



# I. SCHOOL INFORMATION AND COVER PAGE (To be Completed By All Charter Schools)

Created: 07/28/2015

Last updated: 08/03/2015

Please be advised that you will need to complete this task first (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

## Page 1

### 1. SCHOOL NAME AND AUTHORIZER

(Select name from the drop down menu)

ACHIEVEMENT FIRST BROWNSVILLE CS (SUNY TRUSTEES) 332300860912

### 2. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

SUNY-Authorized Charter School

### 3. DISTRICT / CSD OF LOCATION

NYC CSD 23

### 4. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	2021 Bergen Street, Brooklyn, NY 11233	718-342-4302	718-346-3270	<a href="mailto:AFBrownsvilleEXT@achievementfirst.org">AFBrownsvilleEXT@achievementfirst.org</a>

### 4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Brett Leghorn
Title	Regional Director of Operations
Emergency Phone Number (###-###-####)	██████████

### 5. SCHOOL WEB ADDRESS (URL)

[www.achievementfirst.org](http://www.achievementfirst.org)

### 6. DATE OF INITIAL CHARTER

2007-10-01 00:00:00

**7. DATE FIRST OPENED FOR INSTRUCTION**

2008-08-01 00:00:00

**8. FINAL VERIFIED BEDS ENROLLMENT FOR THE 2014-15 School Year as reported to Department's Office of Information and Reporting Services (via the NYC DOE for charter schools in NYC) in August.**

728

**9. GRADES SERVED IN SCHOOL YEAR 2014-15**

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8
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**10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

	Yes/No	Name of CMO/EMO
	Yes	Achievement First

**10a. Please provide the name and contact information for each of the following individuals who are management level personnel associated with the CMO.**

	Name	Work Phone	Alternate Phone	Email Address	Contact this individual also in emergencies
CEO (e.g., network superintendent)	Dacia Toll	718-623-2660		[REDACTED]	No
CFO (e.g., network CFO)	Max Polaner	718-623-2660		[REDACTED]	No
Compliance Contact	Peter Cymrot	917-435-7012		[REDACTED]	Yes
Complaint Contact	Peter Cymrot	917-435-7012		[REDACTED]	Yes

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**11. FACILITIES**

Will the School maintain or operate multiple sites?

	Yes, 2 sites
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**12. SCHOOL SITES**

Please list the sites where the school will operate in 2015-16.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	2021 Bergen Street, Brooklyn BY 11233	718-342-4302	CSD 23	K-4	Yes	DOE space
Site 2	2021 Bergen Street, Brooklyn BY 11233	718-342-4302	CSD 23	5-7	No	DOE space
Site 3						

**12a. Please provide the contact information for Site 1 (same as the primary site).**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Michelle Kagan	347-471-2600		[REDACTED]
Operational Leader	Kathryn Castello	347-471-2600		[REDACTED]
Compliance Contact	Peter Cymrot	917-435-7012		[REDACTED]
Complaint Contact	Peter Cymrot	917-435-7012		[REDACTED]

**12b. Please provide the contact information for Site 2.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Keith Brooks	347-471-2610		[REDACTED]
Operational Leader	Erin Crespi	347-471-2610		[REDACTED]
Compliance Contact	Peter Cymrot	917-435-7012		[REDACTED]
Complaint Contact	Peter Cymrot	917-435-7012		[REDACTED]

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**14. Were there any revisions to the school's charter during the 2014-2015 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).**

Yes

**14a. Summary of Charter Revisions**

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
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1	Change in admissions/enrollment policy	Updated the admissions policy, including increasing the weighted preference for English Language Learners.	03/19/2015	
2	Change in organizational structure	An amendment to merge the school with Achievement First Aspire, Achievement First Apollo, and Achievement First Bushwick, with Achievement First Bushwick as sole successor, was finalized. the merger became effective on July 1, 2015.	06/02/2014	03/06/2015
3				
4				
5				

**15. Name and Position of Individual(s) Who Completed the 2014-15 Annual Report.**

Peter Cymrot, Senior Counsel

**16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylist on your mobile device to sign your name).**

Responses Selected:

Yes

**Signature, Head of Charter School**

**Signature, President of the Board of Trustees**

**Thank you.**



# Appendix A: Link to the New York State School Report Card

Last updated: 08/03/2015

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Page 1

**Charter School Name:**

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## 1. NEW YORK STATE REPORT CARD

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/profile.php?instid=800000061077>



Achievement **First**

BROWNSVILLE ELEMENTARY

**ACHIEVEMENT FIRST  
BROWNSVILLE  
CHARTER SCHOOL**

**2014-15 ACCOUNTABILITY PLAN  
PROGRESS REPORT**

Submitted to the SUNY Charter Schools Institute on:

September 15, 2015

By Umang Gupta

2021 Bergen Street  
Brooklyn, NY 11233  
Phone: 718-342-4302  
Fax: 718-346-3270

Umang Gupta, Data & Policy Analyst has prepared this 2014-15 Accountability Progress Report on behalf of the school's board of trustees:

Trustee's Name	Board Position
Deborah Shanley	Chair
Jon Atkeson	Treasurer
Andy Hubbard	Secretary
Amy Arthur Samuels	
Justin Cohen	
Ted Coons	
Lee Gause	
Lee Gelernt	
L. Priscilla Hall	
Judith Jenkins	
Natasha Lewis	Parent Representative
Adrienne Louiseau	Parent Representative
Claire Robinson	
Dan Russell	
Matt Tartaglia	
Angela Tucker	Parent Representative
Kelly Wachovicz	
Ambrose Wooden Jr.	

**Michelle Kagan has served as the school leader since 2011.**

## INTRODUCTION

The mission of Achievement First Brownsville Charter School is to provide all of our students with the academic and character skills they need to excel in top colleges, succeed in a competitive world, and serve as the next generation of leaders in their communities. We accomplish this by ensuring that every student attending the school receives a college-preparatory education and is frequently assessed to ensure that she or he is making yearly progress made towards academic goals.

Achievement First Brownsville charter school opened in August 2008, and in 2014-2015 served grades K-7. The student body is 86% Black and 13% Latino. 85% of students are eligible for free or reduced-priced lunch. Students are selected by a blind lottery process.

Core elements of the Achievement First model that support our ambitious goal of closing the achievement gap by preparing our students for success include:

- Unwavering focus on breakthrough student achievement
- Aggressive recruitment and retention of talent and diversity
- Consistent, proven, standards-based curriculum
- Disciplined, high-expectations achievement-oriented school culture
- Interim assessments & strategic use of data to drive instruction
- Principals with the power to lead and high-quality, focused training for leaders
- Parents as Partners

### School Enrollment by Grade Level and School Year

School Year	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
2011-12	93	84	80	84	74									419
2012-13	92	86	91	76	78	97								520
2013-14	88	93	90	86	66	90	92							605
2014-15	89	91	90	90	88	86	89	84						706

## ENGLISH LANGUAGE ARTS

### Goal 1: English Language Arts

All students will be proficient readers and writers of the English language.

### Background

We are deeply rooted in our commitment to ensuring that scholars find true joy in reading and writing, and that they leave our program with a deep appreciation for great books, new information, and diverse perspectives. Reading is both a means to college and career readiness as well as a worthy endeavor in itself. Writing is a means not only to express oneself clearly and concisely, but an opportunity to ignite a passion self-discovery and creative expression.

The achievement gap is both fueled and reinforced by a knowledge and vocabulary gap. We believe that building deep knowledge across a range of essential topics will ensure that students are stronger readers and can access complex, content-rich text. We select texts and writing assignments are selected intentionally to reinforce both *world* and *word* knowledge and to align with our history, science, music and art programs when appropriate.

We do not build knowledge for the sake of building knowledge. Our program aims to ensure that all students are curious citizens, intent on expanding their own knowledge of the world through asking questions, reading, writing and discussion. We aim to spark students' inquisitiveness and develop a sense of joy for building their knowledge. Students will seek new understandings and question their previous assumptions on a variety of topics, including those central to the human experience and current world landscape.

Our students must be voracious and critical readers of varied, complex literature and information text. All students will closely read rich text from diverse genres and perspectives to develop both their analytical skill and critical thinking. Texts are selected for their complexity and for their worthiness, ensuring students engage with revolutionary ideas, well-crafted arguments, and great literature. Our program is designed to help students make coherent, thoughtful arguments using sound and sufficient evidence, so that all students are able to speak and write in a manner that is insightful, persuasive and critical.

### Goal 1: Absolute Measure

Each year, 75 percent of all tested students enrolled in at least their second year will perform at proficiency on the New York State English language arts examination for grades 3-8.

### Method

The school administered the New York State Testing Program English language arts assessment to students in 3<sup>rd</sup> grade through 7<sup>th</sup> grade in April 2015. Each student's raw score has been converted to a grade-specific scaled score and a performance level.

The table below summarizes participation information for this year's test administration. The table indicates total enrollment and total number of students tested. It also provides a detailed breakdown of those students excluded from the exam. Note that

this table includes all students according to grade level, even if they have not enrolled in at least their second year (defined as enrolled by BEDS day of the previous school year).

**2014-15 State English Language Arts Exam  
Number of Students Tested and Not Tested**

Grade	Total Tested	Not Tested <sup>1</sup>			Total Enrolled
		IEP	ELL	Absent	
3	89			1	90
4	86			2	88
5	86				86
6	87			2	89
7	84				84
8					
All	432				437

**Results**

The results of the ELA exam are below. Proficiency rates range from 20% to 46%. Students enrolled in at least their second year performed better with proficiency rates ranging from 23% to 53%.

**Performance on 2014-15 State English Language Arts Exam  
By All Students and Students Enrolled in At Least Their Second Year**

Grade s	All Students		Enrolled in at least their Second Year	
	Percent Proficient	Number Tested	Percent Proficient	Number Tested
3	27%	89	28%	78
4	23%	86	23%	79
5	20%	86	24%	59
6	30%	87	31%	83
7	46%	84	53%	70
8				
All	29%	432	32%	369

**Evaluation**

AF Brownsville did not achieve this goal. Across the state, scores have been significantly lower in the past three years due to the shift to Common Core Learning Standards. Despite the drop in passing rate, AF Brownsville still outperforms its host district.

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<sup>1</sup> Students exempted from this exam according to their Individualized Education Program (IEP), because of English Language Learners (ELL) status, or absence for at least some part of the exam.

## Additional Evidence

### English Language Arts Performance by Grade Level and School Year

Grade	Percent of Students Enrolled in At Least Their Second Year Achieving Proficiency					
	2012-13		2013-14		2014-15	
	Percent	Number Tested	Percent	Number Tested	Percent	Number Tested
3	34%	71	29%	83	27%	81
4	43%	72	34%	65	23%	79
5	42%	58	43%	63	24%	59
6			44%	78	31%	83
7					53%	70
8						
All	40%	202	37%	289	32%	372

#### Goal 1: Absolute Measure

Each year, the school's aggregate Performance Level Index ("PLI") on the State English language arts exam will meet the Annual Measurable Objective ("AMO") set forth in the state's NCLB accountability system.

#### Method

The federal No Child Left Behind law holds schools accountable for making annual yearly progress towards enabling all students to be proficient. As a result, the state sets an AMO each year to determine if schools are making satisfactory progress toward the goal of proficiency in the state's learning standards in English language arts. To achieve this measure, all tested students must have a Performance Level Index ("PLI") value that equals or exceeds the 2014-15 English language arts AMO of 97. The PLI is calculated by adding the sum of the percent of all tested students at Levels 2 through 4 with the sum of the percent of all tested students at Levels 3 and 4. Thus, the highest possible PLI is 200.<sup>2</sup>

#### Results

The PLO of AF Brownsville was 105, exceeding the AMO target of 97.

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<sup>2</sup> In contrast to SED's Performance Index, the PLI does not account for year-to-year growth toward proficiency.

### English Language Arts 2014-15 Performance Level Index (PLI)

Number in Cohort	Percent of Students at Each Performance Level			
	Level 1	Level 2	Level 3	Level 4
	24%	47%	24%	5%

$$\begin{array}{rcccccccc}
 \text{PI} & = & 47 & + & 24 & + & 5 & = & 76 \\
 & & & & 24 & + & 5 & = & \underline{29} \\
 & & & & & & \text{PLI} & = & 105
 \end{array}$$

### Evaluation

AF Brownsville achieved this goal.

#### Goal 1: Comparative Measure

Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state English language arts exam will be greater than that of all students in the same tested grades in the local school district.

### Method

A school compares tested students enrolled in at least their second year to all tested students in the surrounding public school district. Comparisons are between the results for each grade in which the school had tested students in at least their second year at the school and the total result for all students at the corresponding grades in the school district.<sup>3</sup>

### Results

AF Brownsville nearly triples the local districts proficiency overall. The highest performing grade, 7<sup>th</sup>, outperformed the district by 42 percentage points.

#### 2014-15 State English Language Arts Exam Charter School and District Performance by Grade Level

Grade	Percent of Students at Proficiency			
	Charter School Students In At Least 2 <sup>nd</sup> Year		All District Students	
	Percent	Number Tested	Percent	Number Tested
3	28%	78	13%	746
4	23%	79	11%	734
5	24%	59	8%	798
6	31%	83	15%	855
7	53%	70	11%	977

<sup>3</sup> Schools can acquire these data when the New York State Education Department releases its Access database containing grade level ELA and math test results for all schools and districts statewide. The NYSED announces the release of the data on its [News Release webpage](#).

Grade	Percent of Students at Proficiency			
	Charter School Students In At Least 2 <sup>nd</sup> Year		All District Students	
8				
All	32%	372	12%	4110

### Evaluation

AF Brownsville achieved this goal.

### Additional Evidence

AF Brownsville has consistently outperformed the local district in each of the past three years.

### English Language Arts Performance of Charter School and Local District by Grade Level and School Year

Grade	Percent of Students Enrolled in at Least their Second Year Who Are at Proficiency Compared to Local District Students					
	2012-13		2013-14		2014-15	
	Charter School	Local District	Charter School	Local District	Charter School	Local District
3	33%	11%	29%	13%	28%	13%
4	43%	11%	34%	12%	23%	11%
5	42%	10%	43%	10%	24%	8%
6			44%	11%	31%	15%
7					53%	11%
8						
All	39%	11%	37%	11%	32%	12%

#### Goal 1: Comparative Measure

Each year, the school will exceed its predicted level of performance on the state English language arts exam by an Effect Size of 0.3 or above (performing higher than expected to a meaningful degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State.

### Method

The Charter Schools Institute conducts a Comparative Performance Analysis, which compares the school's performance to demographically similar public schools state-wide. The Institute uses a regression analysis to control for the percentage of economically disadvantaged students among all public schools in New York State. The Institute compares the school's actual performance to the predicted performance of public schools with a similar economically disadvantaged percentage. The difference between the schools' actual and predicted performance, relative to other schools with similar economically disadvantaged statistics, produces an Effect Size. An Effect Size

of 0.3 or performing higher than expected to a meaningful degree is the requirement for achieving this measure.

Given the timing of the state’s release of economically disadvantaged data and the demands of the data analysis, the 2014-15 analysis is not yet available. This report contains 2013-14 results, the most recent Comparative Performance Analysis available.

## Results

Results are shown in the table below.

### **2013-14 English Language Arts Comparative Performance by Grade Level**

Grade	Percent Economically Disadvantaged	Number Tested	Percent of Students at Levels 3&4		Difference between Actual and Predicted	Effect Size
			Actual	Predicted		
3	<b>91%</b>	<b>87</b>	<b>29%</b>	<b>20%</b>	<b>9%</b>	<b>.7</b>
4	<b>82%</b>	<b>65</b>	<b>34%</b>	<b>23%</b>	<b>11%</b>	<b>.76</b>
5	<b>78%</b>	<b>85</b>	<b>37%</b>	<b>21%</b>	<b>16%</b>	<b>1.25</b>
6	<b>81%</b>	<b>88</b>	<b>41%</b>	<b>18%</b>	<b>23%</b>	<b>1.70</b>
7						
8						
All	<b>83%</b>	<b>325</b>	<b>35%</b>	<b>20%</b>	<b>15%</b>	<b>1.12</b>

<b>School’s Overall Comparative Performance:</b>
<b><i>Higher than expected to a large degree</i></b>

## Evaluation

AF Brownsville is performing higher than expected to a large degree

## Additional Evidence

In each of the past three years, AF Brownsville has performed “higher than expected to a large degree”.

### **English Language Arts Comparative Performance by School Year**

School Year	Grades	Percent Eligible for Free Lunch/ Economically Disadvantaged	Number Tested	Actual	Predicted	Effect Size
2011-12	3-4	71%	158	72.8	45.5	1.72
2012-13	3-5	84%	240	37.1	20.3	1.37
2013-14	3-6	83%	325	35%	20%	1.12

### **Goal 1: Growth Measure<sup>4</sup>**

Each year, under the state's Growth Model, the school's mean unadjusted growth percentile in English language arts for all tested students in grades 4-8 will be above the state's unadjusted median growth percentile.

### **Method**

This measure examines the change in performance of the same group of students from one year to the next and the progress they are making in comparison to other students with the same score in the previous year. The analysis only includes students who took the state exam in 2013-14 and also have a state exam score from 2012-13 including students who were retained in the same grade. Students with the same 2012-13 score are ranked by their 2013-14 score and assigned a percentile based on their relative growth in performance (student growth percentile). Students' growth percentiles are aggregated school-wide to yield a school's mean growth percentile. In order for a school to perform above the statewide median, it must have a mean growth percentile greater than 50.

This report contains 2014-15 results, the most recent Growth Model data available.<sup>5</sup>

### **Results**

AF Brownsville achieved the goal in every grade except for 4<sup>th</sup>.

#### **2014-15 English Language Arts Mean Growth Percentile by Grade Level**

Grade	Mean Growth Percentile	
	School	Statewide Median
4	47	50.0
5	51	50.0
6	53	50.0
7	56	50.0
8		50.0
All	52	50.0

### **Evaluation**

AF Brownsville achieved this goal.

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4 See Guidelines for [Creating a SUNY Accountability Plan](#) for an explanation.

5 Schools can acquire these data from the NYSED's Business Portal: [portal.nysed.gov](http://portal.nysed.gov).

## Additional Evidence

In each of the past three years, the Mean Growth Percentile of AF Brownsville students has exceeded the goal of 50.

### English Language Arts Mean Growth Percentile by Grade Level and School Year

Grade	Mean Growth Percentile			
	2012-13 <sup>6</sup>	2013-14	2014-15	Statewide Median
4		54	47	50.0
5		63	51	50.0
6		65	53	50.0
7			56	50.0
8				50.0
All	59	61	52	50.0

### Summary of the English Language Arts Goal

AF Brownsville was able to achieve all goals presented except for the absolute goal of 75% of test takers being proficient.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students who are enrolled in at least their second year will perform at proficiency on the New York State English language arts exam for grades 3-8.	Did Not Achieve
Absolute	Each year, the school's aggregate Performance Level Index (PLI) on the state English language arts exam will meet that year's Annual Measurable Objective (AMO) set forth in the state's NCLB accountability system.	Achieved
Comparative	Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state English language arts exam will be greater than that of students in the same tested grades in the local school district.	Achieved
Comparative	Each year, the school will exceed its predicted level of performance on the state English language arts exam by an Effect Size of 0.3 or above (performing higher than expected to a small degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State. (Using 2013-14 school district results.)	Achieved
Growth	Each year, under the state's Growth Model the school's mean unadjusted growth percentile in English language arts for all tested students in grades 4-8 will be above the state's unadjusted median growth percentile.	Achieved

<sup>6</sup> Grade level results not available.

## Action Plan

We strongly support the very rigorous Common Core aligned tests, and we have invested heavily in adapting the academic program to meet these college preparatory standards. In 2015-16 we will continue increasing the complexity of texts our scholars are reading, as well as the quality of instruction to support scholars both in building fundamental skills and developing higher order inquiry and analysis skills. Specifically, we will continue to on the following priorities in the 2015-16 school year:

1. Top quality oral and written responses – ensuring that teachers push and support scholars to produce work that is 100% correct and requires complex thinking.
2. Increased focus on text-dependent questions – supporting scholars to do close reading, annotate text, and use evidence in responses.
3. Additional time for vocabulary instruction – ensuring that instructional time is dedicated daily to building academic vocabulary.

The Achievement First network support team has created extensive guiding materials in each of these areas. In addition to curriculum, these materials include skill specific “Fundamentals of Instruction,” which provide a theoretical and practical background for best instructional practices. The curriculum resources are developed and continually improved by exceptional teachers throughout the network called “curriculum fellows,” and are refined by network-level staff in collaboration with national content area experts. These resources will be used by coaches within the context of the regular coaching process to develop teacher skill in each of these areas. In addition, the network *doubled* the amount of summer training for all teachers and leaders in preparation for the 2014-15 school year.

## MATHEMATICS

### Goal 2: Mathematics

Students will demonstrate competency in the understanding and application of mathematical computation and problem solving.

### Background

For students to thrive in the world they will face after college, they must be able to make sense of the world through a mathematical lens. Therefore, learning mathematics requires more than learning facts and procedures for solving certain types of problems. A well-prepared student will develop proficiency and expertise in a number of mathematical practices that have longstanding importance in mathematics education.

In the mathematics program at Achievement First Brownsville, mathematical practices come to life through the shifts (focus, coherence, rigor) called for by the Common Core State Standards.

We will continue to refine the components of and resources for the program, on our path to seeing these practices and shifts embodied by our students and driving instruction.

### **Tenets of Achievement First's Mathematics Program:**

1. Conceptual Understanding: comprehension of mathematical concepts, operations, and relations
  - While developing conceptual understanding, students make meaning of mathematics and make connections across mathematical ideas which allows for rapid acquisition of new knowledge, greater retention, and ability to apply in novel contexts.
2. Procedural Fluency: skill in carrying out procedures flexibly, accurately, efficiently, and appropriately
  - The development of procedural fluency allows students to focus mental energy on flexibly approaching and thinking through problems, rather than the steps to perform an accurate calculation.
3. Strategic Competence & Adaptive Reasoning: ability to formulate, represent, and solve mathematical problems; capacity for logical thought, reflection, explanation, and justification
  - The development of these habits of mind prepares students to solve mathematical problems that they may encounter throughout the rest of their academic and social lives.
4. Productive Disposition: habitual inclination to see mathematics as sensible, useful, and worthwhile, coupled with a belief in diligence and one's own efficacy.
  - Students approach challenging situations as opportunities to learn and mistakes made along the way as times for feedback and reflection, not representations of personal failure. This productive disposition is the hallmark of having a growth mindset as opposed to one that is fixed.
5. Problem Solving: the umbrella under which all the opportunities to increase proficiency and expertise with the mathematical practices fall
  - While students engage in problem solving they are making sense of problems, thinking strategically about concept and skill applications, planning and executing a viable approach, and reflecting on process and solutions.

### **Goal 2: Absolute Measure**

Each year, 75 percent of all tested students enrolled in at least their second year will perform at proficiency on the New York State mathematics examination for grades 3-8.

### **Method**

The school administered the New York State Testing Program mathematics assessment to students in 3<sup>th</sup> grade through 7<sup>th</sup> grade in April 2015. Each student's raw score has been converted to a grade-specific scaled score and a performance level.

The table below summarizes participation information for this year's test administration. The table indicates total enrollment and total number of students tested. It also provides a detailed breakdown of those students excluded from the exam. Note that

this table includes all students according to grade level, even if they have not enrolled in at least their second year.

**2014-15 State Mathematics Exam  
Number of Students Tested and Not Tested**

Grade	Total Tested	Not Tested <sup>7</sup>			Total Enrolled
		IEP	ELL	Absent	
3	89			1	90
4	86			2	88
5	85			1	86
6	87			2	89
7	84				84
8					
All	431			6	437

**Results**

Proficiency rates at AF Brownsville are summarized in the table below. Returning students performed better, by about three percentage points.

**Performance on 2014-15 State Mathematics Exam  
By All Students and Students Enrolled in At Least Their Second Year**

Grade s	All Students		Enrolled in at least their Second Year	
	Percent Proficient	Number Tested	Percent Proficient	Number Tested
3	57%	89	62%	78
4	26%	86	27%	79
5	28%	85	33%	58
6	41%	87	42%	83
7	49%	84	53%	70
8				
All	40%	431	43%	368

**Evaluation**

AF Brownsville did not achieve this goal. Across the state, scores have been significantly lower in the past three years due to the shift to Common Core Learning Standards. Despite the drop in passing rate, AF Brownsville still outperforms its host districts as well as the city and state overall.

<sup>7</sup> Students exempted from this exam according to their Individualized Education Program (IEP), because of English Language Learners (ELL) status, or absence for at least some part of the exam.

## Additional Evidence

Though results dropped from the previous year, AF Brownsville is still ahead of its 2013 results.

### Mathematics Performance by Grade Level and School Year

Grade	Percent of Students Enrolled in At Least Their Second Year Achieving Proficiency					
	2012-13		2013-14		2014-15	
	Percent	Number Tested	Percent	Number Tested	Percent	Number Tested
3	32%	72	39%	87	62%	78
4	49%	74	57%	65	27%	79
5	37%	59	60%	63	33%	58
6			71%	78	42%	83
7					53%	70
8						
All	40%	205	56%	293	43%	368

#### Goal 2: Absolute Measure

Each year, the school's aggregate Performance Level Index (PLI) on the State mathematics exam will meet the Annual Measurable Objective (AMO) set forth in the state's NCLB accountability system.

#### Method

The federal No Child Left Behind law holds schools accountable for making annual yearly progress towards enabling all students to be proficient. As a result, the state sets an AMO each year to determine if schools are making satisfactory progress toward the goal of proficiency in the state's learning standards in mathematics. To achieve this measure, all tested students must have a Performance Level Index (PLI) value that equals or exceeds the 2014-15 mathematics AMO of 94. The PLI is calculated by adding the sum of the percent of all tested students at Levels 2 through 4 with the sum of the percent of all tested students at Levels 3 and 4. Thus, the highest possible PLI is 200.<sup>8</sup>

#### Results

The PLI was 121, exceeding the target of 94.

#### Mathematics 2014-15 Performance Level Index (PLI)

<sup>8</sup> In contrast to NYSED's Performance Index, the PLI does not account for year-to-year growth toward proficiency.

Number in Cohort	Percent of Students at Each Performance Level			
	Level 1	Level 2	Level 3	Level 4
	22%	39%	30%	11%

$$\begin{array}{rcccccccc}
 \text{PI} & = & 39 & + & 30 & + & 11 & = & 80 \\
 & & & & 30 & + & 11 & = & \underline{41} \\
 & & & & & & \text{PLI} & = & 121
 \end{array}$$

## Evaluation

AF Brownsville achieved this goal.

### Goal 2: Comparative Measure

Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state mathematics exam will be greater than that of all students in the same tested grades in the local school district.

## Method

A school compares the performance of tested students enrolled in at least their second year to that of all tested students in the surrounding public school district. Comparisons are between the results for each grade in which the school had tested students in at least their second year at the school and the total result for all students at the corresponding grades in the school district.<sup>9</sup>

## Results

AF Brownsville outperformed the local district to a large degree at all grade levels. The highest performing grade, 7<sup>th</sup>, outperformed the local district by 41%.

### 2014-15 State Mathematics Exam Charter School and District Performance by Grade Level

Grade	Percent of Students at Proficiency			
	Charter School Students In At Least 2 <sup>nd</sup> Year		All District Students	
	Percent	Number Tested	Percent	Number Tested
3	62%	78	19%	748
4	27%	79	11%	742
5	33%	58	12%	801
6	42%	83	16%	862
7	53%	70	12%	979
8				

<sup>9</sup> Schools can acquire these data when the New York State Education Department releases its database containing grade level ELA and math test results for all schools and districts statewide. The NYSED announces the release of the data on its [News Release webpage](#).

Grade	Percent of Students at Proficiency			
	Charter School Students In At Least 2 <sup>nd</sup> Year		All District Students	
	All	43%	368	14%

### Evaluation

AF Brownsville achieved this goal.

### Additional Evidence

In the past three years, AF Brownsville has consistently outperformed the local district by a wide margin at each grade level.

### Mathematics Performance of Charter School and Local District by Grade Level and School Year

Grade	Percent of Students Enrolled in at Least their Second Year Who Are at Proficiency Compared to Local District Students					
	2012-13		2013-14		2014-15	
	Charter School	Local District	Charter School	Local District	Charter School	Local District
3	32%	13%	39%	17%	62%	19%
4	49%	9%	57%	12%	27%	11%
5	37%	8%	60%	13%	33%	12%
6			71%	14%	42%	16%
7					53%	12%
8						
All	40%	10%	56%	14%	43%	14%

### Goal 2: Comparative Measure

Each year, the school will exceed its predicted level of performance on the state mathematics exam by an Effect Size of 0.3 or above (performing higher than expected to a meaningful degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State.

### Method

The Charter Schools Institute conducts a Comparative Performance Analysis, which compares the school's performance to demographically similar public schools state-wide. The Institute uses a regression analysis to control for the percentage of economically disadvantaged students among all public schools in New York State. The Institute compares the school's actual performance to the predicted performance of public schools with a similar economically disadvantaged percentage. The difference

between the schools' actual and predicted performance, relative to other schools with similar economically disadvantaged statistics, produces an Effect Size. An Effect Size of 0.3 or performing higher than expected to a meaningful degree is the requirement for achieving this measure.

Given the timing of the state's release of economically disadvantaged data and the demands of the data analysis, the 2014-15 analysis is not yet available. This report contains 2013-14 results, the most recent Comparative Performance Analysis available.

## Results

The effect size for AF Brownsville was 1.27.

### **2013-14 Mathematics Comparative Performance by Grade Level**

Grade	Percent Economically Disadvantaged	Number Tested	Percent of Students at Levels 3&4		Difference between Actual and Predicted	Effect Size
			Actual	Predicted		
3	<b>91%</b>	<b>87</b>	<b>39%</b>	<b>28%</b>	<b>11%</b>	<b>.60</b>
4	<b>82%</b>	<b>65</b>	<b>57%</b>	<b>31%</b>	<b>26%</b>	<b>1.31</b>
5	<b>78%</b>	<b>85</b>	<b>49%</b>	<b>30%</b>	<b>19%</b>	<b>1.00</b>
6	<b>81%</b>	<b>89</b>	<b>69%</b>	<b>25%</b>	<b>44%</b>	<b>2.14</b>
7						
8						
All	<b>83%</b>	<b>326</b>	<b>53%</b>	<b>28%</b>	<b>15%</b>	<b>1.27</b>

<b>School's Overall Comparative Performance:</b>
<b><i>Higher than Expected to a Large Degree</i></b>

## Evaluation

AF Brownsville achieved the target, with an effect size of 1.27, or "higher than expected to a large degree."

## Additional Evidence

AF Brownsville has consistently performed higher than expected to a large degree in the past three years.

### **Mathematics Comparative Performance by School Year**

School Year	Grades	Percent Eligible for Free Lunch/Economically	Number Tested	Actual	Predicted	Effect Size

		Disadvantaged				
2011-12	3-4	71%	158	54.9	20.5	1.11
2012-13	3-5	84%	240	74	32.4	0.85
2013-14	3-6	83%	326	53%	28%	1.27

### Goal 2: Growth Measure<sup>10</sup>

Each year, under the state's Growth Model, the school's mean unadjusted growth percentile in mathematics for all tested students in grades 4-8 will be above the state's unadjusted median growth percentile.

### Method

This measure examines the change in performance of the same group of students from one year to the next and the progress they are making in comparison to other students with the same score in the previous year. The analysis only includes students who took the state exam in 2013-14 and also have a state exam score in 2012-13 including students who were retained in the same grade. Students with the same 2012-13 scores are ranked by their 2013-14 scores and assigned a percentile based on their relative growth in performance (student growth percentile). Students' growth percentiles are aggregated school-wide to yield a school's mean growth percentile. In order for a school to perform above the statewide median, it must have a mean growth percentile greater than 50.

This report contains 2014-15 results, the most recent Growth Model data available.<sup>11</sup>

The Mean Growth Percentile of each grade was below the statewide median of 50.0.

### **2014-15 Mathematics Mean Growth Percentile by Grade Level**

Grade	Mean Growth Percentile	
	School	Statewide Median
4	39	50.0
5	37	50.0
6	48	50.0
7	46	50.0
8		50.0
All	43	50.0

<sup>10</sup> See Guidelines for [Creating a SUNY Accountability Plan](#) for an explanation.

<sup>11</sup> Schools can acquire these data from the NYSED's business portal: [portal.nysed.gov](http://portal.nysed.gov).

## Evaluation

AF Brownsville did not meet this goal.

## Additional Evidence

After AF Brownsville's strong growth last year, steady or slightly lower proficiency percentages led to lower mean growth percentiles.

### Mathematics Mean Growth Percentile by Grade Level and School Year

Grade	Mean Growth Percentile			
	2012-13 <sup>12</sup>	2013-14	2014-15	Statewide Median
4		61	39	50.0
5		60	37	50.0
6		76	48	50.0
7			46	50.0
8				50.0
All	59	67	43	50.0

## Summary of the Mathematics Goal

AF Brownsville was able to achieve all goals presented except for the absolute goal of 75% of test takers being proficient and the Growth goal of having all students perform above the state median growth percentile.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students who are enrolled in at least their second year will perform at proficiency on the New York State mathematics exam for grades 3-8.	Did Not Achieve
Absolute	Each year, the school's aggregate Performance Level Index (PLI) on the state mathematics exam will meet that year's Annual Measurable Objective (AMO) set forth in the state's NCLB accountability system.	Achieved
Comparative	Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state mathematics exam will be greater than that of students in the same tested grades in the local school district.	Achieved
Comparative	Each year, the school will exceed its predicted level of performance on the state mathematics exam by an Effect Size of 0.3 or above	Achieved

<sup>12</sup> Grade level results not available.

	(performing higher than expected to a small degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State. (Using 2013-14 school district results.)	
Growth	Each year, under the state's Growth Model the school's mean unadjusted growth percentile in mathematics for all tested students in grades 4-8 will be above the state's unadjusted median growth percentile.	Did Not Achieve

**Action Plan**

AF Brownsville will continue the core improvement strategies established over the last two years. We will continue upgrading the curricular resources available to teachers via the curriculum fellows model described under the ELA section of this Progress Report. Additionally, AF Brownsville teachers participated in increased math-specific professional development during summer training, and will continue to receive weekly coaching. Additionally, math interventions for struggling students will be more systematic, and will be triggered by the NWEA Math for Primary Grades assessment to ensure that every struggling student receives tailored extra support.

**SCIENCE**

**Goal 3: Science**  
 Students will demonstrate proficiency in the understanding and application of scientific principles.

**Background**

Our program is designed to ensure that students develop the skills and understandings necessary to be prepared for introductory college level science courses and ultimately the careers of their choice, including (but not limited to) careers in science, engineering, and technology. Our program goes beyond the floor set by current external assessments to ensure that all performance expectations set forth in the Next Generation Science Standards are met. The rigor of content, concepts, and practices gradually increases in complexity from grade band to grade band, to ensure that our scholars have the knowledge and skills to choose careers in STEM.

The program is driven by the National Research Council's Framework for K-12 Science Education, which states: "To develop a thorough understanding of scientific explanations of the world, students need sustained opportunities to work with and develop the underlying ideas and to appreciate those ideas' interconnections over a period of years rather than weeks or months." To accomplish this goal, students build background knowledge and an understanding of science by deeply engaging with a focused set of core ideas and practices throughout their educational experience. Through this intensive approach, they will build expertise and use their expertise to make sense of new information or tackle problems.

The Next Generation Science Standards call for us to teach the practices or methods of science and engineering within our content and to focus on the many methods and practices of science

and engineering rather than a single method. In order to support meaningful learning in science and engineering, our science program integrates core ideas of the discipline, science and engineering practices, crosscutting concepts, and Common Core literacy and mathematics. In grades K-8, the program is based on integrated science scope & sequences produced by Achievement First, which draw on a variety of resources from educational publishers, external content experts, and internally designed materials.

**Goal 3: Absolute Measure**  
 Each year, 75 percent of all tested students enrolled in at least their second year will perform at proficiency on the New York State science examination.

**Method**

The school administered the New York State Testing Program science assessment to students in 4<sup>th</sup> and 8<sup>th</sup> grade in spring 2015. The school converted each student’s raw score to a performance level and a grade-specific scaled score. The criterion for success on this measure requires students enrolled in at least their second year to score at proficiency.

**Results**

Ninety-seven percent of all students were proficient, while 99% of returning students were proficient.

**Charter School Performance on 2014-15 State Science Exam  
 By All Students and Students Enrolled in At Least Their Second Year**

Grade	Percent of Students at Proficiency			
	All Students		Charter School Students In At Least 2 <sup>nd</sup> Year	
	Percent Proficient	Number Tested	Percent Proficient	Number Tested
4	97%	96	99%	79
8				

**Evaluation**

AF Brownsville achieved this goal.

**Additional Evidence**

In each of the past three years, AF Brownsville has achieved the target of 75% proficient on the 4<sup>th</sup> grade science exam.

**Science Performance by Grade Level and School Year**

Grade	Percent of Students Enrolled in At Least Their Second Year at Proficiency					
	2012-13		2013-14		2014-15	
	Percent Proficient	Number Tested	Percent	Number Tested	Percent Proficient	Number Tested
4	95%	76	100%	65	99%	79
8						
All	95%	76	100%	65	99%	79

**Goal 3: Comparative Measure**

Each year, the percent of all tested students enrolled in at least their second year and performing at proficiency on the state science exam will be greater than that of all students in the same tested grades in the local school district.

**Method**

The school compares tested students enrolled in at least their second year to all tested students in the surrounding public school district. Comparisons are between the results for each grade in which the school had tested students in at least their second year and the results for the respective grades in the local school district.

**Results**

Since there are no results for the 2014-2015 science exams from host districts, we cannot determine whether or not AF Brownsville has met this goal.

**2014-15 State Science Exam  
Charter School and District Performance by Grade Level**

Grade	Percent of Students at Proficiency			
	Charter School Students In At Least 2 <sup>nd</sup> Year		All District Students	
	Percent Proficient	Number Tested	Percent Proficient	Number Tested
4	99%	79	TBD	TBD
8				

**Evaluation**

Not Applicable

**Additional Evidence**

In the previous two years, AF Brownsville has been able to outperform the host district by a large margin.

**Science Performance of Charter School and Local District  
by Grade Level and School Year**

Grade	Percent of Charter School Students at Proficiency and Enrolled in At Least their Second Year Compared to Local District Students					
	2012-13		2013-14		2014-15	
	Charter School	Local District	Charter School	Local District	Charter School	Local District
4	95%	74%	100%	65%	99%	TBD
8						
All	95%	74%	100%	65%	99%	TBD

**Summary of the Science Goal**

AF Brownsville achieved the goal that 75% of the scholars would be proficient, and based on previous evidence will outperform the local district this year as well.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students enrolled in at least their second year will perform at proficiency on the New York State examination.	Achieved
Comparative	Each year, the percent of all tested students enrolled in at least their second year and performing at proficiency on the state exam will be greater than that of all students in the same tested grades in the local school district.	N/A

**Action Plan**

AF Brownsville will continue the development of the science program in partnership with Achievement First, which is working with BSCS, a national leader in the development and evaluation of K-12 science programs.

**NCLB**

**Goal 4: NCLB**  
The school will make Adequate Yearly Progress.

**Goal 4: Absolute Measure**  
Under the state’s NCLB accountability system, the school’s Accountability Status is in good standing: the state has not identified the school as a Focus School nor determined that it has met the criteria to be identified as school requiring a local assistance plan.

**Method**

Because *all* students are expected to meet the state's learning standards, the federal No Child Left Behind legislation stipulates that various sub-populations and demographic categories of students among all tested students must meet state proficiency standards. New York, like all states, established a system for making these determinations for its public schools. Each year the state issues School Report Cards. The report cards indicate each school's status under the state's No Child Left Behind (NCLB) accountability system.

**Results**

AF Brownsville is in Good Standing

**Evaluation**

AF Brownsville achieved this goal

**Additional Evidence**

AF Brownsville has consistently been in Good Standing

**NCLB Status by Year**

Year	Status
2012-13	Good Standing
2013-14	Good Standing
2014-15	Good Standing



# Appendix B: Total Expenditures and Administrative Expenditures per Child

Last updated: 08/03/2015

## Page 1

Charter School Name:

### B. Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

#### 1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).

Line 1: Total Expenditures	11382817
Line 2: Year End Per Pupil Count	716
Line 3: Divide Line 1 by Line 2	15898

#### 2. Administrative Expenditures per Child

To calculate '**Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

- Do not include the FTE of personnel dedicated to administration of the instructional programs.
- Do not include Employee Benefit costs or expenditures in the above calculations.
- A template for the Schedule of Functional Expenses is provided on page 20 of the 2014-15 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2014-15 Annual Report Guidelines in "Resources" area of your portal task page).

To calculate '**Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).

Line 1: Relevant Personnel Services Cost (Row)	682399
Line 2: Management and General Cost (Column)	350579
Line 3: Sum of Line 1 and Line 2	1032978
Line 4: Year End Per Pupil Count	716
Line 5: Divide Line 3 by the Year End Per Pupil Count	1443

***Thank you.***



## GENERAL INSTRUCTIONS FOR ANNUAL BUDGET/QUARTERLY REPORT

### TEMPLATE TABS

**1- GRAY tab contains the Instructions**

<a href="#">Instructions</a>	Provides description of tabs and input requirements.
------------------------------	--

**2- BLUE tabs require input of information**

<a href="#">1.) Name of School</a>	Enter school name, contact information and academic year for the yearly budget and quarterly reports.
<a href="#">2.) Enrollment</a>	Enter enrollment information on this tab. Use for inputting BOTH Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Enrollment by Grade >Enrollment by District
<a href="#">3.) Staffing Plan</a>	Enter staffing plan information on this tab. Use for inputting BOTH Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Full Time Equivalent (FTE), by Position Category, By Quarter >Average Wage, by Position Category, By Quarter
<a href="#">4.) Yearly Budget</a>	Enter data in light blue cells. >Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Avg FTE and Personnel Costs for current year are populated based upon input on tab "3.) Staffing Plan." >"Pior Year" column may be completed based upon preliminary data, and adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted. >Budget Revisions, as necessary and approved by the school's Board of Directors, should be submitted when submitting Quarterly Actuals.
<a href="#">5.) Balance Sheet</a>	Enter data in light blue cells. >"Pior Year" column may be completed based upon preliminary data, and adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.
<a href="#">6.) Quarterly Report</a>	Enter data in light blue cells. >Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Avg FTE and Personnel Costs for current year are populated based upon input on tab "3.) Staffing Plan."
<a href="#">7.) Annual Report Requirement</a>	Complete when submitting Actual Quarter 4.

### CELL COLORS & GUIDANCE COMMENTS

= Enter information into the light BLUE shaded cells.

= Cells labeled in ORANGE containe guidance regarding the input of information.

= Cells containing RED triangles in the upper right corner contain "guidance comments" on that particular line item. Please "mouse-over" the triangle to reveal each comment.

**Charter Funding Alphabetical By NYS School District**  
**\* (Sum of Charter School Basic Tuition and Supplemental Basic Tuition)**

<b>District Code</b>	<b>School District Name</b>	<b>Final 2014-15 Basic Tuition*</b>	<b>Final 2015-16 Basic Tuition*</b>
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**Charter Schools Institute**  
The State University of New York

## **ANNUAL BUDGET & QUARTERLY REPORT TEMPLATE**

# **Achievement First Brownsville**

Contact Name: Kevin T. Taylor  
Contact Title: Director, Finance  
Contact Email: [REDACTED]  
Contact Phone: [REDACTED]

Current Academic Year: 2015-16

Prior Academic Year: #NAME?

ENROLLMENT BY GRADES								
GRADES	K	1	2	3	4	5	6	7
INITIAL BUDGETED ENROLLMENT	104.66297	92	92	92	91	91	92	93
TOTAL ENROLLMENT = 840.66297								

ENROLLMENT BY DISTRICT

	PRIOR YEAR ACTUAL	ANNUAL BUDGET TOTAL DISTRICTS/ENROLLMENT BY QUARTER						
		QUARTER 1		QUARTER 2		QUARTER 3		QUAR
		Original	Revised	Original	Revised	Original	Revised	Original
NUMBER OF SCHOOL DISTRICTS ENROLLED:	0	1	0	1	0	1	0	1
NUMBER OF STUDENTS ENROLLED:	0	840.66297	0	840.66297	0	840.66297	0	840.66297

NOTE:  
IF there are NO Annual Budget revisions leave "Revised Budgeted Enrollment" Column(s) COME BLANK.  
IF "Revised Budgeted Enrollment" column is utilized, all cells in the entire column should be com

	PRIOR YEAR #NAME? Actual Enrollment	ANNUAL BUDGET ENROLLMENT BY QUARTER						
		QUARTER 1		QUARTER 2		QUARTER 3		QUAR
		Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment
1 PRIMARY District		840.66297		840.66297		840.66297		840.66297

PRIMARY/OTHER	DISTRICT NAME(S)
1 PRIMARY District	NYC CHANCELLOR'S OFFICE
2 SECONDARY District	(Select from drop-down list)
Other District 3	(Select from drop-down list)
Other District 4	(Select from drop-down list)
Other District 5	(Select from drop-down list)
Other District 6	(Select from drop-down list)
Other District 7	(Select from drop-down list)
Other District 8	(Select from drop-down list)
Other District 9	(Select from drop-down list)
Other District 10	(Select from drop-down list)
Other District 11	(Select from drop-down list)
Other District 12	(Select from drop-down list)
Other District 13	(Select from drop-down list)
Other District 14	(Select from drop-down list)
Other District 15	(Select from drop-down list)
Other District 16	(Select from drop-down list)
Other District 17	(Select from drop-down list)
Other District 18	(Select from drop-down list)
Other District 19	(Select from drop-down list)
Other District 20	(Select from drop-down list)
Other District 21	(Select from drop-down list)
Other District 22	(Select from drop-down list)
Other District 23	(Select from drop-down list)
Other District 24	(Select from drop-down list)
Other District 25	(Select from drop-down list)
Other District 26	(Select from drop-down list)
Other District 27	(Select from drop-down list)
Other District 28	(Select from drop-down list)
Other District 29	(Select from drop-down list)
Other District 30	(Select from drop-down list)
Other District 31	(Select from drop-down list)
Other District 32	(Select from drop-down list)
Other District 33	(Select from drop-down list)
Other District 34	(Select from drop-down list)
Other District 35	(Select from drop-down list)
Other District 36	(Select from drop-down list)
Other District 37	(Select from drop-down list)
Other District 38	(Select from drop-down list)
Other District 39	(Select from drop-down list)
Other District 40	(Select from drop-down list)
Other District 41	(Select from drop-down list)
Other District 42	(Select from drop-down list)
Other District 43	(Select from drop-down list)
Other District 44	(Select from drop-down list)
Other District 45	(Select from drop-down list)
Other District 46	(Select from drop-down list)
Other District 47	(Select from drop-down list)
Other District 48	(Select from drop-down list)
Other District 49	(Select from drop-down list)
Other District 50	(Select from drop-down list)

.LE

8	9	10	11	12
93				

ACTUAL QUARTERLY TOTAL DISTRICTS/ENROLLMENT				
QUARTER 4	QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
<i>Revised</i>	Actual	Actual	Actual	Actual
0	0	0	0	0
0	0	0	0	0
COMPLETELY pleted.				
ACTUAL ENROLLMENT BY QUARTER				
QUARTER 4	QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
<i>Revised Budgeted Enrollment</i>	Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment

**ACHIEVEMENT FIRST BROWNSVILLE  
2015-16**

**STAFFING PLAN - FULL TIME EQUIVALENT**

*\*NOTE: If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETE. IF the Revised Budget column IS utilized, the ENTIRE column should be completed for both the FTE and WAGES sections.*

<b>ADMINISTRATIVE PERSONNEL FTE</b>		<b>ANNUAL BUDGETED FTE</b>						
<i>*NOTE: Enter the number of FTE positions in the "blue" cells.</i>		Q1		Q2		Q3		Q4
2014-15	ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original
Executive Management				0.0		0.0		0.0
Instructional Management		12.0		12.0		12.0		12.0
Deans, Directors & Coordinators				0.0		0.0		0.0
CFO / Director of Finance				0.0		0.0		0.0
Operation / Business Manager				0.0		0.0		0.0
Administrative Staff		12.0		12.0		12.0		12.0
<b>TOTAL ADMINISTRATIVE STAFF</b>	0.0	24.0	0.0	24.0	0.0	24.0	0.0	24.0
<b>INSTRUCTIONAL PERSONNEL FTE</b>		<b>ANNUAL BUDGETED FTE</b>						
<i>*NOTE: Enter the number of FTE positions in the "blue" cells.</i>		Q1		Q2		Q3		Q4
2014-15	ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original
Teachers - Regular		71.0		71.0		71.0		71.0
Teachers - SPED				0.0		0.0		0.0
Substitute Teachers				0.0		0.0		0.0
Teaching Assistants		11.0		11.0		11.0		11.0
Specialty Teachers				0.0		0.0		0.0
Aides				0.0		0.0		0.0
Therapists & Counselors		7.0		7.0		7.0		7.0
Other		1.0		1.0		1.0		1.0
<b>TOTAL INSTRUCTIONAL</b>	0.0	90.0	0.0	90.0	0.0	90.0	0.0	90.0
<b>NON-INSTRUCTIONAL PERSONNEL FTE</b>		<b>ANNUAL BUDGETED FTE</b>						
<i>*NOTE: Enter the number of FTE positions in the "blue" cells.</i>		Q1		Q2		Q3		Q4
2014-15	ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original
Nurse				0.0		0.0		0.0
Librarian				0.0		0.0		0.0
Custodian				0.0		0.0		0.0
Security				0.0		0.0		0.0
Other				0.0		0.0		0.0
<b>TOTAL NON-INSTRUCTIONAL</b>	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<b>TOTAL PERSONNEL SERVICE FTE</b>	0.0	114.0	0.0	114.0	0.0	114.0	0.0	114.0

STAFFING PLAN - WAGES

ADMINISTRATIVE PERSONNEL WAGES		PRIOR YEAR		ANNUAL BUDGETED WAGES						
<i>*NOTE: Enter the average salary for each category in the "blue" cells.</i>		2014-15		Q1		Q2		Q3		Q
ACTUAL		Original	Revised	Original	Revised	Original	Revised	Original	Revised	Original
Executive Management				0		0		0		0
Instructional Management		95272		95272		95272		95272		95272
Deans, Directors & Coordinators				0		0		0		0
CFO / Director of Finance				0		0		0		0
Operation / Business Manager				0		0		0		0
Administrative Staff		53357.9166667		53357.9166667		53357.9166667		53357.9166667		53357.9166667
INSTRUCTIONAL PERSONNEL WAGES		PRIOR YEAR		ANNUAL BUDGETED WAGES						
<i>*NOTE: Enter the average salary for each category in the "blue" cells.</i>		2014-15		Q1		Q2		Q3		Q
ACTUAL		Original	Revised	Original	Revised	Original	Revised	Original	Revised	Original
Teachers - Regular		69364.8873239		69364.8873239		69364.8873239		69364.8873239		69364.8873239
Teachers - SPED				0		0		0		0
Substitute Teachers				0		0		0		0
Teaching Assistants		46385.3636364		46385.3636364		46385.3636364		46385.3636364		46385.3636364
Specialty Teachers				0		0		0		0
Aides				0		0		0		0
Therapists & Counselors		64758.5714286		64758.5714286		64758.5714286		64758.5714286		64758.5714286
Other		187477		187477		187477		187477		187477
NON-INSTRUCTIONAL PERSONNEL WAGES		PRIOR YEAR		ANNUAL BUDGETED WAGES						
<i>*NOTE: Enter the average salary for each category in the "blue" cells.</i>		2014-15		Q1		Q2		Q3		Q
ACTUAL		Original	Revised	Original	Revised	Original	Revised	Original	Revised	Original
Nurse				0		0		0		0
Librarian				0		0		0		0
Custodian				0		0		0		0
Security				0		0		0		0
Other				0		0		0		0



ADMINISTRATIVE PERSONNEL WAGES		ACTUAL QUARTERLY WAGES				Description of Assumptions
<b>*NOTE: Enter the average salary for each category in the "blue" cells.</b>	4	Q1	Q2	Q3	Q4	
	Revised	Actual	Actual	Actual	Actual	
Executive Management						
Instructional Management						
Deans, Directors & Coordinators						
CFO / Director of Finance						
Operation / Business Manager						
Administrative Staff						
INSTRUCTIONAL PERSONNEL WAGES		ACTUAL QUARTERLY WAGES				Description of Assumptions
<b>*NOTE: Enter the average salary for each category in the "blue" cells.</b>	4	Q1	Q2	Q3	Q4	
	Revised	Actual	Actual	Actual	Actual	
Teachers - Regular						
Teachers - SPED						
Substitute Teachers						
Teaching Assistants						
Specialty Teachers						
Aides						
Therapists & Counselors						
Other						
NON-INSTRUCTIONAL PERSONNEL WAGES		ACTUAL QUARTERLY WAGES				Description of Assumptions
<b>*NOTE: Enter the average salary for each category in the "blue" cells.</b>	4	Q1	Q2	Q3	Q4	
	Revised	Actual	Actual	Actual	Actual	
Nurse						
Librarian						
Custodian						
Security						
Other						











		E				
Total Revenue		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses		#NAME?	#NAME?	3,324,324	#NAME?	#NAME?
Net Income		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment		-	-	841	-	-
		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
		Revised Budget	Variance	Original Budget	Revised Budget	Variance
<b>EXPENSES</b>						
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>		Avg. No. of Positions				
Executive Management	-	-	#NAME?	-	-	#NAME?
Instructional Management	12.00	-	#NAME?	285,816	-	#NAME?
Deans, Directors & Coordinators	-	-	#NAME?	-	-	#NAME?
CFO / Director of Finance	-	-	#NAME?	-	-	#NAME?
Operation / Business Manager	-	-	#NAME?	-	-	#NAME?
Administrative Staff	12.00	-	#NAME?	160,074	-	#NAME?
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>24.00</b>	-	#NAME?	445,890	-	#NAME?
<b>INSTRUCTIONAL PERSONNEL COSTS</b>						
Teachers - Regular	71.00	-	#NAME?	1,231,227	-	#NAME?
Teachers - SPED	-	-	#NAME?	-	-	#NAME?
Substitute Teachers	-	-	#NAME?	-	-	#NAME?
Teaching Assistants	11.00	-	#NAME?	127,560	-	#NAME?
Specialty Teachers	-	-	#NAME?	-	-	#NAME?
Aides	-	-	#NAME?	-	-	#NAME?
Therapists & Counselors	7.00	-	#NAME?	113,328	-	#NAME?
Other	1.00	-	#NAME?	46,869	-	#NAME?
<b>TOTAL INSTRUCTIONAL</b>	<b>90.00</b>	-	#NAME?	1,518,983	-	#NAME?
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>						
Nurse	-	-	#NAME?	-	-	#NAME?
Librarian	-	-	#NAME?	-	-	#NAME?
Custodian	-	-	#NAME?	-	-	#NAME?
Security	-	-	#NAME?	-	-	#NAME?
Other	-	-	#NAME?	-	-	#NAME?
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>-</b>	-	#NAME?	-	-	#NAME?
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>114.00</b>	-	#NAME?	1,964,873	-	#NAME?
<b>PAYROLL TAXES AND BENEFITS</b>						
Payroll Taxes	-	-	#NAME?	165,613	-	#NAME?
Fringe / Employee Benefits	-	-	#NAME?	192,809	-	#NAME?
Retirement / Pension	-	-	#NAME?	32,500	-	#NAME?
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>	<b>-</b>	-	#NAME?	390,922	-	#NAME?
<b>TOTAL PERSONNEL SERVICE COSTS</b>	<b>114.00</b>	-	#NAME?	2,355,795	-	#NAME?
<b>CONTRACTED SERVICES</b>						
Accounting / Audit	-	-	#NAME?	5,084	-	#NAME?
Legal	-	-	#NAME?	2,500	-	#NAME?
Management Company Fee	-	-	#NAME?	372,520	-	#NAME?
Nurse Services	-	-	#NAME?	-	-	#NAME?
Food Service / School Lunch	-	-	#NAME?	-	-	#NAME?
Payroll Services	-	-	#NAME?	6,300	-	#NAME?
Special Ed Services	-	-	#NAME?	1,875	-	#NAME?
Titlement Services (i.e. Title I)	-	-	#NAME?	-	-	#NAME?
Other Purchased / Professional / Consulting	-	-	#NAME?	11,869	-	#NAME?
<b>TOTAL CONTRACTED SERVICES</b>	<b>-</b>	-	#NAME?	400,148	-	#NAME?

	E				
<b>Total Revenue</b>	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
<b>Total Expenses</b>	#NAME?	#NAME?	3,324,324	#NAME?	#NAME?
<b>Net Income</b>	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
<b>Actual Student Enrollment</b>	-	-	841	-	-
	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Revised Budget	Variance	Original Budget	Revised Budget	Variance
<b>SCHOOL OPERATIONS</b>					
Board Expenses	-	#NAME?	-	-	#NAME?
Classroom / Teaching Supplies & Materials	-	#NAME?	16,094	-	#NAME?
Special Ed Supplies & Materials	-	#NAME?	-	-	#NAME?
Textbooks / Workbooks	-	#NAME?	35,949	-	#NAME?
Supplies & Materials other	-	#NAME?	51,669	-	#NAME?
Equipment / Furniture	-	#NAME?	46,568	-	#NAME?
Telephone	-	#NAME?	5,925	-	#NAME?
Technology	-	#NAME?	128,480	-	#NAME?
Student Testing & Assessment	-	#NAME?	9,553	-	#NAME?
Field Trips	-	#NAME?	22,400	-	#NAME?
Transportation (student)	-	#NAME?	5,150	-	#NAME?
Student Services - other	-	#NAME?	11,770	-	#NAME?
Office Expense	-	#NAME?	43,625	-	#NAME?
Staff Development	-	#NAME?	49,670	-	#NAME?
Staff Recruitment	-	#NAME?	18,285	-	#NAME?
Student Recruitment / Marketing	-	#NAME?	125	-	#NAME?
School Meals / Lunch	-	#NAME?	27,160	-	#NAME?
Travel (Staff)	-	#NAME?	605	-	#NAME?
Fundraising	-	#NAME?	-	-	#NAME?
Other	-	#NAME?	31,785	-	#NAME?
<b>TOTAL SCHOOL OPERATIONS</b>	-	#NAME?	504,810	-	#NAME?
<b>FACILITY OPERATION &amp; MAINTENANCE</b>					
Insurance	-	#NAME?	10,700	-	#NAME?
Janitorial	-	#NAME?	-	-	#NAME?
Building and Land Rent / Lease / Facility Finance Interest	-	#NAME?	1,875	-	#NAME?
Repairs & Maintenance	-	#NAME?	26,250	-	#NAME?
Equipment / Furniture	-	#NAME?	-	-	#NAME?
Security	-	#NAME?	-	-	#NAME?
Utilities	-	#NAME?	-	-	#NAME?
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	-	#NAME?	38,825	-	#NAME?
<b>DEPRECIATION &amp; AMORTIZATION</b>	-	#NAME?	-	-	#NAME?
<b>RESERVES / CONTINGENCY</b>	-	#NAME?	24,747	-	#NAME?
<b>TOTAL EXPENSES</b>	-	#NAME?	3,324,324	-	#NAME?
<b>NET INCOME</b>	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?







**ACHIEVEMENT FIRST B**  
**Budget / Operatin**  
**2015-16**

	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
	13,297,296	#NAME?	#NAME?	(13,297,296)	#NAME?
	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Revenue					
Total Expenses					
Net Income					
Actual Student Enrollment					
	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
<b>SCHOOL OPERATIONS</b>					
Board Expenses	-	#NAME?	#NAME?	-	#NAME?
Classroom / Teaching Supplies & Materials	64,375	#NAME?	#NAME?	(64,375)	#NAME?
Special Ed Supplies & Materials	-	#NAME?	#NAME?	-	#NAME?
Textbooks / Workbooks	143,795	#NAME?	#NAME?	(143,795)	#NAME?
Supplies & Materials other	206,674	#NAME?	#NAME?	(206,674)	#NAME?
Equipment / Furniture	186,270	#NAME?	#NAME?	(186,270)	#NAME?
Telephone	23,700	#NAME?	#NAME?	(23,700)	#NAME?
Technology	513,920	#NAME?	#NAME?	(513,920)	#NAME?
Student Testing & Assessment	38,210	#NAME?	#NAME?	(38,210)	#NAME?
Field Trips	89,600	#NAME?	#NAME?	(89,600)	#NAME?
Transportation (student)	20,600	#NAME?	#NAME?	(20,600)	#NAME?
Student Services - other	47,080	#NAME?	#NAME?	(47,080)	#NAME?
Office Expense	174,500	#NAME?	#NAME?	(174,500)	#NAME?
Staff Development	198,679	#NAME?	#NAME?	(198,679)	#NAME?
Staff Recruitment	73,140	#NAME?	#NAME?	(73,140)	#NAME?
Student Recruitment / Marketing	500	#NAME?	#NAME?	(500)	#NAME?
School Meals / Lunch	108,640	#NAME?	#NAME?	(108,640)	#NAME?
Travel (Staff)	2,420	#NAME?	#NAME?	(2,420)	#NAME?
Fundraising	-	#NAME?	#NAME?	-	#NAME?
Other	127,138	#NAME?	#NAME?	(127,138)	#NAME?
<b>TOTAL SCHOOL OPERATIONS</b>	<b>2,019,241</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>(2,019,241)</b>	<b>#NAME?</b>
<b>FACILITY OPERATION &amp; MAINTENANCE</b>					
Insurance	42,800	#NAME?	#NAME?	(42,800)	#NAME?
Janitorial	-	#NAME?	#NAME?	-	#NAME?
Building and Land Rent / Lease / Facility Finance Interest	7,500	#NAME?	#NAME?	(7,500)	#NAME?
Repairs & Maintenance	105,000	#NAME?	#NAME?	(105,000)	#NAME?
Equipment / Furniture	-	#NAME?	#NAME?	-	#NAME?
Security	-	#NAME?	#NAME?	-	#NAME?
Utilities	-	#NAME?	#NAME?	-	#NAME?
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>155,300</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>(155,300)</b>	<b>#NAME?</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>	-	#NAME?	#NAME?	-	#NAME?
<b>RESERVES / CONTINGENCY</b>	98,987	#NAME?	#NAME?	(98,987)	#NAME?
<b>TOTAL EXPENSES</b>	<b>13,297,296</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>(13,297,296)</b>	<b>#NAME?</b>
<b>NET INCOME</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>#NAME?</b>	<b>#NAME?</b>





Total Revenue
Total Expenses
Net Income
Actual Student Enrollment

DESCRIPTION OF ASSUMPTIONS

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS	Avg. No. of Positions
Executive Management	-
Instructional Management	12.00
Deans, Directors & Coordinators	-
CFO / Director of Finance	-
Operation / Business Manager	-
Administrative Staff	12.00
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>24.00</b>

INSTRUCTIONAL PERSONNEL COSTS	
Teachers - Regular	71.00
Teachers - SPED	-
Substitute Teachers	-
Teaching Assistants	11.00
Specialty Teachers	-
Aides	-
Therapists & Counselors	7.00
Other	1.00
<b>TOTAL INSTRUCTIONAL</b>	<b>90.00</b>

NON-INSTRUCTIONAL PERSONNEL COSTS	
Nurse	-
Librarian	-
Custodian	-
Security	-
Other	-
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>-</b>

<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>114.00</b>
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PAYROLL TAXES AND BENEFITS	
Payroll Taxes	
Fringe / Employee Benefits	
Retirement / Pension	
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>	<b>-</b>

<b>TOTAL PERSONNEL SERVICE COSTS</b>	<b>114.00</b>
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CONTRACTED SERVICES	
Accounting / Audit	
Legal	
Management Company Fee	
Nurse Services	
Food Service / School Lunch	
Payroll Services	
Special Ed Services	
Titlement Services (i.e. Title I)	
Other Purchased / Professional / Consulting	
<b>TOTAL CONTRACTED SERVICES</b>	<b>-</b>

Total Revenue  
Total Expenses  
Net Income  
Actual Student Enrollment

**DESCRIPTION OF ASSUMPTIONS**

**SCHOOL OPERATIONS**

Board Expenses  
Classroom / Teaching Supplies & Materials  
Special Ed Supplies & Materials  
Textbooks / Workbooks  
Supplies & Materials other  
Equipment / Furniture  
Telephone  
Technology  
Student Testing & Assessment  
Field Trips  
Transportation (student)  
Student Services - other  
Office Expense  
Staff Development  
Staff Recruitment  
Student Recruitment / Marketing  
School Meals / Lunch  
Travel (Staff)  
Fundraising  
Other

TOTAL SCHOOL OPERATIONS

**FACILITY OPERATION & MAINTENANCE**

Insurance  
Janitorial  
Building and Land Rent / Lease / Facility Finance Interest  
Repairs & Maintenance  
Equipment / Furniture  
Security  
Utilities

TOTAL FACILITY OPERATION & MAINTENANCE

**DEPRECIATION & AMORTIZATION  
RESERVES / CONTINGENCY**

**TOTAL EXPENSES**

**NET INCOME**

ROWNSVILLE  
g Plan

Total Revenue  
Total Expenses  
Net Income  
Actual Student Enrollment

DESCRIPTION OF ASSUMPTIONS

ENROLLMENT - \*School Districts Are Linked To Above Entries\*

Number of Districts:

NYC CHANCELLOR'S OFFICE

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ALL OTHER School Districts: ( Weighted Avg )

TOTAL ENROLLMENT

REVENUE PER PUPIL

EXPENSES PER PUPIL

**ACHIEVEMENT FIRST BROWNSVILLE  
BALANCE SHEET  
2015-16**

	<u>Prior Year</u>	Q1	Q2	Q3	Q4
	<u>#NAME?</u>	<u>As of 9/30</u>	<u>As of 12/31</u>	<u>As of 3/31</u>	<u>As of 6/30</u>
<b>ASSETS</b>					
<b>CURRENT ASSETS</b>					
Cash and cash equivalents	\$-	\$-	\$-	\$-	\$-
Grants and contracts receivable	-	-	-	-	-
Accounts receivables	-	-	-	-	-
Prepaid Expenses	-	-	-	-	-
Contributions and other receivables	-	-	-	-	-
<b>TOTAL CURRENT ASSETS</b>	-	-	-	-	-
<b>PROPERTY, BUILDING AND EQUIPMENT, net</b>	-	-	-	-	-
<b>OTHER ASSETS</b>	-	-	-	-	-
<b>TOTAL ASSETS</b>	-	-	-	-	-
<b>LIABILITIES AND NET ASSETS</b>					
<b>CURRENT LIABILITIES</b>					
Accounts payable and accrued expenses	\$-	\$-	\$-	\$-	\$-
Accrued payroll and benefits	-	-	-	-	-
Deferred Revenue	-	-	-	-	-
Current maturities of long-term debt	-	-	-	-	-
Short Term Debt - Bonds, Notes Payable	-	-	-	-	-
Other	-	-	-	-	-
<b>TOTAL CURRENT LIABILITIES</b>	-	-	-	-	-
<b>LONG-TERM DEBT and NOTES PAYABLE, net current maturities</b>	-	-	-	-	-
<b>TOTAL LIABILITIES</b>	-	-	-	-	-
<b>NET ASSETS</b>					
Unrestricted	-	-	-	-	-
Temporarily restricted	-	-	-	-	-
<b>TOTAL NET ASSETS</b>	-	-	-	-	-
<b>TOTAL LIABILITIES AND NET ASSETS</b>	-	-	-	-	-



**ACHIEVEMENT FIRST BROWNSVILLE**  
**Budget / Operating Plan**  
**2015-16**

<b>Total Revenue</b>	#NAME?						
<b>Total Expenses</b>	#NAME?						
<b>Net Income</b>	#NAME?						
<b>Actual Student Enrollment</b>	-	#NAME?	-	-	#NAME?	-	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual

**EXPENSES**

	Quarter 0 No. of Positions	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>								
Executive Management	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Instructional Management	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Deans, Directors & Coordinators	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
CFO / Director of Finance	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Operation / Business Manager	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Administrative Staff	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
<b>TOTAL ADMINISTRATIVE STAFF</b>	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
<b>INSTRUCTIONAL PERSONNEL COSTS</b>								
Teachers - Regular	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Teachers - SPED	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Substitute Teachers	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Teaching Assistants	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Specialty Teachers	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Aides	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Therapists & Counselors	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Other	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
<b>TOTAL INSTRUCTIONAL</b>	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>								
Nurse	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Librarian	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Custodian	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Security	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Other	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
<b>TOTAL NON-INSTRUCTIONAL</b>	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
<b>PAYROLL TAXES AND BENEFITS</b>								
Payroll Taxes		-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Fringe / Employee Benefits		-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Retirement / Pension		-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
<b>TOTAL PERSONNEL SERVICE COSTS</b>	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
<b>CONTRACTED SERVICES</b>								
Accounting / Audit		-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Legal		-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Management Company Fee		-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Nurse Services		-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Food Service / School Lunch		-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Payroll Services		-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Special Ed Services		-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Titlement Services (i.e. Title I)		-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
Other Purchased / Professional / Consulting		-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
<b>TOTAL CONTRACTED SERVICES</b>		-	#NAME?	#NAME?	-	#NAME?	#NAME?	-



**ACHIEVEMENT FIRST BROWNSVILLE**  
**Budget / Operating Plan**  
**2015-16**

Total Revenue	#NAME?						
Total Expenses	#NAME?						
Net Income	#NAME?						
Actual Student Enrollment	-	#NAME?	-	-	#NAME?	-	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q
		Current Budget	Variance		Current Budget	Variance	
	Actual			Actual			Actual

**ENROLLMENT - \*School Districts Are Linked To Above Entries\***

NYC CHANCELLOR'S OFFICE	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
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-	-	#NAME?	-	-	#NAME?	-	-
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-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
ALL OTHER School Districts: ( Count = 0 )	-	#NAME?	-	-	#NAME?	-	-
<b>TOTAL ENROLLMENT</b>	-	#NAME?	-	-	#NAME?	-	-
<b>REVENUE PER PUPIL</b>	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
<b>EXPENSES PER PUPIL</b>	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-



Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	#NAME?	-	-	#NAME?	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Current Budget	Variance	Actual	Current Budget	Variance

EXPENSES		Quarter 0				
	No. of Positions					
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>						
Executive Management	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Instructional Management	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Deans, Directors & Coordinators	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
CFO / Director of Finance	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Operation / Business Manager	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Administrative Staff	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL ADMINISTRATIVE STAFF	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
<b>INSTRUCTIONAL PERSONNEL COSTS</b>						
Teachers - Regular	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Teachers - SPED	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Substitute Teachers	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Teaching Assistants	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Specialty Teachers	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Aides	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Therapists & Counselors	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Other	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL INSTRUCTIONAL	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>						
Nurse	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Librarian	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Custodian	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Security	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
Other	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL NON-INSTRUCTIONAL	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>						
	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
<b>PAYROLL TAXES AND BENEFITS</b>						
Payroll Taxes		#NAME?	#NAME?	-	#NAME?	#NAME?
Fringe / Employee Benefits		#NAME?	#NAME?	-	#NAME?	#NAME?
Retirement / Pension		#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL PAYROLL TAXES AND BENEFITS		#NAME?	#NAME?	-	#NAME?	#NAME?
<b>TOTAL PERSONNEL SERVICE COSTS</b>						
	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?
<b>CONTRACTED SERVICES</b>						
Accounting / Audit		#NAME?	#NAME?	-	#NAME?	#NAME?
Legal		#NAME?	#NAME?	-	#NAME?	#NAME?
Management Company Fee		#NAME?	#NAME?	-	#NAME?	#NAME?
Nurse Services		#NAME?	#NAME?	-	#NAME?	#NAME?
Food Service / School Lunch		#NAME?	#NAME?	-	#NAME?	#NAME?
Payroll Services		#NAME?	#NAME?	-	#NAME?	#NAME?
Special Ed Services		#NAME?	#NAME?	-	#NAME?	#NAME?
Titlement Services (i.e. Title I)		#NAME?	#NAME?	-	#NAME?	#NAME?
Other Purchased / Professional / Consulting		#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL CONTRACTED SERVICES		#NAME?	#NAME?	-	#NAME?	#NAME?

<b>Total Revenue</b>	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
<b>Total Expenses</b>	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
<b>Net Income</b>	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
<b>Actual Student Enrollment</b>	#NAME?	-	-	#NAME?	-
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>
<b>SCHOOL OPERATIONS</b>					
Board Expenses	#NAME?	#NAME?	-	#NAME?	#NAME?
Classroom / Teaching Supplies & Materials	#NAME?	#NAME?	-	#NAME?	#NAME?
Special Ed Supplies & Materials	#NAME?	#NAME?	-	#NAME?	#NAME?
Textbooks / Workbooks	#NAME?	#NAME?	-	#NAME?	#NAME?
Supplies & Materials other	#NAME?	#NAME?	-	#NAME?	#NAME?
Equipment / Furniture	#NAME?	#NAME?	-	#NAME?	#NAME?
Telephone	#NAME?	#NAME?	-	#NAME?	#NAME?
Technology	#NAME?	#NAME?	-	#NAME?	#NAME?
Student Testing & Assessment	#NAME?	#NAME?	-	#NAME?	#NAME?
Field Trips	#NAME?	#NAME?	-	#NAME?	#NAME?
Transportation (student)	#NAME?	#NAME?	-	#NAME?	#NAME?
Student Services - other	#NAME?	#NAME?	-	#NAME?	#NAME?
Office Expense	#NAME?	#NAME?	-	#NAME?	#NAME?
Staff Development	#NAME?	#NAME?	-	#NAME?	#NAME?
Staff Recruitment	#NAME?	#NAME?	-	#NAME?	#NAME?
Student Recruitment / Marketing	#NAME?	#NAME?	-	#NAME?	#NAME?
School Meals / Lunch	#NAME?	#NAME?	-	#NAME?	#NAME?
Travel (Staff)	#NAME?	#NAME?	-	#NAME?	#NAME?
Fundraising	#NAME?	#NAME?	-	#NAME?	#NAME?
Other	#NAME?	#NAME?	-	#NAME?	#NAME?
<b>TOTAL SCHOOL OPERATIONS</b>	#NAME?	#NAME?	-	#NAME?	#NAME?
<b>FACILITY OPERATION &amp; MAINTENANCE</b>					
Insurance	#NAME?	#NAME?	-	#NAME?	#NAME?
Janitorial	#NAME?	#NAME?	-	#NAME?	#NAME?
Building and Land Rent / Lease / Facility Finance Interest	#NAME?	#NAME?	-	#NAME?	#NAME?
Repairs & Maintenance	#NAME?	#NAME?	-	#NAME?	#NAME?
Equipment / Furniture	#NAME?	#NAME?	-	#NAME?	#NAME?
Security	#NAME?	#NAME?	-	#NAME?	#NAME?
Utilities	#NAME?	#NAME?	-	#NAME?	#NAME?
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	#NAME?	#NAME?	-	#NAME?	#NAME?
<b>DEPRECIATION &amp; AMORTIZATION</b>	#NAME?	#NAME?	-	#NAME?	#NAME?
<b>RESERVES / CONTINGENCY</b>	#NAME?	#NAME?	-	#NAME?	#NAME?
<b>TOTAL EXPENSES</b>	#NAME?	#NAME?	-	#NAME?	#NAME?
<b>NET INCOME</b>	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?

Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	#NAME?	-	-	#NAME?	-
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30	
		Current Budget	Variance	Actual	Current Budget
<b>ENROLLMENT - *School Districts Are Linked To Above Entries*</b>					
NYC CHANCELLOR'S OFFICE	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
ALL OTHER School Districts: ( Count = 0 )	#NAME?	-	-	#NAME?	-
<b>TOTAL ENROLLMENT</b>	#NAME?	-	-	#NAME?	-
<b>REVENUE PER PUPIL</b>	#NAME?	#NAME?	-	#NAME?	#NAME?
<b>EXPENSES PER PUPIL</b>	#NAME?	#NAME?	-	#NAME?	#NAME?







**ACHIEVEMENT FIRST BROWNSV**  
**Budget / Operating Plan**  
**2015-16**

Total Revenue	#NAME?						
Total Expenses	#NAME?						
Net Income	#NAME?						
Actual Student Enrollment	-	-	-	-	-	-	-

<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>	<b>TOTALS AND VARIANCE ANALYSIS:</b>						
	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-

ENROLLMENT - *School Districts Are Linked To Above Entries*	* Enrollment Data Based on Last Actual Quarter Completed						
	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget
NYC CHANCELLOR'S OFFICE	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
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**ILLE**

<b>Total Revenue</b>	#NAME?	#NAME?	#NAME?	#NAME?
<b>Total Expenses</b>	13,297,296	#NAME?	#NAME?	#NAME?
<b>Net Income</b>	#NAME?	#NAME?	#NAME?	#NAME?
<b>Actual Student Enrollment</b>			-	

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	5			
	Original Budget - TY	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters	Actual CY vs. Actual PY

		Quarter 0			
		No. of Positions			
<b>EXPENSES</b>					
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>					
Executive Management	#NAME?	-	#NAME?	#NAME?	#NAME?
Instructional Management	#NAME?	1,143,264	#NAME?	#NAME?	#NAME?
Deans, Directors & Coordinators	#NAME?	-	#NAME?	#NAME?	#NAME?
CFO / Director of Finance	#NAME?	-	#NAME?	#NAME?	#NAME?
Operation / Business Manager	#NAME?	-	#NAME?	#NAME?	#NAME?
Administrative Staff	#NAME?	640,295	#NAME?	#NAME?	#NAME?
<b>TOTAL ADMINISTRATIVE STAFF</b>	#NAME?	1,783,559	#NAME?	#NAME?	#NAME?
<b>INSTRUCTIONAL PERSONNEL COSTS</b>					
Teachers - Regular	#NAME?	4,924,907	#NAME?	#NAME?	#NAME?
Teachers - SPED	#NAME?	-	#NAME?	#NAME?	#NAME?
Substitute Teachers	#NAME?	-	#NAME?	#NAME?	#NAME?
Teaching Assistants	#NAME?	510,239	#NAME?	#NAME?	#NAME?
Specialty Teachers	#NAME?	-	#NAME?	#NAME?	#NAME?
Aides	#NAME?	-	#NAME?	#NAME?	#NAME?
Therapists & Counselors	#NAME?	453,310	#NAME?	#NAME?	#NAME?
Other	#NAME?	187,477	#NAME?	#NAME?	#NAME?
<b>TOTAL INSTRUCTIONAL</b>	#NAME?	6,075,933	#NAME?	#NAME?	#NAME?
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>					
Nurse	#NAME?	-	#NAME?	#NAME?	#NAME?
Librarian	#NAME?	-	#NAME?	#NAME?	#NAME?
Custodian	#NAME?	-	#NAME?	#NAME?	#NAME?
Security	#NAME?	-	#NAME?	#NAME?	#NAME?
Other	#NAME?	-	#NAME?	#NAME?	#NAME?
<b>TOTAL NON-INSTRUCTIONAL</b>	#NAME?	-	#NAME?	#NAME?	#NAME?
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	#NAME?	7,859,492	#NAME?	#NAME?	#NAME?
<b>PAYROLL TAXES AND BENEFITS</b>					
Payroll Taxes		662,450	#NAME?	#NAME?	#NAME?
Fringe / Employee Benefits		771,236	#NAME?	#NAME?	#NAME?
Retirement / Pension		130,000	#NAME?	#NAME?	#NAME?
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		1,563,686	#NAME?	#NAME?	#NAME?
<b>TOTAL PERSONNEL SERVICE COSTS</b>	#NAME?	9,423,178	#NAME?	#NAME?	#NAME?
<b>CONTRACTED SERVICES</b>					
Accounting / Audit		20,334	#NAME?	#NAME?	#NAME?
Legal		10,000	#NAME?	#NAME?	#NAME?
Management Company Fee		1,490,081	#NAME?	#NAME?	#NAME?
Nurse Services		-	#NAME?	#NAME?	#NAME?
Food Service / School Lunch		-	#NAME?	#NAME?	#NAME?
Payroll Services		25,200	#NAME?	#NAME?	#NAME?
Special Ed Services		7,500	#NAME?	#NAME?	#NAME?
Titlement Services (i.e. Title I)		-	#NAME?	#NAME?	#NAME?
Other Purchased / Professional / Consulting		47,475	#NAME?	#NAME?	#NAME?
<b>TOTAL CONTRACTED SERVICES</b>		1,600,590	#NAME?	#NAME?	#NAME?

**ILLE**

<b>Total Revenue</b>	#NAME?	#NAME?	#NAME?	#NAME?
<b>Total Expenses</b>	13,297,296	#NAME?	#NAME?	#NAME?
<b>Net Income</b>	#NAME?	#NAME?	#NAME?	#NAME?
<b>Actual Student Enrollment</b>			-	
5				
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		<b>Actual vs. Original Budget TY</b>	<b>PY Actual (PY TY / No. of COMPLETED Actual CY Quarters</b>	<b>Actual CY vs. Actual PY</b>
		<b>Original Budget - TY</b>		
<b>SCHOOL OPERATIONS</b>				
Board Expenses	-	#NAME?	#NAME?	#NAME?
Classroom / Teaching Supplies & Materials	64,375	#NAME?	#NAME?	#NAME?
Special Ed Supplies & Materials	-	#NAME?	#NAME?	#NAME?
Textbooks / Workbooks	143,795	#NAME?	#NAME?	#NAME?
Supplies & Materials other	206,674	#NAME?	#NAME?	#NAME?
Equipment / Furniture	186,270	#NAME?	#NAME?	#NAME?
Telephone	23,700	#NAME?	#NAME?	#NAME?
Technology	513,920	#NAME?	#NAME?	#NAME?
Student Testing & Assessment	38,210	#NAME?	#NAME?	#NAME?
Field Trips	89,600	#NAME?	#NAME?	#NAME?
Transportation (student)	20,600	#NAME?	#NAME?	#NAME?
Student Services - other	47,080	#NAME?	#NAME?	#NAME?
Office Expense	174,500	#NAME?	#NAME?	#NAME?
Staff Development	198,679	#NAME?	#NAME?	#NAME?
Staff Recruitment	73,140	#NAME?	#NAME?	#NAME?
Student Recruitment / Marketing	500	#NAME?	#NAME?	#NAME?
School Meals / Lunch	108,640	#NAME?	#NAME?	#NAME?
Travel (Staff)	2,420	#NAME?	#NAME?	#NAME?
Fundraising	-	#NAME?	#NAME?	#NAME?
Other	127,138	#NAME?	#NAME?	#NAME?
<b>TOTAL SCHOOL OPERATIONS</b>	2,019,241	#NAME?	#NAME?	#NAME?
<b>FACILITY OPERATION &amp; MAINTENANCE</b>				
Insurance	42,800	#NAME?	#NAME?	#NAME?
Janitorial	-	#NAME?	#NAME?	#NAME?
Building and Land Rent / Lease / Facility Finance Interest	7,500	#NAME?	#NAME?	#NAME?
Repairs & Maintenance	105,000	#NAME?	#NAME?	#NAME?
Equipment / Furniture	-	#NAME?	#NAME?	#NAME?
Security	-	#NAME?	#NAME?	#NAME?
Utilities	-	#NAME?	#NAME?	#NAME?
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	155,300	#NAME?	#NAME?	#NAME?
<b>DEPRECIATION &amp; AMORTIZATION</b>	-	#NAME?	#NAME?	#NAME?
<b>RESERVES / CONTINGENCY</b>	98,987	#NAME?	#NAME?	#NAME?
<b>TOTAL EXPENSES</b>	<b>13,297,296</b>	#NAME?	#NAME?	#NAME?
<b>NET INCOME</b>	#NAME?	#NAME?	#NAME?	#NAME?

**/ILLE**

<b>Total Revenue</b>	#NAME?	#NAME?	#NAME?	#NAME?
<b>Total Expenses</b>	13,297,296	#NAME?	#NAME?	#NAME?
<b>Net Income</b>	#NAME?	#NAME?	#NAME?	#NAME?
<b>Actual Student Enrollment</b>			-	

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	5		PY Actual (PY TY / No. of COMPLETED Actual CY Quarters	Actual CY vs. Actual PY
	Original Budget - TY	Actual vs. Original Budget TY		

<b>ENROLLMENT - *School Districts Are Linked To Above Entries*</b>				
NYC CHANCELLOR'S OFFICE			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
-			-	-
ALL OTHER School Districts: ( Count = 0 )			-	-
<b>TOTAL ENROLLMENT</b>			-	-
<b>REVENUE PER PUPIL</b>			-	-
<b>EXPENSES PER PUPIL</b>			-	-



**Annual Report Requirement**  
*for SUNY Authorized Charter Schools*  
ACHIEVEMENT FIRST BROWNSVILLE  
**2015-16**

Administrative expenditures per pupil: \$0.00

Per NYS Statute Administrative expenditures per pupil: the sum of all general administration salaries and other general administration expenditures divided by the total number of enrolled students. Employee benefit costs or expenditures should not be reported here.

**\*NOTE: THIS TAB ONLY NEEDS TO BE COMPLETED FOR Q4**

**Achievement First Brownsville Charter School**

**Financial Statements,  
Federal Awards in Accordance  
with OMB Circular A-133  
and Independent Auditor's Reports**

**June 30, 2015**

# Achievement First Brownsville Charter School

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## Independent Auditor's Report

To the Board of Trustees  
Achievement First Brownsville Charter School

### Report on the Financial Statements

We have audited the accompanying financial statements of Achievement First Brownsville Charter School, which comprise the statement of financial position as of June 30, 2015, and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Opinion*

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Achievement First Brownsville Charter School as of June 30, 2015, and the changes in its net assets and its cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

### *Other Matters*

#### *Report on Summarized Comparative Information*

We have previously audited the Achievement First Brownsville Charter School's 2014 financial statements and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 30, 2014. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2014, is consistent, in all material respects, with the audited financial statements from which it has been derived.

### *Other Information*

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplementary information contained in the schedules of activities and functional expenses is presented for purposes of additional analysis and is not a required part of the financial statements. The accompanying schedule of expenditures of Federal awards is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 28, 2015 on our consideration of Achievement First Brownsville Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Achievement First Brownsville Charter School's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Cohn Reznick LLP". The signature is written in a cursive, flowing style.

Hartford, Connecticut  
October 28, 2015

**Achievement First Brownsville Charter School**

**Statement of Financial Position  
June 30, 2015  
(With Comparative Totals for 2014)**

	2015	2014
<u>Assets</u>		
Cash	\$ 540,290	\$ 318,477
Restricted cash	75,000	75,000
Grants and other receivables	95,110	624,432
Prepaid expenses and other assets	11,238	16,950
Due from related party	148,923	33,401
Due from other schools	6,498	1,940
Due from NYC Department of Education	-	26,820
Property and equipment, net	607,128	264,505
Total assets	\$ 1,484,187	\$ 1,361,525
<u>Liabilities and Net Assets</u>		
Liabilities:		
Accounts payable and accrued expenses	\$ 193,139	\$ 66,765
Accrued salaries and other payroll related expenses	263,091	174,005
Due to other schools	89,669	95,270
Due to NYC Department of Education	35,113	-
Loan payable	200,917	-
Total liabilities	781,929	336,040
Commitments and contingencies		
Net assets:		
Unrestricted:		
Undesignated	481,211	339,505
Board designated	221,047	685,980
Total net assets	702,258	1,025,485
Total liabilities and net assets	\$ 1,484,187	\$ 1,361,525

See Notes to Financial Statements.

**Achievement First Brownsville Charter School**  
**Statement of Activities and Changes in Net Assets**  
**Year Ended June 30, 2015**  
**(With Comparative Totals for 2014)**

	<u>2015</u>	<u>2014</u>
Operating revenue:		
State and local per pupil operating revenue	\$ 12,297,584	\$ 8,185,837
Federal, state and local grants	968,865	767,730
Special education revenue	<u>1,322,760</u>	<u>735,318</u>
Total operating revenue	<u>14,589,209</u>	<u>9,688,885</u>
Expenses:		
Program services	12,815,861	7,995,032
General and administrative	1,793,949	1,369,010
Fundraising	<u>326,509</u>	<u>249,286</u>
Total expenses	<u>14,936,319</u>	<u>9,613,328</u>
Surplus (deficit) on school operations from government funding	<u>(347,110)</u>	<u>75,557</u>
Support and other revenue:		
Contributions	-	3,000
Interest income and other income	<u>23,883</u>	<u>470</u>
Total support and other revenue	<u>23,883</u>	<u>3,470</u>
Change in net assets	(323,227)	79,027
Net assets, beginning of year	<u>1,025,485</u>	<u>946,458</u>
Net assets, end of year	<u>\$ 702,258</u>	<u>\$ 1,025,485</u>

See Notes to Financial Statements.

## Achievement First Brownsville Charter School

### Statement of Functional Expenses Year Ended June 30, 2015 (With Comparative Totals for 2014)

	Program Services			General and Administrative	Fundraising	2015 Total	2014 Total
	Regular Education	Special Education	Total Program Services				
Personnel services costs							
Administrative staff personnel	\$ -	\$ -	\$ -	\$ 1,207,732	\$ -	\$ 1,207,732	\$ 1,066,286
Instructional personnel	6,422,705	887,599	7,310,304	-	-	7,310,304	4,554,412
Total personnel services costs	6,422,705	887,599	7,310,304	1,207,732	-	8,518,036	5,620,698
Fringe benefits and payroll taxes	1,046,353	143,360	1,189,713	196,552	-	1,386,265	924,527
Retirement	118,149	16,188	134,337	22,194	-	156,531	98,229
Management company fees	1,076,866	147,541	1,224,407	81,627	326,509	1,632,543	1,246,432
Legal services	-	-	-	7,791	-	7,791	359
Accounting/audit services	-	-	-	27,430	-	27,430	33,824
Other purchased/ professional/ consulting services	-	2,711	2,711	12,559	-	15,270	19,277
Repairs and maintenance	72,030	9,869	81,899	13,531	-	95,430	50,689
Insurance	32,694	4,479	37,173	6,141	-	43,314	34,121
Utilities	22,345	3,061	25,406	4,197	-	29,603	16,090
Supplies/materials	989,795	135,612	1,125,407	-	-	1,125,407	347,530
Equipment/furnishings	183,015	25,075	208,090	34,379	-	242,469	171,839
Staff development	181,795	24,909	206,704	12,564	-	219,268	162,421
Marketing/recruitment	26,942	3,691	30,633	-	-	30,633	30,610
Technology	443,907	60,820	504,727	31,032	-	535,759	297,518
Food service	93,174	12,766	105,940	-	-	105,940	53,707
Student services	109,980	15,068	125,048	-	-	125,048	110,787
Office expense	245,358	33,616	278,974	88,986	-	367,960	210,760
Depreciation and amortization	118,033	16,172	134,205	33,551	-	167,756	106,810
Other	58,320	7,991	66,311	13,683	-	79,994	61,999
Parental activities	20,995	2,877	23,872	-	-	23,872	15,101
Total expenses	<u>\$ 11,262,456</u>	<u>\$ 1,553,405</u>	<u>\$ 12,815,861</u>	<u>\$ 1,793,949</u>	<u>\$ 326,509</u>	<u>\$ 14,936,319</u>	<u>\$ 9,613,328</u>

See Notes to Financial Statements.

**Achievement First Brownsville Charter School**

**Statement of Cash Flows  
Year Ended June 30, 2015  
(With Comparative Totals for 2014)**

	2015	2014
Operating activities:		
Change in net assets	\$ (323,227)	\$ 79,027
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:		
Depreciation and amortization	167,756	106,810
Accrued interest	917	-
Changes in operating assets and liabilities:		
Grants and other receivables	529,322	(341,299)
Prepaid expenses and other assets	5,712	64,036
Due from related party	(115,522)	(33,401)
Due from other schools	(4,558)	4,203
Due from NYC Department of Education	26,820	(24,169)
Accounts payable and accrued expenses	126,374	(9,953)
Accrued salaries and other payroll related expenses	89,086	11,180
Due to NYC Department of Education	35,113	-
Due to related party	-	(210,097)
Due to other schools	(5,601)	84,866
Net cash provided by (used in) operating activities	532,192	(268,797)
Investing activities:		
Purchase of property and equipment	(510,379)	(57,546)
Financing activities:		
Proceeds from long-term debt	200,000	-
Net increase (decrease) in cash	221,813	(326,343)
Cash - beginning of year	318,477	644,820
Cash - end of year	\$ 540,290	\$ 318,477

See Notes to Financial Statements.

# Achievement First Brownsville Charter School

## Notes to Financial Statements June 30, 2015

### Note 1 - Nature of operations

Achievement First Brownsville Charter School (the "School") was incorporated to focus on strengthening the academic and character skills needed for all students to excel in top-tier colleges, to achieve success in a competitive world and to serve as the next generation of leaders in their communities. On October 29, 2012 the Board of Trustees of the State of New York amended the charter agreement with Achievement First Brownsville Charter School to operate an additional school, Achievement First North Brooklyn Prep Charter School. On January 22, 2013, the Board of Regents renewed the charter through June 30, 2018. Today, the School serves students from low income households in Brooklyn, New York.

The School is exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code ("IRC") and under the corresponding provision of the New York State tax laws. The School has also been classified as an entity that is not a private foundation within the meaning of Section 509(a) of the IRC and qualifies for deductible contributions as provided in Section 170(b)(1)(A)(ii) of the IRC.

As of June 30, 2015, the School operated classes for students in grades K-6. The School shares space with a New York City public school and is not responsible for rent, utilities, custodial services, maintenance or school safety. Approximately 60,000 feet of square footage is allocated to the School.

### Note 2 - Summary of significant accounting policies

#### Basis of presentation

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Net assets and revenues, expenses, gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the School and changes therein are classified and reported as follows:

Unrestricted - Net assets that are not subject to donor-imposed stipulations.

Temporarily restricted - Net assets resulting from contributions and other inflows of assets whose use by the School are limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of the School pursuant to those stipulations. When such stipulations end or are fulfilled, such temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities and changes in net assets. However, if a restriction is fulfilled in the same period in which the contribution is received, the School reports the support as unrestricted.

Permanently restricted - Net assets resulting from contributions and other inflows of assets whose use by the School are limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the School.

## Achievement First Brownsville Charter School

### Notes to Financial Statements June 30, 2015

During the fiscal year ended June 30, 2009, the Board of Trustees (the "Board") enacted a Board Designated Reserve Policy (the "Reserve") in which unrestricted net assets are set aside to be used only with the approval of the Board. The Reserve is calculated by netting the current year's current assets against the current year's current liabilities and reducing that difference by any assets whose use is contractually limited. The Reserve at June 30, 2015 was \$221,047.

#### **Statement of cash flows**

For purposes of reporting cash flows, the School considers all highly liquid debt instruments purchased with an original maturity of three months or less to be cash equivalents. There were no cash equivalents at June 30, 2015.

#### **Restricted cash**

The School designated \$75,000 as restricted cash, which is held aside for contingency purposes as required by the New York City Department of Education (NYCDOE). At June 30, 2015, a separate escrow account had not been established for this reserve.

#### **Grants and other receivables**

Grants receivable represent unconditional promises to give. Grants receivable that are expected to be collected within one year, and recorded at net realizable value, are \$95,110 at June 30, 2015. The School has determined that no allowance for uncollectible accounts for grants receivable is necessary as of June 30, 2015. Such estimate is based on management's assessments of the creditworthiness of its donors, the aging of its receivables as well as current economic conditions and historical information.

#### **Revenue recognition**

Revenue from Federal, state and local government grants and contracts are recorded by the School when qualifying expenditures are incurred and billable. Funds received in advance for which qualifying expenditures have not been incurred are reflected as refundable advances from state and local government grants in the accompanying statement of financial position. Receivables are recognized to the extent costs have been incurred, but not reimbursed.

Revenue from the state and local governments resulting from the School's charter status is based on the number of students enrolled and is recorded when services are performed in accordance with the charter agreement.

## Achievement First Brownsville Charter School

### Notes to Financial Statements June 30, 2015

Contributions are recognized by the School when a donor makes a promise to give that is, in substance, unconditional. Contributions that are restricted by the donor, but whose restrictions are met in the same period, are reported as increases to unrestricted net assets. All other donor-restricted contributions are reported as increases to temporarily restricted net assets. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

The School receives a substantial portion of its support and revenue from the New York City Department of Education ("NYCDOE"). If the charter school laws were modified, reducing or eliminating these revenues, the School's finances could be materially adversely affected.

#### **Donated goods and services**

The School occasionally receives contributed goods and services. Such goods and services are only recorded as in-kind contributions at their fair value, provided they meet the criteria for recognition. Such criteria includes contributions of services that (i) create or enhance non-financial assets or those that require specialized skills, (ii) are provided by individuals possessing those skills and (iii) would typically need to be purchased if not provided by donation, and are recorded at their fair value in the period received.

Contributed services received from Board Members and volunteers are not recorded in the financial statements since these services do not meet the criteria for recognition as contributed services.

The School does not record any in-kind contributions and related costs with respect to dedicated and shared space provided to it by the NYCDOE as the premises are temporary in nature, is excess shared space whereby a fair value cannot be determined and is industry practice.

#### **Property and equipment**

Property and equipment are stated at cost. The School has established a \$1,000 threshold above which assets are capitalized. Property and equipment acquired with certain government contract funds is recorded as an expense pursuant to the terms of the contract in which the government funding source retains ownership of the property.

Depreciation and amortization are provided on a straight-line basis over the lesser of useful lives or lease term as follows:

Furniture and fixtures	5 - 8 years
Leasehold improvements	5 years
Computers and hardware	3 - 5 years
Software	3 - 5 years
Equipment	5 - 7 years

## Achievement First Brownsville Charter School

### Notes to Financial Statements June 30, 2015

#### **Long-lived assets**

The School recognizes an impairment loss when the carrying amount of a long-lived asset exceeds its fair value. In the event that facts and circumstance indicate that the carrying amounts of long-lived assets may be impaired, an evaluation of recoverability would be performed. The evaluation process consists of comparing the estimated future undiscounted cash flows associated with the asset to the asset's carrying amount to determine if a write down is required. If the review indicates that the asset will not be recoverable, the carrying value of the asset would be reduced to its estimated realizable value. There was no impairment loss recognized for the year ended June 30, 2015.

#### **Functional allocation of expenses**

Expenses that can be directly identified with the program or supporting service to which they relate are charged accordingly. Other expenses by function have been allocated among program and supporting service classifications using bases determined by management to be reasonable.

#### **Income taxes**

The School is classified by the IRS as exempt from income tax under Section 501(a) of the IRC as a public education academy described in Section 501(c)(3).

The School has no unrecognized tax benefits at June 30, 2015. The School's Federal income tax returns prior to fiscal year 2011 are closed and management continually evaluates expiring statutes of limitations, audits, proposed settlements, changes in tax law and new authoritative rulings.

If applicable, the School would recognize interest and penalties associated with tax matters as part of general and administrative expenses in the statement of activities and changes in net assets and include accrued interest and penalties in accrued expenses in the statement of financial position. The School did not recognize any interest or penalties associated with tax matters for the year ended June 30, 2015.

#### **Prior year summarized information**

The financial statements include certain prior year summarized comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the School's financial statements for the year ended June 30, 2014, from which the summarized information was derived.

#### **Use of estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

**Achievement First Brownsville Charter School**

**Notes to Financial Statements  
June 30, 2015**

**Concentrations of credit risk**

The School maintains cash and cash equivalent balances in several financial institutions. Accounts at each institution are insured by the Federal Deposit Insurance Corporation. From time to time, the School's balances may exceed these limits. At June 30, 2015, the School's uninsured bank balances totaled \$534,278. The School limits its credit risk by selecting financial institutions considered to be highly creditworthy.

**Reclassifications**

Certain reclassifications have been made to the 2014 financial statement presentation to correspond to the current year's format. Net assets and changes in net assets are unchanged due to these reclassifications.

**Subsequent events**

Management has reviewed subsequent events through October 28, 2015, which is the date the financial statements were approved and available for issuance.

**Note 3 - Concentrations**

The School received approximately 84% of its operating revenue, which is subject to specific requirements, from per pupil funding from the NYCDOE during the year ended June 30, 2015.

The School's grants and other receivables consist of one major grantor at June 30, 2015.

The School's accounts payable consist of one major vendor at June 30, 2015.

**Note 4 - Agreement for school facility**

The School has entered into a verbal agreement (the "Agreement") with the NYCDOE for dedicated and shared space at Brooklyn Collegiate School, a facility located at 2021 Bergen Street, Brooklyn, New York. The Agreement commenced on July 1, 2008 at a cost of \$1 per year. The fair value of the rent has not been included in the accompanying financial statements as the premises are temporary in nature, the Agreement is non-binding, is excess shared space whereby a fair value cannot be determined and is industry practice.

**Note 5 - Property and equipment**

The following is a summary of property and equipment at June 30, 2015:

Furniture	\$	92,565
Equipment		329,600
Computers and servers		376,107
Software		31,883
Facility improvements		<u>578,052</u>
		1,408,207
Less accumulated depreciation		<u>801,079</u>
	\$	<u><u>607,128</u></u>

Depreciation and amortization expense was \$167,756 for the year ended June 30, 2015.

**Achievement First Brownsville Charter School**

**Notes to Financial Statements  
June 30, 2015**

**Note 6 - Related party transactions**

The School entered into an Academic and Business Services Agreement (the "Agreement") with Achievement First, Inc. ("AF"), a not-for-profit organization dedicated to helping start and run charter schools. This Agreement provides management and other administrative support services to the School.

Pursuant to the terms of the Agreement, the School pays a service fee equivalent to 10% of all public revenues received by the School during the school year. Public revenues include all sources of revenue from a public source, but specifically exclude in-kind contributions such as student transportation and food services, start-up funding, funding for student meals, and funding for competitive public grants. The Agreement is renewed automatically each year ending on the expiration of the Charter Contract, which expires on June 30, 2018. The Agreement also incorporates additional services provided to the School by AF. These services include bookkeeping, facilities acquisition and management, special education delivery support, data analysis management support and tutoring program support. The School is to pay AF an ancillary services fee that is mutually negotiated by the School and AF. For the year ended June 30, 2015, the School incurred management and ancillary service fees of \$1,632,543, which is included in the accompanying statement of functional expenses.

At June 30, 2015, the amount due from AF was \$148,923.

**Note 7 - Due to/from other schools**

Throughout the school year, the School may share staff with another school and occasionally purchase equipment from another school. These costs are included on the statement of financial position and consist of the following as of June 30, 2015:

Achievement First Apollo Charter School	\$ 42
Achievement First Aspire Charter School	(1,056)
Achievement First Bushwick Charter School	(88,358)
Achievement First Crown Heights Charter School	1,964
Achievement First East New York Charter School	2,121
Achievement First Endeavor Charter School	2,371
Achievement First Providence Charter School	<u>(255)</u>
	<u>\$ (83,171)</u>

**Note 8 - Loan payable**

Loan payable to AF in the amount of \$200,000 accrues interest at 1% per annum. No payments are required until maturity on June 30, 2019. Accrued interest at June 30, 2015 was \$917. Interest expense for the year ended June 30, 2015 was \$917.

**Achievement First Brownsville Charter School**

**Notes to Financial Statements  
June 30, 2015**

**Note 9 - Due to NYC Department of Education**

The NYCDOE paid the School per-pupil grant funds in six installments, based on estimates from the School. At the end of each fiscal year, the NYCDOE reconciles the total amount paid against the full-time-equivalent enrollment for the year and determines if an overpayment or underpayment has been made. As of June 30, 2015, a cumulative overpayment totaling \$35,113 had been made. An adjustment for this amount will be reflected in the succeeding year's third payment.

**Note 10 - Operating leases**

The School leases office equipment under various non-cancelable operating lease agreements expiring through June 2019. The future minimum payments are approximately as follows:

<u>June 30,</u>	
2016	\$ 125,000
2017	115,000
2018	115,000
2019	<u>80,000</u>
Total	<u>\$ 435,000</u>

The lease expense for the year ended June 30, 2015 was \$91,758.

**Note 11 - Pension plan**

The School has a 403(b) profit sharing plan (the "Plan") which covers most of the employees. The Plan is a defined contribution plan. Employees are eligible to enroll in the Plan upon employment. Those employees who have completed at least 1 full year of service are also eligible for employer contributions. The Plan provides for the School to contribute up to 4% of an employee's salary, up to a maximum match of \$2,500 per year, per employee. The School contribution is not vested until the employee's third year, when they become fully vested. For the year ended June 30, 2015, pension expense for the School was approximately \$156,000, which is included in retirement in the accompanying statement of functional expenses.

**Note 12 - Risk management**

The School is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; injuries to employees; and natural disasters. The School maintains commercial insurance to help protect it from such risks.

The School entered into contractual relationships with certain governmental funding sources. The governmental agencies may request return of funds as a result of noncompliance by the School, as well as additional funds for the use of facilities. The accompanying financial statements make no provision for the possible disallowance or refund because management does not believe that there are any liabilities to be recorded.

**Achievement First Brownsville Charter School**

**Supplemental Schedule of Activities by Charter  
Year Ended June 30, 2015**

	<u>Brownsville Schools</u>	<u>North Brooklyn Preparatory</u>	<u>Total</u>
Operating revenue:			
State and local per pupil operating revenue	\$ 9,837,012	\$ 2,460,572	\$ 12,297,584
Federal, state and local grants	595,238	373,627	968,865
Special education revenue	<u>972,385</u>	<u>350,375</u>	<u>1,322,760</u>
Total operating revenue	<u>11,404,635</u>	<u>3,184,574</u>	<u>14,589,209</u>
Expenses:			
Program services	10,129,993	2,685,868	12,815,861
General and administrative	1,390,457	403,492	1,793,949
Fundraising	<u>253,382</u>	<u>73,127</u>	<u>326,509</u>
Total expenses	<u>11,773,832</u>	<u>3,162,487</u>	<u>14,936,319</u>
Surplus (deficit) on school operations from government funding	<u>(369,197)</u>	<u>22,087</u>	<u>(347,110)</u>
Support and other revenue:			
Interest income and other income	<u>16,019</u>	<u>7,864</u>	<u>23,883</u>
Total support and other revenue	<u>16,019</u>	<u>7,864</u>	<u>23,883</u>
Change in net assets	<u><u>\$ (353,178)</u></u>	<u><u>\$ 29,951</u></u>	<u><u>\$ (323,227)</u></u>

**Achievement First Brownsville Charter School**

**Supplemental Schedule of Functional Expenses - Brownsville Schools  
Year Ended June 30, 2015**

	Program Services			General and Administrative	Fundraising	2015 Total
	Regular Education	Special Education	Total Program Services			
Personnel services costs						
Administrative staff personnel	\$ -	\$ -	\$ -	\$ 942,155	\$ -	\$ 942,155
Instructional personnel	5,216,432	714,699	5,931,131	-	-	5,931,131
	<u>5,216,432</u>	<u>714,699</u>	<u>5,931,131</u>	<u>942,155</u>	<u>-</u>	<u>6,873,286</u>
Total personnel services costs	5,216,432	714,699	5,931,131	942,155	-	6,873,286
Fringe benefits and payroll taxes	858,968	117,687	976,655	155,525	-	1,132,180
Retirement	92,972	12,739	105,711	16,682	-	122,393
Management company fees	835,682	114,497	950,179	63,345	253,382	1,266,906
Legal services	-	-	-	5,291	-	5,291
Accounting/audit services	-	-	-	18,287	-	18,287
Other purchased/ professional/ consulting services	-	703	703	8,373	-	9,076
Repairs and maintenance	72,030	9,869	81,899	13,531	-	95,430
Insurance	25,800	3,535	29,335	4,632	-	33,967
Utilities	17,094	2,341	19,435	3,047	-	22,482
Supplies/materials	680,675	93,260	773,935	-	-	773,935
Equipment/furnishings	98,276	13,465	111,741	15,826	-	127,567
Staff development	159,984	21,920	181,904	10,753	-	192,657
Marketing/recruitment	18,851	2,582	21,433	-	-	21,433
Technology	322,846	44,233	367,079	19,350	-	386,429
Food service	84,278	11,547	95,825	-	-	95,825
Student services	102,197	14,002	116,199	-	-	116,199
Office expense	196,294	26,894	223,188	69,874	-	293,062
Depreciation and amortization	64,686	8,863	73,549	33,551	-	107,100
Other	44,035	6,034	50,069	10,235	-	60,304
Parental activities	17,610	2,413	20,023	-	-	20,023
	<u>8,908,710</u>	<u>1,221,283</u>	<u>10,129,993</u>	<u>1,390,457</u>	<u>253,382</u>	<u>11,773,832</u>
Total expenses	<u>\$ 8,908,710</u>	<u>\$ 1,221,283</u>	<u>\$ 10,129,993</u>	<u>\$ 1,390,457</u>	<u>\$ 253,382</u>	<u>\$ 11,773,832</u>

## Achievement First Brownsville Charter School

### Supplemental Schedule of Functional Expenses - North Brooklyn Preparatory Year Ended June 30, 2015

	Program Services			General and Administrative	Fundraising	2015 Total
	Regular Education	Special Education	Total Program Services			
Personnel services costs						
Administrative staff personnel	\$ -	\$ -	\$ -	\$ 265,577	\$ -	\$ 265,577
Instructional personnel	1,206,273	172,900	1,379,173	-	-	1,379,173
	<u>1,206,273</u>	<u>172,900</u>	<u>1,379,173</u>	<u>265,577</u>	<u>-</u>	<u>1,644,750</u>
Total personnel services costs	1,206,273	172,900	1,379,173	265,577	-	1,644,750
Fringe benefits and payroll taxes	187,385	25,673	213,058	41,027	-	254,085
Retirement	25,177	3,449	28,626	5,512	-	34,138
Management company fees	241,184	33,044	274,228	18,282	73,127	365,637
Legal services	-	-	-	2,500	-	2,500
Accounting/audit services	-	-	-	9,143	-	9,143
Other purchased/ professional/ consulting services	-	2,008	2,008	4,186	-	6,194
Insurance	6,894	944	7,838	1,509	-	9,347
Utilities	5,251	720	5,971	1,150	-	7,121
Supplies/materials	309,120	42,352	351,472	-	-	351,472
Equipment/furnishings	84,739	11,610	96,349	18,553	-	114,902
Staff development	21,811	2,989	24,800	1,811	-	26,611
Marketing/recruitment	8,091	1,109	9,200	-	-	9,200
Technology	121,061	16,587	137,648	11,682	-	149,330
Food service	8,896	1,219	10,115	-	-	10,115
Student services	7,783	1,066	8,849	-	-	8,849
Office expense	49,064	6,722	55,786	19,112	-	74,898
Depreciation and amortization	53,347	7,309	60,656	-	-	60,656
Other	14,285	1,957	16,242	3,448	-	19,690
Parental activities	3,385	464	3,849	-	-	3,849
	<u>\$ 2,353,746</u>	<u>\$ 332,122</u>	<u>\$ 2,685,868</u>	<u>\$ 403,492</u>	<u>\$ 73,127</u>	<u>\$ 3,162,487</u>
Total expenses	\$ 2,353,746	\$ 332,122	\$ 2,685,868	\$ 403,492	\$ 73,127	\$ 3,162,487

Independent Auditor's Report on Internal Control over Financial Reporting  
and on Compliance and Other Matters Based on an Audit of Financial  
Statements Performed in Accordance with *Government Auditing Standards*

To the Board of Trustees  
Achievement First Brownsville Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Achievement First Brownsville Charter School, which comprise the statement of financial position as of June 30, 2015, and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 28, 2015.

*Internal Control over Financial Reporting*

In planning and performing our audit of the financial statements, we considered Achievement First Brownsville Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Achievement First Brownsville Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Achievement First Brownsville Charter School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### *Compliance and Other Matters*

As part of obtaining reasonable assurance about whether Achievement First Brownsville Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of Achievement First Brownsville Charter School in a separate letter dated October 28, 2015.

### *Purpose of this Report*

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Cohn Reznick LLP". The signature is written in a cursive, flowing style.

Hartford, Connecticut  
October 28, 2015

Independent Auditor's Report on Compliance for Each Major Federal Program  
and Report on Internal Control over Compliance Required by OMB Circular A-133

To the Board of Trustees  
Achievement First Brownsville Charter School

Report on Compliance for Each Major Federal Program

We have audited Achievement First Brownsville Charter School's compliance with the types of compliance requirements described in the OMB Circular A-133 *Compliance Supplement* that could have a direct and material effect on each of Achievement First Brownsville Charter School's major Federal programs for the year ended June 30, 2015. Achievement First Brownsville Charter School's major Federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

*Management's Responsibility*

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its Federal programs.

*Auditor's Responsibility*

Our responsibility is to express an opinion on compliance for each of Achievement First Brownsville Charter School's major Federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major Federal program occurred. An audit includes examining, on a test basis, evidence about Achievement First Brownsville Charter School's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major Federal program. However, our audit does not provide a legal determination of Achievement First Brownsville Charter School's compliance.

## *Opinion on Each Major Federal Program*

In our opinion, Achievement First Brownsville Charter School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major Federal programs for the year ended June 30, 2015.

## Report on Internal Control over Compliance

Management of Achievement First Brownsville Charter School is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Achievement First Brownsville Charter School's internal control over compliance with the types of requirements that could have a direct and material effect on each major Federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major Federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Achievement First Brownsville Charter School's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a Federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a Federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a Federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.



Hartford, Connecticut  
October 28, 2015

**Achievement First Brownsville Charter School**

**Schedule of Expenditures of Federal Awards  
Year Ended June 30, 2015**

Federal Grantor / Pass-Through Grantor/Program or Cluster Title	Federal CFDA Number	Pass-Through ID Number	Federal Expenditures
U.S. Department of Education:			
Passed through New York State Education Department:			
Title I Grants to Local Educational Agencies (LEAs)	84.010	0021-14-4375	\$ 398,406
Improving Teacher Quality State Grants	84.367	0147-14-4375	25,987
Special Education - Grants to States (IDEA, Part B)	84.027		67,658
Passed through Achievement First, Inc.:			
Charter Schools	84.282		408,321
Teacher Incentive Fund - ARRA	84.374A		<u>39,906</u>
Total U.S. Department of Education			<u>940,278</u>
Total Expenditures of Federal Awards			<u><u>\$ 940,278</u></u>

See Notes to Schedule of Expenditures of Federal Awards.

**Achievement First Brownsville Charter School**

**Notes to Schedule of Expenditures of Federal Awards  
June 30, 2015**

**Note 1 - Basis of presentation**

The accompanying schedule of expenditures of Federal awards includes the Federal grant activity of Achievement First Brownsville Charter School and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

**Note 2 - Summary of significant accounting policies**

The accounting policies of Achievement First Brownsville Charter School conform to accounting principles generally accepted in the United States of America as applicable to not-for-profit agencies.

**Achievement First Brownsville Charter School**

**Schedule of Findings and Questioned Costs  
Year Ended June 30, 2015**

I. Summary of Auditor's Results:

Financial Statements:

Type of auditor's report issued:	<u>Unmodified</u>
Internal control over financial reporting:	
Material weakness(es) identified?	_____ yes <u>  X  </u> no
Significant deficiency(ies) identified?	_____ yes <u>  X  </u> none reported
Noncompliance material to financial statements noted?	_____ yes <u>  X  </u> no

Federal Awards:

Internal control over major programs:	
Material weakness(es) identified?	_____ yes <u>  X  </u> no
Significant deficiency(ies) identified?	_____ yes <u>  X  </u> none reported
Type of auditor's report issued on compliance for major programs:	<u>Unmodified</u>
Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?	_____ yes <u>  X  </u> no

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
84.010	Title I Grants to Local Educational Agencies (LEAs)
84.282	Charter Schools

Dollar threshold used to distinguish between type A and type B programs:	<u>\$300,000</u>
Auditee qualified as low-risk auditee?	<u>  X  </u> yes _____ no

II. Financial Statement Findings:

None

III. Federal Awards Findings and Questioned Costs:

None

**Achievement First Brownsville Charter School**

**Summary Schedule of Prior Audit Findings  
Year Ended June 30, 2015**

None noted.



# Audited Financial Statement Checklist

Created: 10/01/2015

Last updated: 10/30/2015

Page 1

**Charter School Name:**

**1. Please check each item that is included in the 2014-15 Audited Financial Statement submitted for your charter school.**

	Yes/No
Audited Financial Statements (including report on compliance and report on internal control over financial reporting)	Yes
Single Audit (if applicable)	Yes
CSP Agreed Upon Procedures (if applicable)	Not Applicable
Management Letter	Yes
Report on Extracurricular Student Activity Accounts (if applicable)	Not Applicable
Corrective Action Plans for any Findings	No

**2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2014-15 Audited Financial Statement.**

	Yes/No
Report on Compliance	No
Report on Internal Control over Financial Reporting	No
Single Audit	No
CSP Agreed Upon Procedures Report	No
Management Letter	No

**Thank you.**



# Appendix E: Disclosure of Financial Interest Form

Last updated: 10/30/2015

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Page 1

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All trustees who served on an education corporation governing one or more charter schools during the 2014-2015 school year must complete the form in Appendix E (Disclosure of Financial Interest Form). [The Disclosure of Financial Interest Forms are due on November 1, 2015. A link to a safe and secure form that each Trustee must complete by the November 1, 2015 deadline will be provide here by September 1, 2015 or sooner.](#)

ALL charter schools or merged education corporations must complete the Board of Trustees Membership Table within the online portal in Appendix F (Board of Trustees Membership Table). The Board of Trustees Membership Table must be submitted by August 1, 2015.

Regents-authorized charter schools must upload a complete set of board of trustee Meeting Minutes from July 2014-June 2015 into Appendix G (Board Minutes). Board of Trustee Meeting Minutes must be submitted by August 1, 2015.

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Yes, each member of the school's Board of Trustees will receive a link to the Disclosure of Financial Interest Form.

Yes

Thank you.



# Appendix F: BOT Membership Table

Last updated: 08/03/2015

## Page 1

### 1. Current Board Member Information

	Trustee Name	Email Address	Committee Affiliation(s)	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role and School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	Adrienne Loiseau	[REDACTED]		Yes	Parent Representative	
2	Ambrose Wooden, Jr.	[REDACTED]		Yes		
3	Amy Arthur Samuels	[REDACTED]		Yes		
4	Andy Hubbard	[REDACTED]		Yes		
5	Angela Tucker	[REDACTED]		Yes	Parent Representative	
6	Claire Robinson	[REDACTED]		Yes		
7	Deborah Shanley	[REDACTED]	Chair/Board President	Yes		
8	Jon Atkeson	[REDACTED]	Treasurer	Yes		
9	Judith Jenkins	[REDACTED]		Yes		
10	Justin Cohen	[REDACTED]		Yes		
11	Kelly Wachowicz	[REDACTED]		Yes		
12	L. Priscilla Hall	[REDACTED]		Yes		

13	Lee Gause	[REDACTED]		Yes		
14	Lee Gelernt	[REDACTED]		Yes		
15	Matt Tartaglia	[REDACTED]		Yes		
16	Ted Coons	[REDACTED]		Yes		
17						
18						
19						
20						

**2. Total Number of Members Joining Board during the 2014-15 school year**

0

**3. Total Number of Members Departing the Board during the 2014-15 school year**

1

**4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?**

19

**5. How many times did the Board meet during the 2014-15 school year?**

6

**6. How many times will the Board meet during the 2015-16 school year?**

6

Thank you.

## Enrollment and Retention

The schools partner with the Achievement First recruitment team to carry out a comprehensive recruitment strategy consisting of direct outreach, information sessions, school-based open houses, presentations at community based organizations, targeted mailings, and both online and outdoor advertising. These techniques have been successful in generating applications and in sharing the opportunity to apply with low-income families. In 2009, all Achievement First (AF) schools implemented an at-risk preference for low-income families, and as a result the vast majority of all entering families have qualified for free or reduced-price lunch. As a result of extensive presentations to community organizations that serve low-income families, particularly Head Start and NYCHA daycare centers, the pool of free and reduced-price applicants has been large, and the preference has been effective at substantially matching the district percentages of low-income students for the incoming classes.

The AF student recruitment team is bilingual and has made extensive efforts to reach out to families who speak languages other than English. All outdoor signs are in both English and Spanish, as are all brochures and other marketing materials, including the Achievement First website page for student enrollment. In 2014-15, direct, bilingual recruiting materials reached more than 15,000 families throughout Brooklyn. Additionally, Spanish-speaking members of the recruitment team have presented in Spanish at head start daycares and community organizations (e.g., The Coalition for Hispanic Family Services and Nueva Vida Daycare Center), and multiple members of the parent-led "street teams" that recruited directly in the community were Spanish speakers. While these techniques may change year to year, these are representative of recent recruitment methods. The lottery also uses a weighted preference for English Language Learners, which the schools doubled this year in an effort to both admit and enroll more English Language Learners.

Efforts to recruit students with disabilities have focused primarily on making clear in promotional materials and presentations that the Achievement First is highly effective for special education students, and that we offer services in accordance with IEPs. In addition, the recruitment team reaches out annually to day care centers that are identified by the NYC Department of Education as serving students with disabilities. The AF student recruitment team has partnered with the network special services team to ensure that marketing materials capture the range of services available. Achievement First has reached out specifically to community organizations that serve at risk families with social and health services. One such organization previously agreed to partner with the community outreach team to conduct a family focus group on how AF schools could best meet their needs. During this focus group, the mother of a student with a disability said that her greatest struggle was finding a public school option that held the highest academic standards for her child, despite his disability. The school is just such an option, committed to getting every scholar who walks through our doors to and through college. We believe that this sending this message to families with students who have special needs will be a powerful recruiting technique, and will help us meet the enrollment target for this population. The lottery also uses a weighted preference for students with disabilities.

Retention of students at Achievement First schools is a network-wide priority. The Achievement First report card sets a target of 5% loss attrition for each school, meaning if a school exceeds this level of student attrition the financial bonus of the leadership team is jeopardized. While reliable mobility statistics for New York City are difficult to ascertain, we believe that a mobility rate of 5% is significantly below the average annual turnover of urban students. We believe that retention of students within at-risk populations depends primarily on the academic progress these students are making. As such, the most important retention efforts for at-risk populations

will be great instruction, and regular review of data that ensures that students in these populations are receiving the supports and services they need in order to be successful. Data—including academic performance, attendance, and behavior data—will be disaggregated and shared with the school leadership team, so that early warning signs can be identified and appropriate interventions identified. Achievement First school leaders and regional superintendents regularly share student retention strategies.

**Retaining Low Income Students** An example of a best practice that AF schools utilize is early identification and intervention with families considering leaving. This approach uses historical data on attrition to identify risk factors that predict future attrition. In many cases, student attrition is the result of families disagreeing with a decision to retain a student in grade. The likelihood of attrition increases when there is a possibility of retention in grade combined with a family member who does not fully support the expectations of the school. AF schools use this information to develop specific family engagement and support strategies for scholars who are at risk of leaving. Experience across the network has shown that strong relationships and thoughtful discussions with families are often what make the difference when having a difficult discussion with family members. AF regional superintendents will specifically coach principals on how to have effective conversations with families regarding retention in grade. The principals and regional superintendents will also establish a spring calendar of data review meetings to look at students who have “promotion in doubt” status, to target specific families who are at higher risk of leaving due to disagreements with school expectations. Tailored family-specific strategies will be developed to ensure that do everything possible to keep these students with us.

**Retaining English Language Learners** – We believe that the factors above also apply to English Language Learners, with at least one additional complication. Because parents of English Language Learners often do not speak English fluently themselves, the nuanced conversations about academic performance can be more difficult. As a result, the structure for building family relationships will be somewhat different for these families. The ESL teacher or intervention coordinator (depending on the number of ELL students enrolled) will be primarily responsible for proactively developing relationships and trust with families of English Language Learners as soon as the student is identified as limited English proficient, regardless of academic performance. We believe that these proactive relationship-building practices will establish the trust necessary to identify families early who are at risk for leaving, and to intervene effectively to persuade them to stay with us.

**Retaining Students with Disabilities** – We believe that strong Tier 2 and Tier 3 interventions, complemented by strong family relationships, are the most effective approach for prevention the attrition of students with disabilities. In addition to the attrition risk factors described above, we believe there are at least two additional factors for families of students with disabilities. First, families of students with disabilities are more likely to leave if they believe that we hold lower expectations for their children than for their regular education peers. Second, these families are at risk for leaving if they do not understand the services being provided for their children, or if they perceive that more extensive services might be available at another school. As described above, our communication with families about the high expectations we hold for EVERY child, and the differentiated supports we provide to make sure each child meets these expectations, will begin with our student recruitment process. These messages will be reinforced in family chats (which are requested of all incoming families), family conferences, and all other communication with families of students with disabilities. Additionally, the network support data team and regional director of special services will provide disaggregated *academic* and *behavioral* data for students with disabilities directly to the principals on a monthly basis, to flag

any student for whom additional support is needed. Our experience has been that when students with disabilities make strong academic progress, their families' bond with the school strengthens and they are more likely to stay with us.



# Appendix I: Teacher and Administrator Attrition

Last updated: 08/03/2015

Report changes in teacher and administrator staffing.

Page 1

Charter School Name:

## Instructions for completing the Teacher and Administrator Attrition Tables

ALL charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2014, the FTE for added staff from July 1, 2014 through June 30, 2015, and the FTE for any departed staff from July 1, 2014 through June 30, 2015 using the two tables provided.

### 2013-14 Teacher Attrition Table

	FTE Teachers on June 30, 2014	FTE Teachers Additions 7/1/14 – 6/30/15	FTE Teacher Departures 7/1/14 – 6/30/15
	51	25	17

### 2013-14 Administrator Position Attrition Table

	FTE Administrator Positions On 6/30/2014	FTE Administrator Additions 7/1/14 – 6/30/15	FTE Administrator Departures 7/1/14 – 6/30/15
	10	4	1

Thank you

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 12, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/600afbffb9f24c040>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Jonathan	Atkeson

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*Achievement First Brooklyn Charter Schools (Ed Corp)*

Achievement First Apollo Charter School

Achievement First Aspire Charter School

Achievement First Brownsville Charter School

Achievement First Bushwick Charter School

Achievement First Charter School 10

Achievement First Charter School 11

Achievement First Charter School 12

Achievement First Linden Charter School

Achievement First North Brooklyn Preparatory Charter School

8. Select all positions you have held on the Board:

(check all that apply)

---

• Chair/President

---

• Treasurer

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature consisting of the letters 'J' and 'A' separated by a period. The 'J' has a horizontal top bar and a curved bottom. The 'A' is a simple, slightly irregular capital letter.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 12, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/3015f4423b6eca94d4>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	L. Priscilla	Hall

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*Achievement First Brooklyn Charter Schools (Ed Corp)*

Achievement First Apollo Charter School

Achievement First Aspire Charter School

Achievement First Brownsville Charter School

Achievement First Bushwick Charter School

Achievement First Charter School 10

Achievement First Charter School 11

Achievement First Charter School 12

Achievement First Linden Charter School

Achievement First North Brooklyn Preparatory Charter School

8. Select all positions you have held on the Board:

(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

P. H.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 12, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/3651d2ca16d4bf3f8a>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Daniel	Russell

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*Achievement First Brooklyn Charter Schools (Ed Corp)*

Achievement First Apollo Charter School

Achievement First Aspire Charter School

Achievement First Brownsville Charter School

Achievement First Bushwick Charter School

Achievement First Charter School 10

Achievement First Charter School 11

Achievement First Charter School 12

Achievement First Linden Charter School

Achievement First North Brooklyn Preparatory Charter School

8. Select all positions you have held on the Board:

(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature consisting of the letters 'D' and 'R' separated by a period, written in black ink.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 12, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/572c1dd4ee00f8038c>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Natasha	Lewis

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*Achievement First Brooklyn Charter Schools (Ed Corp)*

Achievement First Apollo Charter School

Achievement First Aspire Charter School

Achievement First Brownsville Charter School

Achievement First Bushwick Charter School

Achievement First Charter School 10

Achievement First Charter School 11

Achievement First Charter School 12

Achievement First Linden Charter School

Achievement First North Brooklyn Preparatory Charter School

8. Select all positions you have held on the Board:

(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature consisting of the letters 'N' and 'L' separated by a period. The 'N' is written with a vertical stroke on the left, a diagonal stroke from top-left to bottom-right, and another diagonal stroke from top-right to bottom-left. The 'L' is written with a vertical stroke on the left and a horizontal stroke extending to the right from the bottom of the vertical stroke.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 12, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/b9e23b00d97623083>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Deborah	Shanley

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*Achievement First Brooklyn Charter Schools (Ed Corp)*

Achievement First Apollo Charter School

Achievement First Aspire Charter School

Achievement First Brownsville Charter School

Achievement First Bushwick Charter School

Achievement First Charter School 10

Achievement First Charter School 11

Achievement First Charter School 12

Achievement First Linden Charter School

Achievement First North Brooklyn Preparatory Charter School

8. Select all positions you have held on the Board:

(check all that apply)

- 
- Chair/President
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

D. S.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 12, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/d878f8061eaafc6c03>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Matt	Tartaglia

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*Achievement First Brooklyn Charter Schools (Ed Corp)*

Achievement First Apollo Charter School

Achievement First Aspire Charter School

Achievement First Brownsville Charter School

Achievement First Bushwick Charter School

Achievement First Charter School 10

Achievement First Charter School 11

Achievement First Charter School 12

Achievement First Linden Charter School

Achievement First North Brooklyn Preparatory Charter School

8. Select all positions you have held on the Board:

(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature consisting of the letters 'M' and 'T' separated by a period, written in black ink.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 12, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/6e84594cd369cbcd7>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Ambrose	Wooden, Jr.

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*Achievement First Brooklyn Charter Schools (Ed Corp)*

Achievement First Apollo Charter School

Achievement First Aspire Charter School

Achievement First Brownsville Charter School

Achievement First Bushwick Charter School

Achievement First Charter School 10

Achievement First Charter School 11

Achievement First Charter School 12

Achievement First Linden Charter School

Achievement First North Brooklyn Preparatory Charter School

8. Select all positions you have held on the Board:

(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature consisting of the letters 'A' and 'W' separated by a period, written in black ink.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, October 13, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/59438510a3b114385>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Adrienne	Loiseau

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*Achievement First Brooklyn Charter Schools (Ed Corp)*

Achievement First Apollo Charter School

Achievement First Aspire Charter School

Achievement First Brownsville Charter School

Achievement First Bushwick Charter School

Achievement First Charter School 10

Achievement First Charter School 11

Achievement First Charter School 12

Achievement First Linden Charter School

Achievement First North Brooklyn Preparatory Charter School

8. Select all positions you have held on the Board:

(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

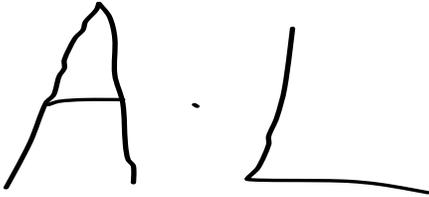
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature consisting of a large capital letter 'A' followed by a period and a capital letter 'L'.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, October 13, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/29f8e922856e690ccc>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Justin	Cohen

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*Achievement First Brooklyn Charter Schools (Ed Corp)*

Achievement First Apollo Charter School

Achievement First Aspire Charter School

Achievement First Brownsville Charter School

Achievement First Bushwick Charter School

Achievement First Charter School 10

Achievement First Charter School 11

Achievement First Charter School 12

Achievement First Linden Charter School

Achievement First North Brooklyn Preparatory Charter School

8. Select all positions you have held on the Board:

(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature consisting of a large capital letter 'J' followed by a period and a capital letter 'C'. The 'J' has a horizontal top bar and a curved bottom. The 'C' is a simple, slightly open loop.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, October 13, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/7db61212b87872036>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Judith	Jenkins

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*Achievement First Brooklyn Charter Schools (Ed Corp)*

Achievement First Apollo Charter School

Achievement First Aspire Charter School

Achievement First Brownsville Charter School

Achievement First Bushwick Charter School

Achievement First Charter School 10

Achievement First Charter School 11

Achievement First Charter School 12

Achievement First Linden Charter School

Achievement First North Brooklyn Preparatory Charter School

8. Select all positions you have held on the Board:

(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature consisting of two capital letters 'J' and 'J' separated by a period. The first 'J' has a horizontal top bar extending to the left. The second 'J' has a horizontal top bar extending to the right.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, October 13, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/52d90b1da5d8b938fa>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Andrew	Hubbard

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*Achievement First Brooklyn Charter Schools (Ed Corp)*

Achievement First Apollo Charter School

Achievement First Aspire Charter School

Achievement First Brownsville Charter School

Achievement First Bushwick Charter School

Achievement First Charter School 10

Achievement First Charter School 11

Achievement First Charter School 12

Achievement First Linden Charter School

Achievement First North Brooklyn Preparatory Charter School

8. Select all positions you have held on the Board:

(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature consisting of the letters 'A' and 'H' separated by a period. The 'A' is written with a single stroke, and the 'H' is written with two strokes.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, October 13, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/d7acdee89a7dd51e42>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Claire	Robinson

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*Achievement First Brooklyn Charter Schools (Ed Corp)*

Achievement First Apollo Charter School

Achievement First Aspire Charter School

Achievement First Brownsville Charter School

Achievement First Bushwick Charter School

Achievement First Charter School 10

Achievement First Charter School 11

Achievement First Charter School 12

Achievement First Linden Charter School

Achievement First North Brooklyn Preparatory Charter School

8. Select all positions you have held on the Board:

(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature consisting of the letters 'C' and 'R' with a period between them. The 'C' is a simple, rounded shape. The 'R' is tall and has a curved top and a vertical stem with a small hook at the bottom.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 19, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/8915ca43080067242>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Lee	Gelernt

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*Achievement First Brooklyn Charter Schools (Ed Corp)*

Achievement First Apollo Charter School

Achievement First Aspire Charter School

Achievement First Brownsville Charter School

Achievement First Bushwick Charter School

Achievement First Charter School 10

Achievement First Charter School 11

Achievement First Charter School 12

Achievement First Linden Charter School

Achievement First North Brooklyn Preparatory Charter School

8. Select all positions you have held on the Board:

(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

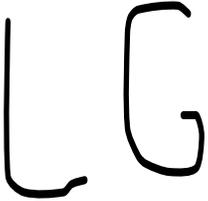
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature consisting of the letters 'L' and 'G' in a stylized, cursive font.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 19, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/57f97f7063da001fac>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Amy	Samuels

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*Achievement First Brooklyn Charter Schools (Ed Corp)*

Achievement First Apollo Charter School

Achievement First Aspire Charter School

Achievement First Brownsville Charter School

Achievement First Bushwick Charter School

Achievement First Charter School 10

Achievement First Charter School 11

Achievement First Charter School 12

Achievement First Linden Charter School

Achievement First North Brooklyn Preparatory Charter School

8. Select all positions you have held on the Board:

(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A S

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 26, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/9104ca5b4fe0efc34a>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Lee	Gause

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*Achievement First Brooklyn Charter Schools (Ed Corp)*

Achievement First Apollo Charter School

Achievement First Aspire Charter School

Achievement First Brownsville Charter School

Achievement First Bushwick Charter School

Achievement First Charter School 10

Achievement First Charter School 11

Achievement First Charter School 12

Achievement First Linden Charter School

Achievement First North Brooklyn Preparatory Charter School

8. Select all positions you have held on the Board:

(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

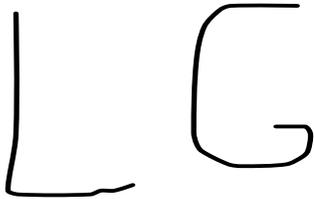
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature consisting of the letters 'L' and 'G' in a simple, bold, black ink style. The 'L' is on the left and the 'G' is on the right, both written in a slightly slanted, upright orientation.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Thursday, November 05, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/90c6311a58fe2addb2>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Gungor	Aktas

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*Achievement First Brooklyn Charter Schools (Ed Corp)*

Achievement First Apollo Charter School

Achievement First Aspire Charter School

Achievement First Brownsville Charter School

Achievement First Bushwick Charter School

Achievement First Charter School 10

Achievement First Charter School 11

Achievement First Charter School 12

Achievement First Linden Charter School

Achievement First North Brooklyn Preparatory Charter School

8. Select all positions you have held on the Board:

(check all that apply)

- 
- Other, please specify...: Board Member
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

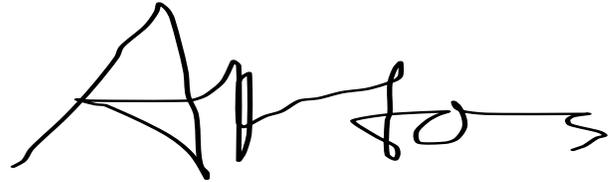
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Dunbar".A handwritten signature in black ink, appearing to read "A. Jones".

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 12, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/5ca4c5899c128745d>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Angela	Tucker

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*Achievement First Brooklyn Charter Schools (Ed Corp)*

Achievement First Apollo Charter School

Achievement First Aspire Charter School

Achievement First Brownsville Charter School

Achievement First Bushwick Charter School

Achievement First Charter School 10

Achievement First Charter School 11

Achievement First Charter School 12

Achievement First Linden Charter School

Achievement First North Brooklyn Preparatory Charter School

8. Select all positions you have held on the Board:

(check all that apply)

- 
- Parent Representative
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature consisting of the letters 'A' and 'T' in a simple, bold, black ink style. The 'A' is on the left and the 'T' is on the right, with a horizontal line connecting their top peaks.

**Thank you.**