

I. SCHOOL INFORMATION AND COVER PAGE

Created Monday, June 30, 2014

Updated Monday, July 21, 2014

Page 1

1. SCHOOL NAME

(Select School name from dropdown menu; BEDS # appears first)

140600860856 ENTERPRISE CS

2. CHARTER AUTHORIZER

Buffalo BOE-Authorized Charter School

3. DISTRICT / CSD OF LOCATION

Buffalo

4. SCHOOL INFORMATION

PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
275 Oak Street, Buffalo, NY 14213	716-855-2114	716-855-2967	[REDACTED]

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Kevin von der Empten
Title	Head of Grounds and Maintenance
Emergency Phone Number (###-###-####)	[REDACTED]

5. SCHOOL WEB ADDRESS (URL)

www.enterprisecharter.org

6. DATE OF INITIAL CHARTER

2003-03-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2003-08-01 00:00:00

8. TOTAL NUMBER OF STUDENTS ENROLLED IN 2013-14 (as reported on BEDS Day)

(as reported on BEDS Day)

9. GRADES SERVED IN SCHOOL YEAR 2013-14

Check all that apply

 K

 1

 2

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 8**10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

Yes/No	Name of CMO/EMO
No	

11. FACILITIES

Will the School maintain or operate multiple sites?

No, just one site.

12. SCHOOL SITES

Please list the sites where the school will operate in 2014-15.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	275 Oak Street, Buffalo, NY 14213	716-855-2114	BUFFALO CITY SD	K-8	Yes	Own

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Heather Lyon	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	Nancy Krug	[REDACTED]	[REDACTED]	[REDACTED]
Compliance Contact	Heather Lyon	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	Heather Lyon	[REDACTED]	[REDACTED]	[REDACTED]

13. Are the School sites co-located?

No

14. Were there any revisions to the school's charter during the 2013-2014 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

Yes

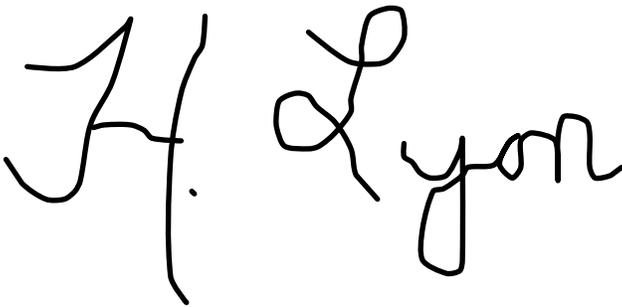
15. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in organizational structure	ECS now has a Head of School (not a CEO) and Directors of K-5 and 6-8 (rather than a CAO and a Dean).	May 2014	N/A
2	Change in teacher/staff handbook	ECS annually reviews and updates its Employee Handbook	June 2014	N/A
3	Change in schedule/calendar	ECS reduced the number of student days by five but it still exceeds the District (194 versus 180)	May 2014	May 2014

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and use the mouse on your PC or the stylist on your mobile device to sign your name).

• Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees

Thank you.

Appendix A: Progress Toward Goals

Created Monday, June 30, 2014

Updated Monday, July 14, 2014

Page 1

Charter School Name: 140600860856 ENTERPRISE CS

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?year=2013&instid=800000056594>

2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

2a. ACADEMIC STUDENT PERFORMANCE GOALS

If the results are not available by August 1st, please list the goals and explain this in the "progress toward goal attainment" column. This task will reopen for the school to update and finalize by the November 1, 2014 due date.

2013-14 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 1	Annually increase the number of students at Level 3 by 10%	NYS ELA and Math Assessments given in the Spring of 2014		
Academic Goal 2	Increase its scores according to the Commissioner's Performance for AYP each year	AYP for 2014 has not been determined	AYP for 2014 has not been determined	AYP for 2014 has not been determined
Academic Goal 3	By the end of the third renewal term, students in grades 3-8 who have been continuously enrolled at Enterprise will perform on par with the State average on the NYS ELA and Math Assessments			
Academic Goal 4	80% of the students in grades K-3 who are continuously enrolled will achieve benchmark status according to AIMSWeb by year-end test results	AIMSweb Assessments given in the beginning of the year and at the end of the year	AIMSWeb ELA and Math Percentages reflect those students who were at or above target based on criterion set forth by AIMSWeb	The following strategies are being used to continually improve services and learning at Enterprise: Common staff time will continue to occur with targeted meetings on student

ELA Initial ELA End of Year

K-54% K-90%
1-52% 1-61%
2-25% 2-47%
3-34% 3-41%

While the goal was not met, there were the following increases in students meeting target from their initial assessment to their final assessment

Kindergarten +36%
Grade 1 +9%
Grade 2 +22%
Grade 3 +7%

Math Initial Math End of Year

K-60% K-73%
1-69% 1-48%
2-46% 2-72%
3-39% 3-66%

While the goal was not met, there were the following increases in students meeting target from their initial assessment to their final assessment

Kindergarten +13%
Grade 2 +26%
Grade 3 +27%

learning objectives, data driven decision making, professional learning communities, school wide goal setting and attainments, lesson design and planning, etc. Common planning time allows for collaboration between teachers not only working on the same level, but also different levels as this time occurs before the arrival of students.

Interim assessments, AIMSweb screening to get baseline information, as well as the potential implementation of the NWEA MAP assessments will allow us to track student growth throughout the year in relation to the Common Core Learning Standards. Additionally, the usage of the IRLA reading program will serve to give ECS a more comprehensive picture of where the students strengths and weaknesses are, and how best to address both those areas of challenge and need.

The Danielson Framework is used to evaluate teachers, and evidence based conversations around the domains, components, and elements of said framework occur throughout the year, as the tool is also used to improve daily instructional practice.

RtI time has been built into the day through an Instructional Reading Block so that teachers can provide students with interventions build strategies so that students can keep up with the demands of the rigorous common core learning standards.

Academic Goal 5 80% of the students in grades 3-8 who are continuously enrolled at Enterprise will maintain a Level 3 or increase to a Level 4 on the NYS ELA and Math NYS ELA and Math Assessments given in the Spring of 2014

Assessments

Academic Goal 6	75% of the continuously enrolled students in grades 1-8 will demonstrate a year's growth on the Terra Nova reading and math assessments	N/A	This test is no longer used at Enterprise	This test is no longer used at Enterprise
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2a1. Do have more academic goals to add?

No

2a2. Do have more academic goals to add?

No

2b. ORGANIZATIONAL GOALS

2013-14 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2013-14 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 1	90% of the parents will report they are satisfied with Enterprise, as measured by an annual survey	ECS Parent/Guardian Perception Survey given at Parent/Teacher Conferences		
Org Goal 2	100% of teachers will report that they have access to high quality professional development opportunities, as measured by an annual survey	Teacher Survey		

2b.1 Do you have more organizational goals to add?

No

2c. FINANCIAL GOALS

2013-14 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Financial Goal 1	Enterprise will be fully enrolled 100% of the time between August and April, as measured by enrollment reports submitted to NYSED on a bi-monthly basis	Bi-monthly reports to Buffalo Board of Ed		

Appendix A: Progress Toward Goals

Created Friday, July 18, 2014

Updated Wednesday, October 15, 2014

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Charter School Name: 140600860856 ENTERPRISE CS

1. NEW YORK STATE REPORT CARD

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(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

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2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

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If the results are not available by August 1st, please list the goals and explain this in the "progress toward goal attainment" column. This task will reopen for the school to update and finalize by the November 1, 2014 due date.

2013-14 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 1	Annually increase the number of students at Level 3 by 10%	New York State ELA and Mathematics Assessments given in the Spring of 2014	Did not meet the goal in either ELA or Math. However, did increase Levels 3 and 4 by 9.3% in ELA and 3.1% in Math.	In ELA we have changed our internal schedule for instruction, adding a Grade Level Reading Block as well as an Instructional Level Block. We have also changed our internal assessment to the Independent Level Reading Assessment (IRLA). In Math we have add math intervention time to the schedule and shifted to the Math Modules (from GO Math).
Academic Goal 2	Increase its scores according to the Commissioner's Performance Index for AYP each year	AYP for 2014 has not been determined	AYP for 2014 has not been determined	AYP for 2014 has not been determined
Academic Goal 3	By the end of the second renewal term, students in grades 3-8 who have been continuously enrolled at	Not yet applicable	Not yet applicable	Not yet applicable

Enterprise will perform on par with the state average for proficiency on the NYS ELA and Math Assessments

Academic Goal 4	80% of the students in grades K-3 who are continuously enrolled will achieve benchmark status according to AIMSWeb by year-end test results	AIMSWeb Assessments given in the beginning of the year and at the end of the year	<p>AIMSWEB ELA</p> <p>Initial Assess EOY Assess K-54% K- 90% 1-52% 1-61% 2-25% 2-47% 3-34% 3-41%</p> <p>Did not make target due to starting point of students at beginning of the year</p> <p>Improvement</p> <p>K- +36% Grade 1 +9% Grade 2 +22% Grade 3 +7%</p> <p>AIMSWEB Math</p> <p>Initial Assess EOY Assess K-60% K-73% 1-69% 1-48% 2-46% 2-72% 3-39% 3-66%</p> <p>Did not make target due to starting point of students at beginning of the year</p> <p>Improvement</p> <p>K- +13% Grade 2 +26% Grade 3 +27%</p>	<p>The following strategies are being used to continually improve services and learning at Enterprise:</p> <p>Common staff time to have targeted meetings on student learning objectives, data driven decision making, professional learning communities, school wide goal setting and attainment, lesson design, etc.</p> <p>Common planning time for collaboration between teachers working at the same level.</p> <p>Project-Based Learning experiences will be done during the Research and Investigation Block, a time dedicated to inquiry in both Science and Social Studies concepts in grades 2-8. PBL will be taught using the Project Approach in grades K and 1.</p> <p>NWEA and IRLA diagnostic testing, running records, and AIMSweb screening to get baseline information and track student growth</p> <p>Implementation of best practices e.g. reader & writer workshop</p> <p>Thorough evaluation of teachers to make sure only effective teachers are invited back the next year.</p> <p>RTI time built into the school day with a Student Support Services Director and RTI Coordinator providing structure to a team of professionals providing targeted support. Enterprise has also hired a Curriculum and Instructional Specialist to work with teachers and administration on ensuring that rigorous instruction is occurring throughout the building and that the scope</p>
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				<p>and sequence of the various curricula are created and followed by the teachers.</p> <p>The administrative team has also been re-structured, with a Head of School and Director of Student Support Services overseeing K-8, and a Director of K-5 and 6-8 overseeing the elementary and middle school teachers, respectively.</p>
<p>Academic Goal 5</p>	<p>80% of the students in grades 3-8 who are continuously enrolled at Enterprise will maintain a Level 3 or increase to a Level 4 on the NYS ELA and Math assessments</p>	<p>New York State ELA and Mathematics assessments given in the Spring of 2014</p>	<p>We have not met this goal. Of the students who have been enrolled at Enterprise for two or more years, 17.5% (ELA) and 14.0% (Math) scored at Level 3 or 4 on the NYS Assessments.</p>	<p>The following strategies are being used to continually improve services and learning at Enterprise:</p> <p>Common staff time to have targeted meetings on student learning objectives, data driven decision making, professional learning communities, school wide goal setting and attainment, lesson design, etc.</p> <p>Common planning time for collaboration between teachers working at the same level.</p> <p>Project-Based Learning experiences will be done during the Research and Investigation Block, a time dedicated to inquiry in both Science and Social Studies concepts in grades 2-8. PBL will be taught using the Project Approach in grades K and 1.</p> <p>NWEA and IRLA diagnostic testing, running records, and AIMSweb screening to get baseline information and track student growth</p> <p>Implementation of best practices e.g. reader & writer workshop</p> <p>Thorough evaluation of teachers to make sure only effective teachers are invited back the next year.</p> <p>RTI time built into the school day with a Student Support Services Director and RTI Coordinator providing</p>

structure to a team of professionals providing targeted support. Enterprise has also hired a Curriculum and Instructional Specialist to work with teachers and administration on ensuring that rigorous instruction is occurring throughout the building and that the scope and sequence of the various curricula are created and followed by the teachers.

The administrative team has also been re-structured, with a Head of School and Director of Student Support Services overseeing K-8, and a Director of K-5 and 6-8 overseeing the elementary and middle school teachers, respectively.

Academic Goal 6	75% of the continuously enrolled students in grades 1-8 will demonstrate a year's growth on the Terra Nova Reading and Math assessments	N/A	This test is no longer used at Enterprise	This test is no longer used at Enterprise
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2a1. Do have more academic goals to add?

No

2a2. Do have more academic goals to add?

No

2b. ORGANIZATIONAL GOALS

2013-14 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2013-14 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 1	90% of the parents will report they are satisfied with Enterprise, as measured by an annual survey	ECS Parent/Guardian Perception Survey given at Parent/Teacher Conferences	According to the 2014 Parent/Guardian Perception Survey, 95.5% of parents responded that they were satisfied with Enterprise.	
Org Goal 2	100% of teachers will report that they have access to high quality professional development opportunities, as measured by an annual survey	2013-2014 BEDS Forms	100% of teachers reported that they have access to high quality professional development	

2b.1 Do you have more organizational goals to add?

No

2c. FINANCIAL GOALS

2013-14 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Financial Goal 1	Enterprise will be fully enrolled 100% of the time between August and April, as measured by enrollment reports submitted to NYSED on a bi-monthly basis	Bi-monthly reports to Buffalo Board of Ed	ECS was fully enrolled throughout the 2013-2014 school year	

Appendix B: Total Expenditures and Administrative Expenditures per Child

Created Wednesday, July 23, 2014
Updated Thursday, July 24, 2014

Page 1

Charter School Name: 140600860856 ENTERPRISE CS

B. Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate 'Total Expenditures per Child' take total expenditures (from the unaudited 2013-14 Schedule of Functional Expenses) and divide by the count of students you reported on of BEDS Day. (Integers Only. No dollar signs or commas).

1. Total Expenditures Per Child Line 1: Total Expenditures Per Pupil	5544096
1. Total Expenditures Per Child Line 2: BEDS Day Pupil Count	407
1. Total Expenditures Per Child Line 3: Divide Line 1 by Line 2	13622

2. Administrative Expenditures per Child

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2013-14 Schedule of Functional Expenses) and divide by the BEDS per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

Do not include the FTE of personnel dedicated to administration of the instructional programs.

Do not include Employee Benefit costs or expenditures in the above calculations.

A template for the Schedule of Functional Expenses is provided on page 21 of the 2012 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2013-14 Annual Report Guidelines in "Resources" area of your portal task page).

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 1: Relevant Personnel Services Cost (Row)	290215
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 2: Management and General Cost (Column)	247487
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 3: Sum of Line 1 and Line 2	537702
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 4: BEDS Day Pupil Count	407
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 5: Divide Line 3 by the BEDS Day Pupil Count	1321

Thank you.

September 22, 2014

The Board of Trustees and Management
Enterprise Charter School

In planning and performing our audit of the financial statements of Enterprise Charter School (the School) as of and for the year ended June 30, 2014, in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control over financial reporting (internal control) as a basis for designing auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's consolidated financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This information is intended solely for the use of the Board of Trustees and management of the School and is not intended to be and should not be used by anyone other than these specified parties.

Lumsden & McCormick, LLP

ENTERPRISE CHARTER SCHOOL

FINANCIAL STATEMENTS

JUNE 30, 2014

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June 30, 2014

Financial Statements

Independent Auditors' Report

Financial Statements

Notes to Financial Statements

Additional Information

Schedule of Expenses

Reporting Required by *Government Auditing Standards*

Independent Auditors' Report on Internal Control over Financial Reporting
and on Compliance and Other Matters Based on an Audit of Financial
Statements Performed in Accordance with *Government Auditing Standards*

INDEPENDENT AUDITORS' REPORT

The Board of Trustees
Enterprise Charter School

We have audited the accompanying balance sheets of Enterprise Charter School (the School) as of June 30, 2014 and 2013, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to a financial audit contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2014 and 2013, and the changes in its net assets and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Additional Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenses is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated September 22, 2014 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

A handwritten signature in blue ink that reads "Lyndon & McCormick, LLP". The signature is written in a cursive, flowing style.

September 22, 2014

ENTERPRISE CHARTER SCHOOL

Balance Sheets

June 30,	2014	2013
Assets		
Current assets:		
Cash	\$ 3,946,625	\$ 3,741,060
Accounts and other receivables (Note 2)	156,142	60,231
Prepaid expenses	43,021	26,264
	<u>4,145,788</u>	<u>3,827,555</u>
Property and equipment, net (Note 3)	6,667,933	6,858,627
Investments held in trust (Note 4)	855,757	800,706
Deferred financing costs, net	600,741	623,269
	<u>\$ 12,270,219</u>	<u>\$ 12,110,157</u>
Liabilities and Net Assets		
Current liabilities:		
Current portion of long-term debt (Note 5)	\$ 90,000	\$ 80,000
Accounts payable and accrued expenses	804,674	809,694
	<u>894,674</u>	<u>889,694</u>
Long-term debt (Note 5)	7,035,000	7,125,000
Net assets:		
Unrestricted	4,340,545	4,089,973
Temporarily restricted	-	5,490
	<u>4,340,545</u>	<u>4,095,463</u>
	<u>\$ 12,270,219</u>	<u>\$ 12,110,157</u>

See accompanying notes.

ENTERPRISE CHARTER SCHOOL

Statements of Activities

For the years ended June 30,	2014	2013
Changes in unrestricted net assets:		
Support and revenue:		
Public school districts:		
Revenue-resident student enrollment	\$ 4,802,933	\$ 4,795,477
Revenue-students with disabilities	444,965	386,269
Federal grants	365,141	471,945
State and local grants	1,450	80,710
Rental income	181,363	173,602
Other income	72,928	43,594
Net assets released from restrictions	5,490	1,419
Total unrestricted support and revenue	5,874,270	5,953,016
Expenses:		
Program expenses:		
Regular education	3,905,671	3,823,769
Special education	528,400	481,690
Other programs	455,250	413,336
Total program expenses	4,889,321	4,718,795
Supporting services:		
Management and general	734,377	679,495
Total expenses	5,623,698	5,398,290
Change in unrestricted net assets	250,572	554,726
Changes in temporarily restricted net assets:		
Contributions	-	2,000
Net assets released from restrictions	(5,490)	(1,419)
Change in temporarily restricted net assets	(5,490)	581
Change in net assets	245,082	555,307
Net assets - beginning	4,095,463	3,540,156
Net assets - ending	\$ 4,340,545	\$ 4,095,463

See accompanying notes.

ENTERPRISE CHARTER SCHOOL

Statements of Cash Flows

For the years ended June 30,	2014	2013
Operating activities:		
Change in net assets	\$ 245,082	\$ 555,307
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Depreciation	356,067	330,220
Amortization	22,528	22,528
Loss on disposal of property and equipment	21,560	922
Changes in operating assets and liabilities:		
Accounts and other receivables	(95,911)	148,516
Prepaid expenses	(16,757)	(3,233)
Accounts payable and accrued expenses	(5,020)	14,701
Deferred revenue	-	(27,410)
Net operating activities	527,549	1,041,551
Investing activities:		
Property and equipment expenditures	(186,933)	(118,516)
Deposits to investments held in trust, net	(55,051)	(55,088)
Net investing activities	(241,984)	(173,604)
Financing activities:		
Principal repayments on long-term debt	(80,000)	(70,000)
Net change in cash	205,565	797,947
Cash - beginning	3,741,060	2,943,113
Cash - ending	\$ 3,946,625	\$ 3,741,060
Supplemental cash flow disclosures:		
Cash paid for interest on long-term debt	\$ 527,575	\$ 532,825

Notes to Financial Statements

1. Summary of Significant Accounting Policies:

Organization and Purpose:

Enterprise Charter School (the School) operates a charter school in the City of Buffalo, New York (the City) pursuant to its Charter Agreement with the Education Department of the State of New York. The School has been chartered through 2016, at which time it must apply to renew its charter for another term. The School currently offers classes from kindergarten through grade 8.

Subsequent Events:

Management has evaluated events and transactions for potential recognition or disclosure through September 22, 2014, the date the financial statements were available to be issued.

Cash:

Cash in financial institutions potentially subjects the School to concentrations of credit risk since it may exceed insured limits at various times throughout the year. The School is required to hold no less than \$75,000 in an escrow account in order to pay for legal and audit expenses that would be associated with dissolution should it occur.

Receivables:

Receivables are stated at the amounts management expects to collect from outstanding balances. Balances that are outstanding after management has used reasonable collection efforts are written off through a charge to bad debts expense and a credit to accounts receivable. An allowance for doubtful accounts is considered unnecessary by management because all significant amounts deemed uncollectible are written off each year.

Property and Equipment:

Property and equipment is stated at cost net of accumulated depreciation. Depreciation is provided using the straight-line method over estimated useful asset lives. Maintenance and repairs are charged to operations as incurred; significant improvements are capitalized.

Deferred Financing Costs:

Deferred financing costs consist of charges incurred by the School in connection with its financing arrangements and are amortized over the remaining term of these arrangements. Amortization expense of deferred financing costs for each of the years ended June 30, 2014 and 2013 was \$22,528.

Enrollment Fees:

The School is reimbursed by each resident district based on the product of the annual approved operating expense of the district and the full time equivalent enrollment of the students in the School residing in the district. The School's enrollment fees are received primarily from the Board of Education for the City of Buffalo School District.

Grants:

The School is the recipient of awards and reimbursements from federal, state and local sources. The awards and reimbursements are subject to compliance and financial audits by the funding sources. Management believes no significant adjustments are necessary to recognized amounts.

The School records grant awards accounted for as exchange transactions as deferred revenue until related services are performed.

Income Taxes:

The School is a 501(c)(3) organization exempt from taxation under Section 501(a) of the Internal Revenue Code. The School believes it is no longer subject to examination by Federal and State authorities for years prior to 2011.

Use of Estimates:

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

Cost Allocation:

The School's costs of providing its various programs and activities have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

2. Accounts and Other Receivables:

	2014	2013
Grants	\$ 116,743	\$ 52,717
Enrollment fees	39,399	-
Other	-	7,514
	<u>\$ 156,142</u>	<u>\$ 60,231</u>

3. Property and Equipment:

	2014	2013
Building and improvements	\$ 7,443,253	\$ 7,336,485
Furniture and equipment	823,013	764,408
Books	163,869	163,869
Vehicles	20,751	20,751
	<u>8,450,886</u>	<u>8,285,513</u>
Less accumulated depreciation	<u>1,782,953</u>	<u>1,426,886</u>
	<u>\$ 6,667,933</u>	<u>\$ 6,858,627</u>

4. Investments Held in Trust:

The following accounts are held by a trustee in compliance with the issuance of the 2011 Series bonds (Note 5), representing investments restricted for project construction, repair and replacement, reserves, principal reduction and interest payments.

	2014	2013
Debt service fund	\$ 635,689	\$ 635,654
Repair and replacement fund	175,021	125,014
Custodian account	45,047	40,038
	<u>\$ 855,757</u>	<u>\$ 800,706</u>

5. Long-Term Debt:

	2014	2013
Erie County Industrial Development Agency Facility Revenue Bonds (Enterprise Charter School Project), Series 2011A (tax exempt) Bonds, principal payments beginning June 2015 in annual principal installments ranging from \$90,000 to \$590,000, plus interest ranging from 6.0% to 7.5%, final payment due December 2040.	\$ 7,125,000	\$ 7,125,000
Erie County Industrial Development Agency Facility Revenue Bonds (Enterprise Charter School Project), Series 2011B (taxable) Bonds, payable in annual principal installments ranging from \$70,000 to \$80,000, plus interest at 7.0%, repaid during 2014.	-	80,000
	<u>7,125,000</u>	<u>7,205,000</u>
Less current portion	<u>90,000</u>	<u>80,000</u>
	<u>\$ 7,035,000</u>	<u>\$ 7,125,000</u>

In February 2011, the School entered into an installment sale agreement with Erie County Industrial Development Agency (ECIDA), principally to finance the cost to acquire and renovate buildings to be used for the operation of the School. To finance the project, ECIDA authorized the sale of Revenue Bonds in the aggregate amount of \$7,345,000 under a trust indenture with a bank trustee. The sale is secured by mortgage and security agreements granting the trustee a mortgage lien on and security interest in the facility and the other mortgaged property. The bonds are further secured by the Debt service fund (Note 4).

Aggregate maturities of long-term debt subsequent to June 30, 2014 are:

2015	\$ 90,000
2016	95,000
2017	105,000
2018	110,000
2019	115,000
Thereafter	<u>6,610,000</u>
	<u>\$ 7,125,000</u>

Interest expense for the years ended June 30, 2014 and 2013 was \$527,350 and \$531,950.

The bond agreement includes restrictive covenants relative to debt service coverage and liquidity ratios.

6. Line of Credit

The School has available an unsecured \$450,000 bank working capital demand line of credit with interest payable at one month LIBOR plus 3.25%. There were no borrowings outstanding at June 30, 2014 and 2013.

7. Retirement Plan:

The School participates in the New York State Teachers' Retirement System (TRS) and New York State and Local Employees' Retirement System (ERS) (the Systems), which are cost-sharing multiple employer, public employee retirement systems. The Systems offer a wide range of plans and benefits which are related to years of service and final average salary, vesting of retirement benefits, death and disability.

New York State Teachers' Retirement System:

TRS is administered by the New York State Teachers' Retirement Board and provides benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York. TRS issues a publicly available financial report that contains financial statements and required supplementary information. The report may be obtained from the New York State Teachers' Retirement System at www.nystrs.org.

New York State and Local Employees' Retirement System:

ERS provides retirement benefits as well as death and disability benefits. New York State Retirement and Social Security Law governs obligations of employers and employees to contribute and provide benefits to employees. ERS issues a publicly available financial report that includes financial statements and required supplementary information. This report may be obtained from the New York State and Local Retirement System at www.osc.state.ny.us/retire.

Funding Policies:

No employee contribution is required for those whose service began prior to July 1976. The Systems require employee contributions of 3% of salary for the first 10 years of service for those employees who joined the Systems from July 1976 through December 2009. Participants whose service began on or after January 1, 2010 through March 31, 2012 are required to contribute 3% (ERS) or 3.5% (TRS) of compensation throughout their active membership in the Systems. Participants whose service began on or after April 1, 2012 are required to contribute a percentage ranging from 3% to 6% each year, based on their level of compensation.

For ERS, the Comptroller annually certifies the rates used, expressed as a percentage of the wages of participants, to compute the contributions required to be made by the School to the pension accumulation fund. The rate ranges from 11.4% to 20.9% and 15% to 18.5% for 2014 and 2013, dependent on the participant's tier. Pursuant to Article 11 of Education Law, rates are established annually for TRS by the New York State Teachers' Retirement Board at an actuarially determined rate. The rate is 16.25% of the annual covered payroll as of June 30, 2014, and 11.84% for the year ended June 30, 2013.

The required contributions for all plans were \$390,611 and \$293,052 for the years ended June 30, 2014 and 2013.

8. Rental Income:

The School leases office space to New York State under a non-cancellable operating lease. Future minimum rental payments to be received subsequent to June 30, 2014 are:

2015	\$ 173,655
2016	173,655
2017	<u>126,571</u>
	<u>\$ 473,881</u>

9. Lease Obligations:

During 2014, the School entered into an equipment lease agreement that requires minimum annual lease payments due of \$19,188 through 2016. Rental expense was \$21,554 for the year ended June 30, 2014.

ENTERPRISE CHARTER SCHOOL

Additional Information
Schedule of Expenses

For the year ended June 30, 2014 (with comparative totals for 2013)

	2014					2013
	Regular Education	Special Education	Other Programs	Management and General	Total	Total
Salaries	\$ 1,732,310	\$ 249,784	\$ 270,358	396,366	\$ 2,648,818	\$ 2,558,666
Employee benefits and taxes	610,950	67,003	84,974	158,705	921,632	806,386
Consultants	4,000	108,364	-	-	112,364	166,097
Supplies and materials	50,064	5,489	-	-	55,553	100,359
Student services	35,031	3,840	4,868	-	43,739	63,831
Transportation	38,835	4,262	5,392	-	48,489	61,776
Occupancy	7,496	469	469	936	9,370	9,439
Repairs and maintenance	202,608	12,663	12,663	25,326	253,260	169,028
Staff development	31,516	1,970	1,970	3,939	39,395	69,922
Meetings, conferences, and travel	22,923	1,433	1,433	2,865	28,654	23,916
Office expenses	39,638	2,477	2,477	4,955	49,547	44,489
Postage and delivery	5,291	331	331	661	6,614	5,602
Printing and production	17,243	1,078	1,078	2,155	21,554	9,466
Professional fees	111,186	6,949	6,949	13,898	138,982	145,639
Insurance	73,037	4,565	4,565	9,129	91,296	71,847
Dues and subscriptions	5,505	344	344	688	6,881	7,190
Telephone and internet	6,122	383	383	765	7,653	36,378
Utilities	113,842	7,115	7,115	14,231	142,303	115,652
Technology	25,194	1,575	1,575	3,148	31,492	14,506
Advertising	7,247	453	453	906	9,059	7,523
Interest	421,879	26,368	26,368	52,735	527,350	531,950
Miscellaneous	40,878	2,555	2,555	5,110	51,098	25,880
	3,602,795	509,470	436,320	696,518	5,245,103	5,045,542
Depreciation and amortization	302,876	18,930	18,930	37,859	378,595	352,748
Total	\$ 3,905,671	\$ 528,400	\$ 455,250	\$ 734,377	\$ 5,623,698	\$ 5,398,290

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Board of Trustees
Enterprise Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Enterprise Charter School (the School), which comprise the balance sheet as of June 30, 2014, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 22, 2014.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in blue ink that reads "Lyndon & McCormick, LLP". The signature is written in a cursive, flowing style.

September 22, 2014

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

Budget and Cash Flow Templates for the 2013 New Charter Applications

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX tabs in BLUE
2	Enter information into the GRAY cells
3	Cells labeled in ORANGE contain guidance pertaining to that tab
4	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
5	Funding by School District information for all NYS School district is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accommodate additional districts if necessary.
6	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Enterprise Charter School

PROJECTED BUDGET FOR 2014-2015

PROJECTED BUDGET FOR 2014-2015							Assumptions
July 1, 2014 to June 30, 2015							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 147. This will populate the data in row 9.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	5,416,075	399,467	-	-	-	5,815,542	
Total Expenses	4,201,744	486,860	390,111	-	682,800	5,761,515	
Net Income	1,214,331	(87,393)	(390,111)	-	(682,800)	54,027	
Actual Student Enrollment	405	33					
Total Paid Student Enrollment	-	-					
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
REVENUE							
REVENUES FROM STATE SOURCES							
Per Pupil Revenue	CY Per Pupil Rate						
Buffalo	\$12,005.00	4,621,925	-	-	-	4,621,925	
Suburban Other	\$10,400.00	208,000	-	-	-	208,000	
School District 3 (Enter Name)		-	-	-	-	-	
School District 4 (Enter Name)		-	-	-	-	-	
School District 5 (Enter Name)		-	-	-	-	-	
		4,829,925	-	-	-	4,829,925	
Special Education Revenue		-	334,467	-	-	334,467	
Grants							
Stimulus		-	-	-	-	-	
Other		-	-	-	-	-	
Other State Revenue		-	-	-	-	-	
TOTAL REVENUE FROM STATE SOURCES		4,829,925	334,467	-	-	5,164,392	
REVENUE FROM FEDERAL FUNDING							
IDEA Special Needs		-	65,000	-	-	65,000	
Title I		292,000	-	-	-	292,000	
Title Funding - Other		32,000	-	-	-	32,000	
School Food Service (Free Lunch)		-	-	-	-	-	
Grants							
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	
Other		52,280	-	-	-	52,280	
Other Federal Revenue		-	-	-	-	-	
TOTAL REVENUE FROM FEDERAL SOURCES		376,280	65,000	-	-	441,280	
LOCAL and OTHER REVENUE							
Contributions and Donations, Fundraising		-	-	-	-	-	
Erate Reimbursement		2,500	-	-	-	2,500	
Interest Income, Earnings on Investments,		2,500	-	-	-	2,500	
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	
Food Service (Income from meals)		-	-	-	-	-	
Text Book		-	-	-	-	-	
Other Local Revenue		204,870	-	-	-	204,870	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		209,870	-	-	-	209,870	
TOTAL REVENUE		5,416,075	399,467	-	-	5,815,542	
EXPENSES							List exact titles and staff FTE's (Full time equivalent)
ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions						
Executive Management	1.00	-	-	-	115,000	115,000	
Instructional Management	3.00	215,750	-	-	-	215,750	
Deans, Directors & Coordinators	-	-	-	-	-	-	
CFO / Director of Finance	-	-	-	-	-	-	
Operation / Business Manager	1.00	-	-	-	66,390	66,390	
Administrative Staff	4.00	-	-	-	122,590	122,590	includes stipend for board secretary
TOTAL ADMINISTRATIVE STAFF	9	215,750	-	-	303,980	519,730	
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	18.00	957,050	-	-	-	957,050	
Teachers - SPED	6.00	-	258,780	-	-	258,780	
Substitute Teachers	2.00	60,800	-	-	-	60,800	
Teaching Assistants	1.00	29,290	-	-	-	29,290	

Enterprise Charter School

PROJECTED BUDGET FOR 2014-2015

PROJECTED BUDGET FOR 2014-2015							Assumptions
July 1, 2014 to June 30, 2015							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 147. This will populate the data in row 9.							
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Total Revenue	5,416,075	399,467	-	-	-	5,815,542	
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Net Income	1,214,331	(87,393)	(390,111)	-	(682,800)	54,027	
Actual Student Enrollment	405	33					
Total Paid Student Enrollment	-	-					
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Specialty Teachers	9.00	428,190	-	-	-	428,190	
Aides	1.00	29,290	-	-	-	29,290	
Therapists & Counselors	-	-	-	-	-	-	
Other	-	8,000	17,250	-	-	25,250	afterschool stipend and per diem and summer school salaries
TOTAL INSTRUCTIONAL	37	1,512,620	258,780	17,250	-	1,788,650	
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	1.00	-	42,420	-	-	42,420	
Librarian	-	-	-	-	-	-	
Custodian	3.00	-	-	-	102,660	102,660	
Security	-	-	-	-	-	-	
Other	5.00	-	167,360	-	-	167,360	includes consulting physician
TOTAL NON-INSTRUCTIONAL	9	-	209,780	-	102,660	312,440	
SUBTOTAL PERSONNEL SERVICE COSTS	55	1,728,370	258,780	227,030	406,640	2,620,820	
PAYROLL TAXES AND BENEFITS							
Payroll Taxes	-	209,680	13,105	13,105	-	26,210	262,100
Fringe / Employee Benefits	-	225,115	14,070	14,070	-	28,140	281,395
Retirement / Pension	-	383,963	23,998	23,998	-	47,996	479,955
TOTAL PAYROLL TAXES AND BENEFITS		818,758	51,173	51,173	-	102,346	1,023,450
TOTAL PERSONNEL SERVICE COSTS		2,547,128	309,953	278,203	-	508,986	3,644,270
CONTRACTED SERVICES							
Accounting / Audit	-	37,424	2,339	2,339	-	4,678	46,780
Legal	-	28,000	1,750	1,750	-	3,500	35,000
Management Company Fee	-	-	-	-	-	-	-
Nurse Services	-	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-	-	-
Payroll Services	-	8,000	500	500	-	1,000	10,000
Special Ed Services	-	-	-	-	-	-	-
Titlement Services (i.e. Title I)	-	-	-	-	-	-	-
Other Purchased / Professional / Consulting	-	75,432	92,076	2,077	-	4,154	173,739
TOTAL CONTRACTED SERVICES		148,856	96,665	6,666	-	13,332	265,519
SCHOOL OPERATIONS							
Board Expenses	-	12,240	765	765	-	1,530	15,300
Classroom / Teaching Supplies & Materials	-	88,000	-	-	-	-	88,000
Special Ed Supplies & Materials	-	-	-	-	-	-	-
Textbooks / Workbooks	-	-	-	-	-	-	-
Supplies & Materials other	-	-	-	-	-	-	-
Equipment / Furniture	-	-	-	-	-	-	-
Telephone	-	14,880	930	930	-	1,860	18,600
Technology	-	47,767	2,986	2,986	-	5,971	59,710
Student Testing & Assessment	-	22,280	-	-	-	-	22,280
Field Trips	-	10,130	-	-	-	-	10,130
Transportation (student)	-	67,500	-	-	-	-	67,500
Student Services - other	-	34,000	-	25,000	-	-	59,000
Office Expense	-	46,240	2,890	2,890	-	5,780	57,800
Staff Development	-	29,520	1,845	1,845	-	3,690	36,900
Staff Recruitment	-	-	-	-	-	-	-
Student Recruitment / Marketing	-	1,040	65	65	-	130	1,300
School Meals / Lunch	-	-	-	-	-	-	-
Travel (Staff)	-	8,240	515	515	-	1,030	10,300
Fundraising	-	800	50	50	-	100	1,000

Enterprise Charter School

PROJECTED BUDGET FOR 2014-2015

PROJECTED BUDGET FOR 2014-2015							Assumptions
July 1, 2014 to June 30, 2015							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 147. This will populate the data in row 9.							
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Actual Student Enrollment	405	33					
Total Paid Student Enrollment	-	-					
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Other	453,108	28,319	28,319	-	56,639	566,385	
TOTAL SCHOOL OPERATIONS	835,745	38,365	63,365	-	76,730	1,014,205	
FACILITY OPERATION & MAINTENANCE							
Insurance	68,432	4,277	4,277	-	8,554	85,540	
Janitorial	-	-	-	-	-	-	
Building and Land Rent / Lease	-	-	-	-	-	-	
Repairs & Maintenance	188,168	11,761	11,761	-	23,521	235,211	
Equipment / Furniture	-	-	-	-	-	-	
Security	-	-	-	-	-	-	
Utilities	117,415	7,339	7,339	-	14,677	146,770	
TOTAL FACILITY OPERATION & MAINTENANCE	374,015	23,377	23,377	-	46,752	467,521	
DEPRECIATION & AMORTIZATION	296,000	18,500	18,500	-	37,000	370,000	
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-	-	-	-	-	-	
TOTAL EXPENSES	4,201,744	486,860	390,111	-	682,800	5,761,515	
NET INCOME	1,214,331	(87,393)	(390,111)	-	(682,800)	54,027	
ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED				
Buffalo	385	33	418				
Suburban Other	20		20				
School District 3 (Enter Name)			-				
School District 4 (Enter Name)			-				
School District 5 (Enter Name)			-				
TOTAL ENROLLMENT	405	33	438				
REVENUE PER PUPIL	13,373	12,105	-				
EXPENSES PER PUPIL	10,375	14,753	891				

Audited Financial Statement Checklist

Created Wednesday, July 23, 2014
Updated Wednesday, October 29, 2014

Page 1

Charter School Name:

1. Please check each item that is included in the 2013-14 Audited Financial Statement submitted for your charter school.

	Yes/No
Audited Financial Statements (including report on compliance and report on internal control over financial reporting)	Yes
Single Audit (if applicable)	Not Applicable
CSP Agreed Upon Procedures (if applicable)	Not Applicable
Management Letter	Yes
Report on Extracurricular Student Activity Accounts (if applicable)	Not Applicable
Corrective Action Plans for any Findings	Not Applicable

2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2013-14 Audited Financial Statement.

	Yes/No
Report on Compliance	No
Report on Internal Control over Financial Reporting	No
Single Audit	Not Applicable
CSP Agreed Upon Procedures Report	Not Applicable
Management Letter	No

Thank you.

Appendix E: Disclosure of Financial Interest Form

Created Thursday, July 10, 2014

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140600860856 ENTERPRISE CS

An Appendix E: Disclosure of Financial Interest Form must be completed for each active Trustee who served on the charter school's Board of Trustees during the 2013-14 school year. Trustees are at times difficult to track down in the summer months. Trustees may complete and submit at their leisure (but before the deadline) their individual form at:

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/>. Trustees may download and/or email their forms to you upon completion.

Trustees who are technologically advanced may complete the survey using their smartphones or other mobile devices by downloading the this bar code link to the survey <https://fluidsurveys.com/account/surveys/540612/publish/qrcode/>. (Make sure you have the bar code application reader on your phone).

If a Trustee is unable to complete the form by the deadline (i.e, out of the country), the school is responsible for submitting the information required on the form for that individual trustee.

Just send the links via email today to your Trustees requesting that they each complete their form as soon as possible.
Thank you.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

No

Thank you.

Appendix F: BOT Membership Table

Created Thursday, July 10, 2014

Updated Friday, July 18, 2014

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140600860856 ENTERPRISE CS

1. Current Board Member Information

	Full Name of Individual Trustees	Position on Board (Officer or Rep).	Voting Member	Area of Expertise &/or Additional Role	Terms Served & Length (include date of election and expiration)	Committee affiliations
1	David Cantaffa	Chair/President	Yes	Academic	2 years of term served; elected 7/1/12 / re-elected 7/1/13/ Expires 7/1/16	Academic, Executive, Ex-Officio for Audit/Finance and HR/Personnel
2	Thomas Ess	Vice Chair/Vice President	Yes	HR/Personnel	1 year of term served; elected 6/10/13 / re-elected 7/14/14 / Expires 7/1/17	Executive, Audit/Finance, HR/Personnel
3	Michael Donlon	Member	Yes	HR/Personnel / Legal	1/2 year of term served; elected 1/13/14 / Expires 7/1/15	HR/Personnel
4	Rachel Martin	Parent Rep	Yes	Parent	1 term and 2 years of term served; elected 9/2/10 / re-elected 7/1/12 / expires 7/1/15	Executive, HR/Personnel, Academic
5	Kimberly Pettigrew	Treasurer	Yes	Audit / Finance	Newly elected 6/9/14; re-elected 7/1/14 / expires 7/1/17	Audit / Finance
6	Maritza Baez	Member	Yes	Academic	1 year of term served; elected 9/16/13 / expires 7/1/16	Academic

2. Total Number of Members Joining Board during the 2013-14 school year

4

3. Total Number of Members Departing the Board during the 2013-14 school year

4

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

9

5. How many times did the Board meet during the 2013-14 school year?

6. How many times will the Board meet during the 2014-15 school year?

Thank you.

Minutes

Enterprise Charter School

Board Meeting

Monday Jul 15, 2013 @ 5:00 PM at ECS Board Room

Board Members Present

D. Cantaffa, D. Stieglitz, R. Morrisroe, T. Ess

Board Members Absent

L. Wallace, M. Perez, R. Martin

Guests Present

A. Starr, Dr. Robert Campo, Greg Speranza, H. Lyon, Heidi Salva, Jesse Baldwin, K. Graham, Kevin von der Empten, L. Morgan, L. Yonkosky, M. Laun, Maritza Baez, Melissa Perez, N. Krug

I. Opening Items

Determination of Quorum

Quorum of 5 member present.

Call the Meeting to Order

D. Cantaffa called a meeting of the board of trustees of Enterprise Charter School to order on Monday Jul 15, 2013 @ 5:01 PM at ECS Board Room.

Confirm Public Notice

Confirmation of Public notice by Nancy Krug.

Approve Minutes

T. Ess made a motion to Approve the June minutes.

D. Stieglitz seconded the motion.

The board **VOTED** unanimously to approve the motion.

Recognition of Final Candidates

The Enterprise Charter School Board of Trustees voted to select Melissa Perez as the final candidate to its Board of Trustees, with a term expiring on 7/1/2014, and Emilio Fuentes, with a term expiring 7/1/2014, pending approval by the Buffalo Board of Education.

T. Ess made a motion to recognize Melissa Perez and Emilio Fuentes as final candidates for the Board of Trustees, pending approval by the Buffalo Board of Education.

D. Cantaffa seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Academic Excellence

Monthly Update

Dr Lyon discussed the grants. Tower has ended. Val Kovacs from PICCS will be working with new hires. Dr. Lyon also discussed RTTT and the small remainder of funds for this year's math support. Dr. Lyon also discussed the Long Range Plan and a new Site Based Leadership Team and requested a volunteer board member to join the team. The Board was also invited to attend The Leader in Me - 7 Habits of Highly Effective People professional development from August 5th to August 8th where staff will be trained. Dr Lyon stated we will continue to monitor Readers Workshop as we have made great progress

with this program. The new hire orientation will take place on August 1st. Dr. Lyon discussed the schedule change from quarters to trimesters (with the exception of special areas which will remain in quarters) to provide more time for growth. Mr. Starr reviewed all the end of year data and targets. He also discussed the need for a more accurate tool for measuring growth.

III. Finance

Approval of May Financials

Mr. Morrisroe reviewed the May Financials in Mr. Wallace's absence.

T. Ess made a motion to to approve the May 2013 Financials.

D. Cantaffa seconded the motion.

The board **VOTED** unanimously to approve the motion.

Renovation Proposals

The renovation proposals were initially approved for build out and update renovations. Mr. Morrisroe suggested holding off on the build out (area A and G on the bid form) and only perform items for update of the building. He noted the items were bid separately for that purpose.

T. Ess made a motion to approve the addendum for renovation proposals with removal of area A and area G (Alternate 1) for build out to Telco Construction as the lowest bidder who also has a good work history at Enterprise.

D. Cantaffa seconded the motion.

The board **VOTED** unanimously to approve the motion. Mr. Ess requested that safety measures be put in place by the construction company if children are in the building while the work is being done.

Resolutions Approved for Credit Cards, Phone Reimbursement, and Check Signing

Mr. Morrisroe reviewed the annual resolutions for credit card approvals, cell phone reimbursement, and the check signature policy.

R. Morrisroe made a motion to approve the credit card, cell phone, and check signature resolutions.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

Lease Agreements for Lil' Workers and JA

Mr. Morrisroe discussed the lease agreements for Lil Workers Day Care and Junior Achievement which are located in our facility.

R. Morrisroe made a motion to approve the lease agreements for Lil Workers and Junior Achievement.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

Contract Summaries

Mr. Morrisroe discussed each contract for Kirisits and Associates for our accounting services, Franklin Covey for "The Leader in Me" professional development, Garber Consulting for our E-Rate Consultant fees, Signature Learning for our bilingual speech services, United Business Systems for a new copier lease, and Mind Stream Consulting for our Leadership Coach. Upon discussion of the Mind Stream Consulting Contract, the Dr Cantaffa made a motion to go into Executive Session at 6:04 PM, seconded by Mr. Morrisroe. A motion was then made to come out of Executive Session by Mr. Morrisroe, seconded by Dr. Cantaffa at 6:10 PM.

R. Morrisroe made a motion to approve the contract for Kirisits and Associates.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

R. Morrisroe made a motion to approve the contract for Franklin Covey for The Leader in Me training.

D. Stieglitz seconded the motion.

The board **VOTED** unanimously to approve the motion.

T. Ess made a motion to approve the contract for Garber Consulting.

R. Morrisroe seconded the motion.

The board **VOTED** unanimously to approve the motion.

R. Morrisroe made a motion to approve the Signature Learning Contract for bilingual speech services.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

T. Ess made a motion to approve the Mind Stream Consulting Contract as amended with the July 8th description of responsibilities.

D. Cantaffa seconded the motion.

The board **VOTED** unanimously to approve the motion.

T. Ess made a motion to approve the contract for United Business Systems for a new copier lease.

D. Stieglitz seconded the motion.

The board **VOTED** unanimously to approve the motion.

Fitch Rating Update

Mr. Morrisroe reviewed the Fitch Rating as ECS was downgraded from a BBB to BB. Dr Lyon and Dr Cantaffa were in contact with Nuveen (our Bond Holder) and Ms. Norton and Mr. Baldwin have been in contact with the Fitch Rating Agency.

IV. Committee Reports

Academic Committee

Dr Cantaffa reported there was no Academic Committee meeting in July due to the CEO interviews and a conference attended in Washington DC.

Finance Committee

Mr. Morrisroe stated the Financial information was discussed earlier.

HR/Personnel Committee

Dr Cantaffa reported there was no HR/Personnel Committee meeting in July due to the CEO interviews and a conference attended in Washington DC.

V. Executive

Legal, Operations & Personnel

Dr Cantaffa officially welcomed Heidi Salva as our new CEO pending final contract negotiations. Heidi is very excited to begin. Dr. Cantaffa also welcomed Melissa Laun, Director of Student Support Services.

VI. Other Business

Enrollment Report

Ms. Krug reviewed the enrollment report noting we are at full enrollment and indicated the graduating student placements for high school were many wonderful schools.

Public Comment

There was no public comment at this time.

Set Dates for Upcoming Committee and Board Meetings

The board decided the August meetings will take place as usual and decisions will be made for future meetings after the new board members are in place.

Executive Session

R. Morrisroe made a motion to go into Executive Session at 6:28 PM to discuss a personnel matter.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

T. Ess made a motion to to come out of Executive Session at 6:38 PM.

D. Cantaffa seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Cantaffa made a motion to approve Dr Lyon to be Interim CEO until Heidi Salva begins as CEO. Dr

Lyon will receive a \$2000 stipend for her additional services.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

Dr Lyon updated the Board on the summer program and field trips taking place. She also advised the Board that we are currently interviewing for 3 positions and Mr. Speranza is interviewing 10 candidates for substitute positions. Mr. Speranza reported out on his support for end of year reporting and his examination of data and trends. Dr Lyon informed the Board of the recent donations in the amount of \$1700 from Leadership Buffalo to support the Willie Hutch Jones Program at our school. Dr Lyon distributed information from the Erie County Association of School Board Training for any interested board members. This could be done in conjunction with the program from the WNY Education Services Council with Tim O'Neill.

D. Cantaffa made a motion to go into Executive Session at 6:55 PM, inviting the new CEO, Interim CEO, School Council, and all prospective board members to remain, to discuss the litigation for charter renewal.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Stieglitz made a motion to come out of Executive Session at 7:26 PM.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Cantaffa made a motion to accept council's recommendation to accept the one (1) year renewal and authorize council to discontinue litigation against the named defendants once the Board of Regents has approved the one (1) year charter renewal.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

R. Morrisroe made a motion to go into Executive Session at 7:35 PM to discuss personnel matters.

D. Stieglitz seconded the motion.

The board **VOTED** unanimously to approve the motion.

T. Ess made a motion to come out of Executive Session at 8:10 PM.

D. Stieglitz seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Cantaffa made a motion to approve a consent agenda with the following items: new hires with a flexible start date of new CEO contingent upon contract negotiations; hire lunch monitors; send to Committee PTO buy back or additional PTO; pilot 1 hour reduction in workday of 12 month employees through 8/2/13 to be revisited by CEO and Committee; Reaffirmation that CEO (not the CAT) is CIO; Approve additional 10 days of PTO for CAT; Approve increase for 1 Teacher Assistant to \$29,000; PTO payouts for Jill Norton (per contract) and Nylsa Pineiro (Retirement) as recommended by the Finance Committee.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Closing Items

Adjourn Meeting

R. Morrisroe made a motion to adjourn the meeting at 8:19 PM.

D. Stieglitz seconded the motion.

The board **VOTED** unanimously to approve the motion.

Minutes

Enterprise Charter School

Board Meeting

Monday Aug 12, 2013 @ 5:30 PM

Board Members Present

D. Cantaffa, E. Fuentes, M. Perez, R. Martin, T. Ess

Board Members Absent

L. Wallace

Guests Present

Andrew Starr, H. Lyon, H. Salva, K. Graham, Kevin von der Empten, L. Morgan, M. Laun, N. Krug

I. Opening Items

Determination of Quorum

Call the Meeting to Order

D. Cantaffa called a meeting of the board of trustees of Enterprise Charter School to order on Monday Aug 12, 2013 @ 5:30 PM.

Confirm Public Notice

Nancy Krug confirmed public notice.

Approve Minutes

T. Ess made a motion to approve minutes from the Board Meeting on 07-15-13 as amended.

R. Martin seconded the motion.

The board **VOTED** unanimously to approve the motion.

T. Ess made a motion to approve minutes from the Special Meeting on 06/20/13.

R. Martin seconded the motion.

The board **VOTED** unanimously to approve the motion.

T. Ess made a motion to approve minutes from the Annual Meeting on 07-15-13 as amended.

R. Martin seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Academic Excellence

Monthly Update

Dr. Lyon updated the Board of Trustees as today was the first day of school for students. She also stated that from 8:00 to 8:45 each morning is dedicated planning time for teachers. There is a set schedule for each morning.

Dr. Lyon informed the members about our recent professional development; The Seven Habits of Highly Effective Leaders training and thanked the board members who attended this in-service. Parents will be informed of the "Seven Habits" at the upcoming Open House.

Dr. Lyon indicated that she met with the PICCS people for the application for renewal. She informed the Board that she has been in contact with Angela Cullen regarding the renewal application. Dr. Cantaffa requested a draft of the renewal by August 19th so the Board can hold a Special Meeting after the Finance Committee meeting on 8/21.

Dr. Lyon informed the Board that the Annual Report was due 7/31 and was submitted to the State. We

must then submit a final report by September to the Buffalo Board of Education and the NYS Education Department and post the report on our website. The DCIP Plan is due on Friday.

Dr. Cantaffa discussed being a part of the first day with both the teachers and students. He encouraged Board members to come and visit the school and shared anecdotes of what he saw during his observations today. He also asked that Board members attend Family Fun Nights.

III. Finance

Approval of May Financials

The Finance Committee tabled approving the June Financials as Mr. Wallace was not available to report on them. Melissa Perez stated she took part in the entrance interview with the Auditors, Lumsden McCormick, who plan to be in the building for one week. Dr. Cantaffa reported the we should have a draft of the audit by September and will be up for approval in October.

A discussion was held regarding the Energy Mark analysis for reduced rates for utilities. The discussion was tabled until next month to obtain additional information.

IV. Committee Reports

Academic Committee

Dr. Cantaffa provided a recap of the Academic Committee meeting.

HR/Personnel Committee

Mr. Ess discussed resignations, new hires, and summer hours. Dr. Cantaffa requested that the Board be more visible and provided an update on the upcoming consultation with Tim O'Neill.

Dr. Cantaffa welcomed Emilio Fuentes and Melissa Perez and officially approved Board members.

Dr. Cantaffa requested the Board consider Maritza Baez as a Final Candidate for the Board of Trustees, pending approval by the Buffalo Board of Education.

Final Candidate for Board of Trustees

T. Ess made a motion to recognize Maritza Baez as a Final Candidate for the Board of Trustees, pending approval by the Buffalo Board of Education.

M. Perez seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Executive

Legal, Operations & Personnel

There was no Executive Committee discussion.

VI. Other Business

Emergency Conditional Appointments

Dr. Cantaffa stated that Heidi Salva starts on 9/3 and Heather Lyon is currently acting interim CEO until 9/3. Dr. Cantaffa discussed providing Dr. Lyon with an additional \$2000 stipend through September 3rd. Dr. Cantaffa reported that a Welcome message has been posted on the school website and a Press Release has been forwarded to the Buffalo News.

T. Ess made a motion to approve the additional \$2000 stipend through September 3rd to Heather Lyon for acting interim CEO duties.

M. Perez seconded the motion.

The board **VOTED** unanimously to approve the motion.

Enrollment Report

Dr. Lyon stated that 52 students did not report to school today. Twelve slots of the 52 are currently being replaced with children from the waiting list. Phone calls are being placed to the other families.

Additional Items

Dr. Cantaffa thanked the staff for the needle prick incident with the Lil Workers student. Everyone handled it beautifully.

Dr. Cantaffa discussed Board Development with Tim O'Neill. The schedule for upcoming Committee and Board meetings was discussed in relation to sensitivity to schedules for the new Board members.

Public Comment

There was no public comment.

Executive Session

D. Cantaffa made a motion to go into Executive Session at 6:30 PM to discuss a personnel matter.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

T. Ess made a motion to come out of Executive Session at 7:44 PM.

R. Martin seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Closing Items

Adjourn Meeting

T. Ess made a motion to adjourn the meeting at 7:45 PM.

R. Martin seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 07:45 pm.

Respectfully Submitted,
D. Cantaffa

Minutes

Enterprise Charter School

Board Meeting

Monday Sep 16, 2013 @ 5:30 PM

Board Members Present

D. Cantaffa, E. Fuentes, L. Wallace, M. Baez (remote), M. Perez, R. Martin, T. Ess

Guests Present

A. Starr, C. Johnston, H. Lyon, H. Salva, L. Morgan, M. Laun, N. Krug, Peter Minotti, T. O'Neill

I. Opening Items

Determination of Quorum

A quorum of 6 trustees was established.

Call the Meeting to Order

D. Cantaffa called a meeting of the board of trustees of Enterprise Charter School to order on Monday Sep 16, 2013 @ 5:30 PM.

Official Appointment of Martiza Baez to the ECS Board

Dr. Cantaffa officially welcomed Maritza Baez as a Board Member as she was recently approved by the Buffalo Board of Education.

Confirm Public Notice

Nancy Krug confirmed that public notice was issued.

Approve Minutes

T. Ess made a motion to approve minutes from the Board Meeting on 08-12-13.

L. Wallace seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Academic Excellence

Monthly Update

Dr. Lyon reported that RtI is beginning this week for ALL students, especially those who need additional support. Dr. Lyon invited all Board Members who are available to join the staff with PLC (Professional Learning Communities) meetings held on the 1st Tuesday of every month from 8 to 8:45 AM.

III. Finance

Contract Approvals

Mr. Wallace stated that October 2nd is the next Finance Committee Meeting and a review of July and August financials will take place at that time.

T. Ess made a motion to enter into a contract with Energy Mark, for the proposed rate for one year to provide a possible annual savings for electric and gas utilities.

L. Wallace seconded the motion.

The board **VOTED** unanimously to approve the motion.

T. Ess made a motion to approve the contract with Highbar for online platform board meeting logistics for scheduling, meeting preparations, agendas, documents, etc. for one year.

L. Wallace seconded the motion.

The board **VOTED** unanimously to approve the motion.

L. Wallace made a motion to contract with Jeanne Tribuzzi for Professional Development for Readers and Writers workshop as stated in the contract.

M. Perez seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Fuentes made a motion to approve the contract for Dr. David Caban for mentoring 5-8 teachers for self-reflection / evaluation to improve teaching effectiveness.

L. Wallace seconded the motion.

The board **VOTED** unanimously to approve the motion.

L. Wallace made a motion to approve 2 payments to Kirisits and Associates for accounting services for year end and standard monthly services. Both payments are over \$3,000, which requires Board approval.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

Dr. Cantaffa discussed a snowplow bid that has been recently mailed out and is due by September 23rd.

Mr. von der Empten has requested that the bid be awarded by October 1st, in case of a early storm. The Board Members will be notified of the outcome of the bidding process via e-mail and in an effort to mitigate safety concerns, the bid will be awarded and formally recognized at the next Board meeting.

E. Fuentes made a motion to informally award the bid and formally approve the snowplow bid at the next meeting.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Committee Reports

Academic Committee

Melissa Perez reported out on the Academic Committee stating that conversations are underway to align report cards with the common core. She also stated the Academic Committee wishes to invite the Buffalo Board of Education Board Members for a visit to our school.

Executive Committee

There was nothing to bring to the full Board from the Executive Committee.

Finance Committee

Reported earlier in the meeting.

HR/Personnel Committee

There was no discussion from the HR/Personnel Committee.

V. Executive

Legal, Operations & Personnel

A discussion began regarding the Charter Renewal due to Buffalo on Friday. Each section was reviewed and changes were presented to Dr. Lyon for updating.

T. Ess made a motion to accept the Resolution read in full by Dr. Cantaffa for submission of the charter renewal for 5 years to the Buffalo Board of Education.

E. Fuentes seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Other Business

Emergency Conditional Appointments

Dr. Lyon shared that Enterprise has just hired a 4th grade teacher, Sarah Miller. She also stated that we had just received 2 resignations; the Spanish teacher and the grade 7-8 Special Education Teacher. We are also still searching for a computer technology teacher.

D. Cantaffa made a motion to go into Executive Session at 6:37 PM to discuss personnel matters.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

T. Ess made a motion to come out of Executive Session at 7:01 PM.

E. Fuentes seconded the motion.

The board **VOTED** unanimously to approve the motion.

Enrollment Report

Nancy Krug reported that since the end of June to date, Enterprise has lost 60 students and has replaced all but 2 at this time.

Public Comment

There was no public comment.

Ms. Johnston requested an update for the communication method for parents and staff in regard to the charter renewal. Dr. Cantaffa requested that Mrs. Salva provide an Executive Summary of the Renewal for our Website and follow up with a letter to the families and staff to be distributed at our upcoming Family Fun Night.

VII. Closing Items

Adjourn Meeting

T. Ess made a motion to adjourn the meeting at 7:10 PM.

L. Wallace seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 07:10 pm.

Respectfully Submitted,

D. Cantaffa

Minutes

Enterprise Charter School

Board Meeting

Monday Oct 21, 2013 @ 5:30 PM

Board Members Present

D. Cantaffa, E. Fuentes, M. Baez, M. Perez, R. Martin, T. Ess

Guests Present

A. Starr, Amelia Reese, C. Johnston, Donna Gonser, H. Lyon, H. Salva, Jessica Baker, L. Yonkosky, N. Krug, Pedrializ Bermudez, Sarah Hopkins

I. Opening Items

Call the Meeting to Order

D. Cantaffa called a meeting of the board of trustees of Enterprise Charter School to order on Monday Oct 21, 2013 @ 5:30 PM.

Confirm Quorum

A quorum of 6 was established.

Confirm Public Notice

Proof of public notice was confirmed by Nancy Krug.

Presentation: National Junior Honor Society Bullying Prevention

Two students from the National Junior Honor Society presented information about the Bully Prevention program that took place this month. The students noted that NJHS representatives went to all levels and spoke with students regarding the cause and effects of bullying. Books were read to children and skits were performed. The Board thanked the students for this wonderful presentation.

Presentation of the 2012-13 Audit Report

Lumsden McCormick presented the audit results for year end 6/30/2013. The summary was reviewed, stating the audit went very well. This was Lumsden McCormick's first audit of Enterprise and noted there were no findings. The next step is to prepare the 990 which is due November 15th (which may be extended). There were also no findings on the Risk based audit. Lumsden recommended that we review our current policies in place for the Whistle Blower Policy and Conflict of Interest Policy to ensure they are in line with the new laws established in June 2013.

D. Cantaffa made a motion to accept the year end audit for 6/30/2013 as presented.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. New Business: Consent Agenda

Acceptance of the Consent Agenda

It was determined to remove the Finance and Academic Committee meeting minutes from the Consent Agenda.

Approval of Previous Meeting Minutes

R. Martin made a motion to approve minutes from the Board Meeting on 09-16-13.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

Approval of Snow Plowing Contract for 2013-2014

D. Cantaffa made a motion to approve the Snowplow Contract for the 2013-2014 season for Westwood Landscaping and Snowplowing.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

Approval of Consent Agenda

D. Cantaffa made a motion to approve the consent agenda.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. New Business: Itemized

Board Treasurer Position and Personnel Committee Function for remainder of the year

Mr. Ess suggested that the HR/Personnel committee remain a standing committee that would meet on an as needed basis with sufficient notice as directed by any board member. The purpose of the committee would be to oversee handbook and policy changes. Any change would need to go before the full board. Ms. Salva reported that a prospective board member was given a tour of the building and an application is currently being completed by the candidate.

T. Ess made a motion to have the HR/Personnel Committee be a standing committee to meet on an as needed basis with sufficient notice as directed by any board member.

E. Fuentes seconded the motion.

The board **VOTED** to approve the motion. 5 in favor, 1 opposed.

Mr Fuentes suggested that future board nominees be made by the Board of Trustees. The candidate will be interviewed by two Board members other than the trustee that made the nomination. An alphabetical list of Board members will determine who will be the interviewers. The candidate will then be presented to the board for approval.

E. Fuentes made a motion to adopt the above practice for future board nominees.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

Discussion Academic Committee Function

E. Fuentes made a motion to request the CEO to stipulate what data is available for review at each Academic Committee meeting and this information will then be brought to the full board meeting.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

Charter Renewal Site Visit: Board Preparation

The site visit for the charter renewal for the Board members is scheduled for November 6th at 2:30 PM.

CEO Goals, Plan, and Evaluation

Ms Salva updated the Board members regarding the a new behavior system that is being put in place to compliment the current PBIS system. This system is called Score 5. She also explained that new teacher meetings take place each month. Ms. Salva noted she is very excited about the upcoming Board retreat.

IV. Other Business

Financial Reports from July 2013 and August 2013

T. Ess made a motion to accept the July 2013 and August 2013 Financial reports.

E. Fuentes seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Public Comment

Public Comment

Ms Johnston expressed gratitude to administration for their responsiveness to the staff's request for an additional behavior system to compliment the PBIS framework currently in place. Teachers researched best practices and presented their ideas to the entire staff. A decision was reached and voted upon for the SCORE 5 program. Dr Lyon stated she has contacted other charters to inquire how they measure PD effectiveness.

VI. Board Comments

Board Sharing of Comments/Questions/Concerns

T. Ess made a motion to go into Executive Session to discuss Personnel matters.

D. Cantaffa seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Cantaffa made a motion to to come out of Executive Session at 8:48 PM.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Closing Items

Executive Adjournment for Personnel Matters

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 08:48 pm.

Respectfully Submitted,
D. Cantaffa

Minutes

Enterprise Charter School

Board Meeting

Monday Nov 18, 2013 @ 5:30 PM at ECS Buff State Room

Board Members Present

D. Cantaffa, E. Fuentes, M. Baez, M. Perez, R. Martin, T. Ess

Guests Present

C. Johnston, David Sobotka, H. Lyon, H. Salva, Lisa Kirisits, M. Laun, N. Krug, Tim O'Neill

I. Opening Items

Call the Meeting to Order

D. Cantaffa called a meeting of the board of trustees of Enterprise Charter School to order on Monday Nov 18, 2013 @ 5:30 PM at ECS Buff State Room.

Confirm Quorum

A quorum of 5 members was established.

Confirm Public Notice

Public notice was confirmed by Nancy Krug.

II. Presentations

Financial Presentation

Lisa Kirisits presented and reviewed the balance sheet and statement of activities for September and October 2013.

III. New Business: Consent Agenda

Acceptance of the Consent Agenda

T. Ess made a motion to approve the consent agenda.

E. Fuentes seconded the motion.

The board **VOTED** unanimously to approve the motion.

Acceptance of Marielena Camacho Resignation

Ms. Salva discussed the resignation of Marielena Camacho.

Hiring of Rachel Duvall

Ms. Salva informed the Board of the hiring of Rachel Duvall as Business Manager to replace Ms. Camacho.

Approval of Board Meeting Minutes

T. Ess made a motion to approve minutes from the Board Meeting on 10-21-13 within the Consent Agenda.

E. Fuentes seconded the motion.

The board **VOTED** unanimously to approve the motion.

Approval of Executive Committee Minutes

T. Ess made a motion to approve minutes from the Executive Committee Meeting on 10-21-13 within the

Consent Agenda.

E. Fuentes seconded the motion.

The board **VOTED** unanimously to approve the motion.

Approve Minutes from Academic Committee Meeting

T. Ess made a motion to approve minutes from the Academic Excellence Committee Meeting on 10-02-13 within the Consent Agenda.

E. Fuentes seconded the motion.

The board **VOTED** unanimously to approve the motion.

Approve Finance Committee Minutes

T. Ess made a motion to approve minutes from the Finance Committee Meeting on 10-02-13 within the Consent Agenda.

E. Fuentes seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. CEO Report

October CEO Report

Ms. Salva communicated that the Pinnacle Proposal for Tier III instruction was sent out and we are awaiting word on the approvals. Several charters are involved and the total amount available is \$300,000. Ms. Salva discussed the recent Site Visit by Angela Cullen from the Buffalo public schools. There were many positive comments and they were impressed with the changes made and that previous recommendations had been implemented. Angela Cullen will be returning to Enterprise on December 9th with Yamilette Williams to visit classrooms. Interim assessments are currently being completed and the end of the marking period is approaching. Report Cards will be going out on December 6th. Aretha Miller will be present on December 2nd and 3rd to help ECS update the Long Range Plan. Maritza Baez volunteered to attend.

There is an upcoming Academic Pep Rally on Dec 18th. Also taking place on December 18th is the Christmas Wishes Program for Grades K-2. The Student Advisory Board is coordinating the Pep Rally and volunteering for the Christmas Wishes program also. There is a Family Fun Night this Wednesday, November 20th. Ms. Salva reviewed the events for the evening.

Thomas Ess commended the staff for the major shift in instruction and applauded the school for the positive comments from Buffalo.

V. New Business: Itemized

Creation of .5 FTE Clerical Position

E. Fuentes made a motion to approve the .5 clerical position.

M. Perez seconded the motion.

The board **VOTED** to approve the motion. with 5 in favor and 1 opposed.

Replace Quantum CMS with PSG 360 for Website Hosting

Ms. Salva discussed our current website for Enterprise Charter School stating that the site is not user friendly and difficult to navigate. After speaking with local companies, 360 PSG.com offered a contract for \$500 start-up fee and monthly payments of \$30. This company has won various awards and is responsive to our needs.

T. Ess made a motion to move forward with the 360 PSG.com contract.

M. Baez seconded the motion.

The board **VOTED** to approve the motion. with 4 approved, 1 opposed, and 1 abstention.

CEO Goals, Plan, and Evaluation

Dr. Cantaffa discussed the CEO goals, plan and evaluation stating that the board is reworking the draft plan that Ms. Salva presented to the Board so that it fits the goals of the school. The deadline for this is December 3rd. The CEO will be evaluated two times this year and the board is in the process of selecting

the instrument that will be utilized.

T. Ess made a motion to have in place a revised CEO plan by December 3rd and the acceptance of an evaluation instrument by December 16th, followed by 2 formal CEO evaluations on March 3rd and by June 30th.

M. Baez seconded the motion.

The board **VOTED** unanimously to approve the motion.

Approval of David Sabotka as ECS Board Trustee

T. Ess made a motion to approve David Sobotka as a Final Candidate to the Board of Trustees pending approval by the Buffalo Board of Education.

M. Baez seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Academic Excellence Committee

ECS Data Dashboard Selection

Ms. Salva presented information for three companies that were reviewed for the DataDashboard Selection process. the Data-Cation Compass was chosen as the company to work with. Ms. Salva agreed to forward webinar information to the Board for their viewing.

Mr. Fuentes requested data points for student attendance, suspensions, exits, and parent contacts to be provided to the Board on a monthly basis. Ms. Perez requested a copy of a sample report card to view.

Mr. Fuentes suggested that the Board meet, possibly prior to the full board meeting, to receive data training.

VII. Finance Committee

Acceptance of September and October 2013 Financials

D. Cantaffa made a motion to approve the September and October financials.

E. Fuentes seconded the motion.

The board **VOTED** unanimously to approve the motion.

VIII. Personnel Committee

Approve Minutes

D. Cantaffa made a motion to approve minutes from the Personnel Committee Meeting on 09-04-13.

M. Baez seconded the motion.

The board **VOTED** unanimously to approve the motion.

IX. Public Comment

Public Comment

Ms. Johnston requested that the Academic Committee not only look at data points but also experience classroom time and/or how assessments are administered.

Ms. Perez informed the Board that she delivered a complimentary set of Dictionaries to the 3rd grade classrooms that were donated by the Elks Club.

X. Board Comments

Board Sharing of Comments/Questions/Concerns

Dr. Cantaffa thanked the Board for participating in the Focus Group for the Site Visit and was pleased with the positive feedback. Dr. Cantaffa also stated that two Buffalo Board of Education Board Members have agreed to visit our school on Friday, November 22nd at 10 and 11 AM. Dr. Cantaffa some structural changes in the Board meetings; 1. Meetings are now held in the Buffalo State room 2. All committees (Executive, Academic, HR/Personnel, and Finance) still exist as standing committees but will not meet separately from the full board meeting unless determined or needed. Instead, they will meet as a whole at

the time of the Regular Board meeting. The Board held a discussion regarding Board goals for the 2013-2014 academic year. These goals are in development and the aim is to adopt the final goals at the December 2013 meeting of the Board. Mr. Fuentes requested that Board Binders be prepared for all policies and procedures for each Board member.

XI. Closing Items

Executive Adjournment for Personnel Matters

Adjourn Meeting

T. Ess made a motion to adjourn the meeting at 8:13 PM.

M. Perez seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 08:13 pm.

Respectfully Submitted,
D. Cantaffa

Minutes

Enterprise Charter School

Board Meeting

Monday Dec 16, 2013 @ 5:30 PM

Board Members Present

D. Cantaffa, D. Sobotka, E. Fuentes, M. Baez, R. Martin, T. Ess

Board Members Absent

M. Perez

Guests Present

A. Starr, C. Johnston, H. Lyon, H. Salva, Kevin von der Empten, L. Kirisits, Lisa Greene, Megan Battista, Michael Donlon, N. Krug, Renee Taneff, Stan Simmons, T. O'Neill

I. Opening Items

Call the Meeting to Order

D. Cantaffa called a meeting of the board of trustees of Enterprise Charter School to order on Monday Dec 16, 2013 @ 5:30 PM.

Welcome David Sobotka

Dr Cantaffa welcomed David Sobotka as a new board member for Enterprise Charter School as he was approved by the Buffalo Board of Education.

Confirm Quorum

A quorum of 6 members was established.

Confirm Public Notice

Nancy Krug confirmed public notice.

II. Presentations

Interim Assessment and Report Card Data

Megan Battista presented the interim assessment information to the Board of Trustees and reviewed the types of testing in each grade, what tests are composed of and why they are performed for each grade level. Andrew Starr reviewed the report card data analysis and indicated that the data will be presented to the Board of Trustees 3 times throughout the academic year.

Financial Presentation: Recast of Budget

Ms. Kirisits presented the financials for November 2013. She reviewed the balance sheet and statement of activities with the Board members. Ms. Kirisits reported that she met with Ms. Salva to recast the budget projection to add Saturday tutoring, 4 teacher assistants, and to change a part time psychologist position to full time.

III. New Business: Consent Agenda

Acceptance of the Consent Agenda

T. Ess made a motion to accept the consent agenda as amended to remove everything except the November minutes.

D. Sobotka seconded the motion.

The board **VOTED** unanimously to approve the motion.

Dr. Cantaffa moved to remove everything but the November minutes on the consent agenda.

Approval of Board Meeting Minutes

T. Ess made a motion to approve minutes from the Board Meeting on 11-18-13 as included in the consent agenda approval.

D. Sobotka seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. CEO Report

November CEO Report

Ms. Salva reviewed the new hires in process. She also reported that Angela Cullen stated on Wednesday, December 18th at 7 PM, a meeting will be held with the Buffalo Board of Education Board regarding Enterprise Charter School's renewal. Enterprise recently had a Lockdown safety drill. Administration reviewed the procedures with staff, who in turn spoke to the students regarding the importance of this drill. The lockdown drill went very smoothly. Next month, a shelter in place drill will take place. An evacuation drill will be performed in the spring. The staff is also meeting with substitute teachers to be sure they are informed. Ms. Salva discussed the recast budget. The plan is to put in place as many student supports as possible to increase academic success for all students. Ms. Salva recognized the community members and staff who have given their time, purchased gifts, etc. for the Christmas Wishes program for our students.

December 18th is a full day at Enterprise Charter School with an Academic Pep Rally, Christmas Wishes Program, Family Fun Night, and the Board of Education board meeting for ECS.

V. New Business: Itemized

Approval of Michael C. Donlon as an ECS Board Member

T. Ess made a motion to recognize Michael Donlon as a final candidate for the Board of Trustees pending approved by the Buffalo Board of Education.

D. Sobotka seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Fuentes made a motion to commit to reach the 11 member maximum for allowable Board members.

R. Martin seconded the motion.

The motion did not carry. After a hand vote, 2 approved, 2 opposed, and 2 abstained.

Proposal for Insurance from Philadelphia Insurance Company

T. Ess made a motion to approve the payment to Philadelphia Insurance Company for the Directors and Officer's Insurance for the premium amount of \$8,999 with a \$5,000 retention.

E. Fuentes seconded the motion.

The board **VOTED** unanimously to approve the motion. A desire was expressed to continue to search for lower premiums.

VI. Academic Excellence Committee

Academic Committee questions

Dr Cantaffa questioned what math resources are available to the school. Ms. Salva discussed our BOCES training and the possibility of at .4 math coach.

E. Fuentes made a motion to move that the Board of Trustees have a data report on a monthly basis to include student attendance, suspensions information, exits, percentage of students with disabilities, etc.

T. Ess seconded the motion.

The board **VOTED** to approve the motion.

VII. Finance Committee

Acceptance of September and October 2013 Financials

The November 2013 financials will not be voted on until January as the full board did not get a chance to review them prior to this full board meeting.

T. Ess made a motion to approve the recast budget as summarized by Ms. Kirisits.

R. Martin seconded the motion.

The board **VOTED** unanimously to approve the motion.

T. Ess made a motion to hire four teaching assistants from January to June 2014 to assist with RtI blocks and targeted instruction.

R. Martin seconded the motion.

The board **VOTED** unanimously to approve the motion.

A discussion was held regarding the hiring of a consultant for teacher training. Dr. Cantaffa questioned the training that the consultant would bring to ECS and discussed reservations regarding this contract. No motion was put forward at this time.

T. Ess made a motion to approve 6 teachers (if needed) to work on Saturdays for 3 hour sessions at \$50 per session for tutoring students.

D. Sobotka seconded the motion.

The board **VOTED** to approve the motion. 5 approved 1 opposed.

VIII. Public Comment

Public Comment

Ms. Johnston addressed a few items mentioned previously, such as additional supports for teachers. Dr Lyon also commented on the need for additional support for classrooms.

IX. Board Comments

Board Sharing of Comments/Questions/Concerns

Dr. Cantaffa informed the Board that on November 22nd, two members of the Buffalo Board of Education visited Enterprise. Dr. Harris-Tigg and Mr. Sampson were impressed with our school. Board goals are developed for presentation and adoption.

T. Ess made a motion to adopt the 2013-2014 Board goals as follows: 1. The BOT will evaluate both the setting and the structure of the regular BOT meetings and alter them to better meet intended purposes. 2. The BOT will review its current membership, identify needs, and seek new members to fill these needs. 3. The BOT will develop an orientation protocol for new board members with the assistance of the CEO. 4. The BOT will assess its own organization, including, but not limited to, the effectiveness of the various board committees and effect any new changes on a pilot basis. 5. The BOT will develop a process and an instrument for the purpose of CEO evaluation. This will be done in cooperation with the CEO. 6. The BOT will establish a new vehicle, i.e. a compendium, for the efficient management and access of currently approved board policies and determine which, if any, need accompanying administrative regulations and engage the CEO where appropriate and necessary.

R. Martin seconded the motion.

The board **VOTED** unanimously to approve the motion.

The CEO evaluation discussion plan will take place at a special meeting of the Board of Trustees.

X. Closing Items

Executive Adjournment for Personnel Matters

Adjourn Meeting

E. Fuentes made a motion to adjourn the meeting at 8:11 PM.

T. Ess seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 08:11 pm.

Respectfully Submitted,
D. Cantaffa

Minutes

Enterprise Charter School

Board Meeting

Monday Jan 13, 2014 @ 5:30 PM at Buff State Room

Board Members Present

D. Sobotka, E. Fuentes, M. Donlon, M. Perez, R. Martin, T. Ess

Board Members Absent

D. Cantaffa, M. Baez

Guests Present

C. Johnston, H. Lyon, H. Salva, Kevin von der Empten, Kristin Graham, L. Kirisits, M. Laun, N. Krug, R. Taneff, S. Simmons, T. O'Neill

I. Opening Items

Call the Meeting to Order

T. Ess called a meeting of the board of trustees of Enterprise Charter School to order on Monday Jan 13, 2014 @ 5:30 PM at Buff State Room. M. Perez arrived late. She arrived at 5:37 PM.

Welcome Michael Donlon

Thomas Ess welcomed Michael Donlon, our new board member, as he was approved by the Buffalo Board of Education.

Confirm Quorum

Confirm Quorum @ 5:30pm by Thomas Ess.

Confirm Public Notice

Public notice confirmed by Renee Taneff.

Executive Session Notice

E. Fuentes made a motion to go into Executive Session at 5:32 PM due to a personal matter.

R. Martin seconded the motion.

The board **VOTED** to approve the motion. 3 Opposed.

T. Ess made a motion to come out of Executive Session at 5:43 PM.

R. Martin seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Finance Committee

Presentation of the December 2013 Financials

Lisa Kirisits presented the financials for December 2013.

Acceptance of the December 2013 Financials

At this time there was no motion to accept the December 2013 financials. Motion tabled until February Meeting.

III. Academic Excellence Committee

Report Card Presentation

Dr. Lyon presented on the history of ECS report card. With using the new standard based report cards, Mr. Fuentes expressed concerns we weren't providing enough information to families as well as explanations of the skill set areas on the report card. Mr. Fuentes suggested the Academic Committee review and possibly develop a new report card.

M. Perez made a motion to revisit the report card style and consider the detail on how it may or may not need more detail added.

E. Fuentes seconded the motion.

The board **VOTED** to approve the motion. 3 approved 3 abstained.

IV. New Business: Consent Agenda

Acceptance of the Consent Agenda

T. Ess made a motion to accept the Consent Agenda.

R. Martin seconded the motion.

The board **VOTED** to approve the motion. Melissa Perez abstained.

Approval of Board Meeting Minutes

T. Ess made a motion to approve minutes from the Board Meeting on 12-16-13 within the consent agenda.

R. Martin seconded the motion.

The board **VOTED** to approve the motion. Melissa Perez abstained.

Acceptance of the November 2013 Financials

T. Ess made a motion to accept the November 2013 financials within the consent agenda.

R. Martin seconded the motion.

The board **VOTED** to approve the motion. Melissa Perez abstained.

Approval of Consent Agenda

T. Ess made a motion to approve the Consent Agenda.

R. Martin seconded the motion.

The board **VOTED** to approve the motion. Melissa Perez abstained.

V. New Business: Itemized

Approval of the Contract for Lawrence Gustina: Behavioral Management Consultant

After a \$2,000.00 payout for this contract, Ms. Salva will report to the Board of Trustees regarding the effectiveness and progress that the consultant has provided to the school.

E. Fuentes made a motion to approve the contract for Lawrence Gustina: Behavioral Management Consultant.

M. Perez seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Personnel Committee

Resignations, New Hires, and Terminations

The Board of Trustees, being there are so many new members over the course of a year, tabled the new hire, resignation and termination discussion until the February meeting for further review.

VII. CEO Report

December CEO Report

Ms. Salva reported on enrollments (broken out into race by percentages/gender/grade/ethnicity), monthly percentages of attendance for all students, and the number of students leaving and coming into the school. Nancy Krug to provide the Board of Trustees with a monthly report for enrollments and exited students. A bus will be available for the Open Forum on Wednesday January 15th @ 4:30 @ School 99. Mr. Fuentes and Dr. Cantaffa will be in attendance. A Focus Group is being developed on discipline behaviors and consequences. The school has decided to refrain from using walkie talkies in the school for discipline purposes. Family Fun Night "New Year, New You" 5-7pm on January 29th.

VIII. Public Comment

Public Comment

Caity Johnston spoke to the board on how the teachers have open communication practices with the parents to provide information on their child(s) progress. Family communication occurs much more than just in the form of a

report card.

IX. Board Comments

Board Sharing of Comments/Questions/Concerns

Melissa Perez would like relevant documents available at board meetings.

X. Closing Items

Executive Adjournment for Personnel Matters

T. Ess made a motion to move to Executive Session due to personal matters.

E. Fuentes seconded the motion.

The board **VOTED** to approve the motion.

Adjourn Meeting

Meeting Adjourned @ 7:28pm.

Minutes

Enterprise Charter School

Board Meeting

Monday Feb 10, 2014 @ 5:30 PM at ECS Partnership Room

Board Members Present

D. Cantaffa, E. Fuentes, M. Baez, M. Donlon, M. Perez, R. Martin, T. Ess

Board Members Absent

D. Sobotka

Guests Present

A. Starr, C. Johnston, H. Lyon, H. Salva, Kristine Graham, L. Kirisits, Larry Gustina, R. Taneff, S. Simmons, T. O'Neill

I. Opening Items

Determination of Quorum

R. Martin arrived late. Arrived 5:39pm. M. Perez arrived late. Arrived 5:43pm.
Quorum determined. 5 Board members in attendance.

Call the Meeting to Order

D. Cantaffa called a meeting of the board of trustees of Enterprise Charter School to order on Monday Feb 10, 2014 @ 5:30 PM at ECS Partnership Room.

Proof of Public Notice

Public notice was confirmed by Renee Taneff.

Presentation by Larry Gustina on Behavior Management

Mr. Gustina presented on the reformation of discipline and enforcing consequences within the school. Staff is to work together on "setting the tone". Students in grades 4-8 should receive handbooks with guidelines of expectations. He explained structure is needed from students, parents, and staff. He has held workshops for our teachers on classroom management and offered tips and strategies for the specific classroom. Ms. Salva and Mr. Gustina are working on restructuring job duties across the school. Board to schedule personnel meeting with Mr. Gustina within the next few weeks.

Presentation of January 2014 Financials

Ms. Kirsits presented on the compiled 2014 financial statements. Ms. Perez requested the board members receive a financial breakdown of benchmarks regarding SPED services from Ms. Kirsits. The Board would also like a formula and a services breakdown with a descriptive detail on Title I and Title II grants. Mr. Fuentes is requesting Excel spreadsheets on the budget for board use only with Dr. Cantaffa's approval to do so. The board also requested Ms. Kirsits devise a road map on the financial statement to explain detail of financial breakdowns. M. Perez made a motion to have clarification on the school qualifying line items in financial reports for any source of revenue. E. Fuentes seconded the motion. The motion was then withdrawn.

E. Fuentes made a motion to memorialize informational requests that the Board or a Board member requests at meeting be included in the minutes. The requests are to be fulfilled as soon as possible and if they cannot be fulfilled or cannot be completed the board should be informed as to why it can not happen and this is to be done before the next meeting is to be held.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

Approve Minutes

T. Ess made a motion to approve minutes from the Board Meeting on 01-13-14.

M. Perez seconded the motion.

The board **VOTED** unanimously to approve the motion.

Approve Minutes- Executive Meeting

E. Fuentes made a motion to approve minutes from the Board Meeting on 02-05-14.

M. Perez seconded the motion.

The board **VOTED** to approve the motion.

II. Finance

Acceptance of the December 2013 Financials

E. Fuentes made a motion to Accept December 2013 Financials.

M. Baez seconded the motion.

The board **VOTED** to approve the motion. 6 in favor 1 abstained.

Acceptance of the January 2014 Financials

T. Ess made a motion to Accept January 2014 Financials.

M. Perez seconded the motion.

The board **VOTED** unanimously to approve the motion.

Approve the contract for Tim O'Neill, Board Consultant

E. Fuentes made a motion to Approve contract for Tim O'Neill, Board Consultant.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Academic Excellence

Discussion of Procedures for Monthly Academic Presentation

Board is requesting that the report card be reviewed to see if it should include more detail or not due to the Common Core Standard. Ms. Perez is to schedule a meeting, with the Academic Committee, before the next board meeting regarding any changes that need to be made on the report card and present the findings. They will look at the descriptions and make sure the resolutions match.

T. Ess made a motion to table this report card discussion to the Academic Committee. The Academic Committee will review the report card now in place and determine if more detail should be included.

D. Cantaffa seconded the motion.

The motion did not carry. 4 agree 3 oppose.

IV. CEO Support And Eval

January CEO Report

Ms. Salva is waiting on the renewal and operational agreement from A. Cullen. This is the 1st year for Safety Drills with publication from the Safety Committee. Mr. Fuentes requested the Safety Committee put up EXIT signs and post evacuation routes in each room. Also, 2nd floor windows possibly getting labeled with a number on each window in case a situation came about we can find the location of each room from the outside. Ms. Salva to report this information at next safety meeting. Assessments and growth charts will be available in April. Interns from UB are now in our classrooms. Berchfield Penny's Docent program available for our older students if interested. Possibly a UPK Program for September 2014/2015 school year. Saturday School started February 8th, 2014. 35% of students 3-8 grade attending. Upcoming event: Student Fundraiser for Leontae Parker. Who is going to Children's Hospital in Boston for a Kidney Transplant. Fundraiser to be held 3/27/2014 5-7p in ECS cafeteria.

V. Other Business

Election of ECS Board of Trustees Treasurer

D. Cantaffa made a motion to table the election of the ECS Board of Trustees Treasurer for next meeting.

R. Martin seconded the motion.

The motion did not carry. 5 agree 2 oppose.

VI. Closing Items

Public Comment

No public comments.

Board Comment

Dr. Cantaffa thanked Mr. Fuentes for attending both renewal meetings. Dr. Cantaffa was very impressed by the staff who participated in these meetings. 2 year renewal being presented to the state. On Friday February 7th, Dr. Cantaffa attended the all staff meeting for any questions the staff may have. He would like to shadow Heidi for a day. Dr. Cantaffa stated the Personnel Committee will open up the flow chart on structure and job descriptions and look into organizational charting. Mr. Ess will set the date for this personal meeting. Mr. Gustina will attend this meeting regarding the function of the "tone and vision" of our school. Ms. Perez would like clarification on CAO vs. Principal role in the school. Mr. Fuentes requested all policies be placed in notebook for next board meeting. Ms. Perez asked that relevant documents be supplied at all board meetings to piggy back the agenda items. E. Fuentes made a motion to move to executive session at 7:19pm to discuss personal matters.

M. Perez seconded the motion.

The board **VOTED** unanimously to approve the motion.

T. Ess made a motion to adjourn executive session at 8:15pm.

E. Fuentes seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Fuentes made a motion to accept CEO Evaluation process including the instrument.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

Adjourn Meeting

T. Ess made a motion to adjourn the Board Meeting at 8:18pm.

E. Fuentes seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 08:18 pm.

Respectfully Submitted,
D. Cantaffa

Minutes

Enterprise Charter School

Board Meeting

Monday Mar 10, 2014 @ 5:30 PM at ECS Partnership Room

Board Members Present

D. Cantaffa, E. Fuentes, M. Baez, M. Donlon, R. Martin, T. Ess

Board Members Absent

M. Perez

Guests Present

A. Starr, C. Johnston, H. Lyon, Kevin Von der Empten, Kristine Graham, Kristy Witkowski, L. Kirisits, M. Laun, Marisa Adams, Megan Battista, R. Taneff, S. Simmons

I. Opening Items

Determination of Quorum

D. Cantaffa confirmed Quorum.

Call the Meeting to Order

D. Cantaffa called a meeting of the board of trustees of Enterprise Charter School to order on Monday Mar 10, 2014 @ 5:31 PM at ECS Partnership Room.

Proof of Public Notice

Given by Renee Taneff.

Presentation of February 2014 Financials

L. Kirisits presented on the Financials ending February 28, 2014. Information provided in handouts were the basis for the presentation.

Executive Session-Personnel Matter

D. Cantaffa made a motion to move to Executive Session regarding a personnel matter at 5:50pm.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

T. Ess made a motion to end the Executive Session at 7:02pm.

M. Donlon seconded the motion.

The board **VOTED** unanimously to approve the motion.

T. Ess made a motion to enact separation with Heidi Salva as Chief Executive Officer of Enterprise Charter School and empower Board Chair David Cantaffa to negotiate separation terms within the parameters of the mutual separation agreement and the advice of counsel.

E. Fuentes seconded the motion.

The board **VOTED** unanimously to approve the motion.

T. Ess made a motion to empower Board Chair David Cantaffa to negotiate employment agreement with Heather Lyon as Head of School with duties and responsibilities to be defined by the personnel committee.

R. Martin seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Cantaffa taking lead of meeting due to personnel change.

Presentation on K-2 ELA Learning and Assessment

Megan Battista and Marisa Adams introduced the Turning Protocol. Information provided in handouts were the basis for the presentation.

II. New Business

Acceptance of the Consent Agenda

E. Fuentes made a motion to accept the Consent Agenda.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

Approval of the Accepted Consent Agenda

E. Fuentes made a motion to approve the accepted Consent Agenda.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

Approve Minutes

E. Fuentes made a motion to approve minutes from the Board Meeting on 02-10-14.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

Approve Minutes

E. Fuentes made a motion to approve minutes from the Academic Excellence Committee Meeting on 02-21-14.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

Approve Minutes

E. Fuentes made a motion to approve minutes from the Special Meeting of the Board on 02-28-14.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion. Regarding the Charter Renewal Operating Agreement.

Approve Minutes

E. Fuentes made a motion to approve minutes from the Personnel Committee Meeting on 03-04-14.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

Approval of Contract for R.W. Miller

T. Ess made a motion to table the approval of R.W. Miller Contract until the next Board Meeting.

R. Martin seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Leadership Report

School News

In lieu of the leadership change, Dr. Cantaffa asked Heather Lyon to share information (especially about events) with the Board that she thought might be useful. Based on the principles outlined in the book, The 4 Disciplines of Execution, the teachers are strategically measuring their work on their “Wildly Important Goals” (WIGs) and have created scoreboards to track their progress. The WIGs are to increase student performance in Math and ELA by 20% compared to last year’s performance. Demonstration of Independent Reading Level Assessment at 8:30a on March 18, 2014. This is in regards to next school year conferencing prompts aligned to the Common Core. Family Fun Night March 19, 2014. Topic is Test Prep and there will be information regarding the testing times and how parents can help with the preparation. Benefit in Honor of Leontae Parker is on March 27, 2014 from 5p-7p in school cafeteria. Dr. Lyon to send the Board of Trustees information on these 3 items.

IV. Finance

Set up next Finance Committee meeting to review 14-15 Budget

Next meeting to be determined.

V. Closing Items

Public Comment

Andrew Starr reported that we have a new location for our website. The new location has a new design and a lot more informational.

Board Comment

Dr. Cantaffa stated that earlier in the day the P-12 committee of the Board of Regents voted to accept the recommendation of a two-year charter renewal. On Tuesday, March 11th, the full Board of Regents is scheduled for the final vote for approval. We are one step closer, but official renewal does not occur until after the vote by the full Board of Regents. Emilio Fuentes requested tracking to be done on Garber Consulting. The Board would like a chart to include month to month payments, approvals of the contract, any generated reports on feedback; contract was successful or not, the terms executed in the contract and if those terms have been met, and any backup reports to support the contract. Andrew Starr will report this information to the Board. The Board also requested at a future scheduled Personnel Meeting that Robert W. Miller be present to meet the Board of Trustees.

Adjourn Meeting

T. Ess made a motion to adjourn the Board Meeting at 8:03pm.

R. Martin seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 08:03 pm.

Respectfully Submitted,
D. Cantaffa

Minutes

Enterprise Charter School

Board Meeting

Monday Apr 7, 2014 @ 5:30 PM at ECS Partnership Room

Board Members Present

D. Cantaffa, M. Baez, M. Donlon, T. Ess

Board Members Absent

R. Martin

Guests Present

A. Starr, C. Johnston, H. Lyon, Jessica Baker, Kevin Von der Empten, L. Kirisits, L. Yonkosky, N. Krug, R. Taneff, T. O'Neill

I. Opening Items

Determination of Quorum

D. Cantaffa confirmed Quorum.

Call the Meeting to Order

D. Cantaffa called a meeting of the board of trustees of Enterprise Charter School to order on Monday Apr 7, 2014 @ 5:30 PM at ECS Partnership Room.

Proof of Public Notice

Confirmed by Renee Taneff.

Presentation on 3-8 ELA Learning and Assessment

Jessica Baker, Caity Johnston, and Andrew Starr presented on the Tuning Protocol in relation to the Learning and Assessment in ELA and Math. Information provided in handouts was the basis for the presentation. Heather Lyon to forward Board Members a video regarding "Accountable Talk" as backup to the presentation.

Presentation of March 2014 Financials

L. Kirisits presented the 2014/2015 Budget. She did not present the March, 2014 Financials due to timing of the April 7, 2014 board meeting. Information provided in handouts was the basis for the presentation.

II. New Business

Acceptance of the Consent Agenda

T. Ess made a motion to Accept the Consent Agenda with the removal of the Finance and Personnel Committee Meeting Minutes which are tabled until the next board meeting.

M. Baez seconded the motion.

The board **VOTED** unanimously to approve the motion.

Approve Minutes

T. Ess made a motion to approve minutes within the consent agenda from the Board Meeting on 03-10-14.

M. Baez seconded the motion.

The board **VOTED** unanimously to approve the motion.

Team Building Event

T. Ess made a motion to approve the Team Building Event within the consent agenda.

M. Baez seconded the motion.

The board **VOTED** unanimously to approve the motion.

Accept Resignation of Emilio Fuentes

T. Ess made a motion to Accept the Resignation of Emilio Fuentes from the Board of Trustees within the consent agenda.

M. Baez seconded the motion.

The board **VOTED** unanimously to approve the motion.

Accept Resignation of Melissa Perez

T. Ess made a motion to Accept the Resignation of Melissa Perez from the Board of Trustees within the consent agenda.

M. Baez seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Head of School Report

April Head of School Report

Heather Lyon presented on the "April Head of School Report". Information provided in handouts was the basis of the presentation.

IV. Personnel

Revision of Organizational Structure for 2013-2014

2013/2014 Organizational Structure handout supplied.

T. Ess made a motion to Accept the 2013/2014 organizational chart with attached revisions, rationale, and listed stipends.

M. Baez seconded the motion.

The board **VOTED** unanimously to approve the motion.

Head of School Evaluation

T. Ess made a motion to Accept the job summary as presented for Head of School as devised and recommended by the Personnel Committee with the following revision to the fundraising portion: Specifically the responsibility to include in collaboration with the Board of Trustees. Bullet point 6th from the bottom on page 1 of the job description.

M. Baez seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Finance

Acceptance of February Financials

T. Ess made a motion to Accept the February Financials as stated.

M. Baez seconded the motion.

The board **VOTED** unanimously to approve the motion.

Contract for R.W. Miller

T. Ess made a motion to Approve contract with R.W. Miller Jr. & Associates with the stipulation that we choose the quarterly payment option.

M. Baez seconded the motion.

The board **VOTED** unanimously to approve the motion.

2014-2015 Budget

M. Donlon made a motion to approve the 2014 Budget as reviewed in writing with the modification discussed regarding a \$2,000.00 salary increase on line item 7010 of the Financial Sheet under Maintenance Salaries.

D. Cantaffa seconded the motion.

The board **VOTED** unanimously to approve the motion.

Lisa Kirisits Consulting Services

T. Ess made a motion to authorize the reviewed payment for February, 2014 in the amount of \$3,250.00.

M. Baez seconded the motion.

The board **VOTED** unanimously to approve the motion. In the future any invoice for Lisa Kirisits that is over \$3,000 needs to be added in the Board Packet with enough time for the Board of Trustees to give proper approval.

VI. Closing Items

Public Comment

Nancy Krug stated that our new radio announcement started today for our school. It generated some phone calls from suburbs regarding applications.

Board Comment

We need recruiting for new Board Members. Primary skill sets in non-for-profit, finance, marketing, and human resources. Give any recommendations to Board of Trustee Vice-Chair Thomas Ess. D. Cantaffa informed the Board that Enterprise now has received official word of ECS renewal.

Adjourn Meeting

D. Cantaffa made a motion to move to Executive Session regarding a personnel matter at 7:09pm.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

T. Ess made a motion to end Executive Session at 8:25pm.

M. Donlon seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 08:25 pm.

Respectfully Submitted,
D. Cantaffa

Minutes

Enterprise Charter School

Board Meeting

Monday May 12, 2014 @ 5:30 PM at ECS Partnership Room

Board Members Present

D. Cantaffa, M. Baez, M. Donlon, R. Martin, T. Ess

Guests Present

A. Starr, C. Johnston, H. Lyon, Kevin Von de Empten, Kristine Graham, Kristine Graham, L. Kirisits, L. Yonkosky, M. Laun, R. Taneff, Rachel Lucca, T. O'Neill

I. Opening Items

Determination of Quorum

D. Cantaffa confirmed Quorum.

Call the Meeting to Order

D. Cantaffa called a meeting of the board of trustees of Enterprise Charter School to order on Monday May 12, 2014 @ 5:33 PM at ECS Partnership Room.

Proof of Public Notice

Given by Renee Taneff.

Public Comment

Presentation on K-2 Math Learning and Assessment

Caity Johnston, Kristine Graham, and Rachel Lucca presented on the Tuning Protocol. Information provided in handouts was the basis for the presentation.

Presentation of March and April 2014 Financials, 990 Report and 501(C)3 Status

L. Kirisits presented the March 2014 financials, April 2014 financials, and the 2012 990 Report. Kirisits also distributed a possible recast budget due to new positions. Information provided in handouts was the basis for the presentation.

II. New Business

Acceptance of the Consent Agenda: Approval of Previous Board Meeting Minutes

T. Ess made a motion to accept the Consent Agenda and the approval of minutes from the Board Meeting on April 7, 2014.

R. Martin seconded the motion.

The board **VOTED** unanimously to approve the motion.

Approval of the Accepted Consent Agenda

T. Ess made a motion to approve the accepted Consent Agenda.

R. Martin seconded the motion.

The board **VOTED** unanimously to approve the motion.

Approve Finance Committee Minutes

T. Ess made a motion to approve minutes from the Finance Committee Meeting on 03-20-14.

R. Martin seconded the motion.

The board **VOTED** unanimously to approve the motion.

Approve Minutes

T. Ess made a motion to approve minutes from the Board Meeting on 04-07-14.

R. Martin seconded the motion.
The board **VOTED** unanimously to approve the motion.

2014-2015 Calendar

T. Ess made a motion to accept the 2014-2015 school calendar as presented.
M. Baez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Approve Personnel Committee Minutes

T. Ess made a motion to approve minutes from the Personnel Committee Meeting on 03-24-14.
R. Martin seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Head of School Report

May Head of School Report

Heather Lyon presented on the Head of School Report. Handouts was the basis for the presentation.

IV. Academic Excellence

Saturday School Report

Caity Johnston presented on the Saturday School Report. Handouts was the basis for the presentation.

V. Personnel

Revision of Organizational Structure for 2014-2015

Tabled until Personnel Meeting at the end of the month.

Employee Update

Handouts was the basis of the presentation.

Summer Hours

Summer hours will be 7 hours per day instead of 8 hours per day.

Head of School Evaluation

Discussion to take place in Executive Session.

VI. Finance

Health Insurance for 2014-2015

T. Ess made a motion to accept the IHA IDirect 1 Series Child proposed plan.
M. Donlon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Property Insurance for 2014-2015

Tabled until special meeting.

Employee Services Corporation

Tabled until special meeting.

Acceptance of 501 (C) 3 Status

Tabled until special meeting.

National Grid Contract

Handouts was the basis of the presentation.
T. Ess made a motion to approve the contracted grant proposed by National Grid.
R. Martin seconded the motion.
The board **VOTED** unanimously to approve the motion.

Playground Contract Summary

T. Ess made a motion to approve playground contract with Game Time for \$94, 647.80.

R. Martin seconded the motion.
The board **VOTED** unanimously to approve the motion.

Gerster Trane Contract

T. Ess made a motion to approve Gerster Trane Contract.
M. Baez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Fitch Rating Update

Handouts was the basis for the presentation.

Salary Adjustments

Tabled to special meeting.

Phone Reimbursement

Tabled to special meeting.

VII. Closing Items

Adjourn Meeting

D. Cantaffa made a motion to move to Executive Session at 8:50pm.

T. Ess seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 09:00 pm.

Respectfully Submitted,
D. Cantaffa

Board Comment

David Cantaffa stated Thomas Ess met with two potential Board Candidates. One has an Academic background and the other has a Finance background.

Minutes

Enterprise Charter School

Board Meeting

Monday Jun 9, 2014 @ 5:30 PM at ECS Partnership Room

Board Members Present

D. Cantaffa, M. Baez, M. Donlon, T. Ess

Board Members Absent

R. Martin

Guests Present

C. Johnston, H. Lyon, Kevin Von der Empten, Kimberly Pettigrew, L. Kirisits, L. Yonkosky, M. Laun, N. Krug, R. Taneff

I. Opening Items

Determination of Quorum

D. Cantaffa confirmed Quorum.

Call the Meeting to Order

D. Cantaffa called a meeting of the board of trustees of Enterprise Charter School to order on Monday Jun 9, 2014 @ 5:30 PM at ECS Partnership Room.

Proof of Public Notice

Given by Renee Taneff.

Public Comment

Presentation of May 2014 Financials

L. Kirisits presented the May 2014 Financials and information related to a potential recast of the 2014-2015 Budget. Information provided in handouts was the basis for the presentation.

II. Old Business

Approve Minutes

T. Ess made a motion to approve minutes from the Board Meeting on 05-12-14.

M. Baez seconded the motion.

The board **VOTED** unanimously to approve the motion.

Approve Minutes

T. Ess made a motion to approve minutes from the joint Personnel and Finance Committee Meeting on 05-19-14.

M. Baez seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. New Business

Consideration of Kimberly Pettigrew as Board Candidate

Introduction of Kimberly Pettigrew by Vice-Chair Thomas Ess as a Board of Trustees Candidate. Ms. Pettigrew presented her interest and background to the Board on becoming a member. Handouts were the basis for the presentation.

T. Ess made a motion to accept Kimberly Pettigrew's application and recommendation from the Board of Trustees that she be accepted as a member of Enterprise Charter School's Board of Trustees.

M. Baez seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Head of School Report

June Head of School Report

Heather Lyon presented on the May 2014 Head of School Report. Handouts were the basis for the presentation.

V. Academic Excellence

RtI and Retention Presentation

Melissa Laun presented on the RtI and Retention Process. Handouts were the basis for the presentation.

Renewal Information and NYSED Accountability

Tabled for further discussion.

VI. Personnel

Key Handbook Changes

Heather Lyon presented on the Employee Handbook changes. A \$40 Cell Phone Stipend will be given per month for Administration and Supervisors on submission of their monthly cell phone bill. Handouts were the basis for the presentation.

T. Ess made a motion to accept the changes as proposed in the 2014-2015 Employee Handbook as presented, with the exception of the PTO buy-back, with support for recommended Option D for PTO for 11 month staff and recommended Option E for PTO for 12 month staff.

M. Baez seconded the motion.

The board **VOTED** unanimously to approve the motion. \$40 Cell Phone Stipend per month for Administration and Supervisors will be given on submission of monthly cell phone bill.

2014-2015 Organizational Chart

Heather Lyon presented the 2014-2015 Organizational Chart. Handouts were the basis for the presentation.

T. Ess made a motion to accept the 2014-2015 Organizational Chart with the revisions indicated on the organizational chart and also the acceptance of the Curriculum and Instruction Specialist job description as presented.

M. Baez seconded the motion.

The board **VOTED** unanimously to approve the motion.

Curriculum and Instruction Specialist Job Description

Heather Lyon presented on the job description. Handouts were the basis for the presentation.

VII. Finance

Employee Services Corporation

Tabled for further discussion.

Possibilities for Cost Savings and/or Increased Revenue

Tabled for further discussion.

Stipends for Redefined Work in 2013-2014

T. Ess made a motion to approve a onetime payment to Andrew Starr for his increased responsibilities in the amount of \$2,885.00. I further move to provide a onetime payment to Dr. Heather Lyon for assuming the role of Head of School in the amount of \$6,538.00.

M. Baez seconded the motion.

The board **VOTED** unanimously to approve the motion.

Approval of May 2014 Financials

T. Ess made a motion to approve the financials as presented.

M. Baez seconded the motion.

The board **VOTED** unanimously to approve the motion.

e-Rate Agreement for 2014-2015

T. Ess made a motion to approve the contract to Garber Consulting Group LLC. as presented.

M. Baez seconded the motion.

The board **VOTED** unanimously to approve the motion.

OTAS Contract

T. Ess made a motion to approve the contract for OTAS as presented.

M. Donlon seconded the motion.

The board **VOTED** unanimously to approve the motion.

Buffalo Hearing and Speech Contract

T. Ess made a motion to approve Buffalo Hearing and Speech contract as presented.

M. Baez seconded the motion.

The board **VOTED** unanimously to approve the motion.

D Building Tenant Agreements

Kevin Von der Empten presented on the 4 options regarding the lease for D Building. Handouts were the basis of the presentation. The Board did give approval to further the exploring of the options presented with Heather Lyon and Kevin Von der Empten being the leads of communication on this process.

VIII. Closing Items

Board Comment

David Cantaffa informed Board Members regarding scheduling the Board's annual meeting and the scheduling of Committee meetings. At the July Board Meeting the 2014-2015 meetings will be finalized. Maritza Baez suggested a fundraising option of having a vendor family fun night where each vendor will have to pay a vendor fee to be involved.

Adjourn Meeting

T. Ess made a motion to adjourn the meeting at 6:42pm.

M. Baez seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 06:42 pm.

Respectfully Submitted,

D. Cantaffa

Appendix H: Enrollment and Retention Efforts Student Placement Lottery Procedure For Enrollment and Retention

The Enterprise Charter School holds its annual lottery in April and is advertised as a media release in the community newspapers. As in past years, applications are forwarded to current families for siblings and/or relatives, to any families on the previous waiting list, as well as to any families who request this information. Many applications are requested through “word of mouth”. Notices in English and Spanish are attached to the applications for the corresponding mailing process noted above. An informational sheet with “Frequently Asked Questions” is also forwarded to new applicants and is available in English and Spanish. (See attached examples)

Many efforts are made to meet and/or exceed the enrollment and retention targets of students with disabilities, English language learners, and students who are eligible for free and reduced priced lunches.

The following methods were utilized for the 2013-2014 academic year for recruitment of students:

- Attending enrollment venues at CAO Head Start Programs
- Distributing Posters, Applications, Frequently Asked Questions and Brochures to Local CAO Head Start Programs
- Advertising with WUFO Radio during National Black History Month
- Advertising with WJL Hispanic radio station
- Advertising via area billboards – in English and Spanish
- Held an Open House

In an effort to reach more families, the following efforts were utilized for the 2014-2015 academic year for recruitment of students

- Attending enrollment venues at CAO Head Start Programs
- Distributing Posters, Applications, Frequently Asked Questions and Brochures to Local CAO Head Start Programs, community centers, churches, libraries, schools, shops, refugee centers, etc.
- Advertising with WNED/WBFO radio that carries local, national, and international news and talk programs.
- Advertising with WTSS radio to reach a variety of listeners
- Advertising via area Billboards – in English and Spanish
- Advertising on NFTA Bus tails

The lottery process remains the same from year to year. All the enrollment applications received are input into a waiting list database in the appropriate grade. Applications are numbered and color-coded according to the following criteria:

- 1st Preference – Siblings in the school
- 2nd Preference – All other applications

The lottery date is publicized and open to the public. It takes place after the close of a school day in April and is monitored by two volunteers from the League of Women Voters.

The process for conducting the actual lottery is as follows:

Corresponding numbers to match the pre-numbered applications are grouped together for the above criteria.

Beginning with kindergarten, the numbered cards for each grouping are shuffled. Since there are two criteria (“siblings in the school” and “all other applications”), there is a possibility that each grade may have two sets of numbered cards.

The numbered cards for siblings in the school are drawn first, with the “other” numbered cards drawn next.

As the cards are drawn by the League of Women Voter volunteers, the number on its face is displayed to all present and then recorded.

Office personnel assist by pulling the numbered applications as the lottery number is drawn and then marking the lottery number at the top of the corresponding enrollment application. Another member of the office staff marks the lottery number on the excel spreadsheet.

This process continues for each grade level until all applications have been drawn.

The following day, lottery numbers are input into the database waiting list and sorted by the lottery number drawn.

Applications are always welcome, even after the lottery, and those received after the drawing are placed at the bottom of the appropriate grade level and are assigned the next position on the waiting list noting A/L for receipt of the document “after lottery”.

Notification of each student’s number on the waiting list may be obtained at the lottery and is also mailed to each home to inform parents of the child’s status on the waiting list. Parents are always welcome to call to inquire about updated waiting list placement numbers.

Enterprise Charter School then notifies approximately 45 kindergarten students to make an appointment for registration. For all other grades, families of applicants are notified when positions are available by the order of their number on the waiting list. Criteria that may influence a change in lottery position includes enrollment of a sibling and accepting or declining of an available enrollment slot.

The parents of students awarded an enrollment slot are contacted for their decision as to whether they will accept. If no response is received, a second call is placed. If there is still no response, the application is declined by default and the next name on the waiting list is contacted. Applicants who accept the position are scheduled to come in for the registration process.

Appendix H: Enrollment and Retention Effort
Advertising and Distribution Summary for 2014-2015

Description	Name	Address	City	Zip	Phone	Apps sent	Date
Application distribution							
Ends at Grade 6	Community Charter	404 Edison	Buffalo		833-5967	25	Delivered 1/31/14
Ends at Grade 5	Aloma Johnson	2408 Main St	Buffalo	14214	856-4390	25	Delivered 1/31/14
Current Students	Enterprise Charter School					285	1/14/2014
Website	enterprisecharter.org						updated Jan 2014
Waiting list Students	Enterprise Charter School					383	1/22/2014
Buffalo Islamic Community Center		68 Grant St				25	delivered 3/18/14
CAO Head Start Programs	Ferry Academy	909 East Ferry St	Buffalo	14211	348-3322	20	Delivered 1/31/14
CAO Head Start Programs	Ferry Academy	909 East Ferry St	Buffalo	14211	348-3322	100 more	mailed 2/12/14
CAO Head Start Programs	Drexel Academy	122 Schiller St	Buffalo	14206	362-8952	20	mailed 1/23/14
CAO Head Start Programs	Memorial Temple Academy	800 Sycamore St	Buffalo	14212	894-0616	25	Delivered 1/31/14
CAO Head Start Programs	Deck Academy	909 Dick Rd	Cheektowaga	14225	630-5912	25	Delivered 1/31/14
CAO Head Start Programs	St. Hyacinth's Academy	257 Ridge Rd	Lackawanna	14218	822-2402	50	mailed 2/3/14
CAO Head Start Programs	Valley Community Assoc	936 Leddy St	Buffalo	14210	823-4707	20	mailed 1/23/14
Holy Cross Head Start Programs	Parkside Academy	69 Sher-Parkside Dr	Tonawanda	14150	876-0100	50	mailed 2/3/14
Holy Cross Head Start Programs	North Bflo Academy	203 Sanders Rd	Buffalo	14216	464-7771	20	mailed 1/23/14
Bethel Head Start Programs	Infant of Prague Academy	921 Cleveland Dr	Cheektowaga	14225	631-5200	10	mailed 1/23/14
Bethel Head Start Programs	1485 Academy	1485 Jefferson Ave	Buffalo	14208	878-2425	20	mailed 1/24/14
Bethel Head Start Programs	EOC Academy	465 Washington St	Buffalo	14203	849-9473	20	mailed 1/23/14
Bethel Head Start Programs	FLAR Academy	307 Leroy Ave	Buffalo	14214	878-0232	30	mailed 1/23/14
Bethel Head Start Programs	Langfield Academy	175 Oakmont Ave	Buffalo	14215	833-8349	50	mailed 1/24/14
Bethel Head Start Programs	1424 Academy	1424 Jefferson	Buffalo	14208	878-0226	15	mailed 1/24/14
Bethel Head Start Programs	Lil Workers	275 Oak St	Buffalo	14203		10	hand delivered
CAO Early Head Start /Early Head Start	Admin Office	70 Harvard Pl	Buffalo	14209	881-5150	50	delivered 1/31/14
CAO Early Head Start	CAO Early Head Start	2422 Delaware Ave	Buffalo	14216	871-1873	30	mailed 1/23/14
Head Start	Grace Academy	1653 Kensington Ave	Buffalo	14215		25	delivered 1/31/14



Enterprise Charter School

275 Oak Street, Buffalo, New York 14203

(716)-855-2114 Fax (716) 855-2967



Aplicación del estudiante 2014-2015

*Nombre del estudiante: _____ *Fecha de nacimiento: _____
Nombre Apellido

*Genero: seleccione uno) Varón Hembra *Grado de entrada en el 2014 _____

*Parentesco con el alumno: _____ *Distrito Escolar: _____

*Nombre del Padre/Madre o Guardián: _____
Nombre Apellido

*Dirección del hogar: _____
Numero, calle, Ciudad Estado Código Postal

*Números de teléfonos en cual podemos comunicarnos con el padre/madre o guardián:

Día: _____ Tarde: _____ Celular: _____

*Indique si el alumno aspirante tiene hermano/a asistiendo a esta escuela.

Nombre: _____ Grado _____ Fecha de nacimiento _____

Nombre: _____ Grado _____ Fecha de nacimiento _____

Nosotros, los abajo firmantes, declaramos que toda la información proporcionada es verdadera y correcta

Firma del Padre/Madre/Guardián: _____ Fecha: _____

**La información marcada con un asterisco (*) indica que es esencial para esta aplicación a la escuela "charter". La información sin asterisco es opcional.*

Declaración de No-Discriminación: Una escuela autónoma "charter" no discriminará contra ni limitará la admisión de cualquier estudiante bajo cualquier base ilegal en lo que se incluyen pertenencia étnica, origen nacional, género, incapacidad, capacidad intelectual, medidas de logro o de aptitud, capacidad atlética, raza, creencia, origen nacional, religión o ascendencia. Una escuela "charter" no puede exigir acción alguna por parte de un estudiante o de su familia (tal como exámenes de entrada, entrevistas, ensayos por escrito, asistencia a sesiones informativas, etc.) para que un aspirante reciba o presente una solicitud de entrada para la admisión a esa escuela.

"Participación de las imaginaciones jóvenes a través de proyectos y asociaciones"

Una vez aceptados, los siguientes documentos deben presentarse:

- | | |
|--|---|
| <i>1. Certificado de nacimiento del estudiante</i> | <i>3. Los registros de inmunización</i> |
| <i>2. Prueba de residencia</i> | <i>4. El informe más reciente de tarjetas</i> |

ENTERPRISE CHARTER SCHOOL
275 Oak Street Buffalo, New York 14203
(716) 855-2114

Enterprise Charter School is now accepting applications for enrollment for Grades K – 8 for the upcoming school year of 2014-2015.

Why choose Enterprise Charter School (ECS)?

- ✓ ECS is an independent public school. There is no tuition.
- ✓ ECS offers smaller classroom settings.
- ✓ ECS utilizes Project Based Learning to make life connections while addressing and developing skills necessary for real world issues and practices.
- ✓ Our school offers an extended school day, a longer academic year, and before and afterschool programs.
- ✓ Enterprise Charter School also offers Spanish, Computers, Music, Art, Physical Education, Special Education and ESL services.
- ✓ Enterprise Charter School has a counselor, social worker, psychologist, and a school nurse.
- ✓ Our students wear uniforms each day.
- ✓ Transportation is provided through many local school districts.
- ✓ Enterprise Charter School works in conjunction with eleven partners that provide services to students, families, and the community at large.
- ✓ Our student surveys found that students feel safe and secure at Enterprise Charter School.

Who should apply?

All students who wish to become a part of the Enterprise Charter School family. Kindergarten children must be 5 years old by 12/31/14. Students on the active waiting list **must re-apply** for the upcoming school year. Applicants who do not re-apply at this time will not be included on next year's waiting list.

What is the application process and the best way to apply?

- ✓ Call 855-2114 and speak to our receptionist. An application will be sent to you in the mail.
- ✓ Visit our Website at Enterprisecharter.org and download an application.
- ✓ Stop by our school at 275 Oak Street and complete the application.
(We are located between Sycamore and Genesee Streets and parking is free.)

Complete an Enterprise Charter School application for each student interested in attending Enterprise Charter School, keeping in mind that the form is for the upcoming year. Indicate the grade the student will be entering in 2014-2015 in the top right hand corner of the form.

When is the application due?

To be included in the lottery, return your application(s) by April 1, 2014. The lottery is scheduled for April 3, 2014 at 11:00 a.m. at Enterprise Charter School. Everyone is welcome, but not obligated to attend the lottery drawing. You will be notified shortly after the lottery of your child's placement on the 2014-2015 waiting list. Enterprise does continue to accept applications throughout the school year.

Who can be contacted for further information?

Feel free to contact our Business Office between 8:00 a.m. and 4:00 p.m. for any additional information or to schedule a tour of our school. We will be happy to assist you.

Enterprise Charter School
275 Oak Street
Buffalo, New York 14203
(716) 855-2114

La escuela Enterprise está aceptando aplicaciones para el año escolar 2014-2015.

¿Porque escojer la escuela Enterprise (ECS)?

- ✓ Enterprise es una escuela pública independiente. Es gratis.
- ✓ Enterprise ofrece ajustes de aula más pequeños.
- ✓ Enterprise utiliza proyectos basados para el aprendizaje para hacer uniones de vida dirigiéndose y desarrollando habilidades necesarias para verdaderas cuestiones mundiales y prácticas.
- ✓ Nuestra escuela ofrece un día escolar ampliado, un año académico más largo, y programas escolares antes y después de la escuela.
- ✓ Enterprise también ofrece servicios de Español, Computadoras, Música, Arte, Educación Física, Educación Especial y ESL.
- ✓ Nuestra escuela tiene una consejera, una enfermera, una asistente social, y un psicólogo.
- ✓ Nuestros alumnos usan uniformes todos los días.
- ✓ Transportación es proporcionado por la mayoría de los distritos locales escolares.
- ✓ Nuestra escuela trabaja junto con once compañeros que proporcionan servicios a estudiantes, familias, y la comunidad en libertad.
- ✓ Nuestra encuesta de estudiante encontró que los estudiantes se sienten seguros en nuestra escuela.

¿Quién debe aplicar a nuestra escuela?

Todos los estudiantes que desean hacerse una parte de la familia de la escuela Enterprise. Los niños de kínder deben tener 5 años antes del 12/31/14. **Los estudiantes en la lista de espera activa deben volver a aplicar para el próximo año escolar.**

¿Cuál es el proceso para aplicar y como se aplica a la escuela Enterprise?

- ✓ Llame al 855-2114 y hable con nuestra recepcionista. Se le enviara una aplicación por correo.
- ✓ Visite nuestro sitio web en Enterprisecharter.org y descargar una aplicación.
- ✓ Pase por nuestra escuela localizada en la 275 calle Oak para completar una aplicación.

Complete una aplicación para cada estudiante interesado en la asistencia, tomando en cuenta que la forma es para el año próximo. Indique el grado en el que el estudiante entrará en el 2014-2015 en la esquina de mano derecha superior de la forma.

¿Para cuándo se tiene que entregar la aplicación?

Para ser incluido en la lotería, devuelva su aplicación antes del primero de abril del 2014. La lotería está programada para el 3 de abril del 2014 a las 11:00 a.m. en la escuela. Cada uno es bienvenido, pero no obligado a asistir la lotería. Usted será notificado poco después de la lotería de la colocación de su niño en la lista de espera. La escuela sigue aceptando aplicaciones a lo largo del año escolar.

¿A quién puede contactar para información adicional?

Puede ponerse en contacto con nuestra oficina entre 8:00 a.m. y 4:00 p.m. para cualquier información adicional o para visitar nuestra escuela. Estaremos felices de asistirle.

ENTERPRISE CHARTER SCHOOL

Frequently Asked Questions

Q. What is a charter school?

A. A charter school is simply an independent public school and enrollment is free.

Q. Where is the school located?

A. 275 Oak Street, Buffalo, New York 14203 (We are centrally located in Buffalo; between Sycamore and Genesee, and Oak and Elm Sts)

Q. What are the hours of operation?

A. Enterprise Charter School has a longer school year, from approximately the second week of August to the last week of June. The school also has a longer school day. We offer a Breakfast program beginning at 7:00 A.M. (parent transport) and an after-school program (parent transport)

Q. What makes Enterprise Charter School unique?

A. Enterprise Charter School offers Project Based Learning (PBL) where students are motivated to pursue their own interests, question and make decisions about how they will find answers and solve problems. Children make connections to life outside the classroom, addressing real world concerns, and developing real world skills. These skills are intertwined into all subject areas of math, language arts, fine arts, geography, science, and technology. Many of the skills learned through PBL are those desired by today's employers, including the ability to work well with others, make thoughtful decisions, take initiative, and solve complex problems.

Q. What are some other unique characteristics of Enterprise Charter School?

A. Enterprise Charter School enhances learning through a teaching technique called looping. Teachers and students remain together for two years. This allows for more teaching time as teachers and students are familiar with each other and are aware of what is expected from day one. Also, family style lunches are served on a daily basis to impress on socialization skills.

Q. Who is eligible to attend Enterprise Charter School?

A. Any student in grade K – 8 from any school district may attend. Students must be 5 years of age by December 31, 2014 to be eligible for Kindergarten.

Q. Is there an entrance exam?

A. No. Entrance is by lottery which is held each year in April.

Q. How do I apply for enrollment into the school?

A. Contact the school at 855-2114 to request an application or stop by 275 Oak Street to pick up an application. One application is needed for each child applying to the school.

Q. I have three children. Will all of them get into the school?

A. Once the first child enrolls, the other siblings have preference when class space is available.

Q. What happens after the lottery?

A. All registrants are placed on a waiting list and notified by mail of their number on the list. When a position opens for a grade level, the first eligible student from the waiting list for that grade level will be called.

Q. Are applications still accepted after the lottery?

A. Applications are always accepted for all grade levels.

Q. Are special needs children accepted?

A. Yes. We offer special education services for Consultant Teacher, Resource Room, Speech, Counseling, Occupational and Physical Therapy,

Q. Are gifted and talented programs and English as Second Language classes offered?

A. Yes. Programs are offered to challenge students as well as assist with second language learning.

Q. What types of special programs are available at Enterprise?

A. Students enrolled in grades K-8 enjoy art, music, Spanish, physical education, and computers.

Q. Does the school have uniforms?

A. Yes. Uniform shirts and fleece jackets with our Enterprise Charter School logo are available for purchase at the school. Khaki (tan) pants, shorts, and skirts may be purchased at local retail stores.

Q. What is the discipline policy?

A. We believe that in order to make learning possible, a student must feel safe and the school climate must be conducive to study. Enterprise Charter School uses the PBIS Positive Behavioral Interventions Strategies. This program emphasizes positive reinforcement for appropriate behavior and works to change inappropriate behaviors. In addition, conflict resolution skills are built using the Western New York Peace Center's program.

Q. Can parents become involved?

A. We have two parent representatives on our Board of Trustees to assist with governing the school. Parents are encouraged to join our PTO and family members are always welcome to volunteer in our classrooms and other areas of our school. We love to see parents at school.

Q. How are decisions made?

A. The Board of Trustees provide governance and set policies, where day to day operations are run by the school's administrative staff.

Q. Is transportation available?

A. We utilize the Buffalo Board of Education's transportation system (yellow buses). We also have many students from suburban districts that ride suburban buses to our school.

Q. What if I have more questions?

A. Feel free to contact us at 855-2114 and we will be happy to assist you. You may also call to set up a tour of the school.

Enterprise Charter School

Preguntas Hechas con Frecuencia

P. ¿Qué es una escuela de carta (charter school)?

C. Una escuela de carta es simplemente una escuela pública independiente y la inscripción es libre.

P. ¿Dónde está la escuela localizada?

C. 275 Oak Street, Búfalo, New York 14203 (En medio de la Sycamore y Genesee)

P. ¿Cuáles son las horas de operación?

C. La escuela tiene un año escolar más largo, a partir de aproximadamente la segunda semana de agosto hasta la última semana de junio. La escuela también tiene un día escolar más largo. Ofrecemos un programa de desayuno que comienza a las 7:00 a.m. (Transporte paternal) y un programa escolar después de las clases hasta (transporte paternal).

P. ¿Qué hace la escuela Enterprise única?

C. Las ofertas escolares proyectan el aprendizaje basado donde los estudiantes son motivados para perseguir sus propios intereses, pregunta y tomar decisiones sobre como ellos encontrarán respuestas y solucionarán problemas.

P. ¿Cuáles son algunas otras características únicas de la escuela Enterprise?

C. La escuela realza el aprendizaje por una técnica que da clases llamada la colocación. Los profesores y los estudiantes permanecen juntos durante dos años. Esto permite más tiempo de clases y los profesores y los estudiantes son familiares el uno con el otro y son conscientes de lo que es esperado a partir del primer día. También, los almuerzos de estilo de familia son servidos cada día para impresionar en habilidades de socialización.

P. ¿Quién es elegible para asistir la escuela Enterprise?

C. Cualquier estudiante en el grado k - 8 de cualquier distrito escolar puede asistir. Los estudiantes deben tener 5 años de edad antes del 31 de diciembre del 2014 para ser elegible para Kínder.

P. ¿Hay un examen de entrada?

C. No. La entrada es por lotería que es sostenida cada año en abril.

P. ¿Cómo solicito para matricular un estudiante en la escuela?

C. Póngase en contacto con la escuela al 855-2114 para solicitar una aplicación o pase por 275 Oak Street para recoger una aplicación. Una aplicación es necesaria para cada niño.

P. Tengo a tres niños. ¿Entrarán todos ellos en la escuela?

C. Una vez que el primer niño se matricula, los otros hermanos tienen preferencia cuando el espacio de clase está disponible.

P. ¿Qué pasa después de la lotería?

C. Todos los registrantes son colocados en una lista de espera y notificados por el correo de su número en la lista. Cuando una posición se abre para un nivel de grado, llamarán el primer estudiante elegible de la lista de espera.

P. ¿Aceptan aplicaciones después de la lotería?

C. Las aplicaciones siempre son aceptadas para todos los niveles de grado.

P. ¿Aceptan a niños con necesidades especiales?

C. Sí. Ofrecemos servicios de educación especial.

P. ¿Usan uniformes en la escuela?

C. Sí. Las camisas de uniformes y las chaquetas de lana con nuestro logotipo Enterprise Charter están disponibles para la compra en la escuela. Los pantalones caqui, los pantalones cortos, y las faldas pueden ser comprados en negocios locales.

P. ¿Cómo son las decisiones tomadas?

C. El bordo de fideicomisarios proporciona la forma de gobierno y puso políticas, donde el día a operaciones de día es dirigido por el personal administrativo de la escuela.

P. ¿Tienen transportación disponible?

C. Utilizamos el sistema de transporte del departamento de educación de Búfalo (autobuses amarillos). También tenemos a muchos estudiantes de distritos suburbanos que montan autobuses suburbanos a nuestras escuelas.

P. ¿Y si yo tenga más preguntas?

C. Siéntase libre de ponerse en contacto con nosotros al 855-2114 y seremos felices de asistirle. Usted también puede llamar para establecer un viaje de la escuela.

Appendix I: Teacher and Administrator Attrition

Created Monday, July 21, 2014

Updated Thursday, July 24, 2014

Page 1

Charter School Name: 140600860856 ENTERPRISE CS

Instructions for completing the Teacher and Administrator Attrition Tables

ALL charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2013, the FTE for added staff from July 1, 2013 through June 30, 2014, and the FTE for any departed staff from July 1, 2013 through June 30, 2014 using the two tables provided.

2013-14 Teacher Attrition Table

FTE Teachers on June 30, 2013	FTE Teachers Additions 7/1/13 – 6/30/14	FTE Teacher Departures 7/1/13 – 6/30/14
29	13	19

2013-14 Administrator Position Attrition Table

FTE Administrator Positions On 6/30/2013	FTE Administrator Additions 7/1/13 – 6/30/14	FTE Administrator Departures 7/1/13 – 6/30/14
1	2	1

Thank you

Appendix J: Uncertified Teachers

Created Thursday, July 24, 2014

Page 1

Charter School Name: 140600860856 ENTERPRISE CS

Note Definition of FTE:

Full-time equivalent employees equal the number of employees on full-time schedules plus the number of employees on part-time schedules converted to a full-time basis. The number of full-time equivalent employees in each industry is the product of the total number of employees and the ratio of average weekly hours per employee for all employees to average weekly hours per employee on full-time schedules. An industry's full-time equivalent employment will be less than the number of its employees on full- and part-time schedules, unless it has no part-time employees (U.S. Commerce--Bureau of Economic Analysis at: http://www.bea.gov/faq/index.cfm?faq_id=368#sthash.8Rbj89kq.dpuf)

How many UNCERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of last day of school in 2013-14?

For each applicable category (i-iv), input the relevant full time equivalent (FTE) count of teachers.

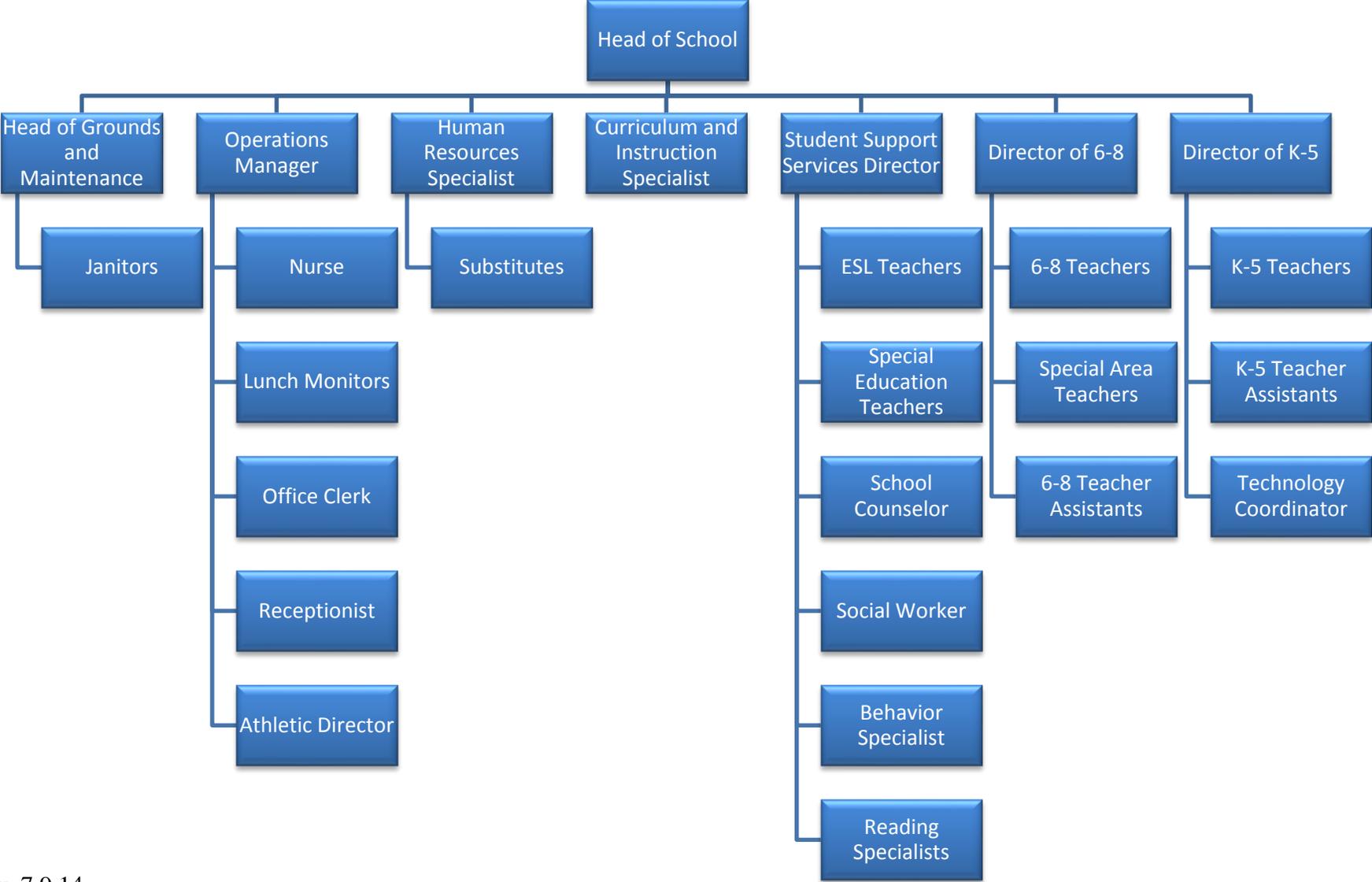
	FTE
(i) uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience	2
(ii) tenured or tenure track college faculty	0
(iii) individuals with two years satisfactory experience through Teach for America	0
(iv) individuals who possess exceptional business, professional, artistic, athletic, or military experience	0
Total FTE (Sum of all Uncertified Teaching Staff)	2

How many CERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of the last day of school in 2013-14?

29

Thank you.

2014-2015 Organizational Chart



Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Thursday, July 10, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/e46783488a8dfbe0fa56cf180f5820e866e42f6c/>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

David Cantaffa

2. Charter School Name:

Enterprise Charter School

3. Charter Authorizer:

Buffalo Board of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Chair/President
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

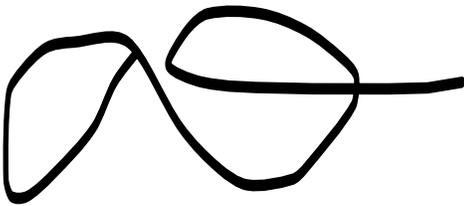
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Thursday, July 10, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/2139515572a39d0c139f0d62ef6352d96ea308dd/>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

maritza y baez

2. Charter School Name:

Enterprise Charter School

3. Charter Authorizer:

Buffalo Board of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Other, please specify...: board member

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

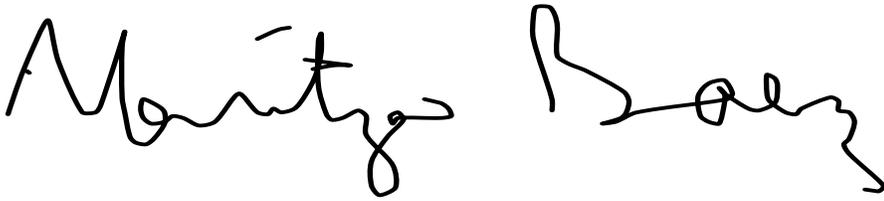
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Maritz Bay". The signature is written in a cursive, flowing style with some loops and flourishes.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Friday, July 11, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/f5b7ef869096310b94090b10a6a02315b44398a5>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Thomas Ess

2. Charter School Name:

Enterprise Charter School

3. Charter Authorizer:

Buffalo Board of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Vice Chair/Vice President
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Friday, July 11, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/4dac34cf8290eb9d8f223da6c1dbc92b2867ef6b/>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Rachel Martin

2. Charter School Name:

Enterprise Charter School

3. Charter Authorizer:

Buffalo Board of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Secretary

- Parent Representative

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

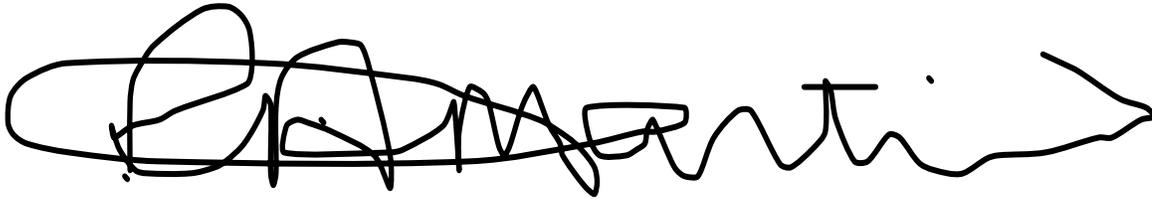
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "B. J. [unclear]". The signature is written in a cursive style with a large initial "B" and a long horizontal stroke.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Thursday, July 17, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/caa982277ab6f7ae9b2bbf4865763cdca911e3b/>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Kim Pettigrew

2. Charter School Name:

Enterprise Charter School

3. Charter Authorizer:

Buffalo Board of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Treasurer
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

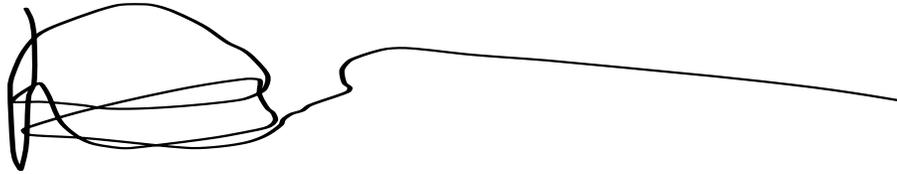
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature consisting of a stylized, looped initial followed by a long horizontal line extending to the right.A handwritten signature consisting of a large, circular scribble followed by a long horizontal line extending to the right.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, July 21, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/45004383d6beb80338ffa5b69b86b1361f818313/>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Michael C. Donlon

2. Charter School Name:

Enterprise Charter School

3. Charter Authorizer:

Buffalo Board of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Other, please specify...: At-large trustee

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Michael C. Donlon