



Entry 1 School Information and Cover Page

Created: 06/22/2018 • Last updated: 07/12/2018

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2018**) or you may not be assigned the correct tasks.

a. SCHOOL NAME WESTERN NEW YORK MARITIME CS (REGENTS)

(Select name from the drop down menu)

b. CHARTER AUTHORIZER (As of June 30th, 2018) Regents-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

c. DISTRICT / CSD OF LOCATION Buffalo

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	266 Genesee Street Buffalo NY 14204			

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Dave Comerford
Title	Director for Administrative Services
Emergency Phone Number (###-###-####)	

e. SCHOOL WEB ADDRESS (URL) www.wnymcs9-12.com

f. DATE OF INITIAL CHARTER 09/2004

g. DATE FIRST OPENED FOR INSTRUCTION 09/2004

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of Western New York Maritime Charter School is to develop all Cadets in mind, body and character, to prepare them for further education, and to prepare them to be effective leaders and responsible citizens. Inherent in this mission are four cornerstones which provide continuous lines of effort:

Academic Excellence: To provide Cadets with educational challenges and experiences that prepare them to be successful in the information age, and in further study at the college level.

Character Development: To instill in Cadets the highest sense of morality and ethics, with emphasis on intellectual honesty, integrity, discipline, honor, service to others and to the community.

Physical Development: To enhance Cadets' health, self-confidence, and physical abilities, and to instill a lifelong appreciation for wellness and a healthy lifestyle.

Leadership Development: To provide Cadets a distinct military structure in the best maritime tradition to enhance their sense of personal responsibility, self-discipline and citizenship.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1

Goal 1 - All Western New York Maritime Charter School students will demonstrate continuous progress toward proficiency in reading and writing in the English language, competency in the understanding and application of mathematical computation and problem solving, scientific reasoning, and social, geographical, civic, and world studies.
Objective 1.1
Benchmark 1 Since we have experienced success with this goal WNYMCS is now increasing focus on college level and mastery learning rather than proficiency. WNYMCS is comparing our annual scores on Regents with other charter schools and suburban schools because we have continually outperformed Buffalo Public schools which have similar

	<p>student demographics as ours. Goal is to increase aggregate mastery rate on regents tests by 10% We hope to have 90% of our students graduate with a regents diploma within four years of entering 9th grade.</p> <p>Indicators, Measures and Metrics - Regents scores at college readiness levels Graduation rates</p> <p>Responsibility - Commandant, Vice Commandant, Department Heads, Teachers</p> <p>Objective 1.2 Benchmark 2 Systems are in place that establish shared accountability for teaching and learning success. Curriculum is aligned to the Common Core. Teachers engage in strategic, research based practices which guide learning and promote high levels of engagement, thinking and achievement. Indicators, Measures and Metrics -MAP Test Scores, AIS Services, Literary Focus Quarterly Tests</p> <p>Responsibility - Commandant, Vice Commandant, Department Heads, Teachers</p>
Variable 2	<p>Goal 2 - To meet the academic and behavioral needs of at-risk students by securing resources, providing support programs and activities, following the federal entitlement guidelines, and complying with the federal Individuals with Disabilities Education Act (IDEA) so that their academic achievement meets performance measure levels.</p> <p>Objective 2.1 Benchmark 1 WNYMCS provides a strong academic intervention program that includes an effective school-wide screening assessment which measures a student’s ability level and research based interventions using the national average as a baseline for student placement with continuous progress monitoring. The Academic Intervention Program evaluates and addresses a struggling student on an individual basis. All requirements of Title funds are monitored and met.</p> <p>Indicators, Measures and Metrics - MAP Test Scores, AIS Services, Literary Focus</p> <p>Responsibility - Commandant, Vice Commandant, Director of Student Services, Department Heads, Teachers</p>
Variable 3	<p>Goal 3 - Western New York Maritime Charter School will provide a rigorous Naval Junior Reserve Officer Training Corps program which promotes academic excellence and</p>

supports the development of positive character and leadership in each student.

Objective 3.1

Benchmark 1

(Charter Specific) The NJROTC program provides the four cornerstones of our mission; Academic Excellence, Character Development, Physical Development, and Leadership Development. The Cadet Honor Code, “a cadet will never lie, cheat, or steal, nor tolerate those who do’ supports a climate focused on learning. Cadets as shipmates are responsible for each other’s success. Effort is rewarded and praised, rules are clearly stated, consequences for poor decisions are evenly and consistently applied. This program provides the background and backbone of our culture and climate. Cadets attain community service levels and academic success levels required for attaining Distinguished Unit with Academic Honors.

Indicators, Measures and Metrics - Ribbons for service, Cadet name tags for Honor and Merit Roll, Distinguished Unit with Academic Honors

Responsibility - Commandant, Senior Naval Science Instructor

Objective 3.2

Benchmark 1

(Charter Specific) Ensure compliance with U.S. Navy guidance for the NJROTC program, and support for students so they demonstrate academic success. School will be authorized to retain NJROTC program and NJROTC program will continue to achieve Distinguished Unit.

Indicators, Measures and Metrics - NJROTC Evaluations, Distinguished Unit, Student Scholarships

Responsibility - Commandant, Vice Commandant, Senior Naval Science Instructor

Variable 4

Goal 4 – Guide and support all staff members with professional development resources in a collaborative team teaching environment as they implement changes so that instruction and assessment are dimensions of a common standardized system-wide education process.

Objective 4.1

Benchmark 3 This year and in the future we are working with Personal Growth Plans which allow teachers to concentrate on areas of interest. There is a requirement to share new found knowledge and strategies with each other, especially in a mentoring role. WNYMCS school faculty is using technology to share learning and growth models.

	<p>Professional development enables 80% of teachers to reach SLO targets.</p> <p>Indicators, Measures and Metrics - SLO Targets, APPR results, Attendance at conferences as well as presentations by our teachers at conferences</p> <p>Responsibility - Vice Commandant, Department Heads, Teachers</p>
Variable 5	<p>Goal 5 - To maintain a safe and comfortable school climate, where all demonstrate appropriate behavior as guided by the WNYMCS charter and code of conduct, DASA, the WNYMCS School Safety Plan and related Emergency Management Plan and Quick Emergency Response Guide.</p> <p>Objective 5.1 Benchmark 3 Monitor the physical environment of the school building and ensure the School Safety plan is current. Safety requirements are met in terms of passing all fire inspections, maintaining an approved and updated Safety Plan, and keeping all fire drills exiting times below 150 seconds. Conduct for heightened security drills per year.</p> <p>Indicators, Measures and Metrics - School Safety Plan, Safety/Fire Drills Results</p> <p>Responsibility - School Safety Team</p> <p>Objective 5.2 Benchmark 3 WNYMCS will continue to support students through academic and behavioral interventions which promote learning and positive self-esteem. We will implement programs aimed at student retention and success. Retention rate for all students in aggregate is equal to or exceeds 80%.</p> <p>Indicators, Measures and Metrics - Drop-out Rates Suspensions, Honor and Merit Roll</p> <p>Responsibility - Commandant, Dean of Students, Vice Commandant, Guidance Counselors, Teachers</p>
Variable 6	<p>Goal 6 - WNYMCS will implement its Parent Involvement Policy to promote a strong partnership with parents and encourage their involvement in their children's academic and social development.</p> <p>Objective 6.1 Benchmark 3 WNYMCS welcomes parent involvement and although it is increasing this is an area where we still need to focus attention. We will continue to invite parents to participate and increase opportunities for participation to</p>

occur. We will work through parent representative on our Board of Trustees to stay engaged with parents.

Indicators, Measures and Metrics - Parent Portal Usage, Feedback from parents' rep on Board, Survey Results

Responsibility - Board, Commandant, Vice Commandant Director of Administrative Services, Parents,

Variable 7

Goal 7 - To continue the demonstration of sound financial practices, governance, organizational management, planning, and responsible and compliant decision making.

Objective 7.1

Benchmark 4

Maintain the school in sound and stable financial condition as evidenced by performance on key financial indicators; yearly balance sheets will show the school is fiscally sound and maintains adequate cash reserves.

Indicators, Measures and Metrics - Financial Statements: Current Ratios, Unrestricted Days Cash, Enrollment Variance, Total Margin, Debt to Asset Ratio, Cash Flow, Debt Service Coverage Ratio

Responsibility - BOT Finance Committee, Commandant, Accountant

Objective 7.2

Benchmark 5

Create and maintain annual and long-term budgets which show effective allocation of resources to ensure effective school programs; the school maintains appropriate internal controls and procedures; the school complies with state and federal financial reporting requirements; yearly submission of audited financial statements demonstrate the school is responsible and prudent with public resources.

Indicators, Measures and Metrics - 1 and 5 Year Budgets, Audited Financial Statements

Responsibility - BOT Finance Committee, Commandant

Objective 7.6

Benchmark 7

School will recruit and utilize highly qualified personnel with well defined roles for administrative and key educational staff.

Indicators, Measures and Metrics - School leadership and APPR evaluations

Responsibility - BOT, Commandant, Vice Commandant, Hiring Committee

Objective 7.3

Benchmark 6,8

Create, manage and annually update the school's comprehensive school improvement and accountability process, maintained in the 2015-2020 School Wide Plan which addresses objectives to meet the school's Key Design Elements and which is in harmony with the SED Charter School Performance Framework and the Strategic Action Plan.

Indicators, Measures and Metrics - School Wide Plan Objectives, Strategic Action Plan

Responsibility - BOT, Commandant, Vice Commandant, Director for Administrative Services

Objective 7.4

Benchmark 6

Implement a governance training and development process.

Indicators, Measures and Metrics - Board Self-Evaluation

Responsibility - BOT President

Objective 7.5

Benchmark 6,10

Take appropriate actions to maintain its "Good Standing" in attendance, legal requirements, and fiscal practices performance measures; annually review school policies to ensure legal compliance, effectiveness and adherence to the school mission.

Indicators, Measures and Metrics - Board evaluation of Commandant, Annual Report,

Responsibility - BOT, Commandant, Accountant, Director for Administrative Services

Variable 8

Goal 8 - Provide for the continued use of technology in support of instruction, administration and communication among stakeholders.

Objective 8.1

Benchmark 7 Each faculty member and administrator will have access to the database system, including a computer in each classroom, and be trained to input student data.

Indicators, Measures and Metrics - Teachers/administrators trained on data systems (eschool data/ edoctrina) with access to computer in classroom

	Responsibility - Director of IT, Director of Student Services
Variable 9	<p>Goal 9 - WNYMCS will maintain strong organizational viability by increasing the effective collection and use of student academic, behavior and demographic data.</p> <p>Objective 9.1 Benchmark 2, 3, 7,9 Using the Data-Wise model, analyze student performance and other indicators to monitor instruction so curriculum areas in need of improvement are emphasized.</p> <p>Indicators, Measures and Metrics - Annual planning committees utilize data to drive decision making</p> <p>Responsibility - BOT Academic Committee, Commandant, Vice Commandant, Teaching Staff</p> <p>Objective 9.3 Benchmark 7 Refine and implement a recruiting process which will result in a full complement of cadets and others waiting to enter the school paying particular attention to ELL, F/R, and SWD populations.</p> <p>Indicators, Measures and Metrics - SED Recruiting and Retention Targets</p> <p>Responsibility - BOT, Commandant, Director for Administrative Services, Senior Naval Science Instructor</p>
Variable 10	(No response)

i. TOTAL ENROLLMENT ON JUNE 30, 2018 415

j. GRADES SERVED IN SCHOOL YEAR 2017-18

Check all that apply

Grades Served	7, 8, 9, 10, 11, 12
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k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? No

11. FACILITIES

Does the school maintain or operate multiple sites?

	Yes, 2 sites
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12. SCHOOL SITES

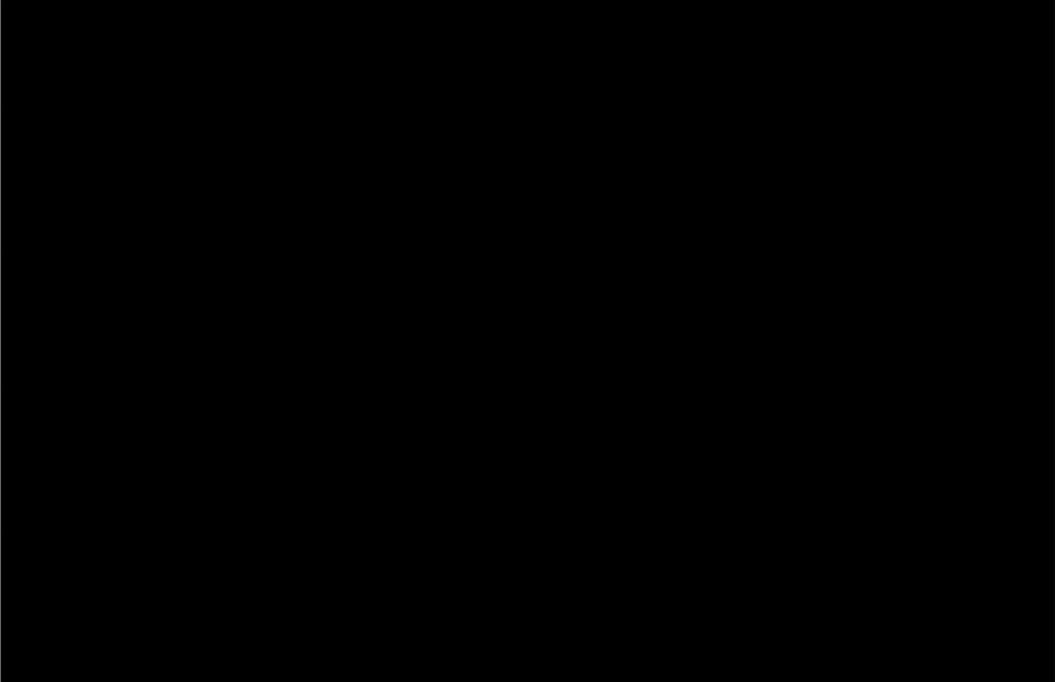
Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K-5, 6-9, etc.)	Receives Rental Assistance	Rental Assistance for Which Grades (write N/A if applicable)
Site 1 (same as primary site)	266 Genesee Street Buffalo, NY 14204		Buffalo	9-12	No	
Site 2	102 Buffum Street Buffalo, NY 14210		Buffalo	7-8	No	
Site 3						

12a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Catherine Oldenburg			
Operational Leader	Dave Comerford			
Compliance Contact	Dave Comerford			
Complaint Contact	Dave Comerford			
DASA Coordinator	Florence Dollard			

13. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	LT Col. Jon Mellott			
Operational Leader	Dave Comerford			
Compliance Contact	Dave Comerford			
Complaint Contact	Dave Comerford			
DASA Coordinator	Florence Dollard			

m1. Are any sites in co-located space? If yes, please proceed to the next question. No

IF LOCATED IN PRIVATE SPACE IN NYC OR DISTRICTS OUTSIDE NYC

m3. Upload a current Certificate of Occupancy (COO) for each school site that is located in private space in NYC or located outside of NYC. Except for schools in district space (co-location space), school must provide a copy of the annual fire inspection report.

Site 1 Certificate of Occupancy (COO)

<https://nysed-cso-reports.fluidreview.com/resp/17171242/yFPTXS6fVy/>

Site 1 Fire Inspection Report

<https://nysed-cso-reports.fluidreview.com/resp/17171242/nBjtmqxAKU/>

Site 2 Certificate of Occupancy

<https://nysed-cso-reports.fluidreview.com/resp/17171242/v5TvJTPScU/>

Site 2 Fire Inspection Report

<https://nysed-cso-reports.fluidreview.com/resp/17171242/PdADm5zTLD/>

Site 3 Certificate of Occupancy

(No response)

Site 3 Fire Inspection Report

(No response)

n1. Were there any revisions to the school's charter during the 2017-18 school year? (Please include approved or pending material and non-material charter revisions). No

o. Name and Position of Individual(s) Who Completed the 2016-17 Annual Report. Dave Comerford

p. Our signatures (Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

Signature, Head of Charter School

A handwritten signature in black ink that reads "Catherine M. Odenburg". The signature is written in a cursive style with a large initial 'C' and 'O'.

Signature, President of the Board of Trustees

Thomas C. O'Brien

Date

2018/07/12

Thank you.

2017

The University of the State of New York
 THE STATE EDUCATION DEPARTMENT
 Office of Facilities Planning - Room 1060 Education Building Annex
 Albany, New York 12234

PUBLIC SCHOOL BUILDING FIRE SAFETY REPORT

(THIS REPORT IS TO BE SUBMITTED ELECTRONICALLY – DO NOT MAIL THIS REPORT)

All buildings which are owned, operated, or leased by public school districts, Boards of Cooperative Educational Services (BOCES), and nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the NYS Uniform Fire Prevention and Building Code, NYS 2016 Uniform Code Supplement, 2015 International Fire Code, and 2015 International Property Maintenance Code.

District/School Name

W	N	Y		M	A	A	I	T	I	M	E		C	H	A	N	T	E	R		S	C	H	O	O	L
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Facility/Building Name

W	N	Y	M	C	S		N	I	G	H		S	C	H	O	O	L									
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Street Address (NO PO Box Numbers)

2	6	6		G	E	N	E	S	E	E		S	T	A	E	E	T								
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City/Town/Village

Zip Code

B	U	F	F	A	L	O		N	Y																	
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INSTRUCTIONS

- Read the "Manual for Fire and Building Safety Inspections in Public Schools" prior to inspecting the facility and complete a separate report for each facility.
- Part I: General Information. School officials must complete this section annually.
- Part II: This section to be completed by the inspector and non-conformances recorded on page 4, Fire Safety Non-Conformance Reporting Sheet.
- Part II-A Regulations of the Commissioner 155.7: This section must be completed for student occupied buildings only. (Questions 1-7, Nonconformance Reporting Sheet) Do not complete this section for school buildings located in the cities of Buffalo, Syracuse, Rochester, and Yonkers.
- Part II-B Regulations of the Commissioner 155.25: This part to be completed for all buildings with electrically operated partitions. (Question 8, Non-Conformance Reporting Sheet) International Fire Code and Property Maintenance Code. This part to be completed for all buildings. (Questions 9-26, Non-Conformance Reporting Sheet).
- Part III Certifications. To be completed by persons as indicated.
- A copy of this form must be kept on file at the school for three years and must be available for public review.
- Posting of Certificate of Occupancy: Any temporary, qualified, or annual Certificate of Occupancy must be posted in public view in a prominent location within this facility.

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the 2015 International Fire Code.

Yes X No _____

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified?

Yes _____ No X

8. Have there been any fires in this facility since the last annual fire inspection?

Yes _____ No X

If yes, indicate:

a) Number of fires

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b) Total number of injuries

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c) Total cost of property damage

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Part II: Public School Fire Safety Non-Conformance Report Sheet

School District WNY MARITIME CHARTER
 Facility # N/A

Building Name WNYMCS 1516th School

Part II-A (to be completed for public schools only - except "Big 4")				Part II-B				Part II-B				Part II-B						
Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected			
01A-2				08A-2				120-2				19D-1						
01B-1				08B-2				13A-2				19E-1						
01C-1				08C-2				13B-2				19F-1						
01D-1				08D-2				14A-2				19G-1						
01E-1				08E-2				14B-2				19H-2						
02A-2				09A-2				14C-2				20A-1						
02B-1				09B-2				14D-1				20B-1						
02C-3				09C-1				14E-1				20C-1						
02D-1				09D-1				15A-2				21A-3						
02E-2				09F-2				15B-1				22A-3						
02F-3				09G-2				15C-2				22B-3						
02G-2				10A-2				15D-2				22C-3						
03A-3				10B-2				15E-1				23A-1						
03B-1				10C-1				16A-2				23B-1						
04A-2				10D-1				16B-2				23C-1						
04B-2				11A-2				16C-2				23D-2						
04C-1				11B-1				17A-3				24A-3						
05A-3				11C-2				17B-2				25A-3						
05B-2				11D-2				17C-2				If any additional non-conformances are observed, check item 25A-3 and list the Code section below. _____ _____ _____ Inspector The inspector has been provided with a copy of the previous year's school fire safety report: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>						
05C-2				11E-1				17D-2										
06A-1				12A-1				17E-1										
06B-1				12B-3				17F-3										
06C-1				12C-2				17G-1										
06D-2				12D-2				17H-2										
06E-3				12E-1				17I-2										
06F-1				12F-1				17J-1										
06G-1				12G-1				17K-1										
06H-2				12H-1				17L-1										
07A-3				12I-1				18A-2										
07B-2				12J-1				18B-2										
07C-2				12K-1				18C-2										
				12L-1				19A-3										
				12M-1				18D-2										
				12N-1				19B-2										
								19C-1										

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:
 Fire Safety Inspector: Name Lt. Brian Scanlon

Date 11/8/17

Registry # N40045203 (26E-4)

Final Inspection (if required):
 Fire Safety Inspector: Name _____

Date _____ Registry # _____ (26F-4)

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: Brian Scanlon Telephone #: (716) 851-5707
Title: Lt. Registry # NYS 0045203
(as designated by the NYS Secretary of State)

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected on 11/7/17 (date) as indicated in Section III-A above.

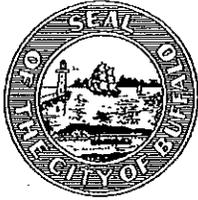
Name: DAVE COMERSON Telephone #: (716) 842-6289
Title: DIRECTOR FOR ADMIN SERVICES

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Education or Board of Trustees, at the meeting held pursuant to Section 807-a of the State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public scrutiny.

Name: Catherine Alderberg Telephone #: ()
Title: Commandant Electronic Signature (via NYSED Portal)



Department of Fire

CITY OF BUFFALO
BUREAU OF FIRE PREVENTION
65 Niagara Square, Room 321 City Hall
Buffalo, New York 14202
716) 851-5707 EXT 752 • FAX (716) 851-4680



Mark A. Morganti, Chief
Bureau of Fire Prevention

DATE 12/18/2017

VIA FACSIMILE () _____

ATTN: _____

RE: Certificate of Fire Inspection

To Whom It May Concern:

This is to certify that a fire inspection was conducted by a member of the City of Buffalo Bureau of Fire Prevention at the following facility and location:

WNY MARITIME CHARTER SCHOOL
102 BUFFUM ST.
BUFFALO, NY 14210

The facility was found to be in compliance with the Fire Code of New York State and Fire Ordinances of the City of Buffalo.

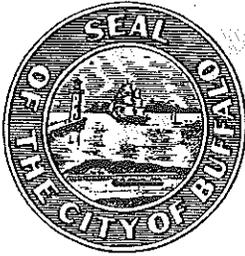
Sincerely,

BUFFALO FIRE DEPARTMENT

BY: LT Patrick Mulderig
BUREAU OF FIRE PREVENTION

FILE: InspectionApproval

LT Patrick Mulderig



CITY OF BUFFALO

Certificate of Occupancy

Certificate No.: 202044

In accordance with the appropriate laws of the State of New York and/or the Ordinances of the City of Buffalo the structure(s) located at **102 BUFFUM** Buffalo, New York, having been inspected and found to conform substantially to applicable laws, ordinances, rules or regulations, said structure(s) is hereby certified for occupancy. This certificate is issued subject to the limitation herein specified and is valid until revoked unless automatically voided by the conditions set forth on the reverse side of this certificate.

Commissioner of Permit and Inspection Services

Date Issued: 07/10/2018

No. Units: N/A **No. Stories:** 2 **Building Type:** 1A NON-COMBUSTIBLE PROTECTED

Construction: FIRE RESISTIVE **Class:** E **Zoning District:** N-3R

Smoke Detectors: YES **Carbon Monoxide Detectors:** YES

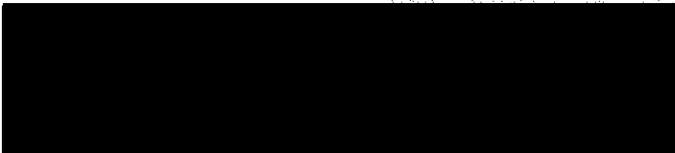
Permit No: GC17-9433972 **Permit Date:** 09/08/2017 **Receipt No:** AS PER PERMIT

Inspector: ERIK HOEFFINGER **Date Inspected:** 07/10/2018

BUILDAGE USAGE: CHARTER SCHOOL

Story

Use



SEE REVERSE SIDE

CITY OF



BUFFALO

Certificate of Occupancy

CERTIFICATE OF COMPLIANCE

DEPARTMENT OF PERMIT AND INSPECTION SERVICES

Certificate No.: 3042

Location: 266 GENESEE

Building Permit: 77031 Issued: 4/7/2005
76252 6/8/2005
84809 11/7/2005

Building Classification: Type 3b ordinary unprotected

Occupancy: E (Three story school building (Maritime Charter School))

This certifies that the building and/or premises indicated above conforms substantially to the approved plans and specifications heretofore filed in this office and to all requirements of the applicable provisions of the law insofar as the same is covered by the above building permit(s).

Issued pursuant to Section 511-119 of the Ordinances of the City of Buffalo.

Date of Issuance 9/1/2006 (Document re-created on 6/31/2011 from original)

By *James W. Comerford Jr.*

JAMES W. COMERFORD JR.
COMMISSIONER OF PERMIT AND INSPECTION SERVICES

SEE REVERSE SIDE



Entry 2 NYS School Report Card Link

Last updated: 07/10/2018

WESTERN NEW YORK MARITIME CS (REGENTS)

1. CHARTER AUTHORIZER (As of REGENTS-Authorized Charter School June 30th, 2018)

(For technical reasons, please re-select authorizer name from the drop down menu).

2. NEW YORK STATE REPORT CARD <https://data.nysed.gov/profile.php?instid=800000057456>

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).



Entry 3 Progress Toward Goals

Created: 07/12/2018 • Last updated: 11/01/2018

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only. Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

2017-18 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	All WNY Martime Charter School students will demonstrate continuous progress toward proficiency in reading and writing in the English language, competency, in the understanding and application of mathematical computation and problem solving, scientific reasoning and social, geographical, civic and world studies.	Regents scores at college readiness levels. Graduation rates. MAP Test scores. AIS services Literary Focus Quarterly tests	Met	
	To meet the academic and behavioral needs of at-risk students by securing resources, providing support programs and activities, following			

Academic Goal 2	the Federal entitlement guidelines, and complying the Federal Individuals with Disabilities Education Act (IDEA) so that their academic achievement meets performance measure levels.	MAP Test scores AIS services Literary Focus	Met	
Academic Goal 3	WNY Maritime Charter School will provide a rigorous Naval Junior ROTC program which promotes academic excellence and supports the development of positive character and leadership in each student.	Ribbons for service Cadet name tags for Honor and Merit Roll NJROTC evaluations Distinguished Unit Student scholarships	Met	
Academic Goal 4	Guide and support all staff members with professional development resources in a collaborative team teaching environment as they implement changes so that instruction and assessment are dimensions of a common standardized system-wide education process.	SLO targets APPR results Attendance at conferences as well as presentations by our teachers at conferences.	Met	
Academic Goal 5	.		Met	
Academic Goal 6			Met	
Academic Goal 7			Met	

Academic Goal 8		Met	
-----------------	--	-----	--

2. Do we have more academic goals to add? No

3. Do we have more academic goals to add? No

4. ORGANIZATIONAL GOALS

2017-18 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	To maintain a safe and comfortable school climate, where all demonstrate appropriate behavior as guided by the WNYMCS charter and code of conduct, DASA, the WNYMCS School Safety Plan and Quick Emergency Response Guide	Updated School Safety Plan Safety and Fire Drills Drop-out rates Suspensions Honor and Merit Roll	Met	
Org Goal 2	WNYMCS will implement its Parent Involvement Policy to promote a strong partnership with parents and encourage their involvement in their children's academic and social development.	Parent Portal Usage Survey results	Met	
	Provide for the			

Org Goal 3	continued use of technology in support of instruction, administration and communication among stakeholders	Teachers/Administrators trained on data systems and access to computers in every classroom	Met	
Org Goal 4	WNYMCS will maintain strong organizational viability by increasing the effective collection an use of student academic, behavior and demographic data.	Annual planning committees utilize data to drive decision making SED recruiting and retention targets.	Met	
Org Goal 5				

5. Do you have more organizational goals to add?

No

6. FINANCIAL GOALS

2017-18 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	To continue the demonstration of sound financial practices, governance, organizational management, planning and responsible and compliant decision making.	Financial Statements: Current ratios, Unrestricted days cash, enrollment variance, total margin, debt to asset ratio, cash flow, debt service coverage ratio One to five year budgets Audited financial statements School- wide Plan objectives Strategic Action Plan Board Self-evaluation Board Commandant Evaluation Annual Report School leadership and APPR evaluations	Met	
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



Entry 4 Expenditures per Child

Created: 07/24/2018 • Last updated: 07/31/2018

WESTERN NEW YORK MARITIME CS (REGENTS)Section Heading

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2017-18 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	6743616
Line 2: Year End FTE student enrollment	433
Line 3: Divide Line 1 by Line 2	15574

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2017-18 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:

The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:

<http://www.p12.nysed.gov/psc/AuditGuide.html>.

Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	663988
Line 2: Management and General Cost (Column)	576824
Line 3: Sum of Line 1 and Line 2	1240812
Line 5: Divide Line 3 by the Year End FTE student enrollment	2866

Thank you.

WESTERN NEW YORK MARITIME CHARTER SCHOOL
FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2018
AND JUNE 30, 2017

WESTERN NEW YORK MARITIME CHARTER SCHOOL

FOR THE YEARS ENDED JUNE 30, 2018

AND JUNE 30, 2017

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INDEPENDENT AUDITORS' REPORT

To the Board of Trustees of
 Western New York Maritime Charter School
 Buffalo, New York

Report on the Financial Statements

We have audited the accompanying financial statements Western New York Maritime Charter School (a nonprofit organization), which comprise the statements of financial position as of June 30, 2018 and June 30, 2017 and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Western New York Maritime Charter School, as of June 30, 2018 and 2017, and the changes in net assets, and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedules of functional expenses on pages 17 and 18 are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly

to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 17, 2018, on our consideration of Western New York Maritime Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Western New York Maritime Charter School's internal control over financial reporting and compliance.

R.A. MERCER & CO., P.C.



West Seneca, New York
October 17, 2018

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FINANCIAL STATEMENTS

WESTERN NEW YORK MARITIME CHARTER SCHOOL
STATEMENTS OF FINANCIAL POSITION
AS OF JUNE 30, 2018 AND JUNE 30, 2017

	2018	2017
ASSETS		
Current Assets		
Cash	\$ 1,008,238	1,446,728
Grants and Other Receivables	312,603	586,884
Prepaid Expenses	86,086	94,910
Fixed Assets		
Construction in Progress	3,500	322,486
Property and Equipment, net	3,316,435	1,488,286
Total Assets	4,726,862	3,939,294
LIABILITIES AND NET ASSETS		
Current Liabilities:		
Accounts Payable	65,606	452,213
Lease Payable-Current Portion	15,682	11,785
Term Note-Current Portion	97,500	37,414
Accrued Expenses	652,893	556,093
Long Term liabilities:		
Lease Payable-Long Term Portion	39,835	10,339
Term Note-Long Term Portion	1,777,018	1,009,586
Total Liabilities	2,648,534	2,077,430
Net Assets:		
Unrestricted	2,064,132	1,846,328
Temporarily Restricted	14,196	15,536
Total Net Assets	2,078,328	1,861,864
Total Liabilities and Net Assets	\$ 4,726,862	3,939,294

The accompanying independent auditors' report should be read in conjunction with these financial statements.

**WESTERN NEW YORK MARITIME CHARTER SCHOOL
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2018
AND JUNE 30, 2017**

	<u>2018</u>	<u>2017</u>
Unrestricted Net Assets:		
Revenue, Gains and Other Support		
Public School District:		
Revenue - Resident Student Enrollment	\$ 5,433,745	4,801,245
- Special Education	768,811	748,153
Contributions	2,039	15,435
Fundraising	17,097	5,480
Food Service	274,384	251,805
Other Income	79,554	58,720
Net Assets Released from Restrictions	<u>420,226</u>	<u>540,458</u>
Total Revenue, Gains and Other Support	<u>6,995,856</u>	<u>6,421,296</u>
Expenses		
Program Expenses:		
Regular Education	4,354,078	3,532,654
Special Education	583,126	435,834
Other Program	583,171	560,490
Supporting Services:		
Management and General	<u>1,257,677</u>	<u>1,201,707</u>
Total Expenses:	<u>6,778,052</u>	<u>5,730,685</u>
Change in Unrestricted Net Assets	<u>217,804</u>	<u>690,611</u>
Changes in Temporarily Restricted Net Assets		
Federal and State Grants	410,261	553,373
Restricted Contributions	8,625	-
Net Assets Released from Restrictions	<u>(420,226)</u>	<u>(540,458)</u>
Change in Temporarily Restricted Net Assts	<u>(1,340)</u>	<u>12,915</u>
Change in Net Assets	216,464	703,526
Net Assets - Beginning	<u>1,861,864</u>	<u>1,158,338</u>
Net Assets - Ending	<u>\$ 2,078,328</u>	<u>\$ 1,861,864</u>

The accompanying independent auditors' report should be read in conjunction with these financial statements.

WESTERN NEW YORK MARITIME CHARTER SCHOOL
STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30, 2018
AND JUNE 30, 2017

	<u>2018</u>	<u>2017</u>
Cash Flows From Operating Activities		
Receipts from School Districts	\$ 6,202,556	5,549,398
Grant Receipts	693,167	210,042
Contributions	2,039	15,435
Cafeteria Revenues	274,384	251,805
Miscellaneous Sources	96,651	64,200
Payments to Employees for Services and Benefits	(4,521,030)	(3,789,253)
Payments to Vendors and Suppliers	<u>(1,917,249)</u>	<u>(1,819,987)</u>
Net cash flows provided by operating activities	<u>830,518</u>	<u>481,640</u>
Cash Flows Provided by/(Used by) Investing Activities		
Purchase of Property and Equipment	<u>(2,129,919)</u>	<u>(1,316,581)</u>
Net cash from investing activities	<u>(2,129,919)</u>	<u>(1,316,581)</u>
Cash Flows from Financing Activities		
Repayment of lease payable	33,393	(8,956)
Proceeds from term note	884,393	1,047,000
Repayment of term note	<u>(56,875)</u>	<u>(9,079)</u>
Net Cash provided by/(used by) financing activities	<u>860,911</u>	<u>1,028,965</u>
Net Increase/Decrease in Cash and Cash Equivalents	(438,490)	194,024
Cash and Cash Equivalents - Beginning of Year	<u>1,446,728</u>	<u>1,252,704</u>
Cash and Cash Equivalents - End of Year	<u>\$ 1,008,238</u>	<u>1,446,728</u>
Reconciliation of change in net assets to net cash used by operating activities:		
Change in net assets	\$ 216,464	703,526
Adjustments to reconcile change in net assets to net cash used by operating		
Depreciation and Amortization	301,770	130,340
(Increase)/Decrease in Construction in Progress	318,986	(322,486)
(Increase)/Decrease in receivables	274,281	(343,331)
(Increase)/Decrease in prepaid expense and deposits	8,824	(54,048)
Increase/(Decrease) in accounts payable and accrued expenses	<u>(289,807)</u>	<u>367,639</u>
Net Cash used by operating activities	<u>\$ 830,518</u>	<u>\$ 481,640</u>
Supplemental disclosures:		
Cash paid for interest:	\$ 71,951	6,270
Copier paid for with Capital Lease	\$ 53,361	14,612
Noncash Disclosures:		
Building Acquisition	\$ 1,893,125	1,047,000
Mortgage	\$ 1,893,125	1,047,000

The accompanying notes are an integral part of these financial statements.

**NEW YORK MARITIME CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2018
AND JUNE 30, 2017**

Note 1. Summary of Significant Accounting Policies

Organization and Description of Activities

On January 12, 2004, the Board of Regents of the University of the State of New York granted a five year provisional charter to the Western New York Maritime Charter School (the School) to operate as an education corporation under New York law. The Board of Regents approved a renewal application effective July 1, 2012 through June 30, 2017. Prior to the end of the current charter, Western New York Maritime Charter School reapplied to the Board of Regents for a renewal of their charter and a five year charter was approved and is effective July 1, 2017 through June 30, 2020.

Charter schools receive state and federal public school funding and must meet all the same state and federal testing and learning requirements as public schools, yet they operate independently of the local school district, serving as their own local education agency.

Western New York Maritime Charter School was granted permission by New York State Board of Regents to expand the School to include a middle school. Beginning with fiscal year ended June 30, 2017, the School added grade 7. Grade 8 was added during fiscal year ending June 30, 2018.

Western New York Maritime Charter School is governed by a nine member, uncompensated Board of Directors and had 335 students and 341 students in ninth through twelfth grades, and 80 students and 41 students in grade seven and eight for the years ending June 30, 2018 and 2017 respectively.

Western New York Maritime Charter School is a charter member of the U.S. Navy Junior Reserve Officers Training Corps Program.

Accrual Basis

The financial statements have been prepared on the accrual basis of accounting.

Cash and Cash Equivalents

The School considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents which are included as cash in the accompanying financial statements.

At various times, cash and cash equivalents in financial institutions may exceed insured limits and subject the School to concentrations of credit risk.

Property, Equipment and Leasehold Improvements

Purchased property and equipment are recorded at cost and depreciation is provided for using the straight-line method over estimated useful lives. Leasehold improvements are capitalized at cost and are being amortized over their estimated useful lives.

Generally, equipment which has a cost in excess of \$500 at the date of acquisition and has an expected useful life of five years is capitalized.

Income Taxes

The School is a 501 (c) (3) organization exempt from taxation under Section 501 (a) of the Internal Revenue Code. The School believes it has taken no uncertain tax positions.

Support and Revenue

The School receives NYS per pupil aid which is passed through the district in which the student resides. Most of the students reside in the Buffalo Public School District. New York State Education Department mandates the rate per pupil. For the years ended June 30, 2018 and 2017, the per pupil rate was \$13,005 and \$12,505, respectively for Buffalo Public School District.

Contributions and grants are reported at fair value at the date the contribution/grant is made. A contribution or grant that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted support is reported as an increase in temporarily or permanently restricted net assets depending on the nature of the restriction. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets. Gifts of goods and equipment are reported as unrestricted support unless explicit donor stipulations specify how the donated assets must be used, in which case they are recorded as restricted support.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates. Estimates and assumptions are made in a variety of areas, including useful lives of long lived assets.

Cost Allocation

The School's costs of providing its various programs and activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Classification of Net Assets

The School's net assets and activities that increase or decrease net assets are classified as unrestricted, temporarily restricted or permanently restricted.

Reclassifications

Certain accounts in the prior-year financial statements have been reclassified for comparative purposes to conform to the presentation in the current-year financial statements.

Note 2. Fair Value of Financial Instruments

The carrying amount of cash and cash equivalents, accounts receivable and current liabilities approximates fair value because of the short maturity of these instruments.

Note 3. Property and Equipment

Property and equipment consists of the following:

	<u>2018</u>	<u>2017</u>
Leasehold and Land Improvements	\$ 524,933	524,933
Building	2,755,303	1,047,000
Office Equipment	362,553	309,192
Instructional and Other Equipment	1,461,220	1,095,423
	<u>5,104,009</u>	<u>2,976,548</u>
Less Accumulated Depreciation	<u>(1,787,574)</u>	<u>(1,488,262)</u>
Property and Equipment, Net	<u>3,316,435</u>	<u>1,488,286</u>
Construction In Progress	<u>3,500</u>	<u>322,486</u>
Total	<u>\$ 3,319,935</u>	<u>1,810,772</u>

Depreciation expense was \$299,313 and \$126,506 in 2018 and 2017 respectively.

Note 4. Accrued Liabilities

Accrued liabilities were as follows:

	<u>2018</u>	<u>2017</u>
Accrued Payroll	\$ 323,539	233,062
Accrued Interest	-	3,053
Accrued NYS TRS-Employer	273,220	270,246
Accrued NYS TRS-Employee	56,134	49,732
Total	<u>\$ 652,893</u>	<u>556,093</u>

Note 5. Federal and State Grants

The School has received grants which are subject to audit by agencies of the state and federal government. Such audits may result in disallowances and a request for a return of funds. The School believes that disallowances, if any, will not be material. Total grants and other receivables for June 30, 2017 and 2018 are as follows:

	<u>2018</u>	<u>2017</u>
Title I Grant	\$ 55,084	76,111
Title II Grant	18,713	7,742
SSF Grant	-	182,726
Due From Other School District	238,680	142,289
NYS CNMS	-	176,976
Other Receivables	126	1,039
	<u>\$ 312,603</u>	<u>586,884</u>

Note 6. Line of Credit

The School has a \$150,000 line of credit with a local bank with interest payable at 1.5% above the bank's prime rate. This is a demand note and substantially all of the School's assets secure the loan. The interest rate was 4.75% at June 30, 2018 and 2017 and the balance outstanding was \$0 at June 30, 2018 and 2017.

Note 7. Capital Lease Obligation

The School is obligated under four non-cancellable capital leases for various equipment. At June 30, 2018 the assets carry a capitalizable cost totaling \$132,861 less accumulated depreciation in the amount of \$76,434 for a net book value of \$56,427. Future minimum lease payments due under the four leases are as follows:

Year Ending:	6/30/2019	\$ 19,848
	6/30/2020	14,614
	6/30/2021	14,261
	6/30/2022	12,628
	6/30/2023	<u>1,007</u>
		62,358
Less: Amount representing interest		<u>(6,841)</u>
Present value of minimum capital lease payments		55,517
Less: Current portion		<u>(15,682)</u>
		<u>\$ 39,835</u>

The total long term portion of the lease obligation due as of June 30, 2018 and 2017 were \$39,835 and \$10,339 respectively.

Note 8. Term Note

The School had a term note due to M&T at \$1,530 payment per month including interest at 3.73%. The balance of the term note at June 30, 2016 was \$9,079. The balance related to this M&T term note was paid off during the year of June 30, 2017.

The School is obligated under a 20 year promissory note for the property located at 102 Buffum Street, Buffalo, NY 14210. The School borrowed \$1,950,000 from a private developer under the promissory note on November 9, 2017. The School paid \$34,711 interest during the year. The outstanding balance on this note was \$1,874,518 at June 30, 2018. The School pledged all buildings, equipment,

furnishings and improvements as security on the note. Interest is at 3.15% for 20 years and the first payment was due December 2017. There were \$21,064 of closing costs on the loan. The monthly payment is \$8,125 principal plus interest. Future maturities are as follows:

<u>Year Ending</u>	<u>Principal</u>	<u>Interest</u>
6/30/2019	\$ 97,500	58,226
6/30/2020	97,500	55,155
6/30/2021	97,500	52,083
6/30/2022	97,500	49,268
6/30/2023	97,500	46,197
2024-2028	487,500	185,426
2029-2033	487,500	108,219
2034-2038	412,018	34,744
	<u>\$ 1,874,518</u>	<u>589,318</u>

Note 9. Temporarily Restricted Net Assets

At June 30, 2018 and 2017 the School's Temporarily Restricted Net Assets were restricted for the following purposes:

	<u>2018</u>	<u>2017</u>
Sailing Program	\$ -	421
Scholarships	14,196	15,115
	<u>\$ 14,196</u>	<u>15,536</u>

Note 10. Operating Lease

The School has entered into a lease for its facilities effective April 1, 2005. The lease term is for a fifteen year period expiring March 31, 2020. There are two five year renewal options at escalating rent rates. The lease calls for a security deposit of \$28,833 and a special additional security deposit of \$100,000 by August 1, 2005. The security deposit at June 30, 2018 and June 30, 2017 were zero.

Pursuant to a Memorandum dated August 7, 2009 between the School and the landlord, the School has released the landlord from its obligation to repay the security deposit in the amount of \$10,000 per year with the first installment due in fiscal year June 30, 2010 without pro rata adjustment until the security deposit is exhausted, in exchange for expanded use of the facility.

The School has agreed to pay for the demolition costs of 290 Genesee Street in the amount of \$25,700. Western New York Maritime Charter School will use the additional space as an athletic field, with the option to erect a gymnasium or similar building as long as the footprint does not decrease the paved parking area currently in use.

The following is a schedule by years of future minimum rental payments required under the operating lease that have initial or remaining non-cancelable lease terms in excess of one year as of June 30, 2018.

Year ended 6/30/2019 \$ 752,918
6/30/2020 \$ 578,415

Note 11. Pension Plan

Western New York Maritime Charter School participates in the New York State Teachers' Retirement System (NYSTRS). This system is a cost sharing multiple employer, public employee retirement system. The system offers a wide range of plans and benefits which are related to years of service and final average salary, vesting of retirement benefits, death and disability.

The New York State Teachers' Retirement Board administers NYSTRS. The System provides benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York. NYSTRS issues a publicly available financial report that contains financial statements and required supplementary information for the System. The report may be obtained by writing to the New York State Teachers' Retirement System, 10 Corporate Woods Drive, Albany, NY 12211-2395.

The System is noncontributory, except for employees who joined the System after July 27, 1976, who contribute 3% of their salary, except that employees in the System more than ten years are no longer required to contribute. Those joining the system on or after January 1, 2010 are required to contribute 3.5% of their salary. Pursuant to Article 11 of the Education Law, the New York State Teachers' Retirement Board establishes rates annually for NYSTRS.

The charter school is required to contribute at an actuarially determined rate. The rates for the years ended June 30, 2018 and June 30, 2017 are 9.80% and 11.72%, respectively of the annual covered payroll. The required contributions for the current year and two preceding years were:

2018	\$	258,681
2017	\$	252,281
2016	\$	260,747

Note 12. Subsequent Events

Management has evaluated subsequent events through October 17, 2018, the date on which the financial statements were available to be issued.

Supplemental Information

**WESTERN NEW YORK MARITIME CHARTER SCHOOL
SCHEDULE OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2018**

		Program Services			Supporting Services	
		Regular Education	Special Education	Other Program	Management & General	Total
Salaries	8	\$ -	-	-	-	555,308
Administrative Staff	46	2,326,165	416,871	-	-	2,743,036
Instructional	9-	-	-	245,243	-	245,243
Non-instructional -						
Total Salaries	63	2,326,165	416,871	245,243	555,308	3,543,587
Payroll Taxes		174,857	34,308	20,183	45,702	275,051
Employee Benefits		471,082	79,205	46,596	105,509	702,392
Instructional Consultants		11,326	-	-	-	11,326
Instructional Materials		7,478	-	-	-	7,478
Classroom Supplies		33,413	-	-	-	33,413
Technology		65,035	-	-	-	65,035
Field Trips		4,207	-	-	-	4,207
Military Events		7,897	-	-	-	7,897
Uniforms		50,675	-	-	-	50,675
Athletic Department		13,798	-	-	-	13,798
Awards and Scholarships		11,509	-	-	-	11,509
Student Activities		42,075	-	-	-	42,075
Transportation		12,200	-	-	-	12,200
Conferences & Travel		6,627	-	-	-	6,627
Boot Camp		-	-	-	-	-
Food Service		-	-	146,572	-	146,572
Student Testing and Assessment		26,469	-	-	-	26,469
Staff Development		3,789	-	-	-	3,789
Consultants		23,200	-	-	-	23,200
Recruitment & Advertising		41,313	-	-	-	41,313
Dues and Memberships		3,531	-	-	-	3,531
Occupancy		681,795	42,613	42,613	-	852,246
Maintenance Expense		-	-	-	82,082	82,082
Insurance		81,952	5,122	5,122	10,244	102,440
Telephone		54,825	3,427	3,427	6,853	68,532
Office Supplies and Expense		-	-	-	70,763	70,763
Postage		5,518	345	345	690	6,898
Printing		9,087	568	568	1,136	11,359
Outside Services		10,653	666	666	1,332	13,317
Professional Fees		-	-	-	156,367	156,367
Miscellaneous		-	-	-	8,183	8,183
Depreciation		173,602	-	71,835	53,876	299,313
Amortization Expense		-	-	-	2,457	2,457
Interest expense		-	-	-	71,951	71,951
Total		\$ 4,354,078	583,126	583,171	1,257,677	6,778,052

The accompanying independent auditors' report should be read in conjunction with these statements.

Supplemental Information

**WESTERN NEW YORK MARITIME CHARTER SCHOOL
SCHEDULE OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2017**

	Program Services			Supporting Services	
	Regular Education	Special Education	Other Program	Management & General	Total
Salaries					
Administrative Staff	8 \$ -	-	-	638,825	638,825
Instructional	52 1,762,147	295,554	-	-	2,057,701
Non-instructional	6 -	-	281,679	-	281,679
Total Salaries	66 1,762,147	295,554	281,679	638,825	2,978,205
Payroll Taxes	147,036	24,506	22,055	51,462	245,059
Employee Benefits	339,595	56,599	50,939	118,858	565,991
Instructional Consultants	11,245	-	-	-	11,245
Instructional Materials	5,417	-	-	-	5,417
Classroom Supplies	41,363	-	-	-	41,363
Technology	94,540	-	-	-	94,540
Field Trips	2,716	-	-	-	2,716
Military Events	5,891	-	-	-	5,891
Uniforms	24,299	-	-	-	24,299
Athletic Department	16,735	-	-	-	16,735
Awards and Scholarships	2,600	-	-	-	2,600
Student Activities	31,567	-	-	-	31,567
Transportation	18,117	-	-	-	18,117
Conferences & Travel	11,578	-	-	-	11,578
Boot Camp	-	-	-	-	-
Food Service	-	-	146,641	-	146,641
Student Testing and Assessment	24,901	-	-	-	24,901
Staff Development	3,780	-	-	-	3,780
Recruitment & Advertising	40,761	-	-	-	40,761
Dues and Memberships	1,560	-	-	-	1,560
Occupancy	666,748	41,672	41,672	83,343	833,435
Utilities	68,169	4,261	4,261	8,521	85,211
Maintenance Expense	-	-	-	88,388	88,388
Insurance	56,264	3,517	3,517	7,033	70,330
Telephone	29,639	1,852	1,852	3,705	37,048
Office Supplies and Expense	-	-	-	33,013	33,013
Postage	8,628	539	540	1,079	10,786
Printing	3,072	192	192	385	3,841
Outside Services	13,081	818	818	1,635	16,351
Professional Fees	-	-	-	124,539	124,539
Miscellaneous	-	-	-	18,168	18,168
Depreciation	101,205	6,325	6,325	12,651	126,506
Amortization Expense	-	-	-	3,833	3,833
Interest expense	-	-	-	6,270	6,270
Total	\$ 3,532,654	435,834	560,490	1,201,707	5,730,685

The accompanying independent auditors' report should be read in conjunction with these statements.

COMPLIANCE AND INTERNAL CONTROL



Kenneth S. Frank, CPA
 Roger J. Lis, Jr. CPA
 Julie L. Jagoda-Booth, CPA
 Kathryn A. Larracuente, CPA
 Cathie J. Bridges, CPA

R. A. MERCER & CO., P.C.
Certified Public Accountants
 290 Center Road
 West Seneca, New York 14224
 Phone 716-675-4270 Fax 716-675-4272
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Raymond A. Mercer, CPA 1931-1983

Robert W. Irwin, CPA

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Trustees of
 Western New York Maritime Charter School
 Buffalo, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audit contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Western New York Maritime Charter School (a nonprofit organization), which comprise the statements of financial position as of June 30, 2018 and 2017, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements, and have issued our report thereon dated October 17, 2018.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Western New York Maritime Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Western New York Maritime Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Western New York Maritime Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Western New York Maritime Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not

an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

R.A. MERCER & CO., P.C.

A handwritten signature in cursive script that reads "R.A. Mercer & Co. P.C.".

West Seneca, New York
October 17, 2018



Annual Financial Statement Audit Report

School Name:	Charter School Name
Date (Report is due Nov. 1):	November 1, 2018
Primary District of Location (If NYC select NYC DOE):	Buffalo City School District
If located in NYC DOE select CSD:	-
School Fiscal Contact Name:	Lisa Kirisits
School Fiscal Contact Email:	[REDACTED]
School Fiscal Contact Phone:	[REDACTED]
School Audit Firm Name:	RA Mercer & Co., P.C.
School Audit Contact Name:	Kathryn Larracuente
School Audit Contact Email:	[REDACTED]
School Audit Contact Phone:	[REDACTED]
Audit Period:	2017-18
Prior Year:	2016-17

The following items are required to be included:

- 1.) The independent auditor's report on financial statements and notes.
- 2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
- 3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	N/A
Management Letter Response	N/A
Federal Single Audit (A-133)	N/A
Corrective Action Plan	N/A

Charter School Name
Statement of Financial Position
as of June 30

	<u>2018</u>	<u>2017</u>
<u>CURRENT ASSETS</u>		
Cash and cash equivalents	\$ 1,008,238	\$ 1,446,728
Grants and contracts receivable	73,798	443,556
Accounts receivables	238,805	143,328
Prepaid Expenses	86,086	94,910
Contributions and other receivables	-	-
Other current assets	-	-
TOTAL CURRENT ASSETS	1,406,927	2,128,522
<u>NON-CURRENT ASSETS</u>		
Property, Building and Equipment, net	\$ 3,316,435	\$ 1,488,286
Restricted Cash	-	-
Security Deposits	-	-
Other Non-Current Assets	3,500	322,486
TOTAL NON-CURRENT	3,319,935	1,810,772
TOTAL ASSETS	<u>4,726,862</u>	<u>3,939,294</u>
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 718,499	\$ 452,213
Accrued payroll, payroll taxes and benefits	-	556,093
Current Portion of Loan Payable	113,182	49,199
Due to Related Parties	-	-
Refundable Advances	-	-
Deferred Revenue	-	-
Other Current Liabilities	-	-
TOTAL CURRENT	831,681	1,057,505
<u>LONG-TERM LIABILITIES</u>		
Loan Payable; Due in More than One Year	\$ 1,816,853	\$ 1,019,925
Deferred Rent	-	-
Due to Related Party	-	-
Other Long-Term Liabilities	-	-
TOTAL LONG-TERM	1,816,853	1,019,925
TOTAL LIABILITIES	<u>2,648,534</u>	<u>2,077,430</u>

NET ASSETS

Unrestricted	\$ 2,064,132	\$ 1,846,328
Temporarily restricted	14,196	15,536
Permanently restricted	-	-
TOTAL NET ASSETS	<u>2,078,328</u>	<u>1,861,864</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>4,726,862</u></u>	<u><u>3,939,294</u></u>

Charter School Name
Statement of Activities
as of June 30

	2018			2017
	Unrestricted	Temporarily Restricted	Total	Total
OPERATING REVENUE				
State and Local Per Pupil Revenue - Reg. Ed	\$ 5,433,745	\$ -	\$ 5,433,745	\$ 4,801,245
State and Local Per Pupil Revenue - SPED	768,811	-	768,811	748,153
State and Local Per Pupil Facilities Revenue	-	-	-	-
Federal Grants	-	410,261	410,261	553,373
State and City Grants	-	-	-	-
Other Operating Income	79,554	-	79,554	58,720
Food Service/Child Nutrition Program	274,384	-	274,384	251,805
TOTAL OPERATING REVENUE	6,556,494	410,261	6,966,755	6,413,296
EXPENSES				
Program Services				
Regular Education	\$ 4,354,078	\$ -	\$ 4,354,078	\$ 3,532,654
Special Education	583,126	-	583,126	435,834
Other Programs	583,171	-	583,171	560,490
Total Program Services	5,520,375	-	5,520,375	4,528,978
Management and general	1,257,677	-	1,257,677	1,201,707
Fundraising	-	-	-	-
TOTAL EXPENSES	6,778,052	-	6,778,052	5,730,685
SURPLUS / (DEFICIT) FROM OPERATIONS	(221,558)	410,261	188,703	682,611
SUPPORT AND OTHER REVENUE				
Interest and Other Income	\$ -	\$ -	\$ -	\$ -
Contributions and Grants	2,039	8,625	10,664	15,435
Fundraising Support	17,097	-	17,097	5,480
Investments	-	-	-	-
Donated Services	-	-	-	-
Other Support and Revenue	-	-	-	-
TOTAL SUPPORT AND OTHER REVENUE	19,136	8,625	27,761	20,915
Net Assets Released from Restrictions / Loss on Disposal	\$ 420,226	\$ (420,226)	\$ -	\$ -
CHANGE IN NET ASSETS	217,804	(1,340)	216,464	703,526
NET ASSETS - BEGINNING OF YEAR	\$ 1,846,328	\$ 15,536	\$ 1,861,864	\$ 1,158,338
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-

NET ASSETS - END OF YEAR

\$ 2,064,132 \$ 14,196 \$ 2,078,328 \$ 1,861,864

**Charter School Name
Statement of Cash Flows**

as of June 30

	<u>2018</u>	<u>2017</u>
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	\$ 216,464	\$ 703,526
Revenues from School Districts	-	-
Accounts Receivable	274,281	(343,331)
Due from School Districts	-	-
Depreciation	301,770	130,340
Grants Receivable	-	-
Due from NYS	-	-
Grant revenues	-	-
Prepaid Expenses	8,824	(54,048)
Accounts Payable	(289,807)	367,639
Accrued Expenses	-	-
Accrued Liabilities	-	-
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	-	-
Interest payments	-	-
Construction in progress	318,986	(322,486)
Other	-	-
NET CASH PROVIDED FROM OPERATING ACTIVITIES	\$ 830,518	\$ 481,640
CASH FLOWS - INVESTING ACTIVITIES	\$	\$
Purchase of equipment	(2,129,919)	(1,316,581)
Other	-	-
NET CASH PROVIDED FROM INVESTING ACTIVITIES	\$ (2,129,919)	\$ (1,316,581)
CASH FLOWS - FINANCING ACTIVITIES	\$	\$
Principal payments on long-term debt	(23,482)	(18,035)
Other	884,393	1,047,000
NET CASH PROVIDED FROM FINANCING ACTIVITIES	\$ 860,911	\$ 1,028,965
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	\$ (438,490)	\$ 194,024
Cash at beginning of year	1,446,728	1,252,704
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$ 1,008,238	\$ 1,446,728

Charter School Name
Statement of Functional Expenses
as of June 30

		2018						
		Program Services				Supporting Services		
	No. of Positions	Regular	Special	Other	Total	Fundraising	Management and General	Total
		Education	Education	Education				
		\$	\$	\$	\$	\$	\$	\$
Personnel Services Costs								
Administrative Staff Personnel	8.00	-	-	-	-		555,308	555,308
Instructional Personnel	46.00	2,326,165	416,871	-	2,743,036	-	-	-
Non-Instructional Personnel	9.00	-	-	245,243	245,243	-	-	-
Total Salaries and Staff	63.00	2,326,165	416,871	245,243	2,988,279	-	555,308	555,308
Fringe Benefits & Payroll Taxes		469,663	81,923	48,195	599,781	-	109,129	109,129
Retirement		176,276	31,590	18,584	226,450	-	42,081	42,081
Management Company Fees		-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	-	-
Accounting / Audit Services		-	-	-	-	-	-	-
Other Purchased / Professional / Consulting Services		34,526	-	-	34,526	-	-	-
Building and Land Rent / Lease		681,795	42,613	42,613	767,021	-	85,225	85,225
Repairs & Maintenance		-	-	-	-	-	82,082	82,082
Insurance		81,952	5,122	5,122	92,196	-	10,244	10,244
Utilities		54,825	3,427	3,427	61,679	-	6,853	6,853
Supplies / Materials		40,891	-	-	40,891	-	-	-
Equipment / Furnishings		-	-	-	-	-	-	-
Staff Development		10,416	-	-	10,416	-	-	-
Marketing / Recruitment		41,313	-	-	41,313	-	-	-
Technology		65,035	-	-	65,035	-	-	-
Food Service			-	146,572	146,572	-	-	-
Student Services		168,830	-	-	168,830	-	-	-
Office Expense		25,258	1,580	1,580	28,418	-	73,921	73,921
Depreciation		173,602	-	71,835	245,437	-	53,876	53,876
OTHER		3,531	-	-	3,531	-	238,958	238,958
Total Expenses		\$ 4,354,078	\$ 583,126	\$ 583,171	\$ 5,520,375	\$ -	\$ 1,257,677	\$ 1,257,677

	2017
Total	
\$	\$
555,308	638,825
2,743,036	2,057,696
245,243	281,679
3,543,587	2,978,200
708,910	561,337
268,531	249,713
-	-
-	1,225
-	115,196
34,526	19,363
852,246	833,435
82,082	88,388
102,440	70,331
68,532	85,212
40,891	46,780
-	-
10,416	15,358
41,313	40,761
65,035	94,540
146,572	-
168,830	273,467
102,339	101,043
299,313	130,339
242,489	25,997
\$ 6,778,052	\$ 5,730,685



Entry 5c Additional Financial Docs

Last updated: 11/01/2018

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Section Heading

1. Management Letter

(No response)

Explanation for not uploading the Management Letter. No management letter given

2. Form 990

(No response)

Explanation for not uploading the Form 990. Extension filed.

3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

Explanation for not uploading the Federal Single Audit. NA

4. CSP Agreed Upon Procedure Report

(No response)

Explanation for not uploading the procedure report. NA

5. Evidence of Required Escrow Account

<https://nysed-cso-reports.fluidreview.com/resp/20302072/pN6H0Nalce/>

Explanation for not uploading the Escrow evidence. (No response)

6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter recommendations, which must include:

- a. The person responsible
- b. The date action was taken, or will be taken
- c. Description of the action taken
- d. Evidence of implementation (if available)

(No response)

Explanation for not uploading the Corrective Action Plan. NA



07/05/18 RM

FOR INQUIRIES CALL: ONE M&T PLAZA OFFICE
(716) 842-4438

00 0 00030M NM 017

000000

P

WNY MARITIME CHARTER SCHOOL
SAVINGS ACCOUNT
266 GENESEE ST
BUFFALO NY 14204

ACCOUNT TYPE	
M&T MARKET ADVANTAGE FOR BUSINESS	

ACCOUNT NUMBER	STATEMENT PERIOD
[REDACTED]	JUN.01-JUN.30,2018

BEGINNING BALANCE	\$213,277.55
DEPOSITS & CREDITS	0.00
LESS CHECKS & DEBITS	0.00
INTEREST	17.53
LESS SERVICE CHARGES	0.00
ENDING BALANCE	\$213,295.08

INTEREST PAID YEAR TO DATE

\$106.30

ACCOUNT ACTIVITY

POSTING DATE	TRANSACTION DESCRIPTION	DEPOSITS & OTHER CREDITS (+)	WITHDRAWALS & OTHER DEBITS (-)	DAILY BALANCE
06/01/2018	BEGINNING BALANCE			\$213,277.55
06/29/2018	INTEREST PAYMENT	\$17.53	✓	213,295.08
	ENDING BALANCE			\$213,295.08

INTEREST RATE HISTORY

INTEREST RATE	BEGINNING DATE	ENDING DATE
0.10%	05/31/2018	06/30/2018



Entry 5d Financial Services Contact Information

Last updated: 11/01/2018

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

WESTERN NEW YORK MARITIME CS (REGENTS)Section Heading

1. School Based Fiscal Contact Information

School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
Lisa Kirisits	[REDACTED]	[REDACTED]

2. Audit Firm Contact Information

School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
R.A. Mercer and Company	[REDACTED]	[REDACTED]	[REDACTED]

3. If applicable, please provide contact information for the school's outsourced financial services firm.

Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm
Kirisits&Associates CPAS	Lisa Kirisits	[REDACTED]	[REDACTED]	[REDACTED]	14

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the -
Board of Regents -

2018-19 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Western New York Maritime Charter School -

PROJECTED BUDGET FOR 2018-2019 -

July 1, 2018 to June 30, 2019 -

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	6,538,125	723,103	-	25,000	-	7,286,228
Total Expenses	5,118,969	609,507	395,228	5,000	1,149,581	7,278,285
Net Income	1,419,156	113,596	(395,228)	20,000	(1,149,581)	7,943
Actual Student Enrollment	450	61				
Total Paid Student Enrollment	-	-				

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
----------------------	----------------------	-------	-------------	-------------------------	-------

REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue

CY Per Pupil Rate

Buffalo Public Schools

\$13,255.00

Various

\$11,150.00

School District 3 (Enter Name)

School District 4 (Enter Name)

School District 5 (Enter Name)

4,838,075	-	-	-	-	4,838,075
947,750	-	-	-	-	947,750
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
5,785,825					5,785,825

Special Education Revenue

Grants

Stimulus

Other

Other State Revenue

-	643,803	-	-	-	643,803
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-

TOTAL REVENUE FROM STATE SOURCES

5,785,825	643,803				6,429,628
------------------	----------------	--	--	--	------------------

REVENUE FROM FEDERAL FUNDING

IDEA Special Needs

Title I

Title Funding - Other

School Food Service (Free Lunch)

Grants

Charter School Program (CSP) Planning & Implementation

Other

Other Federal Revenue

-	79,300	-	-	-	79,300
239,000	-	-	-	-	239,000
59,000	-	-	-	-	59,000
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-

TOTAL REVENUE FROM FEDERAL SOURCES

298,000	79,300				377,300
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LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising

Erate Reimbursement

Interest Income, Earnings on Investments,

NYC-DYCD (Department of Youth and Community Developmt.)

Food Service (Income from meals)

Text Book

Other Local Revenue

107,700	-	-	25,000	-	132,700
-	-	-	-	-	-
-	-	-	-	-	-
260,900	-	-	-	-	260,900
-	-	-	-	-	-
85,700	-	-	-	-	85,700

TOTAL REVENUE FROM LOCAL and OTHER SOURCES

454,300			25,000		479,300
----------------	--	--	---------------	--	----------------

TOTAL REVENUE

6,538,125	723,103		25,000		7,286,228
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EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

No. of Positions

Executive Management

1.00

-	-	-	-	104,040	104,040
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Western New York Maritime Charter School

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	6,538,125	723,103	-	25,000	-	7,286,228
Total Expenses	5,118,969	609,507	395,228	5,000	1,149,581	7,278,285
Net Income	1,419,156	113,596	(395,228)	20,000	(1,149,581)	7,943
Actual Student Enrollment	450	61				-
Total Paid Student Enrollment	-	-				-

PROGRAM SERVICES

SUPPORT SERVICES

		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Instructional Management	1.00	81,671	-	-	-	-	81,671
Deans, Directors & Coordinators	5.00	237,931	-	-	-	-	237,931
CFO / Director of Finance	-	-	-	-	-	-	-
Operation / Business Manager	1.00	-	-	-	-	68,874	68,874
Administrative Staff	4.00	-	-	-	-	150,630	150,630
TOTAL ADMINISTRATIVE STAFF	12	319,602				323,544	643,146
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	37.00	1,731,949	-	-	-	-	1,731,949
Teachers - SPED	10.00	-	404,888	-	-	-	404,888
Substitute Teachers	2.00	59,671	-	-	-	-	59,671
Teaching Assistants	-	-	-	-	-	-	-
Specialty Teachers	6.00	342,639	-	-	-	-	342,639
Aides	-	-	-	-	-	-	-
Therapists & Counselors	3.00	144,046	-	-	-	-	144,046
Other	-	-	-	-	-	-	-
TOTAL INSTRUCTIONAL	58	2,278,305	404,888				2,683,193
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	1.00	37,443	-	-	-	-	37,443
Librarian	1.00	53,466	-	-	-	-	53,466
Custodian	5.00	-	-	-	-	175,015	175,015
Security	-	-	-	-	-	-	-
Other	4.00	-	-	141,080	-	-	141,080
TOTAL NON-INSTRUCTIONAL	11	90,909		141,080		175,015	407,004
SUBTOTAL PERSONNEL SERVICE COSTS	81	2,688,816	404,888	141,080		498,559	3,733,343
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		245,736	37,543	13,652	-	44,369	341,300
Fringe / Employee Benefits		350,793	53,593	19,488	-	63,338	487,212
Retirement / Pension		256,882	39,246	14,271	-	46,381	356,780
TOTAL PAYROLL TAXES AND BENEFITS		853,411	130,382	47,411		154,088	1,185,292
TOTAL PERSONNEL SERVICE COSTS		3,542,227	535,270	188,491		652,647	4,918,635
CONTRACTED SERVICES							
Accounting / Audit		-	-	-	-	119,800	119,800
Legal		-	-	-	-	12,500	12,500
Management Company Fee		-	-	-	-	-	-
Nurse Services		-	-	-	-	-	-
Food Service / School Lunch		-	-	-	-	-	-
Payroll Services		-	-	-	-	9,000	9,000
Special Ed Services		-	-	-	-	-	-
Titlement Services (i.e. Title I)		-	-	-	-	-	-
Other Purchased / Professional / Consulting		10,000	-	-	-	11,200	21,200

Western New York Maritime Charter School

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	6,538,125	723,103	-	25,000	-	7,286,228
Total Expenses	5,118,969	609,507	395,228	5,000	1,149,581	7,278,285
Net Income	1,419,156	113,596	(395,228)	20,000	(1,149,581)	7,943
Actual Student Enrollment	450	61				-
Total Paid Student Enrollment	-	-				-

	PROGRAM SERVICES			SUPPORT SERVICES		TOTAL
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	
TOTAL CONTRACTED SERVICES	10,000				152,500	162,500
SCHOOL OPERATIONS						
Board Expenses	3,300	-	-	-	-	3,300
Classroom / Teaching Supplies & Materials	41,750	-	-	-	-	41,750
Special Ed Supplies & Materials	-	-	-	-	-	-
Textbooks / Workbooks	-	-	-	-	-	-
Supplies & Materials other	-	-	-	-	-	-
Equipment / Furniture	21,500	-	-	-	12,000	33,500
Telephone	42,720	2,670	2,670	-	5,340	53,400
Technology	72,000	-	-	-	-	72,000
Student Testing & Assessment	33,500	-	-	-	-	33,500
Field Trips	5,000	-	-	-	-	5,000
Transportation (student)	17,500	-	-	-	-	17,500
Student Services - other	97,000	-	-	-	-	97,000
Office Expense	-	-	-	-	47,700	47,700
Staff Development	27,400	-	-	-	-	27,400
Staff Recruitment	45,000	-	-	-	-	45,000
Student Recruitment / Marketing	-	-	-	-	-	-
School Meals / Lunch	-	-	132,500	-	-	132,500
Travel (Staff)	-	-	-	-	-	-
Fundraising	-	-	-	5,000	-	5,000
Other	124,200	6,825	6,825	-	25,810	163,660
TOTAL SCHOOL OPERATIONS	530,870	9,495	141,995	5,000	90,850	778,210
FACILITY OPERATION & MAINTENANCE						
Insurance	95,232	5,952	5,952	-	11,904	119,040
Janitorial	-	-	-	-	-	-
Building and Land Rent / Lease	602,320	37,645	37,645	-	75,290	752,900
Repairs & Maintenance	-	-	-	-	124,100	124,100
Equipment / Furniture	-	-	-	-	-	-
Security	-	-	-	-	-	-
Utilities	118,320	7,395	7,395	-	14,790	147,900
TOTAL FACILITY OPERATION & MAINTENANCE	815,872	50,992	50,992		226,084	1,143,940
DEPRECIATION & AMORTIZATION	220,000	13,750	13,750		27,500	275,000
DISSOLUTION ESCROW & RESERVES / CONTINGENCY	-	-	-	-	-	-
TOTAL EXPENSES	5,118,969	609,507	395,228	5,000	1,149,581	7,278,285
NET INCOME	1,419,156	113,596	(395,228)	20,000	(1,149,581)	7,943

ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
Buffalo Public Schools	365	48	413
Various	85	13	98

Western New York Maritime Charter School

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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Net Income	1,419,156	113,596	(395,228)	20,000	(1,149,581)	7,943
Actual Student Enrollment	450	61				-
Total Paid Student Enrollment	-	-				-

PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
School District 3 (Enter Name)			-			
School District 4 (Enter Name)			-			
School District 5 (Enter Name)			-			
TOTAL ENROLLMENT	450	61	511			
REVENUE PER PUPIL	14,529	11,854	-			
EXPENSES PER PUPIL	11,375	9,992	773			

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Vice Commandant

Asst Dean of Students, Director of Student Svcs, Athletic Director, Dean of Students,
Asst Dean of Students

Director of Operations/ Administrative Services

2 Admin Assts and 2 receptionists

2 ESL/ 4 Naval Instructors

3 Guidance counselors

Food service - 1 manager and PT workers

estimated 10% increase in health insurance

11% estimated TRS pension contribution

Disclosure of Financial Interest by a Charter School Trustee or Proposed Board Member

Name: BERNARD M. BUNNY

Charter School Name: WNY MARITIME CHARTER SCHOOL

Charter School Address: GENESEE ST, BUFFALO, NY

1. List all positions held on board (e.g., president, treasurer, parent representative)
BOARD MEMBER.

2. Is the trustee an employee of the school? ___ Yes No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___ Yes No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><u>NONE</u></p>			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

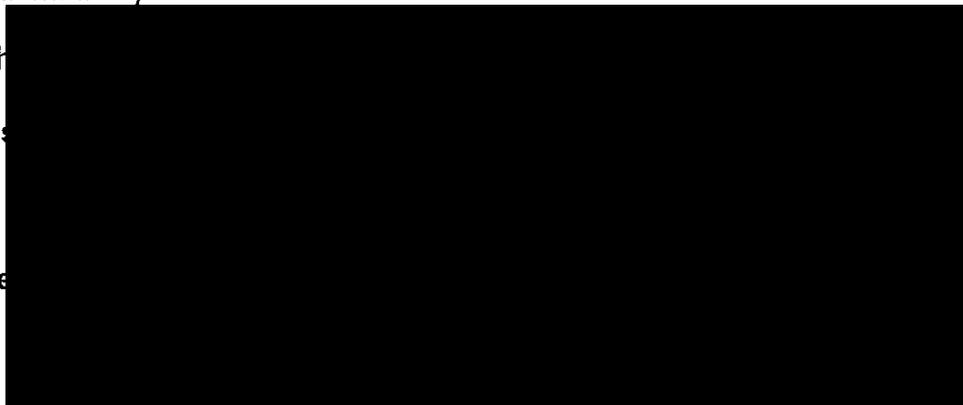
Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE				


6/14/2018

 Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:
Business Address:
E-mail Address:
Home Telephone:
Home Address:



Disclosure of Financial Interest by a Charter School Trustee or Proposed Board Member

Name: SAMUEL F. IRACI, JR.

Charter School Name: WNY MARITIME CHARTER SCHOOL

Charter School Address: 266 GENESEE ST. BUFFALO, NY

1. List all positions held on board (e.g., president, treasurer, parent representative)

BOARD MEMBER

2. Is the trustee an employee of the school? Yes No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school? Yes No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em;">NONE</p>			

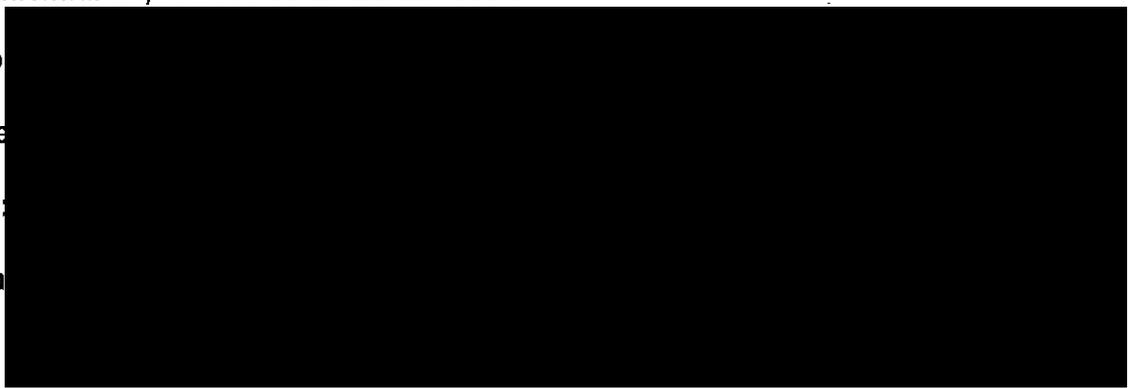
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em; font-family: cursive;">NONE</p>				

Signature Sam H. Hanger Jr Date 14 June 2018

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telep
 Business Address
 E-mail Address
 Home Telephone
 Home Address:



Disclosure of Financial Interest by a Charter School Trustee or Proposed Board Member

Name: Glenda Crawley
 Charter School Name: W.N.G. Maritime
 Charter School Address: _____

1. List all positions held on board (e.g., president, treasurer, parent representative)

Board member

2. Is the trustee an employee of the school? ___ Yes ___ No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___ Yes ___ No

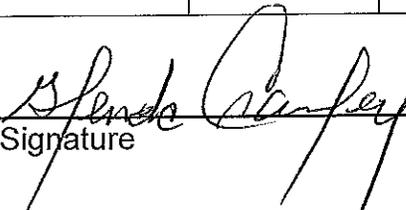
If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

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Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
	<i>NONE</i>		

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				


6-14-18
 Signature Date

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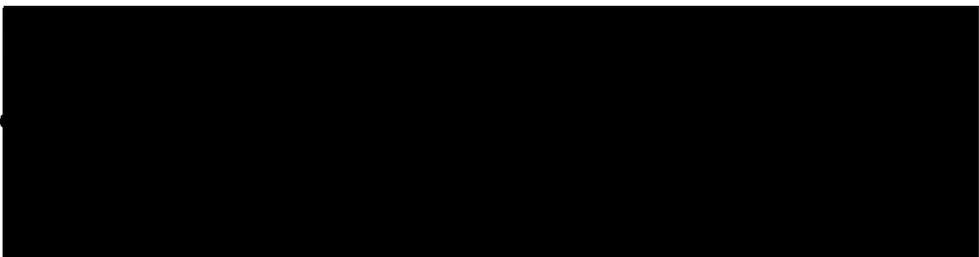
Business Telephone: _____

Business Address: _____

E-mail Address:

Home Telephone:

Home Address:



Disclosure of Financial Interest by a Charter School Trustee or Proposed Board Member

Name: TC O'BRIEN

Charter School Name: WNY MCS

Charter School Address: 246 Coansee St

1. List all positions held on board (e.g., president, treasurer, parent representative)

2. Is the trustee an employee of the school? ___ Yes ___ No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___ Yes ___ No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	None		
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
		None	

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
	NONE			

TRIBALON
6/14/18

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telep

Business Address

E-mail Address

Home Telephone

Home Address:

Disclosure of Financial Interest by a Charter School Trustee or Proposed Board Member

Name: Barbara Tompkins

Charter School Name: WNYMCS

Charter School Address: Genesee St. Buffalo, NY

1. List all positions held on board (e.g., president, treasurer, parent representative)

vice president

2. Is the trustee an employee of the school? Yes No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school? Yes No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
<u>none</u>			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
	none			

Rabbin
Signature

June 14, 2018
Date

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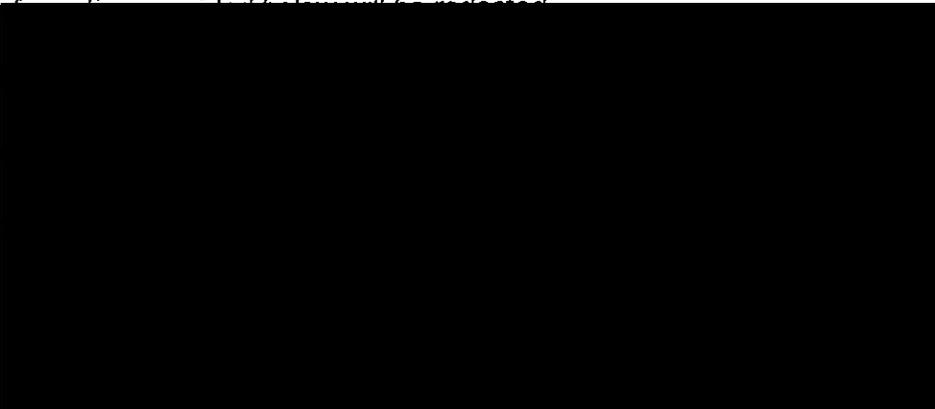
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Disclosure of Financial Interest by a Charter School Trustee or Proposed Board Member

Name: Joe EICHELDINGER

Charter School Name: _____

Charter School Address: TRUSTEE

1. List all positions held on board (e.g., president, treasurer, parent representative)

2. Is the trustee an employee of the school? ___ Yes No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___ Yes No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

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Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p align="center"><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p align="center">NONE</p>			

Disclosure of Financial Interest by a Charter School Trustee or Proposed Board Member

Name: Tom Giles
 Charter School Name: Western NY Maritime Charter School
 Charter School Address: Genesee St. Buffalo NY

1. List all positions held on board (e.g., president, treasurer, parent representative)
Board member & Treasurer

2. Is the trustee an employee of the school? Yes No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school? Yes No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

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Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p align="center"><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p align="center">NONE</p>			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em; font-weight: bold;">NONE</p>				


6/14/18

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

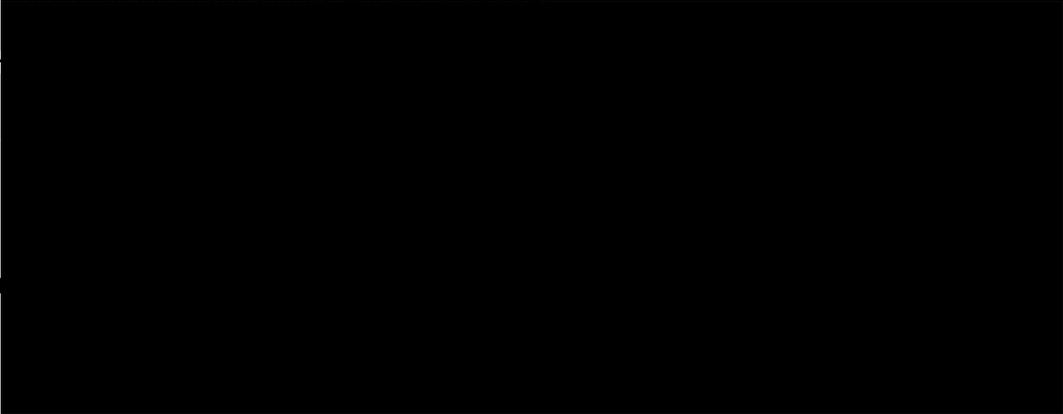
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Disclosure of Financial Interest by a Charter School Trustee or Proposed Board Member

Name: KARL TERRYBERRY

Charter School Name: WNY MARITIME

Charter School Address: _____

1. List all positions held on board (e.g., president, treasurer, parent representative)

Parent Representative

2. Is the trustee an employee of the school? ___ Yes No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___ Yes No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
<i>NONE</i>			

Disclosure of Financial Interest by a Charter School Trustee or Proposed Board Member

Name: DEMERIS JOHNSON

Charter School Name: WESTERN NEW YORK MARITIME CHARTER SCHOOL

Charter School Address: 266 GENESEE ST. BUFFALO NY 14204

1. List all positions held on board (e.g., president, treasurer, parent representative)

BOARD MEMBER

2. Is the trustee an employee of the school? Yes No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school? Yes No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
9/1/17- PRESENT	MY SON WORKS FOR THE SCHOOL	MY SON WAS Hired BEFORE I JOINED THE BOARD	DESMOND RANDALL

Please write "None" if applicable. Do not leave this space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE				

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

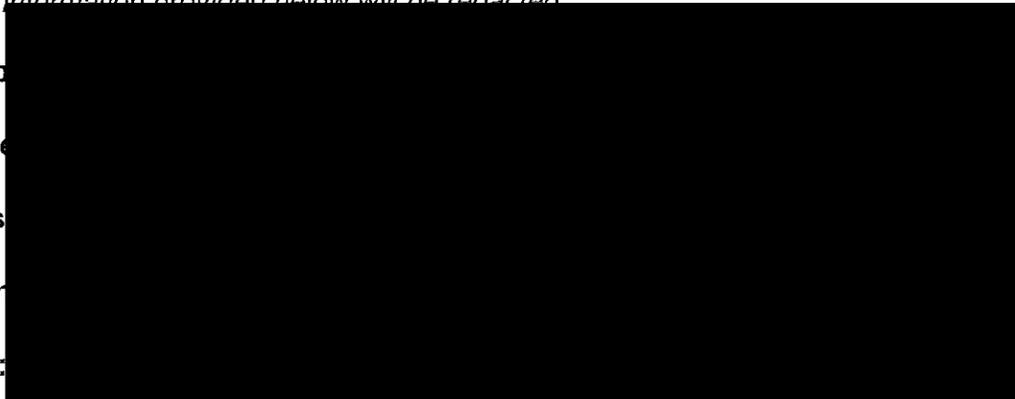
Business Telephone

Business Address

E-mail Address

Home Telephone

Home Address:





Entry 8 BOT Table

Created: 07/10/2018 • Last updated: 07/11/2018

1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
1	Bernard Bunny [REDACTED]	Trustee/Member	Scholarship Committee, Student Recruitment	Yes	1	7/1/2017	6/30/2019	12
2	Glenda Crawley [REDACTED]	Trustee/Member	Scholarship, Student Recruitment	Yes	2	7/1/2018	6/30/2020	12
3	Joseph Eicheldinger [REDACTED]	Secretary	Finance, Executive	Yes	5	7/1/2017	6/30/2019	11
4	Thomas Giles [REDACTED]	Treasurer	Finance, Executive	Yes	4	7/1/2018	6/30/2020	12
5	Sam Iraci [REDACTED]	Trustee/Member	Executive, Academic	Yes	1	7/1/2018	6/30/2020	11
6	Demeris Johnson [REDACTED]	Trustee/Member	Student Recruitment	Yes		12/01/2017	6/30/2019	less than 5

7	Thomas O'Brien	Chair	Executive , Scholarship	Yes	4	7/1/2018	6/30/2020	12
8	Karl Terryberry	Parent Rep	Academic , Student Recruitment	Yes	1	07/01/2018	06/30/2019	10
9	Barbara Tomkins	Vice Chair	Executive , Student Recruitment	Yes	5	07/01/2017	06/30/2019	11

1a. Are there more than 9 members of the Board of Trustees? No

2. Total number of members on June 30, 2018 9

3. Total number of members joining the Board during the 2017-18 school year 2

4. Total number of members departing the Board during the 2017-18 school year 1

5. Number of voting members in 2017-18, as set by the by-laws, resolution or minutes 9

6. Number of Board meetings conducted during the 2017-18 School Year 13

7. Number of Board meetings scheduled for the coming 2018-19 school year 12

Thank you.



Entry 9 - Board Meeting Minutes

Created: 07/12/2018 • Last updated: 07/17/2018

[Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2017--June 2018, which should match the number of meetings held during the 2017-18 school year.

WESTERN NEW YORK MARITIME CS (REGENTS)

Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2017-18 school year, on the charter school's website?

Yes

the charter school's website.

A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2017-18 school year.

<https://www.wnymcs9-12.com/domain/123>



Entry 10 Enrollment and Retention of Special Populations

Created: 07/11/2018 • Last updated: 07/17/2018

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2017-18 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2018-19.

WESTERN NEW YORK MARITIME CS (REGENTS)Section Heading

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2017-18	Describe Recruitment Plans in 2018-19)
Economically Disadvantaged	Our founders wanted a school that provided the discipline and academic excellence that we provide to Buffalo residents, particularly those that are economically disadvantaged. The residents of Buffalo remain the largest pool from which the school recruits and after 13 years of operation the most effective recruiting among this population is based upon reputation and word of mouth within the local community. Our recruiting efforts are concentrated on those demographic populations and include additional mailings, radio and television advertising, television appearances, recruiting booths at major community events as well as roadside billboard displays to draw attention to its services. More importantly, the school’s participation in community wide service projects, Drill and Color Guard participation in a variety of over 100 area-wide events, countless recruiting trips to Buffalo public, charter and parochial schools, and growing participation in Section Six sanctioned athletic activities has focused attention on our success.	Because of our success with this population, we will continue all current efforts. Our advertising is concentrated in the economically-disadvantaged areas by placement of billboards and radio ads. Our participation in over 100 community events and recruiting trips to grade schools allows us to reach out to a wide range of prospective students.
	The most effective recruiting among this population is based upon reputation and word of mouth within the local community.	

English Language Learners	Our growing retention rates suggest that this will continue. Other efforts to increase the ELL population is by positioning recruiting billboards in traditionally non-English speaking neighborhoods, through advertisement in local non-English publications, outreach to agencies who deal with refugee communities, holding recruiting events at a local bilingual school, and through word of mouth recruiting by our current ELL students.	We will continue our current, successful advertising efforts. Again, word-of-mouth is our most effective recruiting tool, and we intend continue to take advantage of this by keeping in touch with our alumni and our current ELL students to aid in this effort by attending recruitment trips to targeted audiences.
Students with Disabilities	Again reputation and word-of-mouth are our greatest recruitment tools for the Special Education populations. Our increase in SWD students can be attributed to greater emphasis given to services in support of these students in order to increase achievement and thus retention. Services included AIS, foundational courses, resource room, and other special education accommodations as appropriate. Also, the Director of Innovation and School Culture worked closely with the Special Education and Guidance departments to enact positive interventions aimed at retaining SWD students who face disciplinary challenges. Interventions included targeted mentoring, early intervention, personal goal setting and improved parental contact. We will also obtained professional development through BOCES for special education teachers in how to deal with specific behaviors in a positive manner and conducted in house professional development for general education teachers in how to build positive relationships based on mutual respect, how to set classroom rules and expectations, and how to reinforce the code of conduct. These efforts bore fruit as evidenced by the upward swing in special education retention percentage as noted above.	We will continue our current efforts, which have been successful seeing both enrollment and retention increasing in the last three years. Reputation and word-of-mouth are our main tools and we will continue these efforts. Feedback from parents of students with disabilities indicate that they are attracted by our program and our discipline and high academic standards.

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2017-18	Describe Retention Plans in 2018-19)
	We make it a point to ensure that during our recruiting efforts we are very clear and upfront about our high standards with prospective students and parents alike. Other actions to increase retention rates	

Economically Disadvantaged	<p>include a mentorship program, rehabilitative disciplinary efforts such as the breakfast club, expanded opportunities for extracurricular activities, and individualized scheduling. Of special note is the institution of a research based student perception survey which helps the school improve areas of that we could improve upon as perceived by the students. Additionally, we received approval for a Charter amendment in 2016 to start a 7th grade in 2016-2017 and an 8th grade for the 2017-2018. We feel this will serve to acculturate our students at a younger age to the Maritime standards and help in our retention in the high school.</p>	<p>Because this population and retention continues to increase, our current efforts will continue. The Commandant and the Dean of Students have instituted new policies and personnel aimed at retention of all students. Also, we are seeing good retention numbers for our lower school meaning that our acculturation efforts are working.</p>
English Language Learners	<p>Our retention of ELL students has exceeded targets set by the State Education Department. This is due to the many services we provide these populations as well as the individualized attention they receive in the school's family like small school setting. ESL programming and whole staff collaboration with this programming provide ELL students real and perceived support for their academic success. This, coupled with the sense of belonging that the structure of the Corps of Cadets provides, makes ELL students feel that they are supported and welcome. Also, our growing ELL population gives a comfort level to prospective students. These efforts not only support retention, but also have proved most effective in improving ELL enrollment.</p>	<p>We will continue policies that have been successful so far. We will also tap into our growing ELL population to inform us of events that we should attend or organizations that we should meet with.</p>
Students with Disabilities	<p>Our retention of SWD students can be attributed to greater emphasis given to services in support of these students in order to increase achievement and thus retention. Services included AIS, foundational courses, resource room, and other special education accommodations as appropriate. Also, the Director of Innovation and School Culture worked closely with the Special Education and Guidance departments to enact positive interventions aimed at retaining SWD students who face disciplinary challenges. Interventions included targeted mentoring, early intervention, personal goal setting and improved parental contact. We will also obtain professional development through BOCES for special education teachers in how to deal with specific behaviors in a positive</p>	<p>We will continue our successful policies. Also, we have good retention numbers from our Middle School.</p>

manner and conducted in house professional development for general education teachers in how to build positive relationships based on mutual respect, how to set classroom rules and expectations, and how to reinforce the code of conduct. These efforts bore fruit as evidenced by the upward swing in special education retention percentage as noted above.



Entry 11 Classroom Teacher and Administrator Attrition

Created: 07/11/2018 • Last updated: 08/15/2018

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2017-2018 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2017-2018 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2017; the FTE for any departed staff from July 1, 2017 through June 30, 2018; the FTE for added staff from July 1, 2017 through June 30, 2018; and the FTE of staff added in newly created positions from July 1, 2017 through June 30, 2018 using the tables provided.

1. Classroom Teacher Attrition Table

FTE Classroom Teachers on 6/30/17	FTE Classroom Teachers Departed 7/1/17 - 6/30/18	FTE Classroom Teachers Filling Vacant Positions 7/1/17 - 6/30/18	FTE Classroom Teachers Added in New Positions 7/1/17 - 6/30/18	FTE of Classroom Teachers on 6/30/18
43	6	6	6	49

2. Administrator Position Attrition Table

FTE Administrative Positions on 6/30/17	FTE Administrators Departed 7/1/17 - 6/30/18	FTE Administrators Filling Vacant Positions 7/1/17 - 6/30/18	FTE Administrators Added in New Positions 7/1/17 - 6/30/18	FTE Administrative Positions on 6/30/18
7	1	1	0	7

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

(No response)

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability \(OSPRA\)](#) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Not Applicable
--	----------------

Thank you



Entry 12 Uncertified Teachers

Created: 07/18/2018 • Last updated: 08/15/2018

FTE Count of All Teachers (Certified and Uncertified) as of 6/30/18 49

FTE Count of All Certified Teachers as of 6/30/18 46.75

Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

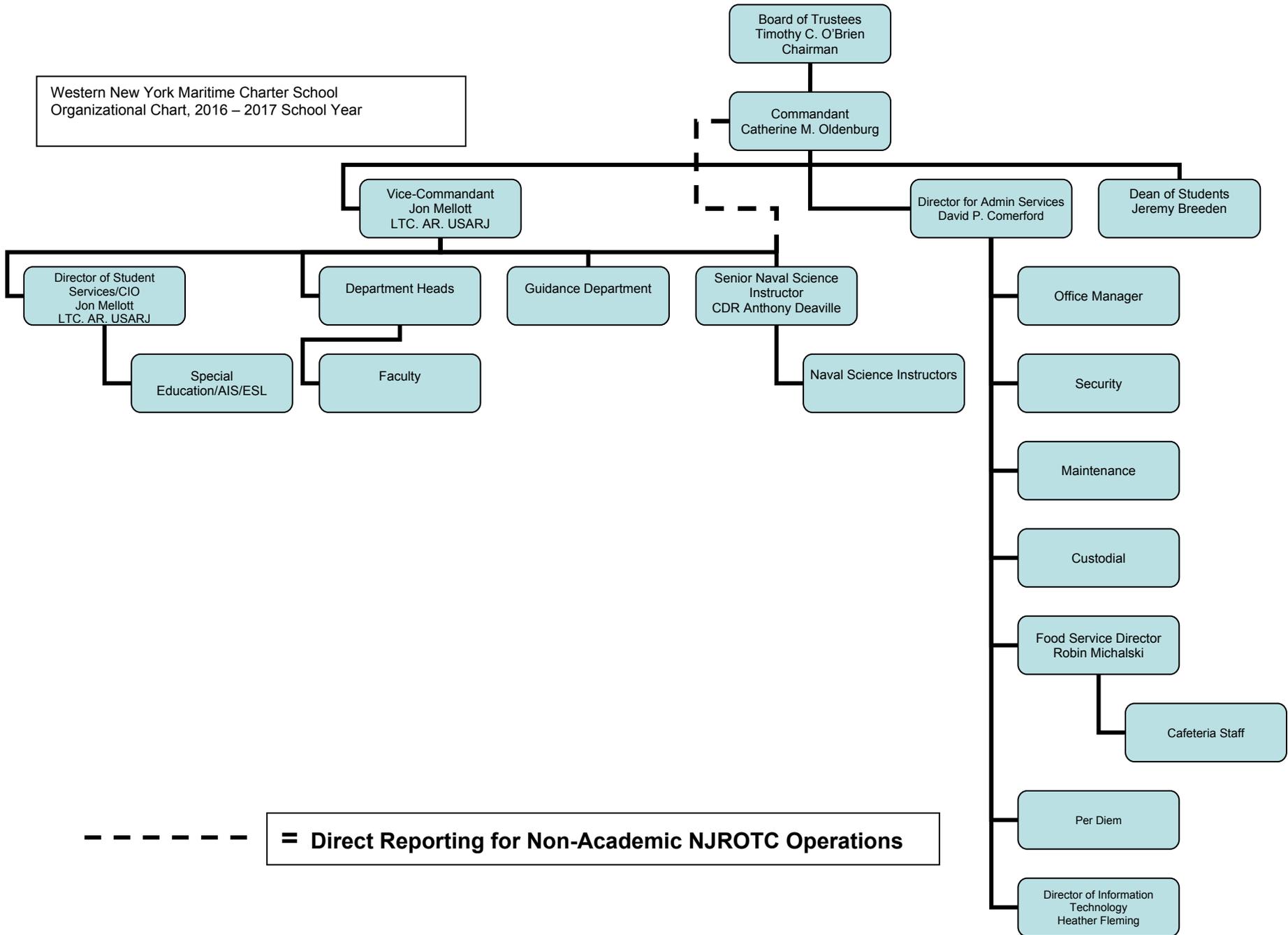
FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

	FTE Count
1. Total FTE count of uncertified teachers (6-30-18)	5
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-18)	2
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-18)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-18)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-18)	1.5
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-18)	1.5

Thank you.

School Organizational Chart

Western New York Maritime Charter School
Organizational Chart, 2016 – 2017 School Year



Western New York Maritime Charter School | 2018-2019 CALENDAR

<p>4 Independence Day 19 Board Meeting</p>	<p>JULY 2018</p> <table border="1" style="width: 100%; border-collapse: collapse; font-size: 8px;"> <thead> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					<p>1 New Year's Day No School 2 Faculty Meeting 9 Team 9/11 16 Team MS/10/12 17 Board Meeting 21 M.L. King Day 22-25 NYS Regents Exams 25 Grades Due 30 Faculty Senate 31 Parent Teacher Con. 5-7:00 21 days</p>							
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<p>16 Board Meeting 20-24 Basic Leadership Training 27 New Teacher Training 28-31 Teacher Orientation</p>	<p>AUGUST 2018</p> <table border="1" style="width: 100%; border-collapse: collapse; font-size: 8px;"> <thead> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		<p>2 Open House (Recruitment) 6 Team 9/11 13 Team MS/10/12 18 Presidents' Day 19-22 Mid-winter recess 27 Faculty Meeting 28 Board Meeting 15 days</p>							
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<p>3 Labor Day 4 School begins Grades 7,8,9 5 All grades Faculty Senate 12 Team 9/11 19 Team MS/10/12 20 Board Meeting 25 Meet the Teachers 5-7:00 26 Faculty Meeting 28 Buffalo State PDS Consortium 19 days</p>	<p>SEPTEMBER 2018</p> <table border="1" style="width: 100%; border-collapse: collapse; font-size: 8px;"> <thead> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30							<p>6 Grade Chair Meeting 8 Grades Due 13 Team 9/11 20 Team MS/10/12 21 Board Meeting 27 Faculty Meeting 21 days</p>
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<p>3 Staff Development No students Grades Due 6 Open House (Recruitment) 8 Columbus Day No School 10 Team 9/11 17 Team MS/10/12 18 Board Meeting 24 Faculty Meeting 31 Halloween 22 days</p>	<p>OCTOBER 2018</p> <table border="1" style="width: 100%; border-collapse: collapse; font-size: 8px;"> <thead> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				<p>2 Lottery/Registration Day 3 Grade Chair Meeting 2-4 ELA Testing Grades 7&8 10 Team 9/11 11 Scoring Middle School 12 Grades Due 17 Team MS/10/12 18 Board Meeting 19-26 Spring Recess 16 days</p>							
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<p>6 Staff Development No Students Grades Due 7 Grade Level Chair 12 Veterans Day No School 13 Parent Teacher Con. 5-7:00 14 Team 9/11 15 Board Meeting 21 Team MS/10/12 12:30 dism. 22-23 Thanksgiving Break 28 Faculty Meeting 19 days</p>	<p>NOVEMBER 2018</p> <table border="1" style="width: 100%; border-collapse: collapse; font-size: 8px;"> <thead> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> </tbody> </table>	S	M	T	W	Th	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	<p>1-3 NYS Math Testing 7&8 Faculty Senate 8 Grade Chair Meeting 9 Scoring Middle School 15 Team 9/11 16 Board meeting 22 Team MS/10/12 24 Last day for Seniors 29 Faculty Meeting 27 Memorial Day 22 Days</p>							
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