



Entry 1 School Information

Created: 06/16/2017 • Last updated: 08/01/2017

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2017**) or you may not be assigned the correct tasks.

a. SCHOOL NAME AND BEDS# UNITY PREPARATORY CS OF BROOKLYN (REGENTS)

(Select name from the drop down menu)

b. CHARTER AUTHORIZER Regents-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

c. DISTRICT / CSD OF LOCATION NYC CSD 13

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	432 Monroe Street, Brooklyn 11221	[REDACTED]		

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Joshua Beauregard
Title	Head of School
Emergency Phone Number (###-###-####)	[REDACTED]

e. SCHOOL WEB ADDRESS (URL) <http://www.unityprep.org/>

f. DATE OF INITIAL CHARTER 11/2012

g. DATE FIRST OPENED FOR INSTRUCTION 08/2013

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Unity’s mission is to empower students as scholars and citizens so they may lead fulfilling academic, personal, and professional lives.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief description of Key design elements are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	A Grades 6-12 College Preparatory Curriculum: A college-preparatory liberal arts and sciences program of study in mathematics, English language arts (ELA), science, and history that fosters in students the desire and capacity to learn independently, think critically, and communicate proficiently so that they are fully prepared to succeed in their postsecondary studies.
Variable 2	A Focus on Expert Teaching and Advancement: An inventive Teacher Career Advancement System and multi-faceted professional development offerings that equip talented teachers with ample means to continually develop their pedagogical and management skills while generously recognizing them for their contributions, resulting in an enthusiastic faculty of expert educators who are demonstrably successful in promoting student learning.
Variable 3	More Time for Learning/Attention to How Time is Utilized: An extended day, week, and year that provide approximately 20% more time on academic and co-curricular activities than the local district average in order to deepen engagement, and accelerate academic growth.
Variable 4	Intensive and Differentiated Academic Support: A system in which teachers offer customized support for remediation and acceleration by using multiple forms of assessment to inform instruction and providing individualized support with our small group guided reading interventions as well as after-school and weekend tutoring.
Variable 5	Enrichment Courses and Elective Clubs: Enrichment courses in Art & Design and Technology, which promote applied and interdisciplinary learning and develop essential 21st century

	professional skills in technology, communication, self-expression, critical and creative thinking, and problem solving; and elective clubs in such areas as sports and the visual and performing arts, which develop team-oriented skills and are co-facilitated by instructors from local educational and cultural institutions through formal partnerships.
Variable 6	A Positive and Supportive School Culture: a culture built on a framework of Positive Behavioral Interventions & Supports, which teaches students how to maintain a learning environment that is safe, responsible, and respectful and offers students abundant encouragement. A priority on teaching students the social and emotional skills they need to be successful, including how to manage emotions, reduce stress, and make healthy decisions. A staff that is compassionate and always willing to guide students when they make mistakes so they can learn from them and avoid repeating them.
Variable 7	Active Community Involvement: A Family & Community Partnership Association comprised of family members, local stakeholders, and Unity staff, that promotes open communication, meaningful collaboration, and active involvement and service within Unity's community, including community service opportunities.
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

i. TOTAL ENROLLMENT ON JUNE 30, 2017 389

j. GRADES SERVED IN SCHOOL YEAR 2016-17

Check all that apply

Grades Served	6, 7, 8, 9
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k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? No

11. FACILITIES

Does the school maintain or operate multiple sites?

	Yes, 2 sites
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12. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	432 Monroe Street, Brooklyn, NY 11221		CSD 13	6th-8th	Yes	DOE space
Site 2	1150 East New York Avenue, 4th Floor, Brooklyn, NY 11212		CSD 13	9th and 10th	No	DOE space
Site 3						

12a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Joshua Beauregard			
Operational Leader	Chris Doscher			
Compliance Contact	Chris Doscher			
Complaint Contact	Chris Doscher			

13. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Joshua Beauregard			
Operational Leader	Chris Doscher			
Compliance Contact	Chris Doscher			
Complaint Contact	Chris Doscher			

m1. Is the school or are the school sites co-located? Yes

m2. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1 (primary site)	N/A	No		No	N/A	Yes
Site 2	08/2018	Yes	2017	No	N/A	No
Site 3						

n1. Were there any revisions to the school's charter during the 2016-17 school year? (Please include approved or pending material and non-material charter revisions). Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Other	The school requested an amendment to the School's enrollment, achievement goals and graduation requirements which are non-material revisions.	12/7/2016	1/20/2017
2				
3				
4				
5				

o. Name and Position of Individual(s) Who Completed the 2016-17 Annual Report. Joshua Beauregard, Head of School

p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

Signature, Head of Charter School

A handwritten signature in black ink, consisting of several stylized, overlapping loops and lines that are difficult to decipher as specific letters.

Signature, President of the Board of Trustees

A handwritten signature in black ink, featuring a large, prominent loop on the left side followed by several smaller, connected strokes.

Date

2017/08/01

Thank you.



Entry 2 NYS School Report Card Link

Created: 07/05/2017 • Last updated: 07/12/2017

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<https://data.nysed.gov/reportcard.php?instid=800000075840&year=2016&createreport=1&allchecked=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&suspensions=1&teacherqual=1&teacherturnover=1&staffcounts=1&38ELA=1&38MATH=1&48SCI=1&naep=1®ents=1&elemELA=1&elemMATH=1&elemSci=1&unweighted=1>



Entry 3 Progress Toward Goals

Created: 06/29/2017 • Last updated: 07/31/2017

PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2017. If the goals are based on student performance data that the school will not have access to before August 1, 2017 (e.g., the NYS Assessment results), please state this in the last column. The information can be updated when available. Please complete and submit no later than November 1, 2017.

1. ACADEMIC STUDENT PERFORMANCE GOALS

2016-17 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 1	<p>The percentage of students demonstrating proficiency and above on NYS exams will be as follows:</p> <p>Grade 6 ELA: 25%-30% Math: 15%-20%</p> <p>Grade 7 ELA: 30%-35% Math: 20%-25%</p> <p>Grade 8 ELA: 35%-40% Math: 25%-30% Science: 50%-55%</p> <p>Grade 9: Algebra I CC (3, 4, or 5): 55%-60% Living Environment (65% or above): 75%-80%</p> <p>Grade 6 (SWDs) ELA: 10%-15%</p>	<p>NYS Exam scores</p> <p>As NYS ELA and Math exam scores for Grades 6-8 are not yet available, progress toward this goal will be addressed in the November 1 submission.</p>		

Math: 10%-15%

Grade 7 (SWDs)

ELA: 15%-20%

Math: 15%-20%

Grade 8 (SWDs)

ELA: 20%-25%

Math: 20%-25%

Science: 35%-40%

Grade 9 (SWDs)

Algebra I CC (3, 4, or 5): 25%-30%

Living Environment

(65% or above):

40%-45%

The maximum percentage of students demonstrating "Far Below Proficiency" on NYS exams will be as follows:

Grade 6

ELA: 25%

Math: 35%

Grade 7

ELA: 20%

Math: 30%

Grade 8

ELA: 15%

Math: 25%

Science: 8%

Grade 9:

Algebra I CC (3, 4, or 5): 15%

Living Environment

(65% or above): 5%

Grade 6 (SWDs)

ELA: 45%

Math: 50%

Grade 7 (SWDs)

ELA: 40%

Math: 45%

NYS Exam scores

As NYS ELA and Math exam scores for Grades 6-8 are not yet available, progress toward this goal will be addressed in the November 1 submission.

Academic Goal 2

	<p>Grade 8 (SWDs) ELA: 35% Math: 40% Science: 15%</p> <p>Grade 9 (SWDs) Algebra I CC (3, 4, or 5): 25% Living Environment (65% or above): 20%</p>			
Academic Goal 3	<p>Literacy:</p> <p>At least 90% of students who receive Leveled Literacy Interventions will grow three reading levels across the year</p> <p>At least 90% of students below level S (4th grade) will grow 6 levels across the year</p>	Internal Assessments	Not Met	<p>This goal was met for some grades but not all. To improve student achievement in literacy in the coming year, Unity Prep will:</p> <ul style="list-style-type: none"> - Utilize data from prior academic years and throughout each trimester to better analyze characteristics of students who did not meet their growth goals and provide targeted intervention as needed. - Revise training in the LLI system for teachers based on data from prior years corresponding to each teacher's particular strengths and possible areas of improvement. - Prioritize smaller groups of students and our most experienced intervention teachers for the students who need the most support.
	<p>Roundtables:</p> <p>At least 90% of</p>			

Academic Goal 4	students will pass their Roundtable presentation according to our school's shared rubric by the end of Summer Academy each year	Internal Rubrics	Met	
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				

2. Do we have more academic goals to add? No

3. Do we have more academic goals to add? No

4. ORGANIZATIONAL GOALS

2016-17 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
	Special Education Compliance:			While the first half of this goal was met (99% were up-to-date), we fell short on the second component. Therefore, the school will implement the following program changes in the

Org Goal 1	<p>90-100% of IEPs will be up-to-date (or not overdue) as of November 15th and June 15th each year</p> <p>90-100% of the services offered to students will match the services specified on their IEPs as of November 15th and June 15th each year</p>	Internal Records	Not Met	<p>coming year:</p> <ul style="list-style-type: none"> - Provide Integrated Collaborative Teaching for history classes at our middle school site - Utilize agencies assigned to us by the New York City Department of Education for speech-language services - Increase collaboration and advocacy for students with special class placements
Org Goal 2	<p>Discipline:</p> <p>The out-school-suspension rate for all students and for students with disabilities will be less than 10% as of June 15th each year</p>	Internal Records	Met	
				<p>In 2016-17, the average daily attendance was 94.23%, and the chronic absence rate was 16.3%. It also varies by school: the High School met this goal, but the Middle School did not. Therefore, in 2017-18, the school will:</p> <ul style="list-style-type: none"> - Make daily calls to parents of

Org Goal 3	<p>Attendance:</p> <p>95% average daily attendance or greater and fewer than 10% of students categorized as chronically absent as of June 15th each year</p>	Attendance Records	Not Met	<p>students that are absent or late on a particular school day.</p> <ul style="list-style-type: none"> - Provide positive attendance incentives including goal-setting and rewards with each student. - Identify students at risk of chronic absenteeism through counselor meetings and early recognition of possible barriers to attendance. - Develop individualized intensive attendance contracts with clear expectations for the student and family members.
	<p>Enrollment:</p> <p>500 applications received for 6th grade with a</p>			<p>Although this goal was not fully met as the school did not have 500 applications for the incoming 6th Grade, we had 233 applications in our lottery, including applications from 100 families from CSDs 13 and 16 who had attended open houses, completed paper applications, and expressed strong interest in the school. As a result, the 6th Grade is fully enrolled for the</p>

Org Goal 4	<p>confirmed waitlist of 50 students by June 15th each year</p> <p>Average student enrollment will be at least 85% of the total enrollment listed on the school's charter as of June 15th each year</p>	Enrollment Records	Not Met	<p>upcoming year. In addition, we had 524 applications received for all grades.</p> <p>Given the success of our recruitment efforts for solid applicants, we will continue and enhance our efforts to focus on students and families in our target neighborhoods within CSDs 13 and 16 to increase the total number of applications received in total.</p> <p>The second component of this goal, average student enrollment at least 85% of total enrollment, was met.</p>
Org Goal 5	<p>Student Retention:</p> <p>Student retention will be greater than 90% as assessed from October 1st to June 15th each year</p>	Enrollment Records	Met	

5. Do you have more organizational goals to add? Yes

2016-17 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
	Staff Retention:			

Org Goal 6	<p>At least 80% of the school's staff who are offered renewed agreements each year will return as employees in the following year as assessed on August 1st year</p>	<p>School Records</p> <p>Progress toward this goal cannot be assessed until the teachers return in August.</p>		
Org Goal 7	<p>Professional Development:</p> <p>The quality of professional development as assessed by responses of Unity's teachers on the New York City Department of Education's Framework for Great School Report each year will be greater than the citywide average</p>	<p>NYC Department of Education's Framework for Great Schools report</p> <p>As this report is not yet available for the 2016-17 school year, progress toward this goal will be addressed in the November 1 submission.</p>		
Org Goal 8	<p>Family Involvement:</p> <p>More than 70% of families, on average, will participate in the following events: Curriculum Night, Fall Conferences, Spring Conferences, Roundtables</p>	Attendance Records	Met	
Org Goal 9	<p>Co-Curricular Activities:</p> <p>At least 95% of students will participate in an elective club or</p>	Attendance Records	Met	

	athletic team for two trimesters each year			
Org Goal 10	Community Service: At least 90% of middle school students will complete at least 2 hours of community service and a reflective assignment by June 15th each year	School Records	Met	
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				

6. FINANCIAL GOALS

2016-17 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	The school will maintain current ratio that is greater than 1 as of June 15th each year	Year-end financials	Met	
Financial Goal 2	The school will maintain at least 90 days of cash on hand at the conclusion of each school year	Year-end financials	Not Met	As the end of the school year, the school had 77 days of cash on hand. As Unity continues to add new grades, it has remained important to invest in the school's growth with additional new staff and students each year. The school has and continues to closely monitor cash flow and will continue to work towards the goal of having 90 days of cash on hand through full growth.
Financial Goal 3	The school will achieve a positive total margin each school year	Year-end financials	Met	
Financial Goal 4				
Financial Goal 5				



Entry 4 Expenditures per Child

Created: 07/05/2017 • Last updated: 07/23/2017

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2016-17 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	6611717
Line 2: Year End FTE student enrollment	384
Line 3: Divide Line 1 by Line 2	17210

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2016-17 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:
<http://www.p12.nysed.gov/psc/AuditGuide.html>.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	217924
Line 2: Management and General Cost (Column)	241350
Line 3: Sum of Line 1 and Line 2	459275
Line 5: Divide Line 3 by the Year End FTE student enrollment	1195

Thank you.



Entry 6d Additional Financial Docs

Created: 07/05/2017 • Last updated: 07/26/2017

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

1. Management Letter

(No response)

Explanation for not uploading the Management Letter.

The Management Letter will be submitted with the FY17 Audited Financial Statement.

2. Form 990

(No response)

Explanation for not uploading the Form 990.

The 990 will be included in the November 1 submission.

3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

Explanation for not uploading the Federal Single Audit.

N/A - School did not spend \$750,000 in federal funds for 2016-17 school year

4. CSP Agreed Upon Procedure Report

(No response)

Explanation for not uploading the procedure report.

N/A - School did not receive CSP funding for 2016-17 school year

5. Evidence of Required Escrow Account

<https://nysed-cso-reports.fluidreview.com/resp/10745647/pN6H0Nalce/>

Explanation for not uploading the Escrow evidence. (No response)

6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

- a. The person responsible
- b. The date action was taken, or will be taken
- c. Description of the action taken
- d. Evidence of implementation (if available)

(No response)

Explanation for not uploading the Corrective Action Plan. Corrective action plan was not required



JPMorgan Chase Bank, N.A.
 P O Box 659754
 San Antonio, TX 78265 - 9754

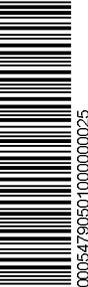
June 01, 2017 through June 30, 2017

Primary Account:

CUSTOMER SERVICE INFORMATION

Web site: **www.Chase.com**
 Service Center: **1-877-425-8100**
 Deaf and Hard of Hearing: 1-800-242-7383
 Para Espanol: 1-888-622-4273
 International Calls: 1-713-262-1679

00005479 DRE 802 219 18717 NNNNNNNNNN 1 000000000 D 2 0000
 UNITY PREPARATORY CHARTER SCHOOL
 OF BROOKLYN
 432 MONROE ST FL 3
 BROOKLYN NY 11221-1111



00054790501000000025

The fee for sending wires from a Chase Platinum Business Checking SM account is changing

Starting August 27, 2017, the following fees will apply when you send a wire from a Chase Platinum Business Checking Account.

- Domestic wire initiated on chase.com: \$25 per item
- Domestic wire initiated in a branch: \$35 per item
- International wire initiated on chase.com: \$40 per item
- International wire initiated in a branch: \$50 per item

We'll continue to waive the fees of the four most expensive wires you send each month and you can continue to receive wires at no cost.

All other features of your account remain the same. If you have questions, please call the number on your statement.

CONSOLIDATED BALANCE SUMMARY

ASSETS

Checking & Savings

	ACCOUNT	BEGINNING BALANCE THIS PERIOD	ENDING BALANCE THIS PERIOD
Chase Platinum Business Checking		\$1,424,132.13	\$1,066,434.92
Chase Business Select High Yield Savings		75,138.29	75,141.36
Total		\$1,499,270.42	\$1,141,576.28

TOTAL ASSETS

\$1,499,270.42 \$1,141,576.28

All Summary Balances shown are as of June 30, 2017 unless otherwise stated. For details on separate retirement accounts, credit accounts or securities accounts, you will receive separate statements. Balance summary information for annuities is provided by the issuing insurance companies and believed to be reliable without guarantee of its completeness or accuracy.



June 01, 2017 through June 30, 2017

Primary Account:

CHASE BUSINESS SELECT HIGH YIELD SAVINGS

UNITY PREPARATORY CHARTER SCHOOL
OF BROOKLYN

Account Number: [REDACTED]

SAVINGS SUMMARY

	INSTANCES	AMOUNT
Beginning Balance		\$75,138.29
Deposits and Additions	1	3.07
Ending Balance	1	\$75,141.36
Annual Percentage Yield Earned This Period		0.05%
Interest Paid This Period		\$3.07
Interest Paid Year-to-Date		\$18.60

Your monthly service fee was waived because you maintained an average savings balance of \$10,000 or more during the statement period.

TRANSACTION DETAIL

DATE	DESCRIPTION	AMOUNT	BALANCE
	Beginning Balance		\$75,138.29
06/30	Interest Payment	3.07	75,141.36
	Ending Balance		\$75,141.36

You earned a higher interest rate on your Chase Business Select High Yield Savings account during this statement period because you had a qualifying Chase Platinum Business Checking account.

30 deposited items are provided with your account each month. There is a \$0.20 fee for each additional deposited item.

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS: Call or write us at the phone number or address on the front of this statement (non-personal accounts contact Customer Service) if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

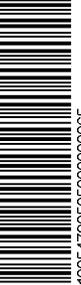
- Your name and account number
- The dollar amount of the suspected error
- A description of the error or transfer you are unsure of, why you believe it is an error, or why you need more information.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS: Contact the bank immediately if you think your statement is incorrect or if you need more information about any non-electronic transactions (checks or deposits) on this statement. If any such error appears, you must notify the bank in writing no later than 30 days after the statement was made available to you. For more complete details, see the Account Rules and Regulations or other applicable account agreement that governs your account.



JPMorgan Chase Bank, N.A. Member FDIC



10054790505000000065



Entry 5d Financial Services Contact Information

Created: 07/05/2017 • Last updated: 07/26/2017

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

1. School Based Fiscal Contact Information

School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
Christopher Doscher	[REDACTED]	[REDACTED]

2. Audit Firm Contact Information

School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
Mengel Metzger Barr & Co, LLP - Michelle Cain	[REDACTED]	[REDACTED]	7

3. If applicable, please provide contact information for the school's outsourced financial services firm.

Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm
Charter School Business Management - Heather Blumberg	Heather Blumberg	[REDACTED]	[REDACTED]	[REDACTED]	8

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Angn Bowman

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Unity Preparatory Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

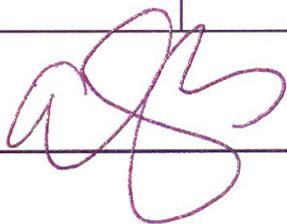
If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p>NONE Please write "None" if applicable. Do not leave this space blank.</p>			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p>NONE</p>				



Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

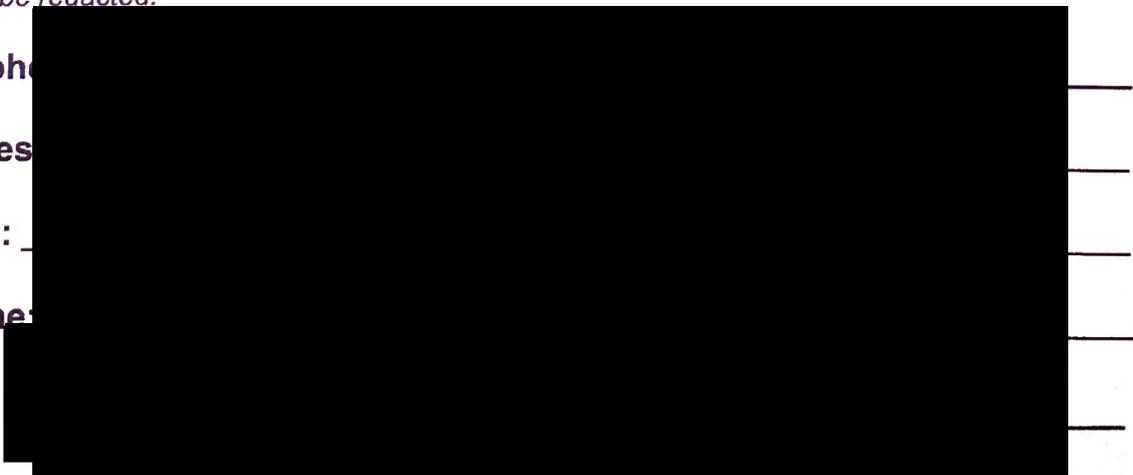
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Ashley Cotton

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Unity Prep

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Secretary

2. Is the trustee an employee of any school operated by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p align="center"><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p align="center"><i>None</i></p>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
			<i>None</i>	

Signature

Allen

Date

7/16/17

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

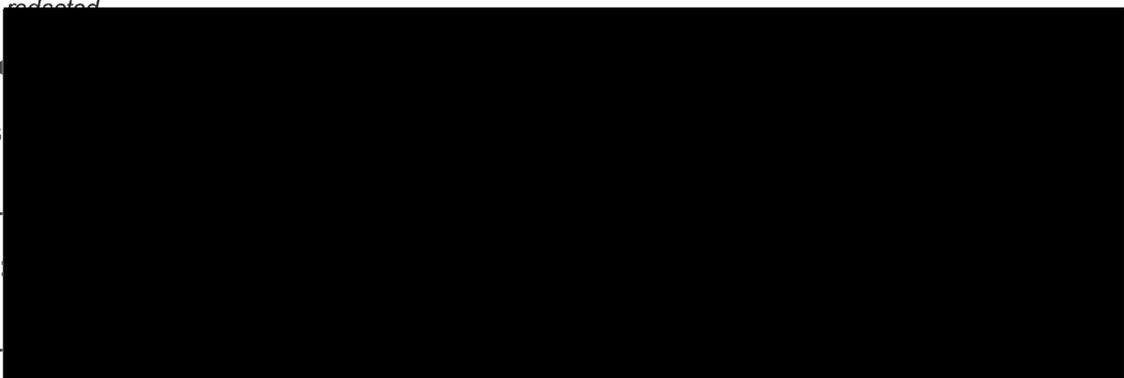
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Caleb Hurst-Hiller

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Unity Preparatory Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Member, Student Learning Committee

2. Is the trustee an employee of any school operated by the Education Corporation?
 ___ **Yes** **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

___ **Yes** **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

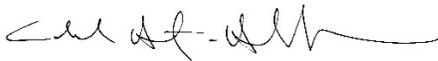
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None				



Signature

July 5, 2017
Date

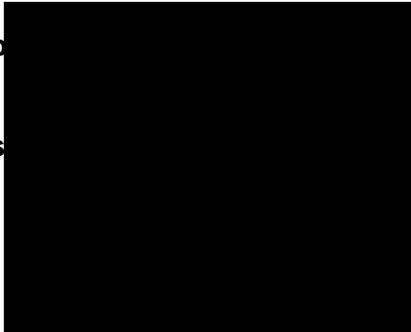
Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telep

Business Addr
E-mail Address

Home Telepho

Home Address



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

CARLYLE G. LEACH

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Unity Preparatory Charter School of Brooklyn

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Vice Chair

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p><i>NONE</i></p>			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="font-size: 2em; color: blue;">NONE</p>				

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone

Business Address

E-mail Address:

Home Telephone

Home Address:



NONE

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

 Jacob N. Elghanayan

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

 Unity Preparatory Charter School of Brooklyn

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Treasurer, Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes X **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

 Yes X **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
	NONE		

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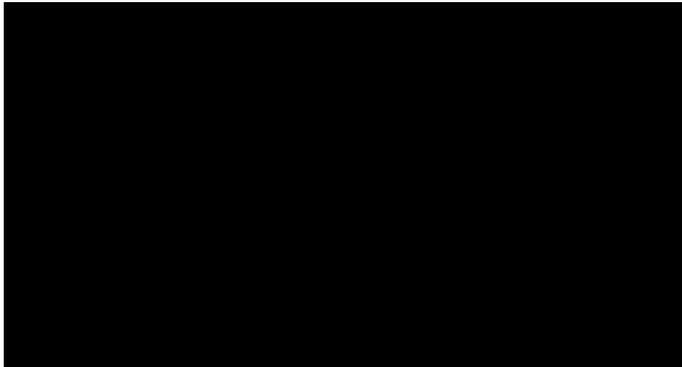
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
	NONE			


 Signature _____ Date 7/16/2017

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telep
Business Addre
E-mail Address:
Home Telephon
Home Address:



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee *

Trustee Name:

James Ellsworth

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Unity Preparatory Charter School of Brooklyn

1. *List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Board Chair

2. *Is the trustee an employee of any school operated by the Education Corporation?
 ___ Yes **X** No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. *Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

___ Yes **X** No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

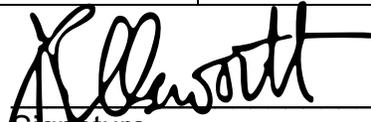
4. *Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None <i>Please write "None" if applicable. Do not leave this space blank.</i>			

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5. *Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				


Signature

July 5, 2017
Date

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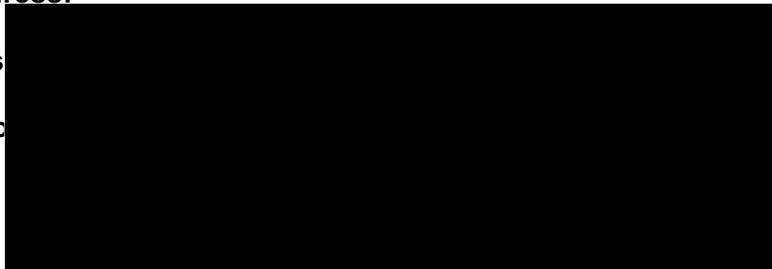
Business Telephone: _____

Business Address: _____

E-mail Address _____ %

Home Telephone _____ %

Home Address _____ %



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:
Kabir Ahuja

**Name of Charter School Education Corporation (for an unmerged school, this is
the Charter School Name):**
Unity Preparatory Charter School

- List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
- Is the trustee an employee of any school operated by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

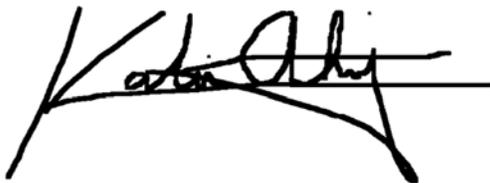
- Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>None</i>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>None</i>				



7/12/17

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

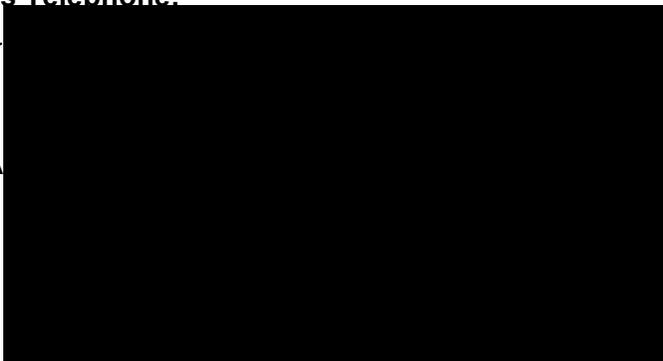
Business Telephone:

Business

E-mail A

Home T

Home A



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Kenneth Baum

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Varsity Prep

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). *Board Member.*

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

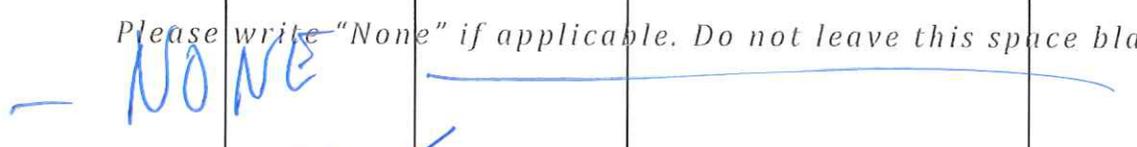
If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

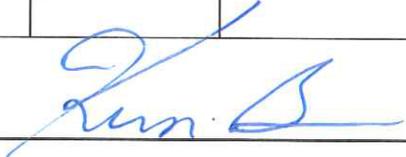
Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>None</i> Please write "None" if applicable. Do not leave this space blank.			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
				

Signature



Date

7/12/17

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

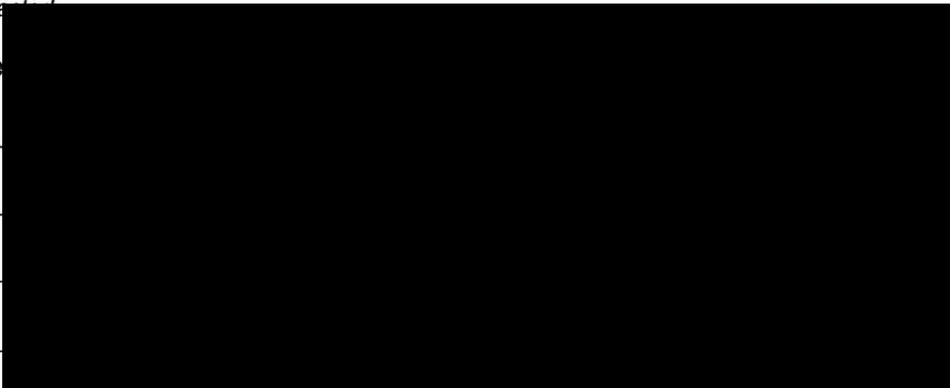
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

 Marion LEYDIER

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

 Unity Preparatory Charter School of Brooklyn

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Since 2011 Please write "None" if applicable.	Pro bono legal counsel (Julivan & Cromwell)	- no compensation received - did not participate in decisions to retain	Myself + other associates and partners of the firm

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Sullivan & Cromwell	Please write "None" if applicable. Do not leave this space blank. pro bono legal counsel	\$0	MARION LEYBIEK	- no compensation received - no participation in decision to retain

Signature 

Date July 18, 2017

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be

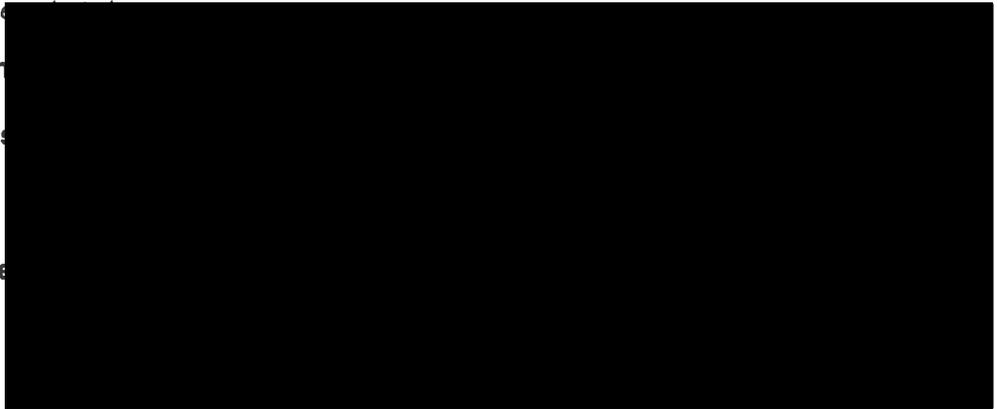
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

MICHAEL BROWN

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

MEMBER

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p>None Please write "None" if applicable. Do not leave this space blank.</p>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE				



 Signature

7/12/17

 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Franklin O. Amoo

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Unity Preparatory Charter School of Brooklyn

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

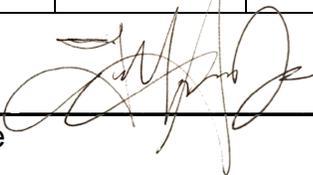
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write NONE "None" if applicable. Do not leave this space blank.</i>				


July 27, 2017

 Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telep _____
Business Adresse _____
E-mail Address: _____
Home Telephon _____
Home Address: _____



Entry 9 BOT Table

Created: 07/05/2017 • Last updated: 08/01/2017

(tab across or use scroll bar at bottom of table)

1. Current Board Member Information

	Trustee Name	Email Addresses	Position on the Board	Committee Affiliations	Voting Member Per By-Laws? (Y/N)	Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)	Number of Board Mtgs Attended during 2016-17?
1	Kabir Ahuja	[REDACTED]	Trustee/Member	Audit & Finance, Executive, Student Learning	Yes	Media & Technology	07/2013 - 06/2016; 07/2016 - 06/2019	7
2	Franklin Amoo	[REDACTED]	Trustee/Member	Audit & Finance, Development & Facilities	Yes	Finance	07/2013 - 06/2016; 07/2016 - 06/2019	5 or less
3	Ashley Cotton	[REDACTED]	Secretary	Executive, Development & Facilities	Yes	Communications	07/2013 - 06/2016; 07/2016 -	6

				es			06/2019	
4	James Ellsworth		Chair/ Board President	Executive, Development & Facilities	Yes	Real Estate	06/2014 - 06/2017; 07/2017 - 06/2020	11
5	Carlyle G. Leach		Vice Chair/ Vice President	Executive, Student Learning	Yes	Education	07/2013 - 06/2016; 07/2016 - 06/2019	7
6	Marion C. Leydier		Trustee/Member	Executive, Audit & Finance	Yes	Law	07/2013 - 06/2016; 07/2016 - 06/2019	10
7	Caleb Hurst-Hiller		Trustee/Member	Student Learning	Yes	Education	07/2013 - 06/2016; 07/2016 - 06/2019	9
8	Aryn Bowman		Trustee/Member	Student Learning	Yes	Education	10/2015 - 06/2018	9
9	Jake Elghanayan		Treasurer	Executive, Audit & Finance, Development & Facilities	Yes	Real Estate Law	07/2015 - 06/2018	8

				es				
10	Kenneth Baum		Trustee/Member	Executive, Student Learning	Yes	Education	10/2016 - 06/2019	5 or less
11	Michael Brown		Trustee/Member	Executive, Development & Facilities	Yes	Finance	09/2016 - 06/2019	8
12								
13								
14								
15								
16								
17								
18								
19								
20								

2. Total Number of Members on June 30, 2016 10

3. Total Number of Members Joining the Board 2016-17 School Year 1

4. Total Number of Members Departing the Board during the 2016-17 School Year 0

5. Number of Voting Members 11
**2016-17, as set by the by-laws,
resolution or minutes**

6. Number of Board Meetings 13
**Conducted in the 2016-17 School
Year**

7. Number of Board Meetings 12
**Scheduled for the [2017-18](#)
School Year**

Thank you.



Entry 10 - Board Meeting Minutes

Created: 07/23/2017 • Last updated: 07/26/2017

[Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2016--June 2017.

A. Provide a URL link to the (No response)
Monthly Board Meeting Minutes
which are posted on the School's
web page.

OR

B. Upload All Monthly Board Meeting Minutes

Combine into one .PDF file

<https://nysed-cso-reports.fluidreview.com/resp/10962605/wNFCVDEEJA/>



UNITY

PREPARATORY
CHARTER SCHOOL
of BROOKLYN

MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN
HELD: July 6, 2016

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on June 1, 2016 commencing at 7:15 p.m., New York time. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily. Five Trustees were present at the beginning of the meeting, representing a quorum.

The following Trustees were present at the School, 1 MetroTech, 23rd floor, Brooklyn, NY 11201 at the beginning of the meeting:

Ashley Cotton

Marion Leydier

James Ellsworth

Carlyle Leach

The following Trustee was present at 2101 35th Ave, Oakland, CA 94601 and was linked by videoconference:

Aryn Bowman

Also in attendance at the invitation of the Board was Joshua Beauregard and Michael Brown. Heather Blumberg joined by telephone.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Minutes of Prior Meeting

The Trustees discussed and considered approval of the minutes of the June 1, 2016 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the June 1, 2016 minutes be, and hereby are, approved.

Minutes of the Executive Committee Meeting

The Trustees discussed and considered approval of the minutes of the June 14, 2016 Executive Committee Meeting that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the June 14, 2016 executive committee meeting minutes be, and hereby are, approved.

Appointment of Officers to the Board of Trustees

Messrs. Ellsworth, Beauregard and the Trustees present discussed the appointments of officers to Board of Trustees including Chairperson, Vice Chairperson, Treasurer and Secretary. The Trustees present unanimously adopted the following resolution:

RESOLVED, that James Ellsworth serve as Chairperson, Carlyle Leach serve as Vice Chairperson, Jake Elghanayan serve as Treasurer, Ashley Cotton serve as Secretary be, and hereby is, elected as officers of the Board of Trustees for a term that shall expire upon (i) the later of the School's 2019 Annual Meeting and such time as such Trustee's successor has been duly chosen and qualified, or (ii) such Trustee's earlier incapacity, death, resignation or removal.

Consideration of Board of Trustees Committee Changes

Messrs. Ellsworth, Beauregard and the Trustees present discussed the appointments of Trustees to the Executive Committee, Audit & Finance Committee, Student Learning Committee and Development & Facilities Committee of the Board of Trustees. The Trustees present unanimously adopted the following resolutions:

RESOLVED, that each of Kabir Ahuja, Ashley Cotton, Jake Elghanayan, James Ellsworth, Carlyle Leach and Marion Leydier be, and hereby is, elected to the Executive Committee.

RESOLVED, that each of Kabir Ahuja, Franklin Amoo, Jake Elghanayan and Marion Leydier be, and hereby is, elected to the Audit & Finance Committee.

RESOLVED, that each of Kabir Ahuja, Aryn Bowman, Caleb Hurst-Hiller and Carlyle Leach be, and hereby is, elected to the Student Learning Committee.

RESOLVED, that each of Franklin Amoo, Ashley Cotton, Jake Elghanayan and James Ellsworth be, and hereby is, elected to the Development & Finance Committee.

Consideration of Changes to the 2016-2017 Board of Trustees Meeting Schedule

Messrs. Ellsworth, Beauregard and the Trustees present discussed changes to the 2016-2017 Board of Trustees Meeting Schedule previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the 2016-2017 Board of Trustees Meeting Schedule as presented be, and hereby is, approved.

Other Matters

Ms. Blumberg requested that the Trustees and Key Employees update their written statements of conflicts of interest and code of ethics.

Mr. Ellsworth discussed the process to do a Head of School evaluation and Mr. Leach volunteered to run the process this year.

The Trustees discussed the matter with respect to Ms. Leydier's recent absence at three consecutive meetings.

Ms. Blumberg presented an update on the School's budget and finances.

Mr. Beauregard discussed the Student and Learning Committee's meeting, referencing a summary previously circulated to the Trustees.

Mr. Ellsworth discussed the recent progress of the development and facilities committee for the high school at 32 Lexington Avenue.

The Associate Board reported out their work helping with 6th grade student recruitment.

Mr. Beauregard previewed the August board meeting agenda items.

There was no public comment.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 9:00 p.m., New York time.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: August 3, 2016

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on August 3, 2016 commencing at 7:10 p.m., New York time. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at 387 Park Avenue South, New York, New York 10016 at the beginning of the meeting:

Jake Elghanayan

Marion Leydier

James Ellsworth

The following Trustee was present at 2101 35th Ave, Oakland, CA 94601 and was linked by videoconference:

Aryn Bowman

Also in attendance at the invitation of the Board were Heather Blumberg, Jeannette Braun, Michael Brown, Casey Burns and Chris Doscher. Joshua Beauregard joined by the meeting by telephone.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees. The Trustees present and Mr. Beauregard discussed updates regarding the School’s facility and fundraising matters.

The following Trustee joined the meeting at 245 Bent Street, Office 210, Cambridge, MA 02139 at 7:20 p.m. and was linked by videoconference, at which time five Trustees were present, representing a quorum:

Caleb Hurst-Hiller

Minutes of Prior Meeting

The Trustees discussed and considered approval of the minutes of the July 6, 2016 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the July 6, 2016 Board meeting minutes be, and hereby are, approved.

Consideration of Michael Brown for election to the Board

Mr. Beauregard and the Trustees present reviewed the candidacy of Mr. Brown for the Board. Following discussion, the Trustees present unanimously adopted the following resolution:

RESOLVED, that the Unity Preparatory Charter School of Brooklyn Board of Trustees, having conducted a thorough background check via a fingerprint scan as required and having discovered no State or federal criminal history has voted to select Michael Brown as a final candidate to its Board of Trustees, with a term expiring at the School's 2019 annual meeting, pending approval by SED. Mr. Brown's election will take effect upon SED's approval of Mr. Brown.

Other Matters

Mr. Amoo joined the meeting from 510 West 52nd St, New York, NY 10019 at 7:20 and was linked by videoconference.

Mr. Beauregard gave further updates regarding recent progress of the development and facilities committee.

Ms. Blumberg presented an update on the School's budget and finances and discussed the School's audit process.

Mr. Beauregard and the Trustees present discussed the process to conduct a Head of School evaluation.

Mr. Beauregard and Ms. Bowman discussed the Student and Learning Committee's meeting, referencing a summary previously circulated to the Trustees.

Mr. Beauregard and the Trustees present discussed the Midterm Report and the 2016-2017 Corrective Action Plan, referencing previously circulated materials.

Mr. Beauregard discussed the School's charter renewal process and certain Board governance matters.

Mr. Ellsworth and Mr. Beauregard discussed an upcoming executive committee meeting and Mr. Beauregard previewed the September Board meeting agenda items.

There was no public comment.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:55 p.m., New York time.

James Ellsworth
Chairman



UNITY

PREPARATORY
CHARTER SCHOOL
of BROOKLYN

**MINUTES OF A MEETING
OF THE EXECUTIVE COMMITTEE
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN
HELD: August 16, 2016**

A meeting of the Executive Committee of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on August 16, 2016, commencing at 12:00 p.m. New York time. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times and the New York Daily News. Four members of the Executive Committee were present at the beginning of the meeting, representing a quorum of the Executive Committee.

The following Trustee was present at 291 Shin Creek Road, Lew Beach, NY 12758 and was linked by videoconference:

Jim Ellsworth

The following Trustee was present at 32 Fort Greene Place, Brooklyn, NY 11217 and was linked by videoconference:

Carlyle Leach

The following Trustee was present at 387 Park Avenue South, New York, NY 10016 and was linked by videoconference:

Jake Elghanayan

The following Trustee was present at 14 W. 14th Street, New York NY 10011 and was linked by videoconference:

Kabir Ahuja

Also in attendance at the invitation of the Executive Committee was Joshua Beauregard. Trustees Ashley Cotton and Marion Leydier participated in the meeting by telephone, but was not counted for quorum or voting purposes.

The Trustees present discussed the corrective action plan required to be submitted to the New York State Education Department by August 18, 2016, and reviewed a draft of the corrective action plan prepared by Mr. Beauregard and the school leadership and circulated to the Trustees on August 15, 2016, which incorporated earlier comments received from certain of the Trustees.

Following discussion, the Trustees present unanimously recommended that Mr. Beauregard submit the corrective action plan substantially in the form distributed to the Trustees on August 15, 2016, subject to any additional comments any of the Trustees may communicate to Mr. Beauregard before then.

There being no further business to come before the Executive Committee, the meeting adjourned at approximately 12:30 p.m., New York time.

Jim Ellsworth
Chairperson



UNITY

PREPARATORY
CHARTER SCHOOL
of BROOKLYN

MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN
HELD: September 7, 2016

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on September 7, 2016 commencing at 7:05 p.m., New York time. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at 432 Monroe Street, Brooklyn, New York 11221 at the beginning of the meeting:

Marion Leydier

Carlyle Leach

Ashley Cotton

Michael Brown

The following Trustee was present at 245 Bent Street, Office 210, Cambridge, MA 02139 and was linked by videoconference:

Caleb Hurst-Hiller

The following Trustee was present at 2101 35th Ave, Oakland, CA 94601 and was linked by videoconference:

Aryn E. Bowman

Also in attendance at the invitation of the Board were Heather Blumberg, Jeannette Braun, Chris Doscher, Hemanth Venkataraman, and Joshua Beauregard. James Ellsworth connected to the meeting via a phone call, and was not counted for purposes of quorum or voting.

Mr. Leach called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Minutes of the Prior Meeting

The Trustees discussed and considered approval of the minutes of the August 3, 2016 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the August 3, 2016 Board minutes be, and hereby are, approved.

Minutes of the Executive Committee Meeting

The Trustees discussed and considered approval of the minutes of the prior Executive Committee Meeting from August 16, 2016, subject to updates from Mr. Beauregard. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the August 16, 2016 Executive Committee minutes be, and hereby are, approved, subject to the updates to such minutes discussed at the meeting.

Updates to the Employee Handbook for the 2016-2017 School Year

Mr. Beauregard discussed updates to the employee handbook for the 2016-17 school year. The Trustees present discussed revisions to the version of the handbook that was previously circulated to the Trustees, and unanimously adopted the following resolution:

RESOLVED, that the Employee Handbook for the 2016-2017 School Year be, and it hereby is, approved, subject to the revisions to the handbook discussed at the meeting.

Updates to the Student & Family Handbook for the 2016-2017 School Year

Mr. Beauregard discussed updates to the student and family handbook for the 2016-17 school year. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Student & Family Handbook for the 2016-2017 School Year be, and it hereby is, approved, subject to the revisions to the handbook discussed at the meeting.

Overview of Charter Renewal Process, Including Potential Hiring of Consultant

Mr. Beauregard and Ms. Leydier provided the Trustees with an overview of the School's charter renewal process. Mr. Beauregard also discussed the retention of a consultant to advise the School in navigating its charter renewal, and provided an overview of three consultants that Mr. Beauregard researched for the role, including the potential fees charged by each. Following discussion among the Trustees, Ms. Leydier moved to vote approve the retention of Tugboat Education as a consultant to the School, subject to the School's receipt of a satisfactory reference for Tugboat Education. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the retention of Tugboat Education as a consultant to the School for purposes of the School's charter renewal be, and it hereby is, approved, and Mr. Beauregard hereby is authorized to enter into agreements reflecting the terms of Tugboat Education's retention as were discussed at the meeting.

Selection of Owner's Representative

Mr. Beauregard indicated that the item is not ready to be brought to the Board for approval and, accordingly, the Trustees determined to consider the matter at a subsequent meeting.

2016-2017 School Goals

Mr. Beauregard discussed the school goals for the 2016-17 school year. The Trustees present discussed the goals, and submitted to Mr. Beauregard comments to the goals that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the 2016-2017 School Goals presented to the Trustees, as modified in accordance with the Trustees' comments at the meeting, be, and they hereby are, approved.

Discussion of 2015-16 Performance on NYS Exams

Mr. Beauregard discussed the performance results from the 2015-16 school year.

Discussion of Corrective Action Plan for 2016-17

Mr. Beauregard discussed the corrective action plan for the 2016-17 school year.

Discussion of Relevant School Events for BOT Participation in 2016-17

Mr. Beauregard discussed school events that will encourage board participation for the 2016-17 school year.

Other Matters

Ms. Blumberg presented an update on the School's budget and finances.

Mr. Beauregard discussed the Student and Learning Committee's meeting, referencing a summary previously circulated to the Trustees.

Mr. Ellsworth provided updates regarding recent progress of the development and facilities committee.

Mr. Beauregard previewed the October Board meeting agenda items.

Mr. Brown discussed updates to the Associate Board and upcoming Associate Board events.

There was no public comment.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 9:07 p.m., New York time.

Carlyle Leach
Vice Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: October 5, 2016

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on October 5, 2016 commencing at 7:15 p.m., New York time. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily. Eight trustees were present at the beginning of the meeting, representing a quorum.

The following Trustees were present at 432 Monroe Street, Brooklyn, New York 11221 at the beginning of the meeting:

Carlyle Leach

The following Trustees were present at 387 Park Avenue South, New York, New York 10016 at the beginning of the meeting and were linked by videoconference:

Franklin Amoo

Jacob Elghanayan

James Ellsworth

Marion Leydier

Michael Brown

The following Trustee was present at 245 Bent Street, Office 210, Cambridge, MA 02139 and was linked by videoconference:

Caleb Hurst-Hiller

The following Trustee was present at 2101 35th Ave, Oakland, CA 94601 and was linked by videoconference:

Aryn E. Bowman

Also in attendance at the invitation of the Board were Heather Blumberg, Chris Doscher, Hemanth Venkataraman, Casey Burns, Joshua Beauregard, and Sal Siddiqui at 432 Monroe Street, and Jeannette Braun at 387 Park Avenue South.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Amendments to 2016-2017 Annual School-wide Goals

Mr. Beauregard introduced proposed revisions to the School's 2016-2017 goals to reflect further thought and review of such goals by the School's leaders. Following discussion, the Trustees present unanimously adopted the following resolution:

RESOLVED, that the amendments to the 2016-2017 School Goals be, and they hereby are, approved.

Minutes of the Prior Meeting

The Trustees discussed and considered approval of the minutes of the September 7, 2016 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the September 7, 2016 minutes be, and hereby are, approved, subject to incorporation of Trustee comments to be circulated to Joshua Beauregard following the meeting.

Audit

Ms. Blumberg and Mr. Beauregard discussed the annual audit of the School's finances and the preparation of the School's Form 990. The Trustees determined to consider the Form 990 at the November meeting of the Board. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Board hereby accepts the audit of the School.

Development & Facilities Updates

Mr. Ellsworth and Mr. Elghanayan discussed updates regarding development and facilities.

Owner's Representative Engagement

Mr. Ellsworth and Mr. Elghanayan discussed the School's proposed retention of an owner's representative to manage the work at the 32 Lexington Avenue building, and presented to the Trustees three proposals that the School received from qualified representatives. Mr. Elghanayan agreed to circulate a summary of the three owner's representative proposals to the Trustees following the meeting. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the retention of David Briggs, of Loci Architecture, as the School's owner's representative for purposes of the work on the building at 32 Lexington Avenue be, and it hereby is, approved, and Mr. Beauregard hereby is authorized to enter into agreements reflecting the terms of David Briggs' retention as were discussed at the meeting.

Other Matters

Mr. Beauregard discussed the 2016-17 action plan and indicated that Unity is on track according to the plan.

Ms. Blumberg discussed updates from the Audit and Finance Committee, including updates based on current student enrollment.

Mr. Beauregard discussed updates from the student and learning committee, including the hiring of an ESL teacher.

Ms. Leydier discussed governance action items based on the NYSED Site Visit Report, including next steps.

Mr. Beauregard discussed the School events that the Board of Trustees members are encouraged to participate in for the current school year, emphasizing the calendar on the School's website.

The Board of Trustees discussed adding an additional board member.

Mr. Beauregard discussed items that may be on the agenda for the next Board of Trustees meeting in November.

Mr. Siddiqui discussed updates from the Associate Board, including a successful fundraiser event to recruit tutors.

Public Comment

There were no items for public comment. There being no further business to come before the board, upon motion duly made and seconded, the meeting adjourned at approximately 9:02 p.m., New York time.

James Ellsworth
Chairman



UNITY

PREPARATORY
CHARTER SCHOOL
of BROOKLYN

MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: November 2, 2016

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on November 2, 2016 commencing at 7:05 p.m., New York time. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily. Eight trustees were present at the beginning of the meeting, representing a quorum.

The following Trustees were present at 432 Monroe Street, Brooklyn, New York 11221 at the beginning of the meeting:

Carlyle Leach

Kabir Ahuja

Jacob Elghanayan

Marion Leydier

Michael Brown

The following Trustee was present at 220 South 200 East, Salt Lake City, UT 84111 and was linked by videoconference:

James Ellsworth

The following Trustee was present at 245 Bent Street, Office 210, Cambridge, MA 02139 and was linked by videoconference:

Caleb Hurst-Hiller

The following Trustee was present at 2101 35th Ave, Oakland, CA 94601 and was linked by videoconference:

Aryn E. Bowman

Also in attendance at the invitation of the Board were Heather Blumberg, Casey Burns, Joshua Beauregard, Richard Pollack, Jeannette Braun and Sal Siddiqui at 432 Monroe Street.

Mr. Leach called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Minutes of the Prior Meeting

The Trustees discussed and considered approval of the minutes of the October 5, 2016 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the October 5, 2016 minutes be, and hereby are, approved.

Form 990

The Trustees discussed the School's Form 990, a copy of which was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Form 990 as prepared be, and hereby is, approved for submission to the Internal Revenue Service, and Mr. Beauregard be, and hereby is, authorized to sign and file the Form 990 on behalf of the School.

Extension of Agreement with Educational Consultant for 2016-2017 School Year

Mr. Beauregard presented the proposal to extend the agreement between the School and its educational consultant, Karishma Desai. After a discussion, the Trustees present unanimously adopted the following resolution:

RESOLVED, that the agreement extension between the School and Karishma Desai be, and it hereby is, approved and Mr. Beauregard be, and hereby is, authorized to execute such agreements as are necessary to extend the term of the agreement.

Approval of Agreement with Development Consultant

Mr. Beauregard provided the Trustees an overview of the School's search for a development consultant, and the proposed arrangement with Erin Blondes. The Trustees asked Mr. Beauregard several questions regarding the arrangement, to which Mr. Beauregard responded. After a discussion, the Trustees present unanimously adopted the following resolution:

RESOLVED, that the School is authorized to enter into an agreement with Erin Blondes with respect to Phase 1, as described at the meeting, and may pay up to \$13,500 plus incidental costs to Ms. Blondes for Phase 1 work, subject to the final approval of the agreement by the Development and Finance Committee of the Board.

Amendments to 2016-2017 Annual School-wide Goals

Mr. Beauregard introduced proposed revisions to the School's 2016-2017 goals to reflect prior feedback from the Board. Following discussion, the Trustees present unanimously adopted the following resolution:

RESOLVED, that the amendments to the 2016-2017 School Goals be, and they hereby are, approved.

Other Matters

Mr. Beauregard provided the Board updates with respect to certain matters that were discussed at prior Board meetings.

Mr. Beauregard updated the Board with respect to the School's 2016-2017 Annual School-wide Goals and Key Benchmarks and the 2016-17 action plan.

Mr. Ahuja, Mr. Elghanayan, Ms. Leydier and Mr. Ellsworth discussed updates from the Audit and Finance Committee.

Mr. Beauregard discussed updates from the Student and Learning Committee.

Mr. Elghanayan gave an update on facilities work conducted by the Development and Facilities Committee and Mr. Beauregard discussed certain fundraising matters.

Mr. Beauregard discussed the status of the Board governance action items work and the upcoming School events that the Board of Trustees members are encouraged to participate in for the current school year, emphasizing the calendar on the School's website.

The Board of Trustees discussed adding a new board member.

Mr. Beauregard discussed items that may be on the agenda for the next Board of Trustees meeting in December. Mr. Siddiqui discussed updates from the Associate Board.

Public Comment

There were no items for public comment.

There being no further business to come before the board, upon motion duly made and seconded, the meeting adjourned at approximately 9:05 p.m., New York time.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN
HELD: December 7, 2016

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on December 7, 2016 commencing at 7:11 p.m., New York time. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily. Eight trustees were present at the beginning of the meeting, representing a quorum.

The following Trustees were present at 432 Monroe Street, Brooklyn, New York 11221 at the beginning of the meeting:

Carlyle Leach

Ashley Cotton

The following Trustee was present at 387 Park Avenue South, New York, NY 10016 and was linked by videoconference:

Jacob Elghanayan

Kabir Ahuja

James Ellsworth

Marion Leydier

The following Trustee was present at 245 Bent Street, Office 210, Cambridge, MA 02139 and was linked by videoconference:

Caleb Hurst-Hiller

The following Trustee was present at 2101 35th Ave, Oakland, CA 94601 and was linked by videoconference:

Aryn E. Bowman

Also in attendance at the invitation of the Board were Kenneth Baum, Heather Blumberg, Casey Burns, Hemanth Venkataraman, Joshua Beauregard, and Chris Doscher at 432 Monroe Street and www.unityprep.org · 432 Monroe Street, Brooklyn, New York, 11221 · info@unityprep.org · (212) 437-8372



Jeannette Braun and Sal Siddiqui at 387 Park Avenue South. Also at the meeting at 432 Monroe Street was Natasha Coates, a Unity Prep parent and Treasurer of the Family and Community Partnership Association.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Minutes of the Prior Meeting

The Trustees discussed and considered approval of the minutes of the November 2, 2016 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the November 2, 2016 minutes be, and hereby are, approved.

Consideration of Kenneth Baum for Election to the Board

The Trustees discussed the proposition of adding Mr. Kenneth Baum as a member of the Board of Trustees and determined to consider the matter in executive session at the end of the meeting. Mr. Baum had been invited to the meeting to discuss his candidacy with the Board.

Proposal to Amend the School's Charter

Mr. Beauregard led a discussion regarding potential amendments to the school's charter to be submitted to the New York State Education Department. Following discussion, the Trustees present unanimously adopted the following resolution:

RESOLVED, that Mr. Beauregard be, and hereby is, granted the authority to present the New York State Education Department with the proposed charter amendments subject to Mr. Beauregard's further review of graduation requirements and discussion with the Trustees as discussed at the meeting.

Mr. Leach left the meeting at 7:57 pm.

Matter with Respect to Mr. Ahuja

Mr. Ahuja read to the Trustees a written statement regarding his absence from the meeting, a copy of which was previously provided to the Trustees. The Trustees briefly discussed the matter. Following discussion, the Trustees present unanimously adopted the following resolution:

RESOLVED, that Mr. Ahuja's absence be, and hereby is, approved.



Other Matters

Mr. Beauregard led a discussion around 2016-17 Annual School-wide Goals and Key Benchmarks.

Ms. Blumberg led a discussion regarding finance updates.

Ms. Bowman led a discussion around updates from the student learning committee.

Mr. Beauregard led a discussion regarding the 2016-17 Action Plan.

Mr. Elghanayan led a discussion regarding updates to development and facilities, including progress on the new high school building. He proposed to approve a letter agreement with the building developer, pursuant to which the School would be responsible for sharing certain expenses with the developer as presented to the Trustees. Following discussion, the Trustees present unanimously approved the following resolution:

RESOLVED, that a letter agreement with the building developer with the terms discussed at the meeting and providing for a reimbursement of fees not to exceed \$50,000 be, and it hereby is, approved.

Mr. Venkataraman discussed development updates, including an upcoming fundraising event.

Public Comment

Ms. Coates, FCPA Treasurer and Unity Prep parent, thanked the board for having her at the meeting.

There being no further business to come before the board, upon motion duly made and seconded, the meeting adjourned at approximately 8:45 p.m., New York time, at which time Mr. Ellsworth proposed an executive session of the Board to discuss the Board's self-assessment and the election of Mr. Baum to the Board. During executive session, the Trustees present unanimously approved the following resolution:

RESOLVED, that, the Unity Preparatory Charter School of Brooklyn Board of Trustees hereby selects Kenneth Baum as a candidate to its Board of Trustees, subject to (1) a thorough background check via a fingerprint scan as required by the State of New York, (2) a final vote by the Trustees after the School's consideration of the results of the background check and (3) Mr. Baum's approval by the New York State Education Department. The resolution approving Mr. Baum will take effect upon SED's approval of Mr. Baum.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: January 11, 2017

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on January 11, 2017 commencing at 7:10 p.m., New York time. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily. Five trustees were present at the beginning of the meeting, representing a quorum.

The following Trustees were present at 432 Monroe Street, Brooklyn, New York 11221 at the beginning of the meeting:

Michael Brown

Ashley Cotton

Jacob Elghanayan

James Ellsworth

The following Trustee was present at 245 Bent Street, Office 210, Cambridge, MA 02139 and was linked by videoconference:

Caleb Hurst-Hiller

The following Trustee was present at 2101 35th Ave, Oakland, CA 94601 and was linked by videoconference:

Aryn E. Bowman

Also in attendance at 432 Monroe Street at the invitation of the Board were Kenneth Baum, Heather Blumberg, Casey Burns, Hemanth Venkataraman, Joshua Beauregard, Erin Blondes, Paul O’Neill, Michelle Gaines and Natasha Coates, a Unity Prep parent and Treasurer of the Family and Community Partnership Association. Additionally, Jeannette Braun joined the meeting by videoconference. Kabir Ahuja, a Trustee, joined the meeting by videoconference but was not counted for quorum or voting purposes.



Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Minutes of the Prior Meeting

The Trustees discussed and considered approval of the minutes of the December 7, 2016 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the December 7, 2016 minutes be, and hereby are, approved.

Marion Leydier joined the meeting at 432 Monroe Street, at which time six Trustees were present.

Other Matters

Erin Blondes of 4 North introduced her upcoming fundraising work for the School.

Mr. Beauregard updated the Trustees on the status of certain matters discussed at the prior Board meeting.

Mr. Beauregard and Mr. Hurst-Hiller led a discussion around 2016-17 Annual School-wide Goals and Key Benchmarks.

Ms. Blumberg and Mr. Ellsworth led a discussion regarding audit and finance updates.

Mr. Beauregard led a discussion around updates from the student learning committee.

Mr. Beauregard led a discussion regarding the 2016-17 Action Plan.

Mr. Venkataraman led a discussion regarding updates to development and facilities.

Mr. O'Neill of Tugboat Education discussed the School's charter renewal process with the Trustees.

Mr. Beauregard discussed upcoming School events that Trustees may attend.

Mr. Beauregard previewed agenda items for the February Board meeting.

Mr. Venkataraman updated the Board on Associate Board initiatives.



There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:40 p.m., New York time, at which time Mr. Ellsworth proposed an executive session of the Board to discuss the Board's self-assessment.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: February 2, 2017

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on February 2, 2017 commencing at 7:13 p.m., New York time. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at 387 Park Avenue South, New York, New York 10016 at the beginning of the meeting:

Franklin Amoo

Jake Elghanayan

James Ellsworth

Kabir Ahuja

Marion Leydier

Also in attendance by video conference at 432 Monroe Street, Brooklyn, New York 11221 at the invitation of the Board were Kenneth Baum, Salvatore Siddiqui, Heather Blumberg, Hemanth Venkataraman, Casey Burns, Chris Doscher, Joshua Beauregard, and Nathalie Laureano.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees. The Trustees present and Mr. Beauregard discussed updates regarding the School’s facility and fundraising matters.

Minutes of Prior Meeting

The Trustees discussed and considered approval of the minutes of the January 11, 2017 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the January 11, 2017 Board meeting minutes be, and hereby are, approved.

Modifications to the Annual Budget

Mr. Ahuja led a discussion regarding modifications to the annual budget. Mr. Ellsworth moved to approve the modifications. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the revisions to the School's annual budget for the 2016-2017 school year as presented to the Trustees is approved.

Other Matters

Mr. Beauregard led a discussion on follow-up items from the prior meeting.

Mr. Beauregard led a discussion on 2016-17 Annual School-wide Goals and Key Benchmarks.

Ms. Blumberg led a discussion regarding updates from the Audit and Finance Committee.

Mr. Beauregard and Ms. Bowman discussed the Student and Learning Committee's meeting, referencing a summary previously circulated to the Trustees.

Mr. Beauregard led a discussion regarding updates to the 2016-17 Action Plan.

Mr. Elghanayan led a discussion regarding updates to development and facilities.

Review of NYSED Performance Framework

Mr. Beauregard led a discussion on the NYSED Performance Framework and how the framework is linked to the school goals.

Discussion of Relevant School Events for BOT Participation in 2016-17

Mr. Beauregard led a discussion on relevant school events for Board participation in 2016-17 based on a previously circulated calendar.

Preview of Agenda Items for Next Meeting

Mr. Beauregard led a discussion previewing agenda items for the next Board meeting.

Associate Board

Mr. Siddiqui updated the Trustees on the recent activities of the Associate Board.

Public Comment

There was no public comment.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:21 p.m., New York time.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN
HELD: March 1, 2017

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on March 1, 2017 commencing at 7:07 p.m., New York time. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily. Five Trustees were present at the beginning of the meeting, representing a quorum.

The following Trustees were present at 432 Monroe Street, Brooklyn, New York 11221 at the beginning of the meeting:

James Ellsworth

Marion Leydier

Michael Brown

The following Trustee was present at 245 Bent Street, Office 210, Cambridge, MA 02139 and was linked by videoconference:

Caleb Hurst-Hiller

The following Trustee was present at 2101 35th Ave, Oakland, CA 94601 and was linked by videoconference:

Aryn E. Bowman

Also in attendance at the invitation of the Board were Joshua Beauregard, Jeannette Braun, Casey Burns, Chris Doscher, Kenneth Baum, Heather Blumberg, and Michelle Rumph. Natasha Coates, a parent of a Unity Prep student, was also in attendance of the meeting. Jake Elghanayan, a Trustee, joined the meeting through videoconference but was not counted for quorum or voting purposes.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Minutes of Prior Meeting

The Trustees discussed and considered approval of the minutes of the February 1, 2017 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the February 1, 2017 Board meeting minutes be, and hereby are, approved.

Matter Concerning Mr. Amoo

Mr. Ellsworth led a discussion surrounding a matter concerning Mr. Amoo. Mr. Ellsworth read a letter from Mr. Amoo regarding his absence from Board meetings, a copy of which was previously provided to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Mr. Amoo's absence be, and hereby is, approved.

2016-2017 Salary of the Head of School

Mr. Ellsworth led a discussion regarding a proposed increase in the 2016-2017 salary of the head of school. He proposed to approve the salary increase on the terms discussed at the meeting. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the increase in the 2016-2017 salary of the head of school be, and hereby is, approved on the terms presented to the Trustees.

Kabir Ahuja and Ashley Cotton joined the meeting at the School.

Other Matters

Mr. Beauregard led a discussion on follow-up items from the prior meeting.

Mr. Beauregard led a discussion on 2016-17 Annual School-wide Goals and Key Benchmarks.

Ms. Blumberg led a discussion regarding updates from the Audit and Finance Committee.

Ms. Bowman discussed updates from the Student and Learning Committee's meeting.

Mr. Amoo joined the meeting at the School.

Mr. Beauregard led a discussion regarding updates to the 2016-17 Action Plan.

Mr. Beauregard, Mr. Ellsworth and Ms. Cotton led a discussion regarding updates from the Development and Facilities Committee.

Review of NYSED Performance Framework

Mr. Beauregard led a discussion on the NYSED Performance Framework and how they are linked to the school goals.

Discussion of Relevant School Events for BOT Participation in 2016-17

Mr. Beauregard led a discussion of relevant school events for Board participation in 2016-17 based on a previously circulated calendar.

Preview of Agenda Items for Next Meeting

Mr. Beauregard led a discussion previewing agenda items for the next Board meeting.

Associate Board

Mr. Brown led a discussion with updates from the Associate Board.

Public Comment

Ms. Coates asked questions of the Board and School leadership team, which the Trustees and Mr. Beauregard discussed.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:44 p.m., New York time.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: April 5, 2017

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on April 5, 2017 commencing at 7:06 p.m., New York time. Eight Trustees were present at the beginning of the meeting, representing a quorum. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at 432 Monroe Street, Brooklyn, New York 11221 at the beginning of the meeting:

Carlyle Leach

Kenneth Baum

Michael Brown

The following Trustee was present at 245 Bent Street, Office 210, Cambridge, MA 02139 and was linked by videoconference:

Caleb Hurst-Hiller

The following Trustee was present at 2101 35th Ave, Oakland, CA 94601 and was linked by videoconference:

Aryn E. Bowman

The following Trustees were present at 387 Park Avenue South, New York, New York 10016 at the beginning of the meeting:

Jake Elghanayan

James Ellsworth

Marion Leydier

Also in attendance at the invitation of the Board were Joshua Beauregard, Casey Burns, Hemanth Venkataraman, Chris Doscher, Sal Siddiqui, Heather Blumberg, and Michelle Rumph. Natasha Coates, a parent of a Unity Prep student, was also in attendance of the meeting, along with Schellie Hagan, a member of Community School District 13.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Minutes of Prior Meeting

The Trustees discussed and considered approval of the minutes of the March 1, 2017 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the March 1, 2017 Board meeting minutes be, and hereby are, approved.

Kenneth Baum's Student Learning Committee Membership

Mr. Beauregard led a discussion considering the election of Mr. Baum to the Student Learning Committee of the Board of Trustees. The Trustees unanimously adopted the following resolution:

RESOLVED, that Mr. Baum be, and hereby is, elected to the Student Learning Committee until his or her successor has been duly chosen and qualified, or until Mr. Baum's earlier incapacity, death, resignation or removal.

Other Matters

Mr. Beauregard notified the Trustees that the NYSED Board of Regents approved Kenneth Baum's application to serve as a Trustee.

Mr. Beauregard led a discussion concerning an immaterial charter revision proposal dated January 20, 2016.

Mr. Beauregard led a discussion regarding follow-up items from the prior meeting.

Mr. Kabir Ahuja joined the Board meeting from 387 Park Avenue South, New York, New York 10016 at 7:16pm, and was linked via videoconference.

Mr. Beauregard led a discussion regarding 2016-17 Annual School-wide Goals and Key Benchmarks, including the Science Interim Assessment.

Ms. Blumberg led a discussion regarding updates from the Audit & Finance Committee, including enrollment.

Mr. Ahuja led a discussion regarding updates from the Student Learning Committee.

Mr. Beauregard led a discussion regarding updates to the 2016-17 Action Plan.

Mr. Beauregard led a discussion regarding updates to Development & Facilities. Schellie Hagan, a resident of Community School District 13, discussed the meeting of the City of New York Community Board No. 2 to consider the School's application for variances with respect to the School's high school location, which occurred on April 4, 2017.

Strategic Plan

Mr. Beauregard led a discussion of the Strategic Plan.

Relevant Events for Board of Trustees Participation in 2016-17

Mr. Beauregard led a discussion of relevant school events for Board of Trustees participation in the current school year.

Preview of Agenda Items for Next Meeting

Mr. Beauregard previewed items for the next Board of Trustees meeting, scheduled for May 3, 2017.

Associate Board

Mr. Venkataraman highlighted the Associate Board's support in connection with the School's Saturday math tutoring program.

Public Comment

Ms. Coates and the Trustees and members of the School leadership team discussed questions raised by Ms. Coates.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:44 p.m., New York time.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: May 3, 2017

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on May 3, 2017 commencing at 7:10 p.m., New York time. Seven Trustees were present at the beginning of the meeting, representing a quorum. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at 432 Monroe Street, Brooklyn, New York 11221 at the beginning of the meeting:

Ashley Cotton

Carlyle Leach

James Ellsworth

Kenneth Baum

Michael Brown

The following Trustee was present at 245 Bent Street, Office 210, Cambridge, MA 02139 and was linked by videoconference:

Caleb Hurst-Hiller

The following Trustees was present at 14 West 14th Street, Apt. 8A, New York, NY 10011 and was linked by videoconference:

Kabir Ahuja

Also in attendance at the invitation of the Board were Joshua Beauregard, Casey Burns, Hemanth Venkataraman, Sal Siddiqui, Chris Doscher, Heather Blumberg, and Michelle Rumph. Board member Franklin Amoo was present for the meeting via videoconference but did not count towards voting or quorum.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Minutes of Prior Meeting

The Trustees discussed and considered approval of the minutes of the April 5, 2017 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the April 5, 2017 Board meeting minutes be, and hereby are, approved.

Other Matters

Mr. Beauregard led a discussion regarding follow-up items from the prior meeting.

Mr. Beauregard and Mr. Ahuja led a discussion regarding 2016-17 Annual School-wide Goals and Key Benchmarks.

Ms. Blumberg led a discussion regarding updates from the Audit & Finance Committee, including enrollment.

Mr. Hurst-Hiller led a discussion regarding updates from the Student Learning Committee.

Mr. Beauregard led a discussion regarding updates to the 2016-17 Action Plan.

Ms. Cotton and Mr. Brown led a discussion regarding updates from the Development & Facilities Committee.

Strategic Plan

Mr. Beauregard led a discussion of the Strategic Plan.

Relevant Events for Board of Trustees Participation in 2016-17

Mr. Beauregard led a discussion of relevant school events for Board of Trustees participation in the current school year, including the Athletics Banquet, Dance Showcase, Club Showcase, and Roundtable Presentations.

Preview of Agenda Items for Next Meeting

Mr. Beauregard previewed items for the next Board of Trustees meeting, scheduled for June 7, 2017.

Associate Board

Mr. Siddiqui highlighted the Associate Board's support in connection with the School's Saturday math tutoring program and the upcoming fundraising trivia event.

Public Comment

There was no public comment.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:36 p.m., New York time.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: June 7, 2017

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on June 7, 2017 commencing at 7:21 p.m., New York time. Six Trustees were present at the beginning of the meeting, representing a quorum. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at 432 Monroe Street, Brooklyn, New York 11221 at the beginning of the meeting:

Carlyle Leach

Franklin Amoo

Kenneth Baum

Michael Brown

The following Trustees was present at 387 Park Avenue South, New York, NY 10016 and were linked by videoconference:

Jake Elghanayan

Kabir Ahuja

Also in attendance at 432 Monroe Street at the invitation of the Board were Joshua Beauregard, Casey Burns, Hemanth Venkataraman, Chris Doscher, Heather Blumberg, and Michelle Rumph. Also in attendance at 387 Park Avenue South at the invitation of the Board were Sal Siddiqui, Jeannette Braun and Charlotte Hopkinson. Board member James Ellsworth attended the meeting through videoconference but did not count towards voting or quorum.

Mr. Leach called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Minutes of Prior Meeting

The Trustees discussed and considered approval of the minutes of the May 3, 2017 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the May 3, 2017 Board meeting minutes be, and hereby are, approved.

Non-material Revisions to Charter as Approved by New York State Education Department on January 20, 2017

Mr. Beauregard led a discussion regarding non-material revisions to the School's Charter. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the non-material revisions to the School's Charter as approved by the New York State Education Department on January 20, 2017 be, and hereby are, approved.

Marion Leydier, a Trustee, joined the meeting at 387 Park Avenue South, New York, NY 10016.

2017-18 Budget

Mr. Beauregard and Ms. Blumberg led a discussion regarding the School's proposed 2017-18 budget. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the proposed budget for the School's 2017-18 fiscal year as submitted to the Trustees as the "conservative" budget based on current enrollment estimates be, and hereby is, approved.

Amendments to Financial Policies and Procedures Manual

Mr. Beauregard and Ms. Blumberg led a discussion regarding the proposed amendments to the School's Financial Policies and Procedures Manual, referencing a previously circulated draft. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the amendments to the School's Financial Policies and Procedures Manual as presented to the Board be, and hereby are, approved, subject to comments from the Trustees provided to Ms. Blumberg following the meeting.

Renewal of Employee Benefit Plans and Property-Casualty Insurance policy

Mr. Doscher led a discussion regarding the upcoming renewal of the School's employee benefit plans. Because the materials were not provided to The Trustees in advance of the meeting, the Trustees present decided to further consider the renewals at a future executive committee meeting to be scheduled once materials are available.

Renewal of Contract with Charter School Business Management (CSBM)

Ms. Blumberg recused herself from the meeting. Mr. Beauregard led a discussion regarding the renewal of the School's contract with its financial consultant, CSBM, a draft of which was previously circulated to the Trustees, and the duration of the proposed renewal. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the engagement of CSBM as the School's financial consultant be, and hereby is, renewed, and that the proposed three-year contract with CSBM be, and hereby is,

approved, subject to comments from the Trustees provided to Mr. Beauregard following the meeting.

2017-2018 Board of Trustees Meeting Schedule

Mr. Beauregard led a discussion regarding the proposed Board of Trustees meeting schedule for the 2017-18 fiscal year. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the proposed Board of Trustees meeting schedule for the School’s 2017-18 fiscal year be, and hereby is, approved.

Re-election of James Ellsworth to the Board of Trustees with a Three-year Term

Mr. Leach led a discussion regarding the proposed re-election of James Ellsworth to the Board of Trustees with a three-year term. The Trustees present unanimously adopted the following resolution:

RESOLVED, that James Ellsworth be, and hereby is, elected to the Board of Trustees for a term that shall expire upon (i) the later of the School’s 2020 Annual Meeting and such time as such Trustee’s successor has been duly chosen and qualified, or (ii) such Trustee’s earlier incapacity, death, resignation or removal.

Appointment of Officers to the Board of Trustees

Mr. Leach led a discussion regarding the appointment of officers to the Board of Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that each of the individuals set forth below be, and hereby is, elected as an officer of the Board of Trustees in the position set forth opposite such person’s name for a term that shall expire upon (i) the later of the School’s 2018 Annual Meeting and such time as such Trustee’s successor has been duly chosen and qualified, or (ii) such Trustee’s earlier incapacity, death, resignation or removal.

<u>Name</u>	<u>Position</u>
James Ellsworth	Chairperson
Carlyle Leach	Vice Chairperson
Ashley Cotton	Secretary
Jake Elghanayan	Treasurer

Consideration of Board of Trustees Committee Membership

Mr. Leach led a discussion regarding changes to the membership of the committees of the Board of Trustees. The Trustees present unanimously adopted the following committee changes:

RESOLVED, that each of Kabir Ahuja, Kenneth Baum, Michael Brown, Ashley Cotton, Jake Elghanayan, James Ellsworth, Carlyle Leach and Marion Leydier be, and hereby is, elected to the Executive Committee until his or her successor has been duly chosen and qualified, or until such individual's earlier incapacity, death, resignation or removal.

RESOLVED, that each of Kabir Ahuja, Franklin Amoo, Jake Elghanayan and Marion Leydier be, and hereby is, elected to the Audit & Finance Committee until his or her successor has been duly chosen and qualified, or until such individual's earlier incapacity, death, resignation or removal.

RESOLVED, that each of Kabir Ahuja, Kenneth Baum, Aryn Bowman, Caleb Hurst-Hiller and Carlyle Leach be, and hereby is, elected to the Student Learning Committee until his or her successor has been duly chosen and qualified, or until such individual's earlier incapacity, death, resignation or removal.

RESOLVED, that each of Franklin Amoo, Ashley Cotton, Jake Elghanayan, Michael Brown and James Ellsworth be, and hereby is, elected to the Development & Finance Committee until his or her successor has been duly chosen and qualified, or until such individual's earlier incapacity, death, resignation or removal.

Other Matters

Mr. Beauregard led a discussion regarding follow-up items from the prior meeting.

Mr. Beauregard led a discussion regarding 2016-17 Annual School-wide Goals and Key Benchmarks.

Ms. Blumberg led a discussion regarding updates from the Audit & Finance Committee, including enrollment.

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Mr. Beauregard led a discussion regarding updates to the 2016-17 Action Plan.

Mr. Elghanayan led a discussion regarding updates from the Development & Facilities Committee.

Conflicts of Interest Review – Conduct Review of Article VIII of Conflict of Interest Policy and Reminder to Submit Annual Conflicts Statement

Mr. Beauregard led a discussion regarding the School's Conflicts of Interest Policy and reminded Trustees to submit their annual conflicts statement.

Strategic Plan

Mr. Beauregard led a discussion of the School's Strategic Plan.

Relevant Events for Board of Trustees Participation in 2016-17

Mr. Beauregard led a discussion of relevant school events for Board of Trustees participation in the current school year, including the Athletics Banquet, Dance Showcase, Club Showcase, and Roundtable Presentations.

Preview of Agenda Items for Next Meeting

Mr. Beauregard previewed items for the next Board of Trustees meeting, scheduled for July 12, 2017.

Associate Board

Mr. Siddiqui highlighted the success of the Associate Board's fundraiser and tutoring for high school students.

Development Consulting by CCS Fundraising

Mr. Brown led a discussion regarding the School's proposed retention of CCS Fundraising for development consulting services, with terms described in a proposal that was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the retention of Community Counselling Service Co., LLC be, and hereby is, approved to provide the School development consulting services for an aggregate fee not to exceed \$30,000.

Public Comment

There was no public comment.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 9:07 p.m., New York time.

Carlyle Leach
Vice Chairman



Entry 11 Enrollment and Retention of Special Populations

Last updated: 07/24/2017

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2016-2017 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2017-2018.

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Recruitment Targets 2016-17)	Describe Plans Toward Meeting Recruitment Targets 2017-18)
Economically Disadvantaged	<p>To recruit Economically Disadvantaged students (83% in 2016-17), Unity Prep targeted its outreach to the families in high needs communities within Community School District (CSD) 13. Specifically, the school undertook the following efforts:</p> <p>a. Open House Events – Unity Prep held monthly Open House events at 432 Monroe Street between October 2016 and April 2017. Each event provided attendees an opportunity to meet and speak with Unity Prep’s co-founders and staff, meet current students, tour the school, and take part in a presentation regarding Unity Prep’s school model and inclusive environment.</p> <p>b. Attending Department of Education School Fairs – In the fall, Unity Prep staff and co-founders attended School Fairs for CSDs 13, 14, 16 and 17. Unity Prep is located within CSD 13, and is very close to the border of CSD 16.</p> <p>c. Outreach to All Elementary Schools in CSDs 13 and 16 – To ensure that every student who attended fifth grade in a CSD 13 or CSD 16 school received information about Unity Prep, Unity Prep called, emailed, and sent information packets to every elementary school in CSD 13 and CSD 16.</p>	<p>As Unity Prep exceeded the enrollment target for Economically Disadvantaged students by 4 percentage points, the strategies used in 2016-17 will be employed again for the 2017-18 school year.</p>

These information packets were addressed to the Guidance Counselors and Parent Coordinators in each school. The information packets contained brochures that explained Unity Prep’s school model, flyers that provided information regarding Unity Prep’s Open House events, and applications for the upcoming school year. In addition to elementary school outreach, Unity Prep also conducted outreach to community organizations and after school/summer programs serving high numbers of Economically Disadvantaged Students.

d. Media Advertisements - Unity Prep placed advertisements in local print media, such as the Our Time Press, and Facebook. In addition, the school placed a banner outside of the school facility and distributed 5 7 flyers throughout the surrounding neighborhoods.

In 2016-17, 3% of students were English Language Learners. To recruit these students, Unity Prep used the following strategies:

- a. Open house presentations were made in both English and Spanish with translations provided in Fulani, Arabic and French.
- b. The school brought translators to all school fairs attended.
- c. All informational materials were provided in Spanish and English.
- d. Advertisements were placed in Spanish Media, such as El Diario.
- e. Applications and information about the application process were provided in Spanish and English on the school’s website.

Unity Prep was only 1.2 percentage points below the enrollment target for English Language Learners. Therefore, the school will utilize similar strategies for 2017-18 as in 2016-17. To increase the number of ELL students recruited, the school will work to develop more and stronger relationships with schools and community-based organizations that serve high populations of ELL students and non-English speaking families.

To recruit Students with Disabilities (22% in 2016-17), the school implemented the following efforts:

- a. Outreach to Special Education Coordinators at CSD 13 and 16
- b. Ongoing partnerships with the Committee

As Unity Prep exceeded the enrollment target for Economically Disadvantaged students by

English Language Learners

Students with

Disabilities	<p>on Special Education</p> <p>c. Information on Special Education and Intervention services highlighted in all written materials and advertisements</p> <p>d. Information on Special Education and Intervention Services was distributed at all visits, open houses and school fairs.</p>	9.7 percentage points, the strategies used in 2016-17 will be employed again for the 2017-18 school year.
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Retention Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Retention Targets 2016-17)	Describe Plans Toward Meeting Retention Targets 2017-18)
Economically Disadvantaged	To retain Economically Disadvantaged students, the school will cover program fees, uniform costs, and supplies for any student in need. As a small school community, the school staff maintains close relationships with families and will alert leadership of any student or family who requires additional support.	Unity Prep intends to employ the same strategies in 2017-2018 as we did in the past school year to retain Economically Disadvantaged students.
English Language Learners	To meet the needs of ELLs, Unity Prep has adopted the Sheltered Instruction Observation Protocol (SIOP) to support ELLs with mastering core content and developing English language proficiency. Using SIOP, teachers implement high quality instructional techniques including the use of visuals and demonstrations, scaffolded instruction, student to student interaction and targeted vocabulary development. All Unity Prep teachers receive training in this method and structure their curriculum planning and instruction around its implementation. In addition, the ELL Coordinator pushes into classrooms to provide targeted and differentiated supplemental instruction based on each student's English proficiency, ranging from beginner ELLs to those designated as former ELLs. Students that need it will also receive more intensive interventions and pull-out services during elective courses to minimize the loss of core-content instructional time.	To retain English Language Learners, Unity Prep intends to provide similar services in the coming year. Students will be continually assessed to ensure these services are providing the appropriate level of support and supplemental instruction needed for ongoing student growth.
	Unity Prep employs a Director of Support Services who coordinates services and supervises instruction for all special student populations; a Social Worker who provides mental health and counseling services, a	

Students with Disabilities

Learning Support Coordinator who oversees academic remediation and enrichment; and two special education teachers who provide a broad range of intensive supports.

For those students in need of special education services, Unity Prep employs an Integrated Co-Teaching model to meet the goals of each student's Individualized Education Plan (IEP). In these classrooms, general education teachers work closely with special education teachers to plan lessons, differentiate instruction and evaluate student learning. To ensure student learning and skill mastery, teachers utilize a variety of instructional formats including team teaching, station teaching, parallel teaching, and alternate teaching. Both teachers meet regularly with the Director of Support Services and the Director of Curriculum, Instruction and Assessment to review student progress and evaluate the effectiveness of teaching strategies and the special education program overall.

To retain Students with Disabilities in the coming year, Unity Prep will provide a wide range of services and supports, similar to those provided in 2016-17. While the specific mandated services will be determined by student IEP's and a review of ongoing student assessments, we anticipate very few program changes. Parents will be kept informed of student progress at all times through frequent conferences and reports.



Entry 12 Classroom Teacher and Administrator Attrition

Created: 07/05/2017 • Last updated: 07/26/2017

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the two tables named 2016-2017 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing in 2016-2017. Please provide the full time equivalent (FTE) of staff on June 30, 2016; the FTE for any departed staff from July 1, 2016 through June 30, 2017; the FTE for added staff from July 1, 2016 through June 30, 2017; and the FTE of staff added in newly created positions from July 1, 2016 through June 30, 2017 using the two tables provided.

Classroom Teacher Attrition Table

	FTE Classroom Teachers on June 30, 2016	FTE Classroom Teachers Departed 7/1/16 - 6/30/17	FTE Classroom Teachers Filling Vacant Positions 7/1/16 - 6/30/17	FTE Classroom Teachers Added in New Positions 7/1/16 - 6/30/17	FTE of Classroom Teachers on June 30, 2017
	32	9	4	10	42

Administrator Position Attrition Table

	FTE Administrative Positions on June 30, 2016	FTE Administrators Departed 7/1/16 - 6/30/17	FTE Administrators Filling Vacant Positions 7/1/16 - 6/30/17	FTE Administrators Added in New Positions 7/1/16 - 6/30/17	FTE Administrative Positions on June 30, 2017
	10	1	0	3	13

Thank you



Entry 13 Uncertified Teachers

Created: 07/24/2017 • Last updated: 07/31/2017

FTE Count of All Teachers (Certified and Uncertified) as of June 30, 2017 42

FTE Count of All Certified Teachers as of June 30, 2017 27

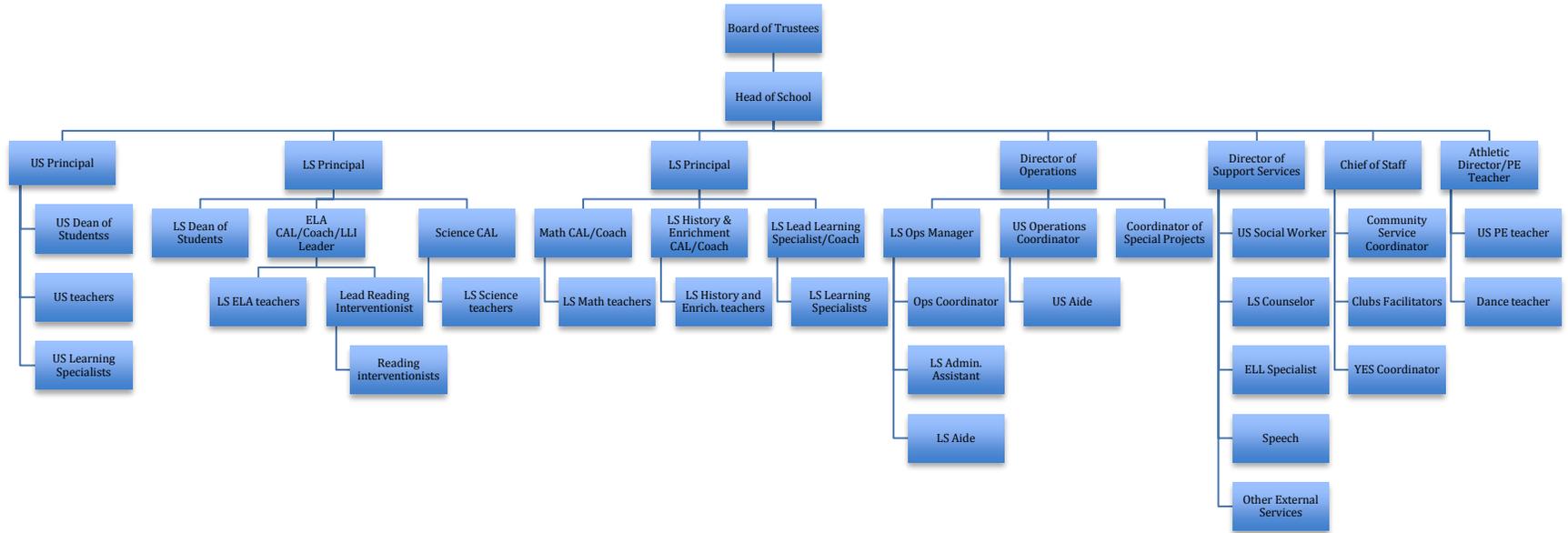
Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on June 30, 2017, and each uncertified teacher should be counted only once.

1. Total FTE count of uncertified teachers (6-30-17)	15
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-17)	13
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-17)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-17)	1
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-17)	1
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-17)	0

Thank you.





UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

2017-18 Academic Calendar for Middle School Families

July				
M	T	W	T	F
	3	4	5	6
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

7/4: No school/Independence Day
7/5 - 7/27 : Summer Academy

August				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

8/28-8/29: 6th Grade Orientation
8/30: New 7th and 8th Grade Orientation

September				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

9/1 & 9/4: No school/Labor Day
9/5: No school for students/Staff only
9/6: First day of school
9/28: Curriculum Night, 6-7:30pm
9/29: No school for students/Staff only

October				
M	T	W	T	F
	2	3	4	5
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

10/9: No school/Columbus Day
10/17 - 10/19: Interim Assessments
10/27: No school for students/Staff only

November				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

11/21: End of Tri-I; Student early dismissal
11/22-11/24: No school/Thanksgiving Break

December				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

12/4 - 12/5: Interim Assessments
12/6 - 12/7: Family Conferences
12/15: No school for students/Staff Only
12/22: Student early dismissal
12/25 - 1/1: No school/Winter Break

January				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

12/25 - 1/1: No school/Winter Break
1/2: No school for students/Staff only
1/3: Students return
1/15: No school/MLK Day
1/29 - 1/30: ELA Mock Exam

February				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28		

2/5 - 2/6: Math Mock Exam
2/16: No school for students/Staff only
2/19 - 2/23: No school/Mid-Winter Break

March				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

3/16: End of Tri-II; Student early dismissal
3/28 - 3/29: Family Conferences

April				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

4/2 - 4/6: No school/Spring Break
4/11 - 4/13: ELA State Exam
4/9 - 5/18: NYSESLAT

May				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

5/1 - 5/3: Math State Exam
5/4: Field Day, Student early dismissal
5/7 - 5/11: Spirit Week
5/10 - 5/11: Grade-level field trips
5/23 - 6/1: 8th Grade Science Practical Exam
5/28: No school/Memorial Day

June				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

6/4: 8th Grade Science Written Exam
6/15: End of Tri-III
6/18 - 6/21: Roundtable presentations
6/22: End of year field trip
6/25: Make-up Roundtable presentations
6/26: 8th grade graduation/dance
6/27: No school for students/Staff only

KEY

- First and Last Day of School
- End of Trimester
- No School
- Assessment Dates
- Student Orientation
- Family Conferences

Weekly Middle School Hours for Students

Monday, Tuesday, & Thursday: 7:30am - 4:30pm
Wednesday: 7:30am - 1:15pm
Friday: 7:30am - 3:35pm

Please see our website, <http://www.unityprep.org>, for calendar updates and further details on our 2017-2018 school calendar.