musical production)**- Ms. McGinnis' and Mr. Carver's drama club performed the musical production, The Wiz, at Appleseed Productions.
- 2) **4-Jun: Suny ESF Summit:** Dr. Ay's Global Environment class students presented their science projects at the SUNY ESF Global Environment summit.
- 3) **6-Jun: NYSED 8 Science Written Test** - All 8th Grade Students Cafeteria participated in the NYSED Science Written test.

- 4) **7&8 -Jun: A Quarter Final** – All 8th-11th graders took the ELA and Math quarterly final exam.
- 5) **10-Jun: End of Year Field Trips**
 - a) 8th- Graders went to Onondaga Lake Park
 - b) 9th graders went to Pratts Falls
 - c) 10th graders went to Jamesville Beach
 - d) 11th graders went to Chittenango Falls
- 6) **13-Jun: Genius Olympiad** - Genius finalists (7 students) presented their research in SUNY Oswego Genius.
- 7) **14-23 - Jun: Regents Exams**- Regents exams were administered and scored.

VII. Executive Session

Motion by **Sherman Dunmore**, seconded by **Ahmet Ay** to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Roll Call: Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VIII. Reconvene Public Session

Motion by **Ahmet Ay**, seconded by **Chanel Turnquest**, to exit the executive session.

Roll Call: Adopted unanimously

IX. Public Comment on Any Agenda Topic

Board President or designee opens the public comment session on any agenda topic. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any agenda topic.

- X. Motion by **Chanel Turnquest**, seconded by **Jawwaad Rasheed**, to adjourn the meeting at 10.05 pm.
Roll Call: Adopted unanimously

Syracuse Academy of Science Charter School

Board of Trustees

Regular Meeting

Minutes

Date : 8/9/2016
Place : SASCS High School

- I. The regular meeting was called to order at 7.00 pm. The board reserves the right to act on any and all agenda items.

Open Public Meeting Act Statement

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

Roll Call:

Name	Position	Voting	Attendance
Fehmi Damkaci	President	Yes	Present
Ahmet Ay	Vice President Board Secretary	Yes	Present
Muris Hadzic	Treasurer	Yes	Absent
Sherman Dunmore	Trustee	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Murat Baysal	Trustee	Yes	Present
Tolga Hayali	Superintendent	No	Present
Bekir Duz	Asst. Super. for Accountability	No	Present
Nick Bilge	Asst. Super. for Finance	No	Present

Others present at the meeting:

II. Approval of Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 6/7/2016

Motion by **Chanel Turnquest**, seconded by **Dr Ay**

Roll Call: Adopted unanimously

III. Agenda

1. *Approval of new hires*
2. *Approval of board member term renewals*
3. *Approval of setting up reserve funds*
4. *Approval of new charter school application*

Discussion

1. *Financial status and budget*
2. *Code of ethics policy and conflict of interest disclosures by members*
3. *Academic data presentation*
4. *Charter renewal application*
5. *New charter school application*
6. *Aramark*
7. *Superintendent's report*

Motion by **Jawwaad Rasheed**, seconded by **Ahmet Ay**, to adopt the agenda as presented.

Roll Call: Adopted unanimously

IV. **Motion # 160809.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Murat Baysal**.

Resolution # 160809.1 was **adopted unanimously**

Motion # 160809.2

RESOLVED, that Dr. Ahmet Ay's BoT membership term renewal until August 2019 is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Murat Baysal**.

Resolution # 160809.2 was **adopted unanimously**

Motion # 160809.3

RESOLVED, that setting up reserve funds for a) technology infrastructure in the amount of \$1,000,000, b) health insurance in the amount of \$500,000, c) capital projects in the amount of \$500,000 is hereby approved.

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.

Resolution # 160809.3 was **adopted unanimously**

Motion # 160809.4

RESOLVED, that the new charter school Syracuse Academy of Science and Citizenship Charter School under SASCS Education Corporation is hereby approved

Moved by **Jawwaad Rasheed**, seconded by **Ahmet Ay**.

Resolution # 160809.4 was **adopted unanimously**

Motion # 160809.5

RESOLVED, that Chanel Turnquest's BoT membership term renewal until August 2019 is hereby approved.

Moved by **Murat Baysal**, seconded by **Jawwaad Rasheed**.

Resolution # 160809.5 was **adopted unanimously**

V. Discussion Items

1. *Financial status and budget:* End of 15-16 budget has been summarized and discussed.
2. *Code of ethics policy and conflict of interest disclosures by members:* Members signed codes of ethics and financial disclosure forms. Dr. Ay informed the board regarding his wife working at the school and avoids conflict of interest by staying abstained on related issues. Dr. Damkaci reported serving on non-profit Terra board, which has relations with the school, however he does not have any financial gain therefore nothing to report.
3. *Academic data presentation:* Dr. Kocak provided presentation on NYS test results, in comparison to state, district, and last year's performance. School surpassed the state in four areas, compared to two areas. However, there are three areas, which needs further investigation due to low performance compared to state average. In two of those areas, school added one additional classroom as part of expansion and in the other there were 10 opt-out, which were high performing students. Star assessment comparison will be provided in the next month's meeting.
4. *Charter renewal application:* Provided information about the status of renewal application. Key area of focus this year is identified and discussed further: retention and recruitment of subgroup students.
5. *Lunch Program:* The memo from Aramark regarding lunch program is discussed. The board decided to stay with its decision.
6. *Fundraising program is discussed*

VI. Superintendent's Report

Summer programs: 2 weeks orientation for new incoming students, 3-weeks robotics, coding, and financial literacy camp. SUNY ESF Science camp, SUNY Oswego 4-weeks research program, Le Moyne Tech for Kids, summer school 3-weeks for ELA and math tutoring,

VII. Executive Session

Motion by **Chanel Turnquest**, seconded by **Jawwaad Rasheed**. to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Roll Call: adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VIII. Reconvene Public Session

Motion by **Chanel Turnquest**, seconded by **Ahmet Ay.**, to exit the executive session.

Roll Call: adopted unanimously

IX. Public Comment on Any Agenda Topic

Board President or designee opens the public comment session on any agenda topic.
Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.
Board President or designee closes the public comment session on any agenda topic.

- X. Motion by **Chanel Turnquest**, seconded by **Jawwaad Rasheed**, to adjourn the meeting at 8.35 pm.
Roll Call: adopted unanimously

Syracuse Academy of Science Charter School

Board of Trustees

Regular Meeting

Minutes

Date : 9/13/2016
Place : UASCS High School

- I. The regular meeting was called to order at 8.40 pm. The board reserves the right to act on any and all agenda items.

Open Public Meeting Act Statement

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

Roll Call:

Name	Position	Voting	Attendance
Fehmi Damkaci	President	Yes	present
Ahmet Ay	Vice President Board Secretary	Yes	present
Muris Hadzic	Treasurer	Yes	absent
Sherman Dunmore	Trustee	Yes	present
Jawwaad Rasheed	Trustee	Yes	present
Chanel Turnquest	Trustee	Yes	present
Murat Baysal	Trustee	Yes	present
Tolga Hayali	Superintendent	No	present
Bekir Duz	Assistant Superintendent	No	present
Yusuf Akyar	Assistant Superintendent	No	present

Others present at the meeting: Mr Ersoy (UAS Director), Mr Kocak (SAS Director)

II. Approval of Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 8/9/2016

Motion by **Murat Baysal**, seconded by **Ahmet Ay**

Roll Call: adopted unanimously

III. Agenda

1. *Approval of new hires*
2. *Approval of 2016-2017 Discretionary Salary Award (DSA) schedule*
3. *Approval of a Contract Limit for Elementary School construction of main office and meeting room between main building and gym.*

4. *Approval of Purchasing Rochester based Student Information Software (SIS), SchoolTool, to eventually replace current New Jersey based SIS software.*
5. *Approval of 2016-2017 Service Agreement between SASCS and UASCS*
6. *Approval of Board Members Term Renewal for Sherman Dunmore,*
7. *Approval of Board Members Term Renewal for Muris Hadzic,*
8. *Approval of Policy Handbook*

Discussion

1. *Financial status and budget*
2. *2015-2016 school year State and STAR math and ELA test results summary*
3. *Superintendent's report*

Motion by **Murat Baysal**, seconded by **Ahmet Ay**, to adopt the agenda as presented.

Roll Call: adopted unanimously

IV.

Motion #

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Ahmet Ay**, seconded by **Jawwaad Rasheed**.

Resolution # was **adopted unanimously**

Motion #

RESOLVED, that 2016-2017 Discretionary Salary Award (DSA) policy and payments based on 2015-16 policy is hereby approved.

Moved by **Murat Baysal**, seconded by **Jawwaad Rasheed**.

Resolution # was **adopted by majority, abstained by Ahmet Ay**

Motion #

RESOLVED, that contract limit in the amount of \$100,000 for elementary school construction of main office and meeting room between main building and gym is hereby approved. The construction of the new offices outside of the school building and closure of the area between lunch/gym area with the school provide safe and health environment for the students. The construction is contingent upon city approval.

Moved by **Jawwaad Rasheed**, seconded by **Ahmet Ay**.

Resolution # was **adopted unanimously**

Motion #

RESOLVED, that Purchasing Rochester based Student Information Software (SIS), SchoolTool, to eventually replace current database system based SIS software is hereby approved. The cost of the new program is almost the same, however there is start-up cost. The first year, the school will use both current and the new system to transfer data, and the school will use the new system only starting when the system is ready to use. The new system is better aligned with NY State reporting system.

Moved by **Murat Baysal**, seconded by **Ahmet Ay**.

Resolution # was **adopted unanimously**

Motion #

RESOLVED, that 2016-2017 Service Agreement between SASCS and UASCS is hereby approved.

Moved by **Ahmet Ay**, seconded by **Jawwaad Rasheed**.

Resolution # was **adopted unanimously**

Motion #

RESOLVED, that Sherman Dunmore three years term serving on BoT until 8/2019 is hereby approved.

Moved by **Ahmet Ay**, seconded by **Jawwaad Rasheed**.

Resolution # **160913.6** was **adopted unanimously**

Motion #160913.7

RESOLVED, that Muris Hadzic three years term serving on BoT until 8/2019 is hereby approved.

Moved by **Murat Baysal**, seconded by **Jawwaad Rasheed**.

Resolution # **160913.7** was **adopted unanimously**

Motion #160913.8

RESOLVED, that Policy Handbook is hereby approved.

Moved by **Jawwaad Rasheed**, seconded by **Ahmet Ay**.

Resolution # **160913.8** was **adopted unanimously**

V. Discussion Items

1. *Financial status and budget:* The school is in the process of annual audit. The field work is done. There is no major issue. Financial policies and procedures in place have no issues. Auditors will present the financial statements in October meeting.
2. *2015-2016 school year State and STAR math and ELA test results summary:* The results of last year's test results were presented and discussed in detail. Board members asked questions regarding grades performed lower than state averages, and what can be done differently this year to make them also perform higher than state average. The school has a data coordinator who will be responsible for the training of teachers and analysis of monthly STAR testing and benchmarks. The school director will provide the monthly academic reporting. The school data also shows students are better

prepared and proficient in multiple choice questions, and teachers are informed regarding improving instruction regarding critical thinking.

The school should talk to students, especially in 8th graders, whose performance in state tests may impact their 9th grade course selections.

VI. Superintendent's Report

Enrollment Targets (975 students)	Targets	
Economically disadvantaged	78.9%	
English Language Learners	13.6%	
Student with disabilities	19.4%	

VII.

Retention Targets (975 students)	Targets	
Economically disadvantaged	95.7%	
English Language Learners	96.1%	
Student with disabilities	94.2%	

School Dean Reports

School: Syracuse Academy of Science Charter School

Month: September 2016

Grade Level Ratios

Grade Level	Count	Percentage
K	76	8.2%
1	74	7.98%
2	77	8.31%
3	72	7.77%
4	75	8.09%
5	75	8.09%
6	73	7.87%
7	73	7.87%
8	65	7.01%
9	82	8.85%
10	64	6.9%
11	59	6.36%
12	62	6.69%
Unknown	0	0%
TOTAL	927	100%

Gender Ratios

Gender	Count	Percentage
Male	452	48.76%
Female	475	51.24%
Unknown	0	0%
TOTAL	927	100%

Ethnicity Ratios

Ethnicity	Count	Percentage
Hispanic or Latino	136	14.67%
Not Hispanic or Latino	746	80.47%
Unknown	45	4.85%
TOTAL	927	100%

Race Ratios

Race	Count	Percentage
American Indian or Alaska Native	19	2.05%
Asian	38	4.1%
Black or African American	492	53.07%

American Indian or Alaska Native, Black or African American	6	0.65%
Asian, Black or African American	6	0.65%
Native Hawaiian or Other Pacific Islander	5	0.54%
White	250	26.97%
American Indian or Alaska Native, White	9	0.97%
Asian, White	3	0.32%
Black or African American, White	46	4.96%
American Indian or Alaska Native, Black or African American, White	9	0.97%
Asian, Black or African American, White	2	0.22%
Unknown	42	4.53%
TOTAL	927	100%

Total Number of SWD		
Elementary School	Middle School	High School
23	17	28

Total Number of LEP		
Elementary School	Middle School	High School
30	4	20

Total out of school suspensions K-12		
Elementary School	Middle School	High School
0	0	2

Elementary School

1. 8/15-8/19/16 Teachers partook in a week long professional development with several guest presenters: classroom management, curriculum and design, and student engagement and assessment.
2. 8/23 & 8/24/2016 The elementary teachers met with parents and students for a 2-day orientation.
3. 9/8/16 Elementary students enjoyed the Olweus kick-off event, where teachers, faculty, and staff talked about our bully prevention program. Students had their faces painted, designed "bully-free" t-shirts and posters, and partook in several team building activities.

4. 9/8/16 The elementary school teachers hosted their back to school night, gave a title 1 presentation, and met with 67 families.
5. 9/12/16 Grandparents attend SAS Elementary's Granola Bars with Grandparents for the Grandparent's Day celebration!

Middle School

1. 8/15-8/19/16 Teachers partook in a week long professional development with several guest presenters: classroom management, curriculum and design, and student engagement and assessment.
2. 8/23 & 8/24/2016 The middle school admins and teachers met with parents and students for a 2-day orientation.
3. 9/8/2016, the students at the Syracuse Academy of Science Middle School participated in our Olweus Anti-Bullying Kickoff. The students participated in a classroom meeting with a team building activity, participated in a t-shirt design contest as they drew logos with anti-bullying messages, participated in team building activities around the gym designed to build skills in communication, problem solving, and listening.
4. 9/8/16, the SAS middle school teachers hosted their Back to School Night.
5. 9/9/2016, the SAS Middle School observed the 9/11 remembrance. Students in the classroom heard narratives from each of the classroom teachers. As an entire school, students and teachers created a red, white, and blue star in our gymnasium. We heard some words from Mr. Carter about what this day means to our nation, conducted our Pledge of Allegiance, and had a moment of silence to pay respect to this event.



High School

1. Turkish Festival in Ottawa- 30 students from Mr. Yamen's Turkish class attended the festival on 9/10. Pictures will be posted on our webpage.
2. Several new clubs are being offered this year..Table Tennis(with Maa Ming our National Table Tennis Champion and new Co-Teacher), Powerlifting for our athletes and others, Gaming/ Brainstorming -for all grade level students, and Language and Culture Club. We still have many of our other established clubs-Drama, Soccer, Science, Robotics....

3. Four of our Seniors presented Research projects at SUNY Oswego last Friday. They did a great job and we are very proud of them. Pictures will be posted on our webpage.
4. Parent Night on 9/8

VIII. Executive Session

Motion by **Jawwaad Rasheed**, seconded by **Ahmet Ay** to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Roll Call: adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

IX. Reconvene Public Session

Motion by **Ahmet Ay**, seconded by **Murat Baysal**, to exit the executive session.

Roll Call: adopted unanimously

X. Public Comment on Any Agenda Topic

Board President or designee opens the public comment session on any agenda topic. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.
Board President or designee closes the public comment session on any agenda topic.

- XI. Motion by **Ahmet Ay**, seconded by **Jawwaad Rasheed**, to adjourn the meeting at 9.29 pm.

Roll Call: adopted unanimously

Syracuse Academy of Science Charter School

Board of Trustees

Regular Meeting

Minutes

Date : 10/11/2016
Place : SASCS High School

- I. The regular meeting was called to order at 9.25 pm. The board reserves the right to act on any and all agenda items.

Open Public Meeting Act Statement

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

Roll Call:

Name	Position	Voting	Attendance
Fehmi Damkaci	President	Yes	Present
Ahmet Ay	Vice President Board Secretary	Yes	Present
Muris Hadzic	Treasurer	Yes	Absent
Sherman Dunmore	Trustee	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Absent
Chanel Turnquest	Trustee	Yes	Present
Murat Baysal	Trustee	Yes	Present
Tolga Hayali	Superintendent	No	Present
Bekir Duz	Assistant Superintendent	No	Present
Yusuf Akyar	Assistant Superintendent	No	Present

Others present at the meeting: Dr Kocak (SAS Director), Mr Ersoy (UAS Director)

II. Approval of Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 9/13/2016

Motion by **Chanel Turnquest**, seconded by **Ahmet Ay**

Roll Call: Adopted unanimously

III. Agenda

1. *Approval of new hires*
2. *Approval of updated procurement policy*
3. *Approval of Utica Academy of Science Education Corporation with Syracuse Academy of Science Education Corporation*

4. *Approval of audit report*

Discussion

1. *Financial status and budget: audit report*
2. *STAR math and ELA test results summary*
3. *SASCS renewal application with benchmark 1 analysis is submitted to Charter School office*
4. *SASCS and UASCS merger application*
5. *Strategic Goals*
6. *Superintendent's report*

Motion by **Chanel Turnquest**, seconded by **Ahmet Ay**, to adopt the agenda as presented.

Roll Call: Adopted unanimously

IV. **► Motion #161011.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.

Resolution # 161011.1 was **adopted unanimously**

► Motion #161011.2

RESOLVED, that updated procurement policy (Dean and supervisors may approve up to \$1,000 and director may approve up to \$5,000) to increase efficiency for small purchases, which are usually requested by teachers to address their classroom needs, is hereby approved.

Moved by **Murat Baysal**, seconded by **Chanel Turnquest**.

Resolution # 161011.2 was **adopted unanimously**

► Motion #161011.3

RESOLVED, that Utica Academy of Science Education Corporation is hereby merged with Syracuse Academy of Science, with Syracuse Academy of Science as the surviving corporation, under the amended name "Science Academies of New York" is hereby approved.

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.

Resolution # 161011.3 was **adopted unanimously**

► Motion #161011.4

RESOLVED, that audit report for year 2015-16 reported by our auditor is hereby approved.

Moved by **Murat Baysal**, seconded by **Ahmet Ay**.

Resolution # 161011.4 was **adopted unanimously**

V. **Discussion Items**

1. *Financial status and budget*; Audit report and financials of 2015-16 was summarized by the auditor: no material weakness and deficiency were found, and all policies and procedures in place are good. One recommendation was that existing fiscal procedures should be part of policies and approved by board. The school will bring these existing procedures for board approvals.
2. *STAR math and ELA test results summary*: The September results were analyzed in comparison with last year data. School director provided plans for this year to improve the academic performance of the school, especially at middle school levels. The board also asked for reporting of preparations for regents.
3. *SASCS renewal application with benchmark 1 analysis is submitted to Charter School office*: The school will be visited soon for renewal site visit. The school data was summarized for board members.
4. *SASCS and UASCS merger application*: Merger application and other related changes has been discussed. The school will provide a general presentation for the board at next meeting. At this meeting the idea of merger and related changes are approved for preparation of the documents and holding meetings with staff and parents at both schools.
5. *Strategic goals*: Goals for the year has been discussed, including the ones set up last year. School will focus increasing its academic performance to put all subjects above state averages in state tests and regents. Also, continuation of high staff retention rate as obtained last year, and recruitment of subgroup students for enrollment, especially for ELL and FRPL for this year compared to last year.

VI. Superintendent's Report

Enrollment Targets (975 students)	Targets	Actual
Economically disadvantaged	78.9%	
English Language Learners	13.6%	
Student with disabilities	19.4%	

Retention Targets (975 students)	Targets	
Economically disadvantaged	95.7%	
English Language Learners	96.1%	
Student with disabilities	94.2%	

Grade Level Ratios

Grade Level	Count	Percentage
K	76	8.18%
1	75	8.07%
2	78	8.4%
3	74	7.97%
4	75	8.07%
5	74	7.97%
6	74	7.97%
7	74	7.97%
8	65	7%
9	83	8.93%
10	63	6.78%
11	56	6.03%
12	62	6.67%
Unknown	0	0%
TOTAL	929	100%

Race Ratios

Race	Count	Percentage
American Indian or Alaska Native	19	2.05%
Asian	38	4.09%
Black or African American	523	56.3%
American Indian or Alaska Native, Black or African American	6	0.65%
Asian, Black or African American	6	0.65%
Native Hawaiian or Other Pacific Islander	5	0.54%
White	259	27.88%
American Indian or Alaska Native, White	10	1.08%
Asian, White	3	0.32%
Black or African American, White	49	5.27%
American Indian or Alaska Native, Black or African American, White	9	0.97%
Asian, Black or African American, White	2	0.22%
Unknown	0	0%
TOTAL	929	100%

Gender Ratios

Gender	Count	Percentage
Male	456	49.09%
Female	473	50.91%
Unknown	0	0%
TOTAL	929	100%

Ethnicity Ratios

Ethnicity	Count	Percentage
Hispanic or Latino	142	15.29%
Not Hispanic or Latino	777	83.64%
Unknown	10	1.08%
TOTAL	929	100%

	Total Number of SWD	Total Number of LEP	Total out of school suspensions
Elementary School	23	30	1
Middle School	28	4	4
High School	28	20	2

Activities

Elementary School

1. From September 12-16, the elementary school hosted its semi-annual Scholastic book fair. Students and families bought \$3,300 in books!

2. On September 27, 2016 students brought in their first deposit for their individual Dollar Dog bank accounts. Representatives from Empower Federal Credit Union come in twice a month to collect money and deposit into the student's savings accounts!
3. On September 27th and 28th, elementary students were recognized through the Student of the Month Ceremony. Students were selected based on their representation of the character trait of the month: Responsibility.
4. On Tuesday, October 6th, the elementary school hosted literacy night. 40 families came to interact with teachers in 7 themed classrooms. Attending families were able to get the first peak at the new lending library.
5. Field trips for September include: Beak and Skiff, Tim's Pumpkin Patch, The Wild, and Hospital Land

Middle School

1. On Friday, September 16th, 2016, Miss Bittel and Miss Orioli's Student Leadership Club hosted their first Teen Center Night at the SAS Middle School from 5:30PM-7:00PM. Teen Center Night is an event for students to be able to come and hangout in a safe environment while doing interactive activities with their peers.
2. On Saturday, September 24th, 2016, all three SAS buildings came together in the high school parking lot for a benefit to help two of our amazing families. The De La Cruz and Bonilla families were victims of a house fire weeks before that claimed most of their possessions. This team effort created a great event that involved a car wash, barbecue, bounce house, bake sale, and more! SAS families from all three buildings helped out and participated in the festivities. An event such as this represents the best qualities of the Syracuse Academy of Science. Students, parent, teachers, and administrators who are here for one common goal, the success of our students and families!
3. On Tuesday, September 27th, 2016, the 7th graders took their first annual trip to Big Don's Wild River Golf.
4. On Wednesday, September 28th, 2016, the 6th graders took their first annual trip to Big Don's Wild River Golf.
5. On Thursday, September 29th, 2016, the 5th graders took their first annual trip to Big Don's Wild River Golf.
6. On Friday, September 30th, 2016, the SAS Middle School held its first Student of the Month ceremony. Students were awarded certificates for their hard work in their core classes as well as special presentations for specials.
7. On Wednesday, October 5th, 2016, the SAS Middle School held its first OLWEUS meeting of the year, Students and teachers had activities and discussions about Empathy.

8. On Wednesday, October 5th, 2016, the SAS Middle School Band went to SAS High School to have Master Class with Marcus Anderson. Students were able to play their instruments with professional jazz player.
9. On Wednesday, October 5th, 2016, the SAS Middle School hosted the Science Meets Jazz. SAS Middle School band played a song before Marcus Anderson took the stage. Total of 30 artwork created by SAS Middle School students were displayed and participated in silent auction. High school robotics coaches and team members presented and showcased the robotics program.

High School

1. On September 14, 20, and 28 the High School hosted "Dress Down" days to raise money for the families who lost their homes in a fire back in August. Students were able to donate close to \$1200.00 to these families.
2. As of October 1st many of the "new and old" clubs had their first meetings. We have some great new clubs to offer our students and still have many from last year. Drama Club, Diversity Club, Classical Ensemble, Language and Culture Club, Robotics, Gaming Club, Powerlifting, and more.
3. The High School will be inducting 11 new students into Honor Society in November. The date TBA.
4. Our Seniors are busy planning and preparing to raise money for their prom in May. They have chosen Barbagallo's as a venue. They have also started to work on their mural; which is something they would like to "leave behind" as their "footprint" at SAS.
5. Several of the students at the high school donated their time on September 24th to help with the Donation Drive. They washed cars, held a bake sale, and helped wherever they were needed to show their support for the outstanding event put together by our Middle School.
6. Athletics is a big part of our High School and for the Fall season we currently have the following sports and the number of participants: Girls Volleyball(13-JV and 14-Varsity), Cheerleading (12 girls -first competition next week), Cross Country(30 boys and girls), Basketball Open Gym(45 Boys and 20 Girls), Club Soccer (17-boys)
7. Our Drama Club will be hosting another Mystery Dinner Theater. Students are hard at work with practice, costumes, and scene building. This event is planned for November.
8. Our Mentorship Program, which is a 7 week program, has had a number of motivational speakers in for their 20+ participants, 100 Black Men, Say Yes, and 2 US Army Sergeants, all of whom have brought inspiration and direction to our students.

Star Data Analysis

District: SASCS Elementary School
School: Syracuse Academy Of Science Charter School

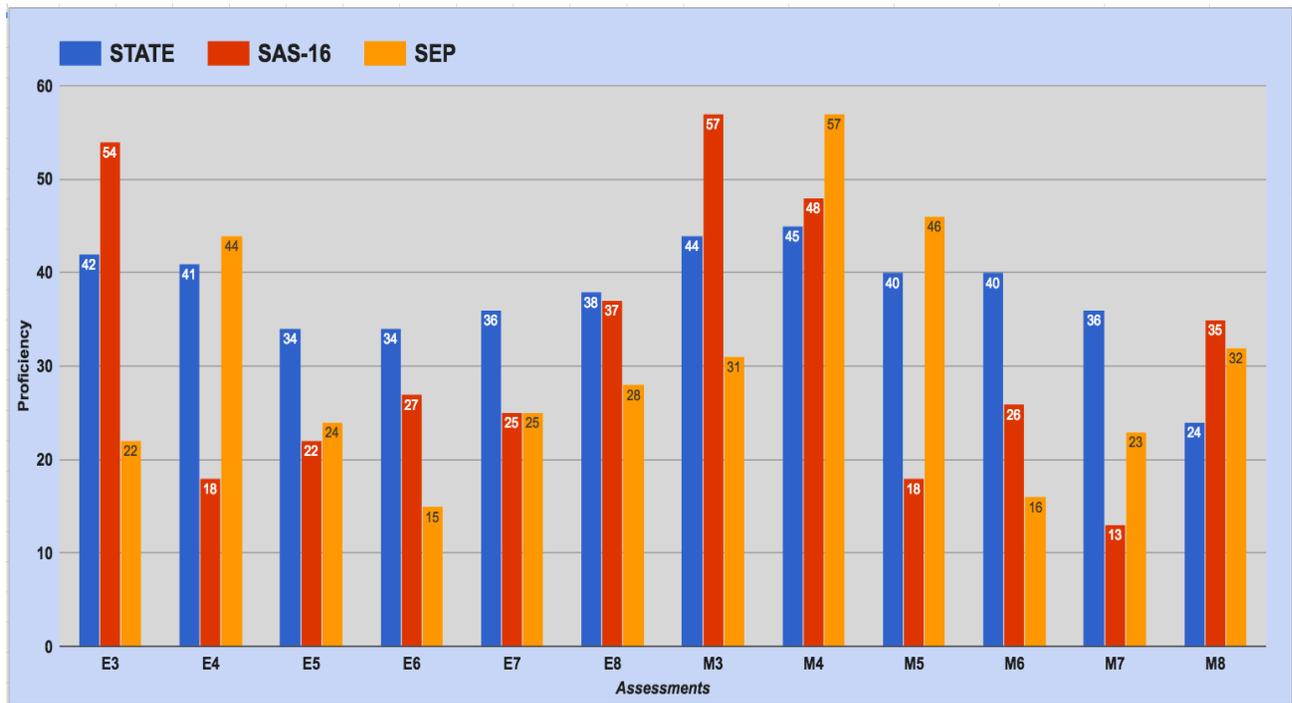
Last Consolidated Date: October 05, 2016 3:03 AM

Report Options

Reporting Parameter Group: All Demographics [Default]
Reporting Level: School
Group By: School
Data Reported As: Mean (Average)

Syracuse Academy Of Science Charter School

Grade	STAR Math™			STAR Reading™		
	Sept	September 16		Sept	September 16	
	SS	SS	Change	SS	SS	Change
Kindergarten	-	476	-	-	312	-
Grade 1	209	299	+90	56	-	-
Grade 2	329	431	+102	107	223	+116
Grade 3	369	499	+130	190	291	+101
Grade 4	553	631	+78	367	503	+136
Grade 5	615	679	+64	425	515	+90
Grade 6	640	685	+45	508	561	+53
Grade 7	692	752	+60	609	717	+108
Grade 8	688	718	+30	633	770	+137



VII. Executive Session

Motion by **Murat Baysal**, seconded by **Ahmet Ay** to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Roll Call: Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VIII. Reconvene Public Session

Motion by **Chanel Turnquest**, seconded by **Ahmet Ay**, to exit the executive session.

Roll Call: Adopted unanimously

IX. Public Comment on Any Agenda Topic

Board President or designee opens the public comment session on any agenda topic.

Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session on any agenda topic.

- X. Motion by **Chanel Turnquest**, seconded by **Murat Baysal**, to adjourn the meeting at 10.11 pm.

Roll Call: Adopted unanimously

Syracuse Academy of Science Charter School

Board of Trustees

Regular Meeting

Minutes

Date : 11/4/2016
Place : UASCS High School

- I. The regular meeting was called to order at 8.20 pm. The board reserves the right to act on any and all agenda items.

Open Public Meeting Act Statement

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

Roll Call:

Name	Position	Voting	Attendance
Fehmi Damkaci	President	Yes	Present
Ahmet Ay	Vice President Board Secretary	Yes	Present
Muris Hadzic	Treasurer	Yes	Absent
Sherman Dunmore	Trustee	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Absent
Chanel Turnquest	Trustee	Yes	Present
Murat Baysal	Trustee	Yes	Present
Tolga Hayali	Superintendent	No	Present

Others present at the meeting:

II. Approval of Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 10/11/2016

Motion by **Ahmet Ay**, seconded by **Chanel**

Roll Call: Approved unanimously

III. Agenda

1. *Approval of new hires*
2. *Approval of I-990 tax form*
3. *Approval of Title 1 and 2*

Discussion

1. *Financial status and budget*

2. *STAR math and ELA and Benchmark test results summary*
3. *SASCS and UASCS merger application*
4. *Superintendent's report*

Motion by **Ahmet Ay**, seconded by **Chanel**, to adopt the agenda as presented.

Roll Call: Approved unanimously

IV. **Motion #161107.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Murat Baysal**, seconded by **Chanel**.

Resolution # 161107.1 was **Approved unanimously**

Motion #161107.2

RESOLVED, that I-990 tax form prepared by the auditor for year 2015-16 is hereby approved.

Moved by **Ahmet Ay**, seconded by **Chanel**.

Resolution # 161107.2 was **Approved unanimously**

Motion #161107.3

RESOLVED, that Title I and Title II budget is hereby approved.

Moved by **Ahmet Ay**, seconded by **Chanel**.

Resolution # 161107.3 was **Approved unanimously**

V. Discussion Items

1. *Financial status and budget*
2. *STAR math and ELA and Benchmark test results summary*
3. *SASCS and UASCS merger application*

VI. Superintendent's Report

83% of new enrolled students are free-reduced.

Enrollment Targets (975 students)	Targets	Actual
Economically disadvantaged	78.9%	73%
English Language Learners*	13.6%	6.7%
Student with disabilities	19.4%	9.4%

* 13 Students moved out of ENL program within last three years.

Retention Targets (975 students)	Targets	Actual
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Economically disadvantaged	95.7%	87%
English Language Learners	96.1%	86%
Student with disabilities	94.2%	83%

Grade Level	Count	Percentage
K	76	8.21%
1	75	8.1%
2	78	8.42%
3	74	7.99%
4	75	8.1%
5	74	7.99%
6	72	7.78%
7	74	7.99%
8	65	7.02%
9	82	8.86%
10	63	6.8%
11	56	6.05%
12	62	6.7%
Unknown	0	0%
TOTAL	926	100%

Gender	Count	Percentage
Male	453	48.92%
Female	473	51.08%
Unknown	0	0%
TOTAL	926	100%

Race	Count	Percentage
American Indian or Alaska Native	19	2.05%
Asian	38	4.1%
Black or African American	520	56.16%
American Indian or Alaska Native, Black or African American	6	0.65%
Asian, Black or African American	6	0.65%
Native Hawaiian or Other Pacific Islander	5	0.54%
White	259	27.97%
American Indian or Alaska Native, White	10	1.08%
Asian, White	3	0.32%
Black or African American, White	49	5.29%
American Indian or Alaska Native, Black or African American, White	9	0.97%
Asian, Black or African American, White	2	0.22%
Unknown	0	0%
TOTAL	926	100%

Ethnicity	Count	Percentage
Hispanic or Latino	143	15.44%
Not Hispanic or Latino	773	83.48%
Unknown	10	1.08%
TOTAL	926	100%

	Total # of SWD	Total # of LEP	Total # of OSS
Elementary School	25	31	2
Middle School	28	4	4
High School	28	20	2

Enrollment Targets (975 students)	Targets	Actual
Economically disadvantaged	78.9%	
English Language Learners	13.6%	
Student with disabilities	19.4%	
Retention Targets (975 students)	Targets	Actual
Economically disadvantaged	95.7%	
English Language Learners	96.1%	
Student with disabilities	94.2%	

Activities

Elementary School

1. On Thursday, October 6, the Elementary School hosted Literacy Night. Families enjoyed literacy activities during the evening with teachers.
2. On Thursday, October 13th, the Elementary School held parent/teacher conferences.
3. On Monday, October 17th, Benjamin Walsh spoke with our Fourth Grade students about citizenship, college and community.
4. On Thursday, October 20th, the elementary 4-H club met to learn about farming. As a culminating activity, students made butter from heavy and enjoyed it as a snack with their crackers. Student participants range from grades 2-4.
5. On Monday, October 24, 3rd grade parents participated in their first culturally responsive lesson. They spoke about their native country Togo in Africa.
6. Field trips during October included: Bett's Branch Library, Golubs Pumpkin Farm, Beak and Skiff, The Wild, and Fort Rickey.
7. During the last week of October, each grade level team planned culturally responsive lessons with parents to plan diverse lessons.
8. On Monday, October 31st, the Elementary school held its fall festival. Parents and families came to enjoy the annual costume parade.

Middle School

1. On Thursday, October 13th, the SAS Middle School hosted its first parent/teacher conference of the school year.
2. On Friday, October 21st, 2016, the SAS Middle School hosted a Girl's Empowerment Night. Fifth, sixth, and seventh grade girls came out to learn how to be strong, confident young women, to empower themselves, and each other, and to enjoy a night of fun activities.
3. On Tuesday, October 25th, 2016, the 7th grade students of the SAS Middle School attended a field trip at the Ultimate Goal in Marcellus.

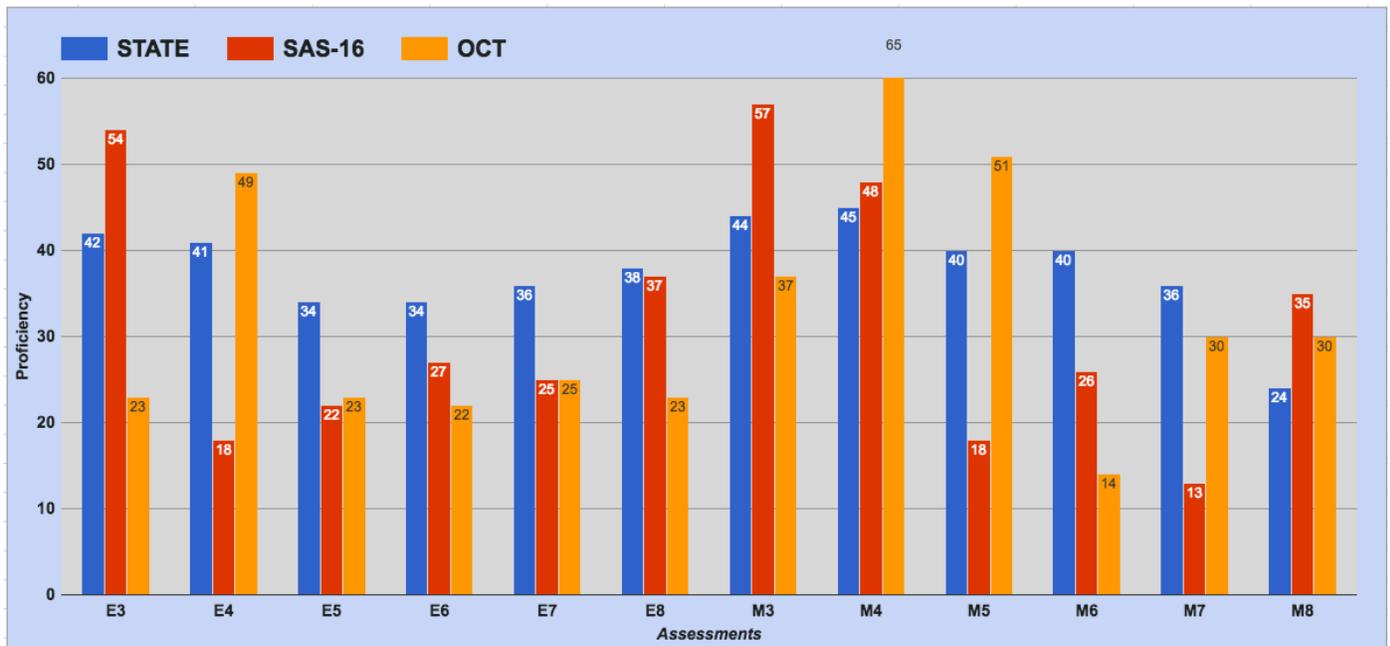
4. On Wednesday, October 26th, 2016, the 6th grade students of the SAS Middle School attended a field trip at the Ultimate Goal in Marcellus.
5. On Thursday, October 27th, 2016, the 5th grade students of the SAS Middle School attended a field trip at the Ultimate Goal in Marcellus.
6. On Friday, October 28th, 2016 the Student Leadership Club hosted their first dance of the school year!
7. On Monday, October 31st, 2016, 6th grade students in Miss Bittel's social studies class participated in a cultural lesson on the art of Salsa dancing. The presentation was given by one of our 6th grade student's parents, Odalas and Alberto Gaskins.
8. On Monday, October 31st, 2016 the staff of all three Syracuse Academy of Science buildings attending the AMF Strike 'N Spare Lanes in Mattydale for a team building afternoon. Teachers, administration, and support staff enjoyed the atmosphere and two games of bowling at the lanes.
9. On Tuesday, November 1st, 2016, the students of the SAS Middle School participated in our mock election for the President of the United States. Each student viewed selected pieces of each candidate presenting his and her position on various issues. Students not only voted for their preferred choice to run our great nation, but they wrote constructed responses on what why they choose that candidate to be the leader of the free world.
10. On Tuesday, November 1st 2016, the 5th grade students of the SAS Middle School had a unique experience. After some short reading in science class about the features of a river, they took a field trip! The unusual fact was that they never left the classroom! Using Google Street View and Google Expeditions VR, 5th graders visited the Colorado River, England's Thames River, the mighty Mississippi, and the Hudson River. Tools such as these really help build and make our students learning experiences much more immersive.
11. On Friday, November 4th, 2016 the students of the SAS Middle School kick off their Annual Holiday Food Drive. Partnering with the middle school is John and Leigh-Ann Tumino the proprietors of In My Father's Kitchen, a local organization.
12. OLWEUS Meeting
13. 1st MP Award Ceremony
14. 6th Grade trip to Howe Caverns

High School

1. Robotics team took first place at the Steamboat Challenge at the MOST on October 15th.
2. Two 9th grade girl's attended the "Girl's in Engineering" presentation at Lockheed Martin on October 28th and took first place in the design of the "cheapest and slowest" downward falling ping pong ball.
3. Eighth graders enjoyed their first afterschool event of the year. The "Autumn Party" took place on October 28th. There was pumpkin carving, henna painting, fingernail painting, donut eating contest, and lots of other fun games and food.
4. Senior Volleyball Girls enjoyed their last home game and Senior Night on October 25th. While it is sad to see their high school volleyball days come to an end it just means that they are moving on to bigger things in their future.

5. November 9th will be the Academic Pep Rally. Students will be receiving awards for Dean's List, Honor Roll, Perfect Attendance, Most Improved, Leadership, and Citizenship. Also all of our Fall Sports teams will be recognized.
6. Drama Club will be presenting, "Jack the Ripper: Monster of Whitechapel" on November 4th. It will be an audience participation murder mystery...with dinner!!
7. There were several college admission visits in October: Wells, Clarkson, Eastern, Nazareth, Keuka, OCC, St. Rose, Scranton, Canisius, and Roger- William.
8. Two of our female students have been elected to the advisory board for the Girl's Expo that will take place on November 6th.
9. On November 1st 8 of our students taking the "Renewable Energy" college course through ESF had a field trip to the ESF campus where they participated in numerous activities involving the design and use of renewable energy in everyday life.
10. Our first round of merit "winners" received their rewards this month. Some received goody bags, some breakfast and some lunch...approximately 150 students altogether.

Star Data Analysis



VII. Executive Session

Motion by **Chanel Turnquest**, seconded by **Murat Baysal** to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss

topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Roll Call: Approved unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VIII. Reconvene Public Session

Motion by **Chanel Turnquest**, seconded by **Ahmet Ay**, to exit the executive session.

Roll Call: Approved unanimously

IX. Public Comment on Any Agenda Topic

Board President or designee opens the public comment session on any agenda topic.

Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session on any agenda topic.

X. Motion by **Chanel**, seconded by **Murat Baysal**, to adjourn the meeting at 9.05 pm.

Roll Call: Approved

Syracuse Academy of Science Charter School

Board of Trustees

Regular Meeting

Minutes

Date : 11/8/2016
Place : UASCS High School

- I. The regular meeting was called to order at 9.30 pm. The board reserves the right to act on any and all agenda items.

Open Public Meeting Act Statement

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

Roll Call:

Name	Position	Voting	Attendance
Fehmi Damkaci	President	Yes	Present
Ahmet Ay	Vice President Board Secretary	Yes	Present
Muris Hadzic	Treasurer	Yes	Present
Sherman Dunmore	Trustee	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Murat Baysal	Trustee	Yes	Present
Tolga Hayali	Superintendent	No	Present

Others present at the meeting: Mr. Duz, Assist. Superintendent, Mr. Akyar, Assist. Superintendent, Mr. Kocak, Director of SASCS, Mr Ersoy, Director of UASCS.

II. Approval of Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Motion by Choose an item., seconded by Choose an item.

Roll Call: Choose an item.

III. Agenda

1. *Approval of SASCS and UASCS merger application*

Motion by **Ahmet Ay**, seconded by **Chanel Turnquest**, to adopt the agenda as presented.

Roll Call: approved unanimously

IV. **Motion #161108.1**

RESOLVED, that Syracuse Academy of Science Education Corporation is hereby merged with Utica Academy of Science Charter School, with Syracuse Academy of Science as the surviving corporation, under the amended name "Science Academies of New York Charter Schools", a.k.a. "SANY Charter Schools" is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Muriz Hadzic**.
Resolution # 161108.1 was **approved unanimously**

Motion #161108.2

RESOLVED, that, after merging, Syracuse Academy of Science Charter School will give enrollment preference to the students of Utica Academy of Science Charter School if they relocate from Utica to Syracuse as its existing in-network students, and allow cross-network sibling preference to the students of Utica Academy of Science Charter School is hereby approved.

Moved by **Ahmet Ay**, seconded by **Murat Baysal**.
Resolution # 161108.2 was **approved unanimously**

V. **Discussion Items**

1. *The benefits of the merger for SASCS have been discussed.*

VI. **Superintendent's Report**

VII. **Executive Session**

Motion by Choose an item., seconded by Choose an item. to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Roll Call: Choose an item.

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VIII. **Reconvene Public Session**

Motion by Choose an item., seconded by Choose an item., to exit the executive session.

Roll Call: Choose an item.

Public Session was reconvened at .

IX. **Public Comment on Any Agenda Topic**

Board President or designee opens the public comment session on any agenda topic.

Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.
Board President or designee closes the public comment session on any agenda topic.

- X. Motion by **Chanel Turnquest**, seconded by **Ahmet Ay**, to adjourn the meeting at 9.50 pm.
Roll Call: approved unanimously

**Syracuse Academy of Science Charter School and Syracuse Academy of Science and
Citizenship Charter School**

Board of Trustees

Regular Meeting

Minutes

Date : 12/13/2016
Place : SASCS High School

- I. The regular meeting was called to order at 8.45 pm. The board reserves the right to act on any and all agenda items.

Open Public Meeting Act Statement

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

Roll Call:

Name	Position	Voting	Attendance
Fehmi Damkaci	President	Yes	Present
Ahmet Ay	Vice President Board Secretary	Yes	Present
Muris Hadzic	Treasurer	Yes	Present
Sherman Dunmore	Trustee	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Murat Baysal	Trustee	Yes	Present
Tolga Hayali	Superintendent	No	Present

Others present at the meeting:

II. Approval of Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 11/8/2016

Motion by **Ahmet Ay**, seconded by **Jawwaad Rasheed**

Roll Call: approved unanimously

III. Agenda

1. *Approval of new hires*
2. *Approval of working with a consultant to submit ERATE application for 2017-2018 for SASCS and SASCCS*
3. *Approval of renewal of medical, dental, and vision insurance*

4. *Approval of updated security service contract with extended hours. New security service hours will be for elementary and middle school from 7:30 am to 4:30 pm and for high school from 7:30 am to 5:30 pm.*
5. *Approval of SASCS's policy book for SASCCS.*

Discussion

1. *Financial status and budget*
2. *STAR math and test results summary*
3. *SASCS and UASCS merger application*
4. *SASCS stimulus grant application for high school building elevator*
5. *Fall teacher survey summary*
6. *New school building update*
7. *Hiring committee to find school Dean for Syracuse Academy of Science and Citizenship CS.*
8. *1:1 chrome project for next year*
9. *Adding 5 chromebook sets with 30 chromes each (3 sets for SAS HS and 2 sets for SAS MS).*
10. *Superintendent's report*

Motion by **Chanel Turnquest**, seconded by **Murat Baysal**, to adopt the agenda as presented.

Roll Call: approved unanimously

IV. **Motion #161213.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Ahmet Ay**, seconded by **Jawwaad Rasheed**.

Resolution # 161104.1 was **approved unanimously**

Motion #161213.

Whereas the E-rate application is complicated and can be rejected based on small mistakes in applications; RESOLVED, that hiring USA Investment Group LLC as a consulting company with a fee in the amount of 6% of the total reimbursement and \$1000 annual fee to prepare ERATE application is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Murat Baysal**.

Resolution # 161104.2 was **approved unanimously**

Motion #161213.3

Whereas self-managed insurance policy was effective and cost effective, however Blue Cross Blue shield provided a similar deal without a risk, and the school would like to minimize its risk regarding the insurance policy, especially as its number of staff increase; RESOLVED, that changing medical insurance provider to Blue Cross Blue Shield and renewing dental, vision, and disability benefit insurances with the current providers is hereby approved.

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.

Resolution # 161213.3 was **approved unanimously**

Motion #161213.4

RESOLVED, that updating security service contract with extended hours is hereby approved.

New security service hours will be for elementary and middle school from 7:30 (instead of 7.45) am to 4:30 pm (instead of 4.15) and for high school from 7:30 am (instead of 7.45) to 5:30 pm (instead of 4.30 pm)

Moved by **Jawwaad Rasheed**, seconded by **Ahmet Ay**.
Resolution # 161213.4 was **approved unanimously**

► **Motion #161213.5**

RESOLVED, that adoption of SASCS's policy book by Syracuse Academy of Science and Citizenship Charter School (SASCCS), except enrollment policy, is hereby approved.

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.
Resolution # 161213.4 was **approved unanimously**

V. Discussion Items

1. *Financial status and budget: Stimulus grant is submitted, title 1 and II grants were approved, E-rate application was approved for internet access. Financial dashboard is reviewed.*
2. *STAR math and test results summary: benchmark test results and STAR test results has been shared and discussed in length.*
3. *SASCS and UASCS merger application: Merger Application has been prepared. All changes approved last months have been incorporated.*
4. *SASCS stimulus grant application for high school building elevator: An stimulus grant was submitted for requesting funds for an elevator at the high school location to make all floors accessible for disabled students or visitors. We asked for \$200,000 from the state and remaining of the project will be funded the schools budget as approved before.*
5. *Fall teacher survey summary: Recognitions and areas of improvement have been discussed. Teacher salaries for Utica have been discussed for next year in the light of the feedback received from staff. The leaders have talked among themselves regarding changes and improvements. The director has already implemented some of these changes.*
6. *Hiring committee to find school Dean for Syracuse Academy of Science and Citizenship CS.: Superintendent, Founding Board member Marilyn, SAS Elementary School Dean, Dr. Kocak, SAS Director, and one or two members. Any board who is interested in sitting in final interviews should notify Dr Hayali.*
7. *1:1 chrome project for next year: One chrome per student (5th grade and up) project, and chromes can be given to students to take home. The schools, which have similar programs, will be visited to learn their program and its benefit.*
8. *Adding 5 chromebook sets with 30 chromes each (3 sets for SAS HS and 2 sets for SAS MS).*

9. *New school building update by the Superintendent*

I would like to inform the Board about our facility search for the Syracuse Academy of Science and Citizenship Charter School. I have been meeting with people from across the city to seek and get the best building for the students SASCCS will be serving. We need to make a decision since there are possible parents who already applied for their children and are asking about the location. Here are the list of activities we have done so far.

1. We contacted our real estate agent since the application of SASCCS and he proposed a couple building options.
 - a. Sister Franciscan building complex which has been vacant for a couple years and the Businessman Congel who purchased the building to build apartments. It was also published on the post standard. I looked into it it seems a nice building however the parking issue is big. I did not get a chance about the asbestos appraisal.
 - b. I was told by the Catholic Charities Executive Director Mike Malare that I should check Assumption church which I did through Mr. Lorenzo - our real estate- and that building has been under contract as well for building apartments. I will forward Mr. Lorenzo's email as well.
 - c. He also suggested two buildings one in Solvay and one in Liverpool City School District. Even though those buildings are outside the Syracuse City borders which does not allow us to operate for the beginning stage.
2. I was told about the building North Side Learning Center occupies. However that building is small and can only serve the school for maximum two years, it is not handicapped accessible and no playground. Parking is a huge issue.
3. With the city Assessment officials the building across the bus hub was mentioned. However that building requires a lot of construction no play ground. There were other interests in the building as well.
4. I met with the North Side Up officials and Mr. Dominic Robinson who is the Vice President of Centerstate CEO and Martin from Near West Side initiative to brainstorm ideas about possible buildings for SASCCS. ST. John catholic school which is occupied by a private school, West side learning Center which is currently in use to teach English for Refugee population were a couple of them.
5. I also was going to send an official letter to the Syracuse City School District Superintendent and Board President in regards to utilizing one of their schools. However our consultant who has been many years education reporter for Post Standard suggested that I should talk instead of sending an official letter. However if the Board finds it allright I would like to send a letter to the Syracuse Mayor just in case possible Locations for SASCCS.
6. In the meantime I have asking more people including our staff, who might have seen or heard a building possibilities for new Charter. We will be looking more around in the area.

Thank you,

Tolga Hayali

VI. Superintendent's Report

School Dean Report

School: Syracuse Academy of Science Charter School

Month: December 2016

Grade Level	Count	Percentage
K	75	8.09%
1	75	8.09%
2	78	8.41%
3	74	7.98%
4	75	8.09%
5	74	7.98%
6	73	7.87%
7	74	7.98%
8	65	7.01%
9	84	9.06%
10	63	6.8%
11	56	6.04%
12	61	6.58%
Unknown	0	0%
TOTAL	927	100%

Race	Count	Percentage
American Indian or Alaska Native	19	2.05%
Asian	38	4.1%
Black or African American	521	56.2%
American Indian or Alaska Native, Black or African American	6	0.65%
Asian, Black or African American	6	0.65%
Native Hawaiian or Other Pacific Islander	5	0.54%
White	259	27.94%
American Indian or Alaska Native, White	10	1.08%
Asian, White	3	0.32%
Black or African American, White	49	5.29%
American Indian or Alaska Native, Black or African American, White	9	0.97%
Asian, Black or African American, White	2	0.22%
Unknown	0	0%
TOTAL	927	100%

Gender	Count	Percentage
Male	454	48.98%
Female	473	51.02%
Unknown	0	0%
TOTAL	927	100%

Ethnicity	Count	Percentage
Hispanic or Latino	143	15.43%
Not Hispanic or Latino	774	83.5%
Unknown	10	1.08%
TOTAL	927	100%

	Total # of SWD	Total # of LEP	Total # of OSS
Elementary School	26	31	2
Middle School	28	3	7
High School	34	15	2

Enrollment Targets (975 students)	Targets	Actual
Economically disadvantaged	78.9%	73%
English Language Learners*	13.6%	6.7%
Student with disabilities	19.4%	9.4%

* 13 Students moved out of ENL program within last three years.

Retention Targets (975 students)	Targets	Actual
Economically disadvantaged	95.7%	87%
English Language Learners	96.1%	86%
Student with disabilities	94.2%	83%

Activities

Elementary School

1. The elementary school collected 14 winter jackets in their first-annual coat drive.
2. 11/10/16 Elementary teachers attended and enjoyed a Tech Ed conference
3. 11/07/16 12 International journalist visited our elementary school to gain insight on public urban education in America
4. A Veteran and his service dog visited second graders from Clear Path for Veterans.
5. The elementary school Olweus committee implemented a daily anti-bullying pledge to be said daily by all faculty, staff, and students on the morning announcements.
6. Field trips in November have included: YNN, Billy Beez, The Most, 5 Star Martial Arts, Betts Branch Library

Middle School

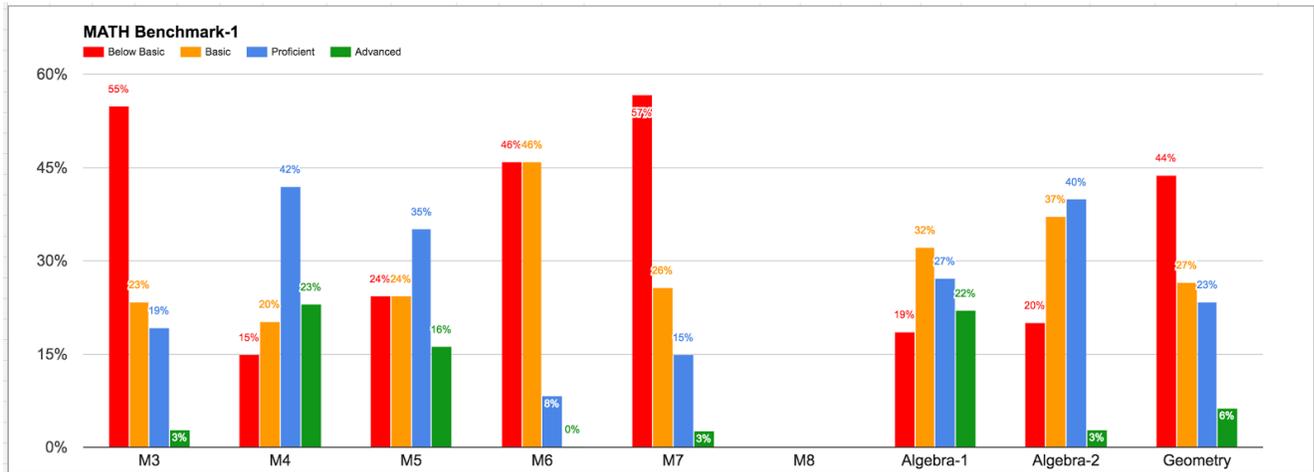
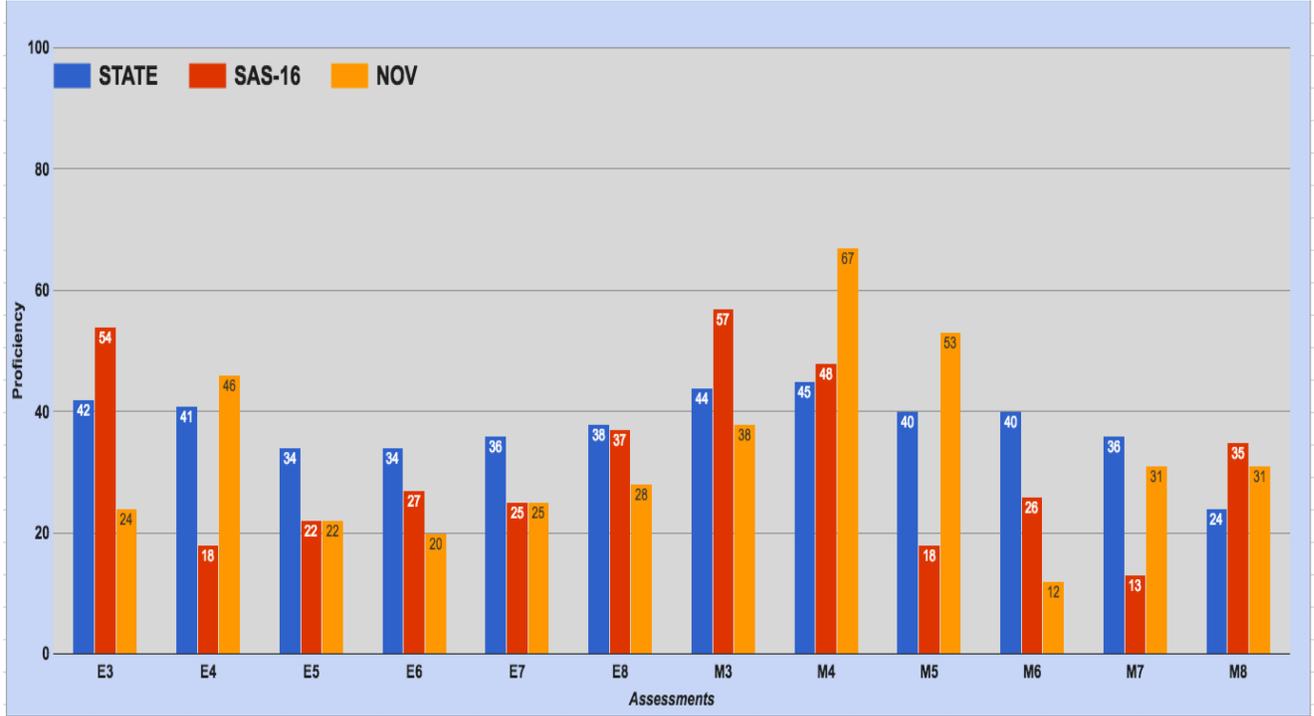
1. On Tuesday, November 8th, 2016, 6th grade students from the SAS Middle School visited Howe Caverns. This amazing landmark, first discovered by Farmer Lester Howe, has regularly been the second most visited landmark in New York State.
2. On Saturday, November 13th 2016, students from the SAS Middle School attended Rochester's 20th Annual Children's Book Festival. The Festival was honored to host author Linda Sue Park and main character Salva Dut of the book "A Long Walk to Water." Students had the opportunity meet both Linda Sue Park and Salva Dut.
3. From November 1st through the 14th 2016, the SAS Middle School participated in Operation Christmas Child, which provides aid to people in need. Middle school students collected these items for boys and girls ages 2-14. The club was able to make 35 shoe boxes with all of the donations.
4. On Friday, November 18th, 2016, eight #SASCS Middle school girls with Ms. Knapp, who is 6th & 7th grade science teacher, attended "Girls in the STEM Workplace" conference at SRC, Inc. which opened its doors to student and teachers so they can meet STEM professionals and witness STEM in action.

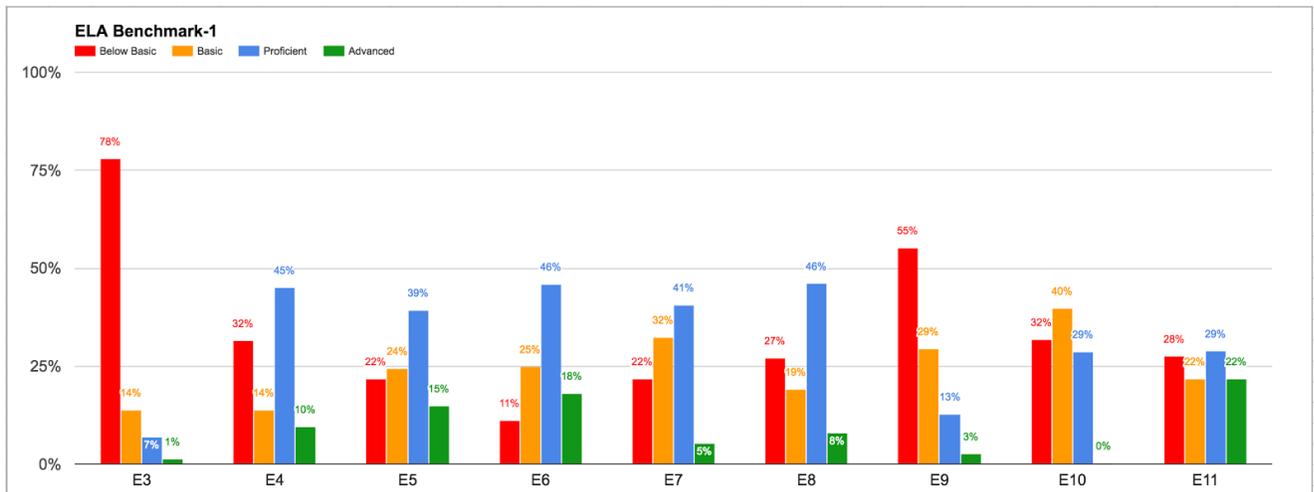
- 5.** On Tuesday, November 22nd, 2016 students in Miss Bittel's 6th grade social studies classes were treated to a Cuban foods presentation by Odalis Gaskins, one of our 6th grader's mother.
- 6.** On Tuesday, November 22nd, 2016 the SAS Middle School concluded its Annual Food Drive. The school raised over 900 items for donation. The proceeds of this drive are to benefit In My Father's Kitchen.
- 7.** On Tuesday, November 29th, 2016 the students of the SAS Middle school hosted a special guest speaker from the SAS staff. Jontae Brown works not only as our amazing custodian at the middle school, but also proudly serves as a sergeant in the United States Marines.
- 8.** On Thursday, December 1st, 2016 State Senator John DeFrancisco visited the Syracuse Academy of Science Middle School. He brought a message of C.A.R.E. The acronym stands for Character, Attitude, Respect, and Excellence. This message of hard work and positive attitude fits right into our mission at SAS, which is to instill these qualities so that our students have the tools they need to succeed in a very complex world.
- 9.** On Friday, December 2nd, 2016 the SAS Middle School held its Student of the Month Ceremony.
- 10.** On Wednesday, December 7th, 2016 the SAS Middle School held its monthly Olweus Classroom Meeting. The focus of this meeting was the value of friendship and the comparison between acquaintances, friends, and best friends.

High School

- 1.** Robotics team wins a \$500.00 Grant from Welch-Allyn.
- 2.** 11/16- AT&T presents "Cyberbullying" to a filled gymnasium of students, staff, local assemblymen, and local TV stations.
- 3.** 11/22-Parent College Night for all parents of Seniors. Presentation designed to provide parents with information to help their students apply for college, scholarships, grants, loans, etc.
- 4.** High School will be having a "Christmas Door Decorating Contest". Please stop by late next week to view.
- 5.** Spirit week is back! 12/19-12/23 students will be allowed to dress according to different set themes and the week will end with a Pep Rally.
- 6.** 12/19- Winter concert and Art Show starting at 6:30pm.
- 7.** 12/16-12/17- Robotics competition at St. John Fisher College...Go Atoms!!!
- 8.** 12/17- Ms. McGinnis will be taking her Shakespeare students to Skaneateles for the town's Dicken's Christmas.
- 9.** 12/6- Ms. Carlson's students traveled to Syracuse University to observe a choir practice and had the opportunity to talk with the Professor and the choir students. Her goal is to show students ways to best practice and prepare for performances.
- 10.** 73 students have earned Breakfast based on their merits earned, 75 have earned a special dessert. and many more have earned a dress down day!!!
- 11.** National Guard visited the school during lunches on 12/7 and spoke with many students about all their programs have to offer. Students had many great questions and even had the opportunity to participate in a push up competition to win prizes.

Star Data Analysis





VII. Executive Session

Motion by **Ahmet Ay**, seconded by **Muris Hadzic** to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Roll Call: approved unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VIII. Reconvene Public Session

Motion by **Chanel Turnquest**, seconded by **Ahmet Ay**, to exit the executive session.

Roll Call: approved unanimously

IX. Public Comment on Any Agenda Topic

Board President or designee opens the public comment session on any agenda topic. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any agenda topic.

X. Motion by **Ahmet Ay, seconded by **Chanel Turnquest**, to adjourn the meeting at 9.25 pm.**

Roll Call: approved unanimously

Syracuse Academy of Science Charter School and
Syracuse Academy of Science and Citizenship Charter School

Board of Trustees

Regular Meeting

Minutes

Date : 1/10/2017
Place : UASCS High School

- I. The regular meeting was called to order at 8.20 pm. The board reserves the right to act on any and all agenda items.

Open Public Meeting Act Statement

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

Roll Call:

Name	Position	Voting	Attendance
Fehmi Damkaci	President	Yes	Present
Ahmet Ay	Vice President Board Secretary	Yes	Present
Muris Hadzic	Treasurer	Yes	Present
Sherman Dunmore	Trustee	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Murat Baysal	Trustee	Yes	Present
Tolga Hayali	Superintendent	No	Present

Others present at the meeting:

II. Approval of Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular and Special Merger Board Meeting of 12/13/2016

Motion by **Chanel Turnquest**, seconded by **Ahmet Ay**

Roll Call: approved unanimously

III. Agenda

1. *Approval of new hires*
2. *Approval of updated Foil policy*
3. *Approval of updated enrollment policy for SASCS*
4. *Approval of updated enrollment policy for SASCCS*
5. *Approval of budget revision for the second half of the school year.*

6. *Approval of installing motion sensors to control over 120 fixtures in SAS Middle and Elementary School, Hallway, Basement, Cafeteria and Gym*

Discussion

1. *Financial status and budget*
2. *Superintendent's report*
3. *SASCCS Pre-opening Update*

Motion by **Ahmet Ay**, seconded by **Chanel Turnquest**, to adopt the agenda as presented.

Roll Call: approved unanimously

IV. **Motion #170110.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Murat Baysal**.

Resolution # 170110.1 was **approved unanimously**

Motion #170110.2

WHEREAS existing foil policy has been updated to make it more aligned with the NYS law and school operation, RESOLVED, that updated Foil policy is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Ahmet Ay**.

Resolution # 170110.2 was **approved unanimously**

Motion #170110.3

Whereas UASCS has submitted a merger application with SASCS, therefore few changes has been made into enrollment policy to include statement to allow student of school register to other school, RESOLVED, that updated enrollment policy for SASCS is hereby approved.

Moved by **Murat Baysal**, seconded by **Ahmet Ay**.

Resolution # 170110.3 was **approved unanimously**

Motion #170110.4

Whereas in-network school students' status has been put into enrollment policy to include statement to allow student of school register to other in-network school RESOLVED, that updated enrollment policy for SASCCS is hereby approved.

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.

Resolution # 170110.4 was **approved unanimously**

Motion #170110.5

WHEREAS certain budget line items have surpassed or may surpass before the year end as budgeted and some items may not be spent, therefore those are updated as presented, RESOLVED, that SASCS budget revision is hereby approved.

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.

Resolution # 170110.5 was **approved unanimously**

► **Motion #170110.6**

Whereas the school would like to save on utilities during weekends and overnight events, since several lights left on after events, RESOLVED, that installing motion sensors to control over 120 fixtures in SAS Middle and Elementary School Hallway, Basement, Cafeteria and Gym by Jim Stagnitta, since it is the lowest quote for both schools in total, and school's positive experience with them, and their existing knowledge about the school's electrical system, is hereby approved.

Motion Sensor Project for MS and ES	
Huen New York	\$25,470.00
Jim Stagnitta	\$21,932.00
NuTech Electric	\$27,900.00

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.
Resolution # 170110.6 was **approved unanimously**

V. Discussion Items

1. *Financial status and budget:* The updated budget has been reviewed regarding all changes since July. School's financial being is good and will save more funds with the updated budget. Board also reviewed the financial summary.
2. *SASCCS Pre-opening Update;* Secretary might be hired in March-April. The school will get CSP grant in the amount of \$800,000 for three years. There are few changes in the management of this grant. Online application has been opened for the new school. Staff hiring has been announced to existing school staff and school director ad has been put out. School has been looking for school location. The superintendent is looking for buildings and talked to current landlord of its buildings for possible help, since the school will not have much budget within couple years to have a nice building for its new school.

VI. Superintendent's Report

Due to Benchmark Tests the January Star assessments were postponed until the week of January 9, 2017.

The quarterly benchmark was administered last week and the results will be ready on January 11, 2016.

Grade Level	Count	Percentage
K	75	8.14%
1	75	8.14%
2	75	8.14%
3	71	7.71%
4	75	8.14%
5	74	8.03%
6	74	8.03%
7	74	8.03%
8	64	6.95%
9	84	9.12%
10	63	6.84%
11	56	6.08%
12	61	6.62%
Unknown	0	0%
TOTAL	921	100%

Gender Ratio's

Gender	Count	Percentage
Male	449	48.75%
Female	472	51.25%
Unknown	0	0%
TOTAL	921	100%

Ethnicity Ratio's

Ethnicity	Count	Percentage
Hispanic or Latino	143	15.53%
Not Hispanic or Latino	768	83.39%
Unknown	10	1.09%
TOTAL	921	100%

Race Ratio's

Race	Count	Percentage
American Indian or Alaska Native	19	2.06%
Asian	38	4.13%
Black or African American	518	56.24%
American Indian or Alaska Native, Black or African American	6	0.65%
Asian, Black or African American	6	0.65%
Native Hawaiian or Other Pacific Islander	5	0.54%
White	258	28.01%
American Indian or Alaska Native, White	9	0.98%
Asian, White	3	0.33%
Black or African American, White	48	5.21%
American Indian or Alaska Native, Black or African American, White	9	0.98%
Asian, Black or African American, White	2	0.22%
Unknown	0	0%
TOTAL	921	100%

Suspension Ratio's (# and %) per building

Elementary School - 8 and 2.1%

Middle School - 4 and 1.8%

High School - 2 and 0.6 %

Enrollment Targets (975 students)	Targets	Actual (%)
Economically disadvantaged	78.9%	73
English Language Learners	13.6%	6.7
Student with disabilities	19.4%	9.4
Retention Targets (975 students)	Targets	
Economically disadvantaged	95.7%	87
English Language Learners	96.1%	86
Student with disabilities	94.2%	83

School Activities

High School:

1. Our Winter Concert/ Art Show that took place on December 19th was a success. We had a great crowd and our students did a nice job.
2. Currently we are collecting winter apparel for students in need of these items. They are free to take what they need from the collection box.
3. January 19th students will compete in a Shakespeare Monologue performance. Winners will move on to compete at the next level with other schools.
4. January 20th is the school wide Science Fair. Calling all individuals interested in judging!!!
5. Vera House is doing presentations to our Health classes every Wednesday in January in the conference room.
6. Rosamond Gifford Zoo stopped by lunch periods on January 5th to talk about their internship program for Juniors and Seniors.
7. There will be a "Suicide Awareness" presentation PD on January 23rd for all staff.
8. Our Robotics team will be competing in several competitions this month. January 8th (Saquoit, NY), January 28th (LeMoyne College), and January 29th-30th (Corning, NY)
9. Ms. McGinnis will be taking her Drama students to Washington D.C. for the opportunity to enjoy a performance of "As You Like It", as well as, see our nation's Capital and other landmarks.
10. Our Lady Atoms are having a winning season so far. Lyrik Jackson was nominated "Athlete of the Week".
11. February 1st there will be an Open Mic night in the cafeteria. There will be a variety of performances done by students from readings to singing, etc.

Middle School:

1. On Tuesday, December 13th, 2016 the 5th grade students of the SAS Middle School went on a field trip to 5 Wits in Destiny USA.
2. On Wednesday, December 14th, 2016 the 6th grade students of the SAS Middle School went on a field trip to 5 Wits in Destiny USA.
3. On Monday, December 19th, 2016, the SAS Middle School hosted a wonderful guest speaker as a part of our program of culturally infused lessons.
4. On Thursday, December 22nd, 2016, the SAS Middle School held its first Harvest Festival. This event was held as a part of our culturally responsive lesson program. Parents were invited to join the event and bring a favorite family dish. Over 30 parents came to the school to break bread with students and staff members and to share food that is often present at important moments at home.
5. On Friday, December 23rd, 2016 the SAS Middle School concluded their annual Holiday Drive. We were thrilled to exceed 1,000 items this year! Students' and their families gathered clothes, outerwear, and toys for donations to the Syracuse Rescue Mission.
6. On Friday, December 23rd, 2016 the SAS Middle School held its 3rd Annual Staff vs. Students Basketball Game.
7. On Friday, December 23rd, 2016 the SAS Middle School staff got together for an annual lunch on the last day of 2016 before going into the holiday break.

Elementary School:

1. Elementary teachers partnered with the HSO to host a second annual kids night in. Students came to school from 6pm-8pm and did various activities while parents enjoyed a night out. The HSO fundraiser raised over \$200.
2. Elementary students collected 208 toys in a winter part 1 diversity toy drive. 110 toys were donated to VERA House and 88 toys were donated to Toys for Tots.
3. On December 14, the elementary school hosted the local Scripps National Spelling Bee. We had 22 participants in the oral round and 3 advance to regionals.
4. All teachers and students participated in the second annual door decorating contest. Congratulations to Ms. Murdie's and Ms. Sayles' first grade class for the win!

VII. Executive Session

Motion by Choose an item., seconded by Choose an item. to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Roll Call: Choose an item.

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VIII. Reconvene Public Session

Motion by Choose an item., seconded by Choose an item., to exit the executive session.

Roll Call: Choose an item.

IX. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any agenda topic.

- X. Motion by **Ahmet Ay**, seconded by **Chanel Turnquest**, to adjourn the meeting at 9.05 pm.
Roll Call: approved unanimously

Syracuse Academy of Science Charter School and
Syracuse Academy of Science and Citizenship Charter School

Board of Trustees

Regular Meeting

Minutes

Date : 2/14/2017
Place : UASCS High School

- I. The regular meeting was called to order at 8.47 pm. The board reserves the right to act on any and all agenda items.

Open Public Meeting Act Statement

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

Roll Call:

Name	Position	Voting	Attendance
Fehmi Damkaci	President	Yes	Yes
Ahmet Ay	Vice President Board Secretary	Yes	Yes
Muris Hadzic	Treasurer	Yes	Yes
Sherman Dunmore	Trustee	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Yes
Chanel Turnquest	Trustee	Yes	Yes
Murat Baysal	Trustee	Yes	Yes
Tolga Hayali	Superintendent	No	Yes

Others present at the meeting:

II. Approval of Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 1/10/2017

Motion by **Chanel Turnquest**, seconded by **Ahmet Ay**

Roll Call: Approved

III. Agenda

1. *Approval of new hires*
2. *Approval of updated SAS bylaws, as merged*
3. *Approval of an activity bus purchase*
4. *Approval of trade-in current 15 passenger Ford van with 2017 Ford Transit*
5. *Approval of 530 Chromebooks purchase to start one-on-one Chromebook program at SAS*

6. *Approval of opening new bank account for ADP*
7. *Approval of SASC reopening budget and cash flow*

Discussion

1. *Financial status and budget*
2. *STAR math and reading test results summary*
3. *SASCCS Pre-opening Update*
4. *Hiring cleaning crew to replace Brophy cleaning company*
5. *Renewal and Merger*

Motion by **Chanel Turnquest**, seconded by **Ahmet Ay**, to adopt the agenda as presented.

Roll Call: approved

IV. **► Motion #170214.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Murat Baysal**, seconded by **Ahmet Ay**.

Resolution # 170214.1 was **approved**

► Motion #170214.2

WHEREAS the current by-laws are updated with the request of NYSED attorney to be aligned with new conflict of interest laws,
RESOLVED, that updated SAS and SANY bylaws is hereby approved.

Moved by **Murat Baysal**, seconded by **Ahmet Ay**.

Resolution # 170214.2 was **approved**

► Motion #170214.3

WHEREAS the school needs an additional activity bus for field trips and athletic programs and due to the increases in these programs, the current bus is not sufficient for the need, and there are only two quotes available for such a bus,
RESOLVED, that purchase of an activity bus from Matthew Bus company, which has a good working relationship with the school, is hereby approved.

- Matthew Bus -\$123,072.01

Freightliner / Thomas Saf T Liner C2 Conventional - NYS Contract Price Quote JM-00477-002 dated January 12, 2017.

- New York Bus Sales -\$123,520.60

BlueBird Vision NYS Contract Price Approval # 1143-NY-65-00WC-BBB.

Moved by **Chanel Turnquest**, seconded by **Ahmet Ay**.

Resolution # 170214.3 was **approved**

► Motion #170214.4

WHEREAS insurance policy and school transportation policy changes and the age of the current van (5 years old), therefore it needs an update with a smaller
RESOLVED, that trade-in the current Ford van with 2017 Ford Transit 10 passenger van

from Koerner Ford \$24,157.50 with trade in value shown below is hereby approved.

- Koerner Ford: New Price: \$34,657.50 (including all fees) – Trade-in Value: \$10,500 (older van)
- Davidson Ford: New Price: \$35,300.00 (no fees are included) – Trade-in Value: \$10,500
- Romano Ford: New Price: \$35,380 (no fees are included) – Trade-in Value: 10,000

Moved by **Chanel Turnquest**, seconded by **Murat Baysal**.
Resolution # 170214.4 was **approved**

► **Motion #170214.5**

RESOLVED, that purchase of 550 Chromebooks, from CDW-G to start one-on-one Chromebook program at SAS is hereby tabled for further discussion regarding the number of the chromebooks needed for the program, will be brought back to board in next meeting.

SASCS One to One Chromebook Project Price Quotations.		
Vendor	Requested Items/Services	Quotation Total
Promevo	55 Chromebook+550 Google License+2 Carts	\$130,995.63
Staples	55 Chromebook+550 Google License+2 Carts	\$123,351.82
CDW-G	55 Chromebook+550 Google License+2 Carts	\$115,709.95

Moved by Choose an item., seconded by Choose an item..
Resolution # 170214.5 was Choose an item.

► **Motion #170214.6**

WHEREAS the audit report recommended opening an account for ADP to prevent ADP to have an access to full account and the new account will hold funds for payroll purposes
RESOLVED, that opening new bank account for ADP at Pathfinderbank is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Ahmet Ay**.
Resolution # 170214.6 was **approved**

► **Motion #170214.7**

WHEREAS CSP grant \$693,000 preopening budget is drafted for the SAS-C,
RESOLVED, that SAS-C reopening budget and cash flow is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Ahmet Ay**.
Resolution # 170214.7 was **approved**

V. Discussion Items

1. *Financial status and budget*
2. *STAR math and reading test results summary*
3. *SASCCS Pre-opening Update:* Budget has been reviewed. The superintendent provided information regarding a rental property in close proximity to existing

elementary school. 56,000 sqf with ample green areas and park, 26 classrooms, 3 acres. The building lacks elevator and handicap access to all floors, ADA compliant bathrooms, and updates in cafeteria, and flooring. The landlord, Terra Science and Education, will provide all the updates before move in and will provide reduced rental rate for the first three years. The new school does not have the funds currently to fund all the required updates required for the building.

4. *Hiring cleaning crew to replace Brophy cleaning company:* The contracts with the company were cancelled after several complaints and warnings at ES and MS. The school hired part-time employees + one full time person as a coordinator for the program. Financially the program cost will be the same.
5. *Terra Science and Education funding for students for state test proficiency:* Terra Science and Education will provide an I-pad for students who achieves level 4 in ELA and/or Math state tests at 3rd-8th grades. The selection will be made by lottery among student at level 4 in each subject to motivate students to study and do better.

6. *Chrome book project:* **WHY 1:1 CHROMEBOOK**

1. Instruction

- a. Differentiation of content
- b. Differentiation of delivery
- c. Educational applications
- d. Access to recorded instruction
- e. Group work and discussions

2. Online Assignment

- a. Reduce the paper copies
- b. Increase assignment follow-up
- c. Access to resources and assignments at anytime anywhere
- d. Instant feedback
- e. Help students become more organized

3. Ongoing Communication and Collaboration

- a. Student to Student
- b. Students to Teacher
- c. Teacher to Teacher
- d. Sharing Resources

4. Access to External Resources

- a. Open source materials
- b. Online electives

TRANSITION

1. Teacher Training
2. Parent Awareness
3. Student Training
4. Strong Internet Connectivity
5. Supportive Softwares (filtering and monitoring)
6. Educational Applications
7. Ongoing monitoring and evaluation

Parents will pay insurance around \$25-35 for brakeage. The devices can be tracked against theft. The school might provide financial assistance.

6. *Renewal and Merger*

VI. Superintendent's Report

VII. Executive Session

Motion by Choose an item., seconded by Choose an item. to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Roll Call: Choose an item.

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VIII. Reconvene Public Session

Motion by Choose an item., seconded by Choose an item., to exit the executive session.

Roll Call: Choose an item.

IX. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item.

Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session on any agenda topic.

X. Motion by **Murat Baysal**, seconded by **Ahmet Ay**, to adjourn the meeting at 10.22 pm.

Roll Call: approved

**Syracuse Academy of Science Charter School and
Syracuse Academy of Science and Citizenship Charter School**

Board of Trustees

Regular Meeting

Minutes

Date : 3/21/2017
Place : SASCS High School

- I. The regular meeting was called to order at 8.50 pm. The board reserves the right to act on any and all agenda items.

Open Public Meeting Act Statement

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

Roll Call:

Name	Position	Voting	Attendance
Fehmi Damkaci	President	Yes	Present
Ahmet Ay	Vice President Board Secretary	Yes	Present
Muris Hadzic	Treasurer	Yes	Present
Sherman Dunmore	Trustee	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Murat Baysal	Trustee	Yes	Present
Tolga Hayali	Superintendent	No	Present

Others present at the meeting: Dr. Kocak, Mr Bilge, Mr Akyar, Mr Duz, Mr. Ersoy

II. Approval of Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 2/14/2017

Motion by **Chanel Turnquest**, seconded by **Murat Baysal**

Roll Call: Adopted unanimously

III. Agenda

1. *Approval of new hires*
2. *Approval of appointment of Dr. Hayali as acting school dean for SAS*
3. *Approval of Xerox lease*
4. *Approval of disaster recovery plan for SAS*
5. *Approval of installing two weight operated gates to SAS high school parking lot.*

6. *Approval of rental agreement for SASC building.*
7. *Approval of student enrollment policy for SASC.*
8. *Approval of sweep account agreement for SAS checking account.*
9. *Approval of updated financial practices policy for SAS and SASC.*
10. *Approval of updated Edgar policy for SAS and SASC.*
11. *Approval of network cabling for the SASC*

Discussion

1. *Financial status and budget*
2. *Internal audit report*
3. *STAR math and reading test results summary*
4. *Superintendent's report*
5. *SAS charter renewal for 5 years*
6. *SASCCS pre-opening update*
7. *SAS comptroller visit*
8. *Schooltool database*
9. *Terra scholarship awards*
10. *Committee for organizational structure after merger*

Motion by **Chanel Turnquest**, seconded by **Muris Hadzic**, to adopt the agenda as presented.

Roll Call: Adopted unanimously

IV. **► Motion #170314.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Murat Baysal**.

Resolution # 170314.1 was **adopted unanimously**

► Motion #170314.2

Whereas, the school dean position for SASC is advertised. The school is in process of reviewing the resumes and interviewing candidates. Currently there is no acting dean, and school needs an acting dean to register students.

RESOLVED, that appointment of Dr. Hayali as an acting school dean for SASC, as additional 15% of his base salary paid by CSP grant, is hereby approved.

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.

Resolution # 170314.2 was **adopted unanimously**

► Motion #170314.3

Whereas, the school received quotes for four different scenarios to replace the current copier lease agreements for three SAS buildings. The below comparison shows that the annual savings by switching to Xerox and having the leases on one contract is the best deal. Xerox will buy out the remaining contract the school have with Ricoh and provide a check to the school to pay for the remaining months left with Ricoh contract.

RESOLVED, that entering a lease agreement with Xerox with one contract is hereby approved.

6 copiers: existing: 3 Ricoh + 3 Xerox; replacing them accordingly

	Proposed Expenses	Current Expenses	Monthly Savings	Annual Savings
2 Separate LEASES (3 Xerox new+ 3 Xerox old)	\$3,824.97	\$4,501.24	\$676.27	\$8,115.24
1 separate leases (Xerox combined)	\$3,567.20	\$4,501.24	\$934.04	\$11,208.48
2 Separate LEASES (3 Canon new+ 3 Xerox old)	\$3,988.83	\$4,501.24	\$512.41	\$6,148.92
2 Separate LEASES (3 Ricoh + 3 Xerox old)	\$3,902.35	\$4,501.24	\$598.89	\$7,186.68

Moved by **Ahmet Ay**, seconded by **Murat Baysal**.
Resolution # 170314.3 was **adopted unanimously**

► **Motion #170314.4**

Whereas, in the event of a disaster, The Data Disaster Recovery Plan document identifies the computer recovery facility that has been designated as backup if the functional areas are disabled in order to retrieval of necessary data to resume normal function post-disaster. This document lists the Syracuse Academy of Science Charter School District Office personnel designated as the Data Disaster Recovery Management Team.

RESOLVED, that updated disaster recovery plan for SAS is hereby approved.

Moved by **Ahmet Ay**, seconded by **Muris Hadzic**.
Resolution # 170314.4 was **adopted unanimously**

► **Motion #170314.5**

Whereas the school has a parking lot problem and would like to increase its safety during the day and weekends, therefore planned to have weight operated gates at SAS high school parking lot, and following three quotes received:

1. Ber-National Controls: Net Price \$21,455
 - All electrical installation including
2. Atlas Fence: Net Price \$26,979.50
 - All electrical installation including
3. Gasparini Fence: Net Price \$52,257.00
 - Price does not include any electrical work.

RESOLVED, that installation of two weight operated gates to SAS high school parking lot by Ber-National Controls is hereby approved.

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.
Resolution # 170314.5 was **adopted unanimously**

► **Motion #170314.6**

Whereas, rental analysis and comparisons for the similar buildings in the neighborhood is done by real estate broker James Laurenzo.

The lease comparisons presentations are properties occupied by Charter Schools or not-for profits are lease at the following lease rates:

1. 301 Valley Dr. \$4.59/SF (proposed school location and rent)
2. 1009 N Townsend St \$4.80/SF (basement)
3. 3004 Court Street \$7.07/SF
4. 800 Fourth Street \$8.25/SF
5. 2061 E Henrietta Rd \$10.00/SF
6. 2200 Onondaga Creek Blvd \$23.40/SF

The average lease price of the lease comparison properties is \$7.53/SF, the totally new construction lease price of 2200 Onondaga Creek Blvd is excluded. All of the rest of the lease comparison properties have gone average rehabilitation. None are new.

Our school's Rent 2017-18	Renewal	Total sqf	Per SQF
Elementary (4837 Salina); Extensively renovated AC +green area	July 1st	38,000	8.79
High School (1001 park ave +1409 w. Gen))	July 1st	80,092	4.89
Middle School (200 West Terrace)	July 1st	45,600	4.78
Frankford (160 school lane) Very new condition large green area	July 1st	51,000	5.25
30 Valley drive (see below for proposed work)	July 1st	56,000	4.59

Terra will put an elevator to make all ADA accessible, all bathrooms will be ADA accessible, some bathrooms fixtures will be updated, new flooring in cafeteria, new flooring in classrooms to be used, new painting in classroom to be used.

In addition, terra provides several exclusive scholarship opportunities and awards to our students and teachers.

The rent starts in April 2017 at 35% rate of initial rent (\$7,497/a month) until July 2017.

First year rate is at 75% of initial rate (\$16,065.00/month) and 2nd year rate is at 85% of the 2nd year rate (\$18,935.25/month), therefore total donations by Terra is around \$104,300 over two year with these deductions to help the school with its start-up.

RESOLVED, that approval of rental agreement with Terra Science and Education for the building located at 301 Valley Dr. Syracuse NY 13207 for SASC (\$257,040.00/annual initial rate) is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Murat Baysal**.

Resolution # 170314.6 was **all in favor but abstained by Dr. Damkaci**

► **Motion #170314.7**

Whereas NYSED Charter office asked for minor updates on our SASC enrollment policy,

RESOLVED, that student enrollment policy for SASC is hereby approved.

Moved by **Ahmet Ay**, seconded by **Muris Hadzic**.

Resolution # 170314.7 was **adopted unanimously**

► **Motion #170314.8**

Whereas, SAS usually have more balance than the FDIC insured amount in the checking accounts, it is highly recommended to look into other options such as setting up a sweep account. It is imperative to safeguard the assets as much as possible. By switching to sweep account, not only school will safeguard its assets, and also school will eliminate any potential concerns raised by auditors in the future. Also, sweep account will provide interest income for the school on an annual basis.

RESOLVED, that sweep account agreement for SAS checking account at Pathfinder Bank is hereby approved.

Moved by **Ahmet Ay**, seconded by **Murat Baysal**.
Resolution # 170314.8 was **adopted unanimously**

► **Motion #170314.9**

Whereas the existing policies are updated to reflect the existing organizational structures and practices,
RESOLVED, that updated financial practices policy for SAS and SASC is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Murat Baysal**.
Resolution # 170314.9 was **adopted unanimously**

► **Motion #170314.10**

Whereas, based on the audit recommendations, we updated the Uniform Grant Guidance. The key points are:

- internal controls over federal awards - must have a proper policy
- must document how payroll and other costs are allocated
- need to have procedures on how indirect costs are allocated
- need to have written purchasing policies, if we have cost reimbursement contracts
- need to monitor sub-recipients, if we pass any of the funding on to other organizations

RESOLVED, that updated Edgar policies for SAS and SASC is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Muris Hadzic**.
Resolution # 170314.10 was **adopted unanimously**

► **Motion #170314.11**

Whereas, the school asked for network cabling and network room, three companies were asked to quote: Adirondack Cabling of Albany NY (state contractor company, specialized in this work, and did work with school in former ES and MS and performed well), Creg System of Watertown, NY, PDM Services of Buffalo NY (however they did not provide a quote).

Adirondack: \$70,950

Creg System (rough estimation): \$34,460
 PDM Services: no contract is provided

RESOLVED, that cabling work by Adirondack Cabling is tabled until next meeting for more quotes.

Moved by **Chanel Turnquest**, seconded by **Muris Hadzic**.
 Resolution # 170314.11 was **adopted unanimously**

V. Discussion Items

1. *Financial status and budget*: The school received \$200,000 grant for elevator for SAS high school building. Financial summary has been reviewed. Financial policy and procedures has been discussed. Edgar policy has been discussed.
2. *Internal audit report*: SAS March 2017 Internal Audit Report
 - Payroll Testing:
 - 30 Employee salaries, benefit deductions and contracts tested.
 Exceptions were shared with the business office.
 - Cash Disbursement Testing:
 - 17 Cash Disbursements Tested
 Exceptions were shared with the business office.
 - Bank Reconciliations:
 - Bank reconciliations are completed without any exceptions
 - Financial Statements:
 - Financial Statements prepared along with financial ratios and presented in the financial dashboard.
 - Inventory Testing electronic items were checked to see if the items were recorded in the inventory ledger
3. *STAR math and reading test results summary*: School director provided academic data for 3rd-8th grades. Board members asked questions about the intervention program and moving students from lower levels to higher level. Currently, the major issue is the 6th grade math, and main reason for that is major part of that cohort entered SAS 2 years ago and it takes time to make them move levels.
4. *SAS charter renewal for 5 years*: SAS received its 5 year renewal by meeting all its goals except enrollment targets.
5. *SASCCS pre-opening update*: Superintendent provided information about pre-opening activities for SASCS.
6. *SAS comptroller visit*: Comptroller office will visit the school for reviewing operations since July 2015 until current time.
7. *Schooltool database*:

Extended discussion on the school database within the SAS & UAS admin team

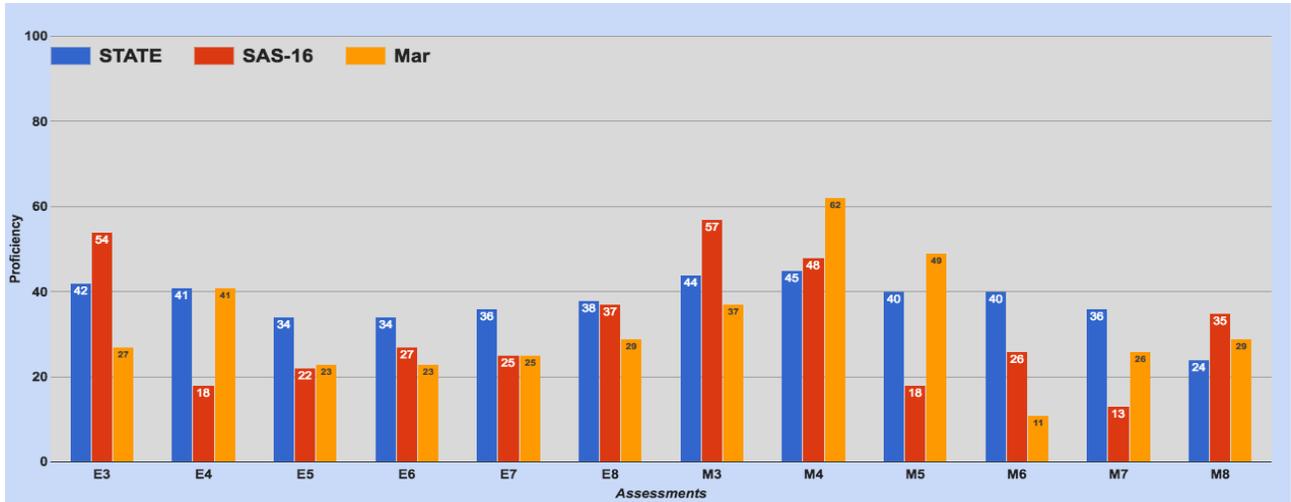
Webinar: Wednesday June 15, at 10:00 and In person presentation: Friday June 24th, at 10:00

1. Less expensive than the existing system
2. NYS-based product and widely used in the state of New York
3. Reliable customer service

4. More features to address our needs:
 - a) Master and individual schedule
 - b) State data reporting
 - c) Custom Reporting
 5. Suggested by the Onondaga BOCES and the NYS Principals
 6. Schooltool covers the majority of NYS districts
 7. It was ranked #1 for Software Development companies for 2010 in the Rochester by Business Journal!
 8. Large teamwork with 180 employees
 9. Schooltool gives District Administrators the ability to easily track and report on data in up-to-date formats required by their districts. Administrators can access accurate, timely data and share information district-wide.
 - a) Report and perform district-wide data analysis using dashboards
 - b) Easy-to-use advanced search
 - c) Easily track, monitor, and report on faculty and students
 - d) Access to a powerful NYS validation report
 - e) View students' discipline and attendance history
 - f) Communicate with school and district personnel
 - g) Access critical information via mobile app
 - h) Create user-defined screens and assessments for unique district data
 - i) Online help for all users
 10. Schooltool provides centralized tools and up-to-date information to easily produce and manage complex schedules for districts K-12. Counselors have access to scheduling features, current and historical information, and reporting capabilities necessary to easily manage and streamline the multitude of tasks required of them on a daily basis.
8. *Terra scholarship awards:* All scholarships opportunities given for UAS/SAS students were presented. The document has been shared with all teachers and parents. Terra will also provide discretionary incentive for ELA and Math teachers starting next year. Their policy will be shared with the school.
 9. *Committee for organizational structure after merger:* The board charged a committee of Dr. Damkaci, Dr Ay, Dr Baysal and Chanel Turnquest to discuss the organizational structure in the light of merger, future growth and achieving higher academic results. The committee will meet with several school administrators to receive feedback before bringing a recommendation the board.

VI. Superintendent's Report

SAS Director's Monthly Report for Board: March 2017



Grade Level

Grade Level	Count	Percentage
K	74	8.14%
1	75	8.25%
2	74	8.14%
3	69	7.59%
4	73	8.03%
5	72	7.92%
6	73	8.03%
7	73	8.03%
8	63	6.93%
9	84	9.24%
10	63	6.93%
11	55	6.05%
12	61	6.71%
Unknown	0	0%
TOTAL	909	100%

Gender Ratio

Gender	Count	Percentage
Male	442	48.62%
Female	467	51.38%
Unknown	0	0%
TOTAL	909	100%

Ethnicity Ratio

Gender	Count	Percentage
Male	442	48.62%
Female	467	51.38%
Unknown	0	0%
TOTAL	909	100%

Race Ratio

Race	Count	Percentage
American Indian or Alaska Native	21	2.31%
Asian	38	4.18%
Black or African American	513	56.44%
American Indian or Alaska Native, Black or African American	6	0.66%
Asian, Black or African American	6	0.66%
Native Hawaiian or Other Pacific Islander	4	0.44%
White	250	27.5%
American Indian or Alaska Native, White	9	0.99%
Asian, White	3	0.33%
Black or African American, White	48	5.28%
American Indian or Alaska Native, Black or African American, White	9	0.99%
Asian, Black or African American, White	2	0.22%
Unknown	0	0%
TOTAL	909	100%

Suspension Ratio's (# and %) per building

- ES - 1 and 0.3%
- MS - 2 and 0.9%
- HS - 5 and 1.5%

Enrollment Targets (975 students)	Targets	Actual (%)
Economically disadvantaged	78.9%	73
English Language Learners	13.6%	6.7
Student with disabilities	19.4%	9.4
Retention Targets (975 students)	Targets	Actual (%)
Economically disadvantaged	95.7%	87
English Language Learners	96.1%	86
Student with disabilities	94.2%	83

Elementary School

1. During February, the elementary school honored Black History Month. Each classroom completed a research project about a model citizen. The event concluded with a whisper walk through the halls learning about honorable citizens who have made great contributions to our country!
2. On February 7th, student's families, administrators, and teachers joined together to voice support for our school in Albany. Together, we attended Charter School Advocacy Day.
3. Students were honored at the Student of the Month ceremony. The character trait for February was Ambition.
4. In February, students attended an art field trip (Painting w/o a twist :)) for the first time. First grade students and teachers painted pictures of the solar system to correlate with their science unit!

Middle School

1. On Wednesday, February 15th, 2017, the Middle School held its 6th grade Merit Breakfast. Students who have exceeded positive 20 total score were invited to enjoy the meal as a thank you from administration and staff for their positive choices.
2. On Thursday, February 16th, 2017, the Middle School held its 5th grade Merit Breakfast. Students who have exceeded positive 20 total score were invited to enjoy the meal as a thank you from administration and staff for their positive choices.
3. On Friday, February 17th, 2017 the SAS Middle School held its Black History Month and January Student of the Month Assembly.
4. On Friday, February 17th, 2017, the SAS Middle School unveiled a special surprise courtesy of our amazing art teacher, Ms. Brett. Under her guidance, students utilized two-hundred and twenty four pieces of cardstock to construct a portrait of the iconic civil rights leader, Dr. Martin Luther King Jr.
5. On Wednesday, March 1st, 2017, Students of SAS Middle school participated in their monthly anti-bullying meeting.
6. On Friday, March 3rd, 2017, the SAS Middle School held its Annual Science Fair.
7. On Wednesday, March 8th, 2017, the SAS Middle School held its winter music concert and art exhibition.

High School

1. February 17th a wonderful Senior Luncheon took place.
2. February 17th many students were recognized with merit awards. Many students have earned field trips, dinner, and a chance at a raffle. Field trip in the planning is one to Destiny's Mystery Room. We believe this will give students an opportunity to apply some teamwork skills and utilize some of the beneficial knowledge our teachers here at SAS have imparted to them.
3. February 17th we held our Academic Awards Assembly where Honor Roll, Dean's List, Science Fair, Leadership, Citizenship, Most Improved, Perfect Attendance, and 4.0 Club award winners were recognized.
4. March 8th juniors and sophomores will be attending a College Fair at OCC where they will have the opportunity to obtain information on colleges from all over. In honor of this eventful and important day we will have a school wide Dress UP day. All students are asked to dress as if they were attending a job interview.
5. March 7th and March 8th the University of Tampa(7th) and University of Advancing Technology(8th) will be visiting our school for all Juniors and any interested Seniors.
6. On March 10th SUNY ESF will be bringing a group of 20 educators from Kuwait to the High School to observe and discuss what makes our charter school special.
7. There are several upcoming Field trips: 3/17- Ms. Carlson taking her choir group to Albany for NYSMMA, 3/23- Dr. Ay will be taking her Renewable Energy class to ESF, 3/24 and 25 Ms. Reaves and Ms. Nelli will be taking a group of 25-30 girls to SU for Sister Empower Sister Event, 3/26 Dr. Ay will take science fair winners to the SRC Science Fair at OCC, and 3/29 Ms. McGinnis and Mr. Carver will be taking some of the Drama Club students to NYC to see a real Broadway show.
8. NYS ELA exam will be administered on 3/28- 3/30.
9. March 30th all sophomores will take the PSAT exam.

VII. Executive Session

Motion by **Muris Hadzic**, seconded by **Chanel Turnquest** to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Roll Call: adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VIII. Reconvene Public Session

Motion by **Chanel Turnquest**, seconded by **Ahmet Ay**, to exit the executive session.

Roll Call: adopted unanimously

IX. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item.
Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.
Board President or designee closes the public comment session on any topic.

- X. Motion by **Chanel Turnquest**, seconded by **Murat Baysal**, to adjourn the meeting at 10.10pm.
Roll Call: adopted unanimously

Syracuse Academy of Science Charter School and
Syracuse Academy of Science and Citizenship Charter School

Board of Trustees

Regular Meeting

Minutes

Date : 4/11/2017
Place : UASCS High School

- I. The regular meeting was called to order at 7.05 pm. The board reserves the right to act on any and all agenda items.

Open Public Meeting Act Statement

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

Roll Call:

Name	Position	Voting	Attendance
Fehmi Damkaci	President	Yes	Present
Ahmet Ay	Vice President Board Secretary	Yes	Present
Muris Hadzic	Treasurer	Yes	Absent
Sherman Dunmore	Trustee	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Murat Baysal	Trustee	Yes	Present
Tolga Hayali	Superintendent	No	Present

Others present at the meeting: Mr Kocak, Mr. Akyar, Mr Duz, Mr Bilge

II. Approval of Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 3/21/2017

Motion by **Chanel Turnquest**, seconded by **Murat Baysal**

Roll Call: adopted unanimously

III. Agenda

1. *Approval of new hires*
2. *Approval of updated discretionary salary award (dashboard) for SAS teachers and deans for 2017-2018 school year*
3. *Approval of SAS middle school construction*
4. *Approval of SAS high school elevator construction using reserved budget*
5. *Approval of SAS updated budget*

6. *Approval of use of funds for SASCCS***Discussion**

1. *Financial status and budget*
2. *Internal audit report*
3. *STAR math and reading test results summary*
4. *ELA state test report*
5. *SASCCS preopening update*
6. *Committee for organizational structure after merger*
7. *Leadership and Networking program*

Motion by **Ahmet Ay**, seconded by **Murat Baysal**, to adopt the agenda as presented.

Roll Call: adopted unanimously

IV. **► Motion #170411.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.

Resolution # 170411.1 was **adopted unanimously**

► Motion #170411.2

Whereas, student growth in state tests added as a factor to calculate dashboard and \$500 additional award added for the teachers teach college credit courses compared to last year's performance based salary incentive dashboard.

RESOLVED, that updated discretionary salary award (dashboard) for SAS teachers and deans for 2017-2018 school year is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Murat Baysal**.

Resolution # 170411.2 was **adopted unanimously**

► Motion #170411.3

Whereas the following renovations as shown in table will provide additional rooms, classrooms, meetings spaces, intervention rooms, and offices in middle school dividing up some big spaces;

	Project	Elegant	Majic	VIP
1	Boys & girls locker room	9,300	3,400	34,725
2	Building a new Music Room	13,480	8,550	44,950
3	Conversion of girls room into office space	8,270	9,550	23,500
	TOTAL	31,050	21,500	103,175

RESOLVED, that granting SASCS middle school construction for \$21,500 in total to Majic Construction is hereby approved.

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.

Resolution # 170411.3 was **adopted unanimously**

► **Motion #170411.4**

Whereas, the school received \$200,000 stimulus federal grant to build an elevator at high school location to make the school handicap accessible;

Majic Construction	441,000
Preliminary Construction	528,073
Zausmer Frisch Scruton & Aggarwal	970,000 to 1,220,000

RESOLVED, that granting SASCS high school elevator construction to Majic Construction for \$441,000 in total is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Murat Baysal**.
Resolution # 170411.4 was **adopted unanimously**

► **Motion #170411.5**

Whereas certain expense items, as presented, are decreased and income has increased, resulted higher surplus for the year;

RESOLVED, that updated SAS budget is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Murat Baysal**.
Resolution # 170411.5 was **adopted unanimously**

► **Motion #170411.6**

Whereas SASC may not receive its funding on time to make all the furniture purchases, the funding will be used from SAS and the funds will be reimbursed when the funds are available

RESOLVED, that the use of SAS funds for SASC with the condition of reimbursement is hereby approved.

Moved by **Rev Dunmore**, seconded by **Murat Baysal**.
Resolution # 170411.6 was **adopted unanimously**

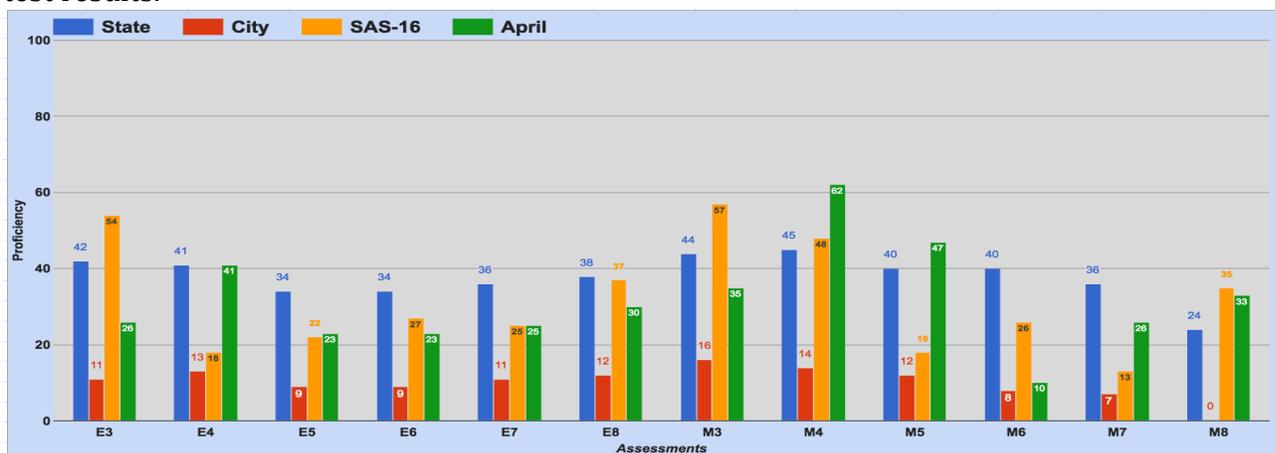
V. Discussion Items

1. *Financial status and budget:* We have reviewed the budget in comparison to updated budget. Line items, which showed change, have been reviewed. In addition, financial summary dashboard was reviewed. The school is in good shape financially and with the updated the budget, the school will end the year with more funds, which can be used as reserve funds in future years.
2. *Internal audit report:* Internal auditor report was shared; included payroll and cash disbursement testing results.

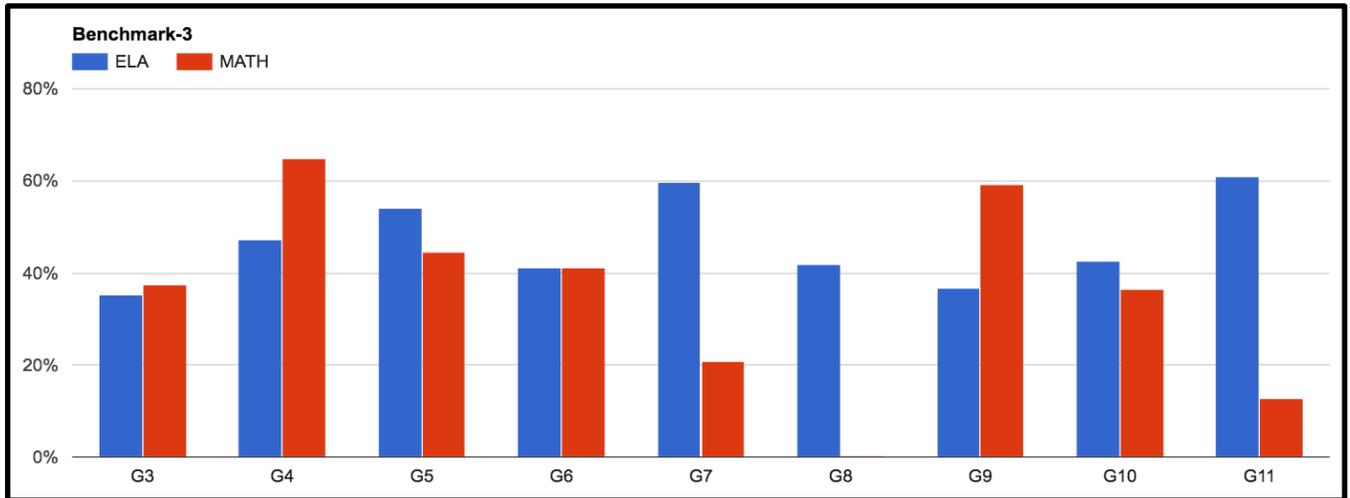
3. *STAR math and reading test results summary:* STAR and benchmark testing results has been summarized by the school director as shown below. Concerns by the board members have been raised regarding certain grade levels which are below state level.
4. *ELA state test report:* School directors report on ELA state testing attendance and related issues. Terra scholarships or students achieving level 3-4 may have an impact in increasing attendance (lowering opt-out) this year.
5. *SASCCS preopening update: Student enrollment efforts:*
 - In person visits and brochure delivery to local ethnic-stores on Lodi, North Townsend, Butternut, and North Salina Streets
 - In person visit and brochure delivery to case worker at Catholic Charities (CYO) on North Salina Street.
 - In person visit and brochure delivery to the Volunteer and Donations Coordinator at the Center for New Americans Refugee Resettlement Program at InterFaith works.
 - Emails (i.e. Hope Print, Northside Learning Center, Northside UP, and community members who advocated for refugees.
 - The building is getting ready for furniture purchases
 - Lottery was done today
 - SASC is following with state in terms state requirements for pre-opening planning.
6. *Committee for organizational structure after merger:* Committee has met with all school deans for 15-30 min to gather their input regarding current structure, current issues related to structure, dual leadership model. After meeting further, committee will provide its recommendation to the board in next meeting.
7. The school nominated the Dr. Damkaci, on behalf of SASCS, to participate in SU's two-weeks leadership program at Maxwell school. It will provide networking opportunity for the schools with local and regional leaders. In addition, it will provide opportunity to develop civic involvement programs with SU.

VI. Superintendent's Report

1- Monthly Consolidated STAR Reading and Math State Performance Reports + its comparison to previous Months' Consolidated reports and previous year's School and State test results.



2- Quarterly Benchmark Math and Reading results, within a month of administration.



3- School's following information from its database:

Grade Level

Grade Level	Count	Percentage
K	74	8.17%
1	75	8.28%
2	74	8.17%
3	69	7.62%
4	72	7.95%
5	72	7.95%
6	73	8.06%
7	73	8.06%
8	62	6.84%
9	83	9.16%
10	63	6.95%
11	55	6.07%
12	61	6.73%
Unknown	0	0%
TOTAL	906	100%

Ethnicity Ratio

Ethnicity	Count	Percentage
Hispanic or Latino	140	15.45%
Not Hispanic or Latino	757	83.55%
Unknown	9	0.99%
TOTAL	906	100%

Race Ratio

Race	Count	Percentage
American Indian or Alaska Native	21	2.32%
Asian	38	4.19%
Black or African American	511	56.4%
American Indian or Alaska Native, Black or African American	6	0.66%
Asian, Black or African American	6	0.66%
Native Hawaiian or Other Pacific Islander	4	0.44%
White	249	27.48%
American Indian or Alaska Native, White	9	0.99%
Asian, White	3	0.33%
Black or African American, White	48	5.3%
American Indian or Alaska Native, Black or African American, White	9	0.99%
Asian, Black or African American, White	2	0.22%
Unknown	0	0%
TOTAL	906	100%

Gender Ratio

Gender	Count	Percentage
Male	440	48.57%
Female	466	51.43%
Unknown	0	0%
TOTAL	906	100%

Suspension Ratio's (# and %) per building

- ES - 1/.003
- MS - 6/2.7%
- HS - 7/2%

Enrollment Targets (975 students)	Targets	Actual (%)
Economically disadvantaged	78.9%	73
English Language Learners	13.6%	6.7
Student with disabilities	19.4%	9.4
Retention Targets (975 students)	Targets	Actual (%)
Economically disadvantaged	95.7%	87
English Language Learners	96.1%	86
Student with disabilities	94.2%	83

4- Bulleted school activity report (no pictures for minutes, no newsletters) for each school building

Elementary School

1. During March, we held the spring scholastic book fair.
2. Our second grade teachers hosted an after school STEM club for students in grades k-2
3. Our first grade teachers held a painting club for students where each student painted two high interest paintings on canvas
4. On Thursday, March 9, SAS elementary hosted an after school math night for families. Approximately 80 students/families attended
5. On Thursday, March 23, teachers met with parents for parent teacher conferences
6. K-2 students have encouraged our 3rd and 4th grade students with "Operation Ego Boost" before the NYS ELA assessments
7. The green team has held a can and bottle drive for Earth Day. Approximately \$800 was raised for student accounts. From that, our green team committee and 4-H club will plant a June Garden in our back yard. Students will be involved in every step of the planting.

Middle School

1. On Thursday, March 23rd, 2017, the SAS Middle School held P/T conferences in the afternoon.
2. On Sunday, March 26, 2017 SASCS students participated in 38th Central New York Science and Engineering Fair (CNYSEF) today and competed against more than 40 schools and 200 projects. SASCS students from grade 4-12, won 17 (seventeen) awards and scholarship. Based on their performance at CNYSEF, two students (Jamila Eatman (11th grade) and Taha Hayali (6th grade)) won grand prize.
3. On Friday, March 31st, 2017, the SAS Middle School held an award ceremony for the 3rd quarter marking period.
4. ELA exams went smoothly on the 28th-30th.

5. On Wednesday, April 5th 2017, The NED Show visited the Syracuse Academy of Science Middle School. This organization brings a positive message to all students through acrobatic yo-yo demonstrations.

High School

1. ELA exams went smoothly on the 28th-30th.
2. The 25 girls that attended "Sister Empower Sister" at SU was a great success. The girls that attended came back highly motivated women. They represented SAS well and received many compliments regarding their behavior and participation. They invited us to bring 40 girl's next year.
3. Three of our teachers attended the Brian Mendler conference in Liverpool on March 16th and presented what they gained from the conference at our March 27th PD.
4. On March 26th Dr. Ay took a large group of students to the Science Fair at the SRC on the OCC campus. Again, SAS was represented proudly with many students receiving awards and scholarships. Several of these students will advance to the next level of competition.
5. The High School LAT Fair will take place in the gymnasium on April 13th from 12:30- 2:30.
6. There are 2 College Nights planned this month. The first is April 12th at 5:00 PM for Juniors and the second is April 26th at 5:00 PM for Freshman and Sophomores. Our goal is to get parents and students not only involved in the college process, but knowledgeable of the timeline of events that must be followed to ensure our students have prime opportunities to attend to colleges.
7. We are currently placing together a "calendar of preparation" for the Math State Exam with our 8th grade teachers, Ms. Dominik, Mr. Cetin, Dr. Kocak, and myself. The goal being to build confidence in the students sitting for the exam, as well as, focusing on enhancing skills that will prepare them to be as successful as they can be.
8. April 3rd- Ms. Nelli's Juniors went to a private viewing of "Hidden Figures" at the Hollywood theater. It's purpose was twofold: 1) See how being successful in math can open up career options 2) See how being successful in math can open career options for **women**.
9. We have a great deal of testing in our upcoming future and as a staff we are working at ways to help improve student performance, as well as, student participation (especially on the upcoming Math exam) We anticipate these efforts

VII. Executive Session

Motion by **Murat Baysal**, seconded by **Chanel Turnquest** to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Roll Call: adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VIII. Reconvene Public Session

Motion by **Chanel Turnquest**, seconded by **Ahmet Ay**, to exit the executive session.

Roll Call: adopted unanimously

IX. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item.

Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session on any topic.

- X. Motion by **Rev. Dunmore**, seconded by **Chanel Turnquest**, to adjourn the meeting at 9.00 pm.

Roll Call: adopted unanimously

Syracuse Academy of Science Charter School and
Syracuse Academy of Science and Citizenship Charter School

Board of Trustees

Regular Meeting

Minutes

Date : 5/9/2017
Place : SASCS High School

- I. The regular meeting was called to order at 9.10 pm. The board reserves the right to act on any and all agenda items.

Open Public Meeting Act Statement

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

Roll Call:

Name	Position	Voting	Attendance
Fehmi Damkaci	President	Yes	Present
Ahmet Ay	Vice President Board Secretary	Yes	Present
Muris Hadzic	Treasurer	Yes	Absent
Sherman Dunmore	Trustee	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Murat Baysal	Trustee	Yes	Present
Tolga Hayali	Superintendent	No	Present

Others present at the meeting: Mr Akyar

II. Approval of Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 4/11/2017

Motion by **Chanel Turnquest**, seconded by **Jawwaad Rasheed**

Roll Call: Adopted unanimously

III. Agenda

1. *Approval of new hires*
2. *Approval of contract renewals*
3. *Approval of academic calendar for SAS for 2017-2018 school year*
4. *Approval of academic calendar for SASC for 2017-2018 school year*
5. *Approval of updated organization structure*

6. *Approval of teacher salary scale for 2017-2018 school year*
7. *Approval of admin salary scale for 2017-2018 school year*
8. *Approval of additional \$5,000 for the teachers of hard to find positions (math, ELA, science, and ENL) for SAS*
9. *Approval for additional \$10,000 on top of their teacher salary for academic coaches*
10. *Approval of contractual agreement with the current services provider, Northland Communications, for telecommunication services for SAS and SASC*
11. *Approval of purchase of furniture, technology items, playground, cafeteria and kitchen equipment and supplies and technology infrastructure for SASC*

Discussion

1. *Financial status and budget*
2. *Internal audit report*
3. *Math state test report*
4. *Superintendent's report*
5. *Lottery results and enrollment update*
6. *SASCCS preopening update*
7. *Edoctrina to replace DataDirector as an online benchmark tool*

Motion by **Chanel Turnquest**, seconded by **Murat Baysal**, to adopt the agenda as presented.

Roll Call: Adopted unanimously

IV. ► **Motion #170509.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Jawwaad Rasheed**, seconded by **Murat Baysal**.

Resolution # 170509.1 was **adopted unanimously**

► **Motion #170509.2**

Whereas, Superintendent recommends contract renewal for the teachers and staff in the attached list for 2017-2018 school year.

RESOLVED, that renewing the contracts for the teachers and staff in the attached list for 2017-2018 school year is hereby approved.

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.

Resolution # 170509.2 was **adopted unanimously**

► **Motion #170509.3**

RESOLVED, that SAS academic calendar for 2017-2018 school year is hereby approved.

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.

Resolution # 170509.3 was **adopted unanimously**

► **Motion #170509.4**

RESOLVED, that SASC academic calendar for 2017-2018 school year is hereby approved.

Moved by **Ahmet Ay**, seconded by **Jawwaad Rasheed**.
Resolution # 170509.4 was **adopted unanimously**

► **Motion #170509.5**

Whereas, in order to increase organizational capacity to expand and have school deans to dedicate all of their time for academics, operations and academics are separated by adding operations manager position for each school building making school deans only responsible for academics.

RESOLVED, that updated organizational structure effective July 1, 2017 is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Ahmet Ay**.
Resolution # 170509.5 was **adopted unanimously**

► **Motion #170509.6**

Whereas, per pupil aid is increased \$500 for 2017-2018 school year, school reflects that increase to teacher salaries by increasing base salaries \$1,500 and implementing a new yearly increase schedule based on teacher's experience in the school district.

RESOLVED, that updated teacher salary scale for 2017-2018 school year is hereby approved.

Moved by **Murat Baysal**, seconded by **Chanel Turnquest**.
Resolution # 170509.6 was **all in favor but opposed by Dr. Ay, since staff w/MS gets only \$1,500 more than BS degree, should be \$2,000**

► **Motion #170509.7**

Whereas, per pupil aid is increased \$500 for 2017-2018 school year, school reflects that increase to teacher salaries.

RESOLVED, that updated admin salary scale for 2017-2018 school year is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Ahmet Ay**.
Resolution # 170509.7 was **adopted unanimously**

► **Motion #170509.8**

Whereas, math, ELA, science, and ENL teachers in teacher market are scarce. In order to attract qualified candidates and retain our current teachers, school needs to be competitive in terms of salary. These positions were paid additional \$5,000 last year and school wants to continue it for 2017-2018 school year.

RESOLVED, that additional \$5,000 for the teachers of hard to find positions (math, ELA, science, and ENL) for SAS for 2017-2018 school year is hereby approved.

Moved by **Murat Baysal**, seconded by **Jawwaad Rasheed**.
Resolution # 170509.8 was **adopted unanimously**

► **Motion #170509.9**

Whereas, school intends to provide academic support to teachers using strong teachers as ELA, math and science subject specific academic coaches and prepare strong teacher for admin positions, as part of future leadership pipeline. Currently, there are 3 staff members in HS, 2 in ES, and 2 in MS.

RESOLVED, that additional \$10,000 for the academic coaches for SAS for 2017-2018 school year is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Murat Baysal**.
Resolution # 170509.9 was **adopted unanimously**

► **Motion #170509.10**

Whereas, RFP process for telecommunication services through E-Rate is finalized for 2017-2018 school year for SAS and SASC.

RESOLVED, that continuation of existing telecommunication services with Northland Communication for SAS and SASC is hereby approved.

Moved by **Ahmet Ay**, seconded by **Jawwaad Rasheed**.
Resolution # 170509.10 was **adopted unanimously**

► **Motion #170509.11**

RESOLVED, that purchase of furniture, technology items, playground, cafeteria and kitchen equipment and supplies and technology infrastructure for SASC as listed below and in case start up grant money is not be available in time SAS will loan the necessary amount to SASC is hereby approved.

Category	Company	Total
Furniture	WB Mason	\$12,645.33
Furniture	Hertz	\$20,368.45
Furniture	Proftech	\$34,351.21
Technology Items	Apple	\$24,699.95
Technology Items	CS Business Systems	\$49,186.65
Technology Items	B&H	\$1,379.85
Technology Items	Xperteks	\$4,725.00
Playground	Site Specific, LLC (MWBE)	\$26,812.00
Cafeteria and Kitchen Equipment	Smith	\$2,147.06
Cafeteria and Kitchen Equipment	Gerharz	\$4,227.83

Cafeteria and Kitchen Equipment	NJ Flihan	\$11,208.57
Cafeteria and Kitchen Equipment	Sanford & Buris	\$3,115.00
Cafeteria and Kitchen Equipment	Horizon Software	\$3,585.00
Technology and Infrastructure	CS Business	\$27,119.40
Technology and Infrastructure	Staples	\$23,862.55
Technology and Infrastructure	GCI	\$17,466.00
Structured Cabling and PA	Matrix Communications	\$81,564.56
Structured Cabling and PA	Hoefler Communications	\$20,633.00
TOTAL		\$369,097.41

Moved by **Murat Baysal**, seconded by **Jawwaad Rasheed**.
Resolution # 170509.10 was **adopted unanimously**

V. Discussion Items

1. *Financial status and budget:* Proposed budget and financial summaries were reviewed by comparison of proposed budget vs this year's budget. Changes were highlighted for discussion. In addition, monthly financial summary has been reviewed.
2. *Internal audit report:* Internal Auditor provided following summary

SAS May 2017 Internal Audit Report

- Payroll Testing:
 - 12 Employee salaries, benefit deductions and contracts tested.
Exceptions were shared with the business office.
 - Cash Disbursement Testing:
 - 110 Cash Disbursements Tested
Exceptions: PO requests missing, wrong account posting, service receipt approvals, were shared with the business office.
 - Bank Reconciliations:
 - Bank reconciliations are completed without any exceptions
 - Financial Statements:
 - Financial Statements prepared along with financial ratios and presented in the financial dashboard.
 - Inventory Testing :
 - 11 classrooms visited and 79 items selected
 - 2 Chromebooks were the only exceptions. One of them was in a cart it does not belong to and the other one was being looked into.
3. *Math state test report:* There are few opt-outs at the test, lower than previous years, however few very good students were opt-out due to parent choice.
 4. *Lottery results and enrollment update:* The school has received large number of applications, and filled all its seats, and currently have a large waiting list, which continues to increase. The SASC school also has filled its seats as well.
 5. *SASCCS preopening update:* Building preparations are underway. School is interviewing school leader currently. The decision should be made by June meeting. Teacher hirings are underway, our first choice will be our current co-teachers at SAS elementary school. The school made major school item purchasing today, and more may come in future meetings.

6. *Edoctrina to replace DataDirector as an online benchmark tool:* These software are used for formative testing to create benchmark tests throughout the year. This software provides tests online and provide quick feedback. DataDirector will stop providing continued service, therefore the school will buy EDoctrina.

VI. Superintendent's Report

Grade Level

Grade Level	Count	Percentage
K	74	8.2%
1	74	8.2%
2	74	8.2%
3	68	7.54%
4	71	7.87%
5	72	7.98%
6	73	8.09%
7	73	8.09%
8	62	6.87%
9	83	9.2%
10	62	6.87%
11	55	6.1%
12	61	6.76%
Unknown	0	0%
TOTAL	902	100%

Gender Ratio

Gender	Count	Percentage
Male	439	48.67%
Female	463	51.33%
Unknown	0	0%
TOTAL	902	100%

Ethnicity Ratio

Ethnicity	Count	Percentage
Hispanic or Latino	140	15.52%
Not Hispanic or Latino	753	83.48%
Unknown	9	1%
TOTAL	902	100%

Race Ratio

Race	Count	Percentage
American Indian or Alaska Native	20	2.22%
Asian	37	4.1%
Black or African American	511	56.65%
American Indian or Alaska Native, Black or African American	6	0.67%
Asian, Black or African American	6	0.67%
Native Hawaiian or Other Pacific Islander	4	0.44%
White	247	27.38%
American Indian or Alaska Native, White	9	1%
Asian, White	3	0.33%
Black or African American, White	48	5.32%
American Indian or Alaska Native, Black or African American, White	9	1%
Asian, Black or African American, White	2	0.22%
Unknown	0	0%
TOTAL	902	100%

Suspension Ratio's (# and %) per building

- ES - 4 /1%
- MS - 4 1.8 %
- HS - 3/.009%

Enrollment Targets (975 students)	Targets	Actual (%)
Economically disadvantaged	78.9%	73
English Language Learners	13.6%	6.7
Student with disabilities	19.4%	9.4
Retention Targets (975 students)	Targets	Actual (%)
Economically disadvantaged	95.7%	87
English Language Learners	96.1%	86
Student with disabilities	94.2%	83

Elementary School

1. 4/7/17 The elementary students hosted a cultural cruise where students were able to travel across classrooms and grade levels learning about 15 countries and cultures in digital format.
2. 4/12/17 Several students performed in front of our parents, faculty, and staff in our 4th annual talent show. This year, it was an afterschool event hosted at the middle school.
3. 4/13/17 Elementary Atoms celebrated earth day by coloring posters and submitting them to the Valley poster contest. Congratulations to Jade Sistrunk for her winning submission
4. Throughout the month of April, elementary teachers hosted four clubs for students: 4-H, art club, painting club, and book club.

Middle School

1. On Thursday, April 20th, 2017, the SAS Middle School held the 4th event in a series of Staff vs. Students competitions. Volleyball was the name of the game this time.
2. On Thursday, April 27th, 2017, Art teacher, Ms. Brett, held a workshop event with some students and parents to do Tie Dye Painting on a t-shirt.
3. On Friday, May 5th, 2017, Miss Bittel invited Mr. Valle (Mrs. Slate's Father) to be a guest speaker to present to the SAS Middle School 5th grade social studies classes. He presented on Mexican culture with a focus on Cinco De Mayo.
4. On Friday, May 5th, 2017, the SAS Middle School held a student of the month ceremony.

High School

1. There were two college nights held by Mr. Oz. April 12th was for all upcoming Seniors and April 26th was for all Freshman and Sophomores. The goal was to get information out to parents and students about getting an early start in preparing for college, the necessary paperwork, scholarships available, and other ways to help fund their college education.
2. May 2-4 was the State Math Exam. All students in the eighth grade took the exam over the three day period.
3. We have several Field trips planned this month: 5/5 Senior trip to Hershey Park, 5/9 Juniors will visit LeMoyne College, 5/10 Sophomores will attend a Syracuse Chiefs game, 5/18 Mr. Asmus' accelerated 8th graders will visit and plant trees at Leavenworth Park as part of the Cornell Extension "Save the Rain" Program, 5/23 Dr. Ay and Mr. Asmus will be taking students to ESF the Environmental Challenge Presentation, and 5/31 Juniors will visit Syracuse University.
4. The High School Dean's Dinner is set for 5/18 at 6:00PM in the cafeteria with catering by our school cafeteria staff.
5. May 10th is the Senior Ball at Barbagallo's Banquet Hall.
6. May 1st and 5th Seniors and Juniors attended a Distracted Driving Seminar presented by Mike Kenny of Kenny and Kenny Law Firm. With Senior/ Junior Ball around the corner it was a good topic to address for all student to remind them to be safe on Prom night, as well as, all other times they are on the road.
7. May 26th we will have Field testing for Algebra 1 and 2 and Global History and Geography.

8. Our Faculty vs. Student Basketball Game will take place periods 7 and 8 on May 26th.
9. May 13th our Diversity Club will be hosting a Mother's Day Brunch from 8:30-1:30. Students will share stories and cultural practices they have learned from their moms.
10. AP exams are scheduled for 5/3 AP Literature, 5/9 AP Calculus, 5/10 AP Language.

VII. Executive Session

Motion by **Ahmet Ay**, seconded by **Murat Baysal** to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Roll Call: Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VIII. Reconvene Public Session

Motion by **Chanel Turnquest**, seconded by **Murat Baysal**, to exit the executive session.

Roll Call: Adopted unanimously

IX. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item.

Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session on any topic.

- X. Motion by **Chanel Turnquest**, seconded by **Ahmet Ay**, to adjourn the meeting at 10.22 pm.

Roll Call: Adopted unanimously

**Syracuse Academy of Science Charter School and
Syracuse Academy of Science and Citizenship Charter School**

Board of Trustees

Regular Meeting

Minutes

Date : 6/20/2017
Place : SASCS High School

- I. The regular meeting was called to order at 7.05 pm. The board reserves the right to act on any and all agenda items.

Open Public Meeting Act Statement

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

Roll Call:

Name	Position	Voting	Attendance
Fehmi Damkaci	President	Yes	Present
Ahmet Ay	Vice President Board Secretary	Yes	Present
Muris Hadzic	Treasurer	Yes	Present
Sherman Dunmore	Trustee	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Murat Baysal	Trustee	Yes	Present
Tolga Hayali	Superintendent	No	Present

Others present at the meeting: Mr Akyar, Mr Duz, Mr Bilge, and Mr Tekin.

II. Approval of Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 5/9/2017

Motion by **Ahmet Ay**, seconded by **Muris Hadzic**

Roll Call: Adopted unanimously

III. Agenda

1. *Approval of new hires*
2. *Approval of contract renewals*
3. *Approval of Extension of uniform supplier contract*
4. *Approval of updated procurement policy*
5. *Approval of purchasing a playground for SAS elementary school*

6. *Approval of purchasing smartboard for SASC elementary school*
7. *Approval of updated budget for SAS for 2016-17*
8. *Approval of budget for SAS for 2017-18*
9. *Approval of budget for SASC for 2017-18*
10. *Approval of purchasing new cameras for SAS elementary school*
11. *Approval of purchasing cameras for SASC*
12. *Approval of updated admin payscale for SAS and SASC*
13. *Approval of updated organizational structure for SAS and SASC*
14. *Approval of amendment of name of Syracuse Academy of Science Charter School to Science Academies of New York (SANY) Charter School and updating all corporate documents accordingly.*
15. *Approval of Telecommunication and Phone Service for SASC*
16. *Approval of Network Equipment Purchase for SASC*
17. *Approval of Extension of Foodservice Management Contract*
18. *Approval of Instructional and Office Supplies for SASC*
19. *Approval of network engineering services*
20. *Approval of 2017-18 board meeting dates*

Discussion

1. *Financial status and budget*
2. *Internal audit report*
3. *Superintendent's report*
4. *SASCCS preopening update*
5. *SAS, SASC, and UAS merger approval and creation of Science Academies of New York (SANY)*
6. *SASC fence purchase*
7. *SAS elementary school rental agreement revision*

Motion by **Ahmet Ay**, seconded by **Chanel Turnquest**, to adopt the agenda as presented.

Roll Call: Adopted unanimously

IV. **► Motion #170620.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Muris Hadzic**, seconded by **Ahmet Ay**.

Resolution # 170620.1 was **adopted unanimously**

► Motion #170620.2

Whereas, Superintendent recommends contract renewal for the teachers and staff in the attached list for 2017-2018 school year.

RESOLVED, that renewing the contracts for the teachers and staff in the attached list for 2017-2018 school year is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Murat Baysal**.

Resolution # 170620.2 was **adopted unanimously**

► **Motion #170620.3**

Whereas, SAS has been contracted with Just The Right Stuff for school uniform during 2016-17 school year. There were no major complaints from parents so school wants to renew the contract with no price change for SAS and SASC.

RESOLVED, that renewing the existing contract at same pricing with Just The Right Stuff as school uniform supplier for SAS and SASC is hereby approved.

Moved by **Muris Hadzic**, seconded by **Murat Baysal**.
Resolution # 170620.3 was **adopted unanimously**

► **Motion #170620.4**

Whereas, SAS, SASC and UAS will merge under one education corporation called as SANY Schools, the school would like to increase threshold for 3 quotes from \$10,000 to \$20,000 in accordance with Chapter 56 of the Laws of 2010 amended section 103 of NYS General Municipal Law. The threshold for the purchase contracts subject to competitive bidding is \$20,000.

RESOLVED, that updated procurement policy is hereby approved effective as of July 1, 2017.

Moved by **Chanel Turnquest**, seconded by **Ahmet Ay**.
Resolution # 170620.4 was **adopted unanimously**

► **Motion #170620.5**

Whereas, SAS elementary school needs an additional playground since the current one isn't enough to serve our student body. The current playground will be kept for K-2 grades, and the new one will be used for 3-4th graders. Three quotes received and listed below:

Playground	Equipment & Installation Total
Miracle Recreation Equipment Co.	\$29,500.00
American Recreational Product	\$24,751.01
R.E.Woodson Inc.	\$27,362.00

RESOLVED, that purchasing an additional playground for SAS elementary school for \$24,751.01 from American Recreational Product is hereby approved.

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.
Resolution # 170620.5 was **adopted unanimously**

► **Motion #170620.6**

Whereas, SASC needs 7 smartboards for seven classrooms in order to start the school in

September. Five quotes received and listed below:

Smartboard	Equipment & Installation Total for 7 – Model#7065
Tequipment	\$43,064.00
Tony Baird	\$49,127.17 included training +2 maintenance visits/year
Touchboard	\$45,514.52
Xperteks	\$52,946.83
Stafford Associates	\$44, 45 - Equipment Only

Purchasing and installing smartboards for SASC elementary school for \$49,127.17 from Tony Baird is recommended from IT Department with the following reason:

Tony Baird Inc. proposal for smartboard project presents the best value for the school:

- We have prior positive experience with the company.
- They are local.
- They have a good local maintenance team that can help us with any future issues with boards.
- They provide training with the purchase.

RESOLVED, that purchasing and installing smartboards for SASC elementary school for \$49,127.17 from Tony Baird, Inc. is hereby approved with the reasons stated above.

Moved by **Chanel Turnquest**, seconded by **Ahmet Ay**.
Resolution # 170620.6 was **adopted unanimously**

► **Motion #170620.7**

RESOLVED, that updated budget for SAS for 2016-17 is hereby approved.

Moved by **Muris Hadzic**, seconded by **Chanel Turnquest**.
Resolution # 170620.7 was **adopted unanimously**

► **Motion #170620.8**

RESOLVED, that budget for SAS for 2017-18 is hereby approved.

Moved by **Muris Hadzic**, seconded by **Murat Baysal**.
Resolution # 170620.8 was **adopted unanimously**

► **Motion #170620.9**

RESOLVED, that budget for SASC for 2017-2018 is hereby approved.

Moved by **Ahmet Ay**, seconded by **Murat Baysal**.
Resolution # 170620.9 was **adopted unanimously**

► **Motion #170620.10**

Whereas, some of the current cameras are not compatible with the new camera system in SAS school building and needs to be replaced. Three quotes received and listed below:

Security Camera		GovConnect	Adorama	Nexus	CDW
18 x Sony Mini Dome Camera-Outside	FHD Outdoor Bullet IPELA 1080p-Sony-SNCVB632D	\$17,640	\$27,504		\$28,421.82
18 x Sony Mini Dome Camera-Inside	HD Indoor Compact-Mini Dome Camera-Sony IP Surveillance-SNCXM631	\$5,706		\$8,485.56	\$7,714.08

RESOLVED, that purchasing new cameras for SAS school buildings for \$23,346 from GovConnection, Inc. is hereby approved.

Moved by **Muris Hadzic**, seconded by **Murat Baysal**.
Resolution # 170620.10 was **adopted unanimously**

► **Motion #170620.11**

Whereas, quote for the security cameras for SASC was received from GovConnection, Inc. and approved at the last board meeting. However, business office realized that the quote for this product was not state contracted price. Therefore, business office requested additional quotes as listed below to get the competitive pricing for this product.

Security Camera		GovConnect	Adorama	Nexus	CDW
12 x Sony Mini Dome Camera-Outside	FHD Outdoor Bullet IPELA 1080p-Sony-SNCVB632D	\$11,760	\$18,336		\$18,947.88
33 x Sony Mini Dome Camera-Inside	Network 1080p Full HD Indoor Compact-Mini Dome Camera-Sony IP Surveillance-SNCXM631	\$10,461		\$15,556.86	\$14,142.48

RESOLVED, that purchasing cameras for SASC building for \$22,221 from GovConnection, Inc. is hereby approved.

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.
Resolution # 170620.11 was **adopted unanimously**

► **Motion #170620.12**

Whereas, new positions added to the admin payscale in conjunction with the new positions to the new organizational structure.

RESOLVED, that updated admin payscale for SAS and SASC with 2.5% annual increase, subject to annual board approval, is hereby approved.

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.
Resolution # 170620.12 was **adopted unanimously**

► **Motion #170620.13**

Whereas, there has been feedbacks regarding new organizational charts about especially for technology integration such as educational software, classroom technology and moving forward towards one on one chromebook initiative, IT Department are not fully disclosed in currently approved organizational structure. Therefore, in order to improve instructional technology use and oversee some of the responsibilities of operation managers such as event management, testing coordination, after school activity coordination etc., school wants to open a new position called assistant superintendent of instructional technology.

RESOLVED, that updated organizational structure for the merged educational corporation SANY Charter schools effective July 1 is hereby approved.

Moved by **Jawwaad Rasheed**, seconded by **Ahmet Ay**.
Resolution # 170620.13 was **adopted unanimously**

► **Motion #170620.14**

Whereas, merging Syracuse Academy of Science Charter School (SAS), Syracuse Academy of Science and Citizenship Charter School (SASC), and Utica Academy of Science Charter School (UAS), with Syracuse Academy of Science Charter School as the surviving education corporation under the amended name Science Academies of New York (SANY) Charter Schools has been approved by Board of Regents. Due to approval of merger, SAS is updating corporate structure and legal documents such as renaming SAS education corporation as SANY education corporation, changing corporation names on bank accounts, 501c(3) and tax exemption, insurance, SAMS and DUNS documents as of July 1, 2017.

RESOLVED, that amendment of name of Syracuse Academy of Science Charter School to Science Academies of New York (SANY) Charter School and updating all the necessary documents including but not limited to the existing bank accounts, 501c(3), tax exemption, insurance policies, SAMS, and DUNS with the name SANY are hereby approved.

Moved by **Ahmet Ay**, seconded by **Murat Baysal**.
Resolution # 170620.14 was **adopted unanimously**

► **Motion #170620.15**

Whereas, Syracuse Academy of Science and Citizenship needs telephone services and IP

Office Phone Systems with 45 Phone sets for its new school building from existing service provider which will be compatible with the existing system in all other buildings.

RESOLVED, that purchasing phone system solution and phone sets to SASC ES building for \$19,754 from Northland Communications is hereby approved.

Moved by **Muris Hadzic**, seconded by **Ahmet Ay**.
Resolution # 170620.15 was **adopted unanimously**

► **Motion #170620.16**

Whereas, Syracuse Academy of Science and Citizenship needs network equipment for infrastructure project and there will be required equipment for its server room such as KVM Switch, Rack Enclosure, Cisco Catalyst Switches, etc. Three quotes received and listed for KVM Switch and Rack Enclosure, and NY State Contract Price is provided for Cisco Catalyst Switches from CoreBTS below:

Item	Network Equipment	Equipment Total
1	Staples – rack enclosure, KVM switch	\$1,671.81
	CDW-G – rack enclosure, KVM switch	\$1,527.67
	CoreBTS – rack enclosure, KVM switch	\$2,183.64
2	CoreBTS - Cisco Catalyst Switches	\$15,335.86 – State Contract Price

RESOLVED, that purchasing network equipment to SASC ES building Cisco Catalyst Switches from CoreBTS for \$15,335.86 and rack enclosure, KVM switch from CDW-G for \$1,527.67 is hereby approved.

Moved by **Murat Baysal**, seconded by **Chanel Turnquest**.
Resolution # 170620.16 was **adopted unanimously**

► **Motion #170620.17**

Whereas, SAS has been contracted with Chartwells for Foodservice Management during 2016-17 school year. The renewal year is July 1, 2017 - June 30, 2018. Chartwells requests under the contract terms to increase the meal rate based on the consumer price index of all urban consumers in the New York-Northeastern New Jersey area (CPI-U) for the twelve month period preceding the month in which the contract ends. The CPI-U increase for May 2016 is 1.8%. Chartwells is requesting a CPI-U increase based on increases to our fixed and variable costs of food, paper, cleaning, and labor.

RESOLVED, that extension of the contract with Chartwells Contract as Foodservice Management Company for SAS and SASC with 1.8% increase is hereby approved.

Moved by **Ahmet Ay**, seconded by **Muris Hadzic**.
Resolution # 170620.17 was **adopted unanimously**

► **Motion #170620.18**

Whereas, SASC ES needs Instructional and Office Supplies to be ready for the new school year. ELA and Math Curriculum, Art and Classroom Supplies, Corkboards, Library Books, PE Supplies, and Office Furnitures will be purchased respectfully.

	Vendor	Price	Description
Curriculum:			
	Amplify	\$27,918.00	CKLA ELA - Sole Vendor
	GREATMinds	\$5,885.00	Eureka Math -Sole Vendor
Art Supplies:			
	DickBlick	\$6,934.00	Art supplies + tables + cabinets
	Really Good Stuff	\$976.80	Art supplies
Classroom Supplies/ Teacher Lounge:			
	Hummels	\$10,801.00	Supplies to each classroom + Teacher Lounge (Cardstock, paper rolls etc.)
	Laminator	\$1,016.00	Laminator + Supplies
	Innovation Wireless	\$5,988.00	3 x Clocks
CorkBoards			
	Proftech	\$5,431.00	Price increased by \$1,354.86 for change in material (cork wrapped in blue)
Library:			
	5th Street Books	\$2,790.00	Library books
P Supplies:			
	S&S World Wide	\$5,106.94	P supplies
Office Furniture:	W.B. Mason	\$5,567.56	Office Furniture for 5 offices

RESOLVED, that purchasing ELA and Math Curriculum, Art and Classroom Supplies, Corkboards, Library Books, PE Supplies, and Office Furnitures to SASC ES building for \$78,414.30 from listed vendors are hereby approved.

Moved by **Chanel Turnquest**, seconded by **Jawwaad Rasheed**.

Resolution # 170620.18 was **adopted unanimously**

► **Motion #170620.19**

Whereas, SASC ES needs network engineering professional services will be utilized from CoreBTS for the design of the infrastructure.

RESOLVED, that extension of the professional service with CoreBTS in the amount of \$7,000 service contract is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Muris Hadzic**.

Resolution # 170620.19 was **adopted unanimously**

► **Motion #170620.20**

RESOLVED, that the following monthly board meeting dates for 2017-18 is hereby approved.

SANY Schools BoT meetings will be held at Syracuse Academy High School (1001 Park Ave, Syracuse) unless noted. Utica Academy High School will have video conferencing available for all meetings. The meetings will start at 7 pm.

July 11, 2017

August 8, 2017

September 12, 2017

October 10, 2017 (at Utica Academy High School)

November 14, 2017

December 12, 2017

January 16, 2018

February 13, 2018,

March 13, 2018

April 10, 2018 (at Utica Academy High School)

May 8, 2018

June 5, 2018

Moved by **Chanel Turnquest**, seconded by **Muris Hadzic**.

Resolution # 170620.20 was **adopted unanimously**

V. Discussion Items

1. *Financial status and budget*: Budget was reviewed for next year. Financial summary was reviewed.
2. *Internal audit report*: Following internal audit report and corrective action plan was discussed.

AUDIT SECTION	PROCEDURE	FINDING
Purchases	23 cash disbursements reviewed to verify if there is adequate support for payment	approval of service are missing, 1 purchase was without a PO
Disbursements	Invoice amounts agree to the payments	payment does not agree to the invoice
Payroll	1 employee salaries, benefit deductions tested	benefit deduction was incorrect
HR	To make sure fingerprints and contracts exist in the employee files	n exceptions noted
Inventory	To make sure electronics are recorded in the inventory.	n testing done
Student files	Match student addresses with student database with proper proof of residence	n testing done
Reconciliation	Review the cash register and verify there is no reconciliation discrepancies.	n exceptions noted

Financial Statements	Review the accounts for "0" balances. Review Budget vs. actual to make sure all the items are within the budget.	See the financial summary dashboard for financial statements' notes.
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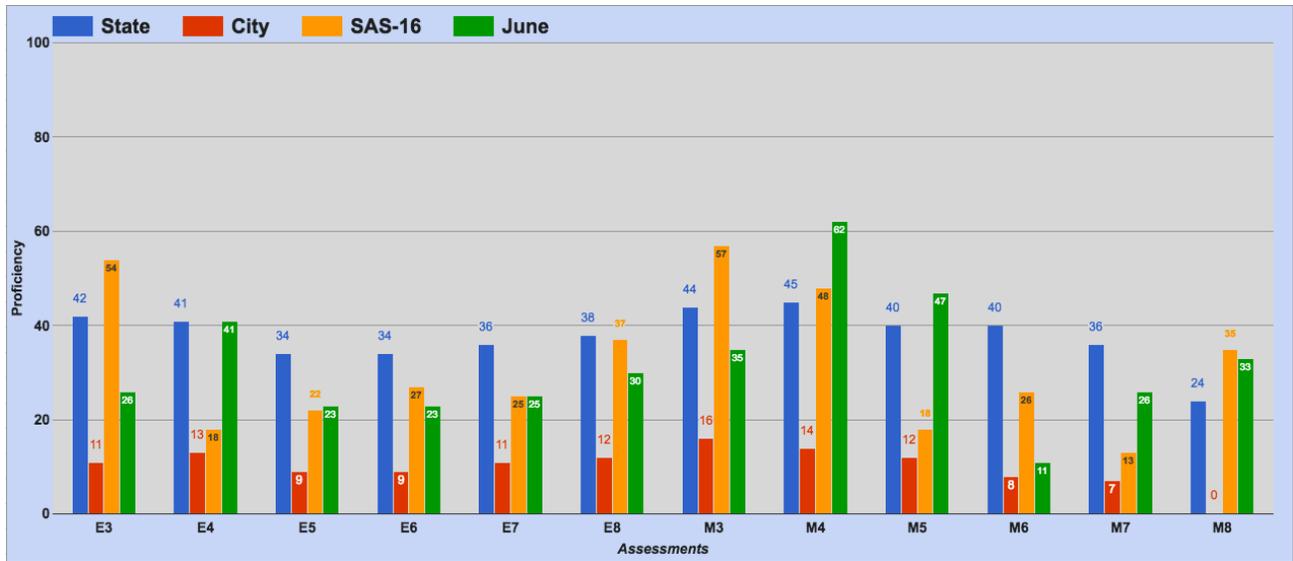
3. *SASCCS preopening update*: K and 1st grade is full and 2nd grade is waiting for 12 students to return their documents. All teachers are hired except two, building will be ready by August 1st.
4. *SAS, SASC, and UAS merger approval and creation of Science Academies of New York (SANY)*: All three schools will be under one corporation, all will have same key design elements, board will have one board meetings. The school will operate www.sany.org website as its main page for its educational corporation.
5. *SASC Building Enhancements- Fence Project, Access Control System*: School will put fencing around the school, which is less than \$20,000. Access control is purchased from the company which provides services for all existing schools.
6. Dr. Damkaci provided information about the leadership program he attended at SU Maxwell School of Citizenship. He developed couple network connection within the region who will be invited to school. He also developed some connections within Maxwell school for special programs for our schools, as we are opening a citizenship focused school in Syracuse.
7. Terra Board approved following change for the Elementary school (4837 S. Salina) rental agreement if the school decides to undertake the ES addition project. Otherwise Terra is willing to complete the addition under current lease agreement but increase the rent due to increase in sqf at the same rate;
 - 1-The annual rent will be frozen for 5 years at the 2017-18 rate at \$334,044.59.
 - 2-After 5 years, starting for year 2023-24 the rent will be calculated based on 2017-18 year with an increase according section 3.1.c.
 - 3-In addition, the new addition will not be included in the rent calculations during this lease agreement.
 Note that the calculations are based, if the annual increase is at 4%. If CPI is higher than 4% in any of these years, schools savings will be even higher.

This change will provide \$211,242 savings (clause 1) to Syracuse Academy over five year period and additional \$234,952 (clause 2) for locking the increase based on 17-18 rate until end of lease term (2025-26). These both savings totals around \$446,194 over 8 years term. We assume this amount is higher than the actual cost of the addition. We would like to support your mission and goals.

These savings may also support your other capital projects within your all buildings which belong to Terra over next 5-8 years.

VI. Superintendent's Report

Monthly Consolidated STAR Reading and Math State Performance Reports + its comparison to previous Months' Consolidated reports and previous year's School and State test results.



Grade Level

Grade Level	Count	Percentage
K	74	8.2%
1	74	8.2%
2	74	8.2%
3	68	7.54%
4	71	7.87%
5	72	7.98%
6	73	8.09%
7	73	8.09%
8	62	6.87%
9	83	9.2%
10	62	6.87%
11	55	6.1%
12	61	6.76%
Unknown	0	0%
TOTAL	902	100%

Gender Ratio

Gender	Count	Percentage
Male	439	48.67%
Female	463	51.33%
Unknown	0	0%
TOTAL	902	100%

Ethnicity Ratio

Ethnicity	Count	Percentage
Hispanic or Latino	140	15.52%
Not Hispanic or Latino	753	83.48%
Unknown	9	1%
TOTAL	902	100%

Race Ratio

Race	Count	Percentage
American Indian or Alaska Native	20	2.22%
Asian	37	4.1%
Black or African American	511	56.65%
American Indian or Alaska Native, Black or African American	6	0.67%
Asian, Black or African American	6	0.67%
Native Hawaiian or Other Pacific Islander	4	0.44%
White	247	27.38%
American Indian or Alaska Native, White	9	1%
Asian, White	3	0.33%
Black or African American, White	48	5.32%
American Indian or Alaska Native, Black or African American, White	9	1%
Asian, Black or African American, White	2	0.22%
Unknown	0	0%
TOTAL	902	100%

Suspension Ratio's (# and %) per building

- ES - 4 / 1%
- MS - 5 / 2.29 %
- HS - 9 / 2 %

Enrollment Targets (975 students)	Targets	Actual (%)
Economically disadvantaged	78.9%	73
English Language Learners	13.6%	6.7
Student with disabilities	19.4%	9.4
Retention Targets (975 students)	Targets	Actual (%)
Economically disadvantaged	95.7%	87
English Language Learners	96.1%	86
Student with disabilities	94.2%	83

Elementary School

1. The 4-H club planted a June Garden in our back yard of SASCS property. They are monitoring the plant growth each week.
2. Third and Fourth grade students stayed after school to partake in a book club. In the club, they read a chapter book, watched the movie and compared it to the book, and completed the club with a hands on project.
3. K-2 students enjoyed time after school with teachers to participate in a health and fitness club. They enjoyed various types of exercises, learning about healthy foods, and eating healthy snacks.
4. Students, faculty, and staff held an after school dance and coin drive to help find a cure for diabetes.
5. On May 12, the school hosted Muffins for moms. Mothers, grandmothers, and aunts attended and enjoyed gifts made by the students, a small production, and a light snack.

Middle School

1. On Friday, May 12th, 2017, the middle school hosted Muffins for moms. Mothers, grandmothers, and aunts attended.
2. On Monday, May 15th, 2017, the 7th grade students of the SAS Middle School took a trip to the WCNY building on Fayette Street in Syracuse. While there, they participated in an amazing program called Enterprise America.
3. On Tuesday, May 16th, 2017, the 6th grade students of the SAS Middle School took a trip to the WCNY building on Fayette Street in Syracuse. While there, they participated in an amazing program called Enterprise America.
4. On Wednesday, May 17th, 2017, the 5th grade students of the SAS Middle School took a trip to the WCNY building on Fayette Street in Syracuse. While there, they participated in an amazing program called Enterprise America.
5. On Thursday May 18th 2017, the Middle School held its Spring Concert & Art Show.
6. On Friday, May 19th, 2017, SAS Middle School held it's 2nd Annual International Fair. Students had been working for the past three months on three culturally relevant projects, ranging from researching traditional clothing to cooking an authentic dish.
7. On Wednesday, May 24th, 2017, SAS Middle School Annual Dean's List Dinner was held for grades 5-7 at high school cafeteria.
8. On Thursday, June 1st, 2017, SAS Middle School had its monthly OLWEUS meeting during 2nd period.
9. On Friday, June 2nd, 2017, SAS Middle School held its monthly student of the month ceremony.
10. On Friday, June 2nd, 2017, SAS Middle School held last school dance of the year.
11. On Friday, June 2nd, 2017, 25 seventh grade students went to Gettysburg for a weekend trip.
12. On Friday, June 15, 2017, SAS Middle School held its final field trips of the year. Half of the school went to SeaBreeze in Rochester, the other half had a field day.

High School

1. Teacher Appreciation week was 5/8- 5/12. Teachers enjoyed daily goodies and a Friday lunch from Panera.
2. May 17th's Cultural Fair was a huge success. Mr. Yaman, Ms. Bornot, Ms. Werner and Ms. Merrithew did a wonderful job organizing the event. There was an extensive selection of foods from all over the world. The performances by the Dance team and our own students was also outstanding.
3. May 18th the "Motown" cast visited the High school and put on a short performance. Grades 7-12 were able to enjoy and participate in the singing and dancing.
4. May 19th many Juniors and Seniors enjoyed their evening at Barbagallo's for Prom.
5. Field testing for Algebra I and II and Global was completed on May 26th.
6. Science State Exam will be given on 5/31 and 6/5 for all 8th graders.
7. Seniors were released on 6/1, with the exception of any Seniors that had coursework to complete and/ or exams to take.
8. June 3rd Mr. Zengin and Mr. Altindis will be taking the Robotics team to the MOST Rocket competition.
9. Many teachers have begun to hold review classes in preparation for upcoming Regent's exams.
10. June 12th is the school wide Park Field trips. 8th grade is going to Onondaga Lake Park, 9th is going to Pratt's Falls, 10th is going to Green Lakes, and our 11th graders will be doing a talent show at school and other activities.
11. June 22nd Mayor Miner will be speaking at the SAS Graduation Ceremony at the Civic Center.

VII. Executive Session

Motion by **Chanel Turnquest**, seconded by **Ahmet Ay** to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Roll Call: adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VIII. Reconvene Public Session

Motion by **Muris Hadzic**, seconded by **Murat Baysal**, to exit the executive session.

Roll Call: adopted unanimously

IX. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any agenda topic.

- X. Motion by **Ahmet Ay**, seconded by **Chanel Turnquest**, to adjourn the meeting at 9.26 pm.
Roll Call: Adopted unanimously



Entry 11 Enrollment and Retention of Special Populations

Created: 07/18/2017 • Last updated: 08/01/2017

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2016-2017 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2017-2018.

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Recruitment Targets 2016-17)	Describe Plans Toward Meeting Recruitment Targets 2017-18)
Economically Disadvantaged	<p>§ Holding open houses for students and their parents to present school design/services</p> <p>§ Targeted mailing for those who have income less than \$50,000 and school age children</p> <p>§ Developing relationships with local nonprofits to provide college scholarship opportunities to the successful economically disadvantaged students</p> <p>§ Advertising on media spots, including low profile and free news outlets to reach out to lower socioeconomic populations</p>	<p>§ Holding open houses for students and their parents to present school design/services</p> <p>§ Targeted mailing for those who have income less than \$50,000 and school age children</p> <p>§ Developing relationships with local nonprofits to provide college scholarship opportunities to the successful economically disadvantaged students</p> <p>§ Advertising on media spots, including low profile and free news outlets to reach out to lower socioeconomic populations</p>
English Language Learner	<p>§ Making the school brochures and application forms available at the school, delivered through targeted mailings, and distributed by hand in refugee housing locations and community centers.</p> <p>§ Employing staff from refugee communities to have direct connection.</p> <p>§ Holding open houses for students and their parents to present school design/services. Emphasizing the special education and ELL services in the flyers and informational meetings to attract students from those</p>	<p>§ Emphasizing the ELL services in the flyers and informational meetings to attract students from those populations.</p> <p>§ Making current website and brochure highlights better chance for ELL students to enroll</p> <p>§ Requesting the address of parents with ELL</p>

s	<p>populations.</p> <p>§ Developing relationship with local advocacy agencies that serve students with disabilities and distribute brochures to their students.</p> <p>§ Developing relationships with local nonprofits to provide college scholarship opportunities to the successful economically disadvantaged students.</p>	<p>students from district for direct mailing</p> <p>§ Providing after-school ELL program, including parents, to educate them on US culture and education system to make them more welcomed</p>
Students with Disabilities	<p>§ Making sure the regular classroom teachers are updated about the special requirements of the students with disabilities so that students with disabilities will feel comfortable to remain at SAS.</p> <p>§ Emphasizing the special education services in the flyers and informational meetings to attract students from those populations.</p> <p>§ Developing relationship with local agencies that serves students with disabilities and distribute brochures to their students.</p> <p>§ Adding a special education teacher to provide more attractive special education programs.</p>	<p>§ Emphasizing the special education services in the flyers and informational meetings to attract students from those populations.</p> <p>§ Developing relationship with local agencies that serve students with disabilities and distribute brochures to their students.</p> <p>§ Adding one special education teacher to provide more attractive special education programs.</p>

Retention Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Retention Targets 2016-17)	Describe Plans Toward Meeting Retention Targets 2017-18)
Economically Disadvantaged	<ul style="list-style-type: none"> § Provide safe and secure small environment. § Close connections with students' parents. § Home visits to students' houses. § Teachers providing snack to students who may need it. 	<ul style="list-style-type: none"> § Universal free breakfast and lunch. § Provide safe and secure small environment. § Close connections with students' parents. § Home visits to students' houses. § Teachers providing snack to students who may need it.
English Language Learners	<ul style="list-style-type: none"> § Employing staff from refugee communities to have direct connection § Providing extensive ELL services in school design to expedite their proficiency level 	<ul style="list-style-type: none"> § Employing staff from refugee communities to have direct connection § Providing extensive ELL services in school design to expedite their proficiency level
Students with Disabilities	<ul style="list-style-type: none"> § Making sure the regular classroom teachers are updated about the special requirements of the students with disabilities so that students with disabilities will feel comfortable to remain at SAS. § Emphasizing the special education services in the flyers and informational meetings to attract students from those populations. § Developing relationship with local agencies that provide services. § Adding a special education teacher to provide more attractive special education programs. 	<ul style="list-style-type: none"> § Making sure the regular classroom teachers are updated about the special requirements of the students with disabilities so that students with disabilities will feel comfortable to remain at SAS. § Emphasizing the special education services in the flyers and informational meetings to attract students from those populations. § Developing relationship with local agencies that serve students with disabilities and distribute brochures to their students. § Adding a special education teacher to provide more attractive special education programs.



Entry 12 Classroom Teacher and Administrator Attrition

Created: 07/06/2017 • Last updated: 08/28/2017

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the two tables named 2016-2017 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing in 2016-2017. Please provide the full time equivalent (FTE) of staff on June 30, 2016; the FTE for any departed staff from July 1, 2016 through June 30, 2017; the FTE for added staff from July 1, 2016 through June 30, 2017; and the FTE of staff added in newly created positions from July 1, 2016 through June 30, 2017 using the two tables provided.

Classroom Teacher Attrition Table

	FTE Classroom Teachers on June 30, 2016	FTE Classroom Teachers Departed 7/1/16 - 6/30/17	FTE Classroom Teachers Filling Vacant Positions 7/1/16 - 6/30/17	FTE Classroom Teachers Added in New Positions 7/1/16 - 6/30/17	FTE of Classroom Teachers on June 30, 2017
	62	14	14	0	62

Administrator Position Attrition Table

	FTE Administrative Positions on June 30, 2016	FTE Administrators Departed 7/1/16 - 6/30/17	FTE Administrators Filling Vacant Positions 7/1/16 - 6/30/17	FTE Administrators Added in New Positions 7/1/16 - 6/30/17	FTE Administrative Positions on June 30, 2017
	6	1	1	1	7

Thank you



Entry 12 Uncertified Teachers

Created: 08/01/2017 • Last updated: 08/28/2017

FTE Count of All Teachers (Certified and Uncertified) as of June 30, 2017 62

FTE Count of All Certified Teachers as of June 30, 2017 53

Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

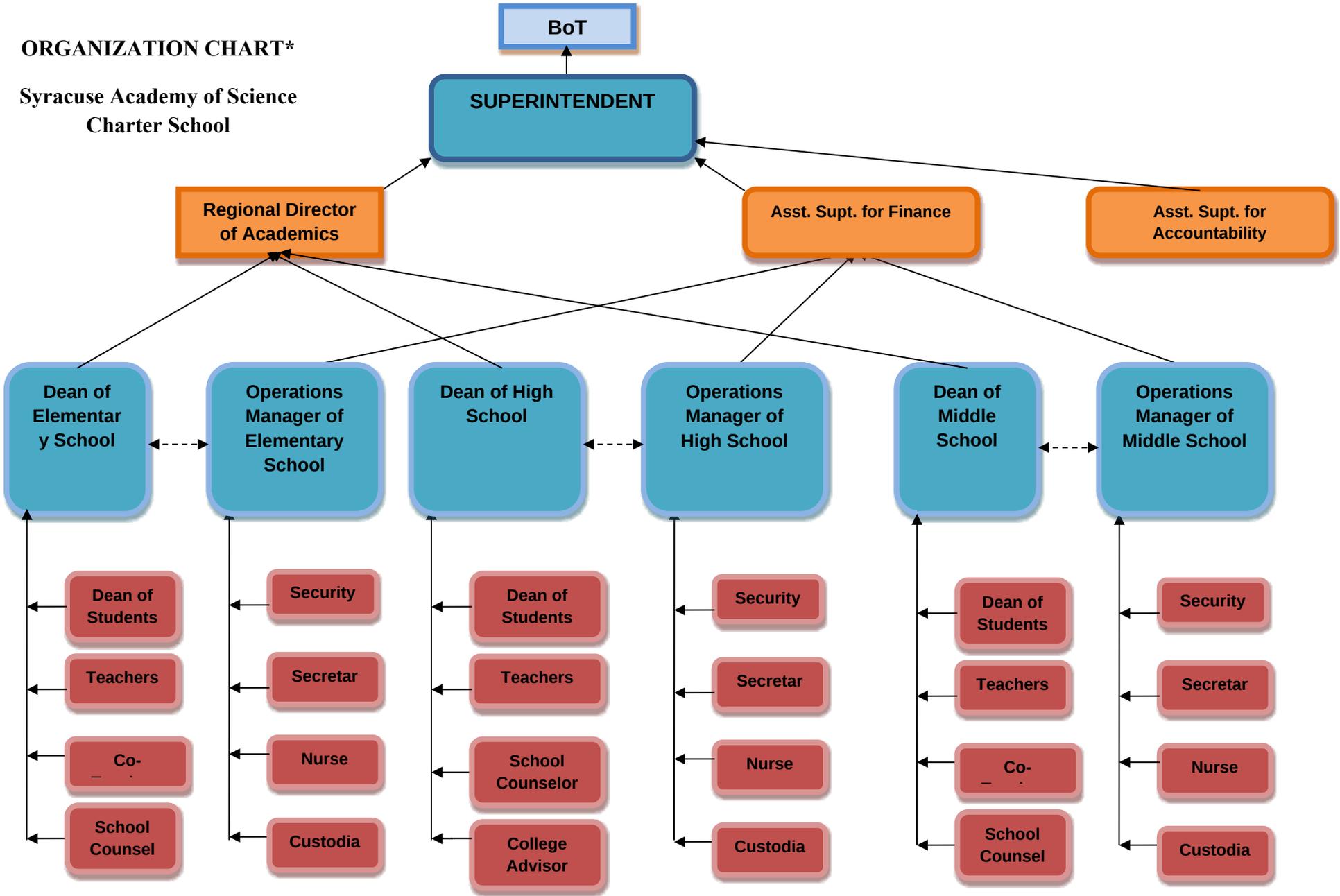
FTE count of uncertified teachers on June 30, 2017, and each uncertified teacher should be counted only once.

1. Total FTE count of uncertified teachers (6-30-17)	9
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-17)	9
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-17)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-17)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-17)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-17)	0

Thank you.

ORGANIZATION CHART*

**Syracuse Academy of Science
Charter School**



*Each arrow with solid line indicates the reporting relationship. The arrow points to each staff's supervisor. Supervisors will be held accountable by the person they report to for the performance of all of their direct reports. Arrows with dashed lines indicate constant communication with no supervisory responsibility.

**SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
ACADEMIC CALENDAR 2017-2018**

August							9	16-17	Regents Exams	January							21	1	School Closed - New Year
Sun	Mon	Tue	Wed	Thu	Fri	Sat	21	21	Superintendent Day	Sun	Mon	Tue	Wed	Thu	Fri	Sat	15	15	MLK Day
		1	2	3	4	5		22-25	Parent-Student Orientation		1	2	3	4	5	6	19	19	Marking Period-2 Ends
6	7	8	9	10	11	12		28	All students report to classes	7	8	9	10	11	12	13	22-25	22-25	Regents Exams
13	14	15	16	17	18	19				14	15	16	17	18	19	20			
20	21	22	23	24	25	26				21	22	23	24	25	26	27			
27	28	29	30	31						28	29	30	31						
September							20	4	Labor Day	February							15	1	1/2 Day Staff PD
Sun	Mon	Tue	Wed	Thu	Fri	Sat	28	28	1/2 Day - Staff PD	Sun	Mon	Tue	Wed	Thu	Fri	Sat	16	16	Science Fair (All Buildings)
					1	2								1	2	3	19	19	President Day
3	4	5	6	7	8	9				4	5	6	7	8	9	10	19-23	19-23	Winter Break
10	11	12	13	14	15	16				11	12	13	14	15	16	17			
17	18	19	20	21	22	23				18	19	20	21	22	23	24			
24	25	26	27	28	29	30				25	26	27	28						
October							21	5	Parent Teacher Conf (5:00-6:30)	March							21	7	PSAT Gr 9 & 10
Sun	Mon	Tue	Wed	Thu	Fri	Sat	9	9	Columbus Day	Sun	Mon	Tue	Wed	Thu	Fri	Sat	15	15	Parent Teacher Conf (5:00-6:30)
								11	PSAT for Gr 11					1	2	3	29	29	1/2 Day - Staff PD
1	2	3	4	5	6	7		27	Marking Period-1 Ends	4	5	6	7	8	9	10	29	29	Marking Period-3 Ends
8	9	10	11	12	13	14				11	12	13	14	15	16	17	30	30	Good Friday
15	16	17	18	19	20	21				18	19	20	21	22	23	24			
22	23	24	25	26	27	28				25	26	27	28	29	30	31			
29	30	31																	
November							18	1	1/2 Day - Staff PD	April							16	11-13	NYS ELA 3-8 Assessment
Sun	Mon	Tue	Wed	Thu	Fri	Sat	10	10	Veteran's Day	Sun	Mon	Tue	Wed	Thu	Fri	Sat	23-27	23-27	Spring Break
			1	2	3	4		22-24	Thanksgiving Break	1	2	3	4	5	6	7			
5	6	7	8	9	10	11				8	9	10	11	12	13	14			
12	13	14	15	16	17	18				15	16	17	18	19	20	21			
19	20	21	22	23	24	25				22	23	24	25	26	27	28			
26	27	28	29	30						29	30								
December							16	14	1/2 Day - Staff PD	May							22	1-3	NYS MATH 3-8 Assessment
Sun	Mon	Tue	Wed	Thu	Fri	Sat	25-29	25-29	Christmas Break	Sun	Mon	Tue	Wed	Thu	Fri	Sat	23	23	NYS - Science Performance (Gr 4 & 8)
						1	2			6	7	8	9	10	11	12	24,25,29	24,25,29	Contingency Days
3	4	5	6	7	8	9				13	14	15	16	17	18	19	28	28	Memorial Day
10	11	12	13	14	15	16				20	21	22	23	24	25	26			
17	18	19	20	21	22	23				27	28	29	30	31					
24	25	26	27	28	29	30													
31																			
TOTAL:	195								Unused Snow Day Early Release										
									If 3 remain: May 24, 25 & 29										
									If 2 remain: May 25 & 29										
									If 1 remain: May 29										
JANUARY 22-25: Full day classes for 8th grade; Grade 9-12, students only attend for regents and regents' review. The parents must be informed.																			
June							16	4	NYS SCI Written Assessment (Gr 4 & 8)	Regents Exams							5	5	Regents Exams (Global Hist. & Geog)
Sun	Mon	Tue	Wed	Thu	Fri	Sat	12-22	12-22	Regents Exams	Sun	Mon	Tue	Wed	Thu	Fri	Sat	18-22	18-22	1/2 Days for MS/ES Students
					1	2				3	4	5	6	7	8	9	21	21	Graduation
										10	11	12	13	14	15	16	22	22	1/2 Day - Last Day of the School
										17	18	19	20	21	22	23			
										24	25	26	27	28	29	30			