

I. SCHOOL INFORMATION AND COVER PAGE

Created Monday, June 24, 2013

Updated Monday, July 29, 2013

Page 1

1. SCHOOL NAME

(Select School name from dropdown menu; BEDS # appears first)

421800860854 SYRACUSE ACAD-SCI CS

2. CHARTER AUTHORIZER

Regents-Authorized Charter School

3. DISTRICT / CSD OF LOCATION

Syracuse

4. SCHOOL INFORMATION

PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
1001 Park Avenue, Syracuse, NY 13204	315-428-8997	315-428-9101	hayali@sasc.org

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Contact Name	Tolga Hayali
4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Title	Superintendent
4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Emergency Phone Number (###-###-####)	

5. SCHOOL WEB ADDRESS (URL)

<http://www.sasc.org>

6. DATE OF INITIAL CHARTER

2003-09-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2003-06-01 00:00:00

8. TOTAL NUMBER OF STUDENTS ENROLLED IN 2012-13 (as reported on BEDS Day)

(as reported on BEDS Day)

9. GRADES SERVED IN SCHOOL YEAR 2012-13

Check all that apply

 K

 1

 2

 3

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 6

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 10

 11

 12**10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

Yes/No	Name of CMO/EMO
No	

11. FACILITIES

Will the School maintain or operate multiple sites?

Yes, 2 sites

12. SCHOOL SITES

Please list the sites where the school will operate in 2013-14.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	1001 Park Avenue, Syracuse, New York 13204	315-428-8997	SYRACUSE CITY SD	7,8,9,10,11,12	Yes	Rent/Lease
Site 2	4827 South Salina St., Syracuse NY 13205	315-469-9404	SYRACUSE CITY SD	k,1,2,3,5,6	No	Rent/Lease
Site 3						

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Tolga Hayali	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	Demir Ozcan	[REDACTED]		[REDACTED]
Compliance Contact	Tolga Hayali	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	Tolga Hayali	[REDACTED]	[REDACTED]	[REDACTED]

12b. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Kadir Yavuz	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	Demir Ozcan	[REDACTED]		[REDACTED]
Compliance Contact	Tolga Hayali	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	Tolga Hayali	[REDACTED]	[REDACTED]	[REDACTED]

13. Are the School sites co-located?

No

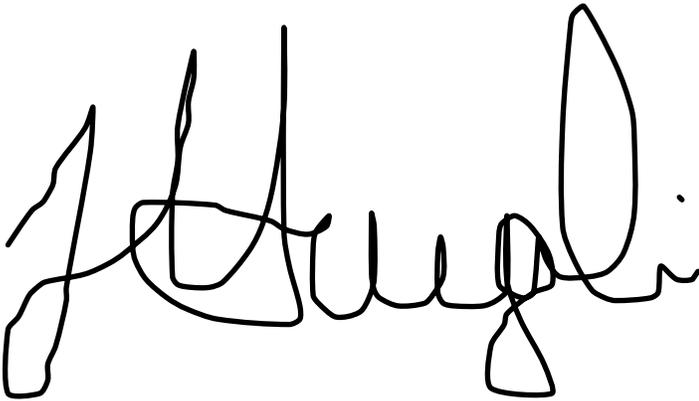
14. Were there any revisions to the school's charter during the 2012-2013 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

No

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

• Yes

Signature, Head of Charter School

A handwritten signature in black ink, appearing to read "J. H. [unclear]". The signature is fluid and cursive, with a large loop at the end.

Signature, President of the Board of Trustees

Thank you.

Signature Page for President of Board of Trustees

Created Monday, July 29, 2013

Page 1

16. My signature below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

• Yes

Signature, Board President

A handwritten signature in black ink that reads "Felmi Lamberti". The signature is written in a cursive style with a large, prominent 'F' and 'L'.

Thank you.

Appendix A: Progress Toward Goals

Created Tuesday, June 25, 2013

Updated Friday, June 28, 2013

Page 1

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

https://reportcards.nysed.gov/schools.php?year=2012&instid;=800000056174#_8000000561742012

2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

2a. ACADEMIC STUDENT PERFORMANCE GOALS

If the Progress Toward Charter Goals are based on student performance data that the school will not have access to by August 1, 2013 (e.g., the NYS Assessment results), please list goals and explain this in the "Progress Towards Attainment" column. This information can be updated for Appendix A when available but no later than November 1, 2013. Board of Regents-authorized charter schools that opened for instruction in the fall of 2012 or that were renewed in 2012-13 will be held to the same charter-specific academic goals. Board of Regents-authorized charter schools will also be held accountable to Student Performance Benchmark 1 of the Performance Framework.

2012-13 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 1	PERFORMANCE	Regents scores	100% of 2013 graduates passed the English Regents	Met
	90% Pass English Regents	Regents scores	100% of 2013 graduates passed a Math Regents	Met
	90% L2+L3+L4 in All 8th Grade State Exams	New York State Intermediate Assessments	___% L2+L3+L4 in all 8th grade Math, ELA, and Science	Scores not yet available (6/25/13)
	Yearly Progress on 8th Grade Math and ELA	New York State Intermediate Assessments	___% L2+L3+L4 in all 8th grade Math and ELA	Scores not yet available (6/25/13)
Academic Goal 2	STUDENT ATTRITION	Drop out rate	The dropout rate for 2012-13 was 1%.	Met
	Maintain low percentage of Dropouts	Attendance rate	The attendance rate remained high in 2012-13: 93.3%	
	Maintain high attendance rate			
Academic Goal 3	Increase student performance through data analysis	Benchmark and Full Length Exam Analysis	To improve student preparation for New York State assessments and	Met

teacher analysis of student readiness, SASCS continued Benchmark testing for all students in grades 3-12 in 2012-2013. Each core class instructor (for all ELA courses, math for grades 3-8, Algebra, Geometry, Algebra 2, Calculus, Earth Science, Biology, Chemistry, Global I and II and US History) developed benchmark tests prepared with ExamView Software, which are given at the end of the first three quarters to students in grade 3-12. The benchmark tests assess units taught during the quarter, and the ExamView generated questions indicate which SED standard is being assessed for each question. In addition, full length practice exams are given and analyzed to ascertain each students' readiness and progress toward success on the SED exams.

Curriculum coordinators provided reports to teachers and met with them to develop action plans and then check for alignment between action plans and lesson plans. Based on the data obtained from these assessments, SASCS began "from the ground up" method of improving performance by several measures, such as assisting grade 3-8 identified at risk students through push-in, pull-out and after school tutoring. The analysis of the full-length practice exams provides information about student progress within a year as well as their possible success at SED and Regents Exams.

Academic Goal 4	Increase parent involvement and awareness of academic progress	Progress report cards and database	SASCS continued the frequency of its student academic progress reporting in 2012-2013.	Met
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			<p>Instead of the traditional five-week progress reports (two reports per quarter), SASCS sends, on the first Friday of every month a progress report, plus end-of-quarter progress reports (typically resulting in 4 reports home per quarter), which provides more frequent information to parents, particularly those who do not have Internet access, or are uncomfortable with accessing the database for information.</p> <p>Curriculum coordinators also regularly check for type and timeliness of data entry (grades) in database so that information reported to parents is current and accurate.</p>	
Academic Goal 5	Expose students to collegiate opportunities to motivate better academic performance	College visits	In 2012-2013, college guidance offered grade-level and small group college visits, and coaches and teachers escort students to college visits as well. In 2012-2013, SASCS personnel took our students to the following colleges for study sessions, fairs, tours, and interviews: , SUNY Oswego, Syracuse University, SUNY Cortland, Colgate University, Le Moyne College, Cornell University, Binghamton University, R.I.T., Florida University, Harvard College, MIT, West Point, the NACAC National College Fair 2012 (200 colleges).	Met
Academic Goal 6	Expose students to motivational speakers to encourage better academic performance	Number of speakers	In 2012-2013 SASCS brought in a number of community, academic and business leaders to speak to our students and encourage them to graduate from college and pursue excellence. Specifically, the speaking engagements have gravitated toward people	Met

from backgrounds similar to our students' upbringing. Most of the speakers included personal stories of meager beginnings but not shying away from responsibility and leadership roles. They have encouraged our students to do likewise. Speakers have included Syracuse Congressman Dan Maffei, SU Basketball Players Russ DeRemer and Baye Keita, Fire Chief Mark McLees, Chief of Police Frank Fowler, Syracuse Mayor Stephanie Minor, Andrew Maxwell, Representatives of the US ROTC and US Naval Academy, US Army Staff Sergeant Johnson, Senator John DeFrancisco, Senator David Valesky, Meteorologists Wayne Mahar and Matt Stevens, DA Bill Fitzpatrick, Christie Casciano, Chris Brandolino and Jennifer Sanders from NewsChannel 9 WSYR, Maureen Nolan, Congresswoman Ann Marie Burkle, "Officer Friendly" , Ted & Amy from radio 93Q, Assemblyman William Magnarelli, Dr. Sandra Barnett, Syracuse Chiefs Baseball players, SU Professor Steve Davis, Dean of Maxwell School James Steinberg, Representatives from the FBI, Rural Metro Paramedics, Sportscaster from CNY Central, Assistant District Attorneys, and the Syracuse Common Council, among many others.

Academic Goal 7 provide real world experiences for students to increase their cultural understanding

Field trips

An important part of the program is a conscientious effort to integrate ELL students into the school community and locale so that the students make connections outside of

Met

their cultural boundaries. This integration is promoted through field trips that are geared at introducing aspects of American culture and functions to which they may not normally be In these and many other activities, ELL students are grouped with American students for more intimate interactions and opportunities to bond with a wider range of students.

This year the Middle and High School ELL and IEP students went to the Springside Farm in Fabius, NY with the resource students where they learned about making a living through agriculture. They learned An important part of the program is a conscientious effort to integrate ELL students into the school community and locale so that the students make connections outside of their cultural boundaries. This integration is promoted through field trips that are geared at introducing aspects of American culture and functions to which they may not normally be In these and many other activities, ELL students are grouped with American students for more intimate interactions and opportunities to bond with a wider range of students.

This year the Middle and High School ELL and IEP students went to the Springside Farm in Fabius, NY with the resource students where they learned about making a living through agriculture. They learned about taking care of crops and livestock, and the different ways to use both to make an

income. The farm included a donkey, pigs, chickens, lamas, alpacas, sheep, rabbits, peacocks, goats, and cattle. Students learned the proper way to feed and take care of the animals. They were shown how the sheep and alpacas wool is cleaned, dried, and then spun into yarn. Locals buy the yarn to knit clothing and then resell it at the farm's store. Students were given a tour of where hay, trees, and pumpkins were grown and were taught how certain seasons and holidays are used to market and sell these products.

Many of the juniors from the ELL and IEP programs also attended college tour field trips. ELL and IEP students at both the high school and elementary levels participated in the science fair. High school students also participated in the LAT fair.

All ELL and IEP elementary students participated in field trips twice a month. A few ELL students also presented science projects at the MoST. All ELL and IEP elementary students worked on and presented at the Cultural Cruise in the spring.

Athletic team participation and success boosts the school community. The Varsity Boys Basketball team record remained success while moving up into a more demanding, competitive league with 13 wins and 6 losses. JV Boys Basketball team record improved to 7 wins/6 losses. The junior high boys' team had a perfect season: 12-0. In 2012-13, the girls' varsity basketball and boys' wrestling teams continued their second

seasons, and the girls improved their record to 6-10. The elementary school developed basketball intramural teams and competed with area schools. In 2013, the high school added a boys' Varsity Soccer team, and was able to win two games during their inaugural season. Track and Field, and cross country teams have been successful at meets and invitational play.

Academic
Goal 8

2b. ORGANIZATIONAL GOALS

2012-13 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 1	Create partnerships with area universities	Partnerships and programs	<p>2012-2013 progress toward attainment of goal</p> <p>In 2012, seven high school students participated in the Summer Science Immersion Program at SUNY Oswego. There they learn science disciplines under the guidance of Oswego professors, and improve their lab skills. The students dorm on the SUNY campus for four weeks, eat their meals in the cafeteria, and get a taste of what college life is like. Seven students are registered to participate in this program in July 2013 as well.</p> <p>Our target is also to send our students to colleges with SUNY college credits already earned. Such a program was finalized in 2010-11, and we expanded the instruction in 2012-13 to include SUNY OCC, SUNY Oswego classes that had started in the 2011-12 academic year through a partnership with SUNY ESF. Through the Onondaga County Community College "College Credit Now" program, SASCS offered OCC courses in English, Social Studies, Math, and Career Exploration. In 2013-14, additional courses will be offered at SASCS through OCC.</p> <p>Our goal is to be able to send our students to college already having earned between 9 and 30 college credits.</p>	Met
Org Goal 2	Increase administrative awareness of student engagement during instructional time.	Unannounced 20-minute classroom observations	<p>Two curriculum coordinators, in addition to the director and academic dean, continued this year to observe the teachers each week. With four observers, it ensures that lessons align with the state standards, and classroom management was conducted in such a way that learning was a primary function of each class. Following each observation, the observer met with the teacher and provided feedback and suggestions to improve instruction. Observation and feedback results are regularly reported to the school director.</p> <p>These half-period observations are</p>	Met

unannounced and are intended to keep the administration informed of teacher and student performance and to provide information from which decisions regarding what kind, how much and for whom additional training, mentoring or professional development is needed. Each teacher was observed between 4 and 14 times, with new staff members receiving more observations than veteran staff.

Org Goal 3	Professional Development	Attendance and training	The following staff members participated in staff development, paid for by SAS: Stacey Walton NYSATA 2 day conference, Common Core in the Arts; Amanda Cesta, CNY Council for the Social Studies Annual Conference; Mehriban Sirin Spring Teacher Development Day at ESF; Sara Peters, Administering and Scoring NYSESLAT; Ellen Paradise BOCES training Center Vivacious Vocabulary; Patrick McGowan, Spring Greening Workshop Conference.	Met
			The staff is encouraged to complete college credits and are reimbursed up to \$1800 annually. The following staff members received reimbursement during 2012-13: Onur Gokce, Ahmet Cakar, Ertugrul Gerdan, Virginia Frost, Nicolas Salibrici, Catherine Stratton, Elizabeth Buecher, and Huseyin Tong. The total amount paid for this benefit in 2012-13 was \$13,703.66.	
			To ensure that instructional quality is at the forefront of each staff member's mind, SASCS administration created a summer teacher program that focuses on instruction. Since 2009, SASCS staff has participated in a summer professional development training program called Summer Institute, which lasts two weeks in August. In preparation for the 2013 meeting, all teachers are reading Rigor is Not a Four Letter Word by Barbara Blackburn as part of staff-wide alignment with Common Core standards and expectations. Grade 7-12 staff participated in professional development led by Dr. William D. Coplin of Syracuse University's Maxwell School, author of the book 10 Things Employers Want You to Learn in College, which SAS will be using as a guideline for its 2013-14 Advisory Meetings. The k-6 staff participated in professional development featuring "6+1 Writing Traits", and "Daily 5".	

Org Goal 4	Employ qualified graduates	Employees	SASCS offers graduates the opportunity to serve its community by hiring our graduates to our staff. The following graduates have been employed by SASCS: Elizabeth Jones (2007) continued her third year as a college guidance secretary; Esmir Omerovic (2011) as staff in the Business Office; Troy McGriff (2011) as TA in the elementary building and coach of the Junior High boys basketball team; Stephen Wang (2011) continued his third year as IT staff in the elementary building; Elmedina Mujak (2009) as staff in both Business Office and IT staff.	Met
Org Goal 5	Provide data analysis to drive instruction	Analysis	Two curriculum coordinators continue to schedule and coordinate school-wide testing; gather, compile and analyze student performance data; organize and disseminate information regarding upcoming formative and summative assessments; and identify, track services given and progress of at-risk students.	Met

2c. FINANCIAL GOALS

2012-13 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Financial Goal 1	Maintain a 5% account reserve	End of year account balance	Achieved 5% reserve	Met
Financial Goal 2	Seek out Grants for building improvements	submit a minimum of three grant applications	Received a \$200,000 stimulus grant to update with energy efficient windows	Met
Financial Goal 3				

TOTAL EXPENDITURES PER PUPIL

STUDENTS (FTE)	TOTAL EXPENDITURE	EXPENDITURE PER PUPIL
644	\$ 7,489,323	\$ 11,629

ADMINISTRATIVE EXPENDITURES PER PUPIL

STUDENTS (FTE)	ADMIN EXPENDITURE	EXPENDITURE PER PUPIL
644	\$ 2,486,840	\$ 3,862



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Financial A

School Name:

Date:

School Fiscal Contact Name:
School Fiscal Contact Email:
School Fiscal Contact Phone:
District of Location:
Authorizer:
Years of Operation:
Facility:
Grades Currently Served:
Planned Grades at Full Capacity:
Enrollment:
Max Enrollment:
Year of Most Recent Data
School Fiscal Contact Phone:

School Audit Firm Name:
School Audit Contact Name:
School Audit Contact Email:
School Audit Contact Phone:

Latest Audit Period (through June 30):
Do Not Use this Box



Audit Supplemental Data Request Form

for Regents-Authorized Charter Schools

Syracuse Academy of Science Charter School

July 3, 2013

Demir Ozcan

1001 Park Avenue Syracuse NY 13204

SED

10

Public Charter School

K-12 except 4th Grade

K-12

644

648

2012

Testone Marshall Discenza, CPAs

Mark Hettler, CPA

mhettler@tmdcpas.com

315-476-4004

2012

Syracuse Academy of Science Charter School 2012

FILL IN GRAY CELLS

Syracuse Academy of Science Charter School

STATEMENTS OF FINANCIAL POSITION

FOR THE YEARS ENDED JUNE 30, 2013

	<u>2013</u>	<u>2012</u>
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$2,474,989	\$1,622,540
Grants and contracts receivable	12,195	258,014
Accounts receivables	843	4,070
Inventory	-	-
Prepaid Expenses	88,469	84,834
Contributions and other receivables	-	12,000
Other	<u>38,910</u>	<u>9,477</u>
TOTAL CURRENT ASSETS	\$2,615,406	\$1,990,935
OTHER ASSETS		
Investments	\$-	\$-
Property, Plant and Equipment, Net	1,998,182	1,610,106
Restricted Cash	-	-
OTHER ASSETS	\$1,998,182	\$1,610,106
TOTAL ASSETS	<u>\$4,613,588</u>	<u>\$3,601,041</u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued expenses	\$-	\$124,304
Accrued payroll and benefits	388,996	291,309
Refundable Advances	-	-
Dreferred Revenue	237,754	162,749
Current maturities of long-term debt	-	-
Short Term Debt - Bonds, Notes Payable	-	-
Other	<u>691</u>	<u>18,764</u>
TOTAL CURRENT LIABILITIES	\$627,442	\$597,126
LONG-TERM DEBT, net current maturities	\$-	\$-
TOTAL LIABILITIES	<u>\$627,442</u>	<u>\$597,126</u>
NET ASSETS		
Unrestricted	\$-	\$-
Temporarily restricted	-	-
TOTAL NET ASSETS	<u>\$-</u>	<u>\$-</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$627,442</u>	<u>\$597,126</u>
<i>Check</i>	3,986,146	3,003,915

FILL IN GRAY CELLS

Syracuse Academy of Science Charter School

STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2013

	2013			2012
	Unrestricted	Temporarily Restricted	Total	Total
REVENUE, GAINS AND OTHER SUPPORT				
State & Local Operating Revenue	\$8,067,253	\$-	\$8,067,253	\$6,813,109
Federal - Title and IDEA	208,924	-	208,924	280,553
Federal - Other	-	-	-	-
State and City Grants	-	-	-	-
Contributions and private grants	5,000	-	5,000	-
After school revenue	-	-	-	-
Other	8,240	-	8,240	15,577
Food Service/Child Nutrition Program	191,753	-	191,753	200,910
TOTAL REVENUE, GAINS AND OTHER SUPPORT	\$8,481,170	\$-	\$8,481,170	\$7,310,149
EXPENSES				
Program Services				
Regular Education	\$4,666,194	\$-	\$4,666,194	\$5,064,351
Special Education	227,658	-	227,658	279,943
Other Programs	-	-	-	-
Total Program Services	\$4,893,852	\$-	\$4,893,852	\$5,344,294
Supporting Services				
Management and general	\$2,503,976	\$-	\$2,503,976	\$1,725,570
Fundraising	-	-	-	-
TOTAL OPERATING EXPENSES	\$7,397,828	\$-	\$7,397,828	\$7,069,864
SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS	\$1,083,342	\$-	\$1,083,342	\$240,285
Contributions				
Foundations	\$-	\$-	\$-	\$-
Individuals	-	-	-	-
Corporations	-	-	-	-
Fundraising	-	-	-	-
Interest income	-	-	-	-
Miscellaneous income	-	-	-	-
Net assets released from restriction	-	-	-	-
TOTAL SUPPORT AND OTHER REVENUE	\$-	\$-	\$-	\$-
CHANGE IN NET ASSETS	\$1,083,342	\$-	\$1,083,342	\$240,285
NET ASSETS BEGINNING OF YEAR	\$3,003,915	\$-	\$3,003,915	\$2,763,630
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-
NET ASSETS - END OF YEAR	\$4,087,257	\$-	\$4,087,257	\$3,003,915

Audited Financial Statement Checklist

Created Friday, November 01, 2013

Page 1

Charter School Name:

1. Please check each item that is included in the 2012-13 Audited Financial Statement submitted for your charter school.

	Yes	No	NA
Audited Financial Statements (including report on compliance and report on internal control over financial reporting)	True	False	False
Single Audit (if applicable)	False	False	True
CSP Agreed Upon Procedures (if applicable)	False	False	True
Management Letter	True	False	False
Report on Extracurricular Student Activity Accounts (if applicable)	True	False	False
Corrective Action Plans for any Findings	True	False	False

2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2012-13 Audited Financial Statement.

	Yes	No
Report on Compliance	False	True
Report on Internal Control over Financial Reporting	True	False
Single Audit	False	True
CSP Agreed Upon Procedures Report	False	True
Management Letter	True	False

Thank you Linda .

FINANCIAL STATEMENTS

**SYRACUSE ACADEMY OF SCIENCE
CHARTER SCHOOL**

JUNE 30, 2013 AND 2012

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL

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Testone, Marshall & Discenza, LLP

The Foundry
432 North Franklin Street
Syracuse, NY 13204

315 476.4004
315 475.1513 Facsimile
www.tmdcpas.com



TESTONE
MARSHALL
DISCENZA
CPAS

HELPING OUR CLIENTS'
VISIONS ADD UP

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Syracuse Academy of Science Charter School
Syracuse, New York

Report on the Financial Statements

We have audited the accompanying financial statements of Syracuse Academy of Science Charter School (a nonprofit organization), which comprise the statements of financial position as of June 30, 2013 and 2012, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis of our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Syracuse Academy of Science Charter School as of June 30, 2013 and 2012, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reports Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 31, 2013 on our consideration of Syracuse Academy of Science Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Syracuse Academy of Science Charter School's internal control over financial reporting and compliance.

Pestone, Marshall & Discepolo, LLP

October 31, 2013
Syracuse, New York

**SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2013 AND 2012**

	<u>2013</u>	<u>2012</u>
ASSETS		
CURRENT ASSETS:		
Cash and cash equivalents	\$ 2,432,425	\$ 1,622,540
Restricted cash - extraclassroom funds	12,813	9,477
State and federal aid receivable	159,946	258,014
Other receivables, net	390	4,070
Due from related party	<u>45,150</u>	<u>12,000</u>
Total current assets	2,650,724	1,906,101
SECURITY DEPOSITS	84,834	84,834
PROPERTY AND EQUIPMENT, NET	<u>1,785,264</u>	<u>1,610,106</u>
TOTAL	<u>\$ 4,520,822</u>	<u>\$ 3,601,041</u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES:		
Accounts payable	\$ 121,514	\$ 124,304
Accrued liabilities	518,774	300,596
Extraclassroom funds	12,813	9,477
Deferred revenue	<u>34,659</u>	<u>-</u>
Total current liabilities	687,760	434,377
DEFERRED RENT	<u>312,758</u>	<u>162,749</u>
Total liabilities	1,000,518	597,126
UNRESTRICTED NET ASSETS	<u>3,520,304</u>	<u>3,003,915</u>
TOTAL	<u>\$ 4,520,822</u>	<u>\$ 3,601,041</u>

See Notes to Financial Statements

**SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2013 AND 2012**

	2013	2012
Revenue, Gains, and Other Support:		
Public School Districts:		
Revenue, resident student enrollment	\$ 7,861,752	\$ 6,665,902
Revenue, students with disabilities	170,842	120,811
Other revenue from public school districts	-	26,396
State Grants	15,432	5,340
Federal Grants	499,302	436,057
Other Income	47,111	55,643
Total revenue, gains and other support	8,594,439	7,310,149
 Expenses:		
Program Expenses:		
Regular education	5,781,203	5,064,351
Special education	344,985	279,943
Total program expenses	6,126,188	5,344,294
Management and General	1,951,862	1,725,570
Total expenses	8,078,050	7,069,864
 INCREASE IN UNRESTRICTED NET ASSETS	516,389	240,285
 UNRESTRICTED NET ASSETS - BEGINNING OF YEAR	3,003,915	2,763,630
 UNRESTRICTED NET ASSETS - END OF YEAR	\$ 3,520,304	\$ 3,003,915

See Notes to Financial Statements

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2013

	2013			
	<u>Regular Education</u>	<u>Special Education</u>	<u>Management and General</u>	<u>Total</u>
Payroll and Related Expenses:				
Salaries	\$2,656,964	\$ 218,381	\$ 764,333	\$3,639,678
Employee benefits and payroll taxes	593,811	48,806	170,822	813,439
Total payroll and related expenses	<u>3,250,775</u>	<u>267,187</u>	<u>935,155</u>	<u>4,453,117</u>
Building Occupancy:				
Board expenses	-	-	12,300	12,300
Occupancy	614,429	-	68,270	682,699
Equipment rental / lease	42,789	-	4,754	47,543
Utilities	-	-	83,642	83,642
Total building occupancy	<u>657,218</u>	<u>-</u>	<u>168,966</u>	<u>826,184</u>
Services:				
Food	202,262	-	-	202,262
Insurance	27,083	-	96,023	123,106
Legal	-	-	50,934	50,934
Payroll	-	-	17,674	17,674
Total services	<u>229,345</u>	<u>-</u>	<u>164,631</u>	<u>393,976</u>
Administrative:				
Accounting / auditing fees	-	-	26,716	26,716
Field trip expense	34,142	-	-	34,142
Maintenance and repairs	45,242	-	302,772	348,014
Marketing	14,665	-	-	14,665
Extra curricular/summer school/athletic programs	353,277	-	-	353,277
Printing	7,597	-	10,931	18,528
Postage and delivery	-	-	17,401	17,401
Retirement expense	309,227	25,416	88,956	423,599
Staff development	19,490	52,382	23,823	95,695
Staff recruitment	994	-	3,977	4,971
Supplies and materials	449,330	-	119,442	568,772
Telephone	6,019	-	9,821	15,840
Dues and subscriptions	-	-	11,405	11,405
Consulting fees	154,040	-	46,012	200,052
Travel	53,155	-	-	53,155
Total administrative	<u>1,447,178</u>	<u>77,798</u>	<u>661,256</u>	<u>2,186,232</u>
Total expenses before depreciation	5,584,516	344,985	1,930,008	7,859,509
Depreciation	<u>196,687</u>	<u>-</u>	<u>21,854</u>	<u>218,541</u>
TOTAL	<u>\$5,781,203</u>	<u>\$ 344,985</u>	<u>\$1,951,862</u>	<u>\$8,078,050</u>

See Notes to Financial Statements

**SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2012**

	2012			
	<u>Regular Education</u>	<u>Special Education</u>	<u>Management and General</u>	<u>Total</u>
Payroll and Related Expenses:				
Salaries	\$2,260,222	\$ 185,772	\$ 650,201	\$3,096,195
Employee benefits and payroll taxes	573,176	47,110	164,886	785,172
Total payroll and related expenses	<u>2,833,398</u>	<u>232,882</u>	<u>815,087</u>	<u>3,881,367</u>
Building Occupancy:				
Board expenses	-	-	1,672	1,672
Occupancy	610,667	-	67,852	678,519
Equipment rental / lease	27,196	-	3,022	30,218
Utilities	-	-	90,021	90,021
Total building occupancy	<u>637,863</u>	<u>-</u>	<u>162,567</u>	<u>800,430</u>
Services:				
Food	164,788	-	-	164,788
Insurance	11,140	-	39,497	50,637
Legal	-	-	44,956	44,956
Payroll	-	-	16,922	16,922
Total services	<u>175,928</u>	<u>-</u>	<u>101,375</u>	<u>277,303</u>
Administrative:				
Accounting / auditing fees	-	-	16,821	16,821
Fixed asset disposals	24,067	-	-	24,067
Field trip expense	33,669	-	-	33,669
Maintenance and repairs	44,355	-	296,838	341,193
Marketing	17,948	-	-	17,948
Extra curricular/summer school/athletic programs	197,734	-	-	197,734
Printing	11,983	-	17,244	29,227
Postage and delivery	-	-	13,836	13,836
Retirement expense	154,091	12,665	44,328	211,084
Staff development	12,798	34,396	15,643	62,837
Staff recruitment	862	-	3,450	4,312
Supplies and materials	552,968	-	146,989	699,957
Telephone	12,553	-	20,481	33,034
Dues and subscriptions	-	-	10,598	10,598
Consulting fees	148,090	-	44,235	192,325
Travel	61,340	-	-	61,340
Total administrative	<u>1,272,458</u>	<u>47,061</u>	<u>630,463</u>	<u>1,949,982</u>
Total expenses before depreciation	4,919,647	279,943	1,709,492	6,909,082
Depreciation	<u>144,704</u>	<u>-</u>	<u>16,078</u>	<u>160,782</u>
TOTAL	<u>\$5,064,351</u>	<u>\$ 279,943</u>	<u>\$1,725,570</u>	<u>\$7,069,864</u>

See Notes to Financial Statements

**SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30, 2013 AND 2012**

	2013	2012
Cash Flows from Operating Activities:		
Revenues from public school districts	\$ 8,070,933	\$ 6,928,346
Grant revenues	612,802	276,358
Miscellaneous sources	47,111	55,499
Payments to vendors for goods and services rendered	(3,259,174)	(2,776,983)
Payments to charter school personnel for services rendered	(4,234,938)	(3,844,173)
Net cash provided by operating activities	1,236,734	639,047
Cash Flows from Investing Activities:		
Related party advances	(33,150)	(12,000)
Purchase of property and equipment	(393,699)	(864,951)
Net cash used for investing activities	(426,849)	(876,951)
Net Increase (Decrease) in Cash and Cash Equivalents	809,885	(237,904)
Cash and Cash Equivalents - Beginning of Year	1,622,540	1,860,444
Cash and Cash Equivalents - End of Year	\$ 2,432,425	\$ 1,622,540
Reconciliation of Increase in Net Assets to Net Cash Provided by Operating Activities:		
Increase in net assets	\$ 516,389	\$ 240,285
Adjustments to reconcile increase in net assets to net cash provided by operating activities:		
Depreciation	218,541	160,782
Loss on disposal of property and equipment	-	24,067
(Increase) decrease in assets:		
State and federal aid receivable	98,068	(165,183)
Other receivables	3,680	115,238
Security deposits	-	(32,834)
Increase (decrease) in liabilities:		
Accounts payable	(2,790)	96,749
Accrued liabilities	218,178	199,943
Deferred revenue	34,659	-
Deferred rent	150,009	-
Net cash provided by operating activities	\$ 1,236,734	\$ 639,047

See Notes to Financial Statements

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013 AND 2012

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

Syracuse Academy of Science Charter School (the "Academy") was organized and is operated exclusively for educational purposes pursuant to Article 56 of the Education Law and in accordance with the charter agreement between its Board and the Board of Regents as approved by the Board of Regents on January 15, 2003. A provisional charter was issued for a term of five years incorporating them as an education corporation under the name Syracuse Academy of Science Charter School, located in the City of Syracuse, County of Onondaga, and State of New York. The original charter was renewed in January 2008 for 4.5 years through June 30, 2012 for grades 7 through 12. This charter was revised on May 17, 2010 to include kindergarten through grade 6 through June 30, 2012. In 2012 the charter was again renewed for a five year period through June 30, 2017.

The Academy was created as a nonstock corporation organized and operated exclusively for educational purposes as defined in section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law), and no part of its earnings or net income shall inure to the benefit of any individual, and no officer, member, or employee of the corporation shall receive or be entitled to receive any pecuniary profit from the operations thereof, except reasonable compensation for services.

Basis of Accounting

The Academy follows the practice of recording revenues when earned and expenses when incurred. Investment income is recognized on the accrual basis.

Pledges for contributions are recorded as support in the period in which they are made unless the pledge specifies that it is for use in future periods, in which case it is discounted to the present value. Gifts received, other than in cash, are recorded at their fair market value at the date of gift. Contributions are recorded as received and considered to be available for unrestricted use unless specifically restricted by the donor.

Basis of Presentation

The Academy prepares financial statements in accordance with the Financial Accounting Standards Board (FASB) standards for not-for-profit organizations (ASC 958-205 and subsections). Under these standards, the Academy is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

(Continued)

**SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013 AND 2012**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Income Tax Status

The Academy is a non-profit organization exempt from income taxes on qualifying net income. The Academy qualifies as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code and comparable state law as a charitable organization, whereby only unrelated business income, as defined by Section 509(a)(1) of the Code is subject to federal income tax. The Academy is subject to federal income tax on any unrelated business taxable income, of which there was none. Accordingly, no provision for income taxes has been established. The tax returns of the Academy for 2009 and subsequent years are subject to examination by the IRS and applicable state taxing authorities, generally for three years after filing.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Restricted and Unrestricted Revenue and Support

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions.

Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Cash and Cash Equivalents

For purposes of these financial statements, the Academy considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents.

**SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013 AND 2012**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Restricted Cash-Extraclassroom Funds

The transactions of the extraclassroom activity funds are not considered part of the reporting entity of the Syracuse Academy of Science Charter School (the "Academy"). Consequently, such transactions are not included in the financial statements of the Academy. The cash balance outstanding as of June 30, 2013 is reflected on the "Academy" regular financial statements as both an asset and a liability in accordance with the State Education Department guidelines.

Other Receivable

Other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts through a provision for bad debt expense and an adjustment to a valuation allowance based on its assessment of the current status of individual accounts. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to accounts receivable. At June 30, 2013 and 2012, the Academy has an allowance for doubtful accounts of \$4,306. If amounts become uncollectible, they will be charged to operations when that determination is made.

Property and Equipment

Property and equipment purchases are recorded at cost at acquisition or fair market value at date of donation. Expenditures for fixed assets in excess of \$2,000 and with an expected life greater than one year are capitalized; the fair value of donated assets is similarly capitalized. Depreciation expense is recorded on all property and equipment on a straight-line basis over the estimated useful lives of the related assets. Depreciation expense amounted to \$218,541 and \$160,782 for the year ended June 30, 2013 and 2012, respectively.

Functional Allocation of Expenses

The costs of providing the various programs have been summarized on a functional basis in the statement of functional expenses. The costs are functionalized on a direct basis, where possible. Indirect costs are allocated on the basis of direct costs to total costs by function.

Subsequent Events

The Academy has evaluated subsequent events through October 31, 2013, which is the date the financial statements were available to be issued.

**SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013 AND 2012**

2. STATE AND FEDERAL AID/OTHER RECEIVABLES

The Academy grants credit to New York State and also public school districts located within the Central New York State region.

There was \$390 and \$4,070 of other receivables that related to tuition payments to the Academy at June 30, 2013 and 2012, respectively.

3. PROPERTY AND EQUIPMENT

Property and equipment consists of the following at June 30:

	<u>2013</u>	<u>2012</u>
Equipment and furnishings	\$ 853,089	\$ 826,439
Reading books and textbooks	101,604	101,604
Leasehold improvements	1,243,136	931,268
Vehicles	49,993	49,993
Computer software and hardware	<u>320,095</u>	<u>264,914</u>
	2,567,917	2,174,218
Accumulated depreciation	<u>(782,653)</u>	<u>(564,112)</u>
	<u>\$ 1,785,264</u>	<u>\$ 1,610,106</u>

4. COMMITMENTS

The Academy leases space under two operating leases at separate locations. The first lease commenced in June 2011 for 15 years through April 2026 with a 4% annual escalation clause. The total monthly payment is \$23,795 before the amendment of \$12,000 shown below. The second lease commenced in August 2011 for fifteen years, with a 4% annual escalation clause. The total monthly payment is \$21,233. The Academy entered into a lease addendum in May 2013 for the first lease. This lease addendum includes the use of additional building space at the same location with a monthly rent increase of \$12,000 per month, effective November 1, 2013 (See Note 9).

The Academy entered into three operating leases with IKON Financial Services for copiers. The first two leases are for forty-eight months. The total monthly payments are \$303 and \$2,391, expiring February 2014 and October 2015, respectively. The third lease is for sixty months. The total monthly payment is \$1,498, expiring March 2018.

(Continued)

**SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
 NOTES TO FINANCIAL STATEMENTS
 JUNE 30, 2013 AND 2012**

4. COMMITMENTS (CONT'D)

The following is a schedule of future minimum lease payments as of June 30, 2013:

YEAR ENDING JUNE 30,	AMOUNT
2014	\$ 695,728
2015	763,329
2016	767,109
2017	781,368
2018	801,649
Thereafter	<u>7,285,302</u>
TOTAL	<u>\$ 11,094,485</u>

Lease expense amounted to \$730,242 and \$708,737 for years ending June 30, 2013 and 2012, respectively.

5. RETIREMENT EXPENSE

The Academy participates in the New York State Teachers' Retirement System (NYSTRS). This is a cost-sharing multiple employer public employee retirement system. NYSTRS offers a wide range of plans and benefits, which are related to years of service and final average salary, vesting of retirement benefits, death, and disability.

The New York State Teachers' Retirement Board administers NYSTRS. NYSTRS provides benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York. NYSTRS issues a publicly available financial report that contains financial statements and required supplementary information for NYSTRS. The report may be obtained by writing to NYSTRS, 10 Corporate Woods Drive, Albany, New York 12211-2395.

The NYSTRS is noncontributory for employees who joined prior to July 27, 1976. For employees who joined the NYSTRS after July 27, 1976 and prior to January 1, 2010, employees contribute 3% of their salary, except that employees in the NYSTRS more than ten years are no longer required to contribute. For employees who joined after January 1, 2010, employees in NYSTRS contribute 3.5% throughout their active membership. Pursuant to Article 11 of the Education Law, the New York State Teachers' Retirement Board establishes rates annually for NYSTRS.

**SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013 AND 2012**

5. RETIREMENT EXPENSE (CONT'D)

The Academy is required to contribute at an actuarially determined rate. The Academy's contributions made to the System were equal to 100% of the contributions required for each year. The required contributions for the current year and two preceding years for the year ending June 30,:

	<u>NYSTRS</u>
2012-2013	\$ 437,012
2011-2012	323,593
2010-2011	165,141

6. TAX DEFERRED ANNUITY PLAN

The Academy has a tax-deferred annuity plan qualified under Section 403(b) of the Internal Revenue Code. The plan covers employees working over 1,000 hours in a twelve-month period or more than twenty hours per week. The Academy matches up to \$780 per participant in each calendar year. Employees may make contributions to the plan up to the maximum amount allowed by the Internal Revenue Code. Plan expenses were \$3,601 and \$2,665 for the years ended June 30, 2013 and 2012, respectively.

7. CONCENTRATIONS OF CREDIT RISK

Financial instruments that potentially subject the Academy to concentrations of credit risk consist principally of cash and revenues.

Cash

The Academy has checking accounts held at a financial institution used for day to day operations. Accounts are guaranteed by the Federal Deposit Insurance Corporation (FDIC). Throughout the year, the Academy's cash balances may exceed FDIC insured limits.

Revenues

The majority of the Academy's revenues are from New York State and public school districts within New York State. The Academy's support is, therefore, directly dependent on New York State spending.

8. LINE OF CREDIT

The Academy has a \$25,000 revolving line of credit. Bank advances plus any unpaid accrued interest on the credit line are payable on demand and carry an interest rate of 7.00% at both June 30, 2013 and 2012, respectively. Any borrowings are secured by inventory, equipment, and deposit accounts. As of June 30, 2013 and 2012, there were no outstanding borrowings.

(Continued)

**SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013 AND 2012**

9. RELATED PARTIES

The Academy began leasing office space from Terra Science and Education, Inc. ("Terra") during the year ended June 30, 2011. Terra has a common board member on both Terra's as well as the Academy's Board of Trustees. This board member abstains from voting matters affecting both the Academy and Terra. Total rent expense paid to Terra for the years ended June 30, 2013 and June 30, 2012 was \$529,459 and \$489,463 respectively. Amounts due from Terra amounted to \$12,000 at June 30, 2012. There were no amounts due from Terra at June 30, 2013. Terra also holds \$84,834 of security deposits due to the Academy at the termination of the building leases. The Academy also paid a total of \$18,400 to Terra for various staff training seminars during the year ended June 30, 2013.

The Academy shares common board members with the Utica Academy of Science Charter School's ("Utica") Board of Trustees. During the year ended June 30, 2013, the Academy advanced Utica a total of \$45,150 to help fund Utica's start-up operational costs. Amounts due from Utica amounted to \$45,150 at June 30, 2013, and are expected to be repaid currently.

10. DEFERRED RENT

During the current year the Academy had rent expense of \$679,468 and \$652,212 for the two buildings leased from Terra, a related party, for years ended June 30, 2013 and 2012, respectively. This expense consisted of actual lease expense of \$529,459 and \$489,463 and the difference between actual and straight line of \$150,009 and \$162,749 for years ended June 30, 2013 and 2012 respectively. This resulted in there being \$312,758 and \$162,749 of deferred rent payable for 2013 and 2012 respectively as shown in the statement of financial position. The Academy prepares their financial statements in accordance with the Financial Accounting Standards Board (FASB) standards for deferred rent at ASC 840.20.

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors
Syracuse Academy of Science Charter School
Syracuse, New York

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Syracuse Academy of Science Charter School (the "Academy") (a nonprofit organization), which comprise the statement of financial position as of June 30, 2013, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 31, 2013.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Academy's internal control over financial reporting (internal Control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Academy's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over financial reporting.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and responses, we have identified deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying schedule of findings and responses as item 13-01 to be a material weakness.

A *significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying schedule of findings and responses as items 13-02 and 13-03 to be significant deficiencies.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Academy's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The Academy's Response to Findings

The Academy's response to the findings identified in our audit is described in the accompanying schedule of findings and responses. The Academy's response was not subjected to the auditing procedures applied in the audit of the financial statements, and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Academy's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Academy's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Pestone, Marshall & Discepolo, LLP

October 31, 2013
Syracuse, New York

**SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
SCHEDULE OF FINDINGS AND RESPONSES
FOR THE YEAR ENDED JUNE 30, 2013**

Reference Number: 13-01

Criteria:

Internal controls should provide adequate control, monitoring and financial reporting of liabilities and expenses.

Condition:

Accrued bonuses and payroll expense were not accurately stated at June 30, 2013.

Cause:

Payroll expenses were not recognized on the accrual basis in accordance with generally accepted accounting principles ("GAAP").

Effect:

Liabilities and expenses were understated by \$79,661.

Recommendation:

The Academy should establish proper procedure to ensure the financial statements are in accordance with GAAP.

Response:

The Academy has hired a new operation manager in September of 2013, who has over 9 years of experience in charter school accounting and business operations. He is in the process of implementing necessary procedures to ensure the financial statements will be prepared in accordance with GAAP.

**SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
SCHEDULE OF FINDINGS AND RESPONSES
FOR THE YEAR ENDED JUNE 30, 2013**

Reference Number: 13-02

Criteria:

Internal controls should provide adequate control, monitoring and financial reporting of assets and revenues.

Condition:

Accounts receivable and revenue were not accurately stated at June 30, 2013.

Cause:

School lunch claims for the last few months of the school year were not yet received and were not recorded on an accrual basis.

Effect:

Accounts receivable and the revenue related to the school lunch program were understated by \$10,617.

Recommendation:

The Academy should establish proper procedures to ensure the financial statements are in accordance with GAAP.

Response:

The Academy has hired a new operation manager in September of 2013, who has over 9 years of experience in charter school accounting and business operations. He is in the process of implementing necessary procedures to ensure the financial statements will be prepared in accordance with GAAP.

**SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
SCHEDULE OF FINDINGS AND RESPONSES
FOR THE YEAR ENDED JUNE 30, 2013**

Reference Number: 13-03

Criteria:

Internal controls should provide adequate control, monitoring and financial reporting of revenues.

Condition:

Revenues were not accurately stated at June 30, 2013.

Cause:

Cash receipts in excess of revenue earned were received and recorded as revenue rather than being recorded as deferred revenue to be applied to next fiscal year.

Effect:

Revenue was overstated by \$34,659.

Recommendation:

The Academy should establish proper procedure to ensure the financial statements are in accordance with GAAP.

Response:

The Academy has hired a new operation manager in September of 2013, who has over 9 years of experience in charter school accounting and business operations. He is in the process of implementing necessary procedures to ensure the financial statements will be prepared in accordance with GAAP.

FINANCIAL STATEMENTS

**SYRACUSE ACADEMY OF SCIENCE
CHARTER SCHOOL**

EXTRACLASSROOM ACTIVITY FUNDS

JUNE 30, 2013

**SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
EXTRACLASSROOM ACTIVITY FUNDS**

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Syracuse Academy of Science Charter School
Syracuse, New York

We have audited the accompanying statement of assets, liabilities, and fund balance arising from cash transactions of the extraclassroom activity funds of the Syracuse Academy of Science Charter School as of June 30, 2013, and the related statement of cash receipts and disbursements for the year then ended.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the basis of accounting described in Note 1 to the financial statements; this includes determining that the basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the minimum program for audits of financial records of New York State School Districts. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of

accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the cash and fund balance of the extraclassroom activity funds of Syracuse Academy of Science Charter School as of June 30, 2013, arising from cash transactions and cash collected and disbursements made for the year then ended in accordance with the basis of accounting described in Note 1.

Basis of Accounting

The School's policy is to prepare the financial statements of the extraclassroom activity funds on the basis of cash receipts and disbursements, as explained in Note 1 to the financial statements. Accordingly, the accompanying statement of assets, liabilities, and fund balance arising from cash transactions, and statement of cash receipts and disbursements are not intended to present the financial position and results of operations in conformity with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

Restone, Marshall & Dincer, LLP

October 31, 2013
Syracuse, New York

**SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
EXTRACLASSROOM ACTIVITY FUNDS
STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCE ARISING FROM CASH
TRANSACTIONS
JUNE 30, 2013**

	<u>2013</u>
ASSETS	
Cash	<u>\$ 12,813</u>
FUND BALANCE	
Aggregate of all funds	<u>\$ 12,813</u>

See Notes to Financial Statements

**SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
EXTRACLASSROOM ACTIVITY FUNDS
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
FOR THE YEAR ENDED JUNE 30, 2013**

	Cash Balance June 30, 2012	Receipts	Disbursements	Cash Balance June 30, 2013
Anti-Bullying Club	\$ 155	\$ -	\$ -	\$ 155
Band Club	89	230	-	319
Business Club	1,081	-	86	995
Dance Club	-	768	-	768
Drama Club	(629)	-	-	(629)
Field Trip	2,144	-	200	1,944
Girls Basketball - Elementary	-	1,318	451	867
Girls Empowerment Club	503	-	-	503
Girls JV Basketball	-	195	-	195
International Club	504	2,000	2,500	4
Science Club	9	-	-	9
Senior Club	3,224	2,687	2,974	2,937
Student Activities	64	6,336	4,975	1,425
Student Activities - Elementary	-	6,087	3,105	2,982
Student Athletic	195	3,480	3,631	44
Student Government	26	-	-	26
Yearbook Club	2,112	165	2,008	269
Yearbook Club - Elementary	-	680	680	-
TOTAL	<u>\$ 9,477</u>	<u>\$ 23,946</u>	<u>\$ 20,610</u>	<u>\$ 12,813</u>

See Notes to Financial Statements

**SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
EXTRACLASSROOM ACTIVITY FUNDS
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Extraclassroom Activity Funds conform to the basis of accounting mandated by the New York State Education Department. In accordance with this system, the funds maintain their accounting records using the cash basis of accounting. Under this basis of accounting, revenues are recognized when cash is received, and expenditures are recognized when cash is disbursed.

2. ADDITIONAL DISCLOSURE

The transactions of the extraclassroom activity funds are not considered part of the reporting entity of the Syracuse Academy of Science Charter School (the "Academy"). Consequently, such transactions are not included in the financial statements of the Academy. Cash receipts, and the segregation of transactions by individual fund, are reflected in the statement of cash receipts and disbursements as they were recorded in the accounting records. The cash balance outstanding as of June 30, 2013 is reflected on the "Academy" regular financial statements as both an asset and a liability in accordance with the State Education Department guidelines.

3. CASH

The cash balance of the extraclassroom activity fund is comprised of the following as of:

	<u>June 30, 2013</u>
Cash - Checking	<u>\$ 12,813</u>

Testone, Marshall & Discenza, LLP

The Foundry
432 North Franklin Street
Syracuse, NY 13204

315 476.4004
315 475.1513 Facsimile
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To the Board of Trustees
Syracuse Academy of Science Charter School
Syracuse, New York

We have audited the financial statements of Syracuse Academy of Science Charter School for the year ended June 30, 2013, and have issued our report thereon dated October 31, 2013. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated May 23, 2013. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Syracuse Academy of Science Charter School are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of the existing policies was not changed during the year ended June 30, 2013. We noted no transactions entered into by the Academy during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was:

- Management's estimate of the depreciation expense is based on asset histories and researched financial information of asset lives. We evaluated the key factors and assumptions used to

develop the depreciation expense in determining that it is reasonable in relation to the financial statements taken as a whole.

- Management's estimates of accrued liabilities are based upon management's judgments, as well as other information received from third-parties. We evaluated the key factors and assumptions used to develop the allowance in determining that it is reasonable in relation to the financial statements taken as a whole.
- Management's estimates of the allocation of functional expenses are based upon management's judgments, as well as other relevant information pertaining to the individual expenses. We evaluated the key factors and assumptions used to develop the allocation in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. See attached schedule for all material misstatements detected as a result of audit procedures that were corrected by management.

Management has determined the effects of the uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements taken as a whole:

- Increase in prepaid expense and a decrease in accounts payable of \$18,164 for credits shown in accounts payable rather than presented as prepaid expenses.
- Increase in accounts payable and increase in legal expense of \$4,670 for legal fees at year end not billed by attorney but included in legal letter.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 31, 2013.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Academy's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Academy's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Supplementary Information Accompanying the Audited Financial Statements

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with U.S. generally accepted accounting principles, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Board of Trustees and management of Syracuse Academy of Science Charter School and is not intended to be and should not be used by anyone other than these specified parties.

Pestone, Marshall & Discepolo, LLP

October 31, 2013
Syracuse, New York

Client: 02695 - SYRACUSE ACADEMY OF SCIENCE
 Engagement: 2013 - SYRACUSE ACADEMY OF SCIENCE
 Period Ending: 6/30/2013
 Trial Balance: TB-1 - Gen. Fund TB
 Workpaper: SAS 114 - Attachment

Account	Description	W/P Ref	Debit	Credit
Adjusting Journal Entries JE # 2		TB-3a		
To reclassify "unknown" expenses to actual payroll accounts.				
2151	Net Salary		14,539.31	
2154	Federal Withholdings		2,953.87	
2157	State Withholdings		1,006.12	
2160	Social Security		1,648.67	
2163	Medicare		562.09	
2191	Medicare Employer		562.09	
2194	Social Security Employer		2,403.40	
9900	7777			9,136.24
9901	Unknown			14,539.31
Total			23,675.55	23,675.55
Adjusting Journal Entries JE # 4		18-02		
To record State Breakfast & Lunch (Mar-Jun) and Federal Breakfast & Lunch (May-Jun) not recorded by client.				
1237	State and Fed. Aid Receivable: Lunch Reimbursements		10,617.00	
2072	State lunch			10,617.00
Total			10,617.00	10,617.00
Adjusting Journal Entries JE # 5		12-2a		
To adjust TRS liability to actual per TRS estimated bill.				
3055	Pension Plan		50,116.35	
1640	TRS-Pension			50,116.35
Total			50,116.35	50,116.35
Adjusting Journal Entries JE # 8		12-03		
To accrue for 2012-2013 school year bonuses and ER taxes paid on 7/12/2013 payroll.				
2150	Gross Wages - Bonuses		74,000.00	
2191	Medicare Employer		1,073.00	
2194	Social Security Employer		4,588.00	
1670	Accrued Liabilities			79,661.00
Total			79,661.00	79,661.00
Adjusting Journal Entries JE # 11		19-03		
To remove legal expenses relating to Utica Academy of Science, include as Payable from Utica				
1270	Due from Related Parties		2,976.00	
2260	Legal			2,976.00
Total			2,976.00	2,976.00
Adjusting Journal Entries JE # 12		18-04		
To adjust "Credit for next year" with SCSD to deferred revenue				
2030	Rev.-Student with Disabilities		34,659.00	
1571	Deferred Revenue - Special Education			34,659.00
Total			34,659.00	34,659.00
Adjusting Journal Entries JE # 13		5-01		
To expense prepaid amount related to repair, and to reclassify supplies to proper accounts				
2470	Maintenance & Repairs		3,635.00	
2531	Computers		90,411.10	
2610	Instructional Furniture		25,509.07	
1290	Prepaid Expenses			3,635.00

Client: 02695 - SYRACUSE ACADEMY OF SCIENCE
Engagement: 2013 - SYRACUSE ACADEMY OF SCIENCE
Period Ending: 6/30/2013
Trial Balance: TB-1 - Gen. Fund TB
Workpaper: SAS 114 - Attachment

Account	Description	W/P Ref	Debit	Credit
2510	Classroom Supplies			25,509.07
2530	Computer Supplies			90,411.10
Total			<u>119,555.17</u>	<u>119,555.17</u>

BUDGET FOR SYRACUSE ACADEMY OF SCIENCE	2013-2014 Budget
OPERATIONAL BUDGET	
Beginning Cash Balance	2,217,003.17
Income	
2020 · Rev.Resident Student Enrollment	8,761,752.17
2030 · Rev.-Student with Disabilities	340,500.00
2040 · Other Rev. From Public School D	0.00
2050 · State Grants	190,436.00
2060 · Federal Grants	580,000.00
2130 · Other Income	100,000.00
Total Income	9,972,688.17
Gross Profit	9,972,688.17
Expense	
2150 · Gross Salary	4,320,000.00
2190 · Employer Tax Expenses	260,000.00
2209 · Health Benefits	781,500.00
2220 · Accounting/Auditing Fees	35,000.00
2229 · Communication Expense	34,000.00
2232 · Membership	25,000.00
2240 · Equipment Rental/Lease	90,000.00
2250 · Insurance	65,000.00
2251 · Worker's Compensation	62,000.00
2260 · Legal	65,000.00
2270 · Staff Development	135,000.00
2290 · Utilities	86,000.00
2300 · Rent	660,000.00
2320 · Payroll Services	26,000.00
2410 · Board Expenses	32,000.00
2420 · Consulting- Education	260,000.00
2425 · Consulting-Computer	4,000.00
2430 · Consulting-Administrative	54,000.00
2440 · Food	260,000.00
2460 · Library	12,000.00
2470 · Maintenance & Repairs	365,000.00
2490 · Printing	40,000.00
2500 · Supplies and Materials	650,000.00
2590 · Extra Curricular Activities	250,000.00
2700 · Other Expenses	100,000.00
2730 · Travel	60,000.00
2770 · Marketing	40,000.00
2775 · Staff Recruitment	10,000.00

2790 · Postage and Delivery	55,000.00
3010 · Field Trip Expenses	60,000.00
3055 · Pension Plan	480,000.00
3056 · Unemployment	110,000.00
3070 · Refreshments & Drinks	40,000.00
Expenses Subtotal	9,526,500.00
Capital Expenses	
Lease Hold Improvement	200,000.00
Capital Improvement	240,000.00
Total Capital Outlay & Other	440,000.00
Total Expenses	9,966,500.00
Ending Fund Balance	2,223,191.34

Appendix E: Disclosure of Financial Interest Form

Created Monday, June 24, 2013

Updated Friday, June 28, 2013

Page 1

421800860854 SYRACUSE ACAD-SCI CS

An Appendix E: Disclosure of Financial Interest Form must be completed for each active Trustee who served on the charter school's Board of Trustees during the 2012-13 school year. Trustees are at times difficult to track down in the summer months. Trustees may complete and submit at their leisure (but before the deadline) their individual form at: <http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/>.

Trustees who are technologically advanced may complete the survey using their smartphones or other mobile devices by downloading the this bar code link to the survey <http://fluidsurveys.com/account/surveys/210748/publish/qrcode/>. (Make sure you have the bar code application reader on your phone).

If a Trustee is unable to complete the form by the deadline (i.e, out of the country), the school is responsible for submitting the information required on the form for that individual trustee.

Just send the links via email today to your Trustees requesting that they each complete their form as soon as possible.

Thank you.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

Appendix F: BOT Membership Table

Created Monday, June 24, 2013

Updated Wednesday, June 26, 2013

Page 1

421800860854 SYRACUSE ACAD-SCI CS

1. Current Board Member Information

	Full Name of Individual Trustees	Position on Board (Officer or Rep).	Voting Member	Area of Expertise &/or Additional Role	Terms Served & Length (include date of election and expiration)	Committee affiliations
1	Dr. Fehmi Damkaci	Chair/President	Yes	Chemistry Professor	3 terms beginning August 2006 to August 2014	Finance, Education, Community Outreach
2	Dr. Yildiray Yildirim	Vice Chair/Vice President	Yes	Chair of Finance Department	3 terms beginning February 2003 to July 2015	Finance
3	Dr. Ahmet Ay	Secretary	Yes	Biology and Mathematics Professor at Colgate	1 term from April 2012-July 2015	Education, Community Outreach
4	Rev. Sherman Dunmore	Member	Yes	Reverend	3 terms from September 2006 to July 2013	Community Outreach
5	Patricia Coban	Member	Yes	Teacher	4 terms from February 2003 to August 2014	Education
6	Dr. Ednita Wright	Member	Yes	Community Outreach, Education	February 2013-July 2016	Education
7	Muris Hadzic	Member	Yes	Finance	February 2013-July 2016	Finance
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

2. Total Number of Members Joining Board during the 2012-13 school year

2

3. Total Number of Members Departing the Board during the 2012-13 school year

0

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

9

5. How many times did the Board meet during the 2012-13 school year?

12

6. How many times will the Board meet during the 2013-14 school year?

12

Thank you.

Syracuse Academy of Science Charter School Board of Trustees

July 10, 2012

The meeting was called to order at 7:00PM with Board Members present: Fehmi Damkaci, Yildiray Yildirim, Ahmet Ay, Rev. Sherman Dunmore, and Excused: Patricia Coban

Agenda

1. Minutes of last meeting: Review and approve
2. Today's meeting agenda: Review and approve
3. BoT term renewal
4. Policy updates
5. Purchases & contracts

Discussions

6. *Finance and Facility*
7. *Staff and Students*
8. *Charter replication in Utica*
9. *Next trustee meeting: August 14, 2012, 7:00 pm*

Motion #120710.1

RESOLVED, that the minutes of the June 2012 meeting is hereby approved and a copy shall be inserted in the minute book.

Moved by Ahmet Ay, and seconded by Yildiray Yildirim
Resolution #120710.1 was adopted unanimously

Motion #120710.2

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Ahmet Ay, and seconded by Yildiray Yildirim
Resolution #120710.2 was adopted unanimously

Motion #120710.3

RESOLVED, that the bullying policy is hereby approved.

Moved by Yildiray Yildirim and seconded by Rev. Sherman Dunmore
Resolution #120710.3 was adopted unanimously

Motion #120710.4

RESOLVED, that the term of BoT member Yildiray Yildirim for another three years until July 2015 is hereby approved.

Moved by Yildiray Yildirim and seconded by Ahmet Ay
Resolution #120710.4 was adopted unanimously

Motion #120710.5

RESOLVED, that the following purchases and services, is hereby approved.
ProAcademy Furniture for elementary school

Moved by Yildiray Yildirim and seconded by Ahmet Ay

Resolution #120710.5 was adopted unanimously

Financial statements have been reviewed. It was reported that the school has been financially in good condition. Actual and annual budget figure has been reported and discussed.

Mr. Hayali and Dr. Damkaci provided information about comptroller office's audit review. They are expecting to finish the audit by the end of the July and do an exit interview with the school director

Overall school needs for building and technology has been discussed in detail. Some of the items have been ordered already. A general capital improvement plan and its budgeting will be discussed in the following meeting. The main office in the high school will be moved to the basement after a renovation and the main office will be used as curriculum coordinators offices. The tile in the first floor of high school building will be renewed.

Personnel and Student

BoT retreat dates and programs has been discussed. Everyone might be available in September.

Summer science immersion program at SUNY Oswegostarted. Dr. Damkaci met with the students and their teacher in Oswego. He gave information regarding student projects. Students will attend poster conference in September.

Utica charter replication has been approved for full application. Dr. Damkaci will take the lead to go over the existing full application and will make some changes according to our discussions and changes which were made in the letter of intent. Full application is due end of July.

Regent exam results have been discussed. All were upto expectations and goals and there is an improvement compared to last year, except earth science. This class has been discussed and teacher's performance was reviewed. The renewal of the teacher's contract will be discussed.

Annual plan was reviewed and discussed. It will be submitted in by the end of July. Some changes were recommended.

The school is still in need of teaching assistants. School also has been looking for graphic designer who will act as web designer as well.

Student waiting list exceeded 700 applications. Mr. Hayali expects that this number will increase even more as we get closer to school open date. School's expansion plans (such that elementary, middle, and high school can be separated) has been discussed.

T-shirt sales to the parents will be achieved by a third party in order to have a better control over the t-shirt sales and money. School expects better management of the sales by using a third party in the sales based on best practices by other school.

Meeting was adjourned at 8.00 PM.

Respectfully, submitted by Ahmet Ay

Syracuse Academy of Science Charter School Board of Trustees

August 14, 2012

The meeting was called to order at 7:00PM with Board Members present: Fehmi Damkaci, Yildiray Yildirim, Ahmet Ay, Rev. Sherman Dunmore, and Excused: Patricia Coban

Agenda

1. Minutes of last meeting: Review and approve
2. Today's meeting agenda: Review and approve
3. Purchases & contracts

Discussions

4. *Finance and Facility*
5. *Staff and Students*
6. *NYSED Test Results*
7. *Charter replication in Utica*
8. *Next trustee meeting: September 11, 2012, 7:00 pm*

Motion #120814.1

RESOLVED, that the minutes of the July 2012 meeting is hereby approved and a copy shall be inserted in the minute book.

Moved by Ahmet Ay, and seconded by Rev. Sherman Dunmore

Resolution #120814.1 was adopted unanimously

Motion #120814.2

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Ahmet Ay, and seconded by Rev. Sherman Dunmore

Resolution #120814.2 was adopted unanimously

Motion #120814.3

RESOLVED, that the renewal of agreement with BOCES is hereby approved.

Moved by Rev. Sherman Dunmore and seconded by Ahmet Ay

Resolution #120814.3 was adopted unanimously

Motion #120814.4

RESOLVED, that the Apple education services for multiple educational services, after an RFP bidding process, is hereby approved.

Moved by Yildiray Yildirim and seconded by Ahmet Ay

Resolution #120814.4 was adopted unanimously

Motion #120814.5

RESOLVED, that the Title I Consolidated Application is hereby approved. Operations Manager is hereby authorized and directed to file 2012-2013 application on behalf of the School

Moved by YildirayYildirim and seconded by Ahmet Ay
Resolution #120814.5 was adopted unanimously

Motion #120814.6

RESOLVED, that the following purchases and services, is hereby approved.
Techno Time -Smartboard

Moved by YildirayYildirim and seconded by Ahmet Ay
Resolution #120814.6 was adopted unanimously

Finance and Facility

Financial statements have been reviewed. It was reported that the school has been financially in good condition. Actual and annual budget figure has been reported and discussed.

Mr. Hayali provided information regarding comptroller's oral report. Some of the issues have already been addressed. Others will be addressed by the business personnel. We have decided to provide professional development for business office personnel.

A general capital improvement plan and its budgeting has been discussed Implementation of AC system in all classrooms, and replacement of heating with higher efficient system has been discussed and approved, since it will benefit the educational setting as well as reduce the heating cost. Window replacement will continue for the rest of the school since it increased the light in rooms and created a better environment. A connector is needed for the elementary school, which will also add an office space as well as safe environment for students.

The main office in the high school renovation has been underway. There will be multiple partitions which can be used for various purposed.

Personnel and Student

MrHayali provided information about the results of summer science immersion program at SUNY Oswego. One of the students solved more than 1000 SAT problems during the program's afternoon activities.

Utica charter replication has been submitted. Next steps have been discussed. Dr. Damkaci expects to hear about interview process within two months.

Student waiting list exceeded 850 applications.

There will be a 10 day summer institute program as a professional development for all school teachers and teaching assistants. Breakfast and lunch will be served as refreshments for the teachers. The overview of the program was shared with board. The school will start a Green initiative program and during the summer institute the teachers will be trained for this program.

State Math and ELA scores were reviewed and discussed. Mr. Hayali shared comparative data which showed school vs state vs all charter schools. We have discussed ELA and math results for 5th, 6th, 7th, and 8thgrades. The results have been discussed in terms for this year only as well as longitude to see the change over the years. School has met its goals in terms 8th grade Math and ELA. Low score for 5th grade ELA has been discussed. We have decided to split the classrooms for ELA courses as it was implemented for Math courses, since it showed a difference in results. School achieved as good as state average scores almost in all grades in both

contents. The school will have the goal to pass the state averages in next year. A plan has been discussed to take students from second level into third level. Each student in first and second level will be identified and will be monitored to move them into third level. Our students in third and fourth levels have been discussed in detail as well.

Meeting was adjourned at 8.20 PM.

Respectfully, submitted by Ahmet Ay

Syracuse Academy of Science Charter School Board of Trustees

September 11, 2012

The meeting was called to order at 7:00PM with Board Members present: Fehmi Damkaci, Yildiray Yildirim, Ahmet Ay, Rev. Sherman Dunmore, Patricia Coban

Agenda

1. Minutes of last meeting: Review and approve
2. Today's meeting agenda: Review and approve
3. Purchases & contracts

Discussions

4. *Finance and Facility*
5. *Staff and Students*
6. *Charter replication in Utica*
7. *Retreat Agenda*
8. *Next trustee meeting: October 9, 2012, 7:00 pm*

Motion #120911.1

RESOLVED, that the minutes of the August 2012 meeting is hereby approved and a copy shall be inserted in the minute book.

Moved by Patricia Coban and seconded by Ahmet Ay
Resolution #120911.1 was adopted unanimously

Motion #120911.2

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Patricia Coban and seconded by Ahmet Ay
Resolution #120911.2 was adopted unanimously

Motion #120911.3

RESOLVED, that the following hire is hereby approved.
Elvis Selimovic - IT Technician - 9/1/2011 - 9/1/2012 - \$8 h/hour

Moved by Ahmet Ay and seconded by Yildiray Yildirim
Resolution #120911.3 was adopted unanimously

Motion #120911.4

RESOLVED, that the following purchases and services, is hereby approved.
Cleantec Cleaning Services for High School Building
Cumulus Global - Chrome book
Van Hook - Service and Maintenance Agreement

Moved by Ahmet Ay and seconded by Patricia Coban
Resolution #120911.4 was adopted unanimously

Motion #120911.5

RESOLVED, that the increase of the fixed limit for fixed asset from \$500 to \$2000 is hereby approved.

Moved by Yildiray Yildirim and seconded by Ahmet Ay
Resolution #120911.5 was adopted unanimously

Motion #120911.6

RESOLVED, that the following payments as extra services hereby approved.

Reginald Pickard - \$4,000 - girls' varsity basketball coach

Richard Vogt - \$3,850 - boys' junior varsity basketball coach

Troy McGroff - \$1,750 - boys' modified team coach

Troy McGriff - \$1,000 - boys' varsity basketball assistant coach

Moved by Patricia Coban and seconded by Ahmet Ay

Resolution #120911.6 was adopted unanimously

Finance and Facility

Financial statements have been reviewed. It was reported that the school has been financially in good condition. Actual and annual budget figure has been reported and discussed.

Mr. Hayali updated the board regarding the cost of all capital improvement plans discussed during last meeting with the notes from building manager with several possibilities. SASCS will apply for the stimulus grant given by state and Dr. Damkaci will look for a grant writer through SUNY Oswego to finance part of the capital improvements. Building manager will share the draft drawings for the elementary school connector. The classroom need has been discussed related to possible enrollment increase for the elementary school.

The main office and reception area has been visited by BoT members. IT has been working on all wiring of the new room changes. Both curriculum coordinators have been placed in same room with space for meetings.

St. Charles school building has been discussed as possible middle school site. Issues of getting approval, enrollment increase, and transportation have been discussed. Issue will be discussed further with charter school office.

Personnel and Student

A very successful ten-day teacher professional development which is called Summer Institute was completed during the last two weeks of August. Rigor, differentiated instruction, engagement and technology were the main topics that were covered and presented to all teachers. It was an intensive workshop during the summer institute.

Mr. Hayali provided information about new teachers and their adaptation into the school culture. He talked about existing staff needs for both schools: social worker need for elementary school, graphic designer, research coordinator. Mr. Gerdan will also act as alumni coordinator, a position which was created by renewal application. Mr. Gerdan will be asked to provide a report about his work as alumni coordinator for next meeting.

SASCS will need to look for consultants for elementary school and high school math and social studies for an outside assessment.

SASCS has a waiting list more than 1047 students

Two Students and one teacher are planning to go to Hong Kong for international science fair competition. Three students and their teacher will attend this science bowl competition in Washington DC by to end of September

SASCS soccer team started to compete with the other schools in the region.

One of our English teachers will start a youth leadership program for students that will promote the sense of community and will prevent bullying within the school environment. It will be a pilot program for this year and based on the results the school might continue to do this every year.

Board

The Utica Academy of Science BoT capacity interview will be on September 17 and the public hearing will be on September 25. The board will meet with new two new proposed members will have a half day meeting on Saturday September 15 to prepare for the capacity interview. A general strategy has been discussed for public hearing.

Board will have two day retreat at the end of the September to discuss strategic planning for the year and for the next five years and strategies for becoming a blue ribbon school.

School lawyer will be asked to prepare an update on school policies and a general draft will be prepared to include all policies in one place.

General topics has been determined for possible revision application for SASCS before December 15 deadline. These will be discussed further during the retreat and will be reported in next month's meeting.

Meeting was adjourned at 8.45 PM.

Respectfully, submitted by Ahmet Ay

Syracuse Academy of Science Charter School Board of Trustees

October 9, 2012

The meeting was called to order at 7:00PM with Board Members present: Fehmi Damkaci, Yildiray Yildirim, Ahmet Ay, Rev. Sherman Dunmore, Patricia Coban

Agenda

1. Minutes of last meeting: Review and approve
2. Today's meeting agenda: Review and approve
3. Purchases & contracts

Discussions

4. *Finance and Facility*
5. *Staff and Students*
6. *Board: Strategic planning*
7. *Charter replication in Utica*
8. *Next trustee meeting: November 13, 2012, 7:00 pm*

Motion #121009.1

RESOLVED, that the minutes of the September 2012 meeting is hereby approved and a copy shall be inserted in the minute book.

Moved by Yildiray Yildirim and seconded by Ahmet Ay
Resolution #121009.1 was adopted unanimously

Motion #121009.2

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Yildiray Yildirim and seconded by Patricia Coban
Resolution #121009.2 was adopted unanimously

Motion #121009.3

RESOLVED, that the attached policy handbook is hereby approved.

Moved by Patricia Coban and seconded by Ahmet Ay
Resolution #121009.3 was adopted unanimously

Motion #121009.4

RESOLVED, that the attached grant application, is hereby approved.

Moved by Ahmet Ay and seconded by Yildiray Yildirim
Resolution #121009.4 was adopted unanimously

Motion #121009.5

RESOLVED, that the following purchases and services, is hereby approved.

30 iPads - Apple Inc
Student Chairs - Proacademy

Moved by Yildiray Yildirim and seconded by Ahmet Ay

Resolution #121009.5 was adopted unanimously

Motion #121009.6

RESOLVED, that the hiring of following personnel, is hereby approved.

Catherine Smith, as special-education teacher, \$36,000, expiring June 30th, 2013

Jessica Stagnite, as special-education teacher assistant, \$18,370, expiring June 30th, 2013

Two temporary part-time interns, as public relations, \$10 per hour expiring June 30th, 2013.

Moved by Patricia Cobanand seconded by Ahmet Ay

Resolution #121009.6 was adopted unanimously

Finance and Facility

Financial statements have been reviewed. It was reported that the school has been financially in good condition. Actual and annual budget figure has been reported and discussed.

The main office and reception area has been visited by BoT members. IT has been working on all wiring of the new room changes. Both curriculum coordinators have been placed in same room with space for meetings.

Instead of St. Charles, school chooses to expand its elementary school building enough to absorb the possible future extension. Building manager shared draft drawings for one floor or two floor plans.

School applied for \$200,000 stimulus grant money through New York State Department of Education with the help of Dr. Damkaci and building manager. The grant is asking money for replacement of all windows over the summer which should create savings with heating costs.

Personnel and Student

SAS will look for consultants to improve and develop its curriculum and instruction within the high school classrooms. One of the main goals of the consultants will be to provide professional development for its teachers, align the curriculum with common core and a 5 year strategic plan for preparing the school towards blue-ribbon school.

SAS will hire an SAT coordinator for the Saturday program which will serve our students (mainly juniors) on Saturdays from 10 to 2 and on Wednesdays afternoon.

Library needs for the elementary school has been discussed. 30 iPads will be purchased for improving the literacy with technology, which will be the first step towards the virtual library.

For outreach activities the Syracuse school district superintendent will visit our school on October 19 and the district attorney Fitzpatrick will also come and talk to our elementary school students on October 18.

Our students have attended Hong Kong international science competition. Their projects received a silver medal and an honorable mention. It was a great exposure for students to be able to be like 26 different countries and share their experiences with all the other students.

As Syracuse Academy of science we need to look for a director for research whose job will primarily focus on preparing science research projects with students and teaching college-level courses through SUNY ESF or OCC at our school.

PSAT will be conducted at our school on Saturday on October 19.

For Class 2013 the graduation will take place at Civic Center. School will plan several activities for our 10th anniversary.

Two students from Syracuse University New House will be hired as interns who will help to school. Their primary responsibilities will be public relations, school newsletter, school movies, and fliers.

Saturday Academy started with science Olympiad, Math Counts and SAT sessions. There will be regents review sessions for school students who couldn't pass the Regents exam. To motivate the students, the refreshments will be provided for students during all Saturday academic activities.

SAS will collaborate with district to apply for charter-district dissemination grant RFP amounting upto \$500,000 for two years.

Dr. Damkaci and Science teacher Mrs. Sirin will submit a science teacher coach grant application to American Chemical Society by the end of October.

Board

Utica Academy capacity interview and public hearing has been discussed.

Retreat was held and several action items have been generated. Mr. Hayali will follow them and will report to BoT on a monthly basis. It has been extremely fruitful to overview all school programs and data.

General topics have been determined for possible revision application for SASCS before December 15 deadline: These are items to be revised: 1- Number of enrollment per grade (increase to 75 in each grade for K-12), 2- change to by laws to include electronic presence, 3- change to mission to include global and environment, 4- extended school hours until 4.30 pm, with addition of study hour after regular school schedule.

Meeting was adjourned at 8.45 PM.

Respectfully, submitted by Ahmet Ay

Syracuse Academy of Science Charter School Board of Trustees

November 13, 2012

The meeting was called to order at 7:00PM with Board Members present: Fehmi Damkaci, Yildiray Yildirim, Ahmet Ay, Rev. Sherman Dunmore, Patricia Coban.

Agenda

1. Minutes of last meeting: Review and approve
2. Today's meeting agenda: Review and approve
3. Expansion
4. Policy Change for time sheet approvals
5. Science Awareness program

Discussions

6. *Staff*
7. *SASCS expansion in Syracuse*
8. *Utica replication-updates*
9. *Next trustee meeting: December 11, 2012, 7:00 pm*

Motion #121113.1

RESOLVED, that the minutes of the October 2012 meeting is hereby approved and a copy shall be inserted in the minute book.

Moved by Yildiray Yildirim and seconded by Ahmet Ay
Resolution #121113.1 was adopted unanimously

Motion #121113.2

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Ahmet Ay and seconded by Patricia Coban
Resolution #121113.2 was adopted unanimously

Motion #121113.3

RESOLVED, that the payment for co-matching dollars for SUNY Summer Science awareness program is hereby approved.

Moved by Yildiray Yildirim and seconded by Patricia Coban
Resolution #121113.3 was adopted unanimously

Motion #121113.4

RESOLVED, that the authority to approve purchase orders, time sheets and reimbursement by Kadir Yavuz, dean of elementary school is hereby approved.

Moved by Yildiray Yildirim and seconded by Patricia Coban
Resolution #121113.4 was adopted unanimously

Motion #121113.5

RESOLVED, that the following payments as extra services hereby approved.

Irene Thompson- \$3,200 – track and field coaching

Moved by Ahmet Ay and seconded by Patricia Coban

Resolution #121113.5 was adopted unanimously

Finance and Facility

Financial statements have been reviewed. It was reported that the school has been financially in good condition. Actual and annual budget figure has been reported and discussed.

SASCS budget changes has been discussed related to expansion application.

More discussion took place for building expansion for elementary school site.

School signage on both buildings has been discussed and several suggestions has been made to MrHayali to update the current signage on both building with more attractive ones.

Staff

Education consultant Pat Lamanais hired as a onetime consultant.

SASCS will be a member of Area BOCES.

ESL and students with had a great field trip day to Springside farm.

SAS students who are in the robotics team travel to Buffalo New York to visit University of Buffalo.

SAS organized another successful college fair for its students on October 26.

SAS business mentorship students visited the Chamber of Commerce in Syracuse, which was an eye opener for the students.

Charter Replication in Utica

Board has been notified for the recommendation of Utica application for 5 year charter by Regents.

Several issues (as described in Utica replication submission) have been discussed related to this new development and its required changes to SASCS. There will be market analysis of Utica school facilities including school district buildings. It has been asked to the Real Estate agent about the possible school buildings. Mr. Hayali will work on student recruitment and Teacher recruitment plan.

Expansion

Expansion needs and strategies have been discussed in detail again based on our feedback from charter office. Based on the application trends over the years and increase in demand, we have decided to apply for increase in our enrollment cap for SAS. After 2013-2014 K-3 and 7-9 grades will be 75 students. In three years every grade will have 75 students. A specific board resolution has been approved for the issue.

Meeting was adjourned at 8:53 P.M. Respectfully submitted by Dr. Ahmet Ay.

Syracuse Academy of Science Charter School
BOARD RESOLUTION

APPROVING EXTENSION OF NUMBER OF STUDENTS PER GRADE UPTO 75 TO MAKE
STUDENT POPULATION LIMIT 975

WHEREAS, it is deemed desirable and in the best interests of this school that the following actions be taken by the Board of Trustees of this school pursuant to this Resolution,

NOW, THEREFORE, BE IT RESOLVED that, pursuant to applicable law, the undersigned, being all present of the Board of Trustees of this school, hereby consent to, approve, and adopt the following:

**EXTENSION OF NUMBER OF STUDENTS PER GRADE UPTO 75 TO MAKE STUDENT
POPULATION LIMIT 975**

WHEREAS, the Board of Trustees deems it desirable and in the best interests of this school to increasing its enrollment to 75 students per grade level and its maximum student population to 975. NOW, THEREFORE, BE IT RESOLVED, that the school acquire the following extension plan starting with 2013-2014 academic year:

Grade	2012-13 (current)	2013-14	2014-15	2015-16	2016-17
K	48	75	75	75	75
1	48	75	75	75	75
2	48	75	75	75	75
3	48	75	75	75	75
4	0	48	75	75	75
5	48	48	48	75	75
6	48	48	75	75	75
7	60	75	75	75	75
8	60	75	75	75	75
9	62	75	75	75	75
10	60	60	75	75	75
11	60	60	60	75	75
12	60	60	60	60	75
TOTALS	650	849	918	960	975

RESOLVED FURTHER, that the President is hereby authorized, directed and empowered to execute, for and on behalf of this school and in its name, any and all documents

required in connection with the extension of number of , including but not limited to purchase agreements and escrow documents.

RESOLVED, that the officers of this corporation are, and each acting alone is, hereby authorized to do and perform any and all such acts, including execution of any and all documents and certificates, as such officers shall deem necessary or advisable, to carry out the purposes and intent of the foregoing resolutions.

RESOLVED FURTHER, that any actions taken by such officers prior to the date of the foregoing resolutions adopted hereby that are within the authority conferred thereby are hereby ratified, confirmed and approved as the acts and deeds of this corporation.

Date: 11/13/2012

Secretary, Dr. Ahmet Ay

Present: Ahmet Ay, FehmiDamkaci, YildirayYildirim, Patricia Coban, Rev. Dunmore

Syracuse Academy of Science Charter School Board of Trustees

December 11, 2012

The meeting was called to order at 7:05PM with Board Members present: Fehmi Damkaci, Yildiray Yildirim, Ahmet Ay, Rev. Sherman Dunmore, Patricia Coban.

Agenda

1. Minutes of last meeting: Review and approve
2. Today's meeting agenda: Review and approve
3. By-law, mission, and organizational changes because of Utica replication.
4. Purchase of a school bus.

Discussions

5. *SASCS Expansion*
6. *Finance and Facility*
7. *Charter replication in Utica*
8. *Next trustee meeting: January 22, 2012, 7:00 pm*

Motion #121211.1

RESOLVED, that the minutes of the November 2012 meeting is hereby approved and a copy shall be inserted in the minute book.

Moved by Patricia Coban and seconded by Yildiray Yildirim

Resolution #121211.1 was adopted unanimously

Motion #121211.2

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Yildiray Yildirim and seconded by Ahmet Ay

Resolution #121211.2 was adopted unanimously

Motion #121211.3

RESOLVED, that the purchase of a school bus for school trips is hereby approved.

Moved by Patricia Coban and seconded by Ahmet Ay

Resolution #121211.3 was adopted unanimously

Motion #121211.4

RESOLVED, that purchase of I-Meet program for videoconferencing for Board meetings is hereby approved.

Moved by Yildiray Yildirim and seconded by Patricia Coban

Resolution #121211.4 was adopted unanimously

Motion #121211.5

RESOLVED, that the renting camp houses for during weekends or breaks for academic student activities such as science, math, SAT, robotics trainings and camps is hereby approved.

Moved by Yildiray Yildirim and seconded by Ahmet Ay
Resolution #121211.5 was adopted unanimously

Motion #121211.6

RESOLVED, that January Board Meeting date has been changed to 1/22/2013. Board meeting will be held in SASCS.

Moved by Patricia Coban and seconded by Ahmet Ay
Resolution #121211.6 was adopted unanimously

Motion #121211.7

RESOLVED, that Muris Hadzic and Dr. Ednita M. Wright are hereby elected to serve on the SASCS Board as the trustees for a term beginning February 1, 2013, ending July 30, 2016, subject to SED approval.

Moved by Yildiray Yildirim and seconded by Ahmet Ay
Resolution #121111.7 was adopted unanimously

Motion #121211.8

RESOLVED, that the following payments as extra services are hereby approved.

Mr. Chaloux - \$750 - guiding drama club

Mrs. Cesta - \$750 - guiding drama club

Mrs. Duffy - \$300 - organizing science fair

Moved by Patricia Coban and seconded by Ahmet Ay
Resolution #121211.8 was adopted unanimously

Motion #121211.9

RESOLVED, that Dr. Ayten Ay as the research coordinator is hereby approved

Moved by Yildiray Yildirim and seconded by Patricia Coban
Resolution #121211.9 was adopted unanimously, Ahmet Ay abstained from voting and discussion

Financial statements have been reviewed. It was reported that the school has been financially in good condition. Actual and annual budget figure has been reported and discussed.

More discussion took place for building expansion for elementary school site. SASCS will prepare the drawings for the building and submit it to the landlord for construction.

There will be some construction in the back rooms in the elementary school and all faucets in both buildings will be automatic and all these changes will be also related to our green initiative action.

Another consultant will be hired for the elementary school who served as an assistant superintendent and as the director of instruction and curriculum at ESM.

Syracuse Academy of Science senior and alumni dinner will be at the school on second of January 2013.

Our diverse city club explores different cultures. Our college guidance office organizes college field trips and one of them was Rochester Institute of Technology where students truly enjoyed every moment of it.

On November 20th students in SASCS gathered in gym and selected the members for the student council, in the meantime all sports teams introduced themselves to the whole school.

The drama production of "Daddy's Girl" which was held on the 16th and 17th of November was a great success and parents/community were invited in.

Our students started to receive college acceptances. Jasmine Munro is the first one who received an acceptance and she was accepted into New Jersey City University. Student received a special t-shirt to wear in the school as an honor to be accepted in college to promote college-going culture in school.

On November 17 Syracuse Academy of Science alumni were invited back for breakfast to meet with current students and faculty members. It was an opportunity to network and discuss their future plans and their experience with the current students about their college life.

Students volunteer for Hurricane Sandy. Our students spent the Thanksgiving Day by cleaning up the affected areas in Queens New York and handing out supplies for the residents of Rockaway.

James Stein Barrick the dean of the Maxwell School of Citizenship and Public Affairs at Syracuse University came and spoke to our students about his experience in leadership while he was working as the deputy of Hillary Clinton and with all the other presidents.

We attended the webinar for New Charter Schools.

Performance-based salary incentives have been discussed. We have decided to set up a budget for the program and distribute the set budget according to their rankings. The bottom 25% of the performances will not receive any additional incentive and top 25% performers will receive the top amount. A three-tier system will be used for distribution of the budget. High school and elementary school teachers' performances will be evaluated and ranked separately. A policy will be developed and approved in coming months.

Expansion plans for SASCS have been discussed. Dr. Damkaci informed his conversation with SED and the application was sent to SED for approval.

Mission, by-laws, and organizational structure changes have been discussed to make SASCS and our new sister school in Utica aligned with each other. The application for these changes will be submitted by Dr. Damkaci as described in the special BoT resolution.

Utica Start Up Grant Money FS10 has been discussed.

Meeting was adjourned at 8:25 P.M.

Respectfully submitted by Dr. Ahmet Ay.

Syracuse Academy of Science Charter School Board of Trustees

Special Approval**APPROVING CHANGES IN THE MISSION, ORGANIZATIONAL STRUCTURE, AND BY-LAWS**

WHEREAS, it is deemed desirable and in the best interests of Syracuse Academy of Science Charter School that the following actions be taken by the Board of Trustees of this school pursuant to this Resolution,

NOW, THEREFORE, BE IT RESOLVED that, pursuant to applicable law, the undersigned, being all present of the Board of Trustees of this school, hereby consent to, approve, and adopt the following changes:

- a) **Mission is updated as shown in exhibit 1,**
- b) **Organizational structure updated to include superintendent position to govern both Utica Academy of Science and Syracuse Academy of Science Charter Schools, as shown in exhibit 2,**
- c) **By-Laws are updated to increase the allowed BoT members between 5 to 9 and to allow videoconferencing to be present for the meetings, as shown in exhibit 3.**

WHEREAS, the Board of Trustees deems it desirable and in the best interests of this school to implement stated changes in order to govern both Utica and Syracuse Academy of Science Charter Schools under same mission, by-laws and organizational structure. NOW, THEREFORE, BE IT RESOLVED, that the school acquire the above stated changes starting upon approval.

RESOLVED FURTHER, that the President is hereby authorized, directed and empowered to execute, for and on behalf of this school and in its name, any and all documents required in connection with the extension of number of, including but not limited to purchase agreements and escrow documents.

RESOLVED, that the officers of this corporation are, and each acting alone is, hereby authorized to do and perform any and all such acts, including execution of any and all documents and certificates, as such officers shall deem necessary or advisable, to carry out the purposes and intent of the foregoing resolutions.

RESOLVED FURTHER, that any actions taken by such officers prior to the date of the foregoing resolutions adopted hereby that are within the authority conferred thereby are hereby ratified, confirmed and approved as the acts and deeds of this corporation.

Date: 12/11/2012.

Secretary, Dr. Ahmet Ay

Present: Ahmet Ay, Fehmi Damkaci, Yildiray Yildirim, Patricia Coban, Rev. Sherman Dunmore

Syracuse Academy of Science Charter School Board of Trustees

January 22, 2013

The meeting was called to order at 8:15PM with Board Members present: Fehmi Damkaci, Yildiray Yildirim, Ahmet Ay, Patricia Coban. Excused: Rev. Dunmore. Quorum: 4/5; others present: Muris Hadzic, Tolga Hayali, Demir Ozcan, Kadir Yavuz.

Agenda

1. Minutes of last meeting approval
2. Today's meeting agenda approval
3. Renewal of School Van approval
4. New school car for superintendent approval
5. Teacher tuition reimbursement policy update approval
6. Elementary school hours extension approval
7. Tuition reimbursement approval
8. Loan to Utica Academy

Discussions

9. *Finance and Facility*
10. *Recruitment*
11. *Comptroller verbal report*
12. *Building Grant*
13. *Next trustee meeting: March 12, 2012, 7:00 pm*

Motion #130122.1

RESOLVED, that the minutes of the January 2012 meeting are hereby approved and a copy shall be inserted in the minute book.

Moved by Ahmet Ay and seconded by Yildiray Yildirim

Resolution #130122.1 was adopted unanimously

Motion #130122.2

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Yildiray Yildirim and seconded by Patricia Coban

Resolution #130122.2 was adopted unanimously

Motion #130122.3

RESOLVED, that the replacement of the current school van (Toyota) with a new van is hereby approved.

Moved by Ahmet Ay and seconded by Patricia Coban

Resolution #130122.3 was adopted unanimously

Motion #130122.4

RESOLVED, that a new car (an SUV or a car which is dependable for snowy road conditions, upto \$50,000) from a state contractor for superintendent is hereby approved, since he will travel between Utica and Syracuse on a weekly basis.

Moved by YildirayYildirim and seconded by Patricia Coban

Resolution #130122.4 was adopted unanimously

Motion #130122.5

RESOLVED, that the tuition reimbursement policy update, which allows payments up to 6 credits per semester, under the superintendent's discretionary and approval, for teachers who are taking classes towards their certification, is hereby approved.

Moved by Patricia Coban and seconded by Ahmet Ay

Resolution #130122.5 was adopted unanimously

Motion #130122.6

RESOLVED, that the elementary school instruction hour extension (8 am to 4 pm) is hereby approved,

Moved by Ahmet Ay and seconded by YildirayYildirim

Resolution #130122.6 was adopted unanimously

Motion #130122.7

RESOLVED, that the tuition reimbursement for college counselor's Master's degree program in higher education is hereby approved.

Moved by Ahmet Ay and seconded by Patricia Coban

Resolution #130122.7 was adopted unanimously

Motion #130122.8

RESOLVED, that the \$50,000 loan to the Utica academy of science charter school to be repaid within 75 days is hereby approved.

Moved by YildirayYildirim and seconded by Ahmet Ay

Resolution #130122.8 was adopted unanimously

Financial statements have been reviewed. Actual and annual budget figure has been reported and discussed. Dr. Damkaci shared the latest feedback from comptroller's audit. Several issues are brought to the attention of MrHayali and Mr. Demir. They will work together to provide a comprehensive plan as a corrective action.

Expansion plan and third school site vs elementary school building addition has been discussed based on expansion plans. Restructuring the school governance has been discussed under the light of a third building for grades 6-8.

Recruitment plans has been discussed. Ads will be placed in local NPR station and both schools will hold several weekend open houses within February and March. A marketing and PR position has been discussed to professionalize the efforts of recruitment and events organized by the school and community involvement.

Extension of school hours has been discussed. Dr. Damkaci shared the research results which show that additional instructional time has an high impact on student learning outcomes at the urban schools. MrHayali agreed with the notion but recommended to keep the change only at K-6 level at first and later make it available at the high school level.

Tuition reimbursement policy has been revisited. A quick update has been made for the teachers who seeking degree for certification purposes. Their tuition reimbursement has been limited to 6 credits per semester, and no monetary cap was instituted with it. Any professional staff who would like to get full tuition should consult with superintendent and director of the school with a justification how that degree will help the students and school. Under these new guidelines, board discussed college counselor's master's degree program since it serves for the mission of the school (college prep) and since the SAS is preparing to be an early college high school. His degree in higher education will help the school to achieve these goals.

A team of students and a teacher will attend a camp at university of Florida during winter break.

Science Olympiad and Math Counts Team participated to "Math and Science Days" program at Montclair University in New Jersey. They had Math classes in the morning and Science Olympiad classes in the afternoon.

Syracuse Academy of Science Elementary staff and students wanted to bring a little happiness and light to the darkness of the horrible tragedy the families of Sandy Hook Elementary had to experience in December.

Kwanzaa is an African American and Pan-African holiday which is celebrated from 26 December thru 1 January. On December 14th,our school's parent Marissa Saunders, Meriya Evans's mother, did a presentation on Kwanzaa.

On Saturday, January 5, SAS alumni were invited back for dinner to meet with current students and faculty members. Students had the opportunity to network and discuss their future plans, while alumni discussed their lives after graduation and give insight to post-graduation opportunities. It was also an opportunity for alumni to reflect on their experience at SAS and their college experiences after high school.

Meeting was adjourned at 9:05 P.M. (Utica Academy meeting started subsequently)

Respectfully submitted by Dr. Ahmet Ay.

Syracuse Academy of Science Charter School Board of Trustees

February 12, 2013

The meeting was called to order at 7:10PM with Board Members present: Fehmi Damkaci, Yildiray Yildirim, Ahmet Ay, Rev. Sherman Dunmor. Excused: Patricia Coban. Quorum: 4/5; others present: Ednita Wright, Muris Hadzic, Tolga Hayali, Demir Ozcan, Kadir Yavuz.

Agenda

1. Minutes of last meeting: Review and approve
2. Today's meeting agenda: Review and approve

Discussions

3. *Finance and Facility*
4. *Enrollment*
5. *Enrollment increase and public hearing*
6. *Regents results / college readiness*
7. *Central Office*
8. *Building Grant*
9. *Next trustee meeting: March 12, 2012, 8:00 pm*

Motion #130212.1

RESOLVED, that the minutes of the January 2012 meeting are hereby approved and a copy shall be inserted in the minute book.

Moved by Patricia Coban and seconded by Yildiray Yildirim

Resolution #130212.1 was adopted unanimously

Motion #130212.2

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Yildiray Yildirim and seconded by Ahmet Ay

Resolution #130212.2 was adopted unanimously

Financial statements have been reviewed. It was reported that the school has been financially in good condition. Actual and annual budget figure has been reported and discussed.

Dr. Damkaci provided some insights regarding elementary school site construction and its current status. Mr. Hayali shared that he showed the alternative school site for State officials who were here in Syracuse for the site visit. Board discussed the possibilities of approval of the third school site outside of SCSD and construction.

Mr. Hayali informed that all faucets in elementary school building was replaced with faucets with sensors to serve for our mission of raising environmentally conscious students.

Syracuse Academy of science senior and alumni dinner will be at the school on second of January 2013.

Expansion plans for SASCS has been discussed. Dr. Damkaci informed his conversation with SED and the application was sent to SED for approval.

Dr. Damkaci informed that he has not heard any approval for the submissions made in December. He said he has been waiting for the approval of changes in by-laws for submitting

addition of two new board members. BoT decided to make the submission, since changes might be approved due to Utica approval.

MrHayali and Yavuz gave information about enrollment status. We will not have too many seats available this year for application. Major change will be addition of 4th grades, but we do have 3rd graders. Our major enrollment will happen at the kindergarten level.

MrHayali provided information about how the public hearing for enrollment increase went. He shared the news appeared on local media.

Mr. Hayali shared the results of January regents. Overall it is good. Especially our ESL students passed their English regents, which is a great success. However he mentioned issues with biology regents results which needs improvement. A more emphasis needs to be placed on regents exam preparation.

College readiness results have been discussed. School is not where it supposed to be. Mr. Hayali said that they are aware of it and working with teachers for a plan to address the issue. Teachers will look at every student's results and provide individual based lesson plan or tutoring to excel each student's college readiness.

Mr. Hayali reported that there is no news yet about the submitted windows grant.

BoT discussed the feasibility of central office for serving for both Syracuse academy and Utica academy. The item will be discussed in detail during the Utica Meeting.

Mr. Hayali provided the following updates and information:

Prof. Steve Davis who is the chair of journalism at Syracuse University came to our school and spoke to our students and expose them in areas of journalism.

The SAS Varsity Cheerleader's won 1st Place in the Large Non-Tumbling Division, competing in the final round against Central Square.

A SASCS parent and published poet, Marissa "Missy" Saunders, will run a workshop for Ms. Paradise's creative writing class on February 13.

Our students in the middle school ranked second place in MathCount competition in Syracuse chapter.

A group of students will attend in one week mathematics camp at Florida State University.

During winter break students who needs help in math and ELA will be encouraged to come to school and if they participated four days in a row they will receive a free dress down and free ticket to Wonderland.

Syracuse Academy of science charter school will apply for dissemination grant through New York State Department of Education for disseminating its practices with the Syracuse city school district. The amount is \$500,000 for two years. School is working with district in developing a proposal to be submitted.

MrHayali provided information about today's site visit by NYSED team.

Meeting was adjourned at 7:45 P.M. (Utica Academy meeting started subsequently)

Respectfully submitted by Dr. Ahmet Ay.

Syracuse Academy of Science Charter School Board of Trustees

March 12, 2013

The meeting was called to order at 8:15PM with Board Members present: Fehmi Damkaci, Ahmet Ay, Sherman Dunmore, Patricia Coban, and Ednita Wright. Excused: Yildiray Yildirim and Muris Hadzic. Quorum: 5/7. In addition, the Superintendent, Operations Manager of SASCS and HR Personnel were present.

Agenda

1. *Minutes of last meeting: Review and approve*
2. *Today's meeting agenda: Review and approve*
3. *Next trustee meeting: April 9*
4. *Discussion Items*

Discussion

10. *Movie presented by Mr. Hayali*
11. *Financial status*
12. *Comptroller's findings and inventory system*
13. *Grant opportunities/window grant*
14. *Building improvements/elementary construction*
15. *Student enrollments/database*
16. *College entrance preparations, career fair*
17. *Science Fairs*
18. *Professional development plans*
19. *Staff/teachers feedback survey*
20. *Equipment/technology purchases*
21. *Next trustee meeting: April 9, 2013, 8:00 pm*

Motion #130312.1

RESOLVED, that the minutes of the February 12, 2013 meeting are hereby approved and a copy shall be inserted in the minute book.

Moved by Ahmet Ay and seconded by Patricia Coban

Resolution #130312.1 was adopted unanimously

Motion #130312.2

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Ednita Wright and seconded by Patricia Coban

Resolution #130312.2 was adopted unanimously

Discussion Items:

Mr. Hayali shared a movie with the trustees and suggested doing more movies in the future. Trustees approved of making several videos like this one and Mr. Damkaci suggested doing a separate video for elementary building.

Financials provided by Mr. Ozcan was discussed briefly. Budget items close to 100% needs to be monitored very closely and their budget allocation needs to be increased for next year. Dr. Damkaci suggests having updates made to the budget to reflect any changes this year, plus any planned changes for next year, including fourth grade additions. The budget for next year should be prepared and completed with adjustments reflecting item increases, additional staff and construction by June.

Dr. Damkaci advised that there should be a policy for the inventory system by next board meeting. Dr. Damkaci shared the results of comptroller findings. One was of the inventory systems, second was trustees should see all three quotes for approval of purchases; in addition, having an internal control process to check internal processes in purchasing. Inventory system will be updated to include serial numbers of each item. Mr. Hayali mentioned possibly obtaining technology to do inventory.

Mr. Hayali will bring three quotes for camera systems for the next board meeting for approval since it is higher than \$15,000.

Mr. Hayali updated the board members of student enrollment numbers and number of applications received for the next school year. We will have openings mainly in kindergarten, 4th grade and 7th grade. Dr. Damkaci suggests possibly giving students with ESL or IEP status priority acceptance. Dr. Ay suggests that Mr. Hayali check with legal counsel to confirm this is acceptable. Mr. Hayali suggested to the board ways to increase enrollment using advertisement, public relations and mass mailing.

Dr. Damkaci mentioned that the State site visit report shows improvement with the exception of "rigor". The State also noted that the school's technology has improved greatly. Dr. Wright suggests that Mr. Hayali write to the State asking a specific example of "rigor" so that we may be prepared for the next visit from the State and all trustees agree and concur. Dr. Wright mentioned that we should ask for professional development findings in the site visit report. In addition, Dr. Damkaci stated that he is looking for outside experts to analyze the rigor in classroom teaching.

Mr. Hayali provided information regarding the success of the LAT Fair and Science/Math League competitions. The Science Bowl students won Northeast Regional competition and will be going to D.C. for national competition. The Science Bowl students will be visiting local and State government officials to commend the students on their accomplishments and to wish them luck in the national competition. The SAS Atoms' Robotics Team earned the "Tournament Quarterfinalists" award, qualifying the team to compete at the CTEEA Southern New England Regional VEX Championship. The CTEEA event is a US National Championship Qualifying Event and World Championship Qualifying Event.

Dr. Damkaci suggests that a feedback survey to be completed by staff/teachers be created with about fifteen to twenty various questions and at least two open-ended questions. The questions will be sent to Dr. Wright to review as an expert on the field. The questions should be selected based on what kind of useful information can be gathered in order to improve the school culture and professional development as well as to keep teachers and staff satisfied.

The board discussed the possibility of non-approval of enrollment increase application. Dr. Damkaci shared his view in terms of why the school's position is conservative compared to other decisions made by the NYSED. Trustees agreed and would like to continue to support the application. Meanwhile, elementary school construction was discussed in terms of need whether enrollment increase will be approved or not. Trustees agreed to have the construction plans move forward as is. Mr. Hayali will share the latest designs with the Trustees in the next meeting.

Meeting was adjourned at 9:35 PM.

Respectfully, submitted by Ahmet Ay

Syracuse Academy of Science Charter School Board of Trustees

April 9, 2013

The meeting was called to order at 8:15PM in Utica School site with Board Members present: Fehmi Damkaci, Ahmet Ay, Sherman Dunmore, Yildiray Yildirim and Muris Hadzic. Excused: Ednita Wright and Patricia Coban. Quorum: 5/7. In addition, the Superintendent, Operations Manager of SASCS, and Dean of Elementary were present.

Agenda

1. *Minutes of last meeting: Review and approve*
2. *Today's meeting agenda: Review and approve*
3. *Elementary School Star program Purchase*
4. *By-laws update approval*
5. *Budget Revision Approval*
6. *Videoconferencing device*
7. *Updated Bylaws Approval*
8. *Next trustee meeting: May 14, 2013*

Discussion

22. *Budget updates and 2013-14 budget*
23. *Financial status*
24. *Inventory system*
25. *Grant opportunities/window grant*
26. *Building improvements/elementary construction*
27. *Student enrollments/database*
28. *College acceptances*
29. *Spring Break Study sessions*
30. *Staff/teachers feedback survey*

Motion #1304109.1

RESOLVED, that the minutes of the March 12, 2013 meeting are hereby approved and a copy shall be inserted in the minute book.

Moved by Ahmet Ay and seconded by Yildiray Yildirim

Resolution #130409.1 was adopted unanimously

Motion #130409.2

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Rev. Dunmore and seconded by Muris Hadzic

Resolution #130409.2 was adopted unanimously

Motion #130409.3

RESOLVED, that the revised budget is hereby approved.

Moved by YildirayYildirim and seconded by MurisHadzic
Resolution #130409.3 was adopted unanimously

Motion #130409.4

RESOLVED, that the purchase of Star Reading and Math complete program is hereby approved for Elementary school. It is noted that it is offered only by one vendor, therefore approved with one quote

Moved by YildirayYildirim and seconded by MurisHadzic
Resolution #130409.4 was adopted unanimously

Motion #130409.5

RESOLVED, that the purchase of a device (Ipad or similar item) which enables the BoT member (for those who are lack of such device) to attend meeting when they are away is hereby approved.

Moved by Rev. Dunmore and seconded by Ahmet Ay
Resolution #130409.5 was adopted unanimously

Motion #130409.6

RESOLVED, that the Kelly Gaggin as PR director starting in May with\$45.000+benefits+ %10 of earned grant writings is hereby approved.

Moved by Ahmet Ay and seconded by YildirayYildirim
Resolution #130409.6 was adopted unanimously

Motion #1304097

RESOLVED, that the revised By-laws per request of NYSED is hereby approved.

Moved by Ahmet Ay and seconded by YildirayYildirim
Resolution #130409.7 was adopted unanimously

Discussion Items:

Financials provided by Mr. Ozcan was discussed briefly. Budget items which are close or over 100% allocation were discussed and few line items were increased to allow us to by end of fiscal year. Some time was spent on discussing on next year's budget planning.

MrHayali updated about obtaining a new inventory system. IT is looking into several options and will let the BOT with the possible options to adopt.

MrHayali provided information about the window grant and its status. The measurements are taken and the work will start at the end of May.

Mr. Hayali updated the BOT member regarding the status of elementary school site construction. He provided updated drawings and plans to request the construction to be completed by end of summer.

Enrollment status has been discussed. There is more than needed application and there is a long waiting list.

Dr. Damkaci talked about the questions he prepared and shared with Dr Wright for the staff survey. Its implementation will be done after survey is fully developed. BoT members will wait Dr. Wright's feedback on the survey.

News of acceptances in to UC-Berkeley, UC-LA and Clarkson universities has been shared. UC Berkeley and UCLA acceptances are the very first two Ivy League acceptances the school has seen in its history.

MrHayali provided information about spring break study session held by teachers at the school. More than 100 students attended to these spring sessions to get help. SAS identified students who are at risk to get them where they supposed to be.

MrHayali also reported that NYSED is changing the state exam structure and cut off and state will not issue any AYP statuses for the year. BoT members asked questions about schools readiness for the tests, especially in terms of test security. It has been discussed in detail to provide a secured test taking environment and securing tests before and after tests.

MrDamkaci reminded the parent survey which should be mailed in April. The results will be discussed either in May or June meeting. DrDamkaci asked that contract renewals should be ready for approval in the next meeting.

Meeting was adjourned at 9:30 PM.

Syracuse Academy of Science Charter School Board of Trustees

May 14, 2013

The meeting was called to order at 8:00PM in Syracuse School site with Board Members present: Fehmi Damkaci, Ahmet Ay, Yildiray Yildirim, Patricia Coban, and Muris Hadzic. Excused: Ednita Wright and Sherman Dunmore. Quorum: 5/7. In addition, the Superintendent, Operations Manager of SASCS, IT Manager, and Dean of Elementary were present.

Agenda

1. *Minutes of last meeting: Review and approve*
2. *Today's meeting agenda: Review and approve*
3. *Security Camera Purchase Approval*
4. *Social Media Policy Approval*
5. *Purchasing Policy Revision Approval*
6. *Relocation Expense Reimbursement Policy Approval*
7. *Contract approvals (executive session)*
8. *Next trustee meeting: June 11, 2013*

Discussion

31. *Financial status*
32. *Inventory system*
33. *Building improvements/elementary construction*
34. *Student enrollments*
35. *College acceptances*
36. *10th year anniversary plans*

Motion #130514.1

RESOLVED, that the minutes of the April 9, 2013 meeting are hereby approved and a copy shall be inserted in the minute book.

Moved by Muris Hadzic and seconded by Yildiray Yildirim

Resolution #130514.1 was adopted unanimously

Motion #130514.2

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Ahmet Ay and seconded by Patricia Coban

Resolution #130514.2 was adopted unanimously

Motion #130514.3

RESOLVED, that the purchase of 24 Surveillance Camera (\$520 per camera) + 12 SONY HD security camera's (\$1,388 per camera) from PC mall is hereby approved. PC Mall surveillance camera's are one model higher and better than one of the vendor's cheaper model.

Moved by Ahmet Ay and seconded by Yildiray Yildirim

Resolution #130514.3 was adopted unanimously

Motion #130514.4

RESOLVED, that the social media policy is hereby approved.

Moved by Ahmet AY and seconded by MurisHadzic

Resolution #130514.4 was adopted unanimously

Motion #130514.5

RESOLVED, that the revised purchasing policy is hereby approved.

Moved by YildirayYildirim and seconded by Ahmet Ay

Resolution #130514.5 was adopted unanimously

Motion #130514.6

RESOLVED, that the Relocation Expense Reimbursement Policy is hereby approved.

Moved by Patricia Coban and seconded by Ahmet Ay

Resolution #130514.6 was adopted unanimously

Discussion Items:

Financials provided by Mr. Ozcan was discussed briefly. Discussion about the budget for 2013-14 took place. Dr. Yildirim will have a meeting to shape the budget for the approval in next meeting.

MrDemir provided information about the new inventory software system which will be purchased. It should address the issues brought by the comptroller's audit. In a related discussion, purchasing, and inventory system has been discussed and a possibility of hiring an additional staff will be brought for board approval. This was a suggestion by the comptroller's audit.

RFP for annual audit has been placed and the results will be discussed for approval in the next meeting.

MrHayali provided information about the window grant and its status. Window replacement has been started.

The landlord secured its financing for the elementary school construction. An amendment needs to be drafted for approval for the additional building.

An enrollment update was provided by MrHayali.

On April 26, 2013 Syracuse Academy of science charter school was selected by US news is one of the top two 183 schools in New York as your best high school ranking positioning essayist CS into top 25% in New York State high school

10th year anniversary and graduation ceremony will be at landmark Theatre on June 21 at 6 PM. John King, the commissioner of education will present at the event.

SAS students did a great job by winning the first place for the signs bowl competition in Rochester representing the northwestern New York region. Department of Energy sponsored them for their trip to Washington DC to compete in international level with all high schools around the country. SAS students were the only inner-city students who are in this whole competition in Washington DC.

Three SAS students and a teacher went to Kenya for international environmental competition to present science their project.

Two of our students with a teacher went to another Science and Engineering International Science fair in Texas Houston called as international sustainable world energy and environmental competition project and represented us among 900 projects from all over the world.

On April 13 our students participated on a science day at SUNY Oswego which was an annual event was hosted and organized by the SUNY Oswego to expose students in the field of science engineering technology in Math field.

Regular meeting was adjourned at 8:50 PM.

Executive Session Started at 8.50 pm with BoT members and Superintendent.

New positions, salary increases, and teacher changes has been discussed.

Motion #130514.7

RESOLVED, that the contract of staff for 2013-14 year with salary and dates provided in the attached document is hereby approved in the executive session at the end of the meeting with Superintendent.

Moved by Ahmet Ay and seconded by YildirayYildirim
Resolution #130514.7 was adopted unanimously

Executive meeting was adjourned at 9:20 PM.

Syracuse Academy of Science Charter School Board of Trustees

June 11, 2013

The meeting was called to order at 8:05PM in Syracuse School site with Board Members present: Fehmi Damkaci, Ahmet Ay, Yildiray Yildirim, Patricia Coban, Ednita Wright and Sherman Dunmore, Excused: Muris Hadzic. Quorum: 6/7. In addition, the Superintendent, Operations Manager, and HR Manager.

Agenda

1. *Minutes of last meeting: Review and approve*
2. *Today's meeting agenda: Review and approve*
3. *Inventory Software Purchase Approval*
4. *Purchasing Officer position Approval*
5. *Auditor RFP result Approval*
6. *Rent Agreement amendment Approval*
7. *High School graduation requirement changes Approval*
8. *2013-14 Budget Approval*
9. *Financial Policy update Approval*
10. *High school Director Approval (executive session)*
11. *Dean of Elementary Approval (executive session)*
12. *Next trustee meeting: July 8, 2013*

Discussion

37. *Financial status and budget*
38. *Inventory system*
39. *Building improvements/elementary construction*
40. *Student enrollments*
41. *College acceptances*
42. *Summer Programs*
43. *10th year anniversary plans*

Motion #130611.1

RESOLVED, that the minutes of the May 2013 meeting are hereby approved and a copy shall be inserted in the minute book.

Moved by Ednita Wright and seconded by Yildiray Yildirim

Resolution #130611.1 was adopted unanimously

Motion #130611.2

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Ednita Wright and seconded by Patricia Coban

Resolution #130611.2 was adopted unanimously

Motion #130611.3

RESOLVED, that the purchase of inventory software package is hereby approved, with only one quote due to sole seller of the product which is used by other state organizations.

Moved by YildirayYildirim and seconded by Rev. Dunmore

Resolution #130611.3 was adopted unanimously

Motion #130611.4

RESOLVED, that the opening apurchasing and inventory officer position is hereby approved.

Moved by YildirayYildirim and seconded by Ednita Wright

Resolution #130611.4 was adopted unanimously

Motion #1306115

RESOLVED, that that the independent Auditor RFP result for Testone, Marshall, Discenza is hereby approved.

Moved by Ahmet Ay and seconded by Ednita Wright

Resolution #130611.5 was adopted unanimously

Motion #130611.6

RESOLVED, that Rental Agreement Amendment of rental increase (\$12,000) due to constructions of new three story addition is hereby approved.

Moved by Rev Dunmore and seconded by Ahmet Ay

Resolution #130611.6 was 6 yes. DrFehmiDamkaci abstained from discussions and voting.

Motion #130611.7

RESOLVED, that the increase of High school graduation credit requirement to 26 credits (with additional math and English requirements) is hereby approved.

Moved by Ednita Wright and seconded by Rev. Dunmore

Resolution #130611.7 was adopted unanimously

Motion #130611.8

RESOLVED, that the budget for year 2013-14 is hereby approved.

Moved by Rev. Dunmore and seconded by Ednita Wright

Resolution #130611.8 was adopted unanimously

Motion #130611.9

RESOLVED, that the following additions for the financial policy handbook is hereby approved.

Moved by Yildiray and seconded by Ednita Wright

Resolution #130611.9 was adopted unanimously

More than one quote from related entities (such as a subsidiary company, entity subject to common control etc.) will not be expected as an additional quote

Written quotes or proposals will be considered except an emergency purchase. When verbal

quote is received for an emergency ordering, a written document with the terms of the quote or proposal must be retained and submitted.

If pricing and terms are available from OGS vendor, the quote from OGS needs to be determined and submitted with other quotes.

If lowest price is not selected within the quotes, a written documentation should be submitted explaining the reason.

The purchase request more than \$15,000 cannot be made without board approval except emergency circumstances. Quotes or proposals received after Board approval will not be considered as a quote, unless the Board finds it is in the School's best interests to do so.

Quotes from non-specialty vendors will be considered only if they are lower than the quotes from vendors who frequently provide such goods or services.

The Operations Manager must oversee an audit of a sampling of thirty (30) registration folders to ensure the accuracy of information contained in those files and that it matches the data contained in the SIS database which will be reported to the board every October of the year.

Discussion Items:

Financials provided by Mr. Ozcan was discussed briefly. Discussion about the budget for 2013-14 took place. Dr. Yildiray and Mr. Ozcan provided updates regarding the budget changes from last year to this year. Major changes included increased income due to increased number of student with addition of a grade. Also school's cost for insurance will increase as state mandates changes, plus new hires (first year teachers) now start at \$37,000 annual salary. In addition, the budget is done conservatively for 675 students even though our cap is 696.

Mr. Hayali provided updates regarding planned addition at the elementary school. Now City requires sprinkler system which will cost additional \$80K for the landlord. However, landlord will not change the first agreed rent increase due to these additional costs at the moment. The project still waits city approval. Tentative date to finish the work is November 1st.

In addition, landlord is installing AC system for all classrooms at the high school building without additional cost to school. Mr. Hayali requested this so school may utilize the building efficiently during summer and may increase the instruction during hot days of May and June. Mr. Hayali suggested starting the school a week early in August once we have the AC in the building to add additional instructional hours. Board members agreed with the idea and will wait for the proposal come forward when the school is ready for adopting such change.

Mr. Hayali updated the board about the continued work of changing windows at the high school building. In addition Dr. Damkaci also talked about possible Green Roof Grant - received through the county, 80% would be paid, still working progress - not yet on the table.

Mr. Demir provided information about the new inventory software system which will be purchased. It should address the issues brought by the comptroller's audit. In a related discussion, purchasing, and inventory system has been discussed and a possibility of hiring an additional staff will be brought for board approval. This was a suggestion by the comptroller's audit.

MrHayali provided information regarding offering more college courses for seniors, giving them more college credits prior to graduation. MrDamkaci talked about Early College High school concept and would like to be one as a school. MrHayali said within couple years we should be able to provide enough college courses to make that happen at SAS.

In order to prepare our students better for college, increasing high school graduation requirement has been discussed. Board approved to make it same as Utica academy to challenge them more before they head to college.

MrHayali informed the board about getting the school bussing for elementary school so that it can operate from 8 until 4 pm, which will provide longer school day for K-6 grades starting in fall 13. Current hours were 8.45 until 3.30. The change adds 75 minutes of instruction time for every day.

There will be 5 week summer program at the elementary school site where AC is available at the moment between 8:30 a.m. - 12:30 p.m. beginning in July

State test results - 82% passed in English. 57% are at the college ready level (higher than 75%). Math results were not available for discussion.

College acceptances - more 4 year college acceptances this year compared to previous year and also more scholarships this year. There are two Ivy League college acceptances, UCLA and Carnegie Mellon, and Spelman. Dr. Wright asks if we can find out our comparison statistics to other charter schools. Mr. Hayali mentions only 20% of charter schools are high school, most are elementary charters. Board asks to possibly research High School Charter Schools college acceptances to compare to Syracuse Academy acceptances (4 and 2 year colleges)

Staff survey - next meeting, when to run survey, best time for teachers to take survey (Mr.Hayali suggests during Spring). Dr. Ednita will submit the survey for the next BoT meeting for discussion. Mrs. Frost to review surveys for her opinion.

Raw Parent survey results has been shared but DrDamkaci asked to have the tabulated results for the next meeting for discussion.

Dr. Damkaci reminded that BoT member must submit self-evaluations via email by next meeting. In addition, he will get a committee for evaluating MrHayali's performance.

Dr. Damkaci summarized the Comptroller's Report regarding the issues identified. However the final word by the report states limited risk at school, adequate internal controls. Mr. Ozcanshared new information he obtained from the State Comptroller's Workshop for Business managers. Based on recommendation made by the board several policy changes and action items were discussed and approved to correct the issues sooner.

Retreat for Board Members in early fall was discussed for strategic planning purposes.

Mr. Hayali mentions graduation and all board members invited, John King will be present. Regular meeting was adjourned at 9:10 PM.

The board started executive session at 9.10 PM

Motion #130611.10

RESOLVED, that the GalipBak as High School Director is hereby approved in the executive session with Superintendent) (see attached sheet for details of the contract)

Moved by Ednita Wright and seconded by YildirayYildirim

Resolution #130611.10 was adopted unanimously

Motion #130611.11

RESOLVED, that Linda Spencer, current dean of academics of high school as dean of elementary is hereby approved. (see attached sheet for details of the contract)

Moved by Ednita Wright and seconded by Rev. Dunmore

Resolution #130611.11 was adopted unanimously

The discussion took place regarding hiring process, number of candidates, and their qualifications. MrHayali Talked answered questions from board regarding all other candidates which applied for the High School Director positions. Resumes for the top three candidates were reviewed. Ednita wright asked about whether we had any candidates of color or minority. MrHayali answered no, but he said he is hiring a Math teacher who is African-American who might be groomed to be an administrator in future.

MrHayali also explained for the reason to have Mrs Spencer as an internal candidate, since there are couple good candidates at the elementary school who can be ready within a year as they are invested in.

After a healthy and lengthy discussion, board approved both recommendations.

The executive session is ended at 9.35 PM

Appendix H: Enrollment and Retention Targets

SASCS is located in and serves in an economically disadvantaged neighborhood, which also includes a number of refugee and immigrant communities. The school distributes flyers written in the native language of several of these immigrant communities (Bosnian, Spanish, and Russian).SASCS also completes a mass mailing of an English language flyer to all families in the local area.

Number of ELL, Special Ed., Free-Reduced Lunch Students					
	2008–09	2009–10	2010–11	2011-12	2012-13
ELL	10 (3%)	14 (4%)	34 (7%)	32 (6%)	29 (5%)
Special Education	31 (9%)	24 (7%)	34 (7%)	43 (8%)	47 (7%)
Free-Reduced Lunch	235 (76%)	265 (78%)	286 (61%)	401 (71%)	460 (71%)

The number of enrolled ELL, special education, and free-reduced lunch students are provided in the above table. SASCS has steady special education students enrolled throughout the years with 7-9% enrollment rate. Three of our ELL students' families moved outside of NYS, and no new ELL students were drawn in the lottery. However we continue to aggressively advertise and recruit for applications from the refugee and immigrant communities. Our Free and Reduced Lunch percentage remained steady between 2001-2012 and 2012-2013.



Мы хотели бы пригласить вас, вашей семьи и Ваших друзей нашей ежегодной выставке.
Приходите и узнайте, какие мы все!

На выставке состоится суббота, 23 Март 2013 г. от 10:30 до 2:30.
Для детских садов для класса 6 пожалуйста, перейдите на:

Syracuse Academy of Science Charter School Elementary
4827 South Salina Street
Syracuse, New York 13205
315-469-9404

Для 7 класса в класс 12 просьба перейти к

Syracuse Academy of Science Charter School MS/HS
1001 Park Avenue
Syracuse, New York 13204
315-428-8997

SASCS

Потенциала успеха
одного атома в то время



**Nos gustaría invitar a usted, su familia y sus amigos
en nuestro Escaparate.
Venga y vea lo que son!**

La exposición tendrá lugar el sábado 23 de marzo de 2013 10:30 a 14:30

Para el Kindergarten hasta el grado 6, diríjase a:

Syracuse Academy of Science Charter School Elementary
4827 South Salina Street
Syracuse, New York 13205
315-469-9404

En el grado 7 al grado 12, por favor vaya a:

Syracuse Academy of Science Charter School MS/HS
1001 Park Avenue
Syracuse, New York 13204
315-428-8997

SASCS
Construyendo el éxito
un átomo en un momento



Željeli bismo pozvati Vas, tvoja porodica, i vaše prijatelje
u našem godišnjem Showcase.
Dođite i vidjeti što smo sve o!

U Showcase će se održati u subotu 23 Mart 2013 10:30-14:30.

Za vrtića do Grade 6 molimo idite na -

Syracuse Academy of Science Charter School Elementary
4827 South Salina Street
Syracuse, New York 13205
315-469-9404

Za Grade 7 do 12. razreda molimo idite na -

Syracuse Academy of Science Charter School MS/HS
1001 Park Avenue
Syracuse, New York 13204
315-428-8997

SASCS
Building Success
Jedan atom u isto vrijeme



We would like to invite you, your family, and your friends
to our annual Showcase.

Come and see what we are all about!

The showcase will take place on Saturday March 23, 2013 from 10:30am to 2:30pm.

For Kindergarten to Grade 6 please go to –

Syracuse Academy of Science Charter School Elementary
4827 South Salina Street
Syracuse, New York 13205
315-469-9404

For Grade 7 to Grade 12 please go to –

Syracuse Academy of Science Charter School MS/HS
1001 Park Avenue
Syracuse, New York 13204
315-428-8997

SASCS
Building Success
One Atom At A Time

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 09, 2013

Updated Tuesday, September 03, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/c6a08fdff1aba7bafc7e3cf94e17>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Ahmet Ay

2. Charter School Name:

Syracuse Academy of Science Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

Variable	Response
4. *Your Home Address: Street Address	[REDACTED]
4. *Your Home Address: City/State	[REDACTED]
4. *Your Home Address: Zip	[REDACTED]

5. *Your Business Address

Variable	Response
5. *Your Business Address Street Address	[REDACTED]
5. *Your Business Address City/State	[REDACTED]
5. *Your Business Address Zip	[REDACTED]

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Secretary
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

Yes

13a. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Question 2-4 above, you need not disclose again your employment status, salary, etc.

	Date(s) of Transactions	Nature of Financial Interest/Transactions	Steps Taken to Avoid Conflict of Interest (e.g., did not vote, did not participate in discussion)	Name of Person Holding Interest and Relationship to You
1	01/2013-Current	My wife works at SASCS as the Research Director.	Abstain from discussions and voting	Ayten Ay (wife)
2	(No response)	(No response)	(No response)	(No response)
3	(No response)	(No response)	(No response)	(No response)
4	(No response)	(No response)	(No response)	(No response)
5	(No response)	(No response)	(No response)	(No response)

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Thursday, July 18, 2013

Updated Tuesday, July 23, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/c621e0b49b4fed1acf7b9a04baf>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Patricia Coban

2. Charter School Name:

Syracuse Academy of Science Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

Variable	Response
4. *Your Home Address: Street Address	[REDACTED]
4. *Your Home Address: City/State	[REDACTED]
4. *Your Home Address: Zip	[REDACTED]

5. *Your Business Address

Variable	Response
5. *Your Business Address Street Address	[REDACTED]
5. *Your Business Address City/State	[REDACTED]
5. *Your Business Address Zip	[REDACTED]

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Other, please specify...: community member
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Tuesday, June 25, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/94efabd505a9ba8355ba10ad72>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Fehmi Damkaci

2. Charter School Name:

Syracuse Academy of Science Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

Variable	Response
4. *Your Home Address: Street Address	[REDACTED]
4. *Your Home Address: City/State	[REDACTED]
4. *Your Home Address: Zip	[REDACTED]

5. *Your Business Address

Variable	Response
5. *Your Business Address Street Address	[REDACTED]
5. *Your Business Address City/State	[REDACTED]
5. *Your Business Address Zip	[REDACTED]

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Chair/President
-

9. Are you a trustee and also an employee of the school?

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "felmi Jankovic". The signature is written in a cursive style with a large initial 'f' and a long, sweeping underline.

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Thursday, July 18, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/41a56770844209a1195134eff8>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Sherman Dunmore

2. Charter School Name:

Syracuse Academy of Science Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

Variable	Response
4. *Your Home Address: Street Address	[REDACTED]
4. *Your Home Address: City/State	[REDACTED]
4. *Your Home Address: Zip	[REDACTED]

5. *Your Business Address

Variable	Response
5. *Your Business Address Street Address	[REDACTED]
5. *Your Business Address City/State	[REDACTED]
5. *Your Business Address Zip	[REDACTED]

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Parent Representative
-
- Other, please specify...: Community Leader

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "John Smith", written across the page.

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 09, 2013

Updated Tuesday, September 03, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/d55763b61249267ab266c85d36>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Muris Hadzic

2. Charter School Name:

Syracuse Academy of Science Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

Variable	Response
4. *Your Home Address: Street Address	[REDACTED]
4. *Your Home Address: City/State	[REDACTED]
4. *Your Home Address: Zip	[REDACTED]

5. *Your Business Address

Variable	Response
5. *Your Business Address Street Address	[REDACTED]
5. *Your Business Address City/State	[REDACTED]
5. *Your Business Address Zip	[REDACTED]

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Other, please specify...: Member
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "L. Dennis H.", written in a cursive style.

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 30, 2013

Updated Tuesday, September 03, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/f7a3e4eaf145923d3344767fd8>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

gene moore

2. Charter School Name:

Syracuse Academy of Science Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

Variable	Response
4. *Your Home Address: Street Address	[REDACTED]
4. *Your Home Address: City/State	[REDACTED]
4. *Your Home Address: Zip	[REDACTED]

5. *Your Business Address

Variable	Response
5. *Your Business Address Street Address	[REDACTED]
5. *Your Business Address City/State	[REDACTED]
5. *Your Business Address Zip	[REDACTED]

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Chair/President
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

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Required Form: Appendix E - Disclosure of Financial Interest Form

Created Monday, July 08, 2013

Updated Tuesday, September 03, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/c4b02db10f1f420205105310fa89603>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Ednita M. Wright, Phd., LCSW, CASAC

2. Charter School Name:

Syracuse Academy of Science Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

(No response)

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

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