



I. SCHOOL INFORMATION AND COVER PAGE (To be Completed By All Charter Schools)

Last updated: 07/10/2015

Please be advised that you will need to complete this task first (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

Page 1

1. SCHOOL NAME AND AUTHORIZER

(Select name from the drop down menu)

HENRY JOHNSON CS (SUNY TRUSTEES) 010100860892

2. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

SUNY-Authorized Charter School

3. DISTRICT / CSD OF LOCATION

Albany

4. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	30 Watervliet Avenue Albany, NY 12206	518-432-4300	518-432-4311	[REDACTED]

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Deb Dhuy
Title	Business Manager
Emergency Phone Number (###-###-####)	[REDACTED]

5. SCHOOL WEB ADDRESS (URL)

<http://www.hjcslearn.org>

6. DATE OF INITIAL CHARTER

2005-10-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2007-09-01 00:00:00

8. FINAL VERIFIED BEDS ENROLLMENT FOR THE 2014-15 School Year as reported to Department's Office of Information and Reporting Services (via the NYC DOE for charter schools in NYC) in August.

389

9. GRADES SERVED IN SCHOOL YEAR 2014-15

Check all that apply

Grades Served K, 1, 2, 3, 4, 5

10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

	Yes/No	Name of CMO/EMO
	No	

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11. FACILITIES

Will the School maintain or operate multiple sites?

No, just one site.

12. SCHOOL SITES

Please list the sites where the school will operate in 2015-16.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	30 Watervliet Avenue Albany, NY 12206	518-432-4300	ALBANY CITY SD	K-4	Yes	Own
Site 2						
Site 3						

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Tiffani Curtis	518-432-4300		

Operational Leader	Deb Dhuy	518-432-4300		
Compliance Contact				
Complaint Contact				

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14. Were there any revisions to the school's charter during the 2014-2015 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

No

15. Name and Position of Individual(s) Who Completed the 2014-15 Annual Report.

Jen Pasek, Consultant

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Thank you.



Appendix A: Link to the New York State School Report Card

Last updated: 07/10/2015

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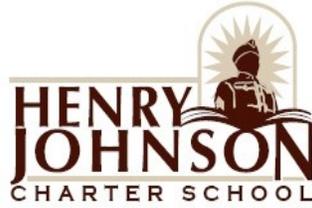
Charter School Name: 010100860892 HENRY JOHNSON CS

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/profile.php?instid=800000059286>



**HENRY JOHNSON
CHARTER SCHOOL**

**2014-15 ACCOUNTABILITY
PLAN
PROGRESS REPORT**

Submitted to the SUNY Charter Schools Institute on:

September 15, 2015

By Tiffani Curtis Ed.D., Principal

30 Watervliet Avenue
Albany, NY 12206

Ph: 518-432-4300 Fax: 518-432-4311

Tiffani Curtis, School Leader, prepared this 2014-15 Accountability Progress Report on behalf of the school's board of trustees:

Trustee's Name	Board Position
Saleem Cheek	Chair, Business
Michael Strianese	Treasurer, Public Relations
Brian Backstrom	Secretary, Advocacy
Sharon Victoria DeSilva	Trustee
Latoya Taitt	Parent Rep
Juanita Nabors	Trustee, Legislative
Raimundo Archibold	Trustee
Bramble Buran	Trustee
Rex Wang	Trustee

Tiffani Curtis has served as the school leader since 2014.

INTRODUCTION

The mission of Henry Johnson Charter School (“Henry Johnson”) is to ensure that all scholars reach the highest levels of scholastic achievement in an environment that instills character, virtue, and “habits of mind” that ensure success within and outside of the classroom: diligence, courage, respect, self-reliance, duty and responsibility.

Vision statement: Henry Johnson Charter School is a learning community where every scholar achieves academic excellence while developing exceptional character.

Henry Johnson will increase what scholars know and can do by changing *how* they learn, not just *what* they learn.

The highlights of the program include:

- A culture of high academic standards
- A committed and caring staff
- Small school setting
- Authentic opportunities for strong parent and guardian involvement
- A safe, nurturing and respectful learning environment
- Three hours daily devoted to reading and writing
- Ninety minutes every day spent on math
- Classes in social studies, science, computers, art, music and physical education
- Comprehensive and ongoing common core standards-based assessments
- “Proactivity” character education programs
- Monthly all school spirit assemblies
- Two teachers in every classroom
- A longer school day (7:45-3:45) and school year
- School uniforms
- A belief that all scholars can and will succeed

Academic Program & Policy

Henry Johnson is a school of uncompromising academic and social expectations with an unrelenting focus on academic achievement and character development. We embrace an educational philosophy of love and hard work coupled with a college-bound curriculum grounded in basic skills, outstanding literature, and moral virtues. HJCS provides a nurturing environment of high expectations and accountability that equips all scholars with the choice to determine their success in life.

I. CURRICULUM

Our research-based math and reading programs are aligned with the National Common Core Standards. Classes in Social Studies, Science, Art, Music, Computers, Library, and Physical Education complete the array of subject areas that scholars will explore and develop proficiency in. The curriculum is designed to meet the individual needs of our scholars while providing a focus on attainment and mastery of the State and Common Core Standards. We call children “scholars” to reflect our focus on learning as well as our belief that all scholars can succeed in an environment of high expectations.

The following are the curriculum materials we use at Henry Johnson:

- ELA (K-2): Core Knowledge Language Arts (CKLA)
- ELA (3-4): Engage NY
- Math: Engage NY
- Science: Interactive Science
- Social Studies: HJCS Social Studies Framework

II. CHARACTER DEVELOPMENT

Henry Johnson Charter School fully embraces the importance of helping scholars develop sound character and positive values. As reflected in our tag line, “Building Character” precedes “Achieving Excellence”—not because character is more important but because it is the primary component necessary to the achievement of excellence, whether in one’s academic or personal life. Attention to character is, therefore, central to the Henry Johnson program and a part of every day in our school.

During daily morning meeting times, teachers use “Proactivity” to support character discussions using a three-tier approach that includes proverbs, poetry, and positive stories. As a school community we place emphasis on the necessity and importance of making good choices.

Each month a different Core Value is explored. Each class discusses the value throughout the month, reads stories and memorizes proverbs and poetry pertaining to the value, and provides incentives and awards for scholars who work hard to demonstrate that core value in school.

School Enrollment

Since 2010, Henry Johnson Charter School has maintained a stable enrollment. Henry Johnson has met the school’s enrollment goals and has consistently retained over 95% of the school’s students each year. In addition, parents have highly rated the program based on a parent survey administered in the spring.

School Enrollment by Grade Level and School Year

School Year	K	1	2	3	4	Total
2011-12	73	74	69	77	74	367
2012-13	78	78	74	77	78	385
2013-14	77	77	77	78	77	386
2014-15	81	79	68	80	81	389

ENGLISH LANGUAGE ARTS

Goal 1: English Language Arts
Henry Johnson Charter School scholars will be proficient readers and writers of the English Language.

Background

In the 2013-2014 school year Henry Johnson purchased materials from Ready NY to help support staff with the demands and shifts in the Common Core State Standards. Recognizing gaps in the CCSS's taught with Ready NY, in the 2014-2015 school year Henry Johnson began implementing Core Knowledge Language Arts (CKLA) as its main resource for ELA instruction in K-2 and the Expeditionary Learning Modules (from EngageNY) as its main resource for ELA instruction in 3-4. CKLA has two components in K-2; Skills and Listening and Learning. In the 2014-2015 school year Skills was implemented in K-2 at the beginning of the school year and Listening and Learning was implemented beginning in January. The Expeditionary Learning Modules in 3-4 were implemented in January as well.

For the 2015-2016 school year K-2 will continue to utilize CKLA. Both Skills and Listening and Learning will be implemented at the beginning of the school year. Grades 3-4 will continue to utilize the Expeditionary Learning Modules (from EngageNY) and they too will be implemented at the beginning of the school year. These materials are aligned to CCSS's and will provide teachers with a common set of resources to help maintain consistency among classrooms at each level.

In the 2014-2015 school year Henry Johnson began implementing Daily 5. Henry Johnson will continue to utilize Daily 5 in the 2015-2016 school year. Daily 5 is a structure to train scholars how to work independently on literacy activities while teachers meet with small groups for guided reading or confer with individual scholars. This structure encourages reading independence and gives scholars the skills they need to create a lifetime love of reading and writing. The Daily 5 includes:

- Read to Self
- Work on Writing
- Read to Someone
- Listen to Reading
- Word Work

Overall, the ELA block lasts for three hours. In K-2 the three hours are split between Skills, Listening and Learning, Daily 5, and Writing. In 3-4 the three hours are split between the ELA Modules, Daily 5, and Writing.

In the 2014-2015 school year Henry Johnson began implementing Kagan Cooperative Learning Structures. Henry Johnson will continue to utilize Kagan in the 2015-2016 school year. The purpose of continuing to utilize Kagan structures is to support and encourage scholar engagement across all subject areas. Kagan structures promote the interaction of all scholars at once, naturally promoting scholar collaboration and individual scholar accountability for learning. Kagan, which supports whole group, small group, and independent practice strategies, is an

excellent complement to Henry Johnson's co-teaching model, in that with two teachers in a classroom, there will be a variety of opportunities for strategic student grouping and individualized instruction, especially in terms of reading and writing. In addition to Kagan, Henry Johnson will implement "Daily 5" (Reading Independently, Writing, Reading to Others, Listening, and Word Work) during the ELA block.

In the 2014-2015 school year Henry Johnson introduced the Gradual Release of Responsibility (GRR) as its instructional framework. All instruction throughout the building was taught using the "I Do, We Do, You Do Together, You Do Alone" framework. Henry Johnson will continue to utilize GRR as its instructional framework in all areas of instruction for the 2015-2016 school year. To begin, the teacher models a specific reading skill or strategy with a short, focused mini-lesson. Scholars try the skill/strategy with teacher support, and then practice the skill/strategy with a small group or partner. After practicing the skill/strategy with a partner or small group scholars apply the skill/strategy to their own reading independently. In K-1 instead of reading independently for 45 minutes scholars read for a shorter amount of time then break up into Daily 5 stations while teachers pull groups for guided reading. In grades 2-4 while scholars are reading independently teachers facilitate guided reading groups to provide additional reading support at each scholar's instructional reading level. Reading Workshop is wrapped up with a "share" where the scholars demonstrate their understanding of the new skill/strategy.

There are a variety of assessments used at Henry Johnson to measure progress in reading and writing. The Fountas and Pinnell Benchmark Assessment has been utilized since the 2012-2013 school year and will continue to be used during the 2015-2016 school year. The F&P Benchmark is used in all grade levels to determine the independent and instructional levels of all Henry Johnson scholars. The F&P Benchmark is administered three times a year and helps determine groupings for guided reading as well as identify scholars who might need additional support and intervention. AIMSweb is also administered as a universal screening and is used as a predictor of future scholar success in reading and will continue to be used in the 2015-2016 school year.

In the 2014-2015 school year a variety of other ELA assessments were introduced to help measure progress. Running Records were introduced in K-4 as a way to measure progress in reading in between F&P Benchmarks. Running Records are administered approximately every four weeks. A Decodable and Tricky Words Assessment was introduced in K-1 to measure how many decodable and tricky words scholars were mastering with automaticity in CKLA Skills. Running Records and the Decodable and Tricky Word Assessments will continue to be utilized in the 2015-2016 school year. Additionally, for the 2015-2016 school year there will also be a Words Correct per Minute (WCPM) assessment given at the end of every trimester in grades 1-4 to measure scholar growth with fluency.

Additionally, this year in order to assist in meeting our school-wide goals, HJCS is shifting the primary role of assessment from evaluating and ranking scholars to motivating them to learn. In order to do so, we have implemented a Scholar-Engaged Assessment Framework. As part of this framework, scholars are utilizing HJCS Data Portfolios in order to organize and analyze reading and writing data as evidence of growth toward meeting school-wide reading and writing goals.

Goal 1: Absolute Measure

Each year, 75 percent of all tested students enrolled in at least their second year will perform at proficiency on the New York State English language arts examination for grades 3-8.

Method

The school administered the New York State Testing Program English language arts assessment to students in third through fourth grade in April 2015. Each student's raw score has been converted to a grade-specific scaled score and a performance level.

The table below summarizes participation information for this year's test administration. The table indicates total enrollment and total number of students tested. It also provides a detailed breakdown of those students excluded from the exam. Note that this table includes all students according to grade level, even if they have not enrolled in at least their second year (defined as enrolled by BEDS day of the previous school year).

**2014-15 State English Language Arts Exam
Number of Students Tested and Not Tested**

Grade	Total Tested	Not Tested ¹			Total Enrolled
		IEP	ELL	Absent	
3	77			1	78
4	81			2	83
All	158	0	0	3	161

Results

28 percent of all students and 31 percent of students in at least their second year at HJCS performed at standards 3 and 4 on the 2015 NYS ELA exam.

**Performance on 2014-15 State English Language Arts Exam
By All Students and Students Enrolled in At Least Their Second Year**

Grade S	All Students		Enrolled in at least their Second Year	
	Percent Proficient	Number Tested	Percent Proficient	Number Tested
3	23%	77	25%	60
4	32%	81	36%	69
All	28%	158	31%	129

¹ Students exempted from this exam according to their Individualized Education Program (IEP), because of English Language Learners (ELL) status, or absence for at least some part of the exam.

Evaluation

HJCS did not achieve this measure. The fourth grade students outperformed the third graders by about 10 percent, which is worth noting. The ELA team is analyzing the test results to determine where gaps exist and address going forward.

Additional Evidence

Overall, the HJCS 3-4 grade scholars have improved year to year as evidenced in the table below.

English Language Arts Performance by Grade Level and School Year

Grade	Percent of Students Enrolled in At Least Their Second Year Achieving Proficiency					
	2012-13		2013-14		2014-15	
	Percent	Number Tested	Percent	Number Tested	Percent	Number Tested
3	18%	55	42%	57	25%	60
4	17%	64	20%	65	36%	69
All	18%	119	30%	122	31%	19

Goal 1: Absolute Measure

Each year, the school's aggregate Performance Level Index ("PLI") on the State English language arts exam will meet the Annual Measurable Objective ("AMO") set forth in the state's NCLB accountability system.

Method

The federal No Child Left Behind law holds schools accountable for making annual yearly progress towards enabling all students to be proficient. As a result, the state sets an AMO each year to determine if schools are making satisfactory progress toward the goal of proficiency in the state's learning standards in English language arts. To achieve this measure, all tested students must have a Performance Level Index ("PLI") value that equals or exceeds the 2014-15 English language arts AMO of 97. The PLI is calculated by adding the sum of the percent of all tested students at Levels 2 through 4 with the sum of the percent of all tested students at Levels 3 and 4. Thus, the highest possible PLI is 200.²

Results

² In contrast to SED's Performance Index, the PLI does not account for year-to-year growth toward proficiency.

The HJCS Performance Level Indicator in ELA calculates to 98, which is greater than the AMO of 97.

English Language Arts 2014-15 Performance Level Index (PLI)

Number in Cohort	Percent of Students at Each Performance Level			
	Level 1	Level 2	Level 3	Level 4
158	30	42	24	4

$$\begin{array}{rclclclclcl}
 \text{PI} & = & 42 & + & 24 & + & 4 & = & 70 \\
 & & & & 24 & + & 4 & = & \underline{28} \\
 & & & & & & \text{PLI} & = & 98
 \end{array}$$

Evaluation

HJCS achieved this measure.

Goal 1: Comparative Measure

Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state English language arts exam will be greater than that of all students in the same tested grades in the local school district.

Method

A school compares tested students enrolled in at least their second year to all tested students in the surrounding public school district. Comparisons are between the results for each grade in which the school had tested students in at least their second year at the school and the total result for all students at the corresponding grades in the school district.³

Results

HJCS outperformed the local district overall, 31% vs 14%, and in each grade.

2014-15 State English Language Arts Exam Charter School and District Performance by Grade Level

Grade	Percent of Students at Proficiency			
	Charter School Students In At Least 2 nd Year		All District Students	
	Percent	Number Tested	Percent	Number Tested
3	25%	60	14%	591
4	36%	69	14%	570

³ Schools can acquire these data when the New York State Education Department releases its Access database containing grade level ELA and math test results for all schools and districts statewide. The NYSED announces the release of the data on its [News Release webpage](#).

Grade	Percent of Students at Proficiency			
	Charter School Students In At Least 2 nd Year		All District Students	
All	31%	19	14%	1161

Evaluation

HJCS achieved this measure.

Additional Evidence

HJCS continues to outperform the local district on the NYS English Language Arts exam.

English Language Arts Performance of Charter School and Local District by Grade Level and School Year

Grade	Percent of Students Enrolled in at Least their Second Year Who Are at Proficiency Compared to Local District Students					
	2012-13		2013-14		2014-15	
	Charter School	Local District	Charter School	Local District	Charter School	Local District
3	18%	22%	42%	16%	25%	14%
4	17%	15%	20%	15%	36%	14%
All	18%	18%	30%	15.5%	31%	14%

Goal 1: Comparative Measure

Each year, the school will exceed its predicted level of performance on the state English language arts exam by an Effect Size of 0.3 or above (performing higher than expected to a meaningful degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State.

Method

The Charter Schools Institute conducts a Comparative Performance Analysis, which compares the school's performance to demographically similar public schools state-wide. The Institute uses a regression analysis to control for the percentage of economically disadvantaged students among all public schools in New York State. The Institute compares the school's actual performance to the predicted performance of public schools with a similar economically disadvantaged percentage. The difference between the schools' actual and predicted performance, relative to other schools with similar economically disadvantaged statistics, produces an Effect Size. An Effect Size of 0.3 or performing higher than expected to a meaningful degree is the requirement for achieving this measure.

Given the timing of the state's release of economically disadvantaged data and the demands of the data analysis, the 2014-15 analysis is not yet available. This report contains 2013-14 results, the most recent Comparative Performance Analysis available.

Results

The comparative performance 2013-14 ELA effect size is 0.74, greater than the target 0.3.

2013-14 English Language Arts Comparative Performance by Grade Level

Grade	Percent Economically Disadvantaged	Number Tested	Percent of Students at Levels 3&4		Difference between Actual and Predicted	Effect Size
			Actual	Predicted		
3	94.9	74	35	18.2	16.8	1.31
4	94.8	73	21	18.7	2.3	0.17
5						
6						
7						
8						
All	94.8	147	28.0	18.5	9.6	0.74

School's Overall Comparative Performance:

Higher than expected to a meaningful degree

Evaluation

HJCS achieved this measure.

Additional Evidence

HJCS has remodeled the ELA program to align with the CCSS and to improve student understanding. The results on the comparative performance report demonstrate the improved performance of our scholars.

English Language Arts Comparative Performance by School Year

School Year	Grades	Percent Eligible for Free Lunch/ Economically Disadvantaged	Number Tested	Actual	Predicted	Effect Size
2011-12	3-4	80.9	150	38.0	40.9	-0.18
2012-13	3-4	82.7	153	18.3	20.3	-0.16
2013-14	3-4	94.6	147	28.0	--	+0.74

Goal 1: Growth Measure⁴

Each year, under the state’s Growth Model, the school’s mean unadjusted growth percentile in English language arts for all tested students in grades 4-8 will be above the state’s unadjusted median growth percentile.

Method

This measure examines the change in performance of the same group of students from one year to the next and the progress they are making in comparison to other students with the same score in the previous year. The analysis only includes students who took the state exam in 2013-14 and also have a state exam score from 2012-13 including students who were retained in the same grade. Students with the same 2012-13 score are ranked by their 2013-14 score and assigned a percentile based on their relative growth in performance (student growth percentile). Students’ growth percentiles are aggregated school-wide to yield a school’s mean growth percentile. In order for a school to perform above the statewide median, it must have a mean growth percentile greater than 50.

Given the timing of the state’s release of Growth Model data, the 2014-15 analysis is not yet available. This report contains 2013-14 results, the most recent Growth Model data available.⁵

Results

The 2013-14 mean growth percentile in ELA is 59.12, exceeding the statewide median of 50.

2013-14 English Language Arts Mean Growth Percentile by Grade Level

Grade	Mean Growth Percentile	
	School	Statewide Median
4	59.12	50.0
All	59.12	50.0

⁴ See Guidelines for [Creating a SUNY Accountability Plan](#) for an explanation.

⁵ Schools can acquire these data from the NYSED’s Business Portal: portal.nysed.gov.

Evaluation

HJCS achieved this measure.

Additional Evidence

The mean growth percentile has been greater than 50 in both 2013 and 2014.

English Language Arts Mean Growth Percentile by Grade Level and School Year

Grade	Mean Growth Percentile			
	2011-12 ⁶	2012-13	2013-14	Statewide Median
4		57.6	59.12	50.0
All		57.6	59.12	50.0

Summary of the English Language Arts Goal

Although HJCS scholars did not reach the absolute goal of having 75 percent of students score at levels 3 and 4 on the NYS ELA exam, the students did demonstrate improved performance, growth and outperformed the local district again.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students who are enrolled in at least their second year will perform at proficiency on the New York State English language arts exam for grades 3-8.	Did Not Achieve
Absolute	Each year, the school's aggregate Performance Level Index (PLI) on the state English language arts exam will meet that year's Annual Measurable Objective (AMO) set forth in the state's NCLB accountability system.	Achieved
Comparative	Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state English language arts exam will be greater than that of students in the same tested grades in the local school district.	Achieved
Comparative	Each year, the school will exceed its predicted level of performance on the state English language arts exam by an Effect Size of 0.3 or above (performing higher than expected to a small degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State. (Using 2013-14 school district results.)	Achieved
Growth	Each year, under the state's Growth Model the school's mean unadjusted growth percentile in English language arts for all tested students in grades 4-8 will be above the state's unadjusted median growth percentile.	Achieved

⁶ Grade level results not available.

Action Plan

In order to improve ELA performance in 2015-2016 Henry Johnson will focus on the following initiatives as well as continue with the aforementioned ELA programs.

a. *Becoming a Professional Learning Community:* Beginning in 2014-15, Henry Johnson became a professional learning community (PLC) where staff actively, practically, and fully transition from a focus on teaching to a true focus on learning. This practice continues going forward. In this PLC, staff engage in an ongoing collaborative exploration of four critical questions: (i) what they want each student to learn, (ii) how they will know when each student has learned it, and (iii) how the school will respond when students experience difficulty with learning, (iv) what will they do when a student already knows the material. The PLC culture supports effective collaborative planning and strategic action to improve curriculum, instruction, assessment, and intervention, as all school professionals play a proactive role in fostering student success.

b. *Aligning the Curriculum through UbD:* As the Henry Johnson PLC explores what students should learn, the school will strengthen curriculum to be mission-oriented, Common Core-aligned, inquiry-based, discourse-rich, and reading and writing-privileged. Using existing Common Core-aligned resources (including EngageNY.org) as a scaffold, Henry Johnson teachers will work collaboratively to implement literacy-oriented thematic units and lessons that can be executed at the level of rigor expected by the standards and state exams.

c. *Conditioning for Effective Intervention:* Since professional learning communities judge their effectiveness on the basis of results, the Henry Johnson PLC will also support a more systematic, timely, and direct intervention program. As a precursor to effective intervention, teachers will be encouraged to make productive connections between the assessed, taught, and learned curricula. Teachers will create effective common formative assessments that are born from ongoing collaboration to determine the most authentic and valid ways to assess student mastery. Increased use of literacy assessments, including fluency and sight-word diagnostic tools, help to inform efforts to improve student performance in reading. These assessments will provide data that is useful and relevant for decision making and the entire cohort of Henry Johnson's instructional staff will engage in an inclusive examination of student progress, both to improve core instruction, and to appropriately identify, establish plans for, support, and monitor students at risk and in need for academic or behavioral intervention. Based on prior ELA performance, a special emphasis on close reading across subject areas will be prioritized in PLC work.

MATHEMATICS

Goal 2: Mathematics

Henry Johnson Charter School scholars will demonstrate proficiency in the understanding and application of mathematical computation and problem solving.

Background

During the 2014-2015 school year, it became apparent that math instruction at Henry Johnson Charter School did not align with our desired outcomes. As a result, HJCS will make math instruction its focus for the 2015-2016 school year. Instructional staff began this process during two weeks of professional development in August 2015.

Teachers at HJCS enjoyed approximately 13 hours of professional development devoted solely to mathematics content and pedagogy. Teachers came prepared having read the “progressions documents” for their grade level across domains. Created by the University of Arizona, the progressions documents are narrative documents describing the progression of a topic across a number of grade levels. The Common Core State Standards for Mathematical Content were “woven” out of these progressions.

The first PD session, “Focus”, centered on teachers working to increase mathematics content knowledge at their grade level. Building on this work, the second session, “Coherence”, focused on increasing knowledge of the progressions of mathematical learning and connections across grade levels. The third session, “Implementation”, involved exploring best practices for instruction and the Standards for Mathematical Practice as a framework for improving math teaching and learning in the classroom. The final session, “Analysis”, focused on assessment and creating opportunities for student and teacher self-reflection and goal setting.

At Henry Johnson Charter School, our goal as math teachers is to help scholars become fluent in mathematics. We want our scholars to know not only what process to use when problem solving, but also why and how the process works. We create a course of study that builds scholars’ knowledge of math, logically and thoroughly, supported by the instructional frameworks Understanding by Design, Gradual Release of Responsibility, Kagan Cooperative Learning, and Habits of Discussion.

Using the Eureka math program (EngageNY modules) as our primary math resource, we create daily, 60-minute lessons that outline learning experiences designed to foster deep understanding of concepts and the development of skills necessary for meeting and exceeding the Common Core State Standards for Mathematics Content and Practice.

Goal 2: Absolute Measure

Each year, 75 percent of all tested students enrolled in at least their second year will perform at proficiency on the New York State mathematics examination for grades 3-8.

Method

The school administered the New York State Testing Program mathematics assessment to students in third through fourth grade in April 2015. Each student's raw score has been converted to a grade-specific scaled score and a performance level.

The table below summarizes participation information for this year's test administration. The table indicates total enrollment and total number of students tested. It also provides a detailed breakdown of those students excluded from the exam. Note that this table includes all students according to grade level, even if they have not enrolled in at least their second year.

**2014-15 State Mathematics Exam
Number of Students Tested and Not Tested**

Grade	Total Tested	Not Tested ⁷			Total Enrolled
		IEP	ELL	Absent	
3	76			2	78
4	82			1	83
All	158	0	0	3	161

Results

28 percent of all students and 33 percent of students in at least their second year at HJCS performed at standards 3 and 4 on the 2015 NYS Math exam.

**Performance on 2014-15 State Mathematics Exam
By All Students and Students Enrolled in At Least Their Second Year**

Grade s	All Students		Enrolled in at least their Second Year	
	Percent Proficient	Number Tested	Percent Proficient	Number Tested
3	14%	76	17%	59
4	41%	82	46%	69
All	28%	158	33%	128

Evaluation

HJCS did not achieve this measure.

⁷ Students exempted from this exam according to their Individualized Education Program (IEP), because of English Language Learners (ELL) status, or absence for at least some part of the exam.

Additional Evidence

The math performance has been varied year to year based on the student make up in the grade. Strategies are in place for the upcoming year to improve the now fourth grade success rate.

Mathematics Performance by Grade Level and School Year

Grade	Percent of Students Enrolled in At Least Their Second Year Achieving Proficiency					
	2012-13		2013-14		2014-15	
	Percent	Number Tested	Percent	Number Tested	Percent	Number Tested
3	25%	55	40%	57	17%	59
4	28%	64	73%	63	46%	69
All	27%	119	58%	120	33%	158

Goal 2: Absolute Measure

Each year, the school's aggregate Performance Level Index (PLI) on the State mathematics exam will meet the Annual Measurable Objective (AMO) set forth in the state's NCLB accountability system.

Method

The federal No Child Left Behind law holds schools accountable for making annual yearly progress towards enabling all students to be proficient. As a result, the state sets an AMO each year to determine if schools are making satisfactory progress toward the goal of proficiency in the state's learning standards in mathematics. To achieve this measure, all tested students must have a Performance Level Index (PLI) value that equals or exceeds the 2014-15 mathematics AMO of 94. The PLI is calculated by adding the sum of the percent of all tested students at Levels 2 through 4 with the sum of the percent of all tested students at Levels 3 and 4. Thus, the highest possible PLI is 200.⁸

Results

The HJCS Performance Level Indicator in math calculates to 102, which is greater than the AMO of 94.

Mathematics 2014-15 Performance Level Index (PLI)

Number in Cohort	Percent of Students at Each Performance Level			
	Level 1	Level 2	Level 3	Level 4
158	26	46	19	9

⁸ In contrast to NYSED's Performance Index, the PLI does not account for year-to-year growth toward proficiency.

$$\begin{array}{rccccccccc}
 \text{PI} & = & 46 & + & 19 & + & 9 & = & 74 \\
 & & & & 19 & + & 9 & = & \underline{28} \\
 & & & & & & \text{PLI} & = & 102
 \end{array}$$

Evaluation

HJCS achieved this measure.

Goal 2: Comparative Measure

Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state mathematics exam will be greater than that of all students in the same tested grades in the local school district.

Method

A school compares the performance of tested students enrolled in at least their second year to that of all tested students in the surrounding public school district. Comparisons are between the results for each grade in which the school had tested students in at least their second year at the school and the total result for all students at the corresponding grades in the school district.⁹

Results

HJCS outperformed the local district overall, 33% vs 16%, and in each grade.

2014-15 State Mathematics Exam Charter School and District Performance by Grade Level

Grade	Percent of Students at Proficiency			
	Charter School Students In At Least 2 nd Year		All District Students	
	Percent	Number Tested	Percent	Number Tested
3	17%	59	15%	572
4	46%	69	16%	556
All	33%	158	16%	1128

Evaluation

HJCS achieved this measure.

Additional Evidence

HJCS continues to outperform the local district on the NYS math exam.

⁹ Schools can acquire these data when the New York State Education Department releases its database containing grade level ELA and math test results for all schools and districts statewide. The NYSED announces the release of the data on its [News Release webpage](#).

Mathematics Performance of Charter School and Local District by Grade Level and School Year

Grade	Percent of Students Enrolled in at Least their Second Year Who Are at Proficiency Compared to Local District Students					
	2012-13		2013-14		2014-15	
	Charter School	Local District	Charter School	Local District	Charter School	Local District
3	25%	20%	40%	14%	17%	15%
4	28%	16%	73%	17%	46%	16%
All	27%	18%	58%	15.4%	33%	16%

Goal 2: Comparative Measure

Each year, the school will exceed its predicted level of performance on the state mathematics exam by an Effect Size of 0.3 or above (performing higher than expected to a meaningful degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State.

Method

The Charter Schools Institute conducts a Comparative Performance Analysis, which compares the school's performance to demographically similar public schools state-wide. The Institute uses a regression analysis to control for the percentage of economically disadvantaged students among all public schools in New York State. The Institute compares the school's actual performance to the predicted performance of public schools with a similar economically disadvantaged percentage. The difference between the schools' actual and predicted performance, relative to other schools with similar economically disadvantaged statistics, produces an Effect Size. An Effect Size of 0.3 or performing higher than expected to a meaningful degree is the requirement for achieving this measure.

Given the timing of the state's release of economically disadvantaged data and the demands of the data analysis, the 2014-15 analysis is not yet available. This report contains 2013-14 results, the most recent Comparative Performance Analysis available.

Results

The comparative performance 2013-14 math effect size is 1.54, greater than the target 0.3, and deemed higher than expected to a large degree.

2013-14 Mathematics Comparative Performance by Grade Level

Grade	Percent Economically Disadvantaged	Number Tested	Percent of Students at Levels 3&4		Difference between Actual and Predicted	Effect Size
			Actual	Predicted		
3	94.9	73	36	26.5	9.5	0.55
4	94.8	71	73	25.9	47.1	2.55
5						
6						
7						
8						
All	94.8	144	54.2	26.2	28.0	1.54

School's Overall Comparative Performance:
Higher than expected to a large degree

Evaluation

HJCS achieved this measure.

Additional Evidence

The 2013-14 comparative math results are much improved over past years.

Mathematics Comparative Performance by School Year

School Year	Grades	Percent Eligible for Free Lunch/ Economically Disadvantaged	Number Tested	Actual	Predicted	Effect Size
2011-12	3-4	80.9	151	63.5	51.1	-0.66
2012-13	3-4	82.7	153	26.8	24.9	-0.11
2013-14	3-4	94.4	144	54.0	--	+1.54

Goal 2: Growth Measure¹⁰

Each year, under the state's Growth Model, the school's mean unadjusted growth percentile in mathematics for all tested students in grades 4-8 will be above the state's unadjusted median growth percentile.

Method

This measure examines the change in performance of the same group of students from one year to the next and the progress they are making in comparison to other students with the same score in the previous year. The analysis only includes students who took the state exam in 2013-14 and also have a state exam score in 2012-13 including students who were retained in the same grade. Students with the same 2012-13 scores are ranked by their 2013-14 scores and assigned a percentile based on their relative growth in performance (student growth percentile). Students' growth percentiles are aggregated school-wide to yield a school's mean growth percentile. In order for a school to perform above the statewide median, it must have a mean growth percentile greater than 50.

Given the timing of the state's release of Growth Model data, the 2014-15 analysis is not yet available. This report contains 2013-14 results, the most recent Growth Model data available.¹¹

Results

The 2013-14 mean growth percentile in math is 80.8, far exceeding the statewide median of 50.

2013-14 Mathematics Mean Growth Percentile by Grade Level

Grade	Mean Growth Percentile	
	School	Statewide Median
4	80.8	50.0
All	80.8	50.0

Evaluation

HJCS achieved this measure.

Additional Evidence

As evidenced by the table below, HJCS has shown a mean growth percentile greater than the statewide median of 50 in 2012 and 2013.

¹⁰ See Guidelines for [Creating a SUNY Accountability Plan](#) for an explanation.

¹¹ Schools can acquire these data from the NYSED's business portal: portal.nysed.gov.

Mathematics Mean Growth Percentile by Grade Level and School Year

Grade	Mean Growth Percentile			
	2011-12 ¹²	2012-13	2013-14	Statewide Median
4		61.2	80.8	50.0
All		61.2	80.8	50.0

Summary of the Mathematics Goal

Although HJCS scholars did not reach the absolute goal of having 75 percent of students score at levels 3 and 4 on the NYS math exam, the students did demonstrate improved performance, growth and outperformed the local district again.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students who are enrolled in at least their second year will perform at proficiency on the New York State mathematics exam for grades 3-8.	Did Not Achieve
Absolute	Each year, the school's aggregate Performance Level Index (PLI) on the state mathematics exam will meet that year's Annual Measurable Objective (AMO) set forth in the state's NCLB accountability system.	Achieved
Comparative	Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state mathematics exam will be greater than that of students in the same tested grades in the local school district.	Achieved
Comparative	Each year, the school will exceed its predicted level of performance on the state mathematics exam by an Effect Size of 0.3 or above (performing higher than expected to a small degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State. (Using 2013-14 school district results.)	Achieved
Growth	Each year, under the state's Growth Model the school's mean unadjusted growth percentile in mathematics for all tested students in grades 4-8 will be above the state's unadjusted median growth percentile.	Achieved

Action Plan

In addition to the ongoing actions mentioned in the ELA section, HJCS will continue with the Eight Mathematical practices

- a. *Aligning the Curriculum through UbD:*** As the Henry Johnson PLC explores what students should learn, the school will strengthen curriculum to be mission-oriented, Common Core-aligned, inquiry-based, discourse-rich, and reading and

¹² Grade level results not available.

writing-privileged. Using existing Common Core-aligned resources (including EngageNY.org) as a scaffold, Henry Johnson teachers will work collaboratively to implement the math curriculum.

b. Eight Mathematical Practices: To adjust to the transitions of Common Core State Standards (CCSS) during the 2014-2015 school year Henry Johnson teachers focused on the shifts recommended by CCSS by using the “Eight Math Practices” which enhanced the level of discourse and procedural fluency in the math classroom. Math lessons are designed to engage scholars in logical reasoning and mathematical discourse by utilizing strategies that encourage making-sense, problem solving, and communication. Teachers design tasks that enhance scholars’ abilities to carry out procedures in ways that are flexible, accurate, and appropriate for the given mathematical situation. Scholars are equipped to use tools and different forms of mathematical representation. The goal is to bring scholars to the point of being able to apply their math knowledge to new problems and real-life situations. Scholars are given the opportunity to experience group work for the purpose of cooperation, as well as to share and revise their thinking.

SCIENCE

Goal 3: Science

Henry Johnson Charter School scholars will demonstrate proficiency in the understanding and application of scientific principles.

Background

Henry Johnson uses the Interactive Science program developed by Pearson.

We have privileged science instruction on our campus by hiring a dedicated science teacher, scheduling science as a one-hour weekly special for K-2 to support weekly experiments that are intended to compliment the daily instruction by classroom teachers. Third and Fourth grade scholars attend a one-hour science class, on a rotating schedule of two or three times a week, in the newly developed science lab.

Goal 3: Absolute Measure

Each year, 75 percent of all tested students enrolled in at least their second year will perform at proficiency on the New York State science examination.

Method

The school administered the New York State Testing Program science assessment to students in 4th grade in spring 2015. The school converted each student's raw score to a performance level and a grade-specific scaled score. The criterion for success on this measure requires students enrolled in at least their second year to score at proficiency.

Results

96 percent of all students and students in at least their second year at HJCS scored at levels 3 and 4 on the NYS Science 4 exam in 2015.

Charter School Performance on 2014-15 State Science Exam By All Students and Students Enrolled in At Least Their Second Year

Grade s	All Students		Enrolled in at least their Second Year	
	Percent Proficient	Number Tested	Percent Proficient	Number Tested
4	96%	81	96%	69

Evaluation

HJCS achieved this measure.

Additional Evidence

HJCS fourth grade students perform very well on the science exam each year.

Science Performance by Grade Level and School Year

Grade	Percent of Students Enrolled in At Least Their Second Year at Proficiency					
	2012-13		2013-14		2014-15	
	Percent Proficient	Number Tested	Percent	Number Tested	Percent Proficient	Number Tested
4	100%	64	100%	60	96%	69

Goal 3: Comparative Measure

Each year, the percent of all tested students enrolled in at least their second year and performing at proficiency on the state science exam will be greater than that of all students in the same tested grades in the local school district.

Method

The school compares tested students enrolled in at least their second year to all tested students in the surrounding public school district. Comparisons are between the results for each grade in which the school had tested students in at least their second year and the results for the respective grades in the local school district.

Results

2015 district results are pending.

2014-15 State Science Exam Charter School and District Performance by Grade Level

Grade	Percent of Students at Proficiency			
	Charter School Students In At Least 2 nd Year		All District Students	
	Percent Proficient	Number Tested	Percent Proficient	Number Tested
4	96%	69	TBD	

Evaluation

Pending

Additional Evidence

HJCS consistently outperforms the local Albany City School District on the NYS science 4 exam.

**Science Performance of Charter School and Local District
by Grade Level and School Year**

Grade	Percent of Charter School Students at Proficiency and Enrolled in At Least their Second Year Compared to Local District Students					
	2012-13		2013-14		2014-15	
	Charter School	Local District	Charter School	Local District	Charter School	Local District
4	100%	76%	100%	74%	96%	TBD

Summary of the Science Goal

HJCS performs very well on the NYS science 4 exam, achieving our absolute measure and we expect to outperform the district again this year.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students enrolled in at least their second year will perform at proficiency on the New York State examination.	Achieved
Comparative	Each year, the percent of all tested students enrolled in at least their second year and performing at proficiency on the state exam will be greater than that of all students in the same tested grades in the local school district.	Achieved in 2014

Action Plan

HJCS will continue with the existing science program as our students are learning, enjoy it and perform well on the NYS Science 4 exam.

NCLB

Goal 4: NCLB

The school will make Adequate Yearly Progress.

Goal 4: Absolute Measure

Under the state's NCLB accountability system, the school's Accountability Status is in good standing: the state has not identified the school as a Focus School nor determined that it has met the criteria to be identified as school requiring a local assistance plan.

Method

Because *all* students are expected to meet the state's learning standards, the federal No Child Left Behind legislation stipulates that various sub-populations and demographic categories of students among all tested students must meet state proficiency standards. New York, like all states, established a system for making these determinations for its public schools. Each year the state issues School Report Cards. The report cards indicate each school's status under the state's No Child Left Behind (NCLB) accountability system.

Results

Henry Johnson continues to be in "Good Standing."

Evaluation

Henry Johnson achieved this measure. Henry Johnson has been in "Good Standing" since opening in 2007.

NCLB Status by Year

Year	Status
2012-13	Good Standing
2013-14	Good Standing
2014-15	Good Standing



Appendix B: Total Expenditures and Administrative Expenditures per Child

Last updated: 07/31/2015

Page 1

Charter School Name: 010100860892 HENRY JOHNSON CS

B. Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).

Line 1: Total Expenditures	5534605
Line 2: Year End Per Pupil Count	388
Line 3: Divide Line 1 by Line 2	14264

2. Administrative Expenditures per Child

To calculate '**Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

- Do not include the FTE of personnel dedicated to administration of the instructional programs.
- Do not include Employee Benefit costs or expenditures in the above calculations.
- A template for the Schedule of Functional Expenses is provided on page 20 of the 2014-15 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2014-15 Annual Report Guidelines in "Resources" area of your portal task page).

To calculate '**Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).

Line 1: Relevant Personnel Services Cost (Row)	373659
Line 2: Management and General Cost (Column)	250256
Line 3: Sum of Line 1 and Line 2	623915
Line 4: Year End Per Pupil Count	388
Line 5: Divide Line 3 by the Year End Per Pupil Count	1608

Thank you.



**GENERAL INSTRUCTIONS FOR
ANNUAL BUDGET/QUARTERLY REPORT**

TEMPLATE TABS

1- GRAY tab contains the Instructions

Instructions	Provides description of tabs and input requirements.
------------------------------	--

2- BLUE tabs require input of information

1.) Name of School	Enter school name, contact information and academic year for the yearly budget and quarterly reports.
2.) Enrollment	Enter enrollment information on this tab. Use for inputting BOTH Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Enrollment by Grade >Enrollment by District
3.) Staffing Plan	Enter staffing plan information on this tab. Use for inputting BOTH Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Full Time Equivalent (FTE), by Position Category, By Quarter >Average Wage, by Position Category, By Quarter
4.) Yearly Budget	Enter data in light blue cells. >Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Avg FTE and Personnel Costs for current year are populated based upon input on tab "3.) Staffing Plan." >"Pior Year" column may be completed based upon preliminary data, and adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted. >Budget Revisions, as necessary and approved by the school's Board of Directors, should be submitted when submitting Quarterly Actuals.
5.) Balance Sheet	Enter data in light blue cells. >"Pior Year" column may be completed based upon preliminary data, and adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.
6.) Quarterly Report	Enter data in light blue cells. >Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Avg FTE and Personnel Costs for current year are populated based upon input on tab "3.) Staffing Plan."
7.) Annual Report Requirement	Complete when submitting Actual Quarter 4.

CELL COLORS & GUIDANCE COMMENTS

 = Enter information into the light BLUE shaded cells.

 = Cells labeled in ORANGE containe guidance regarding the input of information.

 = Cells containing RED triangles in the upper right corner contain "guidance comments" on that particular line item. Please "mouse-over" the triangle to reveal each comment.

Charter Funding Alphabetical By NYS School District
*** (Sum of Charter School Basic Tuition and Supplemental Basic Tuition)**

District Code	School District Name	Final 2014-15 Basic Tuition*	Final 2015-16 Basic Tuition*
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Charter Schools Institute
The State University of New York

ANNUAL BUDGET & QUARTERLY REPORT TEMPLATE

Henry Johnson Charter School

Contact Name: Deborah Dhuy
Contact Title: Director of Finance and Operations
Contact Email: [REDACTED]
Contact Phone: [REDACTED]

Current Academic Year: 2015-16

Prior Academic Year: #NAME?

STAFFING PLAN - FULL TIME EQUIVALENT

***NOTE:** If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETE IF the Revised Budget column IS utilized, the ENTIRE column should be completed for both the FTE and WAGES se

ADMINISTRATIVE PERSONNEL FTE		ANNUAL BUDGETED FTE						
*NOTE: Enter the number of FTE positions in the "blue" cells.		Q1		Q2		Q3		Q
2014-15	ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original
Executive Management		1.3		1.3		1.3		1.3
Instructional Management		4.0		4.0		4.0		4.0
Deans, Directors & Coordinators		0.0		0.0		0.0		0.0
CFO / Director of Finance		1.0		1.0		1.0		1.0
Operation / Business Manager		1.0		1.0		1.0		1.0
Administrative Staff		1.5		1.5		1.5		1.5
TOTAL ADMINISTRATIVE STAFF	0.0	8.8	0.0	8.8	0.0	8.8	0.0	8.8
INSTRUCTIONAL PERSONNEL FTE		ANNUAL BUDGETED FTE						
*NOTE: Enter the number of FTE positions in the "blue" cells.		Q1		Q2		Q3		Q
2014-15	ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original
Teachers - Regular		26.0		26.0		26.0		26.0
Teachers - SPED		2.0		2.0		2.0		2.0
Substitute Teachers								
Teaching Assistants		4.0		4.0		4.0		4.0
Specialty Teachers		3.0		3.0		3.0		3.0
Aides								
Therapists & Counselors		2.0		2.0		2.0		2.0
Other		1.0		1.0		1.0		1.0
TOTAL INSTRUCTIONAL	0.0	38.0	0.0	38.0	0.0	38.0	0.0	38.0
NON-INSTRUCTIONAL PERSONNEL FTE		ANNUAL BUDGETED FTE						
*NOTE: Enter the number of FTE positions in the "blue" cells.		Q1		Q2		Q3		Q
2014-15	ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original
Nurse		0.1		0.1		0.1		0.1
Librarian		1.0		1.0		1.0		1.0
Custodian								
Security								
Other		4.0		4.0		4.0		4.0
TOTAL NON-INSTRUCTIONAL	0.0	5.1	0.0	5.1	0.0	5.1	0.0	5.1
TOTAL PERSONNEL SERVICE FTE	0.0	51.9	0.0	51.9	0.0	51.9	0.0	51.9

STAFFING PLAN - WAGES

ADMINISTRATIVE PERSONNEL WAGES		PRIOR YEAR		ANNUAL BUDGETED WAGES							
<i>*NOTE: Enter the average salary for each category in the "blue" cells.</i>		2014-15		Q1		Q2		Q3		Q4	
	ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original	Revised	Original	
Executive Management		144164.5		144164.5		144164.5		144164.5		144164.5	
Instructional Management		66631.48		66631.48		66631.48		66631.48		66631.48	
Deans, Directors & Coordinators											
CFO / Director of Finance		79026		79026		79026		79026		79026	
Operation / Business Manager		50015		50015		50015		50015		50015	
Administrative Staff		50862		50862		50862		50862		50862	
INSTRUCTIONAL PERSONNEL WAGES		PRIOR YEAR		ANNUAL BUDGETED WAGES							
<i>*NOTE: Enter the average salary for each category in the "blue" cells.</i>		2014-15		Q1		Q2		Q3		Q4	
	ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original	Revised	Original	
Teachers - Regular		47625.31		47625.31		47625.31		47625.31		47625.31	
Teachers - SPED		52370.5		52370.5		52370.5		52370.5		52370.5	
Substitute Teachers											
Teaching Assistants		39140		39140		39140		39140		39140	
Specialty Teachers		54794		54794		54794		54794		54794	
Aides											
Therapists & Counselors		49250		49250		49250		49250		49250	
Other		53650		53650		53650		53650		53650	
NON-INSTRUCTIONAL PERSONNEL WAGES		PRIOR YEAR		ANNUAL BUDGETED WAGES							
<i>*NOTE: Enter the average salary for each category in the "blue" cells.</i>		2014-15		Q1		Q2		Q3		Q4	
	ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original	Revised	Original	
Nurse		12000		12000		12000		12000		12000	
Librarian		52753		52753		52753		52753		52753	
Custodian											
Security											
Other		31100		31100		31100		31100		31100	

ADMINISTRATIVE PERSONNEL WAGES		ACTUAL QUARTERLY WAGES				Description of Assumptions
<i>*NOTE: Enter the average salary for each category in the "blue" cells.</i>	4	Q1	Q2	Q3	Q4	
	Revised	Actual	Actual	Actual	Actual	
Executive Management						
Instructional Management						
Deans, Directors & Coordinators						
CFO / Director of Finance						
Operation / Business Manager						
Administrative Staff						
INSTRUCTIONAL PERSONNEL WAGES		ACTUAL QUARTERLY WAGES				Description of Assumptions
<i>*NOTE: Enter the average salary for each category in the "blue" cells.</i>	4	Q1	Q2	Q3	Q4	
	Revised	Actual	Actual	Actual	Actual	
Teachers - Regular						
Teachers - SPED						
Substitute Teachers						
Teaching Assistants						
Specialty Teachers						
Aides						
Therapists & Counselors						
Other						
NON-INSTRUCTIONAL PERSONNEL WAGES		ACTUAL QUARTERLY WAGES				Description of Assumptions
<i>*NOTE: Enter the average salary for each category in the "blue" cells.</i>	4	Q1	Q2	Q3	Q4	
	Revised	Actual	Actual	Actual	Actual	
Nurse						
Librarian						
Custodian						
Security						
Other						

HENRY JOHNSON CHARTER SCHOC
Budget / Operating Plan
2015-16

		-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
Total Revenue		-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
Total Expenses		-	1,371,663	#NAME?	#NAME?	1,351,400	#NAME?	#NAME?	1,361,400	
Net Income		-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
Actual Student Enrollment		-	386	-	-	386	-	-	386	
		Prior Year Actual	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q	
		#NAME?	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	
EXPENSES										
ADMINISTRATIVE STAFF PERSONNEL COSTS		Avg. No. of Positions								
Executive Management	1.30	-	46,853	-	#NAME?	46,853	-	#NAME?	46,853	
Instructional Management	4.00	-	66,631	-	#NAME?	66,631	-	#NAME?	66,631	
Deans, Directors & Coordinators	-	-	-	-	#NAME?	-	-	#NAME?	-	
CFO / Director of Finance	1.00	-	19,757	-	#NAME?	19,757	-	#NAME?	19,757	
Operation / Business Manager	1.00	-	12,504	-	#NAME?	12,504	-	#NAME?	12,504	
Administrative Staff	1.50	-	19,073	-	#NAME?	19,073	-	#NAME?	19,073	
TOTAL ADMINISTRATIVE STAFF	8.80	-	164,818	-	#NAME?	164,818	-	#NAME?	164,818	
INSTRUCTIONAL PERSONNEL COSTS										
Teachers - Regular	26.00	-	309,565	-	#NAME?	309,565	-	#NAME?	309,565	
Teachers - SPED	2.00	-	26,185	-	#NAME?	26,185	-	#NAME?	26,185	
Substitute Teachers	-	-	-	-	#NAME?	-	-	#NAME?	-	
Teaching Assistants	4.00	-	39,140	-	#NAME?	39,140	-	#NAME?	39,140	
Specialty Teachers	3.00	-	41,096	-	#NAME?	41,096	-	#NAME?	41,096	
Aides	-	-	-	-	#NAME?	-	-	#NAME?	-	
Therapists & Counselors	2.00	-	24,625	-	#NAME?	24,625	-	#NAME?	24,625	
Other	1.00	-	13,413	-	#NAME?	13,413	-	#NAME?	13,413	
TOTAL INSTRUCTIONAL	38.00	-	454,023	-	#NAME?	454,023	-	#NAME?	454,023	
NON-INSTRUCTIONAL PERSONNEL COSTS										
Nurse	0.10	-	300	-	#NAME?	300	-	#NAME?	300	
Librarian	1.00	-	13,188	-	#NAME?	13,188	-	#NAME?	13,188	
Custodian	-	-	-	-	#NAME?	-	-	#NAME?	-	
Security	-	-	-	-	#NAME?	-	-	#NAME?	-	
Other	4.00	-	31,100	-	#NAME?	31,100	-	#NAME?	31,100	
TOTAL NON-INSTRUCTIONAL	5.10	-	44,588	-	#NAME?	44,588	-	#NAME?	44,588	
SUBTOTAL PERSONNEL SERVICE COSTS		51.90	-	663,429	-	#NAME?	663,429	-	#NAME?	663,429
PAYROLL TAXES AND BENEFITS										
Payroll Taxes		-	71,250	-	#NAME?	71,250	-	#NAME?	71,250	
Fringe / Employee Benefits		-	111,650	-	#NAME?	111,650	-	#NAME?	111,650	
Retirement / Pension		-	11,073	-	#NAME?	11,073	-	#NAME?	11,073	
TOTAL PAYROLL TAXES AND BENEFITS		-	193,973	-	#NAME?	193,973	-	#NAME?	193,973	
TOTAL PERSONNEL SERVICE COSTS		51.90	-	857,402	-	#NAME?	857,402	-	#NAME?	857,402
CONTRACTED SERVICES										
Accounting / Audit		-	7,422	-	#NAME?	7,422	-	#NAME?	7,422	
Legal		-	4,798	-	#NAME?	4,798	-	#NAME?	4,798	
Management Company Fee		-	-	-	#NAME?	-	-	#NAME?	-	
Nurse Services		-	-	-	#NAME?	-	-	#NAME?	-	
Food Service / School Lunch		-	-	-	#NAME?	-	-	#NAME?	-	
Payroll Services		-	1,136	-	#NAME?	1,136	-	#NAME?	1,136	
Special Ed Services		-	12,756	-	#NAME?	12,756	-	#NAME?	12,756	
Titlement Services (i.e. Title I)		-	4,808	-	#NAME?	4,808	-	#NAME?	4,808	
Other Purchased / Professional / Consulting		-	34,445	-	#NAME?	34,445	-	#NAME?	34,445	
TOTAL CONTRACTED SERVICES		-	65,365	-	#NAME?	65,365	-	#NAME?	65,365	

HENRY JOHNSON CHARTER SCHOC
Budget / Operating Plan
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Total Revenue	-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	-	1,371,663	#NAME?	#NAME?	1,351,400	#NAME?	#NAME?	1,361,400
Net Income	-	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	-	386	-	-	386	-	-	386
	Prior Year Actual	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q
	#NAME?	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
ENROLLMENT - *School Districts Are Linked To Above Entries*								
Number of Districts:	-	11	-	-	11	-	-	11
ALBANY CITY SD	-	283	-	-	283	-	-	283
COHOES CITY SD	-	3	-	-	3	-	-	3
SCHENECTADY CITY SD	-	21	-	-	21	-	-	21
TROY CITY SD	-	53	-	-	53	-	-	53
SOUTH COLONIE CSD	-	3	-	-	3	-	-	3
NORTH COLONIE CSD	-	4	-	-	4	-	-	4
MENANDS UFSD	-	1	-	-	1	-	-	1
LANSINGBURGH CSD	-	13	-	-	13	-	-	13
WATERVLIET CITY SD	-	1	-	-	1	-	-	1
RENSSELAER CITY SD	-	3	-	-	3	-	-	3
NISKAYUNA CSD	-	1	-	-	1	-	-	1
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
ALL OTHER School Districts: (Weighted Avg)	-	-	-	-	-	-	-	-
TOTAL ENROLLMENT	-	386	-	-	386	-	-	386
REVENUE PER PUPIL	-	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
EXPENSES PER PUPIL	-	3,554	-	#NAME?	3,501	-	#NAME?	3,527

		DL				
Total Revenue		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses		#NAME?	#NAME?	1,368,155	#NAME?	#NAME?
Net Income		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment		-	-	386	-	-
		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
		Revised Budget	Variance	Original Budget	Revised Budget	Variance
REVENUE		SED' Column(s) COMPLETELY BLANK. ST be completed.				
REVENUES FROM STATE SOURCES		2015-16				
Per Pupil Revenue		Per Pupil Rate				
ALBANY CITY SD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
COHOES CITY SD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
SCHENECTADY CITY SD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
TROY CITY SD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
SOUTH COLONIE CSD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
NORTH COLONIE CSD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
MENANDS UFSD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
LANSINGBURGH CSD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
WATERVLIET CITY SD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
RENSSELAER CITY SD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
NISKAYUNA CSD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
-	#N/A	#N/A	#NAME?	#N/A	#NAME?	
-	#N/A	#N/A	#NAME?	#N/A	#NAME?	
-	#N/A	#N/A	#NAME?	#N/A	#NAME?	
-	#N/A	#N/A	#NAME?	#N/A	#NAME?	
ALL OTHER School Districts: (Weighted Avg)	#N/A	#N/A	#NAME?	#N/A	#NAME?	
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
Special Education Revenue	-	#NAME?	5,622	-	#NAME?	
Grants						
Stimulus	-	#NAME?	-	-	#NAME?	
DYCD (Department of Youth and Community Development)	-	#NAME?	-	-	#NAME?	
Other	-	#NAME?	-	-	#NAME?	
Other	-	#NAME?	-	-	#NAME?	
TOTAL REVENUE FROM STATE SOURCES	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
REVENUE FROM FEDERAL FUNDING						
IDEA Special Needs	-	#NAME?	-	-	#NAME?	
Title I	-	#NAME?	50,000	-	#NAME?	
Title Funding - Other	-	#NAME?	2,250	-	#NAME?	
School Food Service (Free Lunch)	-	#NAME?	75,000	-	#NAME?	
Grants						
Charter School Program (CSP) Planning & Implementation	-	#NAME?	-	-	#NAME?	
Other	-	#NAME?	-	-	#NAME?	
Other	-	#NAME?	-	-	#NAME?	
TOTAL REVENUE FROM FEDERAL SOURCES	-	#NAME?	127,250	-	#NAME?	
LOCAL and OTHER REVENUE						
Contributions and Donations	-	#NAME?	-	-	#NAME?	
Fundraising	-	#NAME?	-	-	#NAME?	
Erate Reimbursement	-	#NAME?	-	-	#NAME?	
Earnings on Investments	-	#NAME?	-	-	#NAME?	
Interest Income	-	#NAME?	-	-	#NAME?	
Food Service (Income from meals)	-	#NAME?	1,000	-	#NAME?	
Text Book	-	#NAME?	-	-	#NAME?	
OTHER	-	#NAME?	1,500	-	#NAME?	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	-	#NAME?	2,500	-	#NAME?	
TOTAL REVENUE	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	

		DL				
Total Revenue		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses		#NAME?	#NAME?	1,368,155	#NAME?	#NAME?
Net Income		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment		-	-	386	-	-
		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
		Revised Budget	Variance	Original Budget	Revised Budget	Variance
EXPENSES						
ADMINISTRATIVE STAFF PERSONNEL COSTS		Avg. No. of Positions				
Executive Management	1.30	-	#NAME?	46,853	-	#NAME?
Instructional Management	4.00	-	#NAME?	66,631	-	#NAME?
Deans, Directors & Coordinators	-	-	#NAME?	-	-	#NAME?
CFO / Director of Finance	1.00	-	#NAME?	19,757	-	#NAME?
Operation / Business Manager	1.00	-	#NAME?	12,504	-	#NAME?
Administrative Staff	1.50	-	#NAME?	19,073	-	#NAME?
TOTAL ADMINISTRATIVE STAFF	8.80	-	#NAME?	164,818	-	#NAME?
INSTRUCTIONAL PERSONNEL COSTS						
Teachers - Regular	26.00	-	#NAME?	309,565	-	#NAME?
Teachers - SPED	2.00	-	#NAME?	26,185	-	#NAME?
Substitute Teachers	-	-	#NAME?	-	-	#NAME?
Teaching Assistants	4.00	-	#NAME?	39,140	-	#NAME?
Specialty Teachers	3.00	-	#NAME?	41,096	-	#NAME?
Aides	-	-	#NAME?	-	-	#NAME?
Therapists & Counselors	2.00	-	#NAME?	24,625	-	#NAME?
Other	1.00	-	#NAME?	13,413	-	#NAME?
TOTAL INSTRUCTIONAL	38.00	-	#NAME?	454,023	-	#NAME?
NON-INSTRUCTIONAL PERSONNEL COSTS						
Nurse	0.10	-	#NAME?	300	-	#NAME?
Librarian	1.00	-	#NAME?	13,188	-	#NAME?
Custodian	-	-	#NAME?	-	-	#NAME?
Security	-	-	#NAME?	-	-	#NAME?
Other	4.00	-	#NAME?	31,100	-	#NAME?
TOTAL NON-INSTRUCTIONAL	5.10	-	#NAME?	44,588	-	#NAME?
SUBTOTAL PERSONNEL SERVICE COSTS	51.90	-	#NAME?	663,429	-	#NAME?
PAYROLL TAXES AND BENEFITS						
Payroll Taxes		-	#NAME?	71,250	-	#NAME?
Fringe / Employee Benefits		-	#NAME?	111,650	-	#NAME?
Retirement / Pension		-	#NAME?	11,073	-	#NAME?
TOTAL PAYROLL TAXES AND BENEFITS		-	#NAME?	193,973	-	#NAME?
TOTAL PERSONNEL SERVICE COSTS	51.90	-	#NAME?	857,402	-	#NAME?
CONTRACTED SERVICES						
Accounting / Audit		-	#NAME?	7,422	-	#NAME?
Legal		-	#NAME?	4,798	-	#NAME?
Management Company Fee		-	#NAME?	-	-	#NAME?
Nurse Services		-	#NAME?	-	-	#NAME?
Food Service / School Lunch		-	#NAME?	-	-	#NAME?
Payroll Services		-	#NAME?	1,136	-	#NAME?
Special Ed Services		-	#NAME?	12,756	-	#NAME?
Titlement Services (i.e. Title I)		-	#NAME?	4,808	-	#NAME?
Other Purchased / Professional / Consulting		-	#NAME?	34,445	-	#NAME?
TOTAL CONTRACTED SERVICES		-	#NAME?	65,365	-	#NAME?

		DL				
		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Revenue		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses		#NAME?	#NAME?	1,368,155	#NAME?	#NAME?
Net Income		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment		-	-	386	-	-
		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
		Revised Budget	Variance	Original Budget	Revised Budget	Variance
SCHOOL OPERATIONS						
Board Expenses		-	#NAME?	125	-	#NAME?
Classroom / Teaching Supplies & Materials		-	#NAME?	15,635	-	#NAME?
Special Ed Supplies & Materials		-	#NAME?	-	-	#NAME?
Textbooks / Workbooks		-	#NAME?	13,509	-	#NAME?
Supplies & Materials other		-	#NAME?	253	-	#NAME?
Equipment / Furniture		-	#NAME?	4,798	-	#NAME?
Telephone		-	#NAME?	1,750	-	#NAME?
Technology		-	#NAME?	7,923	-	#NAME?
Student Testing & Assessment		-	#NAME?	11,363	-	#NAME?
Field Trips		-	#NAME?	13,750	-	#NAME?
Transportation (student)		-	#NAME?	40,000	-	#NAME?
Student Services - other		-	#NAME?	125	-	#NAME?
Office Expense		-	#NAME?	11,720	-	#NAME?
Staff Development		-	#NAME?	6,500	-	#NAME?
Staff Recruitment		-	#NAME?	505	-	#NAME?
Student Recruitment / Marketing		-	#NAME?	10,000	-	#NAME?
School Meals / Lunch		-	#NAME?	36,850	-	#NAME?
Travel (Staff)		-	#NAME?	1,000	-	#NAME?
Fundraising		-	#NAME?	884	-	#NAME?
Other		-	#NAME?	18,027	-	#NAME?
TOTAL SCHOOL OPERATIONS		-	#NAME?	194,717	-	#NAME?
FACILITY OPERATION & MAINTENANCE						
Insurance		-	#NAME?	11,025	-	#NAME?
Janitorial		-	#NAME?	29,293	-	#NAME?
Building and Land Rent / Lease / Facility Finance Interest		-	#NAME?	109,975	-	#NAME?
Repairs & Maintenance		-	#NAME?	19,250	-	#NAME?
Equipment / Furniture		-	#NAME?	-	-	#NAME?
Security		-	#NAME?	1,263	-	#NAME?
Utilities		-	#NAME?	21,831	-	#NAME?
TOTAL FACILITY OPERATION & MAINTENANCE		-	#NAME?	192,637	-	#NAME?
DEPRECIATION & AMORTIZATION		-	#NAME?	55,534	-	#NAME?
RESERVES / CONTINGENCY		-	#NAME?	2,500	-	#NAME?
TOTAL EXPENSES		-	#NAME?	1,368,155	-	#NAME?
NET INCOME		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?

		DL				
Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
Total Expenses	#NAME?	#NAME?	1,368,155	#NAME?	#NAME?	
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	
Actual Student Enrollment	-	-	386	-	-	
		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
		Revised Budget	Variance	Original Budget	Revised Budget	Variance
ENROLLMENT - *School Districts Are Linked To Above Entries*						
Number of Districts:						
ALBANY CITY SD	-	-	11	-	-	
COHOES CITY SD	-	-	283	-	-	
SCHENECTADY CITY SD	-	-	3	-	-	
TROY CITY SD	-	-	21	-	-	
SOUTH COLONIE CSD	-	-	53	-	-	
NORTH COLONIE CSD	-	-	3	-	-	
MENANDS UFSD	-	-	4	-	-	
LANSINGBURGH CSD	-	-	1	-	-	
WATERVLIET CITY SD	-	-	13	-	-	
RENSSELAER CITY SD	-	-	1	-	-	
NISKAYUNA CSD	-	-	3	-	-	
-	-	-	1	-	-	
-	-	-	-	-	-	
-	-	-	-	-	-	
-	-	-	-	-	-	
ALL OTHER School Districts: (Weighted Avg)	-	-	-	-	-	
TOTAL ENROLLMENT	-	-	386	-	-	
REVENUE PER PUPIL	-	#NAME?	#NAME?	-	#NAME?	
EXPENSES PER PUPIL	-	#NAME?	3,544	-	#NAME?	

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Budget / Operatin
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Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	5,452,620	#NAME?	#NAME?	(5,452,620)	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment					
	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
REVENUE					
REVENUES FROM STATE SOURCES					
Per Pupil Revenue	2015-16				
ALBANY CITY SD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
COHOES CITY SD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
SCHENECTADY CITY SD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
TROY CITY SD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
SOUTH COLONIE CSD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
NORTH COLONIE CSD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
MENANDS UFSD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
LANSINGBURGH CSD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
WATERVLIET CITY SD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
RENSSELAER CITY SD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
NISKAYUNA CSD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
ALL OTHER School Districts: (Weighted Avg)	#N/A	#NAME?	#NAME?	#N/A	#NAME?
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Special Education Revenue	34,632	#NAME?	#NAME?	34,632	#NAME?
Grants					
Stimulus	-	#NAME?	#NAME?	-	#NAME?
DYCD (Department of Youth and Community Development)	-	#NAME?	#NAME?	-	#NAME?
Other	-	#NAME?	#NAME?	-	#NAME?
Other	-	#NAME?	#NAME?	-	#NAME?
TOTAL REVENUE FROM STATE SOURCES	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
REVENUE FROM FEDERAL FUNDING					
IDEA Special Needs	-	#NAME?	#NAME?	-	#NAME?
Title I	200,000	#NAME?	#NAME?	200,000	#NAME?
Title Funding - Other	9,000	#NAME?	#NAME?	9,000	#NAME?
School Food Service (Free Lunch)	300,000	#NAME?	#NAME?	300,000	#NAME?
Grants					
Charter School Program (CSP) Planning & Implementation	-	#NAME?	#NAME?	-	#NAME?
Other	-	#NAME?	#NAME?	-	#NAME?
Other	-	#NAME?	#NAME?	-	#NAME?
TOTAL REVENUE FROM FEDERAL SOURCES	509,000	#NAME?	#NAME?	509,000	#NAME?
LOCAL and OTHER REVENUE					
Contributions and Donations	-	#NAME?	#NAME?	-	#NAME?
Fundraising	-	#NAME?	#NAME?	-	#NAME?
Erate Reimbursement	2,300	#NAME?	#NAME?	2,300	#NAME?
Earnings on Investments	-	#NAME?	#NAME?	-	#NAME?
Interest Income	-	#NAME?	#NAME?	-	#NAME?
Food Service (Income from meals)	3,000	#NAME?	#NAME?	3,000	#NAME?
Text Book	-	#NAME?	#NAME?	-	#NAME?
OTHER	6,000	#NAME?	#NAME?	6,000	#NAME?
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	11,300	#NAME?	#NAME?	11,300	#NAME?
TOTAL REVENUE	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?

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		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Revenue		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses		5,452,620	#NAME?	#NAME?	(5,452,620)	#NAME?
Net Income		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment		#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
		Total Year			VARIANCE	
		Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
EXPENSES						
ADMINISTRATIVE STAFF PERSONNEL COSTS	Avg. No. of Positions					
Executive Management	1.30	187,414	#NAME?	#NAME?	(187,414)	#NAME?
Instructional Management	4.00	266,526	#NAME?	#NAME?	(266,526)	#NAME?
Deans, Directors & Coordinators	-	-	#NAME?	#NAME?	-	#NAME?
CFO / Director of Finance	1.00	79,026	#NAME?	#NAME?	(79,026)	#NAME?
Operation / Business Manager	1.00	50,015	#NAME?	#NAME?	(50,015)	#NAME?
Administrative Staff	1.50	76,293	#NAME?	#NAME?	(76,293)	#NAME?
TOTAL ADMINISTRATIVE STAFF	8.80	659,274	#NAME?	#NAME?	(659,274)	#NAME?
INSTRUCTIONAL PERSONNEL COSTS						
Teachers - Regular	26.00	1,238,258	#NAME?	#NAME?	(1,238,258)	#NAME?
Teachers - SPED	2.00	104,741	#NAME?	#NAME?	(104,741)	#NAME?
Substitute Teachers	-	-	#NAME?	#NAME?	-	#NAME?
Teaching Assistants	4.00	156,560	#NAME?	#NAME?	(156,560)	#NAME?
Specialty Teachers	3.00	164,382	#NAME?	#NAME?	(164,382)	#NAME?
Aides	-	-	#NAME?	#NAME?	-	#NAME?
Therapists & Counselors	2.00	98,500	#NAME?	#NAME?	(98,500)	#NAME?
Other	1.00	53,650	#NAME?	#NAME?	(53,650)	#NAME?
TOTAL INSTRUCTIONAL	38.00	1,816,091	#NAME?	#NAME?	(1,816,091)	#NAME?
NON-INSTRUCTIONAL PERSONNEL COSTS						
Nurse	0.10	1,200	#NAME?	#NAME?	(1,200)	#NAME?
Librarian	1.00	52,753	#NAME?	#NAME?	(52,753)	#NAME?
Custodian	-	-	#NAME?	#NAME?	-	#NAME?
Security	-	-	#NAME?	#NAME?	-	#NAME?
Other	4.00	124,400	#NAME?	#NAME?	(124,400)	#NAME?
TOTAL NON-INSTRUCTIONAL	5.10	178,353	#NAME?	#NAME?	(178,353)	#NAME?
SUBTOTAL PERSONNEL SERVICE COSTS	51.90	2,653,718	#NAME?	#NAME?	(2,653,718)	#NAME?
PAYROLL TAXES AND BENEFITS						
Payroll Taxes		285,000	#NAME?	#NAME?	(285,000)	#NAME?
Fringe / Employee Benefits		446,600	#NAME?	#NAME?	(446,600)	#NAME?
Retirement / Pension		44,292	#NAME?	#NAME?	(44,292)	#NAME?
TOTAL PAYROLL TAXES AND BENEFITS		775,892	#NAME?	#NAME?	(775,892)	#NAME?
TOTAL PERSONNEL SERVICE COSTS	51.90	3,429,610	#NAME?	#NAME?	(3,429,610)	#NAME?
CONTRACTED SERVICES						
Accounting / Audit		29,688	#NAME?	#NAME?	(29,688)	#NAME?
Legal		19,192	#NAME?	#NAME?	(19,192)	#NAME?
Management Company Fee		-	#NAME?	#NAME?	-	#NAME?
Nurse Services		-	#NAME?	#NAME?	-	#NAME?
Food Service / School Lunch		-	#NAME?	#NAME?	-	#NAME?
Payroll Services		4,544	#NAME?	#NAME?	(4,544)	#NAME?
Special Ed Services		51,024	#NAME?	#NAME?	(51,024)	#NAME?
Titlment Services (i.e. Title I)		19,232	#NAME?	#NAME?	(19,232)	#NAME?
Other Purchased / Professional / Consulting		137,780	#NAME?	#NAME?	(137,780)	#NAME?
TOTAL CONTRACTED SERVICES		261,460	#NAME?	#NAME?	(261,460)	#NAME?

HENRY JOHNSON CHAR
Budget / Operatin
2015-16

	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
	5,452,620	#NAME?	#NAME?	(5,452,620)	#NAME?
	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Revenue					
Total Expenses					
Net Income					
Actual Student Enrollment					
	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
SCHOOL OPERATIONS					
Board Expenses	500	#NAME?	#NAME?	(500)	#NAME?
Classroom / Teaching Supplies & Materials	62,540	#NAME?	#NAME?	(62,540)	#NAME?
Special Ed Supplies & Materials	-	#NAME?	#NAME?	-	#NAME?
Textbooks / Workbooks	54,035	#NAME?	#NAME?	(54,035)	#NAME?
Supplies & Materials other	1,012	#NAME?	#NAME?	(1,012)	#NAME?
Equipment / Furniture	19,192	#NAME?	#NAME?	(19,192)	#NAME?
Telephone	7,000	#NAME?	#NAME?	(7,000)	#NAME?
Technology	31,692	#NAME?	#NAME?	(31,692)	#NAME?
Student Testing & Assessment	45,451	#NAME?	#NAME?	(45,451)	#NAME?
Field Trips	55,000	#NAME?	#NAME?	(55,000)	#NAME?
Transportation (student)	160,000	#NAME?	#NAME?	(160,000)	#NAME?
Student Services - other	500	#NAME?	#NAME?	(500)	#NAME?
Office Expense	46,880	#NAME?	#NAME?	(46,880)	#NAME?
Staff Development	26,000	#NAME?	#NAME?	(26,000)	#NAME?
Staff Recruitment	2,020	#NAME?	#NAME?	(2,020)	#NAME?
Student Recruitment / Marketing	20,000	#NAME?	#NAME?	(20,000)	#NAME?
School Meals / Lunch	147,400	#NAME?	#NAME?	(147,400)	#NAME?
Travel (Staff)	4,000	#NAME?	#NAME?	(4,000)	#NAME?
Fundraising	3,536	#NAME?	#NAME?	(3,536)	#NAME?
Other	72,108	#NAME?	#NAME?	(72,108)	#NAME?
TOTAL SCHOOL OPERATIONS	758,866	#NAME?	#NAME?	(758,866)	#NAME?
FACILITY OPERATION & MAINTENANCE					
Insurance	44,100	#NAME?	#NAME?	(44,100)	#NAME?
Janitorial	117,172	#NAME?	#NAME?	(117,172)	#NAME?
Building and Land Rent / Lease / Facility Finance Interest	439,900	#NAME?	#NAME?	(439,900)	#NAME?
Repairs & Maintenance	77,000	#NAME?	#NAME?	(77,000)	#NAME?
Equipment / Furniture	-	#NAME?	#NAME?	-	#NAME?
Security	5,052	#NAME?	#NAME?	(5,052)	#NAME?
Utilities	87,324	#NAME?	#NAME?	(87,324)	#NAME?
TOTAL FACILITY OPERATION & MAINTENANCE	770,548	#NAME?	#NAME?	(770,548)	#NAME?
DEPRECIATION & AMORTIZATION	222,136	#NAME?	#NAME?	(222,136)	#NAME?
RESERVES / CONTINGENCY	10,000	#NAME?	#NAME?	(10,000)	#NAME?
TOTAL EXPENSES	5,452,620	#NAME?	#NAME?	(5,452,620)	#NAME?
NET INCOME	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?

HENRY JOHNSON CHAR
Budget / Operatin
2015-16

Total Revenue Total Expenses Net Income Actual Student Enrollment	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">#NAME?</td> </tr> <tr> <td>5,452,620</td> <td>#NAME?</td> <td>#NAME?</td> <td>(5,452,620)</td> <td>#NAME?</td> </tr> <tr> <td>#NAME?</td> <td>#NAME?</td> <td>#NAME?</td> <td>#NAME?</td> <td>#NAME?</td> </tr> </table>	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	5,452,620	#NAME?	#NAME?	(5,452,620)	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
#NAME?	#NAME?	#NAME?	#NAME?	#NAME?												
5,452,620	#NAME?	#NAME?	(5,452,620)	#NAME?												
#NAME?	#NAME?	#NAME?	#NAME?	#NAME?												
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="3">Total Year</th> <th colspan="2">VARIANCE</th> </tr> <tr> <th>Original Budget</th> <th>Revised Budget</th> <th>Variance</th> <th>Original Budget vs. PY Budget</th> <th>Revised Budget vs. PY Budget</th> </tr> </table>	Total Year			VARIANCE		Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget					
Total Year			VARIANCE													
Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget												
ENROLLMENT - *School Districts Are Linked To Above Entries* Number of Districts: ALBANY CITY SD COHOES CITY SD SCHENECTADY CITY SD TROY CITY SD SOUTH COLONIE CSD NORTH COLONIE CSD MENANDS UFSD LANSINGBURGH CSD WATERVLIET CITY SD RENSSELAER CITY SD NISKAYUNA CSD - - - - ALL OTHER School Districts: (Weighted Avg) TOTAL ENROLLMENT REVENUE PER PUPIL EXPENSES PER PUPIL																

Total Revenue
Total Expenses
Net Income
Actual Student Enrollment

DESCRIPTION OF ASSUMPTIONS

REVENUE	
REVENUES FROM STATE SOURCES	2015-16 Per Pupil Rate
Per Pupil Revenue	
ALBANY CITY SD	#NAME?
COHOES CITY SD	#NAME?
SCHENECTADY CITY SD	#NAME?
TROY CITY SD	#NAME?
SOUTH COLONIE CSD	#NAME?
NORTH COLONIE CSD	#NAME?
MENANDS UFSD	#NAME?
LANSINGBURGH CSD	#NAME?
WATERVLIET CITY SD	#NAME?
RENSSELAER CITY SD	#NAME?
NISKAYUNA CSD	#NAME?
-	#N/A
ALL OTHER School Districts: (Weighted Avg)	#N/A
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	#NAME?
Special Education Revenue	
Grants	
Stimulus	
DYCD (Department of Youth and Community Development)	
Other	
Other	
TOTAL REVENUE FROM STATE SOURCES	
REVENUE FROM FEDERAL FUNDING	
IDEA Special Needs	
Title I	
Title Funding - Other	
School Food Service (Free Lunch)	
Grants	
Charter School Program (CSP) Planning & Implementation	
Other	
Other	
TOTAL REVENUE FROM FEDERAL SOURCES	
LOCAL and OTHER REVENUE	
Contributions and Donations	
Fundraising	
Erate Reimbursement	
Earnings on Investments	
Interest Income	
Food Service (Income from meals)	
Text Book	
OTHER	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	
TOTAL REVENUE	

TER SCHOOL
g Plan

Total Revenue
Total Expenses
Net Income
Actual Student Enrollment

DESCRIPTION OF ASSUMPTIONS

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS	Avg. No. of Positions
Executive Management	1.30
Instructional Management	4.00
Deans, Directors & Coordinators	-
CFO / Director of Finance	1.00
Operation / Business Manager	1.00
Administrative Staff	1.50
TOTAL ADMINISTRATIVE STAFF	8.80

INSTRUCTIONAL PERSONNEL COSTS	
Teachers - Regular	26.00
Teachers - SPED	2.00
Substitute Teachers	-
Teaching Assistants	4.00
Specialty Teachers	3.00
Aides	-
Therapists & Counselors	2.00
Other	1.00
TOTAL INSTRUCTIONAL	38.00

NON-INSTRUCTIONAL PERSONNEL COSTS	
Nurse	0.10
Librarian	1.00
Custodian	-
Security	-
Other	4.00
TOTAL NON-INSTRUCTIONAL	5.10

SUBTOTAL PERSONNEL SERVICE COSTS	51.90
---	--------------

PAYROLL TAXES AND BENEFITS	
Payroll Taxes	
Fringe / Employee Benefits	
Retirement / Pension	
TOTAL PAYROLL TAXES AND BENEFITS	

TOTAL PERSONNEL SERVICE COSTS	51.90
--------------------------------------	--------------

CONTRACTED SERVICES	
Accounting / Audit	
Legal	
Management Company Fee	
Nurse Services	
Food Service / School Lunch	
Payroll Services	
Special Ed Services	
Titlement Services (i.e. Title I)	
Other Purchased / Professional / Consulting	
TOTAL CONTRACTED SERVICES	

Total Revenue
Total Expenses
Net Income
Actual Student Enrollment
SCHOOL OPERATIONS
Board Expenses
Classroom / Teaching Supplies & Materials
Special Ed Supplies & Materials
Textbooks / Workbooks
Supplies & Materials other
Equipment / Furniture
Telephone
Technology
Student Testing & Assessment
Field Trips
Transportation (student)
Student Services - other
Office Expense
Staff Development
Staff Recruitment
Student Recruitment / Marketing
School Meals / Lunch
Travel (Staff)
Fundraising
Other
TOTAL SCHOOL OPERATIONS
FACILITY OPERATION & MAINTENANCE
Insurance
Janitorial
Building and Land Rent / Lease / Facility Finance Interest
Repairs & Maintenance
Equipment / Furniture
Security
Utilities
TOTAL FACILITY OPERATION & MAINTENANCE
DEPRECIATION & AMORTIZATION
RESERVES / CONTINGENCY
TOTAL EXPENSES
NET INCOME

DESCRIPTION OF ASSUMPTIONS

TER SCHOOL
g Plan

Total Revenue
Total Expenses
Net Income
Actual Student Enrollment

DESCRIPTION OF ASSUMPTIONS

ENROLLMENT - *School Districts Are Linked To Above Entries*

- Number of Districts:**
ALBANY CITY SD
COHOES CITY SD
SCHENECTADY CITY SD
TROY CITY SD
SOUTH COLONIE CSD
NORTH COLONIE CSD
MENANDS UFSD
LANSINGBURGH CSD
WATERVLIET CITY SD
RENSSELAER CITY SD
NISKAYUNA CSD

-
-
-

ALL OTHER School Districts: (Weighted Avg)

TOTAL ENROLLMENT

REVENUE PER PUPIL

EXPENSES PER PUPIL

**HENRY JOHNSON CHARTER SCHOOL
BALANCE SHEET
2015-16**

	<u>Prior Year</u>	Q1	Q2	Q3	Q4
	<u>#NAME?</u>	<u>As of 9/30</u>	<u>As of 12/31</u>	<u>As of 3/31</u>	<u>As of 6/30</u>
<u>ASSETS</u>					
CURRENT ASSETS					
Cash and cash equivalents	\$-	\$-	\$-	\$-	\$-
Grants and contracts receivable	-	-	-	-	-
Accounts receivables	-	-	-	-	-
Prepaid Expenses	-	-	-	-	-
Contributions and other receivables	-	-	-	-	-
TOTAL CURRENT ASSETS	-	-	-	-	-
PROPERTY, BUILDING AND EQUIPMENT, net	-	-	-	-	-
OTHER ASSETS	-	-	-	-	-
TOTAL ASSETS	-	-	-	-	-
<u>LIABILITIES AND NET ASSETS</u>					
CURRENT LIABILITIES					
Accounts payable and accrued expenses	\$-	\$-	\$-	\$-	\$-
Accrued payroll and benefits	-	-	-	-	-
Deferred Revenue	-	-	-	-	-
Current maturities of long-term debt	-	-	-	-	-
Short Term Debt - Bonds, Notes Payable	-	-	-	-	-
Other	-	-	-	-	-
TOTAL CURRENT LIABILITIES	-	-	-	-	-
LONG-TERM DEBT and NOTES PAYABLE, net current maturities	-	-	-	-	-
TOTAL LIABILITIES	-	-	-	-	-
NET ASSETS					
Unrestricted	-	-	-	-	-
Temporarily restricted	-	-	-	-	-
TOTAL NET ASSETS	-	-	-	-	-
TOTAL LIABILITIES AND NET ASSETS	-	-	-	-	-

HENRY JOHNSON CHARTER SCHOOL
Budget / Operating Plan
2015-16

Total Revenue	#NAME?						
Total Expenses	#NAME?						
Net Income	#NAME?						
Actual Student Enrollment	-	#NAME?	-	-	#NAME?	-	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q
		Current Budget	Variance		Current Budget	Variance	
	Actual			Actual			Actual

EXPENSES		Quarter 0					
		No. of Positions					
ADMINISTRATIVE STAFF PERSONNEL COSTS							
Executive Management	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Instructional Management	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Deans, Directors & Coordinators	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
CFO / Director of Finance	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Operation / Business Manager	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Administrative Staff	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL ADMINISTRATIVE STAFF	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Teachers - SPED	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Substitute Teachers	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Teaching Assistants	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Specialty Teachers	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Aides	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Therapists & Counselors	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Other	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL INSTRUCTIONAL	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Librarian	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Custodian	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Security	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
Other	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL NON-INSTRUCTIONAL	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
SUBTOTAL PERSONNEL SERVICE COSTS							
	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		-	#NAME?	#NAME?	-	#NAME?	#NAME?
Fringe / Employee Benefits		-	#NAME?	#NAME?	-	#NAME?	#NAME?
Retirement / Pension		-	#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL PAYROLL TAXES AND BENEFITS		-	#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL PERSONNEL SERVICE COSTS							
	#NAME?	-	#NAME?	#NAME?	-	#NAME?	#NAME?
CONTRACTED SERVICES							
Accounting / Audit		-	#NAME?	#NAME?	-	#NAME?	#NAME?
Legal		-	#NAME?	#NAME?	-	#NAME?	#NAME?
Management Company Fee		-	#NAME?	#NAME?	-	#NAME?	#NAME?
Nurse Services		-	#NAME?	#NAME?	-	#NAME?	#NAME?
Food Service / School Lunch		-	#NAME?	#NAME?	-	#NAME?	#NAME?
Payroll Services		-	#NAME?	#NAME?	-	#NAME?	#NAME?
Special Ed Services		-	#NAME?	#NAME?	-	#NAME?	#NAME?
Titlement Services (i.e. Title I)		-	#NAME?	#NAME?	-	#NAME?	#NAME?
Other Purchased / Professional / Consulting		-	#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL CONTRACTED SERVICES		-	#NAME?	#NAME?	-	#NAME?	#NAME?

**HENRY JOHNSON CHARTER SCHOOL
Budget / Operating Plan
2015-16**

Total Revenue	#NAME?						
Total Expenses	#NAME?						
Net Income	#NAME?						
Actual Student Enrollment	-	#NAME?	-	-	#NAME?	-	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
		Current			Current		
	Actual	Budget	Variance	Actual	Budget	Variance	Actual

ENROLLMENT - *School Districts Are Linked To Above Entries*

ALBANY CITY SD	-	#NAME?	-	-	#NAME?	-	-
COHOES CITY SD	-	#NAME?	-	-	#NAME?	-	-
SCHENECTADY CITY SD	-	#NAME?	-	-	#NAME?	-	-
TROY CITY SD	-	#NAME?	-	-	#NAME?	-	-
SOUTH COLONIE CSD	-	#NAME?	-	-	#NAME?	-	-
NORTH COLONIE CSD	-	#NAME?	-	-	#NAME?	-	-
MENANDS UFSD	-	#NAME?	-	-	#NAME?	-	-
LANSINGBURGH CSD	-	#NAME?	-	-	#NAME?	-	-
WATERVLIET CITY SD	-	#NAME?	-	-	#NAME?	-	-
RENSSELAER CITY SD	-	#NAME?	-	-	#NAME?	-	-
NISKAYUNA CSD	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
-	-	#NAME?	-	-	#NAME?	-	-
ALL OTHER School Districts: (Count = 0)	-	#NAME?	-	-	#NAME?	-	-
TOTAL ENROLLMENT	-	#NAME?	-	-	#NAME?	-	-
REVENUE PER PUPIL	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-
EXPENSES PER PUPIL	-	#NAME?	#NAME?	-	#NAME?	#NAME?	-

Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	#NAME?	-	-	#NAME?	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Current Budget	Variance	Actual	Current Budget	Variance

REVENUE					
REVENUES FROM STATE SOURCES					
Per Pupil Revenue	CY Per Pupil Rate				
ALBANY CITY SD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
COHOES CITY SD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
SCHENECTADY CITY SD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
TROY CITY SD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
SOUTH COLONIE CSD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
NORTH COLONIE CSD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
MENANDS UFSD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
LANSINGBURGH CSD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
WATERVLIT CITY SD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
RENSSELAER CITY SD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
NISKAYUNA CSD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
-	#N/A	#NAME?	#NAME?	#N/A	#NAME?
ALL OTHER School Districts: (Count = 0)	#N/A	#NAME?	#NAME?	#N/A	#NAME?
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Special Education Revenue		#NAME?	#NAME?	-	#NAME?
Grants					
Stimulus		#NAME?	#NAME?	-	#NAME?
DYCD (Department of Youth and Community Development)		#NAME?	#NAME?	-	#NAME?
Other		#NAME?	#NAME?	-	#NAME?
Other		#NAME?	#NAME?	-	#NAME?
TOTAL REVENUE FROM STATE SOURCES		#NAME?	#NAME?	#NAME?	#NAME?
REVENUE FROM FEDERAL FUNDING					
IDEA Special Needs		#NAME?	#NAME?	-	#NAME?
Title I		#NAME?	#NAME?	-	#NAME?
Title Funding - Other		#NAME?	#NAME?	-	#NAME?
School Food Service (Free Lunch)		#NAME?	#NAME?	-	#NAME?
Grants					
Charter School Program (CSP) Planning & Implementation		#NAME?	#NAME?	-	#NAME?
Other		#NAME?	#NAME?	-	#NAME?
Other		#NAME?	#NAME?	-	#NAME?
TOTAL REVENUE FROM FEDERAL SOURCES		#NAME?	#NAME?	-	#NAME?
LOCAL and OTHER REVENUE					
Contributions and Donations		#NAME?	#NAME?	-	#NAME?
Fundraising		#NAME?	#NAME?	-	#NAME?
Erate Reimbursement		#NAME?	#NAME?	-	#NAME?
Earnings on Investments		#NAME?	#NAME?	-	#NAME?
Interest Income		#NAME?	#NAME?	-	#NAME?
Food Service (Income from meals)		#NAME?	#NAME?	-	#NAME?
Text Book		#NAME?	#NAME?	-	#NAME?
OTHER		#NAME?	#NAME?	-	#NAME?
OTHER		#NAME?	#NAME?	-	#NAME?
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		#NAME?	#NAME?	-	#NAME?
TOTAL REVENUE		#NAME?	#NAME?	#NAME?	#NAME?

Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	#NAME?	-	-	#NAME?	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Current Budget	Variance	Actual	Current Budget	Variance

EXPENSES		Quarter 0							
		No. of Positions							
ADMINISTRATIVE STAFF PERSONNEL COSTS									
Executive Management	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?			
Instructional Management	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?			
Deans, Directors & Coordinators	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?			
CFO / Director of Finance	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?			
Operation / Business Manager	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?			
Administrative Staff	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?			
TOTAL ADMINISTRATIVE STAFF	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?			
INSTRUCTIONAL PERSONNEL COSTS									
Teachers - Regular	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?			
Teachers - SPED	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?			
Substitute Teachers	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?			
Teaching Assistants	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?			
Specialty Teachers	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?			
Aides	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?			
Therapists & Counselors	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?			
Other	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?			
TOTAL INSTRUCTIONAL	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?			
NON-INSTRUCTIONAL PERSONNEL COSTS									
Nurse	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?			
Librarian	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?			
Custodian	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?			
Security	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?			
Other	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?			
TOTAL NON-INSTRUCTIONAL	#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?			
SUBTOTAL PERSONNEL SERVICE COSTS		#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?		
PAYROLL TAXES AND BENEFITS									
Payroll Taxes		#NAME?	#NAME?	-	#NAME?	#NAME?			
Fringe / Employee Benefits		#NAME?	#NAME?	-	#NAME?	#NAME?			
Retirement / Pension		#NAME?	#NAME?	-	#NAME?	#NAME?			
TOTAL PAYROLL TAXES AND BENEFITS		#NAME?	#NAME?	-	#NAME?	#NAME?			
TOTAL PERSONNEL SERVICE COSTS		#NAME?	#NAME?	#NAME?	-	#NAME?	#NAME?		
CONTRACTED SERVICES									
Accounting / Audit		#NAME?	#NAME?	-	#NAME?	#NAME?			
Legal		#NAME?	#NAME?	-	#NAME?	#NAME?			
Management Company Fee		#NAME?	#NAME?	-	#NAME?	#NAME?			
Nurse Services		#NAME?	#NAME?	-	#NAME?	#NAME?			
Food Service / School Lunch		#NAME?	#NAME?	-	#NAME?	#NAME?			
Payroll Services		#NAME?	#NAME?	-	#NAME?	#NAME?			
Special Ed Services		#NAME?	#NAME?	-	#NAME?	#NAME?			
Titlement Services (i.e. Title I)		#NAME?	#NAME?	-	#NAME?	#NAME?			
Other Purchased / Professional / Consulting		#NAME?	#NAME?	-	#NAME?	#NAME?			
TOTAL CONTRACTED SERVICES		#NAME?	#NAME?	-	#NAME?	#NAME?			

Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	#NAME?	-	-	#NAME?	-
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Current Budget	Variance	Actual	Current Budget	Variance
SCHOOL OPERATIONS					
Board Expenses	#NAME?	#NAME?	-	#NAME?	#NAME?
Classroom / Teaching Supplies & Materials	#NAME?	#NAME?	-	#NAME?	#NAME?
Special Ed Supplies & Materials	#NAME?	#NAME?	-	#NAME?	#NAME?
Textbooks / Workbooks	#NAME?	#NAME?	-	#NAME?	#NAME?
Supplies & Materials other	#NAME?	#NAME?	-	#NAME?	#NAME?
Equipment / Furniture	#NAME?	#NAME?	-	#NAME?	#NAME?
Telephone	#NAME?	#NAME?	-	#NAME?	#NAME?
Technology	#NAME?	#NAME?	-	#NAME?	#NAME?
Student Testing & Assessment	#NAME?	#NAME?	-	#NAME?	#NAME?
Field Trips	#NAME?	#NAME?	-	#NAME?	#NAME?
Transportation (student)	#NAME?	#NAME?	-	#NAME?	#NAME?
Student Services - other	#NAME?	#NAME?	-	#NAME?	#NAME?
Office Expense	#NAME?	#NAME?	-	#NAME?	#NAME?
Staff Development	#NAME?	#NAME?	-	#NAME?	#NAME?
Staff Recruitment	#NAME?	#NAME?	-	#NAME?	#NAME?
Student Recruitment / Marketing	#NAME?	#NAME?	-	#NAME?	#NAME?
School Meals / Lunch	#NAME?	#NAME?	-	#NAME?	#NAME?
Travel (Staff)	#NAME?	#NAME?	-	#NAME?	#NAME?
Fundraising	#NAME?	#NAME?	-	#NAME?	#NAME?
Other	#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL SCHOOL OPERATIONS	#NAME?	#NAME?	-	#NAME?	#NAME?
FACILITY OPERATION & MAINTENANCE					
Insurance	#NAME?	#NAME?	-	#NAME?	#NAME?
Janitorial	#NAME?	#NAME?	-	#NAME?	#NAME?
Building and Land Rent / Lease / Facility Finance Interest	#NAME?	#NAME?	-	#NAME?	#NAME?
Repairs & Maintenance	#NAME?	#NAME?	-	#NAME?	#NAME?
Equipment / Furniture	#NAME?	#NAME?	-	#NAME?	#NAME?
Security	#NAME?	#NAME?	-	#NAME?	#NAME?
Utilities	#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL FACILITY OPERATION & MAINTENANCE	#NAME?	#NAME?	-	#NAME?	#NAME?
DEPRECIATION & AMORTIZATION	#NAME?	#NAME?	-	#NAME?	#NAME?
RESERVES / CONTINGENCY	#NAME?	#NAME?	-	#NAME?	#NAME?
TOTAL EXPENSES	#NAME?	#NAME?	-	#NAME?	#NAME?
NET INCOME	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?

Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment	#NAME?	-	-	#NAME?	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Current Budget	Variance	Actual	Current Budget	Variance

ENROLLMENT - *School Districts Are Linked To Above Entries*					
	Current Budget	Variance	Actual	Current Budget	Variance
ALBANY CITY SD	#NAME?	-	-	#NAME?	-
COHOES CITY SD	#NAME?	-	-	#NAME?	-
SCHENECTADY CITY SD	#NAME?	-	-	#NAME?	-
TROY CITY SD	#NAME?	-	-	#NAME?	-
SOUTH COLONIE CSD	#NAME?	-	-	#NAME?	-
NORTH COLONIE CSD	#NAME?	-	-	#NAME?	-
MENANDS UFSD	#NAME?	-	-	#NAME?	-
LANSINGBURGH CSD	#NAME?	-	-	#NAME?	-
WATERVLIET CITY SD	#NAME?	-	-	#NAME?	-
RENSELAER CITY SD	#NAME?	-	-	#NAME?	-
NISKAYUNA CSD	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
-	#NAME?	-	-	#NAME?	-
ALL OTHER School Districts: (Count = 0)	#NAME?	-	-	#NAME?	-
TOTAL ENROLLMENT	#NAME?	-	-	#NAME?	-
REVENUE PER PUPIL	#NAME?	#NAME?	-	#NAME?	#NAME?
EXPENSES PER PUPIL	#NAME?	#NAME?	-	#NAME?	#NAME?

TOOL

Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	5,452,620	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment			-	

<p>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</p>	5	Actual vs. Original Budget TY	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters	Actual CY vs. Actual PY
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REVENUE					
REVENUES FROM STATE SOURCES					
Per Pupil Revenue	CY Per Pupil Rate				
ALBANY CITY SD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
COHOES CITY SD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
SCHENECTADY CITY SD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
TROY CITY SD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
SOUTH COLONIE CSD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
NORTH COLONIE CSD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
MENANDS UFSD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
LANSINGBURGH CSD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
WATERVLIET CITY SD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
RENSSELAER CITY SD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
NISKAYUNA CSD	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?	#NAME?
-	#N/A	#N/A	#NAME?	#NAME?	#NAME?
ALL OTHER School Districts: (Count = 0)	#N/A	#N/A	#NAME?	#NAME?	#NAME?
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	#NAME?	#NAME?	#NAME?	#NAME?	#NAME?
Special Education Revenue		34,632	#NAME?	#NAME?	#NAME?
Grants					
Stimulus		-	#NAME?	#NAME?	#NAME?
DYCD (Department of Youth and Community Development)		-	#NAME?	#NAME?	#NAME?
Other		-	#NAME?	#NAME?	#NAME?
Other		-	#NAME?	#NAME?	#NAME?
TOTAL REVENUE FROM STATE SOURCES		#NAME?	#NAME?	#NAME?	#NAME?
REVENUE FROM FEDERAL FUNDING					
IDEA Special Needs		-	#NAME?	#NAME?	#NAME?
Title I		200,000	#NAME?	#NAME?	#NAME?
Title Funding - Other		9,000	#NAME?	#NAME?	#NAME?
School Food Service (Free Lunch)		300,000	#NAME?	#NAME?	#NAME?
Grants					
Charter School Program (CSP) Planning & Implementation		-	#NAME?	#NAME?	#NAME?
Other		-	#NAME?	#NAME?	#NAME?
Other		-	#NAME?	#NAME?	#NAME?
TOTAL REVENUE FROM FEDERAL SOURCES		509,000	#NAME?	#NAME?	#NAME?
LOCAL and OTHER REVENUE					
Contributions and Donations		-	#NAME?	#NAME?	#NAME?
Fundraising		-	#NAME?	#NAME?	#NAME?
Erate Reimbursement		2,300	#NAME?	#NAME?	#NAME?
Earnings on Investments		-	#NAME?	#NAME?	#NAME?
Interest Income		-	#NAME?	#NAME?	#NAME?
Food Service (Income from meals)		3,000	#NAME?	#NAME?	#NAME?
Text Book		-	#NAME?	#NAME?	#NAME?
OTHER		6,000	#NAME?	#NAME?	#NAME?
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		11,300	#NAME?	#NAME?	#NAME?
TOTAL REVENUE		#NAME?	#NAME?	#NAME?	#NAME?

FOOL

Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	5,452,620	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment			-	

<p>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</p>	5	Actual vs. Original Budget TY	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters	Actual CY vs. Actual PY
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EXPENSES	Quarter 0				
ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions				
Executive Management	#NAME?	187,414	#NAME?	#NAME?	#NAME?
Instructional Management	#NAME?	266,526	#NAME?	#NAME?	#NAME?
Deans, Directors & Coordinators	#NAME?	-	#NAME?	#NAME?	#NAME?
CFO / Director of Finance	#NAME?	79,026	#NAME?	#NAME?	#NAME?
Operation / Business Manager	#NAME?	50,015	#NAME?	#NAME?	#NAME?
Administrative Staff	#NAME?	76,293	#NAME?	#NAME?	#NAME?
TOTAL ADMINISTRATIVE STAFF	#NAME?	659,274	#NAME?	#NAME?	#NAME?
INSTRUCTIONAL PERSONNEL COSTS					
Teachers - Regular	#NAME?	1,238,258	#NAME?	#NAME?	#NAME?
Teachers - SPED	#NAME?	104,741	#NAME?	#NAME?	#NAME?
Substitute Teachers	#NAME?	-	#NAME?	#NAME?	#NAME?
Teaching Assistants	#NAME?	156,560	#NAME?	#NAME?	#NAME?
Specialty Teachers	#NAME?	164,382	#NAME?	#NAME?	#NAME?
Aides	#NAME?	-	#NAME?	#NAME?	#NAME?
Therapists & Counselors	#NAME?	98,500	#NAME?	#NAME?	#NAME?
Other	#NAME?	53,650	#NAME?	#NAME?	#NAME?
TOTAL INSTRUCTIONAL	#NAME?	1,816,091	#NAME?	#NAME?	#NAME?
NON-INSTRUCTIONAL PERSONNEL COSTS					
Nurse	#NAME?	1,200	#NAME?	#NAME?	#NAME?
Librarian	#NAME?	52,753	#NAME?	#NAME?	#NAME?
Custodian	#NAME?	-	#NAME?	#NAME?	#NAME?
Security	#NAME?	-	#NAME?	#NAME?	#NAME?
Other	#NAME?	124,400	#NAME?	#NAME?	#NAME?
TOTAL NON-INSTRUCTIONAL	#NAME?	178,353	#NAME?	#NAME?	#NAME?
SUBTOTAL PERSONNEL SERVICE COSTS	#NAME?	2,653,718	#NAME?	#NAME?	#NAME?
PAYROLL TAXES AND BENEFITS					
Payroll Taxes		285,000	#NAME?	#NAME?	#NAME?
Fringe / Employee Benefits		446,600	#NAME?	#NAME?	#NAME?
Retirement / Pension		44,292	#NAME?	#NAME?	#NAME?
TOTAL PAYROLL TAXES AND BENEFITS		775,892	#NAME?	#NAME?	#NAME?
TOTAL PERSONNEL SERVICE COSTS	#NAME?	3,429,610	#NAME?	#NAME?	#NAME?
CONTRACTED SERVICES					
Accounting / Audit		29,688	#NAME?	#NAME?	#NAME?
Legal		19,192	#NAME?	#NAME?	#NAME?
Management Company Fee		-	#NAME?	#NAME?	#NAME?
Nurse Services		-	#NAME?	#NAME?	#NAME?
Food Service / School Lunch		-	#NAME?	#NAME?	#NAME?
Payroll Services		4,544	#NAME?	#NAME?	#NAME?
Special Ed Services		51,024	#NAME?	#NAME?	#NAME?
Titlement Services (i.e. Title I)		19,232	#NAME?	#NAME?	#NAME?
Other Purchased / Professional / Consulting		137,780	#NAME?	#NAME?	#NAME?
TOTAL CONTRACTED SERVICES		261,460	#NAME?	#NAME?	#NAME?

TOOL

Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	5,452,620	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment			-	
\$				
<div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;"> *NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed </div>				
	Original Budget - TY	Actual vs. Original Budget TY	FY Actual (FY TY / No. of COMPLETED Actual CY Quarters	Actual CY vs. Actual PY
SCHOOL OPERATIONS				
Board Expenses	500	#NAME?	#NAME?	#NAME?
Classroom / Teaching Supplies & Materials	62,540	#NAME?	#NAME?	#NAME?
Special Ed Supplies & Materials	-	#NAME?	#NAME?	#NAME?
Textbooks / Workbooks	54,035	#NAME?	#NAME?	#NAME?
Supplies & Materials other	1,012	#NAME?	#NAME?	#NAME?
Equipment / Furniture	19,192	#NAME?	#NAME?	#NAME?
Telephone	7,000	#NAME?	#NAME?	#NAME?
Technology	31,692	#NAME?	#NAME?	#NAME?
Student Testing & Assessment	45,451	#NAME?	#NAME?	#NAME?
Field Trips	55,000	#NAME?	#NAME?	#NAME?
Transportation (student)	160,000	#NAME?	#NAME?	#NAME?
Student Services - other	500	#NAME?	#NAME?	#NAME?
Office Expense	46,880	#NAME?	#NAME?	#NAME?
Staff Development	26,000	#NAME?	#NAME?	#NAME?
Staff Recruitment	2,020	#NAME?	#NAME?	#NAME?
Student Recruitment / Marketing	20,000	#NAME?	#NAME?	#NAME?
School Meals / Lunch	147,400	#NAME?	#NAME?	#NAME?
Travel (Staff)	4,000	#NAME?	#NAME?	#NAME?
Fundraising	3,536	#NAME?	#NAME?	#NAME?
Other	72,108	#NAME?	#NAME?	#NAME?
TOTAL SCHOOL OPERATIONS	758,866	#NAME?	#NAME?	#NAME?
FACILITY OPERATION & MAINTENANCE				
Insurance	44,100	#NAME?	#NAME?	#NAME?
Janitorial	117,172	#NAME?	#NAME?	#NAME?
Building and Land Rent / Lease / Facility Finance Interest	439,900	#NAME?	#NAME?	#NAME?
Repairs & Maintenance	77,000	#NAME?	#NAME?	#NAME?
Equipment / Furniture	-	#NAME?	#NAME?	#NAME?
Security	5,052	#NAME?	#NAME?	#NAME?
Utilities	87,324	#NAME?	#NAME?	#NAME?
TOTAL FACILITY OPERATION & MAINTENANCE	770,548	#NAME?	#NAME?	#NAME?
DEPRECIATION & AMORTIZATION	222,136	#NAME?	#NAME?	#NAME?
RESERVES / CONTINGENCY	10,000	#NAME?	#NAME?	#NAME?
TOTAL EXPENSES	5,452,620	#NAME?	#NAME?	#NAME?
NET INCOME	#NAME?	#NAME?	#NAME?	#NAME?

FOOL

Total Revenue	#NAME?	#NAME?	#NAME?	#NAME?
Total Expenses	5,452,620	#NAME?	#NAME?	#NAME?
Net Income	#NAME?	#NAME?	#NAME?	#NAME?
Actual Student Enrollment			-	

<p>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</p>	\$	Actual vs. Original	Actual vs. Original	FY Actual (FY TY / No. of COMPLETED Actual CY Quarters	Actual CY vs. Actual PY
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ENROLLMENT - *School Districts Are Linked To Above Entries*				
ALBANY CITY SD			-	-
COHOES CITY SD			-	-
SCHENECTADY CITY SD			-	-
TROY CITY SD			-	-
SOUTH COLONIE CSD			-	-
NORTH COLONIE CSD			-	-
MENANDS UFSD			-	-
LANSINGBURGH CSD			-	-
WATERVLIET CITY SD			-	-
RENSSELAER CITY SD			-	-
NISKAYUNA CSD			-	-
-			-	-
-			-	-
-			-	-
-			-	-
ALL OTHER School Districts: (Count = 0)			-	-
TOTAL ENROLLMENT			-	-
REVENUE PER PUPIL			-	-
EXPENSES PER PUPIL			-	-



Charter Schools Institute
The State University of New York

Annual Report Requirement
for SUNY Authorized Charter Schools
HENRY JOHNSON CHARTER SCHOOL
2015-16

Administrative expenditures per pupil: \$0.00

Per NYS Statute Administrative expenditures per pupil: the sum of all general administration salaries and other general administration expenditures divided by the total number of enrolled students. Employee benefit costs or expenditures should not be reported here.

***NOTE: THIS TAB ONLY NEEDS TO BE COMPLETED FOR Q4**



Transmittal Form
Annual Financial Statement Audit Report
for SUNY Authorized Charter Schools

Charter School Name:	Henry Johnson Charter School
Audit Period:	2014-15
Prior Period:	2013-14
Report Due Date:	Sunday, November 01, 2015
Date Submitted:	October 28, 2015
School Fiscal Contact Name:	Deborah Dhuy
School Fiscal Contact Email:	[REDACTED]
School Fiscal Contact Phone:	[REDACTED] 0
School Audit Firm Name:	Cusack & Company, CPA's LLC
School Audit Contact Name:	Paul A. Cuda, CPA
School Audit Contact Email:	pcuda@cusackcpa.com
School Audit Contact Phone:	518-786-3550

The following items are required to be included:

- .. The independent auditor's report on financial statements and notes.
- .. Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
- .. Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$500,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (<i>if not applicable fill in "N/A"</i>):
Management Letter	N/A None Issued (Single Audit comments are within Financials)
Management Letter Response	N/A per Above
Form 990	Attached
Federal Single Audit (A-133) ¹	Attached - within Financials
Corrective Action Plan	Attached - within Financials

Please also send an ELECTRONIC copy of: 1.) This transmittal form; 2.) Audited Financial Report; and if applicable 3.) Management Letter and Response; 4.) Federal Single Audit (A-133) ONLY to the following offices via email. A copy of the Excel file containing the four schedules Does NOT need to be included.

NYS Education Department Public School Choice Programs 89 Washington Avenue Room 462 EBA Albany, New York 12234 charterschools@mail.nysed.gov	NYS Education Department Office of Audit Services 89 Washington Avenue Room 524 EBA Albany, New York 12234 FSandA133@mail.nysed.gov
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¹ A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to the current "OMB Circ

HENRY JOHNSON CHARTER SCHOOL
Statement of Financial Position
#NAME?

<u>ASSETS</u>	<u>2014-15</u>
<u>CURRENT ASSETS</u>	
Cash and cash equivalents	2033738
Grants and contracts receivable	144515
Accounts receivables	0
Prepaid expenses	65615
Contributions and other receivables	0
TOTAL CURRENT ASSETS	2,243,868
<u>PROPERTY, BUILDING AND EQUIPMENT, net</u>	7534483
<u>OTHER ASSETS</u>	106989
TOTAL ASSETS	9,885,340
<u>LIABILITIES AND NET ASSETS</u>	
<u>CURRENT LIABILITIES</u>	
Accounts payable and accrued expenses	86300
Accrued payroll and benefits	528578
Deferred Revenue	0
Current maturities of long-term debt	82612
Short Term Debt - Bonds, Notes Payable	0
Other	0
TOTAL CURRENT LIABILITIES	697,490
<u>LONG-TERM DEBT and NOTES PAYABLE, net current maturities</u>	5898007
TOTAL LIABILITIES	<u>6,595,497</u>
<u>NET ASSETS</u>	
Unrestricted	3289843
Temporarily restricted	0
TOTAL NET ASSETS	<u>3,289,843</u>
TOTAL LIABILITIES AND NET ASSETS	9,885,340

HENRY JOHNSON CHARTEI
Statement of Financial P
#NAME?

<u>ASSETS</u>	<u>2013-14</u>	<u>IOI</u> nu
<u>CURRENT ASSETS</u>		
Cash and cash equivalents	2834416	
Grants and contracts receivable	353935	
Accounts receivables	0	
Prepaid expenses	90317	
Contributions and other receivables	0	
TOTAL CURRENT ASSETS	3,278,668	
<u>PROPERTY, BUILDING AND EQUIPMENT, net</u>	168311	
<u>OTHER ASSETS</u>	0	
TOTAL ASSETS	3,446,979	
<u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	28613	
Accrued payroll and benefits	491746	
Deferred Revenue	0	
Current maturities of long-term debt	0	
Short Term Debt - Bonds, Notes Payable	0	
Other	0	
TOTAL CURRENT LIABILITIES	520,359	
<u>LONG-TERM DEBT and NOTES PAYABLE, net current maturities</u>	0	
TOTAL LIABILITIES	<u>520,359</u>	
<u>NET ASSETS</u>		
Unrestricted	2926620	
Temporarily restricted	0	
TOTAL NET ASSETS	<u>2,926,620</u>	
TOTAL LIABILITIES AND NET ASSETS	3,446,979	

HENRY JOHNSON CHARTER SCHOOL

Statement of Activities

#NAME?

	2014-15		Total
	Unrestricted	Temporarily Restricted	
REVENUE, GAINS AND OTHER SUPPORT			
Public School District			
Resident Student Enrollment	5432751	\$-	\$5,432,751
Students with disabilities	0	-	-
Grants and Contracts			
State and local	32256	-	32,256
Federal - Title and IDEA	192623	-	192,623
Federal - Other	0	-	-
Other	0	-	-
Food Service/Child Nutrition Program	321491	-	<u>321,491</u>
TOTAL REVENUE, GAINS AND OTHER SUPPORT	5,979,121	-	5,979,121
EXPENSES			
Program Services			
Regular Education	3618831	\$-	\$3,618,831
Special Education	445339	-	445,339
Other Programs	460435	-	460,435
Total Program Services	4,524,605	-	4,524,605
Management and general	1095572	-	1,095,572
Fundraising	0	-	-
TOTAL OPERATING EXPENSES	5,620,177	-	5,620,177
SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS	358,944	-	358,944
SUPPORT AND OTHER REVENUE			
Contributions			
Foundations	0	\$-	\$-
Individuals	0	-	-
Corporations	43599	-	43,599
Fundraising	3061	-	3,061
Interest income	147	-	147
Miscellaneous income	-42528	-	(42,528)
Net assets released from restriction	0	-	-
TOTAL SUPPORT AND OTHER REVENUE	4,279	-	4,279
CHANGE IN NET ASSETS	363,223	-	363,223
NET ASSETS BEGINNING OF YEAR	0	-	-
PRIOR YEAR/PERIOD ADJUSTMENTS	0	-	-
NET ASSETS END OF YEAR	\$363,223	\$-	\$363,223

2013-14	IOI
	nu
Total	

5275382
10122

0
228034
0
0
311012
5,824,550

3658789
408317
432213
4,499,319
803331
0
5,302,650

521,900

0
0
11624
0
3748
15718
0
31,090

552,990

0
-257211

\$295,779

HENRY JOHNSON CHARTER SCHOOL
Statement of Cash Flows
#NAME?

	2014-15	2013-14
		*Please briefly explain any
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	363223	295779
Revenues from School Districts	0	0
Accounts Receivable	0	0
Due from School Districts	208268	-84445
Depreciation	145935	53438
Grants Receivable	0	0
Due from NYS	0	0
Grant revenues	0	0
Prepaid Expenses	24702	10916
Accounts Payable	57687	-118416
Accrued Expenses	16191	-18367
Accrued Liabilities	20641	5309
Contributions and fund-raising activities	0	0
Miscellaneous sources	0	0
Deferred Revenue	0	0
Interest payments	0	0
Bad Debt Expense + Amortization + Loss on Disposal	49674	3500
Extraordinary Item	0	257211
NET CASH PROVIDED FROM OPERATING ACTIVITIES	\$886,321	\$404,925
CASH FLOWS - INVESTING ACTIVITIES	\$	\$
Purchase of equipment	-1558718	-92999
Other	0	0
NET CASH PROVIDED FROM INVESTING ACTIVITIES	\$(1,558,718)	\$(92,999)
CASH FLOWS - FINANCING ACTIVITIES	\$	\$
Principal payments on long-term debt	-108900	0
Other	-19381	0
NET CASH PROVIDED FROM FINANCING ACTIVITIES	\$(128,281)	\$-
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	\$(800,678)	\$311,926
Cash at beginning of year	0	0
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$(800,678)	\$311,926

101
nu

HENRY JOHNSON CHARTER SCHOOL
Statement of Functional Expenses
#NAME?

2014-15						
Program Services						S
	No. of Positions	Regular Education	Special Education	Other Education	Total	Fund-raising
		\$	\$	\$	\$	\$
Personnel Services Costs						
Administrative Staff Personnel	9	139351	0	0	139,351	-
Instructional Personnel	43	1939517	229237	0	2,168,754	-
Non-Instructional Personnel	6	0	0	113050	113,050	-
Total Salaries and Staff	58.00	2,078,868	229,237	113,050	2,421,155	-
Fringe Benefits & Payroll Taxes		492703	54330	0	547,033	-
Retirement		32568	3591	0	36,159	-
Management Company Fees		0	0	0	-	-
Legal Service		3111	343	0	3,454	-
Accounting / Audit Services		20527	2264	0	22,791	-
Other Purchased / Professional / Consulting Services		112778	58726	0	171,504	-
Building and Land Rent / Lease / Facility Finance Interest		266009	29333	20133	315,475	-
Repairs & Maintenance		140327	15474	10621	166,422	-
Insurance		27750	3060	2100	32,910	-
Utilities		50761	5597	3842	60,200	-
Supplies / Materials		43870	4838	0	48,708	-
Equipment / Furnishings		1823	201	0	2,024	-
Staff Development		26204	2889	0	29,093	-
Marketing / Recruitment		5290	583	0	5,873	-
Technology		21891	2414	0	24,305	-
Food Service		0	0	159024	159,024	-
Student Services		129582	14289	149572	293,443	-
Office Expense		27671	3052	2093	32,816	-
Depreciation		137098	15118	0	152,216	-
OTHER		0	0	0	-	-
Total Expenses		\$3,618,831	\$445,339	\$460,435	\$4,524,605	\$-

				2013-14
Supporting Services				
Management and General	Total	Total		
\$	\$	\$	\$	
557405	557,405	696,756	568561	
0	-	2,168,754	2162857	
42163	42,163	155,213	154958	
599,568	599,568	3,020,723	2,886,376	
132108	132,108	679,141	601190	
8733	8,733	44,892	44150	
0	-	-	0	
834	834	4,288	13914	
5504	5,504	28,295	27361	
41418	41,418	212,922	232296	
51192	51,192	366,667	560000	
27005	27,005	193,427	182181	
5340	5,340	38,250	35223	
9769	9,769	69,969	71125	
69654	69,654	118,362	104872	
489	489	2,513	2605	
0	-	29,093	18501	
1418	1,418	7,291	9418	
5869	5,869	30,174	15249	
0	-	159,024	143516	
0	-	293,443	257075	
5326	5,326	38,142	34406	
36759	36,759	188,975	63192	
94586	<u>94,586</u>	<u>94,586</u>	0	
\$1,095,572	\$1,095,572	\$5,620,177	\$5,302,650	



Audited Financial Statement Checklist

Created: 10/28/2015

Last updated: 10/29/2015

Page 1

Charter School Name:

1. Please check each item that is included in the 2014-15 Audited Financial Statement submitted for your charter school.

	Yes/No
Audited Financial Statements (including report on compliance and report on internal control over financial reporting)	Yes
Single Audit (if applicable)	Yes
CSP Agreed Upon Procedures (if applicable)	No
Management Letter	No
Report on Extracurricular Student Activity Accounts (if applicable)	No
Corrective Action Plans for any Findings	Yes

2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2014-15 Audited Financial Statement.

	Yes/No
Report on Compliance	Yes
Report on Internal Control over Financial Reporting	Yes
Single Audit	Yes
CSP Agreed Upon Procedures Report	No
Management Letter	No

Thank you.



Appendix E: Disclosure of Financial Interest Form

Last updated: 10/29/2015

Page 1

010100860892 HENRY JOHNSON CS

All trustees who served on an education corporation governing one or more charter schools during the 2014-2015 school year must complete the form in Appendix E (Disclosure of Financial Interest Form). [The Disclosure of Financial Interest Forms are due on November 1, 2015. A link to a safe and secure form that each Trustee must complete by the November 1, 2015 deadline will be provide here by September 1, 2015 or sooner.](#)

ALL charter schools or merged education corporations must complete the Board of Trustees Membership Table within the online portal in Appendix F (Board of Trustees Membership Table). The Board of Trustees Membership Table must be submitted by August 1, 2015.

Regents-authorized charter schools must upload a complete set of board of trustee Meeting Minutes from July 2014-June 2015 into Appendix G (Board Minutes). Board of Trustee Meeting Minutes must be submitted by August 1, 2015.

Yes, each member of the school's Board of Trustees will receive a link to the Disclosure of Financial Interest Form.

Yes

Thank you.



Appendix F: BOT Membership Table

Last updated: 07/29/2015

Page 1

010100860892 HENRY JOHNSON CS

1. Current Board Member Information

	Trustee Name	Email Address	Committee Affiliation(s)	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role and School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	Mike Strianese	[REDACTED]	Chair/Board President	Yes	Business	1 Term, 3 years Election: 6/18/13 Expiration: 6/30/16
2	Saleem Cheeks	[REDACTED]	Treasurer	Yes	Public Relations	1 Term, 4 years Election: 9/19/12 Expiration: 6/30/16
3	Brian Backstrom	[REDACTED]	Secretary	Yes	Advocacy	2 Term, 2 years Election: 9/19/12 Expiration: 6/30/17
4	Sharon Victoria DeSilva	[REDACTED]	Trustee/Member	Yes		1 Term, 3 years Election: 9/19/12 Expiration: 6/30/15
5	Latoya Taitt	[REDACTED]	Parent Representative	Yes		2 Term, 1 year Expiration: 6/30/15
6	Juanita Nabors	[REDACTED]	Trustee/Member	Yes	Legislative	Term Expires 6/30/2016
7	Raimundo Archibold	[REDACTED]	Trustee/Member	Yes		Term Expires 6/30/2016
8	Bramble Buran	[REDACTED]	Trustee/Member	Yes		Term Expires 6/30/2017
9	Rex Wang	[REDACTED]	Trustee/Member	Yes		Term Expires 6/30/2016
10						
11						
12						
13						
14						
15						

16						
17						
18						
19						
20						

2. Total Number of Members Joining Board during the 2014-15 school year

0

3. Total Number of Members Departing the Board during the 2014-15 school year

0

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

15

5. How many times did the Board meet during the 2014-15 school year?

12

6. How many times will the Board meet during the 2015-16 school year?

12

Thank you.

Enrollment and Retention Efforts

Over the course of the last charter term, the school made a good faith effort to attract and retain a greater enrollment of students with disabilities, English language learners, and students who are eligible applicants for the free and reduced price lunch program. The following list summarizes the actions which are now taken.

Students with Special Needs

- Direct mail advertising that mentions special needs services
- Radio ads and brochures that mention special needs services
- Outreach to specialized feeder schools and programs
- We reach out to special needs pre-K programs through our special service vendor to provide enrollment materials to those families

English Language Learners

- Direct mail advertising in languages other than English
- Radio ads in Spanish
- Outreach by multi-lingual staff
- Outreach to immigrant community/ies
- Outreach to specialized feeder schools and programs
- Advertising and school materials are translated as needed
- School information session(s) will be held in trusted cultural centers in the community to attract more families who speak a language other than English including a Spanish outreach center and an African refuge office
- Advertising materials will be distributed in the primary languages other than English spoken in the area
- With notice, translators will be made available for families at school events, such as parent-teacher conferences
- Advertising materials will be provided to bi-lingual daycares

Students Eligible for Free and Reduced Lunch Programs

- Meal program was covered at school open house, on application and during tours
- Support is offered to assist families in completing all necessary paperwork to ensure eligible students participate in the lunch program
- Recruitment occurred throughout neighborhoods surrounding the school and in the local district
- Direct certification was used to ensure that any students new and returning with food stamps would automatically be approved
- An announcement goes to the unemployment office regarding our free and reduced lunch program

Going forward, the school plans to utilize additional measures. We are increasing our presence by using social media to help enhance our communication to our communities, families and other organizations.



Appendix I: Teacher and Administrator Attrition

Last updated: 07/30/2015

Report changes in teacher and administrator staffing.

Page 1

Charter School Name: 010100860892 HENRY JOHNSON CS

Instructions for completing the Teacher and Administrator Attrition Tables

ALL charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2014, the FTE for added staff from July 1, 2014 through June 30, 2015, and the FTE for any departed staff from July 1, 2014 through June 30, 2015 using the two tables provided.

2013-14 Teacher Attrition Table

	FTE Teachers on June 30, 2014	FTE Teachers Additions 7/1/14 – 6/30/15	FTE Teacher Departures 7/1/14 – 6/30/15
	34	3.75	2.25

2013-14 Administrator Position Attrition Table

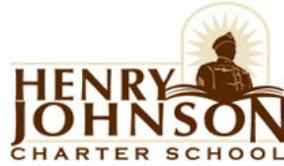
	FTE Administrator Positions On 6/30/2014	FTE Administrator Additions 7/1/14 – 6/30/15	FTE Administrator Departures 7/1/14 – 6/30/15
	10.3	1.16	2

Thank you

Henry Johnson Charter School Budget / Operating Plan 2014-15													
	Prior Year Actual 2013-14	Original	Current	Variance									
6	Total Revenue	-	1,872,478	-	-	1,018,239	-	-	1,893,478	-	-	1,018,088	-
7	Total Expenses	-	1,253,921	-	-	1,345,777	-	-	1,459,472	-	-	1,720,695	-
8	Net Income	-	618,558	-	-	(326,538)	-	-	434,006	-	-	(702,607)	-
9	Actual Student Enrollment	-	375	-	-	375	-	-	375	-	-	375	-
10	Total Paid Student Enrollment	-	-	-	-	-	-	-	-	-	-	-	-
13													
139													
160	ENROLLMENT - *School Districts Are Linked To Above Entries*												
161	Albany	-	287	-	-	287	-	-	287	-	-	287	-
162	Cohoes	-	4	-	-	4	-	-	4	-	-	4	-
163	South Colonie	-	5	-	-	5	-	-	5	-	-	5	-
164	North Colonie	-	6	-	-	6	-	-	6	-	-	6	-
165	Schenectady	-	9	-	-	9	-	-	9	-	-	9	-
166	Shenendehowa	-	3	-	-	3	-	-	3	-	-	3	-
167	Troy	-	52	-	-	52	-	-	52	-	-	52	-
168	Lansingburgh	-	3	-	-	3	-	-	3	-	-	3	-
169	Watervliet	-	2	-	-	2	-	-	2	-	-	2	-
170	Rensselaer	-	2	-	-	2	-	-	2	-	-	2	-
171	House Valley	-	1	-	-	1	-	-	1	-	-	1	-
172	Niskayuna	-	1	-	-	1	-	-	1	-	-	1	-
173	School District 13 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-
174	School District 14 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-
175	School District 15 (Enter Name)	-	-	-	-	-	-	-	-	-	-	-	-
176	School District - ALL OTHER	-	-	-	-	-	-	-	-	-	-	-	-
177	TOTAL ENROLLMENT	-	375	-									
178													
179	REVENUE PER PUPIL	-	4,993	-	-	2,718	-	-	5,049	-	-	2,715	-
180													
181	EXPENSES PER PUPIL	-	3,344	-	-	3,589	-	-	3,892	-	-	4,589	-

Henry Johnson Charter School Budget / Operating Plan 2014-15					DESCRIPTION OF ASSUMPTIONS
2					
3					
4					
5					
6	Total Revenue	5,803,284	5,803,284	-	5,803,284
7	Total Expenses	5,779,865	5,779,865	-	5,779,865
8	Net Income	23,419	23,419	-	23,419
9	Actual Student Enrollment				
10	Total Paid Student Enrollment				
11					
12					
13					
14					
15	REVENUE				
16	REVENUES FROM STATE SOURCES				
17	Per Pupil Revenue	CY Per Pupil Rate			
18	Albany	14,072	4,038,391	4,038,391	-
19	Cohoes	12,041	48,164	48,164	-
20	South Colonie	12,387	61,935	61,935	-
21	North Colonie	10,958	65,748	65,748	-
22	Schenectady	12,015	108,135	108,135	-
23	Shenandoehowa	10,919	32,757	32,757	-
24	Troy	15,986	831,272	831,272	-
25	Lansingburgh	9,602	28,806	28,806	-
26	Watervliet	9,654	19,308	19,308	-
27	Rensselaer	9,134	18,268	18,268	-
28	Hoosic Valley	10,588	10,588	10,588	-
29	Niskayuna	11,790	11,790	11,790	-
30	School District 13 (Enter Name)	-	-	-	-
31	School District 14 (Enter Name)	-	-	-	-
32	School District 15 (Enter Name)	-	-	-	-
33	School District - ALL OTHER	-	-	-	-
34	TOTAL Per Pupil Revenue (Average Districts Per Pupil Funding)	11,596	5,275,162	5,275,162	5,275,162
35	Special Education Revenue		10,122	10,122	-
36	Grants				
37	Stimulus				
38	DYCD (Department of Youth and Community Developm.)				
39	Other				
40	Other				
41	TOTAL REVENUE FROM STATE SOURCES		5,285,284	5,285,284	5,285,284
42					
43	REVENUE FROM FEDERAL FUNDING				
44	IDEA Special Needs				
45	Title I		200,000	200,000	-
46	Title Funding - Other		9,000	9,000	-
47	School Food Service (Free Lunch)		290,000	290,000	-
48	Grants				
49	Charter School Program (CSP) Planning & Implementation				
50	Other				
51	Other				
52	TOTAL REVENUE FROM FEDERAL SOURCES		499,000	499,000	499,000
53					
54	LOCAL and OTHER REVENUE				
55	Contributions and Donations				
56	Fundraising				
57	Erate Reimbursement		10,000	10,000	-
58	Earnings on Investments				
59	Interest Income				
60	Food Service (Income from meals)		3,000	3,000	-
61	Text Book				
62	OTHER		6,000	6,000	-
63	TOTAL REVENUE FROM LOCAL and OTHER SOURCES		19,000	19,000	19,000
64					
65	TOTAL REVENUE		5,803,284	5,803,284	5,803,284
66					

Henry Johnson Charter School Budget / Operating Plan 2014-15						DESCRIPTION OF ASSUMPTIONS
	5,803,284	5,803,284	-	5,803,284	5,803,284	
6	Total Revenue	5,803,284	5,803,284	-	5,803,284	5,803,284
7	Total Expenses	5,779,865	5,779,865	-	(5,779,865)	(5,779,865)
8	Net Income	23,419	23,419	-	23,419	23,419
9	Actual Student Enrollment					
10	Total Paid Student Enrollment					
11						
12						
13						
13a						
160	ENROLLMENT - *School Districts Are Linked To Above Entries*					
161	Albany					
162	Cohoes					
163	South Colonie					
164	North Colonie					
165	Schenectady					
166	Shenendehowa					
167	Troy					
168	Lansingburgh					
169	Watervliet					
170	Rensselaer					
171	Hoesic Valley					
172	Niskayuna					
173	School District 13 (Enter Name)					
174	School District 14 (Enter Name)					
175	School District 15 (Enter Name)					
176	School District - ALL OTHER					
177	TOTAL ENROLLMENT					
178						
179	REVENUE PER PUPIL					
180						
181	EXPENSES PER PUPIL					



*FINANCIAL STATEMENTS
AND SUPPLEMENTARY INFORMATION*

JUNE 30, 2014 AND 2013

HENRY JOHNSON CHARTER SCHOOL

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AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

MEMBERS OF:
NEW YORK STATE SOCIETY OF
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Henry Johnson Charter School

Report on the Financial Statements

We have audited the accompanying financial statements of Henry Johnson Charter School (a nonprofit organization), which comprise the statements of financial position as of June 30, 2014 and 2013, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Henry Johnson Charter School as of June 30, 2014 and 2013, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedules of functional expenses on pages 13-14 is presented for purposes of additional analysis and is not a required part of the financial statements. The accompanying schedule of expenditures of federal awards on page 19 is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our reports dated October 21, 2014, on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.



CUSACK & COMPANY, CPA'S LLC

Latham, New York
October 21, 2014

HENRY JOHNSON CHARTER SCHOOL

STATEMENTS OF FINANCIAL POSITION

JUNE 30, 2014 AND 2013

ASSETS

	<u>2014</u>	<u>2013</u>
Current Assets		
Cash	\$ 1,744,797	\$ 1,433,567
Cash - Designated	1,089,619	1,088,923
Grants and Contracts Receivable	353,935	272,990
Prepaid Expenses	<u>90,317</u>	<u>101,233</u>
Total Current Assets	3,278,668	2,896,713
Property and Equipment - Net	<u>168,311</u>	<u>385,961</u>
Total Assets	<u>\$ 3,446,979</u>	<u>\$ 3,282,674</u>

LIABILITIES AND NET ASSETS

Current Liabilities		
Accounts Payable and Accrued Expenses	\$ 28,613	\$ 147,029
Accrued Payroll and Benefits	472,865	491,232
Compensated Absences	<u>18,881</u>	<u>13,572</u>
Total Liabilities	<u>520,359</u>	<u>651,833</u>
Net Assets		
Unrestricted		
Undesignated	1,837,001	1,541,918
Designated	<u>1,089,619</u>	<u>1,088,923</u>
Total Unrestricted	<u>2,926,620</u>	<u>2,630,841</u>
Total Liabilities and Net Assets	<u>\$ 3,446,979</u>	<u>\$ 3,282,674</u>

HENRY JOHNSON CHARTER SCHOOL

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2014

Revenue

Public School District	
Resident Student Enrollment	\$ 5,275,382
Students with Disabilities	10,122
Grants and Contracts	
Federal Grants	228,034
Food Service/Children Nutrition Program	<u>311,012</u>
Total Revenue	<u>5,824,550</u>

Expenses

Program Services	
Regular Education	3,658,789
Special Education	408,317
Other Programs	<u>432,213</u>
Total Program Services	4,499,319
Management and General	<u>803,331</u>
Total Operating Expenses	<u>5,302,650</u>
Surplus from School Operations	<u>521,900</u>

Other Revenue

Contributions	55
Fundraising	3,748
Interest Income	699
Miscellaneous Income	<u>26,588</u>
Total Other Revenue	<u>31,090</u>

Increase in Net Assets before Extraordinary Item	552,990
Extraordinary Item	<u>(257,211)</u>
Increase in Net Assets	295,779
Net Assets, Beginning of Year	<u>2,630,841</u>
Net Assets, End of Year	<u><u>\$ 2,926,620</u></u>

HENRY JOHNSON CHARTER SCHOOL

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2013

Revenue

Public School District	
Resident Student Enrollment	\$ 5,370,882
Students with Disabilities	5,476
Grants and Contracts	
Federal Grants	195,145
Food Service/Children Nutrition Program	<u>297,280</u>
Total Revenue	<u>5,868,783</u>

Expenses

Program Services	
Regular Education	3,838,839
Special Education	443,315
Other Programs	<u>359,686</u>
Total Program Services	4,641,840

Management and General	<u>801,852</u>
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Total Operating Expenses	<u>5,443,692</u>
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Surplus from School Operations	<u>425,091</u>
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Other Revenue

Contributions	1,587
Fundraising	1,263
Interest Income	420
Miscellaneous Income	<u>23,685</u>
Total Other Revenue	<u>26,955</u>

Increase in Net Assets	452,046
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Net Assets, Beginning of Year	<u>2,178,795</u>
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Net Assets, End of Year	<u>\$ 2,630,841</u>
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HENRY JOHNSON CHARTER SCHOOL
STATEMENTS OF CASH FLOWS
 FOR THE YEARS ENDED JUNE 30, 2014 AND 2013

	<u>2014</u>	<u>2013</u>
Cash Flows Provided by Operating Activities:		
Increase in Net Assets	\$ 295,779	\$ 452,046
Adjustments to Reconcile Increase in Net Assets to Net Cash Provided by Operating Activities:		
Depreciation	53,438	55,157
Bad Debt Expense	3,500	24,425
Extraordinary Item - Loss on Fair Value Adjustment	257,211	-
Changes in Operating Assets and Liabilities		
<u>(Increase) Decrease in Assets</u>		
Grants and Contracts Receivable	(84,445)	(82,063)
Prepaid Expenses	10,916	35,992
<u>Increase (Decrease) in Liabilities</u>		
Accounts Payable and Accrued Expenses	(118,416)	93,122
Accrued Payroll and Benefits	(18,367)	27,974
Compensated Absences	5,309	(1,523)
Net Cash Provided by Operating Activities	404,925	605,130
Cash Flows Used in Investing Activities		
Purchase of Property and Equipment	(92,999)	(85,605)
Net Increase in Cash	311,926	519,525
Cash, Beginning of Year	2,522,490	2,002,965
Cash, End of Year	\$ 2,834,416	\$ 2,522,490

1. ORGANIZATION AND PURPOSE

Organization

Henry Johnson Charter School (the “School”) is a New York not-for-profit organization that works to ensure all students reach the highest levels of scholastic achievement in an environment that instills character, virtue, and “habits of mind” that ensure success both within and outside the classroom: diligence, courage, respect, self-reliance, duty and responsibility.

A provisional charter, valid for five years, was granted to the School by the University of the State of New York pursuant to Article 56 of the Education Law of the State of New York. The School began providing educational services in the fall of 2007 for K-1 grades. The provisional charter allowed for an additional grade to be added in each subsequent year until the School reaches grades K-4. A charter renewal was granted in 2011 extending the school’s operations for an additional three years. As of June 30, 2014, the School had an enrollment of 365 students in K-4th grades. An additional five year renewal is pending the authorizer’s recommendation.

The School is governed by a Board of Trustees in accordance with the School’s by-laws. The School is a member of the Brighter Choice Foundation, which provides start-up grants, school facilities, revolving loan funds and technical assistance to area charter schools.

2. ACCOUNTING POLICIES AND FINANCIAL STATEMENT PRESENTATION

Financial Statement Presentation

The following summarizes the significant accounting policies consistently applied in the preparation of the School’s financial statements, with references to the Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) where applicable.

Basis of Accounting

The accompanying financial statements have been prepared in accordance with FASB ASC “Financial Statements of Not-for-Profit Organizations” utilizing the accrual basis of accounting. This basis of accounting conforms to accounting principles generally accepted in the United States of America.

Support and Revenue

Grants and pledges received are measured at their fair values and reported as an increase in net assets. The School reports grants and pledges as restricted support when a portion of their value is assigned to a long-term future use; long-term meaning in excess of one year for the purpose of these financial statements.

2. ACCOUNTING POLICIES AND FINANCIAL STATEMENT PRESENTATION (CONTINUED)

Support and Revenue (Continued)

The School reports gifts of goods and equipment as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations about how long those long-lived assets must be maintained, the School reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

Revenue Recognition

A substantial portion of the School's revenue and related receivables is derived from its billing of Albany City School District in accordance with state law that requires the District to reimburse the School on a per capita basis. These revenues are recognized ratably over the related school year during which they are earned.

Revenue from other governmental resources generally represents entitlements grants and is recognized as earned as allowable expenditures are incurred. Costs are subject to audit and changes, if any, are recognized in the year known.

Donated Services

A number of unpaid volunteers have made contributions of their time. The value of this contributed time is not reflected in these financial statements since it is not susceptible to objective measurement or valuation and it does not meet the reporting requirements of the accounting standards.

Grants, Contracts and Accounts Receivable

Receivables are carried at original invoice amount less an estimate made for doubtful receivables based on a review of all outstanding amounts on a monthly basis. Management determines the allowance for doubtful accounts by identifying troubled accounts and by using historical experience applied to an aging of accounts. Receivables are written off when deemed uncollectible. Recoveries of accounts previously written off are recorded when received. A receivable is considered past due if any portion of the receivable balance is outstanding for more than 90 days. Management considers all receivables to be fully collectible. Accordingly, no allowance for doubtful accounts is required.

2. ACCOUNTING POLICIES AND FINANCIAL STATEMENT PRESENTATION (CONTINUED)

Property, Equipment and Depreciation

Acquisitions of property and equipment in excess of \$500 are capitalized and recorded at cost. Improvements and replacements of property and equipment are capitalized. Maintenance and repairs not improving or extending the lives of property and equipment is charged to expense as incurred. When assets are sold or retired, their cost and related accumulated depreciation are removed from the accounts and any gain or loss is reported in the statements of activities. Depreciation is provided over the estimated useful life of each class of depreciable assets (ranging from 3 to 15 years) and is computed using the straight-line method.

Conditional and Unconditional Promises to Give

At June 30, 2014 and 2013, the School had not received any conditional or unconditional promises to give.

Functional Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis. Accordingly, certain costs have been allocated among the programs benefitted. Salaries are allocated based on estimates of total time spent, while other expenses are allocated based on estimates of the resources used.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from these estimates.

Fair Value

Fair value is defined as an exchange price that would be received for an asset or paid to transfer a liability (an “exit” price) in the principal or most advantageous market for the asset or liability between market participants on the measurement date.

Income Taxes

The School is exempt from federal income tax under Section (c)(3) of the Internal Revenue Code, and the School is exempt from state income tax. The School has been classified as a publicly-supported organization that is not a private foundation under Section 509(a) of the Code.

2. ACCOUNTING POLICIES AND FINANCIAL STATEMENT PRESENTATION (CONTINUED)

Income Taxes (Continued)

Under Accounting Standards Codification (ASC) Section 740, the tax-exempt status of a tax-exempt entity is an uncertain tax position, since events could potentially occur that jeopardize tax exempt status. Management is not aware of any events that could jeopardize tax exempt status.

Forms 990 filed by the School are subject to examination by the Internal Revenue Service up to three years from the extended due date of each return. Forms 990 filed by the School for the fiscal years prior to June 30, 2011 are no longer subject to examination. There are currently no audits for these tax periods in progress.

Cash and Cash Equivalents

For purposes of the statement of financial position classification and the statement of cash flows, the School considers all highly liquid debt instruments purchased with a maturity of three months or less and any certificates of deposit that do not contain material early withdrawal penalties to be cash equivalents.

Designated cash represents funds set aside by Board action for future school expansion.

Advertising Costs

The School expenses advertising costs as they are incurred. Advertising costs for the years ended June 30, 2014 and 2013 were \$9,418 and \$15,432, respectively.

Subsequent Events

The School has adopted ASC 855, *Subsequent Events*, which establishes general standards of accounting for, and disclosures of, events that occur after the due date of the financial statements but before the financial statements are issued or are available to be issued. In the preparation of these financial statements and notes thereto, management has evaluated subsequent events or transactions as to any potential material impact on operations or financial position occurring through October 21, 2014, the date the financial statements were available to be issued. No such events or transactions were identified.

3. GRANTS, CONTRACTS AND ACCOUNTS RECEIVABLE

At June 30, 2014 and 2013, grants, contracts and accounts receivable were comprised of the following funding sources:

	<u>2014</u>	<u>2013</u>
School District Tuition	\$ 319,113	\$ 215,063
U.S. Department of Agriculture	<u>34,822</u>	<u>57,927</u>
	<u>\$ 353,935</u>	<u>\$ 272,990</u>

4. PROPERTY AND EQUIPMENT - NET

Property and equipment - net are reflected at historical cost, net of related depreciation, and are comprised of the following at June 30, 2014 and 2013:

	<u>2014</u>	<u>2013</u>
Buildings	\$ -	\$ 174,915
Land	28,000	53,634
Land Improvements	2,234	-
Equipment	235,484	211,261
Furniture and Fixtures	184,355	182,749
Leasehold Improvements	<u>41,903</u>	<u>37,403</u>
Total at Cost	491,976	659,962
Less: Accumulated Depreciation	<u>(323,665)</u>	<u>(274,001)</u>
	<u>\$ 168,311</u>	<u>\$ 385,961</u>

Depreciation expense was \$53,438 and \$55,157 for the years ended June 30, 2014 and 2013, respectively.

5. RENTAL OF FACILITY

The School currently leases facilities from the Brighter Choice Foundation through July 31, 2015. Net occupancy costs for the years ended June 30, 2014 and 2013 was \$560,000 and \$551,600, respectively. Rental expense for the year ending June 30, 2015 is estimated to be \$560,000.

6. RETIREMENT PLAN

The School has adopted a SIMPLE IRA retirement plan that all employees are eligible to participate in. The School contributes a matching contribution of up to 3% of the employee's gross compensation per payroll to any employee who contributes to the plan. The School's retirement plan expense for the years ended June 30, 2014 and 2013 was \$44,150 and \$31,125, respectively.

7. CONCENTRATION OF RISK

The School receives a substantial portion of its funding from school districts where students reside. Two school districts comprised approximately 83% and 82% of total revenue and support for the years ended June 30, 2014 and 2013, respectively. No other funding source accounted for more than 10% of total revenue and support.

The School does occasionally maintain deposits in excess of federal insured limits. FASB ASC 850-10 identifies this as a possible concentration of credit risk requiring disclosure, regardless of the degree of risk. The risk is further managed by maintaining all deposits in high quality financial institutions.

The School is subject to audits and reviews of reimbursable costs by various governmental agencies. The outcome of the audits and reviews may have the effect of retroactively increasing or decreasing revenue from various sources. These charges, if any, will be recognized in accordance with the rules and guidelines established by the various funding sources.

8. EXTRAORDINARY ITEM

In March 2014 the School completed a demolition project of two buildings on lots adjacent to the School. The land was appraised in March 2014 and a write-down of the property from cost to fair value was performed once impairment was realized.

SUPPLEMENTARY INFORMATION

HENRY JOHNSON CHARTER SCHOOL*SCHEDULE OF FUNCTIONAL EXPENSES**FOR THE YEAR ENDED JUNE 30, 2014*

	<u>Program Services</u>				<u>Supporting Services</u>	
	<u>Regular Education</u>	<u>Special Education</u>	<u>Other Education</u>	<u>Total</u>	<u>Management and General</u>	<u>Total</u>
Administrative Personnel	\$ 113,712	\$ -	\$ -	\$ 113,712	\$ 454,849	\$ 568,561
Instructional Personnel	1,958,352	204,505	-	2,162,857	-	2,162,857
Non-Instructional Personnel	-	-	112,975	112,975	41,983	154,958
Total Salaries	<u>2,072,064</u>	<u>204,505</u>	<u>112,975</u>	<u>2,389,544</u>	<u>496,832</u>	<u>2,886,376</u>
Fringe Benefits and Payroll Taxes	456,065	45,012	-	501,077	100,113	601,190
Retirement	33,492	3,306	-	36,798	7,352	44,150
Legal Service	10,555	1,042	-	11,597	2,317	13,914
Accounting and Audit Services	20,756	2,049	-	22,805	4,556	27,361
Other Purchased, Professional and Consulting Services	133,252	60,361	-	193,613	38,683	232,296
Building and Land Lease	424,818	41,928	28,902	495,648	64,352	560,000
Repairs and Maintenance	138,204	13,640	9,402	161,246	20,935	182,181
Insurance	26,720	2,638	1,817	31,175	4,048	35,223
Utilities	53,956	5,325	3,671	62,952	8,173	71,125
Supplies and Materials	61,820	6,101	-	67,921	36,951	104,872
Equipment and Furnishings	1,976	195	-	2,171	434	2,605
Staff Development	16,839	1,662	-	18,501	-	18,501
Marketing and Recruitment	7,145	705	-	7,850	1,568	9,418
Technology	11,568	1,142	-	12,710	2,539	15,249
Food Service	-	-	143,516	143,516	-	143,516
Student Services	115,520	11,401	130,154	257,075	-	257,075
Office Expense	26,101	2,575	1,776	30,452	3,954	34,406
Depreciation and Other	<u>47,938</u>	<u>4,730</u>	<u>-</u>	<u>52,668</u>	<u>10,524</u>	<u>63,192</u>
Total Expenses	<u>\$ 3,658,789</u>	<u>\$ 408,317</u>	<u>\$ 432,213</u>	<u>\$ 4,499,319</u>	<u>\$ 803,331</u>	<u>\$ 5,302,650</u>

HENRY JOHNSON CHARTER SCHOOL*SCHEDULE OF FUNCTIONAL EXPENSES**FOR THE YEAR ENDED JUNE 30, 2013*

	<u>Program Services</u>			<u>Supporting Services</u>	
	<u>Regular Education</u>	<u>Special Education</u>	<u>Other Education</u>	<u>Management and General</u>	<u>Total</u>
Administrative Personnel	\$ 139,897	\$ -	\$ -	\$ 458,455	\$ 598,352
Instructional Personnel	2,045,932	236,628	-	-	2,282,560
Non-Instructional Personnel	-	-	77,601	40,194	117,795
Total Salaries	<u>2,185,829</u>	<u>236,628</u>	<u>77,601</u>	<u>498,649</u>	<u>2,998,707</u>
Fringe Benefits and Payroll Taxes	473,517	50,614	-	98,061	622,192
Retirement	23,688	2,532	-	4,905	31,125
Legal Service	27,860	2,977	-	5,769	36,606
Accounting and Audit Services	17,847	1,907	-	3,696	23,450
Other Purchased, Professional and Consulting Services	115,410	42,336	-	29,513	187,259
Building and Land Lease	419,793	44,871	24,887	62,049	551,600
Repairs and Maintenance	140,582	15,027	8,334	20,779	184,722
Insurance	24,988	2,671	1,483	3,692	32,834
Utilities	40,807	4,362	2,419	6,032	53,620
Supplies and Materials	57,192	6,113	-	43,049	106,354
Equipment and Furnishings	868	92	-	180	1,140
Staff Development	43,892	4,692	-	-	48,584
Marketing and Recruitment	11,745	1,255	-	2,432	15,432
Technology	13,439	1,437	-	2,783	17,659
Food Service	-	-	141,982	-	141,982
Student Services	135,834	14,519	101,385	-	251,738
Office Expense	26,862	2,871	1,595	3,968	35,296
Depreciation and Other	<u>78,686</u>	<u>8,411</u>	<u>-</u>	<u>16,295</u>	<u>103,392</u>
Total Expenses	<u>\$ 3,838,839</u>	<u>\$ 443,315</u>	<u>\$ 359,686</u>	<u>\$ 801,852</u>	<u>\$ 5,443,692</u>

FEDERAL AWARD PROGRAM INFORMATION

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Trustees
Henry Johnson Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the Henry Johnson Charter School (the "School"), which comprise the statement of financial position as of June 30, 2014, and the related statements of activities and cash flows as of and for the year then ended, and the related notes to the financial statements and have issued our report thereon dated October 21, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Cusack & Company, CPA's LLC". The signature is written in a cursive, flowing style.

CUSACK & COMPANY, CPA'S LLC

Latham, New York
October 21, 2014

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR
EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER
COMPLIANCE REQUIRED BY OMB CIRCULAR A-133**

To the Board of Trustees
Henry Johnson Charter School

Report on Compliance for Each Major Federal Program

We have audited the Henry Johnson Charter School's (the "School") compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the School's major federal programs for the year ended June 30, 2014. The School's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the School's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination on the School's compliance.

Opinion on Each Major Federal Program

In our opinion, the School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2014.

Report on Internal Control Over Compliance

Management of the School is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the School's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing our opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.



CUSACK & COMPANY, CPA'S LLC

Latham, New York
October 21, 2014

HENRY JOHNSON CHARTER SCHOOL
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
 FOR THE YEAR ENDED JUNE 30, 2014

<u>Federal Grantor/Pass-Through Grantor/Program or Cluster Title</u>	<u>Federal CFDA Number</u>	<u>Pass-Through Entity/Project Number</u>	<u>Federal Expenditures</u>
<u>Passed Through New York State Education Department:</u>			
<u>U.S. Department of Education</u>			
ESEA Title I (FY14)	84.010	0021-14-4369	\$ 177,727
ESEA Title I (FY13)	84.010	0021-13-4369	45,436
Improving Teacher Quality State Grants	84.367	0147-14-4369	2,599
Improving Teacher Quality State Grants	84.367	0147-14-4369	<u>2,272</u>
Total U.S. Department of Education Passed Through New York State Education Department			<u>228,034</u>
<u>U.S. Department of Agriculture</u>			
School Breakfast Program	10.553	-	81,235
School Lunch Program	10.555	-	221,011
School Lunch Program - Donated Commodities	10.555	-	<u>2,061</u>
Total U.S. Department of Agriculture Passed Through New York State Education Department			<u>304,307</u>
Total Federal Assistance			<u>\$ 532,341</u>

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying schedule of expenditures of federal awards was prepared on the accrual basis of accounting. Grant awards are recorded as revenue when the criteria for earning the revenue is met, generally when the expenditure of grant funds is made. Grant expenditures are recorded when the liability is incurred.

The amounts reported as federal expenditures on the schedule represent expenditures of federal funds as obtained from the appropriate federal financial reports for the applicable programs and periods. The non-federal share of expenditures, if any, is excluded from the schedule.

2. SCOPE OF AUDIT PURSUANT TO OMB CIRCULAR A-133

Henry Johnson Charter School is an independent non-profit corporation. All federal grant operations of the School are included in the scope of the single audit.

HENRY JOHNSON CHARTER SCHOOL
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2014

SECTION I — SUMMARY OF AUDITOR’S RESULTS

Financial Statements

Type of auditor’s report issued: Unqualified

Internal control over financial reporting:

- “Going Concern” explanatory paragraph included in audit report? _____ Yes X No
- Significant deficiency disclosed? _____ Yes X No
- Significant deficiency(ies) reported as a material weakness? _____ Yes X None reported
- Material noncompliance disclosed? _____ Yes X No

Federal Awards

Internal Control over major programs:

- Significant deficiency disclosed for any major programs? _____ Yes X No
- Significant deficiency(ies) reported for any major programs as a material weakness? _____ Yes X None reported
- Any known questioned costs reported? _____ Yes X No

Type of auditor’s report issued on compliance for major programs: Unqualified

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133? _____ Yes X No

Identification of major programs:

<u>CFDA Number(s)</u> 10.553/10.555	<u>Name of Federal Program or Clusters</u> Child Nutrition Cluster
--	---

Dollar threshold used to distinguish between type A and type B programs: \$ 300,000

Auditee qualified as low-risk auditee? _____ Yes X No

SECTION II — FINANCIAL STATEMENT FINDINGS

N/A

SECTION III — FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

N/A

SECTION IV — RESOLUTION OF PRIOR YEAR AUDIT FINDINGS

N/A

CUSACK & COMPANY
Certified Public Accountants LLC
7 AIRPORT PARK BOULEVARD
LATHAM, NEW YORK 12110
(518) 786-3550
FAX (518) 786-1538
E-MAIL ADDRESS: INFO@CUSACKCPA.COM
WWW.CUSACKCPA.COM

MEMBERS OF:
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

MEMBERS OF:
NEW YORK STATE SOCIETY OF
CERTIFIED PUBLIC ACCOUNTANTS

October 21, 2014

To the Board of Trustees
Henry Johnson Charter School

We have audited the financial statements of Henry Johnson Charter School for the year ended June 30, 2014, and have issued our report thereon dated October 21, 2014. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated July 1, 2014. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Henry Johnson Charter School are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the Organization during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There were no sensitive estimates affecting the financial statements for the year ended June 2014.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The attached schedule summarizes uncorrected misstatements of the financial statements. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole, see Schedule (1). Several material misstatements detected as a result of audit procedures were corrected by management, see Schedule (2).

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 21, 2014.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Organization's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Organization's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

CURRENT YEAR RECOMMENDATIONS

Statement of Auditing Standards "Communicating Internal Control Related Matters Identified in an Audit" issued by the American Institute of Certified Public Accountants requires the reporting of a significant deficiency if the School does not employ an individual with the necessary qualifications to prepare a complete set of financial statements and related footnotes in accordance with generally accepted accounting principles. The School does not employ such a person. Governance and management have been advised of this previously and have concluded that the cost to rectify this comment would exceed the benefit.

Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with U.S. generally accepted accounting principles, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Board of Directors and management of Henry Johnson Charter School and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

A handwritten signature in black ink that reads "Cusack & Company, CPA's LLC". The signature is written in a cursive, flowing style.

CUSACK & COMPANY, CPA'S LLC

Cusack & Company, CPA's LLC

Passed Journal Entries

Client	HJCS #2501	Year-end	6/30/2014
Prepared by & Date	LMB 9/12/14	Reviewed by & Date	W/P Ref. 1.6

PASSED JOURNAL ENTRIES: (JE's passed on because they are below thresholds required for booking entry)

	<i>Ref.</i>	<i>Debit</i>	<i>Credit</i>
(1) < Passed JE related to inventory not recorded on books >			
Dr. Inventory	D-1	\$ 2,498.42	
Cr. Cost of Goods Sold School Lunch	D-1		\$ 2,498.42
(2) < Passed JE related to tax portion of vacation accrual not recorded >			
Dr. Accrued Vacation	O-2	\$ 1,444.43	
Cr. Payroll Taxes	O-2		\$ 1,444.43
(3) < Passed JE related to (1) day of admin salaries not accrued >			
Dr. Accrued Payroll	O-1	\$ 2,313.45	
Cr. Salaries Expense	O-1		\$ 2,313.45
(4) < Passed JE related to tuition revenue reconciliation variance with billing >			
Dr. Accounts Receivable	W-2	\$ 3,239.92	
Cr. Tuition Revenue	W-2		\$ 3,239.92
(5) < Passed JE related to actual 2014 bonus payout greater than accrual estimate >			
Dr. Salaries Expense	1.7	\$ 8,495.00	
Cr. Accrued Payroll	1.7		\$ 8,495.00

Prepared by _____

**Henry Johnson Charter School
Adjusting Journal Entries**

Reviewed by _____

Reference	Type	Date Account Number	Description	Debit	Credit	Workpaper
AJE.01	Adjusting	12/31/13				
		1203	Lunch Receivable (Food Svc)	134.40		
		4252	School Lunch Program Revenue		134.40	
			ADJUST CREDIT MEMO (CLIENT ALREADY BOOKED)			W-3
AJE.02	Adjusting	12/31/13				
		4252	School Lunch Program Revenue	1,727.40		
		4253	Lunch Prog Cash Sales		1,727.40	
			ADJUST CASH LUNCH SALES RECOUP			W-3
AJE.03	Adjusting	06/30/14				
		1511	Accumulated Depreciation Furn/Fi	3,775.70		
		1501	Equipment PPE		3,775.70	
			JE to record asset disposals in 13-14			H-1
AJE.04	Adjusting	06/30/14				
		1500	Fixed Assets Other	2,060.94		
		4261	Other Income		2,060.94	
			JE to correct balance sheet and income statement for commodities			W-5
AJE.05	Adjusting	06/30/14				
		1501	Equipment PPE	5,888.96		
		5103	Office Equip & Furniture		2,399.98	
		5302	Maint & Repairs		4,500.00	
		5310	Security/Fire/Alarm Exp		3,488.98	
		1510	Leasehold Improvements	4,500.00		
			JE to capitalize asses found during fixed asset search			H-1
AJE.06	Adjusting	06/30/14				
		1501	Equipment PPE	1,742.00		
		1502	Furniture & Fixtures PPE	1,605.41		
		1581	Land Improvements	2,233.50		
		5103	Office Equip & Furniture		2,405.41	
		5105	Classroom Furniture		942.00	
		5302	Maint & Repairs		2,233.50	
			JE to capitalize additional fixed assets identified by client during fieldwork			H-1

Prepared by _____

Henry Johnson Charter School Adjusting Journal Entries

Reviewed by _____

Reference	Type	Date Account Number	Description	Debit	Credit	Workpaper
AJE.07	Adjusting	06/30/14				
		5303	Moving Expenses		56,661.36	
		1581	Land Improvements	56,661.36		
			JE to capitalize 13-14 demolition			H-1
AJE.08	Adjusting	06/30/14				
		9900	Gain/Loss on Sale of Asset	257,210.65		
		1580	Building - 34 Watervliet Ave		22,528.94	
		1851	Building - 36 Watervliet Ave		124,386.05	
		1581	Land Improvements		110,295.66	
			JE to record asset write-down and updated land basis			H-1
AJE.09	Adjusting	06/30/14				
		5675	Depreciation Expense	11,438.37		
		1511	Accumulated Depreciation Furn/Fi		11,438.37	
			JE to correct deprecation expense for audit year			H-1
AJE.10	Adjusting	06/30/14				
		1203	Lunch Receivable (Food Svc)	31,321.20		
		1202	School Districts Receivable		31,321.20	
			JE to reclass between A/R accounts for invoicing error			C-1.1
AJE.11	Adjusting	06/30/14				
		5001	Consultants	6,600.00		
		1430	Prepaid Expense		6,600.00	
			JE to correct prepaids per TB			E-1
AJE.12	Adjusting	06/30/14				
		6258	Bonuses	26,560.18		
		6303	PR Tax - SS/Medicare	2,031.85		
		2016	Accrued Salaries		133,701.30	
		6200	Teacher Salaries - Other	105,109.27		
			JE to record bonus accrual and correct expense accounts			O-3
		TOTAL		<u>520,601.19</u>	<u>520,601.19</u>	

Transmittal Form
Annual Financial Statement Audit Report
for SUNY Authorized Charter Schools

School Name:	Henry Johnson Charter School
Date (Report is due Nov. 1):	November 1, 2014
School Fiscal Contact Name:	Deborah Dhuy
School Fiscal Contact Email:	[REDACTED]
School Fiscal Contact Phone:	[REDACTED]
School Audit Firm Name:	Cusack & Company CPA's LLC
School Audit Contact Name:	Paul A. Cuda, CPA
School Audit Contact Email:	pcuda@cusackcpa.com
School Audit Contact Phone:	518.786.3550 x14
Audit Period:	2013-14
Prior Year:	2012-13

The following items are required to be included:

- .. The independent auditor's report on financial statements and notes.
- .. Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
- .. Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$500,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	Attached
Management Letter Response	N/A - Included in Above
Form 990	Filed on extension with the IRS, will send when available
Federal Single Audit (A-133) ¹	Included
Corrective Action Plan	N/A - No findings

Please also send an ELECTRONIC copy of: 1.) This transmittal form; 2.) Audited Financial Report; and if applicable 3.) Management Letter and Response; 4.) Federal Single Audit (A-133) ONLY to the following offices via email. A copy of the Excel file containing the four schedules Does NOT need to be included.

NYS Education Department Public School Choice Programs 89 Washington Avenue Room 462 EBA Albany, New York 12234 charterschools@mail.nysed.gov	NYS Education Department Office of Audit Services 89 Washington Avenue Room 524 EBA Room 524 EBA Albany, New York 12234 fsanda133@mail.nysed.gov
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¹ A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Circ

Henry Johnson Charter School Statement of Financial Position as of June 30

<u>ASSETS</u>	<u>2014</u>	<u>2013</u>	<u>TIC</u>
<u>CURRENT ASSETS</u>			
Cash and cash equivalents	2834416	2522490	
Grants and contracts receivable	353935	272990	
Accounts receivables	90317	101233	
Prepaid expenses	0	0	
Contributions and other receivables	0	0	
TOTAL CURRENT ASSETS	3,278,668	2,896,713	
<u>PROPERTY, BUILDING AND EQUIPMENT, net</u>	168311	385961	
<u>OTHER ASSETS</u>	0	0	
TOTAL ASSETS	3,446,979	3,282,674	
<u>LIABILITIES AND NET ASSETS</u>			
<u>CURRENT LIABILITIES</u>			
Accounts payable and accrued expenses	28613	147029	
Accrued payroll and benefits	491746	504804	
Deferred Revenue	0	0	
Current maturities of long-term debt	0	0	
Short Term Debt - Bonds, Notes Payable	0	0	
Other	0	0	
TOTAL CURRENT LIABILITIES	520,359	651,833	
<u>LONG-TERM DEBT and NOTES PAYABLE, net current maturities</u>	0	0	
TOTAL LIABILITIES	<u>520,359</u>	<u>651,833</u>	
<u>NET ASSETS</u>			
Unrestricted	2926620	2630841	
Temporarily restricted	0	0	
TOTAL NET ASSETS	<u>2,926,620</u>	<u>2,630,841</u>	
TOTAL LIABILITIES AND NET ASSETS	3,446,979	3,282,674	

CSI:
State, Federal or other

CSI:
NON GRANT
- Due from School Districts
- Due from Governments

CSI:
Operating and Capital
Reserves, Deferred Costs,
Investments, Due from
Affiliate/CMO, Fixed
Assets

Henry Johnson Charter School
Statement of Activities
as of June 30

	2014			2013
	Unrestricted	Temporarily Restricted	Total	Total
REVENUE, GAINS AND OTHER SUPPORT				
Public School District				
Resident Student Enrollment	5275382	\$-	\$5,275,382	5370882
Students with disabilities	10122	-	10,122	5476
Grants and Contracts				
State and local	0	-	-	0
Federal - Title and IDEA	228034	-	228,034	195145
Federal - Other	0	-	-	0
Other	0	-	-	0
Food Service/Child Nutrition Program	311012	-	<u>311,012</u>	297280
TOTAL REVENUE, GAINS AND OTHER SUPPORT	5,824,550	-	5,824,550	5,868,783
EXPENSES				
Program Services				
Regular Education	3658789	\$-	\$3,658,789	3838839
Special Education	408317	-	408,317	443315
Other Programs	432213	-	432,213	359686
Total Program Services	4,499,319	-	4,499,319	4,641,840
Management and general	803331	-	803,331	801852
Fundraising	0	-	-	0
TOTAL OPERATING EXPENSES	5,302,650	-	5,302,650	5,443,692
SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS	521,900	-	521,900	425,091
SUPPORT AND OTHER REVENUE				
Contributions				
Foundations	0	\$-	\$-	0
Individuals	55	-	55	1587
Corporations	0	-	-	0
Fundraising	3748	-	3,748	1263
Interest income	699	-	699	420
Miscellaneous income	26588	-	26,588	23685
Net assets released from restriction	0	-	-	0
TOTAL SUPPORT AND OTHER REVENUE	31,090	-	31,090	26,955
CHANGE IN NET ASSETS	552,990	-	552,990	452,046
NET ASSETS BEGINNING OF YEAR	2630841	-	2,630,841	2178795
CURRENT YEAR EXTRAORDINARY ITEM (See footnotes in	-257211	-	<u>(257,211)</u>	0
NET ASSETS END OF YEAR	\$2,926,620	\$-	\$2,926,620	\$2,630,841

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**Henry Johnson Charter School
Statement of Cash Flows**

as of June 30

	2014	2013
		<small>*Please briefly explain at</small>
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	295779	452046
Revenues from School Districts	0	0
Accounts Receivable		0
Due from School Districts	0	0
Depreciation	53438	55157
Grants Receivable	-84445	-82063
Due from NYS	0	0
Grant revenues	0	0
Prepaid Expenses	10916	35992
Accounts Payable	-118416	93122
Accrued Expenses	-18367	27974
Accrued Liabilities	5309	-1523
Contributions and fund-raising activities	0	0
Miscellaneous sources	0	0
Deferred Revenue	0	0
Interest payments	0	0
Bad Debt Expense	3500	24425
Extraordinary Item - Loss on Fair Value Adjustment	257211	0
NET CASH PROVIDED FROM OPERATING ACTIVITIES	\$404,925	\$605,130
CASH FLOWS - INVESTING ACTIVITIES	\$	\$
Purchase of equipment	-92999	-85605
Other	0	0
NET CASH PROVIDED FROM INVESTING ACTIVITIES	\$(92,999)	\$(85,605)
CASH FLOWS - FINANCING ACTIVITIES	\$	\$
Principal payments on long-term debt	0	0
Other	0	0
NET CASH PROVIDED FROM FINANCING ACTIVITIES	\$-	\$-
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	\$311,926	\$519,525
Cash at beginning of year	2522490	2002965
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$2,834,416	\$2,522,490

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**Henry Johnson Charter School
Statement of Functional Expenses
as of June 30**

		2014					
		Program Services				Supporting Service	
	No. of Positions	Regular	Special	Other Education	Total	Fund-raising	Management and General
		Education	Education				
		\$	\$	\$	\$	\$	\$
Personnel Services Costs							
Administrative Staff Personnel	8	113712	0	0	113,712	-	454849
Instructional Personnel	46	1958352	204505	0	2,162,857	-	0
Non-Instructional Personnel	3	0	0	112975	112,975	-	41983
Total Salaries and Staff	57.00	2,072,064	204,505	112,975	2,389,544	-	496,832
Fringe Benefits & Payroll Taxes		456065	45012	0	501,077	-	100113
Retirement		33492	3306	0	36,798	-	7352
Management Company Fees		0	0	0	-	-	-
Legal Service		10555	1042	0	11,597	-	2317
Accounting / Audit Services		20756	2049	0	22,805	-	4556
Other Purchased / Professional / Consulting Services		133252	60361	0	193,613	-	38683
Building and Land Rent / Lease		424818	41928	28902	495,648	-	64352
Repairs & Maintenance		138204	13640	9402	161,246	-	20935
Insurance		26720	2638	1817	31,175	-	4048
Utilities		53956	5325	3671	62,952	-	8173
Supplies / Materials		61820	6101	0	67,921	-	36951
Equipment / Furnishings		1976	195	0	2,171	-	434
Staff Development		16839	1662	0	18,501	-	0
Marketing / Recruitment		7145	705	0	7,850	-	1568
Technology		11568	1142	0	12,710	-	2539
Food Service		0	0	143516	143,516	-	0
Student Services		115520	11401	130154	257,075	-	0
Office Expense		26101	2575	1776	30,452	-	3954
Depreciation		40539	4000	0	44,539	-	8899
OTHER		7399	730	0	8,129	-	1625
Total Expenses		\$3,658,789	\$408,317	\$432,213	\$4,499,319	\$-	\$803,331

			2013
			S
Total	Total		
\$	\$	\$	
454,849	568,561	598352	
-	2,162,857	2282560	
41,983	154,958	117795	
496,832	2,886,376	2,998,707	
100,113	601,190	622192	
7,352	44,150	31125	
-	-		
2,317	13,914	36606	
4,556	27,361	23450	
38,683	232,296	187259	
64,352	560,000	551600	
20,935	182,181	184722	
4,048	35,223	32834	
8,173	71,125	53620	
36,951	104,872	106354	
434	2,605	1140	
-	18,501	48584	
1,568	9,418	15432	
2,539	15,249	17659	
-	143,516	141982	
-	257,075	251738	
3,954	34,406	35296	
8,899	53,438	60425	
<u>1,625</u>	<u>9,754</u>	42967	
\$803,331	\$5,302,650	\$5,443,692	

Appendix E: Disclosure of Financial Interest Form

Created Thursday, July 10, 2014

Updated Monday, July 28, 2014

Page 1

010100860892 HENRY JOHNSON CS

An Appendix E: Disclosure of Financial Interest Form must be completed for each active Trustee who served on the charter school's Board of Trustees during the 2013-14 school year. Trustees are at times difficult to track down in the summer months. Trustees may complete and submit at their leisure (but before the deadline) their individual form at:

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/>. Trustees may download and/or email their forms to you upon completion.

Trustees who are technologically advanced may complete the survey using their smartphones or other mobile devices by downloading the this bar code link to the survey <https://fluidsurveys.com/account/surveys/540612/publish/qrcode/>. (Make sure you have the bar code application reader on your phone).

If a Trustee is unable to complete the form by the deadline (i.e, out of the country), the school is responsible for submitting the information required on the form for that individual trustee.

Just send the links via email today to your Trustees requesting that they each complete their form as soon as possible.
Thank you.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

Appendix F: BOT Membership Table

Created Friday, June 27, 2014

Updated Monday, July 28, 2014

Page 1

010100860892 HENRY JOHNSON CS

1. Current Board Member Information

	Full Name of Individual Trustees	Position on Board (Officer or Rep).	Voting Member	Area of Expertise &/or Additional Role	Terms Served & Length (include date of election and expiration)	Committee affiliations
1	Michael Strainese	Chair/President	Yes	Operations & Finance	1 Term, 3 years Election: 6/18/13 Expiration: 6/30/16	Finance
2	Saleem Cheeks	Treasurer	Yes	Public Relations	1 Term, 4 years Election: 9/19/12 Expiration: 6/30/16	Finance
3	Brian Backstrom	Secretary	Yes	Advocacy	1 Term, 2 years Election: 9/19/12 Expiration: 6/30/14	
4	Sharon Victoria DeSilva	Member	Yes	Former Parent and Legal	1 Term, 3 years Election: 9/19/12 Expiration: 6/30/15	
5	Latoya Taitt	Parent Rep	Yes		2 Term, 1 year Expiration: 6/30/15	
6	Juanita Nabors	Member	Yes		Term ends 6/30/2016	Finance
7	Raimundo Archibold	Member	Yes		Term ends 6/30/2016	
8	Bramble Buran	Member	Yes		Term ends 6/30/2016	
9	Rex Wang	Member	Yes		Term ends 6/30/2017	

2. Total Number of Members Joining Board during the 2013-14 school year

4

3. Total Number of Members Departing the Board during the 2013-14 school year

1

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

15

5. How many times did the Board meet during the 2013-14 school year?

12

6. How many times will the Board meet during the 2014-15 school year?

12

Thank you.

Henry Johnson Charter School
Appendix H: Enrollment and Retention Efforts

In 2013-14, the school made a good faith effort to attract and retain a greater enrollment of students with disabilities, English language learners, and students who are eligible applicants for the free and reduced price lunch program. The following list summarizes the actions taken.

Students with Special Needs

- Direct mail advertising that mentions special needs services
- Radio ads and brochures that mention special needs services
- Outreach to specialized feeder schools and programs
- We reach out to special needs pre-K programs through our special service vendor to provide enrollment materials to those families

English Language Learners

- Direct mail advertising in languages other than English
- Radio ads in Spanish
- Outreach by multi-lingual staff
- Outreach to immigrant community/ies
- Outreach to specialized feeder schools and programs
- Advertising and school materials are translated as needed
- School information session(s) will be held in trusted cultural centers in the community to attract more families who speak a language other than English including a Spanish outreach center and an African refuge office
- Advertising materials will be distributed in the primary languages other than English spoken in the area
- With notice, translators will be made available for families at school events, such as parent-teacher conferences
- Advertising materials will be provided to bi-lingual daycares

Students Eligible for Free and Reduced Lunch Programs

- Meal program was covered at school open house, on application and during tours
- Support is offered to assist families in completing all necessary paperwork to ensure eligible students participate in the lunch program
- Recruitment occurred throughout neighborhoods surrounding the school and in the local district
- Direct certification was used to ensure that any students new and returning with food stamps would automatically be approved
- An announcement goes to the unemployment office regarding our free and reduced lunch program

Going forward in 2014-15, the school plans to utilize additional measures.

- We are increasing our presence by using social media to help enhance our communication to our communities, families and other organizations.

Appendix I: Teacher and Administrator Attrition

Created Thursday, July 10, 2014

Page 1

Charter School Name: 010100860892 HENRY JOHNSON CS

Instructions for completing the Teacher and Administrator Attrition Tables
Board of Regents-authorized charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2013, the FTE for added staff from July 1, 2013 through June 30, 2014, and the FTE for any departed staff from July 1, 2013 through June 30, 2014 using the two tables provided.

2013-14 Teacher Attrition Table

FTE Teachers on June 30, 2013	FTE Teachers Additions 7/1/13 – 6/30/14	FTE Teacher Departures 7/1/13 – 6/30/14
38	11	14

2013-14 Administrator Position Attrition Table

FTE Administrator Positions On 6/30/2013	FTE Administrator Additions 7/1/13 – 6/30/14	FTE Administrator Departures 7/1/13 – 6/30/14
10	3.3	2

Thank you

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Thursday, August 20, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/551a80405b7d11e23>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Michael	Strianese

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

HENRY JOHNSON CS (SUNY TRUSTEES) 010100860892

8. Select all positions you have held on the Board:

(check all that apply)

-
- Chair/President
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

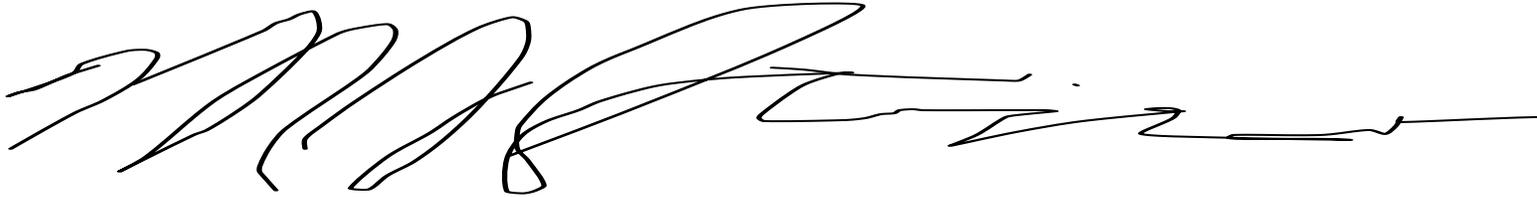
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "M. J. [unclear]", written across the page.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, August 21, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/ea1fac27f9ff74404b3>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Saleem	Cheeks

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

HENRY JOHNSON CS (SUNY TRUSTEES) 010100860892

8. Select all positions you have held on the Board:

(check all that apply)

• Chair/President

• Treasurer

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

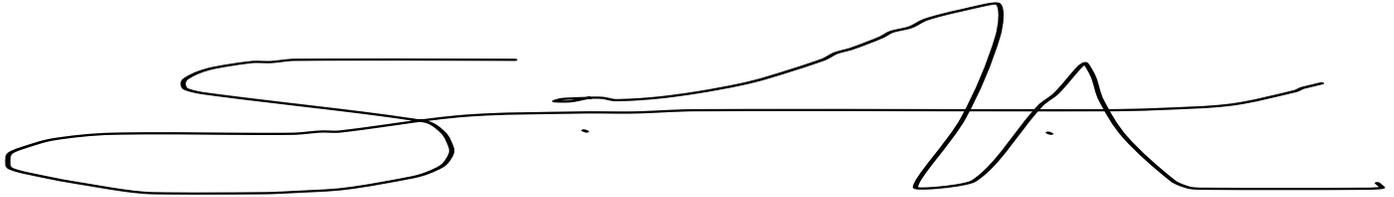
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of a large, stylized initial 'S' followed by a series of loops and a final horizontal stroke.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, August 24, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/deaaba6868a8fcf4ec>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Brian	Backstrom

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

HENRY JOHNSON CS (SUNY TRUSTEES) 010100860892

8. Select all positions you have held on the Board:

(check all that apply)

- Secretary
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

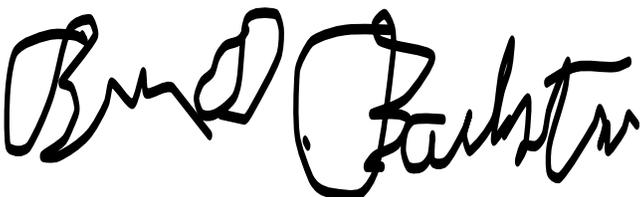
12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

Yes

12a. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

	Organization Conducting Business with the School	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Member with Interest	Steps Taken to Avoid Conflict of Interest
1	Albany Charter School Network	Educational and operational support services	50,000	self	Disclose; recuse on vote on contract
2					
3					
4					
5					

Signature of Trustee



Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, October 30, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/7a0caef3e8ed7e6ab1>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Juanita	Nabors

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

HENRY JOHNSON CS (SUNY TRUSTEES) 010100860892

8. Select all positions you have held on the Board:

(check all that apply)

(No response)

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

(No response)

12a. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization Conducting Business with the School	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Member with Interest	Steps Taken to Avoid Conflict of Interest
1				
2				
3				
4				
5				

Signature of Trustee

Thank you.