

# I. SCHOOL INFORMATION AND COVER PAGE

Created Friday, July 12, 2013

Updated Wednesday, July 31, 2013

## Page 1

### 1. SCHOOL NAME

(Select School name from dropdown menu; BEDS # appears first)

310400860968 RENAISSANCE CHS-INNOVATION

### 2. CHARTER AUTHORIZER

NYCDOE-Authorized Charter School

### 3. DISTRICT / CSD OF LOCATION

NYC CSD 4

### 4. SCHOOL INFORMATION

| PRIMARY ADDRESS                                     | PHONE NUMBER | FAX NUMBER   | EMAIL ADDRESS         |
|---|--------------|--------------|-----------------------|
| 410 East 100th Street, 2d Floor, New York, NY 10029 | 212-722-5871 | 646-430-8555 | info@innovationhs.org |

### 4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

|  |   |
|--|---|
| 4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES   Contact Name                          | Rita Tishuk   |
| 4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES   Title                                 | Director of Development and Communications  |
| 4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES   Emergency Phone Number (###-###-####) |  |

### 5. SCHOOL WEB ADDRESS (URL)

<http://www.innovationhs.org/>

### 6. DATE OF INITIAL CHARTER

2009-07-01 00:00:00

### 7. DATE FIRST OPENED FOR INSTRUCTION

2010-09-01 00:00:00

### 8. TOTAL NUMBER OF STUDENTS ENROLLED IN 2012-13 (as reported on BEDS Day)

(as reported on BEDS Day)

330

### 9. GRADES SERVED IN SCHOOL YEAR 2012-13

Check all that apply

- 9
- 10
- 11

### 10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

| Yes/No | Name of CMO/EMO |
|--------|-----------------|
| No     |                 |

## 11. FACILITIES

Will the School maintain or operate multiple sites?

No, just one site.

## 12. SCHOOL SITES

Please list the sites where the school will operate in 2013-14.

|                               | Physical Address                                    | Phone Number | District/C SD | Grades Served at Site | School at Full Capacity at Site | Facilities Agreement |
|-------------------------------|---|--------------|---------------|-----------------------|---------------------------------|----------------------|
| Site 1 (same as primary site) | 410 East 100th Street, 2d Floor, New York, NY 10029 | 212-722-5871 | CSD 4         | 9-11                  | No                              | DOE space            |
| Site 2                        |   |              |               |                       |                                 |                      |
| Site 3                        |   |              |               |                       |                                 |                      |

12a. Please provide the contact information for Site 1 (same as the primary site).

|                    | Name               | Work Phone | Alternate Phone | Email Address |
|--------------------|--------------------|------------|-----------------|---------------|
| School Leader      | Nicholas Tishuk    | [REDACTED] | [REDACTED]      | [REDACTED]    |
| Operational Leader | Stephen Falla Riff | [REDACTED] | [REDACTED]      | [REDACTED]    |
| Compliance Contact | Rita Tishuk        | [REDACTED] | [REDACTED]      | [REDACTED]    |
| Complaint Contact  |                    |            |                 |               |

13. Are the School sites co-located?

Yes

13a. Please list the terms of your current co-location.

|                       | Date School will leave current co-location | Is school working with NYCDOE to expand into current space? | If so, list year expansion will occur. | Is school working with NYCDOE to move to separate space? | If so, list the proposed space and year planned for move | School at Full Capacity at Site |
|-----------------------|--|---|--|--|--|---------------------------------|
| Site 1 (primary site) | None                                       | Yes   | 2013                                   | No   | 500  | Yes                             |
| Site 2                |  |   |  |  |  |                                 |
| Site 3                |  |   |  |  |  |                                 |

14. Were there any revisions to the school's charter during the 2012-2013 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

Yes

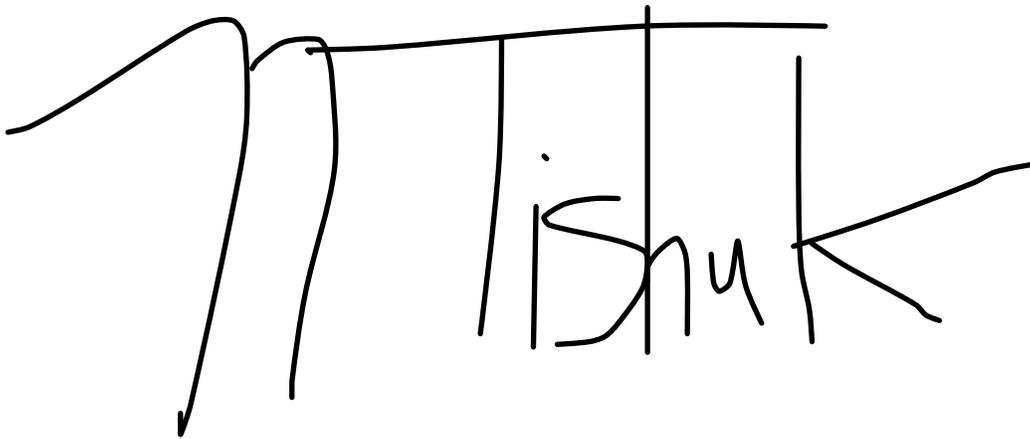
15. Summary of Charter Revisions

|   | Category (Select Best Description) | Specific Revision (150 word limit)                        | Date Approved by BOT (if applicable) | Date Approved by Authorizer (if applicable) |
|---|------------------------------------|---|--------------------------------------|---|
| 1 | Change District or CSD of Location | Corrected school address and CSD from Queens to Manhattan | April 29, 2013                       | May 24, 2013                                |
| 2 |                                    |   |                                      |   |
| 3 |                                    |   |                                      |   |
| 4 |                                    |   |                                      |   |
| 5 |                                    |   |                                      |   |

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

• Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees

Thank you.

# Signature Page for President of Board of Trustees

Created Tuesday, July 30, 2013

Updated Wednesday, July 31, 2013

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## Page 1

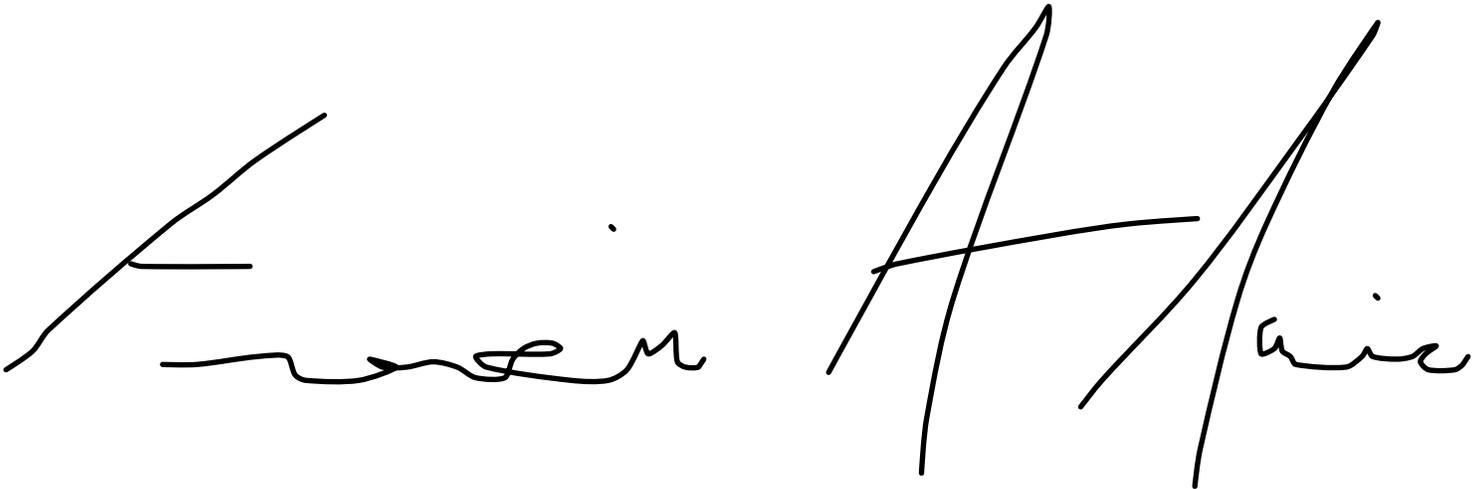
310400860968 RENAISSANCE CHS-INNOVATION

16. My signature below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

---

- Yes
- 

Signature, Board President

Two handwritten signatures in black ink. The signature on the left is a cursive name that appears to be 'A. ...'. The signature on the right is a cursive name that appears to be 'A. ...'.

Thank you.

# Appendix A: Progress Toward Goals

Created Tuesday, July 30, 2013

Updated Friday, November 01, 2013

## Page 1

Charter School Name: 310400860968 RENAISSANCE CHS-INNOVATION

### 1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<https://reportcards.nysed.gov/files/2011-12/RC-2012-310400860968.pdf>

### 2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

#### 2a. ACADEMIC STUDENT PERFORMANCE GOALS

If the Progress Toward Charter Goals are based on student performance data that the school will not have access to by August 1, 2013 (e.g., the NYS Assessment results), please list goals and explain this in the "Progress Towards Attainment" column. This information can be updated for Appendix A when available but no later than November 1, 2013. Board of Regents-authorized charter schools that opened for instruction in the fall of 2012 or that were renewed in 2012-13 will be held to the same charter-specific academic goals. Board of Regents-authorized charter schools will also be held accountable to Student Performance Benchmark 1 of the Performance Framework.

#### 2012-13 Progress Toward Attainment of Academic Goals

|                 | Academic Student Performance Goal  | Measure Used to Evaluate Progress         | 2012-2013 Progress Toward Attainment   | If Not Met, Describe Efforts to be Taken |
|-----------------|--|---|--|--|
| Academic Goal 1 | By the end of year 4 in the Charter, 75 percent of the first cohort will have scored at least 65 on the New York State Regents Examinations in ELA.                  | NYS Regents Exams in English              | Following year three of the charter, 70% of students have already met this goal. Students who have not yet passed this exam are currently enrolled in supplementary English supports designed to prepare them for the Regents Exams during the January, June and August 2014 sessions. | N/A                                      |
| Academic Goal 2 | By the end of year 4 in the Charter, 75 percent of the first cohort will have scored at least 65 on the New York State Regents Examinations in Intermediate Algebra. | NYS Regents Exams in Intermediate Algebra | Following year three of the Charter, 70% of students already met this goal. Students who have not yet passed this exam are currently enrolled in supplementary Integrated  | N/a                                      |

|                 |   |   |   |     |
|-----------------|---|---|---|-----|
|                 |   |   | Algebra supports designed to prepare them for the Regents Exams during the January, June and August 2014 sessions.  |     |
| Academic Goal 3 | By the end of year 4, 75 percent of the initial cohort will have scored at least 65 on the New York State Regents Examinations in Living Environment.   | NYS Regents Exams for Living Environment  | Following year three of the Charter, 77.3% of students already met this goal. Students who have not yet passed this exam are currently enrolled in supplementary Living Supports supports designed to prepare them for the Regents Exams during the January, June and August 2014 sessions.   | N/A |
| Academic Goal 4 | By the end of year 4, 75 percent of the initial cohort will have scored at least 65 on the New York State Regents Examinations in Global History and Geography and US History.  | The first round of NYS Regents Exams in Global History and Geography and US History.  | Following year three of the Charter, 70.9% of students already met this goal in Global History and 45.5% have already met this goal in US History.. Students who have not yet passed these exam are currently enrolled in supplementary Global and US History supports designed to prepare them for the Regents Exams during the January, June and August 2014 sessions.                                  | N/A |
| Academic Goal 5 | By the end of year 4, 12th grade students attending college level courses through approved programs will demonstrate their preparation for post-secondary success by passing these courses at a rate of 75 percent.   | The initial cohort will begin taking college level courses, with approved programs, during the 2013-14 school year. Passing rates will be determined in conjunction with the course providers.  | Beginning in the freshman year, students are enrolled in a four year College Bound program, which provides instruction in the college application process, and fosters college-ready skills.  | N/A |
| Academic Goal 6 | Each year, at least 75 percent of each student cohort, as defined by the New York State Education Department (“SED”) graduates within four years. Each year, at least 80 percent of each student cohort, as defined by SED, graduates within five years.  | The initial cohort will be eligible for graduation following the 2013-14 school year. Students must meet the graduation requirements according to their cohort year, which includes attaining 44 credits in the distributed coursework and passing the five required Regents Exams. | Students are enrolled in a course sequence that will allow them to earn a minimum of 44 credits in each of the required subject areas. Additional support programs after school and during the summer have been designed to support at-risk students and provide additional learning opportunities.   | N/A |
| Academic Goal 7 | Each year, the percent of students in the New York City Department of Education (“NYCDOE”) high school accountability cohort passing an English Regents exam with a score of 65 or above, by the end of their fourth year, will exceed that of the students in the high school accountability cohort from a group of schools in its peer group, as determined by the NYCDOE’s School Progress Report. | The initial cohort will be measured on their passing rate on the English Regents Exam following the 2013-14 school year. Students must pass with a score of 65 or above and will be compared to their cohort according to the NYCDOE Progress Report peer schools.                  | The NYCDOE’s School Progress reports have not been published at this date and peer group is not yet available. In year three of the charter, 70% of students have already met this goal in English. Students who have not yet passed this exam are currently enrolled in supplementary English supports designed to prepare them for the Regents Exams during the January, June and August 2014 sessions. | N/A |

|                 |   |   |   |     |
|-----------------|---|---|---|-----|
| Academic Goal 8 | Each year, the percent of students in the NYCDOE high school accountability cohort passing the Integrated Algebra Regents exam with a score of 65 or above by the end of their fourth year will exceed that of the students in the high school accountability cohort from a group of schools in its peer group, as determined by the NYCDOE's School Progress Report. | The initial cohort will be measured on their passing rate on the Integrated Algebra Regents Exam following the 2013-14 school year. Students must pass with a score of 65 or above and will be compared to their cohort according to the NYCDOE Progress Report peer schools. | The NYCDOE's School Progress reports have not been published at this date and peer group is not yet available. In year three of the charter, 70% of students have already met this goal in English. Students who have not yet passed this exam are currently enrolled in supplementary English supports designed to prepare them for the Regents Exams during the January, June and August 2014 sessions. | N/A |
|-----------------|---|---|---|-----|

## 2a1. Do have more academic goals to add?

Yes

### 2012-13 Progress Toward Attainment of Academic Goals

|                  | Academic Student Performance Goal   | Measure Used to Evaluate Progress   | 2012-2013 Progress Toward Attainment   | If Not Met, Describe Efforts to be Taken |
|------------------|---|---|--|--|
| Academic Goal 9  | Each year, the school will earn a score sufficient to place it in the 75th percentile of all schools on the citywide Progress Report. Each year, the school will earn a score sufficient to place it in the 75th percentile of all high schools in credit accumulation as measured by the citywide Progress Report. | The school will be included in the citywide percentile comparison group following the graduation of the initial cohort at the end of the 2013-14 school year. Students will be compared to their cohort according to the NYCDOE Progress Report peer schools. | This measure is largely based on student achievement via credit accumulation, Regents performance and graduation rate. Students are enrolled in a course sequence that will allow them to earn a minimum of 44 credits in each of the required subject areas. Additional support programs after school and during the summer have been designed to support at-risk students and provide additional learning opportunities. | N/A                                      |
| Academic Goal 10 | Each year, the school will be deemed "In Good Standing" for the purposes of the No Child Left Behind ("NCLB") law.  | The school will receive its NCLB evaluation following the NYS Report Card process.  | This measure is largely based on student achievement via credit accumulation, Regents performance and graduation rate. Students are enrolled in a course sequence that will allow them to earn a minimum of 44 credits in each of the required subject areas. Additional support programs after school and during the summer have been designed to support at-risk students and  | N/A                                      |

|                  |   |   |  |  |
|------------------|---|---|--|--|
|                  |   |   | provide additional learning opportunities.   |  |
| Academic Goal 11 | By year four of the charter, 75% of 12th grade students will apply and be accepted to post-secondary institutions, colleges or universities. This goal will be measured by a review of the school's roster of 12th grade students and their letters of admission or acceptance. | Each year, the Post-Secondary Institution, College or University Acceptance Rate will be determined by dividing the number of 12th grade students by the number of students receiving an admission or acceptance letter from a Post-Secondary Institution, College or University. | Beginning in the Freshman year, students enroll in a four year College Bound program designed to educate them in the college application process, and to foster college- readiness skills. | N/A  |
| Academic Goal 12 | Each year, the school will have an average daily student attendance rate of at least 95 percent.  | The numerator and denominator noted in the NYCDOE template will be utilized.  | The attendance rate for 2012-2013 was 86.19%. This exceeds the attendance rate for peer schools, which is 80.9%.   | <p>A plurality of our absences are attributed to students who have LTA status (long term absence), meaning they must be counted as a part of our attendance despite essentially being out of school due to legal, medical, family or personal issues that lead to non-attendance. In 2012-13, sixteen students (out of approximately 340) accounted for 1890 school absences or 25.8% of all student absences. Student attendance at Innovation (minus these sixteen students) in 2012-13 was approximately 90%.</p> <p>Improving the attendance of these students is a major initiative at Innovation this year. We are working with families of Long Term Absence students to clarify their intentions regarding their children's education.</p> |

2a2. Do have more academic goals to add?

No

2b. ORGANIZATIONAL GOALS

2012-13 Progress Toward Attainment of Organizational Goals

|            | Organizational Goal   | Measure Used to Evaluate Progress  | 2012-2013 Progress Toward Attainment   | If Not Met, Describe Efforts to be Taken   |
|------------|---|--|--|--|
| Org Goal 1 | Each year, 95 percent of all students enrolled during the course of the year return the following September, excluding students who have transferred to a private school or a school outside of NYC.  | Number of total students enrolled at Innovation in 2012-13 minus number of out-of-city/private school transfers divided by the total number of returning students in 2013-14.  | 95.6% of students returned for 2013-14. This figure was calculated as follows: The total number of students enrolled at Innovation in 2012-13 (340) minus out of city/private school transfers (5) is 335. 15 students transferred to NYCDOE schools, GED programs or home school (15/340).  | N/A  |
| Org Goal 2 | Each year, the school will comply with all applicable laws, rules, regulations and contract terms, including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, the New York Open Meetings Law, the federal Individuals with Disabilities in Education Act, and the federal Family Educational Rights and Privacy Act. | Innovation has complied with all applicable laws rules and regulations and contract terms including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, the New York Open Meetings Law, the federal Individuals with Disabilities in Education Act, and federal Family Educational Rights and Privacy Act. | Innovation has complied with all applicable laws rules and regulations and contract terms including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, the New York Open Meetings Law, the federal Individuals with Disabilities in Education Act, and federal Family Educational Rights and Privacy Act. | N/A  |
| Org Goal 3 | Each year, the leadership shall ensure parent, student and teacher feedback and evaluation of the progress of the school, measured by a 75% participation rate in the NYCDOE learning environment surveys for each of the three groups.   | The percentage rate of participation as relayed by the NYCDOE's learning environment surveys.  | According to the NYCDOE, 85% of teachers participated, 47% of parents participated and 93% of students participated.   | Innovation increased parent participation in the survey from 42% to 47%, a total increase of 11.9% of parents responding to the survey and an increase of 38% in the response rate from the first, 2011 baseline survey. . We are continuing to work with parents to communicate the value of their participation in the survey, despite the understanding that we are not a NYCDOE district school. |
| Org Goal 4 | Each year, student enrollment will be within 15% of full enrollment as defined in the school's Charter. This figure will be maintained on an ongoing basis and monitored bi-monthly.  | Monitor student Count and registration compared to its charter allotment of of 375 students. To meet this goal, Innovation would have to maintain a roster of at least 319 students.   | Innovation maintained its enrollment above 319 students for the entire year and maintained an average of 331 enrolled students. Innovation's enrollment has been limited by the space allocation at M099 via co-locations.   | N/A  |

## 2b.1 Do you have more organizational goals to add?

No

## 2c. FINANCIAL GOALS

### 2012-13 Progress Toward Attainment of Financial Goals

|                  | Financial Goals  | Measure Used to Evaluate Progress   | 2012-2013 Progress Toward Attainment  | If Not Met, Describe Efforts to be Taken |
|------------------|--|---|---|--|
| Financial Goal 1 | Upon completion of the school's first year of operation and every year thereafter, the school will undergo an independent financial audit that will result in an unqualified opinion and no major findings. Each year, the school will operate on a balanced budget and maintain a stable cash flow. | Innovation will undergo an independent financial audit that will result in an unqualified opinion and no major findings(3). Each year, the school will operate on a balanced budget <sup>4</sup> and maintain a stable cash flow. | Innovation underwent an independent financial audit by Stamm and Bader, C.P.A.. This audit resulted in an unqualified opinion with no major finding. The reading of the audit confirms that Innovation has operated on a balanced budget, with no major debts, and has maintained a stable cash flow. | N/A                                      |

Charter School Code:

343000860968

CHARTER SCHOOL ANNUAL  
REPORT OF EXPENDITURES  
FOR THE SCHOOL YEAR ENDED 6/30/13

|                      |  |                       |
|----------------------|--|-----------------------|
| Charter School Name: | Renaissance Charter High School for Innovation |                       |
| Contact Person:      | Nicholas Tishuk                                | Phone: (212) 722-5871 |

|  | <u>EXPENDITURES</u> |              |              |
|--|---------------------|--------------|--------------|
|  | <u>SALARIES</u>     | <u>OTHER</u> | <u>TOTAL</u> |
| A. GENERAL ADMINISTRATION                  | \$ 1,190,493        | \$ 313,875   | \$ 1,504,368 |
| B. ALL OTHER INSTRUCTION                   | 1,815,512           | 630,121      | 2,445,633    |
| C. PUPILS WITH DISABILITIES                | 1,112,733           | 355,558      | 1,468,291    |
| D. EMPLOYEE BENEFITS                       |                     |              | -            |
| E. DEBT SERVICE                            |                     |              | -            |
| F. SCHOOL LUNCH                            |                     |              | -            |
| G. CAPITAL EXPENSE                         |                     |              | 201,313      |
| H. GRAND TOTAL EXPENDITURES**              |                     |              | \$ 5,619,605 |
| I. ENROLLMENT                              | 330                 |              |              |
| J. EXPENDITURES PER PUPIL**                | 17,029              |              |              |
| K. ADMINISTRATIVE EXPENDITURES PER PUPIL** | 4,559               |              |              |

\*\* Without Employee Benefits

UNAUDITED

# Audited Financial Statement Checklist

Created Thursday, October 31, 2013

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## Page 1

Charter School Name:

1. Please check each item that is included in the 2012-13 Audited Financial Statement submitted for your charter school.

|   | Yes   | No    | NA    |
|---|-------|-------|-------|
| Audited Financial Statements (including report on compliance and report on internal control over financial reporting) | True  | False | False |
| Single Audit (if applicable)  | False | False | True  |
| CSP Agreed Upon Procedures (if applicable)  | False | False | True  |
| Management Letter   | True  | False | False |
| Report on Extracurricular Student Activity Accounts (if applicable)   | False | False | True  |
| Corrective Action Plans for any Findings  | False | False | True  |

2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2012-13 Audited Financial Statement.

|   | Yes   | No   |
|---|-------|------|
| Report on Compliance                                | False | True |
| Report on Internal Control over Financial Reporting | False | True |
| Single Audit  | False | True |
| CSP Agreed Upon Procedures Report                   | False | True |
| Management Letter                                   | False | True |

Thank you Stephen .

**THE RENAISSANCE CHARTER HIGH SCHOOL FOR INNOVATION**

**FINANCIAL STATEMENTS**

**June 30, 2013**

Stamm & Bader, CPA  
14 Penn Plaza  
225 West 34th Street  
New York, New York 10122  
Tel: (212) 239-2098  
Fax: (212) 594-0228  
E-Mail: [StammBader@gmail.com](mailto:StammBader@gmail.com)

STAMM & BADER  
CERTIFIED PUBLIC ACCOUNTANTS

Dennis H. Stamm, C.P.A.  
Arthur H. Bader, C.P.A.

14 Penn Plaza  
225 West 34th Street  
New York , New York  
Tel: (212) 239-2098  
Fax (212) 594-0228  
E-Mail: StammBader@gmail.com

October 21, 2013

The Trustees of  
Renaissance Charter High School for Innovation  
410 East 100th Street  
New York, NY 10029

We have audited the accompanying statement of financial position of Renaissance Charter High School for Innovation as of June 30, 2013 and the related statements of activities, functional expenses, and cash flows for the year then ended. These financial statements are the responsibility of Renaissance Charter High School for Innovation's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We have conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above, present fairly, in all material respects, the financial position of Renaissance Charter High School for Innovation as of June 30, 2013, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated October 18, 2013 on our consideration of Renaissance Charter High School for Innovation's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Very truly yours,

*Stamm & Bader*

Stamm & Bader, CPA

**RENAISSANCE CHARTER HIGH SCHOOL FOR INNOVATION  
STATEMENT OF FINANCIAL POSITION  
YEAR ENDED JUNE 30, 2013**

|   |              |                            |
|---|--------------|----------------------------|
| <b>ASSETS</b>                                       |              |                            |
| Cash & Cash Equivalents (Note 3)                    | \$ 2,245,419 |                            |
| Accounts Receivable ( Note 2)                       | 182,942      | <u>          </u>          |
| <b>Total Current Assets</b>                         |              | <b>2,428,361</b>           |
| Equipment, Furniture & Fixtures -                   |              |                            |
| Net of Accumulated Depreciation of 194,454 (Note 2) | 518,681      |                            |
| Prepaid Expenses                                    | 3,901        | <u>          </u>          |
| <b>TOTAL ASSETS</b>                                 |              | <b><u>\$ 2,950,943</u></b> |
| <br><b>LIABILITIES AND NET ASSETS</b>               |              |                            |
| <b>Accounts Payable</b>                             |              | 176,863                    |
| <b>Net Assets</b>                                   |              |                            |
| Unrestricted (6-30-12)                              | 1,822,246    |                            |
| Increase/(Decrease) in Net Assets (6-30-13)         | 951,834      | <u>2,774,080</u>           |
| <b>TOTAL LIABILITIES AND NET ASSETS</b>             |              | <b><u>\$ 2,950,943</u></b> |

See Accompanying Notes and Independent Accountants Report

**RENAISSANCE CHARTER HIGH SCHOOL FOR INNOVATION  
STATEMENT OF ACTIVITIES  
YEAR ENDED JUNE 30, 2013**

**CHANGES IN UNRESTRICTED NET ASSETS**

|  |                                   |
|--|-----------------------------------|
| <b>Revenue</b>                             |                                   |
| General Operating Programs                 | \$ 5,087,348                      |
| Special Education Services                 | 1,555,352                         |
| Title I Income                             | 135,583                           |
| Title II - ESEA                            | 6,321                             |
| Corporate Contributions                    | 5,000                             |
| REMS Grant (Note 7)                        | 34,059                            |
| Unrestricted Donations                     | 30,475                            |
| E - Rate Income (Note 8)                   | <u>43,069</u>                     |
| <b>Total Revenues &amp; Other Support</b>  | <b>6,897,207</b>                  |
| <b>Expenses</b>                            |                                   |
| Program Services - Unrestricted            | 3,185,842                         |
| Special Education                          | 1,297,250                         |
| Management & Administrative - Unrestricted | <u>1,462,346</u>                  |
| <b>Total Unrestricted Expenses</b>         | <u><b>5,945,438</b></u>           |
| <br>                                       |                                   |
| Increase in Unrestricted Net Assets        | 951,769                           |
| <br>                                       |                                   |
| Interest Income                            | <u>65</u>                         |
| <b>Increase in Net Assets</b>              | <b>951,834</b>                    |
| <b>Net Assets</b>                          |                                   |
| Beginning of Year                          | 1,822,246                         |
| <br>                                       |                                   |
| <b>Net Assets, End of Year</b>             | <u><u><b>\$ 2,774,080</b></u></u> |

See Accompanying Notes and Independent Accountants Report

**RENAISSANCE CHARTER HIGH SCHOOL FOR INNOVATION  
STATEMENT OF CASH FLOWS  
YEAR ENDED JUNE 30, 2013**

**Cash Flows from Operating Activities**

|   |          |                            |
|---|----------|----------------------------|
| Increase in Net Assets  |          | \$ 951,834                 |
| Adjustments to Reconcile Increase in Total Net Assets<br>to Net Cash Provided/Used by Operating Activities: |          |                            |
| Depreciation  | 110,266  |                            |
| (Increase)/Decrease in Accounts Receivable  | (16,889) |                            |
| (Increase)/Decrease in Prepaid Expenses   | 2,499    |                            |
| Increase/(Decrease) in Accounts Payable   | 34,025   | 129,901                    |
|   |          |                            |
| Net Cash Provided/Used by Operating Activities  |          | 1,081,735                  |
| <br><b>Investing Activities</b>   |          |                            |
| Purchase of Equipment & Fixed Assets  |          | (298,811)                  |
| <br><b>Net Increase/(Decrease) in Cash</b>  |          |                            |
|   |          | 782,924                    |
| <b>Cash, Beginning of Year</b>  |          | <u>1,462,495</u>           |
| <b>Cash, End of Year</b>  |          | <u><u>\$ 2,245,419</u></u> |

See Accompanying Notes and Independent Accountants Report

**RENAISSANCE CHARTER HIGH SCHOOL FOR INNOVATION  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2013**

**Note 1: Nature of Activities**

In December of 2009, The Renaissance Charter High School for Innovation was granted a charter by the New York State Board of Regents. For enrollment purposes, the school has a full time equivalent total of 330 children attending grades 9, 10 and 11. The mission of the school is to develop leadership through Innovation.

**Note 2: Summary of Accounting Policies**

a) The financial statements have been prepared on the accrual basis.

**b) Accounts Receivable**

The accounts receivable as of June 30 consists of the following:

|                             |                          |
|-----------------------------|--------------------------|
| Title I and Title II Income | \$ 117,443               |
| NYC Department of Education | \$ 22,430                |
| E-Rate Grant                | <u>\$ 43,069</u>         |
| Total                       | <u><u>\$ 182,942</u></u> |

**c) Computer & Computer Equipment**

Computer & computer equipment is stated at cost at date of acquisition.

**d) Depreciation**

Depreciation on the computer and computer equipment, owned by the School, have been compiled using the straight-line method. The estimated useful lives of the assets are five to ten years.

**e) Income Tax**

The Charter School is tax-exempt under section 501 (C) (3) of the Internal Revenue Code as a School, and as such, is deemed to be public charity, rather than a private foundation.

**Note 3: Cash & Cash Equivalents**

Investments are stated at current market value. The major types of investments are cash and certificates of deposit.

|                           |                            |
|---------------------------|----------------------------|
| Bank Funds - School Funds | \$ 2,158,821               |
| Payroll                   | \$ 16,150                  |
| Escrow Account (Note 6)   | \$ 70,000                  |
| CSP Grant                 | \$ 125                     |
| REMS- Grant               | \$ 323                     |
|                           | <hr/>                      |
| Total                     | <u><u>\$ 2,245,419</u></u> |

**Note 4: Pension**

At the present time, The Renaissance Charter High School for Innovation does not have its own qualified pension plan. The School has a voluntary 401(k) plan with a matching contribution of a maximum of 3%.

**Note 5: Other**

The Renaissance Charter High School for Innovation, as a New York City Public School, received benefits for its students from the City of New York including: Food Services, Building & Custodial Services, Public Transportation, Committee of of Special Education Evaluations and Services, School Safety, and a Department of Health Nurse.

**Note 6: Escrow Account**

An escrow account had been established in the amount of \$70,000. This account is for any legal and audit expenses that would be associated with a dissolution should it occur.

**Note 7: REMS Grant**

Renaissance Charter High School for Innovation received a REMS (Readiness and Emergency Management for Schools) grant award from the US Department of Education. The School acts as a conduit for other schools who apply for participation in the Grant. The award is used to educate, improve and strengthen schools' emergency management plans.

As soon as an invoice is authorized by the grant administrator, Innovation will secure the Funds and pay the bill within the required three (3) days.

Innovation's fee is \$2,838.26 per month, over the life of the Grant.

**Note 8: E-Rate Income**

E-Rate is a Federal Program that provides discounts to schools to obtain affordable telecommunications and internet access. Renaissance Charter High School for Innovation has spent from this Grant through two different vendors a total of \$47,854 of which it will receive 90% (\$43,069) in a reimbursement check sometime in the Fall.

**RENAISSANCE CHARTER HIGH SCHOOL FOR INNOVATION  
STATEMENT OF FUNCTIONAL EXPENSES  
YEAR ENDED JUNE 30, 2013**

|   | Program<br>Services | Special<br>Education | Management<br>and<br>Administration | Total<br>Expenses   |
|---|---------------------|----------------------|-------------------------------------|---------------------|
| <b>Unrestricted Expenses:</b>               |                     |                      |                                     |                     |
| Salaries                                    | 2,182,931           | 947,310              | 988,497                             | \$ 4,118,738        |
| Payroll Taxes and<br>Employee Benefits      | 466,628             | 188,288              | 163,729                             | 818,645             |
| <b>Total Salaries and<br/>Related Costs</b> | <b>2,649,559</b>    | <b>1,135,598</b>     | <b>1,152,226</b>                    | <b>4,937,383</b>    |
| Grant Expenses                              | 35,354              | 9,972                |                                     | 45,326              |
| Accounting                                  |                     |                      | 13,000                              | 13,000              |
| ADP Expenses                                |                     |                      | 11,651                              | 11,651              |
| Advertising & Recruitment Expense           | 22,873              | 9,229                | 8,025                               | 40,127              |
| Books & Testing Equipment                   | 48,426              | 14,465               |                                     | 62,891              |
| Consultants                                 | 70,745              | 25,589               |                                     | 96,334              |
| Depreciation (Note 2)                       |                     |                      | 110,266                             | 110,266             |
| Dues & Fees                                 |                     |                      | 6,738                               | 6,738               |
| Insurance                                   |                     |                      | 76,220                              | 76,220              |
| Miscellaneous                               | 1,364               | 550                  | 479                                 | 2,393               |
| Professional Development                    | 53,592              | 16,008               |                                     | 69,600              |
| School Operating Expenses                   | 121,840             | 30,420               |                                     | 152,260             |
| School Program Expenses                     | 182,089             | 55,419               |                                     | 237,508             |
| Repair & Maintenance                        |                     |                      | 60,916                              | 60,916              |
| Telephone & Internet                        |                     |                      | 22,825                              | 22,825              |
| <b>Total Expenses - Unrestricted</b>        | <b>536,283</b>      | <b>161,652</b>       | <b>310,120</b>                      | <b>1,008,055</b>    |
| <b>Total Expenses</b>                       | <b>\$ 3,185,842</b> | <b>\$ 1,297,250</b>  | <b>\$ 1,462,346</b>                 | <b>\$ 5,945,438</b> |

See Accompanying Notes and Independent Accountants Report

STAMM & BADER  
CERTIFIED PUBLIC ACCOUNTANTS

Dennis H. Stamm, C.P.A.  
Arthur H. Bader, C.P.A.

---

Murray Gottesfeld, C.P.A. (914) 725-642

14 Penn Plaza, Suite 1006  
225 West 34<sup>th</sup> Street  
New York, NY 10122  
Tel. (212) 239-2098  
Fax (212) 594-0228  
E-Mail – StammBader@gmail.com

October 18, 2013

To the Trustees of  
Renaissance Charter High School for Innovation  
410 East 100<sup>th</sup> Street  
New York, New York 10029

We have performed the procedures identified below, for the fiscal year ending June 30, 2012, which were agreed to by the management and Renaissance Charter High School for Innovation solely to assist the specified parties in evaluating the school's assertion that it has financial controls in place for transactions relating to the following:

- a. Preparing financial statements in accordance with generally accepted accounting procedures; and
- b. Payroll procedures; and
- c. Accounting for contributions and grants; and
- d. Procedures for the creation and review of quarterly financial statements, which procedures shall specifically identify the individual who will be responsible for preparing such financial statements; and
- e. Appropriate internal financial controls and procedures.

This agreed-upon procedures' engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specific users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures we performed and the related findings are as follows:

Procedure #1:

We obtained a copy of the financial practices of the School and read it to ascertain whether it included accounting procedures for the preparation of the School's financial statements in conformity with generally accepted accounting principles for not-for-profit organizations. We observed that Renaissance Charter High School for Innovation is adhering to all generally accepted accounting procedures on an accrual system.

Procedure #2:

We read the financial practices to ascertain whether it included payroll procedures for the School and to determine whether the School has hired an outside vendor to process the payroll.

We observed that Renaissance Charter High School for Innovation is using an outside vendor to process the payroll as well as adhering to all required procedures.

Procedure #3:

We read the financial practices to ascertain whether it includes procedures for accounting for contributions and grants.

We observed that Renaissance Charter High School for Innovation has procedures for the receipt of contributions and gifts within the scope of its mission, goals and annual plans.

Procedure #4:

We read the available trial balance and documentation supporting cash receipts, cash disbursements and payroll expenses on a sample basis to observe the status of implementation of the accounting procedures.

We observed that we have reviewed all available trial balances and have observed supporting cash receipts, cash disbursements and payroll expenses on a sample basis and they conform to the accounting procedures in place.

Procedure #5:

We identified and interviewed the persons(s) responsible for financial management of the school regarding the existence of procedures for the creation of quarterly financial reports and review of management reports.

The person(s) responsible for the financial management for the school are the school directors as well as the Board of Trustees, Finance & Audit Committee. An interview with these persons noted that procedures exist for all financial statement requirements.

Procedure #6:

We interviewed the person(s) responsible for the financial management of the school regarding the existence of appropriate internal financial controls and procedures, including procedures related to ensuring that transactions are properly authorized, assets are safeguarded against unauthorized or improper use, and transactions are properly recorded and reported.

The School Directors interviewed represented that they are responsible for appropriate internal financial controls and procedures. We have test-checked these procedures and state that they are appropriate. All assets seem safeguarded against unauthorized or improper use. We have reviewed that all transactions are properly recorded and reported.

We are not engaged to and did not perform an audit, the objective of which would be the expression of an opinion on the design of the financial controls of Renaissance Charter High School for Innovation. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of Renaissance Charter High School for Innovation and is not intended to be and should not be used by anyone other than the specified parties.

Very truly yours,

*Stamm & Bader*

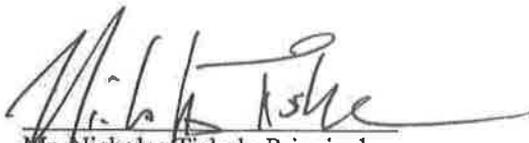
Stamm & Bader, CPA

October 18, 2013

In connection with your examination of the financial statements of The Renaissance Charter High School for Innovation for the period July 1, 2012 – June 30, 2013 for the purpose of expressing our opinion as to whether the financial statements present fairly the financial position, results of operations, and cash flow of The Renaissance Charter High School for Innovation, in conformity, to the generally accepted accounting principles, we confirm, to the best of our knowledge and belief, the following representations made to you during your examination.

1. We are responsible for the fair presentation in the financial statements of financial position, results of operations, and cash flow in conformity with generally accepted accounting principles.
2. We have made available to you all:
  - a. Financial records and related data.
  - b. Minutes of the meetings of stockholders, directors, and committees of directors, or summaries of actions of recent meetings for which minutes have not yet been prepared.
3. There have been no:
  - a. Irregularities involving management or employees who have significant roles in the internal control structure.
  - b. Irregularities involving other employees that could have a material effect on the financial statements.
  - c. Communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial statements.
4. We have no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.

5. The following have been properly recorded or disclosed in the financial statements:
- a. Related party transactions and related amounts receivable or payable, including sales, purchases, loans, transfers, leasing arrangements, and guarantees.
  - b. Arrangements with financial institutions involving compensating balances or other arrangements involving restrictions on cash balances and line-of-credit or similar arrangements.
  - c. Agreements to repurchase assets previously sold.
6. There are no:
- a. Violations or possible violations of law or regulations whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency.
  - b. Other material liabilities or gain or loss contingencies that are required to be accrued or disclosed by Statement of Financial Accounting Standards No. 5.
7. There are no unasserted claims or assessments that must be disclosed in accordance with Statement of Financial Accounting Standards No. 5.
8. There are no material transactions that have not been properly recorded in the accounting records underlying the financial statements.
9. The company has satisfactory title to all owned assets, and there are no liens or encumbrances on assets nor has any asset been pledged.
10. We have complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
11. No events have occurred subsequent to the balance sheet data that would require adjustment to, or disclosure in, the financial statement.

  
Mr. Nicholas Tishuk, Principal

10/23/13  
Date

# Appendix E: Disclosure of Financial Interest Form

Created Thursday, July 11, 2013

Updated Thursday, August 01, 2013

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## Page 1

310400860968 RENAISSANCE CHS-INNOVATION

An Appendix E: Disclosure of Financial Interest Form must be completed for each active Trustee who served on the charter school's Board of Trustees during the 2012-13 school year. Trustees are at times difficult to track down in the summer months. Trustees may complete and submit at their leisure (but before the deadline) their individual form at: <http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/>.

Trustees who are technologically advanced may complete the survey using their smartphones or other mobile devices by downloading the this bar code link to the survey <http://fluidsurveys.com/account/surveys/210748/publish/qrcode/>. (Make sure you have the bar code application reader on your phone).

If a Trustee is unable to complete the form by the deadline (i.e, out of the country), the school is responsible for submitting the information required on the form for that individual trustee.

Just send the links via email today to your Trustees requesting that they each complete their form as soon as possible.

Thank you.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

# Appendix F: BOT Membership Table

Created Tuesday, July 30, 2013

## Page 1

310400860968 RENAISSANCE CHS-INNOVATION

### 1. Current Board Member Information

|    | Full Name of Individual Trustees | Position on Board (Officer or Rep). | Voting Member | Area of Expertise &/or Additional Role  | Terms Served & Length (include date of election and expiration) | Committee affiliations   |
|----|----------------------------------|-------------------------------------|---------------|---|---|--|
| 1  | Frank Saia                       | Chair/President                     | Yes           | Marketing and technology, founding member of the Board                              | One term of five years, commencing February, 2010               | Finance, Principal Review, Educational Support, Legal, Bylaws, Appeals & Grievance |
| 2  | Sona Karia                       | Treasurer                           | Yes           | Strategic planning and business development, founding member of the Board           | One term of five years, commencing February, 2010               | Finance, Principal Review, Educational Support                                     |
| 3  | Nicholas Tishuk                  | Member                              | Yes           | Educator and administrator, founding member of the Board                            | One term of five years, commencing February, 2010               | Finance, School & Board Development  |
| 4  | Leanne Sajor                     | Secretary                           | Yes           | Program development, leadership, community organizing, founding member of the Board | One term of five years, commencing February, 2010               | Legal, Bylaws, Appeals & Grievance   |
| 5  | George Sarkissian                | Vice Chair/Vice President           | Yes           | Community planning and development  | One term of five years, commencing March, 2012                  | Principal Review, Educational Support, Legal, Bylaws, Appeals & Grievance          |
| 6  | Kiran Rao                        | Member                              | Yes           | Operations executive  | One term of five years, commencing March, 2013                  |  |
| 7  | Ivan Fraser                      | Parent Rep                          | Yes           | Electrician   | One term of five years, commencing                              |  |
| 8  |                                  |                                     |               |   |   |  |
| 9  |                                  |                                     |               |   |   |  |
| 10 |                                  |                                     |               |   |   |  |
| 11 |                                  |                                     |               |   |   |  |
| 12 |                                  |                                     |               |   |   |  |
| 13 |                                  |                                     |               |   |   |  |
| 14 |                                  |                                     |               |   |   |  |
| 15 |                                  |                                     |               |   |   |  |
| 16 |                                  |                                     |               |   |   |  |
| 17 |                                  |                                     |               |   |   |  |

18

19

20

2. Total Number of Members Joining Board during the 2012-13 school year

2

3. Total Number of Members Departing the Board during the 2012-13 school year

1

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

11

5. How many times did the Board meet during the 2012-13 school year?

12

6. How many times will the Board meet during the 2013-14 school year?

12

Thank you.

## **Appendix H: Enrollment & Retention Targets**

The Renaissance Charter High School for Innovation actively recruits and retains students with special needs and disabilities, and English Language Learners. Approximately one third of our students are classified as having Special Education needs. Our recruitment process is explained in a document entitled, Innovation Application and Lottery Process, 2012-2013, which follows below.

### **Submission of Lottery Information (All NYC-DOE Authorized Schools)**

Renaissance Charter HS for Innovation 84M433

Contact: Nicholas Tishuk

nicholas.tishuk@innovationhs.org

Please be advised that the Charter Schools Office is extending the deadline for submitting school application and lottery information to **January 15**. Please update your accountability calendars to reflect this change. As indicated in the Accountability calendar, schools should submit the following:

#### **1. Charter School Application Deadline**

- April 1<sup>st</sup>, 2013

#### **2. Lottery Drawing date**

- April 5<sup>th</sup>, 2013

#### **3. Copy of the School Application (attached)**

#### **4. School Marketing Plan including:**

- Timeline of outreach and promotional activities
  - The online application and in-school paper copy has been available since September 2012 on [www.innovationhs.org](http://www.innovationhs.org)
  - Innovation participates in the electronic Common Application hosted on the Charter Center's Website.
  - Visits to CSD4 Middle Schools and Community Based Organizations will start in January and run through

March.

- Printing of School Newspaper with application in December 2012.
- Vanguard Mailing to all CSD4 8<sup>th</sup> grade families in December 2012 and February 2013.
  
- Communication plan (e.g., notifying public of application procedures and lottery drawing, for example)
  - Information will be posted on our website, the school newspaper, Local community calendars at Community Board 11 and local businesses.
  
- Discussion of recruitment activities (include any significant changes from previous year)
  - Arranging presentations at local Middle Schools, CBO's, Housing Developments, Community Board meetings, etc has been the most effective means of recruitment.
  - The newspapers have been an innovative way to get attention as well. As the school grows, referrals from current students and parents has also become a very effective way to recruit.
  
- Specific outreach activities for English language learners (ELLs) and students requiring Special Education (SPED) services
  - During visits to schools, we make it clear to Principals, guidance staff, students and parents that Innovation encourages all students apply, regardless of disability or ELL status.
  - We will continue our standing practice of making targeted presentations to classes that are primarily ELL and SPED.
  - We work closely with guidance counselors to ensure that all their students with IEP's are made aware of our SPED model and school mission.
  - We work with local community organizations that work with ELL populations, making the application available in Spanish language format.
  
- Lottery process (e.g., electronic, in person, manual, etc.)
  - The lottery takes place at Innovation. Applicants are

welcome to attend the public drawing but are not required to attend.

- School officials oversee the lottery, which is chosen manually via paper slips with chosen names simultaneously collected digitally on a computer.
- The lottery is videotaped for oversight purposes.

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Monday, July 29, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/fe8816c942f8433e3b0c39dd963d2b3>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

*Ivan Frasier*

2. Charter School Name:

*Renaissance Charter High School for Innovation*

3. Charter Authorizer:

*NYC Department of Education*

4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

4. \*Your Home Address: | Zip

5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

6. \*Daytime Phone Number:

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Parent Representative

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Monday, July 29, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/2539b628ce9fd7edf179e89461515d>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

*Sona Karia*

2. Charter School Name:

*Renaissance Charter High School for Innovation*

3. Charter Authorizer:

*NYC Department of Education*

4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

4. \*Your Home Address: | Zip

5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

6. \*Daytime Phone Number:

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Treasurer

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

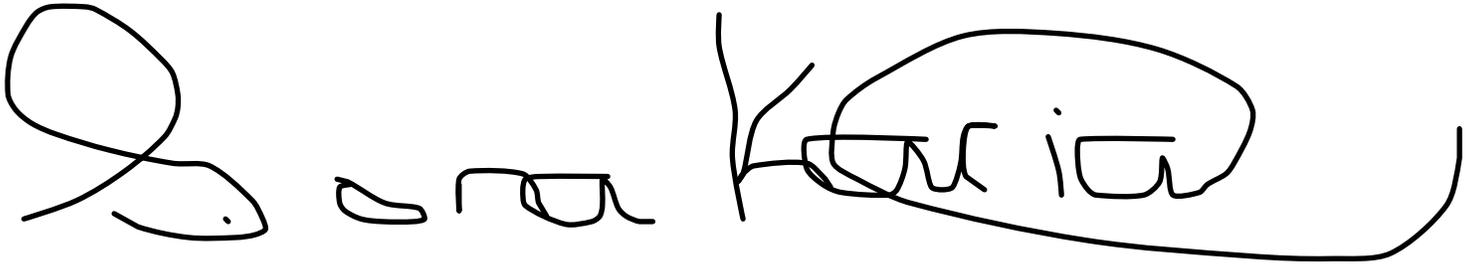
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink. The signature is written in a cursive style and appears to read "Mark Kerian". The first letter "M" is large and loops around. The name "Kerian" is written in a more compact, cursive script. The signature is written on a light gray background.

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Wednesday, July 31, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/beeecda89c7a0c16dd6904e66caa33b0>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. Trustee Name:

*Kiran Rao*

### 2. Charter School Name:

*Renaissance Charter High School for Innovation*

### 3. Charter Authorizer:

*NYC Department of Education*

### 4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

4. \*Your Home Address: | Zip

### 5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

### 6. \*Daytime Phone Number:

### 7. \*E-mail Address:

### 8. Select all positions you held on Board:

(check all that apply)

- Other, please specify...: Trustee

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

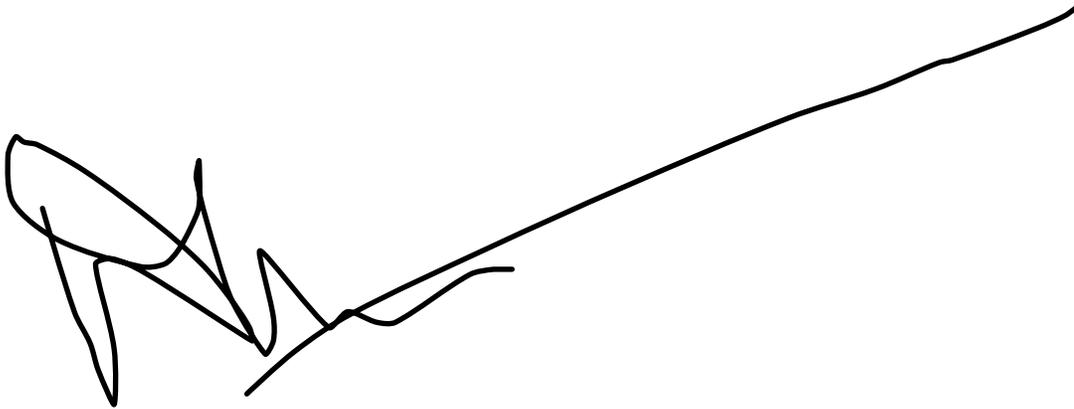
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of several loops and a long, sweeping horizontal stroke that extends towards the right side of the page.

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Friday, July 12, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/ead0ce1d7a8076985edad906c6bf8b>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. Trustee Name:

*Frank Saia*

### 2. Charter School Name:

*Renaissance Charter High School for Innovation*

### 3. Charter Authorizer:

*NYC Department of Education*

### 4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

4. \*Your Home Address: | Zip

### 5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

### 6. \*Daytime Phone Number:

### 7. \*E-mail Address:

### 8. Select all positions you held on Board:

(check all that apply)

- Chair/President

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

*No*

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

*No*

Signature of Trustee

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Thursday, August 08, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/3ab1455d5f57f31df6996cb7da0d3d5>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

*Leanne Sajor*

2. Charter School Name:

*Renaissance Charter High School for Innovation*

3. Charter Authorizer:

*NYC Department of Education*

4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

4. \*Your Home Address: | Zip

5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

6. \*Daytime Phone Number:

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Secretary

9. Are you a trustee and also an employee of the school?

Yes

9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

|  |   |
|--|---|
| [TEMP.0] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next   Position Held    | Learning Plans Coordinator  |
| [TEMP.1] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next   Responsibilities | To coordinate school wide extracurricular programs including enrichment weeks, internships and job placements. Also responsible for coordinating the development of learning plans for each student and to support College Bound Initiatives. |
| [TEMP.2] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next   Salary           | \$60,000  |
| [TEMP.3] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next   Start Date       | July 1, 2013  |

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Sarah J. [unclear]", written in a cursive style.

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 30, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/a0aa5db1b35261aa41e93323a7ebf0f>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. Trustee Name:

*George Sarkissian*

### 2. Charter School Name:

*Renaissance Charter High School for Innovation*

### 3. Charter Authorizer:

*NYC Department of Education*

### 4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

4. \*Your Home Address: | Zip

### 5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

### 6. \*Daytime Phone Number:

### 7. \*E-mail Address:

### 8. Select all positions you held on Board:

(check all that apply)

- Vice Chair/Vice President

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

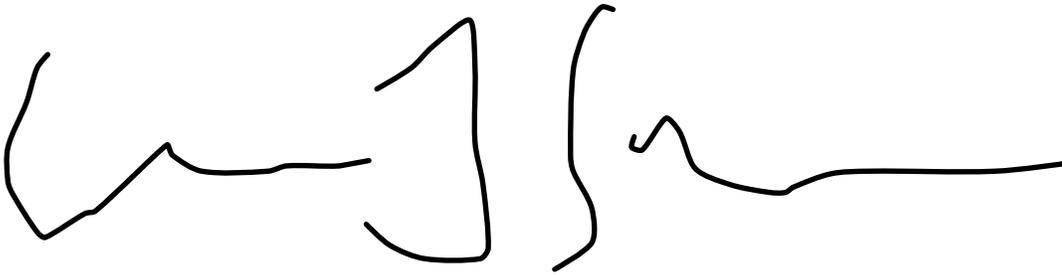
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of several stylized, connected loops and lines, appearing to be a cursive or semi-cursive script.

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Friday, July 12, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/63ae7fbd2bc5ea318de893c4507e669>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

*Nicholas Tishuk*

2. Charter School Name:

*Renaissance Charter High School for Innovation*

3. Charter Authorizer:

*NYC Department of Education*

4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

4. \*Your Home Address: | Zip

5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

6. \*Daytime Phone Number:

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

Yes

9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

|  |   |
|--|---|
| [TEMP.0] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next   Position Held    | School Principal  |
| [TEMP.1] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next   Responsibilities | I lead the School Management Team and direct the day-to-day functioning of the school |
| [TEMP.2] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next   Salary           | \$145,000   |
| [TEMP.3] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next   Start Date       | 2/22/2010   |

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

Yes

13a. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Question 2-4 above, you need not disclose again your employment status, salary, etc.

|   | Date(s) of Transactions | Nature of Financial Interest/Transaction  | Steps Taken to Avoid Conflict of Interest (e.g., did not vote, did not participate in discussion)   | Name of Person Holding Interest and Relationship to You |
|---|-------------------------|---|---|---|
| 1 | 2012-13 ongoing         | Personnel Review and setting of Salary for Principal and Director of Development and Communications | I am not member of the Administrative Review Committee of the Board. I did not participate in the discussion, decision making process or vote in this matter and recused myself from any deliberations on this topic. | Myself as Principal; Rita Tishuk, spouse                |
| 2 |                         |   |   |   |
| 3 |                         |   |   |   |
| 4 |                         |   |   |   |
| 5 |                         |   |   |   |

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Rita Tishuk". The signature is written in a cursive style with a horizontal line above the name.