



I. SCHOOL INFORMATION AND COVER PAGE (To be Completed By All Charter Schools)

Created: 07/07/2015

Last updated: 07/31/2015

Please be advised that you will need to complete this task first (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

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1. SCHOOL NAME AND AUTHORIZER

(Select name from the drop down menu)

SOUTHSIDE ACADEMY CS (REGENTS) 421800860845

2. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

Regents-Authorized Charter School

3. DISTRICT / CSD OF LOCATION

Syracuse

4. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	2200 Onondaga Creek Blvd., Syracuse, NY 13207	315-476-3019	315-476-6639	[REDACTED]

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Joe Thienes
Title	Principal
Emergency Phone Number (###-###-####)	[REDACTED]

5. SCHOOL WEB ADDRESS (URL)

southsidecharterschool.org

6. DATE OF INITIAL CHARTER

2002-01-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2002-09-01 00:00:00

8. FINAL VERIFIED BEDS ENROLLMENT FOR THE 2014-15 School Year as reported to Department's Office of Information and Reporting Services (via the NYC DOE for charter schools in NYC) in August.

688

9. GRADES SERVED IN SCHOOL YEAR 2014-15

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8
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10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

	Yes/No	Name of CMO/EMO
	Yes	National Heritage Academies (NHA)

10a. Please provide the name and contact information for each of the following individuals who are management level personnel associated with the CMO.

	Name	Work Phone	Alternate Phone	Email Address	Contact this individual also in emergencies
CEO (e.g., network superintendent)	Chip Hurlburt	877-223-6402		[REDACTED]	No
CFO (e.g., network CFO)	Steve Conley	877-223-6402		[REDACTED]	No
Compliance Contact	Jason Starr	877-223-6402		[REDACTED]	No
Complaint Contact	Jason Starr	877-223-6402		[REDACTED]	No

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11. FACILITIES

Will the School maintain or operate multiple sites?

	No, just one site.
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12. SCHOOL SITES

Please list the sites where the school will operate in 2015-16.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	2200 Onondaga Creek Blvd., Syracuse, NY 13207	315-476-3019	SYRACUSE CITY SD	K-8	Yes	Rent/Lease
Site 2						
Site 3						

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Joe Thienes	315-476-3019	██████████	██████████
Operational Leader				
Compliance Contact				
Complaint Contact				

13. Are the School sites co-located?

No

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14. Were there any revisions to the school's charter during the 2014-2015 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

Yes

14a. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in Bylaws	The Southside Academy Charter School Board revised their Bylaws to incorporate updated operating procedures of the Board as well as recent New York State legislation.	9-9-2014	

2	Other	The Southside Academy Charter School Board revised their Code of Ethics to incorporate updated operating procedures of the Board as well as recent New York State legislation.	5-12-2015	
3	Other	The Southside Academy Charter School Board revised their Code of Ethics to incorporate updated operating procedures of the Board as well as recent New York State legislation.	9-9-2014	
4				
5				

15. Name and Position of Individual(s) Who Completed the 2014-15 Annual Report.

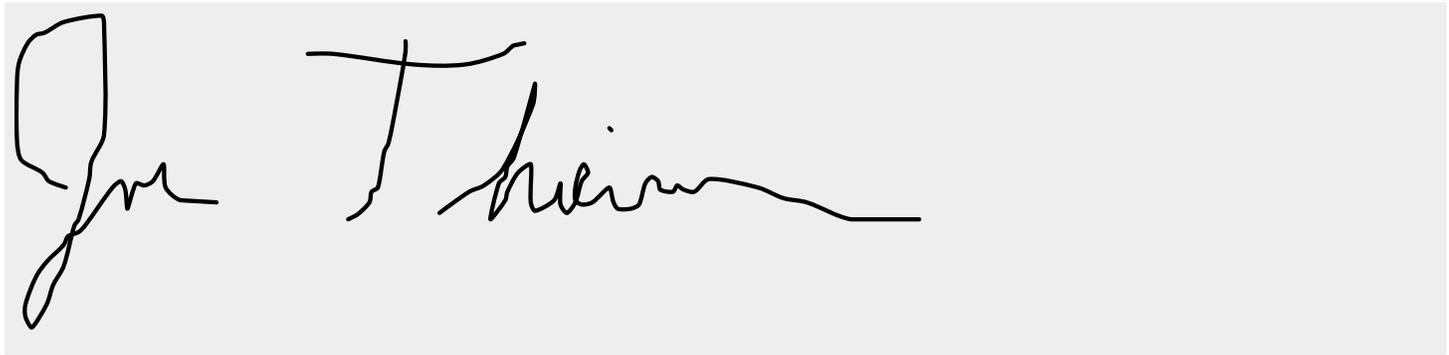
Joey Dreitzler, Board Relations Coordinator

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees

Carol

Hill

Thank you.



Appendix A: Link to the New York State School Report Card

Last updated: 07/16/2015

Page 1

Charter School Name:

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?year=2014&instid=800000040667>



Appendix A: Progress Toward Goals

Created: 07/21/2015

Last updated: 10/30/2015

Page 1

Charter School Name:

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) which captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?year=2014&instid=800000040667>

2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2015. If the goals are based on student performance data that the school will not have access to before August 1, 2015 (e.g., the NYS Assessment results), explain this in the "2014-2015 Progress Toward Attainment of Goal" column. The information can be updated when available. Appendix A must be fully completed no later than November 1, 2015.

2a. ACADEMIC STUDENT PERFORMANCE GOALS

2014-15 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	2014-2015 Progress Toward Attainment of Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
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<p>Academic Goal 1</p>	<p>Each year, 75 percent of all tested students who are enrolled in at least their third year will perform at or above Level 3 on the New York State exams.</p>	<p>NYS Testing Program</p>	<p>Not Met.</p> <p>Southside Academy Charter School did not meet this accountability measure. On the 2014-15 New York State Testing Program assessments, 12% of students performed at or above Level 3 in English Language Arts and 17% performed at or above Level 3 in math. Please see the charts below for a grade-level breakdown of the data.</p> <p>Subject Grade # < Level 3 # Level 3+ % Level 3+ Goal Difference ELA 03 47 8 15% 75% - 60% ELA 04 47 9 16% 75% - 59% ELA 05 50 9 15% 75% - 60% ELA 06 51 4 7% 75% -68% ELA 07 43 4 9% 75% -66% ELA 08 45 5 10% 75% - 65% ELA Total 283 39 12% 75% -63%</p> <p>Subject Grade # < Level 3 # Level 3+ % Level 3+ Goal Difference Math 03 37 17 31% 75% - 44% Math 04 44 12 21% 75% - 54% Math 05 44 15 25% 75% - 50% Math 06 50 3 6% 75% - 69% Math 07 41 4 9% 75% - 66% Math 08 47 2 4% 75% - 71% Math Total 263 53 17% 75% -58%</p>	<p>Southside has the systems and personnel needed to accelerate academic achievement as well as a specific plan to meet all of our goals. We are implementing the following strategic improvements to ensure that we meet the needs of all our students:</p> <ul style="list-style-type: none"> • Workshop and flexible groupings. Teachers will continue to focus on differentiated instruction to meet students' individual learning needs by conducting regular workshop sessions and embracing flexible grouping. • New curricular tools. We have acquired new middle-school curricular tools to better support the state's Common Core standards in English Language Arts and math. We have implemented Houghton Mifflin's Big Ideas Math in grades K-5 and Ron Larson and Laurie Boswell's Big Ideas Math in grades 6-8. We have implemented Pearson's Reading Street Common Core in grades K-5 and Holt McDougal's Literature in grades 6-8. We have also implemented iReady as a supplemental intervention tool to support student academic need in reading. • Professional development. We are providing teachers with ongoing, job-embedded professional development so they have the training and support the aforementioned improvement strategies require. A key feature of this support is weekly classroom observations and feedback between school leaders and teachers.
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Academic Goal 2	Each year, Southside Academy Charter School will be in the 65th percentile or higher of public schools nationally as measured by the percentage of students that meet or exceed the beginning of year to end of year Measure of Academic Progress (MAP) growth on the Northwest Evaluation Association (NWEA) assessments administered (all students using a pooled mean).	NWEA-MAP	<p>Not Met.</p> <p>Southside Academy Charter School did not meet this accountability goal. In 2014-15 Southside scored at the 36th percentile in math, the 18th percentile in reading, and 23rd percentile combined.</p> <p>Student Growth Percentile Among Public Schools Nationally Northwest Evaluation Association Measures of Academic Progress</p> <p>School Year 2014-2015 Math 36th Reading 18th Combined 23rd</p>	Differentiated instruction will be a focused priority during the upcoming school year for Southside Academy Charter School. We will, 1). Provide professional development for deans/staff-members on relative classroom framework sections (planning, teaching and assessing). 2). Identify the formative assessment tools by grade/content area and calendarize implementation 3). Train deans/staff-members on formative assessment tools' use in the learning cycle to differentiate learning supports in response to responding to what students need to know/be able to do.
Academic Goal 3	Each year, the percent of all tested students who are enrolled in at least their third year and performing at or above Level 3 on the state exams will be greater than that of students in the same tested grades in Syracuse City School District.	NYS Testing Program	<p>Met.</p> <p>In 2014-15 Southside Academy Charter School met this measure, exceeding Syracuse City School District proficiency rates by 8 percentage points in math and by 4 percentage points in English Language Arts. Please see the charts below for a grade-level breakdown.</p> <p>Subject Grade Syracuse Southside Academy +/-</p> <p>ELA 3 8% 15% 7%</p> <p>ELA 4 9% 16% 7%</p> <p>ELA 5 7% 15% 8%</p> <p>ELA 6 8% 7% -1%</p> <p>ELA 7 7% 9% 2%</p> <p>ELA 8 9% 10% 1%</p> <p>ELA Total 8% 12% 4%</p> <p>Math 3 13% 31% 21%</p> <p>Math 4 14% 21% 7%</p> <p>Math 5 10% 25% 15%</p> <p>Math 6 9% 6% -3%</p> <p>Math 7 6% 9% 3%</p> <p>Math 8 1% 4% 3%</p> <p>Math Total 9% 17% 8%</p>	N/A
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				

2a1. Do have more academic goals to add?

No

2a2. Do have more academic goals to add?

No

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2b. ORGANIZATIONAL GOALS

2014-15 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2014-15 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				

2b.1 Do you have more organizational goals to add?

No

2c. FINANCIAL GOALS

2014-15 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	2014-2015 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



Appendix B: Total Expenditures and Administrative Expenditures per Child

Created: 07/17/2015

Last updated: 07/23/2015

Page 1

Charter School Name:

B. Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).

Line 1: Total Expenditures	9114120
Line 2: Year End Per Pupil Count	688
Line 3: Divide Line 1 by Line 2	13248

2. Administrative Expenditures per Child

To calculate '**Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

- Do not include the FTE of personnel dedicated to administration of the instructional programs.
- Do not include Employee Benefit costs or expenditures in the above calculations.
- A template for the Schedule of Functional Expenses is provided on page 20 of the 2014-15 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2014-15 Annual Report Guidelines in "Resources" area of your portal task page).

To calculate 'Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).**

Line 1: Relevant Personnel Services Cost (Row)	454028
Line 2: Management and General Cost (Column)	2649901
Line 3: Sum of Line 1 and Line 2	3103390
Line 4: Year End Per Pupil Count	688
Line 5: Divide Line 3 by the Year End Per Pupil Count	4512

Thank you.



Financial

School Name:

Date:

School Fiscal Contact Name:

School Fiscal Contact Email:

School Fiscal Contact Phone:

District of Location:

Authorizer:

Years of Operation:

Facility:

Grades Currently Served:

Planned Grades at Full Capacity:

Enrollment:

Max Enrollment:

Year of Most Recent Data

School Fiscal Contact Phone:

School Audit Firm Name:

School Audit Contact Name:

School Audit Contact Email:

School Audit Contact Phone:

Latest Audit Period (through June 30):

Do Not Use this Box



Audit Supplemental Data Request Form

for Regents-Authorized Charter Schools

Southside Charter Academy School

August 1, 2015

Jeff Ratuszny

Syracuse

SED

13

Private

K-8

K-8

660

2015

616-222-1700

Plante Moran

Mike Lamfers

michael.lamfers@plantemoran.com

616-643-4099

2014

Southside Charter Academy School2014

FILL IN GRAY CELLS

Southside Charter Academy School

STATEMENTS OF FINANCIAL POSITION

FOR THE YEARS ENDED JUNE 30, 2015

	<u>2015</u>	<u>2014</u>
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$190,426	\$75,368
Grants and contracts receivable	-	-
Accounts receivables	283,985	174,493
Inventory	-	-
Prepaid Expenses	-	-
Contributions and other receivables	-	-
Other	-	-
TOTAL CURRENT ASSETS	\$474,411	\$249,861
OTHER ASSETS		
Investments	\$-	\$-
Property, Plant and Equipment, Net	117,724	102,295
Restricted Cash	-	-
OTHER ASSETS	\$117,724	\$102,295
TOTAL ASSETS	\$592,135	\$352,156
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued expenses	\$-	\$-
Accrued payroll and benefits	-	-
Refundable Advances	-	-
Dreferred Revenue	1,605	1,455
Current maturities of long-term debt	-	-
Short Term Debt - Bonds, Notes Payable	-	-
Other	472,806	248,406
TOTAL CURRENT LIABILITIES	\$474,411	\$249,861
LONG-TERM DEBT, net current maturities	\$-	\$-
TOTAL LIABILITIES	\$474,411	\$249,861
NET ASSETS		
Unrestricted	\$117,724	\$102,295
Temporarily restricted	-	-
TOTAL NET ASSETS	\$117,724	\$102,295
TOTAL LIABILITIES AND NET ASSETS	\$592,135	\$352,156

Check

-

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FILL IN GRAY CELLS

Southside Charter Academy School
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2015

	2015			2014
	Unrestricted	Temporarily Restricted	Total	Total
REVENUE, GAINS AND OTHER SUPPORT				
State & Local Operating Revenue	\$8,150,813	\$-	\$8,150,813	\$8,114,091
Federal - Title and IDEA	462,415	-	462,415	377,374
Federal - Other	-	-	-	9,467
State and City Grants	-	-	-	143,570
Contributions and private grants	-	-	-	-
After school revenue	-	-	-	-
Other	33,876	-	33,876	14,110
Food Service/Child Nutrition Program	468,269	-	468,269	415,658
TOTAL REVENUE, GAINS AND OTHER SUPPORT	\$9,115,373	\$-	\$9,115,373	\$9,074,270
EXPENSES				
Program Services				
Regular Education	\$6,135,447	\$-	\$6,135,447	\$5,822,772
Special Education	330,025	-	330,025	223,458
Other Programs	-	-	-	-
Total Program Services	\$6,465,472	\$-	\$6,465,472	\$6,046,230
Supporting Services				
Management and general	\$2,649,901	\$-	\$2,649,901	\$3,028,040
Fundraising	-	-	-	-
TOTAL OPERATING EXPENSES	\$9,115,373	\$-	\$9,115,373	\$9,074,270
SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS	\$0	\$-	\$0	\$-
Contributions				
Foundations	\$-	\$-	\$-	\$-
Individuals	-	-	-	-
Corporations	-	-	-	-
Fundraising	-	-	-	-
Interest income	-	-	-	-
Miscellaneous income	-	-	-	-
Net assets released from restriction	-	-	-	-
TOTAL SUPPORT AND OTHER REVENUE	\$-	\$-	\$-	\$-
CHANGE IN NET ASSETS	\$0	\$-	\$0	\$-
NET ASSETS BEGINNING OF YEAR	\$102,292	\$-	\$102,292	\$102,292
PRIOR YEAR/PERIOD ADJUSTMENTS	15,432	-	15,432	-
NET ASSETS - END OF YEAR	\$117,724	\$-	\$117,724	\$102,292

October 21, 2015

To the Board of Directors
Southside Academy Charter School

We have audited the financial statements of Southside Academy Charter School (the "School") as of and for the year ended June 30, 2015 and have issued our report thereon dated October 21, 2015. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility Under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated February 18, 2015, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities. Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement.

As part of our audit, we considered the internal control of Southside Academy Charter School. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

Our audit of Southside Academy Charter School's financial statements has also been conducted in accordance with *Government Auditing Standards*, issued by the Comptroller General of the United States. Under *Government Auditing Standards*, we are obligated to communicate certain matters that come to our attention related to our audit to those responsible for the governance of Southside Academy Charter School, including compliance with certain provisions of laws, regulations, contracts, grant agreements, certain instances of error or fraud, illegal acts applicable to government agencies, and significant deficiencies in internal control that we identify during our audit. Toward this end, we issued a separate letter dated October 21, 2015 regarding our consideration of Southside Academy Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our letter about planning matters dated May 27, 2015.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by Southside Academy Charter School are described in Note 2 to the financial statements.

No new accounting policies were adopted and the application of existing policies was not changed during fiscal year 2015.

We noted no transactions entered into by the School during the year for which there is a lack of authoritative guidance or consensus.

We noted no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

There were no significant balances, amounts, or disclosures in the financial statements based on sensitive management estimates.

The disclosures in the financial statements are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Disagreements with Management

For the purpose of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report.

We are pleased to report that no such disagreements arose during the course of our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. We did not detect any misstatements as a result of audit procedures.

Significant Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the School, and business plans and strategies that may affect the risks of material misstatement with management each year prior to retention as the School's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition of our retention.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 21, 2015.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the School's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

This information is intended solely for the use of the board of directors and management of Southside Academy Charter School and is not intended to be and should not be used by anyone other than these specified parties.

We welcome any questions you may have regarding the following communications and we would be willing to discuss any of these or other questions that you might have at your convenience.

Very truly yours,

Plante & Moran, PLLC



Michael A. Lamfers, CPA
Partner



Michelle M. Goss, CPA
Partner

SOUTHSIDE ACADEMY CHARTER SCHOOL



Financial Statements, Additional Information,
and Federal Awards Supplemental Information
as of and for the Year Ended June 30, 2015,
and Independent Auditor's Reports

SOUTHSIDE ACADEMY CHARTER SCHOOL

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Independent Auditor's Report

To the Board of Directors
Southside Academy Charter School

Report on the Financial Statements

We have audited the accompanying financial statements of Southside Academy Charter School (the "School"), which comprise the statement of financial position as of June 30, 2015 and the related statements of activities and changes in net assets and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Southside Academy Charter School as of June 30, 2015 and the results of its operations and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

To the Board of Directors
Southside Academy Charter School

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise Southside Academy Charter School's financial statements. The schedule of expenditures of federal awards, as identified in the table of contents, and supplemental schedule of functional expenses, as identified in the table of contents, are presented for the purpose of additional analysis and are not a required part of the financial statements.

The schedule of expenditures of federal awards is the responsibility of management and was derived from and relates to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

The supplemental schedule of functional expenses has not been subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 21, 2015 on our consideration of Southside Academy Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Southside Academy Charter School's internal control over financial reporting and compliance.

Plante & Morse, PLLC

October 21, 2015

SOUTHSIDE ACADEMY CHARTER SCHOOL

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2015

ASSETS

CURRENT ASSETS:

Cash	\$ 190,426
Due from governmental revenue sources	<u>271,759</u>

Total current assets	<u>462,185</u>
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NON-CURRENT ASSETS:

Capital assets	117,723
Less accumulated depreciation	<u>(39,278)</u>

Total capital assets, net of accumulated depreciation	<u>78,445</u>
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TOTAL	<u><u>\$ 540,630</u></u>
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LIABILITIES AND NET ASSETS

LIABILITIES:

Deferred revenue	\$ 1,605
Contracted service fee payable	<u>448,360</u>

Total liabilities	<u>449,965</u>
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NET ASSETS:

Unrestricted and undesignated	<u>90,665</u>
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TOTAL	<u><u>\$ 540,630</u></u>
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See notes to financial statements.

SOUTHSIDE ACADEMY CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGE IN NET ASSETS YEAR ENDED JUNE 30, 2015

REVENUES, GAINS AND OTHER SUPPORT:

State aid	\$ 8,017,224
Other state sources	147,674
Federal sources	916,372
Private sources	<u>34,103</u>

Total revenues, gains and other support 9,115,373

EXPENSES:

Contracted service fee	9,103,148
Depreciation	<u>12,078</u>

Total expenses 9,115,226

CHANGE IN NET ASSETS 147

NET ASSETS:

Beginning of year 90,518

End of year \$ 90,665

See notes to financial statements.

SOUTHSIDE ACADEMY CHARTER SCHOOL

STATEMENT OF CASH FLOWS YEAR ENDED JUNE 30, 2015

CASH FLOWS PROVIDED BY OPERATING ACTIVITIES:	
State aid	\$ 8,000,092
Other state sources	154,100
Federal sources	829,812
Private sources	34,253
Payments for services rendered	<u>(8,903,199)</u>
Net cash provided by operating activities	<u>115,058</u>
NET INCREASE IN CASH	115,058
CASH — Beginning of year	<u>75,368</u>
CASH — End of year	<u><u>\$ 190,426</u></u>
RECONCILIATION OF CHANGE IN NET ASSETS TO NET CASH PROVIDED BY OPERATING ACTIVITIES:	
Change in net assets	\$ 147
Depreciation	12,078
Adjustments to reconcile change in net assets to net cash (used by) provided by operating activities:	
Change in due from governmental revenue sources	(97,266)
Change in deferred revenue	150
Change in contracted service fee payable	<u>199,949</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u><u>\$ 115,058</u></u>

See notes to financial statements.

SOUTHSIDE ACADEMY CHARTER SCHOOL

NOTES TO THE FINANCIAL STATEMENTS AS OF AND FOR THE YEAR ENDED JUNE 30, 2015

1. NATURE OF OPERATIONS

Southside Academy Charter School (the "School") is a public charter school as defined by Article 56 of the New York State Education Law which provides education based on rigorous teaching methods, parental involvement, student responsibility, and basic moral values. The School operates under a charter approved by the New York State Education Department, which is responsible for oversight of the School's operations. The charter expires June 30, 2017 and is subject to renewal. Management believes the charter will be renewed in the ordinary course of business. The School provides education, at no cost to the parent, to students in kindergarten through the eighth grade. Enrollment is open to all appropriately aged children without regard to gender, ethnic background, disability, and/or religious affiliation. The School is exempt from federal income tax under Section 501(a) of the Internal Revenue Code as an organization described in Section 501(c)(3).

The School's primary source of revenue is provided by the State of New York and consists of an amount per student multiplied by weighted average student counts. The state revenue is recognized ratably over the school year and was funded through payments from July 2014 through May 2015 for the year ended June 30, 2015.

The Board of Trustees of the School has entered into a management agreement (the "agreement") with National Heritage Academies, Inc. (NHA) which requires NHA to provide administration, strategic planning and all labor, materials, equipment, and supervision necessary for the provision of educational services to students. As part of the consideration received under the agreement, NHA also provides the facility in which the School operates. The agreement will continue until termination or expiration of the charter, unless at least 90 days written notice of intent to terminate or renegotiate is given by either the School or NHA.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting — The financial statements have been prepared in accordance with Section 2851 of the Education Law of the State of New York which requires such statements to be prepared on the accrual basis of accounting in accordance with generally accepted accounting principles accepted in the United States of America for not-for-profit organizations.

Estimates — The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash — Cash as of June 30, 2015 represents bank deposits which are covered by federal depository insurance.

Deferred Revenue — Deferred revenue as of June 30, 2015 consists of funds received for services which have not yet been performed.

Contracted Service Fee Payable — Contracted service fee payable represents a timing difference between funds received from governmental sources and amounts payable to NHA in accordance with the services agreement.

Capital Assets — Capital assets, which include other equipment, are reported in at historical cost. Capital assets are defined by the School as assets with an initial individual cost of more than \$2,000 and an estimated useful life in excess of one year.

Other equipment is depreciated using the straight-line method over useful lives of 3–10 years.

The Financial Statements — The financial statements are presented as follows:

Net assets and changes therein are classified and reported as follows:

- *Unrestricted Net Assets* — Net assets which are not subject to donor imposed or governmental stipulations.

Revenues and contributions are reported as follows:

- Revenues, gains and other support are reported as increases in unrestricted net assets unless use of the related assets is limited by donor-imposed or governmental restrictions. Expenses are reported as decreases in unrestricted net assets. Other assets or liabilities are reported as increases or decreases in unrestricted net assets unless their use is restricted by explicit donor stipulation or governmental restriction. Expiration of temporary restrictions on net assets (i.e., the donor-stipulated purposes has been fulfilled and/or the stipulated time period has elapsed) are reported as reclassifications between the applicable classes of net assets.
- Revenue is recorded when earned, regardless of the timing of related cash flows. Grants are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Income Taxes — The School operates as a nonprofit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. The School has received notification from the Internal Revenue Service (IRS) that they are considered exempt from Federal income tax under Section 501(c)(3) of the internal revenue code.

The School has evaluated its position regarding the accounting for uncertain income tax positions and does not believe that it has any material uncertain tax positions. The School recognizes the effect of income tax positions only if the positions are more likely than not of being sustained. Recognized income tax positions are recorded at the largest amount that is greater than 50% likely of being realized upon settlement with a taxing authority that has full knowledge of all relevant information. The determination of whether or not a tax position has met the more-likely-than-not recognition threshold considers the facts, circumstances and other information available at the reporting date and is subject to management's judgment. Changes in the recognition or measurement are reflected in the period in which the change in judgment occurs. The School is subject to routine audits by taxing jurisdictions; however, there are currently no audits for any tax periods in progress. Management believes it is no longer subject to income tax examinations prior to June 30, 2012.

3. RISK MANAGEMENT

The School is exposed to various risks of loss related to general liability. Commercial insurance policies to cover certain risks of loss have been obtained. There have been no significant reductions in insurance coverage during fiscal year 2015, and claims did not exceed coverage less retained risk deductible amounts in the past fiscal year.

4. CONTINGENCIES

The School has received proceeds from several federal and state grants. Periodic audits of these grants are required and certain costs may be questioned as not being appropriate expenditures under the grant agreements. Such audits could result in the refund of grant monies to the grantor agencies. Management believes that any required refunds will be immaterial. No provision has been made in the accompanying financial statements for the refund of grant monies.

5. CAPITAL ASSETS

Capital asset activity of the school was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Disposals</u>	<u>Ending Balance</u>
Equipment	\$ 117,723	\$ -	\$ -	\$ 117,723
Total capital assets at historical cost	<u>117,723</u>	<u>-</u>	<u>-</u>	<u>117,723</u>
Less accumulated depreciation — equipment	<u>27,200</u>	<u>12,078</u>	<u>-</u>	<u>39,278</u>
Total accumulated depreciation	<u>27,200</u>	<u>12,078</u>	<u>-</u>	<u>39,278</u>
Total capital asset activity, net	<u>\$ 90,523</u>	<u>\$ (12,078)</u>	<u>\$ -</u>	<u>\$ 78,445</u>

6. OPERATING LEASE

The School has entered into a sublease agreement with NHA for a facility to house the School. The lease term is from July 1, 2014 through June 30, 2015. Annual rental payments required by the lease are \$984,636 payable in twelve monthly payments of \$82,053. This lease is automatically renewed on a year-to-year basis unless a notice of non-renewal is provided by either the Academy or NHA.

The School subsequently renewed the sublease with NHA for the period of July 1, 2015 through June 30, 2016, at the same rental rate.

7. FUNCTIONAL EXPENSES

The School provides a comprehensive education programs to enrolled students. Expenses incurred for these programs and other expenses are as follows:

Program services:	
Regular education	\$ 6,123,399
Special education	330,024
Supporting services — management and general	<u>2,649,725</u>
Total contracted service fee	\$ 9,103,148
Depreciation Expense	<u>\$ 12,078</u>
Total Expenses	<u>\$ 9,115,226</u>

8. SUBSEQUENT EVENTS

Events or transactions for the year ended June 30, 2015 have been evaluated through October 21, 2015, the date the financial statements were available to be issued. The financial statements and the notes thereto do not reflect events or transactions after this date.

* * * * *

ADDITIONAL INFORMATION

SOUTHSIDE ACADEMY CHARTER SCHOOL

**SCHEDULE OF FUNCTIONAL EXPENSES
YEAR ENDED JUNE 30, 2015**

		2015							
		Program Services				Supporting Services			
	No. of Positions	Regular Education	Special Education	Other Education	Total	Fund-raising	Management and General	Total	Total
Personnel Services Costs									
Administrative Staff Personnel	-	\$ 454,028	\$ -	\$ -	\$ 454,028	\$ -	\$ -	\$ -	\$ 454,028
Instructional Personnel	-	2,071,175	230,298	-	2,301,473	-	-	-	2,301,473
Non-Instructional Personnel	-	78,629	-	-	78,629	-	-	-	78,629
Total Salaries and Staff	-	2,603,832	230,298	-	2,834,130	-	-	-	2,834,130
Fringe Benefits & Payroll Taxes		740,872	42,642	-	783,514	-	-	-	783,514
Retirement		51,364	5,265	-	56,629	-	-	-	56,629
Management Company Fees		-	-	-	-	-	-	-	-
Legal Service		15,470	-	-	15,470	-	-	-	15,470
Accounting / Audit Services		10,404	-	-	10,404	-	279,422	279,422	289,826
Other Purchased / Professional / Consulting Services		7,936	50,190	-	58,126	-	760,330	760,330	818,456
Building and Land Rent / Lease		1,218,640	-	-	1,218,640	-	-	-	1,218,640
Repairs & Maintenance		298,053	-	-	298,053	-	29,909	29,909	327,962
Insurance		20,892	-	-	20,892	-	-	-	20,892
Utilities		95,170	-	-	95,170	-	-	-	95,170
Supplies / Materials		282,134	1,380	-	283,514	-	-	-	283,514
Equipment / Furnishings		128,075	-	-	128,075	-	-	-	128,075
Staff Development		42,101	-	-	42,101	-	12,318	12,318	54,419
Marketing / Recruitment		9,663	-	-	9,663	-	186,619	186,619	196,282
Technology		44,976	-	-	44,976	-	345,170	345,170	390,146
Food Service		456,043	-	-	456,043	-	-	-	456,043
Student Services		52,521	-	-	52,521	-	109,017	109,017	161,538
Office Expense		32,090	-	-	32,090	-	46,400	46,400	78,490
Depreciation		12,078	-	-	12,078	-	-	-	12,078
OTHER		13,163	249	-	13,412	-	880,540	880,540	893,952
Total Expenses		\$6,135,477	\$330,024	\$ -	\$6,465,501	\$ -	\$ 2,649,725	\$2,649,725	\$9,115,226

Report on Internal Control Over Financial Reporting and on Compliance
and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with *Government Auditing Standards*

Independent Auditor's Report

To Management and the Board of Directors
Southside Academy Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Southside Academy Charter School, which comprise the statement of financial position as of June 30, 2015, and the related statements of activities and change in net assets and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 21, 2015.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Southside Academy Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

To Management and the Board of Directors
Southside Academy Charter School

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Southside Academy Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Plante & Moran, PLLC

October 21, 2015

SUPPLEMENTAL INFORMATION

Report on Compliance for the Major Federal Program;
Report on Internal Control Over Compliance

Independent Auditor's Report

To the Board of Directors
Southside Academy Charter School

Report on Compliance for the Major Federal Program

We have audited Southside Academy Charter School's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that could have a direct and material effect on its major federal program for the year ended June 30, 2015. Southside Academy Charter School's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal program.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for Southside Academy Charter School's major federal programs based on our audit of the types of compliance requirements referred to above.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Southside Academy Charter School's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Southside Academy Charter School's compliance.

To the Board of Directors
Southside Academy Charter School

Opinion on the Major Federal Program

In our opinion, Southside Academy Charter School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2015.

Report on Internal Control Over Compliance

Management of Southside Academy Charter School is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Southside Academy Charter School's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

To the Board of Directors
Southside Academy Charter School

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Plante & Morse, PLLC

October 21, 2015

SOUTHSIDE ACADEMY CHARTER SCHOOL

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS YEAR ENDED JUNE 30, 2015

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Federal CFDA Number	State/Pass- through Grantor's Number	Expenditures
Clusters—			
Child Nutrition Cluster			
U.S. Department of Agriculture—			
Direct Program—			
National School Breakfast Program	10.553		\$ 159,231
National School Lunch Program	10.555		<u>294,727</u>
Total U.S. Department of Agriculture			453,958
U.S. Department of Education:			
Passed through New York State Education Department:			
Title I, Grants to Local Educational Agencies	84.010	0021144182	62,461
		0021154182	<u>265,415</u>
Total Title I, Grants to Local Educational Agencies			327,876
Title II, Improving Teacher Quality	84.367	0147144182	3,494
		0147154182	<u>30,348</u>
Total Title II, Improving Teacher Quality			33,842
Race to the Top	84.395	5500144182	9,375
Passed through New York City Department of Education—			
IDEA Cluster - IDEA, Part B	84.027	2015	<u>91,321</u>
Total U.S. Department of Education			<u>462,414</u>
TOTAL FEDERAL ASSISTANCE			<u>\$ 916,372</u>

Southside Academy Charter School

Notes to Schedule of Expenditures of Federal Awards Year Ended June 30, 2015

Note 1 - Basis of Presentation and Significant Accounting Policies

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal grant activity of Southside Academy Charter School under programs of the federal government for the year ended June 30, 2015. Expenditures reported on the Schedule are reported on the same basis of accounting as the financial statements, although the basis for determining when federal awards are expended is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. In addition, expenditures reported on the Schedule are recognized following the cost principles contained in OMB Circular A-87, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Therefore, some amounts presented in this Schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

Because the Schedule presents only a selected portion of the operations of Southside Academy Charter School, it is not intended to and does not present the financial position, changes in net assets, or cash flows, if applicable, of Southside Academy Charter School. Pass-through entity identifying numbers are presented where available.

Note 2 - Grant Auditor Report

Management has utilized the Federal/State Grant Payments - End of Year Report as published by the New York State Education Department in preparing the schedule of expenditures of federal awards. Unreconciled differences, if any, have been disclosed to the auditor.

Southside Academy Charter School

Schedule of Findings and Questioned Costs Year Ended June 30, 2015

Section I - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? Yes No
 - Significant deficiency(ies) identified that are not considered to be material weaknesses? Yes None reported
- Noncompliance material to financial statements noted? Yes No

Federal Awards

Internal control over major programs:

- Material weakness(es) identified? Yes No
- Significant deficiency(ies) identified that are not considered to be material weaknesses? Yes None reported

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with Section 510(a) of Circular A-133? Yes No

Identification of major programs:

CFDA Numbers	Name of Federal Program or Cluster
84.010	Title 1, Part A

Dollar threshold used to distinguish between type A and type B programs: \$300,000

Auditee qualified as low-risk auditee? Yes No

Section II - Financial Statement Audit Findings

None

Section III - Federal Program Audit Findings

None

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2015-16 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	Funding by School District information for all NYS School district is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Southside Charter School

PROJECTED BUDGET FOR 2015-2016

PROJECTED BUDGET FOR 2015-2016						Assumptions
July 1, 2015 to June 30, 2016						DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.						
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	8,695,935	226,261	474,351	-	-	9,396,547
Total Expenses	6,227,979	337,449	-	-	2,831,119	9,396,547
Net Income	2,467,956	(111,188)	474,351	-	(2,831,119)	(0)
Actual Student Enrollment	689	-	-	-	-	-
Total Paid Student Enrollment	680	-	-	-	-	680

PROGRAM SERVICES			SUPPORT SERVICES		
REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL

REVENUE

REVENUES FROM STATE SOURCES

	CY Per Pupil Rate	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Per Pupil Revenue							
Syracuse	\$12,280.00	8,352,856	-	-	-	-	8,352,856
School District 2 (Enter Name)		-	-	-	-	-	-
School District 3 (Enter Name)		-	-	-	-	-	-
School District 4 (Enter Name)		-	-	-	-	-	-
School District 5 (Enter Name)		-	-	-	-	-	-
		8,352,856	-	-	-	-	8,352,856
Special Education Revenue		-	134,542	-	-	-	134,542
Grants							
Stimulus		-	-	-	-	-	-
Other		-	-	-	-	-	-
Other State Revenue		-	-	-	-	-	-
TOTAL REVENUE FROM STATE SOURCES		8,352,856	134,542	-	-	-	8,487,398

REVENUE FROM FEDERAL FUNDING

IDEA Special Needs			91,719	-	-	-	91,719
Title I		314,334	-	-	-	-	314,334
Title Funding - Other		28,745	-	-	-	-	28,745
School Food Service (Free Lunch)		-	-	474,351	-	-	474,351
Grants							
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	-
Other		-	-	-	-	-	-
Other Federal Revenue		-	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES		343,079	91,719	474,351	-	-	909,149

LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising		-	-	-	-	-	-
Erate Reimbursement		-	-	-	-	-	-
Interest Income, Earnings on Investments,		-	-	-	-	-	-
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	-
Food Service (Income from meals)		-	-	-	-	-	-
Text Book		-	-	-	-	-	-
Other Local Revenue		-	-	-	-	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		-	-	-	-	-	-

TOTAL REVENUE

		8,695,935	226,261	474,351	-	-	9,396,547
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EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

	No. of Positions	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Executive Management	1.00	154,640	-	-	-	-	154,640
Instructional Management	-	-	-	-	-	-	-
Deans, Directors & Coordinators	3.00	314,304	-	-	-	-	314,304
CFO / Director of Finance	-	-	-	-	-	-	-
Operation / Business Manager	-	-	-	-	-	-	-
Administrative Staff	2.88	95,746	-	-	-	-	95,746
TOTAL ADMINISTRATIVE STAFF	7	564,690	-	-	-	-	564,690

INSTRUCTIONAL PERSONNEL COSTS

Teachers - Regular	34.60	2,005,831	-	-	-	-	2,005,831
Teachers - SPED	2.50	-	142,535	-	-	-	142,535
Substitute Teachers	-	38,635	-	-	-	-	38,635
Teaching Assistants	-	-	-	-	-	-	-

List exact titles and staff FTE's (Full time equivalent)

Southside Charter School

PROJECTED BUDGET FOR 2015-2016

PROJECTED BUDGET FOR 2015-2016							Assumptions
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	8,695,935	226,261	474,351	-	-	9,396,547	
Total Expenses	6,227,979	337,449	-	-	2,831,119	9,396,547	
Net Income	2,467,956	(111,188)	474,351	-	(2,831,119)	(0)	
Actual Student Enrollment	689	-				-	
Total Paid Student Enrollment	680	-				680	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Other	9,373	-	-	-	844,659	854,032	
TOTAL SCHOOL OPERATIONS	918,250	5,250	-	-	1,618,671	2,542,171	
FACILITY OPERATION & MAINTENANCE							
Insurance	21,803	-	-	-	-	21,803	
Janitorial	-	-	-	-	-	-	
Building and Land Rent / Lease	1,221,976	-	-	-	-	1,221,976	
Repairs & Maintenance	229,651	-	-	-	32,045	261,696	
Equipment / Furniture	23,156	-	-	-	-	23,156	
Security	-	-	-	-	-	-	
Utilities	102,751	-	-	-	-	102,751	
TOTAL FACILITY OPERATION & MAINTENANCE	1,599,337	-	-	-	32,045	1,631,382	
DEPRECIATION & AMORTIZATION	-	-	-	-	-	-	
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-	-	-	-	-	-	
TOTAL EXPENSES	6,227,979	337,449	-	-	2,831,119	9,396,547	
NET INCOME	2,467,956	(111,188)	474,351	-	(2,831,119)	(0)	
ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED				
Syracuse	680		680				
School District 2 (Enter Name)			-				
School District 3 (Enter Name)			-				
School District 4 (Enter Name)			-				
School District 5 (Enter Name)			-				
TOTAL ENROLLMENT	680	-	680				
REVENUE PER PUPIL	12,784	-	697				
EXPENSES PER PUPIL	9,156	-	-				



Audited Financial Statement Checklist

Created: 10/05/2015

Last updated: 10/27/2015

Page 1

Charter School Name:

1. Please check each item that is included in the 2014-15 Audited Financial Statement submitted for your charter school.

	Yes/No
Audited Financial Statements (including report on compliance and report on internal control over financial reporting)	Yes
Single Audit (if applicable)	Yes
CSP Agreed Upon Procedures (if applicable)	Not Applicable
Management Letter	Not Applicable
Report on Extracurricular Student Activity Accounts (if applicable)	Not Applicable
Corrective Action Plans for any Findings	Not Applicable

2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2014-15 Audited Financial Statement.

	Yes/No
Report on Compliance	No
Report on Internal Control over Financial Reporting	No
Single Audit	No
CSP Agreed Upon Procedures Report	Not Applicable
Management Letter	Not Applicable

Thank you.



Appendix E: Disclosure of Financial Interest Form

Last updated: 10/30/2015

Page 1

All trustees who served on an education corporation governing one or more charter schools during the 2014-2015 school year must complete the form in Appendix E (Disclosure of Financial Interest Form). [The Disclosure of Financial Interest Forms are due on November 1, 2015. A link to a safe and secure form that each Trustee must complete by the November 1, 2015 deadline will be provide here by September 1, 2015 or sooner.](#)

ALL charter schools or merged education corporations must complete the Board of Trustees Membership Table within the online portal in Appendix F (Board of Trustees Membership Table). The Board of Trustees Membership Table must be submitted by August 1, 2015.

Regents-authorized charter schools must upload a complete set of board of trustee Meeting Minutes from July 2014-June 2015 into Appendix G (Board Minutes). Board of Trustee Meeting Minutes must be submitted by August 1, 2015.

Yes, each member of the school's Board of Trustees will receive a link to the Disclosure of Financial Interest Form.

Yes

Thank you.



Appendix F: BOT Membership Table

Last updated: 07/21/2015

Page 1

1. Current Board Member Information

	Trustee Name	Email Address	Committee Affiliation(s)	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role and School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	Dr. James Duah-Agyeman	[REDACTED]	Secretary	Yes		Number of terms served: 3 Length of each term: 3 – Three year terms Date of Election: March 2009 Expiration of Term: June 2018
2	Carol Hill	[REDACTED]	Chair/Board President	Yes		Number of terms served:4 Length of each term: 4 – Three year terms and 1 – Two year term Date of Election: March 2002 Expiration of Term: June 2016
3	Tracy Miller	[REDACTED]	Vice Chair/Vice President	Yes		Number of terms served: 3 Length of each term: 2 - three year terms, 1 – two year term Date of Election: April 2008 Expiration of Term: June 2016
4	Dr. Leonese Nelson	[REDACTED]	Vice Chair/Vice President	Yes		Number of terms served: 4 Length of each term: 3 – three year terms, 1 – one year term Date of Election: June 2006 Expiration of Term: June 2016

5	Kevin Walsh	[REDACTED]	Chair/Board President	Yes		Number of terms served: 5 Length of each term: 5 – Three year term Date of Election: March 2002 Expiration of Term: June 2017 Resignation: June 9, 2015
6	Anthony Ortega	[REDACTED]	Treasurer	Yes		Number of Terms Served: 1 Length of each Term: 1 – three year term Date of Election: November 2014 Expiration of Term: June 2017
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

2. Total Number of Members Joining Board during the 2014-15 school year

1

3. Total Number of Members Departing the Board during the 2014-15 school year

1

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

7

5. How many times did the Board meet during the 2014-15 school year?

10

6. How many times will the Board meet during the 2015-16 school year?

10

Thank you.

SOUTHSIDE ACADEMY CHARTER SCHOOL

Board Meeting Minutes

Tuesday, August 26, 2014 at 4 p.m.

3. APPROVAL OF THE AGENDA

A motion was made by Dr. James Duah-Agyeman and seconded by Dr. Leonese Nelson to approve the agenda as amended. The motion was approved unanimously.

Amendments:

- Add Discussion Item f: Revised 2014-2015 School Calendar
- Add Action Item d: Approval of the Revised 2014-2015 School Calendar

4. MANAGEMENT REPORTS

Principal Report/School Leadership Team Report

Delvin Vick presented the Principal Report/School Leadership Team Report.

Highlights included:

- New members of the teaching staff were introduced to the Board.
- With an average of 72 Southside Scholars, the Summer Learning Program was well attended.
- The New Parent Orientation and Ice Cream Social held on August 23 was a success.
- The results of the 2013-2014 New York State Assessments were reviewed.
- Southside Academy Charter School's Parent Teacher Organization met during the summer and will provide a presentation on Bullying during the school's Back to School Night on September 10.

i. School Performance Report Dashboard Suite

The School Performance Report Dashboard Suite was presented.

- a. The Board Reviewed the Proficiency & Growth results from recent NWEA Assessments.
- b. The Board reviewed the Parent Satisfaction Survey Results. In the majority of categories, at least 90 percent of parents identified themselves as satisfied or highly satisfied.

School Improvement Committee Report

Delvin Vick presented the School Improvement Committee Report. New members will join the committee for the 2014-2015 school year.

5. DISCUSSION ITEMS

- a. The Board Composition was discussed. Board member Dr. James Duah-Agyeman will discuss membership on the Board with a colleague and invite this individual to attend an upcoming Board meeting.
- b. The Board reviewed the Auditor Planning Communication from its independent auditor, Plante Moran.

*SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
Tuesday, August 26, 2014 at 4 p.m.*

- c. The Admission and Enrollment Policy – Changes to Practices and Procedures was reviewed by the Board.
- d. The Board reviewed the information regarding the 2014 NHA Board Symposiums that will take place during the fall.
- e. The Board was notified that the initial portion of the New York State 2013-2014 Annual Report was submitted to the State Education Department, with the academic data due by November 1, 2014.
- f. The Board reviewed the revised 2014-2015 School Calendar. A revision to the calendar was made to reflect November 10, 2014, Veterans Day, as a holiday.

6. ACTION ITEMS

Approval of the June 10, 2014 Board Meeting Minutes

A motion was made by Tracy Miller and seconded by Dr. James Duah-Agyeman to approve the June 10, 2014 Board Meeting Minutes as submitted. The motion was approved unanimously.

Approval of the Renewal Application

A motion was made by Dr. James Duah-Agyeman and seconded by Tracy Miller to approve the Renewal Application as submitted. The motion was approved unanimously.

Certify that the Southside Academy Charter School Board has Reviewed the School Performance Framework

A motion was made by Dr. James Duah-Agyeman and seconded by Tracy Miller to Certify that the Southside Academy Charter School Board has Reviewed the School Performance Framework as submitted and understands that the school will be evaluated on the basis of and held accountable for meeting the benchmarks during the next charter term. The motion was approved unanimously.

Approval of the Revised 2014-2015 School Calendar

A motion was made Dr. Leonese Nelson and seconded by Tracy Miller to approve the Revised 2014-2015 School Calendar as submitted. The motion was approved unanimously.

7. NEW BUSINESS

Dr. James Duah-Agyeman discussed his attendance at the New York State Charter Schools Symposium hosted by St. John Fisher College on August 3-4, 2014 in Rochester, New York. Dr. James Duah-Agyeman suggested that Southside Academy Charter School should plan to share some of the positive work that it is doing at future symposiums.

The Board's attorney, John Kelepurovski, completed his review of the proposed Services Agreement with NHA for the new charter term and distributed his edits to the Board for review. He asked Board Members to review and provide feedback prior to the next Board Meeting in September. Additionally, he stated that he has reviewed updates

*SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
Tuesday, August 26, 2014 at 4 p.m.*

to the Bylaws and Conflict of Interest Policy. Updated copies of these documents will be provided for review at the next Board Meeting.

Members of the Board will contact Principal Delvin Vick to volunteer their time to serve as classroom readers.

8. PUBLIC COMMENT

None was given.

9. ADJOURNMENT

The meeting was adjourned at 5:51 p.m.

**Next Meeting:
September 9, 2014 at 4 p.m.**

OFFICER OF THE BOARD

SIGNATURE _____



*SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
Tuesday, September 9, 2014 at 4 p.m.*

4. MANAGEMENT REPORTS

Principal Report/School Leadership Team Report

Delvin Vick presented the Principal Report/School Leadership Team Report.

Highlights included:

- Board member, Tracy Miller, welcomed Southside Scholars and parents on the first day of school.
- Students will receive an English Language Arts mock assessment during November 2014.
- State Senator David Velesky will receive a tour of the school on September 23.

i. School Performance Report Dashboard Suite

The School Performance Report Dashboard Suite was presented.

- a. The Board reviewed the Proficiency Counts & Percents data based on the 2013-2014 New York State Math and English Language Arts assessments.

School Improvement Committee Report

Delvin Vick presented the School Improvement Committee Report. The committee will meet September 15 and will review academic performance results as well as plans to improve these results.

5. DISCUSSION ITEMS

- a. The Board reviewed the Revised 2014-2015 School Calendar. The calendar was revised to reflect the celebration of Veterans Day on November 11, 2014.
- b. The Board reviewed the Amended Bylaws. Revisions were made to the Bylaws to reflect aspects of the recent New York Non-Profit Revitalization Act and changes to Education Law.
- c. The Board reviewed the New Services Agreement with NHA.
- d. The Board reviewed the Code of Ethics which also includes a Conflict of Interest Policy.
- e. The Board Satisfaction Survey Results were reviewed. The most common themes from the survey included the following:
 - Additional Training on the use of the Board Portal.
 - More training on school financial oversight and the school's budget.
 - Regular communication on the status of Common Core implementation.
 - Additional information on school events.
- f. The Board reviewed the Fourth Quarter Financial Statements for the year ending June 30, 2014.
- g. The Board reviewed and discussed the resumes for a number of personnel hires.

SOUTHSIDE ACADEMY CHARTER SCHOOL

Board Meeting Minutes

Tuesday, September 9, 2014 at 4 p.m.

6. ACTION ITEMS

Approval of the August 26, 2014 Board Meeting Minutes

A motion was made by Dr. Leonese Nelson and seconded by Dr. James Duah-Agyeman to approve the August 26, 2014 Board Meeting Minutes as submitted. The motion was approved unanimously.

Approval of the Revised 2014-2015 School Calendar

A motion was made by Dr. James Duah-Agyeman and seconded by Dr. Leonese Nelson to approve the Revised 2014-2015 School Calendar as submitted. The motion was approved unanimously.

Approval of the Personnel Hires

A motion was made by Dr. James Duah-Agyeman and seconded by Dr. Leonese Nelson to approve the Personnel Hires of:

- Christine Johnson as a Speech Language Pathologist
- Beth Engel as an Occupational Therapist
- Brigid Siobhan Scripa as a Fifth Grade Teacher
- Tamera Lynn Dilmore as a Seventh Grade ELA Teacher
- Janelle Wilcox as a K-8 Music Teacher
- Jenny Wright as a First Grade Teacher
- Lannie Keeler as a Fourth Grade Teacher
- Elisabeth Dow as a Sixth Grade Teacher
- Jessica Fricano as an Eighth Grade Teacher
- Elizabeth Nasternak as a Third Grade Teacher
- Heather Gallauresi as a Teacher in Residence

The motion was approved unanimously.

Approval of the Amended Bylaws of Southside Academy Charter School

A motion was made by Dr. Leonese Nelson and seconded by Dr. James Duah-Agyeman to approve the Amended Bylaws of Southside Academy Charter School pending approval of the New York State Education Department. The motion was approved unanimously.

Approval of the Code of Ethics Policy of Southside Academy Charter School

A motion was made by Dr. Leonese Nelson and seconded by Dr. James Duah-Agyeman to approve the Code of Ethics Policy of Southside Academy Charter School pending approval of the New York State Education Department. The motion was approved unanimously.

*SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
Tuesday, September 9, 2014 at 4 p.m.*

7. NEW BUSINESS

State Senator David Velesky will make his second visit to Southside Academy Charter School on September 23.

The Board discussed a prospective Board member. Board President, Carol Hill, is willing to meet with the prospective Board member.

8. PUBLIC COMMENT

Regina McArthur, a parent of a Southside Scholar, stated that she is excited about the start of the new school year.

9. EXECUTIVE SESSION

A motion was made by Dr. James Duah-Agyeman and seconded by Dr. Leonese Nelson to enter executive session in order to discuss a legal matter. John Kelepurovski, Jr. was permitted to stay during the Executive Session.

The motion was approved in a roll call vote.

ROLL CALL VOTE:

Yes

No

	Yes	No
Dr. James Duah-Agyeman – Secretary	X	
Carol Hill – President	X	
Dr. Leonese Nelson – Vice President	X	

EXECUTIVE SESSION

A motion was made by Dr. Leonese Nelson and seconded by Dr. James Duah-Agyeman to re-enter open session.

The motion was approved in a roll call vote.

SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
Tuesday, September 9, 2014 at 4 p.m.

ROLL CALL VOTE:

Yes

No

	Yes	No
Dr. James Duah-Agyeman – Secretary	X	
Carol Hill – President	X	
Dr. Leonese Nelson – Vice President	X	

10. ADJOURNMENT

The meeting was adjourned at 5:20 p.m.

Next Meeting:
October 14, 2014 at p.m.

OFFICER OF THE BOARD

SIGNATURE



*SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
Tuesday, October 14, 2014 at 4 p.m.*

- Add Action Item b: Approval of the Personnel Hires

4. MANAGEMENT REPORTS

Principal Report/School Leadership Team Report

Delvin Vick presented the Principal Report/School Leadership Team Report.

Highlights included:

- Syracuse Mayor Stephanie Miner, State Assembly member Samuel D. Roberts, and State Senator David J. Valesky recently visited Southside Academy Charter School.
- As part of the first session of Parent Academy, the Family Planning Service of the Onondaga County Health Department met with parents. Parents will be surveyed to determine if they would like to receive a computer literacy course. Board President, Carol Hill, indicated that the Syracuse Educational Opportunity Center could provide computer lessons to parents.
- Under the leadership of the school's new athletic director, Southside is seeking to have 5-10 sports within the coming years. An athletics advisory committee will be formed. Board member Dr. James Duah-Agyeman offered to serve as a liaison between the athletic department of Southside and Syracuse University.

i. 2014-2015 Staff Roster

The 2014-2015 Staff Roster was provided to the Board for its information. An updated roster was requested to be presented at the next meeting.

School Improvement Committee Report

Delvin Vick presented the School Improvement Committee Report. The Committee is working to define partnerships at Southside and get new teachers acclimated.

5. DISCUSSION ITEMS

- a. The Board Portal Overview was provided to the Board by Andrew Gayle. Through the portal, Board members can access materials as well as various training modules.

6. ACTION ITEMS

Approval of the September 9, 2014 Board Meeting Minutes

A motion was made by Dr. James Duah-Agyeman and seconded by Tracy Miller to approve the September 9, 2014 Board Meeting Minutes as submitted. The motion was approved unanimously.

*SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
Tuesday, October 14, 2014 at 4 p.m.*

Approval of the Personnel Hires

A motion was made by Dr. Leonese Nelson and seconded by Tracy Miller to approve the Personnel Hires of:

- Danielle Gerard as a Part-time Special Education Teacher
- Nicole Latini as an Art Teacher
- Anne Landstrom as a Kindergarten Teacher
- Lindsay Therrien as an Instructional Coach
- Tamara Curry as a Dean
- Alicia Schultz as a Teacher in Residence

The motion was approved unanimously.

7. NEW BUSINESS

Dr. James Duah-Agyeman provided an overview of Syracuse Mayor, Stephanie Miner's successful visit to Southside.

Carol Hill and Tracy Miller met with NHA's Director of Financial Operations to review the school's financial statements.

Carol Hill viewed the school's lunch program and was pleased with the quality of food and inquired as to whether students need a greater quantity.

8. PUBLIC COMMENT

None was given.

9. ADJOURNMENT

The meeting was adjourned at 5:10 p.m.

**Next Meeting:
November 11, 2014 at 4 p.m.**

OFFICER OF THE BOARD

SIGNATURE *Carol Hill*

*SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
Tuesday, November 11, 2014 at 4 p.m.*

Meeting held at:
Southside Academy Charter School
2200 Onondaga Creek Blvd.
Syracuse, NY 13207

BOARD OF TRUSTEES: PRESENT UNABLE TO ATTEND TERM EXPIRATIONS

Dr. James Duah-Agyeman – Secretary	X		June 2015
Carol Hill – President	X		June 2016
Tracy Miller – Treasurer	X		June 2015
Dr. Leonese Nelson – Vice President	X		June 2015
Kevin Walsh – Trustee		X	June 2017

Non-Board Members Attending:

1. Anthony Ortega – Prospective Board Member
2. Delvin Vick – Principal
3. Andrew Gayle – NHA

1. CALL TO ORDER

Carol Hill called the meeting to order at 4:05 p.m.

2. ROLL CALL

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by Dr. Leonese Nelson and seconded by Dr. James Duah-Agyeman to approve the agenda as amended. The motion was approved unanimously.

Amendments:

- Add Action Item d.: Approval of the Personnel Hires
- Add Action Item e.: Selection of Prospective Board Trustee

*SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
Tuesday, November 11, 2014 at 4 p.m.*

4. MANAGEMENT REPORTS

Principal Report/School Leadership Team Report

Delvin Vick presented the Principal Report/School Leadership Team Report.

Highlights included:

- On October 18, Southside Academy Charter School hosted a successful Family Fun Bowling Party, which consisted of 96 bowlers.
- As part of its athletic program, Southside Academy Charter School was accepted into the NYSHSAA. The school will participate in cheerleading, basketball, and volleyball.
- As part of the charter renewal process, the New York State Education Department's Charter Schools Office conducted a site visit of Southside Academy Charter School on November 4-5, 2014.
- Staff members participated in a culturally responsive professional development on November 7. Parents suggested the session and it was well received by the staff.
- The Southside Academy Community Agency and Health Fair, featuring a number of local health agencies and organizations, will take place on November 13.

i. State Education Department's Site Visit

Delvin Vick presented an update on the State Education Department's Site Visit. The charter renewal visit by the New York State Education Department's Charter Schools Office took place on November 4-5. A formal report will be issued within 30 days.

ii. 2014-2015 Staff Roster

The 2014-2015 Staff Roster was provided to the Board for its review.

iii. 2013-2014 Charter Contract Goals Progress Report

Andrew Gayle presented the 2013-2014 Charter Contract Goals Progress Report.

iv. Special Populations Enrollment and Retention (Re-enrollment) Efforts

Andrew Gayle presented the Special Populations Enrollment and Retention (Re-enrollment) Efforts.

v. School Performance Report Dashboard Suite

The School Performance Report Dashboard Suite was presented.

- a. Proficiency & Growth – The Board reviewed recent NWEA results related to Proficiency and Growth. Rate of Growth for reading was 100%. In addition, 52% of students met typical growth for reading.

*SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
Tuesday, November 11, 2014 at 4 p.m.*

- b. District & State Historical Comparisons – The Board reviewed District and State historical proficiency comparisons for Southside Academy Charter School.

School Improvement Committee Report

The School Improvement Committee Report was not presented.

5. DISCUSSION ITEMS

- a. The 2013-2014 Regular & A-133 Audit Report was reviewed by the Board. An unmodified or clean report was issued regarding Southside Academy Charter School's financial statements and federal awards.
- b. The First Quarter Financial Statements were reviewed by the Board.

6. ACTION ITEMS

Approval of the October 14, 2014 Board Meeting Minutes

A motion was made by Dr. Leonese Nelson and seconded by Tracy Miller to approve the October 14, 2014 Board Meeting Minutes as submitted. The motion was approved unanimously.

Approval of the Management Agreement

Tabled.

Approval of the 2014-2015 Amended Budget

After due consideration and discussion, a motion was made by Dr. James Duah-Agyeman and seconded by Dr. Leonese Nelson to approve the 2014-2015 Amended Budget as submitted. The motion was approved unanimously.

Approval of the Personnel Hires

A motion was made by Tracy Miller and seconded by Dr. James Duah-Agyeman to approve the Personnel Hires of:

- Joya King as a Second Grade Teacher
- James Baker as a Paraprofessional
- Olivia North-Smith as a Teacher in Residence

The motion was approved unanimously.

Selection of Prospective Board Trustee

A motion was made by Dr. James Duah-Agyeman and seconded by Dr. Leonese Nelson to select Anthony Ortega as a final candidate to Serve a Three-year Term on the Southside Academy Charter School Board of Trustees to Expire in June 2017, pending the approval of the New York State Education Department. The motion was approved unanimously.

SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
Tuesday, November 11, 2014 at 4 p.m.

7. NEW BUSINESS

None was presented.

8. PUBLIC COMMENT

None was given.

9. ADJOURNMENT

The meeting was adjourned at 5:30 p.m.

**Next Meeting:
December 9, 2014 at 4 p.m.**

OFFICER OF THE BOARD

SIGNATURE Carol Hill

SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
Tuesday, December 9, 2014 at 4 p.m.

5. ACTION ITEMS

Approval of the November 11, 2014 Board Meeting Minutes

A motion was made by Dr. James Duah-Agyeman and seconded by Tracy Miller to approve the November 11, 2014 Board Meeting Minutes as submitted. The motion was approved unanimously.

Approval of the Amended and Restated Management Agreement

A motion was made by Tracy Miller and seconded by Dr. James Duah-Agyeman to approve the Amended and Restated Management Agreement as submitted. The motion was approved unanimously.

6. NEW BUSINESS

The parent-teacher basketball game will be held Thursday, December 11, 2014.

The Principal Advisory Council is organizing a holiday food drive.

The Southside Academy Charter School parent organization will host a showing of the movie "Polar Express".

7. PUBLIC COMMENT

None was given.

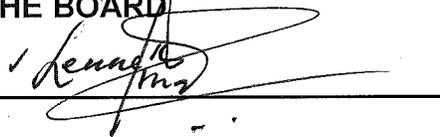
8. ADJOURNMENT

The meeting was adjourned at 4:15 p.m.

**Next Meeting:
January 13, 2015 at 4 p.m.**

OFFICER OF THE BOARD

SIGNATURE



Southside Academy Charter School
PRINCIPAL BOARD REPORT
January 13, 2015

Mission Statement: The mission of Southside Academy Charter School is to offer families and students a community public charter school, which provides a challenging academic program and focuses on high-achievement and instilling a sense of family, community, and leadership within all of our students.

1. Follow-Up on Board Action Items/Board Requests from Previous Meeting

2. Highlights

- Southside Academy Community Agency & Health Fair
- Book Fair
- Athletics – Actively competing in Basketball and Volleyball

3. Progress toward Charter Contract Goals

Goal 1: Absolute Performance

Each year, 75 percent of all tested students who are enrolled in at least their third year will perform at or above Level 3 on the New York State exams.

Goal 2: Student Growth

Each year, Southside Academy Charter School will be in the 65th percentile or higher of public schools nationally as measured by the percentage of students that meet or exceed the beginning of year to end of year Measure of Academic Progress (MAP) growth on the Northwest Evaluation Association (NWEA) assessments administered (all students using a pooled mean).

Goal 3: Comparative Performance

Each year, the percent of all tested students who are enrolled in at least their third year and performing at or above Level 3 on the state exams will be greater than that of students in the same tested grades in Syracuse City School District.

4. Key Initiatives to Meet Goals

Southside is currently entering the reauthorization process. The new application will stress growth goals. Southside did not meet the Absolute Performance Goal of 75% proficient on both the NYS ELA and Math test. Southside met the Comparative Performance Goal on the NYS Math test, but missed the goal by half a percentage point in ELA.

Southside will continue:

- Invest in Study Island (3-8) and Reading Express (K-4) for intervention, assessment, progress monitoring, and at-home online support and practice. These programs will be purchased through the NYS voucher program.
- Focus on early intervention with our Reading Specialist, paraprofessionals, and small group pullouts done by specials teachers.
- Implement Pearson's Reading Street program in Grades K-5 and Holt Literature in grades 6-8. Southside will still utilize parts of the SED recommended EngageNY curriculum for reading and math instruction.
- Utilize the Title I Instructional Coach to work directly with teachers in grades 3 and 7. The IC will focus on successful research-based instructional practices.

*SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
Tuesday, January 13, 2015 at 4 p.m.*

4. MANAGEMENT REPORTS

Principal Report/School Leadership Team Report

Delvin Vick presented the Principal Report/School Leadership Team Report.

Highlights included:

- Southside Academy Charter School is moving forward with its basketball and volleyball programs. Soccer will be incorporated into the athletic program during the next school year.
- Southside Academy Charter School's charter goals were reviewed by Delvin Vick and the Board.
- The renewal site visit report issued by the State Education Department (SED) was discussed.
- Cuts for Kids Event, in which students receive free haircuts, will be held at Southside Academy Charter School on February 15, 2015.
- NWEA testing will take place January 15 – February 15, 2015.

i. School Performance Report Dashboard Suite

The School Performance Report Dashboard Suite was presented.

- a. Enrollment & Attendance data was reviewed by the Board.

School Improvement Committee Report

Delvin Vick presented the School Improvement Committee Report. The Committee will review the renewal site visit report issued by SED. The Committee was supportive of having Southside Academy Charter School's Academic Specialist assist with reading.

5. DISCUSSION ITEMS

- a. SED's Review of the Proposed Management Agreement – SED has requested that the proposed Management Agreement between the Southside Academy Charter School Board of Trustees and NHA be submitted after the completion of Southside Academy Charter School's renewal process.
- b. Wellness Policy Update – The Board reviewed additional processes and documentation associated with the updated Wellness Policy.
- c. 2015 National Charter Schools Conference – The Board reviewed the details of the 2015 National Charter Schools Conference, which will be held June 21 – June 24, 2015 in New Orleans, Louisiana.
- d. The Personal Profile Update Forms were reviewed by the Board and all necessary corrections were made.
- e. The 2015-2016 Board Meetings Calendar was reviewed by the Board.

*SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
Tuesday, January 13, 2015 at 4 p.m.*

6. ACTION ITEMS

Approval of the December 9, 2014 Board Meeting Minutes

A motion was made by Dr. James Duah-Agyeman and seconded by Tracy Miller to approve the December 9, 2014 Board Meeting Minutes as submitted. The motion was approved unanimously.

Reappointment of Dr. James Duah-Agyeman

A motion was made by Tracy Miller and seconded by Carol Hill to Reappoint Dr. James Duah-Agyeman to Serve an Additional Three-year Term on the Southside Academy Charter School Board of Trustees to Expire in June of 2018. The motion was approved unanimously.

Reappointment of Tracy Miller

A motion was made by Dr. James Duah-Agyeman and seconded by Carol Hill to Reappoint Tracy Miller to Serve an Additional One-year Term on the Southside Academy Charter School Board of Directors to Trustees in June of 2016. The motion was approved unanimously.

Reappointment of Dr. Leonese Nelson

Tabled.

Appointment of the 2014-2015 Audit Firm

A motion was made by Tracy Miller and seconded by Dr. James Duah-Agyeman to appoint Plante Moran as the 2014-2015 Audit Firm. The motion was approved unanimously.

Approval of the 2015-2016 Offered Seats Schedule

A motion was made by Dr. James Duah-Agyeman and seconded by Tracy Miller to approve the 2015-2016 Offered Seats Schedule as presented. The motion was approved unanimously.

7. NEW BUSINESS

None was presented.

*SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
Tuesday, January 13, 2015 at 4 p.m.*

8. PUBLIC COMMENT

None was given.

9. ADJOURNMENT

The meeting was adjourned at 4:50 p.m.

**Next Meeting:
February 10, 2015 at 4 p.m.**

OFFICER OF THE BOARD

SIGNATURE _____



*SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
Tuesday, February 10, 2015 at 4 p.m.*

Meeting held at:
Southside Academy Charter School
2200 Onondaga Creek Blvd.
Syracuse, NY 13207

BOARD OF TRUSTEES:	PRESENT	UNABLE TO ATTEND	TERM EXPIRATIONS
Dr. James Duah-Agyeman – Secretary	X		June 2018
Carol Hill – President	X		June 2016
Tracy Miller – Treasurer	X		June 2016
Dr. Leonese Nelson – Vice President	X		June 2016
Kevin Walsh – Trustee		X	June 2017

Non-Board Members Attending:

1. Anthony Ortega – Prospective Board Member
2. Nicole Latini – Art Teacher
3. Delvin Vick – Principal
4. Lindsay Therrien – Instructional Coach
5. Andrew Gayle – NHA

1. CALL TO ORDER

Carol Hill called the meeting to order at 4:09 p.m.

2. ROLL CALL

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by Tracy Miller and seconded by Dr. James Duah-Agyeman to approve the agenda as amended. The motion was approved unanimously.

Amendments:

- Add Discussion Item 5c. Revision of School Calendar
- Add Action Item 6d. Approval of the Personnel Hires

*SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
Tuesday, February 10, 2015 at 4 p.m.*

4. MANAGEMENT REPORTS

Principal Report/School Leadership Team Report

Delvin Vick presented the Principal Report/School Leadership Team Report.

Highlights included:

- The Cuts for Kids Event, in which local barbers provided free haircuts, was a tremendous success. Fifty Scholars received haircuts.
- Anthony Bottar, Vice Chancellor of the New York State Board of Regents, visited Southside Academy Charter School on February 4, 2015.
- A team of three students finished in second place as part of a Chess Tournament.
- The school is currently participating in mock testing using the ReadyNY test preparation series.
- A video detailing the school's anti-bullying message will be finalized and shown to the school and members of the Board in March.

School Improvement Committee Report

Delvin Vick presented the School Improvement Committee Report. The Committee will discuss how Title I funds will be used during the 2015-2016 school year.

5. DISCUSSION ITEMS

- a. Form 990, for the period which ended June 30, 2014, was reviewed by the Board.
- b. The Second Quarter Financial Statements, for the six months which ended December 3, 2014, were reviewed by the Board.
- c. The Revision of the School Calendar was discussed by the Board. Due to recent snow days, Delvin Vick informed the Board that he is exploring having three make-up days which are proposed for May 22, June 24, and June 25.

6. ACTION ITEMS

Approval of the January 13, 2015 Board Meeting Minutes

A motion was made by Dr. James Duah-Agyeman and seconded by Tracy Miller to approve the January 13, 2015 Board Meeting Minutes as submitted. The motion was approved unanimously.

Reappointment of Dr. Leonese Nelson

A motion was made by Dr. James Duah-Agyeman and seconded by Tracy Miller to Reappoint Dr. Leonese Nelson to Serve an Additional One-year Term on the Southside Academy Charter School Board of Trustees to Expire in June of 2016. The motion was approved unanimously.

SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
Tuesday, February 10, 2015 at 4 p.m.

Approval of the 2015-2016 Board Meetings Calendar

A motion was made by Dr. Leonese Nelson and seconded by Dr. James Duah-Agyeman to approve the 2015-2016 Board Meetings Calendar as submitted. The motion was approved unanimously.

Approval of the Personnel Hires

A motion was made by Dr. Leonese Nelson and seconded by Tracy Miller to approve the Personnel Hires of:

- Sarah Masser as a Middle School ELA Teacher
- Constance Quizonas as a Substitute Teacher
- Chaz-Lit Doyle as a Long Term Substitute Teacher

The motion was approved unanimously.

7. NEW BUSINESS

None was presented.

8. PUBLIC COMMENT

None was given.

9. ADJOURNMENT

The meeting was adjourned at 4:40 p.m.

Next Meeting:
March 10, 2015 at 4 p.m.

OFFICER OF THE BOARD

SIGNATURE

A handwritten signature in black ink, appearing to read "Leonese Nelson", is written over a horizontal line. The signature is stylized and includes a large loop at the end.

SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
Tuesday, March 10, 2015 at 4 p.m.

Meeting held at:
 Southside Academy Charter School
 2200 Onondaga Creek Blvd.
 Syracuse, NY 13207

BOARD OF TRUSTEES:	PRESENT	UNABLE TO ATTEND	TERM EXPIRATIONS
Dr. James Duah-Agyeman – Secretary	X		June 2018
Carol Hill – President		X	June 2016
Tracy Miller – Treasurer	X		June 2016
Dr. Leonese Nelson – Vice President	X		June 2016
Kevin Walsh – Trustee		X	June 2017

Non-Board Members Attending:

1. Anthony Ortega – Prospective Board Member
2. Lindsay Therrien – Instructional Coach
3. Tammy Curry – Dean
4. Sarah Masser – ELA Teacher
5. Andrew Gayle – NHA

1. CALL TO ORDER

Dr. Leonese Nelson called the meeting to order at 4:08 p.m.

2. ROLL CALL

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by Dr. James Duah-Agyeman and seconded by Tracy Miller to approve the agenda as amended. The motion was approved unanimously.

Amendments:

- Addition of Discussion Item 5f. Selection of Final Candidate to Join the Board of Trustees
- Addition of Action Item 6e. Selection of Final Candidate to Join the Board of Trustees

SOUTHSIDE ACADEMY CHARTER SCHOOL

Board Meeting Minutes

Tuesday, March 10, 2015 at 4 p.m.

4. MANAGEMENT REPORTS

Principal Report/School Leadership Team Report

Tammy Curry and Lindsay Therrien presented the Principal Report/School Leadership Team Report.

Highlights included:

- The Board viewed The Bully Domino, a bullying prevention video featuring Southside Academy Charter School Scholars.
- The school's kindergarten through second grade will celebrate March Reading Month. There will be a Dr. Seuss celebration and an Iditarod-themed reading competition.
- Winter Mock Testing was completed and the school's staff reviewed the results to identify growth areas.
- Using a new initiative, "What I Need" (WIN), in third through fifth grade, Scholars will participate in skill building sessions based on recent NWEA, Mock Testing, and New York State Testing results.
- Southside will have a "Go To High School, Go To College" tour of Syracuse University. Dr. Leonese Nelson and Dr. James Duah-Agyeman offered to assist with the tour.

i. 2015-2016 Academic School Improvement Plan Goals

Tammy Curry and Lindsay Therrien indicated that the staff is currently reviewing data to finalize its 2015-2016 Academic School Improvement Plan Goals.

ii. Wellness Policy Review

Tammy Curry and Lindsay Therrien stated that the Wellness Policy Review will be presented during the April Board meeting.

School Improvement Committee Report

Tammy Curry and Lindsay Therrien presented the School Improvement Committee Report. The Committee recently met and analyzed attendance, student mobility, and parent survey data.

5. DISCUSSION ITEMS

- a. The Charter School Office recently requested to schedule a meeting with Board President Carol Hill to discuss the school's charter renewal.
- b. The Board reviewed a revised 2014-2015 School Calendar. The calendar has been revised to account for four make up days.
- c. The 2014-2015 Board Satisfaction Survey was discussed by the Board. The deadline for completion of the survey is March 31, 2015.
- d. Administrative Professionals Week will be April 19-25, 2015. This is an opportunity to celebrate the school's office staff.

SOUTHSIDE ACADEMY CHARTER SCHOOL

Board Meeting Minutes

Tuesday, March 10, 2015 at 4 p.m.

- e. Teacher Appreciation Week will be May 4-8, 2015. During this time, the work and impact of teachers will be celebrated. The Board would like to provide members of the school's teaching and front office staff with lunch in celebration of both Administrative Professionals Week and Teacher Appreciation Week.
- f. Anthony Ortega, who was identified as the final candidate to join the Board of Trustees, has assembled all of the necessary documentation for submission to the New York State Education Department.

6. ACTION ITEMS

Approval of the February 10, 2015 Board Meeting Minutes

A motion was made by Tracy Miller and seconded by Dr. James Duah-Agyeman to approve the February 10, 2015 Board Meeting Minutes as submitted. The motion was approved unanimously.

Approval of the Revised 2014-2015 School Calendar

A motion was made by Dr. James Duah-Agyeman and seconded by Tracy Miller to approve the Revised 2014-2015 School Calendar as submitted. The motion was approved unanimously.

Approval of the 2014-2015 Regular & A-133 Audit Letter of Engagement

A motion was made by Dr. Leonese Nelson and seconded by Tracy Miller to approve the 2014-2015 Regular & A-133 Audit Letter of Engagement as submitted. The motion was approved unanimously.

Note: The 2014-2015 Regular & A-133 Audit Letter of Engagement was signed by Dr. James Duah-Agyeman, in place of Anthony Ortega who has not yet been appointed.

Approval of the Personnel Hires

A motion was made by Tracy Miller and seconded by Dr. James Duah-Agyeman to approve the Personnel Hires of:

- Ruthnie Angard as a Substitute Teacher
- Sadie Buerman as a Substitute Teacher

The motion was approved unanimously.

SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
Tuesday, March 10, 2015 at 4 p.m.

Selection of Final Candidate to Join the Board of Trustees

A motion was made by Dr. Leonese Nelson and seconded by Dr. James Duah-Agyeman to approve the following:

The Southside Academy Board of Trustees, having conducted a thorough background check via a fingerprint scan as required and having discovered no State or federal criminal history, or having provided such history to SED if found, has voted to select Anthony Ortega as a final candidate to its Board of Trustees, with a term expiring on June 2018, pending approval by SED. The resolution approving Anthony Ortega is formally adopted upon SED's approval.

- The motion was approved unanimously.

7. **NEW BUSINESS**

Trustees were provided with informational pamphlets that can be given to colleagues who are interested in joining the Southside Academy Charter School Board of Trustees.

8. **PUBLIC COMMENT**

None was given.

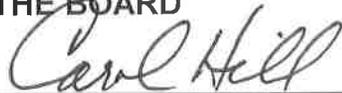
9. **ADJOURNMENT**

The meeting was adjourned at 4:56 p.m.

Next Meeting:
May 12, 2015 at 4 p.m.

OFFICER OF THE BOARD

SIGNATURE _____



SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
 Tuesday, May 12, 2015 at 4 p.m.

The motion was approved in a roll call vote.

ROLL CALL VOTE: Yes No

	Yes	No
Dr. James Duah-Agyeman – Secretary	X	
Carol Hill – President	X	
Tracy Miller – Treasurer	X	
Dr. Leonese Nelson – Vice President	X	
Anthony Ortega – Trustee	X	

EXECUTIVE SESSION

A motion was made by Anthony Ortega and seconded by Dr. James Duah-Agyeman to re-enter open session.

The motion was approved in a roll call vote.

ROLL CALL VOTE: Yes No

	Yes	No
Dr. James Duah-Agyeman – Secretary	X	
Carol Hill – President	X	
Tracy Miller – Treasurer	X	
Dr. Leonese Nelson – Vice President	X	
Anthony Ortega – Trustee	X	

4. APPROVAL OF THE AGENDA

A motion was made by Dr. James Duah-Agyeman and seconded by Tracy Miller to approve the agenda as amended. The motion was approved unanimously.

Amendment:

- Add Action Item m. Approval of the Candidate for Dean of Intervention

SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
Tuesday, May 12, 2015 at 4 p.m.

5. MANAGEMENT REPORTS

Principal Report/School Leadership Team Report

Delvin Vick presented the Principal Report/School Leadership Team Report.

Highlights included:

- The Southside staff thanked the Board for the support during Teacher Appreciation Week.
 - Southside Scholars completed the New York State Math and ELA assessments.
 - The Southside Boys' and Girls' Track team successfully competed in the Section II track meets while breaking a number of records.
 - Dr. Boyce Watkins will visit the school to discuss parental engagement on May 22, 2015. Staff of the Syracuse City School District will be invited to attend the discussion.
 - Representative John Katko will visit Southside on May 26, 2015 and plans to read to Scholars.
 - Southside will host a Father and Daughter Gala on June 13, 2015. All members of the local community are invited to attend.
- i. 2015-2016 Academic School Improvement Plan Goals
Delvin Vick presented the 2015-2016 Academic School Improvement Plan goals as part of the Charter Renewal Discussion.
- ii. Wellness Policy Review
Delvin Vick presented and discussed the Wellness Policy process, goals and objectives, and feedback gathered.
- iii. NHA's New Total Rewards Approach
Delvin Vick presented and discussed NHA's New Total Rewards Approach to attracting and retaining talent. Thea Reigler, NHA's Vice President of People Services, will attend the June Board meeting to further discuss the Total Rewards Approach.
- iv. School Performance Report Dashboard Suite
The School Performance Report Dashboard Suite was presented.
- a. The Mock Test Results were presented by Delvin Vick. The tests were offered during the fall and winter in preparation for the New York State Assessments.
 - b. The Demographics of the Southside student population were reviewed.

School Improvement Committee Report

Delvin Vick presented the School Improvement Committee Report. The Committee is currently working to develop improvement goals for the upcoming school year. One of the primary areas of focus will be the improvement of ELA scores.

SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
Tuesday, May 12, 2015 at 4 p.m.

Dignity for All Students Act (DASA) Update

Andrew Gayle presented the DASA Update.

Emergency Conditional Appointments Update

Andrew Gayle presented the Emergency Conditional Appointments Update.

6. DISCUSSION ITEMS

a. Charter Renewal – Following the recent two-year Charter Renewal for Southside, Delvin Vick presented an Academic Plan for Improvement which consisted of the following:

- Recruit and Retain Highly Effective Teachers
 - Add new support and guidance to new teachers
 - Increase staff collaboration and celebration opportunities
 - Allocate hiring and retention bonuses for mission critical positions
- Improve Literacy and Writing
 - Increase and improve teacher coaching in effective literacy strategies
 - Ensure full implementation of the ELA workshop model
 - Give teachers monthly half-day professional development sessions to promote collaborative approaches to literacy education
- Improve Academic Intervention Program
 - Hire a Dean of Intervention
 - Implement a new intervention curricular tool
- Improve behavior and academic performance in the middle school
 - Ensure full implementation of Behave with Care
 - Enhance professional development on adolescent development
 - Provide coaching and implement Common Core shifts

Carol Hill identified a number of focus areas for the Board:

- School Finance
 - Review the current lease agreement through the use of an independent third party
 - Create a finance committee to enhance the review of the school's fiscal information
 - Require NHA provide monthly as opposed to quarterly financial statements
- Governance
 - Identify new Board members with legal, accounting, and education expertise
 - Schedule annual Board strategic planning sessions to determine school priorities for the coming school year
 - Through the use of a personnel committee, enhance the Board's involvement in the evaluation of the school principal and work with NHA's Director of School Quality to assess the work of the principal
 - Schedule third party professional development sessions for the Board through the use of funds set aside for this specific purpose

*SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
Tuesday, May 12, 2015 at 4 p.m.*

Nick Paradiso, NHA's Vice President of Government Relations and Partner Services, reaffirmed NHA's commitment to Southside Academy Charter School and the Board. Nick Paradiso indicated that NHA is currently conducting a third party evaluation of school leases and will be comparing findings to evaluations conducted by the Board. Through a membership fee paid by NHA, each of the NHA partner Boards in New York are members of Northeast Charter Network and can request training provided by the network.

- b. Board Development was discussed. As part of Board Development, there will be an effort to identify new Board members with legal, accounting, and education expertise. In addition, the Board will work with its legal counsel to explore term limits.
- c. Elimination of the Final Amended Budget – Tabled.
- d. The Third Quarter Financial Statements were discussed. The Board will meet with NHA's Director of Financial Operations to further discuss the school financial statements.

7. ANNUAL MEETING ACTION ITEMS

Approval of the Election of Officers

A motion was made by Tracy Miller and seconded by Dr. Leonese Nelson to approve the officers as listed below. The motion was approved unanimously.

<u>Name</u>	<u>Position</u>
Carol Hill	President
Dr. Leonese Nelson	Vice President
Tracy Miller	Second Vice President
Anthony Ortega	Treasurer
Dr. James Duah-Agyeman	Secretary

Appointment of the Board Legal Counsel

A motion was made by Dr. Leonese Nelson and seconded by Dr. James Duah-Agyeman to appoint John Kelepurovski, Jr. as the Board Legal Counsel. The motion was approved unanimously.

Appointment of the AHERA Contact

A motion was made by Anthony Ortega and seconded by Tracy Miller to appoint the NHA Director of Construction as the AHERA Contact. The motion was approved unanimously.

Appointment of the Title VI, Title IX, and Section 504 Contact

A motion was made by Dr. James Duah-Agyeman and seconded by Dr. Leonese Nelson to appoint the School Principal as the Title VI, Title IX, and Section 504 Contact. The motion was approved unanimously.

*SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
Tuesday, May 12, 2015 at 4 p.m.*

8. ACTION ITEMS

Approval of the March 10, 2015 Board Meeting Minutes

A motion was made by Dr. Leonese Nelson and seconded by Anthony Ortega to approve the March 10, 2015 Board Meeting Minutes as submitted. The motion was approved unanimously.

Approval of the Revised Code of Ethics

A motion was made by Tracy Miller and seconded by Dr. James Duah-Agyeman to approve the Code of Ethics as submitted. The motion was approved unanimously.

Approval of the 2015-2016 Student Code of Conduct

A motion was made by Dr. James Duah-Agyeman and seconded by Tracy Miller to approve the 2015-2016 Student Code of Conduct as presented and to authorize the principal to finalize the Student Code of Conduct with the understanding that any substantial changes shall be presented to the Board for approval. The motion was approved unanimously.

Approval of the Schools Against Violence in Education (SAVE) Plan

A motion was made by Anthony Ortega and seconded by Dr. Leonese Nelson to approve the Schools Against Violence in Education (SAVE) Plan as submitted. The motion was approved unanimously.

Approval of the Whistleblower Policy

A motion was made by Dr. Leonese Nelson and seconded by Anthony Ortega to approve the Whistleblower Policy as submitted. The motion was approved unanimously.

Appointment of the Whistleblower Compliance Officer

A motion was made by Tracy Miller and seconded by Dr. James Duah-Agyeman to appoint Delvin Vick as the Whistleblower Compliance Officer. The motion was approved unanimously.

Designation and Approval of the Whistleblower Committee

A motion was made by Dr. James Duah-Agyeman and seconded by Dr. Leonese Nelson to designate and approve the Southside Academy Charter School Board as a whole to serve on the Whistleblower Committee. The motion was approved unanimously.

Authorization of NHA to Eliminate the Final Amended Budget Tabled.

*SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
Tuesday, May 12, 2015 at 4 p.m.*

Authorization of Board President to Sign the 2015 Compliance with Children's Internet Protection Act (CIPA)

A motion was made by Dr. Leonese Nelson and seconded by Anthony Ortega to authorize the Board President to Sign the 2015 Compliance with Children's Internet Protection Act (CIPA) on behalf of the Board and bring back to the Board for ratification at a future Board meeting, contingent upon Board Legal Counsel review and approval of the Technology Use and Internet Safety Policy. The motion was approved unanimously.

Authorization of Board President to Sign the 2016 Letter of Agency for E-rate Funding

A motion was made by Anthony Ortega and seconded by Tracy Miller to authorize the Board President to Sign the 2016 Letter of Agency for E-rate Funding on behalf of the Board and bring back to the Board for ratification at a future Board meeting, contingent upon Board Legal Counsel review and approval of the Technology Use and Internet Safety Policy. The motion was approved unanimously.

Approval of the 2014-2015 Final Amended Budget

A motion was made by Anthony Ortega and seconded by Dr. James Duah-Agyeman to approve the 2014-2015 Final Amended Budget as submitted. The motion was approved unanimously.

Approval of the 2015-2016 Initial Budget Proposal

Tabled. The Board will meet with NHA's Director of Financial Operations to further discuss the 2015-2016 Initial Budget.

Approval of the Candidate for Dean of Intervention

A motion was made by Dr. James Duah-Agyeman and seconded by Tracy Miller to approve the Personnel Hire of Nicole Moss as Dean of Intervention. The motion was approved unanimously.

9. **NEW BUSINESS**

The Board will explore the formation of personnel, finance, and governance committees.

*SOUTHSIDE ACADEMY CHARTER SCHOOL
Board Meeting Minutes
Tuesday, May 12, 2015 at 4 p.m.*

10. PUBLIC COMMENT

None was given.

11. ADJOURNMENT

The meeting was adjourned at 6:51 p.m.

**Next Meeting:
June 9, 2015 at 4 p.m.**

OFFICER OF THE BOARD

SIGNATURE



4. MANAGEMENT REPORTS

Principal Report/School Leadership Team Report

Delvin Vick presented the Principal Report/School Leadership Team Report.

Highlights included:

- Congressman John Katko visited Southside and spoke with two classes and read to another.
- Students and members of the Physical Education Department participated in a field trip to a Syracuse Chiefs game on June 3, 2015.
- Members of the Chess Club competed against the Syracuse City Fire Department.
- Doctor Boyce Watkins served as a Keynote speaker during Southside's first Annual Bridging the Gap Seminar.

School Improvement Committee Report

Delvin Vick presented the School Improvement Committee Report. Southside has begun to work with Generation Ready to strengthen the school's literacy program.

NHA's New Total Rewards Approach

Thea Reigler, NHA's Vice President of People Services, presented and discussed NHA's New Total Rewards Approach to attracting and retaining talent. Thea Reigler also described how members of the Southside staff will receive salary increases and additional benefit options.

Monthly Financial Statements

The Monthly Financial Statements were discussed and reviewed by the Board. Carol Hill and Anthony Ortega met with Jeff Ratuszny, NHA's Director of Financial Operations, to discuss Southside's 2015-2016 Initial Budget, indirect and direct costs, and financial statements. John Kelepurovski, Jr., Board legal counsel, will identify local companies who could provide a comparison analysis of the school building lease.

SOUTHSIDE ACADEMY CHARTER SCHOOL

Board Meeting Minutes

Tuesday, June 9, 2015 at 4 p.m.

5. DISCUSSION ITEMS

a. Board Development

- Board members will continue to identify potential members through their personal and professional networks and groups, such as Leadership Greater Syracuse and the Gifford Foundation.
- The Board discussed committee structure and assignments. Board members will serve on the following committees: Student Academic Achievement (Dr. James Duah-Agyeman and Dr. Leonese Nelson), Personnel (Tracy Miller and Dr. Leonese Nelson), Parent and Community Relations (Dr. James Duah-Agyeman and Tracy Miller), Finance (Carol Hill and Anthony Ortega), and Governance (Carol Hill and Anthony Ortega).
- The Board will have a retreat as part of its August 11, 2015 meeting to discuss the 2015-2016 academic year from 3-5:30 p.m.

b. General Account Depository Institution – The Board discussed changing the depository institution from M&T Bank due to the bank's non-responses and its misplacement of personal identification information of Board members. The Board selected Bank of America as a new depository institution.

c. The Board reviewed the resume of candidate Wil Mathis for a Substitute teaching position. Due to his qualifications at this time, the Board determined that the candidate would not be the best fit for this position.

6. ACTION ITEMS

Approval of the May 12, 2015 Board Meeting Minutes

A motion was made by Anthony Ortega and seconded by Tracy Miller to approve the May 12, 2015 Board Meeting Minutes as submitted. The motion was approved unanimously.

Approval of the 2015-2016 School Calendar

A motion was made by Tracy Miller and seconded by Anthony Ortega to approve the 2015-2016 School calendar as submitted. The motion was approved unanimously.

Designation of General Account Depository Institution

A motion was made by Dr. James Duah-Agyeman and seconded by Tracy Miller to approve the closure of the current account at M&T Bank and approve Bank of America as the Academy's General Account depository institution. The motion was approved unanimously.

Approval of the 2015-2016 Initial Budget Proposal

A motion was made by Dr. James Duah-Agyeman and seconded by Anthony Ortega to approve the 2015-2016 Initial Budget Proposal as submitted. The motion was approved unanimously.

SOUTHSIDE ACADEMY CHARTER SCHOOL

Board Meeting Minutes

Tuesday, June 9, 2015 at 4 p.m.

Approval of the Personnel Hire

A motion was made by Anthony Ortega and seconded by Tracy Miller to reject the proposed hire of Wil Mathis as a substitute teacher based on the Board's concerns with his lack of teaching qualifications. The Board, however, based on the recommendation of Principal Vick, was amenable and in general support of the hire of Wil Mathis for a non-teaching support position for the remainder of the school year subject to available budgetary resources. The motion was approved unanimously.

7. NEW BUSINESS

- The Board requested additional information regarding recess aids and which members of the staff serve in these roles.
- Carol Hill informed SED that Kevin Walsh is no longer on the Board.

8. PUBLIC COMMENT

None was given.

9. ADJOURNMENT

The meeting was adjourned at 6:19 p.m.

**Next Meeting:
July 21, 2015 at 4 p.m.**

OFFICER OF THE BOARD

SIGNATURE _____

Southside Academy Charter School Enrollment and Retention Plan

Southside Academy understands the need to enroll and retain specific student populations in numbers comparable to the Syracuse City School District (SCSD). With full enrollment and a waiting list, meeting the targets for students with disabilities (SWD), English language learners (ELL) and students who qualify for free or reduced price lunch (FRL) is a challenge. Currently, we are meeting the enrollment target for the FRL category and the retention targets for the FRL, SWD, and ELL categories. We are not yet meeting the enrollment targets for ELL and SWD categories. Below is a summary of our current enrollment and retention numbers compared to the targets.

2014-15				
Subgroup	Enrollment Effective Target ¹	Actual Enrollment	Retention Effective Target ²	Actual Retention
FRL	87.3%	88.5% N = 609	83.4%	92.1% N = 561
ELL	11.8%	1.9% N = 13	64.8%	76.9% N = 10
SWD	19.5%	14.8% N = 102	78.1%	95.1% N = 97

ELL Recruitment and Retention

In order to make progress toward our ELL enrollment targets, we have implemented the following strategies, which will continue in the coming school year:

- Advertisements and notifications have been placed in the following publications: CNY Latino and America Oggi. In these publications, we specifically mentioned that the school provides services to students for whom English is their second language.
- Flyers were distributed to families in multiple languages throughout the community including at daycare centers, grocery stores, community centers, and churches inviting families to attend the Enrollment Information Meetings.
- An Enrollment Information Meeting was hosted for all parents interested in the school and we provided student applications in a number of languages: Arabic, Bengali, Chinese, English, Haitian Creole, Italian, Korean, Polish, Russian, Spanish, and Urdu. At the enrollment meetings, we shared information regarding the ELL Program and its ability to meet the needs of ELL students. We also provided ELL families specific English Language Development (ELD) strategies to help children succeed in school.
- To ensure the retention of accepted students, and in compliance with federal requirements to identify potential ELL students, the school asked these families to complete a "Home Language Questionnaire." Information from this survey ensures that each child for whom English is a second language is provided the services he/she needed to succeed in school.
- Brochures which describe our ELL programs have been distributed throughout the community

¹ Source: <http://www.p12.nysed.gov/psc/documents/EnrollmentTargetsCalculator.xls> Based on Syracuse data for 688 students in K-8 using the Effective Target.

² Source: <http://www.p12.nysed.gov/psc/documents/PotentialRetentionTargetsCalculator.xls> Based on Syracuse data for 688 students in K-8 using the Effective Target.

- Marketing materials that describe general school information and ELL and Special Education programs available in English and Spanish, and other languages as requested.
- We partnered with the Spanish Action League of Onondaga County and hold an Enrollment Information Meeting for parents at their facility. An interpreter was also available during this time.

SWD Recruitment Efforts

We are committed to recruiting students with special learning needs and with disabilities and students who qualify for free and reduced price lunch.

Brochures, which describe our special education programming, have been distributed throughout the community; including daycare centers, grocery stores, community centers, and churches inviting families to attend the Enrollment Information Meeting. In order to reach the families of special needs students, we utilize many of the networks that already exist in the community. Southside's Student Recruitment Specialist will continue to build relationships with support organizations to gain familiarity with the services they provide (so that we might recommend their support services to the families of accepted or interested students) and to familiarize these organizations with our school and special education program (so that they may recommend our school to the families they serve). We know that most families hear about our school by word-of-mouth and we believe that a relationship with these organizations lays the groundwork for informal communications and referrals. In addition, we will continue to work with these organizations to distribute information about our school, our special education program, and our enrollment procedures.

All special needs students (FRL, ELL, and SWD) are made aware of our school's programs through open meetings during the year. The school's parent meetings clearly identify that we offer a free and appropriate education (FAPE) to all our students in the Least Restrictive Environment. Furthermore, the school has an established relationship with the Committee for Special Education (CSE) for children under its guise and has made materials and applications to Southside available for distribution to interested parents. We invite parents to meet with the school's Special Education Team and the CSE to develop an Individual Education Plan (IEP) for the child or to work within the parameters of the plan already in place from the child's previous school.

We will continue to monitor the efficacy of our special student population recruitment and enrollment efforts by carefully tracking student enrollment numbers. Through our robust data warehouse, we collect detailed information on trends in at-risk student populations, report to the Board on enrollment trends, and adjust the marketing strategy, as needed, to ensure that parents of these children know that Southside is dedicated to serving their children's needs.

Retention Efforts – All Special Student Populations

We believe several core elements of our school culture function as linchpins of our recruitment and retention strategy for our special needs students. These elements include the high-quality educational program that we provide, the caring culture that we have established, and our many parent involvement initiatives.

- *Culture and Climate:* We have a school climate and culture that focus purposefully on caring for each student as a family cares for its children. We believe our school-wide behavior and classroom management practices –which we refer to as *Behave with Care* – help attract and retain special needs students. Our Behave with Care program is built on research-based programs for reinforcing positive behaviors, setting clear expectations, and building teacher-student relationships and peer relationships.

- *Parent Involvement:* To ensure that our families feel connected to the school, we have implemented several parent involvement strategies, including
 - Newsletters: Regular newsletters from the principal and teachers are distributed to parents. Important information regarding school-wide performance, initiatives, and programs is included in the newsletter.
 - Social media: We have an excellent website, which gives parents quick and easy access to general information on the school as well as specific information about their children. In addition, we make cautious, appropriate use of Facebook and other social media sites to form connections between school leaders and parents. Parents without access to the internet can use the computer and internet available at the school.
 - Classroom Communication: Teachers frequently send home communications for parents so that they know about everything from weekly schedules to educational goals for students. Teachers also share regular progress reports – via letter, online communication via the school’s AtSchool gradebook system, phone calls, and/or in-person meetings. These communications focus on each student’s academic progress and performance.
 - Conferences: Parent-teacher conferences are conducted twice each year. These conferences ensure that dedicated time is set aside for each parent to engage and interact with classroom teachers and discuss the progress of his or her child. As needed, staff may also conduct home visits. Each year, we conduct a family orientation at the end of the summer so new and enrolled families can meet the principal, their child’s teacher and classmates, and other school staff. We believe these early contacts help establish and sustain a healthy rapport with parents.
 - Parent Room: In order to help parents feel at home in the school and to encourage their presence in their child’s education, the school building provides a dedicated parent room. This room gives parents a place to gather and build relationships with one another, discuss matters of mutual interest, grow more comfortable with the school, and take some ownership of the school.



Appendix I: Teacher and Administrator Attrition

Last updated: 07/23/2015

Report changes in teacher and administrator staffing.

Page 1

Charter School Name:

Instructions for completing the Teacher and Administrator Attrition Tables

ALL charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2014, the FTE for added staff from July 1, 2014 through June 30, 2015, and the FTE for any departed staff from July 1, 2014 through June 30, 2015 using the two tables provided.

2013-14 Teacher Attrition Table

	FTE Teachers on June 30, 2014	FTE Teachers Additions 7/1/14 – 6/30/15	FTE Teacher Departures 7/1/14 – 6/30/15
	39	17	15

2013-14 Administrator Position Attrition Table

	FTE Administrator Positions On 6/30/2014	FTE Administrator Additions 7/1/14 – 6/30/15	FTE Administrator Departures 7/1/14 – 6/30/15
	4	2	1

Thank you



Appendix J: Uncertified Teachers

Last updated: 07/21/2015

"thirty per centum or 5 teachers, whichever is less"

To comply with NYS Education Law Section 2854(3)(a-1), please report the (FTE) count of uncertified and certified teaching staff as of the last day of school for the 2014-15 school year.

Page 1

Charter School Name:

Note Definition of FTE:

Full-time equivalent employees equal the number of employees on full-time schedules plus the number of employees on part-time schedules converted to a full-time basis. The number of full-time equivalent employees in each industry is the product of the total number of employees and the ratio of average weekly hours per employee for all employees to average weekly hours per employee on full-time schedules. An industry's full-time equivalent employment will be less than the number of its employees on full- and part-time schedules, unless it has no part-time employees (U.S. Commerce--Bureau of Economic Analysis at: http://www.bea.gov/faq/index.cfm?faq_id=368#sthash.8Rbj89kq.dpuf)

How many UNCERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of last day of school in 2014-15?

For each applicable category (i-iv), input the relevant full time equivalent (FTE) count of teachers.

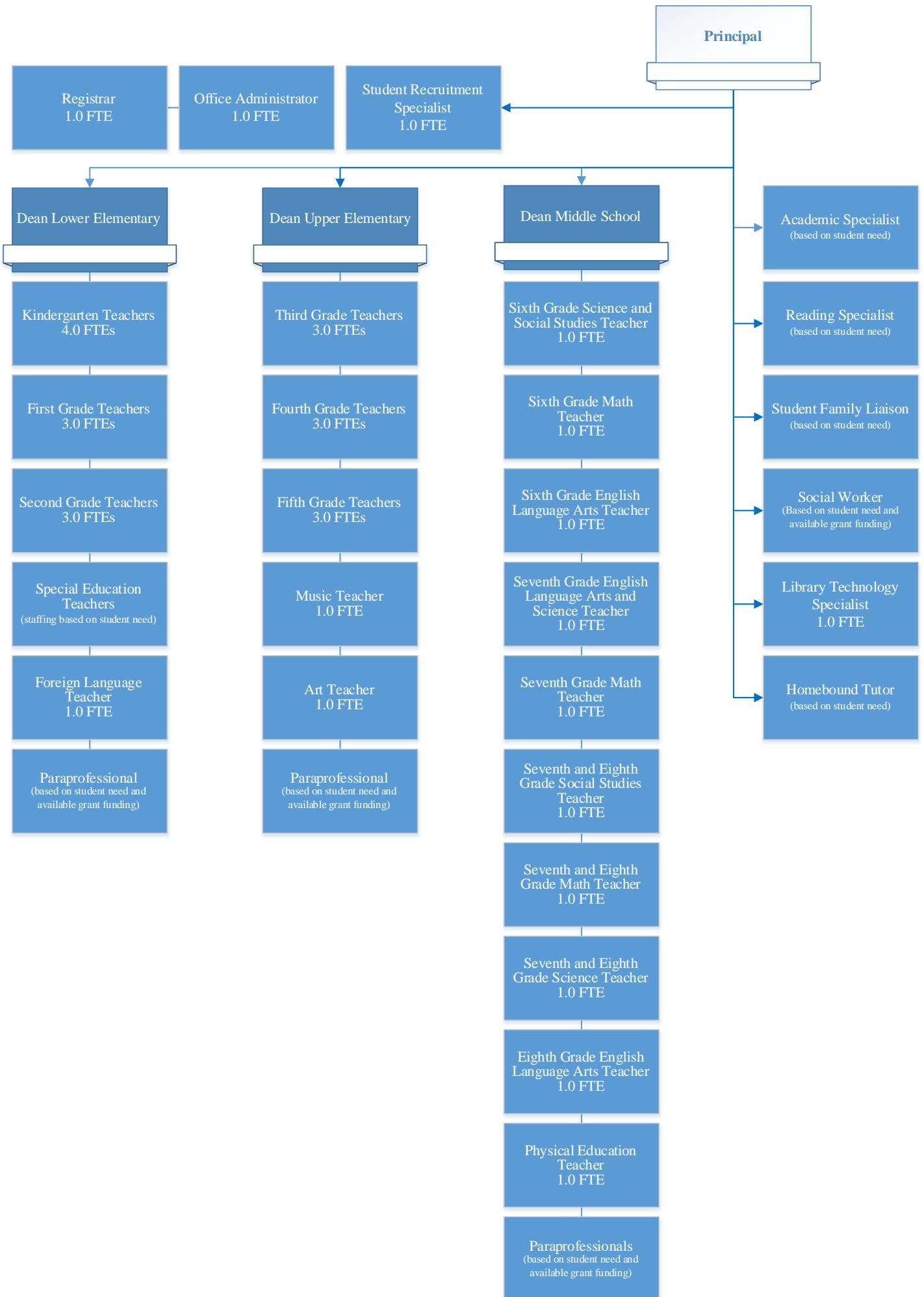
	FTE - (June 30, 2015)
(i) uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience	0
(ii) individuals who are tenured or tenure track college faculty	0
(iii) individuals with two years satisfactory experience through Teach for America	0
(iv) individuals who possess exceptional business, professional, artistic, athletic, or military experience	4
FTE count of uncertified teachers who do not fit into any of the four statutory categories	0
Total	4.0

How many CERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of the last day of school in 2014-15?

32

Thank you.

Organizational Chart



Mission Statement

Offering families and students a community public charter school which provides a challenging academic program and focuses on high-achievement and instilling a sense of family, community and leadership within all of our students.”

Key Design Elements

Our key design elements are divided into four distinct areas: academic excellence; student responsibility; character development; and parental partnerships.

Academic Excellence: We believe a high-quality K-8 education sets the critical foundation for a student’s success in high school, college, and beyond. Achievement may look different for each individual, but our goal is to prepare every student for college. With that in mind, Southside’s academic program is designed to meet the Common Core State Standards and relevant New York State Learning Standards and ensure that students master the specific skills and knowledge in each content area at each grade level.

Student Responsibility: We know that children thrive in an environment where they clearly understand what is expected of them, and after putting forth their best effort, they take pride in seeing the results. As such, our students are taught that their best effort is vital to their academic success, and teachers will strive to consistently reinforce the importance of students’ responsibility for their education and accountability for their actions.

Character Development: We believe a great school should aim to develop students’ hearts as well as their minds. Our moral focus curriculum builds on the virtues of prudence, justice, temperance, and fortitude. Through these lessons, students build and maintain strong personal character while also developing the qualities necessary to achieve academic success and become good citizens.

Parental Partnerships: We are committed to fostering strong partnerships with parents of students at the school. We actively engage parents in their children’s learning, dedicate a Parent Room specifically for ongoing “anytime” interaction between parents and teachers, and consistently communicate with parents about their children’s academic progress.

These four pillars serve as a framework for our educational program and drive school culture. Our approach combines everyday emphasis on student responsibility and character development with an unrelenting focus on academic excellence and strong parental partnerships. These commitments help us create a culture that is conducive to teaching and learning, and one where parents and educators become true collaborators in the learning process.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Thursday, October 15, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/3350ceb29b26013b5>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Carol	Hill

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

SOUTHSIDE ACADEMY CS (REGENTS) 421800860845

8. Select all positions you have held on the Board:

(check all that apply)

-
- Chair/President
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

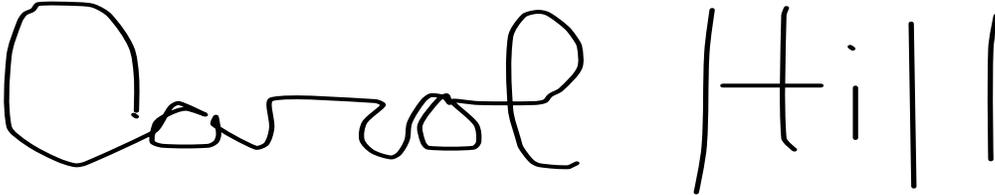
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink. The first part is a cursive name that appears to be "Donald". The second part is the name "Hill" written in a simple, blocky, sans-serif font.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 19, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/d715057b224d9c4c4>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Tracy R.	Miller

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

SOUTHSIDE ACADEMY CS (REGENTS) 421800860845

8. Select all positions you have held on the Board:

(check all that apply)

- Treasurer
- Parent Representative

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

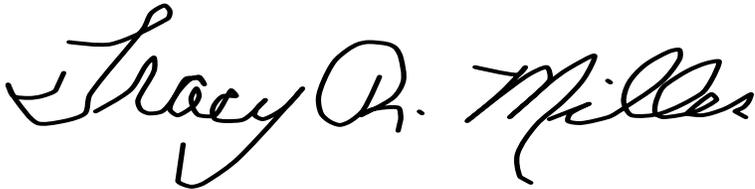
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Tracy R. Miller". The signature is written in a cursive style with a large, looping initial 'T'.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Wednesday, October 21, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/66c2328bdc3cc87870>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Leonese	Nelson

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

SOUTHSIDE ACADEMY CS (REGENTS) 421800860845

8. Select all positions you have held on the Board:

(check all that apply)

• Vice Chair/Vice President

• Treasurer

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

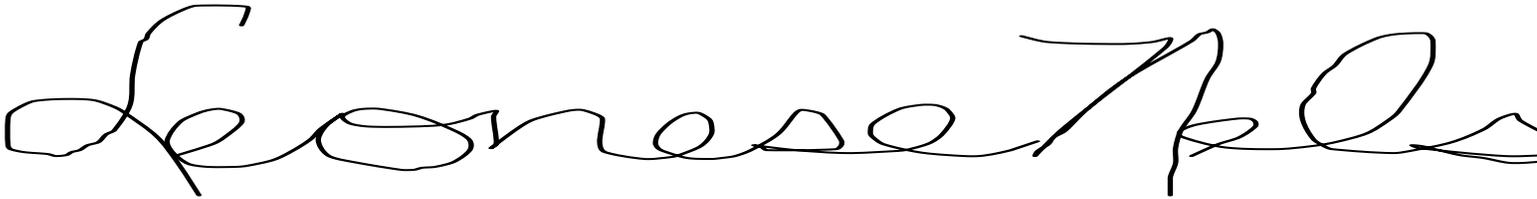
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Deonaso T. [unclear]". The signature is written in a cursive style with a horizontal line underneath.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Wednesday, October 21, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/2b12350e4a079168d>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Anthony	Ortega

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

SOUTHSIDE ACADEMY CS (REGENTS) 421800860845

8. Select all positions you have held on the Board:

(check all that apply)

- Treasurer
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

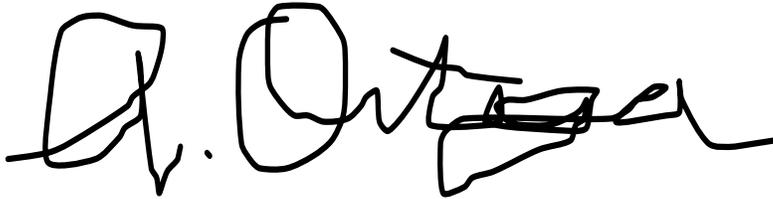
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "A. Oster". The signature is written in a cursive, somewhat stylized font. The first letter "A" is large and blocky, followed by a period and the name "Oster".

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 26, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/823331bd32f0d8943>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	James	Duah-Agyeman

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

SOUTHSIDE ACADEMY CS (REGENTS) 421800860845

8. Select all positions you have held on the Board:

(check all that apply)

-
- Secretary
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

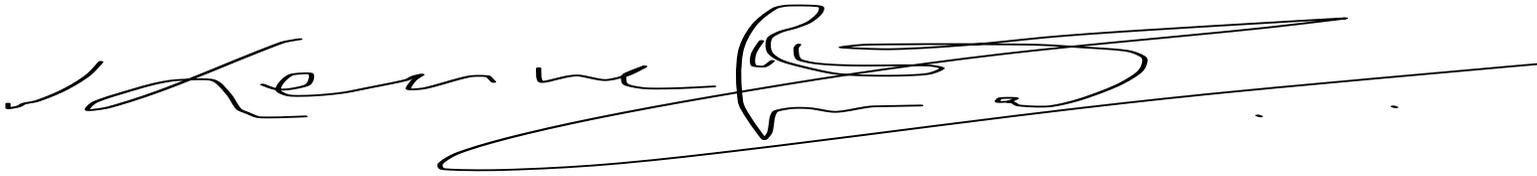
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Kenny B...", written over a horizontal line.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, October 30, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/580d363548912b3bb>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Kevin	Walsh

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

SOUTHSIDE ACADEMY CS (REGENTS) 421800860845

8. Select all positions you have held on the Board:

(check all that apply)

- Chair/President
 - Other, please specify...: Trustee
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Kevin Walsh". The signature is written in a cursive style with a large, prominent 'K' and 'W'.

Thank you.