

# I. SCHOOL INFORMATION AND COVER PAGE

Created Monday, June 16, 2014  
Updated Friday, August 01, 2014

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## Page 1

### 1. SCHOOL NAME

(Select School name from dropdown menu; BEDS # appears first)

320800860846 BRONX CS FOR THE ARTS

### 2. CHARTER AUTHORIZER

Regents-Authorized Charter School

### 3. DISTRICT / CSD OF LOCATION

NYC CSD 8

### 4. SCHOOL INFORMATION

| PRIMARY ADDRESS                       | PHONE NUMBER | FAX NUMBER   | EMAIL ADDRESS                               |
|---------------------------------------|--------------|--------------|---|
| 950 Longfellow Ave<br>Bronx, NY 10474 | 718-893-1042 | 718-893-7910 | info@bronxarts.net<br>sravosa@bronxarts.net |

### 4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

|                                       |   |
|---------------------------------------|---|
| Contact Name                          | Nicholas Stapleton  |
| Title                                 | Executive Director  |
| Emergency Phone Number (###-###-####) |  |

### 5. SCHOOL WEB ADDRESS (URL)

www.bronxarts.net

### 6. DATE OF INITIAL CHARTER

2003-01-01 00:00:00

### 7. DATE FIRST OPENED FOR INSTRUCTION

2004-09-01 00:00:00

### 8. TOTAL NUMBER OF STUDENTS ENROLLED IN 2013-14 (as reported on BEDS Day)

(as reported on BEDS Day)

**9. GRADES SERVED IN SCHOOL YEAR 2013-14**

Check all that apply

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 K

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 1

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 2

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 3

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 4

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 5**10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

| Yes/No | Name of CMO/EMO |
|--------|-----------------|
| No     |                 |

## 11. FACILITIES

Will the School maintain or operate multiple sites?

No, just one site.

## 12. SCHOOL SITES

Please list the sites where the school will operate in 2014-15.

|                               | Physical Address                         | Phone Number | District/CSD | Grades Served at Site | School at Full Capacity at Site | Facilities Agreement |
|-------------------------------|--|--------------|--------------|-----------------------|---------------------------------|----------------------|
| Site 1 (same as primary site) | 950 Longfellow Avenue<br>Bronx, NY 10474 | 718-893-1042 | CSD 8        | K-5                   | Yes                             | Rent/Lease           |

12a. Please provide the contact information for Site 1 (same as the primary site).

|                    | Name               | Work Phone   | Alternate Phone | Email Address |
|--------------------|--------------------|--------------|-----------------|---------------|
| School Leader      | Nicholas Stapleton | 718-893-1042 |                 |               |
| Operational Leader | Daniel Marshall    | 718-893-1042 |                 |               |
| Compliance Contact | Nicholas Stapleton | 718-893-1042 |                 |               |
| Complaint Contact  | Nicholas Stapleton | 718-893-1042 |                 |               |

13. Are the School sites co-located?

No

14. Were there any revisions to the school's charter during the 2013-2014 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

No

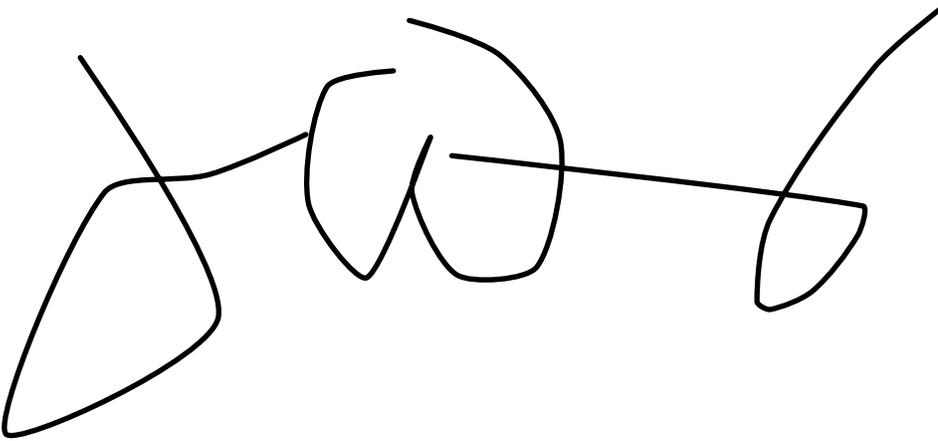
16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

• Yes

Signature, Head of Charter School

A handwritten signature in black ink that reads "Dr. Nicholas Deplet". The signature is written in a cursive style with a large initial "D" and "N".

Signature, President of the Board of Trustees

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke, which is not clearly legible.

Thank you.

# Audited Financial Statement Checklist

Created Tuesday, October 28, 2014

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## Page 1

Charter School Name:

1. Please check each item that is included in the 2013-14 Audited Financial Statement submitted for your charter school.

|   | Yes/No         |
|---|----------------|
| Audited Financial Statements (including report on compliance and report on internal control over financial reporting) | Yes            |
| Single Audit (if applicable)  | No             |
| CSP Agreed Upon Procedures (if applicable)  | No             |
| Management Letter   | No             |
| Report on Extracurricular Student Activity Accounts (if applicable)   | Not Applicable |
| Corrective Action Plans for any Findings  | Not Applicable |

2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2013-14 Audited Financial Statement.

|   | Yes/No |
|---|--------|
| Report on Compliance                                | No     |
| Report on Internal Control over Financial Reporting | No     |
| Single Audit  | No     |
| CSP Agreed Upon Procedures Report                   | No     |
| Management Letter                                   | No     |

Thank you.

# Appendix A: Progress Toward Goals

Created Tuesday, June 17, 2014

Updated Wednesday, July 16, 2014

## Page 1

Charter School Name: 320800860846 BRONX CS FOR THE ARTS

### 1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?instid=800000081568&year=2013&createreport=1&enrollment=1&avgclasssize=1&freelunch=1&attenda>

### 2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

#### 2a. ACADEMIC STUDENT PERFORMANCE GOALS

If the results are not available by August 1st, please list the goals and explain this in the "progress toward goal attainment" column. This task will reopen for the school to update and finalize by the November 1, 2014 due date.

#### 2013-14 Progress Toward Attainment of Academic Goals

|                 | Academic Student Performance Goal   | Measure Used to Evaluate Progress | 2013-2014 Progress Toward Attainment  | If Not Met, Describe Efforts to be Taken |
|-----------------|---|-----------------------------------|---|--|
| Academic Goal 1 | Five Year Goal 1: 90% of students will meet or exceed NYS Learning Standards in each subject area of Math, ELA, Science and Social Studies.                             | State standardized test scores    | The 2013-2014 school year is only the 4th of the school's current charter. Therefore, progress toward this five-year goal cannot yet be measured. | Not Applicable                           |
| Academic Goal 2 | For the 2013-2014 school year, Bronx Arts set a goal of 60% at proficiency on the NYS Math exams. This represents a 31% increase over the 2013 proficiency rate of 29%. | State standardized test scores    | Progress toward this goal cannot yet be measured as 2014 New York State Math scores have not yet been released.                                   | Not Applicable                           |
| Academic Goal 3 | For the 2013-2014 school year, Bronx Arts set a goal of 55% at proficiency on the NYS ELA exams. This represents a 35% increase over the 2013 proficiency rate of 20%.  | NYC ELA exam scores               | Progress toward this goal cannot yet be measured as 2014 New York State ELA scores have not yet been released.                                    | Not Applicable                           |
| Academic Goal 4 | Each year, BCSA will meet NCLB AYP threshold for all subcategories and subjects.  | State standardized test scores    | Progress toward this goal cannot yet be measured as 2014 New York State ELA and Math scores have not yet been                                     | Not Applicable                           |

|                 |   |                                   |  |  |
|-----------------|---|-----------------------------------|--|--|
|                 |   |                                   | released.  |  |
| Academic Goal 5 | Each year, the overall percentage of students at proficiency at BCSA will exceed NYCDOE District 8 rates.   | State standardized test scores    | Progress toward this goal cannot yet be measured as 2014 New York State ELA and Math scores have not yet been released.  | Not Applicable   |
| Academic Goal 6 | Five Year Goal 2: The school's average rank will be in the 75th percentile.   | Terra Nova Math and Reading exams | The 2013-2014 school year is only the 4th of the school's current charter. Therefore, progress toward this five-year goal cannot yet be measured.  | Not Applicable   |
| Academic Goal 7 | 2012-2013 Benchmark Goal: Each year, each grade level cohort will increase their average percentile rank in Math and Reading by 30% of the difference between the previous year's rank and the 75th percentile. | Terra Nova Math and Reading exams | <p>This goal has not been met. We administered the Terra Nova Math and Reading exams to all students in June 2014. Our scores were as follows:</p> <p>Reading</p> <p>Kindergarten:<br/> 2013 Actual - 68%<br/> 2014 Goal - 70%<br/> 2014 Actual - 70%</p> <p>1st Grade:<br/> 2013 Actual - 61%<br/> 2014 Goal - 65%<br/> 2014 Actual - 64%</p> <p>2nd Grade Grade:<br/> 2013 Actual - 49%<br/> 2014 Goal - 57%<br/> 2014 Actual - 53%</p> <p>3rd Grade:<br/> 2013 Actual - 45%<br/> 2014 Goal - 55%<br/> 2014 Actual - 50%</p> <p>4th Grade:<br/> 2013 Actual - 53%<br/> 2014 Goal - 60%<br/> 2014 Actual - 55%</p> <p>5th Grade:<br/> 2013 Actual - 50%<br/> 2014 Goal - 58%<br/> 2014 Actual - 52%</p> <p>Math</p> <p>Kindergarten:<br/> 2013 Actual -65 %<br/> 2014 Goal - 68%<br/> 2014 Actual - 67%</p> <p>1st Grade:<br/> 2013 Actual - 60%<br/> 2014 Goal - 65%<br/> 2014 Actual - 63%</p> <p>2nd Grade Grade:<br/> 2013 Actual - 53%<br/> 2014 Goal - 60%<br/> 2014 Actual - 56%</p> <p>3rd Grade:<br/> 2013 Actual - 49%<br/> 2014 Goal - 57%</p> | <p>Although we did not meet the aggressive goals we set for each grade, we are overall pleased with the gains our students made in both Reading and Math. Therefore, we will continue to implement our current literacy and math curricula and provide additional interventions as needed through our comprehensive RTI program.</p> <p>In addition, we have provided and will continue to offer our students significant opportunities for supplemental, including an extended school day (1 additional hour each day), after-school, Saturday school, and Summer school.</p> |

2014 Actual - 53%  
4th Grade:  
2013 Actual - 55%  
2014 Goal - 61%  
2014 Actual - 57%  
5th Grade:  
2013 Actual - 51%  
2014 Goal - 58%  
2014 Actual - 54%

2a1. Do have more academic goals to add?

No

2a2. Do have more academic goals to add?

No

## 2b. ORGANIZATIONAL GOALS

### 2013-14 Progress Toward Attainment of Organizational Goals

|            | Organizational Goal   | Measure Used to Evaluate Progress   | 2013-14 Progress Toward Attainment   | If Not Met, Describe Efforts to be Taken |
|------------|---|-------------------------------------|--|--|
| Org Goal 1 | Fewer than 10% of families who withdraw their students from BCSA will cite “dissatisfaction” as the reason.   | Family exit surveys                 | This goal has been met. A total of -- students withdrew from Bronx Arts in the 2012-2013 school year (xx% of the student body.) Of the families that left, only XX (XX%) cited "dissatisfaction" as the reason.<br><br>Other reasons for students being withdrawn from the school include: |  |
| Org Goal 2 | 90% of families will indicate on year-end surveys that they are “satisfied” or “very satisfied” with BCSA.    | NYC DOE Learning Environment Survey | The results of the 2013-2014 Learning Environment Survey have not yet been received. We will update this information in the next submission of the Annual Report.  | Not Applicable                           |
| Org Goal 3 | At least 70% of staff will indicate on surveys that they are “satisfied” or “very satisfied” with Bronx Arts. | NYC DOE Learning Environment Survey | The results of the 2013-2014 Learning Environment Survey have not yet been received. We will update this information in the next submission of the Annual Report.  |  |
| Org Goal 4 | Turn-over of full-time teachers will not exceed 30%   | Teaching staff turnover rates       | This goal has been met, of the 30 full-time teachers on staff, 4 (13.3%) will not be returning for the 2014-2015 school year.  |  |

#### 2b.1 Do you have more organizational goals to add?

No

## 2c. FINANCIAL GOALS

### 2013-14 Progress Toward Attainment of Financial Goals

|                  | Financial Goals  | Measure Used to Evaluate Progress                               | 2013-2014 Progress Toward Attainment  | If Not Met, Describe Efforts to be Taken |
|------------------|--|---|---|--|
| Financial Goal 1 | Each year, BCSA will remedy all control and other issues cited in its audit or management letter, and these will not be cited in the following year. | Audited financial statements and correlating management letter. | This goal has been met.<br><br>Bronx Arts regularly maintains accurate financial records, upholds stringent controls, and expects to receive an unqualified opinion in its FY14 audit as it has in previous |  |

years. For FY13, the auditors did not submit a management letter because they did not identify any material weakness or sufficient deficiency. Also, given the very clean financial records kept by the Director of Finance, the auditors did not even share a single recommendation.

|                  |   |                                    |   |
|------------------|---|------------------------------------|---|
| Financial Goal 2 | Each year, BCSA will operate at a surplus and will increase the size of its operating reserves. | Financial documents (budget, etc.) | <p>This goal has been met.</p> <p>In FY13, Bronx Arts posted a net gain equal to \$XXXX. Throughout the year, Bronx Arts had no cash flow problems and did not need to utilize its operating reserves. In fact, Bronx Arts increased its operating reserves by \$XXX plus interest.</p> |
|------------------|---|------------------------------------|---|

# Appendix I: Teacher and Administrator Attrition

Created Tuesday, July 08, 2014

Updated Wednesday, July 16, 2014

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## Page 1

Charter School Name: 320800860846 BRONX CS FOR THE ARTS

Instructions for completing the Teacher and Administrator Attrition Tables  
Board of Regents-authorized charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2013, the FTE for added staff from July 1, 2013 through June 30, 2014, and the FTE for any departed staff from July 1, 2013 through June 30, 2014 using the two tables provided.

### 2013-14 Teacher Attrition Table

| FTE Teachers on June 30, 2013 | FTE Teachers Additions 7/1/13 – 6/30/14 | FTE Teacher Departures 7/1/13 – 6/30/14 |
|-------------------------------|---|---|
| 30.5                          | 5.5                                     | 4                                       |

### 2013-14 Administrator Position Attrition Table

| FTE Administrator Positions On 6/30/2013 | FTE Administrator Additions 7/1/13 – 6/30/14 | FTE Administrator Departures 7/1/13 – 6/30/14 |
|--|--|---|
| 8  | 0  | 0   |

Thank you

# Appendix J: Uncertified Teachers

Created Tuesday, June 17, 2014  
Updated Friday, August 01, 2014

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## Page 1

Charter School Name: 320800860846 BRONX CS FOR THE ARTS

### Note Definition of FTE:

Full-time equivalent employees equal the number of employees on full-time schedules plus the number of employees on part-time schedules converted to a full-time basis. The number of full-time equivalent employees in each industry is the product of the total number of employees and the ratio of average weekly hours per employee for all employees to average weekly hours per employee on full-time schedules. An industry's full-time equivalent employment will be less than the number of its employees on full- and part-time schedules, unless it has no part-time employees (U.S. Commerce--Bureau of Economic Analysis at: [http://www.bea.gov/faq/index.cfm?faq\\_id=368#sthash.8Rbj89kq.dpuf](http://www.bea.gov/faq/index.cfm?faq_id=368#sthash.8Rbj89kq.dpuf))

How many UNCERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of last day of school in 2013-14?

For each applicable category (i-iv), input the relevant full time equivalent (FTE) count of teachers.

|   | FTE |
|---|-----|
| (i) uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience | 2   |
| (ii) tenured or tenure track college faculty  | 0   |
| (iii) individuals with two years satisfactory experience through Teach for America                                  | 0   |
| (iv) individuals who possess exceptional business, professional, artistic, athletic, or military experience         | 0   |
| Total FTE (Sum of all Uncertified Teaching Staff)   | 2   |

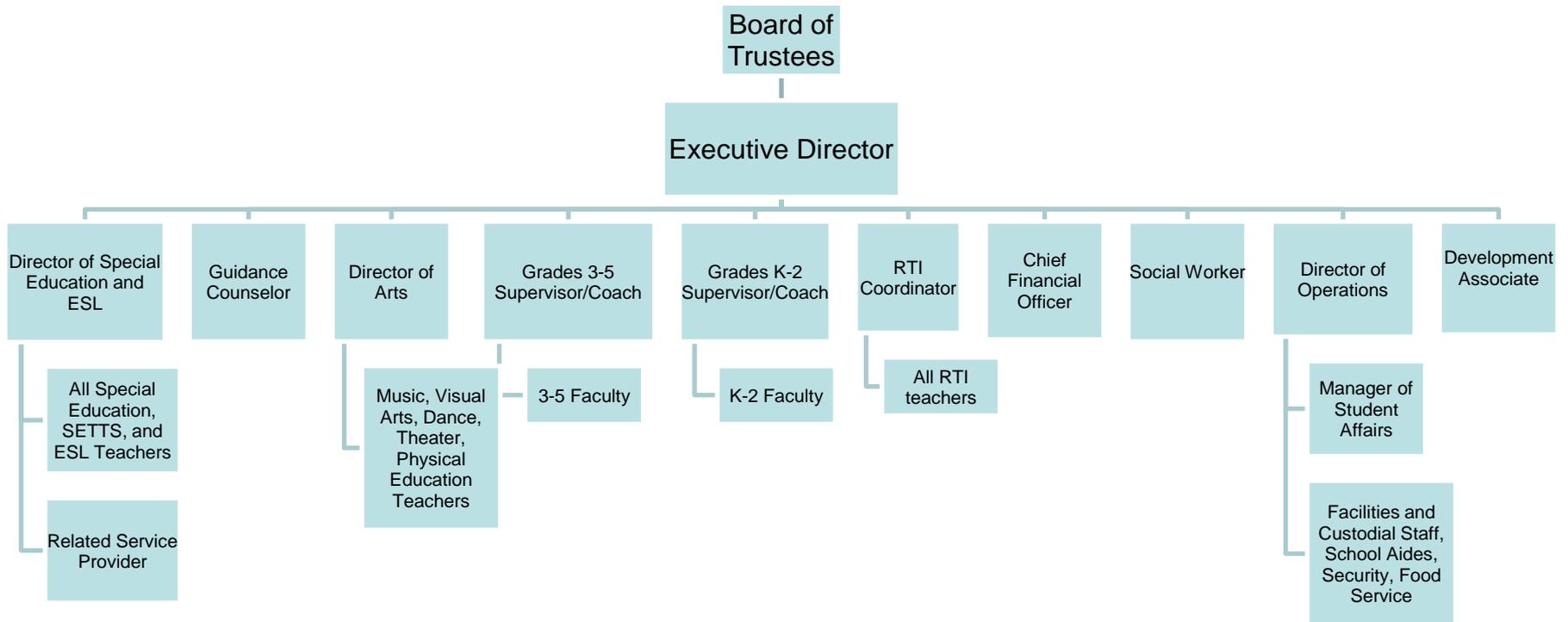
How many CERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of the last day of school in 2013-14?

31

Thank you.



# Organizational Chart 2014-2015



# Appendix B: Total Expenditures and Administrative Expenditures per Child

Created Wednesday, July 30, 2014

## Page 1

Charter School Name: 320800860846 BRONX CS FOR THE ARTS

### B. Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

#### 1. Total Expenditures Per Child

To calculate 'Total Expenditures per Child' take total expenditures (from the unaudited 2013-14 Schedule of Functional Expenses) and divide by the count of students you reported on of BEDS Day. (Integers Only. No dollar signs or commas).

|   |         |
|---|---------|
| 1. Total Expenditures Per Child   Line 1: Total Expenditures      | 5526163 |
| 1. Total Expenditures Per Child   Line 2: BEDS Day Pupil Count    | 310     |
| 1. Total Expenditures Per Child   Line 3: Divide Line 1 by Line 2 | 17826   |

#### 2. Administrative Expenditures per Child

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2013-14 Schedule of Functional Expenses) and divide by the BEDS per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

Do not include the FTE of personnel dedicated to administration of the instructional programs.

Do not include Employee Benefit costs or expenditures in the above calculations.

A template for the Schedule of Functional Expenses is provided on page 21 of the 2012 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2013-14 Annual Report Guidelines in "Resources" area of your portal task page).

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).

|  |        |
|--|--------|
| To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).   Line 1: Relevant Personnel Services Cost (Row)    | 132374 |
| To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).   Line 2: Management and General Cost (Column)      | 446964 |
| To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).   Line 3: Sum of Line 1 and Line 2                  | 579338 |
| To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).   Line 4: BEDS Day Pupil Count                      | 310    |
| To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).   Line 5: Divide Line 3 by the BEDS Day Pupil Count | 1869   |

Thank you.

**Bronx Charter School for the Arts**

**PROJECTED BUDGET FOR 2014-2015**

**July 1, 2014 to June 30, 2015**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 147. This will populate the data in row 9.

|                               | REGULAR<br>EDUCATION | SPECIAL<br>EDUCATION | OTHER | FUNDRAISING | MANAGEMENT &<br>GENERAL | TOTAL     |
|-------------------------------|----------------------|----------------------|-------|-------------|-------------------------|-----------|
| Total Revenue                 | 3,153,709            | 1,877,407            | -     | 126,886     | 550,088                 | 5,708,090 |
| Total Expenses                | 3,141,477            | 1,871,981            | -     | 124,485     | 544,496                 | 5,682,440 |
| Net Income                    | 12,232               | 5,425                | -     | 2,401       | 5,593                   | 25,651    |
| Actual Student Enrollment     | 307                  | 53                   |       |             |                         | -         |
| Total Paid Student Enrollment | -                    | -                    |       |             |                         | -         |

PROGRAM SERVICES

SUPPORT SERVICES

| REGULAR<br>EDUCATION | SPECIAL<br>EDUCATION | OTHER | FUNDRAISING | MANAGEMENT &<br>GENERAL | TOTAL |
|----------------------|----------------------|-------|-------------|-------------------------|-------|
|----------------------|----------------------|-------|-------------|-------------------------|-------|

**REVENUE**

**REVENUES FROM STATE SOURCES**

Per Pupil Revenue

CY Per Pupil Rate

District of Location

- School District 2 (Enter Name)
- School District 3 (Enter Name)
- School District 4 (Enter Name)
- School District 5 (Enter Name)

|           |           |   |         |         |           |
|-----------|-----------|---|---------|---------|-----------|
| 2,402,378 | 1,171,582 | - | 126,886 | 528,692 | 4,229,539 |
| -         | -         | - | -       | -       | -         |
| -         | -         | - | -       | -       | -         |
| -         | -         | - | -       | -       | -         |
| -         | -         | - | -       | -       | -         |
| 2,402,378 | 1,171,582 | - | 126,886 | 528,692 | 4,229,539 |

Special Education Revenue

Grants

Stimulus

Other

Other State Revenue

|        |         |   |   |   |         |
|--------|---------|---|---|---|---------|
| -      | 533,541 | - | - | - | 533,541 |
| -      | -       | - | - | - | -       |
| 92,400 | -       | - | - | - | 92,400  |
| 19,393 | 4,848   | - | - | - | 24,241  |

**TOTAL REVENUE FROM STATE SOURCES**

|           |           |   |         |         |           |
|-----------|-----------|---|---------|---------|-----------|
| 2,514,171 | 1,709,971 | - | 126,886 | 528,692 | 4,879,721 |
|-----------|-----------|---|---------|---------|-----------|

**REVENUE FROM FEDERAL FUNDING**

IDEA Special Needs

Title I

Title Funding - Other

School Food Service (Free Lunch)

Grants

Charter School Program (CSP) Planning & Implementation

Other

Other Federal Revenue

|         |        |   |   |   |         |
|---------|--------|---|---|---|---------|
| -       | 54,078 | - | - | - | 54,078  |
| 168,839 | 23,024 | - | - | - | 191,863 |
| 14,379  | 1,961  | - | - | - | 16,340  |
| 105,600 | 14,400 | - | - | - | 120,000 |
| -       | -      | - | - | - | -       |
| -       | -      | - | - | - | -       |
| -       | -      | - | - | - | -       |

**TOTAL REVENUE FROM FEDERAL SOURCES**

|         |        |   |   |   |         |
|---------|--------|---|---|---|---------|
| 288,819 | 93,462 | - | - | - | 382,281 |
|---------|--------|---|---|---|---------|

**LOCAL and OTHER REVENUE**

Contributions and Donations, Fundraising

Erate Reimbursement

Interest Income, Earnings on Investments,

NYC-DYCD (Department of Youth and Community Developmt.)

Food Service (Income from meals)

Text Book

Other Local Revenue

|         |        |   |   |        |         |
|---------|--------|---|---|--------|---------|
| 331,721 | 71,383 | - | - | 16,796 | 419,900 |
| 18,998  | 2,591  | - | - | -      | 21,589  |
| -       | -      | - | - | 4,600  | 4,600   |
| -       | -      | - | - | -      | -       |
| -       | -      | - | - | -      | -       |
| -       | -      | - | - | -      | -       |
| -       | -      | - | - | -      | -       |

**TOTAL REVENUE FROM LOCAL and OTHER SOURCES**

|         |        |   |   |        |         |
|---------|--------|---|---|--------|---------|
| 350,719 | 73,974 | - | - | 21,396 | 446,089 |
|---------|--------|---|---|--------|---------|

**TOTAL REVENUE**

|           |           |   |         |         |           |
|-----------|-----------|---|---------|---------|-----------|
| 3,153,709 | 1,877,407 | - | 126,886 | 550,088 | 5,708,090 |
|-----------|-----------|---|---------|---------|-----------|

**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

No. of Positions

Executive Management

Instructional Management

Deans, Directors & Coordinators

CFO / Director of Finance

Operation / Business Manager

Administrative Staff

|      |         |         |   |        |         |           |
|------|---------|---------|---|--------|---------|-----------|
| 1.00 | 103,107 | 25,777  | - | 16,571 | 38,665  | 184,120   |
| 2.00 | 129,780 | 37,080  | - | -      | 18,540  | 185,400   |
| 6.00 | 222,095 | 149,376 | - | 50,000 | 29,613  | 451,084   |
| 1.00 | 11,408  | 2,852   | - | 14,260 | 114,080 | 142,600   |
| 1.00 | 18,360  | 4,590   | - | -      | 53,550  | 76,500    |
| 1.00 | 3,754   | 938     | - | -      | 42,228  | 46,920    |
| 12   | 488,504 | 220,613 | - | 80,831 | 296,676 | 1,086,624 |

**TOTAL ADMINISTRATIVE STAFF**

**INSTRUCTIONAL PERSONNEL COSTS**

**Bronx Charter School for the Arts**

**PROJECTED BUDGET FOR 2014-2015**

**July 1, 2014 to June 30, 2015**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 147. This will populate the data in row 9.

|                               | REGULAR<br>EDUCATION | SPECIAL<br>EDUCATION | OTHER | FUNDRAISING | MANAGEMENT &<br>GENERAL | TOTAL     |
|-------------------------------|----------------------|----------------------|-------|-------------|-------------------------|-----------|
| Total Revenue                 | 3,153,709            | 1,877,407            | -     | 126,886     | 550,088                 | 5,708,090 |
| Total Expenses                | 3,141,477            | 1,871,981            | -     | 124,485     | 544,496                 | 5,682,440 |
| Net Income                    | 12,232               | 5,425                | -     | 2,401       | 5,593                   | 25,651    |
| Actual Student Enrollment     | 307                  | 53                   |       |             |                         | -         |
| Total Paid Student Enrollment | -                    | -                    |       |             |                         | -         |

**PROGRAM SERVICES**

**SUPPORT SERVICES**

|   |           | REGULAR<br>EDUCATION | SPECIAL<br>EDUCATION | OTHER    | FUNDRAISING   | MANAGEMENT &<br>GENERAL | TOTAL            |
|---|-----------|----------------------|----------------------|----------|---------------|-------------------------|------------------|
| Teachers - Regular                          | 15.00     | 841,677              | 210,419              |          |               |                         | 1,052,096        |
| Teachers - SPED                             | 6.00      | -                    | 329,813              |          |               |                         | 329,813          |
| Substitute Teachers                         | -         | -                    | -                    |          |               |                         | -                |
| Teaching Assistants                         | 1.00      | 25,600               | 6,400                |          |               |                         | 32,000           |
| Specialty Teachers                          | 9.00      | 239,024              | 333,989              |          |               |                         | 573,012          |
| Aides                                       | 6.00      | 81,378               | 20,344               |          |               |                         | 101,722          |
| Therapists & Counselors                     | 1.00      | 11,570               | 46,278               |          |               |                         | 57,848           |
| Other                                       | -         | 102,248              | 25,562               |          |               |                         | 127,810          |
| <b>TOTAL INSTRUCTIONAL</b>                  | <b>38</b> | <b>1,301,496</b>     | <b>972,806</b>       | <b>-</b> | <b>-</b>      | <b>-</b>                | <b>2,274,302</b> |
| <b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>    |           |                      |                      |          |               |                         |                  |
| Nurse                                       | -         | -                    | -                    | -        | -             | -                       | -                |
| Librarian                                   | -         | -                    | -                    | -        | -             | -                       | -                |
| Custodian                                   | 1.00      | 11,788               | 11,788               | -        | -             | 23,575                  | 47,151           |
| Security                                    | 1.00      | 26,520               | 6,630                | -        | -             | -                       | 33,150           |
| Other                                       | -         | -                    | -                    | -        | -             | -                       | -                |
| <b>TOTAL NON-INSTRUCTIONAL</b>              | <b>2</b>  | <b>38,307</b>        | <b>18,418</b>        | <b>-</b> | <b>-</b>      | <b>23,575</b>           | <b>80,301</b>    |
| <b>SUBTOTAL PERSONNEL SERVICE COSTS</b>     | <b>52</b> | <b>1,828,308</b>     | <b>1,211,837</b>     | <b>-</b> | <b>80,831</b> | <b>320,251</b>          | <b>3,441,227</b> |
| <b>PAYROLL TAXES AND BENEFITS</b>           |           |                      |                      |          |               |                         |                  |
| Payroll Taxes                               |           | 158,685              | 98,096               |          | 5,770         | 25,967                  | 288,519          |
| Fringe / Employee Benefits                  |           | 312,016              | 192,882              |          | 11,346        | 51,057                  | 567,301          |
| Retirement / Pension                        |           | -                    | -                    |          | -             | -                       | -                |
| <b>TOTAL PAYROLL TAXES AND BENEFITS</b>     |           | <b>470,701</b>       | <b>290,979</b>       | <b>-</b> | <b>17,116</b> | <b>77,024</b>           | <b>855,820</b>   |
| <b>TOTAL PERSONNEL SERVICE COSTS</b>        |           | <b>2,299,009</b>     | <b>1,502,816</b>     | <b>-</b> | <b>97,947</b> | <b>397,275</b>          | <b>4,297,047</b> |
| <b>CONTRACTED SERVICES</b>                  |           |                      |                      |          |               |                         |                  |
| Accounting / Audit                          |           |                      |                      |          |               | 24,000                  | 24,000           |
| Legal                                       |           | 500                  | 500                  |          |               | 1,000                   | 2,000            |
| Management Company Fee                      |           | -                    | -                    |          |               | -                       | -                |
| Nurse Services                              |           | -                    | -                    |          |               | -                       | -                |
| Food Service / School Lunch                 |           | 103,750              | 21,250               |          |               | -                       | 125,000          |
| Payroll Services                            |           | 4,345                | 2,686                |          | 158           | 711                     | 7,900            |
| Special Ed Services                         |           | -                    | -                    |          |               | -                       | -                |
| Titlement Services (i.e. Title I)           |           | -                    | -                    |          |               | -                       | -                |
| Other Purchased / Professional / Consulting |           | 90,470               | 18,530               |          | 6,500         | 13,500                  | 129,000          |
| <b>TOTAL CONTRACTED SERVICES</b>            |           | <b>199,065</b>       | <b>42,966</b>        | <b>-</b> | <b>6,658</b>  | <b>39,211</b>           | <b>287,900</b>   |
| <b>SCHOOL OPERATIONS</b>                    |           |                      |                      |          |               |                         |                  |
| Board Expenses                              |           | -                    | -                    | -        | -             | 2,000                   | 2,000            |
| Classroom / Teaching Supplies & Materials   |           | 16,600               | 3,400                |          |               | -                       | 20,000           |
| Special Ed Supplies & Materials             |           | -                    | -                    |          |               | -                       | -                |
| Textbooks / Workbooks                       |           | 36,720               | 7,521                |          |               | -                       | 44,241           |
| Supplies & Materials other                  |           | 4,150                | 850                  |          |               | -                       | 5,000            |
| Equipment / Furniture                       |           | 2,490                | 510                  |          |               | -                       | 3,000            |
| Telephone                                   |           | 9,625                | 5,950                |          | 350           | 1,575                   | 17,500           |
| Technology                                  |           | 4,814                | 986                  |          |               | -                       | 5,800            |
| Student Testing & Assessment                |           | 20,750               | 4,250                |          |               | -                       | 25,000           |
| Field Trips                                 |           | 830                  | 170                  |          |               | -                       | 1,000            |
| Transportation (student)                    |           | 830                  | 170                  |          |               | -                       | 1,000            |
| Student Services - other                    |           | 17,430               | 3,570                |          |               | -                       | 21,000           |

**Bronx Charter School for the Arts**

**PROJECTED BUDGET FOR 2014-2015**

**July 1, 2014 to June 30, 2015**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 147. This will populate the data in row 9.

|                               | REGULAR<br>EDUCATION | SPECIAL<br>EDUCATION | OTHER | FUNDRAISING | MANAGEMENT &<br>GENERAL | TOTAL     |
|-------------------------------|----------------------|----------------------|-------|-------------|-------------------------|-----------|
| Total Revenue                 | 3,153,709            | 1,877,407            | -     | 126,886     | 550,088                 | 5,708,090 |
| Total Expenses                | 3,141,477            | 1,871,981            | -     | 124,485     | 544,496                 | 5,682,440 |
| Net Income                    | 12,232               | 5,425                | -     | 2,401       | 5,593                   | 25,651    |
| Actual Student Enrollment     | 307                  | 53                   |       |             |                         | -         |
| Total Paid Student Enrollment | -                    | -                    |       |             |                         | -         |

|   | PROGRAM SERVICES     |                      |          | SUPPORT SERVICES |                         | TOTAL            |
|---|----------------------|----------------------|----------|------------------|-------------------------|------------------|
|   | REGULAR<br>EDUCATION | SPECIAL<br>EDUCATION | OTHER    | FUNDRAISING      | MANAGEMENT &<br>GENERAL |                  |
| Office Expense  | 56,399               | 11,552               |          | 755              | 6,795                   | 75,500           |
| Staff Development                                     | -                    | -                    |          |                  | 3,000                   | 3,000            |
| Staff Recruitment                                     | 1,860                | 540                  |          | 300              | 300                     | 3,000            |
| Student Recruitment / Marketing                       | 1,245                | 255                  |          |                  | -                       | 1,500            |
| School Meals / Lunch                                  | 9,338                | 1,913                |          | 125              | 1,125                   | 12,500           |
| Travel (Staff)  | 4,400                | 2,720                |          | 160              | 720                     | 8,000            |
| Fundraising   | -                    | -                    |          | 5,000            | -                       | 5,000            |
| Other   | -                    | -                    |          |                  | 14,500                  | 14,500           |
| <b>TOTAL SCHOOL OPERATIONS</b>                        | <b>187,480</b>       | <b>44,356</b>        | <b>-</b> | <b>6,690</b>     | <b>30,015</b>           | <b>268,541</b>   |
| <b>FACILITY OPERATION &amp; MAINTENANCE</b>           |                      |                      |          |                  |                         |                  |
| Insurance   | 24,551               | 15,177               |          |                  | 4,910                   | 44,638           |
| Janitorial  | 13,750               | 8,500                |          |                  | 2,750                   | 25,000           |
| Building and Land Rent / Lease                        | 343,476              | 212,331              |          | 12,490           | 56,205                  | 624,502          |
| Repairs & Maintenance                                 | 17,222               | 10,646               |          |                  | 3,444                   | 31,312           |
| Equipment / Furniture                                 | -                    | -                    |          |                  | -                       | -                |
| Security  | 3,053                | 1,887                |          |                  | 611                     | 5,550            |
| Utilities   | 34,623               | 21,403               |          |                  | 6,925                   | 62,950           |
| <b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>     | <b>436,674</b>       | <b>269,944</b>       | <b>-</b> | <b>12,490</b>    | <b>74,845</b>           | <b>793,952</b>   |
| <b>DEPRECIATION &amp; AMORTIZATION</b>                | <b>19,250</b>        | <b>11,900</b>        |          | <b>700</b>       | <b>3,150</b>            | <b>35,000</b>    |
| <b>DISSOLUTION ESCROW &amp; RESERVES / CONTIGENCY</b> | <b>-</b>             | <b>-</b>             |          |                  |                         | <b>-</b>         |
| <b>TOTAL EXPENSES</b>                                 | <b>3,141,477</b>     | <b>1,871,981</b>     | <b>-</b> | <b>124,485</b>   | <b>544,496</b>          | <b>5,682,440</b> |
| <b>NET INCOME</b>                                     |                      |                      |          |                  |                         | <b>25,651</b>    |

| ENROLLMENT - *School Districts Are Linked To Above Entries* | REGULAR<br>EDUCATION | SPECIAL<br>EDUCATION | TOTAL<br>ENROLLED |
|---|----------------------|----------------------|-------------------|
| District of Location  | 307                  | 53                   | 307               |
| School District 2 (Enter Name)                              |                      |                      | -                 |
| School District 3 (Enter Name)                              |                      |                      | -                 |
| School District 4 (Enter Name)                              |                      |                      | -                 |
| School District 5 (Enter Name)                              |                      |                      | -                 |
| <b>TOTAL ENROLLMENT</b>                                     | <b>307</b>           | <b>53</b>            | <b>307</b>        |
| <b>REVENUE PER PUPIL</b>                                    | <b>10,273</b>        | <b>35,423</b>        | <b>-</b>          |
| <b>EXPENSES PER PUPIL</b>                                   | <b>10,233</b>        | <b>35,320</b>        | <b>-</b>          |



Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

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# Appendix F: BOT Membership Table

Created Wednesday, June 18, 2014

Updated Monday, July 21, 2014

## Page 1

### 320800860846 BRONX CS FOR THE ARTS

#### 1. Current Board Member Information

|    | Full Name of Individual Trustees | Position on Board (Officer or Rep). | Voting Member | Area of Expertise &/or Additional Role | Terms Served & Length (include date of election and expiration)     | Committee affiliations                           |
|----|----------------------------------|-------------------------------------|---------------|--|---|--|
| 1  | Aisha Bell                       | Parent Rep                          | Yes           | Parent representative                  | 1st term<br>1 year served<br>Elected: 6/13<br>Expiration: 6/21      | Program  |
| 2  | Lori Biancamano                  | Treasurer                           | Yes           | Finance;<br>Investment                 | 2nd term<br>4 years served<br>Elected: 10/10<br>Expiration: 10/18   | Development, Chair                               |
| 3  | Denise Brecher                   | Member                              | Yes           | Community Outreach; Arts Education     | 1st term<br>2 years served<br>Elected: 10/12<br>Expiration: 10/20   | Program; development                             |
| 4  | Susan Geisenheimer               | Secretary                           | Yes           | Business Management                    | 3rd term<br>4 years served<br>Elected: 7/10<br>Expiration: 7/18     | Development<br>Nominating &<br>Evaluation, Chair |
| 5  | Brenda Gorczynski                | Member                              | Yes           | Community Representative               | 3rd term<br>4 years served<br>Elected: 7/10<br>Expiration: 7/18     | Program  |
| 6  | Trent Hickman                    | Vice Chair/Vice President           | Yes           | Finance;<br>Investment                 | 2nd term<br>3.5 years served<br>Elected: 12/10<br>Expiration: 12/18 | Program; finance;<br>Development                 |
| 7  | Nnena Nkongho                    | Member                              | Yes           | Technology;<br>Finance                 | 1st term<br>1 year served<br>Elected: 3/13<br>Expiration: 3/21      | Program<br>Finance                               |
| 8  | Eric Osorio                      | Member                              | Yes           | Education                              | 3rd term<br>6 years served<br>Elected: 10/08<br>Expiration: 10/16   | Program, Chair                                   |
| 9  | Graham Powis                     | Member                              | Yes           | Finance                                | 1st term<br>< 1 year served<br>Elected: 10/13<br>Expiration: 10/21  | Finance<br>Development                           |
| 10 | Charles White                    | Member                              | Yes           | Legal; Finance                         | 1st term<br>1 year served   | Program<br>Finance                               |

|    |            |                 |     |                        |   |                        |
|----|------------|-----------------|-----|------------------------|---|------------------------|
|    |            |                 |     |                        | Elected: 6/13<br>Expiration: 6/21                                   |                        |
| 11 | Julie Wong | Chair/President | Yes | Finance;<br>Investment | 2nd term<br>4.5 years served<br>Elected: 10/09<br>Expiration: 10/17 | Finance<br>Development |

2. Total Number of Members Joining Board during the 2013-14 school year

2

3. Total Number of Members Departing the Board during the 2013-14 school year

4

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

25

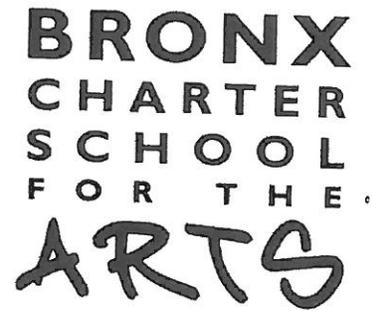
5. How many times did the Board meet during the 2013-14 school year?

8

6. How many times will the Board meet during the 2014-15 school year?

12

Thank you.



Bronx Charter School for the Arts  
Board of Trustees Meeting  
Tuesday, July 16, 2013  
Bronx Charter School for the Arts  
950 Longfellow Avenue  
Bronx, NY 10474  
Meeting called to order at 6:30pm  
Meeting adjourned at 8:00pm

### I. GENERAL BUSINESS

#### **Roll Call:**

Members Present: Denise Brecher, Susan Geisenheimer, Brenda Gorczynski, Trent Hickman, Nnena Nkongho, Charles Whites, and Ken Yagoda

Member Not Present but on the Phone: Susie Buffam and Aisha Bell

Members Not Present: Eric Osorio, Lori Biancamano, Julie Wong, and Roger Kamau

Management Present: Dr. Nicholas Stapleton, Stephen Ravosa, Dan Marshall, and Kevin Pease

#### **General Business:**

RESOLUTION: The minutes of the June 18 Board meeting were approved.

David Klein resigned from the Board due to competing demands from the start-up he co-founded.

### II. DEVELOPMENT

Kevin Pease reported on behalf of the Development Committee that the Toulmin Foundation approved a \$27,000 grant to the school for a three-year summer program. In addition Signature Bank approved a grant of \$2000 for the school. Two winning bidders on the phone-a-thon conducted by Swizz Beatz at the Arts Auction have outstanding \$50,000 pledges. One of them has been identified as Birdman, a wealthy music producer, rapper and business entrepreneur. Members of the Development Committee as well as Kevin and Stephen are working on a strategy to collect these pledges.

### III. EXECUTIVE DIRECTOR'S REPORT

Dr. Stapleton reported that as required by the New York State Education Department, the Annual Progress Report is being prepared and will be ready to meet the August 1 deadline.

To date, the School has not received the site visit report from NYSED.

The School received funding through the Toulmin Foundation to conduct a summer school program. The program is targeted to students who are slated to be retained in their current grade and students who are in danger of falling further behind in reading during the summer months. The program will run from July 8 to August 6 for two hours per day Monday to Thursday.

Two additional teachers resigned since the June board meeting. One of those positions has been filled.

From June 26 to June 28, seven staff members including administrators and teachers attended the Response to Intervention (RTI) training in Albany. Ten staff members attended Common Core Standards training in Boston on July 10<sup>th</sup> and 11<sup>th</sup>. Staff members in attendance at these conferences and workshop will provide turnkey training during pre-service beginning August 21.

#### IV. FINANCE

Stephen Ravosa presented a financial update.

#### V. CHARTER RENEWAL APPLICATION COMMITTEE

Between the June and July board meetings, the Committee held a kickoff meeting with the BA Leadership team. The scope and duration of activity and responsibilities/contributions of each constituency (Board/Leadership) was outlined. Dr. Stapleton has been through this process before. The BA Leadership team will appoint an internal team (the CR committee will follow-up). The appointment of a consultant will be key as he/she should be able to help guide both groups through the process. In addition, the organizational logistics of the subcommittee was discussed.

Bronx Charter School for the Arts  
Board of Trustees Meeting  
Tuesday, September 17, 2013  
Bronx Charter School for the Arts  
950 Longfellow Avenue  
Bronx, NY 10474  
Meeting called to order at 6:30 pm  
Meeting adjourned at 8:50 pm

**I. GENERAL BUSINESS**

**Roll Call:**

**Members Present:** Julie Wong, Nnenna Nkongho, Lori Biancamano, Charles Whites, Denise Brecher, Trent Hickman, Brenda Gorczynski, Susan Geisenheimer (phone), Susie Buffam, Aisha Bell

**Members Not Present:** Eric Osorio, Ken Yagoda

**Mgmt Present:** Nicholas Stapleton, Kevin Pease, Steve Ravosa, Courtney Glaubach

**Other:** N/A

**General Business:**

**RESOLUTION:** The minutes of the July 2013 Board Meeting were unanimously approved. Revised minutes for the December 2012 Board Meeting were also unanimously approved.

**II. PROGRAM COMMITTEE**

Nnenna and Susie gave an overview of the charter renewal process and the need for day to day project management of the effort. There was a general discussion of several potential project management consultants. The board elected to delegate the decision to the consultant interview committee in conjunction with Dr. Stapleton and school leadership. A budget of up to \$30,000 was approved.

**III. EDUCATION/ARTS**

Dr. Stapleton led a review of data from last year's tests with comparisons to District 8, NY State averages and relevant charter schools in our district. There was also a general discussion of initiatives recently put in place and/or augmented to build on the school's new baseline with the Common Core standards. Key initiatives include: (i) the extension of the school day to 4pm, (ii) expanded after school program, (iii) expanded Saturday program, and (iv) an expanded summer program for summer 2014. Additionally, Dr. Stapleton indicated that all teachers at the school were rated either "effective" or "highly effective". There was also discussion regarding the potential development of a bonus program for teachers to reward those performing strongly in the coming year.

#### IV. DEVELOPMENT

Lori gave an overview of development activities. The committee is focused on cultivating donors with whom we have already established a relationship in addition to the matching challenge from the Toulmin Foundation for the summer program. The school received \$25,000 in funding from the Gilman Foundation, thanks in part due to Susan's relationship with the president of that foundation. Several other potential grants are in process.

#### V. FINANCE

Stephen Ravosa gave an update on the audit, which is well underway, due in part to the auditors arriving early this year for testing. He reported that the audit is going smoothly with no apparent issues thusfar. The school operated at a small surplus for the year, even without the benefit of collecting two significant pledges totaling \$100,000. Julie asked for volunteers to take over the role of Treasurer. Dr. Stapleton, Stephen and Donna Wright-Bauer were approved as signatories for the Self Help Credit Union account.

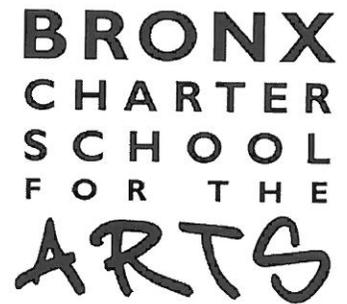
#### VI. NOMINATING/EVALUATION

Roger Kamau resigned from the board and his letter was distributed as part of the materials.

#### VII. EXECUTIVE SESSION

No executive session was needed.

Meeting adjourned at 8:50 pm.



Bronx Charter School for the Arts  
Board of Trustees Meeting  
Tuesday, October 22, 2013  
GreenOak Offices  
399 Park Avenue, 22<sup>nd</sup> Floor  
New York, NY 10022  
Meeting called to order at 6:40 pm  
Meeting adjourned at 8:40 pm

**I. GENERAL BUSINESS**

**Roll Call:**

**Members Present:** Julie Wong, Nnenna Nkongho, Lori Biancamano, Charles Whites, Denise Brecher, Trent Hickman, Brenda Gorczynski, , Aisha Bell

**Members Not Present:** Eric Osorio, Ken Yagoda, Susan Geisenheimer, Susie Buffam

**Mgmt Present:** Nicholas Stapleton, Steve Ravosa, Dan Marshall

**Other:** Chris Bellando, audit partner Lutz & Carr for finance portion of meeting

**General Business:**

**RESOLUTION:** The minutes of the September 2013 Board Meeting were unanimously approved.

**I. FINANCE**

Chris Bellando, audit partner from Lutz & Carr, reviewed the audited financial statements with the board. Overall audit process went well and the auditors were comfortable with the finance processes and controls in place at the school. Net income for the year is \$55,504 and the auditors will issue an unqualified opinion on the statements. The audited statements will be delivered with opinion as of October 22, 2013.

**RESOLUTION:** The audited financial statements were unanimously approved.

Stephen Ravosa updated that the Self Help Reserves related to the building lease were now released to the school. The total amount is \$387K which is currently in an account at Self Help Credit Union. The Finance Committee will review various options for depositing the funds in either CD's or money market accounts to achieve the best rates.

**II. Nominating/Evaluation**

Graham Powis was presented to the Board for nomination as a Trustee. Graham was introduced to the school through BoardAssist and Cynthia Remec. Those on the Board that met Graham, including Julie, Trent and Lori, provided their positive feedback and support of Graham as a Trustee

**RESOLUTION:** Graham Powis was unanimously approved as trustee.

### III. Program Committee

Nnenna reviewed the update on the charter renewal process including engagement of CSBM as consultant. A kick off meeting for the project is scheduled for October 29 with the school and CSBM. There was a discussion of the process and work to be completed over the coming months. The school's early adoption of the new performance review framework (as described below) is helpful to the overall process as this will be required of all charter schools going forward.

### IV. EDUCATION/ARTS

Dr. Stapleton led a review of the dashboard including school attendance, enrollment and staff attrition. A new teacher and principal evaluation process is now required by New York State law. Dr. Stapleton recommended that the school adopt the Annual Professional Performance Review protocol for teachers and administrators which is based 40% on student achievement and 60% on observation. Student achievement is based on the State Assessment as well as Terra Nova data. The observation measure is based on at least four evaluations per year.

Dr. Stapleton also presented the Student Achievement Goals for 2013-2014. There was also a general discussion of goals, the methodology for setting goals and the new framework that is being used to create the goals. Key areas to focus on are ensuring scores outperform the district and how to bridge the gap to the overall state average. Additional professional development is being implemented for the current school year and the school is focused on implementing the State review comments into the classroom. The School progress report was also shared with the board.

**RESOLUTION:** The resolution to approve the teacher evaluation and reporting system based on the Annual Professional Performance Review criteria was unanimously approved for implementation in Fall of 2013.

### V. DEVELOPMENT

Lori gave an overview of development activities. The committee is focused on cultivating donors with whom we have already established a relationship as well as reintroducing former donors, such as the Weintraubs and the William Morris Foundation, to the ongoing work and progress of the school. A potential event is going to be scheduled for January 2014 to gather a group of donors in midtown Manhattan. Several other potential grants are in process.

### VI. EXECUTIVE SESSION

Executive session was held to discuss Dr. Stapleton's evaluation and compensation. Julie and Trent discussed the evaluation process and review.

Meeting adjourned at 8:40 pm.

Bronx Charter School for the Arts  
Board of Trustees Meeting  
Tuesday, December 10, 2013  
Bronx Charter School for the Arts  
950 Longfellow Avenue  
Bronx, NY 10474  
Meeting called to order at 6:40pm  
Meeting adjourned at 8:35pm



I. GENERAL BUSINESS

**Roll Call:**

Members Present: : Julie Wong, Lori Biancamano, Charles Whites, Trent Hickman, Brenda Gorczynski, Aisha Bell, Graham Powis, Susan Geisenheimer

Members Not Present: Eric Osorio, Ken Yagoda, Susie Buffam, Nnena Nkongho, Denise Brecher

Management Present: Nicholas Stapleton and Stephen Ravosa. On the phone Kevin Pease and Dan Marshall

**General Business:**

RESOLUTION: The minutes of the October 2013 Board Meeting were unanimously approved.

II. EDUCATION/ARTS

Dr. Stapleton discussed very detailed information in regard to curriculum and instruction.

The curriculum that the school is currently using for the most part is the same as last year's. This includes *Reading Street* for Reading/ English Language Arts, and *Envision* for Mathematics. Both programs are published by *Pearson*. In Social Studies and Science, we still use the *Mc Graw-Hill* curriculums.

This year, Dr. Stapleton has added the *Teachers College Writing Project* to help the school boost the quality and delivery of the writing instruction.

The instructional day is as follows:

- (a) Literacy – 90 minutes of Reading and 45 minutes of Writing;
- (b) Mathematics – 90 minutes;
- (c) Science/ Social Studies – 45 minutes;
- (d) *Fundations*/ Word Study – Thirty (30) – forty- five (45) minutes;

- (e) Arts (Dance, Visual Art, Music and Theatre) – Two (2) forty-five minutes blocks;
- (f) Reading and Mathematics Intervention – Determined by Response to Intervention need -Two (2) forty-five (45) minutes blocks. Students are pulled from the arts block in small groups but still receive at least one period of instruction daily;
- (g) English as a Second Language program;
- (h) Special Education as determined by each student's Individualized Education Program (IEP).

Student Achievement (Interim Assessment) was discussed. During the school year, the school administers a number of assessments to diagnose problem areas, inform instructional planning and measure student progress at various junctures (mostly beginning, middle and end). Dr. Stapleton discussed the assessment calendar including the beginning of the year Dibels, iReady, and other interim assessment data.

Dr. Stapleton discussed the details concerning the professional development plan. This year, the professional development plan is geared towards the following:

- (a) Improve pedagogy – Best instructional practices in teaching English Language Arts/ Reading, Writing, Mathematics, and Arts
- (b) Align instruction based on the Common Core Standards

The school's professional schedule includes the following:

- Pre-service – Scheduled for the third and fourth weeks in August.
- Faculty Conference Time – Scheduled on Wednesdays from 4:15 – 5:00 p.m
- Offsite workshops – Scheduled at any time during the year and include various vendors.
- The professional development model that the school utilizes includes the following:
- In-house Support – Conducted by the Executive Director, the supervisors of the upper and lower school, the arts and special education directors.
- Daily Planning Sessions – Each grade level has two planning sessions one of which is used for grade level team meetings
- Contractual Services – This includes *Pearson, America's Choice, Teachers College, New York State Department of Education, New York City Special Education Collaborative, and Amplify, Curriculum Associates, Teq, and Kennedy Center/ New York Historical Society.*

Dr Stapleton announced that representatives from NY State Department Of Education will be visiting the school in January.

Dr. Stapleton discussed attendance issues at the school which is an issue in most schools in the South Bronx. After analysis, Dr Stapleton pointed out that 52 students who have absentee problems suffer from asthma. Therefore half of the groups with absentee issues have medical problems. The school is doing two things to help combat absentee issues. There is an incentive program in place for kids who have high attendance records. Secondly, the new social worker is focused on the problem.

### III. Program Committee

Julie gave an update on the charter renewal process. She had just received a first draft from our consultant, CSBM, which looked quite good. It will be shared with the committee. The Board had a broad discussion of the Mission Statement and reviewed edits to the Bylaws.

### IV. Development

Lori gave an overview of development. The committee continues to be focused on cultivating donors with whom we already have a relationship as the best use of our limited resources. Trent suggested that the Arts Auction focus on a theme of staff development for teachers as one way to increase donations.

### V. Finance

Julie and Stephen reviewed the school's finances and discussed the reasons for the incremental increases in expenses in the budget.

### V. EXECUTIVE SESSION

Meeting adjourned at 8:35pm

Bronx Charter School for the Arts  
Board of Trustees Meeting  
Saturday, January 25, 2014  
Bronx Charter School for the Arts  
950 Longfellow Avenue  
Bronx, NY 10474  
Meeting called to order at 9:05 a.m.  
Meeting adjourned at 1:05 p.m.



I. GENERAL BUSINESS

Roll Call:

Members Present: Julie Wong, Trent Hickman, Susan Geisenheimer, Lori Biancamano, Denise Brecher, Charles Whites, Nnena Nkongho, Aisha Bell, Graham Powis

Eric Osorio joined the meeting via conference call.

Management Present: Dr. Stapleton, Kevin Pease, and Stephen Ravosa

**General Business:** The board shared their visions for the future of the school and the reasons they came to Bronx Arts.

RESOLUTION: Ken Yagoda sent in his resignation and is no longer a trustee of Bronx Charter School for the Arts.

II. EDUCATION/ARTS

Dr. Stapleton discussed the new charter school Performance Frameworks as per the New York State Education Department and the specific student achievement goals. The board discussed best practices of other successful charter schools.

Discussions about organizational structure, review of school policies, and implications of new administration for charter schools were tabled until the March meeting.

The board discussed and drafted an amended mission statement for the charter application which will be brought to a vote in the May meeting. The proposed new statement reads as follows:

*Bronx Charter School for the Arts is a public elementary school founded on the principle that a rich and vibrant background in the arts is a key component of achieving academic excellence. We strive to serve as a model that encourages creativity and innovation in the classroom and inspires students to develop the intellectual and personal fortitude to realize their dreams.*

III. Program Committee

Julie discussed the progress that has been made in writing the charter renewal. She provided hard copies to the trustees and asked them to provide input. The first drafts of section 1, section 2, and

several of the appendices and exhibits have been completed. Gretchen Liga and Lori Clement from CSBM updated the board about the current charter renewal process noting that Bronx Arts is currently in "great shape."

**IV. Development**

There was discussion about strategizing about to bring in new donors/sponsors for additional fundraising. The board discussed changing the format for this year's arts auction. It is hoped that with a change in format and venue there will be greater board involvement at this year's auction.

**V. Finance**

The board discussed the current budget deficit and that fundraising additional fundraising will be needed to avoid a budget shortfall. The board discussed changing the current model of having two teachers per classroom to a model where there is one teacher and one teaching assistant per classroom. This model is more cost effective and has been very successful in other public schools and independent schools throughout the city.

**V. EXECUTIVE SESSION**

Meeting adjourned at 1:05 p.m.



Bronx Charter School for the Arts  
Board of Trustees Meeting  
Tuesday, March 11, 2014  
Green Oak Offices  
399 Park Ave., 22<sup>nd</sup> Floor  
New York, NY 10022

Meeting called to order at 6:30 pm  
Meeting adjourned at 8:15pm

**I. GENERAL BUSINESS**

Called meeting to Order

**Roll Call:**

Members Present: Lori Biancamano, Charles Whites, Trent Hickman, Aisha Bell, Graham Powis, Susan Geisenheimer and Julie Wong who was present on Face Time

Eric Osorio and Denise Brecher joined the meeting via conference call.

Members Not Present: Brenda Gorczynski, Nnena Nkongho

Management Present: Nicholas Stapleton, Stephen Ravosa and Kevin Pease. On the phone: Dan Marshall

**General Business:**

RESOLUTIONS: The minutes of the January 25, 2014 Board Retreat were unanimously voted and approved.

INTENTION: To ratify and approve the revisions to the **Complaint Policy**

WHEREAS, the Board of Trustees recognizes the need to update the Complaint Policy to reflect best practices and compliance with the law and NYSED regulations.

RESOLVED: the Bronx Charter School for the Arts, Board of Trustees voted and approved the Complaint Policy.

INTENTION: To ratify and approve revisions in the **Enrollment Policy**

WHEREAS, the Board of Trustees recognizes the need to make revisions to the Enrollment Policy to be in compliance with the 2010 charter schools law that requires schools to enroll and retain Free and Reduced Priced Lunch students, Student with Disabilities and English Language Learner target populations. This includes access through the academic program, community outreach and extensive publications for administering lotteries.

RESOLVED: the Bronx Charter School for the Arts, Board of Trustees voted and approved the Enrollment Policy

INTENTION: To ratify and approve the revised of the **Code of Ethics**

WHEREAS, the Board of Trustees recognizes the revision to the Code of Ethics to reflect best practices and update for the new charter term.

RESOLVED: the Bronx Charter School for the Arts, Board of Trustees voted and approved the Code of Ethics.

INTENTION: To ratify and approve the **Transportation Policy**.

WHEREAS, the Board of Trustees recognizes the need to clarify the Transportation Policy as required for the charter renewal.

WHEREAS, the Board of Trustees recognizes that the school does not provide transportation to students to and from school. Parents are responsible for transporting students to and from school. School personnel will assist parents in completing applications for busing offered by the New York City Department of Education, Office of Pupil Transportation.

RESOLVED: the Bronx Charter School for the Arts, Board of Trustees voted and approved the Transportation Policy.

The School Safety Plan was tabled pending several edits.

## II. EDUCATION/ARTS

Dr. Stapleton discussed the Dashboard and stressed the improvement in attendance. The school is also on track in preparing for the lottery on April 9, 2014.

Dr. Stapleton discussed school curriculum and instructional program and the continued use of both the *Reading Street* and *Envision* curriculums into the next charter term. He recommended that physical education be included in the school's instructional program for the charter term. Moreover, Dr. Stapleton stated that there should be more focus in developing early readers through the use of technology in the Kindergarten and 1<sup>st</sup> grade and that plans should be included in the charter renewal document. Regarding professional development, he recommended that the current model that is supported by *America's Choice* in designing units of study and modeling for teachers should be continued into the next charter term. He stated that there should be a greater focus on improving instruction and outcomes for Students with Disabilities and English Language Learners. With the growing number of students in both categories and in meeting the mandated enrollment targets, the school will have to strengthen instruction particularly at Tier 1 level to support classroom teachers in literacy instruction that meet the needs of the targeted populations. Dr. Stapleton also discussed the interim assessment data including *IReady* Test 2 in both Reading and Mathematics. He also presented data from the middle of the year *DIBELS* assessment. Overall, though students have shown progress on the various midyear assessments, there are still challenges in the number of students meeting Benchmark or On Track in passing the New York State assessments.

### **III. DEVELOPMENT**

The Development Committee gave an update on the Arts Auction. It appears that the venue for the arts auction will be the New York Academy of Medicine Reading Room at 105 Fifth Avenue. All the Board members were urged to look for creative auction items and start making guest lists since in the absence of Swizz Beatz this year, it could be more difficult to raise the amount of money the School has in the past.

### **IV. FINANCE**

Steven Ravosa presented the Finance Committee report.

### **IV. EXECUTIVE SESSION**

There was no Executive Session

The meeting adjourned at 8:15pm

Bronx Charter School for the Arts  
Board of Trustees Annual Meeting  
Tuesday, April 15, 2014

Bronx Charter School for the Arts  
950 Longfellow Avenue  
Bronx, NY 10474  
Meeting called to order at 6:40pm  
Meeting adjourned at 8:15pm



Called Meeting to Order

**Roll Call:**

Members Present: Lori Biancamano, Denise Brecher, Susan Geisenheimer, Trent Hickman, Charles Whites, Aisha Bell, Graham Powis and Julie Wong

Members Not Present: Eric Osorio, Brenda Gorczynski, Nnena Nkongho

Mgmt Present: Dr. Nicholas Stapleton, Stephen Ravosa, and Kevin Pease

**I. General Business:**

RESOLUTION: The minutes of the March 11, 2014 Board meeting were unanimously voted and approved.

**II. Education/Arts**

Dr. Stapleton reviewed the monthly dashboard report with emphasis on the increased participation rate on the annual NYCDOE parent and teacher surveys; and student recruitment including the lottery. He also reviewed the results from the second practice assessments in ELA and Math for the third, fourth and fifth grades.

Much of the presentation was focused on how the school instructional program could be improved, the instructional program and the preparation of items for the charter renewal. The physical education program will be added to the school's curriculum during the 2014-2015 school year. The *Terra Nova* assessment should continue to be used during the next charter term but the level of student attainment should be more realistic and aligned closer to the national average. Strategies such as improved curriculum materials, greater focus on professional development, the use of technology, and improved daily schedule should also be in place to improve teaching and learning. Dr. Stapleton stated that since American Sign Language was discontinued, it needed to be removed from the school's official curriculum. The

school key design elements were also reviewed and updated for the new charter term. Dr. Stapleton also reviewed the school's enrollment pattern over the last three years and set the new enrollment goals for the new charter term.

### **III. Charter Renewal Application Matters**

The Board approved the following resolutions 1) Charter Specific Student Performance Goals as required by Benchmark 1 of the Charter School Performance Frameworks; 2) Daily School Schedule for the new charter term; 3) Technology Instructional Plan as per the new charter term; 4) Teaching and Learning as required by Benchmark 2 of the new Performance Frameworks; 5) Student Enrollment for the new charter term; 6) Removal of American Sign Language from the school's curriculum; 7) Addition of Physical Education to the school's curriculum; 8) The School Safety Plan; 9) Key Design Elements for the new charter term; 10) Mission Statement for the new charter term.

### **IV. Finance Committee Report**

Stephen Ravosa presented the Finance Committee report.

### **V. Development Committee**

The Development Committee gave an update on the Arts Auction. Board members were urged to work hard on securing auction items as well as expanding their invite lists.

### **VI. Executive Session**

There was no executive session.

The meeting adjourned at 8:15pm

Bronx Charter School for the Arts  
Board of Trustees Annual Meeting  
Tuesday, June 17, 2014



Bronx Charter School for the Arts  
Location: El Museo del Barrio  
1230 5<sup>th</sup> Ave.  
New York, NY 10029  
Meeting called to order at 6:40pm  
Meeting adjourned at 8:05pm

Called Meeting to Order

**Roll Call:**

Members Present: Lori Biancamano, Susan Geisenheimer, Trent Hickman, Brenda Gorczyński, Aisha Bell, and Julie Wong

Members Not Present: Eric Osorio, Graham Powis, Nnena Nkongho, Denise Brecher, Charles Whites

Mgmt Present: Dr. Nicholas Stapleton and Stephen Ravosa

**I. General Business:**

RESOLUTION: The minutes of the April 15, 2014 Annual Board meeting were unanimously voted and approved.

RESOLUTION: The Board Meeting Calendar for the school year 2014-2015 was unanimously voted and approved. See attached.

**II. Education/Arts**

Dr. Stapleton discussed the DIBELS end of year scores, both comprehension and fluency. He expressed concerns about scores in lower performing grades and discussed strategies to improve reading including focus on daily vocabulary development and fluency centers. He reported that 107 students are being targeted to participate in summer school. Student selection was based on multiple sources of data which indicate that students have not made sufficient progress in Reading/English Language Arts during the school year and to reduce "summer loss," among select students who are border line of being at risk.

Dr. Stapleton also announced that the Director of Arts, Kevin Pease will be resigning July 31 as he will be moving out of state.

### **III. Charter Renewal Application Matters**

Julie Wong reported that we are quite far along in the Charter Renewal Process and that little remains to be done. The date it is due is August 29.

### **IV. Finance Committee Report**

Julie Wong reported that the budget is not ready to be presented to the Board.

### **V. Development Committee**

Lori Biancamano reported on the upcoming Arts Auction. It looks like the School will cover its costs through donations. Any additional funds will be earned at the auction.

### **VI. Executive Session**

The Board held an executive session.

The meeting adjourned at 8:15pm



950 Longfellow ave.  
Bronx, N.Y. 10474  
Phone: (718) 893 1042  
Fax: (718) 893-7910

## Board Meeting Calendar 2014 – 2015 SY

- Tuesday July 15, 2014: 6:30 PM – 8:00 P.M.**
- Tuesday August 12, 2014: 12:00 P.M. – 1:00 P.M.**
- Tuesday September 16, 2014: 6:30 PM – 8:00 P.M.**
- Tuesday October 14, 2014: 6:30 PM – 8:00 P.M.**
- Tuesday November 4, 2014: 12:00 P.M. – 1:00 P.M.**
- Tuesday December 9, 2014: 6:30 PM – 8:00 P.M.**
- Saturday January 10, 2015 (Board Retreat)**
- Tuesday February 10, 2015: 12:00 P.M. – 1:00 P.M.**
- Tuesday March 10, 2015: 6:30 PM – 8:00 P.M.**
- Tuesday April 14, 2015: 6:30 PM – 8:00 P.M.**
- Tuesday May 18, 2015: 12:00 P.M. – 1:00 P.M.**
- Tuesday June 16, 2015: 6:30 PM – 8:00 P.M.**

**\* Under the NYC (OML) Open Meetings Law all parents are welcome to attend these public meetings.**

*Please see Lee Rivera for time schedule*



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www.bronxarts.net

## Focus Area – D. Appendix H: Enrollment and Retention Efforts

*Describe the efforts the charter school has utilized in 2013-2014 and a plan for efforts to be taken in 2014-2015 to attract and retain a greater enrollment of students with disabilities, English language learners, and students who are eligible for free and reduced priced lunch.*

In the 2013-2014 school year, Bronx Charter School for the Arts served a large population of students with disabilities (17.4%) as well as students who are eligible to receive free and reduced price lunch (91%.) Of the total student body, 9.4% were classified as English Language Learner. The school is currently exceeding Community District 8 (CSD8) average of 86.5% for FRPL but is below the district averages of 20.5% for SWD and 16.9% ELLs.

This school's success in recruiting students with special needs and students from low-income families is partially due to the neighborhoods in which our students reside and partially due to our recruitment efforts. We are dedicated to serving students in Hunts Point and in the South Bronx and, therefore, we focus most of our student recruitment in these areas, which are predominantly low-income neighborhoods. In addition, we have had great success with students with disabilities in the past, and the Committee on Special Education frequently refers parents of special needs students to our school. The school provided services for Students with Disabilities well beyond the mandated resource room services through co-taught classrooms, an extended school day, and after-school and Saturday school instruction.

To attract English Language Learners, all of our recruitment and enrollment materials are prepared in Spanish as well as English. In addition, all parent notices and re-registration materials are in Spanish and English. Translation services are offered at all major Bronx Arts events and parent-teacher conferences as needed. The school also hired a full time certified ESL teacher to provide targeted instructions for all students identified as English Language Learners, implement the new ESL standards and use the Cornerstone curriculum by Pearson for instruction. During the school year, all English Language Learners also attended the various extended learning opportunities programs including After School, Saturday School and Intersession programs and will continue to attend during the 2014-2015 school year.

To expand on our efforts in the upcoming year, the school's staff will identify and partner with several of the privately operated preschool providers that cater to populations with Latin American and Caribbean background, and West African immigrants as a source for recruiting potential English Language Learners for participation in the lottery. Strategies will include both scheduled onsite and offsite presentations conducted by the school's staff including translation in the language(s) spoken by students and parents; and weekly advertisements published in local media including newspapers, websites and radio conducted or translated in the various languages spoken in the community.

In order to accommodate the increase in the number of students who are identified as English Language Learners and to bring in alignment with Community School District 8, the school will hire several teachers with TESOL certification. The school's curriculum will incorporate units of study in the literacy, social studies and the Arts that reflect the ethnic and cultural heritages of its various student populations. The annual calendar of performances and related events will be promoted in the community with the intent to attract student population with limited English proficiency.



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For the recruitment of Students with Disabilities, the school will continue to work closely with the Committee on Special Education (CSE) in ensuring timely evaluation, identification, review and placement of students. Moreover, the school has a strong internal identification protocol through its Response to Intervention (RtI) program and will continue to use this system to identify and place students. In order to increase the pool of potential applicants, the school will conduct outreach to the Committee on Special Education to encourage parents who reside within Community School District 8 to apply through the lottery or waiting list.

The school has historically enrolled and maintained a high percentage of students who qualify for Free and Reduced Priced Lunch (FRPL) due both to its outreach efforts and the fact that it is located and draws most of its students from the poorest geographical locations in the South Bronx. The school is committed to serving the poorest students in the community and will continue to target this population of students as it has historically done.



EL CAMPEON DE LOS HISPANOS

# EL DIARIO

LA PRENSA

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## **BRONX CHARTER SCHOOL**

### **FOR THE ARTS**

**Ubicado en Hunt's Point  
950 Longfellow Ave.  
Bronx, NY 10474.**

Estamos aceptando solicitudes para la lotería y la lista de espera para el año escolar de 2014-2015.

Bronx Arts ofrece un programa de Inglés como Segunda Lengua que es fuerte y esta basado en el currículo. Las solicitudes están disponibles en la escuela entre 8:30 de la mañana y 3:30 de la tarde. Familias y amigos son bienvenidos a aplicar a nuestra escuela. Estudiantes de educación especial y estudiantes del idioma inglés son alentados a aplicar.

Somos una escuela de Kindergarten al 5to grado que ofrece un programa academico que esta inspirado por las artes y tiene un programa de educacion basado en el common-core que es gratis para todos.

**Por favor visite**

**[www.bronxarts.net](http://www.bronxarts.net)**

para obtener información mas detallada.

# Please Translate

Dan Marshall <DMarshall@Bronxarts.net>

Wed 1/8/2014 1:34 PM

To: Andreea Plasko <aplasko@bronxarts.net>;

The Bronx Charter School for the Arts

Located in Hunt's Point

950 Longfellow Ave

Bronx, NY 10474

Is accepting applications for our 2014 - 2015 Lottery and Wait list.

Bronx Arts offers a strong curriculum based English As A Second Language program.

Applications are available at the school between 8:30am - 3:30pm

Families and friends are welcome to apply

**Special Education and English Language Learners are encouraged to apply.**

We are a K-5 Charter School providing a free arts-inspired

common-core based public education

Please visit [www.bronxarts.net](http://www.bronxarts.net) for detailed information

## Dan Marshall

Director of Operations

Bronx Charter School for the Arts

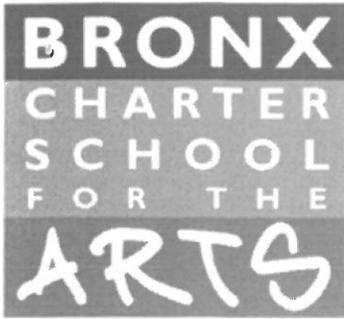
950 Longfellow Avenue

Bronx, NY 10474

718-893-1042

718-893-7910 (fax)

[www.bronxarts.net](http://www.bronxarts.net)



*Do you have a child who will be starting  
Kindergarten in September 2012?*

*Are you seeking an effective and inspiring  
school for your child?*

An innovative and rigorous arts-based *public* charter school in the Hunts Point section of the Bronx is currently accepting applications for the 2012 class of Kindergarteners. Bronx Arts is also accepting applications for grades 1-5. To receive information and an application please call us at: 718-893-1042

*Open House:*

Wednesday, February 8, 2012 6pm

Wednesday, March 14, 2012 6pm

Wednesday, March 21, 2012 6pm

**APPLICATIONS DUE: Monday, April 2, 2012 by 7:00pm**



950 Longfellow Avenue  
Bronx, NY 10474  
718-893-1042  
[www.bronxarts.net](http://www.bronxarts.net)

Bronx Arts was voted "1 of the best elementary schools in New York City" by  
Insideschools.org and Teachers College Press.



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Bronx, NY 10474  
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## Bronx Arts' Lottery & Admissions Policies

- Applications must be received and postmarked by Monday, April 2, 2012, 7pm. Applications received after will be placed at the bottom of the lottery.
- A child must be 5 years old by December 31, 2012 to be eligible for application to Kindergarten.
- New applicants outside of 10474 and 10459 zip codes must come to Bronx Arts to receive an application.
- Siblings of current Bronx Arts students receive preference in the Bronx Arts lottery. Siblings who receive preference include biological children of one or two parents, stepchildren, adopted or foster children, or children who share the same legal guardianship as a child enrolled at Bronx Arts. Other relatives living in the same household do not qualify unless they share legal guardianship. Proof of sibling status (i.e. birth certificates, proof of address, marriage certificates, court papers) will be required upon enrollment. Applicants who apply as siblings but are not able to provide proof will be moved to the bottom of the waitlist.
- Residents of **Community School District 8** will receive second preference after siblings. Proof of residency will be required upon enrollment. Applicants who apply as CSD 8 Residents and are not able to provide proof of residency will be moved to the bottom of the waitlist.
- **The lottery will be held on Friday, April 6, 2012.** The lottery is open to the public. Location for the lottery will be at The Point, 940 Garrison Avenue. The lottery will start at 10am.
- The lottery begins with kindergarten enrollment. First, all siblings of current Bronx Arts students receiving priority selection for kindergarten seats are drawn. Second, residents of Community School District 8 are drawn to fill remaining kindergarten seats. The remainder of kindergarten applicants will then be drawn to fill remaining seats and determine the order of the waitlist. The same procedure will be followed to determine the order of the waitlist for 1, 2, 3, 4, 5<sup>th</sup> grades, with siblings drawn first and placed at the top of the waitlist, residents of CSD 8 drawn second and placed beneath siblings, and all other applicants drawn after.
- Proof of grade eligibility (i.e. report card, progress report, letter from school etc.) is required upon enrollment for grades 1-5. Applicants submitted for the wrong grade will not be honored; **these applications will be moved to the bottom of the waitlist for the correct grade.**
- Notifications of enrollment and waitlist status are mailed by Monday April 30, 2012.
- Please contact Jacqueline Santiago (Ext. 101) for more information.

*Bronx Charter School for the Arts does not discriminate against applicants on the basis of race, gender, color, or national or ethnic origin.*



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## Las Artes de Bronx' Lotería & Políticas de Admisiones

- Las solicitudes deben ser recibidas en Bronx Arts a las 7 pm el lunes de 2, Abril de 2012.
- Un niño debe ser de 5 años al 31 de Diciembre de 2012 para ser elegibles para su aplicación en el Kindergarten.
- Nuevos solicitantes fuera de 10474 y 10459 códigos postales deben venir a Bronx Arts para recibir una aplicación.
- Hermanos de estudiantes actuales de Artes de Bronx reciben preferencia en la lotería de Artes de Bronx. Los hermanos que reciben preferencia incluyen a niños biológicos de algunos padres, los hijastros, adoptaron o fomentan a niños, o los niños que comparten la misma tutela legal como un niño se matricularon en Artes de Bronx. Otros parientes que viven en la misma casa no califican a menos que ellos compartan la tutela legal. La prueba de estatus de hermano (es decir certificados de nacimiento, la prueba de dirección, las partidas matrimoniales, papeles de tribunal) será requerido sobre la matriculación. Los solicitantes que aplican como hermanos pero no pueden proporcionar prueba será movida al fondo en la lista de espera.
- Residentes de Distrito de Escuela de Comunidad 8 recibirán segunda preferencia después de hermanos. La prueba de residencia será requerida sobre la matriculación. Los solicitantes que aplican como CSD 8 Residentes y **no pueden proporcionar prueba de residencia será movida al fondo del la lista de espera.**
- **La lotería será tenida el Viernes, 6 de Abril, 2012.** La lotería está abierta al público. Ubicación para el sorteo será en The Point, 940 Garrison Avenue. El sorteo comenzará a las 10am.
- La lotería empieza con matriculación de jardín de la infancia. Primero, todos hermanos de estudiantes actuales de Artes de Bronx que reciben selección de prioridad para asientos de jardín de la infancia son dibujados. El segundo, los residentes de Distrito de Escuela de Comunidad 8 son dibujados para llenar asientos restantes de jardín de la infancia. El resto de solicitantes de jardín de la infancia entonces será dibujado para llenar asientos restantes y determinar la orden del pone en la lista de espera. El mismo procedimiento será seguido para determinar la orden del pone en la lista de espera para 1, 2, 3, 4, 5, con hermanos dibujado primero y colocado a la cabeza del pone en la lista de espera, el residente de CSD 8 segundo dibujado y colocado bajo hermanos, y bajo todos los otros solicitantes dibujados después.
- Prueba de gradúa elegibilidad (es decir cartilla de notas, el informe sobre el progreso, la carta del etc. de la escuela) es requerido sobre la matriculación para grados 1-5. Los solicitantes sometidos para el grado equivocado, no serán honrados; estas aplicaciones serán movidas al fondo del la lista de espera para el grado correcto.
- Notificaciones de inscripción y lista de espera de estado se envían por correo en Lunes Abril 30, 2012. **Los números de lista de espera no son liberados.**
- • Póngase en contacto con Jacqueline Santiago (Ext. 101) para más información

La Escuela Bronx Arts no discrimina contra solicitantes por carrera, por el género, por el color, ni por origen nacional ni étnico



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### Application for Enrollment & Waitlist 2012-2013

Applicant Last Name: \_\_\_\_\_ First \_\_\_\_\_  
 (Print clearly)

Current Grade: (circle one): Pre-K K 1 2 3 4 5      September 2012 Grade \_\_\_\_\_

Date of Birth \_\_\_\_\_ Male [ ] Female [ ] School District \_\_\_\_\_

Does student have a sibling who presently attends Bronx Arts grades K-5th? If yes, **STOP** and fill out a **sibling application**. (You will be required to provide proof of family relationship)

Parent/Guardian Name: \_\_\_\_\_

Address \_\_\_\_\_ Apt # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone #: Home \_\_\_\_\_ Work \_\_\_\_\_

Cell \_\_\_\_\_ Alternate \_\_\_\_\_

---

#### Current School & Address

Was this school   \_\_Private (not affiliated with religion) \_\_Public \_\_Catholic \_\_Other

Will you be applying for other siblings? Yes [ ] No [ ]  
 (If yes, please attach a separate application for each sibling.)

Siblings First Name \_\_\_\_\_ September Grade 2012 \_\_\_\_\_

How did you hear about Bronx Arts?

\_\_\_\_\_Web \_\_\_\_\_News Article \_\_\_\_\_Word of Mouth \_\_\_\_\_Flyer \_\_\_\_\_ Info Session

I agree that the school records of the student for whom I am submitting this application may be used for studies of this charter school. In these studies, only aggregate outcomes, not individual students' outcomes, will be reported.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

For Office Use Only: Date Received: \_\_\_\_\_ Date Logged: \_\_\_\_\_ Initial: \_\_\_\_\_



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 Fax 718.893.7910  
 info@bronxarts.net  
 www.bronxarts.net

## Solicitud de Inscripción y Lista de Espera 2012 - 2013

Apellido de Estudiante: \_\_\_\_\_ First \_\_\_\_\_

(Imprimir toda la información)

Grado actual: (un círculo): Pre-K K 1 2 3 4 5 Septiembre 2012 Grado \_\_\_\_\_

Fecha de El nacimiento \_\_\_\_\_ Masculino [ ] Femenino [ ]

Distrito de la escuela \_\_\_\_\_

Los estudiantes no tienen un hermano que actualmente asiste a Bronx Arts grados K - 5th? Si la respuesta es afirmativa, **pare** y llenar una **solicitud de hermano**. (Se le pedirá que proporcione una prueba de la relación familiar)

Nombre del Padre / Guardián: \_\_\_\_\_

Dirección \_\_\_\_\_ #Apartamento \_\_\_\_\_

La ciudad\_Estado \_\_\_\_\_ Código postal \_\_\_\_\_

El numero teléfono: de casa \_\_\_\_\_ del Trabajo \_\_\_\_\_

Celular \_\_\_\_\_ Alternate \_\_\_\_\_

La Escuela actual & Dirección: \_\_\_\_\_

Fue esta escuela \_\_Privado (no se afilió con religión) \_\_ Público \_\_católico \_\_Otro

¿Estará solicitando usted a otros hermanos? Sí [ ] No [ ]  
 (Por favor llene una aplicación distinto para cada estudiante)

Nombre de el hermano \_\_\_\_\_ Grado en Septiembre 2012 \_\_\_\_\_

¿Cómo se enteró usted de Bronx Arts? \_\_Web \_\_Artículo de Noticias \_\_Palabra de Boca \_\_Aviador \_\_

Dirección de Sesión de Información \_\_\_\_\_

Concuerdo que los registros de la escuela del estudiante para quien yo me someto esta aplicación puede ser utilizada para estudios de esta escuela de fletamento. En estos estudios, resultados sólo acumulados, estudiantes no individuales' resultados, serán informados.

Firma \_\_\_\_\_ Fecha: \_\_\_\_\_

For Office Use Only: Date Received: \_\_\_\_\_ Date Logged: \_\_\_\_\_ Initial: \_\_\_\_\_



950 Longfellow Avenue  
Bronx, NY 10474  
Tel 718.893.1042  
Fax 718.893.7910  
info@bronxarts.net  
www.bronxarts.net

April 2012

Dear Parent/Guardian:

CONGRATULATIONS!

Your child has been selected as part of the entering Kindergarten class at Bronx Charter School for the Arts (Bronx Arts) for September 2012. We were privileged to have a large number of student applicants and very excited to begin this new journey with your child and family. To enroll, you will need to do the following:

- Sign a commitment letter
- Attend a registration appointment

For the registration appointment, you will need to bring the following original documents to complete your child's enrollment:

- Original Birth Certificate
- Proof of Address (original lease or con Edison only)
- Immunization Records
- Individualized Education Plan (IEP), if applicable # \_\_\_\_\_
- Proof of Sibling Status (if sibling currently attends Bronx Arts, Birth Certificate)

Registration appointments are scheduled for the following dates. Please call and ask for Jacqueline Santiago at 718-893-1042 x101. Also be aware that this process may take approximately one-half hour to 45 minutes.

- Monday, May 7, 2012
- Tuesday, May 8, 2012
- Wednesday, May 9, 2012
- Thursday, May 10, 2012
- Friday, May 11, 2012

**\*\* IMPORTANT\*\***

*If you do not make a registration appointment by Thursday May 3, 2012 your child's spot will be forfeited.*

Congratulations again, and welcome to the Bronx Arts family.

Sincerely,

Jacqueline Santiago  
Manager of Student Affairs



950 Longfellow Avenue  
Bronx, NY 10474  
Tel 718.893.1042  
Fax 718.893.7910  
info@bronxarts.net  
www.bronxarts.net

January 2012

Dear Director

My name is Jacqueline Santiago, Manager of Student Affairs for Bronx Charter School for the Arts. I am responsible for the enrollment and admissions at the school.

As the date of the lottery approaches, I am reaching out to our community Pre-K facilities to offer parents the opportunity to apply to Bronx Arts.

I am enclosing flyers and applications for participation in our upcoming lottery to take place on April 6, 2012 at The Point, 940 Garrison Avenue and will start at 10am.

Also scheduled will be Open House on the following Wednesday, February 8<sup>th</sup>, March 14<sup>th</sup> and 21<sup>st</sup> at 6pm. Families are welcome to come and visit our school to receive information and answer question regarding our innovative and rigorous arts-based public charter school.

Thank you in advance for distributing our information to the parents.

Please call if you have any questions.

Sincerely,

Jacqueline Santiago  
Manager of Student Affairs



950 Longfellow Avenue  
Bronx, NY 10474  
Tel 718.893.1042  
Fax 718.893.7910  
info@bronxarts.net  
www.bronxarts.net

Dear Family,

### Required for Registration

You will be registering your child on \_\_\_\_\_ at \_\_\_\_\_.

Please take the time now to gather the following **required** original documents:

- Birth Certificate
- Social Security Card
- Immunization Records (current)
- Proof of Address (Lease/utility bill in household member's name)
- Proof of Current Grade (report card)
- Individualized Education Plan if applicable (IEP) # \_\_\_\_\_
- Proof of Sibling Status (current Bronx Arts Student)

In addition to submitting these documents, you will complete a home language survey, information/record release forms, parent of record, medical form, transportation (eligibility is determined by The Office of Pupil Transportation) and a meal application (pay stubs or ADFC card).

Please note that the enrollment process takes approximately 45 minutes.

# Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 08, 2014

Updated Friday, November 21, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/a9cd5d5fb527197a677019a9ec2ea190e8623fa8/>

---

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

*Ken Yagoda*

2. Charter School Name:

*Bronx Charter School for the Arts*

3. Charter Authorizer:

*Board of Regents*

4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

4. \*Your Home Address: | Zip

5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

6. \*Daytime Phone Number:

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

---

• Other, please specify...: Board of Trustees

---

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

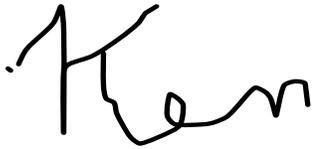
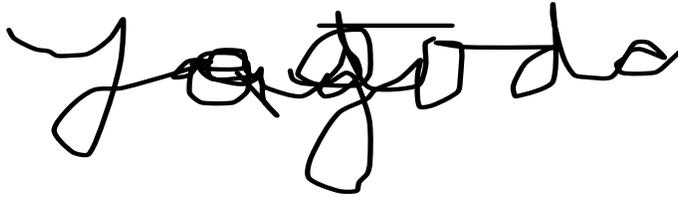
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Ken". The letters are cursive and somewhat stylized.A handwritten signature in black ink that reads "Yagoda". The letters are cursive and highly stylized, with a large loop at the end.

# Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, July 14, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/10b166d575395d7d4d3ec40e2b5e669bc50eb1ec>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

*Susan Geisenheimer*

2. Charter School Name:

*Bronx Charter School for the Arts*

3. Charter Authorizer:

*Board of Regents*

4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

4. \*Your Home Address: | Zip

5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

6. \*Daytime Phone Number:

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- 
- Secretary
- 

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

*No*

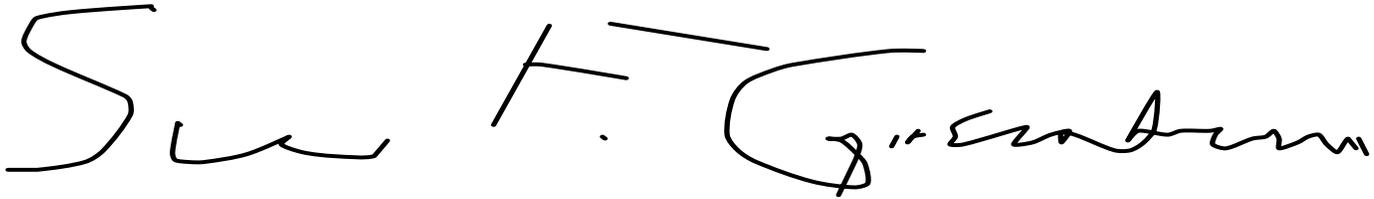
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Susan H. Gieseler". The signature is written in a cursive style with a large initial 'S' and a distinct 'H'.

# Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 15, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/529b96049c01ad4cc202e9b41e26529ea72f6360/>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

*Graham A. Powis*

2. Charter School Name:

*Bronx Charter School for the Arts*

3. Charter Authorizer:

*Board of Regents*

4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

4. \*Your Home Address: | Zip

5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

6. \*Daytime Phone Number:

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

*No*

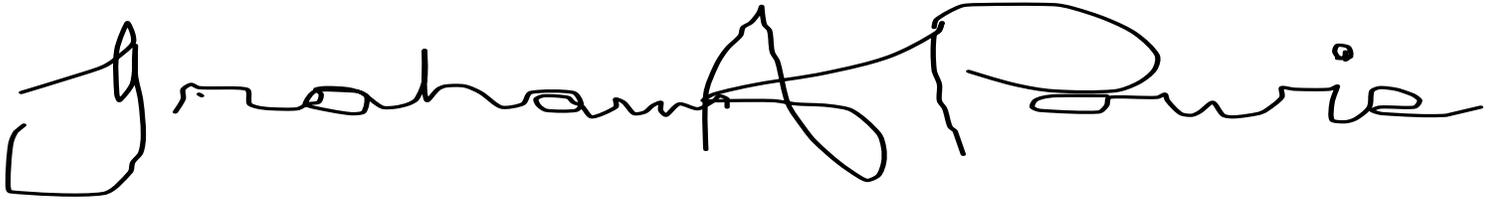
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Robert A. Bowie". The signature is written in a cursive style with a large initial 'R' and 'B'.

# Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 15, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/16ba08e8585981d3249479f9d314090196e574e1>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

*Julie Wong*

2. Charter School Name:

*Bronx Charter School for the Arts*

3. Charter Authorizer:

*Board of Regents*

4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

4. \*Your Home Address: | Zip

5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

6. \*Daytime Phone Number:

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

---

- Chair/President

- Vice Chair/Vice President

---

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

*No*

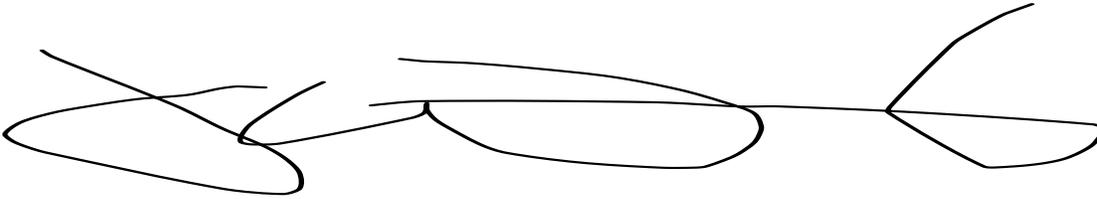
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke, positioned below the text "Signature of Trustee".

# Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Friday, July 25, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/cdd3f68eae9576a2f344e39e3cb3c774aa96787c/>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

*Aisha Bell*

2. Charter School Name:

*Bronx Charter School for the Arts*

3. Charter Authorizer:

*Board of Regents*

4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

4. \*Your Home Address: | Zip

5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

6. \*Daytime Phone Number:

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- 
- Parent Representative
- 

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

*No*

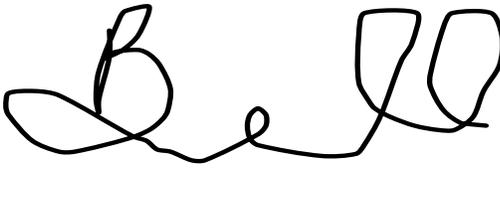
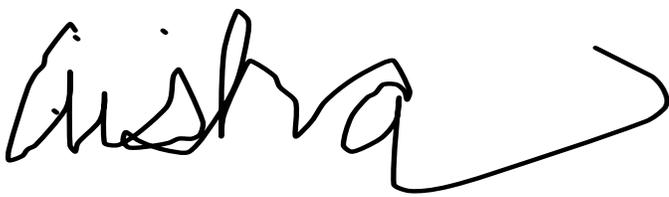
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee



# Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, July 28, 2014

Updated Friday, November 21, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/141daafe37b6cfb5b597af990cb5fbdf0fd1eb68/>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

*Denise Brecher*

2. Charter School Name:

*Bronx Charter School for the Arts*

3. Charter Authorizer:

*Board of Regents*

4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

4. \*Your Home Address: | Zip

5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

6. \*Daytime Phone Number:

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

---

• Other, please specify...: trustee

---

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

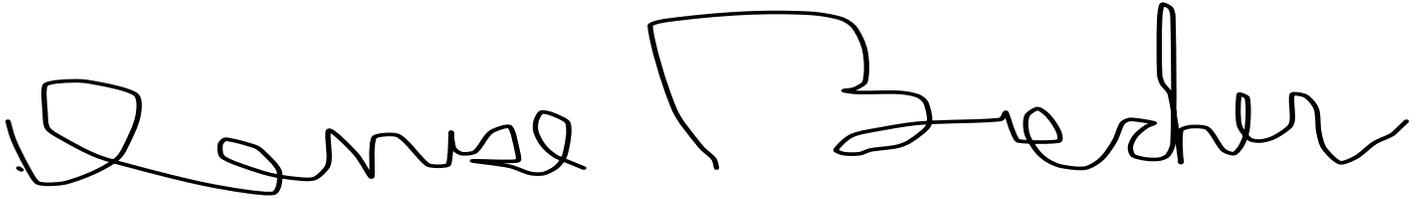
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Two handwritten signatures in black ink. The first signature on the left is 'Denise' and the second signature on the right is 'Bertha'. Both are written in a cursive, flowing style.

# Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, July 28, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/cdaabc1dc8a8ffdf2397f5a533b995920d97c454/>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

*Charles Whites*

2. Charter School Name:

*Bronx Charter School for the Arts*

3. Charter Authorizer:

*Board of Regents*

4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

4. \*Your Home Address: | Zip

5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

6. \*Daytime Phone Number:

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

*No*

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee



Whites Jr.

# Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 29, 2014

Updated Friday, November 21, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/19b76bb81dcd26bb54f03d386e94071e03b7b3d7>

---

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

*Eric Osorio*

2. Charter School Name:

*Bronx Charter School for the Arts*

3. Charter Authorizer:

*Board of Regents*

4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

4. \*Your Home Address: | Zip

5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

6. \*Daytime Phone Number:

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

---

• Other, please specify...: Chair of Program Committee

---

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

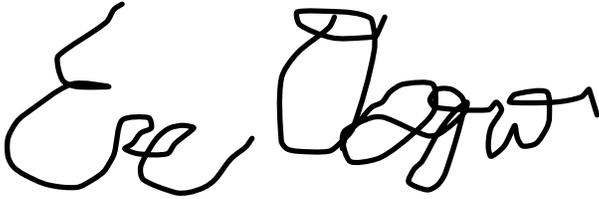
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Eric Taylor". The signature is written in a cursive, somewhat stylized font. The first name "Eric" is written with a large, sweeping 'E' and a cursive 'r'. The last name "Taylor" is written with a large, prominent 'T' and a cursive 'y'.

**BRONX CHARTER SCHOOL FOR THE ARTS**

**FINANCIAL STATEMENTS  
AND  
SUPPLEMENTARY INFORMATION**

**JUNE 30, 2014 AND 2013**

**BRONX CHARTER SCHOOL FOR THE ARTS**

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## INDEPENDENT AUDITORS' REPORT

To the Board of Trustees of  
Bronx Charter School for the Arts

We have audited the accompanying financial statements of Bronx Charter School for the Arts (a nonprofit organization), which comprise the statements of financial position as of June 30, 2014 and 2013, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Bronx Charter School for the Arts as of June 30, 2014 and 2013, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated October 9, 2014, on our consideration of Bronx Charter School for the Arts' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

*Lotz + Carr, LLP*

New York, New York  
October 9, 2014

## BRONX CHARTER SCHOOL FOR THE ARTS

## STATEMENTS OF FINANCIAL POSITION

JUNE 30, 2014 AND 2013

|   | <u>2014</u>                 | <u>2013</u>                 |
|---|-----------------------------|-----------------------------|
| <b>Assets</b>   |                             |                             |
| Cash and cash equivalents (Notes 1b and 8)                  | \$1,172,976                 | \$ 669,588                  |
| Cash - restricted reserve accounts (Notes 5 and 8)          | -                           | 458,884                     |
| Unconditional promises to give (Notes 1c and 3)             |                             |                             |
| Unrestricted  | 163,679                     | 191,112                     |
| Restricted to specific programs and periods                 | 15,000                      | -                           |
| Accounts receivable   | 46,062                      | 45,850                      |
| Prepaid expenses and other current assets                   | 2,990                       | 4,988                       |
| Property and equipment (Notes 1f and 4)                     | 158,099                     | 190,966                     |
| Security deposit (Note 5)                                   | 170,000                     | 170,000                     |
| Security deposit - capital expense reserve account (Note 5) | 68,657                      | 51,214                      |
|   | <u>                    </u> | <u>                    </u> |
| <b>Total Assets</b>   | <u><u>\$1,797,463</u></u>   | <u><u>\$1,782,602</u></u>   |
| <b>Liabilities and Net Assets</b>                           |                             |                             |
| Accounts payable and accrued expenses                       | \$ 66,646                   | \$ 79,766                   |
| Salaries, payroll taxes and benefits payable                | 312,999                     | 280,245                     |
| Deferred resident student enrollment revenue (Note 6)       | -                           | 1,962                       |
| Deferred lease credit (Notes 1g and 5)                      | 321,428                     | 353,571                     |
| Deferred rent (Notes 1g and 5)                              | 387,394                     | 316,524                     |
| Total Liabilities   | <u>1,088,467</u>            | <u>1,032,068</u>            |
| Commitment and Contingency (Note 5)                         |                             |                             |
| <b>Net Assets</b>   |                             |                             |
| Unrestricted  |                             |                             |
| Board designated (Note 2a)                                  | 425,000                     | 425,000                     |
| Other   | 253,996                     | 244,534                     |
| Total Unrestricted  | <u>678,996</u>              | <u>669,534</u>              |
| Temporarily restricted (Note 2b)                            | 30,000                      | 81,000                      |
| Total Net Assets  | <u>708,996</u>              | <u>750,534</u>              |
|   | <u>                    </u> | <u>                    </u> |
| <b>Total Liabilities and Net Assets</b>                     | <u><u>\$1,797,463</u></u>   | <u><u>\$1,782,602</u></u>   |

See notes to financial statements.

## BRONX CHARTER SCHOOL FOR THE ARTS

## STATEMENTS OF ACTIVITIES

YEARS ENDED JUNE 30, 2014 AND 2013

|  | 2014              |                        |                   | 2013              |                        |                   |
|--|-------------------|------------------------|-------------------|-------------------|------------------------|-------------------|
|  | Unrestricted      | Temporarily Restricted | Total             | Unrestricted      | Temporarily Restricted | Total             |
| <b>Revenues, Gains and Other Support</b> |                   |                        |                   |                   |                        |                   |
| Public School District:                  |                   |                        |                   |                   |                        |                   |
| Resident Student Enrollment (Note 6)     | \$ 4,593,703      | \$ -                   | \$4,593,703       | \$ 4,684,385      | \$ -                   | \$4,684,385       |
| Federal Title and Stimulus income        | 315,201           | -                      | 315,201           | 347,075           | -                      | 347,075           |
| School Food Reimbursement                | 168,225           | -                      | 168,225           | 144,090           | -                      | 144,090           |
| Contributions                            | 351,862           | 30,000                 | 381,862           | 178,594           | 6,000                  | 184,594           |
| Special events                           | 53,681            | -                      | 53,681            | 122,639           | -                      | 122,639           |
| Direct special events expense            | (10,610)          | -                      | (10,610)          | (24,875)          | -                      | (24,875)          |
| Donated services and equipment (Note 7)  | 522               | -                      | 522               | 36,749            | -                      | 36,749            |
| Interest income                          | 4,614             | -                      | 4,614             | 6,197             | -                      | 6,197             |
| Other income                             | 3,267             | -                      | 3,267             | 2,231             | -                      | 2,231             |
| Net assets released from restrictions    | 81,000            | (81,000)               | -                 | 13,369            | (13,369)               | -                 |
| Total Revenues, Gains and Other Support  | 5,561,465         | (51,000)               | 5,510,465         | 5,510,454         | (7,369)                | 5,503,085         |
| <b>Expenses</b>                          |                   |                        |                   |                   |                        |                   |
| Program Services                         |                   |                        |                   |                   |                        |                   |
| Regular Education                        | 3,149,056         | -                      | 3,149,056         | 2,970,108         | -                      | 2,970,108         |
| Special Education                        | 1,833,233         | -                      | 1,833,233         | 1,820,865         | -                      | 1,820,865         |
| Total Program Services                   | 4,982,289         | -                      | 4,982,289         | 4,790,973         | -                      | 4,790,973         |
| Supporting Services                      |                   |                        |                   |                   |                        |                   |
| Management and general                   | 446,548           | -                      | 446,548           | 476,128           | -                      | 476,128           |
| Fundraising and special events           | 123,166           | -                      | 123,166           | 180,480           | -                      | 180,480           |
| Total Supporting Services                | 569,714           | -                      | 569,714           | 656,608           | -                      | 656,608           |
| Total Expenses                           | 5,552,003         | -                      | 5,552,003         | 5,447,581         | -                      | 5,447,581         |
| Increase (decrease) in net assets        | 9,462             | (51,000)               | (41,538)          | 62,873            | (7,369)                | 55,504            |
| Net assets, beginning of year            | 669,534           | 81,000                 | 750,534           | 606,661           | 88,369                 | 695,030           |
| <b>Net Assets, End of Year</b>           | <b>\$ 678,996</b> | <b>\$ 30,000</b>       | <b>\$ 708,996</b> | <b>\$ 669,534</b> | <b>\$ 81,000</b>       | <b>\$ 750,534</b> |

See notes to financial statements.

## BRONX CHARTER SCHOOL FOR THE ARTS

## STATEMENTS OF CASH FLOWS

YEARS ENDED JUNE 30, 2014 AND 2013

|  | <u>2014</u>               | <u>2013</u>             |
|--|---------------------------|-------------------------|
| <b>Cash Flows From Operating Activities</b>  |                           |                         |
| Increase (decrease) in net assets  | \$ (41,538)               | \$ 55,504               |
| Adjustments to reconcile increase (decrease) in net assets to net cash provided by operating activities: |                           |                         |
| Depreciation   | 44,425                    | 46,741                  |
| Donated equipment  | -                         | (12,749)                |
| Deferred rent  | 70,870                    | 88,529                  |
| Credit towards rent  | (32,143)                  | (32,143)                |
| (Increase) decrease in:  |                           |                         |
| Unconditional promise to give  | 12,433                    | (89,955)                |
| Accounts receivable  | (212)                     | (15,936)                |
| Prepaid expenses and other current assets  | 1,998                     | 2,234                   |
| Security deposit - capital expense reserve account   | (17,443)                  | (11,421)                |
| Increase (decrease) in:  |                           |                         |
| Accounts payable and accrued expenses  | (13,120)                  | (16,854)                |
| Salaries, payroll taxes and benefits payable   | 32,754                    | 40,218                  |
| Deferred resident student enrollment revenue   | <u>(1,962)</u>            | <u>(14,436)</u>         |
| Net Cash Provided By Operating Activities  | <u>56,062</u>             | <u>39,732</u>           |
| <b>Cash Flows From Investing Activities</b>  |                           |                         |
| Purchase of property and equipment   | <u>(11,558)</u>           | <u>(32,851)</u>         |
| <b>Cash Flows From Financing Activities</b>  |                           |                         |
| Deposits into reserve accounts   | (19,989)                  | (56,598)                |
| Release of restriction from reserve accounts   | <u>478,873</u>            | <u>-</u>                |
| Net Cash Provided (Used) By Financing Activities   | <u>458,884</u>            | <u>(56,598)</u>         |
| Net increase (decrease) in cash and cash equivalents   | 503,388                   | (49,717)                |
| Cash and cash equivalents, beginning of year   | <u>669,588</u>            | <u>719,305</u>          |
| <b>Cash and Cash Equivalents, End of Year</b>  | <u><u>\$1,172,976</u></u> | <u><u>\$669,588</u></u> |

See notes to financial statements.

**BRONX CHARTER SCHOOL FOR THE ARTS****NOTES TO FINANCIAL STATEMENTS****JUNE 30, 2014 AND 2013****Note 1 - Organization and Summary of Significant Accounting Policies****a - Organization**

Bronx Charter School for the Arts ("BCSA") is an education not-for-profit institution formed to operate a charter school in accordance with an agreement with the Board of Regents of the University of the State of New York under a provisional charter valid for a third term of five years commencing July 1, 2010.

BCSA is a public elementary school that opened in the South Bronx in September 2003. The school is founded on the principle that art education is a catalyst for the academic and social success of all students. BCSA began with 160 students in grades K-3 during the school year beginning September 2003, and has grown to serve approximately 300 students in grades K-5.

**b - Cash and Cash Equivalents**

For purposes of the statement of cash flows, BCSA considers all highly liquid debt instruments, including money market accounts, to be cash equivalents.

**c - Contributions and Unconditional Promises to Give**

Contributions are recognized when the donor makes a promise to give to BCSA, that is in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

**d - Financial Statement Presentation**

BCSA is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets.

**e - Estimates**

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**f - Property and Equipment**

Property and equipment are recorded at cost and are depreciated using the straight-line method over the estimated useful lives of the assets. Leasehold improvements are depreciated over the term of the lease.

**BRONX CHARTER SCHOOL FOR THE ARTS****NOTES TO FINANCIAL STATEMENTS****JUNE 30, 2014 AND 2013****Note 1 - Organization and Summary of Significant Accounting Policies (continued)**g - Rent Expense

BCSA records rent expense associated with its facility on a straight-line basis over the life of the lease (see Note 5). The difference between the straight-line amount and the amount actually paid during the year is recorded as a liability and an expense in the accompanying financial statements. The deferred lease credit is credited towards rent expense over the life of the lease (see Note 5).

h - Tax Status

Bronx Charter School for the Arts is a not-for-profit organization exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and has been designated as an organization which is not a private foundation. Management has evaluated all income tax positions and concluded that no disclosures relating to uncertain positions are required in the financial statements. BCSA's tax returns are generally subject to examination by taxing authorities for a period of three years from the date of filing.

i - Subsequent Events

BCSA has evaluated subsequent events through October 9, 2014, the date that the financial statements are considered available to be issued.

**Note 2 - Net Assets**a - Board Designated

BCSA established a board designated fund to promote its long-term financial stability.

b - Restriction on Net Assets

Temporarily restricted net assets are restricted to future programs and periods.

**Note 3 - Unconditional Promises to Give**

Unconditional promises to give are due within one year. Uncollectible promises are expected to be insignificant.

**BRONX CHARTER SCHOOL FOR THE ARTS**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2014 AND 2013**

**Note 4 - Property and Equipment**

A summary of property and equipment at June 30 is as follows:

|                                      | <u>Life</u>   | <u>2014</u>      | <u>2013</u>      |
|--------------------------------------|---------------|------------------|------------------|
| Computer equipment                   | 5 years       | \$140,983        | \$140,983        |
| Furniture and other office equipment | 5-7 years     | 293,145          | 284,837          |
| Leasehold improvements               | Life of lease | 113,855          | 110,605          |
| Teaching materials                   | 3 years       | 55,298           | 55,298           |
| Musical instruments                  | 5 years       | <u>30,384</u>    | <u>30,384</u>    |
|                                      |               | 633,665          | 622,107          |
| Less: Accumulated depreciation       |               | <u>(475,566)</u> | <u>(431,141)</u> |
|                                      |               | <u>\$158,099</u> | <u>\$190,966</u> |

Depreciation expense for the years ended June 30, 2014 and 2013 was \$44,425 and \$46,741, respectively.

**Note 5 - Net Lease**

BCSA leases the building located at 950-954 Longfellow Avenue, Bronx, NY from Civic Builders (the "Owner") under the terms of a net lease amended in July of 2010. The lease expires June 30, 2024, with a 10 year renewal option. The annual fixed rent of \$540,012 increases by 3% cumulatively each year on August 1.

The lease required BCSA to maintain a "Lease Payment Reserve Account", which was originally funded by BCSA in the amount of \$80,000 at Self-Help Credit Union ("Self"). These funds can be released by Self and be applied to amounts owed under the lease. BCSA was obligated to repay any released amounts according to terms defined in the lease. BCSA was also required to deposit \$4,500 per month into an "Operating Reserve Account" at Self. The Owner's mortgage expired in October 2013, and as part of the lease amendment, funds in these two accounts were released to BCSA.

As of June 30, reserve accounts were comprised as follows:

|                               | <u>2014</u> | <u>2013</u>      |
|-------------------------------|-------------|------------------|
| Lease Payment Reserve Account | \$ -        | \$ 90,058        |
| Operating Reserve Account     | <u>-</u>    | <u>368,826</u>   |
| Total                         | <u>\$ -</u> | <u>\$458,884</u> |

**BRONX CHARTER SCHOOL FOR THE ARTS**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2014 AND 2013**

**Note 5 - Net Lease (continued)**

As part of the amendment, BCSA is required to fund \$25,000 into a tenant capital expense reserve account, on July 1 of each year. BCSA is entitled to be reimbursed for repairs and replacements pursuant to its lease obligations up to the balance available in the Reserve. The owner may use proceeds in the account to pay for any repairs and replacements required to be performed by BCSA and BCSA fails to do so. After expiration of the lease, remaining funds in the Reserve will be refunded to BCSA. In the event of default, landlord will keep the funds.

As part of the amendment, the landlord paid BCSA \$450,000, which was recorded as a deferred lease credit and is credited towards rent expense, over the life of the lease.

**Note 6 - Resident Student Enrollment**

BCSA's per pupil allocation is determined by the New York State Department of Education using New York State's charter school funding formula.

The deferred portion represents per pupil revenue for the 2014 school year.

**Note 7 - Donated Services and Equipment**

Donated services and equipment at June 30, 2014 and 2013 consist of:

|                   | <u>2014</u>   | <u>2013</u>     |
|-------------------|---------------|-----------------|
| Donated services  | \$ 522        | \$24,000        |
| Donated equipment | <u>-</u>      | <u>12,749</u>   |
|                   | <u>\$ 522</u> | <u>\$36,749</u> |

**Note 8 - Concentrations of Credit Risk**

BCSA maintains cash balances at various institutions insured by the Federal Deposit Insurance Corporation.

**BRONX CHARTER SCHOOL FOR THE ARTS****NOTES TO FINANCIAL STATEMENTS****JUNE 30, 2014 AND 2013****Note 9 - Functional Allocation of Expenses**

The cost of providing the various program and supporting services has been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and the supporting services benefited.

**SUPPLEMENTARY INFORMATION**



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**INDEPENDENT AUDITORS' REPORT  
ON SUPPLEMENTARY INFORMATION**

To the Board of Trustees of  
Bronx Charter School for the Arts

We have audited the financial statements of Bronx Charter School for the Arts as of and for the years ended June 30, 2014 and 2013, and our report thereon dated October 9, 2014, which expressed an unmodified opinion on those financial statements, appears on pages 1 and 2. Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The Schedule of Functional Expenses for the year ended June 30, 2014 with comparative totals for 2013 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

*Lutz + Carr, LLP*

New York, New York  
October 9, 2014

## BRONX CHARTER SCHOOL FOR THE ARTS

## SCHEDULE OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2014 WITH COMPARATIVE TOTALS FOR 2013

|                                     | Program Services   |                    |                    | Supporting Services    |                                |                  | 2014               | 2013               |
|-------------------------------------|--------------------|--------------------|--------------------|------------------------|--------------------------------|------------------|--------------------|--------------------|
|                                     | Regular Education  | Special Education  | Total              | Management and General | Fundraising and Special Events | Total            | Total Expenses     | Total Expenses     |
| Salaries                            | \$1,880,297        | \$1,093,611        | \$2,973,908        | \$ 256,911             | \$ 69,138                      | \$326,049        | \$3,299,957        | \$3,152,337        |
| Employee benefits and payroll taxes | 428,276            | 249,092            | 677,368            | 58,517                 | 15,748                         | 74,265           | 751,633            | 695,001            |
| Professional fees                   | -                  | -                  | -                  | 23,681                 | -                              | 23,681           | 23,681             | 24,111             |
| Consultants - education             | 16,007             | 9,401              | 25,408             | -                      | -                              | -                | 25,408             | 16,913             |
| Extended day programs costs         | 5,245              | 3,080              | 8,325              | -                      | -                              | -                | 8,325              | 15,737             |
| Contracted services - other         | 40,999             | 23,845             | 64,844             | 8,639                  | 5,989                          | 14,628           | 79,472             | 61,505             |
| Staff development                   | 49,361             | 28,990             | 78,351             | 2,232                  | -                              | 2,232            | 80,583             | 87,451             |
| Food and food service               | 82,418             | 48,405             | 130,823            | 16,226                 | -                              | 16,226           | 147,049            | 148,936            |
| Insurance                           | 23,136             | 13,456             | 36,592             | 3,161                  | 851                            | 4,012            | 40,604             | 39,421             |
| Occupancy and facility costs        | 438,414            | 254,990            | 693,404            | 59,902                 | 16,120                         | 76,022           | 769,426            | 771,074            |
| Printing                            | 27,012             | 15,865             | 42,877             | 2,859                  | 1,906                          | 4,765            | 47,642             | 47,985             |
| Supplies and materials              | 11,999             | 7,047              | 19,046             | 1,270                  | 847                            | 2,117            | 21,163             | 24,579             |
| Postage                             | 2,615              | 1,536              | 4,151              | 277                    | 185                            | 462              | 4,613              | 4,273              |
| Student supplies                    | 93,811             | 55,095             | 148,906            | -                      | -                              | -                | 148,906            | 175,640            |
| Other expenses                      | 5,124              | 3,010              | 8,134              | 6,689                  | -                              | 6,689            | 14,823             | 17,966             |
| Indirect benefit expenses           | -                  | -                  | -                  | -                      | 10,866                         | 10,866           | 10,866             | 74,249             |
| Telephone and internet              | 9,002              | 5,236              | 14,238             | 1,230                  | 331                            | 1,561            | 15,799             | 35,692             |
| Subscription dues                   | 3,134              | 1,841              | 4,975              | 553                    | -                              | 553              | 5,528              | 4,451              |
| Travel                              | 6,894              | 4,010              | 10,904             | 942                    | 254                            | 1,196            | 12,100             | 3,519              |
| Depreciation                        | 25,312             | 14,723             | 40,035             | 3,459                  | 931                            | 4,390            | 44,425             | 46,741             |
| Total Expenses, 2014                | <u>\$3,149,056</u> | <u>\$1,833,233</u> | <u>\$4,982,289</u> | <u>\$ 446,548</u>      | <u>\$ 123,166</u>              | <u>\$569,714</u> | <u>\$5,552,003</u> |                    |
| Total Expenses, 2013                | <u>\$2,970,108</u> | <u>\$1,820,865</u> | <u>\$4,790,973</u> | <u>\$ 476,128</u>      | <u>\$ 180,480</u>              | <u>\$656,608</u> |                    | <u>\$5,447,581</u> |

See independent auditors' report on supplementary information.



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED  
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Trustees of  
Bronx Charter School for the Arts

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Bronx Charter School for the Arts (a nonprofit organization), which comprise the statement of financial position as of June 30, 2014, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 9, 2014.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Bronx Charter School for the Arts' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Bronx Charter School for the Arts' internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Bronx Charter School for the Arts' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

New York, New York  
October 9, 2014