

I. SCHOOL INFORMATION AND COVER PAGE

Created Wednesday, July 24, 2013
Updated Thursday, August 01, 2013

Page 1

1. SCHOOL NAME

(Select School name from dropdown menu; BEDS # appears first)

321200861026 CHILDREN'S AID COLLEGE PREP C

2. CHARTER AUTHORIZER

SUNY-Authorized Charter School

3. DISTRICT / CSD OF LOCATION

NYC CSD 12

4. SCHOOL INFORMATION

PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
1919 Prospect Ave, 3rd Floor Bronx, NY 10457	347-871-9002		info@childrensaidcollegeprep.org

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Contact Name	Ife Lenard
4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Title	Principal
4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Emergency Phone Number (###-###-####)	

5. SCHOOL WEB ADDRESS (URL)

<http://childrensaidcollegeprep.org/>

6. DATE OF INITIAL CHARTER

2011-09-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2012-08-01 00:00:00

8. TOTAL NUMBER OF STUDENTS ENROLLED IN 2012-13 (as reported on BEDS Day)

(as reported on BEDS Day)

9. GRADES SERVED IN SCHOOL YEAR 2012-13

Check all that apply

- K

- 1

10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

Yes/No	Name of CMO/EMO
No	

11. FACILITIES

Will the School maintain or operate multiple sites?

No, just one site.

12. SCHOOL SITES

Please list the sites where the school will operate in 2013-14.

	Physical Address	Phone Number	District/C SD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	1919 Prospect Ave, 3rd Floor Bronx, NY 10457	347-871-9002	CSD 12	K-1	No	DOE space
Site 2						
Site 3						

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Ife Lenard	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	Ife Lenard	[REDACTED]	[REDACTED]	[REDACTED]
Compliance Contact	Drema Brown	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	Ife Lenard	[REDACTED]	[REDACTED]	[REDACTED]

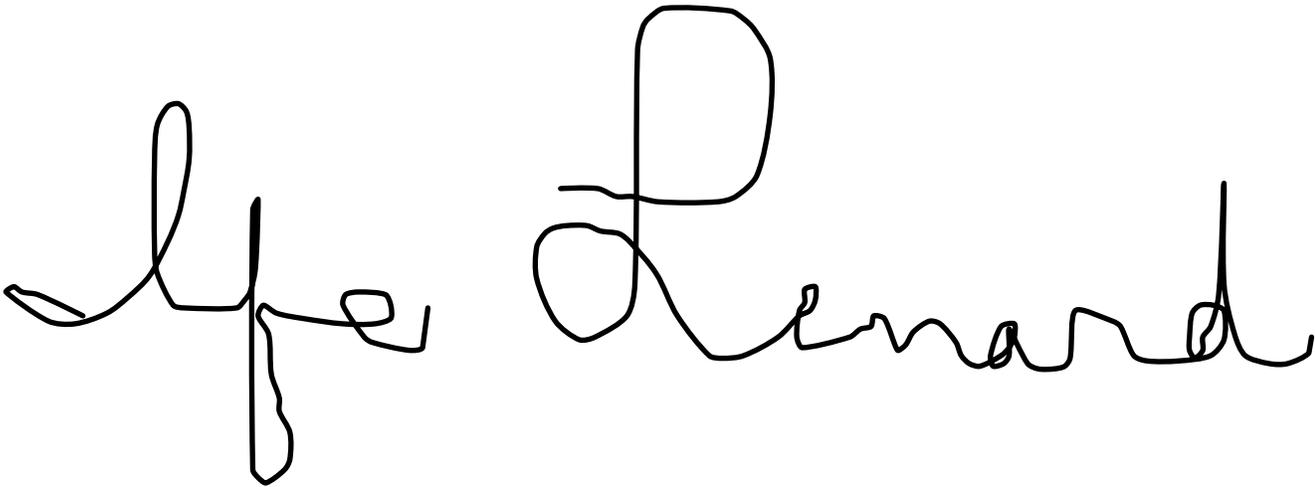
14. Were there any revisions to the school's charter during the 2012-2013 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

No

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

• Yes

Signature, Head of Charter School

A handwritten signature in black ink, appearing to read "John Leonard". The signature is written in a cursive style with a large, prominent initial "L".

Signature, President of the Board of Trustees

A handwritten signature in black ink, appearing to be a stylized "X".

Thank you.

Signature Page for President of Board of Trustees

Created Thursday, August 01, 2013

Page 1

321200861026 CHILDREN'S AID COLLEGE PREP C

16. My signature below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

- Yes
-

Signature, Board President

A large, stylized handwritten signature in black ink, written across the width of the page. The signature is cursive and appears to be the name of the Board President.

Thank you.



**CHILDREN'S AID COLLEGE PREP
CHARTER SCHOOL**

**2012-13 ACCOUNTABILITY PLAN
PROGRESS REPORT**

Submitted to the SUNY Charter Schools Institute on:

August 1, 2013

By Ife Lenard, Principal

1919 Prospect Ave, 3rd Floor

Bronx, NY 10457

info@childrensaiddcollegeprep.org

Ife Lenard, Principal prepared this 2012-13 Accountability Progress Report on behalf of the school's Board of Trustees:

Trustee's Name	Board Position
Richard Buery	Chair, Finance
Karen Drezner	Vice Chair, Learning & Achievement
Michelle DeLong	Secretary, Evaluation
Matt Fassler	Treasurer, Finance
Diahann Billings-Burford	Trustee, Evaluation, Grievance
Ann Jeffries Citrin	Trustee, Finance, Grievance
Delois Coleman	Parent Trustee, Evaluation, Learning & Achievement
Terri Eagle	Trustee, Evaluation

Ife Lenard has served as the Principal since the school's opening in 2012.

INTRODUCTION

Children's Aid College Prep Charter School (CACPCS) is a community school whose mission is to prepare elementary school students for success in middle school, high school, college and life by providing them with a rigorous instructional experience; addressing their physical, emotional and social needs; fostering a sense of pride and hope and serving as a safe and engaging community hub.

CACPCS's vision is to ensure that ALL children have the opportunity to achieve the American Dream. By fostering each child's holistic development early in their academic careers, and by promoting learning and cognitive development, social and emotional skills development and health and wellness supported by meaningful parent or caregiver engagement, CACPCS will put its students on the path to college success.

The key design elements in place at CACPCS to ensure achievement of the mission and vision include:

Instructional rigor and a robust academic program

- Curriculum aligned with Common Core Standards
- Expanded school day (7:45-4:00) and extended school year (more than 180 days)
- Connection to quality summer programming

Expanded learning opportunities

- Extended learning period (4:00-4:45) and after-school programming (4:45-6:00)
- Thoughtful integration of school day and after-school goals evident in project-based work through art, physical education, dance, music, and technology

Frequent and purposeful assessment

- Academic and non-academic measures to guide the work of all school staff
- Consistent references to student action plan

Talented and committed professional staff and administrators

- Life Coaches as the primary orchestrators of resources and communication
- Effective coaching and professional development strategies

Comprehensive support services

- Full range of health, mental health and social services
- Continuous support and outreach to stabilize families

The enrollment and demographics of the student body during the school’s first academic year are displayed in the two charts below.

School Enrollment by Grade Level and School Year

School Year	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
2011-12	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2012-13	65	69	-	-	-	-	-	-	-	-	-	-	-	134

Student Demographic Characteristics

Asian	1%
Black	46%
Latina/o	27%
Native American	1%
White	0%
Multiracial	25%
Free & Reduced Price	93%
Special Education	12.6%
ELL	8%

ENGLISH LANGUAGE ARTS

Goal 1: English Language Arts

Children’s Aid College Prep Charter School (CACPCS) students are proficient readers and writers of the English language.

Background

CACPCS utilizes the Common Core State Standards aligned Harcourt Journeys curriculum to implement a robust and comprehensive English Language Arts program. With two certified teachers in each classroom, CACPCS students receive differentiated instruction through whole group, small group or one-on-one instruction. The school monitors student progress through daily, weekly and interim assessments including the Iowa Test for Basic Skills, the Developmental Reading Assessment 2+ (DRA2+), Wilson’s Foundations and Core Ready Programs. Teachers, in consultation with the Principal and Directors of Curriculum and Instruction (DCI,) use this assessment data to adjust instruction and provide students with strategic interventions as needed. The Principal and DCIs provide teachers with ongoing coaching and mentoring through daily observation and feedback sessions and weekly grade-level meetings. Teachers also receive professional development during the summer as well as a full day of training in November.

Goal 1: Absolute Measure

Each year, 75 percent of all tested students enrolled in at least their second year will perform at or above Level 3 on the New York State English language arts examination.

In 2012-13, 75 percent of all tested students who are enrolled in at least their second year will perform at or above the state’s Time Adjusted Level 3 cut scores on the New York State English language arts examination.¹

Method

The school did not administer the New York State Testing Program English Language Arts assessment in April 2013. During the 2012-13 academic year, CACPCS did not serve students in testing grades.

Results

CACPCS did not administer the English Language Arts state exam in April 2013. In that academic year, the school did not have testing grades and instead served students in grades K-1.

Evaluation

¹ In order to abide by the measures to which schools are held accountable in their school’s Accountability Plans, the Institute will continue to use the Time Adjusted Level 3 cut scores, which provide year-to-year consistency with the Plan’s standard while accounting for the timing of the test administration (i.e., SED now gives the test later in the school year).

CACPCS did not administer the English Language Arts state exam in April 2013. In that academic year, the school did not have testing grades and instead served students in grades K-1. Consequently, the school is unable to evaluate achievement against this measure.

Additional Evidence

CACPCS has not yet administered the state English Language Arts exam and cannot yet begin to exam performance trends.

Goal 1: Absolute Measure

Each year, the school's aggregate Performance Index (PI) on the State English language arts exam will meet the Annual Measurable Objective (AMO) set forth in the state's NCLB accountability system.

Method

The federal No Child Left Behind law holds schools accountable for making annual yearly progress towards all students being proficient by the year 2013-14. As a result, the state sets an Annual Measurable Objective (AMO) each year to determine if schools are making satisfactory progress toward the goal that 100 percent of students will ultimately be proficient in the state's learning standards in English language arts. To achieve this measure, all tested students must have a Performance Index (PI) value that equals or exceeds this year's English language arts AMO, which for 2011-12 is 148. The PI is calculated by adding the sum of the percent of all tested students at Levels 2 through 4 with the sum of the percent of all tested students at Levels 3 and 4. Thus, the highest possible PI is 200.

Results

CACPCS did not administer the English Language Arts state exam in April 2013. In that academic year, the school did not have testing grades and instead served students in grades K-1.

Evaluation

CACPCS does not yet serve students in testing grades and consequently is unable to ascertain achievement against this measure at this time.

Additional Evidence

CACPCS has not yet administered the state's English Language Arts exam and does not yet have performance trend data for analysis.

Goal 1: Comparative Measure

Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state English language arts exam will be greater than that of all students in the same tested grades in the local school district.

Method

A school compares tested students enrolled in at least their second year to all tested students in the surrounding public school district. Comparisons are between the results for each grade in which the school had tested students in at least their second year at the school and the total result for all students at the corresponding grades in the school district.

Results

CACPCS has not yet administered the state's English Language Arts exam. Consequently, the school is unable to compare its performance against the district at this time.

Evaluation

CACPCS has not yet administered the state's English Language Arts exam. Consequently, the school is unable to evaluate its performance on this assessment.

Additional Evidence

CACPCS has not yet administered the state's English Language Arts exams.

Goal 1: Comparative Measure

Each year, the school will exceed its predicted level of performance on the state English language arts exam by an effect size of 0.3 (performing higher than expected to a small degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State.

Method

The Charter Schools Institute conducts a Comparative Performance Analysis, which compares the school's performance to demographically similar public schools state-wide. The Institute uses a regression analysis to control for the percentage of students eligible for free lunch among all public schools in New York State. The Institute compares the school's actual performance to the predicted performance of public schools with a similar free lunch percentage. The difference between the school's actual and predicted performance, relative to other schools with similar free lunch statistics, produces an Effect Size. An Effect Size of 0.3 or performing higher than expected to a small degree, is the requirement for achieving this measure.

Given the timing of the state's release of family income data, the 2012-13 analysis is not yet available.

Results

CACPCS has yet to administer the state exams. Therefore, the school cannot comment on Effect Size at this time.

Evaluation

CACPCS is unable to state whether it has met the measure since the school has not yet administered the state's English Language Arts exam.

Additional Evidence

CACPCS does not yet have testing grades.

Goal 1: Growth Measure

Each year, under the state's Growth Model the school's mean unadjusted growth percentile in English language arts for all tested students in grades 4-8 will be above the state's unadjusted median growth percentile.

Results

The school cannot comment on results at this time since it has not yet administered the state exam.

Evaluation

CACPCS did not administer the state exam.

Additional Evidence

CACPCS did not administer the state exam.

Summary of the English Language Arts Goal

CACPCS has not yet administered the state exam. As a result, the school is unable to measure its success toward meeting the English Language Arts goal.

Type	Measure	Outcome
Absolute	75 percent of all tested students enrolled in at least their second year will perform at or above at or above the Time Adjusted Level 3 cut score on the New York State examination.	N/A
Absolute	Each year, the school’s aggregate Performance Index (PI) on the State exam will meet the Annual Measurable Objective (AMO) set forth in the state’s NCLB accountability system.	N/A
Comparative	Each year, the percent of all tested students enrolled in at least their second year and performing at proficiency on the State exam will be greater than that of students in the same tested grades in the local school district.	N/A
Comparative	Each year, the school will exceed its predicted level of performance on the State exam by an effect size of 0.3 (performing higher than expected to a small degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State.	N/A
Growth	Each year, under the state’s Growth Model the schools mean unadjusted growth percentile in English language arts for all tested students in grades 4-8 will be above the state’s unadjusted median growth percentile.	N/A

Action Plan

Though CACPCS lacks state test data, the expertise gained from the Children’s Aid Society working with New York City’s children and families for nearly 160 years will allow the school to apply best practices to guide CACPCS to success on the English Language Arts exam in 2015. While leveraging the after-school and summer enrichment programs through the Children’s Aid Society, CACPCS will build upon the culture of literacy instituted during its first year of operation.

CACPCS will continue to implement its comprehensive assessment system and rigorous student progress monitoring to ensure that students who experience difficulty-mastering standards receive effective and timely support. As CACPCS expands to full enrollment, it will continue to implement the Common Core aligned Harcourt Journeys curriculum combined with its ongoing coaching and mentoring program for teachers. In addition, the school will continue to communicate frequently with parents through home visits, monthly events, and multiple reports of student progress throughout the year.

MATHEMATICS

Goal 2: Mathematics

CACPCS students understand and apply mathematical computation to solve problems.

Background

CACPCS utilizes the Common Core State Standards aligned Singapore Math In Focus curriculum to implement a robust and comprehensive Math program. With two certified teachers in each classroom, CACPCS students receive differentiated instruction through whole group, small group or one-on-one instruction. The school monitors student progress through daily, weekly and monthly assessments including nationally-normed exams, portfolio assessments and Singapore Math assessments. Teachers, in consultation with the Principal and Directors of Curriculum and Instruction (DCI,) use this assessment data to adjust instruction or provide students with strategic interventions as needed. The Principal and DCIs provide teachers with ongoing coaching and mentoring through daily observation and feedback sessions and weekly grade-level meetings. Teachers also received professional development during the summer as well as a full day of training in November.

Goal 2: Absolute Measure

Each year, 75 percent of all tested students enrolled in at least their second year will perform at proficiency on the New York State mathematics examination.

In 2009-10, 2010-11, and 2011-12, 75 percent of all tested students who are enrolled in at least their second year will perform at or above the state's Time Adjusted Level 3 cut scores on the New York State mathematics examination.²

Method

The school did not administer the New York State Testing Program mathematics assessment to students in April 2013. During the 2012-13 academic year, CACPCS did not serve students in testing grades.

Results

CACPCS did not administer the Math state exam in April 2013. In that academic year, the school did not have testing grades and instead served students in grades K-1.

² In order to abide by the measures to which schools are held accountable in their school's Accountability Plans, the Institute will continue to use the Time Adjusted Level 3 cut scores, which provide year-to-year consistency with the Plan's standard while accounting for the timing of the test administration (i.e., SED now gives the test later in the school year).

Evaluation

CACPCS did not administer the Math state exam in April 2013. In that academic year, the school did not have testing grades and instead served students in grades K-1. Consequently, the school is unable to evaluate achievement against this measure.

Additional Evidence

CACPCS did not administer the Math state exam in April 2013.

Goal 2: Absolute Measure

Each year, the school's aggregate Performance Index (PI) on the State mathematics exam will meet the Annual Measurable Objective (AMO) set forth in the state's NCLB accountability system.

Method

The federal No Child Left Behind law holds schools accountable for making annual yearly progress towards all students being proficient by the year 2013-14. As a result, the state sets an Annual Measurable Objective (AMO) each year to determine if schools are making satisfactory progress toward the goal that 100 percent of students will ultimately be proficient in the state's learning standards in mathematics. To achieve this measure, all tested students must have a Performance Index (PI) value that equals or exceeds this year's mathematics AMO, which for 2011-12 is 158. The PI is calculated by adding the sum of the percent of all tested students at Levels 2 through 4 with the sum of the percent of all tested students at Levels 3 and 4. Thus, the highest possible PI is 200.

Results

CACPCS did not administer the Math state exam in April 2013. In that academic year, the school did not have testing grades and instead served students in grades K-1.

Evaluation

CACPCS is unable to state whether it has met the measure since the school has not yet administered the state's Math exam.

Additional Evidence

CACPCS did not administer the Math state exam in April 2013.

Goal 2: Comparative Measure

Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state mathematics exam will be greater than that of students in the same tested grades in the local school district.

Method

A school compares tested students enrolled in at least their second year to all tested students in the surrounding public school district. Comparisons are between the results for each grade in which the school had tested students in at least their second year at the school and the total result for all students at the corresponding grades in the school district.

Results

CACPCS is unable to state whether it has met the measure since the school has not yet administered the state's Math exam.

Evaluation

CACPCS did not administer the Math state exam in April 2013.

Additional Evidence

CACPCS did not administer the Math state exam in April 2013.

Goal 2: Comparative Measure

Each year, the school will exceed its predicted level of performance on the state mathematics exam by an Effect Size of 0.3 (performing higher than expected to a small degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State.

Method

The Charter Schools Institute conducts a Comparative Performance Analysis, which compares the school's performance to demographically similar public schools state-wide. The Institute uses a regression analysis to control for the percentage of students eligible for free lunch among all public schools in New York State. The Institute compares the school's actual performance to the predicted performance of public schools with a similar free lunch percentage. The difference between the school's actual and predicted performance, relative to other schools with similar free lunch statistics, produces an Effect Size. An Effect Size of 0.3 or performing higher than expected to a small degree, is the requirement for achieving this measure.

Given the timing of the state's release of family income data, the 2012-13 analysis is not yet available.

Results

CACPCS did not administer the Math state exam in April 2013. In that academic year, the school did not have testing grades and instead served students in grades K-1.

Evaluation

CACPCS has yet to administer the state exams. Therefore, the school cannot comment on Effect Size at this time.

Additional Evidence

CACPCS does not yet have testing grades.

Goal 2: Growth Measure

Each year, under the state's Growth Model, the schools mean unadjusted growth percentile in mathematics for all tested students in grades 4-8 will be above the state's unadjusted median growth percentile.

Results

CACPCS did not administer the Math state exam in April 2013. In that academic year, the school did not have testing grades and instead served students in grades K-1.

Evaluation

CACPCS does not yet have testing grades.

Additional Evidence

CACPCS does not yet have testing grades.

Summary of the of the Mathematics Goal

CACPCS has not yet administered the state math exam and is unable to measure its' success toward meeting the Mathematics Goal.

Type	Measure	Outcome
Absolute	75 percent of all tested students enrolled in at least their second year will perform at proficiency on the New York State examination.	N/A
Absolute	Each year, the school's aggregate Performance Index (PI) on the State exam will meet the Annual Measurable Objective (AMO) set forth in the state's NCLB accountability system.	N/A
Comparative	Each year, the percent of all tested students enrolled in at least their second year and performing at proficiency on the State exam will be greater than that of students in the same tested grades in the local school district.	N/A
Comparative	Each year, the school will exceed its predicted level of performance on the State exam by an Effect Size of 0.3 (performing higher than expected to a small degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York	N/A

	State.	
Growth	Each year, under the state’s Growth Model the schools mean unadjusted growth percentile in mathematics for all tested students in grades 4-8 will be above the state’s unadjusted median growth percentile.	N/A

Action Plan

To ensure that students meet or exceed state standards on the 2015 math exam, CACPCS will begin administering the Rally Mathematics Assessment during the upcoming school year. The Rally assessments will supplement the Singapore Math In Focus curriculum assessments and provide additional levers for improving instructional effectiveness and student learning. The Principal, DCIs and teachers will meet through lunch and learns to analyze assessment results and adjust instruction as needed with the goal of improving student’s math fluency and literacy.

As the school grows, CACPCS will continue to provide ongoing coaching and mentoring to teachers through daily observation and feedback, modeling, co-teaching, weekly grade cohort meetings and formal professional development training sessions. CACPCS will also leverage the after school and summer programs offering classes in robotics and chess to supplement the school’s mathematics program and provide students with a creative outlet for practicing and demonstrating their knowledge in a manner that reinforces and builds upon the school’s instruction.

SCIENCE

Goal 3: Science
Students will demonstrate proficiency relevant to science achievement.

Background

CACPCS utilizes the inquiry based, nationally field-tested Full Option Science System (FOSS) curriculum to promote student literacy and achievement in science. With two certified teachers in each classroom, CACPCS students learn experientially through whole group, small group or individual labs and exercises. The school monitors student progress through daily and weekly teacher-created and FOSS assessments. Teachers, in consultation with the Principal and Directors of Curriculum and Instruction (DCI,) use this assessment data to adjust instruction or provide students with strategic interventions as needed. The Principal and DCIs provide teachers with ongoing coaching and mentoring through daily observation and feedback sessions and weekly grade-level meetings. Teachers also received professional development during the summer as well as a full day of training in November.

Goal 3: Absolute Measure
Each year, 75 percent of all tested students enrolled in at least their second year will perform at proficiency on the New York State science examination.

Method

The state administered the New York State Testing Program science assessment to students in 4th and 8th grade in spring 2012. The school converted each student's raw score to a performance level and a grade-specific scaled score. The criterion for success on this measure requires students enrolled in at least their second year (defined as enrolled by BEDS day of the previous school year) to score at Levels 3 or 4.

Results

CACPCS does not yet serve students in either of the testing grades for the state's science exam. Consequently, the school cannot yet share the results of its performance on the exam.

Evaluation

CACPCS does not yet have testing grades.

Additional Evidence

CACPCS does not yet have more than one year of testing data available for analyzing performance trends.

Goal 3: Comparative Measure

Each year, the percent of all tested students who are enrolled in at least their second year and performing at or above proficiency on a state science exam will be greater than that of students in the same tested grades in the local school district.

Method

The school compares tested students enrolled in at least their second year to all tested students in the surrounding public school district. Comparisons are between the results for each grade in which the school had tested students in at least their second year and the results for the respective grades in the local school district.

Results

CACPCS has not yet administered the state's science exam. Consequently, the school does not have assessment results available for comparison against the district's performance.

Evaluation

CACPCS does not yet serve students in testing grades.

Additional Evidence

CACPCS does not have trend data available for analysis.

Summary of the Science Goal

CACPCS has not yet administered the state science exam and is unable to measure its' success toward meeting the Science Goal as the school did not enroll fourth or eighth graders.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students enrolled in at least their second year will perform at or above Level 3 on the New York State examination.	N/A
Comparative	Each year, the percent of all tested students enrolled in at least their second year and performing at or above Level 3 on the State exam will be greater than that of all students in the same tested grades in the local school district.	N/A

Action Plan

CACPCS will not have students eligible to take the state science exam until the spring of 2016. Until then, the school will continue to implement the FOSS curriculum program emphasizing experiential, hands-on learning.

NCLB

Goal 5: NCLB

The school will make adequate yearly progress.

Goal 5: Absolute Measure

Under the state's NCLB accountability system, the school is in good standing: the state has not identified the school as a Focus School nor determined that it has met the criteria to be identified as a local assistance plan school.

Method

Since *all* students are expected to meet the state's learning standards, the federal No Child Left Behind legislation stipulates that various sub-populations and demographic categories of students among all tested students must meet the state standard in and of themselves aside from the overall school results. New York, like all states, established a system for making these determinations for its public schools. Each year the state issues School Report Cards which indicate each school's status under the state's No Child Left Behind (NCLB) accountability system. For a school's status to be "Good Standing" it must not have failed to make Adequate Yearly Progress (AYP) for two consecutive years.

Results

CACPCS does not yet have state assessment data available for evaluation. However, CACPCS is confident that its rigorous, well-conceived and resource-rich educational program will allow it to exceed achievement goals.

Evaluation

CACPCS does not yet have state assessment data available for evaluation. However, CACPCS is confident that its rigorous, well-conceived and resource-rich educational program will allow it to exceed achievement goals.

Additional Evidence

CACPCS has not yet administered state exams.

**Children's Aid Society College Preparatory Charter School
Per Pupil Expenditures**

Total Per Pupil FTE	131.85	Per Pupil Expense Per Pupil Administrative Expense	20,584.00
Total Expenses	2,714,001		2,007.23
Total Administrative Expense	264,653		

Transmittal Form
Annual Financial Statement Audit Report
for SUNY Authorized Charter Schools

School Name:	Children's Aid College Prep Charter School
Date (Report is due Nov. 1):	November 1, 2013
School Fiscal Contact Name:	Ife Lenard
School Fiscal Contact Email:	
School Fiscal Contact Phone:	
School Audit Firm Name:	Marks Paneth & Shron LLP
School Audit Contact Name:	Sibi B. Thomas, CPA
School Audit Contact Email:	sthomas@markspaneth.com
School Audit Contact Phone:	212.201.3004
Audit Period:	2012-13
Prior Year:	2011-12

The following items are required to be included:

- .. The independent auditor's report on financial statements and notes.
- .. Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
- .. Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$500,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	
Management Letter Response	
Form 990	
Federal Single Audit (A-133) ¹	
Corrective Action Plan	

Please also send an ELECTRONIC copy of: 1.) This transmittal form; 2.) Audited Financial Report; and if applicable 3.) Management Letter and Response; 4.) Federal Single Audit (A-133) ONLY to the following offices via email. A copy of the Excel file containing the four schedules Does NOT need to be included.

NYS Education Department Public School Choice Programs 89 Washington Avenue Room 462 EBA Albany, New York 12234 charterschools@mail.nysed.gov	NYS Education Department Office of Audit Services 89 Washington Avenue Room 524 EBA Room 524 EBA Albany, New York 12234 fsanda133@mail.nysed.gov
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¹ A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Cir

**Children's Aid College Prep Charter School
Statement of Financial Position
as of June 30**

<u>ASSETS</u>	<u>2013</u>	<u>2012</u>	<u>FIC</u>
<u>CURRENT ASSETS</u>			
Cash and cash equivalents	277,956		\$-
Grants and contracts receivable	516,221		-
Accounts receivables	0		-
Prepaid Expenses	0		-
Contributions and other receivables	0		-
TOTAL CURRENT ASSETS	794,177		-
<u>PROPERTY, BUILDING AND EQUIPMENT, net</u>	172,598		-
<u>OTHER ASSETS</u>	0		-
TOTAL ASSETS	966,775		-
<u>LIABILITIES AND NET ASSETS</u>			
<u>CURRENT LIABILITIES</u>			
Accounts payable and accrued expenses	35,960		\$-
Accrued payroll and benefits	196,251		-
Dreferred Revenue	0		-
Current maturities of long-term debt	0		-
Short Term Debt - Bonds, Notes Payable	0		-
Other	0		-
TOTAL CURRENT LIABILITIES	232,211		-
<u>LONG-TERM DEBT and NOTES PAYABLE, net current</u>	0		-
TOTAL LIABILITIES	232,211		-
<u>NET ASSETS</u>			
Unrestricted	734,564		-
Temporarily restricted	0		-
TOTAL NET ASSETS	734,564		-
TOTAL LIABILITIES AND NET ASSETS	966,775		-

CSI:
State, Federal or other

CSI:
NON GRANT
- Due from School Districts
- Due from Governments

CSI:
Operating and Capital
Reserves, Deferred Costs,
Investments, Due from
Affiliate/CMO, Fixed
Assets

CSI:
Obligations under,
Capital Leases,
Advanced Billing, Due to
Affiliate/CMO,

CSI:
Land, Building, Loan(s)
related

Children's Aid College Prep Charter School
Statement of Activities
as of June 30

	2013			2012	FIC ny nu
	Unrestricted	Temporarily Restricted	Total	Total	
REVENUE, GAINS AND OTHER SUPPORT					
Public School District					
Resident Student Enrollment	1783535	\$-	\$1,783,535	\$-	
Students with disabilities	287640	-	287,640	-	
Grants and Contracts					
State and local	600000	-	600,000	-	
Federal - Title and IDEA	105880	-	105,880	-	
Federal - Other	0	-	-	-	
Other	113799	-	113,799	-	
Food Service/Child Nutrition Program	0	-	-	-	
TOTAL REVENUE, GAINS AND OTHER SUPPORT	2,890,854	-	2,890,854	-	
EXPENSES					
Program Services					
Regular Education	2116475	\$-	\$2,116,475	\$-	
Special Education	184771	-	184,771	-	
Other Programs	0	-	-	-	
Total Program Services	2,301,246	-	2,301,246	-	
Management and general	381236	-	381,236	-	
Fundraising	49081	-	49,081	-	
TOTAL OPERATING EXPENSES	2,731,563	-	2,731,563	-	
SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS	159,291	-	159,291	-	
SUPPORT AND OTHER REVENUE					
Contributions					
Foundations	536324	\$-	\$536,324	\$-	
Individuals	38949	-	38,949	-	
Corporations	0	-	-	-	
Fundraising	0	-	-	-	
Interest income	0	-	-	-	
Miscellaneous income	0	-	-	-	
Net assets released from restriction	0	-	-	-	
TOTAL SUPPORT AND OTHER REVENUE	575,273	-	575,273	-	
CHANGE IN NET ASSETS	734,564	-	734,564	-	
NET ASSETS BEGINNING OF YEAR	0	-	-	-	
PRIOR YEAR/PERIOD ADJUSTMENTS	0	-	-	-	
NET ASSETS END OF YEAR	\$734,564	\$-	\$734,564	\$-	

**Children's Aid College Prep Charter School
Statement of Cash Flows**

as of June 30

	<u>2013</u>	<u>2012</u>	<u>FIC</u>
			*Please briefly explain any nu
CASH FLOWS - OPERATING ACTIVITIES			
Increase (decrease) in net assets	734564		\$-
Revenues from School Districts	0		-
Accounts Receivable	0		-
Due from School Districts	0		-
Depreciation	39032		-
Grants Receivable	-516221		-
Due from NYS	0		-
Grant revenues	0		-
Prepaid Expenses	0		-
Accounts Payable	35960		-
Accrued Expenses	0		-
Accrued Liabilities	196251		-
Contributions and fund-raising activities	0		-
Miscellaneous sources	0		-
Deferred Revenue	0		-
Interest payments	0		-
Other	0		-
Other	0		-
NET CASH PROVIDED FROM OPERATING ACTIVITIES	\$489,586		\$-
CASH FLOWS - INVESTING ACTIVITIES	\$		\$
Purchase of equipment	-211630		-
Other	0		-
NET CASH PROVIDED FROM INVESTING ACTIVITIES	\$(211,630)		\$-
CASH FLOWS - FINANCING ACTIVITIES	\$		\$
Principal payments on long-term debt	50000		-
Other	-50000		-
NET CASH PROVIDED FROM FINANCING ACTIVITIES	\$-		\$-
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	\$277,956		\$-
Cash at beginning of year	0		-
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$277,956		\$-

**Children's Aid College Prep Charter School
Statement of Functional Expenses
as of June 30**

		2013						
		Program Services				Supporting Service		
	No. of Positions	Regular Education	Special Education	Other Education	Total	Fund-raising	Management and General	
		\$	\$	\$	\$	\$	\$	\$
Personnel Services Costs								
Administrative Staff Personnel	7	351518	102525	-	454,043	35769		63609
Instructional Personnel	16	593793	39133	-	632,926	0		0
Non-Instructional Personnel	3	43734	0	-	43,734	0		0
Total Salaries and Staff		989,045	141,658	-	1,130,703	35,769		63,609
Fringe Benefits & Payroll Taxes		279104	40465	-	319,569	10016		9521
Retirement		0	0	-	-	0		-
Management Company Fees		322722	0	-	322,722	0		213358
Legal Service		0	0	-	-	0		5986
Accounting / Audit Services		0	0	-	-	0		18250
Other Purchased / Professional / Consult		73272	166	-	73,438	1168		3042
Building and Land Rent / Lease		0	0	-	-	0		0
Repairs & Maintenance		69359	0	-	69,359	0		199
Insurance		13907	1973	-	15,880	1241		7001
Utilities		8509	0	-	8,509	0		851
Supplies / Materials		150111	0	-	150,111	0		4365
Equipment / Furnishings		12520	509	-	13,029	0		399
Staff Development		76412	0	-	76,412	0		4509
Marketing / Recruitment		10260	0	-	10,260	800		23185
Technology		20765	0	-	20,765	0		4032
Food Service		16041	0	-	16,041	0		1524
Student Services		6450	0	-	6,450	0		0
Office Expense		18320	0	-	18,320	0		21405
Depreciation		39032	0	-	39,032	0		0
OTHER		10646	0	-	10,646	87		0
Total Expenses		116,475	\$184,771	\$-	\$2,301,246	\$49,081		\$381,236

		2012	
S			
Total	Total		
\$	\$	\$	
99,378	553,421	-	
-	632,926	-	
-	43,734	-	
99,378	1,230,081	-	
19,537	339,106	-	
-	-	-	
213,358	536,080	-	
5,986	5,986	-	
18,250	18,250	-	
4,210	77,648	-	
-	-	-	
199	69,558	-	
8,242	24,122	-	
851	9,360	-	
4,365	154,476	-	
399	13,428	-	
4,509	80,921	-	
23,985	34,245	-	
4,032	24,797	-	
1,524	17,565	-	
-	6,450	-	
21,405	39,725	-	
-	39,032	-	
<u>87</u>	<u>10,733</u>	-	
<u>\$430,317</u>	<u>\$2,731,563</u>	<u>\$-</u>	



Financial Statements
(Together with Independent Auditors' Report)

And
Report Required by *Government Auditing Standards*

June 30, 2013

CHILDREN'S AID COLLEGE PREP CHARTER SCHOOL

FINANCIAL STATEMENTS
(Together with Independent Auditors' Report)

June 30, 2013

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INDEPENDENT AUDITORS' REPORT

The Board of Trustees of
Children's Aid College Prep Charter School

Report on the Financial Statements

We have audited the accompanying financial statements of the Children's Aid College Prep Charter School (the "Charter School") which comprise the statement of financial position as of June 30, 2013 and the related statements of activities, functional expenses and cash flows for the period from September 13, 2011 (date of inception) to June 30, 2013.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Charter School as of June 30, 2013, and the changes in its net assets and its cash flows for the period from September 13, 2011 (date of inception) to June 30, 2013 in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Our audits were made for the purpose of forming an opinion on the financial statements of the Charter School taken as a whole. The supplementary information for the period from September 13, 2011 (date of inception) to June 30, 2013 is presented for the purpose of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statement themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 29, 2013 on our consideration of the Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Charter School's internal control over financial reporting and compliance.

Mark Paneth LLP

New York, NY
October 29, 2013

**CHILDREN'S AID COLLEGE PREP CHARTER SCHOOL
STATEMENT OF FINANCIAL POSITION
AS OF JUNE 30, 2013**

ASSETS

CURRENT ASSETS	
Cash and cash equivalents (Notes 2B and 7)	\$ 277,956
Grants and contracts receivable (Notes 2E, 3 and 8)	<u>516,221</u>
TOTAL CURRENT ASSETS	794,177
PROPERTY AND EQUIPMENT, net (Note 2F and 4)	<u>172,598</u>
TOTAL ASSETS	<u>\$ 966,775</u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES	
Accounts payable and accrued expenses	\$ 35,960
Accrued payroll and benefits	<u>196,251</u>
TOTAL CURRENT LIABILITIES	232,211
COMMITMENTS AND CONTINGENCIES (Note 6)	
NET ASSETS	
Unrestricted	<u>734,564</u>
TOTAL NET ASSETS	<u>734,564</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 966,775</u>

The accompanying notes are an integral part of these financial statements.

**CHILDREN'S AID COLLEGE PREP CHARTER SCHOOL
STATEMENT OF ACTIVITIES
FOR THE PERIOD FROM SEPTEMBER 13, 2011 (DATE OF INCEPTION) TO JUNE 30, 2013**

OPERATING REVENUE AND SUPPORT:

Public School District (Notes 2D and 7)	
Resident student enrollment	\$ 1,783,535
Students with disabilities	287,640
Grants and Contracts (Notes 2D and 7)	
State and local	600,000
Federal - Title 1 and IDEA	105,880
Other	<u>113,799</u>
TOTAL OPERATING REVENUE AND SUPPORT	<u>2,890,854</u>

OPERATING EXPENSES:

Program Services	
Regular Education	2,116,475
Special Education	<u>184,771</u>
Total Program Services	<u>2,301,246</u>
Supporting Services	
Management and General	381,236
Fundraising	<u>49,081</u>
Total Supporting Services	<u>430,317</u>
TOTAL OPERATING EXPENSES	<u>2,731,563</u>

SURPLUS FROM SCHOOL OPERATIONS 159,291

OTHER REVENUE:

Contributions from individuals (Notes 2C and 8)	38,949
Contributions passed-through Children's Aid (Notes 2C and 8)	<u>536,324</u>
TOTAL OTHER REVENUE	<u>575,273</u>

CHANGE IN NET ASSETS 734,564

Unrestricted Net Assets - beginning of period -

UNRESTRICTED NET ASSETS - END OF PERIOD \$ 734,564

CHILDREN'S AID COLLEGE PREP CHARTER SCHOOL
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE PERIOD FROM SEPTEMBER 13, 2011 (DATE OF INCEPTION) TO JUNE 30, 2013

	Program Services			Supporting Services			Total
	Regular Education	Special Education	Total Program Services	Management and General	Fundraising	Total Supporting Services	
Salaries	\$ 989,045	\$ 141,658	\$ 1,130,703	\$ 63,609	\$ 35,769	\$ 99,378	\$ 1,230,081
Fringe Benefits & Payroll Taxes	278,104	40,465	319,569	9,521	10,016	19,537	339,106
Management Company Fees - Contracted Services (Note 8)	322,722	-	322,722	213,358	-	213,358	536,080
Legal Service	-	-	-	5,986	-	5,986	5,986
Accounting / Audit Services	-	-	-	18,250	-	18,250	18,250
Other Purchased / Professional / Consulting Services	73,272	166	73,438	3,042	1,168	4,210	77,648
Repairs & Maintenance	69,359	-	69,359	199	-	199	69,558
Insurance	13,907	1,973	15,880	7,001	1,241	8,242	24,122
Utilities	8,509	-	8,509	851	-	851	9,360
Supplies / Materials	150,111	-	150,111	4,365	-	4,365	154,476
Equipment / Furnishings	12,520	509	13,029	399	-	399	13,428
Staff Development	76,412	-	76,412	4,509	-	4,509	80,921
Marketing / Recruitment	10,260	-	10,260	23,185	800	23,985	34,245
Technology	20,765	-	20,765	4,032	-	4,032	24,797
Food Service	16,041	-	16,041	1,524	-	1,524	17,565
Student Services	6,450	-	6,450	-	-	-	6,450
Office Expense	18,320	-	18,320	21,405	-	21,405	39,725
Depreciation	39,032	-	39,032	-	-	-	39,032
Other	10,646	-	10,646	-	87	87	10,733
TOTAL EXPENSES	\$ 2,116,475	\$ 184,771	\$ 2,301,246	\$ 381,236	\$ 49,081	\$ 430,317	\$ 2,731,563

CHILDREN'S AID COLLEGE PREP CHARTER SCHOOL
STATEMENT OF CASH FLOWS
FOR THE PERIOD FROM SEPTEMBER 13, 2011 (DATE OF INCEPTION) TO JUNE 30, 2013

CASH FLOWS FROM OPERATING ACTIVITIES:	
Change in net assets	\$ 734,564
Adjustments to reconcile change in net assets to net cash used in operating activities:	
Depreciation	39,032
Changes in operating assets and liabilities:	
Increase in:	
Grants and contracts receivable	(516,221)
Increase in:	
Accounts payable and accrued expenses	35,960
Accrued payroll and benefits	<u>196,251</u>
NET CASH PROVIDED FROM OPERATING ACTIVITIES	<u>489,586</u>
CASH FLOWS FROM INVESTING ACTIVITIES:	
Purchases of property and equipment	<u>(211,630)</u>
NET CASH USED IN INVESTING ACTIVITIES	<u>(211,630)</u>
CASH FLOWS FROM FINANCING ACTIVITIES:	
Loan from Children's Aid	50,000
Repayment of loan to Children's Aid	<u>(50,000)</u>
NET CASH PROVIDED (USED) IN FINANCING ACTIVITIES	<u>-</u>
NET INCREASE IN CASH AND CASH EQUIVALENTS	277,956
Cash and cash equivalents, beginning of year	<u>-</u>
CASH AND CASH EQUIVALENTS - END OF YEAR	<u>\$ 277,956</u>

The accompanying notes are an integral part of these financial statements.

CHILDREN'S AID COLLEGE PREP CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 1 - ORGANIZATION AND NATURE OF ACTIVITIES

Children's Aid College Prep Charter School (the "Charter School") is an educational corporation formed to operate a charter school located in the City of New York, County of the Bronx. On September 13, 2011, the Board of Regents of the University of the State of New York, for and on behalf of the State Education Department, granted a provisional charter valid for a term of five years, incorporating the Charter School.

The Charter School's mission is to ensure that children achieve academic success by providing them with the best instructional practices, advancing their physical, emotional, and social needs, fostering a sense of pride and hope, and serving as a safe and engaging community hub. The Charter School serves over 130 kindergarten and first-grade students and prioritizes students who are English language learners, at-risk of academic failure and/or currently involved in the child welfare system. The Charter School is exempt from federal income tax under Section 501(a) of the Internal Revenue Code and is classified as an organization described in Section 501(c)(3).

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. ***Basis of Presentation*** - The Charter School maintains its net assets under the following three classes;

Unrestricted – This represents net assets not subject to donor-imposed stipulations and that have no time restrictions.

Temporarily Restricted – This represents net assets subject to donor-imposed stipulations that will be met by actions of the Charter School or by the passage of time. Temporarily restricted net assets received and released during the same period are treated as unrestricted net assets. There were no temporarily restricted net assets as of June 30, 2013.

Permanently Restricted – This represents net assets subject to donor-imposed restrictions on the corpus of the gifts specifying they be maintained in perpetuity. There were no permanently restricted net assets as of June 30, 2013.

B. ***Cash and Cash Equivalents*** – Cash equivalents include all highly liquid instruments purchased with original maturities of 90 days or less.

C. ***Contributions and Grants*** - Contributions received, including unconditional promises to give, are recognized as revenues in the appropriate category of net assets in the period received. Conditional promises to give are recognized when they become unconditional, that is, when the conditions are substantially met. All contributions receivable are expected to be collected within one year.

Contributions of land, buildings and equipment without donor stipulations concerning the use of such long-lived assets are reported as revenues of the unrestricted net asset class. Contributions of cash or other assets to be used to acquire land, buildings and equipment with such donor stipulations are reported as revenues of the temporarily restricted net asset class; the restrictions are considered to be released at the time of the acquisition of such long-lived assets. The Charter School received approximately \$10,000 of contributed supplies included under other operating revenue.

D. ***Government Support*** – Revenue from state and local governments resulting from the Charter School's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement.

Revenue from federal, state and local government grants and contract are recorded by the Charter School when qualifying expenditures are incurred and billable.

**CHILDREN'S AID COLLEGE PREP CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013**

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

- E. **Grants and Contracts Receivable** – Grants and contracts receivables are stated at the amount management expects to collect from outstanding balances. The Charter School provides an allowance for doubtful accounts for receivables. This estimate is based on management's assessment of the aged basis of its government funding sources, current economic conditions and creditworthiness of its donors and grantors. The Charter School determined that no allowance for doubtful accounts was necessary as of June 30, 2013.
- F. **Property and Equipment** - The Charter School follows the practice of capitalizing expenditures for buildings and building improvements, furniture and equipment having a cost of \$5,000 or more and useful life of 5 years or more. Depreciation is recognized using the straight-line method over the estimated useful lives of the respective assets. Amortization of leasehold improvements is charged at the lesser of the life of the improvements or the lease.

The range of estimated useful lives follows:

Furniture and Equipment	5 -10 years
Leasehold improvements	Life of lease

- G. **Measure of Operations** - The Charter School includes in its definition of operations all revenues and expenses that are an integral part of its programs and supporting activities, except for contributions.
- H. **Use of Estimates** - The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingencies at the date of the financial statements, and revenues and expenses recognized during the reporting period. Actual results could differ from those estimates.

NOTE 3 - GRANTS AND CONTRACTS RECEIVABLE

Grants and contract receivable consist of the following:

Due from the City of New York	\$ 103,785
Due from the State of New York	255,680
Due from the Federal sources	70,791
Due from the Children's Aid Society	<u>85,965</u>
	<u>\$ 516,221</u>

NOTE 4 - PROPERTY AND EQUIPMENT

Property and equipment consists of the following:

Furniture and equipment	\$ 154,061
Leasehold improvements	<u>57,569</u>
	211,630
Less: accumulated depreciation and amortization	<u>(39,032)</u>
	<u>\$ 172,598</u>

Depreciation expense amounted to \$39,032 for the period from September 13, 2011 (date of inception) to June 30, 2013.

CHILDREN'S AID COLLEGE PREP CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 5 - SCHOOL FACILITY

As part of the New York City Chancellor's Charter School Initiative, New York City Department of Education has committed space to the Charter School at no charge. The facilities and services provided by the New York City Department of Education to the Charter School are outlined in a Shared Facility Use Agreement. The agreement is for three years or until termination of the Charter School's charter.

NOTE 6 - COMMITMENTS AND CONTINGENCIES

- A. The Charter School has no uncertain tax positions as of June 30, 2013 in accordance with Accounting Standards Codification ("ASC") Topic 740, "Income Taxes," which provides standards for establishing and classifying any tax provisions for uncertain tax positions. This is the first full year of operations and no income tax returns were filed prior to June 30, 2012.
- B. Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowances of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE 7 - CONCENTRATIONS

- A. The Charter School receives a majority of its revenues from the New York State Education Department through the New York City Department of Education Office of Charter Schools. The New York City Department of Education provides general operating support to the Charter School based upon the location and the number of students enrolled. Operating support provided to the Charter School by the New York City Department of Education totaled \$2,071,175 for the period from September 13, 2011 (date of inception) to June 30, 2013. The Charter School is dependent upon this level of funding in order to continue its operations.
- B. Cash accounts that potentially subject the Charter School to a concentration of credit risk include cash accounts with banks that exceed the Federal Deposit Insurance Corporation ("FDIC") insurance limits. Cash accounts are insured up to \$250,000 per depositor. As of June 30, 2013, there was approximately \$30,000 of cash and cash equivalents held by a bank that exceeded FDIC limits.

NOTE 8 - RELATED-PARTY TRANSACTIONS

The Charter School and The Children's Aid Society ("CAS"), a not-for-profit organization, are related through certain Board commonality. CAS provides administrative support services and other enrichment programs and services to the students of Charter School ("wrap-around services") to the Charter School under an agreement between the two entities. The Charter School pays an administrative fee equal to 10.6% of total operating expenses, excluding rent and depreciation to CAS for the administrative services, which amounted to \$213,358. The wrap-around services charges and other amounted to \$322,722.

Children's Aid routinely receives contributions from private donors that are earmarked for the Charter School. These contributions are recorded as contribution income passed through by Children's Aid by the Charter School. For the period September 13, 2011 (date of inception) to June 30, 2013, the Charter School received \$536,324 of contributions passed through by Children's Aid. As of June 30, 2013, CAS owes \$85,965 to the Charter School.

CAS provided a no-interest loan of \$50,000 to the Charter School to start the operations. The loan was repaid in full as of June 30, 2013.

CHILDREN'S AID COLLEGE PREP CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 9 - SUBSEQUENT EVENTS

Management has evaluated, for potential accrual or disclosure, events subsequent to the date of the statements of financial position through October 29, 2013, the date the financial statements were available to be issued. No events have occurred subsequent to the statement of financial position date through October 29, 2013 that would require adjustment to or disclosure in the financial statements.

CHILDREN'S AID COLLEGE PREP CHARTER SCHOOL
SCHEDULE OF ACTIVITIES
YEAR ENDED JUNE 30, 2013 AND THE PERIOD FROM
SEPTEMBER 13, 2011 (DATE OF INCEPTION) TO JUNE 30, 2012

	Year ended June 30, 2013	Period From September 13, 2011(Date of Inception) to June 30, 2012	Total
OPERATING REVENUE AND SUPPORT:			
Public School District			
Resident student enrollment	\$ 1,783,535	\$ -	\$ 1,783,535
Students with disabilities	287,640	-	287,640
Grants and Contracts			
State and local	499,702	100,298	600,000
Federal - Title and IDEA	105,880	-	105,880
Other	113,799	-	113,799
TOTAL OPERATING REVENUE AND SUPPORT	2,790,556	100,298	2,890,854
OPERATING EXPENSES:			
Program Services:			
Regular Education	2,116,475	-	2,116,475
Special Education	184,771	-	184,771
Total Program Services	2,301,246	-	2,301,246
Supporting Services:			
Management and General	237,595	143,641	381,236
Fundraising	49,081	-	49,081
Total Supporting Services	286,676	143,641	430,317
TOTAL OPERATING EXPENSES	2,587,922	143,641	2,731,563
SURPLUS FROM SCHOOL OPERATIONS	202,634	(43,343)	159,291
OTHER REVENUE			
Contribution from individuals	38,449	500	38,949
Contributions passed-through Children's Aid	194,324	342,000	536,324
TOTAL OTHER REVENUE	232,773	342,500	575,273
CHANGE IN NET ASSETS	\$ 435,407	\$ 299,157	\$ 734,564

The accompanying notes are an integral part of these financial statements.

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Trustees of
Children's Aid College Prep Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Children's Aid College Prep Charter School (the "Charter School") which comprise the statement of financial position as of June 30, 2013, and the related statements of activities, functional expenses and cash flows for the period from September 13, 2011 (date of inception) to June 30, 2013, and the related notes to the financial statements, and have issued our report thereon dated October 29, 2013.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of the Charter School's internal control.

A *deficiency* in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Charter School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Charter School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Handwritten signature of Mark Parnitha in cursive script.

New York, NY
October 29, 2013

September 26, 2013

The Board of Trustees
of Children's Aid College Prep Charter School

In planning and performing our audit of the financial statements of the Children's Aid College Prep Charter School (the "Charter School") as of June 30, 2013 and for the period from September 13, 2011 (date of inception) to June 30, 2013, in accordance with auditing standards generally accepted in the United States of America, we considered the Charter School's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of the Charter School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit, and as of the date of this letter, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This communication is intended solely for the information and use of the Board of Trustees and management of the Charter School, and is not intended to be and should not be used by anyone other than these specified parties, unless permission is granted.

Sincerely,



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AN AUDITING COMPANY
Morison International



Budget and Quarterly Report Template
for SUNY Authorized Charter Schools

**Children's Aid College Prep
Charter School**

Contact Name: Alex Jerez
Contact Email: [REDACTED]g
Contact Phone: [REDACTED]
Prior Year: 2012-13
Current Year: 2013-14

Children's Aid College Prep Charter School
BALANCE SHEET
2013-14

	<u>Prior Year</u> 2012-13	Q1 As of 9/30	Q2 As of 12/31	Q3 As of 3/31	Q4 As of 6/30
<u>ASSETS</u>					
<u>CURRENT ASSETS</u>					
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ -	\$ -
Grants and contracts receivable	-	-	-	-	-
Accounts receivables	-	-	-	-	-
Prepaid Expenses	-	-	-	-	-
Contributions and other receivables	-	-	-	-	-
TOTAL CURRENT ASSETS	-	-	-	-	-
<u>PROPERTY, BUILDING AND EQUIPMENT, net</u>					
	-	-	-	-	-
<u>OTHER ASSETS</u>					
	-	-	-	-	-
TOTAL ASSETS	-	-	-	-	-
<u>LIABILITIES AND NET ASSETS</u>					
<u>CURRENT LIABILITIES</u>					
Accounts payable and accrued expenses	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued payroll and benefits	-	-	-	-	-
Deferred Revenue	-	-	-	-	-
Current maturities of long-term debt	-	-	-	-	-
Short Term Debt - Bonds, Notes Payable	-	-	-	-	-
Other	-	-	-	-	-
TOTAL CURRENT LIABILITIES	-	-	-	-	-
<u>LONG-TERM DEBT and NOTES PAYABLE, net current maturities</u>					
	-	-	-	-	-
TOTAL LIABILITIES	-	-	-	-	-
<u>NET ASSETS</u>					
Unrestricted	-	-	-	-	-
Temporarily restricted	-	-	-	-	-
TOTAL NET ASSETS	-	-	-	-	-
TOTAL LIABILITIES AND NET ASSETS	-	-	-	-	-

**Children's Aid College Prep Charter School
Budget / Operating Plan
2013-14**

6	Total Revenue	-	1,329,021	-	-	681,823	-	-	1,250,395	-	-	739,156	-	-
7	Total Expenses	-	1,205,104	-	-	912,822	-	-	805,019	-	-	906,823	-	-
8	Net Income	-	123,917	-	-	(230,999)	-	-	445,376	-	-	(167,667)	-	-
9	Actual Student Enrollment	-	-	-	-	-	-	-	-	-	-	-	-	-
10	Total Paid Student Enrollment	-	208	-	-	-	-	-	-	-	-	-	-	-
11														
12		Prior Year Actual	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
13		2012-13	Original	Current	Variance	Original	Current	Variance	Original	Current	Variance	Original	Current	Variance
14														
15	REVENUE	* If there are NO budget revisions at the time of quarterly submittal leave 'CURRENT' Column(s) COMPLETELY BLANK. IF Current Column(s) are left blank the Original Budget numbers for that particular quarter will flow to the TY Current Budget AND to the Quarterly Tab. IF Current Budget column is utilized, the ORANGE CELLS MUST be filled in first for the entire column to register. If utilizing the CURRENT BUDGET column the entire column should be completed.												
16	REVENUES FROM STATE SOURCES													
17	Per Pupil Revenue		CY Per Pupil Rate											
18	School District 1 (Enter Name)	-	13,527	-	-	937,872	-	-	468,936	-	-	937,872	-	-
19	School District 2 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
20	School District 3 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
21	School District 4 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
22	School District 5 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
23	School District 6 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
24	School District 7 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
25	School District 8 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
26	School District 9 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
27	School District 10 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
28	School District 11 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
29	School District 12 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
30	School District 13 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
31	School District 14 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
32	School District 15 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
33	School District - ALL OTHER	-	-	-	-	-	-	-	-	-	-	-	-	-
34	TOTAL Per Pupil Revenue (Average Districts Per Pupil Funding)	-	13,527	-	-	937,872	-	-	468,936	-	-	937,872	-	-
35	Special Education Revenue	-	-	-	-	184,242	-	-	92,121	-	-	184,242	-	-
36	Grants	-	-	-	-	-	-	-	-	-	-	-	-	-
37	Stimulus	-	-	-	-	-	-	-	-	-	-	-	-	-
38	DYCD (Department of Youth and Community Developmt.)	-	-	-	-	-	-	-	-	-	-	-	-	-
39	Other	-	-	-	-	-	-	-	-	-	-	-	-	-
40	Other	-	-	-	-	-	-	-	-	-	-	-	-	-
41	TOTAL REVENUE FROM STATE SOURCES	-	1,122,114	-	-	561,057	-	-	1,122,114	-	-	561,057	-	-
42														
43	REVENUE FROM FEDERAL FUNDING													
44	IDEA Special Needs	-	-	-	-	-	-	-	37,515	-	-	-	-	-
45	Title I	-	23,900	-	-	-	-	-	-	-	-	95,599	-	-
46	Title Funding - Other	-	-	-	-	-	-	-	-	-	-	-	-	-
47	School Food Service (Free Lunch)	-	-	-	-	-	-	-	-	-	-	-	-	-
48	Grants	-	-	-	-	-	-	-	-	-	-	-	-	-
49	Charter School Program (CSP) Planning & Implementation	-	100,507	-	-	30,000	-	-	-	-	-	-	-	-
50	Other	-	-	-	-	-	-	-	-	-	-	-	-	-
51	Other	-	-	-	-	-	-	-	-	-	-	-	-	-
52	TOTAL REVENUE FROM FEDERAL SOURCES	-	124,407	-	-	30,000	-	-	37,515	-	-	95,599	-	-
53														
54	LOCAL and OTHER REVENUE													
55	Contributions and Donations	-	82,500	-	-	82,500	-	-	82,500	-	-	82,500	-	-
56	Fundraising	-	-	-	-	-	-	-	-	-	-	-	-	-
57	Erate Reimbursement	-	-	-	-	-	-	-	-	-	-	-	-	-
58	Earnings on Investments	-	-	-	-	-	-	-	-	-	-	-	-	-
59	Interest Income	-	-	-	-	-	-	-	-	-	-	-	-	-
60	Food Service (Income from meals)	-	-	-	-	-	-	-	-	-	-	-	-	-
61	Text Book	-	-	-	-	8,266	-	-	8,266	-	-	-	-	-
62	OTHER	-	-	-	-	-	-	-	-	-	-	-	-	-
63	TOTAL REVENUE FROM LOCAL and OTHER SOURCES	-	82,500	-	-	90,766	-	-	90,766	-	-	82,500	-	-
64														
65	TOTAL REVENUE	-	1,329,021	-	-	681,823	-	-	1,250,395	-	-	739,156	-	-

Children's Aid College Prep Charter School Budget / Operating Plan 2013-14						DESCRIPTION OF ASSUMPTIONS
6	Total Revenue	4,000,395	4,000,395	-	4,000,395	4,000,395
7	Total Expenses	3,829,768	3,829,768	-	(3,829,768)	(3,829,768)
8	Net Income	170,627	170,627	-	170,627	170,627
9	Actual Student Enrollment					
10	Total Paid Student Enrollment					
11						
12						
13						
14						
15	REVENUE					
16	REVENUES FROM STATE SOURCES					
17	Per Pupil Revenue					
18	School District 1 (Enter Name)	13,527				
19	School District 2 (Enter Name)	-				
20	School District 3 (Enter Name)	-				
21	School District 4 (Enter Name)	-				
22	School District 5 (Enter Name)	-				
23	School District 6 (Enter Name)	-				
24	School District 7 (Enter Name)	-				
25	School District 8 (Enter Name)	-				
26	School District 9 (Enter Name)	-				
27	School District 10 (Enter Name)	-				
28	School District 11 (Enter Name)	-				
29	School District 12 (Enter Name)	-				
30	School District 13 (Enter Name)	-				
31	School District 14 (Enter Name)	-				
32	School District 15 (Enter Name)	-				
33	School District - ALL OTHER	-				
34	TOTAL Per Pupil Revenue (Average Districts Per Pupil Funding)	13,527				
35	Special Education Revenue					
36	Grants					
37	Stimulus					
38	DYCD (Department of Youth and Community Developmt.)					
39	Other					
40	Other					
41	TOTAL REVENUE FROM STATE SOURCES	3,366,342	3,366,342	-	3,366,342	3,366,342
42						
43	REVENUE FROM FEDERAL FUNDING					
44	IDEA Special Needs					
45	Title I					
46	Title Funding - Other					
47	School Food Service (Free Lunch)					
48	Grants					
49	Charter School Program (CSP) Planning & Implementation					
50	Other					
51	Other					
52	TOTAL REVENUE FROM FEDERAL SOURCES	287,521	287,521	-	287,521	287,521
53						
54	LOCAL and OTHER REVENUE					
55	Contributions and Donations					
56	Fundraising					
57	Erate Reimbursement					
58	Earnings on Investments					
59	Interest Income					
60	Food Service (Income from meals)					
61	Text Book					
62	OTHER					
63	TOTAL REVENUE FROM LOCAL and OTHER SOURCES	346,532	346,532	-	346,532	346,532
64						
65	TOTAL REVENUE	4,000,395	4,000,395	-	4,000,395	4,000,395

Children's Aid College Prep Charter School Budget / Operating Plan 2013-14						DESCRIPTION OF ASSUMPTIONS	
6	Total Revenue		4,000,395	4,000,395	-	4,000,395	4,000,395
7	Total Expenses		3,829,768	3,829,768	-	(3,829,768)	(3,829,768)
8	Net Income		170,627	170,627	-	170,627	170,627
9	Actual Student Enrollment						
10	Total Paid Student Enrollment						
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67							
68	EXPENSES						
69	ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions					
70	Executive Management	1.00	165,286	165,286	-	(165,286)	(165,286)
71	Instructional Management	-	-	-	-	-	-
72	Deans, Directors & Coordinators	2.00	168,662	168,662	-	(168,662)	(168,662)
73	CFO / Director of Finance	1.00	90,808	90,808	-	(90,808)	(90,808)
74	Operation / Business Manager	1.00	62,095	62,095	-	(62,095)	(62,095)
75	Administrative Staff	3.00	142,010	142,010	-	(142,010)	(142,010)
76	TOTAL ADMINISTRATIVE STAFF	8.00	628,861	628,861	-	(628,861)	(628,861)
77							
78	INSTRUCTIONAL PERSONNEL COSTS						
79	Teachers - Regular	9.00	560,942	560,942	-	(560,942)	(560,942)
80	Teachers - SPED	1.00	96,161	96,161	-	(96,161)	(96,161)
81	Substitute Teachers	-	-	-	-	-	-
82	Teaching Assistants	9.00	399,604	399,604	-	(399,604)	(399,604)
83	Specialty Teachers	3.00	243,608	243,608	-	(243,608)	(243,608)
84	Aides	-	-	-	-	-	-
85	Therapists & Counselors	3.00	174,485	174,485	-	(174,485)	(174,485)
86	Other	-	-	-	-	-	-
87	TOTAL INSTRUCTIONAL	25.00	1,474,800	1,474,800	-	(1,474,800)	(1,474,800)
88							
89	NON-INSTRUCTIONAL PERSONNEL COSTS						
90	Nurse	-	-	-	-	-	-
91	Librarian	-	-	-	-	-	-
92	Custodian	-	-	-	-	-	-
93	Security	-	-	-	-	-	-
94	Other	-	-	-	-	-	-
95	TOTAL NON-INSTRUCTIONAL	-	-	-	-	-	-
96							
97	SUBTOTAL PERSONNEL SERVICE COSTS	33.00	2,103,661	2,103,661	-	(2,103,661)	(2,103,661)
98							
99	PAYROLL TAXES AND BENEFITS						
100	Payroll Taxes		190,783	190,783	-	(190,783)	(190,783)
101	Fringe / Employee Benefits		433,746	433,746	-	(433,746)	(433,746)
102	Retirement / Pension		60,560	60,560	-	(60,560)	(60,560)
103	TOTAL PAYROLL TAXES AND BENEFITS		685,089	685,089	-	(685,089)	(685,089)
104							
105	TOTAL PERSONNEL SERVICE COSTS	33.00	2,788,750	2,788,750	-	(2,788,750)	(2,788,750)
106							
107	CONTRACTED SERVICES						
108	Accounting / Audit		22,000	22,000	-	(22,000)	(22,000)
109	Legal		5,000	5,000	-	(5,000)	(5,000)
110	Management Company Fee		364,652	364,652	-	(364,652)	(364,652)
111	Nurse Services		-	-	-	-	-
112	Food Service / School Lunch		-	-	-	-	-
113	Payroll Services		602	602	-	(602)	(602)
114	Special Ed Services		-	-	-	-	-
115	Titlement Services (i.e. Title I)		1,200	1,200	-	(1,200)	(1,200)
116	Other Purchased / Professional / Consulting		168,064	168,064	-	(168,064)	(168,064)
117	TOTAL CONTRACTED SERVICES		561,518	561,518	-	(561,518)	(561,518)
118							
119	SCHOOL OPERATIONS						
120	Board Expenses		3,000	3,000	-	(3,000)	(3,000)
121	Classroom / Teaching Supplies & Materials		31,000	31,000	-	(31,000)	(31,000)
122	Special Ed Supplies & Materials		-	-	-	-	-
123	Textbooks / Workbooks		23,000	23,000	-	(23,000)	(23,000)
124	Supplies & Materials other		25,000	25,000	-	(25,000)	(25,000)
125	Equipment / Furniture		-	-	-	-	-
126	Telephone		9,000	9,000	-	(9,000)	(9,000)
127	Technology		111,000	111,000	-	(111,000)	(111,000)
128	Student Testing & Assessment		5,000	5,000	-	(5,000)	(5,000)
129	Field Trips		7,000	7,000	-	(7,000)	(7,000)
130	Transportation (student)		1,000	1,000	-	(1,000)	(1,000)
131	Student Services - other		2,000	2,000	-	(2,000)	(2,000)
132	Office Expense		16,500	16,500	-	(16,500)	(16,500)
133	Staff Development		80,000	80,000	-	(80,000)	(80,000)
134	Staff Recruitment		4,000	4,000	-	(4,000)	(4,000)
135	Student Recruitment / Marketing		7,500	7,500	-	(7,500)	(7,500)
136	School Meals / Lunch		-	-	-	-	-
137	Travel (Staff)		4,000	4,000	-	(4,000)	(4,000)
138	Fundraising		2,000	2,000	-	(2,000)	(2,000)
139	Other		74,500	74,500	-	(74,500)	(74,500)
140	TOTAL SCHOOL OPERATIONS		405,500	405,500	-	(405,500)	(405,500)
141							
142	FACILITY OPERATION & MAINTENANCE						
143	Insurance		21,000	21,000	-	(21,000)	(21,000)
144	Janitorial		-	-	-	-	-
145	Building and Land Rent / Lease		-	-	-	-	-
146	Repairs & Maintenance		-	-	-	-	-
147	Equipment / Furniture		28,000	28,000	-	(28,000)	(28,000)
148	Security		-	-	-	-	-
149	Utilities		-	-	-	-	-
150	TOTAL FACILITY OPERATION & MAINTENANCE		49,000	49,000	-	(49,000)	(49,000)
151							
152	DEPRECIATION & AMORTIZATION		25,000	25,000	-	(25,000)	(25,000)
153	RESERVES / CONTINGENCY		-	-	-	-	-
154							
155	TOTAL EXPENSES		3,829,768	3,829,768	-	(3,829,768)	(3,829,768)
156							
157	NET INCOME		170,627	170,627	-	170,627	170,627
158							

Children's Aid College Prep Charter School Budget / Operating Plan 2013-14						DESCRIPTION OF ASSUMPTIONS
	4,000,395	4,000,395	-	4,000,395	4,000,395	
6	Total Revenue	4,000,395	4,000,395	-	4,000,395	4,000,395
7	Total Expenses	3,829,768	3,829,768	-	(3,829,768)	(3,829,768)
8	Net Income	170,627	170,627	-	170,627	170,627
9	Actual Student Enrollment					
10	Total Paid Student Enrollment					
11						
12						
13						
139						
160	ENROLLMENT - *School Districts Are Linked To Above Entries*					
161	School District 1 (Enter Name)					
162	School District 2 (Enter Name)					
163	School District 3 (Enter Name)					
164	School District 4 (Enter Name)					
165	School District 5 (Enter Name)					
166	School District 6 (Enter Name)					
167	School District 7 (Enter Name)					
168	School District 8 (Enter Name)					
169	School District 9 (Enter Name)					
170	School District 10 (Enter Name)					
171	School District 11 (Enter Name)					
172	School District 12 (Enter Name)					
173	School District 13 (Enter Name)					
174	School District 14 (Enter Name)					
175	School District 15 (Enter Name)					
176	School District - ALL OTHER					
177	TOTAL ENROLLMENT					
178						
179	REVENUE PER PUPIL					
180						
181	EXPENSES PER PUPIL					

**Children's Aid College Prep Charter School
Budget / Operating Plan
2013-14**

Total Revenue	-	1,329,021	-	-	681,823	-	-	1,250,395	-	-	739,156	-
Total Expenses	-	1,205,104	-	-	912,822	-	-	805,019	-	-	906,823	-
Net Income	-	123,917	-	-	(230,999)	-	-	445,376	-	-	(167,667)	-
Actual Student Enrollment	-	-	-	-	-	-	-	-	-	-	-	-
Total Paid Student Enrollment	-	208	-	-	-	-	-	-	-	-	-	-

* Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Current			Current			Current			Current	
	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance

REVENUE		* When entering in Actuals, ORANGE cells must be entered in EACH SECTION in order to generate variance analysis.											
REVENUES FROM STATE SOURCES													
Per Pupil Revenue	CY Per Pupil Rate	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance
School District 1 (Enter Name)	13,527	-	937,872	-	-	468,936	-	-	937,872	-	-	468,936	-
School District 2 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
School District 3 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
School District 4 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
School District 5 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
School District 6 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
School District 7 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
School District 8 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
School District 9 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
School District 10 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
School District 11 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
School District 12 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
School District 13 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
School District 14 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
School District 15 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-	-
School District - ALL OTHER	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL Per Pupil Revenue (Average Districts Per Pupil Funding)	13,527	-	937,872	-	-	468,936	-	-	937,872	-	-	468,936	-
Special Education Revenue		-	184,242	-	-	92,121	-	-	184,242	-	-	92,121	-
Grants		-	-	-	-	-	-	-	-	-	-	-	-
Stimulus		-	-	-	-	-	-	-	-	-	-	-	-
DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE FROM STATE SOURCES		-	1,122,114	-	-	561,057	-	-	1,122,114	-	-	561,057	-
REVENUE FROM FEDERAL FUNDING		-	-	-	-	-	-	-	-	-	-	-	-
IDEA Special Needs		-	-	-	-	-	-	-	37,515	-	-	-	-
Title I		-	23,900	-	-	-	-	-	-	-	-	95,599	-
Title Funding - Other		-	-	-	-	-	-	-	-	-	-	-	-
School Food Service (Free Lunch)		-	-	-	-	-	-	-	-	-	-	-	-
Grants		-	-	-	-	-	-	-	-	-	-	-	-
Charter School Program (CSP) Planning & Implementation		-	100,507	-	-	30,000	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES		-	124,407	-	-	30,000	-	-	37,515	-	-	95,599	-
LOCAL and OTHER REVENUE		-	-	-	-	-	-	-	-	-	-	-	-
Contributions and Donations		-	82,500	-	-	82,500	-	-	82,500	-	-	82,500	-
Fundraising		-	-	-	-	-	-	-	-	-	-	-	-
Erate Reimbursement		-	-	-	-	-	-	-	-	-	-	-	-
Earnings on Investments		-	-	-	-	-	-	-	-	-	-	-	-
Interest Income		-	-	-	-	-	-	-	-	-	-	-	-
Food Service (Income from meals)		-	-	-	-	-	-	-	-	-	-	-	-
Text Book		-	-	-	-	8,266	-	-	8,266	-	-	-	-
OTHER		-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		-	82,500	-	-	90,766	-	-	90,766	-	-	82,500	-
TOTAL REVENUE		-	1,329,021	-	-	681,823	-	-	1,250,395	-	-	739,156	-

**Children's Aid College Prep Charter School
Budget / Operating Plan
2013-14**

Total Revenue	-	1,329,021	-	-	681,823	-	-	1,250,395	-	-	739,156	-
Total Expenses	-	1,205,104	-	-	912,822	-	-	805,019	-	-	906,823	-
Net Income	-	123,917	-	-	(230,999)	-	-	445,376	-	-	(167,667)	-
Actual Student Enrollment	-	-	-	-	-	-	-	-	-	-	-	-
Total Paid Student Enrollment	-	208	-	-	-	-	-	-	-	-	-	-

* Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance

EXPENSES													
ADMINISTRATIVE STAFF PERSONNEL COSTS													
	No. of Positions	Actual	Current Budget	Variance									
Executive Management	-	-	49,901	-	-	40,385	-	-	34,615	-	-	40,385	-
Instructional Management	-	-	-	-	-	-	-	-	-	-	-	-	-
Deans, Directors & Coordinators	-	-	45,585	-	-	43,077	-	-	36,923	-	-	43,077	-
CFO / Director of Finance	-	-	25,423	-	-	22,885	-	-	19,615	-	-	22,885	-
Operation / Business Manager	-	-	18,249	-	-	15,346	-	-	13,154	-	-	15,346	-
Administrative Staff	-	-	39,318	-	-	35,942	-	-	30,808	-	-	35,942	-
TOTAL ADMINISTRATIVE STAFF		-	178,476	-	-	157,635	-	-	135,115	-	-	157,635	-
INSTRUCTIONAL PERSONNEL COSTS													
Teachers - Regular	-	-	157,096	-	-	141,346	-	-	121,154	-	-	141,346	-
Teachers - SPED	-	-	26,931	-	-	24,230	-	-	20,770	-	-	24,230	-
Substitute Teachers	-	-	-	-	-	-	-	-	-	-	-	-	-
Teaching Assistants	-	-	111,912	-	-	100,692	-	-	86,308	-	-	100,692	-
Specialty Teachers	-	-	68,223	-	-	61,385	-	-	52,615	-	-	61,385	-
Aides	-	-	-	-	-	-	-	-	-	-	-	-	-
Therapists & Counselors	-	-	45,927	-	-	44,998	-	-	38,562	-	-	44,998	-
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL INSTRUCTIONAL		-	410,089	-	-	372,651	-	-	319,409	-	-	372,651	-
NON-INSTRUCTIONAL PERSONNEL COSTS													
Nurse	-	-	-	-	-	-	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL NON-INSTRUCTIONAL		-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL PERSONNEL SERVICE COSTS		-	588,565	-	-	530,286	-	-	454,524	-	-	530,286	-
PAYROLL TAXES AND BENEFITS													
Payroll Taxes	-	-	48,288	-	-	49,709	-	-	43,077	-	-	49,709	-
Fringe / Employee Benefits	-	-	101,281	-	-	115,592	-	-	101,281	-	-	115,592	-
Retirement / Pension	-	-	14,101	-	-	16,179	-	-	14,101	-	-	16,179	-
TOTAL PAYROLL TAXES AND BENEFITS		-	163,670	-	-	181,480	-	-	158,459	-	-	181,480	-
TOTAL PERSONNEL SERVICE COSTS		-	752,235	-	-	711,766	-	-	612,983	-	-	711,766	-
CONTRACTED SERVICES													
Accounting / Audit	-	-	20,000	-	-	1,000	-	-	1,000	-	-	-	-
Legal	-	-	1,250	-	-	1,250	-	-	1,250	-	-	1,250	-
Management Company Fee	-	-	91,163	-	-	91,163	-	-	91,163	-	-	91,163	-
Nurse Services	-	-	-	-	-	-	-	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-	-	-	-	-	-	-	-	-
Payroll Services	-	-	140	-	-	161	-	-	140	-	-	161	-
Special Ed Services	-	-	-	-	-	-	-	-	-	-	-	-	-
Titliment Services (i.e. Title I)	-	-	300	-	-	300	-	-	300	-	-	300	-
Other Purchased / Professional / Consulting	-	-	42,016	-	-	42,016	-	-	42,016	-	-	42,016	-
TOTAL CONTRACTED SERVICES		-	154,869	-	-	135,890	-	-	135,869	-	-	134,890	-
SCHOOL OPERATIONS													
Board Expenses	-	-	750	-	-	750	-	-	750	-	-	750	-
Classroom / Teaching Supplies & Materials	-	-	15,000	-	-	10,000	-	-	5,000	-	-	1,000	-
Special Ed Supplies & Materials	-	-	-	-	-	-	-	-	-	-	-	-	-
Textbooks / Workbooks	-	-	18,000	-	-	4,000	-	-	1,000	-	-	-	-
Supplies & Materials other	-	-	17,500	-	-	6,000	-	-	1,500	-	-	-	-
Equipment / Furniture	-	-	-	-	-	-	-	-	-	-	-	-	-
Telephone	-	-	2,250	-	-	2,250	-	-	2,250	-	-	2,250	-
Technology	-	-	80,000	-	-	16,000	-	-	10,000	-	-	5,000	-
Student Testing & Assessment	-	-	2,500	-	-	-	-	-	2,500	-	-	-	-
Field Trips	-	-	1,750	-	-	1,750	-	-	1,750	-	-	1,750	-
Transportation (student)	-	-	250	-	-	250	-	-	250	-	-	250	-
Student Services - other	-	-	500	-	-	500	-	-	500	-	-	500	-
Office Expense	-	-	6,500	-	-	4,000	-	-	3,000	-	-	3,000	-
Staff Development	-	-	50,000	-	-	10,000	-	-	10,000	-	-	10,000	-
Staff Recruitment	-	-	1,000	-	-	-	-	-	1,500	-	-	1,500	-
Student Recruitment / Marketing	-	-	-	-	-	500	-	-	7,000	-	-	-	-
School Meals / Lunch	-	-	-	-	-	-	-	-	-	-	-	-	-
Travel (Staff)	-	-	2,500	-	-	500	-	-	500	-	-	500	-
Fundraising	-	-	500	-	-	500	-	-	500	-	-	500	-
Other	-	-	50,000	-	-	8,166	-	-	8,167	-	-	8,167	-
TOTAL SCHOOL OPERATIONS		-	249,000	-	-	65,166	-	-	56,167	-	-	35,167	-
FACILITY OPERATION & MAINTENANCE													
Insurance	-	-	21,000	-	-	-	-	-	-	-	-	-	-
Janitorial	-	-	-	-	-	-	-	-	-	-	-	-	-
Building and Land Rent / Lease	-	-	-	-	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-
Equipment / Furniture	-	-	28,000	-	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE		-	49,000	-	-	-	-	-	-	-	-	-	-
DEPRECIATION & AMORTIZATION													
		-	-	-	-	-	-	-	-	-	-	25,000	-
RESERVES / CONTINGENCY													
		-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES		-	1,205,104	-	-	912,822	-	-	805,019	-	-	906,823	-
NET INCOME		-	123,917	-	-	(230,999)	-	-	445,376	-	-	(167,667)	-

**Children's Aid College Prep Charter School
Budget / Operating Plan
2013-14**

Total Revenue	-	1,329,021	-	-	681,823	-	-	1,250,395	-	-	739,156	-
Total Expenses	-	1,205,104	-	-	912,822	-	-	805,019	-	-	906,823	-
Net Income	-	123,917	-	-	(230,999)	-	-	445,376	-	-	(167,667)	-
Actual Student Enrollment	-	-	-	-	-	-	-	-	-	-	-	-
Total Paid Student Enrollment	-	208	-	-	-	-	-	-	-	-	-	-

* Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance

ENROLLMENT - *School Districts Are Linked To Above Entries*

School District 1 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-
School District 2 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-
School District 3 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-
School District 4 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-
School District 5 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-
School District 6 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-
School District 7 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-
School District 8 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-
School District 9 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-
School District 10 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-
School District 11 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-
School District 12 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-
School District 13 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-
School District 14 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-
School District 15 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-
School District - ALL OTHER	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL ENROLLMENT	-	-	-	-	-	-	-	-	-	-	-	-
REVENUE PER PUPIL	-	-	-	-	-	-	-	-	-	-	-	-
EXPENSES PER PUPIL	-	-	-	-	-	-	-	-	-	-	-	-

**Children's Aid College Prep Charter School
Budget / Operating Plan
2013-14**

DESCRIPTION OF ASSUMPTIONS

Total Revenue	-	-	-	4,000,395	(4,000,395)	-	-	4,000,395	(4,000,395)	-	-
Total Expenses	-	-	-	3,829,768	3,829,768	-	-	3,829,768	3,829,768	-	-
Net Income	-	-	-	170,627	(170,627)	-	-	170,627	(170,627)	-	-
Actual Student Enrollment	-	-	-	-	-	-	-	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-	-	-	-	-	-

*** Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

TOTALS AND VARIANCE ANALYSIS

	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual Current TY	vs. Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters	Actual CY vs. Actual PY
REVENUE											
REVENUES FROM STATE SOURCES											
Per Pupil Revenue											
School District 1 (Enter Name)	13,527	-	-	2,813,616	(2,813,616)	-	-	2,813,616	(2,813,616)	-	-
School District 2 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-
School District 3 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-
School District 4 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-
School District 5 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-
School District 6 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-
School District 7 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-
School District 8 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-
School District 9 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-
School District 10 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-
School District 11 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-
School District 12 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-
School District 13 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-
School District 14 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-
School District 15 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-
School District - ALL OTHER	-	-	-	-	-	-	-	-	-	-	-
TOTAL Per Pupil Revenue (Average Districts Per Pupil Funding)	13,527	-	-	2,813,616	(2,813,616)	-	-	2,813,616	(2,813,616)	-	-
Special Education Revenue	-	-	-	552,726	(552,726)	-	-	552,726	(552,726)	-	-
Grants											
Stimulus	-	-	-	-	-	-	-	-	-	-	-
DYCD (Department of Youth and Community Developmt.)	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE FROM STATE SOURCES				3,366,342	(3,366,342)	-	-	3,366,342	(3,366,342)	-	-
REVENUE FROM FEDERAL FUNDING											
IDEA Special Needs	-	-	-	37,515	(37,515)	-	-	37,515	(37,515)	-	-
Title I	-	-	-	119,499	(119,499)	-	-	119,499	(119,499)	-	-
Title Funding - Other	-	-	-	-	-	-	-	-	-	-	-
School Food Service (Free Lunch)	-	-	-	-	-	-	-	-	-	-	-
Grants											
Charter School Program (CSP) Planning & Implementation	-	-	-	130,507	(130,507)	-	-	130,507	(130,507)	-	-
Other	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES				287,521	(287,521)	-	-	287,521	(287,521)	-	-
LOCAL and OTHER REVENUE											
Contributions and Donations	-	-	-	330,000	(330,000)	-	-	330,000	(330,000)	-	-
Fundraising	-	-	-	-	-	-	-	-	-	-	-
Erate Reimbursement	-	-	-	-	-	-	-	-	-	-	-
Earnings on Investments	-	-	-	-	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-	-	-	-	-
Food Service (Income from meals)	-	-	-	-	-	-	-	-	-	-	-
Text Book	-	-	-	16,532	(16,532)	-	-	16,532	(16,532)	-	-
OTHER	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES				346,532	(346,532)	-	-	346,532	(346,532)	-	-
TOTAL REVENUE				4,000,395	(4,000,395)	-	-	4,000,395	(4,000,395)	-	-

**Children's Aid College Prep Charter School
Budget / Operating Plan
2013-14**

DESCRIPTION OF ASSUMPTIONS

Total Revenue	-	-	-	4,000,395	(4,000,395)	-	-	4,000,395	(4,000,395)	-	-
Total Expenses	-	-	-	3,829,768	3,829,768	-	-	3,829,768	3,829,768	-	-
Net Income	-	-	-	170,627	(170,627)	-	-	170,627	(170,627)	-	-
Actual Student Enrollment	-	-	-	-	-	-	-	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-	-	-	-	-	-

*** Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

TOTALS AND VARIANCE ANALYSIS

	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual Current Budget TY	vs. Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters	Actual CY vs. Actual PY
EXPENSES											
ADMINISTRATIVE STAFF PERSONNEL COSTS											
	No. of Positions										
Executive Management	-	-	-	165,286	165,286	-	-	165,286	165,286	-	-
Instructional Management	-	-	-	-	-	-	-	-	-	-	-
Deans, Directors & Coordinators	-	-	-	168,662	168,662	-	-	168,662	168,662	-	-
CFO / Director of Finance	-	-	-	90,808	90,808	-	-	90,808	90,808	-	-
Operation / Business Manager	-	-	-	62,095	62,095	-	-	62,095	62,095	-	-
Administrative Staff	-	-	-	142,010	142,010	-	-	142,010	142,010	-	-
TOTAL ADMINISTRATIVE STAFF	-	-	-	628,861	628,861	-	-	628,861	628,861	-	-
INSTRUCTIONAL PERSONNEL COSTS											
Teachers - Regular	-	-	-	560,942	560,942	-	-	560,942	560,942	-	-
Teachers - SPED	-	-	-	96,161	96,161	-	-	96,161	96,161	-	-
Substitute Teachers	-	-	-	-	-	-	-	-	-	-	-
Teaching Assistants	-	-	-	399,604	399,604	-	-	399,604	399,604	-	-
Specialty Teachers	-	-	-	243,608	243,608	-	-	243,608	243,608	-	-
Aides	-	-	-	-	-	-	-	-	-	-	-
Therapists & Counselors	-	-	-	174,485	174,485	-	-	174,485	174,485	-	-
Other	-	-	-	-	-	-	-	-	-	-	-
TOTAL INSTRUCTIONAL	-	-	-	1,474,800	1,474,800	-	-	1,474,800	1,474,800	-	-
NON-INSTRUCTIONAL PERSONNEL COSTS											
Nurse	-	-	-	-	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-
TOTAL NON-INSTRUCTIONAL	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL PERSONNEL SERVICE COSTS	-	-	-	2,103,661	2,103,661	-	-	2,103,661	2,103,661	-	-
PAYROLL TAXES AND BENEFITS											
Payroll Taxes	-	-	-	190,783	190,783	-	-	190,783	190,783	-	-
Fringe / Employee Benefits	-	-	-	433,746	433,746	-	-	433,746	433,746	-	-
Retirement / Pension	-	-	-	60,560	60,560	-	-	60,560	60,560	-	-
TOTAL PAYROLL TAXES AND BENEFITS	-	-	-	685,089	685,089	-	-	685,089	685,089	-	-
TOTAL PERSONNEL SERVICE COSTS	-	-	-	2,788,750	2,788,750	-	-	2,788,750	2,788,750	-	-
CONTRACTED SERVICES											
Accounting / Audit	-	-	-	22,000	22,000	-	-	22,000	22,000	-	-
Legal	-	-	-	5,000	5,000	-	-	5,000	5,000	-	-
Management Company Fee	-	-	-	364,652	364,652	-	-	364,652	364,652	-	-
Nurse Services	-	-	-	-	-	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-	-	-	-	-	-	-
Payroll Services	-	-	-	602	602	-	-	602	602	-	-
Special Ed Services	-	-	-	-	-	-	-	-	-	-	-
Titelment Services (i.e. Title I)	-	-	-	1,200	1,200	-	-	1,200	1,200	-	-
Other Purchased / Professional / Consulting	-	-	-	168,064	168,064	-	-	168,064	168,064	-	-
TOTAL CONTRACTED SERVICES	-	-	-	561,518	561,518	-	-	561,518	561,518	-	-
SCHOOL OPERATIONS											
Board Expenses	-	-	-	3,000	3,000	-	-	3,000	3,000	-	-
Classroom / Teaching Supplies & Materials	-	-	-	31,000	31,000	-	-	31,000	31,000	-	-
Special Ed Supplies & Materials	-	-	-	-	-	-	-	-	-	-	-
Textbooks / Workbooks	-	-	-	23,000	23,000	-	-	23,000	23,000	-	-
Supplies & Materials other	-	-	-	25,000	25,000	-	-	25,000	25,000	-	-
Equipment / Furniture	-	-	-	-	-	-	-	-	-	-	-
Telephone	-	-	-	9,000	9,000	-	-	9,000	9,000	-	-
Technology	-	-	-	111,000	111,000	-	-	111,000	111,000	-	-
Student Testing & Assessment	-	-	-	5,000	5,000	-	-	5,000	5,000	-	-
Field Trips	-	-	-	7,000	7,000	-	-	7,000	7,000	-	-
Transportation (student)	-	-	-	1,000	1,000	-	-	1,000	1,000	-	-
Student Services - other	-	-	-	2,000	2,000	-	-	2,000	2,000	-	-
Office Expense	-	-	-	16,500	16,500	-	-	16,500	16,500	-	-
Staff Development	-	-	-	80,000	80,000	-	-	80,000	80,000	-	-
Staff Recruitment	-	-	-	4,000	4,000	-	-	4,000	4,000	-	-
Student Recruitment / Marketing	-	-	-	7,500	7,500	-	-	7,500	7,500	-	-
School Meals / Lunch	-	-	-	-	-	-	-	-	-	-	-
Travel (Staff)	-	-	-	4,000	4,000	-	-	4,000	4,000	-	-
Fundraising	-	-	-	2,000	2,000	-	-	2,000	2,000	-	-
Other	-	-	-	74,500	74,500	-	-	74,500	74,500	-	-
TOTAL SCHOOL OPERATIONS	-	-	-	405,500	405,500	-	-	405,500	405,500	-	-
FACILITY OPERATION & MAINTENANCE											
Insurance	-	-	-	21,000	21,000	-	-	21,000	21,000	-	-
Janitorial	-	-	-	-	-	-	-	-	-	-	-
Building and Land Rent / Lease	-	-	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-	-
Equipment / Furniture	-	-	-	28,000	28,000	-	-	28,000	28,000	-	-
Security	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	-	-	-	49,000	49,000	-	-	49,000	49,000	-	-
DEPRECIATION & AMORTIZATION											
RESERVES / CONTINGENCY	-	-	-	25,000	25,000	-	-	25,000	25,000	-	-
TOTAL EXPENSES	-	-	-	3,829,768	3,829,768	-	-	3,829,768	3,829,768	-	-
NET INCOME	-	-	-	170,627	(170,627)	-	-	170,627	(170,627)	-	-

**Children's Aid College Prep Charter School
Budget / Operating Plan
2013-14**

DESCRIPTION OF ASSUMPTIONS

Total Revenue	-	-	-	4,000,395	(4,000,395)	-	-	4,000,395	(4,000,395)	-	-
Total Expenses	-	-	-	3,829,768	3,829,768	-	-	3,829,768	3,829,768	-	-
Net Income	-	-	-	170,627	(170,627)	-	-	170,627	(170,627)	-	-
Actual Student Enrollment	-	-	-			-	-			-	-
Total Paid Student Enrollment	-	-	-			-	-			-	-

*** Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

TOTALS AND VARIANCE ANALYSIS

	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual Current TY	vs. Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY	Original Budget TY	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters	Actual CY vs. Actual PY
ENROLLMENT - *School Districts Are Linked To Above Entries*	* Enrollment Data Based on Last Actual Quarter Completed											
School District 1 (Enter Name)	-	-	-			-	-			-	-	-
School District 2 (Enter Name)	-	-	-			-	-			-	-	-
School District 3 (Enter Name)	-	-	-			-	-			-	-	-
School District 4 (Enter Name)	-	-	-			-	-			-	-	-
School District 5 (Enter Name)	-	-	-			-	-			-	-	-
School District 6 (Enter Name)	-	-	-			-	-			-	-	-
School District 7 (Enter Name)	-	-	-			-	-			-	-	-
School District 8 (Enter Name)	-	-	-			-	-			-	-	-
School District 9 (Enter Name)	-	-	-			-	-			-	-	-
School District 10 (Enter Name)	-	-	-			-	-			-	-	-
School District 11 (Enter Name)	-	-	-			-	-			-	-	-
School District 12 (Enter Name)	-	-	-			-	-			-	-	-
School District 13 (Enter Name)	-	-	-			-	-			-	-	-
School District 14 (Enter Name)	-	-	-			-	-			-	-	-
School District 15 (Enter Name)	-	-	-			-	-			-	-	-
School District - ALL OTHER	-	-	-			-	-			-	-	-
TOTAL ENROLLMENT	-	-	-			-	-			-	-	-
REVENUE PER PUPIL	-	-	-			-	-			-	-	-
EXPENSES PER PUPIL	-	-	-			-	-			-	-	-



Annual Report Requirement
for SUNY Authorized Charter Schools

Children's Aid College Prep Charter

Administrative
expenditures per pupil:

\$0.00

Per NYS Statute

Administrative expenditures per pupil: the sum of all general administration salaries and other general administration expenditures divided by the total number of enrolled students. Employee benefit costs or expenditures should not be reported here.

Appendix E: Disclosure of Financial Interest Form

Created Wednesday, July 31, 2013

Page 1

321200861026 CHILDREN'S AID COLLEGE PREP C

An Appendix E: Disclosure of Financial Interest Form must be completed for each active Trustee who served on the charter school's Board of Trustees during the 2012-13 school year. Trustees are at times difficult to track down in the summer months. Trustees may complete and submit at their leisure (but before the deadline) their individual form at: <http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/>.

Trustees who are technologically advanced may complete the survey using their smartphones or other mobile devices by downloading the this bar code link to the survey <http://fluidsurveys.com/account/surveys/210748/publish/qrcode/>. (Make sure you have the bar code application reader on your phone).

If a Trustee is unable to complete the form by the deadline (i.e, out of the country), the school is responsible for submitting the information required on the form for that individual trustee.

Just send the links via email today to your Trustees requesting that they each complete their form as soon as possible.

Thank you.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

Appendix F: BOT Membership Table

Created Monday, July 29, 2013

Updated Wednesday, July 31, 2013

Page 1

321200861026 CHILDREN'S AID COLLEGE PREP C

1. Current Board Member Information

	Full Name of Individual Trustees	Position on Board (Officer or Rep).	Voting Member	Area of Expertise &/or Additional Role	Terms Served & Length (include date of election and expiration)	Committee affiliations
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

2. Total Number of Members Joining Board during the 2012-13 school year

0

3. Total Number of Members Departing the Board during the 2012-13 school year

1

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

15

5. How many times did the Board meet during the 2012-13 school year?

11

6. How many times will the Board meet during the 2013-14 school year?

12

Thank you.

Children's Aid College Prep Charter School (CACPCS) provides students with a rigorous instructional experience that also addresses the physical, social and emotional needs of students.

Efforts to Recruit Students with Disabilities, English Language Learners and Students Eligible for Free and Reduced Priced Lunch For the 2012-13 and 2013-14 Academic Years:

Leveraging its partnership with the Children's Aid Society, CACPCS hosts family information sessions at the Children's Aid Society's South Bronx locations. These locations include foster care centers, early childhood programs, preventative medical care centers and adoption centers. The demographics of the families utilizing these services reflect the demographics of the families in the New York City Community School District (NYC CSD) 12 where the school is located and includes families with students with disabilities, families with ELLs and families eligible for the FRPL Program. These locations include:

[Academy for Scholarship and Entrepreneurship](#)

921 E. 228th St.
Bronx, NY 10466
718-696-3840
CARRERA PREGNANCY PREVENTION

[BronxWorks Community Center](#)

1130 Grand Concourse
Bronx, NY 10456
718-508-3168
FAMILY REWARDS

[Bronx Annex](#)

1338 Southern Blvd.
Bronx, NY 10460
718-991-1555
ADOPTION & FOSTER CARE

[Bronx Annex II](#)

1522 Southern Blvd.
Bronx, NY 10460
718-378-4500
ADOPTION & FOSTER CARE

[Bronx Family Center](#)

1515 Southern Blvd.
Bronx, NY 10460
718-589-3400
Early Childhood Center
718-620-1200
ADOPTION & FOSTER CARE, EARLY CHILDHOOD, HEALTH CLINIC

[Bronx Preparatory Charter School](#)

3872 Third Ave.
Bronx, NY 10457
718-294-0841
CARRERA PREGNANCY PREVENTION

[C.S 61 Francisco Oller](#)

1550 Crotona Park E.
Bronx, NY 10460
718-991-2719
COMMUNITY SCHOOL

[C.S. 211](#)

1919 Prospect Ave.
Bronx, NY 10457
718-901-0436
COMMUNITY SCHOOL, EARLY CHILDHOOD

[Family and Youth Intervention \(FYI\) Program†/General](#)
Preventive/Intensive Preventive & Aftercare
369 E. 148th St., 2nd Fl.
Bronx, NY 10455
718-716-7531
ADOPTION & FOSTER CARE

[Fannie Lou Hamer Middle School](#)
1001 Jennings St.
Bronx, NY 10460
718-861-7891
COMMUNITY SCHOOL

[Hope Leadership Academy II Banana Kelly/Holcombe Rucker High School](#)
965 Longwood Ave.
Bronx, NY 10159
718-860-1242
COMMUNITY CENTER

[Next Generation Center LINC](#)
1522 Southern Blvd.
Bronx, NY 10460
718-589-4441
COUNSELING & HOME BASED SERVICES

[P.S. 50 \(Clara Barton\)](#)
1550 Vyse Ave.
Bronx, NY 10460
718-542-2650, ext. 2010
COMMUNITY SCHOOL

[The Children's Aid Society's Bronx Headquarters](#)
910 E. 172nd St.
Bronx, NY 10460
347-767-2200
ADOPTION & FOSTER CARE, HEALTH CLINIC, FAMILY REWARDS

CACPCS also held information sessions at the following social service agencies:

Good Shepherd Services

2471 Morris Avenue, 3rd Floor
Bronx, NY 10468

Catholic Guardian Society

1990 Westchester Ave.,
Bronx, New York 10462

1780 Grand Concourse,
Bronx, New York 10457

Leake & Watts Services Inc

1535 Williamsbridge Rd
Bronx, NY 10461

In addition to these information sessions, CACPCS also hosted four open-house events once the school was in operation. CACPCS held two events in the evenings and two events on the weekend to accommodate different family's schedules. On-site at all events were Spanish and French interpreters who translated information on the school's program and application process to interested families.

The school also enlisted parent and staff volunteers to visit additional community sites such as early childhood programs in NYC CSD 11 and 12 to share information about the school and encourage parents to enroll their children.

Supplementing these word of mouth and in-person activities, CACPCS also conducted a marketing campaign which included mailing flyers to residences in NYC CSD 12 as well as advertisements in bus shelters. The school translated these materials into Spanish to ensure that all families could be aware of the school's program.

Retention Efforts for Students Eligible for Free and Reduced Priced Lunch:

During the 2012-13 academic year, 93% of the students enrolled at CACPCS were eligible for the federal Free and Reduced Priced Lunch (FRPL) Program. To retain these students, CACPCS implemented its education model which includes offering students and their families an extended school day with rigorous instruction aligned to the Common Core State Standards, a comprehensive after school and summer program that provides an extension to student's learning during the day as well as access to a life coach to ensure that each student develops academically, physically, socially and emotionally. As part of the program, CACPCS also offers families the full range of health, mental and social services through its partnership with the Children's Aid Society.

The general education program includes two certified teachers in each classroom to provide students with whole group, small group and one-on-one instruction as needed. Instruction is driven by daily teacher-created assessments, weekly and unit curriculum-derived assessments as well as interim and annual norm-referenced assessments. CACPCS uses assessment data to identify students for additional services such as special education, English-as-a-Second Language (ESL) or Response-to-Intervention (Rtl) services.

Rtl Tier One is the curriculum all students are exposed to across all content areas. It also includes guided reading and additional support from the general education teachers in the classroom. Rtl Tier Two interventions include push-in or pull-out small group instruction with Wilson's Foundation and/or Explode the Code up to three times each week from a content specialist or special education teacher as well as participation in the Saturday Academy. Rtl Tier Three interventions include several weeks of intensive small group instruction, more frequent assessments, after-school support, and participation in the Saturday Academy.

After-school support includes academic enrichment and tutoring as well as creative learning opportunities for students such as robotics, West African dance and chess classes. There are also student groups that meet after school to address students' social and emotional needs such as the Pretty Girls Rock club for girls with low self-esteem.

The school further supports these services with transparent family communication which includes monthly parent events, quarterly parent teacher meetings, an annual town hall meeting, home visits as well as intervention meetings with students and parents as behavior or academics necessitate. In addition to these efforts, CACPCS also communicates student progress to parents nine times each year including disseminating report cards three times each year and progress reports six times each year.

CACPCS' program and related services for at-risk students combined with the transparent communication with families has resulted in almost all families with students eligible for FRPL choosing to keep their students in the school for the upcoming school year. Based on these results, CACPCS plans to continue implementing the programs described above for the 2013-14 academic year.

Efforts to Retain English Language Learners (ELLs):

During the 2012-13 academic year, 8% of the students enrolled at CACPCS were ELLs. In addition to the services described above these students received ESL services. CACPCS requires that personnel providing English language acquisition services to students have an ESL certification. CACPCS' ESL certified teacher administers the school's ESL services including student identification and assessment through the Lab-R and NYSESSLAT exams and leads flexible reading groups for students in addition to providing push-in or pull-out services to ELLs based on their needs.

The ESL teacher frequently conducted lunch and learn sessions with general education teachers and school leadership to discuss student progress, identify strategies for implementation in the classroom and monitor the ESL program's overall effectiveness.

Based on end-of-the year student performance on the Iowa Test for Basic Skills, CACPCS' ELLs outperformed general education students in all subject areas. Consequently, all of the families with ELLs have chosen to keep their students enrolled at the school for an additional year. The school plans to continue implementing this ESL program during the 2013-14 academic year.

Efforts to Retain Students with Disabilities:

During the 2012-13 academic year, almost 13% of enrolled students had an Individualized Education Program (IEP). In addition to the services described for students eligible for FRPL, students with IEPs also received special education services through CACPCS. The school has two certified special education teachers and administrators on staff; one staff member serves as the school's special education coordinator and provider of special education services while the other staff member serves as the school's academic dean.

Depending upon their IEPs, students will receive push-in or pull-out Special Education Teacher Support Services (SETSS). The school utilizes the Wilson Foundations intervention program as well as flexible reading groups to support at-risk and special education students. The Special Education teacher attends weekly grade-level cohort meetings with general education teachers, the ESL teacher and school leadership to discuss student progress toward meeting IEP goals, participate in lesson planning and identify strategies to support student learning.

Students also receive life coaching support to gauge their social emotional needs and ensure that they are coping well with the demands of the education program, their special education designation and that they are receiving the support needed at home and at school to ensure their success.

The special education teacher and ESL teacher also coordinate and participate in parent workshops. CACPCS holds four workshops each year; two for English Language Arts and two

for math. These workshops provide strategies for parents to work with students at home to support their learning needs. In addition, teachers also conduct home visits as needed to share student progress and fully engage parents in the work of their child at the school.

Based on end-of-the year student performance on the Iowa Test for Basic Skills, CACPCS' students with disabilities outperformed general education students in all subject areas. Consequently, all of the families of students with disabilities have chosen to keep their students enrolled at the school for an additional year. The school plans to continue implementing this special education program during the 2013-14 academic year.

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Wednesday, July 31, 2013

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/a7ac9d6634ec4e152f0f4318ce7f80a>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Richard Buery

2. Charter School Name:

Children's Aid College Prep Charter School

3. Charter Authorizer:

SUNY

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Chair/President

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

Yes

10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

[cmoeY.0] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Position Held	President and CEO
[cmoeY.1] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Responsibilities	Overall management and leadership
[cmoeY.2] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Salary	\$400,000
[cmoeY.3] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Start Date	October 23, 2009

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

Yes

14a. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write None.

	Organization Conducting Business with the School	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Member with Interest	Steps Taken to Avoid Conflict of Interest
1	Children's Aid Society	Institutional Partner	\$200,000	Richard Buery	
2					
3					
4					
5					

Signature of Trustee



Required Form: Appendix E - Disclosure of Financial Interest Form

Created Thursday, August 01, 2013

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/89a1dfa4ed7f1bb037dd514acff083a>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Diahann Billings Burford

2. Charter School Name:

Children's Aid College Prep Charter School

3. Charter Authorizer:

SUNY

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

(No response)

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

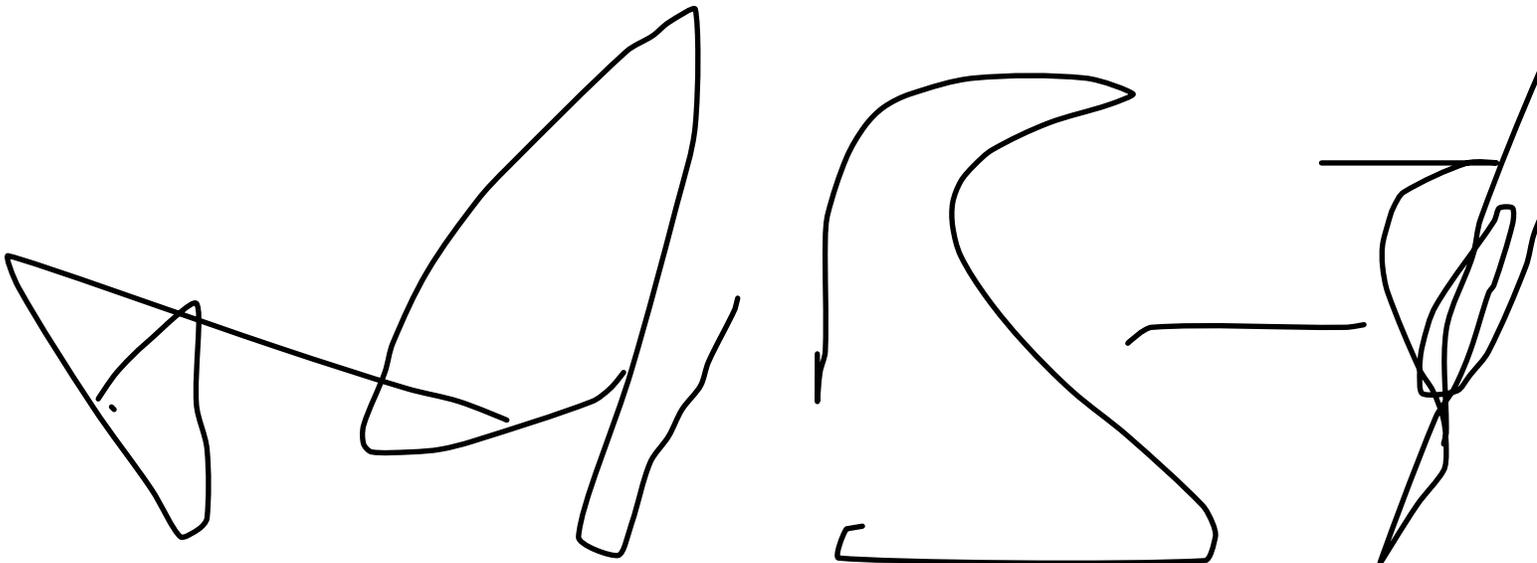
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of several large, stylized, overlapping loops and lines. The signature is written on a white background.

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Wednesday, July 31, 2013

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/2086640c722f317919410fe25dc003>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Delois Coleman

2. Charter School Name:

Children's Aid College Prep Charter School

3. Charter Authorizer:

SUNY

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Parent Representative

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "D. Coleman". The signature is written in a cursive style with a long horizontal line extending to the right.

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Monday, July 29, 2013

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/3ddd842b1056bdf355a40b0585a60>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Michelle DeLong

2. Charter School Name:

Children's Aid College Prep Charter School

3. Charter Authorizer:

SUNY

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Secretary

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

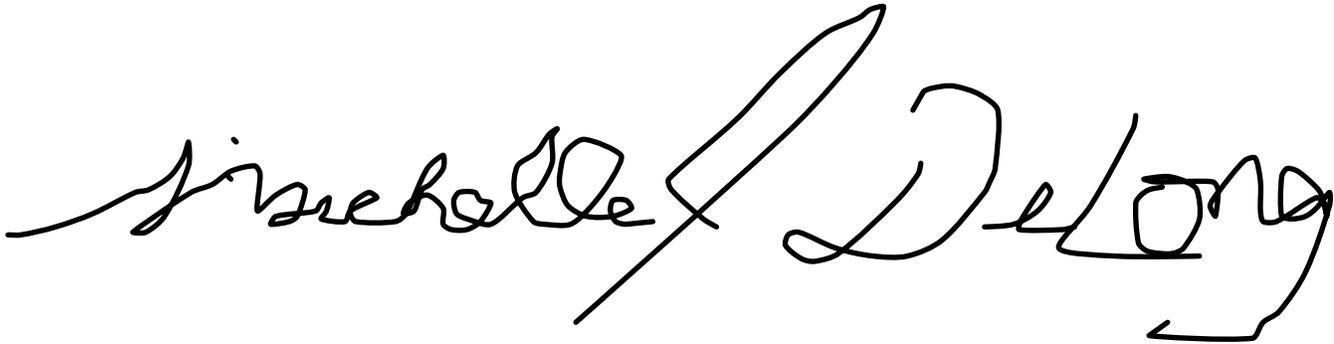
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, reading "Michelle DeLong". The signature is written in a cursive style with a large, sweeping flourish for the letter 'D' in "DeLong".

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Thursday, August 01, 2013

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/863739992ce57f9b4a055b097c06d>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Karen Drezner

2. Charter School Name:

Children's Aid College Prep Charter School

3. Charter Authorizer:

SUNY

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Vice Chair/Vice President

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Karen D. Dorn", followed by a long horizontal line extending to the right.

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Thursday, August 01, 2013

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/f71e808734e4578f185412e7d192a6>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

terri eagle

2. Charter School Name:

Children's Aid College Prep Charter School

3. Charter Authorizer:

SUNY

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Other, please specify...: trustee

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Wednesday, July 31, 2013

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/64c6cd4ca05d853af6514336f94920>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

matthew fassler

2. Charter School Name:

Children's Aid College Prep Charter School

3. Charter Authorizer:

SUNY

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Treasurer

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

(No response)

10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

[cmoeY.0] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Position Held	(No response)
[cmoeY.1] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Responsibilities	(No response)
[cmoeY.2] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Salary	(No response)
[cmoeY.3] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Start Date	(No response)

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

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