



# I. SCHOOL INFORMATION AND COVER PAGE (To be Completed By All Charter Schools)

Created: 07/02/2015

Last updated: 07/30/2015

Please be advised that you will need to complete this task first (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

## Page 1

### 1. SCHOOL NAME AND AUTHORIZER

(Select name from the drop down menu)

BRONX CS FOR THE ARTS (REGENTS) 320800860846

### 2. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

Regents-Authorized Charter School

### 3. DISTRICT / CSD OF LOCATION

NYC CSD 8

### 4. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	950 Longfellow Avenue Bronx, NY 10474	718-893-1042	718-893-7910	<a href="mailto:info@bronxarts.net">info@bronxarts.net</a>

### 4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Dr. Nicholas Stapleton
Title	Executive Director
Emergency Phone Number (###-###-####)	██████████

### 5. SCHOOL WEB ADDRESS (URL)

[www.bronxarts.net](http://www.bronxarts.net)

### 6. DATE OF INITIAL CHARTER

2003-01-01 00:00:00

**7. DATE FIRST OPENED FOR INSTRUCTION**

2004-09-01 00:00:00

**8. FINAL VERIFIED BEDS ENROLLMENT FOR THE 2014-15 School Year as reported to Department's Office of Information and Reporting Services (via the NYC DOE for charter schools in NYC) in August.**

305

**9. GRADES SERVED IN SCHOOL YEAR 2014-15**

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5
---------------	------------------

**10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

	Yes/No	Name of CMO/EMO
	No	

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**11. FACILITIES**

Will the School maintain or operate multiple sites?

No, just one site.

**12. SCHOOL SITES**

Please list the sites where the school will operate in 2015-16.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	950 Longfellow Avenue Bronx, NY 10474	718-893-1042	CSD 8	K-5	Yes	Rent/Lease
Site 2						
Site 3						

**12a. Please provide the contact information for Site 1 (same as the primary site).**

Name	Work Phone	Alternate Phone	Email Address
------	------------	-----------------	---------------

School Leader	Nicholas Stapleton	718-893-1042	[REDACTED]	[REDACTED]
Operational Leader	Daniel Marshall	718-893-1042	[REDACTED]	[REDACTED]
Compliance Contact	Nicholas Stapleton	718-893-1042	[REDACTED]	[REDACTED]
Complaint Contact	Nicholas Stapleton	718-893-1042	[REDACTED]	[REDACTED]

**13. Are the School sites co-located?**

No

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**14. Were there any revisions to the school's charter during the 2014-2015 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).**

No

**15. Name and Position of Individual(s) Who Completed the 2014-15 Annual Report.**

Daniel Marshall, Director of Operations

**16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).**

**Responses Selected:**

Yes

**Signature, Head of Charter School**



**Signature, President of the Board of Trustees**



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**Thank you.**

 **Appendix A: Link to the New York State School Report Card**

Created: 07/06/2015  
Last updated: 07/16/2015

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Page 1

**Charter School Name:**

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**1. NEW YORK STATE REPORT CARD**

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?instid=80000055808&year=2014&createreport=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&teacherqual=1&teacherturnover=1&staffcounts=1&38ELA=1&38MATH=1&48SCI=1&naep=1&nyseslat=1&elemELA=>



# Appendix A: Progress Toward Goals

Created: 07/06/2015  
Last updated: 10/14/2015

Page 1

Charter School Name:

## 1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) which captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?>

[instid=800000055808&year=2014&createreport=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&teacherqual=1&teacherturnover=1&staffcounts=1&38ELA=1&38MATH=1&48SCI=1&naep=1&nyseslat=1&elemELA=1&](http://data.nysed.gov/reportcard.php?instid=800000055808&year=2014&createreport=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&teacherqual=1&teacherturnover=1&staffcounts=1&38ELA=1&38MATH=1&48SCI=1&naep=1&nyseslat=1&elemELA=1&)

## 2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2015. If the goals are based on student performance data that the school will not have access to before August 1, 2015 (e.g., the NYS Assessment results), explain this in the "2014-2015 Progress Toward Attainment of Goal" column. The information can be updated when available. **Appendix A must be fully completed no later than November 1, 2015.**

### 2a. ACADEMIC STUDENT PERFORMANCE GOALS

#### 2014-15 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	2014-2015 Progress Toward Attainment of Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 1	Five Year Goal 1: 90% of students will meet or exceed NYS Learning Standards in each subject area of Math, ELA, Science and Social Studies.	State standardized test scores	This goal has been met for Science but not for Math or ELA. NYS no longer administers the Social Studies exam.  Science: 4th Grade - 91%  ELA: 3rd Grade - 53% 4th Grade - 20.4% 5th Grade - 38%  Math: 3rd Grade - 70.9% 4th Grade - 52.2% 5th Grade - 62%	While we did not meet our five year goal, all grades have seen significant increases in both ELA and Math over the past several years. Therefore, we will continue to utilize and build upon the instructional strategies and curriculum we put in place following the Common Core transition.  In addition, we have increased the amount of time we spend providing interventions for all students below grade level during the school day. We have also contracted with an effective professional development specialist to coach our teachers on the implementation of our curriculum. Finally, we will continue to provide opportunities for supplemental instruction through an extended day, afterschool, Saturday school, and intercession instruction.
Academic Goal 2	Each year, the percentage of each grade level cohort at proficiency (Levels 3 and 4) in Math will increase by a margin of at least half the difference between the previous year's percentage and 90%.	State standardized test scores	While growth was seen in the Math scores for 3rd and 4th graders, this goal has not been met. Year to year score comparisons are as follows:  3rd Grade 2014 - 59% 2015 - 70.9%  4th Grade 2014 - 45% 2015 - 52.2%  5th Grade 2014 - 64% 2015 - 62%	Please see the response for Academic Goal 1.
Academic Goal 3	Each year, the percentage of each grade level cohort at proficiency (Levels 3 and 4) in ELA will increase by a margin of at least half the difference between the previous year's percentage and 90%.	State standardized test scores	Although significant growth was seen in the ELA scores for 3rd graders, this goal has not been met. Year to year score comparisons are as follows:  3rd Grade 2014 - 19% 2015 - 53%  4th Grade 2014 - 33% 2015 - 20.4%  5th Grade 2014 - 38% 2015 - 38%	Please see the response for Academic Goal 1.
Academic Goal 4	Each year, BCSA will meet NCLB AYP threshold for all subcategories and subjects.	State standardized test scores	Bronx Arts does not have results to post for this measure as the State Education Department has not yet provided this information.	N/A

Academic Goal 5	Each year, the overall percentage of students at proficiency at BCSA will exceed NYCDOE District 8 rates.	State standardized test scores	<p>This goal has been met. Bronx Arts students outperformed their peers in District 8 on both the ELA and Math exams for all grades, with the exception of 4th Grade on the ELA exam only.</p> <p>ELA 3rd Grade CSD 8 - 19.5% Bronx Arts - 53%</p> <p>4th Grade CSD 8 - 21.3% Bronx Arts - 21.4%</p> <p>5th Grade CSD 8 - 19.8% Bronx Arts - 38%</p> <p>Math 3rd Grade CSD 8 - 27.9% Bronx Arts - 70.9%</p> <p>4th Grade CSD 8 - 25.1% Bronx Arts - 52.2%</p> <p>5th Grade CSD 8 - 28.8% Bronx Arts - 62%</p>	
Academic Goal 6	Five Year Goal 2: The school's average rank will be in the 75th percentile.	Terra Nova Math and Reading exams	<p>This goal was not met. In the 5th year of our charter, the school's average percentiles were as follows:</p> <p>Math - 69% Reading - 61% Language Arts - 57%</p>	Please see the response for Academic Goal 1.

Academic Goal 7	2014-2015 Benchmark Goal: Each year, each grade level cohort will increase their average percentile rank in Math and Reading by 30% of the difference between the previous year's rank and the 75th percentile	Terra Nova Math and Reading exams	<p>This goal has been partially met. In Reading, we met the goal for 2nd and 3rd Grades; In Language Arts for 3rd Grade; and for all grades but 4th and 5th in Math.</p> <p>Reading:</p> <p>Kindergarten: 2014 Actual - 62% 2015 Goal - 66% 2015 Actual - 62%</p> <p>1st Grade: 2014 Actual - 66% 2015 Goal- 69% 2015 Actual - 68%</p> <p>2nd Grade: 2014 Actual - 58% 2015 Goal - 63% 2015 Actual - 68%</p> <p>3rd Grade: 2014 Actual - 48% 2015 Goal- 56% 2015 Actual - 61%</p> <p>4th Grade: 2014 Actual - 53% 2015 Goal- 60% 2015 Actual - 46%</p> <p>5th Grade: 2014 Actual - 55% 2015 Goal- 61% 2015 Actual - 60%</p> <p>Language Arts:</p> <p>3rd Grade: 2014 Actual - 49% 2015 Goal- 57% 2015 Actual - 63%</p> <p>4th Grade: 2014 Actual - 52% 2015 Goal- 59% 2015 Actual - 45%</p> <p>5th Grade: 2014 Actual - 61% 2015 Goal - 65% 2015 Actual - 63%</p> <p>Math:</p> <p>Kindergarten: 2014 Actual - 64% 2015 Goal - 67% 2015 Actual - 76%</p> <p>1st Grade: 2014 Actual - 65% 2015 Goal- 68% 2015 Actual - 72%</p> <p>2nd Grade: 2014 Actual - 56% 2015 Goal - 62% 2015 Actual - 73%</p> <p>3rd Grade: 2014 Actual - 56% 2015 Goal- 62% 2015 Actual - 73%</p> <p>4th Grade: 2014 Actual - 52% 2015 Goal - 59% 2015 Actual - 58%</p> <p>5th Grade: 2014 Actual - 59% 2015 Goal- 64% 2015 Actual - 62%</p>	Please see the response for Academic Goal 1.
Academic Goal 8				

2a1. Do have more academic goals to add?

No

2a2. Do have more academic goals to add?

No

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2b. ORGANIZATIONAL GOALS

	Organizational Goal	Measure Used to Evaluate Progress	2014-15 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Org Goal 1	Fewer than 10% of families who withdraw their students from BCSA will cite dissatisfaction" as the reason.	Family exit surveys.	<p>This goal has been met.</p> <p>A total of 25 students withdrew from Bronx Arts in the 2014-2015 school year. Of the families that left the school, none specifically cited dissatisfaction" as the reason.</p> <p>Other reasons for students being withdrawn from the school include:            Family Move – 5 students (20%)            Transfer to school that offers middle school grades – 2 students (8%)            Transportation issues - 1 student (4%)            Placement in medical facility - 1 student (4%)            Enrollment in CSD school - 3 students (12%)            Unknown, including those that registered but did not attend on 1st day of school – 13 students (52%)</p>	
Org Goal 2	90% of families will indicate on year-end surveys that they are "satisfied" or "very satisfied" with BCSA.	NYC DOE Learning Environment Survey	This goal has been met. Based on the 2014-2015 NYC DOE survey, 91% of parents expressed satisfaction with the school.	
Org Goal 3	At least 70% of staff will indicate on surveys that they are "satisfied" or "very satisfied" with Bronx Arts.	NYC DOE Learning Environment Survey	This goal has been met. Of the teachers who responded to the 2014-15 NYC DOE survey, 81% expressed satisfaction with the school.	
Org Goal 4	Turn-over of full-time teachers will not exceed 30%	Teaching staff turnover rates	This goal has been met. Of the 34 full-time teachers on staff, 6 (18%) will not be returning to BCSA for the 2015-2016 school year	
Org Goal 5				

**2b.1 Do you have more organizational goals to add?**

No

**2c. FINANCIAL GOALS**

**2014-15 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	2014-2015 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Each year, BCSA will remedy all control and other issues cited in its audit or management letter, and these will not be cited in the following year.	Audited financial statements and correlating management letter.	This goal has been met. Bronx Arts regularly maintains accurate financial records, upholds stringent controls, and, therefore, received an unqualified opinion in its FY15 audit as it has in previous years.	
Financial Goal 2	Each year, BCSA will operate at a surplus and will increase the size of its operating reserves.	Financial documents (budget, etc.)	<p>In FY15, Bronx Arts posted a small net loss on an accrual basis equal to \$-7,036.85 (before non-cash entries such as depreciation). This small loss is due to the timing of a few donations from private sources.</p> <p>Throughout the year, Bronx Arts had no cash flow problems, did not obtain any loans, and did not need to utilize its operating reserves. In fact, Bronx Arts increased its operating reserves by almost \$30,000.</p>	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



# Appendix B: Total Expenditures and Administrative Expenditures per Child

Created: 07/07/2015

Last updated: 07/30/2015

## Page 1

**Charter School Name:**

### **B. Financial Information**

**This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):**

#### **1. Total Expenditures Per Child**

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).

Line 1: Total Expenditures	5636698
Line 2: Year End Per Pupil Count	306
Line 3: Divide Line 1 by Line 2	18421

#### **2. Administrative Expenditures per Child**

To calculate '**Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

- Do not include the FTE of personnel dedicated to administration of the instructional programs.
- Do not include Employee Benefit costs or expenditures in the above calculations.
- A template for the Schedule of Functional Expenses is provided on page 20 of the 2014-15 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2014-15 Annual Report Guidelines in "Resources" area of your portal task page).

**To calculate '**Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).**

Line 1: Relevant Personnel Services Cost (Row)	126706
Line 2: Management and General Cost (Column)	484622
Line 3: Sum of Line 1 and Line 2	611328
Line 4: Year End Per Pupil Count	306
Line 5: Divide Line 3 by the Year End Per Pupil Count	1998

***Thank you.***



**Financial**

**School Name:**

**Date:**

**School Fiscal Contact Name:**

**School Fiscal Contact Email:**

**School Fiscal Contact Phone:**

**District of Location:**

**Authorizer:**

**Years of Operation:**

**Facility:**

**Grades Currently Served:**

**Planned Grades at Full Capacity:**

**Enrollment:**

**Max Enrollment:**

**Year of Most Recent Data**

**School Fiscal Contact Phone:**

**School Audit Firm Name:**

**School Audit Contact Name:**

**School Audit Contact Email:**

**School Audit Contact Phone:**

**Latest Audit Period (through June 30):**

**Do Not Use this Box**



## Audit Supplemental Data Request Form

*for Regents-Authorized Charter Schools*

### Bronx Charter School for the Arts

Enter Submission Date (mm/dd/yyyy)

Nicholas Stapleton

CSD 8

Board of Regents

12

Privately owned facility used for Public School

K-5

K-5

305.7

312

2015

718-893-1042

Lutz and Carr Certified Public Accountants, LLP

Chris Bellando

[cbellando@lutzandcarr.com](mailto:cbellando@lutzandcarr.com)

212-697-2299

2015

Bronx Charter School for the Arts2015

**FILL IN GRAY CELLS**

**Bronx Charter School for the Arts**

STATEMENTS OF FINANCIAL POSITION

FOR THE YEARS ENDED JUNE 30,

	<u>2015</u>	<u>2014</u>
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	\$1,182,023	\$694,104
Grants and contracts receivable	-	-
Accounts receivables	146,410	224,741
Inventory	-	-
Prepaid Expenses	8,562	2,990
Contributions and other receivables	-	-
Other	<u>263,657</u>	<u>238,657</u>
<b>TOTAL CURRENT ASSETS</b>	\$1,600,652	\$1,160,492
<b>OTHER ASSETS</b>		
Investments	\$-	\$-
Property, Plant and Equipment, Net	148,558	158,098
Restricted Cash	<u>-</u>	<u>478,873</u>
<b>OTHER ASSETS</b>	\$148,558	\$636,971
<b>TOTAL ASSETS</b>	<u>\$1,749,211</u>	<u>\$1,797,463</u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable and accrued expenses	\$88,936	\$66,646
Accrued payroll and benefits	284,494	312,999
Refundable Advances	-	-
Dreferred Revenue	-	-
Current maturities of long-term debt	-	-
Short Term Debt - Bonds, Notes Payable	-	-
Other	<u>729,359</u>	<u>708,822</u>
<b>TOTAL CURRENT LIABILITIES</b>	\$1,102,789	\$1,088,467
<b>LONG-TERM DEBT, net current maturities</b>	\$-	\$-
<b>TOTAL LIABILITIES</b>	<u>\$1,102,789</u>	<u>\$1,088,467</u>
<b>NET ASSETS</b>		
Unrestricted	\$624,422	\$678,996
Temporarily restricted	<u>22,000</u>	<u>30,000</u>
<b>TOTAL NET ASSETS</b>	\$646,422	\$708,996
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u>\$1,749,211</u>	<u>\$1,797,463</u>

Check

(0)

(0)

**FILL IN GRAY CELLS**

**Bronx Charter School for the Arts**

STATEMENTS OF ACTIVITIES

FOR THE YEARS ENDED JUNE 30,

	2015			2014
	Unrestricted	Temporarily Restricted	Total	Total
<b>REVENUE, GAINS AND OTHER SUPPORT</b>				
State & Local Operating Revenue	\$4,718,648	\$-	\$4,718,648	\$4,593,703
Federal - Title and IDEA	252,473	-	252,473	315,201
Federal - Other	-	-	-	-
State and City Grants	96,200	-	96,200	-
Contributions and private grants	307,828	22,000	329,828	424,933
After school revenue	-	-	-	-
Other	24,300	-	24,300	522
Food Service/Child Nutrition Program	143,332	-	143,332	168,225
<b>TOTAL REVENUE, GAINS AND OTHER SUPPORT</b>	\$5,542,780	\$22,000	\$5,564,780	\$5,502,584
<b>EXPENSES</b>				
Program Services				
Regular Education	\$3,120,449	\$-	\$3,120,449	\$3,149,056
Special Education	1,904,921	-	1,904,921	1,833,233
Other Programs	-	-	-	-
Total Program Services	\$5,025,370	\$-	\$5,025,370	\$4,982,289
Supporting Services				
Management and general	\$484,622	\$-	\$484,622	\$446,548
Fundraising	126,706	-	126,706	123,166
<b>TOTAL OPERATING EXPENSES</b>	\$5,636,698	\$-	\$5,636,698	\$5,552,003
<b>SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS</b>	\$(93,918)	\$22,000	\$(71,918)	\$(49,419)
Contributions				
Foundations	\$-	\$-	\$-	-
Individuals	-	-	-	-
Corporations	-	-	-	-
Fundraising	-	-	-	-
Interest income	5,179	-	5,179	4,614
Miscellaneous income	4,165	-	4,165	3,267
Net assets released from restriction	-	-	-	-
<b>TOTAL SUPPORT AND OTHER REVENUE</b>	\$9,343	\$-	\$9,343	\$7,881
<b>CHANGE IN NET ASSETS</b>	\$(84,574)	\$22,000	\$(62,574)	\$(41,538)
NET ASSETS BEGINNING OF YEAR	\$750,534	\$-	\$750,534	\$750,534
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-
<b>NET ASSETS - END OF YEAR</b>	\$665,960	\$22,000	\$687,960	\$708,996

**BRONX CHARTER SCHOOL FOR THE ARTS**

**FINANCIAL STATEMENTS  
AND  
SUPPLEMENTARY INFORMATION**

**JUNE 30, 2015 AND 2014**

**BRONX CHARTER SCHOOL FOR THE ARTS**

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**LUZ AND CARR**  
CERTIFIED PUBLIC ACCOUNTANTS, LLP  
300 EAST 42ND ST., NEW YORK, NY 10017  
212-697-2299 Fax 212-949-1768

## **INDEPENDENT AUDITORS' REPORT**

To the Board of Trustees of  
Bronx Charter School for the Arts

We have audited the accompanying financial statements of Bronx Charter School for the Arts (a nonprofit organization), which comprise the statements of financial position as of June 30, 2015 and 2014, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Bronx Charter School for the Arts as of June 30, 2015 and 2014, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated October 8, 2015, on our consideration of Bronx Charter School for the Arts' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.



New York, New York  
October 8, 2015

## BRONX CHARTER SCHOOL FOR THE ARTS

## STATEMENTS OF FINANCIAL POSITION

JUNE 30, 2015 AND 2014

	<u>2015</u>	<u>2014</u>
<b>Assets</b>		
Cash and cash equivalents (Notes 1b and 8)	\$1,180,004	\$1,172,976
Unconditional promises to give (Notes 1c and 3)		
Unrestricted	107,837	163,679
Restricted to specific programs and periods	-	15,000
Accounts receivable	42,553	46,062
Prepaid expenses and other current assets	8,683	2,990
Property and equipment (Notes 1f and 4)	138,705	158,099
Security deposit (Note 5)	170,000	170,000
Security deposit - capital expense reserve account (Note 5)	<u>85,682</u>	<u>68,657</u>
<b>Total Assets</b>	<u><u>\$1,733,464</u></u>	<u><u>\$1,797,463</u></u>
<b>Liabilities and Net Assets</b>		
Accounts payable and accrued expenses	\$ 85,225	\$ 66,646
Salaries, payroll taxes and benefits payable	288,909	312,999
Deferred resident student enrollment revenue (Note 6)	2,755	-
Deferred lease credit (Notes 1g and 5)	289,285	321,428
Deferred rent (Notes 1g and 5)	<u>440,074</u>	<u>387,394</u>
Total Liabilities	<u>1,106,248</u>	<u>1,088,467</u>
Commitment and Contingency (Note 5)		
<b>Net Assets</b>		
Unrestricted		
Board designated (Note 2a)	425,000	425,000
Other	<u>180,216</u>	<u>253,996</u>
Total Unrestricted	605,216	678,996
Temporarily restricted (Note 2b)	<u>22,000</u>	<u>30,000</u>
Total Net Assets	<u>627,216</u>	<u>708,996</u>
<b>Total Liabilities and Net Assets</b>	<u><u>\$1,733,464</u></u>	<u><u>\$1,797,463</u></u>

See notes to financial statements.

## BRONX CHARTER SCHOOL FOR THE ARTS

## STATEMENTS OF ACTIVITIES

YEARS ENDED JUNE 30, 2015 AND 2014

	2015			2014		
	Unrestricted	Temporarily Restricted	Total	Unrestricted	Temporarily Restricted	Total
<b>Revenues, Gains and Other Support</b>						
Public School District:						
Resident Student Enrollment (Note 6)	\$ 4,718,909	\$ -	\$4,718,909	\$ 4,593,703	\$ -	\$4,593,703
Federal Title and Stimulus income	317,395	-	317,395	315,201	-	315,201
School Food Reimbursement	143,202	-	143,202	168,225	-	168,225
Contributions	313,168	22,000	335,168	351,862	30,000	381,862
Special events	48,830	-	48,830	53,681	-	53,681
Direct special events expense	(5,644)	-	(5,644)	(10,610)	-	(10,610)
Donated services (Note 7)	-	-	-	522	-	522
Interest income	9,344	-	9,344	4,614	-	4,614
Other income	18,262	-	18,262	3,267	-	3,267
Net assets released from restrictions	30,000	(30,000)	-	81,000	(81,000)	-
Total Revenues, Gains and Other Support	5,593,466	(8,000)	5,585,466	5,561,465	(51,000)	5,510,465
<b>Expenses</b>						
Program Services						
Regular Education	3,123,965	-	3,123,965	3,149,056	-	3,149,056
Special Education	1,919,503	-	1,919,503	1,833,233	-	1,833,233
Total Program Services	5,043,468	-	5,043,468	4,982,289	-	4,982,289
Supporting Services						
Management and general	495,328	-	495,328	446,548	-	446,548
Fundraising and special events	128,450	-	128,450	123,166	-	123,166
Total Supporting Services	623,778	-	623,778	569,714	-	569,714
Total Expenses	5,667,246	-	5,667,246	5,552,003	-	5,552,003
Increase (decrease) in net assets	(73,780)	(8,000)	(81,780)	9,462	(51,000)	(41,538)
Net assets, beginning of year	678,996	30,000	708,996	669,534	81,000	750,534
<b>Net Assets, End of Year</b>	<b>\$ 605,216</b>	<b>\$ 22,000</b>	<b>\$ 627,216</b>	<b>\$ 678,996</b>	<b>\$ 30,000</b>	<b>\$ 708,996</b>

See notes to financial statements.

## BRONX CHARTER SCHOOL FOR THE ARTS

## STATEMENTS OF CASH FLOWS

YEARS ENDED JUNE 30, 2015 AND 2014

	<u>2015</u>	<u>2014</u>
<b>Cash Flows From Operating Activities</b>		
Decrease in net assets	\$ (81,780)	\$ (41,538)
Adjustments to reconcile decrease in net assets to net cash provided by operating activities:		
Depreciation	44,854	44,425
Deferred rent	52,680	70,870
Credit towards rent	(32,143)	(32,143)
(Increase) decrease in:		
Unconditional promise to give	70,842	12,433
Accounts receivable	3,509	(212)
Prepaid expenses and other current assets	(5,693)	1,998
Security deposit - capital expense reserve account	(17,025)	(17,443)
Increase (decrease) in:		
Accounts payable and accrued expenses	18,579	(13,120)
Salaries, payroll taxes and benefits payable	(24,090)	32,754
Deferred resident student enrollment revenue	2,755	(1,962)
Net Cash Provided By Operating Activities	<u>32,488</u>	<u>56,062</u>
<b>Cash Flows From Investing Activities</b>		
Purchase of property and equipment	<u>(25,460)</u>	<u>(11,558)</u>
<b>Cash Flows From Financing Activities</b>		
Deposits into reserve accounts	-	(19,989)
Release of restriction from reserve accounts	-	478,873
Net Cash Provided By Financing Activities	<u>-</u>	<u>458,884</u>
Net increase in cash and cash equivalents	7,028	503,388
Cash and cash equivalents, beginning of year	<u>1,172,976</u>	<u>669,588</u>
<b>Cash and Cash Equivalents, End of Year</b>	<u><u>\$1,180,004</u></u>	<u><u>\$1,172,976</u></u>

See notes to financial statements.

**BRONX CHARTER SCHOOL FOR THE ARTS****NOTES TO FINANCIAL STATEMENTS****JUNE 30, 2015 AND 2014****Note 1 - Organization and Summary of Significant Accounting Policies****a - Organization**

Bronx Charter School for the Arts ("BCSA") is an education not-for-profit institution formed to operate a charter school in accordance with an agreement with the Board of Regents of the University of the State of New York under a provisional charter valid for a fourth term of five years commencing July 1, 2015.

BCSA is a public elementary school that opened in the South Bronx in September 2003. The school is founded on the principle that art education is a catalyst for the academic and social success of all students. BCSA began with 160 students in grades K-3 during the school year beginning September 2003, and has grown to serve approximately 300 students in grades K-5.

**b - Cash and Cash Equivalents**

For purposes of the statement of cash flows, BCSA considers all highly liquid debt instruments, including money market accounts, to be cash equivalents.

**c - Contributions and Unconditional Promises to Give**

Contributions are recognized when the donor makes a promise to give to BCSA, that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

**d - Financial Statement Presentation**

BCSA is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets.

**e - Estimates**

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**f - Property and Equipment**

Property and equipment are recorded at cost and are depreciated using the straight-line method over the estimated useful lives of the assets. Leasehold improvements are depreciated over the term of the lease.

**BRONX CHARTER SCHOOL FOR THE ARTS****NOTES TO FINANCIAL STATEMENTS****JUNE 30, 2015 AND 2014****Note 1 - Organization and Summary of Significant Accounting Policies (continued)**g - Rent Expense

BCSA records rent expense associated with its facility on a straight-line basis over the life of the lease (Note 5). The difference between the straight-line amount and the amount actually paid during the year is recorded as a liability and an expense in the accompanying financial statements. The deferred lease credit is credited towards rent expense over the life of the lease (Note 5).

h - Tax Status

Bronx Charter School for the Arts is a not-for-profit organization exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and has been designated as an organization which is not a private foundation. Management has evaluated all income tax positions and concluded that no disclosures relating to uncertain positions are required in the financial statements. BCSA's tax returns are generally subject to examination by taxing authorities for a period of three years from the date of filing.

i - Subsequent Events

BCSA has evaluated subsequent events through October 8, 2015, the date that the financial statements are considered available to be issued.

**Note 2 - Net Assets**a - Board Designated

BCSA established a board designated fund to promote its long-term financial stability.

b - Restriction on Net Assets

Temporarily restricted net assets are restricted to future programs and periods.

**Note 3 - Unconditional Promises to Give**

Unconditional promises to give are due within one year. Uncollectible promises are expected to be insignificant.

**BRONX CHARTER SCHOOL FOR THE ARTS**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2015 AND 2014**

**Note 4 - Property and Equipment**

A summary of property and equipment at June 30 is as follows:

	<u>Life</u>	<u>2015</u>	<u>2014</u>
Computer equipment	5 years	\$150,622	\$140,983
Furniture and other office equipment	5-7 years	300,655	293,145
Leasehold improvements	Life of lease	119,605	113,855
Teaching materials	3 years	55,298	55,298
Visual arts equipment	5 years	2,561	-
Musical instruments	5 years	<u>30,384</u>	<u>30,384</u>
		659,125	633,665
Less: Accumulated depreciation		<u>(520,420)</u>	<u>(475,566)</u>
		<u>\$138,705</u>	<u>\$158,099</u>

Depreciation expense for the years ended June 30, 2015 and 2014 was \$44,854 and \$44,425, respectively.

**Note 5 - Net Lease**

BCSA leases the building located at 950-954 Longfellow Avenue, Bronx, NY from Civic Builders (the "Owner") under the terms of a net lease amended in July of 2010. The lease expires June 30, 2024, with a ten-year renewal option. The annual fixed rent of \$540,012 increases by 3% cumulatively each year on August 1.

The lease required BCSA to maintain a "Lease Payment Reserve Account", which was originally funded by BCSA in the amount of \$80,000 at Self-Help Credit Union ("Self"). These funds can be released by Self and be applied to amounts owed under the lease. BCSA was obligated to repay any released amounts according to terms defined in the lease. BCSA was also required to deposit \$4,500 per month into an "Operating Reserve Account" at Self. The Owner's mortgage expired in October 2013, and as part of the lease amendment, funds in these two accounts were released to BCSA.

As part of the amendment, BCSA is required to fund \$25,000 into a tenant capital expense reserve account, on July 1 of each year. BCSA is entitled to be reimbursed for repairs and replacements pursuant to its lease obligations up to the balance available in the Reserve. The owner may use proceeds in the account to pay for any repairs and replacements required to be performed by BCSA and BCSA fails to do so. After expiration of the lease, remaining funds in the Reserve will be refunded to BCSA. In the event of default, landlord will keep the funds.

**BRONX CHARTER SCHOOL FOR THE ARTS****NOTES TO FINANCIAL STATEMENTS****JUNE 30, 2015 AND 2014****Note 5 - Net Lease (continued)**

As part of the amendment, the landlord paid BCSA \$450,000, which was recorded as a deferred lease credit and is credited towards rent expense, over the life of the lease.

**Note 6 - Resident Student Enrollment**

BCSA's per pupil allocation is determined by the New York State Department of Education using New York State's charter school funding formula.

The deferred portion represents per pupil revenue for the 2016 school year.

**Note 7 - Donated Services**

Donated services consisted of \$522 as of June 30, 2014.

**Note 8 - Concentrations of Credit Risk**

BCSA maintains cash balances at various institutions insured by the Federal Deposit Insurance Corporation.

**Note 9 - Functional Allocation of Expenses**

The cost of providing the various program and supporting services has been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and the supporting services benefited.

**SUPPLEMENTARY INFORMATION**



**LUZ AND CARR**

CERTIFIED PUBLIC ACCOUNTANTS, LLP  
300 EAST 42ND ST., NEW YORK, NY 10017  
212-697-2299 Fax 212-949-1768

**INDEPENDENT AUDITORS' REPORT  
ON SUPPLEMENTARY INFORMATION**

To the Board of Trustees of  
Bronx Charter School for the Arts

We have audited the financial statements of Bronx Charter School for the Arts as of and for the years ended June 30, 2015 and 2014, and our report thereon dated October 8, 2015, which expressed an unmodified opinion on those financial statements, appears on pages 1 and 2. Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The Schedule of Functional Expenses for the year ended June 30, 2015 with comparative totals for 2014 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

*Lutz + Carr, LLP*

New York, New York  
October 8, 2015

## BRONX CHARTER SCHOOL FOR THE ARTS

## SCHEDULE OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2015 WITH COMPARATIVE TOTALS FOR 2014

	Number of Positions	Program Services			Supporting Services			2015	2014
		Regular Education	Special Education	Total	Management and General	Fundraising and Special Events	Total	Total Expenses	Total Expenses
Personnel Services Costs									
Administrative staff personnel	11	\$ 360,846	\$ 254,129	\$ 614,975	\$ 251,810	\$ 77,858	\$329,668	\$ 944,643	\$ 908,096
Instructional personnel	40	1,459,048	881,136	2,340,184	-	-	-	2,340,184	2,309,617
Non-instructional personnel	2	46,000	11,500	57,500	25,180	-	25,180	82,680	82,244
Total Personnel Services Costs		1,865,894	1,146,765	3,012,659	276,990	77,858	354,848	3,367,507	3,299,957
Fringe benefits and payroll taxes		457,564	281,215	738,779	67,925	19,093	87,018	825,797	751,633
Legal service		-	-	-	13,750	-	13,750	13,750	-
Accounting and audit services		-	-	-	24,000	-	24,000	24,000	23,681
Other purchased, professional and consulting services		62,624	38,442	101,066	7,392	5,526	12,918	113,984	115,641
Building, land, rent and lease		357,409	219,661	577,070	53,057	14,913	67,970	645,040	645,040
Repairs and maintenance		28,032	17,228	45,260	4,161	1,170	5,331	50,591	44,767
Insurance		24,788	15,234	40,022	3,680	1,034	4,714	44,736	40,604
Utilities		37,152	22,833	59,985	5,515	1,550	7,065	67,050	67,419
Supplies and materials		57,037	34,967	92,004	751	211	962	92,966	106,901
Equipment and furnishings		2,740	1,679	4,419	-	-	-	4,419	5,946
Staff development		30,709	18,822	49,531	809	-	809	50,340	79,973
Marketing and recruitment		649	398	1,047	116	-	116	1,163	610
Technology		12,469	7,658	20,127	1,444	406	1,850	21,977	19,454
Food service		88,104	54,000	142,104	20,716	-	20,716	162,820	147,049
Student services		22,308	13,673	35,981	-	-	-	35,981	47,696
Office expense		40,531	24,842	65,373	5,811	1,453	7,264	72,637	73,418
Indirect benefit expenses		-	-	-	-	4,041	4,041	4,041	10,866
Depreciation		24,853	15,275	40,128	3,689	1,037	4,726	44,854	44,425
Other		11,102	6,811	17,913	5,522	158	5,680	23,593	26,923
Total Expenses, 2015		<u>\$3,123,965</u>	<u>\$1,919,503</u>	<u>\$5,043,468</u>	<u>\$ 495,328</u>	<u>\$ 128,450</u>	<u>\$623,778</u>	<u>\$5,667,246</u>	
Total Expenses, 2014		<u>\$3,149,056</u>	<u>\$1,833,233</u>	<u>\$4,982,289</u>	<u>\$ 446,548</u>	<u>\$ 123,166</u>	<u>\$569,714</u>		<u>\$5,552,003</u>

See independent auditors' report on supplementary information.



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED  
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Trustees of  
Bronx Charter School for the Arts

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Bronx Charter School for the Arts (a nonprofit organization), which comprise the statement of financial position as of June 30, 2015, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 8, 2015.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Bronx Charter School for the Arts' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Bronx Charter School for the Arts' internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Bronx Charter School for the Arts' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

New York, New York  
October 8, 2015

# New York State Education Department

## Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

### **Budget and Cash Flow Templates for the 2013 New Charter Applications**

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#### **General Instructions and Notes for New Application Budgets and Cash Flows Templates**

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<b>1</b>	Complete ALL SIX tabs in <b>BLUE</b>
<b>2</b>	Enter information into the <b>GRAY</b> cells
<b>3</b>	Cells labeled in <b>ORANGE</b> contain guidance pertaining to that tab
<b>4</b>	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
<b>5</b>	Funding by School District information for all NYS School district is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accommodate additional districts if necessary.
<b>6</b>	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.









# Audited Financial Statement Checklist

Last updated: 10/23/2015

Page 1

**Charter School Name:**

**1. Please check each item that is included in the 2014-15 Audited Financial Statement submitted for your charter school.**

	Yes/No
Audited Financial Statements (including report on compliance and report on internal control over financial reporting)	Yes
Single Audit (if applicable)	No
CSP Agreed Upon Procedures (if applicable)	No
Management Letter	No
Report on Extracurricular Student Activity Accounts (if applicable)	No
Corrective Action Plans for any Findings	No

**2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2014-15 Audited Financial Statement.**

	Yes/No
Report on Compliance	No
Report on Internal Control over Financial Reporting	No
Single Audit	Not Applicable
CSP Agreed Upon Procedures Report	Not Applicable
Management Letter	Not Applicable

**Thank you.**



# Appendix E: Disclosure of Financial Interest Form

Created: 07/02/2015

Last updated: 10/14/2015

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Page 1

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All trustees who served on an education corporation governing one or more charter schools during the 2014-2015 school year must complete the form in Appendix E (Disclosure of Financial Interest Form). **The Disclosure of Financial Interest Forms are due on November 1, 2015. A link to a safe and secure form that each Trustee must complete by the November 1, 2015 deadline will be provide here by September 1, 2015 or sooner.**

ALL charter schools or merged education corporations must complete the Board of Trustees Membership Table within the online portal in Appendix F (Board of Trustees Membership Table). The Board of Trustees Membership Table must be submitted by August 1, 2015.

Regents-authorized charter schools must upload a complete set of board of trustee Meeting Minutes from July 2014-June 2015 into Appendix G (Board Minutes). Board of Trustee Meeting Minutes must be submitted by August 1, 2015.

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Yes, each member of the school's Board of Trustees will receive a link to the Disclosure of Financial Interest Form.

Yes

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Thank you.



# Appendix F: BOT Membership Table

Created: 07/06/2015

Last updated: 07/29/2015

## Page 1

### 1. Current Board Member Information

	Trustee Name	Email Address	Committee Affiliation(s)	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role and School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	Aisha Bell	[REDACTED]	Parent Representative	Yes	Parent representative	In 2nd term; 2 years served; Elected: 6/13 Expiration: 6/21
2	Lori Biancamano	[REDACTED]	Treasurer	Yes	Finance; Investment	3rd term; 5 years served; Elected: 10/10 Expiration: 10/18
3	Denise Brecher	[REDACTED]	Trustee/Member	Yes	Community outreach: Arts Education	1st term; 2 years served; Elected: 10/12 Expiration: 10/20
4	Susan Geisenheimer	[REDACTED]	Secretary	Yes	Business Management	3rd term; 5 years served; Elected: 7/10 Expiration: 7/18
5	Trent Hickman	[REDACTED]	Chair/Board President	Yes	Finance; Investment	3rd term; 4.5 years served Elected: 12/10 Expiration: 12/18
6	Eric Osorio	[REDACTED]	Trustee/Member	Yes	Education	4th term; 7 years served Elected: 10/08 Expiration: 10/16
7	Graham Powis	[REDACTED]	Trustee/Member	Yes	Finance	1st Term; 2 years served; Elected: 10/13 Expiration: 10/21
8	Charles Whites	[REDACTED]	Vice Chair/Vice President	Yes	Legal; Finance	2nd term; 2 years served; Elected: 6/13 Expiration: 6/21
9						
10						
11						
12						

13						
14						
15						
16						
17						
18						
19						
20						

**2. Total Number of Members Joining Board during the 2014-15 school year**

0

**3. Total Number of Members Departing the Board during the 2014-15 school year**

2

**4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?**

25

**5. How many times did the Board meet during the 2014-15 school year?**

13

**6. How many times will the Board meet during the 2015-16 school year?**

12

**Thank you.**

Bronx Charter School for the Arts  
Board of Trustees Annual Meeting  
Tuesday, July 15, 2014



Bronx Charter School for the Arts  
Location: 950 Longfellow Ave.  
Bronx, NY 10474  
Meeting called to order at 6:45pm  
Meeting adjourned at 8:00pm

Called Meeting to Order

**Roll Call:**

Members Present: Lori Biancamano, Susan Geisenheimer, Trent Hickman, Brenda Gorczynski, Aisha Bell, Graham Powis, Nnena Nkongho and Denise Brecher

Members Not Present: Julie Wong (on phone from London), Eric Osorio, Charles Whites

Mgmt Present: Dr. Nicholas Stapleton and Stephen Ravosa

**I. General Business:**

RESOLUTION: The minutes of the June 17, 2014 Annual Board meeting were unanimously voted and approved.

RESOLUTION: Lori Biancamano was unanimously voted and approved as Board Treasurer.

RESOLUTION: THE 2014-2015 budget was unanimously voted and approved.

RESOLUTION: The revised Code of Conduct (**LEE, PLEASE ATTACH TO THESE MINUTES**) was unanimously voted and approved. See attached.

**II. Education/Arts**

Dr. Stapleton reviewed the Terra Nova assessments which have improved over last year. It is due to a combination of curriculum, teaching and the after school program. Dr Stapleton reported that summer school is off to a good start. This is the first year that incoming Kindergartners have been included in summer school. Next year it is the school's desire to have a full day of summer school. It is believed that more students will come because parents won't have to find alternative day

care in the afternoons. Dr. Stapleton reported that teacher attrition is very low and a significant improvement over years past. Dr. Stapleton reported that the school is making good progress on finding qualified replacements for Kevin Pease, the Director of Arts who resigned July 31 to move out of state.

**(NICK, COULD YOU REVIEW TO SEE IF I MISSED ANYTHING THAT SHOULD GO IN THIS SECTION)**

### **III. Charter Renewal Application Matters**

Julie Wong reported that the school will begin to send drafts of the Charter Renewal documents to Board members so no one is overwhelmed by the mass of data that has to be reviewed at the last minute. The date it is due is August 29.

### **IV. Finance Committee Report**

Stephen Ravosa presented the Finance Committee Report.

### **V. Development Committee**

Lori Biancamano reported on the proposed Toulmin Grant which is currently in draft form.

### **VI. Executive Session**

The Board held an executive session which included Dr Stapleton.

The meeting adjourned at 8:15pm

Bronx Charter School for the Arts  
Board of Trustees Meeting  
Tuesday, August 12, 2014



Bronx Charter School for the Arts  
Location: 399 Park Ave., 22<sup>nd</sup> Floor  
NY, NY 10023  
Meeting called to order at 12:05pm  
Meeting adjourned at 1:10pm

Called Meeting to Order

**Roll Call:**

Members Present: Lori Biancamano, Susan Geisenheimer, Trent Hickman, Graham Powis, Nnena Nkongho, Julie Wong, Charles Whites and Denise Brecher

Members Not Present: Brenda Gorczynski, Aisha Bell, and Eric Osorio

Mgmt Present: Dr. Nicholas Stapleton and Stephen Ravosa

**I. General Business:**

RESOLUTION: The minutes of the July 15, 2014 Board meeting were unanimously voted and approved.

RESOLUTION: The revised Code of Ethics to reflect best practices and update for the 2015-2020 charter term were unanimously voted and approved by the Board. See attached.

RESOLUTION: THE five year budget beginning in 2015-2016 was unanimously voted and approved by the Board.

RESOLUTION: The Organization Chart for the 2015-2020 charter term was unanimously voted and approved by the Board. See attached.

RESOLUTION: The revised Personnel Policy was unanimously voted and approved by the Board.

**II. Education/Arts**

Dr. Stapleton reported that he was preparing for the students' return on September 2. The new teachers were to come back on August 18<sup>th</sup> and returning teachers on

August 21 for intensive development and planning. Dr. Stapleton reported that teacher attrition remains very low. He reported that the school has narrowed the replacement for Kevin Pease, the Director of Arts who resigned July 31 to move out of state to two candidates. Several Board members had interviewed the candidates. The Board helped Dr. Stapleton determine which candidate to select and make an offer to.

### **III. Charter Renewal Application Matters**

Julie Wong reported that the due date for the Charter Renewal application is August 30. She discussed that the Charter Authorizer Renewal group will visit the school on either October 7 or 8 and asked every Board member to hold those dates on their calendars.

### **IV. Finance Committee Report**

Stephen Ravosa presented the Finance Committee Report.

### **V. Development Committee**

Lori Biancamano reported that she continues to work on the Toulmin Grant.

### **VI. Executive Session**

The Board held an executive session which included Dr Stapleton.

The meeting adjourned at 8:15pm

Bronx Charter School for the Arts  
Special Board of Trustees Meeting  
Friday, August 22, 2014



Bronx Charter School for the Arts  
Location: Video and telephone conferencing  
Meeting called to order at 11:05am  
Meeting adjourned at 11:30am

Called Meeting to Order

**Roll Call:**

Members Present: Lori Biancamano, Aisha Bell, Trent Hickman, Nnena Nkongho, Julie Wong, Charles Whites and Denise Brecher

Members Not Present: Brenda Gorczynski, Eric Osorio, Graham Powis, Susan Geisenheimer

Mgmt Present: Dr. Nicholas Stapleton and Stephen Ravosa

**I. General Business:**

RESOLUTION: The revised by laws to reflect best practices and update for the 2015-2020 charter term were unanimously voted and approved by the Board. See attached.

RESOLUTION: The application to the New York State Education Department for the Charter Renewal was unanimously voted and approved by the Board. See attached.

**II. Charter Renewal Application Matters**

Julie Wong thanked the Board for its work on the charter renewal application and reported that the completed Charter Renewal application is ready for submission with the Board's approval. The completed application will be submitted prior to the due date of August 29. She reminded the group that the Charter Authorizer Renewal group will visit the school on either October 7 or 8 and asked every Board member to hold those dates on their calendars.

The meeting adjourned at 11:30am

Bronx Charter School for the Arts  
Board of Trustees Meeting  
Tuesday, September 16, 2014



Bronx Charter School for the Arts  
Location: 950 Longfellow Ave.  
Bronx, NY 10474  
Meeting called to order at 6:30pm  
Meeting adjourned at 8:00pm

Called Meeting to Order

**Roll Call:**

Members Present: Lori Biancamano, Susan Geisenheimer, Brenda Gorczynski, Julie Wong, Charles Whites, and Aisha Bell

Members Not Present: Eric Osorio, Nnena Nkongho, Denise Brecher, Trent Hickman, and Graham Powis (on phone)

Mgmt Present: Dr. Nicholas Stapleton, Stephen Ravosa and Myishia Taylor-Myke

Julie introduced Myishia Taylor who Dr. Stapleton stated will be working in operations to help improve business functions.

**I. General Business:**

RESOLUTION: The minutes of the August 12 and August 22, 2014 Board meetings were unanimously voted and approved.

**II. Charter Renewal Application Matters**

Julie Wong discussed with the Board how much time Board members who will attend the Charter Authorizer Renewal group meeting on October 7 will need for prepping by CSBM. Julie will request from CSBM an hourly cost for prep.

**III. Nominating/Evaluation Committee Report**

Susan Geisenheimer reported that Bronx Arts will be looking for an additional 3 or 4 new Board members. She asked that all the Board members think about ways to source new Board members. Trent Hickman will post a request at the Wharton School of the University of Pennsylvania among other sources.

#### **IV. Development Committee**

Lori Biancamano reported that she had submitted the Toulmin Grant requesting \$250,000. Our total fundraising goal is \$418,000. Julie Wong recommended that the Board select a date for the 2015 Arts Auction as early as possible.

#### **V. Finance Committee Report**

Lori Biancamano presented the Finance Committee Report. She reported that the auditors are starting their field work and will be on site next week.

#### **VI. Education/Arts**

Dr. Stapleton reviewed the spring 2014 New York State Assessment results (see attachment) including growth scores, sub-group performance and comparative data with the state and Community School District 8. The school performed well above the state average in all areas except 3<sup>rd</sup> grade ELA. According to Dr. Stapleton, he will put practices in place to address instructional issues to continue to improve student achievement with a stronger focus in ELA school wide for the 2014-2015 school year. He also reported that the school experienced the lowest faculty turnover ever. The afterschool program will begin next Monday.

#### **VII. Executive Session**

The Board held an executive session which included Dr Stapleton.

The meeting adjourned at 8:00pm

Bronx Charter School for the Arts  
Board of Trustees Special Meeting  
Wednesday, October 22, 2014

Bronx Charter School for the Arts  
Location: 399 Park Ave., 22<sup>nd</sup> Floor  
NY, NY 10023  
Meeting called to order at 3:40pm  
Meeting adjourned at 4:40pm



Called Meeting to Order

**Roll Call:**

Members Present: Lori Biancamano, Susan Geisenheimer via video, Trent Hickman, Charles Whites via video, Nnena Nkongho, Julie Wong, and Denise Brecher

Members Not Present: Brenda Gorczynski, Aisha Bell, Graham Powis and Eric Osorio

Mgmt Present: Stephen Ravosa (by phone only to discuss audit)

Auditor Partner Present: Chris Bellando from Lutz and Carr (by phone only to discuss audit)

**I. General Business:**

RESOLUTION: The FY 2013-2014 Audited Financial Statements were unanimously voted and approved by the Board.

RESOLUTION: A compensation package for the 2014-2015 school year for Dr. Stapleton was unanimously voted and approved by the Board.

**VI. Executive Session**

The Board held an executive session.

The meeting adjourned at 4:40 pm

Bronx Charter School for the Arts  
Board of Trustees Meeting  
Tuesday, November 4, 2014



Bronx Charter School for the Arts  
Location: 399 Park Ave., 22<sup>nd</sup> Floor  
NY, NY 10023  
Meeting called to order at 12:00pm  
Meeting adjourned at 1:05pm

Called Meeting to Order

**Roll Call:**

Members Present: Susan Geisenheimer, Trent Hickman, Nnena Nkongho via video, Julie Wong, Charles Whites and Denise Brecher

Members Not Present: Brenda Gorczynski, Aisha Bell (on phone) Graham Powis (on phone), Lori Biancamano, and Eric Osorio

Mgmt Present: Dr. Nicholas Stapleton and Stephen Ravosa

**I. General Business:**

The minutes of the September and October 2014 Board meetings were unanimously voted and approved.

**II. Education/Arts**

Dr. Stapleton reported that the Saturday program is up and running. He also reported that the school received a technology grant of \$175,000 for 2014-2015 from Councilwoman Arroyo's office and provided details as to what equipment the grant will be used to purchase. The school cafeteria has been converted to use for a gym for a new physical education program for Grades K-2. A part-time physical education teacher will be hired this year and a full-time teacher for the next school year. Dr. Stapleton has asked CSBM to look into grants to fund the RTI program once the fund runs out later this year.

**III. Nominating/Evaluation Committee Report**

Trent reported that he had interviewed an excellent potential Board candidate recommended by Eric Osorio. She is an assistant head of school at The Fieldston School and she lives in the Bronx. Plans were made to organize two more

interviews in order to consider her election to the Board at the December meeting. Trent will post a request for potential board members through an on-line service started by the New York City Alumni Association of the Wharton School of the University of Pennsylvania.

#### **IV. Development Committee Report**

Julie Wong reported that the Arts Auction will probably be held on May 20, 2015. The venue decision is up in the air. Julie hopes she might have access to a venue that would be free to the school. She also reported that the Toulmin Foundation will give an additional \$60,000 to cover a kiln and set up equipment, mobile science carts and a “masters” after school program for gifted and talented students.

#### **V. Finance Committee Report**

Julie Wong presented the Finance Committee Report. She reported that the committee is comfortable with the school’s financial status.

The meeting adjourned at 1:05 pm.

Bronx Charter School for the Arts  
Board of Trustees Meeting  
Tuesday, December 9, 2014

Bronx Charter School for the Arts  
Location: 399 Park Ave., 22<sup>nd</sup> Floor  
NY, NY 10023  
Meeting called to order at 6:30pm  
Meeting adjourned at 7:55pm

Called Meeting to Order

**Roll Call:**

Members Present: Susan Geisenheimer, Trent Hickman, Julie Wong, Charles Whites, Aisha Bell, Graham Powis, Lori Biancamano, and Denise Brecher

Members Not Present: Brenda Gorczynski, Nnena Nkongho via phone and Eric Osorio

Mgmt Present: Dr. Nicholas Stapleton and Stephen Ravosa

**I. General Business:**

The minutes of the November 2014 Board meeting were unanimously voted and approved.

**II. Nominating/Evaluation Committee Report**

Nona Thomas-Lopez was unanimously voted and approved as a new member of the Board of Directors of Bronx Arts.

The Committee has been interviewing three potential Board candidates who surfaced from Trent Hickman's post to the on-line service started by the New York City Alumni Association of the Wharton School of the University of Pennsylvania.

**III. Education/Arts**

Julie Wong discussed the upcoming January Board retreat and asked for Board members to submit suggestions for the meeting.

In his Academic Report Dr. Stapleton reported that his overall goal is to outperform the State test averages and other nearby charter schools. He discussed the Student Achievement Goals for 2014-2015 including the New York State Assessments, the Terra Nova Assessments and the first of three practice assessments in mathematics.

Dr. Stapleton also discussed professional development. He has hired a math consultant to work with the teachers who is very well liked and extremely effective.

#### **IV. Development Committee Report**

Lori Biancamano reported that the school will receive \$8500 from the Modern Kings of Culture auction (sponsored by Grey Goose) of a painting of Swizz Beatz thanks to Swizz naming Bronx Arts as the recipient.

Julie Wong reported that she is still working on getting free space for the spring arts auction in midtown which would be more convenient for most auction attendees.

#### **V. Finance Committee Report**

Lori Biancamano presented the Finance Committee Report. She emphasized the need for robust development efforts to help with the budget.

The meeting adjourned at 7:55 pm.

Bronx Charter School for the Arts  
Board of Trustees Annual Retreat  
Saturday January 10, 2015

Bronx Charter School for the Arts  
Location: 950 Longfellow Ave.  
Bronx, NY 10474



Meeting called to order at 9:15am  
Meeting adjourned at 12:30pm

Called Meeting to Order

**Roll Call:**

Members Present: Susan Geisenheimer, Trent Hickman, Julie Wong, Noni Thomas Lopez, Aisha Bell, Graham Powis, Lori Biancamano, Nnena Nkongho, and Denise Brecher

Members Not Present: Brenda Gorczynski, Charles Whites and Eric Osorio

Mgmt Present: Dr. Nicholas Stapleton

**I. General Business:**

The minutes of the December 2014 Board meeting were unanimously voted and approved.

**II. Education/Arts**

Dr Stapleton presented an organizational and staffing plan for the school. He also discussed new initiatives he had embarked on such as investigating the feasibility of a Pre-K program.

**III. Development Committee Report**

Julie discussed the format of the annual Arts Auction and the confirmed date of May 20, 2015. Lori Biancamano reported on a meeting with the Toulmin Foundation in December to discuss their funding an RFP process and study to determine the most effective means of development growth for the school, including evaluating a hire of a Development Associate. It was also discussed that the school was pursuing a contribution from the local branch of Signature Bank. Lori emphasized that the goal

of the Arts Auction is to reduce expenses. A discussion ensued about identifying either a celebrity or someone connected to the school to honor as a way of raising more money at the Auction.

#### **IV. Board Goal Setting**

Julie Wong reported on the questionnaires filled out by all Board members.

The meeting adjourned at 12:30 pm.

Bronx Charter School for the Arts  
Board of Trustees Meeting  
Tuesday February 10, 2015

Bronx Charter School for the Arts  
Location: 399 Park Ave.  
New York, NY 10023

Meeting called to order at 12:05pm  
Meeting adjourned at 1:00pm



Called Meeting to Order

**Roll Call:**

Members Present: Susan Geisenheimer, Noni Thomas Lopez, Graham Powis, Lori Biancamano, Nnena Nkongho, Charles Whites and Eric Osorio

Members Not Present: Brenda Gorczynski, Trent Hickman, Julie Wong, Aisha Bell, and Denise Brecher

Mgmt Present: Dr. Nicholas Stapleton and Stephen Ravosa

**I. General Business:**

The minutes of the January 10, 2015 Board meeting were tabled pending review at the March 10, 2015 meeting.

**II. Education/Arts**

Dr. Stapleton stated that the NYSED Charter School Office requested BCSA Disciplinary Policy be reviewed by legal counsel for compliance with applicable laws and regulations.

RESOLUTION: The Board unanimously ratified and approved the revised Disciplinary Policy as recommended by counsel, Cohen Schneider & O'Neill in a letter dated January, 29, 2015. (See attached)

Dr. Stapleton discussed that several parents attended Advocacy Day in Albany on February 3. He is being invited by the New York City charter School Center to meet with legislators on February 25. The issue to be discussed is centered on facilities funding for previously existing charter schools.

Dr. Stapleton reviewed the dashboard report including the Middle of Year DIBELS data. The second round of grades 3-5 practice assessments is scheduled for February 26 to March 4. The school lost two siblings in late January because their parents moved them to a K-12 charter school. The school was able to replace the second grader but not the fifth grader.

Dr. Stapleton discussed the student recruitment efforts including the lottery for the 2015-2016 school year. All is being done to ensure that the school is meeting its targets for English Language Learners and Students with Disabilities.

**The Charter School Office staff informed the Board Chair/ Vice Chair and the Executive Director that it was recommending the school for a 5 year renewal to June 2020.**

### **III. Development Committee Report**

Lori Biancamano reported that her hope of using an event space for the annual Arts auction which would have been free to the school is no longer an option, since the construction schedule on that space is now delayed. Lori asked if anyone had any suggestions about a venue which would accommodate from 100-150 attendees. In response to a question, Lori stated that most corporate and foundation donations occur because of a personal connection.

### **IV. Finance Committee**

Lori reported that the school is in line with the budget. There is a need to keep expenses in line and focus on generating new revenues.

The meeting adjourned at 1:00 pm.

Bronx Charter School for the Arts  
Board of Trustees Meeting  
Tuesday March 10, 2015

Bronx Charter School for the Arts  
Location: 950 Longfellow Ave.  
Bronx, N.Y. 10474



Meeting called to order at 6:30pm  
Meeting adjourned at 8:05pm

Called Meeting to Order

**Roll Call:**

Members Present: Susan Geisenheimer, Graham Powis, Lori Biancamano, Trent Hickman, Julie Wong, Aisha Bell, Denise Brecher

Members Not Present: Brenda Gorczynski, Noni Thomas Lopez, Nnena Nkongho, Charles Whites and Eric Osorio

Mgmt Present: Dr. Nicholas Stapleton and Stephen Ravosa

**I. General Business:**

The minutes of the January 10, 2015 Board meeting were unanimously voted and approved. The minutes of the February 10, 2015 Board meeting were unanimously voted and approved.

It was noted at the meeting that Brenda Gorczynski had submitted her resignation from the Board after nearly five years of service. We are thankful for her service and wish her well.

**II. Education/Arts**

Dr. Stapleton explained that the departure of two students in January will not affect the budget.

Dr. Stapleton reviewed the dashboard report focusing on enrollment issues. He also reviewed the Academic Report including the second practice assessment in English Language Arts and Mathematics using internally designed tests.

**III. Development Committee Report**

Lori Biancamano reported about the Arts Auction. After discussion Julie Wong suggested taking a vote on the type of event to hold in case we were unable to find someone to honor. Three alternatives were suggested: continue with the arts auction as in the past, hold an event at the school or have a “non event” which would entail sending out invites but not actually having an event.

#### **IV. Finance Committee**

Lori Biancamano presented the financial committee report. There were no major issues.

The meeting adjourned at 8:05 pm.

Bronx Charter School for the Arts  
Board of Trustees Annual Meeting  
Tuesday April 14, 2015

Bronx Charter School for the Arts  
Location: 950 Longfellow Ave.  
Bronx, N.Y. 10474



Meeting called to order at 6:35pm  
Meeting adjourned at 7:45pm

Called Meeting to Order

**Roll Call:**

Members Present: Susan Geisenheimer, Graham Powis, Lori Biancamano, Trent Hickman, Julie Wong, Aisha Bell, Denise Brecher, and Charles Whites

Members Not Present: Noni Thomas Lopez (on phone), Nnena Nkongho, and Eric Osorio

Mgmt Present: Dr. Nicholas Stapleton and Stephen Ravosa

**I. General Business:**

The minutes of the March 10, 2015 Board meeting were unanimously voted and approved.

**RESOLUTION:** The Board unanimously voted and approved a resolution to modify the notification period for instructional and administrative staff resignation.

**II. Education/Arts**

Dr. Stapleton reviewed the dashboard report. He reported on the results of the lottery, which was very successful. Bronx Arts will have 12 seats to fill in the fifth grade, which will be a challenge, but the school has already embarked on various recruitment techniques.

Dr. Stapleton reported that 91 third, fourth and fifth graders participated in intercession while school was closed at spring break, a significant increase from a year ago.

The annual school musical is Annie Jr. and is scheduled for June 2 and 3<sup>rd</sup>. It will be held at Lehman College, which will be less expensive than El Museo and will offer easier access to parents and larger capacity. Dan Marshall will be in charge.

Dr. Stapleton also presented the achievement data for grades K- 2 in Reading/ English Language Arts and Mathematics. The data shows student growth by comparing the Beginning of Year results versus the Middle of Year results using school designed instruments.

### **III. Nominating and Evaluation Committee Report**

The Board unanimously voted and approved additional two year terms for the following Board members: Lori Biancamano, Denise Brecher, Susan Geisenheimer, Trent Hickman, Nnena Nkongho and Eric Osorio.

At the meeting Julie Wong submitted her resignation from the Board after nearly six years of service. We are very thankful for her service and wish her well.

A slate of candidates for two Board leadership positions was proposed:

Trent Hickman – Chair

Charles Whites – Vice Chair

The Board unanimously voted and approved the two candidates for the above respective positions. Lori Biancamano will continue as Treasurer and Susan Geisenheimer will continue as Secretary.

Susan Geisenheimer announced that the Committee with help from select Board members would begin interviews of Dr. Stapleton's direct reports as part of his performance review.

### **IV. Development Committee Report**

Julie Wong reported about her conversation with former Board Chair, Matthew Arendt and his willingness to be honored at the Arts Auction. He has agreed and has asked that the school provide ideas on arts related items that his network of contacts would fund. The date of the Auction will change to an evening in June to accommodate Matthew's schedule.

### **IV. Finance Committee**

Stephen Ravosa presented the financial committee report. There were no major issues.

The meeting adjourned at 7:45 pm.

Bronx Charter School for the Arts  
Board of Trustees Annual Meeting  
Tuesday, May 19, 2015

Bronx Charter School for the Arts  
Location: 399 Park Ave., 22<sup>nd</sup> Fl  
New York, NY 10023  
Meeting called to order at 12:10pm  
Meeting adjourned at 1:10pm

Called Meeting to Order

**Roll Call:**

Members Present: Lori Biancamano, Susan Geisenheimer, Trent Hickman, Charles Whites , Graham Powis,

Members Not Present: Aisha Bell, Eric Osorio Nnena Nkongho, Denise Brecher.

Mgmt Present: Dr. Nicholas Stapleton and Stephen Ravosa

**I. General Business:**

RESOLUTION: The minutes of the April 14 Annual Board meeting were unanimously voted and approved.

RESOLUTION: The 2015-2016 school year calendar was unanimously voted and approved.

Trent Hickman discussed the committee structure and asked Board members to think about taking on greater roles in committees and perhaps changing committees. This will be discussed more fully at the June Board meeting.

**II. Education/Arts**

Dr. Stapleton reviewed the dashboard report. He also reported on the 2015-2016 staffing plan that will need to be approved by the Program Committee. Staffing positions will be reorganized as per the smaller staffing model outlined in the charter application.

For the 2015-2016 school year the school is considering a different and more rigorous reading program, Ready Gen by Pearson.

Summer school is scheduled for three weeks (July 6 to June 30). Students will attend for three hours daily from 9 am to 12 noon. The program is open to students who struggling in reading and is by invitation only.

### **III. Nominating and Evaluation Committee Report**

The Charter Authorizer has requested additional information before Noni Thomas Lopez will be an official Board member. She appears to be caught between the old information requirements of new Board members and new requirements.

### **IV. Development Committee**

Lori Biancamano reported that Damon Marks of The Travelling Guitar Foundation has donated six drum sets to the school and will provide the entertainment at the Arts Auction gratis.

Lori mentioned that Bill Villafranco will host a luncheon at the Harvard Club for several of his clients on May 28 to show the video about Bronx Arts which the Toulmin Foundation financed. Lori and Trent will attend as well Dr. Stapleton, Dan Marshall and several others school administrators.

### **V. Finance Committee Report**

Lori Biancamano presented the Finance Committee Report. There were no major issues. There was a preliminary discussion of the budget.

### **VI. Executive Session**

The Board held an executive session.

The meeting adjourned at 1:10pm



Bronx Charter School for the Arts  
Board of Trustees Meeting  
Tuesday, June 16, 2015  
Bronx Charter School for the Arts  
950 Longfellow Avenue  
Bronx, NY 10474  
Meeting called to order at 6:30 pm  
Meeting adjourned at 9:00 pm

I. GENERAL BUSINESS
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**Roll Call:**

**Members Present:** Lori Biancamano, Trent Hickman, Graham Powis, Eric Osorio (via video conference), Aisha Bell, Noni Thomas-Lopez

**Members Not Present:** Susan Geisenheimer, Charles Whites, Nnena Nkongho, Denise Brecher

**Mgmt Present:** Nicholas Stapleton, Stephen Ravosa

**Other:** N/A

**General Business:**

**RESOLUTION:** The minutes of the May 2015 Board Meeting were unanimously approved.

**RESOLUTION:** The Whistleblower Policy was unanimously approved.

**RESOLUTION:** The Addendum to the Financial Policies and Procedures was unanimously approved.

II. PROGRAM COMMITTEE
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The Program Committee deferred to Dr. Stapleton to review the 2015-2016 Staffing Plan and Organization Chart, as discussed below.

III. EDUCATION/ARTS
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Dr. Stapleton led a review of the 2015-2016 Staffing Plan and Organizational Chart, which had previously been reviewed with and approved by the Finance and Program Committees. He also reviewed the Dashboard Report and data from the June 2015 Terra Nova assessments. In general, the Terra Nova assessments showed moderate to strong performance growth over prior year.

#### IV. DEVELOPMENT

Lori gave an overview of the results of the Arts Auction. Although revenues were down slightly from prior year, the school was able to generate net income consistent with prior year, primarily due to Lori's firm donating use of the venue for the Arts Auction. Net income was approximately \$40,000.

#### V. FINANCE

Stephen Ravosa distributed and reviewed the April 2015 financial statements.

Stephen Ravosa and Lori Biancamano led a discussion of the 2015-2016 Budget and set forth the key areas where the Staffing Plan previously discussed had impacted the Budget.

**RESOLUTION:** The 2015-2016 Budget was unanimously approved.

#### VI. NOMINATING/EVALUATION

**RESOLUTION:** The 2015-2016 Board Meeting Calendar was unanimously approved.

#### VII. EXECUTIVE SESSION

An Executive Session was held from 8:00 pm to 9:00 pm.

Meeting adjourned at 9:00 pm.



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#### Focus Area – D. Appendix H: Enrollment and Retention Efforts

*Describe the efforts the charter school has utilized in 2014-2015 and a plan for efforts to be taken in 2015-2016 to attract and retain a greater enrollment of students with disabilities, English language learners, and students who are eligible for free and reduced priced lunch.*

In the 2014-2015 school year, Bronx Charter School for the Arts served a large population of students with disabilities (16.4%) as well as students who are eligible to receive free and reduced price lunch (94%.) Of the total student body, 11.1% were classified as English Language Learners. The school is currently exceeding Community District 8 (CSD8) average of 85% for FRPL but is below the district averages of 20.5% for SWD and 16.9% ELLs.

This school's success in recruiting students with special needs and students from low-income families is partially due to the neighborhoods in which our students reside and partially due to our recruitment efforts. We are dedicated to serving students in Hunts Point and in the South Bronx and, therefore, we focus most of our student recruitment in these areas, which are predominantly low-income neighborhoods. In addition, we have had great success with students with disabilities in the past, and the Committee on Special Education frequently refers parents of special needs students to our school. The school provided services for Students with Disabilities well beyond the mandated resource room services through co-taught classrooms, an extended school day, and after-school and Saturday school instruction.

To attract English Language Learners, all of our recruitment and enrollment materials are prepared in Spanish as well as English. In addition, all parent notices and re-registration materials are in Spanish and English. Translation services are offered at all major Bronx Arts events and parent-teacher conferences as needed. The school also hired a full time certified ESL teacher to provide targeted instructions for all students identified as English Language Learners, implement the new ESL standards and use the Cornerstone curriculum by Pearson for instruction. During the school year, all English Language Learners also attended the various extended learning opportunities programs including After School, Saturday School and Intersession programs and will continue to attend during the 2014-2015 school year.

To expand on our efforts in the upcoming year, the school's staff will identify and partner with several of the privately operated preschool providers that cater to populations with Latin American and Caribbean background, and West African immigrants as a source for recruiting potential English Language Learners for participation in the lottery. Strategies will include both scheduled onsite and offsite presentations conducted by the school's staff including translation in the language(s) spoken by students and parents; and weekly advertisements published in local media including newspapers, websites and radio conducted or translated in the various languages spoken in the community.

In order to accommodate the increase in the number of students who are identified as English Language Learners and to bring in alignment with Community School District 8, the school will hire several teachers with TESOL certification. The school's curriculum will incorporate units of study in the literacy, social studies and the Arts that reflect the ethnic and cultural heritages of its various student populations. The annual calendar of performances and related events will be promoted in the community with the intent to attract student population with limited English proficiency.



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For the recruitment of Students with Disabilities, the school will continue to work closely with the Committee on Special Education (CSE) in ensuring timely evaluation, identification, review and placement of students. Moreover, the school has a strong internal identification protocol through its Response to Intervention (RtI) program and will continue to use this system to identify and place students. In order to increase the pool of potential applicants, the school will conduct outreach to the Committee on Special Education to encourage parents who reside within Community School District 8 to apply through the lottery or waiting list.

The school has historically enrolled and maintained a high percentage of students who qualify for Free and Reduced Priced Lunch (FRPL) due both to its outreach efforts and the fact that it is located and draws most of its students from the poorest geographical locations in the South Bronx. The school is committed to serving the poorest students in the community and will continue to target this population of students as it has historically done.

**ELL Recruitment 2015-2016**  
**Local Hunt's Point Day Care Outreach**

CSD	LOCATION	ADDRESS	STATE	ZIP CODE	TELEPHONE	DATE OF TRANSITION MEETINGS	Dates Sent/Note
12	LA Peninsula	711 Manida Street	Bronx New York	10475	(718)542-7590	2/25/15@9:30am	2/25: Ms. Myke
8	Gwendolyn Bland Day Care Center	739 East 163rd St	Bronx New York	10456	(718)991-1050		1/6/2015 Mailed flyers,applications, and open house info.
8	Children Corner Learning Center	1200 Waters Place	Bronx New York	10461	(718)239-1062		1/6/2015 Mailed flyers,applications, and open house info.
8	Stepping Stone Day School	2826 Westchester Ave	Bronx New York	10461			1/6/2015 Mailed flyers,applications, and open house info.
11	DJS Day Care	900 East 223rd St	Bronx New York	10466	(718)515-2109		1/6/2015 Mailed flyers,applications, and open house info.
12	Tremont-Crotona Day Care Center	1600 Crotona Park E	Bronx New York	10460	(718)378-5600	2/23 @8:30am	2/9: Ms. Santiago confirmed Monday 2/23 Ms. Myke/Diaz
8	LA Peninsula Center 2	1054 Intervale Ave	Bronx New York	10459	(718)893 5074		2/9: Will call back with dates for meeting
10	Bronx Baptist Day Care	331 East 187 Street	Bronx New York		(718)933-4201		1/6/2015 Mailed flyers,applications, and open house info.
12	Bronxdale Nursery	1065 Beach Ave	Bronx New York	10472	(718)991-8315		1/6/2015 Mailed flyers,applications, and open house info.
12	Bronx River Child Care	1555 E 174th St	Bronx New York		(718)842-6582		1/6/2015 Mailed flyers,applications, and open house info.
12	La Peninsula Head Start Center 4	1343 Fulton Ave	Bronx New York	10457			2/9: Number not in service
12	Phipps Head Start	921 East 180th	Bronx New York	10460			1/6/2015 Mailed flyers,applications, and open house info.
12	Bronx Educational Opportunity	1600 Bathgate Ave	Bronx New York	10457	(718)299-1235		1/6/2015 Mailed flyers,applications, and open house info.
8	The Point	940 Garrison Ave	Bronx New York	10474	(718)542-4139		1/6/2015 Mailed flyers,applications, and open house info.
8	Precious Moments Nursery School	3147 Bruckner Blvd	Bronx New York	10461	(718)828-8159		1/6/2015 Mailed flyers,applications, and open house info.
7	New Covenant Christian School	1181 Boston Rd	Bronx New York	10456	(718)328-6072		1/6/2015 Mailed flyers,applications, and open house info.
7	Village Child Development Center	384 E 149th St Ste 614	Bronx New York	10455	(718)585-0614		1/6/2015 Mailed flyers,applications, and open house info.
7	Hunts Point Multi-Service Center	603 Jackson Ave	Bronx New York	10455	(718)993-3004		1/6/2015 Mailed flyers,applications, and open house info.
7	Brightside Academy	331 E 150th St	Bronx New York	10451	(718)292-0812		1/6/2015 Mailed flyers,applications, and open house info.
7	Head Start	413 E 144th St	Bronx New York	10454	(718)665-7544		1/6/2015 Mailed flyers,applications, and open house info.
7	Head Start	200 Alexander Ave	Bronx New York	10454	(718)292-6257		1/6/2015 Mailed flyers,applications, and open house info.
7	Head Start	201 Saint Anns Ave	Bronx New York	10454	(718)401-9390		1/6/2015 Mailed flyers,applications, and open house info.
12	Paradise Home Daycare	611 Crotona Park N	Bronx New York	10457	(718)466-9155		2/9 Babysitter in her home does not have children for k
7	Little Angels Head Start Program	402-404 East 152nd Street	Bronx New York	10455	(718)402 0081		1/6/2015 Mailed flyers,applications, and open house info.
7	Five Star Day Care	3261 3rd Ave	Bronx New York	10456	(718)292-4774		1/6/2015 Mailed flyers,applications, and open house info.
8	Sound View Child Care Center	1700 Seward Ave	Bronx New York	10473	(718)991-7462		1/6/2015 Mailed flyers,applications, and open house info.
8	Seabury Day Care Corp	575 Soundview Ave	Bronx New York	10473	(718)991-1500		1/6/2015 Mailed flyers,applications, and open house info.
12	Universal Kidz Day Care	1489 Longfellow Ave	Bronx New York	10460	(347)758-7080		1/6/2015 Mailed flyers,applications, and open house info.
12	Tremon Crotona Day Care	1984 Daly Ave	Bronx New York	10460	(718)861-7777		2/9: Left a message for Ms. Cristel
10	Daycare House of Joy	448 East 186th St	Bronx New York	10458	(718)933-0734		1/6/2015 Mailed flyers,applications, and open house info.
10	Belmont Community Day Care Center	2431 Belmont Ave Apt.2A	Bronx New York	10458	(718)365-7211		1/6/2015 Mailed flyers,applications, and open house info.
12	Bronx Day Care Center Inc.	559 East Tremont Ave	Bronx New York	10457	(718)299-2275		1/6/2015 Mailed flyers,applications, and open house info.
9	Urban Early Childhood	50 East 168th Street	Bronx New York	10452	(718)839-1120		1/6/2015 Mailed flyers,applications, and open house info.
8	La Peninsula	1423 Prospect Avenue	Bronx New York	10459			1/6/2015 Mailed flyers,applications, and open house info.
12	Phipps Head Start	921 East 180th	Bronx New York	10460	(718)364-2496		2/9: No answer
12	Watson Early Childhood Learning Center	1880 Watson Ave	Bronx New York	10472	(718)828-9400 Ext.225	2/10@5:30p	RESCHEDULED 2/9 left a message to reschedule meeting 2/10 confirmed date
7	Blondell Joyner Day Care Center	909 Tinton Avenue	Bronx New York	10456	718 665 7791		1/6/2015 Mailed flyers,applications, and open house info.
8	Seabury Day Care Corp.	575 Soundview Ave	Bronx New York	10473	718 991 1500		1/6/2015 Mailed flyers,applications, and open house info.
8	Childcare Provider	1151 Longfellow Ave	Bronx New York	10459	(718)378-1078		1/6/2015 Mailed flyers,applications, and open house info.
8	Concerned Parents Family	1180 Rev James A Polite Ave	Bronx New York	10459	(718)542-0910		1/6/2015 Mailed flyers,applications, and open house info.
8	United Bronx Parents Daycare	888 Westchester Ave	Bronx New York	10459	(718)378-5000		1/6/2015 Mailed flyers,applications, and open house info.

**ELL Recruitment 2015-2016  
Local Hunt's Point Day Care Outreach**

8	New York Foundling Hospital MO.	830 Southern Blvd	Bronx New York	10459	(718)617-1622		1/6/2015 Mailed flyers,applications, and open house info.
12	Tremont Monterey Day Care	887 Crotona Pk No	Bronx New York	10460	(718)466-6700 F:(718)466-6703		2/9: Will re-fax open house flyer to Ms. Thompson
8	San Juan Medical Clinic Pediatrics	Southern Blvd	Bronx New York	10474			1/6/2015 Mailed flyers,applications, and open house info.
8	Sherry Quality Daycare	1091 Longfellow Avenue	Bronx New York	10459			1/6/2015 Mailed flyers,applications, and open house info.
	ATS News	<a href="mailto:dleslie@schools.nyc.gov">dleslie@schools.nyc.gov</a>					1/6/2015 Mailed flyers,applications, and open house info.
	The Children aid society head start	1919 Prospect Ave	Bronx New York				1/6/2015 Mailed flyers,applications, and open house info.
7	Iola Jordan Day	421 E. 161st Street	Bronx New York		(718)402-4166		1/6/2015 Mailed flyers,applications, and open house info.
7	Children's Circle Daycare	1332 Fulton Avenue	Bronx, NY 10456-2404				1/6/2015 Mailed flyers,applications, and open house info.
7	Brightside Academy	331 East 150th Street	Bronx New York	10451	(718)292-0812		1/6/2015 Mailed flyers,applications, and open house info.
8	Brightside Academy	1336 Louis Nine Blvd	Bronx New York	10459	(718)991-2119		1/6/2015 Mailed flyers,applications, and open house info.
8	Brightside Academy	1093 Southern Blvd	Bronx New York	10459	(718)842-2252		1/6/2015 Mailed flyers,applications, and open house info.
7	Brightside Academy	770 St Ann's Avenue	Bronx New York	10455	(718)585-1472		1/6/2015 Mailed flyers,applications, and open house info.
7	Winifred Wheeler Nursery School	1465 Webster Avenue	Bronx New York	10456	(718)681-3040		1/6/2015 Mailed flyers,applications, and open house info.
8	Sunshine Daycare	1564 St Peters Ave.	Bronx New York	10461	(718)989-9801		1/6/2015 Mailed flyers,applications, and open house info.
7	Salvation Army Daycare Bronx	425 East 159 Street between Melrose & 159	Bronx New York		(718)742-2346		1/6/2015 Mailed flyers,applications, and open house info.
9	Sacred Heart Head Start	95 West 168th Street	Bronx New York	10452	(718)293-2006		1/6/2015 Mailed flyers,applications, and open house info.
12	Tremont-Crotona Day Care Center	1600 Crotona Park E	Bronx New York	10460	(718)378-5600		1/6/2015 Mailed flyers,applications, and open house info.
12	East Bronx Day Care	1113 Colgate Ave	Bronx New York		(718)617-2900		1/6/2015 Mailed flyers,applications, and open house info.
	Urban Horizons Early Childhood	50 E 1668th Street	Bronx New York	10452	(718)839-1120		1/6/2015 Mailed flyers,applications, and open house info.
	Seventh Ave center for Family Service	1646 Montgomery Ave between 175/University	Bronx New York		(718)901-0140		
7	Joanne Oliviencia	741 St. Anns Avenue Apt.#D	Bronx New York	10456			
	750-760 Brook Avenue Brightside Academy 770 St. Anns	515,517,519, 521, 527,529 531 E. 156	741-757 St anns Av				
7	Averill Arzu	1323 West Farms Rd	Bronx New York	10459			
8	Grisel P	Fox Street	Bronx New York	10474			
	Annette Santiago	Lincoln Hospital	Bronx New York	10451			
	Jacqueline Santiago	Tremont Avenue	Bronx New York	10459			
	Myra Cotto	739 Coster Street	Bronx New York	10474			
8	Fine Fare Supermart	Southern Blvd	Bronx New York	10459			
12	Family Dollar	Westchester Avenue	Bronx New York	10472			



COME JOIN US  
AND  
TOUR OUR SCHOOL

**BRONX CHARTER SCHOOL FOR THE ARTS**

IS HOSTING AN OPEN HOUSE

FRIDAY, MARCH 20, 2015

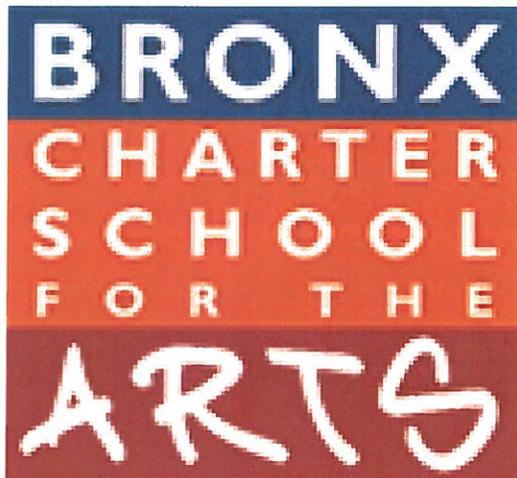
ADDRESS: 950 LONGFELLOW AVE

BRONX NY 10474

TELEPHONE: 718 893 1042

El Diario Ad

# ATENCIÓN



ESTAMOS ACEPTANDO  
**SOLICITUDES**  
**PARA LA**  
**LOTERÍA DE**  
**ESPERA**

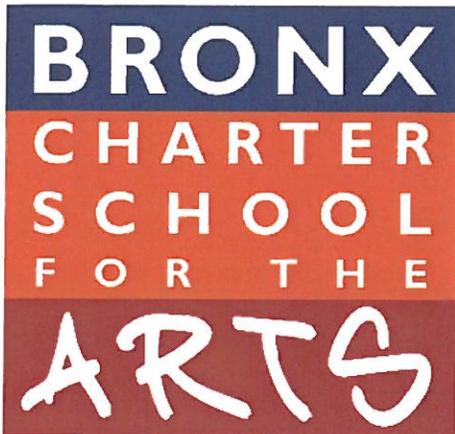
PARA EL AÑO ESCOLAR DE **2015-2016**

**ATENCIÓN**

**BRONX**  
CHARTER  
SCHOOL  
FOR THE  
ARTS

ESTAMOS ACEPTANDO **SOLICITUDES**  
**PARA LA LOTERÍA DE ESPERA**  
PARA EL AÑO ESCOLAR DE **2015-2016**

El Diario Ad



## Our Mission

Bronx Charter School for the Arts is a public elementary school founded on the principle that a rich and vibrant background in the arts is a key component of achieving academic excellence. We strive to serve as a model that encourages creativity and innovation in the classroom and inspires students to develop the intellectual and personal fortitude to realize their dreams.

## About BCSA

Founded in 2002  
Doors opened in September 2003  
306 Students K-5  
94% Low Income (Free & Reduced Lunch)  
97% Black/ Hispanic  
11% ELL's  
17% SPED  
School Day: 8:00 A.M. – 4:00 P.M.

- A rigorous academic curriculum that leads to high levels of student achievement,
- Effective instructional practices that meet the needs of diverse learners,
- Rich and comprehensive arts programs, including daily instruction in dance, theater, music, and the visual arts; and
- A safe and nurturing learning environment that inspires, challenges, and motivates students

Student/Family Enrichment: Young People's Chorus, Story Pirates, Zumba Workshops, Guitar Lessons, Literacy & Math Workshops, Crochet & Computer Workshops & BX Arts Alumni Master Class in partnership with Lincoln Center, Alvin Ailey & CUNY.

## Student Academic Support Services

### Include:

- Afterschool Enrichment
- Saturday Academy
- Inter-Session School
- Summer School

## Arts Education Approach

At Bronx Arts, music echoes in the halls, student art covers the walls, and performances of theater and dance take place in front of applauding families and community members. Through skills-based instruction as well as arts integration in the classrooms, students have the opportunity to explore art-making and to use art as a language to express their thoughts and ideas. Through these experiences, our students achieve:

- High levels of critical, analytical, and creative thinking skills
- Deep content knowledge in all subject areas
- Excellent communication and self-expression skills, and
- A strong sense of possibility and aspiration for achievement

950 Longfellow Ave.  
Bronx, N.Y. 10474  
Telephone: 718-893-1042  
Fax: 718-893-7910

[WWW.BronxArts.Net](http://WWW.BronxArts.Net)



950 Longfellow Avenue  
Bronx, NY 10474  
Tel 718.893.1042  
Fax 718.893.7910  
info@bronxarts.net  
www.bronxarts.net

January 2015

Dear Director:

I am excited to inform you that Bronx Charter School for the Arts (Bronx Arts) is now accepting application for the upcoming 2015-2016 school year. As such, we are reaching out to pre-K programs to give families a choice and an opportunity to apply to Bronx Arts.

Families are welcome to come and visit our school. We have scheduled three Open Houses for interested families on:

- ❖ Wednesday, February 11
- ❖ Tuesday, March 10
- ❖ Friday, March 20

Each Open House will begin *promptly* at 5:30PM and include an information session as well as a school tour.

Enclosed please find flyers and applications. The Lottery will take place on April 1, 2015 at The Point, 940 Garrison Avenue and will start at 10AM.

Thank you in advance for distributing our information to the parents.

Please call if you have any questions, I can be reached at 718.893.1042 ext. 101

Sincerely,

*Jacqueline Santiago*  
Manager of Student Affairs  
[jsantiago@bronxarts.net](mailto:jsantiago@bronxarts.net)



950 Longfellow Avenue  
 Bronx, NY 10474  
 Tel 718.893.1042  
 Fax 718.893.7910  
 info@bronxarts.net  
 www.bronxarts.net

March 2014

Dear Bronx Arts Families:

Students Name/Nombre del Alumno \_\_\_\_\_  
 Grade/Grado \_\_\_\_\_ of class \_\_\_\_\_

Sibling: \_\_\_\_\_ Grade/Grado: \_\_\_\_\_

As we prepare for our process of re-enrollment, it is important to know which students will be with us in the SY2014-2015 and who will not be returning. Please complete by, March 7, 2014 and return upon the Winter Break.

Thank you for your cooperation,

Sincerely

*Jacqueline Santiago*  
 Manager of Student Affairs

Will [ ] be returning to Bronx Charter School for the Arts

Will not [ ] be returning for the following reason(s): *(Check all that apply)*

- |   |   |
|---|---|
| <input type="checkbox"/> Moving <b>**please fill out an Exit Survey</b> | <input type="checkbox"/> Transportation Issue     |
| <input type="checkbox"/> Different School Environment                   | <input type="checkbox"/> Home Schooling           |
| <input type="checkbox"/> Dissatisfied (specify below)                   | <input type="checkbox"/> Special needs of student |
| <input type="checkbox"/> Other/Unkown _____                             | <input type="checkbox"/> Expulsion                |

Take some time to add additional comments or to specify your reason(s).

\_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_  
 Parent of Record/Guardian

Received on: \_\_\_\_\_ initial: \_\_\_\_\_

- ***The lottery will be held on Wednesday, April 1, 2015.*** The lottery is open to the public. Location for the lottery will be at The Point, 940 Garrison Avenue. The lottery will start at 10am.
- Applications must be received and postmarked by Wednesday, March 25, 2015, 7pm. Applications received after will be placed at the bottom of the lottery.
- Siblings of current Bronx Arts students receive preference in the Bronx Arts lottery

Currently have on spreadsheet

- Kindergarten            133
- 1<sup>st</sup> grade                13
- 2<sup>nd</sup> grade                10
- 3<sup>rd</sup> grade                12
- 4<sup>th</sup> grade                9
- 5<sup>th</sup> grade                1

Supplies needed:

- Auditor
- Video camera
- Flip chart
- Markers, scotch tape, pencils
- (2) spread sheets
- laptop with charger
- usb
- orange extension cord
- box for lottery cards
- (2) volunteers to help place cards on board with lottery #s and the other
  - to handwrite lottery #s on spreadsheets
- silent signs for door: Lottery in Process

**Bronx Arts New Student Recruitment**  
**2015 Lottery Timeline**  
 updated 1/12/15

<b>Date</b>	<b>Item</b>	<b>Follow Up</b>
1/5/15	Updated and uploaded printable 2015 Lottery Applications at <a href="http://www.bronxarts.net">www.bronxarts.net</a> in both English and Spanish	Remove from website on 3/25/15
1/7/15	Scheduled Lottery April 1, 2015 – The Point	Reconfirm 3/25/15
1/7/15	Sent letters home with all currently enrolled Bronx Arts Students encouraging siblings/families/friends to apply.	
1/9/15- 3/25	Announced Bronx Arts Lottery Applications on NYC DOE's ATS list serve	Resubmit twice monthly until Lottery day
1/9/15	Mailed Lottery announcements and Open House invitations to 68 local Hunt's Point Day Care centers	phone follow-ups attempting to schedule on site visit.
1/12/15	Notice of Lottery ran in El Diario local Spanish language daily newspaper.	
1/19/15	Notice of Lottery ran in El Diario local Spanish language daily newspaper.	
	Dr. Stapleton will visit to La Penninsula Day Care 8:30AM to present lottery applications at daily transition meeting for parents.	Disseminate lottery applications to families in attendance.
1/26/15	Notice of Lottery ran in El Diario local Spanish language daily newspaper.	
2/2/15	Notice of Lottery ran in El Diario local Spanish language daily newspaper.	
2/2/15	Reserve the auditors for Lottery.	3/4/15
<b>Date</b>	<b>Item</b>	<b>Next Step</b>

Month of February	Advertise School Lottery on 1010 WINNS and Spanish Language Radio 97.9FM(WBLS, Ch12)	
	Dr. Stapleton will visit to La Penninsula Day Care Center 2 at 8:30AM to present lottery applications at daily transition meeting for parents.	Disseminate lottery applications to families in attendance.
2/2/15	Reenrollment or "Intent to return" form sent home to all current Bronx Arts Students	Expected to be returned on 3/13/15 upon return from mid-winter break. Updates are kept current.
2/11/15	Bronx Arts New Family "Open House" 5:30PM	Follow up with families in attendance and assist them in completing paperwork.
3/10/15	Bronx Arts New Family "Open House" 5:30PM	Follow up with families in attendance and assist them in completing paperwork.
3/20/15	Bronx Arts New Family "Open House" 5:30PM	Follow up with families in attendance and assist them in completing paperwork.
3/25/15	Application Deadline	Postmarked by Wednesday, March 25 <sup>th</sup> @7pm Application received after will be placed at the bottom of lottery list
3/04/15	Confirm with The Point , Dania Siliverio	Lottery on 4/1/15 with a set up of (2)long tables/chairs
3/30/15	Confirm 2 parent volunteers to assist with the lottery	Check with MSA
4/1/15	Lottery Day held at The Point. If the lottery extends beyond 3pm we will return to Bx Arts and conclude.	Present will be the DOE Auditor. Supplies taken for Lottery, video camera, flip chart, markers, spreadsheet, laptop with charger, usb, markers, scotch tape, pencils

4/13/15	Kindergarten families will be contacted and enrollment begins	Letters will be sent and confirm appointments for registration Ongoing
4/27 - 5/01	Registration Appointments	Families who were selected during the Lottery
4/24	Deadline for Response to Congratulation Letter	The Student seat will be forfeit and will continue with the next family on Wait list



# Appendix I: Teacher and Administrator Attrition

Created: 07/14/2015

Last updated: 07/16/2015

Report changes in teacher and administrator staffing.

Page 1

**Charter School Name:**

## **[Instructions for completing the Teacher and Administrator Attrition Tables](#)**

**ALL charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2014, the FTE for added staff from July 1, 2014 through June 30, 2015, and the FTE for any departed staff from July 1, 2014 through June 30, 2015 using the two tables provided.**

### **2013-14 Teacher Attrition Table**

	FTE Teachers on June 30, 2014	FTE Teachers Additions 7/1/14 – 6/30/15	FTE Teacher Departures 7/1/14 – 6/30/15
	34	6	6

### **2013-14 Administrator Position Attrition Table**

	FTE Administrator Positions On 6/30/2014	FTE Administrator Additions 7/1/14 – 6/30/15	FTE Administrator Departures 7/1/14 – 6/30/15
	10	3	2

**Thank you**



# Appendix J: Uncertified Teachers

Last updated: 07/16/2015

**"thirty per centum or 5 teachers, whichever is less"**

To comply with NYS Education Law Section 2854(3)(a-1), please report the (FTE) count of uncertified and certified teaching staff as of the last day of school for the 2014-15 school year.

Page 1

**Charter School Name:**

**Note Definition of FTE:**

Full-time equivalent employees equal the number of employees on full-time schedules plus the number of employees on part-time schedules converted to a full-time basis. The number of full-time equivalent employees in each industry is the product of the total number of employees and the ratio of average weekly hours per employee for all employees to average weekly hours per employee on full-time schedules. An industry's full-time equivalent employment will be less than the number of its employees on full- and part-time schedules, unless it has no part-time employees (U.S. Commerce--Bureau of Economic Analysis at: [http://www.bea.gov/faq/index.cfm?faq\\_id=368#sthash.8Rbj89kq.dpuf](http://www.bea.gov/faq/index.cfm?faq_id=368#sthash.8Rbj89kq.dpuf))

**How many UNCERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of last day of school in 2014-15?**

**For each applicable category (i-iv), input the relevant full time equivalent (FTE) count of teachers.**

	FTE - (June 30, 2015)
(i) uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience	2
(ii) individuals who are tenured or tenure track college faculty	0
(iii) individuals with two years satisfactory experience through Teach for America	0
(iv) individuals who possess exceptional business, professional, artistic, athletic, or military experience	2
FTE count of uncertified teachers who do not fit into any of the four statutory categories	0
<b>Total</b>	<b>4.0</b>

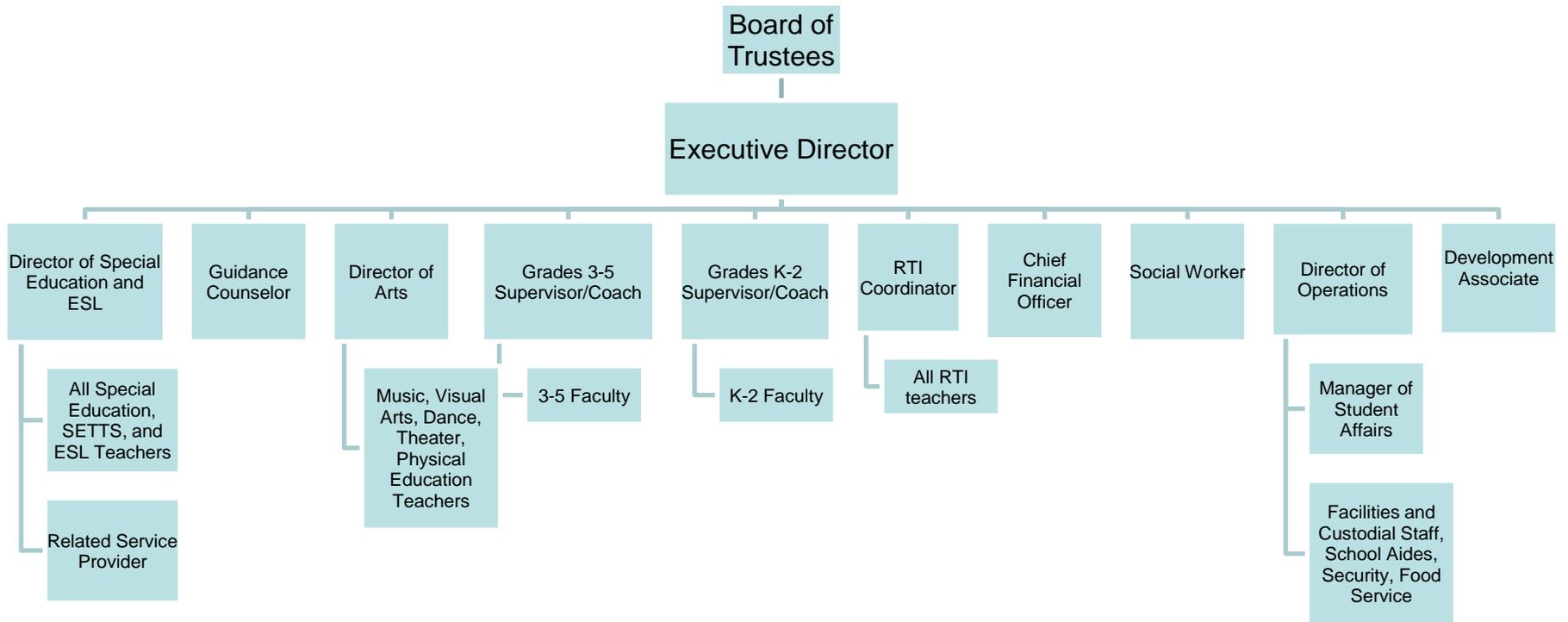
**How many CERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of the last day of school in 2014-15?**

30

**Thank you.**



# Organizational Chart 2014-2015





## Appendix L: Mission and Key Design Elements

**Mission:** Bronx Charter School for the Arts is a public elementary school founded on the principle that a rich and vibrant background in the arts is a key component of achieving academic excellence. We strive to serve as a model that encourages creativity and innovation in the classroom and inspires students to develop the intellectual and personal fortitude to realize their dreams.

BCSA's key design elements are purposeful mechanisms when used with the school's mission to shape the decisions and actions of the school community. BCSA embeds these elements throughout the schools policies, procedures and practices. They are critical to supporting BCSA's education program.

The key design elements are as follows:

### **Creativity**

- Arts education is at the core of our mission. We use both discipline-based studio instruction and arts integration as a catalyst for student engagement and as a tool to develop high levels of critical and creative thinking skills in our students.

### **Conscience**

- To create a scholarly atmosphere where all students can learn and provide a professional learning community for students and teachers, BCSA embeds its conscience values into all elements of the school. These values guide and promote the social and moral development of students. They are:
  - \* Work Smart
  - \* Be Kind
  - \* Be Creative
  - \* Be Safe
  - \* Be Clean

### **Critical Thinking**

- BCSA employs well-trained, highly reflective teachers who use qualitative and quantitative data to inform lesson planning and deliver rigorous instruction.
- BCSA students receive a high quality education through a robust curriculum that challenges them in conjunction with teachers to critically analyze, evaluate and synthesize information and independently solve complex problems.

### **Continued Learning**

- BCSA implements an ongoing professional development program for school staff that is frequent, differentiated and part of the culture. Teachers have daily, weekly and monthly opportunities for professional development including training and support before the school year. BCSA tailors professional development to meet individual teacher and school-wide needs while taking into account teacher interests.

- BCSA provides a comprehensive Response-to-Intervention (Rtl) program during the school day with multiple and varied extended learning opportunities for struggling students. In addition to a longer school day, continued learning opportunities throughout the year may include extended learning after school and Saturday programs, summer programs and intercession programs.

### **Collaboration, Communication & Community**

- BCSA believes strongly that the participation and contribution of all community members enhance the benefits of teaching and learning for students. For this reason, BCSA hosts at least 25 community events and performances each school year to build a culture of open and frequent communication, share best practices for use in the school and at home and engage the community in actively working to secure the best outcomes for students.
- Communication and collaboration occur within the school during daily, weekly, monthly and quarterly intervals. The Board of Trustees meets monthly for general meetings as well as in committees, with participation from school leaders, teachers and families. Teachers have daily common planning periods among grade level teams, and school leaders meet weekly.

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# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, October 30, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/8de43d6b7e42c7546>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Noni Thomas	Lopez

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*BRONX CS FOR THE ARTS (REGENTS) 320800860846*

8. Select all positions you have held on the Board:

(check all that apply)

- 
- Other, please specify...: Co-chair of Program Committee
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

(No response)

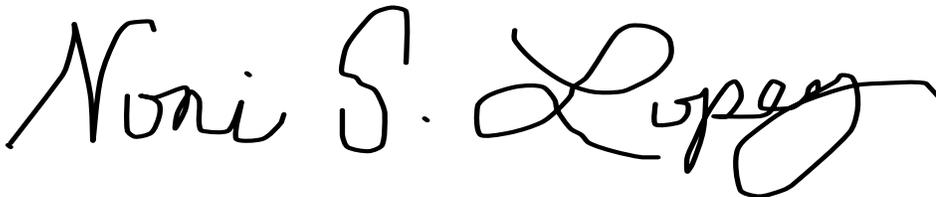
11a. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered Yes to Question 2-4 above, you need not disclose again your employment status, salary, etc.

	Date(s) of Transactions	Nature of Financial Interest/Transaction	Steps Taken to Avoid Conflict of Interest (e.g., did not vote, did not participate in discussion)	Name of Person Holding Interest and Relationship to You
1	08/24/15	PD for faculty and staff	Did not participate in discussion	Rodney Lopez, spouse
2	10/21/15	PD for faculty and staff	Did not participate in discussion	Rodney Lopez, spouse
3				
4				
5				

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee



Thank you.

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, October 30, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/7936dffe29f88cf3138>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Trent	Hickman

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*BRONX CS FOR THE ARTS (REGENTS) 320800860846*

8. Select all positions you have held on the Board:

(check all that apply)

- 
- Chair/President
- 
- Vice Chair/Vice President
- 
- Secretary

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

R. J. Grant      Hickman

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, October 30, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/6e7866eccf356c6305>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Charles	Whites

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

BRONX CS FOR THE ARTS (REGENTS) 320800860846

8. Select all positions you have held on the Board:

(check all that apply)

- 
- Vice Chair/Vice President
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

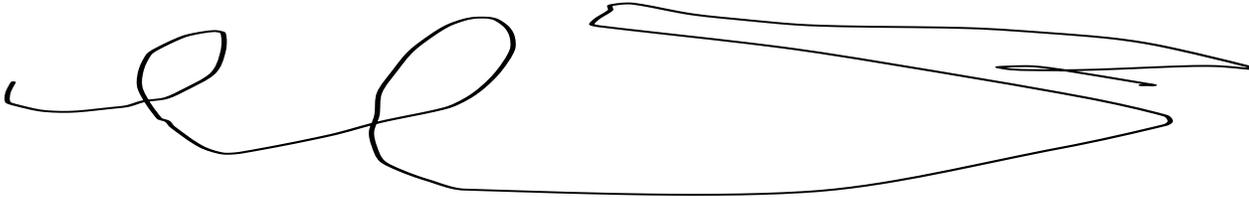
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, October 30, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/c74dc94c933e4d0ba>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Aisha	Bell

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*BRONX CS FOR THE ARTS (REGENTS) 320800860846*

8. Select all positions you have held on the Board:

(check all that apply)

- 
- Parent Representative
- 

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

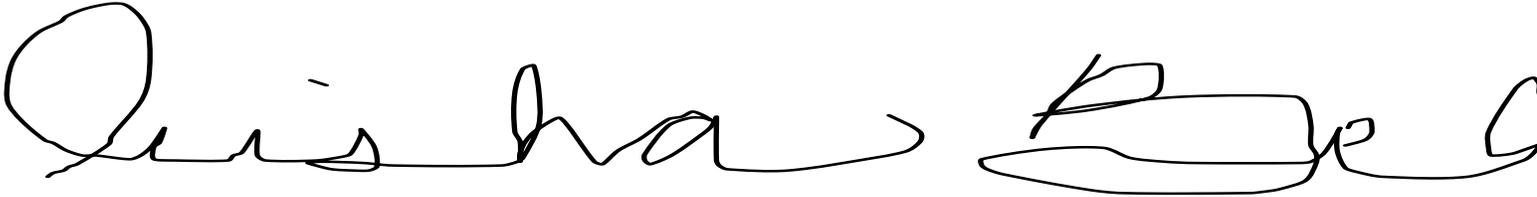
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Two handwritten signatures in black ink. The first signature is on the left and the second is on the right. Both are cursive and somewhat stylized.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, October 30, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/dc81811e8a7ee443c5>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Susan	Geisenheimer

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*BRONX CS FOR THE ARTS (REGENTS) 320800860846*

8. Select all positions you have held on the Board:

(check all that apply)

---

- Secretary
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

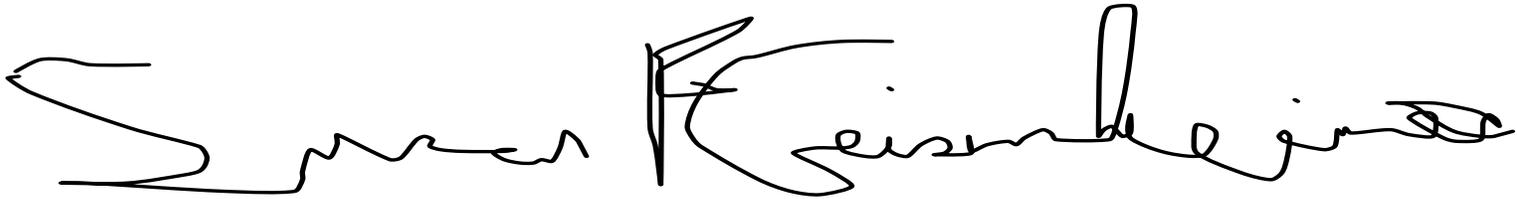
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Susan Feinberg". The signature is written in a cursive style with a large initial "S" and "F".

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, October 30, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/2c291e597850c668e>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Graham	Powis

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*BRONX CS FOR THE ARTS (REGENTS) 320800860846*

8. Select all positions you have held on the Board:

(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

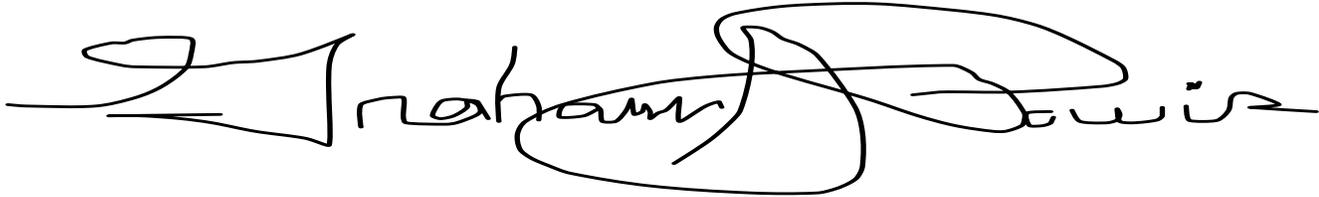
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Nathaniel Lewis". The signature is written in a cursive style with a large, prominent loop for the letter 'L' and another large loop for the letter 'L' in "Lewis".

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Saturday, October 31, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/5ecc3e7e895f49549e>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Denise	Brecher

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*BRONX CS FOR THE ARTS (REGENTS) 320800860846*

8. Select all positions you have held on the Board:

(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

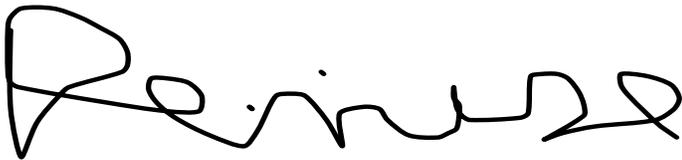
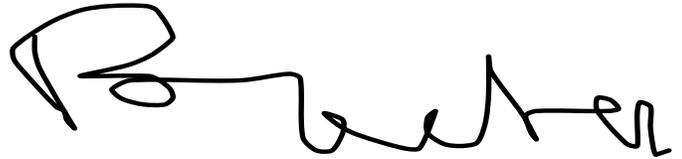
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that appears to read "Reivuse". The letters are connected and written in a cursive style.A handwritten signature in black ink that appears to read "Bowler". The letters are connected and written in a cursive style.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Saturday, October 31, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/ae7168c6c0e9f799ef>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Arlene	Bascom

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*BRONX CS FOR THE ARTS (REGENTS) 320800860846*

8. Select all positions you have held on the Board:

(check all that apply)

- 
- Other, please specify...: board member
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

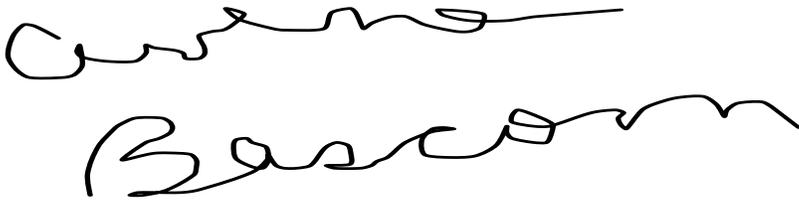
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

The image shows two handwritten signatures in black ink. The first signature is a cursive name that appears to be "C. [unclear]". The second signature is a cursive name that appears to be "Bascom".

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Sunday, November 01, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/686b447976b931080>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Lori	Biancamano

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*BRONX CS FOR THE ARTS (REGENTS) 320800860846*

8. Select all positions you have held on the Board:

(check all that apply)

---

- Treasurer
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Lori Giancamano". The signature is written in a cursive, flowing style. The first name "Lori" is on the left, and the last name "Giancamano" is on the right, connected by a continuous line.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Sunday, November 01, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/aa74e540729771193>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Eric	Osorio

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*BRONX CS FOR THE ARTS (REGENTS) 320800860846*

8. Select all positions you have held on the Board:

(check all that apply)

- 
- Other, please specify...: Program Committee Chair
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

**Thank you.**