



Entry 1 School Information

Created: 07/07/2017 • Last updated: 07/17/2017

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2017**) or you may not be assigned the correct tasks.

a. SCHOOL NAME AND BEDS# URBAN CHOICE CS (REGENTS)

(Select name from the drop down menu)

b. CHARTER AUTHORIZER Regents-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

c. DISTRICT / CSD OF LOCATION Rochester

d1. SCHOOL INFORMATION

| | PRIMARY ADDRESS | PHONE NUMBER | FAX NUMBER | EMAIL ADDRESS |
|--|--------------------------------------------|--------------|------------|---------------|
| | 545 Humboldt Street Rochester, NY 14610 | | | |

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

| | |
|---------------------------------------|---------------|
| Contact Name | Lynn McCarthy |
| Title | CEO |
| Emergency Phone Number (###-###-####) | |

e. SCHOOL WEB ADDRESS (URL) www.urbanchoicecharter.org

f. DATE OF INITIAL CHARTER 01/2005

g. DATE FIRST OPENED FOR INSTRUCTION 09/2005

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of the Urban Choice Charter School is to provide Rochester students with a safe, supportive, and intellectually challenging educational environment. The central philosophy is that strong student - teacher relationships are essential to student motivation , engagement, and achievement. This philosophy, in combination with authentic efforts at family involvement and the effective teaching of a rich, rigorous, and engaging curriculum, will enable students to build a strong foundation for college and career readiness, exceed state achievement standards and defy the demographic destiny of poverty.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief description of Key design elements are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

| | |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Variable 1 | Urban Choice Charter School invests heavily in making sure we are providing students with a learning environment is uniquely suited to meet their individual needs. We continue to provide a staff to student ratio of 7:1. Each classroom K-2 has a full time teacher and teaching assistant in the room. In grades 3-6 there is a teacher and a part time teaching assistant in each room. In our middle school our students have a dedicated ELA and Math each for each grade level. In addition we have a full time RTI teacher that supports students who are in need of level three interventions. We have four special education teachers along with a social worker and counselor who provide mandated services to our students. We also provide ENL services to our students who qualify in both a push in and pull out model. We are of the belief that students need to be in school in order to make progress. In support of t hat we have an Alternative to Suspension model that allows students to remain in school rather than being sent home due to a behavioral incident. In the ATS room the student continues with the same daily instruction they would receive if they were in the classroom. In addition to the academic support they also receive social emotional support to help them when they return to the classroom. As part of our ATS room is our therapy dog Louie. Louie joined us this year after we were successful with our first therapy dog Duncan who remains in the main building. |
| | |

| | |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Variable 2 | <p>At UCCS we believe we are beginning to see the results of our efforts to design and implement a rigorous and engaging curriculum. We use a well-documented curriculum that is based on Engage NY modules and the units for both Math and ELA across all grade levels. We utilize Macmillan McGraw-Hill for 3-6 Science. In grade 7 we use Holt Science & Technology to teach Physical Science and McDougal-Little Biology. In grade 8 we offer our students the Living Environment course which they take the regents exam for at the end of the year. This gives our 8th graders to enter high school with a credit in Living Environment. In 6-8 Social Studies our students use McGraw-Hill the American Journey. In addition to our core subjects our 7th and 8th graders also take Spanish and Health /Family and Consumer Science. Again, giving our 8th graders the ability to leave UCCS with a foreign language credit. Many of our students enter high school with two earned credits for graduation.</p> |
| Variable 3 | <p>At UCCS we offer several extended learning opportunities. First our extended school day offers students additional time on task which offers more than 16,000 extra minutes per year beyond the state requirement. In addition, we offer a four week summer program which is a full day program. Students going into grades 2-8 are eligible to attend. Approximately a fourth of our total school population take advantage of this summer enrichment program. During the school year we offer an after school program to our students that is run by the Center for Youth. In this program 80 students are able to stay for an extended day which includes homework help, activity centers and dinner. This program offers our families an additional three hours of care beyond the school day. Staff from the after school program coordinate their efforts for student achievement with the classroom teachers.</p> |
| Variable 4 | <p>UCCS has a formal PTA organization. They meet once a month to plan events and brainstorm ways for students and parents to remain involved. One example was the concern from parents about the Math instruction that was being provided through the Math modules of Engage NY. In response to this concern our teachers offered a math workshop to explain the modules and the math curriculum at each grade level. The goal was to allow the parents the opportunity to learn how they can best help their children at home.</p> <p>Class Dojo is a popular tool that is used to keep parents informed on a real time basis of how their children are doing behaviorally in school. Parents can download the Class Dojo app onto their cell phone and monitor their child's progress throughout the day. Parents are also able to view behavior for the day, week, month or year. Parents are also able to communicate with teachers through this app allowing them to ask questions or clarify issues with the teacher.</p> |

| | |
|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <p>In addition to Class Dojo parents have access to the Power School Parent Portal that allows parents to view attendance, grades, and detailed assignments that are due. This allows parents daily access to information rather than waiting until progress reports or report cards are sent home.</p> <p>The school website is updated on a regular basis. This gives parents a wealth of information concerning school policies, activities and updated news. Through the website parents are given access to teacher e-mail addresses and phone numbers. Board of Trustee meeting dates/times are posted as well as the minutes of previous meetings.</p> <p>The school also has several social media cites that keep parents and community members connected with our school. We have active Facebook, Instagram and Twitter accounts.</p> |
| Variable 5 | (No response) |
| Variable 6 | (No response) |
| Variable 7 | (No response) |
| Variable 8 | (No response) |
| Variable 9 | (No response) |
| Variable 10 | (No response) |

i. TOTAL ENROLLMENT ON JUNE 30, 2017 396

j. GRADES SERVED IN SCHOOL YEAR 2016-17

Check all that apply

| | |
|---------------|---------------------------|
| Grades Served | K, 1, 2, 3, 4, 5, 6, 7, 8 |
|---------------|---------------------------|

k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? No

l1. FACILITIES

Does the school maintain or operate multiple sites?

| | |
|--|--------------------|
| | No, just one site. |
|--|--------------------|

12. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

| | Physical Address | Phone Number | District/CSD | Grades Served at Site | School at Full Capacity at Site | Facilities Agreement |
|-------------------------------|-----------------------------------------|--------------|-------------------|-----------------------|---------------------------------|----------------------|
| Site 1 (same as primary site) | 545 Humboldt Street Rochester, NY 14610 | | ROCHESTER CITY SD | K-8 | Yes | Rent/Lease |
| Site 2 | | | | | | |
| Site 3 | | | | | | |

12a. Please provide the contact information for Site 1.

| | Name | Work Phone | Alternate Phone | Email Address |
|--------------------|---------------|------------|-----------------|---------------|
| School Leader | Lynn McCarthy | | | |
| Operational Leader | Lisa King | | | |
| Compliance Contact | Vicki Gouveia | | | |
| Complaint Contact | Nicole Berg | | | |

m1. Is the school or are the school sites co-located? No

n1. Were there any revisions to the school’s charter during the 2016-17 school year? (Please include approved or pending material and non-material charter revisions). No

o. Name and Position of Individual(s) Who Completed the 2016-17 Annual Report.

Vicki Gouveia, Principal Lisa King, Operations

p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

Signature, Head of Charter School

Lynn M. McCarthy

Signature, President of the Board of Trustees

[Signature]

Date

2017/07/17

Thank you.



Entry 2 NYS School Report Card Link

Created: 07/12/2017 • Last updated: 07/13/2017

1. NEW YORK STATE REPORT CARD

<https://data.nysed.gov/profile.php?instid=800000058267>

**Provide a direct URL or web link
to the most recent New York
State School Report Card for the
charter school (See
<https://reportcards.nysed.gov/>).**

(Charter schools completing year one
will not yet have a School Report Card or
link to one. Please type "URL is not
available" in the space provided).



Entry 3 Progress Toward Goals

Last updated: 07/31/2017

PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2017. If the goals are based on student performance data that the school will not have access to before August 1, 2017 (e.g., the NYS Assessment results), please state this in the last column. The information can be updated when available. Please complete and submit no later than November 1, 2017.

1. ACADEMIC STUDENT PERFORMANCE GOALS

2016-17 Progress Toward Attainment of Academic Goals

| | Academic Student Performance Goal | Measure Used to Evaluate Progress Toward Attainment of Goal | Goal - Met or Not Met | If Not Met, Describe Efforts School Will Take |
|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|-----------------------|-----------------------------------------------|
| Academic Goal 1 | Grade 3 will exceed district of residence (Rochester City School District) NYS ELA Assessment scores and work toward achieving the NYS ELA Assessment average scores. | NYS ELA Exam | | Results not available yet |
| Academic Goal 2 | Grade 4 will exceed district of residence (Rochester City School District) NYS ELA Assessment scores and work toward achieving the NYS ELA Assessment average scores. | NYS ELA Exam | | Results not available yet |
| Academic Goal 3 | Grade 5 will exceed district of residence (Rochester City School District) NYS ELA Assessment scores and work toward achieving the NYS ELA Assessment average scores. | NYS ELA Exam | | Results not available yet |

| | | | | |
|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|--|---------------------------|
| Academic Goal 4 | Grade 6 will exceed district of residence (Rochester City School District) NYS ELA Assessment scores and work toward achieving the NYS ELA Assessment average scores. | NYS ELA Exam | | Results not available yet |
| Academic Goal 5 | Grade 7 will exceed district of residence (Rochester City School District) NYS ELA Assessment scores and work toward achieving the NYS ELA Assessment average scores. | NYS ELA Exam | | Results not available yet |
| Academic Goal 6 | Grade 8 will exceed district of residence (Rochester City School District) NYS ELA Assessment scores and work toward achieving the NYS ELA Assessment average scores. | NYS ELA Exam | | Results not available yet |
| Academic Goal 7 | Grade 3 will exceed district of residence (Rochester City School District) NYS Math Assessment scores and work toward achieving the NYS Math Assessment average scores. | NYS Math Exam | | Results not available yet |
| Academic Goal 8 | Grade 4 will exceed district of residence (Rochester City School District) NYS Math Assessment scores and work toward achieving the NYS Math Assessment average scores. | NYS Math Exam | | Results not available yet |

2. Do have more academic goals to add? Yes

2016-17 Progress Toward Attainment of Academic Goals

| | Academic Student Performance Goal | Measure Used to Evaluate Progress Toward Attainment of Goal | Goal - Met or Not Met | If Not Met, Describe Efforts School Will Take |
|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|-----------------------|-----------------------------------------------|
| Academic Goal 9 | Grade 5 will exceed district of residence (Rochester City School District) NYS Math Assessment scores and work toward achieving the NYS Math Assessment average scores. | NYS Math Exam | | Results not available yet |
| Academic Goal 10 | Grade 6 will exceed district of residence (Rochester City School District) NYS Math Assessment scores and work toward achieving the NYS Math Assessment average scores. | NYS Math Exam | | Results not available yet |
| Academic Goal 11 | Grade 7 will exceed district of residence (Rochester City School District) NYS Math Assessment scores and work toward achieving the NYS Math Assessment average scores. | NYS Math Exam | | Results not available yet |
| Academic Goal 12 | Grade 8 will exceed district of residence (Rochester City School District) NYS Math Assessment scores and work toward achieving the NYS Math Assessment average | NYS Math Exam | | Results not available yet |

| | | | | |
|-------------------------|---------|--|--|--|
| | scores. | | | |
| Academ ic Goal 13 | | | | |
| Academ ic Goal 14 | | | | |
| Academ ic Goal 15 | | | | |
| Academ ic Goal 16 | | | | |

**3. Do have more academic goals (No response)
to add?**

2016-17 Progress Toward Attainment of Academic Goals

| | Academic Student Performance Goal | Measure Used to Evaluate Progress Toward Attainment of Goal | Goal - Met, Partially Met, or Not Met | If Not Met, Describe Efforts School Will Take |
|-------------------------|--------------------------------------|----------------------------------------------------------------------|------------------------------------------|-----------------------------------------------------|
| Academ ic Goal 17 | | | | |
| Academ ic Goal 18 | | | | |
| Academ ic Goal 19 | | | | |
| Academ ic Goal 20 | | | | |
| Academ ic Goal 21 | | | | |
| Academ ic Goal 22 | | | | |
| Academ ic Goal | | | | |

| | | | | |
|-------------------------|--|--|--|--|
| 23 | | | | |
| Academ ic Goal 24 | | | | |
| Academ ic Goal 25 | | | | |
| Academ ic Goal 26 | | | | |
| Academ ic Goal 27 | | | | |
| Academ ic Goal 28 | | | | |
| Academ ic Goal 29 | | | | |
| Academ ic Goal 30 | | | | |

4. ORGANIZATIONAL GOALS

2016-17 Progress Toward Attainment of Organizational Goals

| | Organizational Goal | Measure Used to Evaluate Progress | Goal - Met or Not Met | If Not Met, Describe Efforts School Will Take |
|------------|------------------------|--------------------------------------|--------------------------|-----------------------------------------------------|
| Org Goal 1 | | | | |
| Org Goal 2 | | | | |
| Org Goal 3 | | | | |
| Org Goal 4 | | | | |
| Org Goal 5 | | | | |

5. Do you have more organizational goals to add? (No response)

2016-17 Progress Toward Attainment of Organizational Goals

| | Organizational Goal | Measure Used to Evaluate Progress | Goal - Met or Not Met | If Not Met, Describe Efforts School Will Take |
|-------------|---------------------|-----------------------------------|-----------------------|-----------------------------------------------|
| Org Goal 6 | | | | |
| Org Goal 7 | | | | |
| Org Goal 8 | | | | |
| Org Goal 9 | | | | |
| Org Goal 10 | | | | |
| Org Goal 11 | | | | |
| Org Goal 12 | | | | |
| Org Goal 13 | | | | |
| Org Goal 14 | | | | |
| Org Goal 15 | | | | |

6. FINANCIAL GOALS

2016-17 Progress Toward Attainment of Financial Goals

| | Financial Goals | Measure Used to Evaluate Progress | Goal - Met or Not Met | If Not Met, Describe Efforts School Will Take |
|------------------|-----------------|-----------------------------------|-----------------------|-----------------------------------------------|
| Financial Goal 1 | | | | |
| Financial Goal 2 | | | | |
| Financial Goal 3 | | | | |
| Financial Goal 4 | | | | |
| Financial Goal 5 | | | | |



Entry 4 Expenditures per Child

Created: 07/25/2017 • Last updated: 07/27/2017

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2016-17 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: <http://www.p12.nysed.gov/psc/AuditGuide.html>

| | |
|-----------------------------------------|---------|
| Line 1: Total Expenditures | 6104800 |
| Line 2: Year End FTE student enrollment | 397 |
| Line 3: Divide Line 1 by Line 2 | 15377 |

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2016-17 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:
<http://www.p12.nysed.gov/psc/AuditGuide.html>.
Employee benefit costs or expenditures should not be reported in the above calculations.

| | |
|--------------------------------------------------------------|---------|
| Line 1: Relevant Personnel Services Cost (Row) | 2564170 |
| Line 2: Management and General Cost (Column) | 684038 |
| Line 3: Sum of Line 1 and Line 2 | 3248208 |
| Line 5: Divide Line 3 by the Year End FTE student enrollment | 8182 |

Thank you.

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the - Board of Regents -

2015-16 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

| | |
|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Complete ALL SIX columns in BLUE |
| 2 | Enter information into the GRAY cells |
| 3 | Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item |
| 4 | Funding by School District information for all NYS School district is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accomodate additional districts if necessary. |
| 5 | The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative. |

URBAN CHOICE CHARTER SCHOOL -

PROJECTED BUDGET FOR 2016-2017 -

July 1, 2017 to June 30, 2018 -

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

| | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL |
|-------------------------------|----------------------|----------------------|-------|-------------|-------------------------|-----------|
| Total Revenue | 6,363,500 | - | - | - | - | 6,363,500 |
| Total Expenses | 6,359,917 | - | - | - | 110,000 | 6,469,917 |
| Net Income | 3,583 | - | - | - | (110,000) | (106,417) |
| Actual Student Enrollment | 400 | - | - | - | - | - |
| Total Paid Student Enrollment | 400 | - | - | - | - | 400 |

PROGRAM SERVICES

SUPPORT SERVICES

| REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL |
|----------------------|----------------------|-------|-------------|-------------------------|-------|
|----------------------|----------------------|-------|-------------|-------------------------|-------|

REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue

CY Per Pupil Rate

RCSD

\$13,090.00

School District 2 (Enter Name)

School District 3 (Enter Name)

School District 4 (Enter Name)

School District 5 (Enter Name)

| | | | | | |
|-----------|---|---|---|---|-----------|
| 5,236,000 | - | - | - | - | 5,236,000 |
| - | - | - | - | - | - |
| - | - | - | - | - | - |
| - | - | - | - | - | - |
| - | - | - | - | - | - |
| 5,236,000 | - | - | - | - | 5,236,000 |

Special Education Revenue

| | | | | | |
|---------|---|---|---|---|---------|
| 210,000 | - | - | - | - | 210,000 |
|---------|---|---|---|---|---------|

Grants

Stimulus

Other

| | | | | | |
|---------|---|---|---|---|---------|
| 160,000 | - | - | - | - | 160,000 |
| - | - | - | - | - | - |

Other State Revenue

| | | | | | |
|---|---|---|---|---|---|
| - | - | - | - | - | - |
|---|---|---|---|---|---|

TOTAL REVENUE FROM STATE SOURCES

| | | | | | |
|-----------|---|---|---|---|-----------|
| 5,606,000 | - | - | - | - | 5,606,000 |
|-----------|---|---|---|---|-----------|

REVENUE FROM FEDERAL FUNDING

IDEA Special Needs

Title I

Title Funding - Other

School Food Service (Free Lunch)

| | | | | | |
|---------|---|---|---|---|---------|
| 30,000 | - | - | - | - | 30,000 |
| 190,000 | - | - | - | - | 190,000 |
| 30,000 | - | - | - | - | 30,000 |
| 420,000 | - | - | - | - | 420,000 |

Grants

Charter School Program (CSP) Planning & Implementation

Other

| | | | | | |
|-------|---|---|---|---|-------|
| - | - | - | - | - | - |
| 5,000 | - | - | - | - | 5,000 |

Other Federal Revenue

| | | | | | |
|---|---|---|---|---|---|
| - | - | - | - | - | - |
|---|---|---|---|---|---|

TOTAL REVENUE FROM FEDERAL SOURCES

| | | | | | |
|---------|---|---|---|---|---------|
| 675,000 | - | - | - | - | 675,000 |
|---------|---|---|---|---|---------|

LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising

Erate Reimbursement

Interest Income, Earnings on Investments,

NYC-DYCD (Department of Youth and Community Developmt.)

Food Service (Income from meals)

Text Book

Other Local Revenue

| | | | | | |
|--------|---|---|---|---|--------|
| 62,500 | - | - | - | - | 62,500 |
| 20,000 | - | - | - | - | 20,000 |
| - | - | - | - | - | - |
| - | - | - | - | - | - |
| - | - | - | - | - | - |
| - | - | - | - | - | - |
| - | - | - | - | - | - |

TOTAL REVENUE FROM LOCAL and OTHER SOURCES

| | | | | | |
|--------|---|---|---|---|--------|
| 82,500 | - | - | - | - | 82,500 |
|--------|---|---|---|---|--------|

TOTAL REVENUE

| | | | | | |
|-----------|---|---|---|---|-----------|
| 6,363,500 | - | - | - | - | 6,363,500 |
|-----------|---|---|---|---|-----------|

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

No. of Positions

Executive Management

Instructional Management

Deans, Directors & Coordinators

| |
|------|
| 1.00 |
| 2.00 |
| - |

| | | | | | |
|---------|---|---|---|---------|---------|
| - | - | - | - | 110,000 | 110,000 |
| 178,705 | - | - | - | - | 178,705 |
| - | - | - | - | - | - |

URBAN CHOICE CHARTER SCHOOL

PROJECTED BUDGET FOR 2016-2017

July 1, 2017 to June 30, 2018

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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|-------------------------------|----------------------|----------------------|-------|-------------|-------------------------|-----------|
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| Total Expenses | 6,359,917 | - | - | - | 110,000 | 6,469,917 |
| Net Income | 3,583 | - | - | - | (110,000) | (106,417) |
| Actual Student Enrollment | 400 | - | - | - | - | - |
| Total Paid Student Enrollment | 400 | - | - | - | - | 400 |

PROGRAM SERVICES

SUPPORT SERVICES

| | | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL |
|---------------------------------------------|-----------|----------------------|----------------------|-------|-------------|-------------------------|------------------|
| CFO / Director of Finance | 1.00 | 74,984 | - | - | - | - | 74,984 |
| Operation / Business Manager | - | - | - | - | - | - | - |
| Administrative Staff | 1.00 | 57,288 | - | - | - | - | 57,288 |
| TOTAL ADMINISTRATIVE STAFF | 5 | 310,977 | | | | 110,000 | 420,977 |
| INSTRUCTIONAL PERSONNEL COSTS | | | | | | | |
| Teachers - Regular | 26.50 | 1,234,288 | - | - | - | - | 1,234,288 |
| Teachers - SPED | 3.50 | 199,480 | - | - | - | - | 199,480 |
| Substitute Teachers | - | 50,000 | - | - | - | - | 50,000 |
| Teaching Assistants | - | - | - | - | - | - | - |
| Specialty Teachers | 11.00 | 630,060 | - | - | - | - | 630,060 |
| Aides | 10.00 | 241,680 | - | - | - | - | 241,680 |
| Therapists & Counselors | 3.00 | 134,234 | - | - | - | - | 134,234 |
| Other | - | 72,680 | - | - | - | - | 72,680 |
| TOTAL INSTRUCTIONAL | 54 | 2,562,422 | | | | | 2,562,422 |
| NON-INSTRUCTIONAL PERSONNEL COSTS | | | | | | | |
| Nurse | - | - | - | - | - | - | - |
| Librarian | 1.00 | 56,114 | - | - | - | - | 56,114 |
| Custodian | 2.00 | 95,969 | - | - | - | - | 95,969 |
| Security | - | - | - | - | - | - | - |
| Other | 10.25 | 395,291 | - | - | - | - | 395,291 |
| TOTAL NON-INSTRUCTIONAL | 13 | 547,374 | | | | | 547,374 |
| SUBTOTAL PERSONNEL SERVICE COSTS | 72 | 3,420,773 | | | | 110,000 | 3,530,773 |
| PAYROLL TAXES AND BENEFITS | | | | | | | |
| Payroll Taxes | | 270,000 | - | - | - | - | 270,000 |
| Fringe / Employee Benefits | | 870,524 | - | - | - | - | 870,524 |
| Retirement / Pension | | 140,000 | - | - | - | - | 140,000 |
| TOTAL PAYROLL TAXES AND BENEFITS | | 1,280,524 | | | | | 1,280,524 |
| TOTAL PERSONNEL SERVICE COSTS | | 4,701,297 | | | | 110,000 | 4,811,297 |
| CONTRACTED SERVICES | | | | | | | |
| Accounting / Audit | | 16,000 | - | - | - | - | 16,000 |
| Legal | | 21,000 | - | - | - | - | 21,000 |
| Management Company Fee | | - | - | - | - | - | - |
| Nurse Services | | - | - | - | - | - | - |
| Food Service / School Lunch | | 359,100 | - | - | - | - | 359,100 |
| Payroll Services | | 12,000 | - | - | - | - | 12,000 |
| Special Ed Services | | - | - | - | - | - | - |
| Titlment Services (i.e. Title I) | | - | - | - | - | - | - |
| Other Purchased / Professional / Consulting | | 67,000 | - | - | - | - | 67,000 |
| TOTAL CONTRACTED SERVICES | | 475,100 | | | | | 475,100 |

SCHOOL OPERATIONS

URBAN CHOICE CHARTER SCHOOL

PROJECTED BUDGET FOR 2016-2017

July 1, 2017 to June 30, 2018

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

| | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL |
|-------------------------------|----------------------|----------------------|-------|-------------|-------------------------|-----------|
| Total Revenue | 6,363,500 | - | - | - | - | 6,363,500 |
| Total Expenses | 6,359,917 | - | - | - | 110,000 | 6,469,917 |
| Net Income | 3,583 | - | - | - | (110,000) | (106,417) |
| Actual Student Enrollment | 400 | - | - | - | - | - |
| Total Paid Student Enrollment | 400 | - | - | - | - | 400 |

| | PROGRAM SERVICES | | | SUPPORT SERVICES | | |
|--------------------------------------------------------|----------------------|----------------------|-------|------------------|-------------------------|------------------|
| | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL |
| Board Expenses | 5,000 | - | - | - | - | 5,000 |
| Classroom / Teaching Supplies & Materials | 27,000 | - | - | - | - | 27,000 |
| Special Ed Supplies & Materials | - | - | - | - | - | - |
| Textbooks / Workbooks | 3,500 | - | - | - | - | 3,500 |
| Supplies & Materials other | 24,500 | - | - | - | - | 24,500 |
| Equipment / Furniture | 2,000 | - | - | - | - | 2,000 |
| Telephone | 30,000 | - | - | - | - | 30,000 |
| Technology | 50,500 | - | - | - | - | 50,500 |
| Student Testing & Assessment | 18,000 | - | - | - | - | 18,000 |
| Field Trips | 33,000 | - | - | - | - | 33,000 |
| Transportation (student) | 30,320 | - | - | - | - | 30,320 |
| Student Services - other | 6,000 | - | - | - | - | 6,000 |
| Office Expense | 37,200 | - | - | - | - | 37,200 |
| Staff Development | 12,000 | - | - | - | - | 12,000 |
| Staff Recruitment | 5,000 | - | - | - | - | 5,000 |
| Student Recruitment / Marketing | 15,000 | - | - | - | - | 15,000 |
| School Meals / Lunch | - | - | - | - | - | - |
| Travel (Staff) | 1,000 | - | - | - | - | 1,000 |
| Fundraising | 3,500 | - | - | - | - | 3,500 |
| Other | 28,100 | - | - | - | - | 28,100 |
| TOTAL SCHOOL OPERATIONS | 331,620 | | | | | 331,620 |
| FACILITY OPERATION & MAINTENANCE | | | | | | |
| Insurance | 44,000 | - | - | - | - | 44,000 |
| Janitorial | 56,500 | - | - | - | - | 56,500 |
| Building and Land Rent / Lease | 311,400 | - | - | - | - | 311,400 |
| Repairs & Maintenance | 77,500 | - | - | - | - | 77,500 |
| Equipment / Furniture | 34,500 | - | - | - | - | 34,500 |
| Security | 9,000 | - | - | - | - | 9,000 |
| Utilities | 54,000 | - | - | - | - | 54,000 |
| TOTAL FACILITY OPERATION & MAINTENANCE | 586,900 | | | | | 586,900 |
| DEPRECIATION & AMORTIZATION | 190,000 | | | | | 190,000 |
| DISSOLUTION ESCROW & RESERVES / CONTINGENCY | 75,000 | | | | | 75,000 |
| TOTAL EXPENSES | 6,359,917 | | | | 110,000 | 6,469,917 |
| NET INCOME | 3,583 | | | | (110,000) | (106,417) |

ENROLLMENT - *School Districts Are Linked To Above Entries*

| | REGULAR EDUCATION | SPECIAL EDUCATION | TOTAL ENROLLED |
|--------------------------------|----------------------|----------------------|-------------------|
| RCSD | 400 | | 400 |
| School District 2 (Enter Name) | | | - |
| School District 3 (Enter Name) | | | - |
| School District 4 (Enter Name) | | | - |
| School District 5 (Enter Name) | | | - |

URBAN CHOICE CHARTER SCHOOL

PROJECTED BUDGET FOR 2016-2017

July 1, 2017 to June 30, 2018

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

| | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL |
|-------------------------------|----------------------|----------------------|-------|-------------|-------------------------|-----------|
| Total Revenue | 6,363,500 | - | - | - | - | 6,363,500 |
| Total Expenses | 6,359,917 | - | - | - | 110,000 | 6,469,917 |
| Net Income | 3,583 | - | - | - | (110,000) | (106,417) |
| Actual Student Enrollment | 400 | - | | | | - |
| Total Paid Student Enrollment | 400 | - | | | | 400 |

| | PROGRAM SERVICES | | | SUPPORT SERVICES | | |
|--------------------|----------------------|----------------------|-------|------------------|-------------------------|-------|
| | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL |
| TOTAL ENROLLMENT | 400 | | 400 | | | |
| REVENUE PER PUPIL | 15,909 | - | - | | | |
| EXPENSES PER PUPIL | 15,900 | - | - | | | |

[illegible]

| |
|-------------------------------------------------------------------------------------------------------------------------------------|
| <p align="center">Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</p> |
|-------------------------------------------------------------------------------------------------------------------------------------|

Trustee Name:

Gladys Pedraza-Burgos

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Urban Choice Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Vice Chair

2. Is the trustee an employee of any school operated by the Education Corporation?
 ___ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

___ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

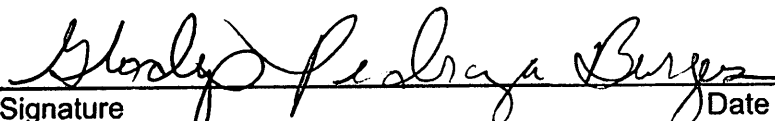
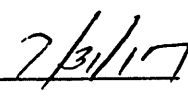
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of Financial Interest/Transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to yourself |
|---------|------------------------------------------|------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| | | | |

| | | | |
|------|--|--|--|
| NONE | | | |
|------|--|--|--|

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps Taken to Avoid Conflict of Interest |
|-------------------------------------------------------------------|------------------------------|---------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|
| Please write "None" if applicable. Do not leave this space blank. | | | | |
| NONE | | | | |

Signature _____ Date _____

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

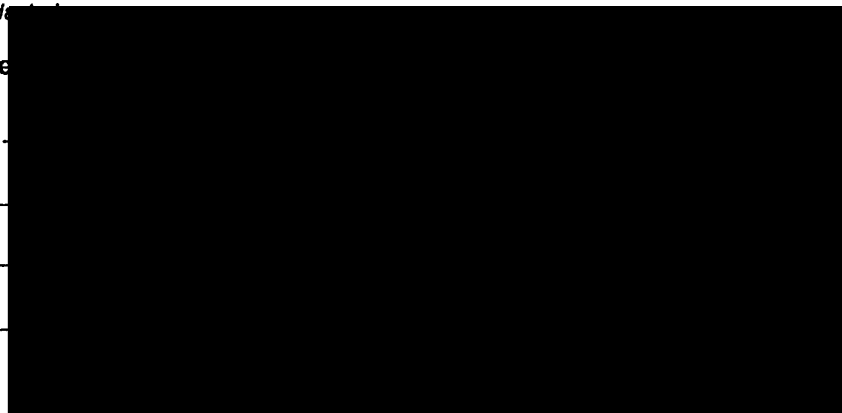
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



| |
|-----------------------------------------------------------------------------------------------------------------------------------------|
| <p align="center">Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</p> |
|-----------------------------------------------------------------------------------------------------------------------------------------|

Trustee Name:

Nelson Blish

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Urban Choice Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

President

2. Is the trustee an employee of any school operated by the Education Corporation?
☐ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

☐ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of Financial Interest/Transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to yourself |
|---------|------------------------------------------|------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| | | | |

| | | | |
|------|--|--|--|
| None | | | |
|------|--|--|--|

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps Taken to Avoid Conflict of Interest |
|-----------------------------------------------------|------------------------------|---------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|
| None | | | | |



July 31, 2017

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

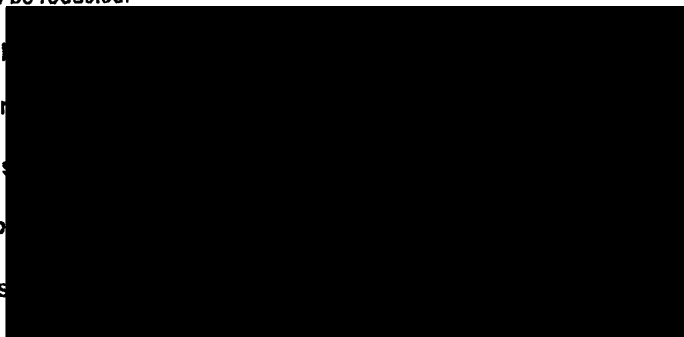
Business Tele

Business Addr

E-mail Address

Home Telepho

Home Address



| |
|-----------------------------------------------------------------------------------------------------------------------------------------|
| <p align="center">Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</p> |
|-----------------------------------------------------------------------------------------------------------------------------------------|

Trustee Name:

Julia M. Boland

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Urban Choice Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). just trustee on here, but have been PTA President

2. Is the trustee an employee of any school operated by the Education Corporation?
Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of Financial Interest/Transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to yourself |
|---------|------------------------------------------|------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| | | | |

| | | | |
|-------------------------------------------------------------------|--|--|--|
| Please write "None" if applicable. Do not leave this space blank. | | | |
|-------------------------------------------------------------------|--|--|--|

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps Taken to Avoid Conflict of Interest |
|-------------------------------------------------------------------|------------------------------|---------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|
| Please write "None" if applicable. Do not leave this space blank. | | | | |
| | none | | | |

Julia M Boland

Signature

7-12-17

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

Jason Mellen

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Urban choice charter school

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?
☐ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
☐ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of Financial Interest/Transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to yourself |
|-------------|------------------------------------------|------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| <u>None</u> | | | |

| | | | |
|------|--|--|--|
| None | | | |
|------|--|--|--|

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps Taken to Avoid Conflict of Interest |
|-----------------------------------------------------|------------------------------|---------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|
| None | | | | |

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Entry 9 BOT Table

Created: 07/10/2017 • Last updated: 07/12/2017

(tab across or use scroll bar at bottom of table)

1. Current Board Member Information

| | Trustee Name | Email Addresses | Position on the Board | Committee Affiliations | Voting Member Per By-Laws? (Y/N) | Area of Expertise, and/or Additional Role at School (parent, staff member, etc.) | Number of Terms Served and Length of Each (Include election date and term expiration) | Number of Board Mtgs Attended during 2016-17? |
|---|-----------------------|-----------------|----------------------------|--------------------------------------|----------------------------------|----------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|-----------------------------------------------|
| 1 | Nelson Blish | | Chair/ Board President | Executive Committee | Yes | lawyer | June 30, 2018 2nd term | 10 |
| 2 | Gladys Pedraza-Burgos | | Vice Chair/ Vice President | Executive Committee Governance | Yes | Social services, educator | June 30, 2017 1st term | 9 |
| 3 | Jason Mellen | | Treasurer | Executive Committee Chair of Finance | Yes | finance | June 30, 2017 1st term | 10 |
| 4 | Joan Moore head | | Secretary | Executive committee | Yes | higher education | June 30, 2018 2nd term | 7 |

| | | | | | | | | |
|----|------------------------|--|-----------------------|----------------------------|-----|-----------------|------------------------|-----------|
| 5 | Kathleen Hurley Wiecek | | Trustee/Member | | Yes | educator | June 30, 2019 1st term | 7 |
| 6 | Natasha McDonald | | Trustee/Member | | Yes | human resources | June 30, 2017 1st term | 8 |
| 7 | Julie Boland | | Parent Representative | | Yes | parent | June 30, 2019 1st term | 5 or less |
| 8 | Megan Bosco | | Trustee/Member | Governance Committee Chair | Yes | city government | June 30, 2017 1st term | 8 |
| 9 | Tracy Armstrong | | Trustee/Member | | Yes | marketing | June 30. 2018 1st term | 7 |
| 10 | | | | | | | | |
| 11 | | | | | | | | |
| 12 | | | | | | | | |
| 13 | | | | | | | | |
| 14 | | | | | | | | |
| 15 | | | | | | | | |
| 16 | | | | | | | | |
| 17 | | | | | | | | |
| 18 | | | | | | | | |
| 19 | | | | | | | | |
| 20 | | | | | | | | |

2. Total Number of Members on June 30, 2016 9

- | | |
|--------------------------------------------------------------------------------------------------|-----------|
| 3. Total Number of Members Joining the Board 2016-17 School Year | 2 |
| 4. Total Number of Members Departing the Board during the 2016-17 School Year | 1 |
| 5. Number of Voting Members 2016-17, as set by the by-laws, resolution or minutes | 9 |
| 6. Number of Board Meetings Conducted in the 2016-17 School Year | 11 |
| 7. Number of Board Meetings Scheduled for the 2017-18 School Year | 12 |

Thank you.



Entry 10 - Board Meeting Minutes

Last updated: 08/01/2017

[Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2016--June 2017.

A. Provide a URL link to the (No response)

Monthly Board Meeting Minutes
which are posted on the School's
web page.

OR

B. Upload All Monthly Board Meeting Minutes

Combine into one .PDF file

<https://nysed-cso-reports.fluidreview.com/resp/11067309/wNFCVDEEJA/>

**URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES – MINUTES
THURSDAY, SEPTEMBER 8, 2016**

Present: Nelson Blish, Megan Bosco, Ed Cavalier, Jason Mellen, Joan Moorehead

Absent: Tracy Armstrong, Natosha McDonald, Gladys Pedraza-Burgos

Media Notification: The Democrat and Chronicle was notified of the September 8, 2016 Board of Trustees meeting on August 29, 2016. Public notice was also posted in the school and published in the school newsletter.

BOARD MEETING

The Board Meeting was called to order at 6:04 p.m. by Nelson Blish and the mission statement was shared.

Motion 160908.1 Upon a motion by Megan Bosco and duly seconded by Joan Moorehead, the following was submitted for adoption:
RESOLVED that the Board of Trustees approve the minutes of the August 4, 2016 Board of Trustees meeting.

Voting in the affirmative: Nelson Blish, Megan Bosco, Jason Mellen, Joan Moorehead

Voting in the negative: None

Motion 160908.1 passed 4 to 0

LEADERSHIP REPORT

Dashboard – Lisa King

- Enrollment
 - Opened with 400 students
- Male and female students split at 51/48
- Special Education has decreased with more testing anticipated
- ENL testing being conducted for six students
- Fully staffed
- Male demographic increased by 3%
- Wait list at 170 students – 50 in kindergarten

Staffing and Professional Development – Nicole Berg

- Fully staffed
- Professional Development went well (Monday through Thursday with the following Tuesday for a team building activity)
 - Bus transported staff to the Park Avenue area (teams participated in an entertaining scavenger hunt)
 - Staff had lunches together in addition to time for working in classrooms for the start of the school year preparations
- Opening was seamless for transportation this year with only four or five students experiencing minor bus issues
- School opening was a very positive experience
- We have incorporated a new study as part of our renewal"Rigor is not a Four Letter Word" is part of our professional learning focus
- Incorporating different and more intense ways of recruitment of students

Miriam Steinberg

- WDKX partnered with RCSD at Frontier Field – 40 different vendors with activities and a backpack giveaway
 - UCCS had a table set up and shared information
 - UCCS was the only charter school in attendance
 - There was a check list so parents were able to visit every table
 - Conversations and giving away items was a positive experience
- PTA welcome breakfast was held for all families new to UCCS
- PTA information and membership forms were shared
- Applied for two grants from the Farash Foundation - \$50K received that will be put towards Chromebooks for the remainder of our third graders that do not have them along with 4th, 5th and 6th graders
- Still waiting to hear about our second grant and we are hoping that funding will come through (expect to hear on the 21st of the this month - \$74K facilities grant and infrastructure grant to allow for updating of our server, hubs, etc.)
- Increased our use of the JCC for physical education – Wednesday mornings and Friday afternoons with physical education teachers accompanying the students

Ed Cavalier

- Site visit by NYSED set for the 28th and 29th of September
- New Director appointed: David Frank has been involved with NYC charter schools
- Charter Renewal Site Visit Protocol was shared
- Primary concern is that all board members attend the focus group
- Suggesting that the board focus meeting be set up at 8:00 a.m. for 30 minutes on the 29th of September
- We hired an outside consultant that completed our renewal report

- Board's active oversight and governance a priority
- Outcome will result in three possibilities for each benchmark – expectations: exceed/meet/fall far below

GOVERNANCE COMMITTEE REPORT – MEGAN BOSCO

- Ed suggested dates for monthly meetings for 2016-2017 (first meeting to be held next Wednesday)
- Board self-assessment is complete and will be sent via Survey Monkey
- Consultant on strategic planning – will hold workshop in the fall instead of late winter at Jill Shahan's suggestion
- Looking for dates (Saturdays)
- Jill Shahan recommended that the board hire a consultant for strategic planning
- Governance Committee and Finance Committee dates and meeting times to be sent via Outlook

FINANCE COMMITTEE REPORT – JASON MELLEN

- Finished the 2015-2016 school year with \$216K
- Proposed meeting dates for the 2016-2017 school year considered
- Submission of the audit results are required by November 1
- Audit is complete and will be reviewed with the Finance Committee in September

CHAIR REPORT – NELSON BLISH

- Discussed the struggle to maintain quorums for meeting the latter part of the prior school year
- Encouraged members to make a commitment for the one evening per month to attend regular board meetings
- Encouraged participation of board members in outreach events
- Shared that Open House will be held on October 13

PUBLIC COMMENTS

- Board members thanked Nelson for hosting the social gathering at a recent baseball game.
- Joan expressed appreciation for flowers and thoughts as she recovered from back surgery.

Motion 160908.2

Upon a motion by Jason Mellen and duly seconded by Joan Moorehead, the following was submitted for adoption:

RESOLVED that the Board of Trustees adjourn the meeting at 6:55 p.m.

Voting in the affirmative: Nelson Blish, Megan Bosco, Jason Mellen, Joan Moorehead

Voting in the negative: None

Motion 160908.2 passed 4 to 0

NEXT BOARD MEETING:

October 6, 2016 at 6 p.m. in the Music Room

**URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES – MINUTES
THURSDAY, OCTOBER 6, 2016**

Present: Tracy Armstrong, Nelson Blish, Ed Cavalier, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley Wiecorek

Absent: Megan Bosco

Guest: Julie Boland (Parent of a 6th grade student and prospective board member candidate)

Media Notification: The Democrat and Chronicle was notified of the October 6, 2016 Board of Trustees meeting on September 26, 2016. Public notice was also posted in the school and published in the school newsletter.

BOARD MEETING

The Board Meeting was called to order at 6:00 p.m. by Nelson Blish and the mission statement was shared by Tracy Armstrong.

Motion 161006.1 Upon a motion by Tracy Armstrong and duly seconded by Natosha McDonald, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the minutes of the September 8, 2016 Board of Trustees meeting.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley Wiecorek

Voting in the negative: None

Motion 161006.1 passed 7 to 0

PRESENTATION OF AUDIT – R. Wager

- Audit went very well this year – “cannot be any more positive in an audit”.
- Increased equity by \$216,000 (had a good year).
- A single audit is not needed at this time (per change in Federal government guidelines).

- Completed draft of Form 990 (for Non-Profits).
- Recommendation of the Finance Committee that we submit the audit for approval.

Motion 161006.2

Upon a motion by Jason Mellen and duly seconded by Kathleen Hurley Wiecorek, the following was submitted for adoption:
RESOLVED that upon the recommendation of the Finance Committee, the Board of Trustees approve the 2015-16 school year audit.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley Wiecorek

Voting in the negative: None

Motion 161006.2 passed 7 to 0

LEADERSHIP REPORT:

Summary of State Visit – Leadership Team Members

- The CSO representatives delivered exactly what was promised in documents sent to us this summer (here to help).
- Middle School was “wonderful” – gave immediate feedback with all aspects of visit (including classroom observations and focus group discussions, etc.).
- First reaction in exit interview was that we “need someone to write your story so everyone knows what you are accomplishing here.”
- The Board of Trustees also had a very positive focus group interaction; now focus is on strategies/plans for the next 3-5 years.
 - A change this time with the SED visit related to the Principals joining the State on their walk through for the classroom observations. Principals used the SED checklist format the week prior with teachers so they knew what to expect. Immediate feedback was given to the Principals by SED after the observations – it was a great interaction. Charter Renewal approval is tentatively scheduled for February 2017 Board of Regents meeting.

Dashboard – Lisa King

- 504/Special Education Enrollment
- Staff Attrition
 - Natosha McDonald offered BOT assistance with interviews/exit interviews to attempt to get ahead of issues. With her Human Resources background, she

offered to lead a creation of a process for exit interviews. Natosha will create a list of standard questions for typical exit interviews.

Miriam Steinberg

- Student recruitment continues through advertising in as many different media formats as possible.
- ENL breakfast for ENL families is being set up.
- Increased use of our own social media (Facebook/Twitter).
- UCCS's website has been improved/updated.
- Event dates for October:
 - \$25 PTA Fundraiser (coupon books) through October 6
 - Open House – October 13 from 6-7:30 p.m.
 - PTA Meeting – October 19 at 6 p.m. (Refreshments served)
 - PTA Pancake Breakfast – October 29 from 8 a.m. – 10 a.m. at Applebee's (7th and 8th graders will serve breakfast – fundraiser for their school dance)
 - ✓ Nelson requested that one or some BOT members attend the events if possible.

New Lockdown Requirements – Implementation – Nicole Berg, Vicki Gouveia, Lisa King

- New requirements received from the state – eight fire drills and four lockdowns are required (used to be 12 fire drills only).
- First lockdown was held this past week and went well.
- Per discussion/suggestion, a robocall to notify parents prior to the next lockdown and for future lockdowns.

Document Review

- State review of documents resulted in a revision of three policies: Bylaws, Code of Conduct, and Complaint Policy. There was also a correction of one typo on the Complaint Policy.

Motion 161006.3

Upon a motion by Gladys Pedraza-Burgos and duly seconded by Joan Moorehead, the following was submitted for approval: RESOLVED WHEREAS the Board of Trustees has reviewed the proposed changes to the Bylaws, the Code of Conduct, and the Complaint Policy, NOW THEREFORE, be it RESOLVED that the Board of Trustees approve the adoption of the Bylaws, which is attached hereto as *Exhibit A*, the Code of Conduct, which is attached hereto as *Exhibit B*, and the Complaint Policy, which is attached hereto as *Exhibit C*.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley Wiecorek

Voting in the negative: None

Motion 161006.3 passed 7 to 0

GOVERNANCE COMMITTEE REPORT

- Megan Bosco is not in attendance, but she distributed the following draft report prior to the meeting:
 - Governance Committee meetings are set for the Wednesday one week following the Board of Trustees meetings at 6 p.m.
 - ✓ October 12, November 9, December 14, January 11, February 8, March 8, April 12, May 10, June 14
 - Board Self-Assessment will be sent out soon.
 - We need to decide if we want an ongoing consultant to work with us on Strategic Planning.
 - Workshop Date(s) and Planning topics need to be decided soon.

FINANCE COMMITTEE REPORT – Jason Mellen (*Refer to Attachment A*)

- Finance Committee meetings are set for 5:30 p.m. on the Thursday two weeks following the Board of Trustees meeting (except where indicated).
 - November 17, December 22, January 19, February 16, March 16, April 27, May 18, June 22, July 20
- This is our second year with a significant surplus. We are in a much better financial position overall.
- J. Mellen added that we continue to look at finding ways to increase our financial standing while also expanding student enrichment opportunities.
 - Nicole Berg will bring ideas/suggestions to a future meeting related to implementation of the use of Chromebooks, iPads, etc.
- T. Armstrong suggested that Tablets/iPads be available for each board member with documents for each meeting included.

CHAIR REPORT

- Followed up regarding testing the water for lead.
 - Lisa King shared that the water was tested last week and results are expected soon. The church recently tested their water for lead and only one fountain needed remediation.

- Board members should feel free to write a response to the anti-charter letter to the editor in last Sunday's newspaper disputing enrollment claims that Charters are not available for all students.

PUBLIC COMMENTS

- Lisa King shared that the Parish has renovation work planned for our property soon.
- Happy Birthday to Nelson tomorrow.

Motion 161006.4 Upon a motion by Tracy Armstrong and duly seconded by Joan Moorehead, the following was submitted for adoption:
RESOLVED that the Board of Trustees adjourn the meeting at 7:13 p.m.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley Wiecorek

Voting in the negative: None

Motion 161006.4 passed 7 to 0

NEXT BOARD MEETING:

November 3, 2016 at 6 p.m. in the Music Room

URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES – MINUTES
THURSDAY, NOVEMBER 3, 2016

Board Members Present: Nelson Blish, Megan Bosco, Jason Mellen, Gladys Pedraza-Burgos, Kathleen Hurley Wiecorek

Board Members Absent: Tracy Armstrong, Natosha McDonald, Joan Moorehead

School Personnel Present: Edward Cavalier - CEO
Nicole Berg, Vicki Gouveia – Principals
Lisa King – Coordinator of Operations & Finance
Miriam Steinberg – Coordinator of Parent & Community Involvement

Also Present: Julie Boland, Parent (Potential Board Member)

Media Notification: The Democrat and Chronicle was notified of the November 3, 2016 Board of Trustees meeting on October 24, 2016. Public notice was also posted in the school/website and published in the school newsletter.

BOARD MEETING

The Board Meeting was called to order at 6:00 p.m. by Nelson Blish and the mission statement was shared by Megan Bosco.

Motion 161103.1 Upon a motion by Megan Bosco and duly seconded by Gladys Pedraza-Burgos, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the minutes of the October 6, 2016 Board of Trustees meeting.

Voting in the affirmative: Nelson Blish, Megan Bosco, Jason Mellen, Gladys Pedraza-Burgos, Kathleen Hurley Wiecorek

Voting in the negative: None

Motion 161103.1 passed 5 to 0

LEADERSHIP REPORT

Ed Cavalier

- Water testing completed on drinking fountains – concluded that no remediation is needed – lead-free.

Dashboard – Lisa King

- Dashboard is consistent
- Enrollment is currently at 399 students
 - Six students left UCCS
 - ✓ Four students moved to suburban districts
 - ✓ One student transferred to a city school
 - ✓ One student received busing that was over an hour in length
- One teacher has joined our staff – fully staffed at 41.
- Hired one food service worker to replace one that resigned.
- N. Blish requested a graph be added to the Dashboard in the future highlighting test results.

Miriam Steinberg

- Discussed ways that UCCS shares through social media (Facebook, Twitter, and Instagram).
- Requested that all Facebook participants “Like” UCCS’s Facebook page (currently at 339 “Likes”).
- Video clips were presented that have been created by Justin Ortiz and shared via the UCCS Facebook page.

Nicole Berg and Vicki Gouveia

- First round of practice testing has been completed.
 - Structured in the same way as the actual testing.
 - Patterned after actual test conditions with all students participating with no time limit.
 - Students that were absent made up the test.
 - Teachers scored the exams which is beneficial – allowing them to revisit any missed skills.
 - The State has been looking for input about the new standards
 - ✓ Inclusive behavior
 - ✓ Feedback from parents and teachers
 - ✓ Determined that removal of the time limit should be continued – the testing is not a race.
 - ✓ Encouraging all families to have their children participate in testing and not opting out.
- Second round of SRI/SMI testing to begin November 28
 - Determining how results will be presented to Board
- Visited Chestnut Ridge Elementary School in the Churchville-Chili School District

- Toured, spoke with teachers, and met with head of technology related to the 1:1 program for students.
 - ✓ We are in the process of infrastructure upgrades (servers and ports) and seeking quotes on charge stations for each classroom.

Important Dates for November – Miriam Steinberg

- Newsletter will be distributed to all on November 7.
- PTA Fundraiser set for Chuck E Cheese's on November 16 from 3-9 p.m.
- Report card pick up/Parent Conferences with no school for students on November 10.
 - Professional Development was held highlighting strategies for Parent/Teacher Conferences.
 - ✓ Expectation is for every parent/guardian have a face-to-face conversation with their child's teacher and pick up report card.
 - ❖ Transportation is provided if requested.
- ENL Breakfast on November 15 at 9 a.m. (Board invited and asked to RSVP).
- Open House – positive results with over 500 in attendance.
- Pancake Breakfast fundraiser for middle school dance was a success.

Ed Cavalier

- Hosted charter school leaders at UCCS on October 25.
- Met with Frank Rossi at SUNY Brockport – N. Berg and E. Cavalier taught a class on Charter Schools in a class called Education in Society – Frank has lined up a variety of people interested in partnering with us (meeting scheduled on November 8).

GOVERNANCE COMMITTEE – Megan Bosco

- Did not meet this month, but meeting dates have been set for the Wednesday following board meetings at 6:00 p.m. – November 9, December 14, January 11, February 8, March 8, April 12, May 10, June 14.
- Board self-assessment survey has been distributed for completion.
- Workshop planning is taking place next week (focus will be on strategic planning). Possible dates with shorter work sessions will be shared to allow for work into everyone's schedules.
- List of prospective board members has been created with plans for school visits in the near future.

FINANCE REPORT – Jason Mellen (*Refer to Attachment A*)

- Finance Committee met on October 20.
- Reviewed financials which continue to be strong.
- Cash on hand is actual cash and a listing of investments.
- Review of Form 990 which had been distributed previously.

Motion 161103.2

Upon a motion by Jason Mellen and duly seconded by Kathleen Hurley Wiecorek, the following was submitted for adoption: RESOLVED that the Board of Trustees approve Form 990 upon the recommendation of the Finance Committee.

Voting in the affirmative: Nelson Blish, Megan Bosco, Jason Mellen, Gladys Pedraza-Burgos, Kathleen Hurley Wiecorek

Voting in the negative: None
Motion 161103.2 passed 5 to 0

- Meeting dates have been set for the Thursday of the week following Governance Meetings at 5:30 p.m. – November 17, December 22, January 19, February 16, March 16, April 27, May 18, June 22, July 20

CHAIR REPORT

- Board will be efficient going forward in reducing paperwork.
- Shared positive impressions of the Pancake Breakfast fundraiser.

PUBLIC COMMENTS

- Basketball game scheduled at Young Women's College Prep Charter School next Wednesday at 5 p.m.
- UCCS purchased \$10K in musical instruments eliminating the waiting list for students (Board previously indicated approval).

Motion 161103.3

Upon a motion by Gladys Pedraza-Burgos and duly seconded by Megan Bosco, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting at 7:00 p.m.

Voting in the affirmative: Nelson Blish, Megan Bosco, Jason Mellen, Gladys Pedraza-Burgos, Kathleen Hurley Wiecorek

Voting in the negative: None

Motion 161103.3 passed 5 to 0

NEXT BOARD MEETING:

December 8, 2016 at 6 p.m. in the Music Room

Attachment A

Urban Choice Charter School
Treasurer's Report
November 2016

Finance Committee Meeting Oct 20th

1. Reviewed Balance Sheet & P & L, Discussed Blanket PO's for monthly purchases, Updating Internal Controls

As of September 30, 2016

| | MTD Actual | MTD Budget | Current Month Variance | YTD Actual | YTD Budget | YTD Variance |
|------------|------------|------------|---------------------------|------------|------------|--------------|
| Revenue | 461,976 | 462,102 | (125) | 1,369,341 | 1,388,367 | (19,026) |
| Expenses | 492,471 | 495,948 | (3,477) | 1,096,243 | 1,129,371 | (33,128) |
| Net Income | (30,495) | (33,846) | 3,351 | 273,097 | 258,996 | 14,101 |

Cash on Hand 1,294,474 (30,882 less than last year at this time)

Plus Investments 351,268

**URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES – MINUTES
THURSDAY, DECEMBER 8, 2016**

Board Members Present: Tracy Armstrong, Megan Bosco, Natosha McDonald, Gladys Pedraza-Burgos, Kathleen Hurley Wiecorek

Board Members Absent: Nelson Blish, Jason Mellen, Joan Moorehead

School Personnel Present: Edward Cavalier - CEO
Nicole Berg, Vicki Gouveia – Principals
Lisa King – Coordinator of Operations & Finance
Miriam Steinberg – Coordinator of Parent & Community Involvement

Also Present: Julie Boland, Parent (Potential Board Member)

Media Notification: The Democrat and Chronicle was notified of the December 8, 2016 Board of Trustees meeting on November 28, 2016. Public notice was also posted in the school/website and published in the school newsletter.

BOARD MEETING

The Board Meeting was called to order at 6:13 p.m. by Gladys Pedraza-Burgos and the mission statement was shared.

Motion 161208.1 Upon a motion by Megan Bosco and duly seconded by Natosha McDonald, the following was submitted for adoption:
RESOLVED that the Board of Trustees approve the minutes of the November 3, 2016 Board of Trustees meeting.

Voting in the affirmative: Tracy Armstrong, Megan Bosco, Natosha McDonald, Gladys Pedraza-Burgos, Kathleen Hurley Wiecorek

Voting in the negative: None

Motion 161208.1 passed 5 to 0

LEADERSHIP REPORT

Dashboard – L. King

- Free and reduced lunch increased slightly after verifying numbers
- Special Ed increased by two students (3rd and 4th grades)
- Staff ratio has been updated
- New art teacher will be starting on Monday after a resignation due to family issues
- Enrollment is at 397 students after three students left (kindergarten, 7th grade and 8th grade). The opening in kindergarten will be filled.

Publicity Plan for Recruitment – M. Steinberg

- Two Billboards – one for the month of February and one for the month of March
- Transit Ads on Buses – for four weeks in January
- WHEC (TV and WHEC website ads)
- WDKX (30 second spots) – for one week in January and February and March
- WEPL (30 second spots) – one week in February and March
- Kindergarten mailing two times in January and March
- Tabling events (Headstart and NECSN charter school fair) – dates to be determined
- Social media: Facebook, Instagram, Twitter
- Ambassadors (for ENL recruiting)

1:1 and Infrastructure Status – N. Berg/L. King

- Purchased carts/charging stations for grades 3-6 and for each homeroom in grades 7 and 8
- Purchased Chromebooks at an exceptional price
- Establishing a license through a software grant
- Working on getting servers installed
- Need one more bid for our controllers, wifi and access points
- Online Professional Development opportunities will be available for all staff and teachers
 - Researching to determine the best Professional Development options
 - Access to many webinars with most about 30 minutes in length
- Revealed to the teachers last Tuesday with a positive response
- Costs are coming in close to budget

Consideration of consultant for data – E. Cavalier/L. King

- Seeking guidance on how best to prepare ourselves to manage, share, and discuss our data

Saturday School – M. Steinberg/L. King

- Daisy Marquis Jones Grant proposal will be reviewed in January/February for consideration
- We must have funds to get the program coordinated and up and running
- Students love this program – Robotics/Legos for Grades 3-8 for 14 Saturdays (approximately 60 students participate)
- J. Mellen reviewed with the Finance Committee and concluded that the money is available
- Through a show of hands, the board members agreed to a possible expenditure for the Saturday School if needed. It was not budgeted because it was thought it would be grant funded and the decision for funding will not be made until January or February.

Parent teacher conference on November 10 – N. Berg/V. Gouveia

- K-4 close to 100% parent participation with a few no shows so we are making home visits
- 5-8 parents are getting close to 100% with some very difficult to engage. We are scheduling home visits when possible and had three parents in to the school today.

Cheesecake Factory Holiday Breakfast for Kindergarten Students –N. Berg

- Cheesecake Factory selects a kindergarten class and generously hosted us again for the third year in a row
- Cheesecake staff members give back through this special morning
- 50 employees made breakfast, planned a craft, and then led the students to call for Santa's arrival followed by distribution of gifts requested by each student

Holiday Store – V. Gouveia

- December 22 and 23
- Seek and collect donations of gently used or new items to be gifts
- Students earn points from December related to their behavior. These points are translated into currency that can be used to "purchase" three gifts for their family members. After "shopping" the students wrap their gifts and take them home.
- Every K-8 class will visit the store for about 45 minutes for shopping, "cashing out", and wrapping

Status of JCC Wednesday Classes – M. Steinberg

- JCC is still under construction limiting classes to only Fridays
- Construction should be completed in January when we will begin our two day per week program
- ROC the Day concluded with four donors for a total of \$315

- Indiegogo fund page has been set up to help cover some of the costs of our new therapy puppy (Golden-doodle) Louie

GOVERNANCE COMMITTEE – M. Bosco

- Met twice this month
- Self -assessment – will send reminder – looking for response from all
- Developing planning and workshop dates
- Some potential board candidates will be visiting UCCS
- Member of Governance Committee and other board members are welcome to join
- Julie Boland has completed her application

Motion 161208.2

Upon a motion by Megan Bosco and duly seconded by Tracy Armstrong, the following was submitted for adoption:
RESOLVED that the Board of Trustees, having conducted a thorough background check via a fingerprint scan as required and having discovered no State or Federal criminal history, or, having provided such history to SED if found, approves the selection of Julia Tucker Boland to its Board of Trustees, with a term expiring on June 30, 2019, pending approval by SED. The resolution approving Julia Tucker Boland is formally adopted upon SED's approval.

Voting in the affirmative: Tracy Armstrong, Megan Bosco, Natosha McDonald, Gladys Pedraza-Burgos, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 161208.2 passed 5 to 0

Consultant on Strategic Framework – recommendation by BOT Executive Committee and Governance Committee Chair

- Dr. C. Michael Robinson has worked with the Rochester City School District, Fisher Graduate Program, and University Prep Charter School
- Facilitated our board retreat three years ago with new members
- Strategic Plan is needed and will be called our Strategic Framework
- Coaching Objectives:
 - Focus
 - Leverage through Connectivity
 - Accountability
 - Value added from Board
 - Respect for Roles

- Strategic Framework
 - Board Organization and Operations, Charter, Bylaws, Policies
 - Resource Allocation (Annual Budget)
 - Financial Health of the Corporation, Statements: Income, Balance, Cash flow
 - Chief Executive Officer, Recruitment, Development, Succession
- M. Robinson will attend some of our meetings for the purpose of coaching
- Plan to enter into an agreement with him until the end of the school year
 - Immediate feedback and two shorter workshops (January and to be determined)
 - Align with our mission
- Gladys shared that this fits an objective of empowering the board to be strategic about our approach

FINANCE REPORT – Jason Mellen (*Refer to Attachment A*)

- Expenses are under by \$36K for the year
- Net income is under budget

PUBLIC COMMENTS

Motion 161208.3 Upon a motion by Megan Bosco and duly seconded by Kathy Wiecorek, the following was submitted for adoption:
RESOLVED that the Board of Trustees enter Executive Session at 7:15 p.m.

Voting in the affirmative: Tracy Armstrong, Megan Bosco, Natosha McDonald, Gladys Pedraza-Burgos, Kathleen Hurley Wiecorek

Voting in the negative: None

Motion 161208.3 passed 5 to 0

Motion 161208.4 Upon a motion by Natosha McDonald and duly seconded by Tracy Armstrong, the following was submitted for adoption:
RESOLVED that the Board of Trustees end Executive Session at 7:40 p.m.

Voting in the affirmative: Tracy Armstrong, Megan Bosco, Natosha McDonald, Gladys Pedraza-Burgos, Kathleen Hurley Wiecorek

Voting in the negative: None

Motion 161208.4 passed 5 to 0

Motion 161208.5 Upon a motion by Natosha McDonald and duly seconded by Kathy Wiecorek, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting at 7:40 p.m.

Voting in the affirmative: Tracy Armstrong, Megan Bosco, Natosha McDonald, Gladys Pedraza-Burgos, Kathleen Hurley Wiecorek

Voting in the negative: None

Motion 161208.5 passed 5 to 0

NEXT BOARD MEETING:

January 5, 2017 at 6 p.m. in the Music Room

Attachment A

Urban Choice Charter School
Treasurer's Report
December 2016

Finance Committee Meeting Nov 17th

As of October 31, 2016

| | MTD Actual | MTD Budget | Current Month Variance | YTD Actual | YTD Budget | YTD Variance |
|------------|------------|------------|---------------------------|------------|------------|--------------|
| Revenue | 525,218 | 577,567 | (52,349) | 1,894,558 | 1,965,934 | (71,376) |
| Expenses | 492,776 | 496,127 | (3,351) | 1,589,019 | 1,625,498 | (36,479) |
| Net Income | 32,442 | 81,440 | (48,998) | 305,539 | 340,436 | (34,897) |

Cash on Hand 856,411 Plus 93,354 in Receivables

Plus Investments 444,791

Revenue is below budget because of High Cost was received in November

**URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES – MINUTES
THURSDAY, JANUARY 5, 2017**

Board Members Present: Tracy Armstrong, Nelson Blish, Megan Bosco, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos

Board Members Absent: Kathleen Hurley Wiecorek

School Personnel Present: Edward Cavalier - CEO
Nicole Berg – Principal
Lisa King – Coordinator of Operations & Finance
Miriam Steinberg – Coordinator of Parent & Community Involvement

Also Present: Julie Boland, Parent (Potential Board Member)
Dr. C. Michael Robinson, Consultant

Media Notification: The Democrat and Chronicle was notified of the January 5, 2017 Board of Trustees meeting on December 19, 2016. Public notice was also posted in the school, on the website, and published in the school newsletter.

BOARD MEETING

The Board Meeting was called to order at 6:01 p.m. by Nelson Blish and the mission statement was shared.

Motion 170105.1 Upon a motion by Tracy Armstrong and duly seconded by Jason Mellen, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the minutes of the December 8, 2016 Board of Trustees meeting.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Megan Bosco, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos

Voting in the negative: None

Motion 170105.1 passed 7 to 0

LEADERSHIP REPORT

Dashboard – Lisa King

- 91% of students qualify for free and reduced meals
- ENL enrollment is at 4.5 percent
- Staff daily attendance decreased 3%
- ATS assignments increased
- Enrollment is at 398 – increased by one
 - Added one kindergarten student
 - One 5th grader left and that opening has been filled
- Student attendance decreased slightly
 - Principals stay on top of this and arrange home visits when warranted
 - The last day of school before holiday break was late this year and some families left town early
- Staff attrition - two teachers left in December

SRI and SMI Testing – E. Cavalier, N. Berg

- Practice test scores for SRI and SMI in December – math and reading scores increased in all grades 1-8 except in 3rd grade reading
- Meeting with a data consultant next week. The consultant, in addition to other items, will be responsible for determining the best format for dashboard and presentation to the board.

Publicity Plan for Recruitment – Miriam Steinberg

- Transit ads on buses will start on 1/9
- WDKX will be starting ads for three separate weeks; the audio was shared with the BOT

1:1 and Infrastructure Status – N. Berg, L. King

- Chromebooks have been received
- All charging stations have been delivered to the classrooms
- The purchase of domains is being funded by pass-through money from the RCSD
- CIS is completing work on the servers
- Online training and other professional development is being organized
- Second quote is being pursued for the hubs so we can award that contract
- Will roll out the use of Chromebooks when all of the hubs are installed

Status of Saturday School – M. Steinberg/L. King

- Large response of student applications
 - Increased the total number of students being served to 75
 - Added one class (will have a total of five classes) and one teacher (total of six teachers)
- Transportation is being routed – students and parents will be notified a week in advance
- A videographer will be in attendance on the first day (February 4)

Sixth Grade Staff Reorganization – E. Cavalier, N. Berg

- There have been ongoing behavior issues in the classrooms that we have been addressing
- One teacher was terminated at the beginning of December and a second teacher resigned on the last day before recess.

- One teacher has been reassigned (voluntarily) and one teacher was hired. (The new hire has significant experience at middle school.)
- The new team of teachers is working to bring all students up to speed
- Programmatic changes are being considered to be put in place for next year to address ongoing concerns
- An exit interview structure will be considered and N. McDonald has agreed to help facilitate the structuring of that process

Report on Events

- Holiday Store – December 22 and 23 – N. Berg
 - It was a fantastic event – students understood that they could make purchases based on credit earned for good behavior in the weeks leading up to the Holiday Store
 - Students shopped for three gifts for their family members
- We have committed significant resources and budgeted for our winter sports basketball program
 - The girls' team finished their successful season
 - The boys' team will begin their season with the first game on January 19

DR. C. MICHAEL ROBINSON – BOARD CONSULTANT

- Acknowledged that he had already observed rich conversations during the board meeting
- Will serve as a “coach” – not a “player” or “referee”
- Will not be involved in any decision making
- Will make observations and provide feedback
- Worked in the Rochester City School District for 38 years
- Spent a significant amount of time at the board level: Advising the Rochester City School District Board, University Prep for Young Men Board (Member, Board Chair), and the United Way Board
- Teaches in the doctoral program at SJFC
- BOT members should have respectful roles while challenging and holding people accountable
- A strategic framework for the board will be created
- Interested in the differences made in the lives of the students that spend seven or eight years at the school
- Establish desired outputs
- Will be looking at:
 - Board Organization and Operations, Charter, By-laws, Policies
 - Resource Allocation (Annual Budget)
 - Financial Health of the Corporation, Statements: Income, Balance, Cash Flow
 - Chief Executive Officer: Recruitment, Development, Succession
 - Sustainability of the Corporation
 - ✓ Enrollment, Marketing, Sustainability of Students, Keeping Students Engaged

GOVERNANCE COMMITTEE – M. Bosco

- Meeting dates: Wednesdays following Board Meetings at 6 p.m. on 1/11, 2/8, 3/8, 4/12, 5/10, 6/14
- Will follow up via email regarding the Self-Assessment

- Workshop dates and planning – first retreat to be held this Saturday, January 7 from 8:30 a.m. – 12:00 p.m. at UCCS in the Music Room
- Prospective board member visits to be scheduled in January:
 - 1/6 at 9 a.m. – Dr. Miriam Miranda-Jurado
 - 1/11 at 9 a.m. – Bliss Owen
 - ✓ All board members are invited to attend

FINANCE REPORT – Jason Mellen (*Refer to Attachment A*)

- Did not meet last month, but meeting planned for this month
- No financial issues
- Meeting dates: Thursday of the week following Governance Committee meetings at 5:30 p.m. on 1/19, 2/16, 3/16, 4/27, 5/18, 6/22, 7/20

PUBLIC COMMENTS - NONE

Motion 171005.2 Upon a motion by Joan Moorehead and duly seconded by Gladys Pedraza-Burgos the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting at 7:10 p.m.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Megan Bosco, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos

Voting in the negative: None

Motion 170105.2 passed 7 to 0

NEXT BOARD MEETING:

February 2, 2017 at 6 p.m. in the Music Room

**URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES – MINUTES
THURSDAY, FEBRUARY 2, 2017**

Board Members Present: Tracy Armstrong, Nelson Blish, Julie Boland, Megan Bosco, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley Wiecorek

Board Members Absent: None

School Personnel Present: Edward Cavalier - CEO
Nicole Berg, Vicki Gouveia – Principals
Lisa King – Coordinator of Operations & Finance
Miriam Steinberg – Coordinator of Parent & Community Involvement

Also Present: Bliss Owen, Prospective Board Member
Dr. C. Michael Robinson, Consultant

Media Notification: The Democrat and Chronicle was notified of the February 2, 2017 Board of Trustees meeting on January 23, 2017. Public notice was also posted in the school, on the website, and published in the school newsletter.

BOARD MEETING

The Board Meeting was called to order at 6:03 p.m. by Nelson Blish.

Motion 170202.1 Upon a motion by Gladys Pedraza-Burgos and duly seconded by Natosha McDonald, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the minutes of the January 5, 2017 Board of Trustees meeting.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Megan Bosco, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathy Hurley Wiecorek

Voting in the negative: None

Motion 170202.1 passed 9 to 0

LEADERSHIP REPORT

Renewal Site Visit Report – E. Cavalier

- Report was distributed
- Evaluation rating results are: Exceeds/Meets/Approaches/Far Below – our results:
 - One benchmark: Exceeds
 - Eight benchmarks: Meets
 - One benchmark: Approaches
 - ✓ The benchmark with the rating of “Approaches” specifies the efforts that we have made to improve
- A conference call is expected on February 9 or 10 which will provide us with the length of our expected renewal
- All factual corrections have been made to our report
- This good news was shared with all staff today and they were all thanked for all of their efforts

Dashboard – Lisa King

- Any changes have been highlighted on the Dashboard
- Enrollment is at 396
 - Two students left UCCS (one in 4th grade and one in 6th grade)
 - Added one student in Special Education
- ATS visits decreased
- Attendance for students is at 94.7%
- Staff demographics - one teacher is being replaced

FOIL Request

- Received request for our contracts/terms/bids from Justin Murphy, D & C reporter
- A spreadsheet was prepared and did not reflect any change from two years ago (copier contracts, lease, etc.) when the same FOIL request was made

School Wide Practice Assessments

- ELA 1/31, 2/1, 2/2; Math 2/13, 2/14, 2/15 moved up by one week in order for data to be available to teachers more quickly

Adjustments/changes in 6th grade teaching team:

- A teacher resigned in December and another is departing after tomorrow

- As a result of advertising in the Democrat and Chronicle, we have secured two special education teachers. One fifth grade teacher will move to sixth grade and the Special Ed resource teacher will move to fifth grade.
- We expect to be fully staffed on Monday
- Discussion took place regarding the many changes impacting 6th grade this school year
 - The latest teacher to depart is moving to a district closer to her home and with fewer work hours so she can be home when her own young children get off their school bus
 - We are engaged in supporting our sixth grade students with additional support from our counselors and a retired principal
 - We have observed an improvement in rituals and routines
 - The possibility was suggested of hosting an open house for 6th grade families to introduce them to the new team of teachers and the plans and structure in place

Updates/General Information:

- Parent/Teacher Conferences – because of its importance, students will have no school tomorrow so all staff is available for conferences
- JCC renovation is over and Wednesday classes will begin on March 1
- J. Mellen referred us to the contactor that assisted with the building of Vertus – Mike Spoleta
 - Visited and toured an abandoned building (the former Nazareth Hall which has a combined gym and auditorium). Plans are being created for our future consideration/review.

Bliss Owen, Prospective Board Member

- Introduction
- CPA/Partner
- She is looking forward to the opportunity to serve UCCS

Proposed Adjustment for School Time Schedule for 2017-18 School Year – E. Cavalier

- Review of current schedule and proposed schedule
 - Current schedule – experiencing late in the day fatigue
 - Proposal will still have eight periods of instruction of at least 45 minutes in length
 - Proposal meets our charter school office communication
 - Three minute passing time vs. five minute passing time – fits our small compact buildings
 - In compliance with our charter

- Continuing with a schedule that will be 35 minutes longer than the public school

Motion 170202.2

Upon a motion by Kathy Hurley Wiecorek and duly seconded by Megan Bosco, the following was submitted for adoption: RESOLVED that the Board of Trustees approves the continuation of eight instructional periods of at least 45 minutes, as defined in our charter, and through modifications in the schedule of morning and afternoon homeroom and efficiencies in passing times in class to class transitions, the schedule for 2017-18 and after, unless subsequently modified by Board resolution, shall be: start time 8:25 a.m.; dismissal time 3:30 p.m.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Megan Bosco, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathy Hurley Wiecorek

Voting in the negative: None

Motion 170202.2 passed 9 to 0

GOVERNANCE COMMITTEE – M. Bosco

- Meeting dates: Wednesdays following Board Meetings at 6 p.m. on 2/8, 3/8, 4/12, 5/10, 6/1
- Nothing else to report

FINANCE REPORT – J. Mellen

- Meeting dates: Thursday of the week following Governance Committee meetings at 5:30 p.m. on 2/16, 3/16, 4/27, 5/18, 6/22, 7/20
- Refer to Attachment A

CHAIR REPORT

- Highlights on the Dashboard are a positive addition
- Requested that the Dashboard always be sent in advance of the meeting
- Requested that an exit interview process be in place for all employees resigning or terminated from UCCS

DR. C. MICHAEL ROBINSON – BOARD CONSULTANT – Feedback

- Board Work Principles
 - Focus the energy of the Board on Framework
 - Connect the Board initiatives in order to leverage efforts
 - Hold Board and CEO accountable
 - Bring value to the school
 - Assure clarity and respect for Board and CEO roles
 - Make decisions on needs-based assessments
 - Be transparent, honest, and operate with clarity
 - Be mission-driven
- At the conclusion of each board meeting, all board members should anonymously complete and submit a Board Work Principles Self-Assessment.
- Seeking a preliminary decision to be made tonight – related to school outcomes – two or three solid ideas
 - Need to be measurable
 - What do we expect from our students after eight years at UCCS?
 - ✓ Meet or exceed state standards
 - ✓ Self-efficacy – confidence – competitive – ability to move forward and make it
- In order to achieve outcomes, what are the outputs (school to provide in order to meet these outcomes)? Examples for consideration as follows – board must determine what is important:
 - Could consider requesting that the administrators review completed audits of all other charter schools
 - Written curriculum
 - Resource allocation/resource development/annual professional development plan
 - CEO – Annual setting of expectations and performance evaluation complete for CEO
- Sustainability – monitor progress
- Discussions do not mean much unless you turn them into outputs
- Important to determine what information shared at meetings is for information only and discipline yourself to avoid commenting – keep it at that level

PUBLIC COMMENTS - NONE

Motion 170202.3

Upon a motion by Tracy Armstrong and duly seconded by Joan Moorehead, the following was submitted for adoption:
RESOLVED that the Board of Trustees adjourn the meeting at 7:32 p.m.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Megan Bosco,
Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys
Pedraza-Burgos, Kathy Hurley Wiecek

Voting in the negative: None

Motion 170202.3 passed 9 to 0

NEXT BOARD MEETING:

March 2, 2017 at 6 p.m. in the Music Room

Attachment A

Urban Choice Charter School
Treasurer's Report
February 2017

Finance Committee did not meet in December

As of December 2016

| | MTD Actual | MTD Budget | Current Month Variance | YTD Actual | YTD Budget | YTD Variance |
|------------|------------|------------|---------------------------|------------|------------|--------------|
| Revenue | 542,699 | 544,136 | (1,437) | 3,036,392 | 2,964,717 | 71,675 |
| Expenses | 683,473 | 644,476 | 38,997 | 2,789,193 | 2,764,714 | 24,479 |
| Net Income | (140,773) | (100,340) | (40,433) | 247,198 | 200,003 | 47,195 |

Cash on Hand 968,066 Plus 59,707 in Receivables

Plus Investments 444,793

Income & Expense Variance – Local Grants

**URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES – MINUTES
THURSDAY, MARCH 2, 2017**

Board Members Present: Nelson Blish, Julie Boland, Megan Bosco, Natosha McDonald, Jason Mellen, Gladys Pedraza-Burgos

Board Members Absent: Tracy Armstrong, Joan Moorehead, Kathy Hurley Wiecek

School Personnel Present: Ed Cavalier – CEO
Nicole Berg and Vicki Gouveia – Principals
Lisa King – Coordinator of Operations & Finance
Miriam Steinberg – Coordinator of Parent & Community Involvement

Also Present: Dr. Miriam Miranda-Jurado, Prospective Board Member

Media Notification: The Democrat and Chronicle was notified of the March 2, 2017 Board of Trustees meeting on February 21, 2017. Public notice was also posted in the school, on the website, and published in the school newsletter.

BOARD MEETING

The Board Meeting was called to order at 6:02 p.m. by Nelson Blish and the mission statement was shared.

Motion 170302.1 Upon a motion by Julie Boland and duly seconded by Natosha McDonald, the following was submitted for adoption:
RESOLVED that the Board of Trustees approve the minutes of the February 2, 2017 Board of Trustees meeting.

Voting in the affirmative: Nelson Blish, Julie Boland, Natosha McDonald, Jason Mellen, Gladys Pedraza-Burgos

Voting in the negative: None

Motion 170302.1 passed 5 to 0

LEADERSHIP REPORT

Dashboard – Ed Cavalier & Lisa King

- Statistics have not changed substantially
- One of our third grade students transferred back to her original school (School 29) after the parent decided that she was not adjusting to the transition into a new school at her age
- One of our 6th grade teachers resigned
 - Based on request of the Board, V. Gouveia conducted an informal exit interview
 - ✓ Ten year teacher made the change for family reasons - lives on the west side with young school-aged children and accepted a building sub position at a school close to her home with a shorter schedule. This will allow her to put her children on the bus in the morning and be available earlier after school
 - ✓ Contact was made with HR Works to request a template for a more formal exit interview process in the future
 - Teacher has been replaced
- There is a decrease in our enrollment that will be addressed after testing is complete, but we are meeting our budget
- 93.2% student attendance in spite of widespread cases of the flu

Format for Assessment Data – L. King

- Dr. Brandan Keaveny (Data Consultant) has been meeting with the coaches and L. King and will provide us with recommendations for formatting
- DRA (reading assessment conducted three times per year) scores indicated significant increases for kindergarten, first, fourth and fifth grades

1:1 Program Status – L. King, M. Steinberg

- One-to-one program status
- Six Chromebooks have been pushed into the classrooms allowing for initial familiarity and set up with apps
- The process of obtaining quotes for the infrastructure is being finalized

Publicity Plan for Recruitment – Miriam Steinberg

- M. Steinberg and L. King visited five different outreach centers
 - Conversations took place with families and we accepted some applications
- Applications were left at different locations in and around the City of Rochester

- Billboard is in place with plans for a new one to go up next month
- One more week of advertising scheduled on WDKX
- We have received 200 applications through our website with some returned via regular mail as well
- Applications are being distributed through a Bosnian church
- NECSN (North East Charter School Network) is sponsoring a Charter School Fair at the Metro Y on March 18 from 12:00-2:30 p.m. and we plan to be in attendance

Report on Events – M. Steinberg, N. Berg, V. Gouveia

- Renovation of Middle School Lunch Room is complete and funded through the Farash Grant
 - Increased space for the students with added tables allowing for them to dine/play games across from each other (resulting in a calmer environment)
- State Assessments
 - ELA – March 28, 29, 30 and Math – May 2, 3, 4
 - Teachers are providing practice
 - School-wide practice assessments have been reviewed and teachers are addressing any evident weaknesses
- Eighth Grade School Trip to Washington, DC set for May 31, June 1 and 2
 - First Educational Tours is coordinating along with a stop in Gettysburg, PA (Welcome Center) on the way back to Rochester

Staffing – E. Cavalier, N. Berg, V. Gouveia

- Anticipatory recruitment has been ongoing for additional resources needed for State Assessment coverage
- Two of our excellent teachers – Elementary and ENL (married couple) have been accepted into a teacher program in Miramar for the next school year and will be leaving UCCS at the end of this school year
- In addition to recruitment through the Democrat and Chronicle, we have used a new resource (website - Indeed) and we secured one of our recent new hires from Indeed
- N. Berg will attend a Consortium at SUNY Brockport on April 5 to meet with students at scheduled appointment times to pursue additional applications
- Continuing outreach efforts to secure applicants for any upcoming or unexpected openings

Exit Interview Process – E. Cavalier, L. King

- One of the contacts that L. King made referred her to new check list information and types of questions that we can consider adding
- This process will be finalized and established as soon as possible

GOVERNANCE COMMITTEE – M. Bosco

- Meeting dates: Wednesdays following Board Meetings at 6 p.m. on 3/8, 4/12, 5/10, 6/14

FINANCE REPORT – Jason Mellen (*Refer to Attachment A*)

- Cash on hand continues to increase
 - Jason welcomes ideas for spending to support the students/classrooms
- Meeting dates: Thursday of the week following Governance Committee meetings at 5:30 p.m. on 3/16, 4/27, 5/18, 6/22, 7/20

CHAIR REPORT

- The Regents will hold a meeting on March 15 and we expect to be certified for three-year period
 - Extended appreciation to E. Cavalier and the Leadership Team for this successful rechartering
- Introduction of Dr. Miriam Miranda-Jurado, prospective board member
 - Retired principal from the Rochester City School District
 - Taught in the Rochester City School District
 - Passionate about urban education
 - Looking forward to supporting Urban Choice Charter School, the mission of the school, and the Board of Trustees

PUBLIC COMMENTS - NONE

Motion 170302.2

Upon a motion by Julie Boland and duly seconded by Gladys Pedraza-Burgos, the following was submitted for adoption:
RESOLVED that the Board of Trustees enter Executive Session at 7:00 p.m.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Natosha McDonald, Jason Mellen, Gladys Pedraza-Burgos

Voting in the negative: None

Motion 170302.2 passed 6 to 0

Motion 170302.3 Upon a motion by Megan Bosco and duly seconded by Julie Boland, the following was submitted for adoption: RESOLVED that the Board of Trustees end Executive Session at 8:38 p.m.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Natosha McDonald, Jason Mellen, Gladys Pedraza-Burgos

Voting in the negative: None

Motion 170302.3 passed 6 to 0

Motion 170302.4 Upon a motion by Jason Mellen and duly seconded by Megan Bosco, the following was submitted for adoption: RESOLVED that the Board of Trustees approve that an employment contract for Edward J. Cavalier, CEO, not be renewed for the 2017-2018 School Year.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Natosha McDonald, Jason Mellen, Gladys Pedraza-Burgos

Voting in the negative: None

Motion 170302.4 passed 6 to 0

Motion 170302.5 Upon a motion by Natosha McDonald and duly seconded by Julie Boland, the following was submitted for adoption: RESOLVED that the Board of Trustees approve that a Search Committee be formed to begin the hiring process for a CEO for the 2017-2018 School Year.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Natosha McDonald, Jason Mellen, Gladys Pedraza-Burgos

Voting in the negative: None

Motion 170302.5 passed 6 to 0

Motion 170302.6 Upon a motion by Gladys Pedraza-Burgos and duly seconded by Natosha McDonald, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting at 8:45 p.m.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Natosha McDonald,
Jason Mellen, Gladys Pedraza-Burgos

Voting in the negative: None

Motion 170302.6 passed 6 to 0

NEXT BOARD MEETING:

April 6, 2017 at 6 p.m. in the Music Room

Urban Choice Charter School
Treasurer's Report
February 2017

Attachment A

As of January 31, 2017

| | MTD Actual | MTD Budget | Current Month Variance | YTD Actual | YTD Budget | YTD Variance |
|------------|------------|------------|---------------------------|------------|------------|--------------|
| Revenue | 499,905 | 461,032 | 38,873 | 3,536,297 | 3,425,749 | 110,548 |
| Expenses | 525,356 | 530,655 | (5,298) | 3,312,173 | 3,295,369 | 16,804 |
| Net Income | (25,451) | (69,623) | 44,171 | 224,124 | 130,380 | 93,744 |

Cash on Hand 1,322,954 Plus 63,445 in Receivables

Plus Investments 448,199

**URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES – MINUTES
THURSDAY, APRIL 6, 2017**

Board Members Present: Nelson Blish, Julie Boland, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathy Hurley Wiecorek

Board Members Absent: Tracy Armstrong, Megan Bosco

School Personnel Present: Vicki Gouveia – Interim CEO, 7-8 Principal
Nicole Berg – K-6 Principal
Lisa King – Coordinator of Operations & Finance
Miriam Steinberg – Coordinator of Parent & Community Involvement

Also Present:

Media Notification: The Democrat and Chronicle was notified of the April 6, 2017 Board of Trustees meeting on March 27, 2017. Public notice was also posted in the school, on the website, and published in the school newsletter.

BOARD MEETING

The Board Meeting was called to order at 6:04 p.m. by Nelson Blish and the mission statement was shared.

Motion 170406.1 Upon a motion by Julie Boland and duly seconded by Kathy Wiecorek, the following was submitted for adoption:
RESOLVED that the Board of Trustees approve the minutes of the March 2, 2017 Board of Trustees meeting.

Voting in the affirmative: Nelson Blish, Julie Boland, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathy Hurley Wiecorek

Voting in the negative: None

Motion 170406.1 passed 7 to 0

LEADERSHIP REPORT

Vicki Gouveia

- Transition to Interim CEO/7-8 Principal
 - Transition has progressed smoothly
 - N. Berg took on the additional 5th and 6th grade classes
 - V. Gouveia is 7-8 Principal as well as Interim CEO
 - Summer School (a summer learning experience)
 - ✓ Grades 3-8
 - ✓ Scheduled for four weeks during the month of July and the first week of August
 - ✓ Teachers have been hired
- School Based Planning Team is in place
 - Level of interest exceeded expectations
 - 24 Members
 - Recruiting parents now
 - Meeting the first Tuesday of every month at 4:15 p.m. in the Music Room and is open to the public
- Calendar Committee is established
 - Working on the calendar for the next school year
 - Three teachers are on the committee
 - Hope to have available prior to the May BOT meeting
 - Follows closely to the RCSD due to our transportation issues
 - RCSD has a tentative calendar awaiting approval
- JCC – visiting twice per week (students in grades three through eight)
 - Due to recent events, communication was sent to all families so they could make individual choices in terms of participation.
 - Joan suggested that community service could be added to the student's schedules
- Enrollment Lottery
 - Saturday, April 8 in the Music Room
 - Auditor will be in attendance
- Long-term Suspension
 - Hearing set for Monday, April 10
- Exit Interview Process
 - N. McDonald and L. King met and developed a form
 - Form will be provided to employee immediately for completion prior to the exit interview
- Survey
 - Sent to all staff members with only two inquiries: What is working and going well and what could use improvement.
 - 23 responses received with similar answers
 - UCCS is a very special place for children working together collaboratively, supportive administration and colleagues

- Suggestions for improvement were related to communication and student management/behavior
- An agenda item for School Based Planning includes internal mechanisms for student management

Nicole Berg

- ELA portion of the NYS test was completed with Math portion set for May
 - All make-up testing has been completed
 - We experienced fewer opt out students this year
 - Unfortunately some students started the test and then opted out
 - Communication will be included in the next Newsletter requesting advance notification for opting out since those students that started their tests were counted
 - Scoring will take place during a Professional Development day tomorrow
- Professional Development incentives were outlined in the beginning of the school year and teachers have started submitting and reflected in their paychecks
- STEP Team
 - This is an activity open to 5th and 6th grade students
 - Open to all
 - Meeting held on Monday with tryouts to be held on Wednesday
 - Eight teachers have volunteered to be coaches
- Planning a performance for the Celebration of the Arts Day on June 7

Lisa King

- Dashboard
 - Enrollment is at 393 students
 - Filled an opening in kindergarten in April
 - Some parents are willing to transfer their students after Math testing has been completed
- 6th grade teacher was terminated and we will continue with two teacher team going forward
- Working on our Chromebook project – planned bids for April 15 to include E-rate
- Small groups of Chromebooks are in place
- Planning to purchase 150 more Chromebooks for kindergarten and first grade use – will push out to share between the classrooms
- Discussion took place regarding ATS visits

Miriam Steinberg

- Rochester Broadway Theater League
 - Sixth graders are attending a performance of Wicked this evening
- Report cards will be released shortly
 - The progress reports will include a parent survey
 - Including self-addressed stamped envelope to encourage return
 - Survey results will be shared in the future
- Recognition set for staff and the BOT on April 12 at Artisan Works – celebrating three year charter renewal
- \$35K received from the Daisy Marquis Foundation for Robotics program
- Two more grants – awaiting responses

SEARCH COMMITTEE UPDATE – J. Mellen, G. Pedraza-Burgos

- Consultant has been assisting with the hiring process
 - Seeking a CEO - position has been posted
 - Goal is to have an individual hired by July 1, 2017 to start off the 2017-2018 School Year
 - Online application, rigorous screening process followed by an interview
 - Developing the interview process (objectives, list of questions, ranking system)
 - Finalizing the Search Committee members to include Board, Leadership, Staff Members and Parents
 - Planning to meet with candidates mid-May
 - Committee will recommend final candidates

GOVERNANCE COMMITTEE

- Meeting dates: Wednesdays following Board Meetings at 6 p.m. on 4/12 (will be moved to a week later), 5/10, 6/14

FINANCE REPORT – Jason Mellen (*Refer to Attachment A*)

Motion 170406.2

Upon a motion by Jason Mellen and duly seconded by Gladys Pedraza-Burgos, the following was submitted for adoption:
RESOLVED that the Board of Trustees upon the recommendation of the Governance Committee at their meeting on March 8, 2017 and confirmed by the Finance

Committee at their meeting on March 16, 2017: RESOLVED that temporary salary adjustments for Vicki Gouveia and Nicole Berg be effective March 6, 2017 through June 30, 2017 and that this motion is considered final with no need for further BOT approval.

Voting in the affirmative: Nelson Blish, Julie Boland, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathy Hurley Wiecek

Voting in the negative: None

Motion 170406.2 passed 7 to 0

Motion 170406.3 Upon a motion by Jason Mellen and duly seconded by Gladys Pedraza-Burgos, the following was submitted for adoption: RESOLVED that the Board of Trustees upon the recommendation of the CEO Search Committee and confirmed by the Finance Committee: RESOLVED to authorize the expenditure of \$7,500, including expenses, to engage Joe Koval to lead the recruitment process. (A review with our attorneys and our internal control policies ensured that there was no need to secure multiple bids prior to making this recommendation) and that this motion is considered final with no need for further BOT approval.

Voting in the affirmative: Nelson Blish, Julie Boland, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathy Hurley Wiecek

Voting in the negative: None

Motion 170406.3 passed 7 to 0

- Meeting dates: Thursday of the week following Governance Committee meetings at 5:30 p.m. on 4/27, 5/18, 6/22, 7/20

CHAIR REPORT

- Attorneys are finalizing the Separation Agreement for E. Cavalier
 - Complying with the Employee Manual
 - Release should be signed this week

- Contacted NYSED this week and informed them of the organizational changes
- Looked at a building that was up for sale, but the condition was too poor to be considered.
 - We are interested in purchasing our current campus and building a gymnasium
- Will be contacting Michael Robinson related to the Strategic Plan process

PUBLIC COMMENTS – NONE

Motion 170406.4 Upon a motion by Gladys Pedraza-Burgos and duly seconded by Joan Moorehead, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting at 7:15 p.m.

Voting in the affirmative: Nelson Blish, Julie Boland, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathy Hurley Wiecorek

Voting in the negative: None

Motion 170406.4 passed 7 to 0

NEXT BOARD MEETING:

May 4, 2017 at 6 p.m. in the Music Room

Attachment A

Urban Choice Charter School
Treasurer's Report
April 2017

As of February 28, 2017

| | MTD Actual | MTD Budget | Current Month Variance | YTD Actual | YTD Budget | YTD Variance |
|-------------------|----------------|-----------------|---------------------------|------------------|------------------|----------------|
| Revenue | 537,312 | 491,743 | 45,569 | 4,073,608 | 3,917,492 | 156,116 |
| Expenses | 504,502 | 508,578 | (4,076) | 3,816,873 | 3,803,947 | 12,926 |
| Net Income | 32,810 | (16,835) | 49,645 | 256,734 | 113,545 | 143,189 |

Cash on Hand **926,866** **Plus 210,149 in Receivables**

Plus Investments **448,199**

URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES – MINUTES
THURSDAY, MAY 4, 2017

Present: Tracy Armstrong, Nelson Blish, Julie Boland, Megan Bosco, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

Absent: Natosha McDonald

Media Notification: Erica Bryant of the Democrat and Chronicle was notified of the May 4, 2017 Annual Meeting and Board of Trustees meetings on April 26, 2017. Public notice was also posted in the school and published in the school newsletter.

ANNUAL MEETING

The Annual Meeting was called to order at 6:02 p.m. by Nelson Blish and the mission statement was shared.

The proposed slate of officers and committee chair identified by the Governance Committee for 2017-18:

BOT Chair: Nelson Blish
BOT Treasurer: Jason Mellen
BOT Secretary: Joan Moorehead
Governance Committee Chair: Megan Bosco

Motion 170504.1 Upon a motion by Megan Bosco and duly seconded by Gladys Pedraza-Burgos, the following was submitted for adoption:
RESOLVED that the Board of Trustees formally accept the slate of officers and committee chair for 2017-2018 identified by the Governance Committee.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Megan Bosco, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

Voting in the negative: None

Motion 170504.1 passed 8 to 0

Motion 170504.2 Upon a motion by Nelson Blish and duly seconded by Kathleen Hurley Wiecorek, the following was submitted for adoption: RESOLVED that the Board of Trustees formally accept the appointment of Megan Bosco to a second three-year term expiring on June 30, 2020.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

Voting in the negative: None

Motion 170504.2 passed 7 to 0

Motion 170504.3 Upon a motion by Nelson Blish and duly seconded by Megan Bosco, the following was submitted for adoption: RESOLVED that the Board of Trustees formally accept the appointment of Jason Mellen to a second three-year term expiring on June 30, 2020.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Megan Bosco, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

Voting in the negative: None

Motion 170504.3 passed 7 to 0

Motion 170504.4 Upon a motion by Megan Bosco and duly seconded by Joan Moorehead, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the Annual Meeting at 6:12 p.m.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Megan Bosco, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

Voting in the negative: None

Motion 170504.4 passed 8 to 0

BOARD MEETING

The board meeting was called to order at 6:13 p.m.

Motion 170504.5 Upon a motion by Gladys Pedraza-Burgos and duly seconded by Megan Bosco, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the April 6, 2017 minutes.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Megan Bosco, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

Voting in the negative: None

Motion 170504.5 passed 8 to 0

Leadership Team Report – Vicki Gouveia

- Proposed organizational structure
 - Plan to eliminate the three-teacher model that has been in place for two years
 - In theory it was a positive approach, but teachers strongly prefer a self-contained classroom with their own students
 - We will provide seamless special education coverage for multiple grade levels going forward with two classrooms for each grade with one teacher
- Proposed Calendar for the 2017-2018 school year was shared
 - Calendar was created by a subcommittee of teachers
 - Calendar corresponds with the Rochester City School District
 - Will be seeking approval of the calendar at the June BOT meeting
 - After approval, it will be distributed to families and added to the website
- Four inclement weather days in March
 - Two of them were covered in our planned calendar
 - Need to make up two of them – currently considering 5/26 and 6/23 – working out transportation issues
- Testing Update
 - Concluded today with the Math Test with make up tests to be held next week
 - Last two tests: Living Environment and Spanish set for June for 8th graders
 - Higher percentages of opt outs for Math vs. ELA
- NECSN (Northeast Charter School Network) workshop was held last week with the following highlights:
 - Searching for facilities/buildings
 - Funding facilities/buildings

- How charter schools across the country fund new facilities/buildings
- Contacts were established

M. Steinberg

- Parent Survey
 - Survey was sent home with report cards a few weeks ago
 - 34 responses received with more expected over the next few weeks
 - Mostly positive
- Celebration of the Arts Day – June 7
- J. Moorehead provided five free tickets for students to attend a special event at Monroe Community College – author of Hidden Figures (Margot Lee Shetterly) – two middle school teachers attended with five of our students
- Two UCCS middle school students have been selected by Mayor Lovely Warren (along with WDKX radio station) to receive special recognition as “inspiring young men” The event will take place in June at the Blue Cross Arena where the young men will meet with other men in Rochester acting as mentors

Dashboard – L. King

- One fifth grade student left and returned to the RCSD
- The SMI and SRI scores for the practice test in March have been added.
- Discussed status of ATS

Proposed Budget for 2017-2018 School Year – L. King

- Line by line review of proposed budget
 - Some adjustments were proposed, but will not be confirmed or put in place until the CEO is hired
 - ✓ Considering one principal, one assistant principal and a teacher on assignment for 400 students
 - Payroll adjustments – 3% increases across the board
 - Elimination of three teacher teams
 - Addition of two more teacher aides
 - Addition of Special Education Teacher
 - Elimination of one Principal
 - Addition of ENL teacher
 - Incentives for teachers/staff
 - School programs increased related to technology and classroom supplies
 - Chromebooks - accelerated purchasing so models will be consistent
 - Summer school expense increased to allow for more staffing, transportation
 - Budgeted for Robotics – funded via grant in the past, but we will have to determine if that will be in place again so budgeted for \$25K

- All questions related to the proposed budget should be directed to J. Mellen and L. King in advance of the vote next month

Governance Report – M. Bosco

- Next meeting is Wednesday, May 10 at 5:30 p.m.

Finance Report (*Refer to Attachment A*)

- CEO hiring process:
 - Joe Koval has been coordinating and created a full process sheet
 - Discussed some anxiety being felt amongst the staff
 - Board is responsible for finding the best possible fit and the process is moving along smoothly with the interview process beginning
 - G. Pedraza-Burgos and J. Mellen are co-chairs with committee members: N. McDonald (BOT), J. Boland (BOT/parent), L. King (leadership team), N. Berg (leadership team), C. Dibble (experienced educator for 12 years at UCCS), and C. Parris (School Intervention Specialist)
 - Final two candidates will be selected and shared with the BOT
 - Hiring completion planned with the new CEO in place on July 1, 2017

Chair Report – N. Blish

- Shared that the agreement has been signed by former CEO
 - CEO contract will not be renewed
- Looking into options for adding a gymnasium to existing campus
- Suggested sharing details about the Imagine RIT event with UCCS students – exceptional weekend event with no cost

Public Comments

- Discussion took place related to possible organizational changes
 - One principal for 400 students
 - Discussed job qualifications/role for Teacher on Assignment position
 - Help with discipline a positive
 - Suggestion for considering adding a Reading Specialist, more Rtl teachers, and more counselors in the future

Motion 170504. 6

Upon a motion by Gladys Pedraza-Burgos and duly seconded by Megan Bosco, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting at 8:04 p.m.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Megan Bosco,
Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos,
Kathleen Hurley-Wiecorek

Voting in the negative: None

Motion 170504.6 passed 8 to 0

Next Board Meeting:

Thursday, June 8, 2017

Urban Choice Charter School
Treasurer's Report
May 2017

Attachment A

As of March 31, 2017

| | MTD Actual | MTD Budget | Current Month Variance | YTD Actual | YTD Budget | YTD Variance |
|-------------------|----------------|----------------|---------------------------|------------------|------------------|----------------|
| Revenue | 530,599 | 516,936 | 13,663 | 4,604,207 | 4,434,428 | 169,779 |
| Expenses | 500,441 | 507,101 | (6,660) | 4,319,918 | 4,311,048 | 8,870 |
| Net Income | 30,158 | 9,835 | 20,323 | 284,289 | 123,380 | 160,909 |

Cash on Hand **1,376,859** **Plus 160,616 in Receivables**

Plus Investments **448,199**

**URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES – MINUTES
THURSDAY, JUNE 8, 2017**

Present: Tracy Armstrong, Nelson Blish, Julie Boland, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

Absent: Megan Bosco

Media Notification: Erica Bryant of the Democrat and Chronicle was notified of the June 8, 2017 Board of Trustees meeting on May 26, 2017. Public notice was also posted in the school and published in the school newsletter.

BOARD MEETING

The board meeting was called to order at 6:01 p.m. and the mission statement was shared.

Motion 170608.1 Upon a motion by Julie Boland and duly seconded by Gladys Pedraza-Burgos, the following was submitted for adoption:
RESOLVED that the Board of Trustees approve the May 4, 2017 minutes.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

Voting in the negative: None

Motion 170608.1 passed 8 to 0

LEADERSHIP TEAM REPORT

V. Gouveia:

- Comparisons of Instructional Models – shared the differences between two teacher teams vs. three teacher teams.
 - Justification provided for the change back to two teacher teams for the 2017-2018 school year.
- Shared highlights of the trip to Washington, DC with 35 UCCS 8th grade students
 - Bus tour of monuments/attractions, Smithsonian Air and Space, National Zoo, and a trip to Gettysburg which connected with the 8th grade social studies curriculum
 - Exceptional behavior of UCCS students was recognized by a member of the public visiting the Arlington National Cemetery
- Celebration of the Arts
 - Highly successful event sharing vocal and instrumental music in addition to a performance by our new Step Team
 - Every UCCS student (approximately 400) was brought outside to sing a song learned in music class (a moving and meaningful experience)
 - Many parents/guardians were in attendance throughout the day
- Moving up ceremony for 8th graders is scheduled for June 21 at 4:30 p.m. – all BOT members are invited to attend
- Moving up ceremony for kindergarteners will be held the morning of June 21
- Due to an usually high number of inclement weather days used this year, UCCS students are making up two days (May 26 and June 23)

N. Berg:

- Science Testing for Grades 4 and 8
 - 4th grade science testing was completed
 - 8th grade students will sit for the Living Environment test on the 14th of June
 - Spanish testing will be held on Monday offering an opportunity for high school credit
- A long-term suspension hearing will be held on Monday as a result of unsafe behaviors

L. King:

- Dashboard
 - Four students left in March and we held off filling those openings until the completion of testing
 - All spots now filled and enrollment is at 397
 - Enrollment was submitted for a total of 393 students for 2017-2018 as we are awaiting paperwork from a few more families of kindergarteners
- ATS visits total 67 days saving 90 days of instruction
 - A discussion followed with a request made by several board members for a detailed analysis/spreadsheet to share ATS details for better understanding at a future BOT meeting

- An additional request was made for a graph to be created that would highlight the correlations of test results vs. other schools

M. Steinberg

- Robotics Update:
 - Program was successful again this year
 - A field trip is planned for Saturday - taking 60 students to Seabreeze Amusement Park
 - Working on securing funding for the next school year
- Celebration of the Arts performances are available for viewing on the UCCS Facebook page
- The Northeast Charter School Network is hosting an advocacy round table with S. Pluff at Vertus tomorrow afternoon
- Requesting that any BOT members planning to attend the moving up ceremony, RSVP through L. Seaberg

CEO SEARCH COMMITTEE REPORT – G. Pedraza-Burgos / N. Blish

The search process is moving along and is on schedule
 An update regarding the status was recently shared with all UCCS staff members
 The BOT will be meeting with the final two candidates
 A final candidate will be selected with an announcement planned for later this month

GOVERNANCE REPORT – N. Blish

Motion 170608.2 Upon a motion by Gladys Pedraza-Burgos and duly seconded by Julie Boland, the following was submitted for adoption:
 RESOLVED that the Board of Trustees approve the appointment of Kathleen Hurley Wiecorek as Vice Chair for 2017-2018 as identified by the Governance Committee.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

Voting in the negative: None

Motion 170608.2 passed 8 to 0

Motion 170608.3 Upon a motion by Jason Mellen and duly seconded by Joan Moorehead, the following was submitted for adoption:
RESOLVED that the Board of Trustees approve the 2017-2018 School Calendar.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

Voting in the negative: None

Motion 170608.3 passed 8 to 0

Motion 170608.4 Upon a motion by Jason Mellen and duly seconded by Kathy Hurley Wiecorek, the following was submitted for adoption:
RESOLVED that the Board of Trustees approve the 2017-2018 School Budget.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

Voting in the negative: None

Motion 170608.4 passed 8 to 0

TREASURER'S REPORT *(Refer to Attachment A)*

Motion 170608.5 Upon a motion by Jason Mellen and duly seconded by Tracy Armstrong, the following was submitted for adoption:
RESOLVED that the Board of Trustees approve the early expenditure for Chromebooks not to exceed \$25,000.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley Wiecorek

Voting in the negative: None

Motion 170608.5 passed 8 to 0

CHAIR REPORT – N. Blish

- Acknowledged and expressed appreciation for the extensive amount of time dedicated to UCCS by the CEO Search Committee
- Follow up is planned with the Diocese in the near future to inquire about expanding the property to allow for the addition of a gymnasium

PUBLIC COMMENTS

Discussion took place related to informing staff of future plans for their employment in the next school year in a timelier manner

Motion 170608.6 Upon a motion by Gladys Pedraza-Burgos and duly seconded by Jason Mellen, the following was submitted for adoption: RESOLVED that the Board of Trustees enter Executive Session at 7:05 p.m.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

Voting in the negative: None

Motion 170608.6 passed 8 to 0

Motion 170608.7 Upon a motion by Tracy Armstrong and duly seconded by Julie Boland, the following was submitted for adoption: RESOLVED that the Board of Trustees end Executive Session.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

Voting in the negative: None

Motion 170608.7 passed 8 to 0

Motion 170608.8 Upon a motion by Natosha McDonald and duly seconded by Gladys Pedraza-Burgos, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

Voting in the negative: None

Motion 170608.8 passed 8 to 0

NEXT BOARD MEETING:

Thursday, August 3, 2017

**URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES
EXECUTIVE SESSION
MEETING WITH FINAL TWO CEO CANDIDATES
June 12, 2017**

Present: Tracy Armstrong, Nelson Blish, Julie Boland, Megan Bosco, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

Absent:

Motion 170612.1 Upon a motion by Gladys Pedraza Burgos and duly seconded by Natasha McDonald, the following was submitted for adoption: RESOLVED that the Board of Trustees enter Executive Session at 5:45 p.m.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Megan Bosco, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

Voting in the negative: None

Motion 170612.1 passed 9 to 0

Motion 170612.2 Upon a motion by Gladys Pedraza Burgos and duly seconded by Natasha McDonald, the following was submitted for adoption: RESOLVED that the Board of Trustees end Executive Session at 8:45 p.m.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Megan Bosco, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

Voting in the negative: None

Motion 170612.2 passed 9 to 0

Motion 170612.3 Upon a motion by Natosha McDonald and duly seconded by Tracy Armstrong, the following was submitted for adoption: RESOLVED that the Board of Trustees present Lynn McCarthy with an offer for the position of CEO of the Urban Choice Charter School.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Megan Bosco, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

Voting in the negative: None

Motion 170612.3 passed 9 to 0

Attachment A

Urban Choice Charter School
Treasurer's Report
June 2017

As of April, 2017

| | MTD Actual | MTD Budget | Current Month Variance | YTD Actual | YTD Budget | YTD Variance |
|-------------------|----------------|----------------|---------------------------|------------------|------------------|----------------|
| Revenue | 520,233 | 511,328 | 8,905 | 5,148,415 | 4,945,756 | 202,660 |
| Expenses | 511,845 | 500,268 | 11,577 | 4,831,414 | 4,811,316 | 20,098 |
| Net Income | 8,388 | 11,060 | (2,672) | 317,002 | 134,440 | 182,562 |

Cash on Hand **959,876** **Plus 189,488 in Receivables**

Plus Investments **471,169**



Entry 11 Enrollment and Retention of Special Populations

Created: 07/31/2017 • Last updated: 08/01/2017

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2016-2017 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2017-2018.

Recruitment/Attraction Efforts Toward Meeting Targets

| | Describe Efforts Toward Meeting Recruitment Targets 2016-17) | Describe Plans Toward Meeting Recruitment Targets 2017-18) |
|----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Economically Disadvantaged | <p>Economically Disadvantaged Students:</p> <ul style="list-style-type: none">✓ Sent 250 applications to multiple Head Start programs in Rochester✓ Advertised with local radio stations in English and Spanish, emphasis on reaching urban demographics✓ Advertised through billboards located in different spots in Rochester✓ Hosted open houses, school tours, and information sessions✓ Participated in Rochester City School District School Choice Expo✓ Developed school website in English with translation tab available in several other languages✓ Advertised in City Newspaper✓ Utilized Facebook, Twitter, and Instagram in English and Spanish✓ Sent postcards to 2,300 4 go 5 year olds in anticipation of Kindergarten enrollment✓ Participated in community meetings at Head Start✓ Increased budget allocation in Advertising and Marketing✓ Distributed school information at the Public Market and all city libraries✓ Attended Charter School Fair | <p>Continue with...</p> <p>Economically Disadvantaged Students:</p> <ul style="list-style-type: none">✓ Send 250 applications to multiple Head Start programs in Rochester✓ Advertise with local radio stations in English and Spanish, emphasis on reaching urban demographics✓ Advertise through billboards located in different spots in Rochester✓ Host open houses, school tours, and information sessions✓ Participate in Rochester City School District School Choice Expo✓ Develop school website in English with translation tab available in several other languages✓ Utilize Facebook, Twitter, and Instagram in English and Spanish✓ Sent postcards to 2,300 4 go 5 year olds in anticipation of Kindergarten enrollment✓ Participate in community meetings at Head Start✓ Distribute school information at the Public Market and all city libraries✓ Attend Charter School Fair |
| | <p>English Language Learners:</p> <ul style="list-style-type: none">✓ Sent 250 applications to multiple Head Start programs in Rochester | <p>Continue with...</p> |

| | | |
|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| English Language Learners | <ul style="list-style-type: none"> ✓ Sent flyers and information to Head Start programs and UPK providers ✓ Distributed flyers and pamphlets about the school at the Puerto Rican Festival ✓ Advertised with local radio stations in English and Spanish, emphasis on reaching urban demographics ✓ Advertised with local Spanish Station (WEPL) ✓ Sent staff members to BOCES training on ELL process and assessment ✓ Established professional relationship with BOCES ELL department ✓ Distribute school information at the Public Market and all city libraries in English and Spanish ✓ Partnered with representatives from local refugee organizations ✓ Send English and Spanish posters local urban churches and stores | <p>English Language Learners:</p> <ul style="list-style-type: none"> ✓ Send 250 applications to multiple Head Start programs in Rochester ✓ Send flyers and information to Head Start programs and UPK providers ✓ Advertise with local radio stations in English and Spanish, emphasis on reaching urban demographics ✓ Advertised with local Spanish Station (WEPL) ✓ Send staff members to BOCES training on ELL process and assessment ✓ Continue to establish professional relationship with BOCES ELL department ✓ Partner with representatives from local refugee organizations ✓ Send English and Spanish posters to local urban churches and stores |
| Students with Disabilities | <p>Students with Disabilities:</p> <ul style="list-style-type: none"> ✓ Sent 250 applications to multiple Head Start programs in Rochester ✓ Distributed school information at the Public Market and all city libraries ✓ Sent flyers and information to Head Start programs and UPK providers ✓ Advertised with local radio stations in English and Spanish, emphasis on reaching urban demographics ✓ Attended Charter School Fair | <p>Continue with...</p> <p>Students with Disabilities:</p> <ul style="list-style-type: none"> ✓ Send 250 applications to multiple Head Start programs in Rochester ✓ Send flyers and information to Head Start programs and UPK providers ✓ Advertise with local radio stations in English and Spanish, emphasis on reaching urban demographics ✓ Attend Charter School Fair |

Retention Efforts Toward Meeting Targets

| | Describe Efforts Toward Meeting Retention Targets 2016-17) | Describe Plans Toward Meeting Retention Targets 2017-18) |
|----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Economically Disadvantaged | <p>Economically Disadvantaged Students:</p> <ul style="list-style-type: none"> ✓ Partnered with EPIC (Every Person Influences Children) ✓ Hosted numerous parent and family involvement events (Kindergarten welcoming morning, Celebration of the Arts, Open House, Black History Celebration, Family Day celebrations, Honor Roll Ceremonies (Quarterly), 8th grade Graduation, Kindergarten Moving Up Ceremony, Flag Day Celebration, etc. ✓ Administered student and family surveys ✓ Hold parent/family conferences (twice a year) ✓ Provided high-quality RtI services ✓ Committed to Alternative to Suspension initiative | <p>Continue with...</p> <p>Economically Disadvantaged Students:</p> <ul style="list-style-type: none"> ✓ Host numerous parent and family involvement events (Kindergarten welcoming morning, Celebration of the Arts, Open House, Black History Celebration, Family Day celebrations, Honor Roll Ceremonies (Quarterly), 8th grade Graduation, Kindergarten Moving Up Ceremony, Flag Day Celebration, etc. ✓ Administer student and family surveys ✓ Hold parent/family conferences (twice a year) ✓ Provide high-quality RtI services ✓ Commit to providing safe and restorative options to our students |
| English Language Learners | <p>English Language Learners:</p> <ul style="list-style-type: none"> ✓ Hired an ELL teacher ✓ Created an ELL program once students were identified as ELL students ✓ Created ELL screening process as part of our Kindergarten screening ✓ Providing high-quality ELL services to students ✓ Providing professional development to staff in areas of ELL instruction ✓ Providing translators ✓ Providing high-quality RtI services | <p>Continue with...</p> <p>English Language Learners:</p> <ul style="list-style-type: none"> ✓ Hire an additional ELL teacher ✓ Continue an ELL program for students identified as ELL students ✓ Continue with ELL screening process as part of our Kindergarten screening ✓ Provide high-quality ELL services to students ✓ Provide professional development to staff in areas of ELL instruction ✓ Provide translators ✓ Provide high-quality RtI services |
| Students with Disabilities | <p>Students with Disabilities:</p> <ul style="list-style-type: none"> ✓ Providing high-quality special education and intervention services enabling students to remain at UCCS ✓ Providing frequent opportunities for collaborative meetings between general education teachers, special education teachers and families to ensure needs are met and communication is open and clear ✓ Hire a Coordinator of Special Education ✓ Involve families early regarding any academic or behavior concerns ✓ Providing high-quality RtI services | <p>Continue with...</p> <p>Students with Disabilities:</p> <ul style="list-style-type: none"> ✓ Providing high-quality special education and intervention services enabling students to remain at UCCS ✓ Providing frequent opportunities for collaborative meetings between general education teachers, special education teachers and families to ensure needs are met and communication is open and clear ✓ Involve families early regarding any academic or behavior concerns ✓ Provide high-quality RtI services |



Entry 12 Classroom Teacher and Administrator Attrition

Created: 07/12/2017 • Last updated: 08/01/2017

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the two tables named 2016-2017 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing in 2016-2017. Please provide the full time equivalent (FTE) of staff on June 30, 2016; the FTE for any departed staff from July 1, 2016 through June 30, 2017; the FTE for added staff from July 1, 2016 through June 30, 2017; and the FTE of staff added in newly created positions from July 1, 2016 through June 30, 2017 using the two tables provided.

Classroom Teacher Attrition Table

| | FTE Classroom Teachers on June 30, 2016 | FTE Classroom Teachers Departed 7/1/16 - 6/30/17 | FTE Classroom Teachers Filling Vacant Positions 7/1/16 - 6/30/17 | FTE Classroom Teachers Added in New Positions 7/1/16 - 6/30/17 | FTE of Classroom Teachers on June 30, 2017 |
|--|-----------------------------------------|--------------------------------------------------|------------------------------------------------------------------|----------------------------------------------------------------|--------------------------------------------|
| | 42.6 | 5 | 5 | 0 | 41 |

Administrator Position Attrition Table

| | FTE Administrative Positions on June 30, 2016 | FTE Administrators Departed 7/1/16 - 6/30/17 | FTE Administrators Filling Vacant Positions 7/1/16 - 6/30/17 | FTE Administrators Added in New Positions 7/1/16 - 6/30/17 | FTE Administrative Positions on June 30, 2017 |
|--|-----------------------------------------------|----------------------------------------------|--------------------------------------------------------------|------------------------------------------------------------|-----------------------------------------------|
| | 3 | 0 | 0 | 0 | 3 |

Thank you



Entry 13 Uncertified Teachers

Last updated: 08/01/2017

FTE Count of All Teachers 41
(Certified and Uncertified) as of
June 30, 2017

FTE Count of All Certified 32
Teachers as of June 30, 2017

Instructions for Reporting Percent of Uncertified Teachers

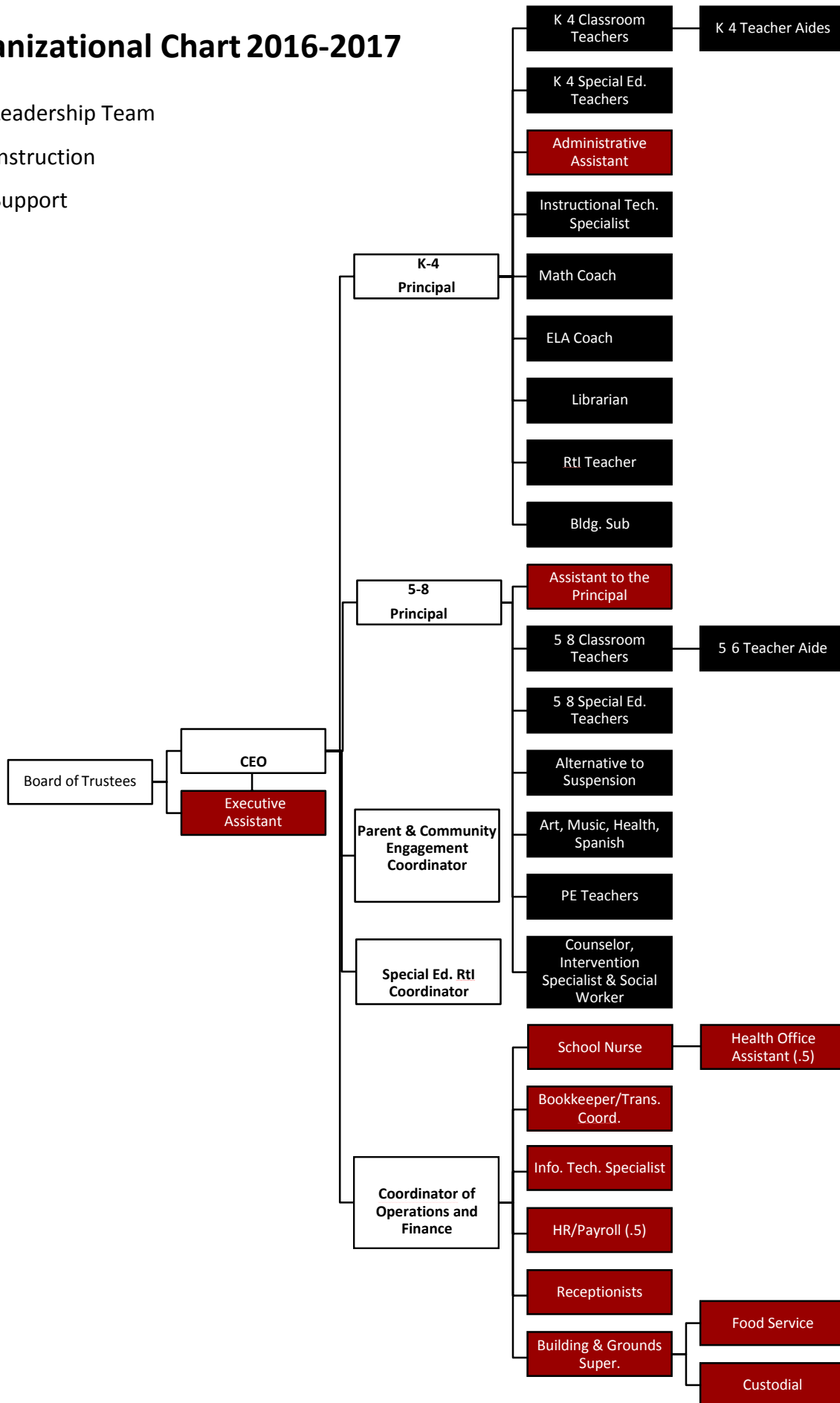
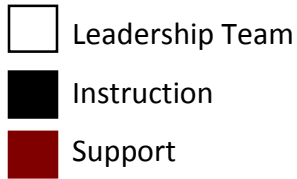
The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on June 30, 2017, and each uncertified teacher should be counted only once.

| | |
|-------------------------------------------------------------------------------------------------------------------------------------------|---|
| 1. Total FTE count of uncertified teachers (6-30-17) | 9 |
| 2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-17) | 4 |
| 3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-17) | |
| 4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-17) | 0 |
| 5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-17) | 2 |
| 6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-17) | 3 |

Thank you.

Organizational Chart 2016-2017



Urban Choice Charter School Staff Calendar 2018-2018

| | |
|--|----------------------------------------------------------------------------|
| | First/Last Days of School |
| | No School for Students, Professional Development and/or Parent Conferences |
| | Half Day of School |
| | Holiday/Recess |
| | New York State Testing |

JULY 2017

| M | T | W | T | F |
|----|----|----|----|----|
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |
| 31 | | | | |

AUGUST 2017

4/0

| M | T | W | T | F |
|----|----|----|----|----|
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | 31 | |

SEPTEMBER 2017

19/18

| M | T | W | T | F |
|----|----|----|----|----|
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |

OCTOBER 2017

21/20

| M | T | W | T | F |
|----|----|----|----|----|
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |
| 30 | 31 | | | |

NOVEMBER 2017

18/18

| M | T | W | T | F |
|----|----|----|----|----|
| | | 1 | 2 | 3 |
| 6 | 7 | 8 | 9 | 10 |
| 13 | 14 | 15 | 16 | 17 |
| 20 | 21 | 22 | 23 | 24 |
| 27 | 28 | 29 | 30 | |

July 4

Aug. 3

Aug. 28

Aug. 29-31

Sept. 4

Sept. 5

Sept. 6

Sept. 7

Sept. 26

Oct. 2

Oct. 5

Oct. 6

Oct. 9

Oct. 10

Oct. 12

Oct. 31

Nov. 2

Nov. 2

Nov. 6

Nov. 6

Nov. 9

Nov. 10

Nov. 22-24

Nov. 28

Dec. 7

Dec. 11

Dec. 19

Dec. 25-29

Jan. 1

Jan. 2

Jan. 4

Jan. 15

Jan. 18

Jan. 22

Jan. 30

Feb. 1

Feb. 16

Feb. 19-23

Feb. 27

Mar. 1

Mar. 5

Mar. 27

Mar. 30

Apr. 2-6

Apr. 7

Apr. 12

Apr. 12

Apr. 11-13

Apr. 16-18

Apr. 16

Apr. ??

April 23

Apr. 24

May 1-3

May 3

May 4-9

May 11

May 21

May 23-June 1

Independence Day Holiday - No School

Board of Trustees Meeting

New Staff Orientation/Professional Development

All Staff Professional Development

Labor Day Holiday - No School

Professional Development - No School for Students

First Day of School

Board of Trustees Meeting

Staff Meeting - 8:00am

School Picture Day

Board of Trustees Meeting

Professional Development - No School for Students

Columbus Day Holiday - No School

Progress Reports Go Home

Open House

Staff Meeting - 8:00am

Board of Trustees Meeting

Marking Period Ends

Report Cards Due to Principals

School Picture Re-Take Day

Parent Conference/Report Card Pick-Up - Half Day

Veterans Day Holiday - No School

Thanksgiving Holiday/Recess - No School

Staff Meeting - 8:00am

Board of Trustees Meeting

Progress Reports Go Home

Staff Meeting - 8:00am

Winter Holiday/Recess - No School

New Year's Day Holiday - No School

Students Return from Winter Recess

Board of Trustees Meeting

Martin Luther King, Jr. Day Holiday - No School

Marking Period Ends

Report Cards Due to Principals

Staff Meeting - 8:00am

Board of Trustees Meeting

Parent Conference/Report Card Pick-Up - Half Day

President's Day/February Recess - No School

Staff Meeting - 8:00am

Board of Trustees Meeting

Progress Reports Go Home

Staff Meeting - 8:00am

Good Friday Holiday - No School

Spring Recess - No School

Admissions Lottery - 10:00am

Board of Trustees Meeting

Marking Period Ends

ELA Grades 3-8

Make-Ups ELA Grades 3-8

Report Cards Due to Principals

Report Cards Go Home

Professional Development (ELA Scoring)

Staff Meeting - 8:00am

Math Grades 3-8

Board of Trustees Meeting

Make-Ups Math Grades 3-8

Professional Development (Math Scoring)

Progress Reports Go Home

Grades 4 & 8 Science Performance Test

JANUARY 2018

21/21

| M | T | W | T | F |
|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | 31 | | |

FEBRUARY 2018

15/15

| M | T | W | T | F |
|----|----|----|----|----|
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | | |

MARCH 2018

21/21

| M | T | W | T | F |
|----|----|----|----|----|
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

APRIL 2018

16/15

| M | T | W | T | F |
|----|----|----|----|----|
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |
| 30 | | | | |

MAY 2018

22/21

| M | T | W | T | F |
|----|----|----|----|----|
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | 31 | |

DECEMBER 2017 16/16

| M | T | W | T | F |
|----|----|----|----|----|
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |

May 28

May 29

June 4

June 5-6

June 7

June 8

June ??

June 18

June 20

June 21

June 21

June 22

June 25

June 25-26

Memorial Day Holiday - No School

Staff Meeting - 8:00am

Grades 4 & 8 Science Written Test

Make-Ups Grades 4 & 8 Science

Board of Trustees Meeting

Celebration of the Arts

Living Environment Regents Exam

End of Year Celebration for Students

Grade 8 Graduation

Marking Period Ends, Report Cards Due to Principals

Last Day of School for Students

Professional Development

Report Cards Mailed Home

Kindergarten Screening

JUNE 2018 16/15

| M | T | W | T | F |
|----|----|----|----|----|
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |

rev. 4/26/17

BOT Approved ?/??/2017

Total Days: Teacher = 189, Students = 180