

I. SCHOOL INFORMATION AND COVER PAGE

Created Thursday, August 01, 2013

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1. SCHOOL NAME

(Select School name from dropdown menu; BEDS # appears first)

321200860870 BRONX LIGHTHOUSE CS

2. CHARTER AUTHORIZER

NYCDOE-Authorized Charter School

3. DISTRICT / CSD OF LOCATION

NYC CSD 12

4. SCHOOL INFORMATION

PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
1001 Intervale Ave Bronx NY 10459	646-915-0025	646-915-0037	lrunco@lighthouse-academi es.org

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Contact Name	Elizabeth Runco
4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Title	Principal
4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Emergency Phone Number (###-###-####)	

5. SCHOOL WEB ADDRESS (URL)

<http://www.lighthouse-academies.org/schools/bronx>

6. DATE OF INITIAL CHARTER

2008-09-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2008-09-01 00:00:00

8. TOTAL NUMBER OF STUDENTS ENROLLED IN 2012-13 (as reported on BEDS Day)

(as reported on BEDS Day)

9. GRADES SERVED IN SCHOOL YEAR 2012-13

Check all that apply

• K

• 1

• 2

• 3

• 4

• 5

• 6

• 7

• 8

• 9

• 10

10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

Yes/No	Name of CMO/EMO
Yes	Lighthouse Academies Inc.

10a. Please provide the name and contact information for each of the following individuals who are management level personnel associated with the CMO.

	Name	Work Phone	Alternate Phone	Email Address	Contact this individual also in emergencies
CEO (e.g., network superintendent)	Mike Ronan	[REDACTED]		[REDACTED] a	No
CFO (e.g., network CFO)	Otty Westenfield	[REDACTED]		[REDACTED]	No
Compliance Contact	Linda Ahronian	[REDACTED]		[REDACTED]	No
Complaint Contact	Sharon Lepire	[REDACTED]		[REDACTED]	No

11. FACILITIES

Will the School maintain or operate multiple sites?

Yes, 2 sites

12. SCHOOL SITES

Please list the sites where the school will operate in 2013-14.

	Physical Address	Phone Number	District/CS D	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	1001 Intervale Avenue Bronx NY 10459	646-915-0025	CSD 12	K-6	No	DOE space
Site 2	1005 Intervale Ave Bronx NY 10459	646-915-0025	CSD 12	7-10	No	Own
Site 3						

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Liz Runco	[REDACTED]		[REDACTED]
Operational Leader	Briana Sadler	[REDACTED]		[REDACTED]
Compliance Contact	Briana Sadler	[REDACTED]		[REDACTED]
Complaint Contact	Sean Precious	[REDACTED]		[REDACTED]

12b. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Dianne Hardcastle	[REDACTED]		[REDACTED]
Operational Leader	Briana Sadler	[REDACTED]		[REDACTED]
Compliance Contact	Briana Sadler	[REDACTED]		[REDACTED]
Complaint Contact	Sean Precious	[REDACTED]		[REDACTED]

13. Are the School sites co-located?

No

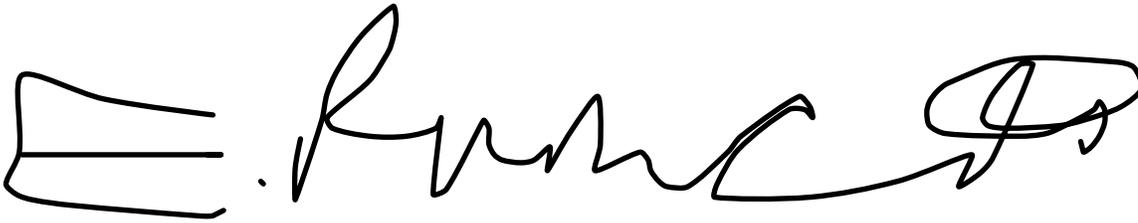
14. Were there any revisions to the school's charter during the 2012-2013 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

No

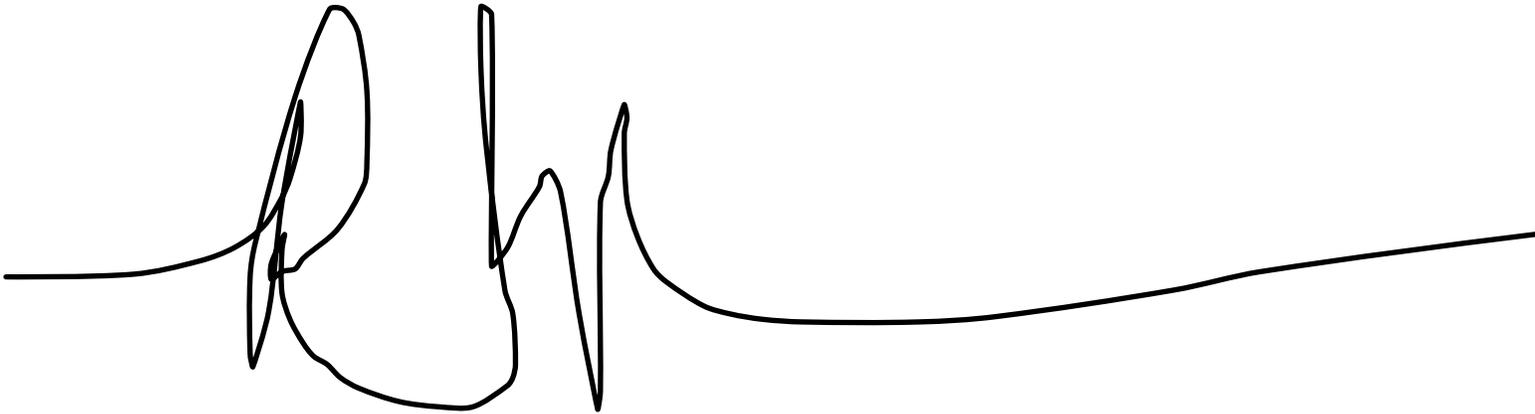
16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

• Yes

Signature, Head of Charter School

A handwritten signature in black ink, appearing to read "E. Runce" followed by a stylized flourish.

Signature, President of the Board of Trustees

A handwritten signature in black ink, consisting of a large, stylized initial "R" followed by a long horizontal line that tapers to the right.

Thank you.

Signature Page for President of Board of Trustees

Created Thursday, August 01, 2013

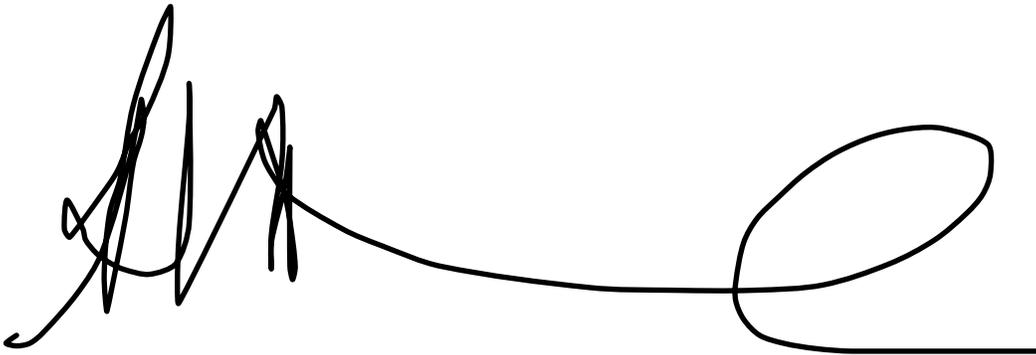
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16. My signature below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

• Yes

Signature, Board President

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke ending in a large oval.

Thank you.

Appendix A: Progress Toward Goals

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1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<https://reportcards.nysed.gov/files/2011-12/RC-2012-321200860870.pdf>

2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

2a. ACADEMIC STUDENT PERFORMANCE GOALS

If the Progress Toward Charter Goals are based on student performance data that the school will not have access to by August 1, 2013 (e.g., the NYS Assessment results), please list goals and explain this in the "Progress Towards Attainment" column. This information can be updated for Appendix A when available but no later than November 1, 2013. Board of Regents-authorized charter schools that opened for instruction in the fall of 2012 or that were renewed in 2012-13 will be held to the same charter-specific academic goals. Board of Regents-authorized charter schools will also be held accountable to Student Performance Benchmark 1 of the Performance Framework.

2012-13 Progress Toward Attainment of Academic Goals

Academic Student Performance Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 1			
Academic Goal 2			
Academic Goal 3			
Academic Goal 4			
Academic Goal 5			
Academic Goal 6			
Academic Goal 7			
Academic Goal 8			

2a1. Do have more academic goals to add?

(No response)

2012-13 Progress Toward Attainment of Academic Goals

Academic Student Performance Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 9			
Academic Goal 10			
Academic Goal 11			
Academic Goal 12			
Academic Goal 13			
Academic Goal 14			
Academic Goal 15			
Academic Goal 16			

2a2. Do have more academic goals to add?

(No response)

2012-13 Progress Toward Attainment of Academic Goals

Academic Student Performance Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 17			
Academic Goal 18			
Academic Goal 19			
Academic Goal 20			
Academic Goal 21			
Academic Goal 22			
Academic Goal 23			
Academic Goal 24			

Academic Goal
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Academic Goal
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Academic Goal
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Academic Goal
28

Academic Goal
29

Academic Goal
30

2b. ORGANIZATIONAL GOALS

2012-13 Progress Toward Attainment of Organizational Goals

Organizational Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 1			
Org Goal 2			
Org Goal 3			
Org Goal 4			
Org Goal 5			

2b.1 Do you have more organizational goals to add?

(No response)

2012-13 Progress Toward Attainment of Organizational Goals

Organizational Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 6			
Org Goal 7			
Org Goal 8			
Org Goal 9			
Org Goal 10			
Org Goal 11			
Org Goal 12			
Org Goal 13			
Org Goal 14			
Org Goal 15			

2c. FINANCIAL GOALS

2012-13 Progress Toward Attainment of Financial Goals

Financial Goals	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Financial Goal 1			
Financial Goal 2			
Financial Goal 3			
Financial Goal 4			
Financial Goal 5			

APPENDIX B
TOTAL EXPENDITURES AND ADMINISTRATIVE EXPENDITURES PER CHILD

Bronx Lighthouse Charter School	Year-to-Date 6/30/13
	Twelve Months - Actual
Revenue	
Total Revenue	8,625,296
Expenses	
Payroll-Administrative	
Total Payroll-Administrative	685,057
Basic Education	
Total Teaching Salaries	2,521,199
Title I	
Total Title I	201,760
Supplementary Education Stipends	
Total Supplementary Education Programs	431,734
Special Education	
Total Special Ed Salaries	373,241
Service Providers-Other Staff	
Total Service Providers-Other Staff	496,777
TOTAL PAYROLL	4,709,767
Taxes & Benefits	
Total Taxes & Benefits	1,097,345
Staff Development & Recruitment	
Total Staff Development & Recruitment	243,835
Professional Fees	
Total Professional Fees	696,618
Supplies	
Total Supplies	336,796
FFE	
Total FFE	568,357
Occupancy	
Total Occupancy	1,322,129
Other Expenses	
Total Other Expenses	195,464
Total Expenses	9,170,312
# of students	565
Cost per student All Expenditures	\$ 16,220
Operating Income (Revenue)	(545,016)

APPENDIX B
TOTAL EXPENDITURES AND ADMINISTRATIVE EXPENDITURES PER CHILD

Bronx Lighthouse Charter School	Year-to-Date 6/30/13
	Twelve Months - Actual
Administrative Expenses	
Bronx Lighthouse Charter School	YTD 6/30/13
Payroll-Administrative	
Head of School	150,000
Principal	152,151
Director of Instruction	77,668
Director of College Transition	75,000
Business Manager	68,075
Administrative Assistant	144,392
Overtime for Office Manager and Admin Asst	17,771
Total Payroll-Administrative	685,057
Other Administrative Expenses:	
Legal	-
Accounting & Auditing	18,576
Computer Support	11,242
HRIS	26,340
Benefit Administration	3,749
Marketing Expense	3,930
Office Supplies	53,058
Miscellaneous	5,170
Bank Charges	2,835
Dues & Subscriptions	15,556
Copying & Printing	34,618
Postage & Shipping	14,402
Total Other:	189,476
Total Administrative Expenses	874,533
# of enrolled students FY2012	565
Administrative Expenses per pupil	\$ 1,547

Appendix E: Disclosure of Financial Interest Form

Created Thursday, August 01, 2013

Updated Wednesday, August 14, 2013

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An Appendix E: Disclosure of Financial Interest Form must be completed for each active Trustee who served on the charter school's Board of Trustees during the 2012-13 school year. Trustees are at times difficult to track down in the summer months. Trustees may complete and submit at their leisure (but before the deadline) their individual form at: <http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/>.

Trustees who are technologically advanced may complete the survey using their smartphones or other mobile devices by downloading the this bar code link to the survey <http://fluidsurveys.com/account/surveys/210748/publish/qrcode/>. (Make sure you have the bar code application reader on your phone).

If a Trustee is unable to complete the form by the deadline (i.e, out of the country), the school is responsible for submitting the information required on the form for that individual trustee.

Just send the links via email today to your Trustees requesting that they each complete their form as soon as possible.

Thank you.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

Appendix F: BOT Membership Table

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1. Current Board Member Information

	Full Name of Individual Trustees	Position on Board (Officer or Rep).	Voting Member	Area of Expertise &/or Additional Role	Terms Served & Length (include date of election and expiration)	Committee affiliations
1	Sean Precious	Member	Yes		began 1/15/2013	
2	Paul Ko	Treasurer	Yes			
3	Rhonda Curry	Parent Rep	Yes			
4	Julian Constantine	Parent Rep	Yes			
5	Rebecca Woolensack	Chair/President	Yes			
6	Evelyn DeGonzalez	Parent Rep	Yes			
7	Malik Franklin	Member	Yes			
8	Elizabeth Holcombe	Member	Yes			
9	Ken Blacklow	Member	Yes			
10	Priscilla Forsythe	Member	Yes		left 1/15/2013	
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

2. Total Number of Members Joining Board during the 2012-13 school year

1

3. Total Number of Members Departing the Board during the 2012-13 school year

1

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

9

5. How many times did the Board meet during the 2012-13 school year?

12

6. How many times will the Board meet during the 2013-14 school year?

12

Thank you.

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Thursday, August 01, 2013

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/1fe64b0dd2db4e99ffabefdde7d6fcd>

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Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Sean Precious

2. Charter School Name:

Bronx Lighthouse Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Other, please specify...: Trustee

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

Yes

10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

[cmoeY.0] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Position Held	Regional VP
[cmoeY.1] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Responsibilities	(No response)
[cmoeY.2] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Salary	(No response)
[cmoeY.3] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Start Date	01/15/2013

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

(No response)

13a. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Question 2-4 above, you need not disclose again your employment status, salary, etc.

	Date(s) of Transactions	Nature of Financial Interest/Transaction	Steps Taken to Avoid Conflict of Interest (e.g., did not vote, did not participate in discussion)	Name of Person Holding Interest and Relationship to You
1				
2				
3				
4				
5				

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

(No response)

14a. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write None.

	Organization Conducting Business with the School	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Member with Interest	Steps Taken to Avoid Conflict of Interest
1					
2					
3					
4					
5					

Signature of Trustee