



I. SCHOOL INFORMATION AND COVER PAGE (To be Completed By All Charter Schools)

Created: 07/08/2015

Last updated: 08/04/2015

Please be advised that you will need to complete this task first (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

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1. SCHOOL NAME AND AUTHORIZER

(Select name from the drop down menu)

SYRACUSE ACADEMY OF SCIENCE CS (REGENTS) 421800860854

2. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

Regents-Authorized Charter School

3. DISTRICT / CSD OF LOCATION

Syracuse

4. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	1001 Park Avenue Syracuse, NY 13204	315-428-8997	315-428-9101	██████████

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Tolga Hayali
Title	Superintendent
Emergency Phone Number (###-###-####)	██████████

5. SCHOOL WEB ADDRESS (URL)

<http://www.sascs.org>

6. DATE OF INITIAL CHARTER

2003-07-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2003-09-01 00:00:00

8. FINAL VERIFIED BEDS ENROLLMENT FOR THE 2014-15 School Year as reported to Department's Office of Information and Reporting Services (via the NYC DOE for charter schools in NYC) in August.

853

9. GRADES SERVED IN SCHOOL YEAR 2014-15

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12
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10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

	Yes/No	Name of CMO/EMO
	No	

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11. FACILITIES

Will the School maintain or operate multiple sites?

Yes, 3 sites

12. SCHOOL SITES

Please list the sites where the school will operate in 2015-16.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	1001 Park Avenue Syracuse, NY 13204	315-428-8997	SYRACUSE CITY SD	8-12	Yes	Rent/Lease
Site 2	4837 South Salina St. Syracuse, NY 13205	315-469-9404	SYRACUSE CITY SD	K-4	Yes	Rent/Lease
Site 3	200 West High Terrace Syracuse, NY 13219	315-487-5986	WESTHILL CSD	5-7	Yes	Rent/Lease

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Galip Bak	██████████	██████████	██████████
Operational Leader	Nick Bilge	██████████	██████████	██████████
Compliance Contact	Tolga Hayali	██████████	██████████	██████████
Complaint Contact	Tolga Hayali	██████████	██████████	██████████

12b. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Jennifer Dorschel	██████████	██████████	██████████
Operational Leader	Nick Bilge	██████████	██████████	██████████
Compliance Contact	Tolga Hayali	██████████	██████████	██████████
Complaint Contact	Tolga Hayali	██████████	██████████	██████████

12c. Please provide the contact information for Site 3.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Jenny Hartnett	██████████	██████████	██████████
Operational Leader	Nick Bilge	██████████	██████████	██████████
Compliance Contact	Tolga Hayali	██████████	██████████	██████████
Complaint Contact	Tolga Hayali	██████████	██████████	██████████

13. Are the School sites co-located?

No

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14. Were there any revisions to the school's charter during the 2014-2015 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

No

15. Name and Position of Individual(s) Who Completed the 2014-15 Annual Report.

Linda M. Spencer, Chief of Staff

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations,

 **Appendix A: Link to the New York State School Report Card**

Created: 07/08/2015
Last updated: 07/15/2015

Page 1

Charter School Name: 421800860854 SYRACUSE ACAD-SCI CS

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?instid=80000056174&year=2014&createreport=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&teacherqual=1&teacherturnover=1&staffcounts=1&hscompleters=1&hsnoncompleters=1&postgradcompleters=1&38>

Appendix A: Progress Toward Goals

Created: 07/08/2015
 Last updated: 08/01/2015

Page 1

Charter School Name: 421800860854 SYRACUSE ACAD-SCI CS

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) which captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?instid=800000056174&year=2014&createreport=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&teacherqual=1&teacherturnover=1&staffcounts=1&hscompleters=1&hsnoncompleters=1&postgradcompleters=1&38>

2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2015. If the goals are based on student performance data that the school will not have access to before August 1, 2015 (e.g., the NYS Assessment results), explain this in the "2014-2015 Progress Toward Attainment of Goal" column. The information can be updated when available. Appendix A must be fully completed no later than November 1, 2015.

2a. ACADEMIC STUDENT PERFORMANCE GOALS

2014-15 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	2014-2015 Progress Toward Attainment of Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 1	PERFORMANCE		100% of 2014 graduates passed the English Regents	
	90% Pass English Regents	Regents scores	100% of 2014 graduates passed a Math Regents	Met
	90% Pass Math Regents	Regents scores	Scores not yet available (7/24/15). We met or exceeded Syracuse school district L2+L3+L4 in all 8th grade Math and ELA. Our 13-14 Scores were 75% L2+L3+L4 in 8th grade ELA and 60% L2+L3+L4 in 8th grade Math.	Met
	Yearly Progress on 8th Grade Math and ELA	New York State Intermediate Assessments		Met
Academic Goal 2	STUDENT ATTRITION		The dropout rate for 2014-15 was 0% for the 2011 cohort.	Met
	Maintain low percentage of Dropouts	Drop out rate	The attendance rate remained high in 2014-15: 92.7%	Met
	Maintain high attendance rate	Attendance rate		

Academic Goal 3	Increase student performance through data analysis	Benchmark and Full Length Exam Analysis	<p>To improve student preparation for New York State assessments and teacher analysis of student readiness, SASCS continued Benchmark testing for all students in grades 3-12 in 2014-2015. Each core class instructor (for all ELA courses, math for grades 3-8, Algebra, Geometry, Algebra 2, Calculus, Earth Science, Biology, Chemistry, Global I and II and US History) administered benchmark exams, which are given at the end of the first three quarters to students in grade 3-12. The benchmark exams assess units taught during the quarter, and the Student Information System, SIS, indicate which SED standard is being assessed for each question. In addition, full length practice exams are given and analyzed to ascertain each students' readiness and progress toward success on the SED exams. Chief Academic Officer, CAO, provided reports to teachers and met with them to develop action plans and then checked for alignment between action plans and lesson plans. Based on the data obtained from these assessments, SASCS began "from the ground up" method of improving performance by several measures, such as assisting grade 3-8 identified at risk students through push-in, pull-out and after school tutoring. The analysis of the full-length practice exams provides information about student progress within a year as well as their possible success at SED and Regents Exams.</p>	Met
Academic Goal 4	Increase parent involvement and awareness of academic progress	Progress report cards and database	<p>SASCS continued the frequency of its student academic progress reporting in 2014-2015. SASCS sends progress reports twice a quarter or approximately every four weeks, which provides frequent information to parents, particularly those who do not have Internet access, or are uncomfortable with accessing the database for information. Along with the progress reports, a graphical analysis of the benchmark exam scores and goals for the next exams were mailed home. Principals regularly check for type and timeliness of data entry (grades) in database so that information reported to parents is current and accurate.</p>	Met
Academic Goal 5	Expose students to collegiate opportunities to motivate better academic performance	College visits	<p>In 2014-2015, college guidance offered grade-level and small group college visits, and coaches and teachers escort students to college visits as well. In 2014-15, SASCS personnel took our students to the following colleges for study sessions, fairs, tours, and interviews: Binghamton University, Colgate University, Cornell College, Hamilton College, LeMoyne College, Rochester Institute of Technology, SUNY Cortland, SUNY Oswego, University of Rochester, Harvard University, MIT, Boston University, Syracuse University, Nazareth College, the NACAC National College Fair 2014 (200 colleges).</p>	Met

Academic Goal 6	Expose students to motivational speakers to encourage better academic performance	Number of speakers	<p>During the 2014-2015 school year, SASCS invited a number of community, academic, and business leaders to speak with our students and encourage them to strive for excellence graduate from college. Many of the speakers' backgrounds and upbringings seemed to emulate that of our SAS students. Most of the speakers included personal stories of meager beginnings, not shying away from responsibility and leadership roles, and encouraged our students to do likewise. This commonality resonated well with our students and we believe each speaker left a lasting impression on them. Speakers included Assemblyman Bill Magnarelli, Syracuse City Court Judge, Jim Cecile, Town Supervisor for Geddes, Manny Falcone, Professor and Colonel Bill Smullen from the Maxwell School at SU, Budd Westermann, the Emergency Preparedness Manager at Nile Mile Point, Brandeis Brown, a scientist from SUNY ESF, Jim Joseph, the Dean of Madden School at Lemoyne College, Julia Martin, an attorney at Bousquet Holstein Attorneys, Paul Valenti, the Town Councilor of Geddes and the owner of the Palace Theatre, Dean Martin, a Cancer researcher at Upstate, Dr. Rochelle Ford, the Chair of Public Relations at SI Newhouse School of Public Communications, Emilee Lawson, an attorney at Bousquet Holstein Attorneys, Kimberly Boynton, the CEO at Crouse Hospital, Chief of Police Frank Fowler, Dr. Robert Lebel, Doctor and Chief of Medical Genetics at SUNY Upstate, Kirk Wardell, the Director of Operations at Mardquardt Switches, Meterologist Dave Eichom from News Channel 9, Amy Brown, a Hematologist/Oncologist from Upstate, Reporter Christie Casciano from News Channel 9, Gloria Kennedy, the Director of the Pediatric Residency Program at the Center for Children's Cancer and Blood Disorders, motivational speaker, Peter Nestler from Rope Masters, County Executive for Onondaga County, Joanie Mahoney, Senator John DeFrancisco, Senator Dave Valesky, and Mayor Stephanie Miner.</p>	Met
Academic Goal 7	Engage students through participation in school-sponsored events	Participation in field trips and sporting events	<p>An important part of the program is a conscientious effort to expose students to a broad variety of academic activities and opportunities through field trips. This year our k-12 students went to monuments and museums in Washington DC, a play in New York City, Phantom of the Opera in Rochester, state buildings in Albany NY, O'Brien & Gere manufacturing and technology development center, Syracuse Rescue Mission, News Channel 9, Beak & Skiff Apple Orchard, The Wild Zoo, Behling Apple Orchard, The Salt Museum at Onondaga Lake Park, Museum of Earth, Beaver Lake Nature Center, Fort Rickey Discovery Zoo, The Galleries of Syracuse, Chittenango Landing Canal Boat Museum, Critz Farms, The Great Swamp Conservancy, Excel Martial Arts, 5 Star Martial Arts, Sciencenter, Time Warner Cable News Studio, Onondaga Library, Flamingo Bowl, ClareBridge of Manlius, The Nutcracker at the Civic Center, Everson Museum, Ultimate Goal, Erie Canal Museum, Wonderworks, Ice Skating in Clinton Square, Wegmans Food Markets in DeWitt, The MOST, Coming Museum of Glass, and Rosemond Gifford Zoo. Athletic team participation and success boosts the school community. The JH, JV and Varsity Boys Basketball teams' records remained successful this year. Also, the girls' JV and varsity basketball teams improved their records. Our cheerleaders also won various trophies at the competitions they participated in this year. The elementary school continued its basketball intramural teams and competed with area schools. Track and Field, and Cross Country teams have been successful at meets and invitational play.</p>	Met
Academic Goal 8				

2a1. Do have more academic goals to add?

No

2a2. Do have more academic goals to add?

No

2b. ORGANIZATIONAL GOALS

2014-15 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2014-15 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Org Goal 1	Create partnerships with area universities	Partnerships and programs	<p>In 2014, seven high school students participated in the Summer Science Immersion Program at SUNY Oswego. There they learn science disciplines under the guidance of Oswego professors, and improve their lab skills. The students dorm on the SUNY campus for four weeks, eat their meals in the cafeteria, and get a taste of what college life is like. Seven students are registered to participate in this program in July 2015 as well.</p> <p>Our target is also to send our students to colleges with SUNY college credits already earned. Such a program was finalized in 2010-11, and we expanded the instruction in 2014-15 to include SUNY OCC in addition to the partnership that had begun with SUNY ESF in the 2011-12 academic year. Through the Onondaga County Community College "College Credit Now" program, SASCS offered OCC courses in English, History, Math, Physics and Career Exploration.</p> <p>Our goal is to be able to send our students to college already having earned between 9 and 30 college credits.</p>	Met
Org Goal 2	Increase administrative awareness of student engagement during instructional time.	Unannounced 20-minute classroom observations	<p>the Superintendent, Director and Deans, continued this year to observe the teachers each week. With five observers, it ensures that lessons align with the state standards, and classroom management was conducted in such a way that learning was a primary function of each class. Following each observation, the observer met with the teacher and provided feedback and suggestions to improve instruction. Observation and feedback results are regularly reported to the Superintendent and Director.</p> <p>These half-period observations are unannounced and are intended to keep the administration informed of teacher and student performance and to provide information from which decisions regarding what kind, how much and for whom additional training, mentoring or professional development is needed. Each teacher was observed between 4 and 14 times, with new staff members receiving more observations than veteran staff.</p>	Met
Org Goal 3	Professional Development	Attendance and training	<p>To ensure that instructional quality is at the forefront of each staff member's mind, SASCS administration created a summer teacher program that focuses on instruction. Since 2009, SASCS staff has participated in a summer professional development training program called Summer Institute, which lasts two weeks in August. In preparation for the 2013 meeting, all teachers read Rigor is Not a Four Letter Word by Barbara Blackburn as part of staff-wide alignment with Common Core standards and expectations. This text was the foundation of training during the Summer Institute session. In November, teachers participated in technology training with a focus on integrating iPad technology into instruction. Based on grade 7-12 staff participation in professional development led by Dr. William D. Coplin of Syracuse University's Maxwell School, author of the book 10 Things Employers Want You to Learn in College. SAS used this text as a guideline for its 2013-14 Advisory Meetings. Staff is encouraged to take college courses through our tuition reimbursement program.</p>	Met
Org Goal 4	Employ qualified graduates	Employees	<p>SASCS offers graduates the opportunity to serve the community by hiring as staff members. Six (6) graduates have been employed for the following positions: Alumni coordinator; elementary school teacher; administrative assistants; teacher assistant in the middle school and coach of the Junior High boys basketball team; and staff responsible for account receivable and payable in Business Office .</p>	Met

Org Goal 5	Provide data analysis to drive instruction	Analysis	The testing coordinator continues to schedules and coordinates school-wide testing; gather, compile and analyze student performance data; organize and disseminate information regarding upcoming formative and summative assessments; and identify, track services given and progress of at-risk students.	Met
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2b.1 Do you have more organizational goals to add?

No

2c. FINANCIAL GOALS

2014-15 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	2014-2015 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Maintain a positive reserve account.	End of year account balance	Audit report indicates a positive end of year account balance.	met
Financial Goal 2	No significant financial deficiency at annual audit	Audit Report	No deficiency was reported.	met
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



Appendix B: Total Expenditures and Administrative Expenditures per Child

Last updated: 07/31/2015

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Charter School Name: 421800860854 SYRACUSE ACAD-SCI CS

B. Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).

Line 1: Total Expenditures	10166066
Line 2: Year End Per Pupil Count	845
Line 3: Divide Line 1 by Line 2	12031

2. Administrative Expenditures per Child

To calculate '**Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

- Do not include the FTE of personnel dedicated to administration of the instructional programs.
- Do not include Employee Benefit costs or expenditures in the above calculations.
- A template for the Schedule of Functional Expenses is provided on page 20 of the 2014-15 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2014-15 Annual Report Guidelines in "Resources" area of your portal task page).

To calculate '**Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).

Line 1: Relevant Personnel Services Cost (Row)	4676306
Line 2: Management and General Cost (Column)	1785215
Line 3: Sum of Line 1 and Line 2	6461521
Line 4: Year End Per Pupil Count	845
Line 5: Divide Line 3 by the Year End Per Pupil Count	7647

Thank you.



Financial

School Name:

Date:

School Fiscal Contact Name:

School Fiscal Contact Email:

School Fiscal Contact Phone:

District of Location:

Authorizer:

Years of Operation:

Facility:

Grades Currently Served:

Planned Grades at Full Capacity:

Enrollment:

Max Enrollment:

Year of Most Recent Data

School Fiscal Contact Phone:

School Audit Firm Name:

School Audit Contact Name:

School Audit Contact Email:

School Audit Contact Phone:

Latest Audit Period (through June 30):

Do Not Use this Box



Audit Supplemental Data Request Form

for Regents-Authorized Charter Schools

Syracuse Academy of Science Charter School

July 31, 2015

Nick Bilge

Syracuse

SED

12

Private

K-12

K-12

844.711

849

2015

315-4288997

Heveron & Company CPAs, PLLC

Jeanne M. Beutner

jbeutner@heveroncpa.com

(585) 232-2956 Ext 211

2015

Syracuse Academy of Science Charter School2015

FILL IN GRAY CELLS

Syracuse Academy of Science Charter School

STATEMENTS OF FINANCIAL POSITION

FOR THE YEARS ENDED JUNE 30,2015

	<u>2015</u>	<u>2014</u>
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$3,157,459	\$2,575,354
Grants and contracts receivable	279,861	204,011
Accounts receivables	79,594	69,805
Inventory	23,356	-
Prepaid Expenses	159,560	97,284
Contributions and other receivables	156,952	191,054
Other	-	-
TOTAL CURRENT ASSETS	\$3,856,782	\$3,137,508
OTHER ASSETS		
Investments	\$-	\$-
Property, Plant and Equipment, Net	2,394,161	1,954,109
Restricted Cash	117,151	107,459
OTHER ASSETS	\$2,511,312	\$2,061,568
TOTAL ASSETS	\$6,368,094	\$5,199,076
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued expenses	\$64,708	\$117,983
Accrued payroll and benefits	870,762	770,633
Refundable Advances	-	-
Dreferred Revenue	-	-
Current maturities of long-term debt	-	-
Short Term Debt - Bonds, Notes Payable	-	-
Other	149	22,625
TOTAL CURRENT LIABILITIES	\$935,619	\$911,241
LONG-TERM DEBT, net current maturities	\$-	\$-
TOTAL LIABILITIES	\$935,619	\$911,241
NET ASSETS		
Unrestricted	\$5,432,474	\$4,287,835
Temporarily restricted	-	-
TOTAL NET ASSETS	\$5,432,474	\$4,287,835
TOTAL LIABILITIES AND NET ASSETS	\$6,368,093	\$5,199,076

Check

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FILL IN GRAY CELLS

Syracuse Academy of Science Charter School

STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2015

	2015			2014
	Unrestricted	Temporarily Restricted	Total	Total
REVENUE, GAINS AND OTHER SUPPORT				
State & Local Operating Revenue	\$10,415,023	\$-	\$10,415,023	\$8,347,316
Federal - Title and IDEA	281,987	-	281,987	319,183
Federal - Other	-	-	-	-
State and City Grants	85,361	-	85,361	229,721
Contributions and private grants	32,739	-	32,739	-
After school revenue	-	-	-	-
Other	176,537	-	176,537	64,051
Food Service/Child Nutrition Program	<u>276,507</u>	<u>-</u>	<u>276,507</u>	<u>225,070</u>
TOTAL REVENUE, GAINS AND OTHER SUPPORT	\$11,268,154	\$-	\$11,268,154	\$9,185,341
EXPENSES				
Program Services				
Regular Education	\$6,827,428	\$-	\$6,827,428	\$5,696,465
Special Education	391,430	-	391,430	403,349
Other Programs	<u>482,960</u>	<u>-</u>	<u>482,960</u>	<u>401,691</u>
Total Program Services	\$7,701,818	\$-	\$7,701,818	\$6,501,505
Supporting Services				
Management and general	\$2,464,248	\$-	\$2,464,248	\$2,229,054
Fundraising	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL OPERATING EXPENSES	\$10,166,066	\$-	\$10,166,066	\$8,730,559
SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS	\$1,102,088	\$-	\$1,102,088	\$454,782
Contributions				
Foundations	\$-	\$-	\$-	\$-
Individuals	-	-	-	-
Corporations	-	-	-	-
Fundraising	-	-	-	-
Interest income	1,199	-	1,199	-
Miscellaneous income	-	-	-	-
Net assets released from restriction	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL SUPPORT AND OTHER REVENUE	\$1,199	\$-	\$1,199	\$-
CHANGE IN NET ASSETS	\$1,103,287	\$-	\$1,103,287	\$454,782
NET ASSETS BEGINNING OF YEAR	\$4,287,835	\$-	\$4,287,835	\$3,520,295
PRIOR YEAR/PERIOD ADJUSTMENTS	<u>41,352</u>	<u>-</u>	<u>41,352</u>	<u>312,758</u>
NET ASSETS - END OF YEAR	<u>\$5,432,474</u>	<u>\$-</u>	<u>\$5,432,474</u>	<u>\$4,287,835</u>

**SYRACUSE ACADEMY OF SCIENCE
CHARTER SCHOOL**

FINANCIAL STATEMENTS

June 30, 2015



Heveron & Company

Care, Competence & Common SenseSM



Certified Public Accountants

Certified Women Owned Business

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INDEPENDENT AUDITORS' REPORT

To the Board of Trustees
Syracuse Academy of Science Charter School
Rochester, New York

We have audited the accompanying financial statements of Syracuse Academy of Science Charter School (a nonprofit organization), which comprise the balance sheets as of June 30, 2015 and 2014 and the related statements of activities and cash flows for the years then ended, the related statement of functional expenses for the year ended June 30, 2015, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Syracuse Academy of Science Charter School as of June 30, 2015 and 2014 and its cash flows and changes in net assets for the years then ended, and functional expenses for the year ended June 30, 2015 in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

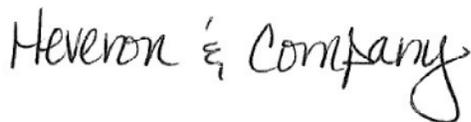
We have previously audited the Syracuse Academy of Science Charter School's statement of functional expenses for the year ended June 30, 2014, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 14, 2014. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2014 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Schedule of Elementary School, Middle School and High School Activities on pages 20 and 21 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management, and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated October 13, 2015 on our consideration of Syracuse Academy of Science Charter School's internal control over financial reporting, and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Syracuse Academy of Science Charter School's internal control over financial reporting and compliance.



Heveron & Company
Certified Public Accountants

Rochester, New York
October 13, 2015

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
BALANCE SHEETS
June 30, 2015 and 2014

ASSETS

	<u>2015</u>	<u>2014</u>
<u>Current Assets</u>		
Cash and Cash Equivalents	\$3,157,430	\$2,575,354
Restricted Cash - Extraclassroom Funds	25,035	22,625
Accounts Receivable	61,866	69,805
Grants Receivable	268,626	204,011
Due from Related Party	204,584	191,054
Inventory	24,078	49,748
Prepaid Expenses	<u>161,294</u>	<u>97,284</u>
Total Current Assets	<u>3,902,913</u>	<u>3,209,881</u>
 <u>Property and Equipment</u>		
Leasehold Improvements	1,877,770	1,463,841
Furniture, Fixtures and Equipment	951,231	886,514
Computer Software and Hardware	583,623	334,169
Vehicles	202,951	202,951
Textbooks	-	101,605
Less: Accumulated Depreciation	<u>(1,235,444)</u>	<u>(1,034,971)</u>
Net Property and Equipment	<u>2,380,131</u>	<u>1,954,109</u>
 <u>Other Assets</u>		
Security Deposits	<u>117,151</u>	<u>84,834</u>
 TOTAL ASSETS	 <u>\$6,400,195</u>	 <u>\$5,248,824</u>

LIABILITIES AND NET ASSETS

	<u>2015</u>	<u>2014</u>
<u>Current Liabilities</u>		
Accounts Payable	\$ 102,901	\$ 117,983
Accrued Payroll and Benefits	978,590	770,631
Extraclassroom Funds	<u>25,035</u>	<u>22,625</u>
Total Current Liabilities	<u>1,106,526</u>	<u>911,239</u>
 <u>Net Assets</u>		
Unrestricted	<u>5,293,669</u>	<u>4,337,585</u>
Total Net Assets	<u>5,293,669</u>	<u>4,337,585</u>
 TOTAL LIABILITIES AND NET ASSETS	<u>\$6,400,195</u>	<u>\$5,248,824</u>

See Independent Auditors' Report and Notes to Financial Statements.

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
STATEMENTS OF ACTIVITIES
For The Years Ended June 30, 2015 and 2014

	2015	2014
<u>Revenues and Other Support:</u>		
Public School District:		
Revenue - Resident Student Enrollment	\$ 10,095,500	\$ 8,168,823
Revenue - Students with Disabilities	308,972	178,493
Food Service	311,961	225,070
Federal Grants	281,582	319,183
State Grants	-	200,000
Contributions	108,634	35,348
Other Income	152,215	58,424
Total Revenues and Other Support	11,258,864	9,185,341
 <u>Expenses:</u>		
<u>Program Services:</u>		
Regular Education	6,885,037	5,646,715
Special Education	372,364	403,349
Other Programs	569,188	401,691
Total Program Services Expense	7,826,589	6,451,755
<u>Supporting Services:</u>		
Management and General	2,476,191	2,229,054
Total Expenses	10,302,780	8,680,809
Excess of Revenues and Other Support Over Expenses	956,084	504,532
Net Assets - Beginning of Year	4,337,585	3,833,053
Net Assets - End of Year	\$ 5,293,669	\$ 4,337,585

See Independent Auditors' Report and Notes to Financial Statements.

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
STATEMENT OF FUNCTIONAL EXPENSES
For The Year Ended June 30, 2015
(With Comparative Totals For The Year Ended June 30, 2014)

	No. of Positions	Program Services			Management and General	Totals	
		Regular Education	Special Education	Other Programs		2015	2014
Personnel Service Costs							
Instructional Personnel	85	\$ 3,172,343	\$ 135,639	\$ 16,448	\$ 6,802	\$ 3,331,232	\$ 2,845,818
Non-Instructional Personnel	15	6,949	-	-	311,966	318,915	487,801
Administrative Personnel	23	4,504	-	-	1,084,208	1,088,712	860,654
Total Salaries and Wages	123	3,183,796	135,639	16,448	1,402,976	4,738,859	4,194,273
Retirement		520,261	23,331	-	116,606	660,198	495,618
Fringe Benefits and Payroll Taxes		902,625	16,910	1,258	305,968	1,226,761	1,035,488
Total Personnel Services		4,606,682	175,880	17,706	1,825,550	6,625,818	5,725,379
Building Rent and Taxes		651,174	81,177	-	91,629	823,980	581,459
Repairs and Maintenance		330,055	28,172	-	121,835	480,062	402,362
Technology		237,638	14,915	-	74,465	327,018	140,050
Supplies and Materials		257,335	19,360	-	26,952	303,647	337,124
Depreciation		241,661	15,104	-	45,311	302,076	261,185
Food		-	-	301,544	-	301,544	216,058
Other Professional Services		188,523	17,338	-	89,049	294,910	177,462
Student Services		-	-	249,938	-	249,938	150,520
Utilities		115,171	9,286	-	31,620	156,077	212,946
Equipment and Furnishings		120,126	4,895	-	13,779	138,800	111,502
Other Expenses		50,148	1,943	-	38,609	90,700	135,834
Professional Development		29,314	429	-	40,425	70,168	71,262

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
STATEMENT OF FUNCTIONAL EXPENSES
For The Year Ended June 30, 2015
(With Comparative Totals For The Year Ended June 30, 2014)
(Continued)

	<u>Program Services</u>			<u>Management and General</u>	<u>Totals</u>	
	<u>Regular Education</u>	<u>Special Education</u>	<u>Other Programs</u>		<u>2015</u>	<u>2014</u>
Insurance	41,813	2,560	-	14,732	59,105	42,243
Legal Services	-	-	-	31,349	31,349	28,494
Accounting and Auditing Fees	-	-	-	19,320	19,320	24,605
Marketing and Recruitment	6,282	605	-	7,381	14,268	20,382
Office Expense	9,115	700	-	4,185	14,000	41,942
 Total Expenses	 <u>\$ 6,885,037</u>	 <u>\$ 372,364</u>	 <u>\$ 569,188</u>	 <u>\$ 2,476,191</u>	 <u>\$10,302,780</u>	 <u>8,680,809</u>

See Independent Auditors' Report and Notes to Financial Statements.

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
STATEMENTS OF CASH FLOWS
For The Years Ended June 30, 2015 and 2014

	2015	2014
<u>Cash Flow From Operating Activities</u>		
Revenue from School Districts	\$10,309,257	\$ 8,346,849
Grant Revenues	228,737	429,580
Food Service Fees	362,257	207,386
Miscellaneous Sources	261,906	63,697
Payments to Vendors for Goods and Services Rendered	(3,425,752)	(2,995,291)
Payments to Charter School Personnel for Services Rendered	<u>(6,426,231)</u>	<u>(5,473,518)</u>
Net Cash Flow Provided By Operating Activities	<u>1,310,174</u>	<u>578,703</u>
 <u>Cash Flow From Investing Activities</u>		
Purchase of Property and Equipment	(728,098)	(447,766)
Sale of Property and Equipment	<u>-</u>	<u>12,000</u>
Cash Flow Used By Investing Activities	<u>(728,098)</u>	<u>(435,766)</u>
 Net Increase in Cash and Cash Equivalents	582,076	142,937
 Cash and Cash Equivalents - Beginning of Year	<u>2,575,354</u>	<u>2,432,417</u>
 Cash and Cash Equivalents - End of Year	<u>\$ 3,157,430</u>	<u>\$ 2,575,354</u>

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
STATEMENTS OF CASH FLOWS
For The Years Ended June 30, 2015 and 2014
(Continued)

Reconciliation of Change in Net Assets to Net Cash

Provided by Operating Activities

Excess of Support and Revenue Over Expenses	\$ 956,084	\$ 504,532
Adjustments to Reconcile Excess of Support and Revenue		
Over Expenses to Net Cash Provided by Operating Activities:		
Depreciation	302,076	261,185
Loss on Sale of Property and Equipment	-	5,732
(Increase)/Decrease In:		
Accounts Receivable	7,939	(35,063)
Grants Receivable	(64,615)	(78,417)
Inventory	25,670	(49,748)
Prepaid Expenses	(64,010)	(97,284)
Security Deposits	(32,317)	-
Due From Related Party	(13,530)	(145,904)
Increase/(Decrease) In:		
Accounts Payable	(15,082)	(3,531)
Accrued Payroll and Benefits	207,959	251,860
Deferred Revenue	-	(34,659)
Net Cash Flow Provided By Operating Activities	<u>\$ 1,310,174</u>	<u>\$ 578,703</u>

See Independent Auditors' Report and Notes to Financial Statements.

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2015

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

Syracuse Academy of Science Charter School (the School) is a not-for-profit education corporation that operates a K-12 public charter school with special emphasis on math, science and technology in Syracuse, New York. The School seeks to empower students through high intellectual standards, preparing them for college, career, and citizenship.

The main programs of the School are as follows:

REGULAR EDUCATION: The School's curriculum is focused on mathematics, science, and technology. The School seeks to graduate students who can think critically and creatively, who are committed to a lifetime of learning and civic involvement, and who are conscious of local, global, and environmental issues. All courses align with the New York State Learning Standards.

SPECIAL EDUCATION: The School is open to all children and does not discriminate on the basis of ethnicity, national origin, gender, disability, or any other grounds that would be unlawful or deny the civil rights of any individual. In accordance with the Individuals with Disabilities Education Act, the Rehabilitation Act, Section 504, and the Americans with Disabilities Act, the School provides a free and appropriate education, in the least restrictive environment to students with disabilities. The primary service delivery for students with special needs is inclusion. Services for students requiring supplemental services are provided by the Syracuse City School District.

OTHER PROGRAMS: Other programs include food services and extra-curricular activities.

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting. The significant accounting policies followed are described below to enhance the usefulness of the financial statements to the reader.

Basis of Presentation

In accordance with accounting principles generally accepted in the United States of America, the School reports information regarding its financial position and activities according to the existence and nature of donor restrictions in three classes of net assets: unrestricted, temporarily restricted, and permanently restricted. There were no temporarily or permanently restricted net assets at June 30, 2015 and 2014.

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2015
(Continued)

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Basis of Presentation (Continued)

The School also records contributions received as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and nature of any donor restrictions.

Accounting principles generally accepted in the United States of America allow the School to treat as unrestricted, any restricted revenue where the restrictions are met in the same year. The School has elected to follow that reporting method. As a result, all activities in which restrictions are met are recorded in the Unrestricted Net Asset class.

The following are descriptions of the School's net asset classifications:

Unrestricted: Unrestricted net assets include resources that are available for the general support of the School's operations.

Revenue Recognition

A portion of the School's revenue is derived from grants. Amounts received, but not yet earned are reported as deferred revenue.

Funding sources may, at their discretion, amend the grant and contract amounts. In addition, reimbursement for expenses or return of funds, or both, may be requested as a result of noncompliance by the School with the terms of the grants and contracts. The School records such amendments, reimbursements, and returns of funds as an adjustment to revenue in the year of the amendment.

Contributions

Contributions are recorded at the time of receipt or when evidence of a non-conditional promise to give has been received. Promises subject to conditions are not recorded as income until those conditions have been met. Contributions that are expected to be received in future years are recorded at their present value. Contributions are recorded as unrestricted, unless they are subject to donor restrictions, or are required to be used or expected to be received in future years.

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2015
(Continued)

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING
POLICIES (Continued)**

Accounts and Grants Receivable

Receivables are stated at the amount management expects to collect. Amounts that management believes to be uncollectible after collection efforts have been completed, are written off. In addition, management evaluates the need for, and if appropriate, provides an allowance to reduce receivables to amounts management expects will be collected. Management determined that no allowances were necessary at June 30, 2015 and 2014.

Property and Equipment

Property and equipment are stated at cost. The School capitalizes property and equipment with a cost of over \$2,000 and an estimated life of 3 years or more. Depreciation is computed using the straight-line method based on the estimated useful lives of the assets, as follows:

	<u>Years</u>
Leasehold Improvements	5-40
Furniture, Fixtures and Equipment	5-10
Computer Software and Hardware	3-10
Vehicles	5-10
Textbooks	3-10

Depreciation expense amounted to \$302,076 and \$261,185 for the years ended June 30, 2015 and 2014, respectively.

Income Taxes

The Internal Revenue Service has determined that the School is qualified as a charity exempt under Section 501(c)(3) of the Internal Revenue Code, and has also determined that the School is publicly supported. As a result, no provision for federal or state income taxes has been made.

Advertising

Advertising costs are expensed as incurred.

Inventories

Inventories consist of school uniforms and are recorded at cost.

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2015
(Continued)

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Cash and Cash Equivalents

Cash and cash equivalents include all cash on hand and in banks, which, at times, may exceed federally insured limits. The School considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Certain of these accounts are not federally insured. The School has not experienced any losses in these accounts and does not believe it is exposed to any significant credit risk with respect to cash and cash equivalents.

Cash and cash equivalents consisted of the following at June 30:

	2015	2014
Petty Cash/Cash Held for Change	\$ 335	\$ 368
Checking	2,509,957	1,929,034
Savings	647,138	645,952
Total	\$3,157,430	\$2,575,354

Use of Estimates in the Preparation of Financial Statements

Accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the amounts of assets and liabilities, revenues and expenses, and the disclosure of contingent assets and liabilities. Actual results could vary from those estimates.

Functional Expenses

The costs of providing the various program services have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among program and supporting services. An immaterial amount of fundraising costs for the years ended June 30, 2015 and 2014 are included in management and general expenses.

Comparative Financial Information

The financial statements include certain prior year summarized comparative information in total. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the School's financial statements for the year ended June 30, 2014 from which the summarized information was derived.

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2015
(Continued)

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Reclassifications

Certain account balances as of June 30, 2014 have been reclassified to conform with the presentation as of June 30, 2015.

NOTE 2 - PENSION EXPENSE

The School participates in the New York State Teachers' Retirement System (System), a cost-sharing, multiple-employer, defined benefit pension plan administered by the New York State Teachers' Retirement Board. The System provides retirement, disability, withdrawal and death benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York.

Plan members who joined the System before July 27, 1976 are not required to make contributions. Those joining after that date and before January 1, 2010, who have less than ten years of service or membership are required to contribute 3% of their annual salary. Those joining on or after January 1, 2010 and before April 1, 2012, are required to contribute 3.5% of their annual salary for their entire working career. Those joining on or after April 1, 2012, are required to contribute between 3% and 6%, dependent upon their salary, for their entire working career.

Employers are required to contribute at an actuarially determined rate. Rates applicable to the fiscal years ended June 30, 2015 and 2014 were 17.53% and 16.25%, respectively. The total retirement contribution expense was \$660,198 and \$495,618 for the years ended June 30, 2015 and 2014, respectively.

NOTE 3 - LINE OF CREDIT

Syracuse Academy of Science Charter School has a line of credit with a maximum authorization of \$25,000. Advances against this line bear interest at a rate of 7%. Any borrowings are secured by assets of the School. There were no amounts outstanding at June 30, 2015 and 2014.

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2015
(Continued)

NOTE 4 - COMMITMENTS

The School is obligated under non-cancelable operating leases for three buildings. For each lease, the School is responsible for payment of utilities, maintenance, and real property taxes.

The first lease term ends June 30, 2026. Rent is payable in monthly installments of \$30,195 with an escalation clause equal to the greater of 4% or the Consumer Price Index percentage figure relating to the Northeast region of the United States.

The second lease term ends June 30, 2026. Rent is payable in monthly installments of \$25,737 with an escalation clause equal to the greater of 4% or the Consumer Price Index percentage figure relating to the Northeast region of the United States.

The third lease term ends June 30, 2029. Rent is payable in monthly installments of \$16,805 with an escalation clause equal to the greater of 4% or the Consumer Price Index percentage figure relating to the Northeast region of the United States.

Total rental expense for June 30, 2015 and 2014 totaled \$790,181 and \$548,285, respectively.

Future minimum lease payment commitments are as follows:

<u>Year</u>	<u>Amount</u>
2016	\$ 872,836
2017	907,749
2018	944,059
2019	981,822
2020	1,021,095

NOTE 5 - CONTINGENCY

One claim against the School by a former employee has been identified. No damages have been specified with this claim. Management is opposing the claim vigorously.

NOTE 6 - DONATED SERVICES AND GOODS

The School receives donated services that, although substantial, do not meet the criteria for recording as revenue and expense under accounting principles generally accepted in the United States of America.

**SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS**

**June 30, 2015
(Continued)**

NOTE 7 - SPECIAL EDUCATION AND OTHER SUPPORT

Special education services required by students of the School are provided by the Syracuse City School District. The Syracuse City School District also provided transportation and nursing services. The School was unable to determine a value for these services, thus, these financial statements do not reflect revenue or expenses associated with those services.

The School receives State Aid in the form of textbooks, computer hardware, computer software and library materials through the Syracuse City School District. The total aid received for the years ended June 30, 2015 and 2014 was \$75,895 and \$29,721, respectively.

NOTE 8 - RELATED PARTY TRANSACTIONS

The School began leasing school and office space from Terra Science and Education, Inc. ("Terra") during the year ended June 30, 2011. Terra has a common board member on both Terras, as well as the School's Board of Trustees. This board member abstains from voting matters affecting both the School and Terra. Total rent expense paid to Terra for the years ended June 30, 2015 and 2014 was \$790,181 and \$548,285, respectively. Terra also holds \$117,151 of security deposits due to the School at the termination of the building leases.

The School shares common board members with the Utica Academy of Science Charter School's ("Utica") Board of Trustees. The School provides services to Utica for business office operations, human resource services, information technology consultation, and academic and curriculum-related matters. Total revenue billed to Utica for the years ended June 30, 2015 and 2014 was \$94,984 and \$22,043, respectively. Additionally, the School paid expenses on Utica's behalf to assist with Utica's operational costs. Amounts due from Utica amounted to \$204,584 at June 30, 2015, and are expected to be repaid currently.

NOTE 9 - PRIOR PERIOD ADJUSTMENTS

A prior period adjustment affecting the year ended June 30, 2014 was made. The June 30, 2015 comparative financial statements have been restated to reflect this adjustment. The adjustment was necessary to record inventory and expenses in the proper period. The net adjustment was an increase of \$49,748 in Unrestricted Net Assets.

NOTE 10 - SUBSEQUENT EVENTS

Subsequent events have been evaluated through October 13, 2015, which is the date the statements were available for issuance.

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL

SUPPLEMENTARY INFORMATION

For the Year Ended June 30, 2015

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
 COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
 STATEMENTS PERFORMED IN ACCORDANCE WITH
 GOVERNMENT AUDITING STANDARDS**

Independent Auditors' Report

To the Board of Trustees
 Syracuse Academy of Science Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Syracuse Academy of Science Charter School as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise Syracuse Academy of Science Charter School's basic financial statements, and have issued our report thereon dated October 13, 2015.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Syracuse Academy of Science Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Syracuse Academy of Science Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Syracuse Academy of Science Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

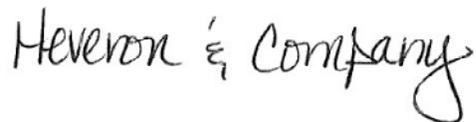
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Syracuse Academy of Science Charter School's financial statements are free of material misstatements, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Heveron & Company".

Heveron & Company CPAs

Rochester, New York

October 13, 2015

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
SCHEDULE OF ELEMENTARY SCHOOL, MIDDLE SCHOOL AND HIGH SCHOOL ACTIVITIES
For The Year Ended June 30, 2015
(With Comparative Totals For The Year Ended June 30, 2014)

	<u>Elementary School</u>	<u>Middle School</u>	<u>High School</u>	<u>Totals</u>	
				<u>2015</u>	<u>2014</u>
<u>Revenues and Other Support:</u>					
Public School District:					
Revenue - Resident Student Enrollment	\$ 4,218,104	\$ 2,193,536	\$ 3,683,860	\$10,095,500	\$ 8,168,823
Revenue - Students with Disabilities	147,169	42,606	119,197	308,972	178,493
Federal Grants	128,907	28,533	124,142	281,582	319,183
State Grants	-	-	-	-	200,000
Food Service	185,902	55,686	70,373	311,961	225,070
Other Income	22,428	23,311	106,476	152,215	58,424
Contributions	<u>17,887</u>	<u>623</u>	<u>90,124</u>	<u>108,634</u>	<u>35,348</u>
 Total Revenues and Other Support	 <u>4,720,397</u>	 <u>2,344,295</u>	 <u>4,194,172</u>	 <u>11,258,864</u>	 <u>9,185,341</u>
 <u>Expenses</u>					
Personnel Service Costs					
Instructional Personnel	1,281,288	616,039	1,433,905	3,331,232	2,358,017
Non-Instructional Personnel	102,978	77,188	138,749	318,915	487,801
Administrative Personnel	<u>109,113</u>	<u>71,541</u>	<u>908,058</u>	<u>1,088,712</u>	<u>1,348,455</u>
Total Salaries and Wages	1,493,379	764,768	2,480,712	4,738,859	4,682,074
Retirement	197,947	109,028	353,223	660,198	495,618
Fringe Benefits and Payroll Taxes	<u>292,003</u>	<u>166,260</u>	<u>768,498</u>	<u>1,226,761</u>	<u>1,035,488</u>
 Total Personnel Services	 1,983,329	 1,040,056	 3,602,433	 6,625,818	 6,213,180

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
SCHEDULE OF ELEMENTARY SCHOOL, MIDDLE SCHOOL AND HIGH SCHOOL ACTIVITIES
For The Year Ended June 30, 2015
(With Comparative Totals For The Year Ended June 30, 2014)
(Continued)

	Elementary School	Middle School	High School	Totals	
				2015	2014
Building Rent and Taxes	310,384	177,743	335,853	823,980	581,459
Repairs and Maintenance	117,362	123,223	239,477	480,062	402,362
Technology	66,145	51,263	209,610	327,018	140,050
Supplies and Materials	104,295	68,366	130,986	303,647	337,124
Depreciation	123,878	66,456	111,742	302,076	261,185
Food	142,891	76,009	82,644	301,544	216,058
Other Professional Services	57,448	39,961	197,501	294,910	177,462
Student Services	70,694	50,869	128,375	249,938	150,520
Utilities	43,346	29,239	83,492	156,077	212,946
Equipment and Furnishings	53,310	61,683	23,807	138,800	111,502
Other Expenses	8,961	3,013	78,726	90,700	135,834
Professional Development	15,966	7,464	46,738	70,168	71,262
Insurance	24,794	12,702	21,609	59,105	42,243
Legal Services	13,151	6,737	11,461	31,349	28,494
Accounting and Auditing Fees	8,105	4,152	7,063	19,320	24,605
Marketing and Recruitment	1,667	1,666	10,935	14,268	20,382
Office Expense	2,997	751	10,252	14,000	41,942
Total Expenses	<u>3,148,723</u>	<u>1,821,353</u>	<u>5,332,704</u>	<u>10,302,780</u>	<u>8,680,809</u>
Excess/(Deficit) of Revenue and Other Support over Expenses	<u>\$ 1,571,674</u>	<u>\$ 522,942</u>	<u>\$ (1,138,532)</u>	<u>\$ 956,084</u>	<u>\$ 504,532</u>

See Independent Auditors' Report and Notes to Financial Statements.

Auditors' Communications

October 1, 2015

To The Board of Trustees
Syracuse Academy of Science Charter School
1001 Park Avenue
Syracuse, New York 13204

Dear Board Members:

This letter is intended only for the board and those responsible for management and governance. Although we did review some of your internal controls, we did not perform an examination of them that would allow us to give an opinion on the adequacy of your controls.

Those charged with management and governance are responsible for:

- safeguarding your assets,
- ensuring that your resources are used as directed by funders, donors and as required by charities laws and your own articles of incorporation,
- assuring that you are complying with laws, regulations, contracts and grants associated with your funding,
- properly recording and reporting results of operations and account balances, and
- proper business practices, operating procedures, documentation and controls.

Our audit was designed to help you with those responsibilities, and is also designed and intended to help you to benchmark your administrative operations to best practices.

Our Responsibilities to You

As part of our audit we are required to inform you of significant deficiencies and material weaknesses in your controls that we become aware of.

Controls are procedures, policies, and responsibilities that you put in place to make sure that appropriate transactions take place and are reported properly on your financial statements. Examples of controls are timely billing for services you perform, ensuring proper payments are received and recorded, and measures to prevent overpayment of payroll or vendors.

Control deficiencies result when proper procedures are not in place to assure that appropriate transactions are carried out, recorded and reported properly.

Significant deficiencies are control deficiencies or combinations of control deficiencies that are less severe than material weaknesses, yet important enough to merit attention by those charged with governance.

Material weaknesses are significant deficiencies or combinations of significant deficiencies such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

The Role of Internal Controls

Internal controls are managements' standards to safeguard your assets. They include the following components:

- Setting expectations of integrity and ethical conduct, with actions such as proper hiring and training,
- Assessing risks based on your operations and your staffing,
- Establishing control activities, such as separation of responsibilities, to reduce risks,
- Communications from senior management to all involved staff about internal controls, and
- Monitoring-ongoing evaluation of whether controls are appropriate and are working.

General Observations

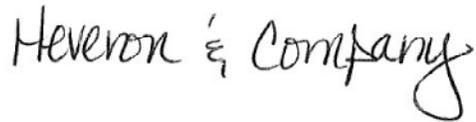
Our general observations are that:

- Your record-keeping system is appropriate for your financial recording and reporting needs including allocation of revenue and expense to various programs.
- Record-keeping appears to be done in a timely, complete and conscientious manner.
- Internal controls are good given your staff size.
- The attitude of management regarding the importance of proper systems and controls seems appropriate.
- We did not have disagreements with management in connection with our audits or difficulties in performing the audits, and, to our knowledge, management did not consult with other CPAs about audit issues.
- We did not become aware of fraud or illegal acts, and there were no significant financial statement adjustments or unusual transactions.
- No material accounting adjustments were left unrecorded.
- There were no major changes in accounting policies and procedures or in estimating for things such as the useful lives of equipment items, bad debts or functional allocations.

Our consideration of internal control was for the limited purpose described above and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this communication is solely to describe the scope of our testing of internal control over financial reporting and the results of that testing. This communication is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Company's internal control over financial reporting. Accordingly, this communication is not suitable for any other purpose.

Sincerely,

A handwritten signature in cursive script that reads "Heveron & Company". The signature is written in black ink and is positioned below the word "Sincerely,".

Heveron & Company CPAs

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2015-16 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	Funding by School District information for all NYS School district is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Syracuse Academy of Science Charter School

PROJECTED BUDGET FOR 2015-2016

PROJECTED BUDGET FOR 2015-2016						Assumptions
July 1, 2015 to June 30, 2016						DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.						
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	10,866,027	349,546	876,914	5,000	-	12,097,487
Total Expenses	8,429,436	294,728	326,150	-	2,883,143	11,933,457
Net Income	2,436,591	54,818	550,764	5,000	(2,883,143)	164,030
Actual Student Enrollment	885	40				-
Total Paid Student Enrollment	885	40				925

PROGRAM SERVICES			SUPPORT SERVICES		
REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL

REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue	CY Per Pupil Rate	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
District of Location	\$12,280.00	10,253,800	-	-	-	-	10,253,800
School District 2 (Baldwinsville)	\$11,072.00	33,216	-	-	-	-	33,216
School District 3 (E. Syracuse-Minoa)	\$14,024.00	42,072	-	-	-	-	42,072
School District 4 (Jamesville-Dewitt)	\$11,294.00	45,176	-	-	-	-	45,176
School District 5 (Liverpool)	\$12,879.00	218,943	-	-	-	-	218,943
School District 6 (N. Syracuse)	\$11,059.00	99,531	-	-	-	-	99,531
School District 7 (Solvay)	\$12,110.00	24,220	-	-	-	-	24,220
School District 8 (Onondaga Central)	\$12,482.00	62,410	-	-	-	-	62,410
School District 9 (Westhill)	\$10,985.00	32,955	-	-	-	-	32,955
School District 10 (Fayetteville)	\$11,003.00	22,006	-	-	-	-	22,006
School District 11 (Lyncourt)	\$15,849.00	31,698	-	-	-	-	31,698
School District 12 (Enter Name)							
		10,866,027	-	-	-	-	10,866,027

Special Education Revenue			295,026	-	-	-	295,026
Grants							
Stimulus							
Other							
Other State Revenue				7,000	-	-	7,000
TOTAL REVENUE FROM STATE SOURCES		10,866,027	295,026	7,000	-	-	11,168,053

REVENUE FROM FEDERAL FUNDING

IDEA Special Needs			54,520	-	-	-	54,520
Title I				240,000	-	-	240,000
Title Funding - Other				20,000	-	-	20,000
School Food Service (Free Lunch)				290,000	-	-	290,000
Grants							
Charter School Program (CSP) Planning & Implementation							
Other							
Other Federal Revenue							
TOTAL REVENUE FROM FEDERAL SOURCES		-	54,520	550,000	-	-	604,520

LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising					5,000	-	5,000
Erate Reimbursement				69,691	-	-	69,691
Interest Income, Earnings on Investments,				1,250	-	-	1,250
NYC-DYCD (Department of Youth and Community Developmt.)							
Food Service (Income from meals)				25,000	-	-	25,000
Text Book				38,000	-	-	38,000
Other Local Revenue				185,973	-	-	185,973
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		-	-	319,914	5,000	-	324,914
TOTAL REVENUE		10,866,027	349,546	876,914	5,000	-	12,097,487

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

	No. of Positions	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Executive Management	1.00	-	-	-	-	73,666	73,666
Instructional Management	4.00	-	-	-	-	274,904	274,904
Deans, Directors & Coordinators	8.00	-	-	-	-	416,793	416,793
CFO / Director of Finance	1.00	-	-	-	-	86,994	86,994
Operation / Business Manager	-	-	-	-	-	-	-

List exact titles and staff FTE's (Full time equivalent)

Syracuse Academy of Science Charter School

PROJECTED BUDGET FOR 2015-2016

PROJECTED BUDGET FOR 2015-2016							Assumptions
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	10,866,027	349,546	876,914	5,000	-	12,097,487	
Total Expenses	8,429,436	294,728	326,150	-	2,883,143	11,933,457	
Net Income	2,436,591	54,818	550,764	5,000	(2,883,143)	164,030	
Actual Student Enrollment	885	40				-	
Total Paid Student Enrollment	885	40				925	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Administrative Staff	13.50	-	-	-	505,187	505,187	
TOTAL ADMINISTRATIVE STAFF	28				1,357,544	1,357,544	
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	41.00	1,796,000	-	-	-	1,796,000	
Teachers - SPED	3.00	-	134,500	-	-	134,500	
Substitute Teachers	3.00	78,000	-	-	-	78,000	
Teaching Assistants	23.00	656,000	-	-	-	656,000	
Specialty Teachers	16.00	685,250	-	-	-	685,250	
Aides		-	-	-	-	-	
Therapists & Counselors	3.10	192,500	-	-	-	192,500	
Other		370,000	-	-	-	370,000	Dashboard payments for teachers (275K), stipends (45K) and tutoring payments (50K)
TOTAL INSTRUCTIONAL	89	3,777,750	134,500	-	-	3,912,250	
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	2.00	-	-	-	75,000	75,000	
Librarian	-	-	-	-	-	-	
Custodian	3.00	-	-	-	84,413	84,413	
Security	1.60	-	-	-	40,600	40,600	
Other	2.50	-	-	-	83,567	83,567	overtime is also inserted here (25K)
TOTAL NON-INSTRUCTIONAL	9				283,580	283,580	
SUBTOTAL PERSONNEL SERVICE COSTS	126	3,777,750	134,500	-	1,641,124	5,553,374	
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		288,998	10,289	-	-	424,833	
Fringe / Employee Benefits		1,100,290	-	-	-	1,100,290	
Retirement / Pension		613,692	17,835	-	-	631,527	
TOTAL PAYROLL TAXES AND BENEFITS		2,002,980	28,124	-	-	2,156,650	
TOTAL PERSONNEL SERVICE COSTS		5,780,730	162,624	-	-	7,710,024	
CONTRACTED SERVICES							
Accounting / Audit		-	-	-	12,500	12,500	
Legal		-	-	-	38,500	38,500	
Management Company Fee		-	-	-	-	-	
Nurse Services		-	-	-	-	-	
Food Service / School Lunch		-	308,000	-	-	308,000	
Payroll Services		-	-	-	39,600	39,600	
Special Ed Services		-	-	-	-	-	
Titlement Services (i.e. Title I)		-	-	-	-	-	
Other Purchased / Professional / Consulting		156,750	8,250	-	317,500	482,500	39*885 (SIS), 75K (BOCES), Whole Me, Educational consulta
TOTAL CONTRACTED SERVICES		156,750	8,250	308,000	408,100	881,100	
SCHOOL OPERATIONS							
Board Expenses		-	-	-	12,000	12,000	
Classroom / Teaching Supplies & Materials		188,100	-	-	-	188,100	
Special Ed Supplies & Materials		9,900	-	-	-	9,900	
Textbooks / Workbooks		62,700	3,300	-	-	66,000	
Supplies & Materials other		-	-	-	-	-	
Equipment / Furniture		78,588	4,136	-	100,000	182,724	
Telephone		-	-	-	15,000	15,000	
Technology		292,510	16,251	-	16,251	325,011	
Student Testing & Assessment		23,347	1,229	-	-	24,576	
Field Trips		28,500	1,500	-	-	30,000	

Syracuse Academy of Science Charter School

PROJECTED BUDGET FOR 2015-2016

PROJECTED BUDGET FOR 2015-2016							Assumptions
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	10,866,027	349,546	876,914	5,000	-	12,097,487	
Total Expenses	8,429,436	294,728	326,150	-	2,883,143	11,933,457	
Net Income	2,436,591	54,818	550,764	5,000	(2,883,143)	164,030	
Actual Student Enrollment	885	40					
Total Paid Student Enrollment	885	40				925	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Transportation (student)	62,700	3,300	-	-	-	66,000	
Student Services - other	220,875	11,625	-	-	-	232,500	
Office Expense	-	-	-	-	82,502	82,502	
Staff Development	70,125	2,063	-	-	10,313	82,500	
Staff Recruitment	15,750	875	-	-	875	17,500	
Student Recruitment / Marketing	9,500	500	-	-	-	10,000	
School Meals / Lunch	-	-	-	-	-	-	
Travel (Staff)	12,750	375	-	-	1,875	15,000	
Fundraising	-	-	-	-	-	-	
Other	87,696	4,872	-	-	4,872	97,440	
TOTAL SCHOOL OPERATIONS	1,163,041	50,025	-	-	243,687	1,456,753	
FACILITY OPERATION & MAINTENANCE							
Insurance	-	-	-	-	97,157	97,157	
Janitorial	-	-	-	-	68,200	68,200	
Building and Land Rent / Lease	858,216	47,679	-	-	47,679	953,573	
Repairs & Maintenance	-	-	-	-	225,500	225,500	
Equipment / Furniture	-	-	18,150	-	-	18,150	
Security	-	-	-	-	-	-	
Utilities	193,950	10,775	-	-	10,775	215,500	
TOTAL FACILITY OPERATION & MAINTENANCE	1,052,166	58,454	18,150	-	449,311	1,578,080	
DEPRECIATION & AMORTIZATION	276,750	15,375	-	-	15,375	307,500	
DISSOLUTION ESCROW & RESERVES / CONTINGENCY	-	-	-	-	-	-	
TOTAL EXPENSES	8,429,436	294,728	326,150	-	2,883,143	11,933,457	
NET INCOME	2,436,591	54,818	550,764	5,000	(2,883,143)	164,030	
ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED				
District of Location	835	40	875				
School District 2 (Baldwinsville)	3		3				
School District 3 (E. Syracuse-Minoa)	3		3				
School District 4 (Jamesville-Dewitt)	4		4				
School District 5 (Liverpool)	17		17				
School District 6 (N. Syracuse)	9		9				
School District 7 (Solvay)	2		2				
School District 8 (Onondaga Central)	5		5				
School District 9 (Westhill)	3		3				
School District 10 (Fayetteville)	2		2				
School District 11 (Lyncourt)	2		2				
School District 12 (Enter Name)							
TOTAL ENROLLMENT	885	40	925				
REVENUE PER PUPIL	12,278	8,739	948				
EXPENSES PER PUPIL	9,525	7,368	353				



Audited Financial Statement Checklist

Last updated: 10/26/2015

Page 1

Charter School Name:

1. Please check each item that is included in the 2014-15 Audited Financial Statement submitted for your charter school.

	Yes/No
Audited Financial Statements (including report on compliance and report on internal control over financial reporting)	Yes
Single Audit (if applicable)	Not Applicable
CSP Agreed Upon Procedures (if applicable)	Not Applicable
Management Letter	Yes
Report on Extracurricular Student Activity Accounts (if applicable)	Not Applicable
Corrective Action Plans for any Findings	Not Applicable

2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2014-15 Audited Financial Statement.

	Yes/No
Report on Compliance	No
Report on Internal Control over Financial Reporting	No
Single Audit	No
CSP Agreed Upon Procedures Report	No
Management Letter	No

Thank you.



Appendix E: Disclosure of Financial Interest Form

Last updated: 07/08/2015

Page 1

421800860854 SYRACUSE ACAD-SCI CS

All trustees who served on an education corporation governing one or more charter schools during the 2014-2015 school year must complete the form in Appendix E (Disclosure of Financial Interest Form). [The Disclosure of Financial Interest Forms are due on November 1, 2015. A link to a safe and secure form that each Trustee must complete by the November 1, 2015 deadline will be provide here by September 1, 2015 or sooner.](#)

ALL charter schools or merged education corporations must complete the Board of Trustees Membership Table within the online portal in Appendix F (Board of Trustees Membership Table). The Board of Trustees Membership Table must be submitted by August 1, 2015.

Regents-authorized charter schools must upload a complete set of board of trustee Meeting Minutes from July 2014-June 2015 into Appendix G (Board Minutes). Board of Trustee Meeting Minutes must be submitted by August 1, 2015.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

(No response)

Thank you.



Appendix F: BOT Membership Table

Created: 07/08/2015

Last updated: 07/15/2015

Page 1

421800860854 SYRACUSE ACAD-SCI CS

1. Current Board Member Information

	Trustee Name	Email Address	Committee Affiliation(s)	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role and School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	Dr. Fehmi Damkaci	[REDACTED]	Chair/Board President	Yes	K-12 charter school implementation and governance; high-school and college level teaching and leadership. Role: Leadership, educational programs, financial operations, overall design, and application.	Term 1: 8/2006-8/2008 Term 2: 8/2008-8/2011 Term 3 8/2011-8/2014 Term 4: 8/2014-8/2017
2	Dr. Ahmet Ay	[REDACTED]	Secretary	Yes	K-12 charter school implementation and governance; STEM Education. Role: STEM Education and College Prep Programs and college relations.	Term 1: 6/2012-7/2015 Term 2: 7/2015-8/2018
3	Sherman Dunmore	[REDACTED]	Trustee/Member	Yes	K-12 charter school implementation and governance, community leader, and former parent, current grandparent of SASCs. Role: Civic engagement and community outreach	Term 1: 9/2006-8/2007 Term 2: 8/2007-8/2010 Term 3: 8/2010-8/2013 Term 4: 8/2013-8/2016

4	Muris Hadzic, ABD	[REDACTED]	Treasurer	Yes	K-12 charter school governance, youth community leader, and mentor for community youth. Role: Financial operations, Community outreach, mentorship, and extracurricular activities.	Term 1: 2/2013-2/2016
5	Jawwaad Rasheed, J.D.	[REDACTED]	Trustee/Member	Yes	K-12 charter school governance, leadership in non-profit youth organizations and high school mentorship programs, college level teaching. Role: College prep programs and legal matters.	Term 1: 11/2014-8/2017
6	Dr. Yildiray Yildirim	[REDACTED]	Trustee/Member	Yes	K-12 charter school implementation and governance, higher education leadership, expert in finance and real estate, former parent of SASCS. Role: Financial operations, operational quality, real-estate.	Term 1: 8/2003-8/2006 Term 2: 8/2006-8/2009 Term 3: 8/2009-8/2012 Term 4: 8/2012-8/2015
7	Chanel Turnquest	[REDACTED]	Trustee/Member	Yes	K-12 charter school governance, expert in real estate, former parent of 3 SASCS students. Role: Community outreach, real estate management.	Term 1: 7/2015-8/2016
8						
9						
10						
11						
12						
13						
14						

15						
16						
17						
18						
19						
20						

2. Total Number of Members Joining Board during the 2014-15 school year

2

3. Total Number of Members Departing the Board during the 2014-15 school year

1

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

9

5. How many times did the Board meet during the 2014-15 school year?

13

6. How many times will the Board meet during the 2015-16 school year?

12

Thank you.

Syracuse Academy of Science Charter School Board of Trustees

July 8, 2014

The meeting was called to order at 7.15 PM at Syracuse School site with Board Members present: Fehmi Damkaci, Yildiray Yildirim, Ahmet Ay, Muris Hadzic, and Patricia Coban. Absent with excuse: Rev. Dunmore and Ednita Wright. Quorum: 5/7. In addition, the Superintendent, Utica School Director, Syracuse School Director, CFO, CTO were present.

Agenda

1. *Today's meeting agenda: Review and approve*
2. *Minutes of last meeting: Review and approve*
3. *Approval of Linda Spencer as BoT member*
4. *Approval of Fehmi Damkaci's 3 year term as BoT member,*
5. *Approval of Networking cabling for three buildings*
6. *Approval of Network-internet updates for three buildings*
7. *Approval of Technology related purchases*
8. *Approval of RFP for Outsourcing the Building Security*
9. *Approval of Athletic Coaching Extra Service Payments*
10. *Approval of %5 Rental payment discount*
11. *Approval of Staff hiring*
12. *Approval of Apple Educational Services contract renewal*
13. *Approval of Insurances*

Discussion

1. *Financial status and budget,*
2. *Building improvements*
3. *BoT and Director evaluations*
4. *Assessment/Academics: summer programs*
5. *College applications*
6. *Expansion plans*
7. *Announcement*
8. *Next trustee meeting: August 5 2014 at Utica*

Motion #140708.1

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Ahmey Ay and seconded by Muris Hadzic

Resolution #140708.1 was adopted unanimously

Motion #140708.2

RESOLVED, that the minutes of the June 2014 meeting are hereby approved and a copy shall be inserted in the minute book.

Moved by Ahmed Ay and seconded by Yidiliray Yildirim

Resolution #140708.2 was adopted unanimously

Motion #140708.3

RESOLVED, that Linda Spencer is hereby elected to serve on the SASCS Board as the trustees

for a term beginning August 1, 2014, ending July 30, 2017, subject to SED approval.

Moved by Yildiray Yildirim and seconded by Ahmet Ay

Resolution #140708.3 was adopted unanimously

Motion #140708.4

RESOLVED, that Fehmi Damkaci is hereby re-elected to serve on the SASCS Board as the trustees for a term beginning August 1, 2014, ending July 30, 2017

Moved by Patricia Coban and seconded by Ahmet Ay

Resolution #140708.4 was adopted unanimously

Motion #140708.5

RESOLVED, that network cabling from Core BTS is hereby approved based on RFP results

Building	Quote	Amount
Middle School Data drops	Q33137	\$35,768.89
Elementary School & High School Data drops	Q33138	\$52,383.33
HS & MS&ES cabling and mounting WAP	Q33134	\$67,317.78
MS Security Camera cabling	Q33317	\$12,721.11

Moved by Ahmet Ay and seconded by Yildiray Yildirim

Resolution #140708.5 was adopted unanimously

Motion #140708.6

RESOLVED, that updated reduced pricing for networking and networking equipment with additional equipment from Core BTS is hereby approved

Revised Hardware and Installation Quotes from RFP Submission		
Building	Quote #	New Amount
High School	Q33130	\$95,646.15
Middle School	Q33128	\$35,307.60
Elementary School	Q33127	\$39,046.80
Installation/Configuration Services for all buildings	Q33132	\$16,520.00

New Hardware and Installation Quotes		
Building	Quote #	Amount
Northland Colo – Cisco 3850 Switch	Q33115	\$5,319.50
Northland Colo – Cisco ASA Firewall	Q33114	\$8,549.25
Installation/Configuration Services	Q33121	\$13,190.00

Moved by Ahmet Ay and seconded by Patricia Coban

Resolution #140708.6 was adopted unanimously

Motion #140708.7

RESOLVED, that the following technology purchases from highlighted vendors are hereby approved.

Product	RETAILER 1	RETAILER 2	RETAILER 3	RETAILER 4
Apple Mac Mini with OS X Server	B&H Photo Video: \$963.15	Apple: \$955.59	PC Mall: \$994.00	
Quantity Needed: 1	Total: \$963.15	Total: \$955.59	Total: \$994.00	

ASUS 24" Monitor (VS248H-P)	B&H Photo Video: \$177.99	Compsource: \$187.00	PC Mall: \$187.84	
Quantity Needed: 15	Total: \$2,669.85	Total: \$2805.00	Total: \$2,817.60	
Mac Mini Desktop Computer	B&H Photo Video: \$549.99	Apple: \$565.15	PC Mall: \$594.00	BestBuy: \$589.99
Quantity Needed: 17	Total: \$9,349.83	Total: \$9,607.60	Total: \$10,098.00	Total: \$10,029.83
Apple iPad 16GB White (MD513LL/A)	Staples: \$399.00	Apple: \$377.25	PC Mall: \$399.99	BestBuy: \$399.99
Quantity Needed: 16	Total: \$6,384.00	Total: \$6,036.11	Total: \$6,399.84	Total: \$6,399.84
				protony
Apple iMac 21.5" 8GB Memory 1TB HD	PC Mall: \$1,294.00	Apple: \$1,219.13	BestBuy: \$1,179.99	
Quantity Needed: 52	Total: \$67,288.00	Total: \$63,394.70	Total: \$61,359.48	
ELMO TT-12i	Troxell: \$610.00	School outfitters: \$698.70	PC Mall: \$611.25	
Quantity Needed: 9	Total: \$5,490.00	Total: \$6,376.11	Total: \$5,501.25	
SONY SNC-DH120 HD Camera	Staples: \$595.79	PC Mall: \$579.13	Network Camera Store: \$560.00	
Quantity Needed: 14	Total: \$8,341.06	Total: \$8,107.82	Total: \$7,840.00	
Samsung Chromebook	Promevo: \$249.00	Samsung: \$249.99	PC Mall: \$234.97	BestBuy: \$226.92
Quantity Needed: 90	Total: \$25,876.07	Total: \$22,499.10	Total: \$21,147.30	Total: \$20,422.80
Chromebook Console License	Promevo: (Google Retailer)\$30	BestBuy: \$29.00	PC Mall: \$26.00	
Quantity Needed: 90	Total: \$2,700.00	Total: \$2,610.00	Total: \$2,340.00	
Sony SNC-CH160 720p HD Camera	B&H Photo Video: \$769.99	PC Mall: \$905.70	Network Camera Store: \$880.00	
Quantity Needed: 7	Total: \$5,389.93	Total: \$6,339.90	Total: \$6,160.00	
Spectrum 32 Chromebook Cart	Touchboards: \$1,306.59	PC Mall: \$1,572.55	Promevo: \$1,740.00	

Quantity Needed: 3	Total: \$4,386.95	Total: \$4,877.65	Total: \$5,220.00	
13" Standard Aluminum Clock	Chomko Clocks: \$7,633.80	Innovation Wireless: \$6,409.40	Takane U.S.A: \$8,016.40	
Quantity Needed: 30	Total: \$7,633.80	Total: \$6,409.40	Total: \$8,016.40	
LaserJet Pro p1606dn Printer	BestBuy: \$175.00	PC Mall: \$179.00	HP: \$169.49	
Quantity Needed: 17	Total: \$3,167.97	Total: \$3,043.00	Total: \$2,881.33	
SAMSUNG 75" LED Smart HDTV	BestBuy: \$2,489.25	PC Mall: \$2,626.88	B&H Photo Video: \$2,550.00	
Quantity Needed: 9	Total: \$22,639.23	Total: \$23,781.92	Total: \$22,950.00	
Security Camera Server	Tyco Simplex Grinnel: \$12,389.00	State Contractor		
Quantity Needed: 1	Total: \$12,389.00			
***** NOTE: All Apple products must be bought directly from Apple. They DO NOT allow other resellers to sell their products to educational institutions. *****				

Moved by Ahmet Ay and seconded by Yildirim Yildirim
Resolution #140708.7 was adopted unanimously

Motion #140708.8

RESOLVED, that RFP for outsourcing the building security for all school buildings is hereby approved.

Moved by Ahmet Ay and seconded by Patricia Coban
Resolution #140708.8 was adopted unanimously

Motion #140708.9

RESOLVED, that the attached Athletic Coaching extra service payments are hereby approved.

<i>Position</i>	Step 1 (0-2 yrs.)	Step 2 (3-5 yrs.)	Step 3 (6 or more yrs.)
Director of Athletics	\$19,177	\$20,064	\$21,240
Varsity Volleyball (B/G per team)	\$3,894	\$4,364	\$4,885
JV Volleyball (B/G per team)	\$3,035	\$3,399	\$3,812
Modified Volleyball (B/G per team)	\$2,340	\$2,620	\$2,939
Cross-Country (B)	\$3,298	\$3,689	\$4,133
Cross Country (G)	\$3,298	\$3,689	\$4,133
Varsity Basketball (B)	\$4,673	\$5,237	\$5,864
Assistant Varsity Basketball (B)	\$1,870	\$2,073	\$2,293
J.V. Basketball (B)	\$3,645	\$4,080	\$4,571
Modified Basketball (B 7th and 8th grade per team)	\$2,340	\$2,620	\$2,936
5 th /6 th Grade Basketball (B)	\$1,499	\$1,700	\$1,931

Varsity Basketball (G)	\$4,673	\$5,237	\$5,864
Assistant Varsity Basketball (G)	\$1,664	\$1,867	\$2,087
J.V. Basketball (G)	\$3,645	\$4,080	\$4,571
Modified Basketball (G 7th and 8th grade per team)	\$2,340	\$2,620	\$2,936
5 th /6 th Grade Basketball (G)	\$1,499	\$1,700	\$1,931
Varsity Wrestling	\$4,673	\$5,237	\$5,864
J.V. Wrestling	\$3,645	\$4,080	\$4,571
Modified Wrestling	\$2,340	\$2,620	\$2,936
Varsity Track (B/G per team)	\$3,894	\$4,364	\$4,885
Assistant Varsity Track (B/G)	\$3,035	\$3,399	\$3,812
Modified Track (B/G per team)	\$2,340	\$2,620	\$2,939
Asst. Modified Track (B/G)	\$1,664	\$1,867	\$2,087
Varsity Cheerleading	\$3,035	\$3,399	\$3,812
J.V. Cheerleading	\$1,767	\$1,970	\$2,190
Modified Cheerleading	\$1,252	\$1,455	\$1,675
Varsity Football (B)	\$4,673	\$5,237	\$5,864
Assistant Varsity Football (B)	\$1,870	\$2,073	\$2,293
J.V. Football (B)	\$3,645	\$4,080	\$4,571
Modified Football (B 7th and 8th grade per team)	\$2,340	\$2,620	\$2,936

Coaches will only receive credit for experience in a particular sport when moving from a higher level to a lower level in that sport with the recommendation of the Superintendent.

Coaches will be given credit for experience rendered in another district in a particular sport with the recommendation of the Superintendent.

A stipend of \$500.00 will be added to the scheduled payment if more than one team is fielded throughout the season, with the prior approval of the Superintendent.

Coaches will receive a notice stating their step and stipend prior to the start of the season.

Moved by Muris Hadzic and seconded by Ahmet Ay

Resolution #140708.9 was adopted unanimously

Motion #140708.10

RESOLVED, that 5% discount for the early payment of the middle school building rent for the year 2014-2015 is hereby approved.

Moved by Yildiray Yildirim and seconded by Ahmet Ay

Resolution #140708.10 was adopted with majority, Fehmi Damkaci abstained

Motion #140708.11

RESOLVED, that the attached list of staff with stated starting date and salaries is hereby approved.

Moved by Yildiray Yildirim and seconded by Ahmet Ay

Resolution #140708.11 was adopted with unanimously

Motion #140708.12

RESOLVED, that the renewal of Apple Educational Services contract for student database for the 14-15 school year in the amount of \$33,065 is hereby approved.

Moved by Muris Hadzic and seconded by Ahmet Ay
Resolution #140708.12 was adopted with unanimously

Motion #140708.13

RESOLVED, that the Renewal of current insurances for the 14-15 school year through Austin & Co. INC is hereby approved.

Moved by Yildiray Yildirim and seconded by Ahmet Ay
Resolution #140708.13 was adopted with unanimously

Discussion Items:

CFO presented current financials of the school. He provided an overview of the financial dashboard.

Middle school renovation is ahead of schedule. Plumbing and electrical updates are almost finished. Also, the landlords offer for the early payment of the middle school rent has been discussed. CFO calculated that the school will benefit by the early payment more than monthly payments and keeping the money at regular account.

Technology purchases and upgrades have been discussed in detailed with CTO.

Regular meeting was adjourned at 8.00 pm.

Syracuse Academy of Science Charter School Board of Trustees

August 5, 2014

The meeting was called to order at 7.10 PM at Utica School site with Board Members present: Fehmi Damkaci, Muris Hadzic, Rev. Dunmore, Ednita Wright and Linda Spencer Absent with excuse: Yildiray Yildirim, Ahmet Ay. Quorum: 5/7. In addition, the Superintendent, Utica School Director, Syracuse School Director, CFO, CTO, and SASCS Dean of Students were present.

Agenda

14. *Today's meeting agenda: Review and approve*
15. *Minutes of last meeting: Review and approve*
16. *Approval of RFP results for building security*
17. *Approval of football team equipment*
18. *Approval of staff members and emergency approval rights*
19. *Approval of employee handbook*
20. *Student case presented by Dean of Students*
21. *BoT Elections for president, treasurer and secretary*

Discussion

9. *Financial status and budget,*
10. *Building improvements*
11. *Staff changes / summer institute / PD plans*
12. *Academics*
13. *Presentation planning*
14. *Strategic planning meeting*
15. *Drum chore program*
16. *Next trustee meeting: September 9 2014 at Syracuse*

Motion #140805.1

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Rev. Dunmore and seconded by Ednita Wright

Resolution #148705.1 was adopted unanimously

Motion #140805.2

RESOLVED, that the minutes of the July 2014 meeting are hereby approved and a copy shall be inserted in the minute book.

Moved by Rev Dunmore and seconded by Muris Hadzic

Resolution #140805.2 was adopted unanimously

Motion #140805.3

TABLED, that RFP results for building security is hereby tabled with the recommendation of the president for a special meeting next Tuesday August 12th at 6 pm in Syracuse high school. Based on feedback and experience, the school will invite only US Securities for a presentation to learn more about their services before final approval.

	SAS Annual Cost	Utica Annual Cost
Dreamland security services estimated	\$64,490	\$21,497
Apollo security services estimated	\$69,732	\$23,244
US security services estimated	\$76,518	\$25,506

Company	Price	Included in rates:	Related Average Feedback	School Setting Experience	Years of Experience in Sector
Dreamland Security	\$13.78/hr / employee	radio; training; flashlight; log book; uniform, insurance	Very good/Rated 4.5 out of 5/good employees, k-12 rosevelt union free, University at buffalo, bronx children school	k-12 setting experience	10 years
Apollo International	\$14.90/hr / employee	Wage, uniform, training, support, insurance	Satisfactory (Good)/Rated 4 out of 5 by a hospital and corp.	no- k-12 setting experience but college students	23 years
U.S. Securities	\$16.35/hr / employee	office support; background check; training; insurance	Very good/Rated 4.5 out of 5/ Efficient/ Professional by Rochester Academy, Jefferson County Comm. College,	k-12 setting experience and college experience	59 years
Security Personnel Service	Disqualified - required paperwork was not submitted				

Moved by Muris Hadzic and seconded by Ednita Wright
Resolution #140805.3 was adopted unanimously

Motion #140805.4

RESOLVED, that the purchasing football team equipment from the state contractor Anaconda with the best helmet option is hereby approved.

	FOOTBALL UNIFORMS								
	Q	Anaconda Sports*		Primetime Sports		BSN Sports		Sportiff	
Vengeance DCT	40	\$ 225.00	\$ 9,000.00		\$ -	\$195.00	\$ 7,800.00	\$265.00	\$10,600.00
Shoulder Pads	40	\$ 95.00	\$ 3,800.00		\$ -	\$135.00	\$ 5,400.00	\$103.00	\$ 4,120.00
5 Pad Integrated Girdle	40	\$ 22.00	\$ 880.00		\$ -		\$ -	\$ 20.00	\$ 800.00
Practice Pant-White	40	\$ 10.00	\$ 400.00	\$ 50.06	\$ 2,002.40		\$ -		\$ -
Nike Speed Jersey	40	\$ 65.00	\$ 2,600.00	\$ 55.65	\$ 2,226.00	\$ 48.50	\$ 1,940.00		\$ -
Nike Speed Jersey	40	\$ 65.00	\$ 2,600.00	\$ 55.65	\$ 2,226.00	\$48.50	\$ 1,940.00		\$ -
Stock Combat Pant	40	\$ 45.00	\$ 1,800.00		\$ -	\$ 45.25	\$ 1,810.00		\$ -
Dri-fit t-shirt	40	\$ 11.00	\$ 440.00	\$ 16.97	\$ 678.80	\$ 8.75	\$ 350.00		\$ -
Dri-fit shorts	40	\$ 11.00	\$ 440.00	\$ 18.05	\$ 722.00	\$ 8.75	\$ 350.00		\$ -

Helmet Decal- 3 color	40	\$ 5.00	\$200.00						\$ -
TOTAL			\$22,160.00		\$ 7,855.20		\$19,590.00		\$15,520.00
	*STATE Contract #PC56345								
	*4 Free Helmets								
	*DCT Face Guard Free								

Moved by Rev. Dunmore and seconded by Ednita Wright

Resolution #140805.4 was adopted unanimously

Motion #140805.5

RESOLVED, that the staff members presented with the title and salaries and the emergency hiring approval rights for the school year are hereby approved.

Moved by Rev. Dunmore and seconded by Muris Hadzic

Resolution #140805.5 was adopted unanimously

Motion #140805.6

RESOLVED, that the updated employee handbook for 2014-15 is hereby approved.

Moved by Muris Hadzic and seconded by Ednita Wright

Resolution #140805.6 was adopted unanimously

Motion #140805.7

RESOLVED, that the student case of expulsion is hereby approved after 25 minutes of discussion. Student's academic and discipline record has been discussed with the recent events. Dean of Students provided his report on the case.

Moved by Ednita Wright and seconded by Rev. Dunmore

Resolution #140805.7 was adopted unanimously

Motion #140805.8

RESOLVED, that following board elections are hereby approved;

President, Fehmi Damkaci Nominated by Rev. Dunmore, approved unanimously

Secretary, Linda Spencer, nominated by Fehmi Damkaci, approved unanimously

Treasurer, Yildiray Yildirim and Ednita Wright, both are nominated by Fehmi Damkaci; Ednita Wright is approved by 3 votes vs 2 votes for Yildiray Yildirim.

Resolution #140805.8

Discussion Items:

The business office has been in transition for new software since July and therefore a report has not been prepared for this month.

Middle school CoO will be received in a week, it is approved verbally; all the major renovations in Middle School building has been completed by the landlord. Neighbors will have peek preview of the new school on next Thursday. The technology upgrades in all schools are in progress.

Superintendent provided information regarding summer institute. Syracuse School district is hiring 300 teachers for the coming academic year and several of our teachers are offered jobs by the district. Superintendent shared the name of teachers who are leaving us and their stated reasons.

Superintendent and school directors shared their academic planning for the school year. Syracuse Academy will open two weeks earlier than the district. The school will follow the changes and its impact on success and student life.

BoT president asked for the topics/services/departments for which the board would like to receive presentation and reporting for 2014-15 academic year. Following a discussion, these presentations are planned for the year: School counselor in September, HR in November, Dean of Students and discipline in December, public outreach in January, special education in March, ELL in May, College guidance in June.

The need for a strategic planning was discussed briefly. The place and date for Strategic Planning meeting will be determined at September board meeting.

Rev. Dunmore would like to have a drum chore program started at the school, which should help the culture and unity of the school. He will discuss drum chore program with the music teacher and present a proposal to the board at the next board meeting.

Regular meeting was adjourned at 8.15 pm.

Syracuse Academy of Science Charter School Board of Trustees

August 12, 2014

The meeting was called to order at 7.15 PM at Syracuse High School site with Board Members present: Fehmi Damkaci, Muris Hadzic, Rev. Dunmore, Ednita Wright and Linda Spencer. Absent with excuse: Yildiray Yildirim, Ahmet Ay. Quorum: 5/7. In addition, the Superintendent, Syracuse School Director, CFO, were present.

Agenda

1. *Today's meeting agenda: Review and approve*
2. *Approval of building security services contract*

Motion #140805.1

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Rev. Dunmore and seconded by Ednita Wright

Resolution #148705.1 was adopted unanimously

Motion #140805.2

RESOLVED, the building security service from US securities for each building is hereby approved.

Moved by Muris Hadzic and seconded by Ednita Wright

Resolution #140805.3 was adopted unanimously

After the presentation by the US security Regional director, BoT members and Superintendent asked several questions regarding uniforms, experience with dealing students age K-12, experience dealing with parents, tools to be carried etc.

After the presentation, board members discussed the issue among themselves. Because of the following reasons, Bot decided to try with a security company for a year and assess the issues again based on feedback:

- 1- There will be no gap in security if the current person calls in for sick, since company will send a replacement on time
- 2- School staff does not have to deal with replacing a absent security staff, as usually the case if the security if the school's staff
- 3- Director does not have to spend anytime to find a substitute for the called-in security staff
- 4- School will save money with buying service
- 5- School will provide better and more professional security services for extreme cases.

Meeting adjourned at 7.45 pm.

September 9, 2014

Syracuse Academy of Science Charter School

Board of Trustees

Regular Meeting

Minutes

Date : 9/9/2014
Place : SASCS High School

- I. The regular meeting was called to order at . The board reserves the right to act on any and all agenda items.

Open Public Meeting Act Statement

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

Roll Call:

Name	Position	Voting	Attendance
Dr. Fehmi Damkaci	President	Yes	Present
Dr. Yildiray Yildirim	Vice President	Yes	Present
Linda Spencer	Board Secretary	Yes	Present
Dr. Ednita Wright	Treasurer	Yes	Present
Rev. Sherman Dunmore	Trustee	Yes	Absent
Muris Hadzic	Trustee	Yes	Present
Dr. Ahmet Ay	Trustee	Yes	Present
Dr. Tolga Hayali	Superintendent	No	Present
Nick Bilge	Chief Financial Officer	No	Present
Onur Gokce	Chief Technology Officer	No	Absent
Kelly Gaggin	Chief Communication Officer	No	Present
Ugur Kocak	Chief Academic Officer	No	Absent
Galip Bak	Syracuse School Director	No	Present
Kadir Yavuz	Utica School Director	No	Present

Others present at the meeting: Amy Beresford (Guidance Counselor), Ms. Muhammad (Guidance Counselor), PTO president, a parent.

II. Approval of Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 8/5/2014
Special Board Meeting of 8/12/2014

Motion by **Dr. Ednita Wright**, seconded by **Dr. Yildiray Yildirim**
Roll Call: Adopted unanimously

III. **Approval of the agenda**

SASCS

1. *Approval of new hiring*
 2. *Approval of Discretionary Salary Awards (DSA)*
 3. *Approval of cleaning service contract for SAS locations*
 4. *Approval of change of BoT date and time*
 5. *Approval of Nepotism policy*
 6. *Approval of the purchase college credit American Sign Language 101 and 102 courses from Whole me Inc.*

Discussion

1. *Financial*
2. *Facility issues*
3. *Technology upgrades*
4. *Student enrollment report*
5. *Counseling department presentation*
6. *Academic exam results*
7. *School openings / results of early opening*
8. *Parent appealing expulsion of Trejonn Green by Linda Spencer*
9. *BoT retreat on September 20th at CtK (Chris the King) 500 Brookford rd, Syracuse, NY*

Motion by **Dr. Yildiray Yildirim**, seconded by **Dr. Ahmet Ay**, to adopt the agenda as presented.

Roll Call: Adopted unanimously

IV. **Public Comment on Agenda Items Only**

Board President or designee opens the public comment session on agenda items only.

Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address. Speakers in the first session of the public comment may address the agenda items only.

Board President or designee closes the public comment session on agenda items only.

V. **Motions for SASCS**

► **Motion #**

RESOLVED, that the hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Dr. Yildiray Yildirim**, seconded by **Dr. Ahmet Ay**.

Resolution # was **adopted unanimously**

► **Motion #**

RESOLVED, that Discretionary Salary Award (DSA) policy for 2014-2015 school year is hereby approved with revision.

Moved by **Dr. Yildiray Yildirim**, seconded by **Muris Hadzic**

Resolution # was **adopted unanimously**

► **Motion #**

RESOLVED, that the cleaning service contract with Eastwood for ES and MS and Cleantec for HS for 2014-2015 school year is hereby approved. The prices below are only for the services and terms stated in the contract. Any other services beyond the terms and services in the contract will be charged additionally.

	Cleantec	Eastwood	Janitronics
Total cost for elementary for 14-15	\$54,750.00	\$53,950.00	\$55,560.00
Total cost for middle for 14-15	\$44,750.00	\$43,950.00	\$49,188.00
Total cost for high school for 14-15	\$98,750.00	\$109,500.00	\$83,940.00
Services included in the price			
5 days cleaning service	included	included	included
Cleaning supplies green product	included	included	included
Equipment	included	included	included
Scrub & recoat& strip & wax floors (summer turn over)	included	included	not-included

It was verbally stated by Janitronics that they would charge \$ 0.40/ sq ft. Cleaning services for high school were done by Cleantec for 13-14. Cleaning services for elementary school were done by Eastwood for 13-14.

Moved by **Dr. Yildiray Yildirim**, seconded by **Dr. Ednita Wright**

Resolution # was **adopted unanimously**

► **Motion #**

Tabled, that the change for BoT meetings date and time is hereby approved.

Moved by **Linda Spencer**, seconded by **Muris Hadzic**

Resolution # was **adopted unanimously**

► **Motion #**

RESOLVED, that the following Nepotism policy is hereby approved:

Except as otherwise required by law: (a) No board officer or employee, either individually or as a member of a board, may participate in any decision specifically to appoint, hire, promote, discipline or discharge a relative for any position at, for or within the SYRACUSE ACADEMY Schools or the board. (b) No board officer or employee may supervise a relative in the performance of the relative’s official powers or duties. A “Relative” means a spouse, parent, step-parent, sibling, step-sibling, sibling’s spouse, child, step-child, uncle, aunt, nephew, niece, first cousin, or household member of a BoT member or employee, and individuals having any of these relationships to the spouse of the officer or employee.

Moved by **Dr. Yildiray Yildirim**, seconded by **Dr. Ahmet Ay**

Resolution # was **adopted unanimously**

► **Motion #**

September 9, 2014

RESOLVED, that the purchase of American Sign Language 101 and 102 courses, which will count as college credits through OCC, from Whole me Inc. for one period for each course per day, Monday through Friday, for the 2014-15 academic year at the rate of \$562.50 is hereby approved:

Moved by **Dr. Ahmet Ay**, seconded by **Linda Spencer**

Resolution # was **adopted unanimously**

VI. Discussion Items

1. *Financial*: Due to state requirements, it will be recalculated based on each building, therefore no report. Comptroller office will visit Utica school. Auditor report will be available at the next meeting.
2. *Facility issues*: Middle school building was opened on time. There are still technological upgrades taking place. Roof and boiler at the high school was replaced by the landlord. The school will save \$15,000 from heating costs related to these changes (based on contractors estimate). The windows at the high school lunch area will be replaced soon.
3. *Technology upgrades*: Internet upgrades which were approved in last year are under construction.
4. *Student enrollment report*: See below under Superintendent's report.
5. *Counseling department presentation*: SAS counselors provided fifteen minute presentation about the services they provide and the projects they are working on this year to implement at the SAS schools. Board members asked several questions regarding type of services, student issues, etc.
6. *Academic exam results*: SAS state test results were shared in comparison with State and the district. The results were discussed and superintendent commented on what is the plan on the grades where the school is still lower than state averages. School is aiming to pass the State averages in all subjects at all grades.
7. *School openings / results of early opening*: SAS opened 2 weeks earlier this year without major issues. The major complain was bussing. The middle school location was opened on time and teachers are getting used to their new home. Most parents and students were adjusted to the new school. Superintendent expects that early opening will have a big impact on academics, which should be seen in next year's state test results.
8. *Parent appealing expulsion of Trejonn Green*: Student parent did not present at the meeting. School provided the record of the student regarding discipline and academics. After fifteen minute of discussion, the upholding the decision of the administration is approved.
9. *BoT retreat on September 20th at CtK (Chris the King) 500 Brookford rd, Syracuse, NY*: Tabled at the moment due to schedule conflicts. It will be rescheduled for October or early November.

VII. Superintendent's Report

Syracuse Academy of Science

I. SAS successfully launched the new academic year on August 18th, 2014. Attendance and overall launch was very successful on all three campuses.

II. First Friday of the school, August 22nd, SAS hosted student clubs / afterschool activities fair. Students had a chance to speak to the club/program supervisors and received detailed information about the programs to help them sign up.

III. Summer Science Immersion program students attended a poster presentation event at SUNY Oswego.

September 9, 2014

IV. SAS currently offers six OCC, one SUPA, and 5 AP courses making it possible for students to earn up to 57 college credits throughout their high school education.

V. SAS expanded its afterschool programs to over 20 student clubs, and five athletic branches with the addition of football. The first ever football game SAS has played in its history brought a large crowd of parents, staff, and students to cheer for the atoms.

VI. SAS athletes started the year with fundraisers. A spaghetti dinner and car wash fund raiser were hosted on the weekends by the athletics department.

VII. Yellow buses are canceled for 7-12 grades across the city. Our students in 8-12 started to take Centro from the Hub.

VII. Our enrollment number stayed strong at 863: 58 ELL (6.7%), 54 SPED (6.3).

VIII. Public Comment on Any Topic

Board President or designee opens the public comment session on any topic.

Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session on any topic.

IX. Motion by **Dr. Yildiray Yildirim**, seconded by **Dr. Ahmet Ay**, to adjourn the meeting at

8.00 pm

Roll Call: Adopted unanimously

October 14, 2014

Science Academies of New York Charter Schools

Board of Trustees

Regular Meeting

Minutes

Date : 10/14/2014
Place : **UASCS Building**

- I. The regular meeting was called to order at . The board reserves the right to act on any and all agenda items.

Open Public Meeting Act Statement

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

Roll Call:

Name	Position	Voting	Attendance
Dr. Fehmi Damkaci	President	Yes	Present
Dr. Yildiray Yildirim	Vice President	Yes	Absent
Dr. Ednita Wright	Treasurer	Yes	Absent
Rev. Sherman Dunmore	Trustee	Yes	Present
Muris Hadzic	Trustee	Yes	Present
Dr. Ahmet Ay	Trustee	Yes	Present
Dr. Tolga Hayali	Superintendent	No	Present
Nick Bilge	Chief Financial Officer	No	Present
Onur Gokce	Chief Technology Officer	No	Absent
Kelly Gaggin	Chief Communication Officer	No	Present
Ugur Kocak	Chief Academic Officer	No	Absent
Galip Bak	Syracuse School Director	No	Present
Kadir Yavuz	Utica School Director	No	Present

Others present at the meeting: Gwen Muok (parent), John Hughes (parent), Bekir Duz Assistant Chief of Staff.

II. Approval of Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 9/9/2014

Motion by **Dr. Ahmet Ay**, seconded by **Muris Hadzic**

Roll Call: Adopted unanimously

III. **Agenda**

1. *Approval of offering American Management Association (AMA) University certificate in two areas: Human Resource Management and Management and Strategic Leadership to our management staff.*
2. *Approval of service agreement with Utica Academy of Science to provide academic and financial services.*
3. *Approval of new hires*
4. *Appointment of Jawwaad Rasheed, J.D., L.L.M. as BoT member*
5. *Approval of Early Leave Policy for employees who are taking job related approved graduate courses*
6. *Approval new board member roles due to changes in the board membership*
7. *Approval of following SYRACUSE ACADEMY Schools policies, procedures and guidelines:*
 - *Policy Handbook (Section 1000 and related exhibits)-reorganized with updates*
 - *Activity Guideline for Outside Party -new*
 - *Home School Organization (HSO) Guideline-new*
 - *Discipline Procedures Guideline - reorganized*
 - *Discipline Procedures-Short version –reorganized*

Discussion

1. *Auditors report:*
2. *Resignation of Mrs. Spencer from board member position*
3. *Distribution of Trustees roles*
4. *Expansion plans: A new school with ELL priority in Syracuse, Schools in Binghamton, Oswego, and Rochester*
5. *Strategic meeting and Board PD*
6. *Superintendent's report*
7. *Director's report (SASCS)*

Motion by **Dr. Ahmet Ay**, seconded by **Muris Hadzic**, to adopt the agenda as presented.

Roll Call: Adopted unanimously

IV. **► Motion #**

RESOLVED, that the contract with Terra Science and Education regarding “Human Resource Management and Management and Strategic Leadership” AMA certificate programs to our management staff (up to 10 staff) is hereby approved.

Moved by **Rev. Sherman Dunmore**, seconded by **Muris Hadzic**.

Resolution # was **all in favor but abstained by** Fehmi Damkaci

► Motion #

RESOLVED, that service agreement with Utica Academy of Science to provide academic and financial services is hereby approved.

October 14, 2014

Moved by **Rev. Sherman Dunmore**, seconded by **Dr. Ahmet Ay**.

Resolution # **141014.2** was **adopted unanimously**

► **Motion #** **141014.3**

RESOLVED, that the hiring of teachers and staff listed in the attached document and the emergency hiring for a school counselor is hereby approved.

Moved by **Muris Hadzic**, seconded by **Dr. Ahmet Ay**.

Resolution # **141014.3** was **adopted unanimously**

► **Motion #** **141014.4**

RESOLVED, that the following policy is hereby approved.

Employees who are taking approved graduate courses related to their employment at the school may leave early up to twice a week only on the days of the courses and only if the course time requires an early leave. The early leave, its duration, the time and the substitute (or in charge person) must be approved by the Director and Superintendent. Management staff can leave as early as 3 pm and all other employees may leave as early as 4 pm.

Moved by **Rev. Sherman Dunmore**, seconded by **Muris Hadzic**.

Resolution # **141014.4** was **adopted unanimously**

► **Motion #** **141014.5**

RESOLVED, that Jawwaad Rasheed is hereby elected to serve on the SASCS/UASCS Board as the trustees for a term beginning November 2014, ending August 2017, subject to SED approval.

Moved by **Rev. Sherman Dunmore**, seconded by **Muris Hadzic**.

Resolution # **141014.5** was **adopted unanimously**

► **Motion #** **141014.6**

RESOLVED, that the following SYRACUSE ACADEMY Schools policies, procedures and guidelines are hereby approved.

- Policy Handbook (Section 1000 and related exhibits)
- Activity Guideline for Outside Party
- Home School Organization (HSO) Guideline
- Discipline Procedures Guideline
- Discipline Procedures-Short version

Moved by **Rev. Sherman Dunmore**, seconded by **Dr. Ahmet Ay**.

October 14, 2014

Resolution # was **adopted unanimously**

► **Motion #**

RESOLVED, that the appointment of Dr. Ay as secretary of the board is hereby approved.

Moved by **Rev. Sherman Dunmore**, seconded by **Muris Hadzic**.

Resolution # was **adopted unanimously**

► **Motion #**

RESOLVED, that the Rev. Dunmore's role change as liaison instead of Dr. Wright as the parent and community outreach is hereby approved.

Moved by **Dr. Ahmet Ay**, seconded by **Muris Hadzic**.

Resolution # was **adopted unanimously**

V. Discussion Items

1. *Auditors report: report was given by Auditor Jeanne Beutner, told that school has good procedures and policies, reviewing the conflict of interest on an annual basis by board members and employees should be a good practice, financial procedures and policies should be reviewed on an annual basis by the committee. The school has no material weakness and has only three recommendations. Two of them already acted on and the other will be done on annual basis.*
2. *Building improvements: Middle school building is almost completed, bleachers are in, all security cameras are installed and working.*
3. *Resignation of Mrs. Spencer from board member position.*
4. *Distribution of Trustees roles: Board roles should be redistributed due to recent board assignments. Rev. Dunmore provided his point of view regarding issue.*
5. *Expansion plans: A new school with ELL priority in Syracuse, replica of SAS in Binghamton, Oswego, Rochester over 5-8 years, this will be discussed with the state in a meeting as a possible plan for growth. These will be further discussed at a strategic planning meeting.*
6. *Strategic meeting and Board PD, growth plan, board development, financial policies: Dr. Damkaci will send a survey to schedule the meeting. Rev. Dunmore said he cannot do on Saturdays. Dr. Ednita also told in a previous discussion that she had commitment (soccer coaching) on Saturdays. It is decided to hold the meeting at Syracuse Sheraton, if available.*

VI. Superintendent's Report

I. IT Network Upgrade

- Transition to the new network was smooth and has been implemented at Syracuse: ELE & HS; and Utica. MS is on hold while vendor and National Grid negotiate

II. SAS-MS Gymnasium

October 14, 2014

- Renovation of the gymnasium is nearly complete. Doors, pads, backboards and floor are upgraded. Waiting on bleachers. End of October completion expected.

III. Councils

- *Organizational Council (OC) is established.* OC members are Superintendent, Chief of Staff, Assistant Chief of Staff, Chief Financial Officer, Chief Communication Officer, Chief Technology Officer, Chief Academic Officer, SASCS Director, and UASCS Director. OC meets biweekly.
- *Academic Council (AC) is established.* AC members are Superintendent, Chief of Staff, Chief Academic Officer, Chief Communication Officer, SASCS Director, UASCS Director, Elementary School Dean, Middle School Dean, School Counselor, and College Advisor. AC meets every week.
- *Superintendent's Parent Advisory Council (SPAC) will be established based on HSO guidelines.*

IV. Partnership

Hundred Black Man and Junior Frontiers

- Mentorship Program
- Saturday Academies
- Seeking Grant

Tianjin #1 High School in China would like to connect to one or more credible high schools in USA to build up sisterhood relationships (global partner schools). Students and faculty members from both schools will have opportunities to learn from each other's' culture and background. They can exchange ideas, debate on global issues, and visit each other to share strategies in learning and teaching practices. It was established in 1947. It is one of the best high schools in Tianjin, China. Its educational philosophy is to create a quality environment to accommodate the nation's needs and students' social development needs; to develop high quality lifelong learners that sustaining success and happiness.

Tianjin No. 1 High School has 218 teachers, 60% of them hold a graduate degree and postgraduate professional certificates. Their high quality of teaching results in a 100% of students' graduation rate and 100% passing the national college entrance examination. Students are accepted to top universities include Qinghua, Beijing, and Fudan Universities. Students also win numerous medals through all levels (national, state and regional) of competitions every year.

V. Parent Institute Program

True to the Science Academies mission, Parent Institute Program educates parents on how to foster a positive educational environment for their children for college readiness.

October 14, 2014

The monthly seminars over eight months are free to parents. Parents who participate learn how to create a college-going environment at home

Creating a bridge between home and school is also emphasized. Parents learn about how grades are used for college admittance; what classes are important and needed for children planning to attend college; how to navigate the school system, and other information vital to academic success and college access of their children.

Significant research studies show that Parent involvement increases children's academic success.

Here are our 8-month program topics:

1. September 23, 2014: Understanding Financial Aid and Scholarships by Shelley Crawford from Syracuse University
2. October 28, 2014: How Can You Support Your Children to Get into Highly Selective Colleges by Lindsay Martin from Cornell University
3. November 25, 2014: Importance of Enrichment Programs for College Access by Tanaya Thomas from Syracuse University
4. January 27, 2015: Career Opportunities in the Age of Information and Technology by Jeffrey Rubin from Syracuse University
5. February 24, 2015: K-12 College Readiness & College Application Process by Leslie Ann Zulch from Colgate University
6. March 24, 2015: Role of STEM in Education & College Access by Fehmi Damkaci from SUNY Oswego
7. April 28, 2015: Are you aware of your children's potential? by Thomas Muench from Le Moyne College
8. May 26, 2015: How Can You Support Your Children to Get into Service Academies by Matthew Straub from West Point.

VI. Communications Tools

- Meet the Superintendent Night on 10/16/2014 at Middle School Campus
- CCO provided list of channels and frequency: 11 channels used currently

SYRACUSE ACADEMY <i>Pending</i>	SASCS	UASCS
www.SyracuseAcademyschools.org	www.sascs.org	www.uascs.org
Social Media: Facebook, Twitter, Instagram, YouTube	Social Media: Facebook, Twitter, Instagram, YouTube	Social Media: Facebook, Twitter, YouTube

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Print Newsletter Bi-Monthly (VIP, Board, Advisory)	Print Newsletter – 5x/year All enrolled families; 1/HH; Available in schools; <i>Waitlist</i>	Print Newsletter – 4x/year All enrolled families; 1/HH Available in schools; <i>Waitlist</i>
SYRACUSE ACADEMY Magazine – Annually	SAS Atoms E-News 1x/month; All enrolled w/e- mails VIP & Media; <i>Waitlist</i>	UAS Atoms E-News 1x/month; All enrolled w/e- mails VIP & Media; <i>Waitlist</i>
	School to Home Flyers/Letters Prepared by individual schools Frequency dependent on event	School to Home Flyers/Letters Prepared by individual schools Frequency dependent on event
	Robo-Call System	Robo-Call System
	Collateral available in schools: Posters; Flyers; Office notices	Collateral available in schools: Posters; Flyers; Office notices
	E-mails: As Necessary	E-Mails: As necessary
	<i>Pending</i>	<i>Pending</i>
	App for iPhone & Android	App for iPhone & Android

SASCS Director’s Report

1. 9/5: Seven SAS students participated in SUNY Oswego’s Summer Science Immersion Program this summer. On Sep. 5th, they presented their research at the Oswego Summer Scholars symposium. They did various lab activities and research including detection of volatile organic compounds in water samples.
2. 9/5: Middle School ALS Ice Bucket Challenge.
 - a. Nearly 100 students, along with Dr.Hayali, Mrs.Hartnett and Mrs. Smith, donated each \$1 to participate in the event and raise money to bring awareness to the disease.
3. 9/6: Lady Atoms Basketball car wash fundraiser. Raising money for new uniforms. \$5 per car.
 - a. “It’s important to us that the team members are involved in the events that assist them in reaching their goals,” said Lady Atoms JV Coach Mr. Kiggins, “When the athletes have a strong role in fundraising, it shows the community that they are appreciative of the support they receive and are dedicated to their own success.”
 - b. The neighborhood around the Middle School was extremely supportive and some brought each vehicle they owned through for a wash
4. 9/8: ATOMS win first football game against vs. Sherburne-Earlville 18-13

October 14, 2014

5. 9/11: Remembering 9-11. The high school observed a moment of silence, the middle school had a chalk remembrance and drew an outdoor memoriam, and the elementary school read books and held discussions to help the students understand the events.
6. 9/16: Dads Take Your Child to School Day at the elementary school. Dads, uncles, brothers, grandfathers and other amazing male role models brought their Little Atoms to school, and participated in the Book Fair. The occasion encourages fathers and father figures in students' lives to take an active role in the education of their children.
7. 9/16: 3rd Graders go Apple Picking. After taking a tractor ride into the orchard, the students had a mini science lesson. The guessed how much their bags of apples would weigh and then tested their hypothesis using a digital scale.
8. 9/17: 4th Grade Field Trip to Chittenango Landing Canal Boat Museum.
9. 9/19: 2nd Grade Field Trip to Five Star Martial Arts
10. 9/20: 100 Black Men of Syracuse in conjunction with the Jr.Frontiers of the Mohawk Valley presented a free college prep seminar for those who signed up.
11. 9/23: Kindergarten visits Beak & Skiff apple picking. The students learned the history of the farm and how the farm grows and picks their apples. The next day, Kindergarteners and their teachers got together in the school cafeteria to make apple pies.
12. 9/25: Assemblyman Magnarelli reads at the Elementary. The students loved listened to the Assemblyman read the Little Engine that Could by Watty Piper.
13. 9/26: First Grade Field Trip to Onondaga Free Library
14. 9/30: First Grade Field Trip to Beak & Stiff Apple Orchards
15. 10/03: High-school students went to Bristol Myers for a Manufacturing Careers Day
16. 10/07: Kindergarten Field Trip to Fort Rickey Discovery Zoo
17. 10/08: College Fair

VII. Executive Session

Motion by Choose an item., seconded by Choose an item. to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Roll Call: Choose an item.

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VIII. Reconvene Public Session

Motion by Choose an item., seconded by Choose an item., to exit the executive session.

Roll Call: Choose an item.

Public Session was reconvened at .

IX. Public Comment on Any Topic

October 14, 2014

Board President or designee opens the public comment session on any topic.
Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.
Board President or designee closes the public comment session on any topic.

John Hughes asked a question regarding HSO policy. BoT president answered his question. There was no further comment or question.

- X. Motion by **Rev. Sherman Dunmore**, seconded by **Muris Hadzic**, to adjourn the meeting at .

Roll Call: Adopted unanimously

November 11, 2014

Syracuse Academy of Science Charter School

Board of Trustees

Regular Meeting

Minutes

Date : 11/11/2014
Place : SASCs High School

- I. The regular meeting was called to order at . The board reserves the right to act on any and all agenda items.

Open Public Meeting Act Statement

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

Roll Call:

Name	Position	Voting	Attendance
Dr. Fehmi Damkaci	President	Yes	Present
Dr. Yildiray Yildirim	Vice President	Yes	Present
Dr. Ahmet Ay	Board Secretary	Yes	Present
Dr. Ednita Wright	Treasurer	Yes	Present
Rev. Sherman Dunmore	Trustee	Yes	Present
Muris Hadzic	Trustee	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Absent
Dr. Tolga Hayali	Superintendent	No	Present
Nick Bilge	Chief Financial Officer	No	Present
Onur Gokce	Chief Technology Officer	No	Absent
Kelly Gaggin	Chief Communication Officer	No	Absent
Ugur Kocak	Chief Academic Officer	No	Absent
Galip Bak	Syracuse School Director	No	Present
Kadir Yavuz	Utica School Director	No	Present

Others present at the meeting: Gwen Muok (parent), Dean of Students of SASCs and UASCs.

II. Approval of Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 10/14/2014

Motion by **Dr. Yildiray Yildirim**, seconded by **Dr. Ahmet Ay**

Roll Call: Adopted unanimously

III. Agenda

1. *Approval of new hires*
 2. *Approval of I-990 for 2013-2014 period*
 3. *Approval of School Dean Performance Review guideline*
 4. *Approval of updated School Teacher Survey and Parent Survey to align with Dean Performance Plan*
 5. *Approval of the expansion plan and applications*

Discussion

1. *Dean of Students presentations*
2. *Financial status and budget*
3. *Signing conflict of interest policy by each board member*
4. *Middle school custodian*
5. *Expansion plans and Strategic Notes*
6. *Superintendent's report*
7. *Director's report*

Motion by **Muris Hadzic**, seconded by **Dr. Ednita Wright**, to adopt the agenda as presented.

Roll Call: Adopted unanimously

- IV. ► **Motion #**
RESOLVED, that the hiring of teachers and staff listed in the attached list is hereby approved.

Moved by **Dr. Yildiray Yildirim**, seconded by **Dr. Ahmet Ay**.

Resolution # was **adopted unanimously**

- **Motion #**
RESOLVED, that the I-990 prepared by the external auditor is hereby approved.

Moved by **Dr. Ednita Wright**, seconded by **Dr. Yildiray Yildirim**.

Resolution # was **adopted unanimously**

- **Motion #**
RESOLVED, that SYRACUSE ACADEMY School Dean Performance Review (SSDPR) guideline is hereby approved.

Moved by **Dr. Yildiray Yildirim**, seconded by **Muris Hadzic**.

Resolution # was **adopted unanimously**

- **Motion #**

November 11, 2014

RESOLVED, that SYRACUSE ACADEMY School Teacher Survey and Parent Survey and parent survey will be collected by several means are hereby approved.

Moved by **Muris Hadzic**, seconded by **Dr. Yildiray Yildirim**.

Resolution # **141111.4** was **adopted unanimously**

► **Motion #** **141111.5**

RESOLVED, that SYRACUSE ACADEMY Schools 5 year expansion plan as detailed below is hereby approved.

SYRACUSE ACADEMY Schools 5 year expansion plan:

Location	Proposed Plan
Syracuse City (ELL Focus) (application in 2015)	Opening in 2016 (K-12, total enrollment 936, Starting K-3 and grow over 10 years, 72 students per grade, 190 and 240 students in the first and second years, respectively)
Binghamton (application in 2015)	Opening in 2016 (K-12, total enrollment 624, Starting K-3 and grow over 10 years, 48 students per grade, 190 and 240 students in the first and second years, respectively)
Utica (K-5 grades addition to current school during renewal)	Opening in 2018 (K-5, total enrollment 396, Starting K-3 and grow over 3 years, 66 students per grade)
Oswego-Fulton (application in 2017)	Opening in 2018 (K-12, total enrollment 936, Starting K-3 and grow over 10 years, 72 students per grade, 190 and 240 students in the first and second years, respectively)
Rochester (ELL Focus) (application in 2018/9)	Opening in 2019/2020 (K-12, total enrollment 936, Starting K-3 and grow over 10 years, 72 Students per grade, 190 and 240 students in the first and second years, respectively)

Moved by **Rev. Sherman Dunmore**, seconded by **Dr. Yildiray Yildirim**.

Resolution # **141111.5** was **all in favor but abstained by Dr. Ednita Wright**

V. Discussion Items

1. *Dean of Students presentations: Mr Williams, make sure the school and student are safe, remove any issues, and develop programs to create behavioral change. Major change compared to last year is much less bullying this year. Also major issues are coming from new students, rather than the students who stayed with us more than a year. Parent communication regarding student issues has been discussed. The school also reached out to its parents and networks to resolve an issue which happens at the bus hub during transportation. Suspension decisions and their implementations were discussed. There is big decrease regarding demerits given to students for the same period time (250 this year*

- compared to 750 last year). In addition, Dean of students of Utica summarized their issues at hand. She told that school has a better handle in its second year of operations. Both and parents and students of UASCS are getting used to school's
2. *Financial status and budget: Financial documents were reviewed. Some of the budget line items which are close by or over 100% vs budgeted was questioned by the members. In addition tax filings has been reviewed and approved.*
 3. *Signing conflict of interest policy by each board member: Board members were given a hard copy in addition to a soft copy send via email and they were asked to sign.*
 4. *Middle school custodian has been discussed*
 5. *Expansion plans and Strategic Notes: expansion plans were discussed briefly as presented in the motion.*

VI. Superintendent's Report

VII. IT Network Upgrade

- The Middle School will transition its IT network on November 18. This will complete the transition to fiberoptic in Syracuse.

VIII. SAS-MS Gymnasium

- Bleachers have been installed and the final phase of the installation will be to change out the current motor for one that is less powerful. Estimated to be complete within two weeks.

IX. HSO

- Letters announcing the HSO and election dates were mailed to all homes on October 28.
- Elections are scheduled for November 18, 19, and 20

SASCS Director's Report

Grade(s)	Event	Description
K	Fort Rickey	Kindergarten classes visited Fort Rickey Discovery Zoo to learn how identify animal coverings
9-12	College & Career Fair	Various colleges presented curriculum, career paths and admission requirements
5-7	Dylan Coyne spoke to 5th, 6th and 7th graders	Talked about the geography of the Adirondack's, conservation and arborism
5	Field Trip to Beaver Lake Nature Center	The 5th graders enjoyed a morning with nature
K	Fire Station 18 (walking field trip)	Tour of the fire station and talk about fire safety
K-12	Gannon's Ice Cream Fundraiser	Everyone came out to enjoy ice cream and help with the fundraiser
6	Field Trip to Beaver Lake Nature Center	The 6th graders enjoyed a morning with nature
4	The Great Swamp Conservacy	Fourth Grade classes visited The Great Swamp Conservancy to study ecosystems
7	Field Trip to Beaver Lake Nature Center	The 7th graders enjoyed a morning with nature

November 11, 2014

K-12	Meet the Superintendent Night	An evening for families and students to come meet our superintendant and administration - located at MS
3 & 4	Science Fair Presentation - Ms. Thomas-Edwards	
K-2	Tim's Pumpkin Patch	Second Grade classes are learning about the life cycle of the pumpkin
8-11	PSAT Testing	Practice testing for those preparing or planning on taking the SAT exam
8-11	National Chemistry Week Celebration at Rosamond Gifford Zoo	
8-12	Harvest Dance	Music by DJ Latin Man, dancing, games, prizes and food for our students to enjoy
8-12	Red Cross Club Haunted House	All proceeds to go to Red Cross, offered alongside the Harvest Dance as an added benefit to celebrating fall
5-6	Speaker Manny Falcone- Geddes Town Supervisor	Mr. Falcone spoke to the 5th & 6th graders
K-4	Literacy Night	Grades K-4 were invited to come and listen to story and participate in activities with SAS elementary teachers
K	Fire Station 18	Tour of the fire station and talk about Fire Safety
9-12	Parent Institute	Parent forum to discuss how to get into highly selective colleges - Cornell University admission counselor presenting
K-4	Fall Festival	Grades K-4 will participate in fall themed activities and a costume parade
5-7	Character Day	Everyone was asked to come dressed as a character from a book, movie, or television program.
11-12	Speaker - Jim Joseph - Dean - Madden School of Business - Lemoyne College	Presentation on school of business - their admissions requirements and career path
2	Onondaga Free Library	Second graders will learn proper library etiquette and will be required to pick out a book about Native Americans

VII. Executive Session

Motion by Choose an item., seconded by Choose an item. to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Roll Call: Choose an item.

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VIII. Reconvene Public Session

Motion by Choose an item., seconded by Choose an item., to exit the executive session.

Roll Call: Choose an item.

Public Session was reconvened at .

IX. Public Comment on Any Topic

November 11, 2014

Board President or designee opens the public comment session on any topic.
Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.
Board President or designee closes the public comment session on any topic.

- X. Motion by **Dr. Ednita Wright**, seconded by **Rev. Sherman Dunmore**, to adjourn the meeting at .

Roll Call: Adopted unanimously

December 9, 2014

Syracuse Academy of Science Charter School

Board of Trustees

Regular Meeting

Minutes

Date : 12/9/2014
Place : **UASCS Building**

- I. The regular meeting was called to order at 7.10 pm. The board reserves the right to act on any and all agenda items.

Open Public Meeting Act Statement

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

Roll Call:

Name	Position	Voting	Attendance
Dr. Fehmi Damkaci	President	Yes	Present
Dr. Yildiray Yildirim	Vice President	Yes	Present
Dr. Ahmet Ay	Board Secretary	Yes	Present
Dr. Ednita Wright	Treasurer	Yes	Absent
Rev. Sherman Dunmore	Trustee	Yes	Present
Muris Hadzic	Trustee	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Present
Dr. Tolga Hayali	Superintendent	No	Present
Nick Bilge	Chief Financial Officer	No	Present
Onur Gokce	Chief Technology Officer	No	Absent
Kelly Gaggin	Chief Communication Officer	No	Present
Ugur Kocak	Chief Academic Officer	No	Absent
Galip Bak	Syracuse School Director	No	Present
Kadir Yavuz	Utica School Director	No	Present

Others present at the meeting: Mrs Muok, Assistant to Chief of Staff (B. Duz)

II. Approval of Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 11/11/2014

Motion by **Jawwaad Rasheed**, seconded by **Rev. Sherman Dunmore**

Roll Call: Adopted unanimously

III. **Agenda**

1. *Approval of Janitorial service contract during school hours for middle school*
2. *Approval of new hires*
3. *Approval of changes to health insurance plans*
4. *Approval of reimbursement for security services of Middle School*
5. *Approval of organizational chart changes*

Discussion

1. *Financial status and budget*
2. *Debrief on the meeting with State and other State officials*
3. *Superintendent's report*
4. *Director's report*

Motion by **Muris Hadzic**, seconded by **Dr. Ahmet Ay**, to adopt the agenda as presented.
Roll Call: Adopted unanimously

IV. **► Motion #**

RESOLVED, that awarding service contract for janitorial services for SASCS Middle school during school hours, instead of custodial position, to Eastwood is hereby approved.

Eastwood- \$12/h (The Company provides school services at SAS Elementary School)
Cleantec- \$24.47/h, (\$4,160/month, based on 170 hours a month) (The Company provides school services at SAS High school, there some complains about the service)
Janitronics- \$23/h (\$3,910/month, based on 170 hours a month)

Moved by **Dr. Yildiray Yildirim**, seconded by **Muris Hadzic**.

Resolution # was **adopted unanimously**

► Motion # 141209.2

RESOLVED, that the hiring and promotions of teachers and staff listed in the attached list is hereby approved.

Moved by **Dr. Ahmet Ay**, seconded by **Jawwaad Rasheed**.

Resolution # 141209.2 was **adopted unanimously**

► Motion # 141209.3

RESOLVED, that the dental/vision/LTD insurance due to their customer service and price we will maintain Principal as the insurance carrier is hereby approved.

Moved by **Dr. Yildiray Yildirim**, seconded by **Rev. Sherman Dunmore**.

Resolution # 141209.3 was **adopted unanimously**

► Motion # 141209.4

RESOLVED, that the reimbursement of \$13,518.00 to Terra Science and Education for the

December 9, 2014

cost of security installation and card system at the middle school is hereby approved.

Moved by **Muris Hadzic**, seconded by **Dr. Yildiray Yildirim**.

Resolution # 141209.4 was **adopted unanimously**

► **Motion # 141209.5**

RESOLVED, that the changes for the organizational chart is hereby approved as presented.

Moved by **Dr. Yildiray Yildirim**, seconded by **Rev. Sherman Dunmore**.

Resolution # 141209.5 was **adopted unanimously**

V. Discussion Items

1. *Financial status and budget: Balance sheet and income statements were discussed. Board would like to see grouped and detailed financial statements for the next time. As presented, school is financially stable, however there are some budget lines which need to be updated and approved. Due to the new software, some of the lines were split into multiple sub-lines, which complicate the reading and comparison to last year.*
2. *Debrief on the meeting with State and other State officials: Dr. Damkaci and Dr. Hayali summarized the meeting notes which took place yesterday with charter office of state department. They are supportive of the strategic plans, however asked to consider applying for a school in Rochester earlier, since there is a higher need. Board discussed their feedback in detail.*

VI. Superintendent's Report

I. Central Office building

- Building was re-designed according to the needs of the school. The Building will be ready in March-April.

II. Employee Survey

- Teaching staff survey provided 12/3, deadline 12/19 for completion prior to holiday break

III. SAS-MS Gymnasium

- Bleacher project completed December 5, 2014.

IV. HSO

- Elections were held on the following dates: 11/18, 11/19 and 11/20.
- School deans are guiding the start-up process and initial meeting dates have been scheduled

V. SAS Atoms Athletics

- Winter season athletics off to excellent start
- Boys Varsity Basketball won their opener versus Skaneateles: 86-55
- Girls Volleyball experienced excellent turnout for try-outs and attracts large crowd for home appearances

December 9, 2014

- Senior Basketball player Jayson Brower has been named athlete of the week by newschannel9

SASCS Director's Report

Events:

Tue, October 28, 5:30pm – 7:00pm

Where: High School Campus

Description: Parent Institute: How can you support your student in their quest to be admitted to highly selective colleges? Learn how you can help support their efforts with our guest Lindsay Martin, Cornell University

Student of the Month/Academic Awards Grades k-2

When: Wed, October 29, 3:25pm – 3:45pm

Where: Syracuse Academy Elementary Gym

Student of the Month/Academic Awards Grades 3&4

When: Thu, October 30, 3:25pm – 3:45pm

Where: Syracuse Academy Elementary Gym

Character Day

Fri, October 31, 8:00am – 11:40am

Where: Syracuse Academy Middle School

Description: The Middle School will celebrate Character Day on October 31st. Students are invited to come to school dressed as an admirable character from history, a book, a movie or television program. Learn more about Character Day from the attached flyer.

Fall Festival

Fri, October 31, 10:15am – 2:10pm

Description: It's Fall Festival Time! On Friday, October 31st SAS will be having a half day! Along with having a half day, the Elementary will also be holding our annual Fall Festival!

ELE/MS/HS: Parent Teacher Conferences

When: Fri, November 14, 1pm – 6pm

Where: All Schools

HSO Elections

When: Tue, November 18, 6pm – 7pm

Where: Syracuse Academy of Science High School Cafeteria

Description:

If you are a parent/guardian interested in running for President, Recording Secretary or Treasurer of the SAS High School Home/School Organization (HSO), please plan to attend this meeting as elections will take place. You must be present to be nominated and elected.

HSO Elections

When: Wed, November 19, 6pm – 7pm

Where: Syracuse Academy Middle School Cafeteria

Description: If you are a parent/guardian interested in running for President, Recording Secretary or Treasurer of the SAS Middle School Home/School Organization (HSO), please plan to attend this

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meeting as elections will take place.

ELE: Student of the Month Grades 3&4

When: Thu, November 20, 8:05am – 8:30am

Where: Syracuse Academy Elementary Gym

HSO Elections

When: Thu, November 20, 6pm – 7pm

Where: Syracuse Academy Elementary Cafeteria

Description: If you are a parent/guardian interested in running for President, Recording Secretary or Treasurer of the SAS Elementary Home/School Organization (HSO), please plan to attend this meeting as elections will take place.

Student of the Month Grades k-2

When: Fri, November 21, 8:05am – 8:30am

Where: Syracuse Academy Elementary Gym

Haudenosaunee Native Culture Presentation

When: Fri, November 21, 2:30pm – 3:40pm

Description: Presentation will take place in the gymnasium.

Pep Rally

When: Tue, November 25, 1:20pm – 3:20pm

Where: The LAB

Description: The Pep Rally will begin at 1:20p.m. with Academic Awards followed by introduction of the Winter Season Athletics teams.

Thanksgiving Dinner hosted by the Diversity Club

When: Tue, November 25, 6pm – 8pm

Where: Syracuse Academy High School Cafeteria

Description: Celebrate the season by sharing a Thanksgiving meal with friends and family hosted by the SAS Diversity Club.

SAS Parent Institute

When: Tue, December 2, 5:30pm – 7:00pm

Where: High School Campus

Description: Tanaya Thomas, assistant director of the Syracuse University STEP Program will explain the importance of enrichment programs for college access.

Endangered Species Art Reception Exhibition

VII. Executive Session

Motion by Choose an item., seconded by Choose an item. to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Roll Call: Choose an item.

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

December 9, 2014

VIII. Reconvene Public Session

Motion by Choose an item., seconded by Choose an item., to exit the executive session.

Roll Call: Choose an item.

Public Session was reconvened at .

IX. Public Comment on Any Topic

Board President or designee opens the public comment session on any topic.

Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session on any topic.

X. Motion by **Dr. Yildiray Yildirim**, seconded by **Jawwaad Rasheed**, to adjourn the meeting at 9.03.

Roll Call: Adopted unanimously

January 13, 2015

Syracuse Academy of Science Charter School

Board of Trustees

Regular Meeting

Minutes

Date : 1/13/2015
Place : SASCs High School

- I. The regular meeting was called to order at 7.07pm. The board reserves the right to act on any and all agenda items.

Open Public Meeting Act Statement

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

Roll Call:

Name	Position	Voting	Attendance
Dr. Fehmi Damkaci	President	Yes	Present
Dr. Yildiray Yildirim	Vice President	Yes	Absent
Dr. Ahmet Ay	Board Secretary	Yes	Present
Dr. Ednita Wright	Treasurer	Yes	Absent
Rev. Sherman Dunmore	Trustee	Yes	Present
Muris Hadzic	Trustee	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Present
Dr. Tolga Hayali	Superintendent	No	Present
Nick Bilge	Chief Financial Officer	No	Present
Onur Gokce	Chief Technology Officer	No	Absent
Kelly Gaggin	Chief Communication Officer	No	Present
Ugur Kocak	Chief Academic Officer	No	Absent
Galip Bak	Syracuse School Director	No	Present
Kadir Yavuz	Utica School Director	No	Present

Others present at the meeting: Mrs Mujak

II. Approval of Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 12/9/2014

Motion by **Muris Hadzic**, seconded by **Dr. Ahmet Ay**

Roll Call: Adopted unanimously

III. **Agenda**

1. *Approval of new hires and status changes*

Discussion

1. *Financial status and budget*
2. *Intervention and Data Center*
3. *Buildings-Issues and Future*
4. *Terra Scholarships for students and alumni*
5. *SUNY ESF College credits and SUNY ESF K-7 STEM program*
6. *SAS-Citizenship school*
7. *Superintendent's report*
8. *Director's report (SASCS)*

Motion by **Dr. Ahmet Ay**, seconded by **Muris Hadzic**, to adopt the agenda as presented.

Roll Call: Adopted unanimously

IV. **►Motion #150113.1**

RESOLVED, that the hires and status changes provided in the list is hereby approved.

Moved by **Dr. Ahmet Ay**, seconded by **Muris Hadzic**.

Resolution # 150113.1 was **adopted unanimously**

V. **Discussion Items**

1. *Financial status and budget: Financial reports are reviewed. Line items are grouped based on on last month's requests. The budget revision will be brought forward in coming months. Overall, financials are positive. OCC pays \$8.75, Oswego pays \$8.75. Le Moyne\$8.75, Utica College pays \$8.75, SYRACUSE ACADEMY pays \$9/hour for college student alumni,*
2. *Intervention and Data Center: Mr. Duz has been working on intervention plan for every child with a data and action plan. The school reviewed every school building and deans. According to this comprehensive internal review, the school identified that data source, collection and data usage is different from school to school. The school would like to streamline this system so that each school has same data source, collection, and intervention plan for each student. This will allow setting up goals for each student and school. This will allow the school goal setting at student level and learning outcome level. The progress of the students should be monitored on a weekly/biweekly schedule. These will be focused only math and English at the moment. The school will use Aleks products at the high school level especially for college level Math preparations.*
3. *Buildings-Issues and Future: State provided approval for having a high school site for Utica School. School looked for several options in Utica as school building, they have the following issues: Asbestos, business building which needs extensive renovations, lack of green area and/or gym. The school district did not have any school available for rent or for sale.*

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Therefore the school looked for options outside of Utica district. The school may build a soccer field and make the gym bigger in the near future.

SAS-E passage area between building and gym/lunch area is closed to prevent the wind and cold.

SAS-M gym has a heating issue and the school is working on the resolving the issue over the time.

SAS-HS planning to design and built college type classrooms for next year. Several colleges will be visited to get design ideas.

- 4. Terra Scholarships for students and alumni: College scholarship is \$1,000 annual, College Readiness Regents scholarship up to \$350. These are announced to current students and alumni.*
- 5. SUNY ESF College credits and SUNY ESF K-7 STEM program: College credits will be offered at Utica, \$75 for free reduced students, \$200 for regular students. The school is working on whether the school pay for half of the cost for those who passes with A/A- grade. Also, ESF proposed a program for our SAS K-7 grades as an after school program. The details of the program will be provided in future meetings. Judge Rasheed provided information about SUNY Polytech Institute and their programs for schools.*
- 6. SAS-Citizenship school: State made the application cycle available for this year. Letter of intent will be submitted for the Syracuse school with ELL preference at enrollment. All the key design elements will be the same as existing school, except the ELL preference and intensive ELL programs. In addition, community service requirement will be extended to all grades.*

VI. Superintendent's Report

- Met with State Senators John DeFrancisco and David Valesky
- Had a working lunch with President of Crouse Hospitals to set up programs for our students.
- Met with President of SUNY ESF to collaborate on outreach activities, research programs, and more college offerings.
- Have been working on streamlining data generation and the use of data for intervention and student success.

SASCS Director's Report

Drama Production by High School Drama Club

When: Sat, December 6, 2014, 7pm – 9pm

Where: Syracuse Academy High School Gym

Description: Syracuse Academy of Science High School Drama Club put on a pair of short plays Friday and Saturday December 5th and 6th at 7:00pm in the gym.

ELE: Spelling Bee

When: Tue, December 9, 2014, 4:15pm – 6:15pm

Where: SAS Elementary Gym

Description: The elementary school wide Spelling Bee was held on December 9th, in the gymnasium. It began at 4:15 and went until only one speller remained! This winner will go on

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to represent SAS Elementary at Onondaga Community College in January.

HSO

Description: Newly elected officers held the first meetings for each of the SAS campuses.

ELE: Academic Awards

Elementary School students are recognized for their success throughout the month of December.

HS: Science Fair

When: Fri, December 19, 2014, 1pm - 4pm

Where: HS Gym

Description: Students displayed their knowledge for our judges at the Science Fair.

ELA Benchmark Exams

Students are assessed for their progress in ELA schoolwide in December, and results are discussed with teachers, students, and families. Intervention plans are designed to address the student needs and to close the achievement gap. The progress has been followed and since then on average 10% increase.

Three students attended theater workshop.

Robotics team attended FTC robotics competition at Philadelphia and received the 2nd place.

SAS-HS attended with 40 students, Superintendent, BoT president and parents at Christmas Bureau Partners organized by United Way.

Congressional Awards program will be set up for HS students to make them competitive for ivy schools.

VII. Executive Session

Motion by **Muris Hadzic**, seconded by **Jawwaad Rasheed** to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Roll Call: Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VIII. Reconvene Public Session

Motion by **Rev. Sherman Dunmore**, seconded by **Jawwaad Rasheed**, to exit the executive session.

Roll Call: Adopted unanimously

Public Session was reconvened at **8.45 pm**

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IX. Public Comment on Any Topic

Board President or designee opens the public comment session on any topic.
Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.
Board President or designee closes the public comment session on any topic.

X. Motion by **Dr. Ahmet Ay**, seconded by **Rev. Sherman Dunmore**, to adjourn the meeting at 8.56pm.

Roll Call: Adopted unanimously

February 10, 2015

Syracuse Academy of Science Charter School

Board of Trustees

Regular Meeting

Minutes

Date : 2/10/2015
Place : SASCS High School

- I. The regular meeting was called to order at 7.11 pm. The board reserves the right to act on any and all agenda items.

Open Public Meeting Act Statement

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

Roll Call:

Name	Position	Voting	Attendance
Dr. Fehmi Damkaci	President	Yes	Present
Dr. Yildiray Yildirim	Vice President	Yes	Present
Dr. Ahmet Ay	Board Secretary	Yes	Present
Dr. Ednita Wright	Treasurer	Yes	Present
Rev. Sherman Dunmore	Trustee	Yes	Present
Muris Hadzic	Trustee	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Present
Dr. Tolga Hayali	Superintendent	No	Present
Nick Bilge	Chief Financial Officer	No	Present
Onur Gokce	Chief Technology Officer	No	Present
Ugur Kocak	Chief Academic Officer	No	Absent
Galip Bak	Syracuse School Director	No	Present
Kadir Yavuz	Utica School Director	No	Present

Others present at the meeting: Parents Mr Hughes, Mrs Muok, and Mr. Duz

II. Approval of Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 1/13/2015

Motion by **Dr. Yildiray Yildirim**, seconded by **Dr. Ahmet Ay**

Roll Call: Adopted unanimously

III. **Agenda**

1. *Approval of new hires*
2. *Approval of budget revisions*
3. *Approval of Title 1 Title 2 budgets*
4. *Approval of OCM BOCES services*

Discussion

1. *Financial status and budget*
2. *School wide Lego program at K-7*
3. *Music program at K-7*
4. *Superintendent's report*
5. *Director's report (SASCS)*

Motion by **Dr. Ahmet Ay**, seconded by **Dr. Yildiray Yildirim**, to adopt the agenda as presented.

Roll Call: Adopted unanimously

IV. **► Motion # 150210.1**

RESOLVED, that revisions on 2014-2015 fiscal year budget within new software are hereby approved.

Moved by **Dr. Yildiray Yildirim**, seconded by **Muris Hadzic**.

Resolution # **150210.1** was **adopted unanimously**

► Motion #150210.2

RESOLVED, that attached new hire list is hereby approved.

Moved by **Rev. Sherman Dunmore**, seconded by **Dr. Ahmet Ay**.

Resolution # **150210.2** was **adopted unanimously**

► Motion #150210.3

RESOLVED, that Title 1 and Title 2 budgets are hereby approved.

Moved by **Muris Hadzic**, seconded by **Dr. Yildiray Yildirim**.

Resolution # **150210.3** was **adopted unanimously**

► Motion #150210.4

RESOLVED, that contract for OCM BOCES services for \$54,250 for 14-15 school year, is hereby approved .

Moved by **Dr. Ahmet Ay**, seconded by **Dr. Yildiray Yildirim**.

Resolution # **150210.4** was **adopted unanimously**

V. **Discussion Items**

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1. *Financial status and budget: New budget has been discussed in detail. Several line items were questioned. Instead of comparing to the budget with former budget which is prepared in different software, this budget was looked as it is and approved as discussed.*
2. *School wide Lego program at K-7: Mr Hughes provided information regarding current pilot program. It will be integrated at all levels K-7. School will purchase several Lego kits for every grade and classroom to make it happen.*
3. *Music program at K-7: one music tutor per 3-6 students, plus equipment and an hour will be provided for all students at all grades of K-7. The program will be developed for next year.*
- 4.

VI. Superintendent's Report

- Mrs. Spencer, Chief of Staff, will be serving as the interim Dean of Elementary, until an elementary school dean is hired.
- We are also looking for a communication officer.
- Based on the benchmark results in Utica we are dividing the classrooms into two and giving more attention to the students in Math to increase the learning.
- NPR and The Daily Orange interviewed in regards to the new charter schools that we would like to apply in Syracuse.
- As a stem focused school we would like to bring Lego to all of our students and use their curriculum as well. It will help our students in many aspects like developing their motor skills using engineering and technology team work creativity and at the end students have to explain what they did to the class which we are calling storytelling. There are a couple more opinions that we are discussing for the next year that we would like to implement into our curriculum. We are searching for grants to support these initiatives for next year.
- As a school we are working (4th Saturday) with the hundred Black men and our students are also participating on Saturdays Academy. Since SAS opened its doors to the whole city, this makes our school be a part of and work with the Syracuse community. There were 35 students and lunch is provided.
- We are in close communication with SUNY ESF in terms of providing more college credits especially in science.

SASCS Director's Report

- HSO Meeting was held at the high school on Tuesday, January 13, 6pm – 7pm
- Elementary School Winter Concert & Art Show was held at the Middle School on Thursday, January 15, 6:30pm – 7:30pm
- Shakespeare Competition was held at the Middle School on Friday, January 16, 6:30pm – 7:30pm. Nathali Zequeira, at 9th grader at SAS, will be moving on to compete at the branch competition on March 7th.
- Middle School Winter Concert & Art Show was held at the Middle School on Wednesday, January 21, 6:30pm – 7:30pm
- Math Counts Field Trip to Montclair State University, Montclair, NJ on Friday, January 23 – Sunday, January 25. Students participated in Math and Science Days workshop.

March 10, 2015

Syracuse Academy of Science Charter School

Board of Trustees

Regular Meeting

Minutes

Date : 3/10/2015
Place : **UASCS Building**

- I. The regular meeting was called to order at 7.05. The board reserves the right to act on any and all agenda items.

Open Public Meeting Act Statement

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

Roll Call:

Name	Position	Voting	Attendance
Dr. Fehmi Damkaci	President	Yes	Present
Dr. Yildiray Yildirim	Vice President	Yes	Present
Dr. Ahmet Ay	Board Secretary	Yes	Present
Dr. Ednita Wright	Treasurer	Yes	Absent
Rev. Sherman Dunmore	Trustee	Yes	Present
Muris Hadzic	Trustee	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Present
Dr. Tolga Hayali	Superintendent	No	Present
Nick Bilge	Chief Financial Officer	No	Present
Onur Gokce	Chief Technology Officer	No	Absent
Ugur Kocak	Chief Academic Officer	No	Absent
Galip Bak	Syracuse School Director	No	Present
Kadir Yavuz	Utica School Director	No	Present

Others present at the meeting: Parents: Mrs. Muok, Mrs Thomas-Edwards, Mr. Edwards, Mrs Earle,

II. Approval of Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 2/10/2015

Motion by **Rev. Sherman Dunmore**, seconded by **Muris Hadzic**

Roll Call: Adopted unanimously

III. **Agenda**

1. *Approval of new hires (executive session)*

Discussion

1. *Financial status and budget*
2. *College acceptance data and presentation*
3. *Applications and lottery*
4. *Article from American Educator: [Click here to access.](#)*
5. *Superintendent's report*
6. *Director's report*

Motion by **Muris Hadzic**, seconded by **Jawwaad Rasheed**, to adopt the agenda as presented.

Roll Call: Adopted unanimously

IV. **► Motion #150310.1**

RESOLVED, that the hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Rev. Sherman Dunmore**, seconded by **Dr. Ahmet Ay**.
Resolution # 150310.1 was **adopted unanimously**

V. **Discussion Items**

1. *Financial status and budget:* Financial dashboard and monthly financial statements has been reviewed with the guidance of CFO. There are no concerns regarding the financial being of the school. There is a possibility of increase for the per student aid based on Governor's budget. We should know more about it by the next month's meeting.
2. *College acceptance data and presentation:* Presentation by college guidance counselor is given. SAS high schools college acceptance rates, graduation rates, as well as services provided to the students were discussed. In addition, SAS alumni college 1st year retention rate, 2 year college attendance rates were discussed.
3. *Applications and lottery:* Superintendent provided information regarding lottery dates, applications, and marketing efforts.
4. *Article from American Educator: [Click here to access.](#)* Provided article was summarized by Dr. Damkaci.

VI. **Superintendent's Report**

- Community Leader Visits and Talks: Le Moyne College Dept. of education visited, CEO of Crouse hospital, made a presentation at Syracuse 20/20. Had meetings with HSO presidents. Female leadership panel should be organized. HSO will help organizing this program.
- Buildings: Update is given about grounds and facilities

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- Atlas: Curriculum management system: Online tool for teacher to have up to date curriculum platform. It is integrated with NY Engage.
- Star assessment system pilot at middle school: Currently it is in use by few teachers at middle school. It will be school wide program for next year. It takes few minutes for students to be assessed and more often to follow the student's progress during the year.
- Oral Comptroller audit report of Utica school covering until August 14: No finding in the report. There were some recommendations made to improve the current procedures which apply for SASCS. We need to have a recovery plan and a disposal policy for inventory items. There should be more details in the minutes regarding purchases. We should talk to comptroller office regarding improvements made since last comptroller report.
- State visit report: Board is informed about the focused group session and overall process.
- Peanut butter table and peanut butter sandwiches
- Speaker at Leadership Summit for Superintendents in Rochester: Superintendents from Brooklyn, Manhattan and Rochester and Dr. Hayali will share best practices. It may open possibility to collaborate on an NSF grant.
- New Schools: Application of the new school and SAS partnership is discussed.

SASCS Director's Report

- HSO Meetings: HS and ES held HOS meetings. MS HSO was cancelled due to snow.
- 2/10, 2/11, and 2/12 Grades 3-7 took ELA full-length practice test
- 2/11 Green Team Presentation in gym for HS. Green Team discussed proper use of our trash system and what items are to go in what containers. We are still working as a school to get everyone to use these containers appropriately on a consistent basis. We are steadily improving!
- 2/11 Partners in Education Presentation. Met with 10th and 11th graders to discuss job shadowing and internships for the remainder of the year and for next year. Students also filled out a survey to express areas of interest for these visits as well.
- 2/12 Red Cross Representative: HS had ARC rep come in during lunches to answer questions about donating blood. Students were interested and had a lot of great questions. Drive was planned for 2/20 but was cancelled due to delay. Will reschedule in the spring.
- 2/13-2/16: SAT Prep camp: Mr. M took 5 students to Fairhaven, NY to utilize this long weekend to study and prepare for the SATs.
- 2/14 College Visit: Hamilton College. Dr. Ay took 10 students to visit Hamilton College for the day.

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- 2/17 Professional development day for staff in all 3 buildings.
- 2/24, 2/26, and 2/27 MAPS testing for primary grades
- 2/25 HS dress down day for students with parents that attended HSO meeting in Feb. Students and staff were also allowed to donate \$1 toward HS HSO to raise funds for the group.
- 2/26 Birthday Celebration for HS staff members with Feb birthdays in the teachers' room in the afternoon.
- 2/27 ES and MS Science Fair; HS students went to MS to judge the fair for the younger grades.
- 2/27 HSO Party with a Purpose in the evening; HSO hosted a dance in the gym with Mr Troy as the DJ. Students brought canned food donations to donate toward the St. Charles food pantry.
- 3/2 Read Across America Day at ES; All students in grades K-2 read for 15 minutes at the beginning of the school day.
- 3/3-3/5 Grade 8 full-practice ELA test
- 3/3-3/4 AP Practice Exam Test
- 3/6 Senator DeFrancisco visit to HS. Spoke with grade 10 about his role and what he does as a senator.
- 3/7 Science Bowl Competition in Buffalo, NY Dr. Ay and Ms. Aydin took 5 students to participate in the event for the day.

VII. Executive Session

Motion by **Rev. Sherman Dunmore**, seconded by **Muris Hadzic** to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Roll Call: Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VIII. Reconvene Public Session

Motion by **Dr. Ahmet Ay**, seconded by **Jawwad Rasheed**, to exit the executive session.

Roll Call: Adopted unanimously

Public Session was reconvened at 7.45 pm.

March 10, 2015

IX. Public Comment on Any Topic

Board President or designee opens the public comment session on any of the approved agenda items.

Each person is limited to speak for a period of three minutes and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session.

- X. Motion by **Rev. Sherman Dunmore**, seconded by **Muris Hadzic**, to adjourn the meeting at 9.26pm.

Roll Call: Adopted unanimously

April 14, 2015

Syracuse Academy of Science Charter School

Board of Trustees

Regular Meeting

Minutes

Date : 4/14/2015
Place : SASCs High School

- I. The regular meeting was called to order at . The board reserves the right to act on any and all agenda items.

Open Public Meeting Act Statement

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

Roll Call:

Name	Position	Voting	Attendance
Dr. Fehmi Damkaci	President	Yes	Present
Dr. Yildiray Yildirim	Vice President	Yes	Present
Dr. Ahmet Ay	Board Secretary	Yes	Present
Dr. Ednita Wright	Treasurer	Yes	Absent
Rev. Sherman Dunmore	Trustee	Yes	Present
Muris Hadzic	Trustee	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Present
Dr. Tolga Hayali	Superintendent	No	Present
Nick Bilge	Chief Financial Officer	No	Present
Onur Gokce	Chief Technology Officer	No	Absent
Ugur Kocak	Chief Academic Officer	No	Absent
Galip Bak	Syracuse School Director	No	Present
Kadir Yavuz	Utica School Director	No	Present

Others present at the meeting: Ms Muok, Mr Hughes.

II. Approval of Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 3/10/2015

Motion by **Muris Hadzic**, seconded by **Dr. Yildiray Yildirim**

Roll Call: Adopted unanimously

April 14, 2015

III. **Agenda**

1. *Approval of new hires*
2. *Approval of spring break calendar policy: there should be a week school between spring break and NYS testing week.*
3. *Approval of purchases for Central's office furniture*
4. *Approval of purchases for Central's office networking*
5. *Approval of admission policy update: Backfilling policy: When a seat is available due to unenrollment before end of 1st quarter, it will be filled from the waiting list according to the admission policy. The seat which becomes available after 1st quarter will not be backfilled. The seat which becomes available in 11th and 12th grades will not be filled until that cohort graduates from the school.*
6. *Board membership (executive session)*

Discussion

1. *Financial status and budget*
2. *Terra Science and Education Inc.*
3. *Superintendent's report*
4. *Director's report (SASCS)*

Motion by **Muris Hadzic**, seconded by **Rev. Sherman Dunmore**, to adopt the agenda as presented.

Roll Call: Adopted unanimously

IV. **► Motion #**

V. RESOLVED, that the hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Dr. Yildiray Yildirim**, seconded by **Muris Hadzic**.

Resolution # was **adopted unanimously**

► Motion #

RESOLVED, that the following calendar policy is hereby approved.

There should be a week school between spring break and NYS testing week.

Moved by **Rev. Sherman Dunmore**, seconded by **Dr. Yildiray Yildirim**.

Resolution # was **adopted unanimously**

► Motion #

RESOLVED, that the purchase of following items from the highlighted vendor and quoted price is hereby approved. The items in the quotation only include the initial furniture projections any other item which was not in the initial drawings will be additional charge.

April 14, 2015

c			Items included in this price
Item	Vendor	Total Amount	
Office Furniture	Just the right stuff	\$ 55,955.32	12 cubicles, 4 office furniture, 4 meeting rooms, open area furniture, chairs, and other office furnitures
Office Furniture	Proacademy	\$ 66,725.83	
Office Furniture	School Specialty	\$ 97,118.18	

Moved by **Muris Hadzic**, seconded by **Dr. Yildiray Yildirim**.

Resolution # was **adopted unanimously**

► **Motion #**

RESOLVED, that the purchase of following items from the highlighted vendor (Core BTS, state contractor) and quoted price is hereby approved.

Server and configuration for district wide network			Items included in this price
Item	Vendor	Total Amount	
Servers+Configuration for district wide network	Core BTS	\$ 43,331.00	Current contractor for other network projects
Servers+Configuration for district wide network	Reverus	\$ 49,829.69	
Servers+Configuration for district wide network	Adirondack Technical Solutions	\$ 48,144.81	

Moved by **Dr. Yildiray Yildirim**, seconded by **Dr. Ahmet Ay**.

Resolution # was **adopted unanimously**

► **Motion #**

RESOLVED, that the following policy is hereby approved.

When a seat is available due to unenrollment before end of 1st quarter, it will be filled from the waiting list according to the admission policy. The seat which becomes available after 1st quarter will not be backfilled. The seat which becomes available in 11th and 12th grades will not be filled until that cohort graduates from the school.

Moved by **Rev. Sherman Dunmore**, seconded by **Dr. Yildiray Yildirim**.

Resolution # was **adopted unanimously**

VI. Discussion Items

1. *Financial status and budget*
2. *Terra Science and Education Inc.*

VII. Superintendent's Report

April 14, 2015

1. Lottery results:

Total # of applications by April 1st: 1256

K- 75 / 147 (#accepted / #waitlisted)

1- 3 / 91

2- 5 / 103

3- 4 / 109

4- 2 / 87

5- 22 / 83

6- 9 / 111

7- 22 / 91

8- 3 / 99

9- 15 / 93

10- 6 / 41

11- 0 / 31

12- 0 / 4

April 14, 2015

2. State test preparation: -Approximately 50 students in 3-8 grades attended tutoring sessions in ELA and MATH to prepare for the state exams.
3. Urban Leadership Summit

SASCS Director's Report

Total Current Enrollment	840
Female	466 (55%)
Male	374 (45%)
Demographics	
White	265 (32%)
Black or African American	423 (50%)
Black or African American, White	46 (6%)
Asian	31 (4%)
Other	75 (8%)
Total number of SWD	37 (4.4%)
Total number of LEP	84 (10%)
Total Students in Waiting List	1298
Total Out of School Suspensions	3%

HSO Meetings: held at all three locations

Middle School and High school both held Student-Faculty Basketball Games

Staff won at middle school! Staff lost at high school!

3/10 Speaker Amy Brown visited 12th grade in HS. Spoke about being a Pediatric Hematologist/Oncologist

3/11 Speaker Kirk Wardell visited 9 and 12th grades in HS. Spoke about working at Marquardt Switches in Cazenovia.

3/12 HS attended College Fair with 10 and 11th graders

3/12 Math Night at ES

3/13 Speaker Dave Eichorn visited 11th grade in HS. Spoke about being a weatherman and his experiences with working out in the field. Students really enjoyed Dave's visit.

3/20 LAT Fair in HS; students created projects with the theme "Turning Points in History" while SAS staff and local college professors judged the fair.

3/20 Parent/Teacher Conferences at ES

3/22 MS and HS students participated in CNYSE Fair

3/30 HSO Event: Family Fitness Night, HSO planned various games so families could participate together.

Week of 3/30: Spirit Week in the HS: Twin day, Rainbow day, crazy hair/hat day, sports team day

4/2 Vitamin L Concert: singing group that came to ES to sing songs about character education

Spring Break Activities:

-6 students in the Diversity Club traveled to Haiti for a community service trip under the supervision of Ms.Aydin.

-Syracuse Academy Theater hosted a movie showing in Palace Theater to raise fund toward their musical (Little Shop of Horrors) on May 29-30 under the supervision of Ms.McGinnis and Mr.Carver

-6 students in Turkish and Russian classes went on a trip to Europe and visited 5 countries and 5 cities (Paris, Amsterdam, Frankfurt, Brussels, Istanbul) under the supervision of Mr. and Mrs.

Myratgulyyev

April 14, 2015

- 12 students attended a three day (overnight) SAT Camp with their math and science teachers, Mr.Zengin and Mr.Altin)
- 6 students attended a research camp with Dr.Ay
- Student Athletes had a weeklong intensive training to prepare for the upcoming tournaments under the supervision of Mr.Onur, and Mr.Turgay.

Tests Held:

Weeks of March 8 and 15th: ES and MS Math Practice Exams

March 24, 26, 31 and April 1: HS Benchmark Exams

April 14-16: 3-8 NYS ELA exams

VIII. Executive Session

Motion by **Rev. Sherman Dunmore**, seconded by **Dr. Ahmet Ay** to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Roll Call: Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

IX. Reconvene Public Session

Motion by **Dr. Yildiray Yildirim**, seconded by **Rev. Sherman Dunmore**, to exit the executive session.

Roll Call: Adopted unanimously

X. Public Comment on Any Topic

Board President or designee opens the public comment session on agenda topics.

Each person is limited to speak for a period of three minutes and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session.

- XI. Motion by **Dr. Ahmet Ay**, seconded by **Rev. Sherman Dunmore**, to adjourn the meeting at .

Roll Call: Adopted unanimously

May 12, 2015

Syracuse Academy of Science Charter School

Board of Trustees

Regular Meeting

Minutes

Date : 5/12/2015
Place : **UASCS Building**

- I. The regular meeting was called to order at . The board reserves the right to act on any and all agenda items.

Open Public Meeting Act Statement

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

Roll Call:

Name	Position	Voting	Attendance
Dr. Fehmi Damkaci	President	Yes	Present
Dr. Yildiray Yildirim	Vice President	Yes	Present
Dr. Ahmet Ay	Board Secretary	Yes	Present
Rev. Sherman Dunmore	Trustee	Yes	Present
Muris Hadzic	Trustee	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Present
Dr. Tolga Hayali	Superintendent	No	Present
Nick Bilge	Chief Financial Officer	No	Absent
Onur Gokce	Chief Technology Officer	No	Absent
Ugur Kocak	Chief Academic Officer	No	Absent
Galip Bak	Syracuse School Director	No	Present
Kadir Yavuz	Utica School Director	No	Present

Others present at the meeting: Bekir Duz,

II. Approval of Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 4/14/2015

Motion by **Jawwaad Rasheed**, seconded by **Rev. Sherman Dunmore**

Roll Call: Adopted unanimously

III. **Agenda**

1. *Approval of new hires*
2. *Approval of new Treasurer of the Board*
3. *Approval of Pamela Smith as SASCs Dean of Elementary effective June 1st*
4. *Approval of Uniforms*

Discussion

1. *Financial status and budget draft for 2015-16 year (executive)*
2. *Performance based salary policy (executive)*
3. *Combining SASCs and UASCs boards (executive)*
4. *New Board Members (executive)*
5. *Organizational structure discussion for growth (executive)*
6. *Superintendent's report*
7. *Director's report (SASCs)*

Motion by **Rev. Sherman Dunmore**, seconded by **Dr. Yildiray Yildirim**, to adopt the agenda as presented.

Roll Call: Adopted unanimously

IV. ► **Motion #**

V. RESOLVED, that the hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Dr. Ahmet Ay**, seconded by **Dr. Yildiray Yildirim**.

Resolution # was **adopted unanimously**

► **Motion #**

RESOLVED, that Muris Hadzic elected as treasurer of board to complete the term until august 2015 is hereby approved.

Moved by **Dr. Yildiray Yildirim**, seconded by **Rev. Sherman Dunmore**.

Resolution # was **adopted unanimously**

► **Motion #**

RESOLVED, that the promotion Pamela Smith as SASCs Dean of Elementary School starting on June 1st (prorated her salary until new contract based on Dean of ES Salary \$60,000) is hereby approved.

Moved by **Muris Hadzic**, seconded by **Dr. Ahmet Ay**.

Resolution # was **adopted unanimously**

► **Motion #**

RESOLVED, that the purchase of uniforms from the Just the right Stuff is hereby approved.

Just the Right Stuff: \$25,370.00

May 12, 2015

Cooley: \$25,835.00

Spinnaker: \$26,739.00

Moved by **Dr. Ahmet Ay**, seconded by **Dr. Yildiray Yildirim**.

Resolution # **150512.4** was **adopted unanimously**

► **Motion #** **150512.5**

RESOLVED, that the one tshirt will be given free to the first time students is hereby approved.

Moved by **Dr. Yildiray Yildirim**, seconded by **Rev. Sherman Dunmore**.

Resolution # **150512.4** was **adopted unanimously**

VI. Discussion Items

1. *Financial status and budget draft for 2015-16 year (executive)*
2. *Performance based salary policy (executive)*
3. *Combining SASCS and UASCS boards (executive)*
4. *Organizational structure discussion for growth (executive)*

SASCS Director's Report

Total Current Enrollment	
Female	494
Male	412
Demographics	
White	208
Black	428
Hispanic	139
Asian	30
Other	101
Total number of SWD	90
Total number of LEP	54
Total Students in Waiting List	1348
Total Out of School Suspensions	78

School Activities:

1. April 21st STEM Careers Day at Lemoyne College. HS students travelled to Lemoyne to receive a little more exposure to careers that are STEM based.
2. April 23 - April 26: Mr Chaloux and Ms Barrett took kids to DC for the weekend to visit various tourist attractions in that area of the US.
3. April 24th & 25th: HS track team went to Philly to visit colleges, tourist attractions, and to attend the Penn Relays as spectators. The students LOVED it! They would like to return next year to compete.
4. April 24th MS had "Little Einstein's Dance" Students brought in a food item for donation as admission and the food was then donated to the church food pantry
5. April 27th ES held a musical concert with the 2nd grade

6. April 27th 2 of our 8th grade students went to the NYS History Day Competition in Cooperstown, NY to compete for the day.
7. April 29 & 30 Student of the Month and Semester Awards Ceremony at ES and HS
8. April 27-May 29 MS Coin and Battery Drive; all money raised during the coin drive will be donated to Ryan's Well Foundation to help bring clean and safe water to developing countries.
9. May 1st: Stephanie Miner visited the HS and spoke with seniors about their role in the community upon graduation from high school.
10. May 5th Rope Masters performance at all 3 schools. Motivational speaker that was not the "typical" motivational presentation to students. World Record Holder of jump rope performed as he addressed the students.
11. May 7th: HS Senator Valesky visits the HS to speak with the 9th grade about being a Senator.
12. May 8th HS Culture Fair. All students, staff and family and friends of SAS were invited to join the high school and celebrate our diversity through food, performance, and art. Event was 2-4pm.
13. May 8th ES Muffins for Mom; ES invited moms, aunts, grandmothers, etc. to celebrate Mother's Day
14. Tests Held:
April 14-16 ELA state testing
April 22-24 Math state testing

VII. Executive Session

Motion by **Dr. Ahmet Ay**, seconded by **Muris Hadzic** to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Roll Call: Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VIII. Reconvene Public Session

Motion by **Dr. Yildiray Yildirim**, seconded by **Jawwaad Rasheed**, to exit the executive session.

Roll Call: Adopted unanimously

IX. Public Comment on Any Topic

Board President or designee opens the public comment session approved agenda items. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session.

- X. Motion by **Dr. Ahmet Ay**, seconded by **Dr. Yildiray Yildirim**, to adjourn the meeting at

8.49

Roll

Call:

Adopted

unanimously

June 2, 2015

Syracuse Academy of Science Charter School

Board of Trustees

Regular Meeting

Minutes

Date : 6/2/2015
Place : SASCS High School

- I. The regular meeting was called to order at 7.15 pm. The board reserves the right to act on any and all agenda items.

Open Public Meeting Act Statement

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

Roll Call:

Name	Position	Voting	Attendance
Dr. Fehmi Damkaci	President	Yes	Present
Dr. Yildiray Yildirim	Vice President	Yes	Present
Dr. Ahmet Ay	Board Secretary	Yes	Present
Rev. Sherman Dunmore	Trustee	Yes	Present
Muris Hadzic	Trustee	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Present
Dr. Tolga Hayali	Superintendent	No	Present
Nick Bilge	Chief Financial Officer	No	Present
Onur Gokce	Chief Technology Officer	No	Absent
Ugur Kocak	Chief Academic Officer	No	Present
Galip Bak	Syracuse School Director	No	Present
Kadir Yavuz	Utica School Director	No	Present

Others present at the meeting:

II. Approval of Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 5/12/2015

Motion by **Rev. Sherman Dunmore**, seconded by **Dr. Yildiray Yildirim**

Roll Call: Adopted unanimously

III. Agenda

1. *Approval of cleaning service contracts for each school building*
2. *Approval of Athletic Pay Scale*
3. *Approval of Athletic program proposal*
4. *Approval of Budget*
5. *Approval of Performance based salary incentive policy*
6. *Approval of Board Member as trustee*
7. *Approval of new hires (executive)*
8. *Approval of staff renewal contracts (executive)*
9. *Approval of 14-15 budget revisions*
10. *Approval of Omni/Edgar Regulations policy*

Discussion

1. *Financial status and budget*
2. *School Meal program under SASCS*
3. *Board self-evaluation*
4. *Evaluation of Superintendent*
5. *Advisory Board*
6. *New charter application and structure (executive)*
7. *Superintendent's report*
8. *Director's report (SASCS)*

Motion by **Dr. Yildiray Yildirim**, seconded by **Rev. Sherman Dunmore**, to adopt the agenda as presented.

Roll Call: Adopted unanimously

IV. ► Motion #

RESOLVED, that cleaning service contract by Eastwood is hereby approved, due total amount is the lowest price, customer service and the quality of work is better compared to Cleantec, and the school would like to work with one company for all its buildings. The prices below are good for only for the services and terms stated in the contract. Any other service beyond the contracted services and terms will be charged additionally.

	Cleantec	Eastwood	Janitronics
Monthly cost for elementary for 15-16	\$ 5,475.00	\$ 5,395.00	\$ 4,889.00
Monthly cost for middle for 15-16	\$ 4,475.00	\$ 4,395.00	\$ 6,070.00
Monthly cost for high school for 15-16	\$ 9,875.00	\$ 9,700.00	\$ 9,539.00
Services included in the price	19825	19490	20498
5 days cleaning service	included	included	included
Cleaning supplies green product	included	included	included
Equipment	included	included	included
Scrub & recoat& strip & wax floors (summer turn over)	included	included	not-included

Moved by **Muris Hadzic**, seconded by **Jawwaad Rasheed**.

Resolution # was **adopted unanimously**

► Motion #

RESOLVED, that attached athletic program pay-scale is hereby approved.

June 2, 2015

Moved by **Dr. Ahmet Ay**, seconded by **Muris Hadzic**.

Resolution # was **adopted unanimously**

► **Motion #**

RESOLVED, that hiring an assistant coach for JV football team and the restructuring the 5th and 6th grade basketball teams to have only in school tournaments are hereby approved.

Moved by **Dr. Yildiray Yildirim**, seconded by **Jawwaad Rasheed**.

Resolution # was **adopted unanimously**

► **Motion #**

RESOLVED, that budget for 2015-16 is hereby approved.

Moved by **Muris Hadzic**, seconded by **Jawwaad Rasheed**.

Resolution # was **adopted unanimously**

► **Motion #**

RESOLVED, that discretionary performance incentive policy is hereby approved.

Moved by **Rev. Sherman Dunmore**, seconded by **Muris Hadzic**.

Resolution # was **adopted unanimously**

► **Motion #**

RESOLVED, that Chanel Turnquest as trustee starting July 2015 until August 2016 is hereby approved.

Moved by **Dr. Ahmet Ay**, seconded by **Rev. Sherman Dunmore**.

Resolution # was **adopted unanimously**

► **Motion #**

RESOLVED, that the hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Jawwaad Rasheed**, seconded by **Dr. Yildiray Yildirim**.

Resolution # was **adopted unanimously**

► **Motion #**

RESOLVED, that contract renewals listed in the attached document (listed names for

June 2, 2015

listed terms and listed salary) is hereby approved.

Moved by **Dr. Yildiray Yildirim**, seconded by **Muris Hadzic**.

Resolution # was **all in favor but abstained by Dr. Ay**

► **Motion #**
RESOLVED, that 14-15 budget revisions is hereby approved.

Moved by **Dr. Yildiray Yildirim**, seconded by **Muris Hadzic**.

Resolution # was **adopted unanimously**.

► **Motion #**
RESOLVED, that Omni/Edgar Regulations policy is hereby approved.

Moved by **Muris Hadzic**, seconded by **Dr. Ahmet Ay**.

Resolution # was **adopted unanimously**.

V. Discussion Items

6. *Financial status and budget has been discussed. Dashboard and month to month comparison and actual vs budgeted was reviewed.*
7. *School Meal program under SASCS: utilizing current meal service contract for Utica school and get paid back for the cost has been discussed.*
8. *Board self-evaluation: Board evaluation form was discussed. It will be reviewed in next board's meeting.*
9. *Evaluation of Superintendent: A new form will be created and will be discussed further in next meeting.*
10. *Advisory Board: Following names were nominated to be on advisory board for both schools. Advisory board will meet once or twice year at a dinner to be informed about the school. Later School and board will asked their help and guidance on specific issues related to school. Dr. Peter Koveos (Former chair of finance at SU), Dr. Maurice Harris(Director of UG admissions), Dr. Montgomery (Former Dean at Hamilton College, and at Utica school of Commerce),*
11. *New charter application and structure (executive): School structures has been discussed.*

VI. Superintendent's Report

1. M&T Bank Grant: \$5,000 for SASCS and SRC gave \$3600.
2. Preparations for 2015-16 school year & Summer Programs: 2 week summer programs, all the new students will take STAR test and based on that a program will be developed.
3. Evaluation of Deans and Directors:
- 4.

SASCS Director's Report

June 2, 2015

Total Current Enrollment	
Female	494 (55%)
Male	412 (45%)
Demographics	
White	208 (23%)
Black	428 (47%)
Hispanic	139 (15%)
Asian	30 (3.3%)
Other	101 (11%)
Total number of SWD	90 (9.9%)
Total number of LEP	54 (6%)
Total Students in Waiting List	1348
Total Out of School Suspensions	88

School Activities:

1. 5/15: Dr. Kennedy & Dr. Nelsen visit 8th grade to speak about their role at Upstate.
2. 5/11 & 5/12: 9th grade trip to Cornell
3. 5/15: Jr./Sr. Prom at the Sheraton Hotel
4. 5/19: SUNY ESF Environmental Challenge: 2 of our students took first place at the competition!
5. 5/20: Dean's Dinner (99 students qualified to go, although not all attended) Recognized students with a 3.5 or higher during quarters 1, 2, and 3. Also recognized SU Project Advance recipients and National Honor Society Inductees
6. 5/22: National Honor Society Induction Ceremony Luncheon. 10 students inducted into NHS.
7. 5/26: Armed Forces Presentation to the 9th grade.
8. 5/28-5:30: Little Shop of Horrors Play at the Appleseed Stage in Syracuse Academy of Science (fabulous show!!!)
9. 6/1: MS WCNY trip to participate in Enterprise America
10. 6/3: SUNY ESF Scientific Meeting: Students will get to work with scientists from the college and have a discussion regarding topics that relate to their interests.
11. 6/5: Dodgeball Tournament
12. ES field trips taken this month:
13. Onondaga Lake Visitor Center: learn about the clean-up efforts in the community
14. Wild Animal Park: see wild animals and learn about them and their habitats
15. Van Duyn Center: students visited this rehab and nursing center
16. Darian Lake: reward for students that performed well on state testing (all 3 schools went actually)
17. Clarks Reservation: learn and experience nature in this park known for their nature walks
18. LeMoyne: K class learned about going to college
19. Rosamond Zoo: see wild animals and learn about them and their habitats
20. Fingerlakes Live Steamers: Learn about locomotives and such on this trip

Tests Held:

5/13: AP English Lang. and Comp.

June 2, 2015

5/18: Algebra Field Test
5/20: English Field Test & NYSED Science Performance Test
6/1: NYSED Science Written Test
6/2: ELA Regents and Geometry Regents
6/6: SAT Administration

VII. Executive Session

Motion by **Rev. Sherman Dunmore**, seconded by **Muris Hadzic** to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Roll Call: Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VIII. Reconvene Public Session

Motion by **Dr. Ahmet Ay**, seconded by **Dr. Yildiray Yildirim**, to exit the executive session.

Roll Call: Adopted unanimously

IX. Public Comment on Any Topic

Board President or designee opens the public comment session on approved agenda items.

Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session.

X. Motion by **Dr. Yildiray Yildirim**, seconded by **Rev. Sherman Dunmore**, to adjourn the meeting at .

Roll Call: Adopted unanimously

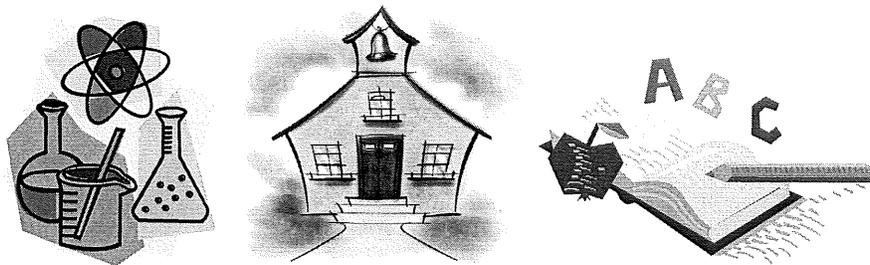
Appendix H: Enrollment and Retention Targets

SASCS is located in and serves in an economically disadvantaged neighborhood, which also includes a number of refugee and immigrant communities. The school distributes flyers written in the native language of several of these immigrant communities (Bosnian, Spanish, and Russian). SASCS also completes a mass mailing of an English language flyer to all families in the local area.

Number of ELL, Special Ed, Free/Reduced Lunch Students

	2010-11	2011-12	2012-13	2013-14	2014-15
ELL	34(7%)	32 (7%)	29 (5%)	45 (6%)	50 (5.8%)
Special Education	34(7%)	43 (8%)	48 (7%)	50 (7%)	64 (7.5%)
Free-Reduced Lunch	286 (61%)	401 (71%)	460 (71%)	428 (61%)	589 (69.5%)

The number of enrolled ELL, special education, and free and reduced lunch students are provided in the above table. SASCS has had a steady special education population throughout the years with a 7-8% enrollment rate. ELL student population has also remained steady, and while some students have moved to other districts, new students were taken in. We continue to aggressively advertise and recruit for applications from the refugee and immigrant communities.



**Nos gustaría invitar a usted, su familia y sus amigos
en nuestro Escaparate.
Venga y vea lo que son!**

La exposición tendrá lugar el sábado 21 de marzo de 2015 10:30 a 14:30

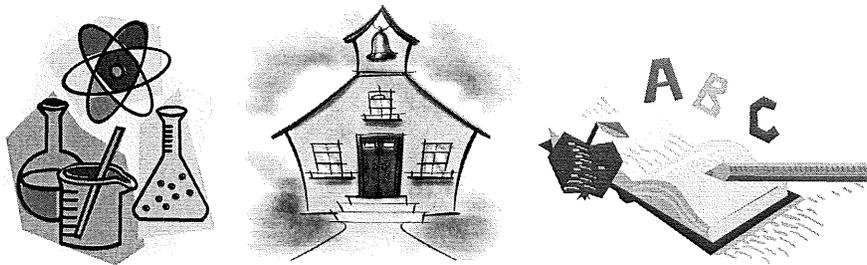
Para el Kindergarten hasta el grado 6, diríjase a:
Syracuse Academy of Science Charter School Elementary
4827 South Salina Street
Syracuse, New York 13205
315-469-9404

Para el grado 5 hasta el grado 7, por favor póngase en contacto con:
Syracusa Academia de Ciencias de la Escuela Charter Middle School
200 West High Terraza
Syracuse, Nueva York 13219
315-487-5986

En el grado 8 al grado 12, por favor vaya a:
Syracuse Academy of Science Charter School MS/HS
1001 Park Avenue
Syracuse, New York 13204
315-428-8997

SASCS

Construyendo el éxito - un átomo en un momento



We would like to invite you, your family and friends
to our Showcase.

March 21, 2015 10:30 to 2:30

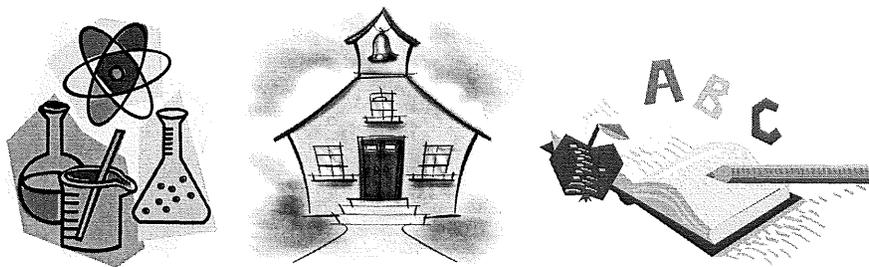
For kindergarten through grade 4, please contact:
Syracuse Academy of Science Charter School Elementary
4827 South Salina Street
Syracuse, New York 13205
315-469-9404

For grade 5 through grade 7, please contact:
Syracuse Academy of Science Charter School Middle School
200 West High Terrace
Syracuse, New York 13219
315-487-5986

For grade 8 to grade 12, please go to:
Syracuse Academy of Science Charter School MS/HS
1001 Park Avenue
Syracuse, New York 13204
315-428-8997

SASCS

Building on success - one atom at a time



**Мы хотели бы пригласить вас, вашу семью и друзей
в нашей Showcase.**

21 марта 2015 10:30 2:30

Для детского сада до 4-го класса, пожалуйста, обращайтесь:

Сиракузы академия наук Устав школы Elementary

4827 Южная Салина-стрит

Сиракузы, Нью-Йорк 13205

315-469-9404

Для 5 класса через 7 класса, пожалуйста, обращайтесь:

Сиракузы академия наук Устав школы Средняя школа

200 West High Терраса

Сиракузы, Нью-Йорк 13219

315-487-5986

Для 8-го класса в 12 классе, пожалуйста, перейдите по ссылке:

Сиракузы академия наук Устав школы MS/HS

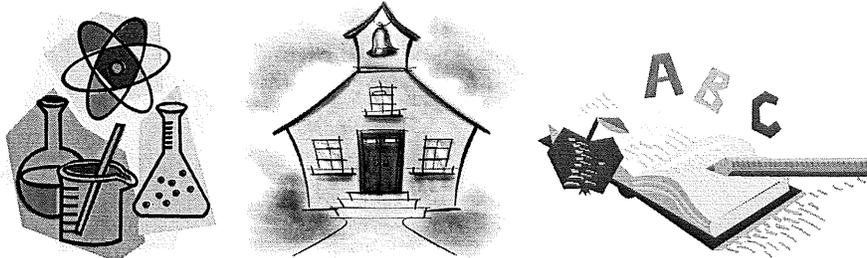
1001 Park Avenue

Сиракузы, Нью-Йорк 13204

315-428-8997

SASCS

Опираясь на успех - один атом в то время,



Željeli bismo pozvati vas, vaše obitelji i prijatelji
našim Showcase.

21 Mart 2015 10:30-02:30

Za vrtića do 4 razreda, obratite se:
Syracuse akademije nauka Charter School Elementary
4827 South Street Salina
Syracuse, New York 13205
315-469-9404

Za 5 do 7 razreda razreda, obratite se:
Syracuse akademije nauka Charter School Middle School
200 West High Terasa
Syracuse, New York 13219
315-487-5986

Za 8 razreda u 12 razreda, idite na:
Syracuse akademije nauka Charter School MS/HS
1001 Park Avenue
Syracuse, New York 13204
315-428-8997

SASCS

Oslanjajući se na uspjehu - jedan atom po jedan



Appendix I: Teacher and Administrator Attrition

Created: 07/08/2015

Last updated: 07/31/2015

Report changes in teacher and administrator staffing.

Page 1

Charter School Name: 421800860854 SYRACUSE ACAD-SCI CS

Instructions for completing the Teacher and Administrator Attrition Tables

ALL charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2014, the FTE for added staff from July 1, 2014 through June 30, 2015, and the FTE for any departed staff from July 1, 2014 through June 30, 2015 using the two tables provided.

2013-14 Teacher Attrition Table

	FTE Teachers on June 30, 2014	FTE Teachers Additions 7/1/14 – 6/30/15	FTE Teacher Departures 7/1/14 – 6/30/15
	50	30	14

2013-14 Administrator Position Attrition Table

	FTE Administrator Positions On 6/30/2014	FTE Administrator Additions 7/1/14 – 6/30/15	FTE Administrator Departures 7/1/14 – 6/30/15
	7	3	4

Thank you



Appendix J: Uncertified Teachers

Created: 07/08/2015

Last updated: 07/31/2015

"thirty per centum or 5 teachers, whichever is less"

To comply with NYS Education Law Section 2854(3)(a-1), please report the (FTE) count of uncertified and certified teaching staff as of the last day of school for the 2014-15 school year.

Page 1

Charter School Name: 421800860854 SYRACUSE ACAD-SCI CS

Note Definition of FTE:

Full-time equivalent employees equal the number of employees on full-time schedules plus the number of employees on part-time schedules converted to a full-time basis. The number of full-time equivalent employees in each industry is the product of the total number of employees and the ratio of average weekly hours per employee for all employees to average weekly hours per employee on full-time schedules. An industry's full-time equivalent employment will be less than the number of its employees on full- and part-time schedules, unless it has no part-time employees (U.S. Commerce--Bureau of Economic Analysis at: http://www.bea.gov/faq/index.cfm?faq_id=368#sthash.8Rbj89kq.dpuf)

How many **UNCERTIFIED** Full-Time Equivalent Teachers were employed in the charter school as of last day of school in 2014-15?

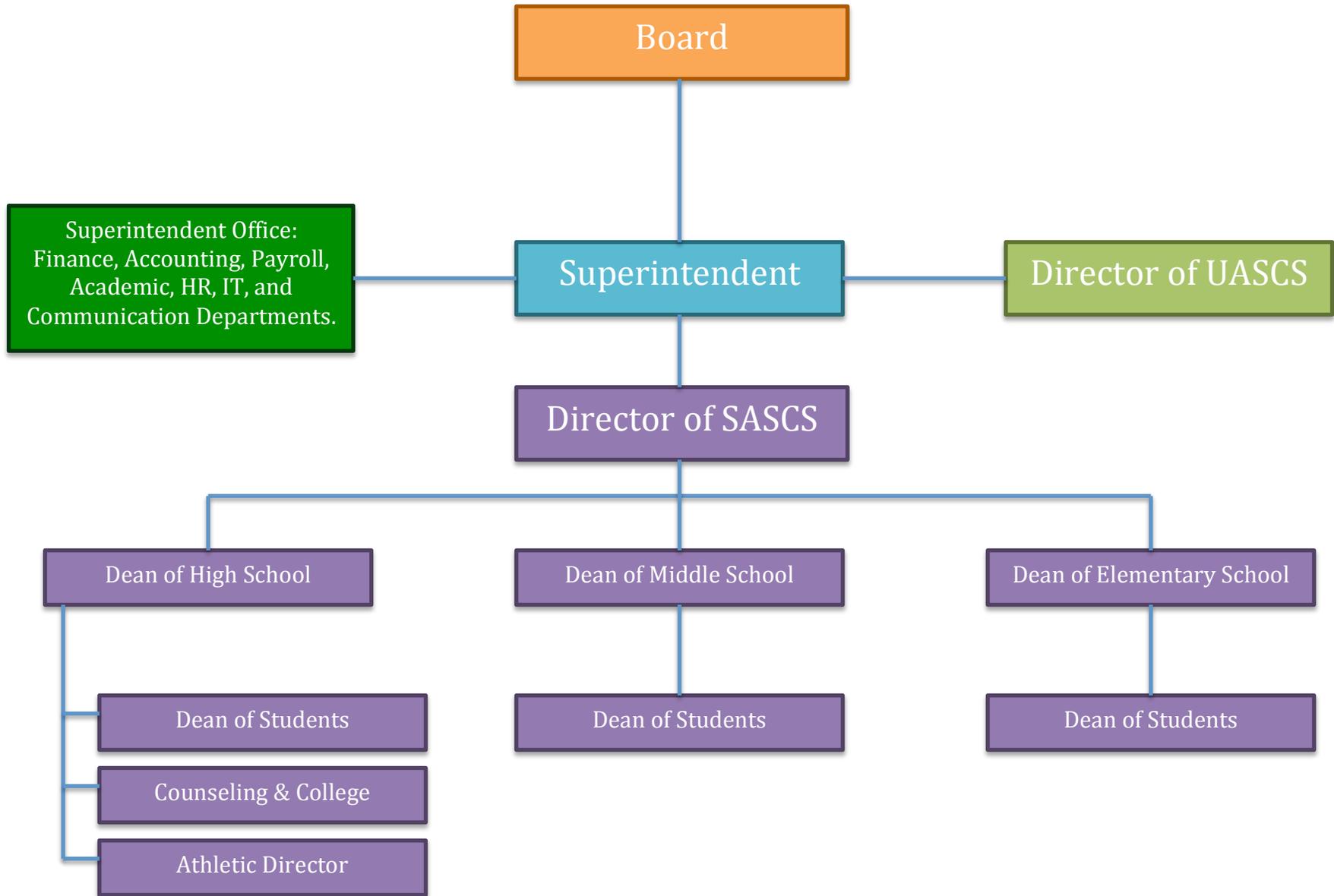
For each applicable category (i-iv), input the relevant full time equivalent (FTE) count of teachers.

	FTE - (June 30, 2015)
(i) uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience	3
(ii) individuals who are tenured or tenure track college faculty	
(iii) individuals with two years satisfactory experience through Teach for America	
(iv) individuals who possess exceptional business, professional, artistic, athletic, or military experience	
FTE count of uncertified teachers who do not fit into any of the four statutory categories	2
Total	2.0

How many **CERTIFIED** Full-Time Equivalent Teachers were employed in the charter school as of the last day of school in 2014-15?

49

Thank you.



Mission Statement

Syracuse Academy of Science Charter School will provide support, challenges and opportunities for its students, and it will instill the necessary skills and knowledge in math, science, and technology to empower students, through high intellectual standards, preparing them for college, career, and citizenship. The school seeks to graduate students who can think critically and creatively, who are committed to a lifetime of learning and civic involvement, and who are conscious of local, global, and environmental issues.

Design Elements

Curricula

The core curriculum will provide students with a rigorous program of studies in the areas of mathematics, science, social studies, and language arts. The school will have high expectations of all students, and develop and monitor individual plans for them.

Attitudes

Reinforcement of productive attitudes toward work, community, school, friends, and self; a willingness to sacrifice for the common good, as well as for personal fulfillment; deep respect for family, school, and community; and the capacity to appreciate the opportunities life affords.

Individual Attention

The importance and abilities of each individual student will be a focal point at all times. Each and every student at SASCS will be regarded as a unique, valued, and vital member of the school community and provided extensive tutoring as fit their needs.

College Preparation

The importance of college readiness is understood very well at SASCS and several programs, during school, after-school, summer, have been developed to make sure that every student has an opportunity to attend a college.

Participation

Community service learning embedded in the curriculum will perpetuate constructive participation by students, parents, staff, and citizens in the life of the school and the community and will directly carry the school experience into the real world, throughout higher education, work, family, and community and civic affairs.

Reform and Accountability

At SASCS, educational reform is the initiating and guiding principle, with excellence as a standard, as well as the goal the school must achieve to remain in business. Accountability will be clear: just as business must adapt itself to new technologies, new demands from its consumers, and the invention of new or the obsolescence of old products to thrive, so must education.

I. SCHOOL INFORMATION AND COVER PAGE

Created Monday, June 16, 2014
Updated Thursday, July 31, 2014

Page 1

1. SCHOOL NAME

(Select School name from dropdown menu; BEDS # appears first)

421800860854 SYRACUSE ACAD-SCI CS

2. CHARTER AUTHORIZER

Regents-Authorized Charter School

3. DISTRICT / CSD OF LOCATION

Syracuse

4. SCHOOL INFORMATION

PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
1001 Park Avenue, Syracuse, NY 13204	315-428-8997	315-428-9101	[REDACTED]

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Tolga Hayali
Title	Superintendent
Emergency Phone Number (###-###-####)	[REDACTED]

5. SCHOOL WEB ADDRESS (URL)

<http://www.sascs.org>

6. DATE OF INITIAL CHARTER

2003-09-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2003-09-01 00:00:00

8. TOTAL NUMBER OF STUDENTS ENROLLED IN 2013-14 (as reported on BEDS Day)

(as reported on BEDS Day)

9. GRADES SERVED IN SCHOOL YEAR 2013-14

Check all that apply

• K

• 1

• 2

• 3

• 4

• 5

• 6

• 7

• 8

• 9

• 10

• 11

• 12

10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

Yes/No	Name of CMO/EMO
No	

11. FACILITIES

Will the School maintain or operate multiple sites?

Yes, 2 sites

12. SCHOOL SITES

Please list the sites where the school will operate in 2014-15.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	1001 Park Avenue, Syracuse, NY 13204	315-428-8997	SYRACUSE CITY SD	7-12	Yes	Rent/Lease
Site 2	4837 South Salina St., Syracuse, NY 13205	315-469-9404	SYRACUSE CITY SD	k-6	Yes	Rent/Lease

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Galip Bak	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	Nick Bilge	[REDACTED]	[REDACTED]	[REDACTED]
Compliance Contact	Tolga Hayali	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	Tolga Hayali	[REDACTED]	[REDACTED]	[REDACTED]

12b. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Linda M. Spencer	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	Nick Bilge	[REDACTED]	[REDACTED]	[REDACTED]
Compliance Contact	Tolga Hayali	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	Tolga Hayali	[REDACTED]	[REDACTED]	[REDACTED]

13. Are the School sites co-located?

No

14. Were there any revisions to the school's charter during the 2013-2014 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

Yes

15. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in schedule/calendar	School year extended 15 additional days	12/02/2013	02/03/2013
2	Change in Maximum Approved Enrollment	k-12 student population will expand to 975 students by 2016-17 school year	12/02/2013	02/03/2013

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

• Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Thank you.

Appendix A: Progress Toward Goals

Created Wednesday, June 25, 2014

Updated Thursday, June 26, 2014

Page 1

Charter School Name: 421800860854 SYRACUSE ACAD-SCI CS

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?instid=800000056174&year=2013&createreport=1&enrollment=1&avgclasssize=1&freelunch=1&attenda>

2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

2a. ACADEMIC STUDENT PERFORMANCE GOALS

If the results are not available by August 1st, please list the goals and explain this in the "progress toward goal attainment" column. This task will reopen for the school to update and finalize by the November 1, 2014 due date.

2013-14 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 1	PERFORMANCE	Regents scores	100% of 2014 graduates passed the English Regents	Met
	90% Pass English Regents	Regents scores	100% of 2013 graduates passed a Math Regents	Met
	90% Pass Math Regents	New York State Intermediate Assessments	___ % L2+L3+L4 in all 8th grade Math, ELA, and Science	Scores not yet available (6/25/14)
	90% L2+L3+L4 in All 8th Grade State Exams	New York State Intermediate Assessments	___ % L2+L3+L4 in all 8th grade Math and ELA	Scores not yet available (6/25/14)
Academic Goal 2	STUDENT ATTRITION	Drop out rate	The dropout rate for 2013-14 was 0%.	Met
	Maintain low percentage of dropouts Maintain high attendance rate	Attendance rate	The attendance rate remained high in 2013-14: 90.2%	
Academic Goal 3	Increase student performance through data analysis	Benchmark and Full Length Exam Analysis	To improve student preparation for New York State assessments and teacher analysis of student readiness, SASCS continued Benchmark testing for all students in	Met

grades 3-12 in 2013-2014. Each core class instructor (for all ELA courses, math for grades 3-8, Algebra, Geometry, Algebra 2, Pre-Calculus, Calculus, Earth Science, Biology, Chemistry, Global I and II and US History) developed benchmark tests prepared with ExamView Software, which are given at the end of the first three quarters to students in grade 3-12. The benchmark tests assess units taught during the quarter, and the ExamView generated questions indicate which SED standard is being assessed for each question. In addition, full length practice exams are given and analyzed to ascertain each students' readiness and progress toward success on the SED exams.

Curriculum coordinator provided reports to teachers and met with them to develop action plans and then check for alignment between action plans and lesson plans. Based on the data obtained from these assessments, SASCS began "from the ground up" method of improving performance by several measures, such as assisting grade 3-8 identified at risk students through push-in, pull-out and after school tutoring. The analysis of the full-length practice exams provides information about student progress within a year as well as their possible success at SED and Regents Exams.

Academic Goal 4	Increase parent involvement and awareness of academic progress	Progress report cards and database	SASCS continued the frequency of its student academic progress reporting in 2013-2014. Instead of the traditional five-week progress reports (two reports per quarter), SASCS sends, on the first	Met
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Friday of every month a progress report, plus end-of-quarter progress reports (typically resulting in 4 reports home per quarter), which provides more frequent information to parents, particularly those who do not have Internet access, or are uncomfortable with accessing the database for information.

Academic Goal 5	Expose students to collegiate opportunities to motivate better academic performance	College Visits	In 2013-2014, college guidance offered grade-level and small group college visits, and coaches and teachers escort students to college visits as well. In 2013-2014, SASCS personnel took our students to the following colleges for study sessions, fairs, tours, and interviews: SUNY Oswego, Syracuse University, SUNY Cortland, Colgate University, Le Moyne College, Cornell University, R.I.T., Harvard College, MIT, the NACAC National College Fair 2014 (200 colleges).	Met
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Academic Goal 6	Expose students to motivational speakers to encourage better academic performance	Number of speakers	In 2013-2014 SASCS brought in a number of community, academic and business leaders to speak to our students and encourage them to graduate from college and pursue excellence. Specifically, the speaking engagements have gravitated toward people from backgrounds similar to our students' upbringing. Most of the speakers included personal stories of meager beginnings but not shying away from responsibility and leadership roles. They have encouraged our students to do likewise. Speakers have included Senator John A. DeFrancisco, 93Q Ted Long and Amy Robbins, Mayor Stephanie Miner,	Met
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ADA Michael Manfredi,
 Congressman Dan Maffei,
 Officers from Syracuse
 Police Department, and
 Family Court Magistrate
 Jawwaad Rasheed, Helen
 Hudson, Common
 Councilor Bob Dougherty,
 Common Councilor
 Christie Casciano, Anchor
 News Channel 9 Al Stirpe,
 Assemblyman Frank
 Fowler, Syr Chief of
 Police, Paul Tremont
 President SRC, William
 Fitzpatrick, DA,
 Evelyn Carter, VP
 Community Relations
 Wegmans, Dave Barrette,
 1st Dep chief Syr police,
 Empower Federal Credit
 Union, Syracuse Crunch
 team re: bullying, Vitamin
 L Performance, NED
 Character Ed Performance,
 Bill Smullen, Maxwell
 School, natl security
 program
 Creg Collie, VP
 development United Way,
 Joan Royale, exec director
 success by 6, and Linda
 Littlejohn, VP Southside
 Initiative among many
 others.

Academic
 Goal 7

Provide real world
 experiences for students to
 increase their cultural
 understanding

Field trips

An important part of the
 Syracuse Academy of
 Science program is
 providing real world
 experiences that are less
 likely to happen for lower
 socio-economic students.
 To that end, SASCS has
 taken many field trips
 during the 2013-14 school
 year. In the high school,
 journalism students
 volunteered at Rescue
 Mission, the Drama Club
 traveled to Rochester, NY
 to see live production of
 Phantom of the Opera, the
 11th grade US History
 students visited memorials
 and museums in
 Washington DC, chemistry
 students toured a paper and
 bioprocess engineering
 department at SUNY ESF,
 engineering students toured

Met

O'Brien & Gere
manufacturing and
technology development
center, journalism class
visited News Channel 9,
and physics students
visited Onondaga
Community College
Chemistry and Physics
labs. In the elementary,
students took field trips to
5 Star Martial Arts,
Baltimore Woods,
Beak and Skiff Apple
Orchard, Beaver Lake
Nature Ctr, Behling Apple
Orchard,
Big Don's Golf, Billy
Beez-Destiny, Brookdale
Senior Living, Caz Public
Library, Chit Canal
Museum, Civic Center
productions, Clairbridge of
Manlius, Clinton Square
ice rink, Corning Museum
of Glass, Critz Farms
Erie Canal Museum, ESF,
Everson, Excel Martial
Arts, Fort Rickey, Fort
Stanwix,
Great Swamp
Conservancy, Hospital
Land/Carrier Dome,
Jamesville Beach, MOST
Planetarium, Museum of
the Earth, OCC, Onondaga
Historical Association,
Onondaga Library, Our
Farm (the Golubs), Rescue
Mission, Rippleton
Oneroom Schoolhouse,
Rogers Environmental Ed
Ctr, Rosamond Gifford
Zoo, Salt Museum
Sciencenter-Ithaca, Strong
Museum,
Syracuse Chiefs Game,
The Galleries
The Wild Zoo, Tim's
Pumpkin Patch,
Tops, Ultimate Goal,
Wegmans, Wild Animal
Park,
Wonderworks-Destiny, and
YNN.

2a1. Do have more academic goals to add?

No

2a2. Do have more academic goals to add?

No

2b. ORGANIZATIONAL GOALS

2013-14 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2013-14 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 1	Create partnerships with area universities	Partnerships and programs	<p>In 2013, seven high school students participated in the Summer Science Immersion Program at SUNY Oswego. There they learn science disciplines under the guidance of Oswego professors, and improve their lab skills. The students dorm on the SUNY campus for four weeks, eat their meals in the cafeteria, and get a taste of what college life is like. Seven students are registered to participate in this program in July 2014 as well.</p> <p>Our target is also to send our students to colleges with SUNY college credits already earned. Such a program was finalized in 2010-11, and we continued the instruction in 2013-14 with SUNY OCC and SUNY ESF courses. Through the Onondaga County Community College "College Credit Now" program, SASCS offered OCC courses in English, Social Studies, Math, Career Exploration, Sociology, and American Sign Language.</p> <p>Our goal is to be able to send our students to college already having earned between 9 and 30 college credits.</p>	Met
Org Goal 2	Increase administrative awareness of student engagement during instructional time.	Unannounced 20-minute classroom observations	<p>The curriculum coordinator, director and deans continued this year to observe the teachers each week. Observers checked that lessons align with the state standards, and classroom management was conducted in such a way that learning was a primary function of each class. Following each observation, the observer met with the teacher and provided feedback and suggestions to improve instruction. Observation and feedback results are regularly reported to the school director.</p> <p>These half-period observations are unannounced and are intended to keep the administration informed of teacher and student performance and to provide information from which decisions regarding what kind, how much and for whom additional training, mentoring or</p>	Met

professional development is needed. Each teacher was observed between 4 and 14 times, with new staff members receiving more observations than veteran staff.

Org Goal 3	Professional Development	Attendance and training	<p>The following staff members participated in staff development, paid for by SAS: C. Flannigan - Book Fair Workshop, H. Tong - AMTNYS Annual Fall Conf, P. Smith - AMTNYS Annual Fall Conf, Z. Kiggins - NYS AHPERD Conference, M. Hill - NYSATA Conference, K. Smith and J. Stagnita - Success with Common Core Standards for Special Education Students, F. Tees and A. Szczesniak - Effective Dealing with Disruptive Students, Dorschel/Hartnett/K.Smith Coyne/Szczesniak/Donaldson Reading Recovery Conference, J. Wells and J. Hayes - Strategies to help readers, C. McIntyre- Strategies for helping Kindergarteners w/Common Core State Standards, V. Crowell - NYSESLAT training, H. Tong Hudson-Mohawk Valley Math Conf., E. Mujak - Organizing and Managing Accounts Payable, T. Hayali and G. Bak - ASCD Conference on Teaching Excellence</p> <p>The staff is encouraged to complete college credits and are reimbursed up to \$1800 annually. The following staff members received reimbursement during 2013-14: Amy Beresford, Ertugrul Gerdan, Virginia Frost, Nicolas Salibrici, Valerie Reppi and Huseyin Tong. The total amount paid for this benefit in 2013-14 was \$??.??.</p> <p>To ensure that instructional quality is at the forefront of each staff member's mind, SASCS administration created a summer teacher program that focuses on instruction. Since 2009, SASCS staff has participated in a summer professional development training program called Summer Institute, which lasts two weeks in August for new teachers, and one week for returning staff. In preparation for the 2013 meeting, all teachers read Rigor is Not a Four Letter Word by Barbara Blackburn as part of staff-wide alignment with Common Core standards and expectations.</p>	Met
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Org Goal 4	Employ qualified graduates	Employees	SASCS offers graduates the opportunity to serve its community by hiring our graduates to our staff. The following graduates have been employed by	Met
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SASCS: Esmir Omerovic (2011) as staff in the Business Office; Troy McGriff (2011) as TA in the elementary building and coach of the Junior High boys basketball team; Alexis Johnson (2013) as a secretary in HS; Dalton Ackerman (2013) Administrative Assistant for Superintendent; Elmedina Mujak (2009) as staff in both Business Office and IT staff; and Alicia Figueroa (2009) as a Kindergarten Co-Teacher.

Org Goal 5	Provide data analysis to drive instruction	Analysis	The curriculum coordinator continues to schedule and coordinate school-wide testing; gather, compile and analyze student performance data; organize and disseminate information regarding upcoming formative and summative assessments; and identify, track services given and progress of at-risk students.	Met
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2b.1 Do you have more organizational goals to add?

No

2c. FINANCIAL GOALS

2013-14 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Financial Goal 1	Maintain a 5% account reserve	End of year account balance		
Financial Goal 2	Seek out Grants for building improvements	submit a minimum of three grant applications		

Appendix A: Progress Toward Goals

Created Tuesday, July 22, 2014

Updated Friday, October 03, 2014

Page 1

Charter School Name: 421800860854 SYRACUSE ACAD-SCI CS

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?year=2013&instid=800000056174>

2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

2a. ACADEMIC STUDENT PERFORMANCE GOALS

If the results are not available by August 1st, please list the goals and explain this in the "progress toward goal attainment" column. This task will reopen for the school to update and finalize by the November 1, 2014 due date.

2013-14 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 1	PERFORMANCE	Regents scores	100% of 2014 graduates passed the English Regents	Met
	90% Pass English Regents	Regents scores	100% of 2014 graduates passed a Math Regents	Met
	90% Pass Math Regents			
	Yearly Progress on 8th Grade Math and ELA	New York State Intermediate Assessments	59% L3+L4 in all 8th grade Math and ELA	We administered the new NYS common core intermediate assessments and although we did not meet our charter goal, in ELA we surpassed the district by 20 percentage points and missed the state average by 6 percentage points. In Math we surpassed the district by 23 percentage points and surpassed the state average by 2 percentage points.
Academic Goal 2	STUDENT ATTRITION	Drop out rate	The dropout rate for 2013-14 was 0% for the 2010 cohort.	Met
	Maintain low percentage of			

	Dropouts	Attendance rate	The attendance rate remained high in 2013-14: 91.6%	Met
	Maintain high attendance rate			
Academic Goal 3	Increase student performance through data analysis	Benchmark and Full Length Exam Analysis	<p>To improve student preparation for New York State assessments and teacher analysis of student readiness, SASCS continued Benchmark testing for all students in grades 3-12 in 2013-2014. Each core class instructor (for all ELA courses, math for grades 3-8, Algebra, Geometry, Algebra 2, Calculus, Earth Science, Biology, Chemistry, Global I and II and US History) developed benchmark tests prepared with ExamView Software, which are given at the end of the first three quarters to students in grade 3-12. The benchmark tests assess units taught during the quarter, and the ExamView generated questions indicate which SED standard is being assessed for each question. In addition, full length practice exams are given and analyzed to ascertain each students' readiness and progress toward success on the SED exams.</p> <p>Curriculum coordinators provided reports to teachers and met with them to develop action plans and then check for alignment between action plans and lesson plans. Based on the data obtained from these assessments, SASCS began "from the ground up" method of improving performance by several measures, such as assisting grade 3-8 identified at risk students through push-in, pull-out and after school tutoring. The analysis of the full-length practice exams provides information about student progress</p>	Met

within a year as well as their possible success at SED and Regents Exams.

Academic Goal 4	Increase parent involvement and awareness of academic progress	Progress report cards and database	<p>SASCS continued the frequency of its student academic progress reporting in 2013-2014.</p> <p>Instead of the traditional five-week progress reports (two reports per quarter), SASCS sends, on the first Friday of every month a progress report, plus end-of-quarter progress reports (typically resulting in 4 reports home per quarter), which provides more frequent information to parents, particularly those who do not have Internet access, or are uncomfortable with accessing the database for information.</p> <p>Curriculum coordinators also regularly check for type and timeliness of data entry (grades) in database so that information reported to parents is current and accurate.</p>	Met
-----------------	--	------------------------------------	---	-----

Academic Goal 5	Expose students to collegiate opportunities to motivate better academic performance	College visits	<p>In 2013-2014, college guidance offered grade-level and small group college visits, and coaches and teachers escort students to college visits as well. In 2013-14, SASCS personnel took our students to the following colleges for study sessions, fairs, tours, and interviews:</p> <p>Binghamton University Colgate University Cornell College Hamilton College LeMoyne College Rochester Institute of Technology SUNY Cortland SUNY Oswego University of Rochester, the NACAC National College Fair 2013 (200 colleges).</p>	Met
-----------------	---	----------------	--	-----

Academic Goal 6	Expose students to motivational speakers to encourage better academic performance	Number of speakers	<p>In 2013-2014 SASCS brought in a number of community, academic and business leaders to speak to our students and encourage them to graduate from college and pursue excellence. Specifically, the speaking engagements have gravitated toward people from backgrounds similar to our students' upbringing. Most of the speakers included personal stories of meager beginnings but not shying away from responsibility and leadership roles. They have encouraged our students to do likewise. Speakers have included</p> <p>ELE Randy Phillips, Oneida Indian Nation, Nation Educator; Cheryl Welles, Empower Federal Credit Union, Financial Educator; Peter Edlund, Artist in Residence, Everson Museum of Art; Mary Kate Intaglietta, Executive Director, Baltimore Woods Nature Center; Snowflake Bentley Program, Baltimore Woods Nature Center Colonel Bill Smullen, Maxwell School at Syracuse University, National Security Program Chair; Dental Education Program - first Grade; OCCRA - Onondaga County Resource Recovery Agency; Bridget Owens, Onondaga County Commission on Human Rights Dr. Horace Smith, Nazareth College Greg Smith, Dermondy Burke & Brown, CPAs, Accountant</p>	Met
			<p>HS Kevin Corcoran & Partner, Syracuse Police Department; Mary Shaheen, Vice President United Way of New York State</p>	

Gary Shaheen, Director,
 Center for Veteran's Center
 Syracuse University
 Kathy Williams, Board
 Member, Chittenango
 Landing Boat Museum
 Ted & Amy, 93Q Radio,
 on-air personalities;
 Jennifer Sanders,
 WSYR-TV,
 reporter/anchor; Shannon
 Andre, Syracuse University
 Career Services
 Senator John DeFrancisco;
 Congressman Dan Maffei;
 Mayor Stephanie Miner;
 Alan Allport, Asst.
 Professor History, Syracuse
 University
 Matthew Cleary, Associate
 Professor Political Science,
 Syracuse University
 Michele Henry, First
 Person Historical
 Interpreter, Erie Canal era;
 Dr. Tim Eatman, Assistant
 Professor, School of
 Education

Academic Goal 7 Engage students through participation in school-sponsored events

Participation in field trips and sporting events

An important part of the program is a conscientious effort to expose students to a broad variety of academic activities and opportunities through field trips.

This year our k-12 students went to monuments and museums in Washington DC, a play in New York City, Phantom of the Opera in Rochester, state buildings in Albany NY, O'Brien & Gere manufacturing and technology development center, Syracuse Rescue Mission, News Channel 9, Beak & Skiff Apple Orchard, The Wild Zoo, Behling Apple Orchard, The Salt Museum at Onondaga Lake Park, Museum of Earth, Beaver Lake Nature Center, Fort Rickey Discovery Zoo, The Galleries of Syracuse, Chittenango Landing Canal Boat Museum, Critz Farms, The Great Swamp Conservancy, Excel Martial

Arts, 5 Star Martial Arts, Sciencenter, Time Warner Cable News Studio, Onondaga Library, Flamingo Bowl, Clare Bridge of Manlius, The Nutcracker at the Civic Center, Everson Museum, Ultimate Goal, Erie Canal Museum, Wonderworks, Ice Skating in Clinton Square, Wegmans Food Markets in DeWitt, The MOST, Corning Museum of Glass, and Rosemond Gifford Zoo.

Athletic team participation and success boosts the school community. The JH, JV and Varsity Boys Basketball teams' records remained successful this year. Also, the girls' JV and varsity basketball teams improved their records. Our cheerleaders also won various trophies at the competitions they participated in this year. The elementary school continued its basketball intramural teams and competed with area schools. Track and Field, and Cross Country teams have been successful at meets and invitational play.

2a1. Do have more academic goals to add?

No

2a2. Do have more academic goals to add?

No

2b. ORGANIZATIONAL GOALS

2013-14 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2013-14 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 1	Create partnerships with area universities	Partnerships and programs	<p>In 2013, seven high school students participated in the Summer Science Immersion Program at SUNY Oswego. There they learn science disciplines under the guidance of Oswego professors, and improve their lab skills. The students dorm on the SUNY campus for four weeks, eat their meals in the cafeteria, and get a taste of what college life is like. Seven students are registered to participate in this program in July 2014 as well.</p> <p>Our target is also to send our students to colleges with SUNY college credits already earned. Such a program was finalized in 2010-11, and we expanded the instruction in 2012-13 to include SUNY OCC in addition to the partnership that had begun with SUNY ESF in the 2011-12 academic year. Through the Onondaga County Community College "College Credit Now" program, SASCs offered OCC courses in English, History, Math, Physics and Career Exploration.</p> <p>Our goal is to be able to send our students to college already having earned between 9 and 30 college credits.</p>	Met.
Org Goal 2	Increase administrative awareness of student engagement during instructional time.	Unannounced 20-minute classroom observations	<p>the Superintendent, Director and Deans, continued this year to observe the teachers each week. With five observers, it ensures that lessons align with the state standards, and classroom management was conducted in such a way that learning was a primary function of each class. Following each observation, the observer met with the teacher and provided feedback and suggestions to improve instruction. Observation and feedback results are regularly reported to the Superintendent and Director.</p> <p>These half-period observations are unannounced and are intended to keep the administration informed of teacher and student performance and to provide information from which decisions regarding what kind, how much and for</p>	Met

whom additional training, mentoring or professional development is needed. Each teacher was observed between 4 and 14 times, with new staff members receiving more observations than veteran staff.

Org Goal 3	Professional Development	Attendance and training	The following staff members participated in staff development, paid for by SAS: Jessica Hayes and Jessica Wells – Practical Strategies to help Struggling Readers; Jenny Hartnett, Kathryn Smith, Anna Szczesniak, Carmella McIntyre, Jen Dorschel and Erin Coyne - 2-Day Reading Conference; Kathryn Smith and Tara Rudy – Helping students with special needs achieve greater success with Common Core; Galip Bak – CNY Educational Law Conference; Ellen Paradise – The Best New Young Adult Books and Common Core Nonfiction; Lynne Duffy – AP Biology Workshop.	Met
			<p>The staff is encouraged to complete college credits and are reimbursed up to \$1800 annually. The following staff members received reimbursement during the 2013-14 academic year: Tara K. Rudy, Onur Gokce, Huseyin Tong, Julie Miller, Ashley Pedrotti, Jessica Stagnitta, Sha Rejepov, Rachel Donaldson, and Valerie Reppi. The total amount paid for this benefit in 2013-14 was \$20,054.14.</p>	
			<p>To ensure that instructional quality is at the forefront of each staff member's mind, SASCS administration created a summer teacher program that focuses on instruction. Since 2009, SASCS staff has participated in a summer professional development training program called Summer Institute, which lasts two weeks in August. In preparation for the 2013 meeting, all teachers read Rigor is Not a Four Letter Word by Barbara Blackburn as part of staff-wide alignment with Common Core standards and expectations. This text was the foundation of training during the Summer Institute session. In November, teachers participated in technology training with a focus on integrating iPad technology into instruction. Based on grade 7-12 staff participation in professional development led by Dr. William D. Coplin of Syracuse University's Maxwell School, author of the book 10 Things Employers Want You to Learn in College, SAS used this text as a guideline for its 2013-14 Advisory Meetings.</p>	

Org Goal 4	Employ qualified graduates	Employees	SASCS offers graduates the opportunity to serve its community by hiring our graduates to our staff. The following graduates have been employed by SASCS: Iliana Figueroa (2009) as a teaching assistant in the elementary (hired as a Kindergarten teacher for 2014-15 year); Dalton Ackerman (2013), Alexis Johnson (2012) and Esmir Omerovic (2011) as administrative assistants; Troy McGriff (2011) as TA in the elementary building and coach of the Junior High boys basketball team; Shaq Mohammad (2011) and Kaleel Johnson (2011) as construction assistants, and Elmedina Mujak (2009) as staff in both Business Office and IT staff.	Met
Org Goal 5	Provide data analysis to drive instruction	Analysis	The curriculum coordinator continues to schedule and coordinate school-wide testing; gather, compile and analyze student performance data; organize and disseminate information regarding upcoming formative and summative assessments; and identify, track services given and progress of at-risk students.	Met

2b.1 Do you have more organizational goals to add?

No

2c. FINANCIAL GOALS

2013-14 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Financial Goal 1	Maintain a 5% account reserve	End of year account balance	Achieved <u> 6 </u> % reserve	met
Financial Goal 2				?

Appendix B: Total Expenditures and Administrative Expenditures per Child

Created Thursday, July 31, 2014

Page 1

Charter School Name: 421800860854 SYRACUSE ACAD-SCI CS

B. Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate 'Total Expenditures per Child' take total expenditures (from the unaudited 2013-14 Schedule of Functional Expenses) and divide by the count of students you reported on of BEDS Day. (Integers Only. No dollar signs or commas).

1. Total Expenditures Per Child Line 1: Total Expenditures	8592334
1. Total Expenditures Per Child Line 2: BEDS Day Pupil Count	702
1. Total Expenditures Per Child Line 3: Divide Line 1 by Line 2	12240

2. Administrative Expenditures per Child

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2013-14 Schedule of Functional Expenses) and divide by the BEDS per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

Do not include the FTE of personnel dedicated to administration of the instructional programs.

Do not include Employee Benefit costs or expenditures in the above calculations.

A template for the Schedule of Functional Expenses is provided on page 21 of the 2012 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2013-14 Annual Report Guidelines in "Resources" area of your portal task page).

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 1: Relevant Personnel Services Cost (Row)	1255155
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 2: Management and General Cost (Column)	796707
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 3: Sum of Line 1 and Line 2	2051862
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 4: BEDS Day Pupil Count	704
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 5: Divide Line 3 by the BEDS Day Pupil Count	2915

Thank you.



Financial

School Name:

Date:

School Fiscal Contact Name:

School Fiscal Contact Email:

School Fiscal Contact Phone:

District of Location:

Authorizer:

Years of Operation:

Facility:

Grades Currently Served:

Planned Grades at Full Capacity:

Enrollment:

Max Enrollment:

Year of Most Recent Data

School Fiscal Contact Phone:

School Audit Firm Name:

School Audit Contact Name:

School Audit Contact Email:

School Audit Contact Phone:

Latest Audit Period (through June 30):

Do Not Use this Box



Audit Supplemental Data Request Form

for Regents-Authorized Charter Schools

Syracuse Academy of Science Charter School

July 29, 2014

Nick Bilge



Syracuse
SED

12

Private
K-12
K-12

XXX
YYY

2014
315-4288997

Heveron & Company

Jeanne Beutner
jbeutner@heveroncpa.com
 [\(585\) 232-2956 Ext 211](tel:(585)232-2956)

2014

Syracuse Academy of Science Charter School2014

FILL IN GRAY CELLS

Syracuse Academy of Science Charter School

STATEMENTS OF FINANCIAL POSITION

FOR THE YEARS ENDED JUNE 30, 2014

	<u>2014</u>	<u>2013</u>
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$2,575,037	\$2,445,238
Grants and contracts receivable	252,993	159,946
Accounts receivables	(37,629)	
Inventory	-	-
Prepaid Expenses	182,118	84,834
Contributions and other receivables	190,232	45,150
Other	-	390
TOTAL CURRENT ASSETS	\$3,162,751	\$2,735,558
OTHER ASSETS		
Investments	\$-	\$-
Property, Plant and Equipment, Net	2,017,953	\$1,785,264
Restricted Cash	-	-
OTHER ASSETS	\$2,017,953	\$1,785,264
TOTAL ASSETS	\$5,180,704	\$4,520,822
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued expenses	\$67,259	\$121,514
Accrued payroll and benefits	751,742	518,774
Refundable Advances	-	-
Dreferred Revenue	-	34,659
Current maturities of long-term debt	-	-
Short Term Debt - Bonds, Notes Payable	-	-
Other	323,117	325,571
TOTAL CURRENT LIABILITIES	\$1,142,118	\$1,000,518
LONG-TERM DEBT, net current maturities	\$-	\$-
TOTAL LIABILITIES	\$1,142,118	\$1,000,518
NET ASSETS		
Unrestricted	\$3,532,950	\$3,003,915
Temporarily restricted	557,761	516,222
TOTAL NET ASSETS	\$4,090,711	\$3,520,137
TOTAL LIABILITIES AND NET ASSETS	\$4,675,068	\$4,004,433
	505,636	516,389

Check

FILL IN GRAY CELLS

Syracuse Academy of Science Charter School

STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2014

	2014		Total	2013
	Unrestricted	Temporarily Restricted		Total
REVENUE, GAINS AND OTHER SUPPORT				
State & Local Operating Revenue	\$8,348,648	\$-	\$8,348,648	\$8,032,594
Federal - Title and IDEA	287,661	-	287,661	324,062
Federal - Other	189,421	-	189,421	175,244
State and City Grants	205,940	-	205,940	15,432
Contributions and private grants	-	-	-	-
After school revenue	-	-	-	-
Other	31,291	-	31,291	7,038
Food Service/Child Nutrition Program	<u>28,161</u>	<u>-</u>	<u>28,161</u>	<u>33,770</u>
TOTAL REVENUE, GAINS AND OTHER SUPPORT	\$9,091,122	\$-	\$9,091,122	\$8,588,140
EXPENSES				
Program Services				
Regular Education	\$6,110,855	\$-	\$6,110,855	\$5,781,203
Special Education	429,617	-	429,617	344,985
Other Programs	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Program Services	\$6,540,472	\$-	\$6,540,472	\$6,126,188
Supporting Services				
Management and general	\$2,051,862	\$-	\$2,051,862	\$1,951,862
Fundraising	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL OPERATING EXPENSES	\$8,592,334	\$-	\$8,592,334	\$8,078,050
SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS	\$498,788	\$-	\$498,788	\$510,090
Contributions				
Foundations	\$5,627	\$-	\$5,627	\$5,000
Individuals	-	-	-	-
Corporations	-	-	-	-
Fundraising	-	-	-	-
Interest income	1,221	-	1,221	1,299
Miscellaneous income	-	-	-	-
Net assets released from restriction	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL SUPPORT AND OTHER REVENUE	\$6,848	\$-	\$6,848	\$6,299
CHANGE IN NET ASSETS	\$505,636	\$-	\$505,636	\$516,389
NET ASSETS BEGINNING OF YEAR	\$3,520,304	\$-	\$3,520,304	\$3,003,915
PRIOR YEAR/PERIOD ADJUSTMENTS	<u>505,636</u>	<u>-</u>	<u>505,636</u>	<u>-</u>
NET ASSETS - END OF YEAR	\$4,531,576	\$-	\$4,531,576	\$3,520,304

**SYRACUSE ACADEMY OF SCIENCE
CHARTER SCHOOL**

FINANCIAL STATEMENTS

June 30, 2014



Heveron & Company



Certified Public Accountants

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www.heveroncpa.com

INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Syracuse Academy of Science Charter School
Rochester, New York

We have audited the accompanying financial statements of Syracuse Academy of Science Charter School (a nonprofit organization), which comprise the balance sheet as of June 30, 2014 and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

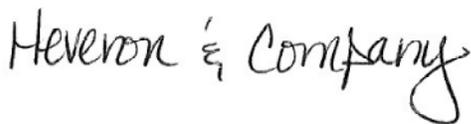
In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Syracuse Academy of Science Charter School as of June 30, 2014 and its cash flows, and the changes in net assets and functional expenses for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Schedule of Elementary School and High School Activities on page 19 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management, and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated October 14, 2014 on our consideration of Syracuse Academy of Science Charter School's internal control over financial reporting, and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Syracuse Academy of Science Charter School's internal control over financial reporting and compliance.



Heveron & Company CPAs

Rochester, New York
October 14, 2014

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
BALANCE SHEET
June 30, 2014

ASSETS

Current Assets

Cash and Cash Equivalents	\$2,575,354
Restricted Cash - Extraclassroom Funds	22,625
Accounts Receivable	69,805
Grants Receivable	204,011
Due from Related Party	191,054
Prepaid Expenses	<u>97,284</u>

Total Current Assets 3,160,133

Property and Equipment

Leasehold Improvements	1,463,841
Furniture, Fixtures and Equipment	886,514
Computer Software and Hardware	334,169
Vehicles	202,951
Textbooks	101,605
Less: Accumulated Depreciation	<u>(1,034,971)</u>

Net Property and Equipment 1,954,109

Other Assets

Security Deposits	<u>84,834</u>
-------------------	---------------

TOTAL ASSETS \$5,199,076

LIABILITIES AND NET ASSETS

Current Liabilities

Accounts Payable	\$ 117,983
Accrued Payroll and Benefits	770,633
Extraclassroom Funds	<u>22,625</u>
 Total Current Liabilities	 <u>911,241</u>

Net Assets

Unrestricted	<u>4,287,835</u>
 Total Net Assets	 <u>4,287,835</u>

TOTAL LIABILITIES AND NET ASSETS	<u>\$5,199,076</u>
----------------------------------	--------------------

See Independent Auditors' Report and Notes to Financial Statements.

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
STATEMENT OF ACTIVITIES
For The Year Ended June 30, 2014

Revenues and Other Support:

Public School District:

Revenue - Resident Student Enrollment	\$ 8,168,823
Revenue - Students with Disabilities	178,493
Federal Grants	319,183
State Grants	229,721
Food Service	225,070
Other Income	26,306
Uniform Sales	32,118
Contributions	<u>5,627</u>
Total Revenues and Other Support	<u>9,185,341</u>

Expenses:

Program Services:

Regular Education	5,696,465
Special Education	403,349
Other Programs	<u>401,691</u>
Total Program Services Expense	6,501,505

Supporting Services:

Management and General	<u>2,229,054</u>
Total Expenses	<u>8,730,559</u>

Excess of Revenues and Other

Support Over Expenses	454,782
Net Assets - Beginning of Year	3,520,295
Cumulative Effect of Change in Accounting Principle	<u>312,758</u>
Net Assets - Beginning of Year as Restated	<u>3,833,053</u>
Net Assets - End of Year	<u>\$ 4,287,835</u>

See Independent Auditors' Report and Notes to Financial Statements.

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
STATEMENT OF FUNCTIONAL EXPENSES
For The Year Ended June 30, 2014

	No. of Positions	<u>Program Services</u>			<u>Management and General</u>	<u>Total</u>
		<u>Regular Education</u>	<u>Special Education</u>	<u>Other Programs</u>		
Total Salaries and Wages	97	\$ 2,612,533	\$ 190,355	\$ 37,000	\$ 1,354,385	\$ 4,194,273
Payroll Taxes		184,796	13,465	2,617	95,802	296,680
Employee Benefits		<u>789,240</u>	<u>64,562</u>	<u>9,016</u>	<u>371,608</u>	<u>1,234,426</u>
Total Personnel Services		3,586,569	268,382	48,633	1,821,795	5,725,379
Occupancy		621,192	38,824	-	116,473	776,489
Repairs and Maintenance		340,745	21,297	-	63,890	425,932
Curriculum and Classroom Expense		312,518	17,206	-	-	329,724
Supplies and Materials		208,213	13,013	-	39,040	260,266
Depreciation		208,948	13,059	-	39,178	261,185
Food		-	-	216,058	-	216,058
Professional Fees - Other		130,796	13,601	-	9,496	153,893
Extra Curricular Activities		-	-	137,000	-	137,000
Other Expenses		63,153	3,947	-	29,402	96,502
Professional Development		57,010	3,563	-	10,689	71,262
Equipment Rental and Lease		43,401	2,712	-	8,137	54,250
Travel		36,075	2,255	-	6,764	45,094
Insurance		33,795	2,112	-	6,336	42,243
Printing and Postage		33,554	2,097	-	6,291	41,942
Legal		-	-	-	28,494	28,494
Telephone and Internet		20,496	1,281	-	3,843	25,620
Accounting and Auditing Fees		-	-	-	24,605	24,605
Marketing		-	-	-	14,621	14,621
Total Expenses		<u>\$ 5,696,465</u>	<u>\$ 403,349</u>	<u>\$ 401,691</u>	<u>\$ 2,229,054</u>	<u>\$ 8,730,559</u>

See Independent Auditors' Report and Notes to Financial Statements.

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
STATEMENT OF CASH FLOWS
For The Year Ended June 30, 2014

<u>Cash Flow From Operating Activities</u>	
Revenue from School Districts	\$ 8,346,849
Grant Revenues	429,580
Food Service Fees	207,386
Miscellaneous Sources	63,697
Payments to Vendors for Goods and Services Rendered	(2,995,291)
Payments to Charter School Personnel for Services Rendered	<u>(5,473,520)</u>
Net Cash Flow Provided By Operating Activities	<u>578,701</u>
 <u>Cash Flow From Investing Activities</u>	
Purchase of Property and Equipment	(447,764)
Sale of Property and Equipment	<u>12,000</u>
Cash Flow Used By Investing Activities	<u>(435,764)</u>
 Net Increase in Cash and Cash Equivalents	 142,937
 Cash and Cash Equivalents - Beginning of Year	 <u>2,432,417</u>
 Cash and Cash Equivalents - End of Year	 <u>\$ 2,575,354</u>

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
STATEMENT OF CASH FLOWS
For The Year Ended June 30, 2014
(Continued)

Reconciliation of Change in Net Assets to Net Cash

Provided by Operating Activities

Excess of Support and Revenue Over Expenses	\$ 454,782
Adjustments to Reconcile Excess of Support and Revenue	
Over Expenses to Net Cash Provided by Operating Activities:	
Depreciation	261,185
Loss on Disposal	5,732
Increase In:	
Accounts Receivable	(35,063)
Grants Receivable	(78,417)
Prepaid Expenses	(97,284)
Due From Related Parties	(145,904)
Increase/(Decrease) In:	
Accounts Payable	(3,531)
Accrued Payroll and Benefits	251,860
Deferred Revenue	<u>(34,659)</u>
Net Cash Flow Provided By Operating Activities	<u>\$ 578,701</u>

See Independent Auditors' Report and Notes to Financial Statements.

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2014

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

Syracuse Academy of Science Charter School (the School) is a not-for-profit education corporation that operates a K-12 public charter school with special emphasis on math, science and technology in Syracuse, New York. The School seeks to empower students through high intellectual standards, preparing them for college, career, and citizenship.

The main programs of the School is as follows:

REGULAR EDUCATION: The School's curriculum is focused on mathematics, science, and technology. The School seeks to graduate students who can think critically and creatively, who are committed to a lifetime of learning and civic involvement, and who are conscious of local, global, and environmental issues. All courses align with the New York State Learning Standards.

SPECIAL EDUCATION: The School is open to all children and does not discriminate on the basis of ethnicity, national origin, gender, disability, or any other grounds that would be unlawful or deny the civil rights of any individual. In accordance with the Individuals with Disabilities Education Act, the Rehabilitation Act, Section 504, and the Americans with Disabilities Act, the School provides a free and appropriate education, in the least restrictive environment to students with disabilities. The primary service delivery for students with special needs is inclusion. Services for students requiring supplemental services are provided by the Syracuse City School District.

OTHER PROGRAMS: Other programs include food services and extra-curricular activities.

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting. The significant accounting policies followed are described below to enhance the usefulness of the financial statements to the reader.

Basis of Presentation

In accordance with accounting principles generally accepted in the United States of America, the School reports information regarding its financial position and activities according to the existence and nature of donor restrictions in three classes of net assets: unrestricted, temporarily restricted, and permanently restricted. There were no temporarily or permanently restricted net assets at June 30, 2014.

**SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS**

**June 30, 2014
(Continued)**

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING
POLICIES (Continued)**

Basis of Presentation (Continued)

The School also records contributions received as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and nature of any donor restrictions.

Accounting principles generally accepted in the United States of America allow the School to treat as unrestricted, any restricted revenue where the restrictions are met in the same year. The School has elected to follow that reporting method. As a result, all activities in which restrictions are met are recorded in the Unrestricted Net Asset class.

The following are descriptions of the School's net asset classifications:

Unrestricted: Unrestricted net assets include undesignated resources that are available for the general support of the School's operations.

Revenue Recognition

A portion of the School's revenue is derived from grants. Amounts received, but not yet earned are reported as deferred revenue.

Funding sources may, at their discretion, amend the grant and contract amounts. In addition, reimbursement for expenses or return of funds, or both, may be requested as a result of noncompliance by the School with the terms of the grants and contracts. The School records such amendments, reimbursements, and returns of funds as an adjustment to revenue in the year of the amendment.

Contributions

Contributions are recorded at the time of receipt or when evidence of a non-conditional promise to give has been received. Promises subject to conditions are not recorded as income until those conditions have been met. Contributions that are expected to be received in future years are recorded at their present value. Contributions are recorded as unrestricted, unless they are subject to donor restrictions, or are required to be used or expected to be received in future years.

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2014
(Continued)

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Accounts and Grants Receivable

Receivables are stated at the amount management expects to collect. Amounts that management believes to be uncollectible after collection efforts have been completed, are written off. In addition, management evaluates the need for, and if appropriate, provides an allowance to reduce receivables to amounts management expects will be collected. Management determined that no allowances were necessary at June 30, 2014.

Property and Equipment

Property and equipment are stated at cost. The School capitalizes property and equipment with a cost of over \$2,000 and an estimated life of 3 years or more. Depreciation is computed using the straight-line method based on the estimated useful lives of the assets, as follows:

	<u>Years</u>
Leasehold Improvements	5-40
Furniture, Fixtures and Equipment	5-10
Computer Software and Hardware	3-10
Vehicles	5-10
Reading Books and Textbooks	3-10

Depreciation expense amounted to \$261,185 for the year ended June 30, 2014.

Income Taxes

The Internal Revenue Service has determined that the School is qualified as a charity exempt under Section 501(c)(3) of the Internal Revenue Code, and has also determined that the School is publicly supported. As a result, no provision for federal or state income taxes has been made.

Accounting standards require entities to disclose in their financial statements the nature of any uncertain tax positions. Tax years including the year ended June 30, 2011 and later, are subject to examination by tax authorities. Areas that IRS and state tax authorities consider when examining tax returns of a charity include, but may not be limited to, tax-exempt status and the existence and amount of unrelated business income. The School does not believe that it has any uncertain tax positions with respect to these or other matters, and has not recorded any unrecognized tax benefits or liability for penalties or interest.

The School is not aware of any circumstances or events that make it reasonably possible that tax benefits may increase or decrease within 12 months of the date of these financial statements.

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2014
(Continued)

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Cash and Cash Equivalents

Cash and cash equivalents include all cash on hand and in banks, which, at times, may exceed federally insured limits. The School considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Certain of these accounts are not federally insured. The School has not experienced any losses in these accounts and does not believe it is exposed to any significant credit risk with respect to cash and cash equivalents.

Cash and cash equivalents consisted of the following at June 30, 2014:

Petty Cash/Cash Held for Change	\$ 368
Checking	1,929,034
Savings	<u>645,952</u>
 Total	 <u>\$2,575,354</u>

Use of Estimates in the Preparation of Financial Statements

Accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the amounts of assets and liabilities, revenues and expenses, and the disclosure of contingent assets and liabilities. Actual results could vary from those estimates.

Functional Expenses

The costs of providing the various program services have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among the program services, and management and general categories. An immaterial amount of fundraising costs for the years ended June 30, 2014 are included in management and general expenses.

Advertising

Advertising costs are expensed as incurred.

NOTE 2 - PENSION EXPENSE

The School participates in the New York State Teachers' Retirement System (System), a cost-sharing, multiple-employer, defined benefit pension plan administered by the New York State Teachers' Retirement Board. The System provides retirement, disability, withdrawal and death benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York.

**SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS**

**June 30, 2014
(Continued)**

NOTE 2 - PENSION EXPENSE (Continued)

Plan members who joined the System before July 27, 1976 are not required to make contributions. Those joining after that date and before January 1, 2010, who have less than ten years of service or membership are required to contribute 3% of their annual salary. Those joining on or after January 1, 2010 and before April 1, 2012, are required to contribute 3.5% of their annual salary for their entire working career. Those joining on or after April 1, 2012, are required to contribute between 3% and 6%, dependent upon their salary, for their entire working career.

Employers are required to contribute at an actuarially determined rate, currently 16.25% of the annual covered payroll for the fiscal year ended June 30, 2014. Rates applicable to the fiscal years ended June 30, 2013 and 2012 were respectively, 11.84% and 11.11%. The total required contributions paid, including employer and employee portions for the years ended June 30, 2014, 2013, and 2012 were \$437,012, \$323,593, and \$165,141, respectively. This represents 100% of the contributions due. The total retirement contribution expense, employer-only portion, was \$495,618, \$423,599, and \$211,084 for the years ended June 30, 2014, 2013, and 2012, respectively.

NOTE 3 - LINE OF CREDIT

Syracuse Academy of Science Charter School has a line of credit with a maximum authorization of \$25,000. Advances against this line bear interest rates at 7%. Any borrowings are secured by assets of the School. There was no amount outstanding at June 30, 2014.

NOTE 4 - COMMITMENTS

The School is obligated under non-cancelable operating leases for three buildings. For each lease, the School is responsible for payment of utilities, maintenance, and real property taxes.

The first lease term ends June 30, 2026. Rent is payable in monthly installments of \$25,375 with an escalation clause equal to the greater of 4% or the Consumer Price Index percentage figure relating to the Northeast region of the United States.

The second lease term ends June 30, 2026. Rent is payable in monthly installments of \$23,795 with an escalation clause equal to the greater of 4% or the Consumer Price Index percentage figure relating to the Northeast region of the United States.

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2014
(Continued)

NOTE 4 - COMMITMENTS (Continued)

The third lease term ends June 30, 2029. Rent is payable in monthly installments of \$16,158 with an escalation clause equal to the greater of 4% or the Consumer Price Index percentage figure relating to the Northeast region of the United States.

Total rental expense for June 30, 2014 totaled \$548,285.

Future minimum lease payment commitments are as follows:

<u>Year</u>	<u>Amount</u>
2015	\$795,365
2016	827,180
2017	860,267
2018	894,678
2019	930,465

NOTE 5 - CHANGE IN ACCOUNTING PRINCIPLE

During the year ended June 30, 2014, the School changed its method of accounting for recording operating leases from the straight-line basis to recognizing the expense as incurred. The School believes this method is more representative of the time pattern in which the leased asset is used and better matches the normal rise in costs on an annual basis due to inflation. The effect of the accounting change was to increase the beginning Unrestricted Net Assets by \$312,758.

NOTE 6 - SPECIAL EDUCATION AND OTHER SUPPORT

Special education services required by students of the School are provided by the Syracuse City School District. The Syracuse City School District also provided transportation and nursing services. The School was unable to determine a value for these services thus, these financial statements do not reflect revenue or expenses associated with those services.

The School receives State Aid in the form of textbooks, computer hardware, computer software and library materials through the Syracuse City School District. The total aid received for the year ended June 30, 2014 was \$29,721.

**SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS**

June 30, 2014

(Continued)

NOTE 7 - DONATED SERVICES AND GOODS

The School receives donated services that, although substantial, do not meet the criteria for recording as revenue and expense under accounting principles generally accepted in the United States of America.

NOTE 8 - RELATED PARTY TRANSACTIONS

The School began leasing office space from Terra Science and Education, Inc. (“Terra”) during the year ended June 30, 2011. Terra has a common board member on both Terra’s, as well as the School’s Board of Trustees. This board member abstains from voting matters affecting both the School and Terra. Total rent expense paid to Terra for the year ended June 30, 2014 was \$548,285. Terra also holds \$84,834 of security deposits due to the School at the termination of the building leases.

The School shares common board members with the Utica Academy of Science Charter School’s (“Utica”) Board of Trustees. During the year ended June 30, 2014, the School provided services to Utica for business office operations, HR services, IT consultation, and academic and curriculum related matters. Total revenue billed to Utica for the year ended June 30, 2014 was \$22,043. Additionally, the School paid expenses on Utica's behalf to assist with Utica’s operational costs. Amounts due from Utica amounted to \$191,054 at June 30, 2014, and are expected to be repaid currently.

NOTE 9 - SUBSEQUENT EVENTS

Subsequent events have been evaluated through October 14, 2014, which is the date the statements were available for issuance.

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL

SUPPLEMENTARY INFORMATION

For the Year Ended June 30, 2014

Since 1972

260 Plymouth Ave. South
Rochester, New York 14608-2239
(585) 232-2956 Fax: (585) 423-0599
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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Independent Auditors' Report

To the Board of Trustees
Syracuse Academy of Science Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Syracuse Academy of Science Charter School as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise Syracuse Academy of Science Charter School's basic financial statements, and have issued our report thereon dated October 14, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Syracuse Academy of Science Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Syracuse Academy of Science Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Syracuse Academy of Science Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

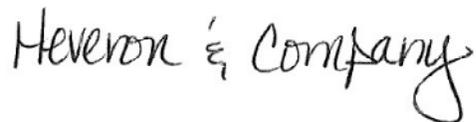
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Syracuse Academy of Science Charter School's financial statements are free of material misstatements, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Heveron & Company". The signature is written in black ink and is positioned above the printed name of the firm.

Heveron & Company CPAs

Rochester, New York

October 14, 2014

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
For the Year Ended June 30, 2014

Finding: 13-01

Condition: Accrued bonuses and payroll expense were not accurately stated at June 30, 2013.

Recommendation: The School should establish proper procedures to ensure the financial statements are in accordance with GAAP.

Current Status: The School hired a new Chief Financial Officer who helped establish proper procedures in relation to recording accrued bonuses and payroll expense properly, to ensure that the financial statements are in accordance with GAAP. No similar findings were noted in the June 30, 2014 audit.

Finding: 13-02

Condition: Accounts receivable and revenue were not accurately stated at June 30, 2013.

Recommendation: The School should establish proper procedures to ensure the financial statements are in accordance with GAAP.

Current Status: The School hired a new Chief Financial Officer who helped establish proper procedures in relation to recording accounts receivable and revenue properly, to ensure that the financial statements are in accordance with GAAP. No similar findings were noted in the June 30, 2014 audit.

Finding: 13-03

Condition: Revenues were not accurately stated at June 30, 2013.

Recommendation: The School should establish proper procedures to ensure the financial statements are in accordance with GAAP.

Current Status: The School hired a new Chief Financial Officer who helped establish proper procedures in relation to recording revenues properly, to ensure that the financial statements are in accordance with GAAP. No similar findings were noted in the June 30, 2014 audit.

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
SCHEDULE OF ELEMENTARY SCHOOL AND HIGH SCHOOL ACTIVITIES
For The Year Ended June 30, 2014

	<u>Elementary School</u>	<u>High School</u>	<u>Total</u>
<u>Revenues and Other Support:</u>			
Public School District:			
Revenue - Resident Student Enrollment	\$ 3,675,970	\$ 4,492,853	\$ 8,168,823
Revenue - Students with Disabilities	80,322	98,171	178,493
Federal Grants	143,632	175,551	319,183
State Grants	103,374	126,347	229,721
Federal Food Subsidy	101,281	123,789	225,070
Uniform Sales	14,453	17,665	32,118
Other Income	11,838	14,468	26,306
Contributions	<u>2,532</u>	<u>3,095</u>	<u>5,627</u>
 Total Revenues and Other Support	 <u>4,133,402</u>	 <u>5,051,939</u>	 <u>9,185,341</u>
 <u>Expenses</u>			
Total Salaries and Wages	1,653,197	2,541,076	\$ 4,194,273
Payroll Taxes	116,938	179,742	296,680
Employee Benefits	<u>521,504</u>	<u>712,922</u>	<u>1,234,426</u>
 Total Personnel Services	 2,291,639	 3,433,740	 5,725,379
Occupancy	317,576	458,913	776,489
Repairs and Maintenance	191,669	234,263	425,932
Curriculum and Classroom Expense	148,376	181,348	329,724
Depreciation	117,533	143,652	261,185
Supplies and Materials	117,120	143,146	260,266
Food	97,226	118,832	216,058
Professional Fees - Other	69,252	84,641	153,893
Extra Curricular Activities	61,650	75,350	137,000
Other Expenses	43,426	53,076	96,502
Professional Development	32,068	39,194	71,262
Equipment Rental and Lease	24,412	29,838	54,250
Travel	20,292	24,802	45,094
Insurance	19,009	23,234	42,243

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL
SCHEDULE OF ELEMENTARY SCHOOL AND HIGH SCHOOL ACTIVITIES
For The Year Ended June 30, 2014
(Continued)

	<u>Elementary School</u>	<u>High School</u>	<u>Total</u>
Printing and Postage	18,874	23,068	41,942
Legal	12,822	15,672	28,494
Telephone and Internet	11,529	14,091	25,620
Accounting and Auditing Fees	11,072	13,533	24,605
Marketing	<u>6,579</u>	<u>8,042</u>	<u>14,621</u>
Total Expenses	<u>3,612,124</u>	<u>5,118,435</u>	<u>\$ 8,730,559</u>
Excess/(Deficit) of Revenue and Other Support over Expenses	<u>\$ 521,278</u>	<u>\$ (66,496)</u>	<u>\$ 454,782</u>

Since 1972

260 Plymouth Ave. South
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(585) 232-2956 Fax: (585) 423-0599
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Auditors' Communications

October 3, 2014

To The Board of Trustees
Syracuse Academy of Science Charter School
1001 Park Avenue
Syracuse, New York 13204

Dear Board Members:

This letter is intended only for the board and those responsible for management and governance. Although we did review some of your internal controls, we did not perform an examination of them that would allow us to give an opinion on the adequacy of your controls.

Those charged with management and governance are responsible for:

- safeguarding your assets,
- ensuring that your resources are used as directed by funders, donors, and as required by charities laws and your own articles of incorporation,
- assuring that you are complying with laws, regulations, contracts and grants associated with your funding,
- properly recording and reporting results of operations and account balances, and
- proper business practices, operating procedures, documentation and controls.

Our audit was designed to help you with those responsibilities, and is also designed and intended to help you to benchmark your administrative operations to best practices.

Our Responsibilities to You

As part of our audit we are required to inform you of significant deficiencies and material weaknesses in your controls that we become aware of.

Controls are procedures, policies, and responsibilities that you put in place to make sure that appropriate transactions take place and are reported properly on your financial statements. Examples of controls are timely billing for services you perform, ensuring proper payments are received and recorded, and measures to prevent overpayment of payroll or vendors.

Control deficiencies result when proper procedures are not in place to assure that appropriate transactions are carried out, recorded and reported properly.

Significant deficiencies are control deficiencies or combinations of control deficiencies that are less severe than material weaknesses, yet important enough to merit attention by those charged with governance.

Material weaknesses are significant deficiencies or combinations of significant deficiencies, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

The Role of Internal Controls

Internal controls include ethics and standards set by management, analysis of risks to achieving your objectives, approvals, authorizations, verifications and reconciliations, effective communications, and monitoring/assessing your performance over time. They help in several ways, including:

- They may protect the organization and its employees from false accusations and investigations.
- They are an effective method of catching unintentional errors.
- They are required by many funding sources.
- Systems with strong internal controls can produce more reliable data.
- Good internal controls make accounting systems more efficient.
- Good internal controls help assure that assets are used according to your mission.

General Observations

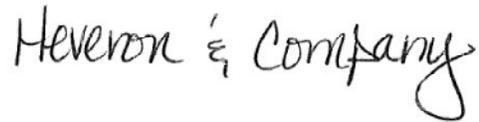
Our general observations are that:

- Your record-keeping system is appropriate for your financial recording and reporting needs, including allocation of revenue and expense to various programs.
- Record-keeping appears to be done in a timely, complete and conscientious manner.
- Internal controls are good.
- The attitude of management regarding the importance of proper systems and controls seems appropriate.
- We did not have disagreements with management in connection with our audits or difficulties in performing the audits, and, to our knowledge, management did not consult with other CPAs about audit issues.
- We did not become aware of fraud or illegal acts, and there were no significant financial statement adjustments or unusual transactions.
- No material accounting adjustments were left unrecorded.
- There were no major changes in accounting policies and procedures, or in estimating for things such as the useful lives of equipment items, bad debts or functional allocations.

Our consideration of internal control was for the limited purpose described above and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This communication is intended solely for the information and use of management, the Board of Trustees, others within the organization, and the New York State Department of Education and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

A handwritten signature in cursive script that reads "Heveron & Company". The signature is written in black ink and is positioned below the word "Sincerely,".

Heveron & Company CPAs

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2014-15 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	Funding by School District information for all NYS School district is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Syracuse Academy of Science Charter School

PROJECTED BUDGET FOR 2014-2015

Syracuse Academy of Science Charter School PROJECTED BUDGET FOR 2014-2015							Assumptions
July 1, 2014 to June 30, 2015							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	10,268,939	529,345	-	-	-	10,798,284	
Total Expenses	7,496,715	309,591	-	-	3,216,824	11,023,130	
Net Income	2,772,224	219,754	-	-	(3,216,824)	(224,846)	
Actual Student Enrollment	810	25					
Total Paid Student Enrollment	-	-					
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
REVENUE							
REVENUES FROM STATE SOURCES							
Per Pupil Revenue	CY Per Pupil Rate						
District of Location							
BALDWINVILLE CENTRAL SCHOOL DISTRICT	10,722	42,888	-	-	-	42,888	
E. SYRACUSE MINOA CENTRAL SCHOOL	13,674	13,674	-	-	-	13,674	
FAYETVILLE	10,653	21,306	-	-	-	21,306	
JAMESVILLE-DEWITT HS	10,944	10,944	-	-	-	10,944	
LAFAYETTE CENTRAL SCHOOL DISTRICT	15,766	63,064	-	-	-	63,064	
LIVERPOOL CENTRAL SCHOOL DISTRICT	12,529	250,580	-	-	-	250,580	
NORTH SYRACUSE CENTRAL SCHOOLS	10,709	107,090	-	-	-	107,090	
ONONDAGA CENTRAL SCHOOL DISTRICT	12,132	24,264	-	-	-	24,264	
SOLVAY UNION FREE SCHOOLDISTRICT	11,760	105,840	-	-	-	105,840	
SYRACUSE CITY SCHOOL DISTRICT	11,930	8,947,500	298,250	-	-	9,245,750	
WEST GENESEE CENTRAL SCHOOL DISTRICT	10,199	40,796	-	-	-	40,796	
WESTHILL CENTRAL SCHOOL DISTRICT	10,635	31,905	-	-	-	31,905	
		9,659,851	298,250	-	-	9,958,101	
Special Education Revenue		-	178,775	-	-	178,775	
Grants		-	-	-	-	-	
Stimulus		-	-	-	-	-	
Other		-	-	-	-	-	
Other State Revenue		7,100	-	-	-	7,100	
TOTAL REVENUE FROM STATE SOURCES		9,666,951	477,025	-	-	10,143,976	
REVENUE FROM FEDERAL FUNDING							
IDEA Special Needs		-	52,320	-	-	52,320	
Title I		245,000	-	-	-	245,000	
Title Funding - Other		21,000	-	-	-	21,000	
School Food Service (Free Lunch)		220,000	-	-	-	220,000	
Grants		-	-	-	-	-	
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	
Other		-	-	-	-	-	
Other Federal Revenue		-	-	-	-	-	
TOTAL REVENUE FROM FEDERAL SOURCES		486,000	52,320	-	-	538,320	
LOCAL and OTHER REVENUE							
Contributions and Donations, Fundraising		5,000	-	-	-	5,000	
Erate Reimbursement		-	-	-	-	-	
Interest Income, Earnings on Investments,		-	-	-	-	-	
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	
Food Service (Income from meals)		30,000	-	-	-	30,000	
Text Book		45,144	-	-	-	45,144	
Other Local Revenue		35,844	-	-	-	35,844	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		115,988	-	-	-	115,988	
TOTAL REVENUE		10,268,939	529,345	-	-	10,798,284	
EXPENSES							
ADMINISTRATIVE STAFF PERSONNEL COSTS							
	No. of Positions						List exact titles and staff FTE's (Full time equivalent)
Executive Management	1.70	-	-	-	159,067	159,067	
Instructional Management		-	-	-	-	-	
Deans, Directors & Coordinators	10.00	-	-	-	525,308	525,308	
CFO / Director of Finance	1.00	-	-	-	84,460	84,460	

Syracuse Academy of Science Charter School

PROJECTED BUDGET FOR 2014-2015

PROJECTED BUDGET FOR 2014-2015							Assumptions
July 1, 2014 to June 30, 2015							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	10,268,939	529,345	-	-	-	10,798,284	
Total Expenses	7,496,715	309,591	-	-	3,216,824	11,023,130	
Net Income	2,772,224	219,754	-	-	(3,216,824)	(224,846)	
Actual Student Enrollment	810	25					
Total Paid Student Enrollment	-	-					
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Operation / Business Manager	-	-	-	-	-	-	
Administrative Staff	12.00	-	-	-	427,993	427,993	
TOTAL ADMINISTRATIVE STAFF	25	-	-	-	1,196,828	1,196,828	
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	38.40	1,774,246	-	-	-	1,774,246	
Teachers - SPED	4.00	-	175,420	-	-	175,420	
Substitute Teachers	2.00	52,000	-	-	-	52,000	
Teaching Assistants	16.00	422,320	-	-	-	422,320	
Specialty Teachers	16.00	718,931	-	-	-	718,931	
Aides	-	-	-	-	-	-	
Therapists & Counselors	5.00	190,905	-	-	-	190,905	
Other	-	200,000	-	-	-	200,000	
TOTAL INSTRUCTIONAL	81	3,358,402	175,420	-	-	3,533,822	
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	1.25	59,000	-	-	-	59,000	
Librarian	-	-	-	-	-	-	
Custodian	5.00	180,147	-	-	-	180,147	
Security	-	-	-	-	-	-	
Other	6.00	352,247	-	-	-	352,247	
TOTAL NON-INSTRUCTIONAL	12	591,394	-	-	-	591,394	
SUBTOTAL PERSONNEL SERVICE COSTS	118	3,949,796	175,420	-	1,196,828	5,322,044	
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		244,887	10,876	-	74,203	329,967	
Fringe / Employee Benefits		832,272	22,544	-	177,354	1,032,170	
Retirement / Pension		697,210	30,751	-	134,777	862,738	
TOTAL PAYROLL TAXES AND BENEFITS		1,774,369	64,171	-	386,334	2,224,874	
TOTAL PERSONNEL SERVICE COSTS		5,724,165	239,591	-	1,583,162	7,546,918	
CONTRACTED SERVICES							
Accounting / Audit		-	-	-	25,000	25,000	
Legal		-	-	-	30,000	30,000	
Management Company Fee		-	-	-	-	-	
Nurse Services		-	-	-	-	-	
Food Service / School Lunch		200,000	10,000	-	-	210,000	
Payroll Services		-	-	-	32,000	32,000	
Special Ed Services		-	-	-	-	-	
Titement Services (i.e. Title I)		-	-	-	-	-	
Other Purchased / Professional / Consulting		420,000	20,000	-	50,000	490,000	
TOTAL CONTRACTED SERVICES		620,000	30,000	-	137,000	787,000	
SCHOOL OPERATIONS							
Board Expenses		-	-	-	12,500	12,500	
Classroom / Teaching Supplies & Materials		292,250	-	-	-	292,250	
Special Ed Supplies & Materials		-	21,000	-	-	21,000	
Textbooks / Workbooks		54,000	-	-	-	54,000	
Supplies & Materials other		27,000	-	-	-	27,000	
Equipment / Furniture		75,000	-	-	-	75,000	
Telephone		15,000	-	-	-	15,000	
Technology		50,000	-	-	-	50,000	
Student Testing & Assessment		20,000	-	-	-	20,000	
Field Trips		16,800	-	-	-	16,800	

Syracuse Academy of Science Charter School

PROJECTED BUDGET FOR 2014-2015

PROJECTED BUDGET FOR 2014-2015							Assumptions
July 1, 2014 to June 30, 2015							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	10,268,939	529,345	-	-	-	10,798,284	
Total Expenses	7,496,715	309,591	-	-	3,216,824	11,023,130	
Net Income	2,772,224	219,754	-	-	(3,216,824)	(224,846)	
Actual Student Enrollment	810	25					
Total Paid Student Enrollment	-	-					
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Transportation (student)	70,000	5,000	-	-	-	75,000	
Student Services - other	200,000	-	-	-	-	200,000	
Office Expense	-	-	-	-	35,000	35,000	
Staff Development	60,000	5,000	-	-	10,000	75,000	
Staff Recruitment	7,500	-	-	-	500	8,000	
Student Recruitment / Marketing	-	-	-	-	25,000	25,000	
School Meals / Lunch	-	-	-	-	-	-	
Travel (Staff)	25,000	2,000	-	-	8,000	35,000	
Fundraising	-	-	-	-	-	-	
Other	40,000	2,000	-	-	3,000	45,000	
TOTAL SCHOOL OPERATIONS	952,550	35,000	-	-	94,000	1,081,550	
FACILITY OPERATION & MAINTENANCE							
Insurance	-	-	-	-	50,000	50,000	
Janitorial	-	-	-	-	20,000	20,000	
Building and Land Rent / Lease	-	-	-	-	802,662	802,662	
Repairs & Maintenance	-	-	-	-	200,000	200,000	
Equipment / Furniture	-	-	-	-	120,000	120,000	
Security	-	-	-	-	20,000	20,000	
Utilities	-	-	-	-	165,000	165,000	
TOTAL FACILITY OPERATION & MAINTENANCE	-	-	-	-	1,377,662	1,377,662	
DEPRECIATION & AMORTIZATION	200,000	5,000	-	-	25,000	230,000	
DISSOLUTION ESCROW & RESERVES / CONTINGENCY	-	-	-	-	-	-	
TOTAL EXPENSES	7,496,715	309,591	-	-	3,216,824	11,023,130	
NET INCOME	2,772,224	219,754	-	-	(3,216,824)	(224,846)	
ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED				
District of Location	4		4				
BALDWINVILLE CENTRAL SCHOOL DISTRICT	1		1				
E.SYRACUSE MINOA CENTRAL SCHOOL	2		2				
FAYETVILLE	1		1				
JAMESVILLE-DEWITT HS	4		4				
LAFAYETTE CENTRAL SCHOOL DISTRICT	20		20				
LIVERPOOL CENTRAL SCHOOL DISTRICT	10		10				
NORTH SYRACUSE CENTRAL SCHOOLS	2		2				
ONONDAGA CENTRAL SCHOOL DISTRICT	9		9				
SOLVAY UNION FREE SCHOOLDISTRICT	750	25	775				
SYRACUSE CITY SCHOOL DISTRICT	4		4				
WEST GENESEE CENTRAL SCHOOL DISTRICT	3		3				
WESTHILL CENTRAL SCHOOL DISTRICT							
TOTAL ENROLLMENT	810	25	835				
REVENUE PER PUPIL	12,678	21,174	-				
EXPENSES PER PUPIL	9,255	12,384	-				

Audited Financial Statement Checklist

Created Tuesday, October 28, 2014

Page 1

Charter School Name:

1. Please check each item that is included in the 2013-14 Audited Financial Statement submitted for your charter school.

	Yes/No
Audited Financial Statements (including report on compliance and report on internal control over financial reporting)	Yes
Single Audit (if applicable)	Not Applicable
CSP Agreed Upon Procedures (if applicable)	Not Applicable
Management Letter	Yes
Report on Extracurricular Student Activity Accounts (if applicable)	Not Applicable
Corrective Action Plans for any Findings	Not Applicable

2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2013-14 Audited Financial Statement.

	Yes/No
Report on Compliance	No
Report on Internal Control over Financial Reporting	No
Single Audit	Not Applicable
CSP Agreed Upon Procedures Report	Not Applicable
Management Letter	No

Thank you.

Appendix E: Disclosure of Financial Interest Form

Created Friday, August 01, 2014

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421800860854 SYRACUSE ACAD-SCI CS

An Appendix E: Disclosure of Financial Interest Form must be completed for each active Trustee who served on the charter school's Board of Trustees during the 2013-14 school year. Trustees are at times difficult to track down in the summer months. Trustees may complete and submit at their leisure (but before the deadline) their individual form at:

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/>. Trustees may download and/or email their forms to you upon completion.

Trustees who are technologically advanced may complete the survey using their smartphones or other mobile devices by downloading the this bar code link to the survey <https://fluidsurveys.com/account/surveys/540612/publish/qrcode/>. (Make sure you have the bar code application reader on your phone).

If a Trustee is unable to complete the form by the deadline (i.e, out of the country), the school is responsible for submitting the information required on the form for that individual trustee.

Just send the links via email today to your Trustees requesting that they each complete their form as soon as possible.
Thank you.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

Appendix F: BOT Membership Table

Created Tuesday, June 24, 2014

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421800860854 SYRACUSE ACAD-SCI CS

1. Current Board Member Information

	Full Name of Individual Trustees	Position on Board (Officer or Rep).	Voting Member	Area of Expertise &/or Additional Role	Terms Served & Length (include date of election and expiration)	Committee affiliations
1	Fehmi Damkaci	Chair/President	Yes	Education & Community Outreach	July 2011-August 2014	
2	Yildiray Yildirim	Vice Chair/Vice President	Yes	Treasurer	July 2012-July 2015	
3	Ahmet Ay	Secretary	Yes	Education & Community Outreach	June 2012-July 2015	
4	Sherman Dunmore	Member	Yes	Community Outreach	August 2013-July 2016	
5	Patricia Coban	Member	Yes	Education	July 2011-August 2014	
6	Ednita Wright	Member	Yes	Education & Community Outreach	Feb 2013-July 2016	
7	Muris Hadzic	Member	Yes	Finance	Feb 2013-July 2016	

2. Total Number of Members Joining Board during the 2013-14 school year

2

3. Total Number of Members Departing the Board during the 2013-14 school year

0

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

9

5. How many times did the Board meet during the 2013-14 school year?

12

6. How many times will the Board meet during the 2014-15 school year?

12

Thank you.

Syracuse Academy of Science Charter School Board of Trustees

July 9, 2013

The meeting was called to order at 7.55 PM at Utica School site with Board Members present: Fehmi Damkaci, Ahmet Ay, Patricia Coban, Ednita Wright, Excused: Muris Hadzic, Yildiray Yildirim, Reverend Dunmore. Quorum: 4/7. In addition, the Superintendent was present.

Agenda

1. *Minutes of last meeting: Review and approve*
2. *Today's meeting agenda: Review and approve*
3. *ESL, Special Ed., Music Teacher Approvals*
4. *Rev. Dunmore Term Renewal Approval*
5. *T-shirt Approval*
6. *Insurance renewal*
7. *Next trustee meeting: August 12, 2013*

Discussion

1. *Financial status and budget*
2. *Building improvements/elementary construction*
3. *Regents*
4. *Board Evaluation*
5. *Director/Superintendent's Evaluation*
6. *Summer school and summer institute*

Motion #130709.1

RESOLVED, that the minutes of the June 2013 meeting are hereby approved and a copy shall be inserted in the minute book.

Moved by Ednita Wright and seconded by Ahmet Ay

Resolution #130709.1 was adopted unanimously

Motion #130709.2

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Ednita Wright and seconded by Patricia Coban

Resolution #130709.2 was adopted unanimously

Motion #130709.3

RESOLVED, that the three year term of Reverend Dunmore until August 2016 is hereby approved.

Moved by Ahmet Ay and seconded by Ednita Wright

Resolution #130709.3 was adopted unanimously

Motion #130709.4

RESOLVED, that the ESL, Special Ed, Music Teacher hiring according to pay-scale is hereby approved, according to Director and Superintendent's discretionary.

Moved by Ednita Wright and seconded by Ahmet Ay
Resolution #130709.4 was adopted unanimously

Motion #130709.5

RESOLVED, that the order of T-shirts for \$23,389 from Spinnaker is hereby approved.

Moved by Ednita Wright and seconded by Ahmet Ay
Resolution #130709.5 was adopted unanimously

Motion #130709.6

RESOLVED, that the Renewal of current insurances for the 13-14 school year through Austin & Co. INC is hereby approved.

Moved by Muris Hadzic and seconded by Ahmet Ay
Resolution #130709.6 was adopted unanimously

Discussion Items:

Financials provided by Mr. Ozcan were discussed briefly. There is no concern at the moment. Independent audit for 2012-13 will start soon. Final comptroller's audit report has been discussed.

Elementary school building permit is still at the city. City is now requesting plans for rain water system. School decided to meet with mayor to expedite the process.

Window changes have been in process throughout the school. Second floor is completed and third floor windows are almost in completion. Also, AC installation started already and some of the third floor classrooms installed with AC.

Summer school is taking place at the elementary school site with 62 students.

School enrollment expansion plan has been discussed under the light of high demand, elementary school site addition, and salary increases for each the teachers to increase the quality and school time and school days.

Regent exam results have been discussed. Earth science regents came lower than expected. Therefore Earth Science teacher resigned. Mr Hayali is planning to offer extra hour of earth science class to resolve the issue in addition of hiring a new teacher. Living environment and US History results could have been better. Teachers are notified about the issue and asked about an action plan regarding their courses. English, Algebra, and geometry results were good. Mr Hayali will increase the class observations for those courses with low regent's scores.

Staff survey has been discussed and approved to be implemented in next spring semester.

Board discussed its self-evaluation. Overall board find itself functioning well according to all metrics, accept it needs improvement for its relations with staff and parents. Two

recommendations are made for next year: having a strategic planning for expansion of SAS ad Utica's implementation; increasing relations with staff and parents.

Board is invited to summer institute to make first contact with the new staff and welcoming back the existing staff members.

Board discussed Mr Hayali's performance evaluation. Mr Damkaci summarized the finding of the committee formed by an admin, teacher, and a student. Student who has been with the school over 6 years told that last 4 years school's culture and disciplined changed dramatically and school is more disciplined at the moment. Also she stated that school provides challenging yet fun learning environment that she enjoyed a lot. School also provides several opportunity as extra-curricular activity for its students. Mr Hayali's position is changed from SAS Director to Superintendent of both Utica and SAS, which created challenges at the beginning. According to all he has great leadership.

Dr. Damkaci reminded that there will be Charter School Association Conference in NY City and all BoT members are invited to attend to learn more about charter schools and best practices.

Regular meeting was adjourned at 9:10 PM.

Syracuse Academy of Science Charter School Board of Trustees

August 12, 2013

The meeting was called to order at 8.00 PM at Syracuse School site with Board Members present: Fehmi Damkaci, Ahmet Ay, Patricia Coban, Ednita Wright, Muris Hadzic, Reverand Dunmore, Absent: Yildiray Yildirim; Quorum: 6/7. In addition, the Superintendent, Utica School Director, Syracuse School Director, Operations Manager, and HR director were present.

Agenda

1. *Minutes of last meeting: Review and approve*
2. *Today's meeting agenda: Review and approve*
3. *Hiring Approvals*
4. *Inventory Policy Approval*
5. *SAS Operation Manager as Title -1 coordinator*
6. *Cleaning company RFP Approval*
7. *Approval of minivan purchase*
8. *Next trustee meeting: September 10, 2013*

Discussion

1. *Financial status and budget*
2. *Building improvements/elementary construction*
3. *State Test Results*
4. *Technology Upgrades*
5. *Teacher-Student mentorship program*
6. *Recess within daily schedule*

Motion #130812.1

RESOLVED, that the minutes of the July 2013 meeting are hereby approved and a copy shall be inserted in the minute book.

Moved by Ednita Wright and seconded by Ahmet Ay

Resolution #130812.1 was adopted unanimously

Motion #130812.2

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Ednita Wright and seconded by Patricia Coban

Resolution #130812.2 was adopted unanimously

Motion #130812.3

RESOLVED, that the hiring of teachers and staff listed in the attached document is hereby approved.

Moved by Ahmet Ay and seconded by Ednita Wright

Resolution #130812.3 was adopted unanimously

Motion #130812.4

RESOLVED, that the attached inventory policy is hereby approved.

Moved by Ednita Wright and seconded by Ahmet Ay
Resolution #130812.4 was adopted unanimously

Motion #130812.5

RESOLVED, that the SAS operations manager as Title 1 coordinator for \$5,423 is hereby approved.

Moved by Ednita Wright and seconded by Rev. Dunmore
Resolution #130812.5 was adopted unanimously

Motion #130812.6

RESOLVED, that the purchasing cleaning services for elementary building from Eastwood and cleaning services for high school from Cleantec is hereby approved.

Moved by Muris Hadzic and seconded by Ahmet Ay
Resolution #130812.6 was adopted unanimously

Motion #130812.7

RESOLVED, that the purchase of Honda minivan from Honda City in the amount of \$18,000 is hereby approved.

Moved by Ahmet Ay and seconded by Muris Hadzic
Resolution #130812.7 was adopted unanimously

Discussion Items:

Financials provided by Mr. Ozcan were discussed briefly.

There is no development with the permit for the elementary school building. The decision will be made in September.

Window changes and AC installation is almost complete. The changes will be done by the school opening date.

Technology upgrades and transformations have been discussed; including all classroom equipped with smart board, utilizing google services for file sharing, and calendar etc, chromebooks usage in classrooms, and clickers. Teachers should be provided with more PD opportunities as we phase into using newer technology in the classroom. And phasing should be spread over time in order increase the efficient use of the new technology.

State test results have been shared and discussed in comparison to district and state averages. In all grades the school is much higher than the district, and in most grades, it is better than the state averages. The school still needs to improve itself even though it is comparatively better. These are the first results with common core curriculum and the school and teachers will adjust their curriculum. Teachers with better state test scores should be encouraged by higher performance based bonuses.

SAS director would like to start a teacher-student mentorship program in which each teacher will be assigned to certain number of students. The mentor will make that each students are getting prepared for the college and will motivate them academically and socially. More information will be presented in the next meeting.

Summer institute will spend a day at old forge as part of team building activities. Board members are invited to attend and stay and get to know the new teachers and staff members. Dr. Damkaci reminded that there will be Charter School Association. Conference in NY City and all BoT members are invited to attend to learn more about charter schools and best practices.

Regular meeting was adjourned at 9:25 PM.

Syracuse Academy of Science Charter School Board of Trustees

September 10, 2013

The meeting was called to order at 8.05 PM at Utica School site with Board Members present: Fehmi Damkaci, Ahmet Ay, Patricia Coban, Ednita Wright, Muris Hadzic, Rev. Dunmore. Yildiray Yildirim. Quorum: 7/7. In addition, the Superintendent, Utica School Director, Syracuse School Director and Operations Manager were present.

Agenda

1. *Minutes of last meeting: Review and approve*
2. *Today's meeting agenda: Review and approve*
3. *Approval of updates on Personal handbook*
4. *Approval of Hiring*
5. *Approval of Truck*
6. *Approval of Mentorship program*
7. *Next trustee meeting: October 8, 2013*

Discussion

1. *Financial status and budget*
 2. *Building improvements/elementary construction*
 3. *Student Enrollment*
 4. *Summer Institute*
 5. *Teacher-Student mentorship program*
 6. *Performance based bonus policy*
 7. *Calendar for parents*
-

Motion #130910.1

RESOLVED, that the minutes of the August 2013 meeting are hereby approved and a copy shall be inserted in the minute book.

Moved by Ednita Wright and seconded by Ahmet Ay

Resolution #130910.1 was adopted unanimously

Motion #130910.2

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Ednita Wright and seconded by Patricia Coban

Resolution #130910.2 was adopted unanimously

Motion #130910.3

RESOLVED, that the hiring of teachers and staff listed in the attached document is hereby approved.

Moved by Ahmet Ay and seconded by Ednita Wright

Resolution #130910.3 was adopted unanimously

Motion #130910.4

RESOLVED, that the purchase of a pick-up truck from a state contractor is hereby approved.

Moved by Ednita Wright and seconded by Ahmet Ay
Resolution #130910.4 was adopted unanimously

Motion #130910.5

RESOLVED, that that the following update into the personal handbook under “work days and work weeks” section is hereby approved: all employees at the high school are required each week to work a minimum three days from 8:30 a.m. to 4:45 p.m. at the high school and two days from 8:30 a.m. to 4:00 p.m., Monday through Friday, and a minimum total of 36.25 working hours each week. All employees at the elementary are required each week to work from 7.50 a.m. to 4:20 p.m., Monday through Friday, and a minimum total of 40 working hours each week.

Moved by Ednita Wright and seconded by Rev. Dunmore
Resolution #130910.5 was adopted unanimously

Motion #130910.6

RESOLVED, that the mentorship program provided by teachers and community members (subject to fingerprinting) is hereby approved, a curriculum must be submitted.

Moved by Muris Hadzic and seconded by Ahmet Ay
Resolution #130910.6 was adopted unanimously

Discussion Items:

Financials provided by Operations Manager were discussed briefly. Utilities section of the budget has been increased due to mistakes made by National grid for last three years. School has to make a big payment for those years. Other than utilities issue, school budget is within limits and in good condition. A pick-up truck is needed by the building manager who rides his personal car between buildings and Lowe’s, which costs more to the school.

There is no development with the permit for the elementary school building. The planning board will hear the case on September 16.

Board members showed their appreciation regards to recent updates on the school building, in terms windows and AC. School looks much more attractive and has better facilities for its educational goals. Each classroom window will need shades, which will be purchased soon.

School has 702 registered students, which most likely be go down within couple weeks due to moves etc. elementary school has alone 31 ESL kids, which is a great accomplishment for the school. Also due to increased needs of special education students, board discussed and approved an additional special education teacher position.

Mentorship program has been discussed. It was suggested that non-teachers should be allowed to be mentor as well. Background check with fingerprinting will be required for those. The names of community members who might be a good mentor will be given to the director to follow up to include as mentors. The program has been approved as a concept and more discussion will take in the next meetings.

Expansion plan has been discussed briefly. SAS will apply for the expansion again by December. Board members will have a strategic meeting at NYC combined with the Charter Association Conference. Speakers will be invited from the charter association.

Regular meeting was adjourned at 9:15 PM.

Syracuse Academy of Science Charter School Board of Trustees

October 8th, 2013

The meeting was called to order at 8.00 PM at Utica School site with Board Members present: Fehmi Damkaci, Ahmet Ay, Patricia Coban, Muris Hadzic, Rev. Dunmore, and Yildiray Yildirim. Absent with excuse: Ednita Wright, Quorum: 6/7. In addition, the Superintendent, Utica School Director, Syracuse School Director and Operations Manager were present.

Agenda

1. *Minutes of last meeting: Review and approve*
2. *Today's meeting agenda: Review and approve*
3. *Approval of Staff and Teachers*
4. *Approval of HR software*
5. *Approval of Grant Incentive Policy*
6. *Approval of Lunch Policy Revision*
7. *Approval of Athletics Stipends and Policy*
8. *Approval of Mentorship program and pay policy*
9. *Approval of Truck Purchase*
10. *Approval of Signage*
11. *Approval of Elementary School Connector*
12. *Approval of Purchase Agreement*
13. *Approval of Annual Performance based Incentive*
14. *Next trustee meeting: November 12, 2013*

Discussion

1. *Financial status, budget, and audit*
2. *Building improvements/elementary construction*
3. *Student Enrollment*
4. *Website updates*
5. *Teacher-Student mentorship program*
6. *Performance based bonus policy*
7. *Calendar for parents*

Motion #131008.1

RESOLVED, that the minutes of the September 2013 meeting are hereby approved and a copy shall be inserted in the minute book.

Moved by Ahmet Ay and seconded by Yildiray Yildirim
Resolution #131008.1 was adopted unanimously

Motion #131008.2

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Muris Hadzic and seconded by Ahmed Ay
Resolution #131008.2 was adopted unanimously

Motion #131008.3

RESOLVED, that the hiring of teachers and staff listed in the attached document is hereby approved

Valerie Reppi - Title 1 English Teacher

Stanley Williams – promoted as Assistant Dean of Students and will serve as the Interim Dean of Students, since the current Dean of Students is on medical leave.

Moved by Rev Dunmore and seconded by Yildiray Yildirim

Resolution #131008.3 was adopted unanimously

Motion #131008.4

RESOLVED, that the purchase of reporting timesheets through ADP paycheck system, utilizing fingerprints, or other individual means is hereby approved.

Moved by Rev. Dunmore and seconded by Ahmet Ay

Resolution #131008.4 was adopted unanimously

Motion #131008.5

RESOLVED, that that the grant incentive policy: 10% of a grant obtained by a staff, teacher, or a community member will be paid as administrative stipend to manage the grant and to write the final report (the payment will be made after the submission of the final report) is hereby approved.

Moved by Muris Hadzic and seconded by Rev. Dunmore

Resolution #131008.5 was adopted unanimously

Motion #131008.6

RESOLVED, that the lunch policy revisions regarding payment method: accepting only cash, certified check, or money orders and regarding full pay amount revision are hereby approved.

Moved by Yildiray Yildirim and seconded by Muris Hadzic

Resolution #131008.6 was adopted unanimously

Motion #131008.7

RESOLVED, that the athletics program coach pay scale policy and stipends for 2013-14 are hereby approved.

Moved by Yildiray Yildirim and seconded by Ahmet Ay

Resolution #131008.7 was adopted unanimously

Motion #131008.8

RESOLVED, that the mentorship program payment policy is hereby approved.

150-200 hrs per year is expected from the mentors, mentors will follow a given curriculum with milestones, each mentor will be paid \$2,000 per academic year, will be paid in portions as each milestone is completed, and once the curriculum is implemented, the program will be open to community members and alumni with safeguards, approval of the superintendent, and the background check.

Moved by Rev. Dunmore and seconded by Ahmet Ay

Resolution #131008.8 was adopted unanimously

Motion #131008.9

RESOLVED, that the purchase of pick-up truck for \$25,799 excluding DMV fees from Summit Ford is hereby approved. (Koerner Ford \$25,978 excluding DMV fees)

Moved by Rev. Dunmore and seconded by Yildiray Yildirim

Resolution #131008.9 was adopted unanimously

Motion #131008.10

RESOLVED, that the purchase of new signage for both Elementary and High School building from Charles Signs for \$20,718 is hereby approved.

Charles signs-\$20,718 (vs Syracuse signage-\$24,196 and Sign-a-rama-\$26,540)

Moved by Muris Hadzic and seconded by Rev. Dunmore

Resolution #131008.10 was adopted unanimously

Motion #131008.11

RESOLVED, that the following improvements at the elementary school site managed by the building manager is hereby approved.

Connector between school building and gym

Extra lighting at the parking lot to increase the safety

Moved by Muris Hadzic and seconded by Rev. Dunmore

Resolution #131008.11 was adopted with majority, Damkaci abstained.

Motion #131008.12

RESOLVED, that the attached purchase agreement between Utica academy and Syracuse Academy is hereby approved, to be applicable retroactively

Moved by Yildiray Yildirim and seconded by Muris Hadzic

Resolution #131008.12 was adopted unanimously

Motion #131008.13

RESOLVED, that the annual performance based incentive up to \$2,500 and curriculum coordinator up to \$5,000 according to attached rubric for only 2013-2014 academic year is hereby approved. The incentive will be paid in September 2014 once state results are announced and only for those teachers who notified the school by May 2013 about their return for the next academic year.

Moved by Yildiray Yildirim and seconded by Ahmet Ay

Resolution #131008.13 was adopted unanimously

Discussion Items:

New Operations Manager is introduced to all board members. Financials provided by him was discussed briefly. Based on his conversation with the Auditor, a revision might be needed for the budget.

Planning board did not approve the new construction at the elementary school site due to traffic issues. Building manager submitted a design which is just a connector between school building and gym. It will increase the safe hallway for the students during winter months. Due to recent events at the parking lot, lighting will be increased.

A fire alarm system has been discussed for the high school. Current system works, but building manager advices to replace with a newer system. He will get quotes for discussion.

School has 702 registered students, which most likely be go down within couple weeks due to moves etc. elementary school has alone 31 ESL kids, which is a great accomplishment for the school. Also due to increased needs of special education students, board discussed and approved an additional special education teacher position.

Planned website updates have been shared with the board. The schools will have common website which will be used as a gateway for both schools.

Mentorship program budget has been discussed and payment has been approved. Annual performance based incentive program rubric has been discussed. The program goals have been raised for both home visits and test results. More comprehensive performance based incentive program has been discussed to be implemented if the expansion proposal gets accepted.

One of the SAS seniors attended the American Chemical Society Meeting to present her research that was accomplished at summer program in Oswego.

Family Court Judge Rasheed visited the school and gave a talk to the students with full life experiences.

Expansion plan has been discussed briefly. Dr. Damkaci will talk to Charter Office officials and association president at the NYC conference. A draft document will be submitted for approval for the next meeting.

Mailing of the school calendar to the parents has been raised as an issue and Superintendent provided information. Next year, school should plan ahead of time for sending school calendar.

Regular meeting was adjourned at 9:25 PM.

Syracuse Academy of Science Charter School Board of Trustees

November 12th, 2013

The meeting was called to order at 8.05 PM at Syracuse School site with Board Members present: Fehmi Damkaci, Ahmet Ay, Patricia Coban, Muris Hadzic, Ednita Wright, and Yildiray Yildirim. Absent with excuse: Rev. Dunmore, Quorum: 6/7. In addition, the Superintendent, Utica School Director, Syracuse School Director and Operations Manager, and Mrs. Frost were present.

Agenda

1. *Minutes of last meeting: Review and approve*
2. *Today's meeting agenda: Review and approve*
3. *Approval of Media Relations Policy*
4. *Approval of New Year's Gift*
5. *Approval of Cancelling Keybank credit card and closing the Keybank CD account.*
6. *Approval of Chase Freedom credit card with the \$10,000 limit*
7. *Approval of Revisions on Title I and II budget*
8. *Approval of Enrollment Expansion proposal*
9. *Approval of Academic Service Agreement with UASCS*
10. *Approval of New Hires and Promotions*
11. *Next trustee meeting: December 10th, 2014*

Discussion

1. *Financial status, budget, and audit*
2. *Building improvements/elementary construction*
3. *Student Enrollment*
4. *Expansion Proposal*
5. *Media Relations*
6. *Academics and Common Core*

Motion #131112.1

RESOLVED, that the minutes of the October 2013 meeting are hereby approved and a copy shall be inserted in the minute book.

Moved by Muris Hadzic and seconded by Ahmet Ay
Resolution #131112.1 was adopted unanimously

Motion #131112.2

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Yildiray Yildirim and seconded by Ahmed Ay
Resolution #131112.2 was adopted unanimously

Motion #131112.3

RESOLVED, that the Media Relations Policy is hereby approved

Moved by Ahmet Ay and seconded by Ednita Wright

Resolution #131112.3 was adopted unanimously

Motion #131112.4

RESOLVED, that the sweatshirts with school logo as the new year's gift to all staff and board members to promote school spirit and marketing is hereby approved.

Moved by Ahmet Ay and seconded by Ednita Wright

Resolution #131112.4 was adopted unanimously

Motion #131112.5

RESOLVED, that cancellation of KeyBank credit and closing KeyBank savings and escrow accounts are hereby approved.

Moved by Muris Hadzic and seconded by Ahmet Ay

Resolution #131112.5 was adopted unanimously

Motion #131112.6

RESOLVED, that opening a Chase Freedom credit card account (which provides better online customer services) with a total of \$10,000 limit is hereby approved.

Moved by Yildiray Yildirim and seconded by Muris Hadzic

Resolution #131112.6 was adopted unanimously

Motion #131112.7

RESOLVED, that the revisions on Title I and Title II budgets are hereby approved.

Moved by Ednita Wright and seconded by Ahmet Ay

Resolution #131112.7 was adopted unanimously

Motion #131112.8

RESOLVED, that the increasing school's enrollment to 75 students per grade level and its maximum student population to 975 and the authorization of President and Superintendent to execute all documents required in connection with the extension is hereby approved.

Moved by Ednita Wright and seconded by Ahmet Ay

Resolution #131112.8 was adopted unanimously

Motion #131112.9

RESOLVED, that the academic service agreement (\$40 per student) with UASCS which includes, but not limited to, teacher training, observation, and support, and STEM project development etc. is hereby approved.

Moved by Ednita Wright and seconded by Muris Hadzic

Resolution #131112.9 was adopted unanimously

Motion #131112.10

RESOLVED, that the attached list of hirings is hereby approved.

Moved by Muris Hadzic and seconded by Yildiray Yildirim

Resolution #131112.10 was adopted unanimously

Discussion Items:

Mark Hettler the independent auditor provided documents and information regarding official Audit report. Financial statements have been discussed. He suggested setting up reserve funds for specific causes or future investments category. Mr Hettler was asked whether he checked on

the action plan provided to comptroller office. He stated that action plan was implemented and some of them were in the works during audit. He suggested that all equipment, including small tech items such as I pads can be in the inventory to locate them or who have them, but does not all need to be depreciated over time.

Media relations policy has been discussed in the light of recent reporter issues. All board members and staff should let any reporter to contact with the PR staff before providing any interview or statement. All reporters must have an approval from the PR office before having an access to any staff, student, or board member for interview or photo session.

Academic support to Utica School has been discussed and the agreement has been approved to make sure that Utica school is and will be successful within its first year.

Expansion proposal draft has been discussed. St Charles school building as the third school site has been discussed as possible option to separate grades as elementary, middle, and high school among three campuses. Both Superintendent and Bot president will have a meeting with charter office regarding expansion and building outside of the approved school district.

Common Core and Rigor has been discussed. Mr Hayali informed that Engage NY has been very helpful and extremely good. Teachers are utilizing it as much as they can. Administrators will receive a professional development regarding common core and rigor.

Following announcements were made by the SAS Director:

K-6

- October Students of the Month took their certificates from the Dean of Elementary.
- 4th & 5th Grades explored ecosystems at Great Swamp Conservancy. 10/29/13
- Second Grade students visited Critz Farm. 10/23/13
- Math Olympiad Team competes at A math competition in NJ. 10/13/13
- Kindergarten students explored Fort Rickey. 10/9/13
- 3rd Grade students went on a trip to The Museum of the Earth. 10/3/13
- 4A Visits Salt Museum. 10/1/13
- Kindergarten students visited Behling Orchards 9/30/13
- 1st Grade students attended a trip to the Wild Zoo. 9/27/13
- 1st Grade went to Apple Picking! 9/19/13

7-12

- SASCS participated in Bridge Competition at MOST Museum. 11/9/13
- Syracuse Academy hosted Flamenco Ballet 11/1/13
- Global Environment students visited SUNY ESF. 10/1/13
- Guidance Office organized a College Fair with 15 colleges. 10/25/13
- SASCS celebrated National Chemistry Week at Destiny US. 10/19/13
- Athletics department organized the Boys Modified Basketball Fundraiser. 10/18/13
- Peer Leadership students participated in a neighborhood improvement activity. 10/16/18
- Support Magistrate Jawwaad Rasheed addressed students. 10/6/13
- Syracuse Academy senior presented at the national meeting of the American Chemical Society.
- Professional Development for staff took place about Technology in Education on 11/5/13.

Regular meeting was adjourned at 9:20 PM.

Syracuse Academy of Science Charter School Board of Trustees

December 10th, 2013

The meeting was called to order at 8.05 PM at Syracuse School site with Board Members present: Fehmi Damkaci, Ahmet Ay, Rev. Dunmore, Muris Hadzic, Ednita Wright, and Yildirim Yildirim. Absent with excuse: Patricia Coban, Quorum: 6/7. In addition, the Superintendent, Utica School Director, Syracuse School Director and Operations Manager, and Mrs. Frost were present.

Agenda

1. *Minutes of last meeting: Review and approve*
2. *Today's meeting agenda: Review and approve*
3. *Approval of Organizational Structure Change*
4. *Approval of Extension of Number of School Days*
5. *Approval of school site outside of SCSD,*
6. *Approval of Superintendent's Car lease*
7. *Approval of Bank Account with Chase*
8. *Approval of Tuition reimbursement for Operation Manager*
9. *Approval of Health Insurance renewal*
10. *Approval of New Hires and Promotions*
11. *Next trustee meeting: January 14, 2014*

Discussion

1. *Financial status, budget, and audit*
2. *Building improvements/elementary construction*
3. *Student Enrollment*
4. *College Acceptances*
5. *Professional Development for Staff*
6. *Expansion Related Changes and future growth plan*

Motion #13121.1

RESOLVED, that the minutes of the November 2013 meeting are hereby approved and a copy shall be inserted in the minute book.

Moved by Ednita Wright and seconded by Muris Hadzic

Resolution #131210.1 was adopted unanimously

Motion #131210.2

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Yildirim Yildirim and seconded by Ahmed Ay

Resolution #131210.2 was adopted unanimously

Motion #131210.3

RESOLVED, that the organizational structure change to create a central office to serve better all schools in an efficient manner is hereby approved.

Moved by Ednita Wright and seconded by Rev. Dunmore

Resolution #131210.3 was adopted unanimously

Motion #131210.4

RESOLVED, that the addition of 15 school days to increase the number of school days to 195 days is hereby approved.

Moved by Yildiray Yildirim and seconded by Ednita Wright

Resolution #131210.4 was adopted unanimously

Motion #131210.5

RESOLVED, that having middle school grades (grades 5, 6, and 7) at a location other than Syracuse School District is hereby approved, pending the approval of the grade expansion proposal described in resolution 131112.8.

Moved by Ednita Wright and seconded by Ahmet Ay

Resolution #131210.5 was adopted unanimously

Motion #131210.6

RESOLVED, that Ford Taurus car lease (3 year lease term, upto 19,500 miles annually, \$429/month from Romano) for Superintendent is hereby approved. Other quotes include \$431/month from Koerner and \$445/month from Summit.

Moved by Ednita Wright and seconded by Yildiray Yildirim

Resolution #131210.6 was adopted unanimously

Motion #131210.7

RESOLVED, that the opening a bank account with Chase bank with \$250,000 limit to diversify school's bank needs is hereby approved.

Moved by Yildiray Yildirim and seconded by Ednita Wright

Resolution #131210.7 was adopted unanimously

Motion #131210.8

RESOLVED, that the tuition reimbursement to Operations Manager for the courses towards CPA at a SUNY college rate and the CPA exam fees and books are hereby approved.

Moved by Yildiray Yildirim and seconded by Ednita Wright

Resolution #131210.8 was adopted unanimously

Motion #131210.9

RESOLVED, that the renewal of health insurance policy with existing benefits is hereby approved.

Moved by Ednita Wright and seconded by Yildiray Yildirim

Resolution #131210.9 was adopted unanimously

Motion #131210.10

RESOLVED, that the attached list of hirings and promotions are hereby approved.

Moved by Ednita Wright and seconded by Yildiray Yildirim

Resolution #131210.10 was adopted unanimously

Discussion Items:

Operation Manager presented current financials of the school. Board looked at the monthly financials, their comparisons to last year, and annual budget as of now. He also presented budget items comparison to total budget. He answered questions from BoT member regarding

different budget items. Based on operation manager's request, opening a bank account at a different bank has been discussed and approved.

Organizational structure change has been discussed extensively. The need for the change has been agreed by all board members. BoT asked whether new positions called "chief of" will be a new hire or a promotion within school. Hayali said people who already assume similar jobs with different title will be promoted. Only new position, "chief of staff" that school does not have currently requires a new hire. This position is created to support superintendent and board for special projects. Current IT manager will be CTO, current PR person will be CCO, and current Operations manager will be CFO. CAO and CoS positions can be filled internally or externally when the structural change is approved.

School may need an extra school site if the expansion gets approved by the state. School looked for spaces within Syracuse but could not locate a good school site option which also has a gym. School talked to Syracuse School District Superintendent and the City for a possible public school site which is not in use. However, Syracuse School District could not provide any school location for us to lease during this process. Closest school building with a gym is former St Charles school site. School site needs several modifications and improvements as we did at the elementary school site. If the State approves the location as a school site, school will rent the place after all requested improvements are made. Its close proximity to the SAS high school site and its overall size of 35,000 sqf, and having a gym attached to school site is a perfect fit for the school's need. The building needs AC, new roof, and several upgrades for classrooms, and bathrooms by the landlord.

The discussion took place regarding various possibilities of bussing if the third site is get approved. In addition, the cost of the bussing is discussed regarding expansion of the school year for an additional 15 days. Based on operation manager's calculations, its impact on the budget should be limited even SAS ends up paying the full cost. Since the benefits will be high and there is money available in the budget, board favorably approves the extension of the school days.

Board members asked the benefit of getting CPA certificate for the operations manager. Since the school will expand its services with the newly approved organizational structure, he should be in a position like CPA to audit all campus activities that our central office serves. This also prevents issues such as the comptroller's office identified in their report.

College acceptances are discussed, and board asked for a presentation by the college counselor for the next meeting. Currently, 85% of the applications have been made through Naviance system.

Superintendent provided information regarding PDs provided to teachers. Teachers received PDs on Rigor in common core, technology use in classroom.

Dr. Wright asked for PTO meeting dates to attend and get familiarize with the parents and learn their concerns. She will try attending in the future PTO meetings and will report back to board. 25% of the parents of HS and 35% of the parents of the ES were visited in their homes by the teachers. The goal is make it at least 80% by the end of the year.

Recent media issues have been reported back to board by BoT president and Superintendent. All board members will receive a FAQ regarding SAS history and current issues to keep all of them informed.

Following announcements were made by the UAS Director to update all BoT members about the school activities:

High School ANNOUNCEMENTS

- A benefit basketball game for Vogt family took place on Friday, December 6, 2013. Our Gym teacher Rick Vogt lost his brother last summer leaving a wife and a two year old behind. A total of \$2800 was raised and donated to the Vogt memorial fund.
- 2013 Science Fair took place on Friday, December 6, 2013. More than 80 projects were displayed, and 13 judges from various academic institutions visited the school.
- PTO held elections to choose its new managing members. Todd Doss is the new president of the PTO.
- US Congressman Dan Maffei visited SAS and addressed the senior students on November 26, 2013.
- One of our 12th grade students, Kayla Vidal, was featured in Today's CNY Women magazine for its IT (Inspiring Teens) section in the December issue.
- SUNY Cortland faculty and students came to address SAS HS male students for a male leadership panel on November 20, 2013. A female leadership panel is scheduled in January.
- Syracuse PD officers visited SAS to address HS students and shared their insight in law enforcement careers on November 19th.
- Assistant District Attorney Romana Lovalas visited SAS to address HS criminal justice students and shared her experiences on December 9, 2013.
- Drama Club performed for public with two plays on November 16th.

Elementary School ANNOUNCEMENTS

- Wegman's community relations coordinator and Syracuse PD visited ES
- 2ND graders hosted the community for a thanksgiving presentation day. Student demonstrated what they learn in class with projects, songs, and performances.

Regular meeting was adjourned at 9:15 PM.

Syracuse Academy of Science Charter School Board of Trustees

January 14, 2014

The meeting was called to order at 7.15 PM at Utica School site with Board Members present: Fehmi Damkaci, Ahmet Ay, Rev. Dunmore, Muris Hadzic, Ednita Wright, and Patricia Coban. Absent with excuse: Yildiray Yildirim, Quorum: 6/7. In addition, the Superintendent, Utica School Director, Syracuse School Director and Operations Manager, College Counselor, and Mrs. Frost were present.

Agenda

1. *Minutes of last meeting: Review and approve*
2. *Today's meeting agenda: Review and approve*
3. *Approval of New Hires*
4. *Approval of Chromebooks*
5. *Next trustee meeting: February 11, 2014*

Discussion

1. *Financial status and budget,*
2. *Building improvements/elementary construction*
3. *Student Enrollment*
4. *Professional Development for Staff*
5. *Expansion Related Changes and future growth plan*
6. *Presentation by College Counselor*

Motion #140114.1

RESOLVED, that the minutes of the December 2013 meeting are hereby approved and a copy shall be inserted in the minute book.

Moved by Ednita Wright and seconded by Ahmed Ay
Resolution #140114.1 was adopted unanimously

Motion #140114.2

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Ednita Wright and seconded by Ahmed Ay
Resolution #140114.2 was adopted unanimously

Motion #140114.3

RESOLVED, that the hirings for two Elementary TA positions, one hall monitor/bus driver position, and one building manager position are hereby approved.

Moved by Rev. Dunmore and seconded by Ednita Wright
Resolution #140114.3 was adopted unanimously

Motion #140114.4

RESOLVED, that the purchase of 47 chromebooks from the Promevo is hereby approved.
Cumulus Quote: \$15,313; Promevo Quote: \$14,853; New Mind Quote: \$15,328

Moved by Rev. Dunmore and seconded by Ednita Wright

Resolution #140114.4 was adopted unanimously

Discussion Items:

Operation Manager presented current financials of the school. Board looked at the monthly financials, their comparisons to last year, and annual budget as of now. He also presented budget items comparison to total budget. He answered questions from BoT member regarding different budget items and their current status.

School received a \$5,000 grant from M&T bank used for students.

Elementary school sites connectors has been approved by the city and currently the work is underway.

BoT President provided information about the expansion proposal made and summarized the comparative data obtained from interim tests made at both Utica and Syracuse campuses. Based on results and comparison to last year results, students are academically at a better state.

School is preparing for tutoring during Winter Break, students who need one-on-one assistance can attend. Students will be awarded with dress down and WonderWorks gift certificate if they attend full week session.

Superintendent provided information regarding efforts for public outreach for enrollment. 400 applications have been received already without any announcement. Fliers has been sent to current parents and former applicants, open houses will be held on every Saturday. School will place tag lines in local NPR. Application deadline is April 1st, and the lottery will be held on April 4th.

Following announcements were made by the SAS Director to update all BoT members about the school activities:

Boys Varsity Basketball team takes 2nd place in holiday basketball tournament.

STEM class projects received NSF funding and projects have already started.

SAS had a smooth start after a two week winter break, and had 1.5 snow day the first week after break. Students transitioned back in the school successfully.

Regents Exams for HS will run from January 27 through January 30.

PTO elementary and high school combined at the moment, may have separate organization for each building in the future.

Staff/Teachers: February 7th is next professional development day, plan based on need

Science Fair is on January 24th at the elementary school

Elementary Concert, Art Exhibition, Science Fair Exhibition is on January 30th at OCC Arena from 6 p.m. to 8 p.m.

Presentation by Mr. Gerdan, College Guidance – Discusses procedures in assisting students for FAFSA, STEP program, college visits, college fair, college applications, college speakers to visit students and provided statistics of college acceptances (2 year, 4 year colleges) since 2007; alumni dinner and LinkedIn for alumni. We also have SAS graduates working for SAS currently: Aileen Figueroa – TA at the elementary; Elmedina Mujak – Accounts Payable/Purchasing Officer; Troy McGriff – TA at elementary; Alexis Johnson – main office secretary part time; and Dalton Ackerman – part time guidance office assistant. Dr. Wright and Rev. Dumore suggested putting successful Alumni who are for example in Med School to speak

at SAS/Utica and also put in the spotlight to encourage current student success (i.e. our website and newsletters). Mr. Gerdan also talked about a website development where alumni and current students get engaged.

Board requested a presentation by the public relations for the next meeting. An alumni focused presentation is asked for another meeting as well.

Regular meeting was adjourned at 8:15 PM.

Syracuse Academy of Science Charter School Board of Trustees

February 11, 2014

The meeting was called to order at 7.05 PM at Syracuse School site with Board Members present: Fehmi Damkaci, Ahmet Ay, Yildiray Yildirim, Muris Hadzic, Ednita Wright, and Patricia Coban. Absent with excuse: Rev. Dunmore, Quorum: 6/7. In addition, the Superintendent, Utica School Director, Syracuse School Director, Operations Manager, College Counselor, Director of Public Relations, and the president of PTO were present.

Agenda

1. *Minutes of last meeting: Review and approve*
2. *Today's meeting agenda: Review and approve*
3. *Approval of Budget revision*
4. *Approval of Hiring of a Teaching Assistant*
5. *Review and Approval of Form 990*
6. *Approval of the contract with SUNY Research Foundation*
7. *Next trustee meeting: March 11, 2014 in Utica*

Discussion

1. *Financial status and budget,*
2. *Building improvements/elementary construction*
3. *Student Enrollment/Lottery/Applications*
4. *Assessment/Academics*
5. *College applications*
6. *Expansion plans*
7. *Presentation by Public Relations*

Motion #140211.1

RESOLVED, that the minutes of the January 2014 meeting are hereby approved and a copy shall be inserted in the minute book.

Moved by Ednita Wright and seconded by Muris Hadzic

Resolution #140211.1 was adopted unanimously

Motion #140211.2

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Ahmed Ay and seconded by Ednita Wright

Resolution #140211.2 was adopted unanimously

Motion #140211.3

RESOLVED, that the budget revisions and updated budget are hereby approved as presented.

Moved by Yildiray Yildirim and seconded by Ednita Wright

Resolution #140211.3 was adopted unanimously

Motion #140211.4

RESOLVED, that the hiring of Arsenio Wallace and Nicole Gosson as TA, until end of this school

year according to payscale, is hereby approved.

Moved by Muris Hadzic and seconded by Ahmet Ay
Resolution #140211.4 was adopted unanimously

Motion #140211.5

RESOLVED, that the Form 990, is hereby reviewed and approved.

Moved by Ahmet Ay and seconded by Muris Hadzic
Resolution #140211.5 was adopted unanimously

Motion #140211.6

RESOLVED, that the contract with SUNY research foundation in the amount of \$15,000 , is hereby approved.

Moved by Yildiray Yildirim and seconded by Muris Hadzic
Resolution #140211.6 was adopted unanimously

Discussion Items:

Operation Manager presented current financials of the school. New budget with revisions has been discussed in the light of annual budget comparisons.

Elementary school sites connector's roof is under construction. The school has received its 47 new chromebooks which were approved. SAS admins with UAS admins went to district wide technology implementation workshop to a Boston district for two days. SAS director provided some information about the workshop and their plan regarding implementation of what they have learned. Lack of high-speed internet is a big issue which prevents improvement in the school in terms of technology.

School is planning to have five open houses on the following Saturdays until April 1st, which is the deadline for applications. So far, 649 applications have been received. Superintendent told that the open house is used for communicating school culture and requirements.

Winter Regent exam results have been shared: English 38% at Mastery Level at 11th grade with 84% passing. This is 6 months before they are required to take the test., which is a very strong result.

SAS Director informed the board about current college applications and their status. The school has few students who have received interviews by Harvard, Cornell, and Yale.

The board talked about the expansion plan and extended calendar year. Board discussed the importance of extended school year and its expected impact student learning and achievement. Superintendent will provide calendar options to the parents and the staff about adding 15 days into the school calendar. Superintendent also informed the board about moving forward with possible school building for the middle school. He will look into Syracuse school district once again before making a final decision. Board members have raised issues about informing parents about possible move for certain grades to an outside of school district location.

Following announcements were made by the SAS Director to update all BoT members about the school activities:

- On Monday, February 3rd, 2014 members of the Utica Academy basketball team visited Syracuse Academy to cheer on the Atoms.

- Both the junior varsity and varsity Atoms cheerleaders attended and represented the school very well in the annual Sweetheart Classic
- Cheerleading Competition! JV placed 3rd in the Small JV division and Varsity placed 4th in the Medium Varsity division.
- On January 30th Syracuse Academy held its first ever K-12 Concert at SRC Arena on the Campus of Onondaga Community College. Additionally, this event hosted the 3rd Annual Syracuse Academy Elementary Science Fair award presentation. Guests were able to view some of the winning projects as they entered the arena.
- The Nation's most exciting K-12 science competition, Science Olympiad, will take place Saturday March 1st 2014. In preparation for the national Science Olympiad, Syracuse Academy's Science Olympiad team participated in an invitational Science Olympiad competition, organized by Red Creek High School. Our students Fatma Zehra Sula, Caitlyn Bradshaw, Jailyne Solis, Ardinela Hirkic and Sofia Fanizzi awarded with silver medal in Can't Judge a Powder and Experimental Design events.
- Four years, and a ton of losses, after girls basketball began at the Syracuse Academy of Science, the Atoms are about to make their first appearance in the Section III playoffs. The Atoms, who won one game in their first two seasons, are 8-6 after a win over Onondaga on Monday night.
- The team clinched a playoff berth last Thursday with a 72-70 victory at Weedsport.
- Ms. Reppi's Journalism students started 2014 off with a behind the scenes look at NewsChannel 9 television. The class got a guided tour of the television station and got to meet some of Central New York's most popular news personalities - the station even showed clips during their 5-6:30pm newscast!
- Fourthgraders took a trip to the Wegmans store in DeWitt early this month.

Presentation by Director of Public relations – She provided overview of media outreach and coverage SAS has received since the beginning of the year. She also presented the following SWOT analysis and shared her thoughts about what needs to be done as SAS grows. In addition, she answered questions from BoT members:

Strengths

- Numerous varied news opportunities; excellent name recognition with media
- Excellent access to tools
- Minimal budget restraint
- Staff extremely receptive to new ideas and mean of transferring information
- Social Media – has proven to be an excellent means of connecting with some parents
- Excellent media contacts and community contacts
- Dedicated parents
- Excitedly reaching for the next big idea

Weaknesses

- Lack of internal procedures to assist with events, activities
 - o Current model not sustainable for growth
- Building blocks of strong communications are weak
 - o Ex. Database not suitable for efficient direct mail
 - o Website, new design
 - o Must rectify for replication
 - o Sharing abilities between schools now and in the future
- Always reaching for the next big idea

Opportunities

- E-communications
- National Media

- There is a strong desire to improve communications and therefore excellent opportunity for improvement
- Grants
- Creating a contact database
- Excellent time to continue building base

Highlights

- Creation of 2013-2014 Catalog
- Branding initiatives
- Developing sustainable communications plan looking toward expansion and the Central office model
- Development of PR and Marketing calendars as well as Print Calendars
- Relationship Building to bring more value to school while not increasing staff time/effort
 - o Empower FCU, Partners for Education in Business

Regular meeting was adjourned at 8:05 PM.

BoT went into executive session to discuss the leave of building manager and the hiring practices for 20 minutes. BoT discussed increasing teachers with diverse/minority backgrounds: Hiring alumni as staff, using historical black colleges for recruitment, and including a cultural understanding of our students in summer institute (Dr. Wright will provide as PD), pushing our alumni and students to obtain PhD.

Syracuse Academy of Science Charter School Board of Trustees

March 11, 2014

The meeting was called to order at 8.05 PM at Syracuse School site with Board Members present: Fehmi Damkaci, Ahmet Ay, Yildiray Yildirim, Muris Hadzic, Rev. Dunmore, and Patricia Coban
Absent with excuse: Ednita Wright. Quorum: 6/7. In addition, the Superintendent, Utica School Director, Syracuse School Director, Operations Manager, a parent and the president of PTO were present.

Agenda

1. *Minutes of last meeting: Review and approve*
2. *Today's meeting agenda: Review and approve*
3. *Approval of Multi-School Purchasing*
4. *Next trustee meeting: April 8, 2014 in Syracuse*

Discussion

1. *Financial status and budget,*
2. *Building improvements/elementary construction*
3. *Technology*
4. *Student Enrollment/Lottery/Applications*
5. *Assessment/Academics*
6. *College applications*
7. *Expansion plans*
8. *Announcement*

Motion #140311.1

RESOLVED, that the minutes of the February 2014 meeting are hereby approved and a copy shall be inserted in the minute book.

Moved by Pat Coban and seconded by Ahmet Ay

Resolution #140311.1 was adopted unanimously

Motion #140311.2

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Ahmed Ay and seconded by Yildiray Yildirim

Resolution #140311.2 was adopted unanimously

Motion #140311.3

RESOLVED, that the purchase of shared services and/or products, which may cost higher than \$15,000 in total but SASCs share will be less than \$15,000, with other public/charter schools.

Moved by Muris Hadzic and seconded by Ahmet Ay

Resolution #140311.3 was adopted unanimously

Discussion Items:

Operation Manager presented current financials of the school. Since budget was discussed and revised recently, everything has been in order in terms of financially. Budget for 2014-15 year will be prepared as a draft to be discussed in May meeting to be approved in June meeting.

Purchase of new accounting software was discussed. It is suggested by the comptroller office and suggested by the auditors before. The school decided to share the software with Utica as well as other charter schools to reduce the cost. Security of keeping data has been discussed. It looks like the new software will increase the data security, especially by keeping in cloud as a third database. In addition, each school will have access to only their own database.

Elementary school sites connector's roof is completed. The size of the roof expanded compared to the original size. Elementary school is updating its landscape for the spring. Vegetable garden will be utilized by the kids and the products will be sold by them to provide funds for the school activities. The school will apply again to close the breezeway. The cafeteria of the high school is under renovation; ceiling, flooring, and AC is updated.

Importance of teaching MS Excel has been discussed. It is a skill which is useful for many courses at college as well as jobs right after high school.

The school will have its showcase on March 22nd. As of today, the school has received little more than 950 new applications.

The school had its second interim full test recently and the data will be analyzed and presented to the board.

Mysany.org website has been introduced as a means of following and reaching out to the alumni.

College data from Clearinghouse has been discussed. It looks like SAS students attend in college within 2 years of graduation. A discussion took place regarding how to prepare our students for challenges they may face at college so their retention at freshman and sophomore level increases. First year program directors from area colleges might be invited to prepare seniors to transition into college.

Based on the input by parents, the calendar option in which the school starts on August 20th and the removal of winter break is the choice as of now. The survey will be kept open for a while and parents and staff will be notified via newsletter.

Superintendent asked the real estate agent for a school building within Syracuse, and only options are do not have any gym or extremely old which requires extensive renovations. Therefore, school will consider out of district options as the Regents approved in their January meeting.

Organizational structure changes will be actioned in June as new hiring and promotions are approved.

Following announcements were made by the SAS Director to update all BoT members about the school activities since last meeting:

High School

1. Science Olympiad Regional competition held on March 1st.

- Some of SAS's brightest science scholars traveled to Red Creek HS to participate in the Science Olympiad regional competition.

Our results:

- Boomilever – 4th place – Ramsey Phuc, Riley Phuc
- Can't Judge a Powder – 9th place – Jailyne Solis, Caitlyn Bradshaw
- Entomology – 9th place – Ardinella Hirkic, Fatma Zehra Sula
- Robo-Cross – 9th place – Abdul Rashid, Hussein (6th grade)
- Water Quality – 6th place – Jailyne Solis, Caitlyn Bradshaw
- Green Generation – 5th place – Sofia Fanizzi, Abigail Marin

2. Dr. Baysal's students visit O'Brien & Gere

- O'Brien & Gere hosted students from SAS at their Syracuse manufacturing & technology development center, offering them an inside look at the advanced manufacturing industry in Central NY.
- The students say intelligent robotics in action
- Discussed about opportunities provided by a STEM education.

3. Scholar athletes visit Cornell University

- Members of the Atoms and Lady Atom's varsity basketball teams went on a college visit to Cornell University.
- They saw first-hand college classrooms, dorms, and the Big Red's athletic facilities.
- They spoke about the relationship between education and athletics at an Ivy League institution.
- The scholars watched a women's basketball game between Cornell and Harvard.

4. Terra Foundation Announces Scholarships

- Provides financial assistance to students who have attended SASCS to help them achieve their educational goals.
- The Terra College Readiness Scholarship Fund provides financial assistance to students who have scored well on the regents exam while attending SASCS.
- Recipients must have achieved at least 85% on both the English and Language Arts and the mathematics regents' exams to be eligible for the \$250 scholarship.
- If students achieve at least 85% on the science regents in addition to the ELA and Math sections, they will receive an additional \$100.

5. High School Students Find Inspiration at Emerging Researchers National Conference, FEB 19-22

- Merima Omerovic and Fahrija Baltic, juniors at SASCS presented their National Science Foundation supported REM projects on bacteria's metabolic effect on bacteria growth rate at the annual Emerging Researchers National Conference in Washington D.C.

6. ATOMS Varsity Cheerleaders take 1st place, FEB 23

- SAS cheer teams competed in the annual Winter Cheer Challenge at Elmira College.
- Our varsity team took first place and junior varsity team took 4th place.

7. February PTO Meeting, FEB 18th

- Main topics for discussion were the recent approval of the enrollment expansion and the approval of a 195 day academic year.

8. Celebrating Black History Month

- On Feb 14th, juniors and seniors hosted an assembly in The Lab, celebrating the rich cultural heritage of the African-American community in America as well as discuss the significance of reflecting upon these accomplishments to continuously inspire the Atoms of today to become history-makers of tomorrow.

Elementary School

1. **Syracuse Crunch Delivers Anti-Bullying Presentation, MARCH 5th**
 - a. Syracuse Crunch player, Eric Neilson, shared personal experiences on bullying.
 - b. Some students shared their stories of bullying as well and asked Mr. Neilson questions in an open Q&A.
 - c. He also spoke to them about hockey.
 - d. All students who bring their signed pledge to the War Memorial on Anti Bullying night (March 14th, 2014) will receive 1 free ticket and a discount on tickets for their families to a Syracuse Crunch game.
2. **March Coin Drive**
 - a. In honor of Earth Day, we will be collecting coins throughout the month of March to enable the Green Team to purchase a new tree for the front lawn at Syracuse Academy Elementary.
 - b. Starting March 3rd, students are able to bring in their coins and add them to their classroom containers. At the end of the month, the top 3 classrooms that collect the most coins will win a prize.
3. **Black History Month Celebration Finale**
 - a. Students in all grades participated in a Black History Month Assembly. Kindergarteners shared their song about Dr. Martin Luther King, Jr. and older students entertained the audience with the sounds of African drumming.
4. **Assemblyman Al Stirpe reads to kindergarteners**
 - a. On the 100th Day of School the kindergarten class had NYS assemblyman Al Stirpe read to them.
5. **Helen Hudson drops by SASCS Elementary**
 - a. City of Syracuse Common Council, At-Large, Majority Leader paid a visit to Syracuse Academy Elementary and read to the kindergarteners and helped students understand individuality and friendship.
 - b. Ms. Hudson is well known throughout the Syracuse area as a community advocate and community builder.
6. **The Puck Hog visits Kindergarten**
 - a. NewsChannel 9 anchor and author, Christie Casciano read her book The Puck Hog.
 - b. She also brought with her hockey gear and the student got to try on helmets and pads to get ready for the book.

Regular meeting was adjourned at 9:20 PM.

Syracuse Academy of Science Charter School Board of Trustees

April 8, 2014

The meeting was called to order at 7.10 PM at Utica School site with Board Members present: Fehmi Damkaci, Ahmet Ay, Muris Hadzic, Rev. Dunmore and Patricia Coban. Absent with excuse: Ednita Wright and Yildiray Yildirim. Quorum: 5/7. In addition, the Superintendent, Utica School Director, Syracuse School Director, Operations Manager, IT Manager, and Utica teacher were present.

Agenda

1. *Today's meeting agenda: Review and approve*
2. *Minutes of last meeting: Review and approve*
3. *Approval of MPLS fiberoptic system*
4. *Approval of VoIP phone system*
5. *Approval of Gym equipment*
6. *Approval of Gym floor re-surfacing*
7. *Approval of New positions due to expansions*
8. *Next trustee meeting: May 13, 2014 in Syracuse*

Discussion

1. *Financial status and budget,*
2. *Building improvements/elementary construction*
3. *Technology*
4. *Student Enrollment/Lottery/Applications*
5. *Assessment/Academics*
6. *College applications*
7. *Expansion plans*
8. *Announcement*

Motion #140408.1

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Rev. Dunmore and seconded by Muris Hadzic

Resolution #140408.1 was adopted unanimously

Motion #140408.2

RESOLVED, that the minutes of the March 2014 meeting are hereby approved and a copy shall be inserted in the minute book.

Moved by Ahmed Ay and seconded by Rev. Dunmore

Resolution #140408.2 was adopted unanimously

Motion #140408.3

RESOLVED, that the purchase of MPLS fiber optic system service (increases overall internet capacity per school upto 200 Mb and provides central control and management of the internet connection and firewall etc.) from Northland communications, a state contractor for \$6,063.93 per month is hereby approved. (TimeWarner does not provide MPLS service and its 100 Mb per

school building is \$8100 per month. Verizon did not provide a quote over 4 weeks)

Moved by Muris Hadzic and seconded by Ahmet Ay
Resolution #140408.3 was adopted unanimously

Motion #140408.4

RESOLVED, that the purchase of VoIP phone system for the middle and elementary schools and updates for high school from Northland Communications for \$47,951 is hereby approved
Northland Communications (state contractor): \$47,951
Tricom Systems: \$48,518
Avaya direct: \$49,514

Moved by Ahmet Ay and seconded by Muris Hadzic
Resolution #140408.4 was adopted unanimously

Motion #140408.5

RESOLVED, that the purchase of gym equipment (bleachers, wallpads, scoreboard, and ceiling suspended backstops) from Facilities equipment for \$80,462 is hereby approved.
Facilities Equipment: \$80,462
JF Valder and Sons: \$82,080
JW Management: \$88,944

Moved by Rev. Dunmore and seconded by Ahmet Ay
Resolution #140408.5 was adopted unanimously

Motion #140408.6

RESOLVED, that the resurfacing the gym floor by Moore Wood Flooring for \$18,146.75 is hereby approved.
Moore Wood: \$18,146.75
Nighthawk Janitorial: \$20,226.45
Vasco brands: \$19,365.75

Moved by Rev Dunmore and seconded by Ahmet Ay
Resolution #140408.6 was adopted unanimously

Motion #140408.7

RESOLVED, that the following new positions are hereby approved to be advertised or for internal promotions: Dean of Middle School, Web application and developer, Test coordinator and Data Analyst, and all chief positions.

Moved by Ahmet Ay and seconded by Rev. Dunmore
Resolution #140408.7 was adopted unanimously

Discussion Items:

Operation Manager presented current financials of the school. He provided an overview of the financial dashboard. Budget committee will meet and will propose a budget in the next meeting.

High school cafeteria renovation is underway; ceiling, flooring, windows, and AC will be updated. The renovations are done with the landlord.

A presentation by the IT manager was made on technology infrastructure and the current needs at all schools. The internet capacity and wireless connection sites must be increased in order to

serve better for classroom technology, which has been on rise. Also connecting all schools via VoIP phone system will save by making internal phone calls between all buildings, including Utica site. All the need has been discussed in detail after the questions by the board members.

Middle school furniture quotes will be brought for the next meeting for approval.

The school had 1100 applicants for 267 seats. The lottery was uneventful and all selected were notified and were given a deadline to submit their paperwork. The applications are continuing to come.

Staff survey will be administered in the month of April and its results can be discussed in the coming months. Staff is given notice for letting know the administration about their intention to come back in the fall so their contracts can be renewed. Lindsey Ackles was hired as building substitute teacher, \$120 per diem on a need base. Also resignation of part-time instructor Jacob Frank was noted.

Middle school at St Charles location has been discussed briefly by the Superintendent as the best option for the school. He provided details about the building, which were shared by the state at the time of expansion explanation. A rental agreement will be discussed in the coming board meetings.

Following announcements were made by the SAS Director to update all BoT members about the school activities since last meeting:

- 2014-2015 Academic Year Lottery is complete. 265 students out of 1073 are offered admission for next year.
- 3-8 grade ELA exams are now complete. We expect to receive official results by the end of June.
- Our students participated in the 35th Annual Central New York Science & Engineering Fair, and received over \$25,000 in scholarships.
- Syracuse.com recently published an article stating that SAS ranks in the top three schools in terms of percentage of its graduates going to college with 95%.
- Chemistry students attended a field trip at Paper and Bioprocess Engineering Department at SUNY ESF on March 25th.
- Syracuse Mayor Stephanie Miner visited SAS to speak to our seniors and shared her experiences with them.
- 5th LAT Fair and SAS Showcase took place on March 22nd. Judges and participants had great fun and praised our students success.
- ADA Michael Manfredi visited our SAS to speak to our sophomores and his insight on legal careers.
- Our students participated in CNY Regional History competition and moved on to the NYS history day competition to represent our school.
- Common Councilor for District 3 in Syracuse, Bob Dougherty, spoke to our second graders about the city government.

Regular meeting was adjourned at 8:05 PM.

Syracuse Academy of Science Charter School Board of Trustees

May 13, 2014

The meeting was called to order at 7.10 PM at Syracuse School site with Board Members present: Fehmi Damkaci, Yildiray Yildirim, Ednita Wright, Ahmet Ay, Muris Hadzic, and Patricia Coban. Absent with excuse: Rev. Dunmore and. Quorum: 6/7. In addition, the Superintendent, Utica School Director, Syracuse School Director, Operations Manager, PTO chair and one parent were present.

Agenda

1. *Today's meeting agenda: Review and approve*
2. *Minutes of last meeting: Review and approve*
3. *Approval of Rental agreement for Middle School,*
4. *Approval of Fleet Management Policy,*
5. *Approval of RFP for Audit services,*
6. *Approval of RFP for wireless system upgrades,*
7. *Approval of Graduation Deviation policy,*
8. *Approval of Payscale Revision*
9. *Approval of Performance based discretionary salary awards,*
10. *Approval of Purchases,*
11. *Approval of Contract (executive session),*
12. *Next trustee meeting: June 10, 2014 in Syracuse*

Discussion

1. *Financial status and budget,*
2. *Building improvements*
3. *Technology*
4. *Student Enrollment/Lottery/Applications*
5. *Parent and Staff Survey results*
6. *Announcement*

Motion #140513.1

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Ahmet and seconded by Muris Hadzic

Resolution #140513.1 was adopted unanimously

Motion #140513.2

RESOLVED, that the minutes of the April 2014 meeting are hereby approved and a copy shall be inserted in the minute book.

Moved by Ahmed Ay and seconded by Yildiray Yildirim

Resolution #140513.2 was adopted unanimously

Motion #140513.3

RESOLVED, that the rental agreement for the St Charles school building (39,172 sqf) as middle

school for \$4.95 per sqf is hereby approved. Note that landlord will make substantial renovations, including new roof, AC installation, new ceiling, new bathrooms, AD complaint bathrooms and exterior interior doors, complete electrical and plumbing upgrades, new flooring, new water tank, new Fire Safety system before the new school year.

Moved by Muris Hadzic and seconded by Ahmet Ay
Resolution #140513.3 was adopted with majority, Fehmi Damkaci abstained

Motion #140513.4
RESOLVED, that the fleet management policy is hereby approved

Moved by Ednita Wright and seconded by Muris Hadzic
Resolution #140513.4 was adopted unanimously

Motion #140513.5
RESOLVED, that the RFP ad for audit services is hereby approved.

Moved by Yildiray Yildirim and seconded by Ahmet Ay
Resolution #140513.5 was adopted unanimously

Motion #140513.6
RESOLVED, that the RFP for wireless system upgrades is hereby approved.

Moved by Ednita Wright and seconded by Muris Hadzic
Resolution #140513.6 was adopted unanimously

Motion #140513.7
RESOLVED, that the following graduation requirement deviation for only 2013-2-14 graduates is hereby approved: The high school graduation requirement will be 22 credits for those who could not complete the revised changes in a year.

Moved by Ahmet Ay and seconded by Patricia Coban
Resolution #140513.7 was adopted unanimously

Motion #140513.8
RESOLVED, that the payscale revision is hereby approved. (Starting salary for teacher with a Bachelor's degree shall start with \$41,000. Starting salary for a teacher with Master's degree shall start with \$41,000 in the first year without any experience. After completing the first year teacher shall receive a raise of \$1,500 for Master's Degree in addition to regular \$1,000 raise. Teacher shall receive a raise of \$1,000 per year of SAS experience up to 7 years. After the seventh year, teacher shall receive a raise of \$750 per year of experience at SAS up to 14 years. After the fourteenth year, teacher shall receive a raise of \$500 per year of experience at SAS. For each year of prior experience in teaching as a lead teacher outside of SASCS, \$500/year shall be added to the starting salary of the new hires of 14-15 school year and after. Loyal staff stipend of \$500 shall be added to the teacher's salary for five (including) to nine (including) years of experience at SAS. Loyal staff stipend of \$750 shall be added to the teacher's salary for ten plus (including ten) years of experience at SAS. A teacher can only receive one of the loyal staff stipends)

Moved by Yildiray Yildirim and seconded by Ednita Wright
Resolution #140513.8 was adopted with majority, Ahmet Ay abstained.

Motion #140513.9
RESOLVED, that the following framework for the performance based discretionary salary awards is hereby approved: Discretionary Salary Award

The award amount is upto \$4,000 for every teacher.

The award amount for each school building leader is upto \$1,500: For grades 3-8th per grade per state testing, and for grades 9-12th per English, Algebra 1, Global, and Living or Earth Science Regents exams (only upto 4 Regents Exams). The elementary school building leader may receive upto \$500 for grades K-2 per grade per English and Math Subject internal or external testing..

The award will be given to the following achievements:

Testing results; compared to state averages (above 10% of state average) or mastery levels at Regents exams. (testing teacher: 60-70%)(non-testing teacher: 5-10%)

Outstanding achievements beyond their regular duties, such organizing an art festival, receiving national/international awards for student activities/performances, article publications with students, etc. (testing teacher: 10-25%)(non-testing teacher: 60-75%)

Home visits, beyond the contractual agreement (5-10%)

Professional duties, completing all contractual professional duties on time. (5-10%)

Awards will be determined in September 2015, and will be added on their salary of the year 2015, for the months after the awards are made available.

In order to be eligible, the staff must be working in year 2015.

Moved by Ahmet Ay and seconded by Muris Hadzic

Resolution #140513.9 was adopted unanimously

Motion #140513.10

RESOLVED, that the following purchases from underlined vendors are hereby approved.

Item, #	J.T.R.Stuff	School Spe.	Smith System	ProAcademy
T-leg adj. table 13	\$ 2,718.43	\$ 3,822.78	\$ 4,401.54	<u>\$ 3,795.97</u>
Cafeteria 12" table 15	\$ 17,820.00	\$ 16,218.15	N/A	<u>\$ 14,789.85</u>
Teacher Desk 10	\$ 2,161.50	\$ 4,109.30	\$ 5,049.00	<u>\$ 3,790.00</u>
Bookcase 10	N/A	<u>\$ 1,712.20</u>	\$ 3,715.20	\$ 1,899.90
White Board 10	\$ 4,577.20	\$ 3,601.20	N/A	<u>\$ 3,559.00</u>
Music chair w/Tablet 30	N/A	<u>\$ 1,521.00</u>	N/A	\$ 2,970.00
Music chair dolly 2	N/A	\$ 266.08	N/A	<u>\$ 264.00</u>
Art table 13	N/A	\$ 9,224.93	N/A	<u>\$ 8,579.87</u>
Art Safety Cabinet. 2	N/A	\$ 1,550.68	N/A	<u>\$ 1,319.98</u>
Computer Lab chair 26	\$745.68	\$ 607.10	N/A	<u>\$ 857.74</u>
Conference Table-1	\$ 981.00	\$ 516.95	N/A	<u>\$ 559.95</u>
Round table -4		\$2,067.80	N/A	<u>\$ 879.96</u>
Teacher Room chair 6	N/A	<u>\$ 186.96</u>	N/A	\$ 197.94
Teacher chairs 17	\$ 2,330.00	\$ 2,481.66		<u>\$ 2,280.40</u>
Reception Station 1	\$ 725.00 (w/o shpping)	<u>\$ 832.07</u>		\$850.00

Moved by Muris Hadzic and seconded by Ednita Wright

Resolution #140513.10 was adopted unanimously

Motion #140513.11

RESOLVED, that the attached list of contracts with shown details are hereby approved.

Moved by Ednita Wright and seconded by Muris Hadzic

Resolution #140513.11 was adopted with majority, Ahmet Ay abstained

Discussion Items:

Operation Manager presented current financials of the school. He provided an overview of the financial dashboard. 2014-2015 budget was proposed at executive session. Restricting funds for IT improvements for an annual basis has been discussed. IT manager informed that IT infra structure will need an investmen every 5-6 years to keep up with the IT updates and progress.

Since the school has been working with the same audit firm, the board decided to call for rfp for audit services o decrease the costs and may find a competitive new firm with similar experiences.

Science Academy of New York (SANY) has been introduced as a branding name for both Syracuse, Utica, and future schools. SANY and/or SANY Schools will be used when referred to both schools and central office, Superintendent and Chief Offices. A new website will be developed for better outreach.

Middle school building has been discussed and the how the school will utilize the St Charles building as middle school. Rental comparison related to elementary school has been discussed.

Fleet management policy has been discussed and approved as proposed.

Board discussed the performance based salary awards and suggested some changes to the wording. The changes were incorporated within the approval. In addition, payscale revisions due to extension of school has been discussed.

Parent survey results has been shared as a summary and some of the comments has been read. The parents were satisfied by the school. There were some comments related to the extension of days and how it is communicated with the parents. The school should do a better job in communicating with parents.

Superintendent gave current enrollment numbers and process regarding following students who were selected with lottery.

Following announcements were made by the SAS Director to update all BoT members about the school activities since last meeting:

High School

1. **Chemistry Club visits Cornell University:** May 3rd, Chemistry club students visited Cornell and participated in the "Cornell Holi 2014" (students throwing colored powder at each other and dancing). Visited the library and studied some chemistry in the Department of Linguistics.
2. **May 1st Scholar-Athletes honored at 2014 Athletics Banquet:** Scholar-athletes, coaches, parents and administrators joined together to celebrate the fantastic ATOMS 13-14 season. Lady Atoms made it to sectionals, boys varsity made it to sectionals and two players names All-League team, and cheerleaders won some awards from competition.
3. **April 28th National Poetry Month-** SASCS students celebrated the month with poetry slam. 30 students shared their original work in a two-round competition. Laurie Muok (10th grade) won 1st place, runner ups were Adavia Fudge (grade 11) and Laurence Price-Webb (grade 12). SASCS band members played some music. Students passed out poems to observe Poem in Your Pocket Day that encouraged people to carry a favorite poem to read and share.
4. **Drama Club Experiences Phantom of the Opera:** The Drama club traveled to Rochester with Ms.Cesta to see the Phantom of the Opera, one of the most popular stage

productions in the world. The Drama Club is already brainstorming ideas for their annual show in the fall.

5. **Spring Break, AP U.S. History class Visits Washington D.C** – Mr.Chaloux took his AP U.S. History class to experience our nation’s capital. They visited many historical and memorable landmarks, memorials, and museums. The students had a personal tour of the U.S. Capitol building scheduled through Congressman Dan Maffei’s office.
6. **SASCS ranked by U.S. News & World Report:** SASCS named one of the best high schools in the nation and received a bronze medal. SASCS is recognized as a school sending the most graduates to college.
7. **Journalism Students welcome 93Q’s Ted & Amy:** Mrs.Reppi’s journalism students had a visit from Central New York’s #1 morning team on CNY’s #1 Hit Music Station. They talked to students about communications and broadcasting and their careers in the newspaper and television industry.
8. **April 12th ATOMS take 1st place in SECME competition:** Team Energetic Atoms (middle school) and Team Captainz Atoms (high school) both won the First Place in Middle School and High School categories in SECME Mouse Trap Car competition at Syracuse University. The competition was hosted by College of Engineering and Computer Science of SU, which promotes integration of Science, Technology, Engineering and Mathematics standards into the building and designing processes of the mousetrap car.
9. **April 5th Global Environment students build Geodesic dome:** Students participated in the WILDER Workshop Series through the Canary Project. The Canary Project produces art and media that deepen public understanding of human-induced climate change and energize commitment to solutions. A part of WILDER (Wildly Interdependent Living and Design Through Design Education for Resilience) workshop series- collaboration between Syracuse University and CNY high schools. The dome they build will serve as a greenhouse on the farm.
10. **SASCS held the 2014-15 Lottery.**
11. **March 30th SAS shines at CNYSEF-** SAS joined science scholars from around the region to compete in the 35th annual CNY Science & Engineering Fair held at SRC Area on the campus of OCC. SAS students won many awards and left with more than \$25,000 in scholarships.

Elementary School

1. **Muffins with Moms:** Students at the elementary school treated mothers, and grandmothers to juice and muffins as well as some very special presentations expressing how much the women mean to the students.
2. **April 28th Vitamin L rocks the elementary for 3rd year in a row:** Vitamin L project (music group) visited the elementary and shared their message of love and goodwill through music. Vitamin L uses original songs to present ideas such as friendship and teamwork to students so that they will make healthy choices and have healthy relationships with themselves and others.
3. **April 25th Green Team plants new trees:** Miss Donaldson’s kindergarten class planted two pear trees on campus. The trees were purchased using the funds donated through the month-long change drive in March.

Regular meeting was adjourned at 7.50 pm. Executive session was started at 7.50 and was adjourned at 8.15 pm.

Syracuse Academy of Science Charter School Board of Trustees

May 29, 2014
Special Meeting

The meeting was called to order at 7.05 PM at Syracuse School site with Board Members present: Fehmi Damkaci, Yildiray Yildirim, Ednita Wright, Ahmet Ay, Muris Hadzic, and Patricia Coban. Absent with excuse: Rev. Dunmore and. Quorum: 6/7. In addition, the Superintendent, Syracuse School Director, and Operations Manager were present.

Agenda

1. *Today's meeting agenda: Review and approve*
2. *Minutes of last meeting: Review and approve*
3. *Next trustee meeting: June 10, 2014 in Syracuse*

Motion #140529.1

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Ahmet and seconded by Muris Hadzic

Resolution #140529.1 was adopted unanimously

Motion #140529.2

RESOLVED, that the polo shirts for students from Spinnaker is hereby approved.

All the quotes are for these polo shirts:

Port Authority Y500 – Light blue w/ embroidered logo, quantity 1,500 (Young size)

Port Authority K500 – Light blue w embroidered logo, quantity 1,000 (Adult Size)

Vendor	Details	Total
Spinnaker (Syracuse, next to the school, and last year's vendor)	\$11 for youth size, \$11.75 for adult size + 5% discount for prepayment (+ storage and direct sales to the students)	\$26,837.50
CUSTOM Logo (Syracuse)	\$12 per Tshirt (for both youth and adult)	\$30,000
Coolybrand.com (CNY based with Syracuse office)	\$11 for youth size, \$11.75 for adult size	\$28,250
CCS express (Syracuse)	\$15.50 for youth size, \$16.50 for adult size	\$39,750

Moved by Ahmed Ay and seconded by Yildiray Yildirim

Resolution #140529.2 was adopted unanimously

We needed an immediate action for the approval of the student uniform Tshirt purchase so that they can be ready for the sale during the new student orientation which is scheduled for June 21st, 2014

Regular meeting was adjourned at 7.25 pm

Syracuse Academy of Science Charter School Board of Trustees

June 10, 2014

The meeting was called to order at 7.10 PM at Syracuse School site with Board Members present: Fehmi Damkaci, Yildiray Yildirim, Ahmet Ay, Rev. Dunmore, Muris Hadzic, and Patricia Coban. Absent with excuse: Ednita Wright. Quorum: 6/7. In addition, the Superintendent, Utica School Director, Syracuse School Director, and Operations Manager were present.

Agenda

1. *Today's meeting agenda: Review and approve*
2. *Minutes of last meeting: Review and approve*
3. *Approval of Budget*
4. *Approval of 2013-14 Budget Revision,*
5. *Approval of RFP results for Audit services,*
6. *Approval of RFP results for wireless system upgrades,*
7. *Approval of procurement policy revision,*
8. *Approval of 12 month employee contracts,*
9. *Approval of furniture purchases,*
10. *Approval of High school rental agreement amendment,*

Discussion

1. *Financial status and budget,*
2. *Building improvements*
3. *BoT and Director evaluations*
4. *Assessment/Academics: summer programs*
5. *College applications*
6. *Expansion plans*
7. *Announcement*

Motion #140610.1

RESOLVED, that the agenda of today's meeting is hereby approved.

Moved by Yildiray Yildirim and seconded by Ahmet Ay

Resolution #140610.1 was adopted unanimously

Motion #140610.2

RESOLVED, that the minutes of the May 2014 meeting are hereby approved and a copy shall be inserted in the minute book.

Moved by Ahmed Ay and seconded by Rev. Dunmore

Resolution #140610.2 was adopted unanimously

Motion #140610.3

RESOLVED, that the 2014-15 budget is hereby approved as presented.

Moved by Muris Hadzic and seconded by Yildiray Yildirim

Resolution #140610.3 was adopted unanimously

Motion #140610.4

RESOLVED, that the 2013-2014 revised budget is hereby approved as presented.

Moved by Yildiray Yildirim and seconded by Ahmet Ay

Resolution #140610.4 was adopted unanimously

Motion #140610.5

RESOLVED, that the contract for audit services from Heveron is hereby approved based on RFP results:

Heveron: \$11,875

Freed Maxick: \$17,600

Testone, Marshall & Discenza: \$13,500

D'Arcangelo & Co: \$15,675

Moved by Rev. Dunmore and seconded by Yildiray Yildirim

Resolution #140610.5 was adopted unanimously

Motion #140610.6

RESOLVED, that the contract for wireless system upgrades and network system upgrades from Core BTS is hereby approved based on RFP results:

There are two companies sent a response to the RFP but one of them disqualified due to not sending the required information in the RFP. The Winner Bidder is CORE BTS and following are the prices for each building:

High School- \$96,136.05

Middle School-\$40,150.20

Elementary School-\$39,527.70

For the installation/configuration, knowledge transfer and project management of network and wireless hardware/software: There are two companies sent a response to the RFP but one of them disqualified due to not sending the required information in the RFP. The Winner Bidder is CORE BTS and following is the price.

Total : \$19,880

Moved by Yildiray Yildirim and seconded by Ahmet Ay

Resolution #140610.6 was adopted unanimously

Motion #140610.7

RESOLVED, that the revised procurement policy is hereby approved.

Purchasing approval thresholds	Authorized to approve purchases
Up to \$500	Deans
From \$500 up to \$3,000	Director/Officer
From \$3,000 up to \$10,000	CFO
From \$10,000 up to \$20,000	Superintendent with three quotes
Anything over \$20,000	Board with three quotes

Moved by Yildiray Yildirim and seconded by Ahmet Ay

Resolution #140610.7 was adopted unanimously

Motion #140610.8

RESOLVED, that the 12 month employee contracts with new hires and promotions are hereby approved.

Moved by Ahmet Ay and seconded by Patricia Coban
Resolution #140610.8 was adopted unanimously

Motion #140513.9

RESOLVED, that the 200 student chair-desk purchases from Pro-academy is hereby approved.

Proacademy: \$40,036

School Specialty: \$41,808

Just the Right Stuff: does not carry the item at the time

Staple:

Moved by Yildiray Yildirim and seconded by Rev. Dunmore
Resolution #140610.9 was adopted unanimously

Motion #140610.10

RESOLVED, that the following amendment for the both rental agreements is hereby approved.

High school and elementary school agreements: Annual Increase in Rent: The annual rental amount shall increase at the beginning of each successive year of the lease term and of any option period beginning with each July payment following the first year of the lease in an amount equal to the greater of either 4% or the Consumer Price Index (CPI) percentage figure relating to the Northeast Region of the United States published at the date of each scheduled annual increment. High School agreement: Rent will increase \$4.35 per sqf effective July 1st, due to extensive renovations and additions in the building, such as AC, lunch room area, new boilers, roof with additional insulation, etc.

High School Agreement: Additional space to be used as central office space will be added. Three story building next to the high school building included as part of high school building. It will be effective once the school has access to the building.

Moved by Rev. Dunmore and seconded by Yildiray Yildirim
Resolution #140610.10 was adopted with majority, Fehmi Damkaci abstained

Discussion Items:

Operation Manager presented current financials of the school. He provided an overview of the financial dashboard. 2013-14 budget has been revised at the end of the year based on actual budget. 2014-15 budget has been approved after discussion. Procurement policy is revised since the school has grown substantially since its opening and there has been structural change. All these factors were discussed in shaping the new policy.

High school cafeteria renovation is completed. The landlord started working on roof and boiler changes. St Charles renovations are underway as planned and requested by the school. These renovations were undertaken by the landlord.

High school and elementary school rental agreement amendments were discussed. One issue was to align all annual increases in the same month for practical reasons. Also, a new language drafted for the annual increase, which should not impact the rent in short term. High school rent amount per sqf has been amended due to extensive updates at the building. The office space next to school has been rented to be used as central office space. Its location being next to school and it is rental amount starting at \$4.35 per sqf (compared to office space at \$12-15 sqf at other locations) makes it an ideal addition to the school. School building will be re-configured in terms of main office and auditorium.

Several summer programs has been discussed: Elementary school two -week intervention program, math camp, 4-week Science Research program.

College admission has been discussed briefly.

The school calendar has been prepared and shared with faculty and staff. It includes the additional 15 days approved with charter revisions.

BoT self-evaluations will be performed by each board member. Chair discussed the evaluations of Director and superintendents according to the guidelines during executive session.

12-month employee contracts were discussed during executive session.

Following announcements were made by the SAS Director to update all BoT members about the school activities since last meeting:

High School:

Annual Mother's Day Special - The Diversity Club held its annual Mother' Day Celebration/Cultural Fair, Saturday, May 17th honoring all mother's and motherly figures.

Journalism Students Help the Homeless and Hungry - On Wednesday, May 14, Mrs. Reppi's Journalism students volunteered at the Rescue Mission as part of their "Be the Change You Want to See in the World" critical literacy project. In addition to writing op-ed pieces about the issue of their choice, students are designing community service projects that will help effect change within their community. One such project centers around homelessness and hunger in Syracuse.

NYS Senator John A. DeFrancisco Visits Syracuse Academy - On May 22, sophomores welcomed NYS Senator John A. DeFrancisco. First elected to the New York State Senate in 1992, Senator DeFrancisco currently serves as Chairman of the Senate Finance Committee, where he has been instrumental in delivering four fiscally-responsible, on-time state budgets. His position on this powerful committee allows him to play a significant role in reviewing the Governor's proposed budget and developing the Senate's priorities for the State Budget.

Congratulations to Our 2014 Dean's List Students - Each spring Syracuse Academy acknowledges the achievements of over 50 Dean's List students with the Dean's List Dinner.

Dean's List students and their families gather with family, friends, faculty and administration in celebration of their fantastic academic achievements. This year, in addition to receiving their Dean's List certificates, students also received the President's Education Award. Dr. Hayali read a letter from President Obama recognizing the students' accomplishments.

2014-2015 Academic Calendar Announced - Syracuse Academy of Science is pleased to post the 2014-15 academic year calendar. The comments submitted online, and in person, were very constructive and assisted us greatly with the development of the upcoming academic year. We are confident you will see many of your suggestions included.

ATOMS Gear Available Online - Introducing our brand new gear shop!

GET YOUR ATOMS GEAR!!! It's here, our online Atoms apparel shop! Show your Atom pride and

support your favorite team in stylish jerseys, t-shirts, sweatshirts and other apparel as well as stadium blankets and more! There are many options to choose from.

Bilgenur Sirin Recognized by American Chemical Society CNY Chapter - American Chemical Society Central New York Chapter honored outstanding high school students during annual Education Night held at East Syracuse-Minoa High School on May 29.

Bilgenur has been member of American Chemical Society for 2 years and served voluntarily for the ACS local meetings. During summers, she was involved chemistry projects at SUNY Oswego and she presented her research "*Degradation of carcinogenic and non-carcinogenic PAHs in soil contaminated with toxic metals after the amendment with fishbone apatite and ferric oxide*" at the 246th National American Chemical Society (ACS) meeting. She was the only high school student delivering an oral presentation at the National Meeting of the ACS. She had participated in Science Olympiads and Chemistry Olympiads in 2013 and completed AP Chemistry class successfully. Bilgenur will graduate in June 2014 and plans to pursue a degree in neuroscience at University of Rochester.

SASCS congratulates Bilgenur on her achievement and wishes her immense success in the future!

Kennedy Takes Home Best Poster Award at ESF Environmental Summit - Syracuse Academy sophomore Aireyanna Kennedy (10th grade) won Best Poster Presentation at SUNY ESF Environmental Summit on Wednesday May 28th. The Environmental Summit program is a research symposium designed to bring together a community of high school aged scientists to present and discuss their original research to their peers, high school and college science faculty, graduate and undergraduate students. SASCS brought three students to the symposium James Levesque, Aireyanna Kennedy and Gillian Lightenfield.

Spring Concert Highlights Broadway and Jazz - The Syracuse Academy music departments celebrate their successes of the year with a fabulous concert on June 4 at SRC Arena at Onondaga Community College. The evening began with a sneak peek of the Around the World Art Exhibition and an impromptu African drumming session by Mr. Patterson's students. At 6p.m., Syracuse Academy of Science Board of Trustees President, Dr. Fehmi Damkaci welcomed families and opened the event.

2014 Talent Show featured Song, Dance, Art and a Light Show - On May 30, The Lab was turned into a theater as students and staff alike wowed the crowd with impressive talents. The show included: song; dance; art/drawing; performance art and of course a lot of fun!

This year's judges included:

Mrs. Frost

Mr. Irons

Ms. Robinson

Results of the Talent Show:

1st Place: Tonasia Hurt; Singing - Jennifer Hudson's *And I'm Telling You*

2nd Place: Christi Muok; Performance Art - Glow Poi

3rd Place: Miah Vertefeuille; Art - Drawing

Hayali Honored by Syracuse NAACP Youth Chapter - On June 5, Superintendent, Dr. Tolga Hayali was honored by the Syracuse NAACP Youth Chapter at their 2nd Annual Image Awards. The Image Award is bestowed in celebration of individuals who have used their talents to reach out, encourage, support and engage the community - game changers. Dr. Hayali received the Image Award in Education. The event was held at Gilfillan's in Camillus and was a fantastic evening attended by remarkable community members including Syracuse Academy students. "It was very special to receive the award from SAS students," said Dr. Fehmi Damkaci, President of the SAS Board of Trustees, who accepted the Image Award on behalf of Dr. Hayali. Dr. Damkaci continued: "what a joy to see that our students are already making a difference in the community by being a part of organizations that inspire." Syracuse Academy students are extremely committed to NAACP and its local initiatives, current SAS student members include: junior Adavia Fudge and sophomore sisters, Laurie and Christi Muok.

Elementary School Events

"Around the World" Opening Reception & Exhibition - "The Around the World student art exhibition provides the students at Syracuse Academy of Science Charter School (SASCS) Elementary the experience of seeing their work displayed as Art with a capital A, valued as a true and appreciated Creative Act. This exhibition also provides the community with the opportunity to explore and grasp the possibilities that Child Art can be, and gain and glimpse of the creativity that all children have, and that all adults have the capability of reclaiming. The Artwork will also be sold to raise funds both for the SASCS Art Program and for the students who created it. By organizing this display, the SASCS Art Program reaches into the community to show the value of the Arts Education the students receive." - Ms. Hill, Art Educator.

Syracuse Academy k-12 Spring Concert leaves people "Happy" - The Syracuse Academy music departments celebrate their successes of the year with a fabulous concert on June 4 at SRC Arena at Onondaga Community College. The evening began with a sneak peek of the Around the World Art Exhibition and an impromptu African drumming session by Mr. Patterson's students. At 6p.m., Syracuse Academy of Science Board of Trustees President, Dr. Fehmi Damkaci welcomed families and opened the event.

The NED Show comes to Syracuse Academy! - On May 28, Syracuse Academy welcomed Miss Christine and The NED Show to campus! The NED Show is a character education program centered around a 45 minute assembly called The NED Show. NED is a loveable cartoon character whose name is an acronym for Never give up, Encourage others, and Do your best. NED is simple, relatable and kid-focused. After the assembly, educators have access to our extensive collection of resources. The Common Core aligned lesson plans, videos, and classroom activities center upon the NED traits and easily integrate into existing curriculum. NED was a big hit with the students who especially enjoyed the fancy yoyo tricks!

Kindergarten visits Rosamond Gifford Zoo - On May 20th the Kindergarteners of Syracuse Academy of Science visited the Rosamond Gifford Zoo! While we were at the zoo we saw a variety of animals; the students loved having the opportunity to see monkeys, elephants, snakes, bears, and so much more. This year in kindergarten, we have learned about various animal coverings (fur, feathers, and scales) so it was

interesting to see all the different animal coverings while we were at the zoo. We are hoping to visit all the animals again soon!

Exploring the globe on the 2014 Cultural Cruise! - On Monday May 19, students k-6 traveled around the world at the 2014 Cultural Cruise! Each classroom selected a country to research and created a display featuring facts as well as customs of countries around the world. On Monday afternoon older students paired up with the younger ones to complete a scavenger hunt and learn about each country and its unique characteristics. At each station, students were the teachers, helping their peers to learn about countries around the world. This year's Cruise took students to:

Australia	Italy
Brazil	Mexico
Eqypt	New Zealand
France	Scotland
Greece	Ireland
Haiti	India

Muffins With Moms! - The Little Atoms held their Annual Muffins with Moms celebration at the school on May 9th. This annual program honors our mothers before the international celebration known as Mother's Day. Students at the elementary school treated mothers, and grandmothers to juice and muffins as well as some very special presentations expressing how much the women mean to the students.

Regular meeting was adjourned at 7.45 pm. Executive session was started at 7.45 and was adjourned at 8.15 pm.

Appendix H: Enrollment and Retention Targets

SASCS is located in and serves in an economically disadvantaged neighborhood, which also includes a number of refugee and immigrant communities. The school distributes flyers written in the native language of several of these immigrant communities (Bosnian, Spanish, and Russian). SASCS also completes a mass mailing of an English language flyer to all families in the local area.

Number of ELL, Special Ed., Free-Reduced Lunch Students					
	2009-10	2010-11	2011-12	2012-13	2013-14
ELL	14 (4%)	34 (7%)	32 (6%)	29 (5%)	45 (6%)
Special Education	24 (7%)	34 (7%)	43 (8%)	47 (7%)	50 (7%)
Free-Reduced Lunch	265 (78%)	286 (61%)	401 (71%)	460 (71%)	428 (61%)

The number of enrolled ELL, special education, and free-reduced lunch students are provided in the above table. SASCS has had a steady special education population throughout the years with 7-8% enrollment rate. ELL student population has also remained steady, and while some students have moved to other districts, new students were taken in. We continue to aggressively advertise and recruit for applications from the refugee and immigrant communities. Our Free and Reduced Lunch percentage has decreased in 2013-14 due to the influx of new families in the lottery.



Мы хотели бы пригласить вас, вашей семьи и Ваших друзей нашей ежегодной выставке.
Приходите и узнайте, какие мы все!

На выставке состоится суббота, 22 Март 2014 г. от 10:30 до 2:30.
Для детских садов для класса 6 пожалуйста, перейдите на:

Syracuse Academy of Science Charter School Elementary
4827 South Salina Street
Syracuse, New York 13205
315-469-9404

Для 7 класса в класс 12 просьба перейти к

Syracuse Academy of Science Charter School MS/HS
1001 Park Avenue
Syracuse, New York 13204
315-428-8997

SASCS Потенциала
успеха одного атома в
то время



**Nos gustaría invitar a usted, su familia y sus amigos
en nuestro Escaparate.
Venga y vea lo que son!**

La exposición tendrá lugar el sábado 22 de marzo de 2014 10:30 a 14:30

Para el Kindergarten hasta el grado 6, diríjase a:

Syracuse Academy of Science Charter School Elementary
4827 South Salina Street
Syracuse, New York 13205
315-469-9404

En el grado 7 al grado 12, por favor vaya a:

Syracuse Academy of Science Charter School MS/HS
1001 Park Avenue
Syracuse, New York 13204
315-428-8997

SASCS

**Construyendo el éxito
un átomo en un momento**



Željeli bismo pozvati Vas, tvoja porodica, i vaše prijatelje
u našem godišnjem Showcase.
Dođite i vidjeti što smo sve o!

U Showcase će se održati u subotu 22 Mart 2014 10:30-14:30.

Za vrtića do Grade 6 molimo idite na -

Syracuse Academy of Science Charter School Elementary
4827 South Salina Street
Syracuse, New York 13205
315-469-9404

Za Grade 7 do 12. razreda molimo idite na -

Syracuse Academy of Science Charter School MS/HS
1001 Park Avenue
Syracuse, New York 13204
315-428-8997

SASCS

Building Success

Jedan atom u isto vrijeme



We would like to invite you, your family, and your friends
to our annual Showcase.

Come and see what we are all about!

The showcase will take place on Saturday March 24, 2014 from 10:30am to 2:30pm.

For Kindergarten to Grade 6 please go to –

Syracuse Academy of Science Charter School Elementary
4827 South Salina Street
Syracuse, New York 13205
315-469-9404

For Grade 7 to Grade 12 please go to –

Syracuse Academy of Science Charter School MS/HS
1001 Park Avenue
Syracuse, New York 13204
315-428-8997

SASCS

Building Success

One Atom At A Time

Appendix I: Teacher and Administrator Attrition

Created Monday, June 23, 2014

Updated Tuesday, June 24, 2014

Page 1

Charter School Name: 421800860854 SYRACUSE ACAD-SCI CS

Instructions for completing the Teacher and Administrator Attrition Tables
Board of Regents-authorized charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2013, the FTE for added staff from July 1, 2013 through June 30, 2014, and the FTE for any departed staff from July 1, 2013 through June 30, 2014 using the two tables provided.

2013-14 Teacher Attrition Table

FTE Teachers on June 30, 2013	FTE Teachers Additions 7/1/13 – 6/30/14	FTE Teacher Departures 7/1/13 – 6/30/14
46	16	13

2013-14 Administrator Position Attrition Table

FTE Administrator Positions On 6/30/2013	FTE Administrator Additions 7/1/13 – 6/30/14	FTE Administrator Departures 7/1/13 – 6/30/14
8	2	2

Thank you

Appendix J: Uncertified Teachers

Created Wednesday, June 25, 2014

Page 1

Charter School Name: 421800860854 SYRACUSE ACAD-SCI CS

Note Definition of FTE:

Full-time equivalent employees equal the number of employees on full-time schedules plus the number of employees on part-time schedules converted to a full-time basis. The number of full-time equivalent employees in each industry is the product of the total number of employees and the ratio of average weekly hours per employee for all employees to average weekly hours per employee on full-time schedules. An industry's full-time equivalent employment will be less than the number of its employees on full- and part-time schedules, unless it has no part-time employees (U.S. Commerce--Bureau of Economic Analysis at: http://www.bea.gov/faq/index.cfm?faq_id=368#sthash.8Rbj89kq.dpuf)

How many UNCERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of last day of school in 2013-14?

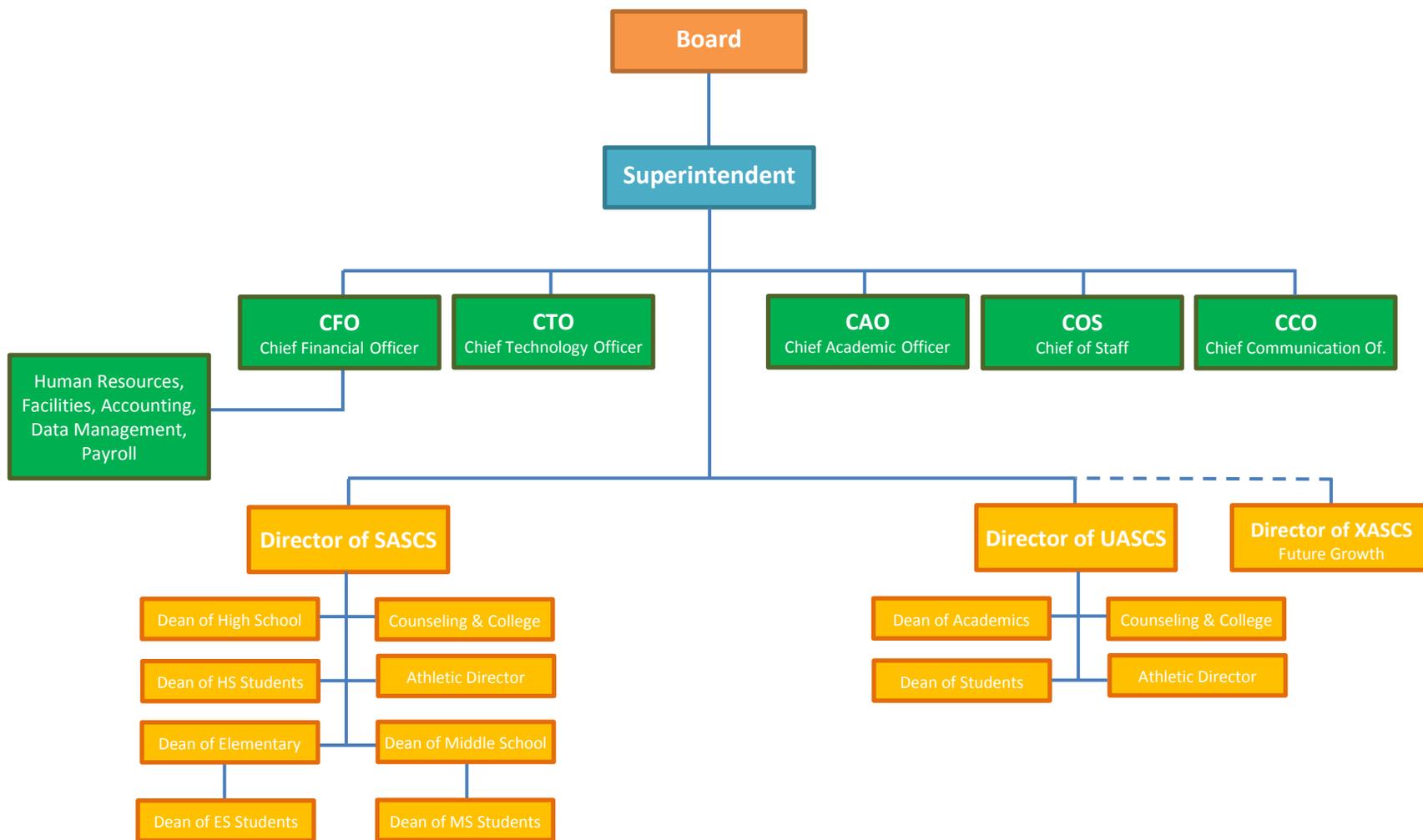
For each applicable category (i-iv), input the relevant full time equivalent (FTE) count of teachers.

	FTE
(i) uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience	2
Total FTE (Sum of all Uncertified Teaching Staff)	2

How many CERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of the last day of school in 2013-14?

48

Thank you.



Chief staff will not act as another layer of power above school Directors, but will act as associate Superintendent for special projects, and consultant for all school Directors.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, November 03, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/4f46929f4debb9be18>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	fehmi	damkaci

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

SYRACUSE ACADEMY OF SCIENCE CS (REGENTS) 421800860854

8. Select all positions you have held on the Board:

(check all that apply)

-
- Chair/President
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

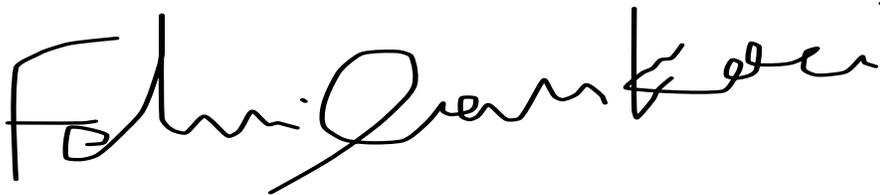
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "F. J. ...". The signature is written in a cursive style with a large initial "F" and a long, sweeping underline.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Wednesday, November 04, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/1aedede17c4ea3f5b0>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Yildiray	Yildirim

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

SYRACUSE ACADEMY OF SCIENCE CS (REGENTS) 421800860854

8. Select all positions you have held on the Board:

(check all that apply)

(No response)

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of several loops and a long, sweeping stroke that ends in a small hook.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Wednesday, November 04, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/10407d41c831b206fa>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Chanel Turnquest	

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

SYRACUSE ACADEMY OF SCIENCE CS (REGENTS) 421800860854

8. Select all positions you have held on the Board:

(check all that apply)

-
- Other, please specify...: Member
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Abdul M. T. T. T.", written in a cursive style.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Wednesday, November 04, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/523bed656d76fab262>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Ahmet	Ay

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

SYRACUSE ACADEMY OF SCIENCE CS (REGENTS) 421800860854

8. Select all positions you have held on the Board:

(check all that apply)

- Vice Chair/Vice President

- Secretary

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

Yes

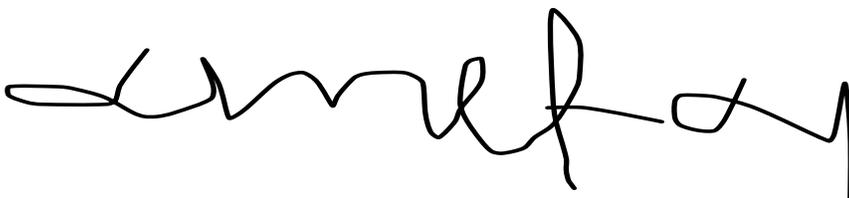
11a. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered Yes to Question 2-4 above, you need not disclose again your employment status, salary, etc.

	Date(s) of Transactions	Nature of Financial Interest/Transaction	Steps Taken to Avoid Conflict of Interest (e.g., did not vote, did not participate in discussion)	Name of Person Holding Interest and Relationship to You
1	2014-2015 academic year	She works at school.	Did not vote, did not participate in discussion.	Ayten Ay / Wife
2				
3				
4				
5				

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee



Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, November 16, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/71c9c21fc4ce8ba384>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Muris	Hadzic

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED] e
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

SYRACUSE ACADEMY OF SCIENCE CS (REGENTS) 421800860854

8. Select all positions you have held on the Board:

(check all that apply)

- Treasurer
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "J. Brown", written in a cursive style.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, November 24, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/c7163e833a5d195cd>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Jawwaad	Rasheed

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

SYRACUSE ACADEMY OF SCIENCE CS (REGENTS) 421800860854

8. Select all positions you have held on the Board:

(check all that apply)

-
- Other, please specify...: Trustee
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Sunday, November 22, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/8cf233cac98dc479af>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Sherman	dunmore

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

UTICA ACADEMY OF SCIENCE CS (REGENTS) 412300861058

8. Select all positions you have held on the Board:

(check all that apply)

-
- Other, please specify...: Member
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "B. Her)", written on a light gray background.

Thank you.