



I. SCHOOL INFORMATION AND COVER PAGE (To be Completed By All Charter Schools)

Created: 07/29/2015

Last updated: 07/31/2015

Please be advised that you will need to complete this task first (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

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1. SCHOOL NAME AND AUTHORIZER

(Select name from the drop down menu)

CS FOR APPLIED TECHNOLOGIES (REGENTS) 142601860031

2. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

Regents-Authorized Charter School

3. DISTRICT / CSD OF LOCATION

Kenmore-Tonawanda

4. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	2303 Kenmore Avenue Buffalo, NY 14207	716-876-7505	716-447-9922	[REDACTED]

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	J. Efrain Martinez
Title	Superintendent
Emergency Phone Number (###-###-####)	[REDACTED]

5. SCHOOL WEB ADDRESS (URL)

www.csat-k12.org

6. DATE OF INITIAL CHARTER

2001-01-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2001-09-01 00:00:00

8. FINAL VERIFIED BEDS ENROLLMENT FOR THE 2014-15 School Year as reported to Department's Office of Information and Reporting Services (via the NYC DOE for charter schools in NYC) in August.

1939

9. GRADES SERVED IN SCHOOL YEAR 2014-15

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12
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10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

	Yes/No	Name of CMO/EMO
	No	

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11. FACILITIES

Will the School maintain or operate multiple sites?

	Yes, 3 sites
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12. SCHOOL SITES

Please list the sites where the school will operate in 2015-16.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	2303 Kenmore Avenue Buffalo, NY 14207	716-876-7505	KENMORE- TONAWANDA UFSD	K-5	Yes	Own
Site 2	2245 Kenmore Avenue Buffalo, NY 14207	716-871-7400	KENMORE- TONAWANDA UFSD	9-12	Yes	Own
Site 3	24 Shoshone Street Buffalo, NY 14214	716-876-7505	BUFFALO CITY SD	6-8	Yes	Rent/Lease

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	J. Efrain Martinez	██████████		██████████
Operational Leader	Andrew Lyle	██████████		██████████
Compliance Contact				
Complaint Contact				

12b. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	J. Efrain Martinez	██████████		██████████
Operational Leader	Ann Morgante	██████████		██████████
Compliance Contact				
Complaint Contact				

12c. Please provide the contact information for Site 3.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	J. Efrain Martinez	██████████		██████████
Operational Leader	Brandon Pafk	██████████		██████████
Compliance Contact				
Complaint Contact				

13. Are the School sites co-located?

No

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14. Were there any revisions to the school's charter during the 2014-2015 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

Yes

14a. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
--	------------------------------------	------------------------------------	--------------------------------------	---

1	Change in Maximum Approved Enrollment	Pursuant to the school's large waitlist for available seats which allowed for an opportunity to expand educational opportunities to more students in the area, a charter revision was requested and granted to increase the school's maximum enrollment from 1,675 students to 2,365 students, and to serve grades 6-8 in a building located within the Buffalo City School District, in close proximity to the Kenmore - Tonawanda Union Free School District, which is the district of location for the charter school.		April 29, 2014
2				
3				
4				
5				

15. Name and Position of Individual(s) Who Completed the 2014-15 Annual Report.

Tanya Moore

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and use the mouse on your PC or the stylist on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Routa MLC

Thank you.



Appendix A: Link to the New York State School Report Card

Last updated: 07/29/2015

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Charter School Name:

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/profile.php?instid=800000051942>



Appendix A: Progress Toward Goals

Last updated: 10/26/2015

Page 1

Charter School Name:

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) which captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

(No response)

2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2015. If the goals are based on student performance data that the school will not have access to before August 1, 2015 (e.g., the NYS Assessment results), explain this in the "2014-2015 Progress Toward Attainment of Goal" column. The information can be updated when available. Appendix A must be fully completed no later than November 1, 2015.

2a. ACADEMIC STUDENT PERFORMANCE GOALS

2014-15 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	2014-2015 Progress Toward Attainment of Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 1	90% of students will read on grade level by the end of 3rd grade as measured by The Fountas & Pinnell End of Year Benchmark	3rd Grade Fountas & Pinnell End of Year Benchmark 64% of students in third grade were on reading level based on The Fountas & Pinnell End of Year Benchmark	Not Met CSAT continues to increase the rigor of the instructional level expectations to align with the higher standards of the state. Furthermore, we fully adopted Core Knowledge for Grades K-2 and the Engage NY modules for Grade 3-8 during the 2013-14 school year. We are optimistic of having increased reading levels as the students continue with the NYS expectations.	

<p>Academic Goal 2</p>	<p>Student Achievement on Grade 3-8 NYS Math Assessments will meet or exceed the state average</p>	<p>28.0% NYS Gr. 3 Math Assessment 44.0% NYS Gr. 4 Math Assessment 33.0% NYS Gr. 5 Math Assessment 10.0% NYS Gr. 6 Math Assessment 7.0% NYS Gr. 7 Math Assessment 4.0% NYS Gr. 8 Math Assessment</p>	<p>Not Met Met Not Met Not Met Not Met Not Met</p> <p>We are cognizant of our baseline scores and we are hopeful that we will see growth in our 2015-16 NYS CCC Assessments. CSAT has began the 2013-14 school year by strengthening classroom instruction of the Common Core State Standards with Core Knowledge (in Grades Kindergarten through second) and incorporating Engage NY modules for grades third through eighth. Unfortunately, the "Opt-Out" Movement hit CSAT and we had a much lower participation rate than ever experienced; we have always exceeding the 95% Participation. This year, it was disheartening because, in the upper grades, even those students that did participate, they did not take the assessment seriously and it negatively skewed our results.</p>	
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Academic Goal 3	Student Achievement on all Grade 3-8 NYS ELA Assessments will meet or exceed the state average	18.0% NYS Gr. 3 ELA Assessment 32.0% NYS Gr. 4 ELA Assessment 14.0% NYS Gr. 5 ELA Assessment 10.0% NYS Gr. 6 ELA Assessment 7.0% NYS Gr. 7 ELA Assessment 7.0% NYS Gr. 8 ELA Assessment	Not Met Not Met Not Met Not Met Not Met Not Met We are cognizant of our baseline scores and we are hopeful that we will see growth in our 2015-16 NYS CCC Assessments. CSAT has began the 2013-14 school year by strengthening classroom instruction of the Common Core State Standards with Core Knowledge (in Grades Kindergarten through second) and incorporating Engage NY modules for grades third through eighth. Unfortunately, the "Opt-Out" Movement hit CSAT and we had a much lower participation rate than ever experienced; we have always exceeding the 95% Participation. This year, it was disheartening because, in the upper grades, even those students that did participate, they did not take the assessment seriously and it negatively skewed our results.	
Academic Goal 4	The graduation rate will meet or exceed the state average	97.4% Graduation Rate	Met	
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				

2a1. Do have more academic goals to add?

(No response)

2014-15 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Measure Used to Evaluate Progress Toward Attainment of Goal - Met, Partially Met, Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 9				
Academic Goal 10				

Academic Goal 11				
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				

2a2. Do have more academic goals to add?

(No response)

2014-15 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	2014-15 Progress Toward Attainment of Goal - Met, Partially Met, Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				

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2b. ORGANIZATIONAL GOALS

2014-15 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2014-15 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Org Goal 1	NONE			
Org Goal 2				

Org Goal 3				
Org Goal 4				
Org Goal 5				

2b.1 Do you have more organizational goals to add?

(No response)

2014-15 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2014-2015 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				

2c. FINANCIAL GOALS

2014-15 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	2014-2015 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



Appendix B: Total Expenditures and Administrative Expenditures per Child

Last updated: 07/29/2015

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Charter School Name:

B. Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).

Line 1: Total Expenditures	26010803
Line 2: Year End Per Pupil Count	1926
Line 3: Divide Line 1 by Line 2	13505

2. Administrative Expenditures per Child

To calculate '**Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

- Do not include the FTE of personnel dedicated to administration of the instructional programs.
- Do not include Employee Benefit costs or expenditures in the above calculations.
- A template for the Schedule of Functional Expenses is provided on page 20 of the 2014-15 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2014-15 Annual Report Guidelines in "Resources" area of your portal task page).

To calculate '**Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).

Line 1: Relevant Personnel Services Cost (Row)	1755471
Line 2: Management and General Cost (Column)	460000
Line 3: Sum of Line 1 and Line 2	2215471
Line 4: Year End Per Pupil Count	1926
Line 5: Divide Line 3 by the Year End Per Pupil Count	1150

Thank you.



Financial

School Name:

Date:

School Fiscal Contact Name:

School Fiscal Contact Email:

School Fiscal Contact Phone:

District of Location:

Authorizer:

Years of Operation:

Facility:

Grades Currently Served:

Planned Grades at Full Capacity:

Enrollment:

Max Enrollment:

Year of Most Recent Data

School Fiscal Contact Phone:

School Audit Firm Name:

School Audit Contact Name:

School Audit Contact Email:

School Audit Contact Phone:

Latest Audit Period (through June 30):

Do Not Use this Box



Audit Supplemental Data Request Form

for Regents-Authorized Charter Schools

Charter School for Applied Technologies

July 30, 2015

Tanya Moore

[REDACTED]
Kenmore - Tonawanda
Board of Regents

14

K-12
K-12
1926
2365
2015
716-876-7505 ext. 5104

Lumsden & McCormick
Donna Gonsler
dgonser@lumsden CPA.com
716-856-3300 ext. 179

2015

Charter School for Applied Technologies 2015

FILL IN GRAY CELLS

Charter School for Applied Technologies

STATEMENTS OF FINANCIAL POSITION

FOR THE YEARS ENDED JUNE 30,

	<u>2015</u>	<u>2014</u>
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$2,199,501	\$1,639,501
Grants and contracts receivable	182,000	620,491
Accounts receivables	232,793	891,729
Inventory	98,811	80,356
Prepaid Expenses	129,226	138,677
Contributions and other receivables	-	-
Other	-	-
TOTAL CURRENT ASSETS	\$2,842,331	\$3,370,754
OTHER ASSETS		
Investments	\$7,501,243	\$7,412,011
Property, Plant and Equipment, Net	20,427,745	20,054,091
Restricted Cash	994,795	1,044,535
OTHER ASSETS	\$28,923,783	\$28,510,637
TOTAL ASSETS	\$31,766,114	\$31,881,390
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued expenses	\$2,310,788	\$2,232,981
Accrued payroll and benefits	-	-
Refundable Advances	-	-
Dreferred Revenue	-	22,111
Current maturities of long-term debt	-	-
Short Term Debt - Bonds, Notes Payable	515,000	205,000
Other	92,324	165,205
TOTAL CURRENT LIABILITIES	\$2,918,112	\$2,625,297
LONG-TERM DEBT, net current maturities	\$19,568,966	\$20,062,665
TOTAL LIABILITIES	\$22,487,079	\$22,687,962
NET ASSETS		
Unrestricted	\$9,279,035	\$9,193,428
Temporarily restricted	-	-
TOTAL NET ASSETS	\$9,279,035	\$9,193,428
TOTAL LIABILITIES AND NET ASSETS	\$31,766,114	\$31,881,390

Check

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FILL IN GRAY CELLS

Charter School for Applied Technologies

STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30,

	2015			2014
	Unrestricted	Temporarily Restricted	Total	Total
REVENUE, GAINS AND OTHER SUPPORT				
State & Local Operating Revenue	\$23,459,489	\$-	\$23,459,489	\$19,934,899
Federal - Title and IDEA	790,587	-	790,587	921,134
Federal - Other	-	-	-	-
State and City Grants	-	-	-	34,233
Contributions and private grants	-	-	-	-
After school revenue	-	-	-	-
Other	387,165	194,901	582,065	544,980
Food Service/Child Nutrition Program	<u>1,264,527</u>	<u>-</u>	<u>1,264,527</u>	<u>1,075,625</u>
TOTAL REVENUE, GAINS AND OTHER SUPPORT	\$25,901,768	\$194,901	\$26,096,669	\$22,510,871
EXPENSES				
Program Services				
Regular Education	\$16,231,200	\$-	\$16,231,200	\$14,470,203
Special Education	1,349,655	-	1,349,655	1,752,778
Other Programs	<u>3,989,921</u>	<u>-</u>	<u>3,989,921</u>	<u>3,204,022</u>
Total Program Services	\$21,570,775	\$-	\$21,570,775	\$19,427,003
Supporting Services				
Management and general	\$4,254,166	\$-	\$4,254,166	\$3,352,672
Fundraising	<u>-</u>	<u>185,861</u>	<u>185,861</u>	<u>-</u>
TOTAL OPERATING EXPENSES	\$25,824,941	\$185,861	\$26,010,803	\$22,779,675
SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS	\$76,827	\$9,039	\$85,866	\$(268,804)
Contributions				
Foundations	\$-	\$-	\$-	\$-
Individuals	-	-	-	-
Corporations	-	-	-	-
Fundraising	-	-	-	-
Interest income	-	-	-	-
Miscellaneous income	-	-	-	-
Net assets released from restriction	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL SUPPORT AND OTHER REVENUE	\$-	\$-	\$-	\$-
CHANGE IN NET ASSETS	\$76,827	\$9,039	\$85,866	\$(268,804)
NET ASSETS BEGINNING OF YEAR	\$9,193,169	\$-	\$9,193,169	\$9,462,232
PRIOR YEAR/PERIOD ADJUSTMENTS	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET ASSETS - END OF YEAR	<u>\$9,269,996</u>	<u>\$9,039</u>	<u>\$9,279,035</u>	<u>\$9,193,428</u>

**CHARTER SCHOOL FOR
APPLIED TECHNOLOGIES
AND AFFILIATES**

SINGLE AUDIT REPORTING PACKAGE

JUNE 30, 2015

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June 30, 2015

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Independent Auditors' Report

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Schedule of Expenditures of Federal Awards and Related Notes

Reports on Federal Award Programs

Independent Auditors' Report on Internal Control over Financial Reporting
and on Compliance and Other Matters Based on an Audit of Financial
Statements Performed in Accordance with *Government Auditing Standards*

Independent Auditors' Report on Compliance for Each Major Federal Program and
on Internal Control over Compliance Required by OMB Circular A-133

Schedule of Findings and Questioned Costs

Summary Schedule of Prior Audit Findings

INDEPENDENT AUDITORS' REPORT

The Board of Trustees
Charter School for Applied Technologies

We have audited the accompanying consolidated balance sheets of Charter School for Applied Technologies and Affiliates (the Organization) as of June 30, 2015 and 2014, and the related consolidated statements of activities and cash flows for the years then ended, and the related notes to consolidated financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of the Organization as of June 30, 2015 and 2014, and the changes in its net assets and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Additional Information

Our audits were conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying additional information as listed in the table of contents, including the schedule of expenditures of federal awards, as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, is presented for purposes of additional analysis and is not a required part of the consolidated financial statements.

The accompanying additional information and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the consolidated financial statements. Such information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 29, 2015 on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.


October 29, 2015

CHARTER SCHOOL FOR APPLIED TECHNOLOGIES AND AFFILIATES

Consolidated Balance Sheets

June 30,	2015	2014
Assets		
Current assets:		
Cash	\$ 2,862,335	\$ 2,498,432
Receivables (Note 2)	592,849	1,201,954
Prepaid expenses and other assets	287,967	248,302
	<u>3,743,151</u>	<u>3,948,688</u>
Property and equipment, net (Note 3)	20,439,229	20,090,153
Investments held in trust (Note 4)	2,216,520	2,216,549
Other investments (Note 5)	4,807,758	4,770,462
Deferred financing costs, net	994,795	1,044,535
	<u>\$ 32,201,453</u>	<u>\$ 32,070,387</u>
Liabilities and Net Assets		
Current liabilities:		
Current portion of long-term debt (Note 7)	\$ 515,000	\$ 205,000
Accounts payable and accrued expenses	3,070,370	2,496,454
Deferred revenue	135,532	60,547
	<u>3,720,902</u>	<u>2,762,001</u>
Long-term debt (Note 7)	19,568,966	20,062,665
Net assets:		
Unrestricted	<u>8,911,585</u>	<u>9,245,721</u>
	<u>\$ 32,201,453</u>	<u>\$ 32,070,387</u>

See accompanying notes.

CHARTER SCHOOL FOR APPLIED TECHNOLOGIES AND AFFILIATES

Consolidated Statements of Activities

For the years ended June 30,	2015	2014
Changes in unrestricted net assets:		
Support and revenue:		
Enrollment fees:		
Revenue - resident student enrollment	\$ 22,826,914	\$ 19,332,779
Revenue - students with disabilities	738,615	602,120
Federal grants	1,873,092	1,838,139
State grants	39,463	34,233
Food service and vending	163,653	158,620
Investment income	64,926	298,322
Other income	1,553,014	1,341,054
Total support and revenue	27,259,677	23,605,267
Expenses:		
Program expenses:		
Regular education	15,802,164	14,067,378
Special education	1,629,532	1,771,074
Other programs	5,778,592	4,273,911
Total program expenses	23,210,288	20,112,363
Supporting services:		
Management and general	4,383,525	3,721,580
Total expenses	27,593,813	23,833,943
Change in net assets	(334,136)	(228,676)
Net assets - beginning	9,245,721	9,474,397
Net assets - ending	\$ 8,911,585	\$ 9,245,721

See accompanying notes.

CHARTER SCHOOL FOR APPLIED TECHNOLOGIES AND AFFILIATES

Consolidated Statements of Cash Flows

For the years ended June 30,	2015	2014
Operating activities:		
Cash received from public school district	\$ 23,558,694	\$ 19,837,388
Cash received from federal and state grants	2,381,756	2,060,230
Cash received from food service and vending	163,653	158,620
Interest received	101,608	55,171
Cash received from other sources	1,774,738	1,065,104
Payments to employees for services and benefits	(16,997,497)	(15,447,463)
Payments to vendors and suppliers	(7,243,352)	(5,368,487)
Interest paid	(1,414,438)	(1,431,088)
Net operating activities	2,325,162	929,475
Investing activities:		
Property and equipment expenditures	(1,682,310)	(936,464)
Proceeds from sale of property and equipment	-	16,249
Withdrawals from investments held in trust, net	29	26
Purchases of other investments	(2,099,955)	(7,422,390)
Sales of other investments	2,025,977	4,388,997
Net investing activities	(1,756,259)	(3,953,582)
Financing activities:		
Principal repayments on long-term debt	(205,000)	(185,000)
Net change in cash	363,903	(3,209,107)
Cash - beginning	2,498,432	5,707,539
Cash - ending	\$ 2,862,335	\$ 2,498,432
Reconciliation of change in net assets to net cash flows from operating activities:		
Change in net assets	\$ (334,136)	\$ (228,676)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Depreciation and amortization	1,232,026	1,128,210
Gain on disposal of property and equipment	-	(376)
Realized and unrealized (gains) losses on investments	36,682	(243,151)
Changes in operating assets and liabilities:		
Receivables	609,105	(128,037)
Prepaid expenses	(39,665)	207,542
Accounts payable and accrued expenses	746,165	251,153
Deferred revenue	74,985	(57,190)
Net operating activities	\$ 2,325,162	\$ 929,475

See accompanying notes.

Notes to Consolidated Financial Statements

1. Summary of Significant Accounting Policies:

Organization:

The consolidated financial statements of Charter School for Applied Technologies and Affiliates (the Organization) include the accounts of Charter School for Applied Technologies (the School), EST, LLC (the LLC), and eDoctrina Corporation (the Corporation), affiliated entities of which the School is the sole member or stockholder.

The School operates a charter school in Buffalo and Kenmore, New York approved by the Board of Regents of the State of New York. The School offers classes from kindergarten through grade 12. The School is chartered through June 2020, after which time the charter may be renewed, upon application.

The LLC was formed to serve as a resource to other charter schools. The Corporation provides educational support products and services to public, private and charter schools. Income from these entities is recorded as other income in the consolidated statements of activities. All significant inter-entity accounts and transactions have been eliminated in the accompanying consolidated financial statements.

EST, LLC was established to provide management services to the School and Corporation. Activity of the LLC is expected to be minimal subsequent to fiscal 2015.

Subsequent Events:

Management has evaluated events and transactions for potential recognition or disclosure through October 29, 2015, the date the consolidated financial statements were available to be issued.

Cash:

Cash in financial institutions potentially subjects the Organization to concentrations of credit risk, since it may exceed insured limits at various times throughout the year.

Receivables:

Receivables are stated at the amounts management expects to collect from outstanding balances. Balances that are still outstanding after reasonable collection efforts are written off through a charge to bad debts expense and a credit to accounts receivable. An allowance for doubtful accounts is considered unnecessary because all significant amounts deemed uncollectible are written off each year.

Property and Equipment:

Property and equipment is stated at cost net of accumulated depreciation. Depreciation is provided using the straight-line method over estimated useful lives. Maintenance and repairs are charged to operations as incurred; significant improvements are capitalized.

Investments:

Investments are stated at fair value as determined by quoted prices in active markets.

Bond Discount and Deferred Financing Costs:

Bond discount and issuance costs associated with the issuance of the 2005 Series bonds are amortized on a straight-line basis over the life of the bonds. Unamortized bond discount is presented as a reduction in the face amount of the bonds payable, whereas issuance costs are recorded as deferred financing costs. Amortization of bond discounts was \$21,301 and \$21,305 for 2015 and 2014. Amortization of bond issuance costs was \$49,740 and \$49,738 for 2015 and 2014.

Grants:

The Organization is the recipient of awards and reimbursements from federal, state, and local sources. The awards and reimbursements are subject to compliance and financial audits by the funding sources. Management believes no significant adjustments are necessary to recognized amounts.

The Organization records grant awards accounted for as exchange transactions as deferred revenue until related services are performed. Special project grants are generally recorded as revenue when the grant is awarded.

Transportation:

Several districts provide the School with certain transportation services without cost to the charter school. The value of these services has not been recorded in these financial statements.

In August 2015, the School entered into a 5 year agreement whereby the Buffalo school district will provide student transportation services to city residents previously paid for by the School.

Enrollment Fees:

The school is reimbursed based on the approved operating expense per pupil of the public school district in which the student resides. The amount received each year from the resident district is the product of the approved operating expense per pupil and the full time equivalent enrollment of the students in the school residing in the district. Approximately 83% of enrollment fees are received annually from the City of Buffalo school district.

Income Taxes:

The School is a 501(c)(3) organization exempt from taxation under Section 501(a) of the Internal Revenue Code. The LLC is considered a disregarded entity for tax purposes. Consequently, all tax reporting for the LLC is consolidated with the activity of the Organization. The Corporation is taxed as a separate entity. Management believes it is no longer subject to examination by Federal and State taxing authorities for years prior to 2012.

Use of Estimates:

The preparation of consolidated financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

Cost Allocation:

The Organization's costs of providing its various programs and activities have been summarized on a functional basis in the consolidated statements of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Reclassifications:

The 2014 financial statements have been reclassified to conform to the presentation adopted in 2015.

2. Receivables:

	2015	2014
Grants	\$ 243,102	\$ 712,303
Enrollment	247,719	240,884
Other	102,028	248,767
	<u>\$ 592,849</u>	<u>\$ 1,201,954</u>

3. Property and Equipment:

	2015	2014
Land	\$ 288,204	\$ 286,500
Building and improvements	26,643,482	25,270,913
Furniture and equipment	3,388,163	2,909,605
Vehicles	75,092	75,092
Construction in progress	-	342,770
	<u>30,394,941</u>	28,884,880
Less accumulated depreciation	9,955,712	8,794,727
	<u>\$ 20,439,229</u>	<u>\$ 20,090,153</u>

Depreciation expense for the years ended June 30, 2015 and 2014 was \$1,160,985 and \$1,057,167.

Construction in progress at June 30, 2014 includes costs incurred in connection with building renovations. The renovations were completed in fall 2014.

4. Investments Held in Trust:

The following accounts are held by a trustee in compliance with the issuance of 2005 Series bonds (Note 7), representing investments restricted for project construction, security reserves, principal reduction and interest payments. The accounts consist primarily of U.S. Treasury obligations.

	2015	2014
Reserve fund	\$ 1,914,938	\$ 1,914,938
Custodian and other funds	251,582	251,611
Repair fund	50,000	50,000
	<u>\$ 2,216,520</u>	<u>\$ 2,216,549</u>

5. Other Investments:

	2015	2014
Cash	\$ 164,778	\$ 471,695
Equities	1,681,893	1,719,198
Mutual funds	2,063,199	1,938,441
Fixed income	897,888	641,128
	<u>\$ 4,807,758</u>	<u>\$ 4,770,462</u>

Investment returns are as follows:

	2015	2014
Interest and dividends	\$ 101,608	\$ 55,171
Realized and unrealized gains (losses)	(36,682)	243,151
	<u>\$ 64,926</u>	<u>\$ 298,322</u>

Investment fees totaling \$36,685 and \$19,150 were expensed for the years ended June 30, 2015 and 2014.

6. Short-Term Borrowings:

The School has available a \$1,000,000 demand line of credit from a financial institution, with interest payable at 1.50% plus LIBOR and secured by investments of the School. There were no amounts outstanding as of June 30, 2015 and 2014.

7. Long-Term Debt:

	2015	2014
Erie County Industrial Development Agency Civic Facility Revenue Bonds (Charter School for Applied Technologies Project), Series 2005B (taxable) Bonds, beginning June 2006, payable in annual principal installments ranging from \$95,000 to \$205,000, plus interest at 9%, repaid during 2015.	\$ -	\$ 205,000
Erie County Industrial Development Agency Civic Facility Revenue Bonds (Charter School for Applied Technologies Project), Series 2005A (tax exempt) Bonds, principal payments beginning June 2016 in annual principal installments ranging from \$515,000 to \$1,790,000, plus interest from date of issuance at rates ranging from 6.250% to 6.875%, due June 2035.	<u>20,510,000</u>	<u>20,510,000</u>
	<u>20,510,000</u>	20,715,000
Less current portion	515,000	205,000
Less unamortized bond discount	426,034	447,335
	<u>\$ 19,568,966</u>	<u>\$ 20,062,665</u>

In June 2005, the School entered into an installment sale agreement with the Erie County Industrial Development Agency (ECIDA), principally to finance the cost of acquiring, renovating, and equipping certain buildings to be used for expansion of the School, including the establishment of a high school and refinancing of existing debt. To finance the project, ECIDA authorized the sale of Civic Facility Revenue Bonds in the aggregate amount of \$21,940,000 under a trust indenture with a bank as trustee. The sale is secured by mortgage and security agreements granting the trustee a mortgage lien on and security interest in real and personal property as well as certain revenues, subject to permitted encumbrances. The bonds are further secured by the Reserve fund (Note 4).

Aggregate maturities of long-term debt subsequent to June 30, 2015 are:

2016	\$	515,000
2017		550,000
2018		585,000
2019		625,000
2020		665,000
Thereafter		17,570,000
	\$	<u>20,510,000</u>

Interest expense for the years ended June 30, 2015 and 2014 was \$1,414,438 and \$1,431,088.

8. Retirement Plans:

The Corporation maintains a defined contribution 401(k) profit sharing plan covering essentially all employees. Employer discretionary contributions to the plan totaled \$68,236 and \$79,950 for the years ended June 30, 2015 and 2014.

The School maintains a 403(b) plan covering qualified employees. The plan does not require employer contributions.

The School participates in the New York State Teachers' Retirement System (TRS) and New York State and Local Employees' Retirement System (ERS) (the Systems), which are cost-sharing multiple employer public employee retirement systems. The Systems offer a wide range of plans and benefits which are related to years of service and final average salary, vesting of retirement benefits, death and disability.

New York State Teachers' Retirement System:

TRS is administered by the New York State Teachers' Retirement Board and provides benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York. TRS issues a publicly available financial report that contains financial statements and required supplementary information. The report may be obtained from the New York State Teachers' Retirement System at www.nystrs.org.

New York State and Local Employees' Retirement System:

ERS provides retirement benefits as well as death and disability benefits. New York State Retirement and Social Security Law governs obligations of employers and employees to contribute and provide benefits to employees. ERS issues a publicly available financial report that includes financial statements and required supplementary information. This report may be obtained from the New York State and Local Retirement System at www.osc.state.ny.us/retire.

Funding Policies:

No employee contribution is required for those whose service began prior to July 1976. The Systems require employee contributions of 3% of salary for the first 10 years of service for those employees who joined the System from July 1976 through December 2009. Participants whose service began on or after January 1, 2010 through March 31, 2012 are required to contribute 3% (ERS) or 3.5% (TRS) of compensation throughout their active membership in the Systems. Participants whose service began on or after April 1, 2012 are required to contribute a percentage ranging from 3% to 6% each year, based on their level of compensation.

For ERS, the Comptroller annually certifies the rates used, expressed as a percentage of the wages of participants, to compute the contributions required to be made by the School to the pension accumulation fund. The rates range from 10.5% to 18.7% and 10.9% to 20.2% for 2015 and 2014 dependent on the participant's tier. Required contributions for ERS were \$313,480 and \$351,155 for the years ended June 30, 2015 and 2014.

Pursuant to Article 11 of the Education Law, rates are established annually for TRS by the New York State Teachers' Retirement Board at an actuarially determined rate. The rate is 17.53% of the annual covered payroll as of June 30, 2015, and 16.25% for the year ended June 30, 2014. The required contributions for TRS were \$1,486,175 and \$1,177,364 for the years ended June 30, 2015 and 2014.

9. Lease Obligations:

The Organization leases certain equipment and property under terms of various operating leases through July 2034. Rental expense for all operating leases amounted to \$507,370 and \$107,401 for the years ended June 30, 2015 and 2014.

Future minimum annual rentals due under these leases are:

2016	\$	591,270
2017		536,403
2018		585,394
2019		592,848
2020		609,150
Thereafter		<u>10,797,414</u>
	\$	<u>13,712,479</u>

10. Cash Flows Information:

Noncash investing and financing activities excluded from the statement of cash flows include accounts payable incurred for equipment additions of \$172,249 at June 30, 2014.

CHARTER SCHOOL FOR APPLIED TECHNOLOGIES AND AFFILIATES

Additional Information
Consolidated Schedule of Expenses

For the year ended June 30, 2015 (with summarized comparative totals for 2014)

	2015					2014	
	Number of positions	Regular Education	Special Education	Other Programs	Management and General	Total	Total
Administrative Staff	29.00	\$ 898,749	\$ 70,146	\$ 88,759	\$ 601,587	\$ 1,659,241	
Instructional	168.84	6,777,133	1,124,377	297,316	-	8,198,826	
Non-Instructional	44.55	165,476	14,211	997,555	1,237,889	2,415,131	
Salaries		7,841,358	1,208,734	1,383,630	1,839,476	12,273,198	\$ 10,474,698
Employee benefits and taxes		2,708,226	127,885	147,849	439,175	3,423,135	3,409,363
Retirement		1,487,687	69,198	97,567	213,439	1,867,891	1,608,469
Consultants		-	-	3,887	6,140	10,027	4,952
Contracted services		43,445	81,241	24,489	503,644	652,819	624,685
Equipment rental		26,165	-	4,814	40,411	71,390	67,513
Insurance		148,374	9,273	18,547	9,273	185,467	153,607
Interest		1,131,550	70,722	141,444	70,722	1,414,438	1,431,088
Building leases		458,743	-	20,429	823	479,995	59,589
Professional fees		43,046	4	65,701	31,915	140,666	239,884
Maintenance and repairs		176,258	11	23,914	49,590	249,773	263,608
Marketing		7,647	113	10,365	24,903	43,028	52,843
Minor equipment		252,550	-	70,251	398,387	721,188	579,510
Office expense		115,334	-	99,364	70,508	285,206	225,323
Supplies and materials		239,524	703	990,093	188,132	1,418,452	1,116,099
Other expenses		55,434	568	100,452	49,900	206,354	152,710
Staff development		46,496	-	1,701	4,763	52,960	23,707
Student services		-	-	2,245,120	-	2,245,120	1,649,216
Technology		-	-	174,710	-	174,710	162,548
Utilities		44,352	81	20,212	381,325	445,970	406,321
		14,826,189	1,568,533	5,644,539	4,322,526	26,361,787	22,705,733
Depreciation and amortization		975,975	60,999	134,053	60,999	1,232,026	1,128,210
Total		\$ 15,802,164	\$ 1,629,532	\$ 5,778,592	\$ 4,383,525	\$ 27,593,813	\$ 23,833,943

See accompanying notes.

CHARTER SCHOOL FOR APPLIED TECHNOLOGIES AND AFFILIATES

Additional Information
Consolidating Balance Sheets

For the years ended June 30,

2015

	School	LLC	Corp	Eliminations	Consolidated Totals
Assets					
Current Assets:					
Cash	\$ 2,199,582	\$ 51,937	\$ 435,816	\$ 175,000	\$ 2,862,335
Receivables	699,712	-	112,823	(219,686)	592,849
Prepaid expenses and other assets	269,451	20	18,496	-	287,967
	<u>3,168,745</u>	<u>51,957</u>	<u>567,135</u>	<u>(44,686)</u>	<u>3,743,151</u>
Property and equipment, net	20,415,223	-	24,006	-	20,439,229
Investments held in trust	2,216,520	-	-	-	2,216,520
Other investments	5,057,758	-	-	(250,000)	4,807,758
Deferred financing costs, net	994,795	-	-	-	994,795
	<u>\$ 31,853,041</u>	<u>\$ 51,957</u>	<u>\$ 591,141</u>	<u>\$ (294,686)</u>	<u>\$ 32,201,453</u>
Liabilities and Net Assets					
Current Liabilities:					
Current portion of long-term debt	\$ 515,000	\$ -	\$ -	\$ -	\$ 515,000
Accounts payable and accrued expenses	2,944,598	49,260	121,198	(44,686)	3,070,370
Deferred revenue	13,026	-	122,506	-	135,532
	<u>3,472,624</u>	<u>49,260</u>	<u>243,704</u>	<u>(44,686)</u>	<u>3,720,902</u>
Long-term debt	19,568,966	-	-	-	19,568,966
Net assets:					
Unrestricted	<u>8,811,451</u>	<u>2,697</u>	<u>347,437</u>	<u>(250,000)</u>	<u>8,911,585</u>
	<u>\$ 31,853,041</u>	<u>\$ 51,957</u>	<u>\$ 591,141</u>	<u>\$ (294,686)</u>	<u>\$ 32,201,453</u>

See independent auditor's report.

2014				
School	LLC	Corp	Eliminations	Consolidated Totals
\$ 1,639,501	\$ 549,250	\$ 194,681	\$ 115,000	\$ 2,498,432
1,687,209	115,149	151,928	(752,332)	1,201,954
219,033	20	29,249	-	248,302
3,545,743	664,419	375,858	(637,332)	3,948,688
20,054,091	-	36,062	-	20,090,153
2,216,549	-	-	-	2,216,549
5,020,462	-	-	(250,000)	4,770,462
1,044,535	-	-	-	1,044,535
\$ 31,881,380	\$ 664,419	\$ 411,920	\$ (887,332)	\$ 32,070,387
\$ 205,000	\$ -	\$ -	\$ -	\$ 205,000
2,398,176	176,839	96,589	(175,150)	2,496,454
22,111	462,182	38,436	(462,182)	60,547
2,625,287	639,021	135,025	(637,332)	2,762,001
20,062,665	-	-	-	20,062,665
9,193,428	25,398	276,895	(250,000)	9,245,721
\$ 31,881,380	\$ 664,419	\$ 411,920	\$ (887,332)	\$ 32,070,387

CHARTER SCHOOL FOR APPLIED TECHNOLOGIES AND AFFILIATES

Additional Information
Consolidating Statement of Activities

For the years ended June 30,

2015

	School	LLC	Corp	Eliminations	Consolidated Totals
Changes in unrestricted net assets:					
Support and revenue:					
Enrollment fees:					
Revenue - resident student enrollment	\$ 22,826,914	\$ -	\$ -	\$ -	\$ 22,826,914
Revenue - students with disabilities	738,615	-	-	-	738,615
Federal grants	1,873,092	-	-	-	1,873,092
State grants	39,463	-	-	-	39,463
Food service and vending	163,653	-	-	-	163,653
Investment income	63,064	141	1,721	-	64,926
Other income	283,217	479,976	1,254,819	(464,998)	1,553,014
Total support and revenue	25,988,018	480,117	1,256,540	(464,998)	27,259,677
Expenses:					
Program expenses:					
Regular education	16,213,777	53,385	-	(464,998)	15,802,164
Special education	1,612,449	17,083	-	-	1,629,532
Other programs	4,551,489	41,105	1,185,998	-	5,778,592
Total program expenses	22,377,715	111,573	1,185,998	(464,998)	23,210,288
Supporting services:					
Management and general	3,992,280	391,245	-	-	4,383,525
Total expenses	26,369,995	502,818	1,185,998	(464,998)	27,593,813
Change in net assets	(381,977)	(22,701)	70,542	-	(334,136)
Net assets - beginning	9,193,428	25,398	276,895	(250,000)	9,245,721
Net assets - ending	\$ 8,811,451	\$ 2,697	\$ 347,437	\$ (250,000)	\$ 8,911,585

See Independent Auditors' report.

2014

School	LLC	Corp	Eliminations	Consolidated Totals
\$ 19,332,779	\$ -	\$ -	\$ -	\$ 19,332,779
602,120	-	-	-	602,120
1,838,139	-	-	-	1,838,139
34,233	-	-	-	34,233
158,620	-	-	-	158,620
296,298	1,041	983	-	298,322
248,682	494,114	1,059,990	(461,732)	1,341,054
22,510,871	495,155	1,060,973	(461,732)	23,605,267
14,470,203	57,175	-	(460,000)	14,067,378
1,752,778	18,296	-	-	1,771,074
3,204,022	87,424	984,197	(1,732)	4,273,911
19,427,003	162,895	984,197	(461,732)	20,112,363
3,352,672	368,908	-	-	3,721,580
22,779,675	531,803	984,197	(461,732)	23,833,943
(268,804)	(36,648)	76,776	-	(228,676)
9,462,232	62,046	200,119	(250,000)	9,474,397
\$ 9,193,428	\$ 25,398	\$ 276,895	\$ (250,000)	\$ 9,245,721

CHARTER SCHOOL FOR APPLIED TECHNOLOGIES AND AFFILIATES

Additional Information
Schedule of Expenditures of Federal Awards

For the year ended June 30, 2015

Federal Grantor/Pass-Through Grantor/Program Title	CFDA Number	Grantor Number	Expenditures
<u>U.S. Department of Education</u>			
Passed through New York State Department of Education:			
Title I Grants to Local Educational Agencies	84.010	0021-14-4050	\$ 87,907
Title I Grants to Local Educational Agencies	84.010	0021-15-4050	610,625
Improving Teacher Quality State Grants	84.367	0147-15-4050	27,911
ARRA - State Fiscal Stabilization Fund (SFSF)			
Race-to-the-Top Incentive Grants, Recovery Act	84.395	5500-14-0004	725
ARRA - State Fiscal Stabilization Fund (SFSF) -			
Race-to-the-Top Incentive Grants, Recovery Act	84.395	5500-15-0004	26,490
Total U.S. Department of Education			753,658
 <u>U.S. Department of Agriculture</u>			
Passed through New York State Department of Education:			
Child Nutrition Cluster			
School Breakfast Program	10.553	N/A	343,042
National School Lunch Program	10.555	N/A	718,369
Total Child Nutrition Cluster			1,061,411
 Passed through New York State Office of General Services:			
Child Nutrition Discretionary Grants Limited Availability	10.579	N/A	58,023
Total U.S. Department of Agriculture			1,119,434
Total Expenditures of Federal Awards			\$ 1,873,092

Notes to Schedule of Expenditures of Federal Awards

1. Summary of Significant Accounting Policies:

Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards presents the activity of all federal award programs administered by Charter School for Applied Technologies and Affiliates (the Organization), an entity as defined in Note 1 to the Organization's consolidated financial statements. Federal awards received directly from federal agencies, as well as federal awards passed through from other governmental agencies, are included on the Schedule of Expenditures of Federal Awards.

Basis of Accounting

The amounts reported as federal expenditures generally were obtained from the appropriate federal financial reports for the applicable programs and periods. The amounts reported in these federal financial reports are prepared from records maintained for each program, which are periodically reconciled with the Organization's financial reporting system. The federal expenditures are recorded on an accrual basis.

Non-Monetary Federal Program

The Organization is the recipient of a federal award program that does not result in cash receipts or disbursements, termed a "non-monetary program." During the year ended June 30, 2015, the Organization used \$58,023 worth of commodities under the Child Nutrition Discretionary Grants Limited Availability program (CFDA Number 10.579).

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Board of Trustees
Charter School for Applied Technologies

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of Charter School for Applied Technologies & Affiliates (the Organization), which comprise the consolidated balance sheet as of June 30, 2015, and the related consolidated statements of activities and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated October 29, 2015.

Internal Control over Financial Reporting

In planning and performing our audit of the consolidated financial statements, we considered the Organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Lunden & McCormick, LLP

October 29, 2015

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

The Board of Trustees
Charter School for Applied Technologies

Report on Compliance for Each Major Federal Program

We have audited Charter School for Applied Technologies and Affiliates' (the Organization) compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the Organization's major federal programs for the year ended June 30, 2015. The Organization's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the Organization's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Organization's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination on the Organization's compliance.

Opinion on Each Major Federal Program

In our opinion, the Organization complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2015.

Report on Internal Control Over Compliance

Management of the Organization is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Organization's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.


October 29, 2015

Schedule of Findings and Questioned Costs

For the year ended June 30, 2015

Section I. Summary of Auditors' Results

Consolidated Financial Statements

Type of auditors' report issued: *Unmodified*

Internal control over financial reporting:

- Material weakness(es) identified? No
- Significant deficiency(ies) identified? None reported

Noncompliance material to consolidated financial statements noted? No

Federal Awards

Internal control over major programs:

- Material weakness(es) identified? No
- Significant deficiency(ies) identified? None reported

Type of auditors' report issued on compliance for major programs: *Unmodified*

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133? No

Identification of major programs:

<u>Name of Federal Program or Cluster</u>	<u>CFDA#</u>	<u>Amount</u>
Title I Grants to Local Educational Agencies	84.010	\$ 698,532

Dollar threshold used to distinguish between type A and type B programs: \$300,000

Auditee qualified as low-risk auditee? Yes

Section II. Financial Statement Findings

No findings were reported.

Section III. Federal Award Findings and Questioned Costs

No matters were reported.

Summary Schedule of Prior Audit Findings

June 30, 2015

No findings were previously reported and as such no corrective action plan is needed.

COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

October 29, 2015

The Board of Trustees
Charter School for Applied Technologies

We have audited the consolidated financial statements of Charter School for Applied Technologies and Affiliates (the Organization) for the year ended June 30, 2015, and have issued our report thereon. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Accounting Standards*, and OMB Circular A-133, as well as certain information related to the planned scope and timing of our audit. We have communicated such information to you in our engagement letter to you dated July 27, 2015. Professional standards also require we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Organization are described in Note 1 to the consolidated financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2015. We noted no transactions entered into by the Organization during the year for which there is a lack of authoritative guidance or consensus.

Estimates

Accounting estimates are an integral part of the consolidated financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the consolidated financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the consolidated financial statements were:

- Collection of receivables
- Useful lives of property and equipment
- Allocation of expenses by function and program and supporting services classification
- Accrued expenses

Management's process for determining the above estimates is based on firm concepts and reasonable assumptions of future events. We evaluated the key factors and assumptions used to develop the estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

Footnote Disclosures

The disclosures in the consolidated financial statements are neutral, consistent, and clear. Certain disclosures in the consolidated financial statements are of particular importance because of their significance to the financial statement users. We evaluated all disclosures in relation to the financial statement as a whole, and determined they are reasonable.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has agreed to and recorded all misstatements identified during the audit. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the School's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 29, 2015.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Organization's consolidated financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Organization's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Additional Information

With respect to the additional information accompanying the consolidated financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with U.S. generally accepted accounting principles, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the consolidated financial statements. We compared and reconciled the additional information to the underlying accounting records used to prepare the consolidated financial statements or to the consolidated financial statements themselves.

This information is intended solely for the use of the Board of Trustees and management of the Organization and is not intended to be, and should not be, used by anyone other than these specified parties.

Snyder & McCormick, LLP

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2015-16 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	Funding by School District information for all NYS School district is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Charter School for Applied Technologies

PROJECTED BUDGET FOR 2015-2016

PROJECTED BUDGET FOR 2015-2016							Assumptions
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	24,963,160	500,000	1,223,607	-	50,000	26,736,767	
Total Expenses	16,247,731	1,939,657	4,093,395	-	4,995,491	27,276,274	
Net Income	8,715,429	(1,439,657)	(2,869,788)	-	(4,945,491)	(539,507)	
Actual Student Enrollment	2,045	-	-	-	-	-	
Total Paid Student Enrollment	-	-	-	-	-	-	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
REVENUE							
REVENUES FROM STATE SOURCES							
Per Pupil Revenue	CY Per Pupil Rate						
Kenmore-Tonawanda	\$9,827.00	2,359,463	-	-	-	2,359,463	
Buffalo City School District	\$12,355.00	19,856,956	-	-	-	19,856,956	
Cheektowaga	\$10,585.00	280,079	-	-	-	280,079	
North Tonawanda	\$10,943.00	225,207	-	-	-	225,207	
Other	various	1,226,467	-	-	-	1,226,467	anticipated revenue from 20 district of residence in total
		23,948,172	-	-	-	23,948,172	
Special Education Revenue		-	500,000	-	-	500,000	
Grants							
Stimulus		-	-	-	-	-	
Other		-	-	-	-	-	
Other State Revenue		-	-	-	-	-	
TOTAL REVENUE FROM STATE SOURCES		23,948,172	500,000	-	-	24,448,172	
REVENUE FROM FEDERAL FUNDING							
IDEA Special Needs		-	-	-	-	-	
Title I		779,925	-	-	-	779,925	
Title Funding - Other		30,794	-	-	-	30,794	Title II-A
School Food Service (Free Lunch)		-	-	1,223,607	-	1,223,607	
Grants							
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	
Other		202,224	-	-	-	202,224	US Department of Education - Counseling Grant
Other Federal Revenue		-	-	-	-	-	
TOTAL REVENUE FROM FEDERAL SOURCES		1,012,943	-	1,223,607	-	2,236,550	
LOCAL and OTHER REVENUE							
Contributions and Donations, Fundraising		-	-	-	-	-	
Erate Reimbursement		2,045	-	-	-	2,045	
Interest Income, Earnings on Investments,		-	-	-	50,000	50,000	
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	
Food Service (Income from meals)		-	-	-	-	-	
Text Book		-	-	-	-	-	
Other Local Revenue		-	-	-	-	-	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		2,045	-	-	50,000	52,045	
TOTAL REVENUE		24,963,160	500,000	1,223,607	-	26,736,767	
EXPENSES							List exact titles and staff FTE's (Full time equivalent)
ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions						
Executive Management	1.00	-	-	-	175,000	175,000	
Instructional Management	6.00	593,087	-	-	-	593,087	
Deans, Directors & Coordinators	5.00	-	72,153	91,224	288,202	451,579	
CFO / Director of Finance	1.00	-	-	-	115,000	115,000	
Operation / Business Manager	9.00	-	-	-	377,794	377,794	
Administrative Staff	9.00	281,187	-	-	45,000	326,187	
TOTAL ADMINISTRATIVE STAFF	31	874,274	72,153	91,224	1,000,996	2,038,647	
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	85.00	4,404,024	-	-	-	4,404,024	
Teachers - SPED	22.00	-	1,143,948	-	-	1,143,948	
Substitute Teachers	-	303,125	-	-	-	303,125	
Teaching Assistants	-	-	-	-	-	-	

Charter School for Applied Technologies

PROJECTED BUDGET FOR 2015-2016

PROJECTED BUDGET FOR 2015-2016							Assumptions
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	24,963,160	500,000	1,223,607	-	50,000	26,736,767	
Total Expenses	16,247,731	1,939,657	4,093,395	-	4,995,491	27,276,274	
Net Income	8,715,429	(1,439,657)	(2,869,788)	-	(4,945,491)	(539,507)	
Actual Student Enrollment	2,045	-	-	-	-	-	
Total Paid Student Enrollment	-	-	-	-	-	-	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Specialty Teachers	34.00	1,645,408	-	-	-	1,645,408	
Aides	14.00	390,719	-	-	-	390,719	
Therapists & Counselors	12.00	-	-	578,212	-	578,212	
Other		524,315	-	215,850	-	740,165	
TOTAL INSTRUCTIONAL	167	7,267,592	1,143,948	794,062	-	9,205,601	
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	3.00	-	-	133,614	-	133,614	
Librarian	3.00	117,272	-	-	-	117,272	
Custodian	12.00	-	-	-	419,387	419,387	
Security	-	-	-	-	-	-	
Other	18.00	-	-	385,072	-	385,072	
TOTAL NON-INSTRUCTIONAL	36	117,272	-	518,686	-	1,148,725	inclusive of Part Time earnings - FTE reflective of Full Time only
SUBTOTAL PERSONNEL SERVICE COSTS	234	8,259,138	1,216,100	1,403,972	-	13,028,973	
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		631,824	93,032	107,404	-	832,260	
Fringe / Employee Benefits		1,800,730	265,145	306,106	-	2,372,981	
Retirement / Pension		1,087,677	160,153	-	-	1,247,830	
TOTAL PAYROLL TAXES AND BENEFITS		3,520,231	518,329	413,510	-	4,452,070	
TOTAL PERSONNEL SERVICE COSTS		11,779,369	1,734,430	1,817,482	-	18,483,703	
CONTRACTED SERVICES							
Accounting / Audit		-	-	-	37,500	37,500	
Legal		-	-	-	50,000	50,000	
Management Company Fee		-	-	-	-	-	
Nurse Services		-	-	-	-	-	
Food Service / School Lunch		-	-	-	-	-	
Payroll Services		-	-	-	-	-	
Special Ed Services		-	96,002	-	-	96,002	
Titlement Services (i.e. Title I)		-	-	-	-	-	
Other Purchased / Professional / Consulting		278,236	-	43,058	343,378	664,672	
TOTAL CONTRACTED SERVICES		278,236	96,002	43,058	-	848,174	
SCHOOL OPERATIONS							
Board Expenses		-	-	-	25,000	25,000	
Classroom / Teaching Supplies & Materials		245,959	-	-	-	245,959	
Special Ed Supplies & Materials		-	-	-	-	-	
Textbooks / Workbooks		71,158	-	-	-	71,158	
Supplies & Materials other		-	-	-	-	-	
Equipment / Furniture		338,201	-	15,000	-	353,201	
Telephone		58,600	-	-	-	58,600	
Technology		-	-	-	-	-	
Student Testing & Assessment		5,250	-	-	-	5,250	
Field Trips		11,600	-	-	-	11,600	
Transportation (student)		-	-	954,434	-	954,434	
Student Services - other		-	-	-	-	-	
Office Expense		228,088	-	-	205,940	434,028	
Staff Development		101,498	-	-	-	101,498	
Staff Recruitment		-	-	-	-	-	
Student Recruitment / Marketing		-	-	-	-	-	
School Meals / Lunch		-	-	1,074,512	-	1,074,512	
Travel (Staff)		11,950	-	-	-	11,950	
Fundraising		-	-	-	-	-	

Charter School for Applied Technologies

PROJECTED BUDGET FOR 2015-2016

PROJECTED BUDGET FOR 2015-2016							Assumptions
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
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Total Expenses	16,247,731	1,939,657	4,093,395	-	4,995,491	27,276,274	
Net Income	8,715,429	(1,439,657)	(2,869,788)	-	(4,945,491)	(539,507)	
Actual Student Enrollment	2,045	-					
Total Paid Student Enrollment	-	-					
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Other	1,403,648	-	48,954	-	551,200	2,003,802	
TOTAL SCHOOL OPERATIONS	2,475,951	-	2,092,900	-	782,140	5,350,992	
FACILITY OPERATION & MAINTENANCE							
Insurance	-	-	-	-	190,594	190,594	
Janitorial	-	-	-	-	-	-	
Building and Land Rent / Lease	503,396	-	-	-	125,000	628,396	
Repairs & Maintenance	10,680	-	25,500	-	98,810	134,990	
Equipment / Furniture	-	-	-	-	7,000	7,000	
Security	33,300	-	-	-	10,125	43,425	
Utilities	425,000	-	-	-	-	425,000	
TOTAL FACILITY OPERATION & MAINTENANCE	972,376	-	25,500	-	431,529	1,429,405	
DEPRECIATION & AMORTIZATION	741,799	109,225	114,455	-	198,522	1,164,000	
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-	-	-	-	-	-	an escrow account is fully established.
TOTAL EXPENSES	16,247,731	1,939,657	4,093,395	-	4,995,491	27,276,274	
NET INCOME	8,715,429	(1,439,657)	(2,869,788)	-	(4,945,491)	(539,507)	
ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED				
Kenmore-Tonawanda	245		245				
Buffalo City School District	1,640		1,640				
Cheektowaga	27		27				
North Tonawanda	21		21				
Other	112		112				
TOTAL ENROLLMENT	2,045	-	2,045				
REVENUE PER PUPIL	12,207	-	598				
EXPENSES PER PUPIL	7,945	-	2,002				



Audited Financial Statement Checklist

Created: 10/30/2015

Last updated: 11/01/2015

Page 1

Charter School Name:

1. Please check each item that is included in the 2014-15 Audited Financial Statement submitted for your charter school.

	Yes/No
Audited Financial Statements (including report on compliance and report on internal control over financial reporting)	Yes
Single Audit (if applicable)	Yes
CSP Agreed Upon Procedures (if applicable)	Not Applicable
Management Letter	Yes
Report on Extracurricular Student Activity Accounts (if applicable)	Not Applicable
Corrective Action Plans for any Findings	Not Applicable

2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2014-15 Audited Financial Statement.

	Yes/No
Report on Compliance	No
Report on Internal Control over Financial Reporting	No
Single Audit	No
CSP Agreed Upon Procedures Report	Not Applicable
Management Letter	No

Thank you.



Appendix E: Disclosure of Financial Interest Form

Last updated: 10/29/2015

Page 1

All trustees who served on an education corporation governing one or more charter schools during the 2014-2015 school year must complete the form in Appendix E (Disclosure of Financial Interest Form). [The Disclosure of Financial Interest Forms are due on November 1, 2015. A link to a safe and secure form that each Trustee must complete by the November 1, 2015 deadline will be provide here by September 1, 2015 or sooner.](#)

ALL charter schools or merged education corporations must complete the Board of Trustees Membership Table within the online portal in Appendix F (Board of Trustees Membership Table). The Board of Trustees Membership Table must be submitted by August 1, 2015.

Regents-authorized charter schools must upload a complete set of board of trustee Meeting Minutes from July 2014-June 2015 into Appendix G (Board Minutes). Board of Trustee Meeting Minutes must be submitted by August 1, 2015.

Yes, each member of the school's Board of Trustees will receive a link to the Disclosure of Financial Interest Form.

Yes

Thank you.



Appendix F: BOT Membership Table

Created: 07/29/2015

Last updated: 07/30/2015

Page 1

1. Current Board Member Information

	Trustee Name	Email Address	Committee Affiliation(s)	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role and School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	Robert Mikulec		Chair/Board President	Yes	Facilities, Quality Assurance, Career Readiness	4, 3 years, 9/1/17
2	David Quackenbush		Vice Chair/Vice President	Yes	Facilities, Negotiations, Finance	4, 3 years, 9/1/17
3	John Cinquino		Treasurer	Yes	Finance, Ancillary	4, 3 years, 9/1/15
4	Michael Keller		Trustee/Member	Yes	Finance, Facilities	4, 3 years, 9/1/16
5	Karen Kelley		Trustee/Member	Yes	Quality Assurance, Negotiations	4, 3 years, 9/1/15
6	Edward Lattman		Trustee/Member	Yes	Development	2, 3 years, 9/1/16
7	Joseph Berti		Trustee/Member	Yes	Ancillary	2, 3 years, 9/1/15
8	Cheryl Misiejuk		Trustee/Member	Yes	PTO	3, 3 years, 9/1/17
9	Kenneth Robinson		Trustee/Member	Yes	Development, Career Readiness	1, 3 years, 9/1/15
10	Lisa Smith		Trustee/Member	Yes	Quality Assurance	New Member
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

2. Total Number of Members Joining Board during the 2014-15 school year

1

3. Total Number of Members Departing the Board during the 2014-15 school year

0

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

11

5. How many times did the Board meet during the 2014-15 school year?

12

6. How many times will the Board meet during the 2015-16 school year?

12

Thank you.

**Charter School for Applied Technologies
2303 Kenmore Avenue, Buffalo NY 14207**

BOARD OF DIRECTORS MEETING 08/12/14

MINUTES

Board Members Present: Robert Mikulec, Michael Keller, Dr. Eaton Lattman, Karen Kelley, Cheryl Misiejuk, John Cinquino, Kenneth Robinson, Joseph Berti, David Quackenbush, Lisa Smith (Nominee via phone conference)

Others Present: Efrain Martinez, Garrick Loveria, Andy Lyle, Sue Jurewicz, Brandon Pafk, Justina Fetterly, Danielle Hawkins, Justina Fetterly, Ian Mutch, Lindsey Dust, Ann Morgante, David Rust (Say Yes Buffalo) and Jerry Mazurkiewicz (Community Foundation of Greater Buffalo)

MINUTES

Motion to approve the June 24th, 2014 Minutes including permanent committee reports and those submitted under ad hoc committee by Mr. Berti, seconded by Mr. Keller. Minutes approved.

PUBLIC COMMENTS

- None

PRESENTATION

- David Rust, Executive Director of Say Yes Buffalo acknowledge and commended the great work CSAT has been doing within the Buffalo community supporting students from difficult backgrounds and achieving great results. Rust then announced to the Board of Trustees that future CSAT graduates would be eligible to participate in the Say Yes Buffalo Scholarship program starting with those students slated to graduate in 2019 (this year's 8th graders). The policy change was in response to CSAT significant investment in the City of Buffalo by moving their middle school campus to the former Holy Angels Academy, located on Hertel Avenue. Additionally, Jerry Mazurkiewicz, Chair of the Board at the Community Foundation for Greater Buffalo announced a modification to

existing policy that would allow Buffalo students transferring into CSAT's high school to maintain their existing scholarship eligibility. This would enable a small number of students to remain scholarship eligible even if they graduate between 2015 and 2018. Rust asked that Say Yes make the announcement public a future date in September utilizing the new middle school site as a venue. The Board of Trustees and Superintendent Martinez lauded Say Yes' efforts and thanked them for their efforts that resulted in CSAT's inclusion.

SCHEDULED BOARD REPORTS

- **Facilities** – Mr. Mikulec announced that the process of obtaining a provisional certificate of occupancy was on track and the school has experienced less difficulty in this area than in times past. The target day to have the contracting crew out of the building will be Thursday August 14th. Mr. Pafk recounted the many processes that are simultaneously taking place, including security wiring, furniture delivery and a plethora of other items necessary to have the school prepared to open on August 25th. Pafk related that he is confident that start dates are solid and that orientation tours will remain small intimate affairs that will foster community amongst parents and students. This coming Thursday will be a soft opening for the middle school staff and trustees at 6:00 p.m. where there will also be a plaque unveiling. Pafk stated that he couldn't thank the construction and maintenance staffs enough for their flexibility and hard work. Mikulec also praised the work of the McGuire Group who has taken customer satisfaction to very high levels.
- **Appeals** – Mr. Mikulec reported on two appeals the first of which was granted to the parent of a young student (Kindergarten) who was permanently suspended for multiple physical altercations. The parent appealed on the grounds that she had enrolled her son in a counseling program and taken further steps to mitigate the child's past aggressive behaviors. Mikulec asked that in addition to this remedy a contract between the parent and school be created to ensure the student's success. Mr. Loveria collaborated with the parent to develop a clear pathway of communication between the school and outside counseling in order to leverage our collective mental health and instructional resources providing for the most successful outcomes while still ensuring the safety of the rest of the students.

- An additional appeal of a high school student was denied as there were no grounds for said appeal or suggestion for remediation of offending behavior.
- **PAC** – None

OLD BUSINESS

- **CSAT, et al v. BPS*** – Mr. Martinez was tentatively optimistic in stating that the school had been invited by BPS to a settlement meeting. Planning for this meeting will take place in executive session.
- **Foundation** – Mr. Martinez stated that the planning of the foundation is on track however NYSED received out documentation too late for immediate approval so eDoctrina is investigating a donation to Say Yes instead of immediately investing in the foundation.

NEW BUSINESS

- **Board Policy Amendment** – Mr. Martinez brought to the Board’s attention so specific CSAT Bylaw language that they might want to consider revising illustrated page nine (9) of the Board packet. This language limits the terms of trustees without a break in service to the Board. The Board discussed how this bylaw currently impacts functioning and how revision could change trustee dynamics moving forward. Trustee nominee, Mrs. Smith directed the Board to examine its constitution in determining how amendments to the bylaws could be made to which Dr. Lattman drew the Board’s attention to page fifteen (15) of the packet that includes the bylaws setting forth that an affirmative two-thirds majority vote was necessary for amending existing bylaws during any regular meeting of the Board of Trustees. Following some discussion Mr. Berti motioned to strike said term limit language from the bylaws, seconded by Mrs. Kelley. Motion unanimously affirmed by all nine voting Trustees (excluding Mrs. Smith).
- **Resolution** – Mr. Martinez then brought another resolution in front of the Board to ratify the election of current Trustees whose terms have expired or are scheduled to expire so that those terms could be adjusted in accordance with August 12, 2012 bylaw revisions.
 - Motion by Dr. Lattman, seconded by Mr. Keller to approved the following resolution. Motion approved unanimously.

Resolved: The Board of Trustees hereby ratifies the previous election of Trustees, re-elects those Trustees whose prior terms have expired, and adjusts the term for all Trustees in accordance with revisions to the Bylaws of the School dated August 21, 2012:

John Cinquino – Adjusted three year term will expire on September 1, 2015

Robert Mikulec – Adjusted three year term will expire on September 1, 2017

Michael Keller – Adjusted three year term will expire on September 1, 2016

Cheryl Misiejuk – Adjusted three year term will expire on September 1, 2017*

Karen Kelley – Adjusted three year term will expire on September 1, 2015

David Quackenbush – Adjusted three year term will expire on September 1, 2017

Dr. Eaton Lattman – Adjusted three year term will expire on September 1, 2016

Joseph Berti - Adjusted three year term will expire on September 1, 2015.

Kenneth Robinson – Adjusted term will expire on September 1, 2011

Lisa L. Smith – Initial three year term will expire on September 1, 2017* (SED approval requested)

- Motion by Dr. Lattman, seconded by Mr. Keller to appoint Robert Mikulec President of the CSAT Board of Trustees for a three year term ending in 2017. Motion approved unanimously, Mikulec abstained from voting.
 - Motion by Mrs. Kelley seconded by Mr. Keller to appoint David Quackenbush Vice President of the CSAT Board of Trustees for a three year term ending in 2017. Motion approved unanimously, Mr. Quackenbush abstained from voting.
 - Motion by Mr. Berti, seconded by Mrs. Misiejuk to appoint John Cinquino Treasurer of the CSAT Board of Trustees for a three year term ending in 2017. Motion approved unanimously, Mr. Cinquino abstained from voting.
 - Motion by Mr. Robinson, seconded by Mr. Cinquino to appoint Karen Kelley Secretary of the CSAT Board of Trustees for a three year term ending in 2017. Motion approved unanimously, Mrs. Kelley abstained from voting.
- **ENROLLMENT REPORT** – Mr. Martinez announced that even in light of the school’s current expansion there still remain almost one thousand students on the waiting list. The present district-wide enrollment for the school stands at 1930 however students will be accepted off the waitlist until enrollment reaches capacity at 1939.
 - **PERSONNEL REPORT** – Mr. Martinez asked the principals to review the personnel building transfers and new hires in their respective school. The complete list of all personnel moves is reflected on pages eighteen (18) and nineteen (19) of the Board packet. The report includes the early hire of a new high school secretary to augment next

year's transition. Motion to approve the Personnel report as presented by Mr. Quackenbush, seconded by Dr. Lattman. Report approved.

ADMINISTRATIVE REPORTS

- **Superintendent's Report** – Mr. Martinez reported that Ken-Ton UFSD will not be providing medical oversight for the CMSAT health office however they will not be eligible to seek Medicaid reimbursement for those students attending CMSAT. Additionally, they will not be transporting students from their district to our schools on days in which they do not have school so our district will be utilizing STA to transport our Kenmore students.
 - On August 10, 2014 the new Ken-Ton Superintendent Dawn Mirand will visit CSAT.
 - Interim BPS Superintendent Donald Ogilvie has also been formally invited by Mr. Martinez to visit our campuses and discuss a possible settlement to the ongoing transportation issue. Both schools' legal counsels will be present as well.

- **Subsidiaries Report** – Mr. Cinquino recounted ongoing negotiations with a key potential eDoctrina investor and that eDoctrina Executive Director, Eon Verrall had a clear vision of the company's place in education and how the product can provide the tools to make educators more effective, helping students globally while also giving back monetarily to CSAT. Currently, the offer on the table for part or full ownership does not meet eDoctrina's needs as it lacks a viable exit strategy should a potential partnership prove a poor fit. Dr. Lattman suggested the possibility of another strategy of accepting outside investment from charitable foundations, focusing on those with similar educational missions. Mr. Robinson also suggested that if we examined and decided to follow this approach we might consider M&T Bank's foundation as a possibility as they support a number of education philanthropic endeavors.

AGENDA SETTING

- **Next meeting September 9th, 2014**

ADJOURNMENT

- The Board went into executive session at 6:25 p.m. upon the motion of Mrs. Misiejuk, seconded by Mr. Keller to discuss the matter of ongoing litigation and negotiation strategy. No decisions requiring board vote took place. Executive session ended at 6:45 and motion to adjourn the meeting by Mr. Quackenbush, seconded by Dr. Lattman. Meeting adjourned.

**Charter School for Applied Technologies
2303 Kenmore Avenue, Buffalo NY 14207**

BOARD OF TRUSTEES MEETING 09/09/14

MINUTES

Board Members Present: Robert Mikulec, Michael Keller, Dr. Eaton Lattman, Cheryl Misiejuk, John Cinquino, Kenneth Robinson, Joseph Berti, David Quackenbush, Lisa Smith-
Trustee nominee

Others Present: Efrain Martinez, Garrick Loveria, Ian Mutch, Danielle Hawkins, Nicole Killion, Danielle Salasavage, Justina Fetterly, Michelle Folan, Sue Jurewicz, Lindsey Dust, Bob Shannon, Andy Lyle, Ann Morgante, Tanya Moore, Nadine Williamson, Brandon Pafk, Lindsay Bergman

MINUTES

A correction to the August 12th, 2014 minutes under Resolution on page five (5) that current trustee Kenneth Robinson's adjusted term is set to expire on September 1st, 2017, not in the year 2011. Motion to approve the August 12th, 2014 Minutes including permanent committee reports and those submitted under ad hoc committee by Dr. Lattman, seconded by Mr. Keller. Minutes approved.

PUBLIC COMMENTS

- None

PRESENTATION

- Jordan Frasier, a senior representing the student government formally petitioned the Board of Trustees to allow the senior class to pursue a field-trip out of state to Hershey Amusement Park this coming spring as a class trip. Lindsay Bergman, History teacher and Senior Class Advisor spoke on behalf of the senior class citing that this particular group of students possessed a solid character especially in regard to taking personal responsibility. Additionally, Bergman cited that the class had been fund-raising for some

time and that while on the trip into Pennsylvania there would be an opportunity for the students to reflect on several economics concepts studied during this school year. Principal Morgante also voiced her approval of the trip for a senior class that has demonstrated great collective maturity during their tenure at CSAT and therefore leaves little doubt in her mind that these students will represent CSAT well while out of state in late May. After discussing the matter for several minutes Mrs. Misiejuk motioned to approve the trip, seconded by Mr. Robinson. Senior field-trip approved.

PERMANENT BOARD COMMITTEES – Mr. Martinez announced that committee leaders and staff conveners should be planning to schedule their first committee meeting of the year. Martinez listed each committee’s mission along with several possible committee topics or priorities for each committee to examine during the upcoming school as seen below.

- **Quality Assurance** – 1.) Review of recent NYSED Assessment Data, 2.) Review/monitoring of renewal goals, 3.) Review of Superintendent’s goals and evaluation, 4.) Clarification of internal benchmarks.
- **Finance Report** – 1.) Monitoring of 2014-2015 budget/reporting, 2.) Development of a viability strategy (transportation), 3.) Creation of budget priorities forward.
- **Development** – 1.) Review of grants application efforts, 2.) Development of CSAT Foundation, 3.) Pursuit of NSF grant.
- **Career Readiness** – 1.) Monitor sustainability and efficacy of current programs, 2.) Monitor efforts for securing alumni data, 3.) Advise on next steps in Career Readiness.

AD HOC BOARD COMMITTEES

- **Facilities** – 1.) Wrap-up CMSAT oversight, 2.) Monitor emerging maintenance issues, 3.) On hold for any future project.
 - Mr. Keller began his report in citing that he comfortable with the manner in which unanticipated costs for the Holy Angels construction were minimized to amount to roughly seven (7) percent of total renovation costs. This low number was at least partly attributable to Mr. Shannon’s efforts leading the Operations department and Mr. Keller and the rest of the Board publicly acknowledge both

his and his department's extraordinary efforts during the expansion and ensuing construction. To this end Board President Mr. Mikulec presented Shannon with a token of their appreciation. Mr. Keller stated that the construction closeout meeting for CMSAT is pending a final Buffalo city inspection regarding a couple of fire-proof doors.

- **Extracurricular** – 1.) Monitor expansion and budget of Athletic and Arts extracurricular offerings, 2.) Learn about role and expenditures of other programs such as Mock Trial and Science Olympiad.
- **Ancillary Services** – Review policy/operations of Food program and Greenhouse.
- **Nominations** – Wrap-up recruitment with addition of a trustee with K-12 education background.
 - Mr. Martinez public introduced newly nominated trustee Lisa Smith and welcomed her to the Board. Mrs. Smith comes to the Board with a legal background bringing the Board's constituency to ten (10) members and therefore the Nominations committee should seek one more trustee in order to comply with organizational bylaws necessitating an odd number of trustees. Mrs. Smith has volunteered to participate on the Appeals committee with Mr. Mikulec.
- **Negotiations** – Prepare for next negotiations cycle in Spring of 2016.
- **PAC** – Mrs. Misiejuk reviewed a single item brought by a parent who was concerned that during afternoon dismissal parents of new kindergarten students were not asked to present identification before picking-up their child(ren). The parents' concern was predicated by the fact that as their children were new to CSAT so in fact they were also new and therefore could not be possibly be visually identified by staff as parents. Mr. Lyle added to the conversation that this was indeed the case with a few staff members and that the situation had been corrected and now all parents will be asked to produce identification until the kindergarten aides supervising the dismissal are familiar with the parents.
- **Appeals** – Mr. Mikulec reported on one appeal that was granted to the parent of a kindergarten student who had been permanently suspended at the end of the 2013-14 school year for persistent aggression and violent conduct. In considering the appeal Mikulec gave special credence to the parent's strenuous efforts to ameliorate the child's poor behavior through outside counseling. In granting the appeal Mikulec instructed Mr.

Loveria to create a plan of collaboration between in-house and external counseling resources that would encourage the greatest possible chance for the child's successful reentry into CSAT. Mr. Loveria reported that the school's FSC had reached out to the child's counselor to identified specific needs, and then created an individualized behavior modification plan with these in mind. These plans were discussed and refined with the child's teacher and then revisited during a principal-parent meeting held recently. While this plan provides for the student's re-enrollment predicated upon several social-emotional support stipulations, the appeal decision also warns of limited tolerance for any further violent or aggressive misconduct. The student would be subject to immediate disenrollment if no progress is made in curbing violent behaviors.

OLD BUSINESS

- **CSAT, et al v. BPS*** – to be taken in executive session
- **Charter Renewal** – Mr. Martinez referred to pages 17-21 of the packet, briefly describing what elements were included in the charter renewal that was recently submitted to NYSED. Martinez delineated how the trustees might notice that their fundamental design elements of the organization that were omitted and this is because those components continue unchanged from the last renewal. Martinez then went on to highlight the charter goals included in the renewal which sparked a discussion as to how to best define the percentage by which CSAT will exceed the results for both BPS and the state on both Regents and standardized tests.
- **Superintendent's Evaluation** – Mr. Martinez reminded the Board that discussions pertaining to the superintendent's performance are open to the public so long as other staff members performance are not specifically mentioned in association with those conversations. Martinez and the Board agreed that evaluations for the previous school year should be completed by November of the current year so that they can serve a meaningful guidance for future performance. Mr. Mikulec discussed how the process of evaluating the superintendent was piloted at CSAT, especially in light of standardized test scores. Dr. Lattman added that areas of improvement notated on the evaluation must be delivered to the superintendent with a time period where change can be affected.

NEW BUSINESS

- **Board Development** – Mr. Mikulec also announced to the Board that they might want to consider term limits for all Board officers, to which Dr. Lattman proposed that the topic might be best-suited for the Nominations committee to vet. Mr. Quackenbush agreed to bring the discussion item before Nominations and report back to the Board any recommendations it might find.

- **ENROLLMENT REPORT** – Mr. Martinez reviewed the current enrollment figures as seen on page twenty-four (24) of the Board packet, which states that there are 1897 students. This figure is forty-two (42) students shy of our maximum enrollment of 1939 therefore the school will be taking in more students off the waiting list, primarily from the 9th grade list. Traditionally, CSAT will fall short on its enrollment numbers at this time of the year as parents of students (mostly 9th graders) double enroll their children in CSAT and another school that begins after Labor Day so that when traditional public schools startup classes again we end up losing a few students to these other choices.

PERSONNEL REPORT – Mr. Martinez reported that an ESL teacher went back to her previous district and was replaced by Felicia Pallaci. A non-budgeted ESL/Spanish position needed to be hired for the middle school to accommodate schedules difficulties due to increased enrollment. The complete list of all personnel moves is reflected on pages twenty-five (25) and twenty-six (26) of the Board packet. Motion to approve the Personnel report as corrected to included Pallaci's appointment and the job elimination of Nick Murray who finish his year-long substitution at the high school by Mr. Cinquino, seconded by Mr. Keller. Corrected report approved.

ADMINISTRATIVE REPORTS

- **Superintendent's Report** –
 - Mr. Martinez reported that he has received an invitation to enroll in the Northeast Charter Schools Network at a cost of \$48,000/yr. After discussion the Board declined to approve said membership.
 - Recently, the new superintendent of Ken-Ton UFSD, Dawn Mirand, visited CSAT to discuss common students and common services.

- The Cummings Foundation visited the middle school as part of the process for their consideration of a grants proposal calling for the support of advanced manufacturing through Project Lead the Way at the middle school.
- The East Hill Foundation visited the K-5 as part of the process of their consideration of a grant proposal to support the food pantry program.
- The President of Buffalo State College and several other administrators are planning a visit to CSAT on Sept. 25 to discuss possible partnerships.
- **Subsidiaries Report** – None

AGENDA SETTING

- **Next meeting October 14, 2014**

ADJOURNMENT

- The Board went into executive session at 6:50 p.m. upon the motion of Mr. Keller, seconded by Mr. Quackenbush to discuss the matter of ongoing litigation and negotiation strategy. No decisions requiring board vote took place. Executive session ended at 6:55 and motion to adjourn the meeting by Mr. Robinson, seconded by Mr. Cinquino. Meeting adjourned.

**Charter School for Applied Technologies
2303 Kenmore Avenue, Buffalo NY 14207**

BOARD OF TRUSTEES MEETING 10/14/14

MINUTES

Board Members Present: Robert Mikulec, Michael Keller, Dr. Eaton Lattman, Cheryl Misiejuk, John Cinquino, Kenneth Robinson, Joseph Berti, David Quackenbush, Lisa Smith-
Trustee nominee

Others Present: Efrain Martinez, Garrick Loveria, Tanya Moore, Ian Mutch, Brandon Pafk, Michelle Folan, Lori Jonas, Andy Lyle, Michael Feeley, Neil Shanahan, Ann Morgante

MINUTES

Motion to approve the September 9th, 2014 Minutes including permanent committee reports and those submitted under ad hoc committee by Mr. Berti, seconded by Dr. Lattman. Minutes approved.

PUBLIC COMMENTS

- Parent of a high school student, Ms. Chambers spoke to the Board regarding a conversation that took place between her child and staff that she felt struck an inappropriate chord. Chambers discussed how she felt that her child felt embarrassed and degraded by the staff reprimand when her child asked a question relating to curricular issues. Mr. Martinez asked parent if he could have an opportunity to look into the matter and report back to the parent and Board before the next meeting to see if a resolution could be reached to which the parent assented.

PRESENTATION

- **Quality Assurance** – Mrs. Kelley updated an update on the process of developing this year's superintendent's evaluation and also included a caveat that the committee would intend to dedicate only part of efforts in this area. Kelley stated that it was critical to the district's future success that Quality Assurance continues to scrutinize issues relating to

standardized test score results and comparative common core analysis with other local districts in order to propose recommendations for improved academic growth.

- **Finance Report** – Mr. Cinquino reviewed the district’s balance sheets ending in June 2014 (packet pages 12 & 13) which illustrated the solid financial base characteristic of the district with the only shifts in funds being those that were transferred to different investment accounts. Cinquino also discussed the current school revenue levels compared to expenses liabilities, specifically highlighting the Food Service revenue line item that has appeared to decrease given that we are no longer providing service to other area charters. However, the cessation of food service to other schools will inevitably provide a financial gain to the school as in years prior CSAT had taken operating losses to supply this service. Lastly, Mr. Martinez announced that at the next meeting he would be bringing preliminary transportation cost estimates should the school have to bus its students utilizing a private firm for next year.
- **Development** – Dr. Lattman reviewed the areas of committee interest during the most recent meeting including discussion relating to the Quality Schools Foundation and the National Science Foundation iTest grant. In terms of the latter initiative Lattman informed the Board that Dr. Sandro Sodano of SUNY Buffalo has been invited to attend a Board meeting and to discuss a possible partnership with CSAT in hopes of developing a proposal to pursue said grant. Lattman thought that the November meeting might be a good opportunity to host Dr. Sodano.

AD HOC BOARD COMMITTEES

- **PAC** – Mrs. Misiejuk reviewed a parent issue of early arrival at the middle school in which the parent expressed the desire to drop off their child earlier than the official opening time of 7:15 a.m. Currently, Principal Pafk stated that he welcomes in early students at Door #2 however Principal Lyle interjected that the unofficial opening of school represents a slippery slope in which parents will be tempted to drop-off their children earlier and earlier if allowed. Lyle cited direct experience that some parents if allowed will utilize the school as a form of morning daycare if encouraged so retaining a solid morning entry time is important to ensuring that proper supervision is always available.

- **Appeals** – Mr. Mikulec reported that there were no appeals.

OLD BUSINESS

- **CSAT, et al v. BPS*** – Mr. Martinez reviewed the CSAT lawsuit from its inception for new board members and as a segue into discussions of where the suit currently stands and what options the Board might choose to exercise in light of its counsel’s advice for pursuing either negotiations or continued litigation. A motion to continue Board discussion of legal strategy in executive session was made at 4:50 p.m. by Mrs. Kelley, seconded by Mr. Berti. The Board returned to regular session at 6:00 p.m., no decisions requiring public vote were made during executive session.

NEW BUSINESS

- **ENROLLMENT REPORT** – Mr. Martinez reviewed the enrollment figures as seen on page twenty-six (26) of the Board packet, illustrating that 1939 students are currently enrolled which equals our maximum capacity set by NYSED.
- **PERSONNEL REPORT** – Mr. Martinez reported several cafeteria workers have been hired. There was one resignation of a middle school counselor that was immediately filled internally so no additional positions have been added. Additionally, a number of substitutes have also passed fingerprint certification to substitute. Motion to approve the Personnel report by Mr. Robinson, seconded by Mr. Quackenbush. Report approved.

ADMINISTRATIVE REPORTS

- **Superintendent’s Report** –
 - Mr. Robinson publicly thanked Mr. Martinez from hosting Buffalo State dignitaries including the president, Dean of the School of Education and the Senior Advisor for Educational Pipeline Initiatives who were all duly impressed with the progressive nature of the district.
 - Mr. Martinez presented high school comparative disciplinary data as illustrated on pages 30-31 for Board consideration.
- **Subsidiaries Report** – None

AGENDA SETTING

- **Next meeting November 18th, 2014**

ADJOURNMENT

- The Board went into executive session at 6:50 p.m. upon the motion of Mr. Keller, seconded by Mr. Quackenbush to discuss the matter of ongoing litigation and negotiation strategy. No decisions requiring board vote took place. Executive session ended at 6:55 and motion to adjourn the meeting by Mr. Robinson, seconded by Mr. Cinquino. Meeting adjourned.

**Charter School for Applied Technologies
2303 Kenmore Avenue, Buffalo NY 14207**

BOARD OF TRUSTEES MEETING 11/25/14

MINUTES

Board Members Present: Robert Mikulec, Michael Keller, Dr. Eaton Lattman, Cinquino, Joseph Berti, David Quackenbush, Lisa Smith

Others Present: Efrain Martinez, Garrick Loveria, Andy Lyle, Michael Feeley, Sue Jurewicz, Neil Shanahan, Melinda Cebulski, Tanya Moore, Lindsey Dust, Ann Morgante, Justina Fetterly, Nicole Killion, Nadine Williamson, Brandon Pafk

MINUTES

Motion to approve the Oct 14th, 2014 Minutes including permanent committee reports and those submitted under ad hoc committee by Mr. Keller, seconded by Mrs. Smith. Minutes approved.

PUBLIC COMMENTS

- None

PRESENTATION

- **Quality Assurance** – None
- **Finance Report** – None

AD HOC BOARD COMMITTEES

- **PAC** – None
- **Nominations** – Mr. Martinez announced that he received confirmation from NYSED that trustee nominee Lisa Smith had officially been incorporated into the CSAT Board of Trustees. Additionally, Mr. Mikulec noted that Mrs. Smith will now also be heading the Appeals committee and providing corresponding committee reports to the Board.
- **Appeals** – None

OLD BUSINESS

- **CSAT, et al v. BPS*** – Mr. Martinez briefly reviewed the status of the lawsuit with BPS including how various transportation solutions may impact the instructional time available with the students. Martinez recounted how one of the solutions might involve the construction of a bus depot within the boundary of Buffalo and that idea is associated with many questions still not yet answered. Though the Board has discussed several proposals to leading up to this point, Martinez believes all the scenarios have their individual merits as well as risks to the organization. Martinez reviewed the relative strengths and weaknesses of each scenario then suggested that a decision upon a BPS settlement proposal be made during this night’s meeting which would require the Board to move into executive session in order to more completely vetted said proposal.
 - A motion to continue Board discussion of legal strategy in executive session was made at 5:12 p.m. by Mr. Cinquino, seconded by Mrs. Smith. Upon returning to regular session at 6:20 p.m., Mr. Berti made a motion that CSAT accept BPS’ transportation settlement offer which was verbally endorsed by all Board members present (Mikulec, Lattman, Quackenbush, Keller, Smith, Cinquino, Berti). Motion to accept the BPS settlement offer approved, no Board members dissented.

NEW BUSINESS

- **ENROLLMENT REPORT** – None
- **PERSONNEL REPORT** – None

ADMINISTRATIVE REPORTS

- **Superintendent’s Report** –
 - Mr. Martinez announced that NYSED Charter Renewal team has requested to meet with Board members from 8:00-9:00 a.m. on December 4th.
 - Mr. Martinez requested permission from the Board to explore conversations with NYSED or BPS Board regarding a potential replication opportunity involving the current Bennett High School facility. Said replication would involve creating two new academies at this site, one of which CSAT could possibly apply for.

Tapestry Charter School has also been approached about replication for the other academy. The Board approved Mr. Martinez's investigation into the proposal.

- **Subsidiaries Report** – None

AGENDA SETTING

- **Next meeting December 9th, 2014**

ADJOURNMENT

- Motion to adjourn the meeting at 6:30 p.m. by Mr. Quackenbush, seconded by Mr. Keller.
Meeting adjourned.

**Charter School for Applied Technologies
2303 Kenmore Avenue, Buffalo NY 14207**

BOARD OF TRUSTEES MEETING 12/09/14

MINUTES

Board Members Present: Robert Mikulec, Michael Keller, Dr. Eaton Lattman, John Cinquino, Joseph Berti, David Quackenbush, Lisa Smith, Cheryl Misiejuk, Kenneth Robinson

Others Present: Efrain Martinez, Garrick Loveria, Danielle Hawkins, Bob Shannon, Neil Shanahan, Melinda Cebulski, Nicole Killion, Lindsey Dust, Ann Morgante, Justina Fetterly, Michelle Folan, Tanya Moore

MINUTES

Motion to approve the November 25th, 2014 Minutes including permanent committee reports and those submitted under ad hoc committee by Dr. Lattman, seconded by Mr. Keller. Minutes approved.

PUBLIC COMMENTS

- Parent, Michelle Folan questioned inquired of the Board how busing from districts other than BPS works during days in which the sending district and CSAT have school while the district of Buffalo is closed due to snow, as this situation occurred during the November snow storm. Mr. Martinez related that other districts did not want to send their buses into a closed district and that in the future we can work specifically with outside districts if our schools are open and we have our own transportation as we do now. Additionally, students could be transported to the Tonawanda school site via home district busing and then to the middle school if those districts cannot transport inside of BPS if its closed due to weather.

PRESENTATION

- **Quality Assurance** – Mr. Martinez contacted trustee Karen Kelley recently who replied that she might not be able to attend subsequent QA meetings for a few months though she

suggested that she could remain informed through committee convener Melinda Cebulski. Martinez also suggested that new Trustee, Lisa Smith, might be a good candidate to serve as an interim replacement in Kelley's absence or maybe even join on a permanent basis. Martinez then segued into the discussion of the NYSED charter renewal visit and how student achievement was interpreted during their review of the school. Mrs. Cebulski presented some charts illustrating comparative achievement data for consideration while answers Board questions. Martinez talked about the school's performance in terms of addressing the common core standards by utilizing a spiraling curricular approach to instruction. This methodology ensures all standards can be taught and then classes can seek deeper knowledge of specific standard content following testing in May. Mr. Mikulec sited that during the renewal visit the various QA Board members were unavailable to be interviewed and therefore some questions went unanswered though it was acknowledged that the QA was created with student achievement as its mandate and primary objective. At this juncture Mr. Robinson volunteered to serve as an interim QA member. Martinez concluded that approximating the current state performance averages in all grades is a good internal goal.

- **Finance Report** – Mr. Cinquino began his review of the internal audit results (supplemental packet) annually performed by *Lumsden & McCormick* by summarizing that his overall impressions of this year's bottom line figures were more positive than the year prior. Page four (4) of the packet illustrates income statements that convey both stable revenue and expenses, latter being down slightly from the year before. Page thirteen (13) which contextualizes the scope and purpose of the audit of internal controls that were conducted with Cinquino adding that no material deficiencies were identified. CFO, Tanya Moore also provided a set of financial dashboards for Board review highlighting trends in the organization's history from inception. Cinquino alluded to the opportunity to minimize expenses associated with transportation costs in subsequent years if a settlement agreement with BPS is reached and the impact it might have on financials. The Board thanked Mrs. Moore for diligent and consistent work which is evident though this internal audit.
- **Career Readiness** – Mr. Loveria reported on the last committee meeting by discussing plans for this year's Career Convention and suggested changes that Board members

discussed including expanding to include other charters schools (and their private sector contacts) while also utilizing this event to help draw alumni back into the CSAT community. Additionally, Loveria discussed Mr. Mikulec's initiative to get counselors and key teachers out into the manufacturing community to gain first-hand experience about some of the opportunities that our students could avail themselves of upon graduation. While the initial site visits were momentarily stifled by the November storm, plans have been rescheduled to proceed with the initiative.

AD HOC BOARD COMMITTEES

- **PAC** – None
- **Facilities** – Mr. Quackenbush reported on last Facilities meeting and discussions revolved around the creation of a proposal to safely transport student from a bus depot to the K-5 building should a settlement with BPS be reached. An engineering firm (Hatch) has been approached by the Board to examine the problem and develop a number of solutions that the Board might take under advisement. Quackenbush expects that he will have much more detailed information regarding possible solutions to distribute at the next Board meeting.
- **Appeals** – Mrs. Smith reported on one appeal of a disenrollment due to severe truancy which culminated in the falsification of medical documentation therefore the appeal was not granted. Mrs. Smith also recommended that the Board and school administration follow the prescribed appeal process which includes parents seeking an appeal in writing to Mrs. Smith rather than providing for an informal phone call or conversation.

OLD BUSINESS

- **CSAT, et al v. BPS*** – Mr. Martinez updated the Board that BPS has communicated that they are in the process of hashing out the specific language of the previously agreed upon settlement offer.

NEW BUSINESS

- **ENROLLMENT REPORT** – Martinez provide the enrollment reports for the past two months, both of which illustrate that the district stands at 1937 students. In addition to

the traditional enrollment report, Martinez provide a comparative demographics report that included this year along with the previous two school years.

- **PERSONNEL REPORT** – Mr. Martinez present the last two month’s personnel reports on pages 24-27 which included the new hire and budget addition of K-5 SPED teacher Alyssa Strang, along with Mrs. Barth’s replacement in 3rd grade, Derek Mears. Additionally, the high school hired a replacement Spanish teacher, Dawn Wisniewski. Motion to approve the personnel report as presented by Mr. Berti, seconded by Mrs. Misiejuk. Report approved.

ADMINISTRATIVE REPORTS

- **Superintendent’s Report** –
 - Mr. Martinez presented the Board with an RFP from BPS for a joint charter venture with Tapestry Charter to replicate CSAT’s program in the current Bennett High School building. The proposal might include for both CSAT and Tapestry to split the building in half to run separate academies concurrently while sharing some facilities (gym & cafeteria) and/or courses where mutually beneficial. Details of the RFP were somewhat sparse and would need to be better defined however Martinez believed the proposal held enough merit to warrant further investigation and possibly submission of a replication application if the Board directed him to pursue this opportunity. The Board deliberated at length if Martinez request to pursue the proposal was in the organization’s best interest at this time, taking into account the settlement/construction contingencies along with mindfulness of academic goals. Dr. Lattman made a motion to grant the superintendent permission to submit a replication application which was seconded by Mr. Berti. Permission request denied by a 3 to 5 vote.
- **Subsidiaries Report** – None

AGENDA SETTING

- **Next meeting January 13th, 2015**

ADJOURNMENT

- Motion to adjourn the meeting at 7:03 p.m. by Mr. Cinquino, seconded by Mr. Keller.
Meeting adjourned.

**Charter School for Applied Technologies
2303 Kenmore Avenue, Buffalo NY 14207**

BOARD OF TRUSTEES MEETING 01/13/15

MINUTES

Board Members Present: Robert Mikulec, Michael Keller, John Cinquino, Joseph Berti, David Quackenbush, Lisa Smith, Cheryl Misiejuk, Kenneth Robinson

Others Present: Efrain Martinez, Garrick Loveria, Andy Lyle, Bob Shannon, Sue Jurewicz, Nicole Killion, Justina Fetterly, Michelle Folan (parent), Ian Mutch, Neil Shanahan, Ann Morgante, Lindsey Dust, Tanya Moore, Melissa Spinda (parent)

MINUTES

Motion to approve the December 9th, 2014 Minutes including permanent committee reports and those submitted under ad hoc committee by Mr. Berti, seconded by Mr. Keller. Minutes approved.

PUBLIC COMMENTS

- Parent, Melissa Spinda spoke before the Board in regard to a report that she heard via the Buffalo News indicating that CSAT was considering a proposal to take over Bennett High School. Ms. Spinda believed that said report indicated that CSAT might acquire the school along with all its current students and her contention was that this type of expansion might have the unintended effect of diluting CSAT's core values with the addition of such a large number of student uninitiated to the CSAT culture. Mr. Martinez affirmed that if such a proposal to move buildings were undertaken, it would be done to maximize space for our current students and we would simply be moving our program and students to a different facility. We would not entertain a proposal to take on all the students currently enrolled at Bennett High School, as this would not be legally feasible as our enrollment is assigned by NYSED along with an articulated process or lottery system whereby we accept new students. Along with this thought, Martinez did admit that the proposal was not without some risk to the current culture and Board also shared

this concern. Mr. Quackenbush also noted that with the current high school student body expansion pressing the spatial limitations of the current building, the Bennett proposal might provide the student facility space we will eventually need anyway while saving the district the cost associated with new construction and rent. At this juncture Martinez reiterated that the current conversation with BPS regarding the Bennett facility was nothing more than a discussion as we had made no formal commitment. Mr. Mikulec discussed why we were expanding in a different more global context; that being CSAT's continuing mission to provide a viable educational option to the students of Buffalo and that expansion afforded CSAT to increase these efforts.

PRESENTATION

- **None**

PERMANENT BOARD COMMITTEES

- **Quality Assurance** – Mr. Martinez discussed how the last meeting's academic assessment dashboard will inform the committee's future actions. Clarifying the data into meaningful information is the highest priority for the committee. The first item of the committee's work will be finalizing the Superintendent's evaluation and then planning for the new year. Mrs. Smith discussed the standard work that has been accomplished to this point making new information available to better augment this year's instructional efforts. Smith believes that the school is in a better place with regards to predicting the curricular needs for this year than in previous years since the implementation of the Common Core.
- **Finance Report** – Mr. Cinquino presented the financial statements for the first quarter of the year illustrated on pages 8-11 of the Board packet. This statement represents a three month performance with the caveat that extrapolating end-of-year performance numbers from the first quarter figures is problematic at best due to various annual expenses coming due in the first part of the school year. Change in net assets for the year will probably end up breakeven. Forecasting by the Finance committee indicates a deficit of roughly \$1.8 million including depreciation for 2014-15 with a cash shortfall of approximately \$600,000 which will come from investment reserves.

- **Career Readiness** – Mr. Berti reported on the last committee meeting in which the Career Convention was the primary topic discussed. Plans for the growing annual event include a budget of \$2500 as well as inviting other area charter school students to attend. In addition to inviting other charters the committee is hoping that attending schools might also offer their career or business contacts to setup booths alongside our attendees. Mr. Berti cordially invited all Board members to attend and also set up a company booth if they felt it fit into the scope of the event. Mr. Loveria discussed plans for utilization of the Technology wing and an alumni section.

AD HOC BOARD COMMITTEES

- **PAC** – Mrs. Misiejuk reported that there were a few past parent concerns that were brought her way including a website calendar scheduling issue that was resolved by Ms. Fetterly along with a parent request to setup PayPal services through the school website for parents who like to purchase student uniforms there. Mr. Martinez noted that this might be possible though any additional institution transaction fees would need to be passed on to the parent as CSAT already sell its uniforms on a no-profit basis. Lastly, a few questions regarding the Bennett proposal were posed to Misiejuk though those items were addressed earlier in the meeting during Public Comments.
- **Facilities** – Mr. Quackenbush reported back on the progress of the committee’s bridge feasibility study after initial consultations from an engineering firm. What has become clear is that the construction of a bridge rather than a tunnel running across Kenmore Avenue to convey students from a busing depot to the school is more appropriate given the time and financial constraints facing the district. Costs for the project are estimated to cost between \$1.25 – 2 million and in order to have the bridge functional for the upcoming school year CSAT will need to choose an engineering partner by the end of January.
- **Appeals** – Mrs. Smith reported that a parent of K-5 student appealed her child’s disenrollment that was based upon the parent’s repeated failure to produce accurate contact/residency documentation. Mrs. Smith upheld the appeal granting re-enrollment of the student based on the parent’s understanding and submission of the vital information requested by the school.

OLD BUSINESS

- **CSAT, et al v. BPS*** – Mr. Martinez announced that a settlement between the two parties on the lawsuit has been reached. The settlement has been signed and we are waiting for a copy of the executed agreement.
- **Charter Renewal** – Mr. Martinez stating that according to feedback from NYSED the renewal is progress well with a few minor corrective actions required before renewal is granted, including submission of subsidiary agreements.

NEW BUSINESS

- **ENROLLMENT REPORT** – Martinez provide the enrollment report which illustrates that the district stands at 1935 students.
- **PERSONNEL REPORT** – Mr. Martinez presented the personnel report which contained only the new hiring of a part-time cafeteria worker to replace one that recently left. Other than approval of substitute teachers and pending/current leaves of absence by staff there was little to report. Motion to approve the personnel report as presented by Mrs. Smith, seconded by Mr. Quackenbush. Report approved.
- **Policy Manual** – Mr. Martinez presented a proposed comprehensive policy manual that reflects a multitude of school and charter-specific policy language along with general policies applicable to all schools. This manual was compiled by Erie 1-BOCES and Mr. Loveria and outlines how the school will function providing guidance to future organizational decisions covering the gamut of complex functions implicit in an educational institution. The Board agreed on the importance of the manual and discussed the best manner in which to vet the vast document. The Chair asked that those parts of the manual that were specific to CSAT and charter schools in general be outline and brought to the Board's attention for comparisons sake. The Board agreed to take the manual under consideration and ratify it at a later date.
- **Space Sharing Proposal** – Mr. Martinez presented the school's proposal to BPS to for sharing of the Bennett High School space. Martinez's proposal outlined a flexible plan in which BPS could choose to receive either a co-habitation situation between two charter schools or to allow for one larger high school (CSAT) that would ultimately create more seats for Buffalo students. Additionally, the proposal would allow CSAT to better accommodate its approved enrollment expansion in terms of building capacity which

could offset future district-wide expense. Ultimately, CSAT would need more detailed information regarding financials of the RFP and presenting a proposal would not lock the school into any commitments at this point. Motion to submit a proposal for space sharing at BPS's PS 200 Irwin J. Bennett High School by Mr. Cinquino, seconded by Mrs. Smith. Motion approved.

ADMINISTRATIVE REPORTS

- **Superintendent's Report** – Mr. Martinez presented the Board with a draft of the 2015-2016 school calendar for both grades K-8 (K-5 and CMSAT will use the same calendar) and 9-12. Mr. Shanahan asked if August 18th represented the first teacher day back to school to which Mr. Martinez confirmed. The first student day back to school is proposed to be August 24th on both calendars. Martinez requested that the calendars be taken under consideration by the Board for approval at a future meeting to which agreed.
- **Subsidiaries Report** – None

AGENDA SETTING

- **Next meeting February 10th, 2015**

ADJOURNMENT

- Motion to adjourn the meeting at 6:25 p.m. by Mr. Robinson, seconded by Mrs. Smith. Meeting adjourned.

**Charter School for Applied Technologies
2303 Kenmore Avenue, Buffalo NY 14207**

BOARD OF TRUSTEES MEETING 02/10/15

MINUTES

Board Members Present: Michael Keller, Robert Mikulec, Dr. Eaton Lattman, Joseph Berti, David Quackenbush, Kenneth Robinson, Cheryl Misiejuk

Others Present: Efrain Martinez, Garrick Loveria, Sue Jurewicz, Nicole Killion, Emily Lyons, Justina Fetterly, Ian Mutch, Neil Shanahan, Tanya Moore, Lindsey Dust, Brandon Pafk

MINUTES

A correction to the January 13th, 2015 minutes under Finance on page three (3) to remove the second to last sentence, “*Change in net assets for the year will probably end up breakeven.*” Motion to approve the January 13, 2015 Minutes including permanent committee reports and those submitted under ad hoc committee by Mrs. Misiejuk, seconded by Mr. Keller. Minutes approved.

PUBLIC COMMENTS

- None

PRESENTATION

- None

PERMANENT BOARD COMMITTEES

- **Quality Assurance** – Mrs. Smith was not present to review the past Quality Assurance meeting therefore Mrs. Jurewicz provided a general description of the last meeting’s focus on the Superintendent’s Evaluation for this year. This completed, the committee will turn its attention towards school-wide benchmarks and Mrs. Smith will be taking over committee lead responsibilities for Karen Kelley in her absence.
- **Finance Report** –

- **Career Readiness** – Mr. Loveria presented on the last meeting which focused on the number and quality of work-based field trips conducted last year including a revision of how we will be collecting this information in the future now that it is decided that the committee would like this data on an annual basis. Additionally, Loveria reviewed last year’s alumni tracking initiative that focused on assessing the effectiveness of our career readiness efforts by asking alum a series of survey questions directed at understanding our graduates’ reflections and dispositions towards the school’s readiness programs and what they subsequently pursued upon graduation. Loveria stated that the alumni tracking program would begin following the Career Convention as this initiative absorbs quite a bit of organizational resources in terms of contacting graduates. Finally, Loveria touched upon the new method of collecting 8th grade career interest inventory information via the Ambassador program.

AD HOC BOARD COMMITTEES

- **PAC** – Mrs. Misiejuk reported that there was no new report from PAC, however she hoped that the Superintendent might reiterate a topic and subsequent discussion not found in past minutes regarding the possibility of creating or implementing supplemental literacy programs/reading recovery, including how funding for such a program might be supported through school-wide expansion. This refers to a question regarding if the financial picture improvement represented by the approved expansion provides for enough funds to re-instate the elementary reading intervention positions that were cut two years ago. Though the approve expansion provides for more revenue, that extra revenue does not reach far enough to re-instate these positions.
- **Extracurricular** – Mr. Martinez presented the Extracurricular report which included a proposal for the hiring of a full-time Athletic Trainer for the 2015-16 school year to cover all athletic events. Enclosed was a quote and contract for a trainer from Catholic Health AthletiCare to supply said service. Mrs. Misiejuk reported that she felt that the Booster Club efforts to this point have been received very positively and a status update provided by Doug Whitehead can be seen on p. 19-23 of the packet.
- **Facilities** – Mr. Quackenbush reported that Hatch Mott is providing the feasibility study plans for the proposed bridge spanning Kenmore Ave. at a cost of \$22,500. Mr. Martinez continues discussions with BPS to settle the transportation issue without resorting to

constructing a bridge however these negotiations happen concurrently with bridge planning. Martinez's hope is that BPS might be able to bus the K-5 to the door at least one more year while bridge is be completed.

- **Appeals – None**

OLD BUSINESS

- **Charter Renewal** – Mr. Martinez briefed the Board on the Renewal Site Visit Report from NYSED giving special attention to several areas of opinion expressed by the site visit team that not only validate many elements of CSAT's instructional model but also raise several valuable lines of future inquiry. Martinez recommended that the Quality Assurance committee be tasked with vetting these questions, as this analysis could positively affect future student achievement. Generally speaking, the overall tone of the report was decidedly positive when taken in comparison to those of years past with NYSED taking exception only with EST's position as a comprehensive management organization (CMO) for the school and that dissolving ties between the two entities would expedite charter renewal. Specifically, B. Clarke (NYSED) will not submit the renewal application for approval until this item is resolved. Therefore, Martinez recommended that it might be time to dissolve the LLC though in his opinion this would not represent a significant barrier to providing future educational services to other LEA's. The Board did want to vet how in Finance committee the implications this may have to our bond covenant before moving forward with the resolution to dissolve the EST, LLC relationship. Martinez agreed to contact Clarke to ask for an extension until February 20th in order that the Finance committee may vet the resolution's impact on the bond and identify another CMO if necessary.
- **Policy Manual** – Mr. Martinez presented the list of policy areas (p. 31 of packet) specific to charter schools that was requested at the prior meeting, including those specific to just CSAT. After some the discussion the Board agreed that Mr. Loveria should email all Board members the policy manual for reference. Motion to approve the policy manual as presented by Dr. Lattman, seconded by Mr. Quackenbush. Policy manual approved. (Loveria emailed Board the electronic file on 02/13/15)

NEW BUSINESS

- **ENROLLMENT REPORT** – Martinez provided the enrollment report which illustrates that the district stands at 1939 students which coincides with the school’s maximum enrollment cap.
- **PERSONNEL REPORT** – Mr. Martinez presented the personnel report which contained the resignation of a teacher on special assignment who was hired as an assistant principal by the district of Grand Island. Six substitute teachers and a substitute nurse were approved following fingerprint clearance and the list of pending/current leaves of absence by staff there was reported. Motion to approve the personnel report as presented by Mr. Berti, seconded by Dr. Lattman. Report approved.
- **Rochester Visit**– Mr. Martinez stated that he was of the opinion that CSAT is in a position to help make an educational difference in the lives of Buffalo kids. And he felt that holding out for positive change for kids was not likely to be born from the BPS leadership as the current employee contract does not provide for the flexibility to make the fundamental changes necessary to promote student achievement. Therefore CSAT should focus its expansion or replication efforts in this area however some local private sector leaders, including Joe Klein have expressed interest in courting CSAT to provide professional development services for charter setup in the Rochester area. Martinez explained that he and the staff might be willing to help get these charter initiatives up and running however these schools would remain autonomous with CSAT providing the needed services such as administrative team recruitment. Mr. Quackenbush asked if Rochester group led by Klein could meet the CSAT Board regarding their needs and what might be provided.

ADMINISTRATIVE REPORTS

- **Superintendent’s Report** – Mr. Martinez reported that an art award scholarship was recently conferred upon a CSAT high school student in the amount of \$2,000.
 - Martinez review the Mock Trial Team’s case details for this year and where the competition will be held in case any trustees were interested in attending.

- Lastly, the parent of a middle school student filed a Notice of Claim against CSAT in response to a bus incident that took place earlier this year in which a the child was injured.
- **Subsidiaries Report** – None

AGENDA SETTING

- **Next meeting March 10th, 2015**

ADJOURNMENT

- Motion to adjourn the meeting at 6:05 p.m.by Mr. Keller, seconded by Mr. Cinquino.
Meeting adjourned.

**Charter School for Applied Technologies
2303 Kenmore Avenue, Buffalo NY 14207**

BOARD OF TRUSTEES MEETING 03/10/15

MINUTES

Board Members Present: Michael Keller, Robert Mikulec, Dr. Eaton Lattman, Lisa Smith, David Quackenbush, John Cinquino, Cheryl Misiejuk

Others Present: Efrain Martinez, Garrick Loveria, Nicole Killion, Melinda Cebulski, Sue Jurewicz, Andy Lyle, Ann Morgante, Tanya Moore, Ian Mutch, Justina Fetterly, Neil Shanahan, Michelle Folan, Danielle Salasavage, Mr. & Mrs. Crespo

MINUTES

A correction to the February 10th, 2015 minutes under *Facilities* on page four (4), last sentence should not imply that BPS currently transports K-5 students as CSAT is paying for this service internally. Motion to approve the February 10th, 2015 Minutes including permanent committee reports and those submitted under ad hoc committee by Mr. Keller, seconded by Ms. Smith. Minutes approved.

PUBLIC COMMENTS

- High school parents, Mr. and Mrs. Crespo spoke before the Board regarding concerns that they had about numerous student physical altercations that they had been hearing about from their son in comparison to those in prior years. Additionally, the parents feared that there was also an element of illegal drug and weapons possession occurring on school grounds that the school administration may be unaware of. Lastly, Mr. Crespo had observed what he felt was a lapse in dress code enforcement as he had seen many male students wearing their pants low after school and this was incongruent with projecting the school's career-oriented focus as in this would be unacceptable in the workplace. Mr. Martinez asked Mr. Loveria to provide comparative disciplinary data from last year to this year which did demonstrate an increase in the number of minor altercations which the high school administration did elaborate as to how they are addressing the situation,

including the recent permanent suspension of a student due to the previously mentioned infractions. Martinez pointed out that dress code was a concern illustrated by the data as well and that staff were focusing on this point in that many more detentions were issued this year than in the prior year for dress code violations. Martinez felt that this in part demonstrated the faculty's attention to resolve the matter though there may be more work to do in area. During this conversation the school's cell phone policy was discussed and how it was to be handled by administration citing a specific example that Martinez witness in which a parent was addressed while picking up a confiscated cell phone for her child. Mrs. Salasavage also cited her concern over the increase in student fighting and that her son had approached her about considering other academic option for the following school year which would have never been contemplated in years past.

PRESENTATION

- Chief Information Officer, Mrs. Cebulski, provided the Board a glimpse into how the school determines cohort graduation rate which is sometimes seemingly complex to the outside observer. Currently, the state benchmark for graduation is 80% for making Adequately Yearly Progress and CSAT has always exceeded this mark by ensuring that students fulfill their graduation requirements even when many times students transferring into district are short on credits. CHSAT is able to catch students up in a varied of ways and in some specific cases even graduate students early when a student is a drop-out risk or presents other risk factors that necessitate early graduation. Additionally, the reasons for transfer-out-of-district were discussed including how minimal permanent suspensions over the past three years have contributed to lower cohort graduation rates. Cebulski concluded her presentation by discussing the extraordinary ways in which the school reaches out to students and families to ensure retention and thus ultimately graduation.

PERMANENT BOARD COMMITTEES

- **Quality Assurance** – Ms. Smith review the minutes of the last Quality Assurance meeting in which the committee decided to focus its energies for the remainder of the year on three main student achievement objectives:
 - 1.) Digesting the site review recommendations (ex. higher order questioning) and developing implementation plan. The committee was impressed with the overall

positive tone of the report's recommendations and understands that the recommendations gathered from short classroom observations represent only a snapshot of overall instruction. However the committee did feel that there was value in the site team's suggestion that the school probe the area of higher order questioning in classrooms as method to elicit deeper student understanding of complex material set forth by the common core standards.

- 2.) Benchmarking student academic growth started at the beginning of the year and the K-5 Data Room reflects this process which was then compared to the growth demonstrated by mid-year assessments (p. 13 of packet). Currently, the grade-level growth appears consistent with expectation as students aggregate more content knowledge as the year moves on. Mr. Quackenbush inquired as to how eDoctrina fit into our formative assessment process to which Mrs. Cebulski replied that all assessments and subsequent data drawn from those tests are housed in eDoctrina so it is a critical component of our cyclical improvement process.
- 3.) Rubric information for the 2014-15 Superintendent's Evaluation has been supplied to the committee by Mrs. Cebulski and this will be distributed to all Board members for consideration and feedback by March 24th. The Board publicly thanked Ms. Smith for assuming leadership of the Quality Assurance committee and its many functions that are crucial to the district's success.

AD HOC BOARD COMMITTEES

- **PAC** – Mr. Martinez read aloud notes from the last PAC meeting including the school's response to any questions heard at that time. One parent requested how any future school-based issues might be resolved through the proper chain of command. Another question related to whether the school will look to hire more teacher aides as the school expands at the lower grade levels to which Martinez responded that there were currently no plans to add extra aides to the budget for the 2015-16 school year. Dr. Lattman asked if our student-to-teacher ratio would remain consistent without the addition of more aides to which Martinez responded affirmatively. Another parent inquired as to whether the school might consider hiring back both ELA and Math Intervention Specialist at the K-5

as it had employed in the past; to which Martinez stated that should the school's financial outlook improve in subsequent years the administrative team would examine this possibility.

- **Ancillary Services** – Mr. Lyle reported that due to the November blizzard the school lost a significant amount of food product as it expired and this affected overall budget for the year. In terms of collecting lunch debts owed to the school; the Food Service committee has now instituted a policy that once a child exceeds a debt of \$10 the student can only receive a cold sandwich instead of a hot lunch until that the debt is paid. Concurrently, parents are notified of the debt in a timely fashion through a One-Call Now automated system call. Overall, the Food Service budget is running \$7,000 in the red this year however this is an improvement from the prior year as we were \$15,000 behind at the same point last year.
 - Food Service is currently not supplying the Booster Club concessions for extracurricular events at this time.
- **Facilities** – Mr. Keller review the progress of the bridge feasibility study being conducted by Hatch, Mott & MacDonald including an artist rendering (refer to supplemental packet). The bus depot is also rendered for the purposes of determining the maximum number of school buses that can be fit into the various design layouts of the depot at one time. The architects also provided rough cost estimates of \$2.25-2.5 million for completion of the entire project. Accompanying costs are also sizable permit issues involving the city of Buffalo, Tonawanda, Erie County and utilities that will need to be resolved. It is not likely that a bridge could be built by August, however it is likely that the bus depot could be built by the first day of school.
- **Appeals** – Ms. Smith reported that there had been one appeal extending from an attendance disenrollment. In this particular case the grandparent falsified a medical document in order to keep her child enrolled though the child had continual absences following an attendance hearing. Smith allowed the parent the option to obtain a legal medical excuse with the provision that should any further absence occur there will be no option for further appeal. The parent obtained the note and the appeal was granted.

OLD BUSINESS

- **EST Contract** – Mr. Martinez presented the resolution to terminate CSAT’s contract with EST, LLC as soon as EST, LLC employees currently providing support to the school can be placed back on the CSAT payroll. Motion to approve the resolution by Dr. Lattman, seconded by Mr. Keller. Resolution approved.
- **Policy Manual** – Mr. Martinez and Mr. Loveria presented a piece of internal policy specific to CSAT that Board might find illuminating from the standpoint of how CSAT continues to seek innovative educational solutions. This particular policy refers to how CSAT employs the Raptor visitor identification system in order to ensure that the student body remains safe from contact with possible sex offenders.

NEW BUSINESS

- **ENROLLMENT REPORT** – Martinez provided the enrollment report which illustrates that the district stands at 1934 students. Additionally, p. 21 of the packet reflects the number of potential students (843) on the waitlist for the upcoming lottery.
- **PERSONNEL REPORT** – Mr. Martinez presented the personnel report which contained no new hires, but the replacement of a high school clerk position. Three substitute teachers were approved following fingerprint clearance and the list of pending/current leaves of absence by staff there was reported. Motion to approve the personnel report as presented by Mrs. Misiejuk, seconded by Dr. Lattman. Report approved.

ADMINISTRATIVE REPORTS

- **Superintendent’s Report** – Mr. Martinez reported that on August 26, 2015 area charters are planning an all-charter conference to share best practices and other innovative ideas that might further regional educational choice. While Martinez would like to send all staff to the event, giving students a day off of school this early in the school year would not be parent-friendly so Martinez is planning on sending a selected group of educators to the conference.
- **Subsidiaries Report** – None

AGENDA SETTING

- Next meeting April 14th, 2015

ADJOURNMENT

- Motion to move to executive session in order to discuss confidential personnel matters at 6:47 p.m. by Mr. Cinquino, seconded by Mr. Berti.
 - The Board left executive session at 7:00; no decisions requiring public vote occurred. Motion to adjourn at 7:00 by Ms. Smith, seconded by Mr. Quackenbush. Meeting adjourned.

**Charter School for Applied Technologies
2303 Kenmore Avenue, Buffalo NY 14207**

BOARD OF TRUSTEES MEETING 04/14/15

MINUTES

Board Members Present: Robert Mikulec, Dr. Eaton Lattman, Joseph Berti, Kenneth Robinson, John Cinquino, Lisa Smith

Others Present: Efrain Martinez, Garrick Loveria, Bob Shannon, Lindsey Dust, Emily Lyons, Danielle Salasavage, Melinda Cebulski, Justina Fetterly, Nadine Williamson, Brandon Pafk, Bob Bennett, Ann Morgante, Michelle Folan, Ian Mutch, Derek Mears

MINUTES

Motion to approve the April 10th, 2015 Minutes including permanent committee reports and those submitted under ad hoc committee by Dr. Lattman, seconded by Mr. Berti. Minutes approved.

PUBLIC COMMENTS

- The Board of Trustees formally acknowledged former NYSED Regent Robert Bennett's presence and thanked him for being able to attend the meeting and speak to the Board on several topics, foremost of which was the importance of the Common Core Standards and their associated assessments that also happen to be the only state reportable measurement of academic performance in grades 3-8. These assessments are reported as data to the federal government and serve as a benchmark for state performance in relation to other states across the country who utilize the Common Core Standards and recently the opt-out movement has threaten to invalid or skew state data. Mr. Martinez prefaced the coordinated attempt to undermine the state assessment with an example of a parent letter (page 13 of the Board packet) given to the school that demonstrates an obvious similarity to templates published on teacher union websites. Additionally, a lack of student participation could threaten subsequent years funding that is derived from the federal government and flows to the states and onto the districts. Mrs. Cebulski spoke to CSAT

state assessment participation rates conveying that she felt confident that the school would not make the state threshold of 95% student participation necessary for AYP. Bennett, the Chancellor emeritus of the Board of Regents explained that any school district that agreed to accept Title I funding last year also agreed to participate in the teacher evaluation system and state assessments. Therefore it was Bennett's opinion that the opt-out movement could have profoundly negative effects on state-wide funding in subsequent years. Bennett thanked CSAT for its history of educational innovation, especially in the areas of career pathways and for providing a model for school choice amongst many other charter schools. Mr. Martinez also announced that he would be working alongside Ms. Fetterly to initiate a public relations campaign to disseminate information among parents as to the positive roll that the state assessments could play in their children's academic development while at CSAT.

- Parent Mrs. Crespo discussed the Parent Portal and inquired as to how information is disseminated; and that accessing this information currently is not a very user-friendly process especially when utilizing a mobile device. Along with this issue, the parent sited that part of the difficulty in monitoring her child's completion of homework was that students were no longer provided physical homework to complete, everything was posted online. When considering how parents might be able to track their students homework progress Mr. Martinez felt that the school should first develop a district-wide homework policy in which parents would not be responsible for teaching class material but rather reinforcing concepts already covered during class.

PRESENTATION

- **None**

PERMANENT BOARD COMMITTEES

- **Quality Assurance** – Ms. Smith reviewed the summary of the recent parent satisfaction survey results provided by Mrs. Cebulski and highlighted two specific concerns, the lack of a football team and transportation, both concerns though important are largely out of the control of CSAT. The Superintendent Evaluation is progressing though several Trustees have yet to provide Smith with their ratings, therefore a summary will be

provided only after all submissions are received. At the last committee meeting middle school benchmarking was reviewed with the help of data pulled together by Principal Pafk and Assistant Principal Williamson. Williamson described how benchmarks were administered at the beginning and middle of the school year and how student growth in between those periods was favorable. The comparative graphs supplied indicate that the students at the middle school are indeed learning what is being instructed in class with the exception of 6th grade math that appears to be problematic in terms of declining growth and this provides us valuable information as to where interventions are necessary. Pafk discussed how changes in instruction and groups are expected to impact learning for this group and are predicted to pay dividends in growth evidenced by end-of-year benchmarks.

AD HOC BOARD COMMITTEES

- **PAC – None**
- **Facilities** – Mr. Martinez announced that May 15th was the school’s internal deadline to begin construction of the bus depot for next year though the possibility of coming to an agreement with BPS for K-5 door service still exists. This manner of agreement would require a BPS policy change that might materialize by the end of April. This possibility notwithstanding, CSAT can notify its current transportation provider that we might need them for one more year if we decide not to build the depot due to safety concerns.
- **Appeals – None**
- **Food Service** – Mr. Berti mentioned that the food prepared for the Board meetings was a direct reflection of the quality food items and choice that are being distributed to our students during their lunches.

OLD BUSINESS

- **EST Employees** – Mr. Martinez announced that former EST employees can now use their 403B funds to rollover into a retirement pension. Mrs. Moore will work with the Finance committee to facilitate the transfer of employees back to CSAT’s payroll.
- **Visitors Policy**– Mr. Martinez and Mr. Loveria presented a piece of internal policy specific to CSAT that Board might find illuminating from the standpoint of how CSAT

continues to seek innovative educational solutions. This particular policy refers to how CSAT employs the Raptor visitor identification system in order to ensure that the student body remains safe from contact with possible sex offenders.

NEW BUSINESS

- **ENROLLMENT REPORT** – Mr. Martinez provided the enrollment report which illustrates currently stands fifteen (15) students short of its maximum enrollment.
- **PERSONNEL REPORT** – Mr. Martinez presented the personnel report which contained the new hire of high school clerk Veronica Montes-Vega along with the resignation of K-5 teacher Lori Jonas to relocation. Motion to approve the personnel report as presented by Dr. Lattman, seconded by Mr. Cinquino. Report approved.
- **State Test Opt-Out Policy** – Mr. Martinez presented the Board with a policy draft stating the district’s pedagogical position in support of the NYS Common Core Standards and assessments as a critical component of the school’s instructional design which provides staff vital insight into their student’s performance when accompanied with local exams, they provide formative data so that instruction can be adapted to fit student needs. Additionally, the policy draft and parent letter set forth the expectation that participation in all types of assessments are a requisite to CSAT attendance and that picking and choosing which types of assessments a student will participate in, would severely hamper the school’s ability to provide the best possible academic results. Mr. Mikulec asked if all the Trustees present could support this position and all responded affirmatively. Ms. Smith inquired as to whether the language contained in the parent letter might be construed as an infringement of parental educational rights and that the Board might want to revise it before adopting. The policy was tabled for future discussion and vote at the next Board meeting.
- **Band field trip request** – Mr. Martinez brought before the Board a request to have various musically band components attend a field-trip to Washington DC. Martinez stated that he could support this trip due to positive past experiences and that the Band had been busy fundraising for this purpose so there would be no additional cost to the school. During discussion Mr. Berti suggested that in the future departments seeking Board permission for field-trips should have the event approved before beginning their

fundraising activities. Motion to approve the field-trip by Mr. Robinson, seconded by Dr. Lattman. Approved.

ADMINISTRATIVE REPORTS

- **Superintendent’s Report** – Mr. Martinez began his report by discussing the progress of the teacher webpages by illustrating the number of hits each webpage (page 18 of the Board packet) had received since the beginning of the year. Martinez recognized Emily Lyons’ work in helping teachers update their webpages has been integral to these efforts as she provided teaching teams the templates and technical support needed to then populate the pages with specific information. Much of the specific information relates teacher instruction and classroom projects. Additionally, posted to the pages are helpful school policies and progress indicators of teacher or school-wide incentives. Martinez also announced that he has begun an initiative to have some staff members volunteer to utilize body cameras as a method of recording staff and student interactions in an effort to help teach respectful behaviors to students. This footage can be replayed for students and parents during conferences as a tool for dialogue. Martinez stated that there is no assumption of privacy as the district has acknowledged that there are camera already stationed throughout all hallways.
 - Mr. Pafk announced that the annual CSAT golf tournament was now being scheduled and that he was now taking reservations for teams to include any Trustees who wanted to participate. Please contact Pafk if interested.
 - Mr. Martinez announced that graduation would be held at Buffalo State College on June 26th for all Trustees interested in attending.
 - CSAT has recently been recognized as a “District of Distinction” for its innovative practices and Intervention efforts at the high school.

- **Subsidiaries Report** – None

AGENDA SETTING

- **Next meeting May 12th, 2015**

ADJOURNMENT

- Motion to move to executive session in order to discuss confidential personnel matters at 6:20 p.m. by Mr. Berti, seconded by Mr. Cinquino.
 - The Board left executive session at 6:35; no decisions requiring public vote occurred. Motion to adjourn at 6:35 by Ms. Smith, seconded by Mr. Robinson. Meeting adjourned.

**Charter School for Applied Technologies
2303 Kenmore Avenue, Buffalo NY 14207**

BOARD OF TRUSTEES MEETING 05/12/15

MINUTES

Board Members Present: Robert Mikulec, Michael Keller, David Quackenbush, Cheryl Misiejuk, John Cinquino, Lisa Smith

Others Present: Efrain Martinez, Garrick Loveria, Bob Shannon, Dorothy Eckert, Danielle Salasavage, Mr. & Mrs. Crespo, Jackie Eckert, Neil Shanahan, Ian Mutch, Renee Tunney, Emily Lyons, Justina Fetterly, Ann Morgante, Dina Ferraraccio, Andy Lyle, Lindsey Dust, Michele Folan, Tanya Moore, Dan Scholze, Rebecca Nalbach, Doug Whitehead, Patricia Marlowe, Nick Patterson, Nadine Williamson, Brandon Pafk, Mark Struckmann, Derek Mears

MINUTES

Motion to approve the April 14th, 2015 Minutes including permanent committee reports and those submitted under ad hoc committee by Ms. Smith, seconded by Mr. Keller. Minutes approved.

PUBLIC COMMENTS

- Charter School for Applied Technologies Teacher Association (CSATTA) president, Neil Shanahan read a written statement to the Board regarding the Common Core controversy within the school and commented upon any potential disciplinary reprimand that might befall staff members. Shanahan prefaced the many past instances in which both the union and school management had to work closely together in the past to provide the best possible educational solutions for students. Shanahan attempted to clarify the union's position in regards the recent assessments and how the union encouraged its members to comply and urge students to participate with the testing as state funding could be predicated upon student participation rates to make average yearly progress (AYP). Shanahan did admit that he views the tests as flawed instruments at which point Mr. Mikulec reinforced the belief that the Board and CSATTA had always worked well

together for the benefit of students and wondered where there was disagreement or conflict over the Common Core opt-out movement. Mr. Martinez asked he might clarify the issue as he saw it for the Board, by stating that up until this current year the opt-out movement had never really impacted CSAT testing participation; however this year the percentages were greatly affected as reflected on page nine (9) of the Board packet. Due to this Martinez suggested after the ELA testing that a public campaign supporting the Common Core be started that included videos of several teachers all of which declined on advice by CSATTA leadership. CSATTA's advice to teachers was to remain neutral in the face of the testing controversy. Martinez reinforced the idea that teacher's personal or political positions should not be admitted within the walls of CSAT and that the school's official position is to support the Common Core Standard and assessments that provide valuable feedback to teachers regarding their instruction. At this juncture Martinez suggested that in subsequent years he plans to run a public campaign within the CSAT community to support the testing, and that the campaign's slogan might be, "stay calm and take the test."

- At this point Dorothy Eckert voiced how mixed media messages had confused parents and that younger students should not be given the option to opt-out of testing as they did not possess the maturity to make this type of decision.
- Teacher Nick Patterson voiced his perceptiveness that the superintendent was attributing the poor student participation rate on teachers actively dissuading students from taking the test that he felt was untrue. The Board assented to the conclusion that they did not feel poor student testing participation was directly related to the teachers campaigning against the assessments.
- Mr. Cinquino eloquently stated his belief that CSAT had always been successful in the past on state assessments measures, and whether they were flawed or not some external instrument of student evaluation was necessary to determine the extent to which CSAT was reaching its goals for student achievement. Mr. Quackenbush spoke upon the same lines when he noted that assessments of some kind or another were a realistic component of life and that testing is not something to fear, and while we do not control the tests, we do control the school's mission and philosophy.

- Several parents voiced their opinion that the parents need to be better educated as to why they should not opt their children out of the tests and that parents might be persuaded through the superintendent's campaign.
- Concluding the discussion of testing, Mr. Mikulec suggested that creating a study-group comprising parents, teachers and administrators to hash out these issues and steer our public relations message in future years might be helpful.
- Several parents stated their ongoing concerns regarding safety and security at the high school in light of an altercation that transpired between non-CSAT students the week prior which resulted in a person sustaining a knife injury. The fight, while not involving CSAT students, did occur at the Metro bus stop immediately in front of the school and parents were concerned that this posed a danger to the student body. One parent asked why the school did not go into a Lockdown procedure to which Ms. Morgante explained that the incident occurred during dismissal and a Lockdown is not a viable procedure at this time however many staff members did attempt to usher students away from the fray. Some parents proposed that due to the violent element that exists within the neighborhood at times the hiring of a school resource officer might be a possible solution to secure the campus. Mr. Loveria posed several talking points for parents to consider before agreeing to this solution and that the school should be very careful in delineating how a resource officer might function within the school. Mr. Martinez admitted that he was more open to the idea than in years past and tasked Mr. Loveria to research the topic some more and come back to the him and Board with a recommendation.
- Jackie Eckert suggested that the school solicit alumni for their feedback as to where the school student preparations for college to which Mr. Loveria cited that there was an alumni tracking initiative already in place and that a component of said survey was to elicit alumni reflections for institutional improvement.

PRESENTATION

- None

PERMANENT BOARD COMMITTEES

- **Quality Assurance** – Ms. Smith reviewed reported that there were still two Superintendent Evaluation forms outstanding before all the evaluation data could be calculated and therefore no summary could be provided at this time.

AD HOC BOARD COMMITTEES

- **PAC** – Mrs. Misiejuk reported that all PAC concerns had been addressed in prior Public Comments discussion with the exception of several parents inquiring as to the possibility of adult learning classes to help parents teach their children the new Common Core material.
- **Facilities** – Mr. Keller stated that Mr. Shannon was now authorized to begin modification of the high school cafeteria to create more dining space to accommodate the expanding student body at an approximate cost of \$85,000. The anticipated final high school expansion will require a build-out of a couple of million dollars in the next few years. The bus depot construction will also need to begin by May 15, 2015 if BPS will not agree to transport our K-5 students to the door of Saia Hall. Mr. Quackenbush will serve as point of contact for communication with BPS regarding a revised transportation agreement.
- **Career Readiness – None**
- **Appeals** – Ms. Smith reported on one appeal since the last meeting involving a student who brought a weapon to school and stated violent intent over social media and was subsequently permanently suspended. The parent requested clemency on the basis that the student had made behavior improvements throughout the year however Ms. Smith believed there were no grounds to support the appeal therefore it was denied.

OLD BUSINESS

- **EST Employees** – Mr. Martinez stated that all former EST employees still need to be transferred back to CSAT payroll by the end of June
- **State Test Opt-Out Effects** – Mr. Martinez mentioned that he has heard that NYSED might not withhold federal funds from schools that did not make AYP for testing participation as they may be able to get reliable measures of student performance from various sampling protocol.

NEW BUSINESS

- **ENROLLMENT REPORT** – Mr. Martinez provided the enrollment report which illustrates that enrollment currently stands at 1919 students.
- **PERSONNEL REPORT** – Mr. Martinez presented the personnel report which contained the new hire of a long-term Spanish substitute and a part-time cleaner along with clearance of fingerprinting for several substitute teachers. Motion to approve the personnel report as presented by Mr. Cinquino, seconded by Mr. Keller. Report approved.

ADMINISTRATIVE REPORTS

- **Superintendent's Report**
 - **Grants 2014-2015** – Mr. Martinez present the grant activity for the past year including those grants that were submitted, pending, rejected and approved as illustrated on page thirteen (13) of the Board packet. Of note, was the recent award of a federal Counseling grant to the K-5 in the amount of \$575,000.
 - Mr. Martinez also recognized Ms. Fetterly as the recent recipient of the Public Relations Society of America, Buffalo-Niagara chapters *Rising Star* award.
- **Subsidiaries Report** – None

AGENDA SETTING

- **Next meeting June 9, 2015**

ADJOURNMENT

- Motion to adjourn at 7:20 p.m. by Mr. Keller, seconded by Ms. Smith. Meeting adjourned.

During the 2014-15 school year, In order to retain the number of students with disabilities, English language learners and students eligible for free and reduced priced lunch, the Charter School for Applied Technologies utilized:

- Newspaper advertisements
- Thirty :15 second commercials
- Recruitment materials

Also, during its two Open House's in February, geared toward informing the public of CSAT's K-12 academics and extracurricular activities, all items above were discussed and elaborated on in detail.

CSAT marketing efforts center on the best recruitment actions with budget in mind. There is a strong focus on serving the students in the city of Buffalo (highlighting that all types of students are accepted, with no entrance exams or tuition along with CSAT offering a private school education at a public school cost). There will also be a K-12 Open House, along with tours of the school scheduled throughout the year (walk-ins welcome).

There is also information regarding Special Education, Student Services, student population and services offered based on student needs listed through CSAT's website (www.csat-k12.org).

Are your children at a school that doesn't provide them with what they need, not only academically, but in terms of safety, extra-curricular activities and athletics? If so, the Charter School for Applied Technologies (CSAT) may be the answer.

Located in Tonawanda, CSAT is the largest charter school in the state and one of only three to provide students with a K-12 experience. Since its founding in 2001, CSAT's staff and pupils have earned local and national praise for academics, numerous recognitions for excellence in assisting under-served students, and a combined 98-percent high school graduation rate since its first graduating class in 2008.

What makes CSAT so special? Some features include:

- Longer school day and year for in-depth instruction.
- Dress code.
- Second-language instruction starting in kindergarten.
- Nearly 80 extracurricular clubs, teams and musical performing groups.
- Varsity athletics in Section VI's Niagara-Orleans League.
- Career preparation programming in all grades (K-12).
- A fitness center, greenhouse and a new advanced manufacturing lab are available for student use.

CSAT is free to attend and accepts all types of students – there are no admission requirements or entrance exams.

Applications for 2014-15 are available at www.csat-k12.org. For information, call 876-7505 or refer to our website. **OPEN HOUSE: Feb. 12 at 6 p.m.**

Your choice. Our dedication.



Their future.

The Charter School for Applied Technologies (K-12) offers challenging academics, career preparation, fine arts programs and varsity athletics. Tuition-free and no entrance exams!

Don't miss your chance to be a part of something great...

CHARTER SCHOOL FOR APPLIED TECHNOLOGIES

871-7400 ext. 4120 • www.csat-k12.org • Now accepting apps for 8th grade



Charter School for Applied Technologies



Career Readiness at CSAT

- MY PATHway: Individualized career plan
- Focus on: Advanced manufacturing, STEM, medical careers



Goals of Career Readiness at CSAT

- Students are career-ready upon graduation
- Start with Career Readiness and graduate with a more structured, individualized MY PATHway plan



What is MY PATHway?

- An individualized career plan that illuminates the path to self-awareness. It's also a commencement tool for career acknowledgement of regional demand and advancement.





Current Level of Exposure: 6 - 12

- 6th grade:
 - Personal Profile
 - Career Day
 - Start MY PATHway portfolio (digital portfolio)



Level of Exposure: 6 - 12

- 7th grade:
 - Resumes
 - Goal setting
 - Career Day
 - Interest Inventory



Level of Exposure: 6 - 12

- 8th grade:
 - Goal setting
 - Career Day
 - Career Inventory



Level of Exposure: 6 - 12

- 9th grade:
 - Project Lead the Way
 - Overview of Middle School goal setting
 - Freshmen Seminar



Level of Exposure: 6 - 12

- 10th grade:
 - Project Lead the Way
 - More of a focus on core subjects as a sophomore rather than career-driven opportunities



Level of Exposure: 6 - 12

- 11th grade:
 - Project Lead the Way
 - Job shadows
 - Senior Seminar 1



Level of Exposure: 6 - 12

- 12th grade:
 - Project Lead the Way
 - Internship/Job shadows
 - Speaker Series
 - Senior Seminar 2



Appendix I: Teacher and Administrator Attrition

Last updated: 07/30/2015

Report changes in teacher and administrator staffing.

Page 1

Charter School Name:

Instructions for completing the Teacher and Administrator Attrition Tables

ALL charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2014, the FTE for added staff from July 1, 2014 through June 30, 2015, and the FTE for any departed staff from July 1, 2014 through June 30, 2015 using the two tables provided.

2013-14 Teacher Attrition Table

	FTE Teachers on June 30, 2014	FTE Teachers Additions 7/1/14 – 6/30/15	FTE Teacher Departures 7/1/14 – 6/30/15
	110	21	14

2013-14 Administrator Position Attrition Table

	FTE Administrator Positions On 6/30/2014	FTE Administrator Additions 7/1/14 – 6/30/15	FTE Administrator Departures 7/1/14 – 6/30/15
	6	0	0

Thank you



Appendix J: Uncertified Teachers

Last updated: 07/30/2015

"thirty per centum or 5 teachers, whichever is less"

To comply with NYS Education Law Section 2854(3)(a-1), please report the (FTE) count of uncertified and certified teaching staff as of the last day of school for the 2014-15 school year.

Page 1

Charter School Name:

Note Definition of FTE:

Full-time equivalent employees equal the number of employees on full-time schedules plus the number of employees on part-time schedules converted to a full-time basis. The number of full-time equivalent employees in each industry is the product of the total number of employees and the ratio of average weekly hours per employee for all employees to average weekly hours per employee on full-time schedules. An industry's full-time equivalent employment will be less than the number of its employees on full- and part-time schedules, unless it has no part-time employees (U.S. Commerce--Bureau of Economic Analysis at: http://www.bea.gov/faq/index.cfm?faq_id=368#sthash.8Rbj89kq.dpuf)

How many **UNCERTIFIED** Full-Time Equivalent Teachers were employed in the charter school as of last day of school in 2014-15?

For each applicable category (i-iv), input the relevant full time equivalent (FTE) count of teachers.

	FTE - (June 30, 2015)
(i) uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience	0
(ii) individuals who are tenured or tenure track college faculty	0
(iii) individuals with two years satisfactory experience through Teach for America	0
(iv) individuals who possess exceptional business, professional, artistic, athletic, or military experience	0
FTE count of uncertified teachers who do not fit into any of the four statutory categories	0
Total	0.0

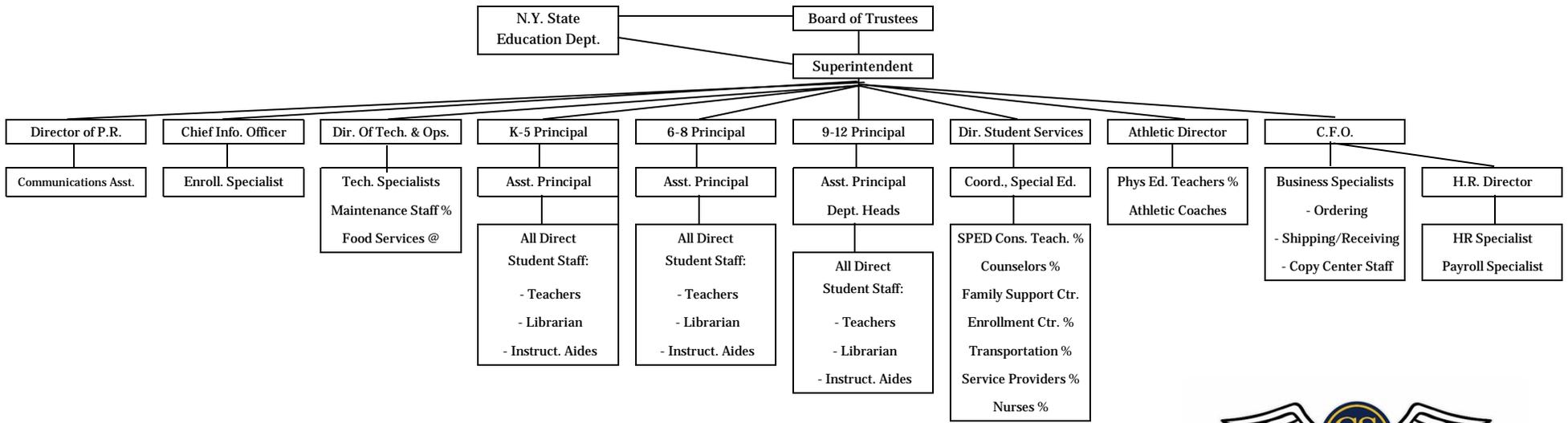
How many **CERTIFIED** Full-Time Equivalent Teachers were employed in the charter school as of the last day of school in 2014-15?

0

Thank you.

Charter School for Applied Technologies

Organizational Chart



% In coordination with the principals
 @ In coordination with the K-8 Principal
 * In coordination with CFO

SECTION 4: Exhibits

1. Mission Statement

The mission of The Charter School for Applied Technologies (CSAT) is to provide an excellent academic education with skill sets relevant to careers in applied technologies. We will lay a foundation for: (i) Industry Partnership; (ii) Family Participation; and (iii) Pride and Success through Craftsmanship.

This is the same mission statement contained in the very first charter application and has not changed.

2. Key Design Elements

The key design elements for the proposed charter period are consistent with those used during the current charter. With a powerful philosophy to guide it, the school design used by CSAT is founded on ten research-based fundamentals.

- 1. A Focus on Learning** – CSAT does not rely on compliance with a specific way of delivering instruction (a focus on teaching) and/or using only a specific set of materials/programs in order to ensure progress. The school relies on analyzing the outcomes (learning) to select a great variety of inputs (teaching). After teams select the essential learning and agree on a common evidence of learning, individual teachers are allowed a great deal of latitude in the delivery of instruction, provided that all techniques and methods are scrutinized once the assessment data is available. In other words, the effective practices are not predetermined but they become evident upon data analysis.
- 2. A school organized for every student's success.** The school is comprised of highly effective same-grade level teams in grades K-6 and subject area teams in grades 7-12 who meet daily and perform as professional learning teams.
- 3. A better use of time.** For all grades, the school day is one hour longer than in conventional schools. In addition, students will attend approximately 188 days per school year. A variety of after-school activities and academic programs will be offered.
- 4. A rich and challenging curriculum.** The curriculum is built around five domains: humanities and the arts, mathematics and science, character and ethics, practical arts and skills, and physical fitness and health. Common Core aligned, high standards of achievement have been developed for each domain.
- 5. Professional development in the context of the team work.** Following a focus on learning, teachers are empowered to request professional development help at the moment they identify the need rather than being mandated to participate in imposed focus on teaching experiences.

6. **Assessment that provides accountability.** Student progress is monitored in many ways to help ensure that standards are met. The capacity of teaching teams to engage in deep analysis of achievement data is aided by the use of eDoctrina® software which was developed at CSAT.
7. **A professional environment for teachers.** Teachers receive the career development, resources, responsibilities, and opportunities that talented professionals deserve. They also find the best possible working conditions in an atmosphere that encourages the highest respect. Our most talented teachers work with administrators to design and implement professional development programs, oversee and support the effective induction and development of new teachers.
8. **A focus on Applied Technologies.** Every student and faculty member has the opportunity to apply the latest and most efficient technology tools to the work at hand: teaching and learning. As part of the school to career focus, students explore how applied technologies revolutionize and define family-sustaining careers such as advanced manufacturing.
9. **A partnership with families.** Quarterly meetings with teachers give family members an accurate and vivid picture of their child's accomplishments and needs. When developmentally appropriate, these meetings are student-directed thus allowing the student a deeper understanding of his/her performance and maximizing family participation. In addition, CSAT strives to become a family-friendly school by allowing parents to participate meaningfully in school governance through our Parent Advisory Council (PAC) and by respecting parents as consumers of education.
10. **A school tailored to the community.** CSAT tailors the instructional program to the interests of the community, especially in areas such as New York State and local economy, career environment, history, and geography. In addition, the school links community service providers with the needs of students and their families.

3. Goals

During the next charter term, the school proposed to revise its goals thusly:

Continued goal: The student achievement goals for CSAT's educational program is to continue to meet New York State Adequate Yearly Progress (AYP) in all measured curricular areas and grade levels for all NCLB accountability groups. This will ensure that CSAT continues to be rated as a Charter School in Good Standing on our New York State School Report Card.

New Goal: Every year the school percentage of proficient students taking Regents tests will fall within 10% +/- of the State average.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 19, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/a9d0160b4a17ace14>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	david	quackenbush

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

CS FOR APPLIED TECHNOLOGIES (REGENTS) 142601860031

8. Select all positions you have held on the Board:

(check all that apply)

-
- Vice Chair/Vice President
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "D. S. [unclear]". The signature is written in a cursive style with a long horizontal line extending to the right.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, October 20, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/fe2c89fa198e30d46b>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Robert	MIKULEC

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

CS FOR APPLIED TECHNOLOGIES (REGENTS) 142601860031

8. Select all positions you have held on the Board:

(check all that apply)

- Chair/President
 - Vice Chair/Vice President
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "R. V. A. M. L. C." with a stylized, cursive script.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 26, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/dbf08675832ffdc561>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Eaton	Lattman

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

CS FOR APPLIED TECHNOLOGIES (REGENTS) 142601860031

8. Select all positions you have held on the Board:

(check all that apply)

(No response)

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

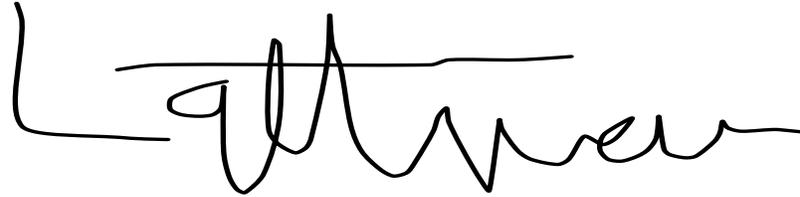
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to be "Eaton", written over a horizontal line.A handwritten signature in black ink, appearing to be "L. G. Newman", written over a horizontal line.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, October 27, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/5604a49faf5c8f3587>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Joseph	Berti

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

CS FOR APPLIED TECHNOLOGIES (REGENTS) 142601860031

8. Select all positions you have held on the Board:

(check all that apply)

-
- Other, please specify...: Trustee
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

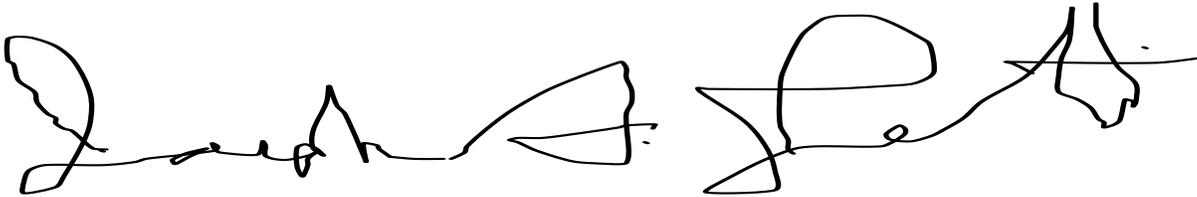
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Wednesday, October 28, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/07245c0c770d81d22>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	John	Cinquino

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

CS FOR APPLIED TECHNOLOGIES (REGENTS) 142601860031

8. Select all positions you have held on the Board:

(check all that apply)

- Treasurer

- Secretary

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

Yes

11a. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered Yes to Question 2-4 above, you need not disclose again your employment status, salary, etc.

	Date(s) of Transactions	Nature of Financial Interest/Transaction	Steps Taken to Avoid Conflict of Interest (e.g., did not vote, did not participate in discussion)	Name of Person Holding Interest and Relationship to You
1	8/2015 to present	employee	not included in any of the decision process	Marissa Cinquino / daughter
2	2014 to present	voluntary benefit provider	independently selected by CFO and HR, not a part of the decision process	Lori Cinquino / wife
3				
4				
5				

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee



Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Wednesday, October 28, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/27fecde2c2531da09b>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	karen	kelley

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

CS FOR APPLIED TECHNOLOGIES (REGENTS) 142601860031

8. Select all positions you have held on the Board:

(check all that apply)

-
- Secretary
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, October 30, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/071c4a41b072a3f60c>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Lisa	Smith

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

CS FOR APPLIED TECHNOLOGIES (REGENTS) 142601860031

8. Select all positions you have held on the Board:

(check all that apply)

(No response)

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

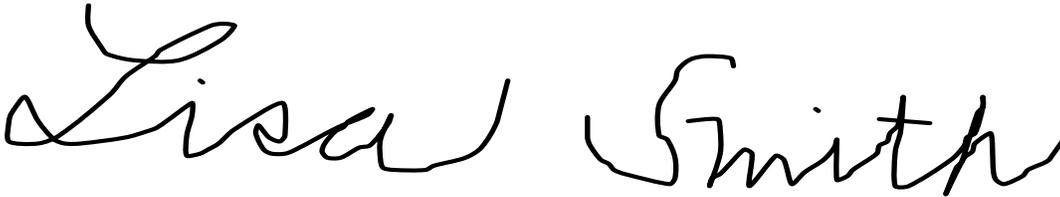
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Lisa Smith". The signature is written in a cursive, flowing style.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Sunday, November 01, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/20fd200a8e83e9c1fe>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Michael	Keller

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

CS FOR APPLIED TECHNOLOGIES (REGENTS) 142601860031

8. Select all positions you have held on the Board:

(check all that apply)

(No response)

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Tanya Moore
For Michael Kelly

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Thursday, November 05, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/c31d68f0fd2891757d>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Kenneth	Robinson

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

CS FOR APPLIED TECHNOLOGIES (REGENTS) 142601860031

8. Select all positions you have held on the Board:

(check all that apply)

-
- Other, please specify...: Trustee
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

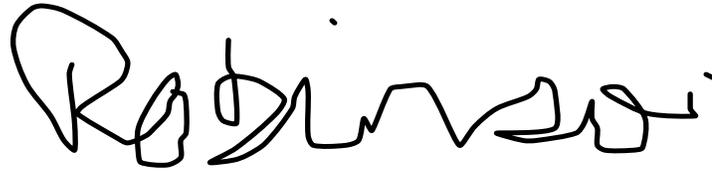
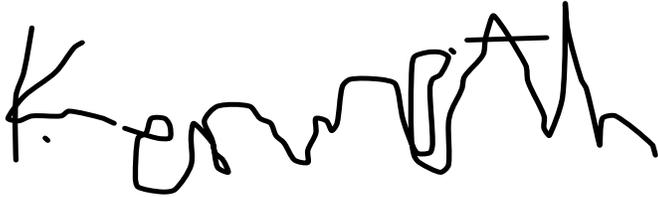
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee



Thank you.