



I. SCHOOL INFORMATION AND COVER PAGE (To be Completed By All Charter Schools)

Created: 07/06/2015

Last updated: 07/30/2015

Please be advised that you will need to complete this task first (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

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1. SCHOOL NAME AND AUTHORIZER

(Select name from the drop down menu)

STATEN ISLAND COMMUNITY CS (NYC CHANCELLOR) 353100860964

2. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

NYCDOE-Authorized Charter School

3. DISTRICT / CSD OF LOCATION

NYC CSD 31

4. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	309 St Paul's Avenue Staten Island, NY 10304	347-857-6981	347-857-0601	.

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Dr. Nicole Garcia
Title	Principal
Emergency Phone Number (###-###-####)	

5. SCHOOL WEB ADDRESS (URL)

www.si-ccs.org

6. DATE OF INITIAL CHARTER

2009-07-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2010-09-01 00:00:00

8. FINAL VERIFIED BEDS ENROLLMENT FOR THE 2014-15 School Year as reported to Department's Office of Information and Reporting Services (via the NYC DOE for charter schools in NYC) in August.

299

9. GRADES SERVED IN SCHOOL YEAR 2014-15

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5
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10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

	Yes/No	Name of CMO/EMO
	No	

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11. FACILITIES

Will the School maintain or operate multiple sites?

No, just one site.

12. SCHOOL SITES

Please list the sites where the school will operate in 2015-16.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	309 St Paul's Avenue Staten Island, NY 10304	347-857-6981	CSD 31	K-5	Yes	Rent/Lease
Site 2						
Site 3						

12a. Please provide the contact information for Site 1 (same as the primary site).

Name	Work Phone	Alternate Phone	Email Address
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School Leader	Dr. Nicole Garcia			
Operational Leader	Lorna Harris			
Compliance Contact	Dr. Nicole Garcia			
Complaint Contact	Dr. Nicole Garcia			

13. Are the School sites co-located?

No

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14. Were there any revisions to the school's charter during the 2014-2015 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

No

15. Name and Position of Individual(s) Who Completed the 2014-15 Annual Report.

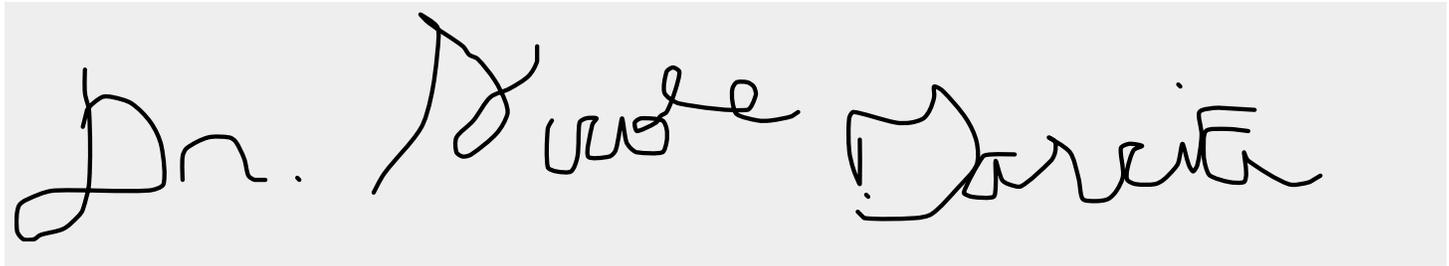
Marie Lucas, Operations Manager

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and use the mouse on your PC or the stylist on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees

Chambarsi

Thank you.

 **Appendix A: Link to the New York State School Report Card**

Created: 07/06/2015
Last updated: 07/18/2015

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Charter School Name:

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?instid=800000067012&year=2014&createreport=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&teacherqual=1&teacherturnover=1&staffcounts=1&38ELA=1&38MATH=1&48SCI=1&naep=1&nyseslat=1&elemELA=>



Appendix A: Progress Toward Goals

Created: 07/06/2015
Last updated: 10/30/2015

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Charter School Name:

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) which captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?instid=800000067012&year=2014&createreport=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&teacherqual=1&teacherturnover=1&staffcounts=1&38ELA=1&38MATH=1&48SCI=1&naep=1&nyseslat=1&elemELA=1&>

2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2015. If the goals are based on student performance data that the school will not have access to before August 1, 2015 (e.g., the NYS Assessment results), explain this in the "2014-2015 Progress Toward Attainment of Goal" column. The information can be updated when available. **Appendix A must be fully completed no later than November 1, 2015.**

2a. ACADEMIC STUDENT PERFORMANCE GOALS

2014-15 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	2014-2015 Progress Toward Attainment of Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 1	Each year, 80 percent of students in K-2 will reach the exit benchmark level for the grade or better as measured by the spring reading assessment using the Fountas and Pinnell Reading Assessment System. Constitutes a performance level of 3 (on grade level).	Fountas and Pinnell Reading Assessment System	This goal has been met. In 2014-2015, 81% of K-2 students reached the exit benchmark for reading. Specific percentages of students scoring at proficiency per grade were as follows: K = 81.5% 1 = 80% 2 = 81.5%	
Academic Goal 2	Each year (beginning in 2012-2013), 80 percent of 3 - 5 graders will perform at or above Level 3 on the New York State ELA examination	New York State ELA examination	Overall, 19% of 3rd - 5th Grade students scored a Level 3 or above on the 2015 NYS ELA exam. The specific percentages per grade are as follows: 3rd Grade - 14.9% 4th Grade - 20.7% 5th Grade - 21.2%	Although our 2015 NYS ELA exams scores were relatively consistent with scores from the previous year, students are demonstrating significant gains in all other formal assessments taken, including Fountas and Pinnell and Terra Nova. Therefore, we will continue and build upon the strategies we have implemented in the 2014-2015 school year to increase ELA proficiency: 1. An uninterrupted 2 hour and 10 minute literacy block every school day, utilizing teacher facilitated instruction, cooperative learning and independent learning opportunities, 2. Ongoing teacher observations, with prompt feedback allowing teachers to engage in conversations focused directly on instruction as a means of reteaching and improving student performance, 3. Use of more differentiated instructional techniques to include targeted modifications for struggling learners, 4. Increased writing support with extended response questions, 5. Additional independent reading block 6. Targeted at-risk Tier II support, including Title I services and Encore! Focused interventions for identified students, 7. Utilization of various computer-based reading resources, such as iReady, ReadingWorks, RazKids, and A to Z Learning, and 8. Creation of a Literacy Committee to focus on identifying and enhancing support of the school's ELA program through a review of instructional practices, curriculum, writing practices and other literacy based areas. The Director of Teaching and Learning will continue to support teachers in the implementation of the ELA curriculum and our ELA improvement strategies, and our literacy consultant will work with teachers one day each week to support reading and writing instruction.

Academic Goal 3	Each year (beginning in 2010- 2012), 80 percent of students in K- 2, will master grade level math skills as measured by summative assessments provided by the Terra Nova Math Test.	Terra Nova Math Test	<p>In 2014-2015, the specific percentages of students reaching proficiency per grade are as follows:</p> <p>K = 77% 1 = 33% 2 = 75% 3 = 27% 4 = 52% 5 = 68%</p>	<p>Given the progress we have seen over the past year, SICCS will continue to implement the following math improvement strategies implemented in the 2014-2015 school year:</p> <ol style="list-style-type: none"> 1. Ongoing teacher observation during math block, with feedback, which allows for teachers to engage in conversations focusing directly on instruction, as a means of reteaching and improving student performance 2. Differentiated instructional techniques, including targeted modifications for struggling learners 3. Increased small group and one to one student support (as a means of enhancing performance on difficult math concepts) 4. Supplemental math/reading periods outside of the allotted math block, which allows for further support and skill development 5. Targeted At-Risk Tier II Support, to include: Title I and Encore, focused intervention for students who have been identified 6. Utilization of various computer based resources such as IReady 7. Creation of a Math Committee to focus on identifying and enhancing support of the school's math program through observation of instructional practices, curriculum review, strategies and other math based areas.
Academic Goal 4	Each year (beginning in 2012-2013), 80 percent of 3-5 graders will perform at or above Level 3 on the New York State Mathematics examination.	New York State Mathematics examination	<p>Overall, 21% of 3rd - 5th Grade students scored a Level 3 or above on the 2015 NYS Math exam. The specific percentages per grade are as follows:</p> <p>3rd Grade - 21.3% 4th Grade - 19% 5th Grade - 21.3%</p>	<p>Although our 2015 NYS Math exams scores were relatively consistent with scores from the previous year, students are demonstrating significant gains in other assessments including Terra Nova. Therefore, we will continue and build upon the strategies we have implemented in the 2014- 2015 school year to increase Math proficiency:</p> <ol style="list-style-type: none"> 1. Ongoing teacher observation during math block, with feedback, which allows for teachers to engage in conversations focusing directly on instruction, as a means of reteaching and improving student performance 2. Differentiated instructional techniques, including targeted modifications for struggling learners 3. Increased small group and one to one student support (as a means of enhancing performance on difficult math concepts) 4. Supplemental math/reading periods outside of the allotted math block, which allows for further support and skill development 5. Targeted At-Risk Tier II Support, to include: Title I and Encore, focused intervention for students who have been identified 6. Utilization of various computer based resources such as IReady 7. Creation of a Math Committee to focus on identifying and enhancing support of the school's math program through observation of instructional practices, curriculum review, strategies and other math based areas.
Academic Goal 5	Each year (beginning in 2014-2015), 85 percent of fourth grade students will perform at or above Level 3 on the New York State Science examination.	New York State Science examination	Of the 4th Grade students who took the 2015 NYS Science exam, 72% passed with a score of 3 or 4.	Although the goal was not met, we are pleased with the results overall. In the 2014-14 school year and moving forward, the school will provide more instructional time for Science, additional test preparation, targeted instruction for students struggling with one of more concepts, and professional development for teachers.
Academic Goal 6	Each year, (beginning in 2015-2016) 85 percent of fifth graders will perform at or above Level 3 on the New York State Social Studies examination.	State Social Studies Examination	Not Applicable. NYS no longer administers the Social Studies exams.	Not Applicable
Academic Goal 7	Students in K-2 will be evaluated using the Fountas and Pinnell Reading Assessment System three times during each school year (fall, winter, spring). The comparison of fall and spring assessments will indicate growth or lack of it upon determining how many levels the student has advanced from the first to the last assessment period. Students beginning on grade level in Grade One are at a level B. In order to show one year's growth, the student must advance 7 levels to a level I by the spring assessment. Students beginning on grade level in Grade 2 are at level I. These students must advance three levels to a level L in order to show one year's growth. A student that is reading on grade level at the beginning of grade two must advance about three levels in each subsequent year to show one year's growth.	Fountas and Pinell Reading Assessment System	<p>The percentages of students per grade who demonstrated one year's growth as measured by Fountas and Pinnell are as follows:</p> <p>K = 83% 1 = 84% 2 = 86%</p>	

Academic Goal 8	For years 4 through 5 at Staten Island Community Charter School, grade-level cohorts of the same students (i.e. students who are in the school for two years in a row) will reduce by one half the gap between the percent at or above Level 3 on the previous year's State ELA exam and 75 percent at or above Level 3 on the current year's State ELA exam. For schools in which the number of students scoring above proficiency in a grade level cohort exceeded 75 percent on the previous year's ELA exam, the school is expected to demonstrate growth (above 75 percent) in the current year (relevant for schools serving grades 3-8). For example, if 35% of a school's students score proficient in year 1, the school must ensure that at least 55% of its students are proficient the following year, thereby reducing the gap between the first year's performance of 35% proficient and the goal of 75% proficient (or whatever level the school sets above 75%).	NYS ELA Examination	As the 2015 ELA scores for SICCS students were slightly below the 2014 scores, this goal was not met.	Please see the response to Academic Goal 2.
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2a1. Do have more academic goals to add?

Yes

2014-15 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Measure Used to Evaluate Progress Toward Attainment of Goal - Met, Partially Met, Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 9	For the 2010-11 through 2013-14 school years, grade-level cohorts of the same students will reduce by one-half the gap between the percent at or above Level 3 on the previous year's State Math exam and 75 percent at or above Level 3 on the current year's State Math exam. For schools in which the number of students scoring above proficiency in a grade level cohort exceeded 75 percent on the previous year's Math exam, the school is expected to demonstrate growth (above 75 percent) in the current year.	State math examination	As the 2015 Math scores for SICCS students were consistent with the 2014 scores, this goal was not met.	Please see the response to Academic Goal 4.
Academic Goal 10	Each year, all students at SICCS will be administered the Terra Nova nationally norm referenced test in Reading. Students will perform in the top quartile of their graduation cohort.	Terra Nova Reading examination	The percentage of students per grade performing in the top quartile are as follows: K = 9% 1 = 14% 2 = 18% 3 = 21% 4 = 25% 5 = 30%	While we recognize the need to increase Reading scores for our students, we are pleased with the increases we have seen this year and will therefore continue and build upon the strategies we have implemented in the 2014 2015 school year to increase ELA proficiency as measured by the NYS assessment as well as other standardized tests: 1. An uninterrupted 2 hour and 10 minute literacy block every school day, utilizing teacher facilitated instruction, cooperative learning and independent learning opportunities, 2. Ongoing teacher observations, with prompt feedback allowing teachers to engage in conversations focused directly on instruction as a means of reteaching and improving student performance, 3. Use of more differentiated instructional techniques to include targeted modifications for struggling learners, 4. Increased writing support with extended response questions, 5. Additional independent reading block 6. Targeted at-risk Tier II support, including Title I services and Encore! Focused interventions for identified students, 7. Utilization of various computer-based reading resources, such as iReady, ReadingWorks, RazKids, and A to Z Learning, and 8. Creation of a Literacy Committee to focus on identifying and enhancing support of the school's ELA program through a review of instructional practices, curriculum, writing practices and other literacy based areas. The Director of Teaching and Learning will continue to support teachers in the implementation of the ELA curriculum and our ELA improvement strategies, and our literacy consultant will work with teachers one day each week to support reading and writing instruction.
Academic Goal 11	Each year, the percent of students performing at or above Level 3 on the State ELA exam in each tested grade will place the school in the top quartile of all similar schools as reported by the NYC Department of Education Progress Report.	NYS ELA examination	This goal cannot be fully measured as the Department of Education has changed the format of the Progress Report, and this information is no longer included.	Not Applicable

Academic Goal 12	Each year, all students at SICCS will be administered the Terra Nova nationally norm referenced test in Math. Students will perform in the top quartile of their graduation cohort.	Terra Nova Math Test	The percentage of students per grade performing in the top quartile in Math are as follows: K = 27% 1 = 14% 2 = 12% 3 = 19% 4 = 27% 5 = 26%	Please see response to Academic Goal 3.
Academic Goal 13	Each year, the percent of students performing at or above Level 3 on the State Math exam in each tested grade will place the school in the top quartile of all similar schools.	NYS Math examination	This goal cannot be fully measured as the Department of Education has changed the format of the Progress Report, and this information is no longer included.	Not Applicable
Academic Goal 14	Each year, the Staten Island Community Charter School will be deemed "In Good Standing."	State Determination	SICCS maintains a "Good Standing" status.	
Academic Goal 15	Each year (beginning in 2010-2012), 80 percent of students in K-2, will master grade level math skills as measured by summative assessments provided by Math In Focus.	Math in Focus	Data for 2014-2015 is as follows: K = 80% 1 = 81% 2 = 83%	
Academic Goal 16	Each year (beginning in 2010-2012), 80 percent of students in K 2, will master grade level ELA skills as measured by summative assessments.	Terra Nova Reading Test	In 2014-2015, the specific percentages of students reaching proficiency per grade are as follows: K = 77% 1 = 40% 2 = 74% 3 = 39% 4 = 56% 5 = 73%	Please see response to Academic Goal 10.

2a2. Do have more academic goals to add?

Yes

2014-15 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	2014-15 Progress Toward Attainment of Goal - Met, Partially Met, Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 17	Each year, beginning in Grade 1, grade level cohorts of students will reduce by one-half the gap between their average score in the previous year's administration of a nationally norm referenced ELA and Math test (such as the Terra Nova) and their average score in the current year. If a grade-level cohort exceeds the national average in the previous year, the cohort will show at least an increase in the current year.	Terra Nova	While the Terra Nova Math and Reading assessment have demonstrated student growth for most grades, the achievement gap was not decreased enough to meet this goal.	Please see the responses for Academic Goals 3 and 10.
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				

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2b. ORGANIZATIONAL GOALS

2014-15 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2014-15 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Org Goal 1	Each year, the school will have a daily attendance rate of at least 95 percent	Daily Attendance Records	The daily attendance rate for the 2013-2014 school year was 94.5%.	Given the increased attendance rates we saw this year, we intend to continue to implement the strategies we put in place in 2014-2015. These strategies include extensive outreach to families of chronically absent students through consistent phone calls and home visits and continued emphasis on the importance of attendance in all school meetings and parent teacher conferences.

Org Goal 2	Each year, parents will express satisfaction with the school's program, based on the NYCDOE Learning Environment Survey in which the school will receive scores of 7.5 or higher in each of the four survey domains: Academic Expectation, Communication, Engagement, and Safety	NYCDOE Learning Environment Survey	For the 2014-15 DOE survey, 93% of parents' responses were positive. While the categories and scoring system for the survey have changed, we consider this goal to have been met based on the overwhelmingly positive responses in all of the new subcategories.	
Org Goal 3	Each year, 95 percent of all students enrolled during the course of the year return the following September.	Student Enrollment Records	SICCS was very close to achieving this goal; 93.7% of students enrolled in 2014-15 returned in September for the 2015-16 school year.	<p>The family engagement and student retention activities put in place in the 2014-2015 school year have proven to be very effective in creating a more positive school culture and increasing student retention. Therefore, the SICCS community will continue to build on these initiatives, which include:</p> <ul style="list-style-type: none"> • Continual communication on academic improvement strategies and how families can be involved. • Frequent opportunities for families to interact with the Principal, teachers and other school staff • Additional Parent/Teacher conferences to share the students' progress reports with their parents, enabling conversations to take place before report cards are finalized - facilitating intervention and improvement and increasing communication between home and school. • A full calendar of family events, such as Family Spirit Night, Bowling Night, Fall Harvest Carnival, and Thanksgiving Lunch, to enhance the connection to the school and bring parent volunteers into school. • After school tutoring for students identified as needing extra help. • After-school enrichment program - including a variety of recreational activities such as basketball and cheerleading. • Frequent student recognition opportunities. • Incentive Events for students, such as Movie Day and School Dance afternoon, to motivate students to demonstrate good behavior, attendance, homework practices, and conformity with the uniform policy. • An active Parent Engagement Network committed to building ENGAGED parents, not only involved parents. Parents participate, together with school leaders by joining committees related to their interests. • Volunteer "Room Parents" for every class. These parents will be available to help with various class activities and needs during the course of the year.
Org Goal 4	Each year at commencement, students will receive peer mediation, peacemaker and leadership certificates	Criteria determined by the school	This goal has been met.	
Org Goal 5	Each year, teachers will express satisfaction with school leadership and professional development opportunities as determined by the teacher section of the NYCDOE Learning Environment Survey in which the school will receive scores of 7.5 or higher in each of the survey domains: Academic Expectations, Communication, Engagement, Safety and Respect.	NYCDOE Learning Environment Survey	For the 2014-15 DOE survey, 89% of teachers' responses were positive. While the categories and scoring system for the survey have changed, we consider this goal to have been met based on the overwhelmingly positive responses in all of the new subcategories.	

2b.1 Do you have more organizational goals to add?

Yes

2014-15 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2014-2015 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Org Goal 6	Each year, the school will comply with all applicable laws, rules, regulations and contract terms including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, the New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and federal Family Educational Rights and Privacy Act.	Board Policies and Meetings	This goal has been met.	
Org Goal 7	Parents will express satisfaction with SICCS's ability to provide safe and orderly learning environment based on the NYC DOE Annual Learning Environment Survey.	NYCDOE Learning Environment Survey	94% of the parents who responded to the 2014-15 DOE survey agreed that the school is safe and cleanly.	

Org Goal 8	Each year, after the first two years, Staten Island Community CS will have a staff retention rate of 95%. During the first two years, Staten Island Community CS will have a staff retention rate of 95% of those we invite to return.	Personnel Records	Of the 46 staff members who were asked to return for the 2015-2016 school year, 45 (97.8%) elected to stay with the school.	
Org Goal 9	Each year, 100% of SICCS students will participate in community service.	Lesson Plans	In the 2014-2015 school year, all students at SICCS participated in class community service projects including food drives, planting community gardens, and volunteering at Nursing Homes.	
Org Goal 10	Each year, SICCS will sustain active parent participation by including parents in all areas of the life of the school to fully support students and promote open dialogue and communication between parents and teachers.	PTA meeting Attendance sheets, Open school conferences.	With strong parent participation at SICCS throughout the school year, this goal has been met. Through frequent events hosted by the PTA or school leaders as well as numerous parent-teacher conferences and on-going communication, parents and families have continually been active members of the school community.	
Org Goal 11	Our goal for teacher participation in the New York City Department of Education Annual Learning Environment Survey is 100%	NYCDOE Learning Environment Survey	This goal has been met. 100% of teachers took the DOE Survey.	
Org Goal 12	Each year, 100% cadre of third-grade students will shadow fourth grade student peer mediators in order to learn the process	Student portfolios	This goal has been met.	
Org Goal 13	Each year, student enrollment will be within 15% of full enrollment as defined in the school's contract. This will be maintained on an ongoing basis and monitored bi monthly.	School Roster	This goal has been met. Measured at various times throughout the school year, total enrollment was within 15% of target at all times.	
Org Goal 14	Starting in school year 2014 2015, fifth grade students will express a high satisfaction rating with the School. Each year, starting in school year 2014-2015, 100% of fifth grade students will participate in the survey,	NYCDOE Learning Environment Survey	5th Graders no longer participate in the Learning Environment Survey.	Not Applicable
Org Goal 15				

2c. FINANCIAL GOALS

2014-15 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	2014-2015 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Upon completion of the school's first year of operation and every year thereafter, the school will undergo an independent financial audit that will result in an unqualified opinion and no major findings.	Independent Financial Audit Findings	This goal has been met.	
Financial Goal 2	Each year, the school will operate on a balanced budget and maintain a stable cash flow.	Monthly financial statements are prepared and analyzed by Director of Finance and then distribute to school admin Management and Board of Directors for review and discussion	This goal has been met.	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



Appendix B: Total Expenditures and Administrative Expenditures per Child

Created: 07/18/2015

Last updated: 07/20/2015

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Charter School Name:

B. Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).

Line 1: Total Expenditures	5026161
Line 2: Year End Per Pupil Count	310
Line 3: Divide Line 1 by Line 2	16220

2. Administrative Expenditures per Child

To calculate '**Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

- Do not include the FTE of personnel dedicated to administration of the instructional programs.
- Do not include Employee Benefit costs or expenditures in the above calculations.
- A template for the Schedule of Functional Expenses is provided on page 20 of the 2014-15 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2014-15 Annual Report Guidelines in "Resources" area of your portal task page).

To calculate 'Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).**

Line 1: Relevant Personnel Services Cost (Row)	457236
Line 2: Management and General Cost (Column)	375775
Line 3: Sum of Line 1 and Line 2	833011
Line 4: Year End Per Pupil Count	310
Line 5: Divide Line 3 by the Year End Per Pupil Count	2688

Thank you.

STATEN ISLAND COMMUNITY CHARTER SCHOOL

STATEN ISLAND, NEW YORK

AUDITED FINANCIAL STATEMENTS

REPORT REQUIRED BY
GOVERNMENT AUDITING STANDARDS

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2015

(With Comparative Totals for 2014)



MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

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INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Staten Island Community Charter School

Report on the Financial Statements

We have audited the accompanying financial statements of Staten Island Community Charter School which comprise the statement of financial position as of June 30, 2015, and the related statements of activities and changes to net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Staten Island Community Charter School as of June 30, 2015, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited Staten Island Community Charter School's June 30, 2014 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 29, 2014. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2014 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Report Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 26, 2015 on our consideration of Staten Island Community Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Staten Island Community Charter School's internal control over financial reporting and compliance.

Mengel, Metzger, Barw & Co. LLP

Rochester, New York
October 26, 2015

STATEN ISLAND COMMUNITY CHARTER SCHOOL

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2015

(With Comparative Totals for 2014)

<u>ASSETS</u>	<u>June 30,</u>	
	<u>2015</u>	<u>2014</u>
<u>CURRENT ASSETS</u>		
Cash	\$ 1,343,907	\$ 1,247,356
Cash in escrow	75,695	75,431
Grants and other receivables	88,881	20,374
Prepaid expenses	<u>148,528</u>	<u>77,721</u>
TOTAL CURRENT ASSETS	1,657,011	1,420,882
<u>PROPERTY AND EQUIPMENT, net</u>	398,987	452,214
<u>SECURITY DEPOSITS</u>	<u>43,033</u>	<u>13,333</u>
TOTAL ASSETS	<u>\$ 2,099,031</u>	<u>\$ 1,886,429</u>
<u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 77,335	\$ 56,944
Accrued payroll and benefits	219,627	209,282
Deferred revenue	<u>-</u>	<u>12,851</u>
TOTAL CURRENT LIABILITIES	296,962	279,077
<u>NET ASSETS</u>		
Unrestricted	1,802,069	1,582,352
Temporarily restricted	<u>-</u>	<u>25,000</u>
TOTAL NET ASSETS	<u>1,802,069</u>	<u>1,607,352</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 2,099,031</u>	<u>\$ 1,886,429</u>

The accompanying notes are an integral part of the financial statements.

STATEN ISLAND COMMUNITY CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2015
(With Comparative Totals for 2014)

	Year ended June 30,			2014
	2015			
	Unrestricted	Temporarily restricted	Total	
Operating revenue and support:				
State and local per pupil operating revenue	\$ 5,035,370	\$ -	\$ 5,035,370	\$ 4,511,747
Federal grants	187,638	-	187,638	168,115
State and local grants	37,393	-	37,393	22,592
Contributions	27,414	-	27,414	37,505
Contributed legal services	-	-	-	2,000
Other income	9,061	-	9,061	11,352
Net assets released from restriction	25,000	(25,000)	-	-
TOTAL OPERATING REVENUE AND SUPPORT	5,321,876	(25,000)	5,296,876	4,753,311
Expenses:				
Program:				
Regular education	2,844,049	-	2,844,049	2,719,738
Special education	1,274,136	-	1,274,136	493,641
Management and general	927,914	-	927,914	1,037,507
Fundraising	56,060	-	56,060	66,776
TOTAL EXPENSES	5,102,159	-	5,102,159	4,317,662
CHANGE IN NET ASSETS	219,717	(25,000)	194,717	435,649
Net assets at beginning of year	1,582,352	25,000	1,607,352	1,171,703
NET ASSETS AT END OF YEAR	<u>\$ 1,802,069</u>	<u>\$ -</u>	<u>\$ 1,802,069</u>	<u>\$ 1,607,352</u>

The accompanying notes are an integral part of the financial statements.

STATEN ISLAND COMMUNITY CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2015
 (With Comparative Totals for 2014)

	Year ended June 30,							2014
	2015			2015				
	Program Services			Supporting Services				
Regular Education	Special Education	Sub-total	Management and general	Fundraising	Sub-total	Total	Total	
Salaries	\$ 1,688,944	\$ 780,923	\$ 2,469,867	\$ 454,852	\$ 5,764	\$ 460,616	\$ 2,930,483	\$ 2,406,608
Payroll taxes and employee benefits	284,200	131,407	415,607	76,538	970	77,508	493,115	422,436
Curriculum and classroom supplies	80,189	19,236	99,425	-	-	-	99,425	147,865
Student transportation	42,343	10,157	52,500	-	-	-	52,500	756
Student services	38,999	9,355	48,354	-	-	-	48,354	10,351
Student meals	3,477	834	4,311	-	-	-	4,311	4,786
Professional development	45,008	13,156	58,164	3,665	-	3,665	61,829	128,787
Education and professional consultants	30,385	17,539	47,924	-	-	-	47,924	123,306
Professional services	82,645	38,213	120,858	217,448	40,000	257,448	378,306	319,679
Office expense	15,490	7,162	22,652	21,102	8,497	29,599	52,251	33,723
Copier lease	3,805	1,760	5,565	1,038	-	1,038	6,603	2,280
Technology	8,988	4,156	13,144	2,451	829	3,280	16,424	36,766
Furniture and equipment	-	-	-	8,827	-	8,827	8,827	6,886
Telephone and internet	17,358	8,026	25,384	4,734	-	4,734	30,118	13,019
Occupancy	214,455	99,158	313,613	58,487	-	58,487	372,100	254,833
Utilities	27,601	12,762	40,363	7,528	-	7,528	47,891	49,299
Repair and maintenance	135,993	62,880	198,873	37,089	-	37,089	235,962	121,674
Marketing and staff/student recruiting	16,638	7,693	24,331	4,538	-	4,538	28,869	81,030
Insurance	22,082	10,210	32,292	6,022	-	6,022	38,314	13,678
Depreciation and amortization	85,449	39,509	124,958	23,304	-	23,304	148,262	139,722
Other	-	-	-	291	-	291	291	178
	<u>\$ 2,844,049</u>	<u>\$ 1,274,136</u>	<u>\$ 4,118,185</u>	<u>\$ 927,914</u>	<u>\$ 56,060</u>	<u>\$ 983,974</u>	<u>\$ 5,102,159</u>	<u>\$ 4,317,662</u>

The accompanying notes are an integral part of the financial statements.

STATEN ISLAND COMMUNITY CHARTER SCHOOL

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2015
(With Comparative Totals for 2014)

	<u>Year ended June 30,</u>	
	<u>2015</u>	<u>2014</u>
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ 194,717	\$ 435,649
Adjustments to reconcile change in net assets to net cash provided from operating activities:		
Depreciation and amortization	148,262	139,722
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	(68,507)	6,061
Prepaid expenses	(70,807)	(44,904)
Security deposits	(29,700)	8,730
Accounts payable and accrued expenses	20,391	15,637
Accrued payroll and benefits	10,345	35,478
Deferred revenue	<u>(12,851)</u>	<u>1,866</u>
NET CASH PROVIDED FROM OPERATING ACTIVITIES	191,850	598,239
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Purchases of property and equipment	(95,035)	(298,013)
Change in cash in escrow	<u>(264)</u>	<u>(265)</u>
NET CASH USED FOR INVESTING ACTIVITIES	<u>(95,299)</u>	<u>(298,278)</u>
NET INCREASE IN CASH	96,551	299,961
Cash at beginning of year	<u>1,247,356</u>	<u>947,395</u>
CASH AT END OF YEAR	<u>\$ 1,343,907</u>	<u>\$ 1,247,356</u>

The accompanying notes are an integral part of the financial statements.

STATEN ISLAND COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2015

(With Comparative Totals for 2014)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Staten Island Community Charter School (the “Charter School”), is an educational corporation operating as a charter school in Staten Island, New York. On December 15, 2009, the Board of Regents of the University of the State of New York granted the Charter School a provisional charter valid for a term of five years and renewable upon expiration. On February 4, 2015, the New York City Department of Education granted the Charter School a first renewal charter for a term up through and including June 30, 2016.

The Charter School’s mission is to provide an exemplary K – 8 education program for students on the North Shore of Staten Island, a program designed to produce a community of smart, responsible and creative citizens. All students will master New York State Learning Standards and graduate ready to attend college preparatory high schools. The Charter School will hold expectations high and inspire student achievement by cultivating close relationships between the school administration, students, teachers and parents.

Financial Statement presentation

The financial statements of the Charter School have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America (GAAP). The Charter School reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets.

These classes of net assets are defined as follows:

Permanently restricted – Net assets resulting from contributions and other inflows of assets whose use by the Charter School is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the Charter School. The Charter School had no permanently restricted net assets at June 30, 2015 or 2014.

Temporarily restricted – Net assets resulting from contributions and other inflows of assets whose use by the Charter School is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of the Charter School pursuant to those stipulations. The Charter School had no temporarily restricted net assets at June 30, 2015. The Charter School had \$25,000 of temporarily restricted net assets at June 30, 2014. These net assets were restricted for the Academic Intervention and Enrichment Program.

Unrestricted – The net assets over which the Governing Board has discretionary control to use in carrying on the Charter School’s operations in accordance with the guidelines established by the Charter School. The Board may designate portions of the current unrestricted net assets for specific purposes, projects or investment.

Revenue and support recognition

Revenue from state and local governments resulting from the Charter School’s charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement.

Revenue from federal, state and local government grants and contracts are recorded by the Charter School when qualifying expenditures are incurred and billable.

STATEN ISLAND COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2015

(With Comparative Totals for 2014)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES,

Cont'd

Contributions

Contributions received are recorded as unrestricted, temporarily or permanently restricted support depending on the existence of any donor restrictions. A contribution that is received and expended in the same year for a specific purpose is classified as unrestricted revenue.

Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities and changes in net assets as net assets released from restrictions.

Cash

Cash balances are maintained at a financial institution located in Staten Island, New York and are insured by the FDIC up to \$250,000 at each institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

Cash in escrow

The Charter School maintains cash in an escrow account, in accordance with the terms of its Charter Agreement.

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2015 or 2014.

Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization are computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from two to seven years.

Deferred revenue

The Charter School records grant revenue as deferred revenue until it is expended for the purpose of the grant, at which time it is recognized as revenue.

STATEN ISLAND COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2015

(With Comparative Totals for 2014)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES,
Cont'd

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School has filed for and received income tax exemptions in the jurisdictions where it is required to do so. The Charter School files tax returns in the U.S. federal jurisdiction. With few exceptions, as of June 30, 2015, the Charter School is no longer subject to U.S. federal income tax examinations by tax authorities for years ended before June 30, 2012. The tax returns for the years ended June 30, 2012 through June 30, 2015 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly it will not recognize any liability for unrecognized tax benefits.

Contributed services

The Charter School receives contributed services from volunteers to develop its academic program and to serve on the Board of Trustees. In addition the Charter School received transportation services, special education services and speech therapy classes for the students from the local district. These services are not valued in the financial statements.

The Charter School did not receive contributed legal services for the year ended June 30, 2015. The Charter School received contributed legal services which were valued at \$2,000 for the year ended June 30, 2014. Amounts received for contributed legal services are included in the accompanying statement of activities and changes in net assets for the year ended June 30, 2014.

Marketing and recruiting costs

The Charter School expenses marketing and recruiting costs as they are incurred. Total marketing and recruiting costs approximated \$29,000 and \$81,000 for the years ended June 30, 2015 and 2014, respectively.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Reclassifications

Certain 2014 amounts have been reclassified to conform with the 2015 presentation.

STATEN ISLAND COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2015

(With Comparative Totals for 2014)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES,

Cont'd

Comparatives for year ended June 30, 2014

The financial statements include certain prior year summarized comparative information in total but not by net asset class or functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2014, from which the summarized information was derived.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 26, 2015, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted other than those discussed in Note E.

NOTE B: RENT EXPENSE

The Charter School leased its facility from a third party through July 2014. In October 2014, the Charter School amended its lease to call for an additional one year lease through June 2015, followed by three automatic one-year renewals through June 2018. The Charter School expects to automatically renew the lease through June 2018. The amended lease calls for additional monthly payments totaling approximately \$22,000 per month. Upon extension, the third party has the right to increase rent by an amount not to exceed the greater of two and half percent or the percentage rate increase equal to the change in CPI for Urban Wage Earners and Clerical Workers between the two preceding years. As of July 1, 2015, the third party did not elect to increase the Charter School's rent. In August 2014, the Charter School leased an additional facility from a third party with monthly rental payments of \$9,900 through July 2015. Rent expense incurred for the years ended June 30, 2015 and 2014 was approximately \$372,000 and \$255,000, respectively.

The future minimum lease payments for the Charter School are approximately as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2016	273,000
2017	263,000
2018	<u>263,000</u>
Total	<u>\$ 799,000</u>

STATEN ISLAND COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2015

(With Comparative Totals for 2014)

NOTE C: PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	<u>June 30,</u>	
	<u>2015</u>	<u>2014</u>
Furniture and fixtures	\$ 311,890	\$ 268,158
Equipment	118,829	112,572
Computers	250,387	238,567
Leasehold improvements	118,332	99,506
Website development	17,688	17,688
Construction in progress	14,400	-
	<u>831,526</u>	<u>736,491</u>
Less accumulated depreciation and amortization	432,539	284,277
	<u>\$ 398,987</u>	<u>\$ 452,214</u>

At June 30, 2015, construction in progress included costs incurred in connection with the planning and design of an interior property fixture for the Charter School's current facility. The Charter School has committed approximately \$200,000 in additional costs to this project. No provision for depreciation is made on construction in progress until such time as the relevant assets are completed and put into use.

NOTE D: OPERATING LEASE

The Charter School leases office equipment under non-cancelable lease agreements expiring at various dates through August 2019. The future minimum payments on these agreements are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2016	\$ 5,129
2017	2,420
2018	1,878
2019	1,878
2020	313
Total	<u>\$ 9,427</u>

STATEN ISLAND COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2015

(With Comparative Totals for 2014)

NOTE E: RETIREMENT PLAN

The Charter School sponsors a defined contribution 401(k) plan covering all regular employees. The Charter School has a discretionary employee match contribution. The Charter School made no contributions to the Plan for the years ended June 30, 2015 and 2014.

Effective August 1, 2015, the Charter School sponsors a 403(b) retirement plan (the "Plan") for its employees. All employees of the Charter School are eligible to participate in the Plan immediately after the employees' hire date. The Charter School has the opportunity to make a discretionary contribution to the Plan and the employees are fully vested upon receiving the contribution.

NOTE F: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE G: LINE OF CREDIT

The Charter School obtained a revolving line of credit on April 3, 2014. The line of credit has funds available up to \$100,000, which provides for interest at the prime rate (effective rate of 3.25% at June 30, 2015). The School had no outstanding balance on the line of credit as of June 30, 2015 and 2014.

NOTE H: CONCENTRATIONS

At June 30, 2015 and 2014, approximately 80% and 82%, respectively, of grants and other receivables are due from various New York State agencies relating to certain grants.

During the years ended June 30, 2015 and 2014, 95% of total operating revenue and support came from per-pupil funding provided by New York State. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located.

STATEN ISLAND COMMUNITY CHARTER SCHOOL

REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees
Staten Island Community Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Staten Island Community Charter School, which comprise the statement of financial position as of June 30, 2015 and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 26, 2015.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Staten Island Community Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Staten Island Community Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Staten Island Community Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Staten Island Community Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we have reported to management of Staten Island Community Charter School in a separate letter dated October 26, 2015.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mengel, Metzger, Barz & Co. LLP

Rochester, New York
October 26, 2015

STATEN ISLAND COMMUNITY CHARTER SCHOOL

ADVISORY COMMENT LETTER

JUNE 30, 2015



MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

October 26, 2015

To the Board of Trustees
Staten Island Community Charter School

In planning and performing our audit of the financial statements of Staten Island Community Charter School as of and for the year ended June 30, 2015, in accordance with auditing standards generally accepted in the United States of America, we considered Staten Island Community Charter School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we do not express an opinion on the effectiveness of Staten Island Community Charter School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

During the course of our audit of the financial statements of Staten Island Community Charter School, as of and for the year ended June 30, 2015, we observed the Charter School's significant accounting policies and procedures and certain business, financial and administrative practices. As a result of our observations, we suggest you consider the following comment which we do not consider to be a significant deficiency or material weakness:

Purchases and Cash Disbursements

We noted during our audit that one purchase order above \$25,000 selected for testing was approved by the Chief Operating Officer (COO) and Principal. The Charter School's Financial Policies and Procedures Manual states that both the Principal and Board Treasurer should approve purchase orders above \$25,000. The check was also signed by the COO and Principal. The Charter School's Financial Policies and Procedures Manual states that checks over \$25,000 and above require signatures from both the Principal and Designated Board Officer.

Recommendation

We recommend the Charter School adhere to its Financial Policies and Procedures Manual. We noted that this policy was changed effective June 2015 to allow approval from the COO and Principal or Board Chairperson (or Designated Board Officer) for purchases over \$25,000.

Status of matters included in our letter as of June 30, 2013, dated October 15, 2013

Minutes

During our prior year audit, we noted that minutes of the Finance Committee were not maintained.

Recommendation

We recommended minutes of all Board committees be maintained. The current Form 990 inquires if all committee meetings were documented as well as meetings of the governing body. Keeping minutes of all meetings is also an indication of good governance.

Status as of June 30, 2013

During our 2013 audit, we found the Finance Committee Meeting minutes are being maintained.

Status as of June 30, 2014

During our 2014 audit, we found the Finance Committee Meetings minutes were not accessible. We continue to recommend that minutes of all Board committees are maintained and retained by appropriate personnel.

Status as of June 30, 2015

During our 2015 audit, we found the Finance Committee Meeting minutes are being maintained.

This communication is intended solely for the information and use of management, Finance Committee Members, Board Members, and others within the organization, and is not intended to be, and should not be, used by anyone other than these specified parties.

We appreciate the outstanding cooperation from your staff that our personnel received during the audit of Staten Island Community Charter School's financial statements. Should you have any questions or comments, please contact Michelle Cain or Kurt Button.

Very truly yours,



MENGEL, METZGER, BARR & CO. LLP

STATEN ISLAND COMMUNITY CHARTER SCHOOL

REPORT TO THE FINANCE COMMITTEE

JUNE 30, 2015



MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

October 26, 2015

The Finance Committee
Staten Island Community Charter School

We have audited the financial statements of Staten Island Community Charter School as of and for the year ended June 30, 2015 and have issued our report thereon dated October 26, 2015. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated June 19, 2015, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of Staten Island Community Charter School solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our comments regarding control deficiencies and other matters noted during our audit in a separate letter to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate and our firm have complied with all relevant ethical requirements regarding independence.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by Staten Island Community Charter School is included in Note A to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during the year ended June 30, 2015. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements were the collectability of grants receivable, as well as the allocation of costs for the statement of functional expenses. We evaluated the key factors and assumptions used to develop the estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting Staten Island Community Charter School's financial statements relate to revenue and support recognition, which is referred to in the notes of the financial statements.

Identified or Suspected Fraud

We have not identified or obtained any information that indicates that fraud may have occurred.

Significant Difficulties Encountered during the Audit

We are pleased to report we encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to Staten Island Community Charter School's financial statements or the auditor's report. We are pleased to report no such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the management representation letter.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings or Issues

In the normal course of our professional association with Staten Island Community Charter School, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the entity, and business plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as Staten Island Community Charter School's auditors.

* * * * *

Should you desire further information concerning these matters Michelle Cain and Kurt Button will be happy to meet with you at your convenience.

This report is intended solely for the information and use of the Finance Committee, the Board of Trustees and management of Staten Island Community Charter School and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Mengel, Metzger, Barr & Co. LLP

MENGEL, METZGER, BARR & CO. LLP

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2015-16 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	Funding by School District information for all NYS School district is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Staten Island Community Charter School

PROJECTED BUDGET FOR 2015-2016

July 1, 2015 to June 30, 2016

PROJECTED BUDGET FOR 2015-2016							Assumptions
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	3,484,490	1,108,786	-	10,000	916,227	5,519,503	
Total Expenses	3,476,615	1,099,276	-	43,500	900,112	5,519,503	
Net Income	7,875	9,510	-	(33,500)	16,115	0	
Actual Student Enrollment	330	52				-	
Total Paid Student Enrollment	330	52				382	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
REVENUE							
REVENUES FROM STATE SOURCES							
Per Pupil Revenue	CY Per Pupil Rate						
New York City	\$13,877.00						
School District 2 (Enter Name)							
School District 3 (Enter Name)							
School District 4 (Enter Name)							
School District 5 (Enter Name)							
	3,377,315	286,213	-	-	915,882	4,579,410	
Special Education Revenue		792,264				792,264	
Grants							
Stimulus							
Other							
Other State Revenue							
TOTAL REVENUE FROM STATE SOURCES	3,377,315	1,078,477	-	-	915,882	5,371,674	
REVENUE FROM FEDERAL FUNDING							
IDEA Special Needs		10,000				10,000	
Title I	71,578	13,422				85,000	
Title Funding - Other	3,537	663				4,200	
School Food Service (Free Lunch)							
Grants							
Charter School Program (CSP) Planning & Implementation							
Other							
Other Federal Revenue							
TOTAL REVENUE FROM FEDERAL SOURCES	75,115	24,085	-	-	-	99,200	
LOCAL and OTHER REVENUE							
Contributions and Donations, Fundraising				10,000		10,000	
Erate Reimbursement	8,421	1,579				10,000	
Interest Income, Earnings on Investments,	1,552	503			345	2,400	
NYC-DYCD (Department of Youth and Community Developmt.)							
Food Service (Income from meals)							
Text Book	22,087	4,142				26,229	
Other Local Revenue							
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	32,060	6,224	-	10,000	345	48,629	
TOTAL REVENUE	3,484,490	1,108,786	-	10,000	916,227	5,519,503	
EXPENSES							
ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions						List exact titles and staff FTE's (Full time equivalent)
Executive Management	-						
Instructional Management	1.00	124,672	23,378		16,450	164,500	
Deans, Directors & Coordinators	4.00	245,200	45,980		117,420	408,600	
CFO / Director of Finance	-						
Operation / Business Manager	2.00				116,500	116,500	
Administrative Staff	3.00				158,785	158,785	
TOTAL ADMINISTRATIVE STAFF	10	369,872	69,358	-	409,155	848,385	
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	23.00	1,165,316	218,520			1,383,836	
Teachers - SPED	6.00		316,595			316,595	
Substitute Teachers	-						
Teaching Assistants	1.00	26,273	4,927			31,200	
Specialty Teachers	5.00	355,726	66,706			422,432	

Staten Island Community Charter School

PROJECTED BUDGET FOR 2015-2016

July 1, 2015 to June 30, 2016

PROJECTED BUDGET FOR 2015-2016							Assumptions	
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable	
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.								
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue		3,484,490	1,108,786	-	10,000	916,227	5,519,503	
Total Expenses		3,476,615	1,099,276	-	43,500	900,112	5,519,503	
Net Income		7,875	9,510	-	(33,500)	16,115	0	
Actual Student Enrollment		330	52				-	
Total Paid Student Enrollment		330	52				382	
		PROGRAM SERVICES			SUPPORT SERVICES			
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Aides	5.00	138,603	25,991	-	-	-	164,594	
Therapists & Counselors	3.00	172,208	32,292	-	-	-	204,500	
Other	-	92,841	17,409	-	-	-	110,250	
TOTAL INSTRUCTIONAL	43	1,950,966	682,441	-	-	-	2,633,407	
NON-INSTRUCTIONAL PERSONNEL COSTS								
Nurse	-	-	-	-	-	-	-	
Librarian	-	-	-	-	-	-	-	
Custodian	4.00	-	-	-	-	107,200	107,200	
Security	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	
TOTAL NON-INSTRUCTIONAL	4	-	-	-	-	107,200	107,200	
SUBTOTAL PERSONNEL SERVICE COSTS	57	2,320,838	751,799	-	-	516,355	3,588,992	
PAYROLL TAXES AND BENEFITS								
Payroll Taxes		232,243	75,231	-	-	51,671	359,145	
Fringe / Employee Benefits		173,748	56,283	-	-	38,657	268,687	
Retirement / Pension		-	-	-	-	-	-	
TOTAL PAYROLL TAXES AND BENEFITS		405,990	131,514	-	-	90,327	627,832	
TOTAL PERSONNEL SERVICE COSTS		2,726,828	883,313	-	-	606,682	4,216,824	
CONTRACTED SERVICES								
Accounting / Audit		-	-	-	-	27,000	27,000	
Legal		-	-	-	-	15,000	15,000	
Management Company Fee		-	-	-	-	-	-	
Nurse Services		-	-	-	-	-	-	
Food Service / School Lunch		-	-	-	-	-	-	
Payroll Services		-	-	-	-	8,000	8,000	
Special Ed Services		-	10,000	-	-	-	10,000	
Titlement Services (i.e. Title I)		-	-	-	-	-	-	
Other Purchased / Professional / Consulting		105,163	32,688	-	40,000	106,149	284,000	
TOTAL CONTRACTED SERVICES		105,163	42,688	-	40,000	156,149	344,000	
SCHOOL OPERATIONS								
Board Expenses		-	-	-	-	15,000	15,000	
Classroom / Teaching Supplies & Materials		77,472	14,528	-	-	-	92,000	
Special Ed Supplies & Materials		-	-	-	-	-	-	
Textbooks / Workbooks		53,293	9,993	-	-	-	63,286	
Supplies & Materials other		-	-	-	-	-	-	
Equipment / Furniture		10,794	2,642	-	-	7,607	21,043	
Telephone		15,520	5,027	-	-	3,453	24,000	
Technology		13,062	4,231	-	1,000	2,906	21,200	
Student Testing & Assessment		16,842	3,158	-	-	-	20,000	
Field Trips		12,631	2,369	-	-	-	15,000	
Transportation (student)		-	-	-	-	-	-	
Student Services - other		42,894	7,106	-	-	-	50,000	
Office Expense		17,783	5,761	-	-	19,456	43,000	
Staff Development		25,263	4,737	-	-	-	30,000	
Staff Recruitment		3,233	1,047	-	-	719	5,000	
Student Recruitment / Marketing		11,316	3,666	-	-	2,518	17,500	
School Meals / Lunch		8,000	-	-	-	-	8,000	
Travel (Staff)		-	-	-	-	8,000	8,000	
Fundraising		-	-	-	2,500	-	2,500	
Other		-	-	-	-	2,750	2,750	
TOTAL SCHOOL OPERATIONS		308,104	64,265	-	3,500	62,410	438,279	

Stipends, Afterschool

Fundraising consultant, tech consultant, etc.

Staten Island Community Charter School

PROJECTED BUDGET FOR 2015-2016

July 1, 2015 to June 30, 2016

PROJECTED BUDGET FOR 2015-2016							Assumptions
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
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Net Income	7,875	9,510	-	(33,500)	16,115	0	
Actual Student Enrollment	330	52				-	
Total Paid Student Enrollment	330	52				382	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
FACILITY OPERATION & MAINTENANCE							
Insurance	29,293	9,489	-	-	6,517	45,300	
Janitorial	6,467	2,095	-	-	1,439	10,000	
Building and Land Rent / Lease	170,135	55,113	-	-	37,853	263,100	
Repairs & Maintenance	9,700	3,142	-	-	2,158	15,000	
Equipment / Furniture	-	-	-	-	-	-	
Security	-	-	-	-	-	-	
Utilities	48,499	15,711	-	-	10,790	75,000	
TOTAL FACILITY OPERATION & MAINTENANCE	264,094	85,549	-	-	58,757	408,400	
DEPRECIATION & AMORTIZATION	72,425	23,461	-	-	16,114	112,000	
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-	-	-	-	-	-	
TOTAL EXPENSES	3,476,615	1,099,276	-	43,500	900,112	5,519,503	
NET INCOME	7,875	9,510	-	(33,500)	16,115	0	
ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED				
New York City	330	52	382				
School District 2 (Enter Name)			-				
School District 3 (Enter Name)			-				
School District 4 (Enter Name)			-				
School District 5 (Enter Name)			-				
TOTAL ENROLLMENT	330	52	382				
REVENUE PER PUPIL	10,559	21,278	-				
EXPENSES PER PUPIL	10,535	21,095	-				



Audited Financial Statement Checklist

Last updated: 10/29/2015

Page 1

Charter School Name:

1. Please check each item that is included in the 2014-15 Audited Financial Statement submitted for your charter school.

	Yes/No
Audited Financial Statements (including report on compliance and report on internal control over financial reporting)	Yes
Single Audit (if applicable)	Not Applicable
CSP Agreed Upon Procedures (if applicable)	Not Applicable
Management Letter	Yes
Report on Extracurricular Student Activity Accounts (if applicable)	No
Corrective Action Plans for any Findings	Not Applicable

2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2014-15 Audited Financial Statement.

	Yes/No
Report on Compliance	No
Report on Internal Control over Financial Reporting	No
Single Audit	Not Applicable
CSP Agreed Upon Procedures Report	Not Applicable
Management Letter	No

Thank you.



Appendix E: Disclosure of Financial Interest Form

Created: 07/18/2015

Last updated: 10/30/2015

Page 1

All trustees who served on an education corporation governing one or more charter schools during the 2014-2015 school year must complete the form in Appendix E (Disclosure of Financial Interest Form). **The Disclosure of Financial Interest Forms are due on November 1, 2015. A link to a safe and secure form that each Trustee must complete by the November 1, 2015 deadline will be provide here by September 1, 2015 or sooner.**

ALL charter schools or merged education corporations must complete the Board of Trustees Membership Table within the online portal in Appendix F (Board of Trustees Membership Table). The Board of Trustees Membership Table must be submitted by August 1, 2015.

Regents-authorized charter schools must upload a complete set of board of trustee Meeting Minutes from July 2014-June 2015 into Appendix G (Board Minutes). Board of Trustee Meeting Minutes must be submitted by August 1, 2015.

Yes, each member of the school's Board of Trustees will receive a link to the Disclosure of Financial Interest Form.

Yes

Thank you.



Appendix F: BOT Membership Table

Created: 07/06/2015

Last updated: 07/20/2015

Page 1

1. Current Board Member Information

	Trustee Name	Email Address	Committee Affiliation(s)	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role and School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	Ellen Icolari		Chair/Board President	Yes	St. George Civic Assn., SI Museum, COAHSI, SI Children's Museum, Harbor Lights Theater Co.	Served 7 years
2	Janet Patti		Vice Chair/Vice President	Yes	Hunter College of The City of New York Collaborative for Academic, President Social and Emotional Learning (CASEL) Consortium for Research on Emotional Intelligence International Society for Emotional Intelligence (ISEI). New York State Association of Supervision and Curriculum New York City Affiliate of ASCD	Served 2.5 years
3	Stephanie Gelb		Trustee/Member	Yes	Architect	Served 2 years
4	Carol Sonnenblick		Secretary	Yes	Freedom From Fear, Board Member Advisory Commission, NYC College of Technology Department of Civil Engineering	Served 2.5 years

5	Lucia Taylor		Treasurer	Yes	CSA/Council of Supervisor and Administrators, Staten Island Retired Supervisors and Administrators, Bridge Club of Staten Island	Served 1 year
6	Lucille Swarns		Trustee/Member	Yes	NYC Leadership Academy, NYC Dept of Education, member of Brooke Astor Educational Fund Advisory Board	Serve 2 years, 8 months
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

2. Total Number of Members Joining Board during the 2014-15 school year

0

3. Total Number of Members Departing the Board during the 2014-15 school year

0

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

11

5. How many times did the Board meet during the 2014-15 school year?

10

6. How many times will the Board meet during the 2015-16 school year?

12

Thank you.

Appendix H: Enrollment and Retention Efforts

Staten Island Community Charter School makes an extensive and coordinated effort each year to reach out to all parents and extend a warm welcome to all those who elect to enter our school lottery. We understand that many parents need extra support, encouragement, and assistance, and we provide that level of support through a number of means. Through our recruitment, enrollment, and retention efforts, we strive to build a diverse community that represents all members of our neighborhood and the borough of Staten Island, including English Language Learners, students with disabilities, and students from low-income families who are eligible for free or reduced price lunch. The success of our efforts to recruit these populations of students is evidenced by our enrollment.

Specifically, the school used the following outreach and recruitment strategies:

- Advertising
- Active and up to date school website
- Engaging brochures and promotional materials
- Visits to community-based organizations and preschools
- Open House
- Parent tours
- Availability of Special Education Coordinator to address parent concerns

Once enrolled, English Language Learners, students with disabilities, and those who qualify for free and reduced price lunch receive additional supports in order to ensure that they are able to successfully participate in all school programs. The school utilizes a Family Resource Coordinator to help accepted applicants register and learn more about the resources available to them. In addition, our Parent Academy assists and supports our families in feeling welcome and invested in our school community.

The supports we provide for students with special needs and their families include:

- Highly trained special education teachers and an accessible Special Education Coordinator
- Articulation and support with the Committee on Special Education through attendance at all scheduled meetings
- Afterschool tutoring and remedial instruction

Our strategies for recruitment and retention in the coming school year will remain the same, although we intend to build on the most successful outreach efforts.



309 St. Paul's Avenue • Staten Island, NY 10304-2217 • t 347 857 6981 • f 347 861 0601 • info@si-ccs.org • www.si-ccs.org

Staten Island Community Charter School 2015/2016 Lottery Logistics

-Logistics Details:

- Lottery will take place on Thursday, April 16, 2015, Starting at 6pm.
- Location will be at 309 St. Paul's Avenue, Staten Island , NY, 10304 – Rm 104
- There will be at least one video camera running continuously during the lottery.
- A random number generator (www.Random.org) will be used to generate ranges of random numbers. An objective third party with no direct interest in the school's lottery will be present.
- The Operations Manager will copy and paste the generated number lists into the school's official SICCS Lottery Results 2015 document and re-sort by lottery result.
- The public will be invited to attend.
- Applicants will be informed of their acceptance/position on the waitlist by telephone or e-mail. The process will begin on Monday, April 20, 2015.



LITERATURE DISTRIBUTION PERMIT

THIS DOCUMENT CERTIFIES THAT:

Staten Island Community Charter School
309 St. Paul's Avenue
Staten Island, NY 10304

HAS BEEN AUTHORIZED TO DISTRIBUTE LITERATURE AT THE FOLLOWING LOCATIONS AND TIMES:

- St. George February 13, 2015 8:00 am - 10:00 am
St. George February 14, 2015 8:00 am - 10:00 am
St. George February 27, 2015 8:00 am - 10:00 am
St. George March 6, 2015 8:00 am - 10:00 am
St. George March 13, 2015 8:00 am - 10:00 am
St. George March 20, 2015 8:00 am - 10:00 am
St. George March 27, 2015 8:00 am - 10:00 am

NO TABLES ALLOWED

THIS AUTHORIZATION COVERS THE DESIGNATED AREAS ONLY AND IS GRANTED UNDER THE FOLLOWING CONDITIONS:

- 1. There shall be no interference with passenger flow throughout the ferry terminal.
2. There shall be no blocking of turnstile areas, escalators, doors, or gateways to the ferry slips.
3. No entrance will be granted to restricted areas, including the side corridors.
4. No posters, banners, or flyers shall be affixed to any surfaces in the terminals or on the ferryboats.
5. No tables, structures, or easels will be allowed.
6. The permittee must clean up any litter resulting from the distribution of literature.
7. No more than three (3) people will be allowed to distribute literature under the same permit.
8. Accommodations for the storage of permittee's materials and/or equipment will not be provided.
9. Full cooperation must be given to the terminal and ferry staff.
10. The permit must be carried at all times and be shown upon request.
11. Parking accommodations will not be provided.

THIS PERMIT MAY BE REVOKED AT THE SOLE DISCRETION OF THE CHIEF OPERATING OFFICER FOR THE STATEN ISLAND FERRY.

THERE IS NO CHARGE FOR THIS PERMIT.

Handwritten signature of James C. DeSimone

James C. DeSimone
Chief Operating Officer
Staten Island Ferry

Handwritten date 02/12/15

Date



309 St. Paul's Avenue • Staten Island, NY 10304-2217 • t 347 857 6981 • f 347 861 0601 • info@si-ccs.org • www.si-ccs.org

Staten Island Community Charter School Recruitment Plan 2015-2016

Goal: To receive over 300 Kindergarten applications.

LOTTERY DETAILS

Application Opens: January 5, 2015

Application Deadline: April 1, 2015 at 4 PM

Lottery Drawing Date: Thursday, April 16, 2015 at 6 PM

Location: 309 St. Paul's Ave., Staten Island, NY 10304 | Auditorium

Lottery Open to Grades: Kindergarten primarily. Limited openings may be available in other grades.

HOW TO APPLY

(1) Online (2) In Person (3) Mail

SICCS Application Web Page: www.si-ccs.org/apply

COLLATERAL/EQUIPMENT

- **Recruitment folders** – including invitation-to-enroll letter, an application, an SICCS brochure, an SICCS magnet and a flyer about SICCS tours and Open House.
- **Applications-**
 - Hard copy English/Spanish applications -
 - Available at the security desk of both our campuses: 309 St. Paul's Ave (Main Campus) and 320 St. Marks Place (Kindergarten Annex)
 - Distributed during outreach visits, walk-ins and open houses.
 - Electronic application (English/Spanish) posted on SICCS website.

- **Invitation to Enroll letter** –English/Spanish, included with materials we distribute at recruitment events, inviting community members to consider our school for their children. It briefly describes our school, its history and its mission, and includes lottery and application information.
- **Flyers** – English/Spanish. Information about Open House dates and weekly school tours – with times, agenda, and location.
- **Magnets** – with SICCS logo, address, website and QR code. The QR code links to our website, lottery and enrollment information and applications. Distributed at all events, together with invitation-to-enroll letter and other collateral
- **Brochures** – describing who we are, what we believe, what we offer in terms of curriculum and programming, what a charter school is, and information about applying and contacting SICCS for further info.
- **PowerPoint Presentation** – for use in outside presentations, school tours and Open House. Featuring photos and our primary characteristics and goals:
 - Community based and focused
 - Supportive of academic success and social emotional learning
 - Encouraging of parents’ participation and support in their children’s education and school community
 - “A Day n the Life” of a student - spanning morning meetings, use of technology, academics focused on common core curriculum, the arts, physical activity and a school-wide incentive program to inspire students’ commitment to achieve.
- **Vertical banners** – 2-color vertical banners – one 6’ high (floor display) and one 3’ high (table display) will be brought by our recruitment presenters to fairs, etc. to bring attention to our school and drive people to our website.
- **Banner outside** – see Communications/Outreach, below.

COMMUNICATION/OUTREACH

One Call Now robo call system, Facebook and school website help maintain constant communication with our applicants.

- **SI-CCS.ORG, our school website**–This site gives comprehensive information about our school. A button on top allows translation to many languages throughout the site using “google translate.” Enrollment information is featured on the front page. Printable applications are available in English/Spanish. Electronic applications are available in English/Spanish. The lottery time is posted, including the application deadline of **April 1st** and the lottery drawing date of **April 16th**.
- **Robocalls** – Applicants receive robo calls as a reminder a day before each Open House as well as before the Lottery deadline and lottery date.
- **Follow up personal phone calls** – to prospective parents who have submitted applications, inviting them to school tours and Open House and making ourselves available for questions.
- **Facebook** – frequent postings of school news. @Staten Island Community Charter Parent Engagement Network
- **Teacher Involvement in Recruitment.** On February 4, 2015, after school dismissal, the entire SICCS teaching staff is scheduled to participate in the 2015-2016 recruitment process. SICCS teachers will split up into small teams and visit a wide range of Staten Island neighborhoods, including Clifton, Tottenville, Thompkinsville, Stapleton, Rosebank, Port Richmond, New Brighton, West Brighton, Mariners Harbor and more. They will distribute SICCS collateral to locations such as supermarkets, gyms, nail salons, religious organizations, restaurants and community organizations, engaging as many people as they can to publicize SICCS and its mission and answer the questions people may have.
- **Banner** – 10-foot banner - hung outside school, and visible to pedestrians and drivers from roads approaching and passing SICCS. Text says “APPLY NOW” and includes Open House and school tour notice with contact information.
- **Advertising** – Throughout the year, monthly color print ads in the *Staten Island Parent* magazine and *Staten Island Family* magazine, both of which also post their magazines online. Ads from January through March include open house and tour information and links to our website.
- **Re-enrollment Letter** - English/Spanish – sent to current parents, asking if they intend to send their child back to SICCS for the next school year. The

results are tallied to determine how many seats we will have available in grades 1 through 5.

EVENTS (in-school):

School tours and the SICCS Open House will include welcome speeches by our Principal and CAO, Dr. Nicole Garcia and our Chief Operating Officer, Lorna Harris, together with a PowerPoint presentation about the school. Discussion centers on describing our school and what makes it unique, explaining what a charter school is, describing the lottery and the admission process, touring the school, and allowing ample opportunity for parents to ask questions of our school leadership team and select faculty members.

Open House

Dates & Times:

January 22, 2015	9:00 am
February 26, 2015	9:00am
March 25, 2015	9:00am

School Tours: The Operations team conduct school tours every Tuesday at 10 AM from January 6, 2015 to March 31, 2015 (when school's in session). Parents have the opportunity to fill out an application after the tour. Prospective parents are asked to RSVP for tours by contacting the SICCS office or Operations Manager Marie Lucas at 347-857-6981 ext. 2101.

Lottery: A public electronic lottery drawing will be held on April 16th at 6 PM. An application audit will be conducted on April 2nd, 13th, 14th and 15th. We are using Random.org to conduct our electronic lottery. An independent observer will be in attendance. Refreshments will be served.

INNOVATIONS FOR SICCS 2015-2016 RECRUITMENT CAMPAIGN:

Staten Island Ferry - flyer and brochure distribution. The Staten Island Ferry provides 22 million people a year (70,000 passengers a day not including weekend days) with ferry service between St. George on Staten Island and Whitehall Street in lower Manhattan. This recruitment strategy will give SICCS access to a huge number of previously untapped prospective families, from a broader geographical base than we usually reach.

Intensified Focus on ELL and SPED Recruitment – Although recruitment of ELL and SPED students has always been part of the SICCS recruitment plan, and Spanish speaking recruiters have always been part of our team, we have intensified our

efforts in this area. We have targeted numerous preschool/Head Start programs and organizations that cater to the ELL and SPED populations, made contacts and held information sessions.

Teacher Involvement in Recruitment. On February 4, 2015, after school dismissal, the entire SICCS teaching staff is scheduled to participate in the 2015-2016 recruitment process. SICCS teachers will split up into small teams and visit a wide range of Staten Island neighborhoods, including Clifton, Tottenville, Thompkinsville, Stapleton, Rosebank, Port Richmond, New Brighton, West Brighton, Mariners Harbor and more. They will distribute SICCS collateral to locations such as supermarkets, gyms, nail salons, religious organizations, restaurants and community organizations, engaging as many people as they can to publicize SICCS and its mission and answer the questions people may have.

SICCS 2015-2016 COMMUNITY PRESENTATION SCHEDULE

The SICCS Recruitment Team visits numerous venues throughout Staten Island promoting our school and inviting applications. The team always includes at least one fluent Spanish speaker. Locations include community organizations, preschool programs, social service offices, libraries, offices of elected officials and local businesses. Some visits are formal, such as kindergarten fairs or appointments we solicit in advance. Others are drop-ins or drop-offs of materials.

January 2015

1/14/2015- Yeled V' Yalda (Silver Lake Head start) *ELL/Sped recruitment

10 Gregg Place

Staten Island NY 10301

Grade K Fair 9am-11am

Contact: Jennifer Fallon, Director, 718-815-4488

Simhs.org

1/14/2015 El Centro del Immigrante *ELL Recruitment

1546 Castleton Ave., Staten Island, NY

Contact: Gonzalo Mercado, Director 718-420-6466

1/14/2015 St. George Library

5 Central Ave

Staten Island NY 10301

Contact: Lorraine Ruiz, Branch Manager

lorraineruiz@nypl.org

718-442-8560

1/15/2015 Broadway YMCA
651 Broadway
Staten Island NY 10310
Contact: Allison Sicuranza, Educational Director
asicuranza@ymcanyc.org
718-981-4933

1/16/2015 Staten Island Museum
75 Stuyvesant Place
Staten Island NY 10301
Contact: Renee Bushelle, Manager
rbushelle@statenislandmuseum.org
718-727-1135

1/21/2015 Richmond Early Learning Center *ELL/SPED Recruitment
159 Broadway
Staten Island NY 10310
Contact- Geri Vignoa, Educational Director
Childrenaidsociety.org
917-426-0300

1/26/2015 Dongan Hills Head Start * ELL/SPED Recruitment
44 Dongan Hills
Staten Island NY 10306
9:30 am-10: 30am
Contact- Laura Chernoff, Educational Director
lchernoff@simhs.org
718-987-7755 Ext. 108

1/29/2015 & 2/12/2015 St. George Library
5 Central Ave
Staten Island NY 10301
Contact- Lorraine Ruiz, Manager 718-442-8560

February 2015

2/2/15 Richmond Early Learning Center *ELL/SPED Recruitment
159 Broadway
Staten Island NY 10310
Contact- Geri Vignoa, Educational Director 917-426-0300

2/5/2015 Dongan Hills Head Start *ELL/SPED Recruitment

Staten Island Community Charter School Recruitment Plan 2015-2016
February 1, 2015

44 Dongan Hills
Staten Island NY 10306
Contact- Laura Checkoff, Educational Director 718-987-7755 Ext. 108

2/12/2015 St. George Library
5 Central Ave
Staten Island NY 10301
Contact- Lorraine Cruz, Manager 718-442-8560

Organizations, Community-based businesses, Faith-based organizations where we have permission to “drop off” and display Recruitment Folders, Brochures and Flyers. (List is constantly evolving and growing)

Historic Richmond Town
441 Clarke Ave
Staten Island NY 10306
718-351-1611 Ms. Scaduto Gift Shop

South Beach Library
21-25 Robin Rd
Staten Island NY 10305
718-816-5834 Susan Hansen, Manager
susanhansen@nypl.org

Dongan Hills Library
1617 Richmond Rd
Staten Island NY 10304
718-351-1444 Colleen Castellani, Manager
colleencastellani@nypl.org

Stapleton Library
132 Canal St
Staten Island NY 10304
718-727-0427 Jennifer Morris, Manager
jennifermorris@nypl.org

Mariners Harbor
206 South Ave
Staten Island 10303
212-621-0690 Elizabete Pata, Manager
elizabetepata@nypl.org

Staten Island Children’s Museum

1000 Richmond Terrace
Staten Island NY 10301
718-273-2060 Jozette Carter, Director
jcarter@sichildrensmuseum.org

Alice Austin House
2 Hylan Boulevard
Staten Island NY 10305
718-816-4506 Shiloh Aderhold, Director
info@aliceausten.org

Staten Island Zoo
614 Broadway
Staten Island NY 10310
718-442-3101 Brian Morris, Manager
education@statenislandzoo.org

Jewish Community Center
1466 Manor Rd
Staten Island NY 10314
718-475-5200 Beth Howard, Director
bhoward@sijcc.com

Councilwoman Deborah Rose
136 Stuyvesant Place
Staten Island NY 10301
drose@council.nyc.gov
718-556-7370

Staten Island Ferry Terminal
1 Bay Street
Staten Island NY 10301

Master Curry Karate
345 Guyon Ave
Staten Island N.Y. 10306
www.MasterCurry.com

Victory State Bank
1 Hyatt Street
Staten Island NY 10301
Vivian Anderson, Assistant Branch Manager
718-876-5400
vanderson@victorystatebank.com

Rispoli Pastry Shop
29 Hyatt St.
Staten Island N.Y. 10301
718-273-5224

The Gavel Grill
9 Hyatt Street
Staten Island NY 10301
718-876-9596

Music Together
272 Watchogue Road
Staten Island N.Y. 10314
718-524-1083 Janet Savage, Director
www.musictogetherofstatenisland.com

Staten Island Pediatric Dentistry
195 Bridgetown Street
Staten Island N.Y. 10314
718-761-7316
www.sikidsdentist.com
sikidsdentist@gmail.com

Trinity Lutheran Church
309 St. Pauls Ave
Staten Island N.Y. 10304
Pastor Jennifer Hanus Richards
<http://www.trinitylutheransi.com>
718-442-3125

Brighton Heights Reformed Church
320 St. Marks Pl.
Staten Island N.Y. 10301
Deacon Kevin Washington
bhconsistory@gmail.com
<http://www.bhrcforgod.org>
718-448-0165

Korean Catholic Apostolate Church
76 Jackson St.
Staten Island N.Y. 10304
<http://kcasi.org>
718-273-3311

First Central Baptist Church

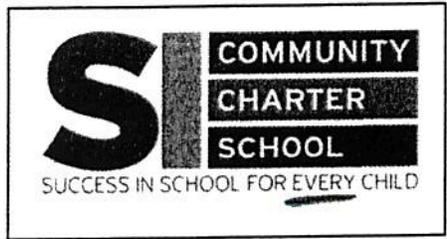
117 Wright St
Staten Island N.Y. 10304
Rev. Carolina
718-273-9274
firstcentralbaptistchurch.org

Central Family Life Center
59 Wright St.
Staten Island N.Y. 10304
718-273-8414
Centralfamilylifecenter.org

St. Philip's Baptist Church
77 Bennett St.
Staten Island N.Y. 10302
718-720-8141

STATEN ISLAND COMMUNITY CHARTER SCHOOL (SICCS)

309 ST. PAULS AVE.
STATEN ISLAND, NY 10304-2217
TEL: 347-857-6981 FAX: 347-861-0601
EMAIL: info@si-ccs.org WEBSITE: si-ccs.org



APPLICATION FOR ADMISSION 2015-2016

Deadline: April 1, 2015 at 4 PM

** The items marked with an asterisk (*) are the only items that may be required in order to apply to this charter school. Any items not marked by an asterisk (*) are optional.*

Non-Discrimination Statement: A charter school shall not discriminate against or limit the admission of any student on any unlawful basis, including on the basis of ethnicity, national origin, gender, disability, intellectual ability, measures of achievement or aptitude, athletic ability, race, creed, national origin, religion or ancestry. A school may not require any action by a student or family (such as an admissions test, interview, essay, attendance at an information session, etc.) in order for an applicant to either receive or submit an application for admission to that school.

STUDENT INFORMATION

*Student's Last Name _____ *Student's First Name _____ *Middle Initial _____
*Circle One (Male/Female) *Date of Birth ____/____/____ *Address _____
*Apt. # _____ *City _____ *State _____ *Zip: _____ *Entering Grade for fall 2015 _____
*School District _____ Current School _____

PARENT/GUARDIAN INFORMATION

*Last Name _____ *First Name _____ *Middle Initial _____
*Relationship to Child _____ *Primary Phone _____
Work Phone _____ Cell Phone: _____
Email: _____

2nd Parent/Guardian

*Last Name _____ *First Name _____ *Middle Initial _____
*Relationship to Child _____ *Primary Phone _____
Work Phone _____ Cell Phone: _____
Email: _____

SIBLINGS: *Does the applying student have a sibling attending SICCS? (YES/NO) If yes, please provide the sibling's information

*Sibling #1 Last name _____ *First Name _____
*Date of Birth ____/____/____ *Grade _____
*Sibling #2 Last Name _____ *First Name _____
*Date of Birth ____/____/____ *Grade _____

AGREEMENT: I AFFIRM THAT THE INFORMATION I HAVE SUBMITTED ABOVE IS TRUE TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT SUBMITTING THIS APPLICATION DOES NOT GUARANTEE ADMISSION TO SICCS.

*PRINT NAME: _____ *SIGNATURE _____ *DATE ____/____/____

HOW DID YOU HEAR ABOUT SICCS? PLEASE CIRCLE ONE:

REFERRAL BY SICCS PARENT FACEBOOK SI FAMILY MAGAZINE SICCS WEBSITE SI PARENT MAGAZINE OTHER (PLEASE FILL IN BLANK) _____

STATEN ISLAND COMMUNITY CHARTER SCHOOL (SICCS)

309 ST. PAULS AVE.

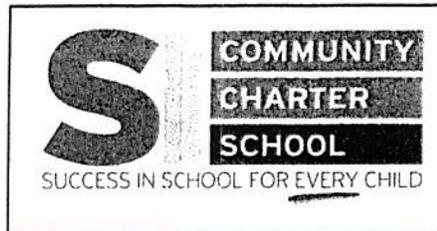
STATEN ISLAND, NY 10304-2217

TEL: 347-857-6981

FAX: 347-861-0601

EMAIL: info@si-ccs.org

WEBSITE: si-ccs.org



SOLICITUD DE ENTRADA 2015-2016

Fecha limite: 1 de abril del 2015 a las 4 pm

**La información marcada con un asterisco (*) indica que es esencial para esta aplicación a la escuela Staten Island Charter School (SICCS). La información sin asterisco es opcional.*

Declaración de No-Discriminación: Una escuela autónoma "charter" no discriminará contra ni limitará la admisión de cualquier estudiante bajo cualquier base ilegal en lo que se incluyen pertenencia étnica, origen nacional, género, incapacidad, capacidad intelectual, medidas de logro o de aptitud, capacidad atlética, raza, creencia, origen nacional, religión o ascendencia. Una escuela "charter" no puede exigir acción alguna por parte de un estudiante o de su familia (tal como exámenes de entrada, entrevistas, ensayos por escrito, asistencia a sesiones informativas, etc.) para que un aspirante reciba o presente una solicitud de entrada para la admisión a esa escuela.

INFORMACIÓN DEL ALUMNO ASPIRANTE

*Apellido del Estudiante _____ *Nombre _____ *Inicial del 2º nombre _____

*Género (Varón/Hembra) *Fecha de Nacimiento ___/___/___ *Dirección _____ * # Apt. _____

*Ciudad _____ *Estado _____ *Código Postal: _____ *Grado al cual entrará en el otoño de 2015 _____

*Distrito de Escuela _____ Escuela Actual _____

PADRE/MADRE O TUTOR PRIMARIA

*Apellido _____ *Nombre _____ *Initial de 2º Nombre _____

* Relación con el niño _____ *Teléfono primario _____

Teléfono de trabajo _____ Teléfono celular: _____

Correo Electrónico: _____

PADRE/MADRE O TUTOR #2

*Apellido _____ *Nombre _____ * Inicial del 2º nombre _____

*Relación con el niño _____ * Teléfono primario _____

Teléfono de trabajo _____ Teléfono celular _____

Correo Electrónico: _____

HERMANOS: * Tiene el estudiante que solicita el ingreso un hermano o hermana en esta escuela autonoma SICCS? Marque con un circulo: (SI/NO) De ser si, por favor conteste la preguntas que siguen:

*Hermano/a #1 Apellido _____ *Nombre _____

*Fecha de nacimiento ___/___/___ *Grado _____

*Hermano/a #2 Apellido _____ *Nombre _____

*Fecha de nacimiento ___/___/___ *Grado _____

AFIRMO QUE LA INFORMACIÓN QUE HE APORTADO ES CORRECTA A MI LEAL SABER Y ENTENDER. ADEMÁS COMPRENDO QUE AL ENVIAR ESTA SOLICITUD NO GARANTIZA EL INGRESO A LA ESCUELA SICCS.

***PRINT**

NAME: _____ *SIGNATURE _____ *DATE ___/___/___

HOW DID YOU HEAR ABOUT SICCS? PLEASE CIRCLE ONE:

REFERRAL BY SICCS PARENT

FACEBOOK

SICCS WEBSITE

SI FAMILY MAGAZINE

SI PARENT MAGAZINE

OTHER (PLEASE FILL IN BLANK) _____

SOMOS...

La primera y única escuela primaria chárter en Staten Island

- fundada por y para la comunidad local.
- Gobernado por una Junta de Administración que vive en los barrios que servimos.
- Comprometidos al niño íntegramente a nivel académico, emocional y social.
- Convencidos que los padres son co-socios en el éxito académico de su hijo/a.

Creemos que con el apoyo justo, tiempo adecuado y más oportunidades para el aprendizaje, cada niño puede tener éxito.

En nuestro quinto año de operación la, Staten Island Community Charter School (SICCS), está pasando una transformación increíble. Estamos comprometidos a conseguir hacerlo bien. Bajo el liderazgo de la nueva principal, Dr. Nicole García, educadora desde hace mucho tiempo, con un trayectoria

establecida de ayudar a escuelas a tener éxito, nos estamos centrando en fortalecer los grados K-5. Nuestros equipos de liderazgo y de enseñanza están apasionados a hacer todo lo posible para asegurar que nuestros estudiantes tengan éxito.

Ya estamos viendo los resultados.





INFORMACIÓN ESENCIAL

- Ahora servimos a los grados K-5 pero eventualmente expandiremos a K-8
- Ratio de estudiante a maestro 14:1
- No hay requisitos de admisión ni gastos de matricula
- Todos los residentes de NYC pueden solicitar plaza

La cultura de nuestra escuela se basa en el respeto, la inclusión y el aprecio hacia la diversidad.

MISIÓN

El propósito de SICCS es producir una comunidad de ciudadanos inteligentes, responsables y creativos forjando un programa académico excepcional que desarrolle el niño íntegramente, reforzando la conexión de cada niño a la comunidad que les rodea. Nuestros estudiantes dominarán los "NYS Common Core Learning Standards" (CCLS) y se graduarán preparados para asistir a high schools que les prepararán para la universidad.

LA DIFERENCIA DE SICCS: LO QUE NOS DESTACA

- Programa de estudios innovador
- El aprendizaje social-emocional integrado a cada aspecto de la vida del estudiante
- Programas después de la escuela de deportes y estudios
- Mediadores de compañeros de los estudiantes con formación en el campus
- Programa de baile y artes
- Programa para estudiantes "Super Star" de recompensa por la excelencia
- Centrado en la comunidad: activamente colaborando con organizaciones y negocios locales
- Participación de los padres como socios en el éxito
- Equipo de liderazgo diseñado para apoyar a los padres y maestros

309 St. Paul's Avenue, Stapleton (cerca de Cebra Avenue)

Para más información por favor contacten con nosotros al 347 857 6981 o vía correo electrónico a info@si-ccs.org

Nuestra escuela siempre está abierta. Visítenos al www.si-ccs.org

Principal & CAO:
Dr. Nicole Garcia
COO: Lorna Harris

SICCS es una escuela pública chárter al que cualquier residente de NYC de la edad elegible pueda aplicar. No hay requisitos para entrar, gastos de matrícula o exámenes.



WE ARE...

The first and only elementary charter school on Staten Island

- Founded by and for the local community
- Governed by a Board of Trustees who live in the neighborhoods we serve
- Committed to the whole child, academically, emotionally and socially
- Convinced that parents are co-partners in their child's academic success

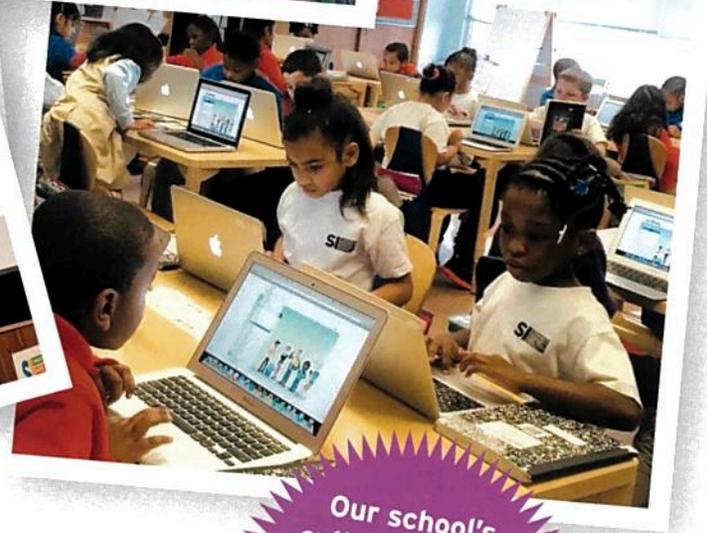


In our fifth year of operation, Staten Island Community Charter School (SICCS) is undergoing an incredible transformation. We are committed to getting it right. Under the leadership of a new principal, Dr. Nicole Garcia, a longtime educator with an established track

record of helping schools succeed, we are focusing on strengthening grades K-5. Our leadership and teaching teams are passionate about doing whatever it takes to ensure our students succeed.

We are already seeing results.





Our school's culture is based on respect, inclusion and an appreciation for diversity.

KEY FACTS

- We serve grades K-5 but will eventually expand to serve K-8
- 14:1 student to teacher ratio
- No admission requirements and no tuition fees
- All NYC residents may apply

MISSION

SICCS aims to produce a community of smart, responsible and creative citizens by building an exceptional academic program that develops the whole child, reinforcing every child's connection to the surrounding community. Our students will master NYS Common Core Learning Standards (CCLS) and graduate ready for college preparatory high schools.

THE SICCS DIFFERENCE: WHAT SETS US APART

- Innovative Curriculum
- Social-emotional learning integrated into every aspect of student life
- After school programs in Sports & Academics
- Trained student Peer Mediators on campus
- Dance & Arts Program
- Super Star Scholars Program rewards excellence
- Community Focus: Actively partnering with local organizations and businesses
- Engaging Parents as Co-Partners in Success
- Leadership Team Designed to Support Parents and Teachers

309 St. Paul's Avenue, Stapleton (near Cebra Avenue)

For more information please contact us at **347 857 6981**

or via email at info@si-ccs.org

Our e-school is always open. Visit us at www.si-ccs.org

Principal & CAO: Dr. Nicole Garcia
COO: Lorna Harris

SICCS is a public charter school to which any age-eligible NYC resident may apply. There are no entrance requirements, tuition fees or exams.



Join us for
**OPEN HOUSE &
WEEKLY SCHOOL TOURS**
to see all that SICCS has to offer
you and your child

Positive changes are underway at SICCS. We have a strong leadership team committed to building an unparalleled academic experience for our students, and are focusing on strengthening grades K-5. If you want to be part of an exceptional academic experience, please join us.

- Meet our new principal, Dr. Nicole Garcia, and hear her vision for the coming years
- Learn about our innovative curriculum that focuses on the whole child
- Meet members of our dynamic leadership and teaching team
- Hear about our dance and music program, after-school athletics and incentive programs that reward excellence

OPEN HOUSE AT 9 AM

January 22

February 26

March 25

School Tours every Tuesday at 10am

Application deadline: April 1, 2015

Lottery: April 16, 2015 at 6pm

309 St. Paul's Avenue Staten Island, NY 10304

SICCS aims to produce a community of smart, responsible and creative citizens by building an academic program that develops the whole child.



309 St. Paul's Avenue, Stapleton (near Cebra Avenue)

for more information please contact Ms. Marie Lucas
mlucas@si-ccs.org or call 347 857 6984, ext. 2101

Learn more about us by visiting www.si-ccs.org

SICCS is a public charter school to which any age-eligible NYC resident may apply. There are no entrance requirements, tuition fees or exams.



Vengan a nuestra

CASA ABIERTA & TOUR ESCOLAR

semanal para ver todo lo que SICCS tiene para ofrecerles a ustedes y su hijo/a.

Cambios positivos están en marcha en SICCS. Tenemos un equipo de liderazgo comprometido a construir una experiencia académica inigualable para nuestros estudiantes, y estamos centrándonos en fortalecer los grados K-5. Si quieren formar parte de una experiencia académica excepcional, por favor vengan a conocernos.

- Conozcan a la nueva principal, Dr. Nicole García, y oigan su visión para los próximos años.
- Aprendan sobre nuestro programa de estudios innovador que se centra en el niño en su totalidad
- Conozcan miembros de nuestro equipo dinámico de liderazgo y enseñanza
- Aprendan sobre nuestro programa de baile y de música, atletismo después de la escuela y programas de incentivo que honran la excelencia

CASA ABIERTA A LAS 9 AM

Enero 22

Febrero 26

Marzo 25

Tour de la Escuela cada martes a las 10 am

Fecha límite para la solicitud:

1 de abril del 2015

Lotería: 16 de abril del 2015 a las 6 p.m.
309 St. Paul's Avenue Staten Island, NY 10304

SICCS tiene como objetivo producir una comunidad de ciudadanos inteligentes, responsables y creativos mediante un programa académico que desarrolla el niño en su totalidad.



309 St. Paul's Avenue, Stapleton (cerca de Cebra Avenue)

Para más información, por favor contacten con Ms. Marie Lucas
mlucas@si-ccs.org or (347) 857-6984, ext. 2101

Aprendan más sobre nosotros visitando a www.si-ccs.org

SICCS es una escuela charter pública a la que cualquier residente de NYC de la edad apropiada puede solicitar plaza. No hay requisitos para entrar, exámenes o costes de matrícula.



Appendix I: Teacher and Administrator Attrition

Last updated: 07/18/2015

Report changes in teacher and administrator staffing.

Page 1

Charter School Name:

Instructions for completing the Teacher and Administrator Attrition Tables

ALL charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2014, the FTE for added staff from July 1, 2014 through June 30, 2015, and the FTE for any departed staff from July 1, 2014 through June 30, 2015 using the two tables provided.

2013-14 Teacher Attrition Table

	FTE Teachers on June 30, 2014	FTE Teachers Additions 7/1/14 – 6/30/15	FTE Teacher Departures 7/1/14 – 6/30/15
	26	14	8

2013-14 Administrator Position Attrition Table

	FTE Administrator Positions On 6/30/2014	FTE Administrator Additions 7/1/14 – 6/30/15	FTE Administrator Departures 7/1/14 – 6/30/15
	11	12	2

Thank you



Appendix J: Uncertified Teachers

Last updated: 07/18/2015

"thirty per centum or 5 teachers, whichever is less"

To comply with NYS Education Law Section 2854(3)(a-1), please report the (FTE) count of uncertified and certified teaching staff as of the last day of school for the 2014-15 school year.

Page 1

Charter School Name:

Note Definition of FTE:

Full-time equivalent employees equal the number of employees on full-time schedules plus the number of employees on part-time schedules converted to a full-time basis. The number of full-time equivalent employees in each industry is the product of the total number of employees and the ratio of average weekly hours per employee for all employees to average weekly hours per employee on full-time schedules. An industry's full-time equivalent employment will be less than the number of its employees on full- and part-time schedules, unless it has no part-time employees (U.S. Commerce--Bureau of Economic Analysis at: http://www.bea.gov/faq/index.cfm?faq_id=368#sthash.8Rbj89kq.dpuf)

How many **UNCERTIFIED** Full-Time Equivalent Teachers were employed in the charter school as of last day of school in 2014-15?

For each applicable category (i-iv), input the relevant full time equivalent (FTE) count of teachers.

	FTE - (June 30, 2015)
(i) uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience	0
(ii) individuals who are tenured or tenure track college faculty	0
(iii) individuals with two years satisfactory experience through Teach for America	0
(iv) individuals who possess exceptional business, professional, artistic, athletic, or military experience	0
FTE count of uncertified teachers who do not fit into any of the four statutory categories	0
Total	0.0

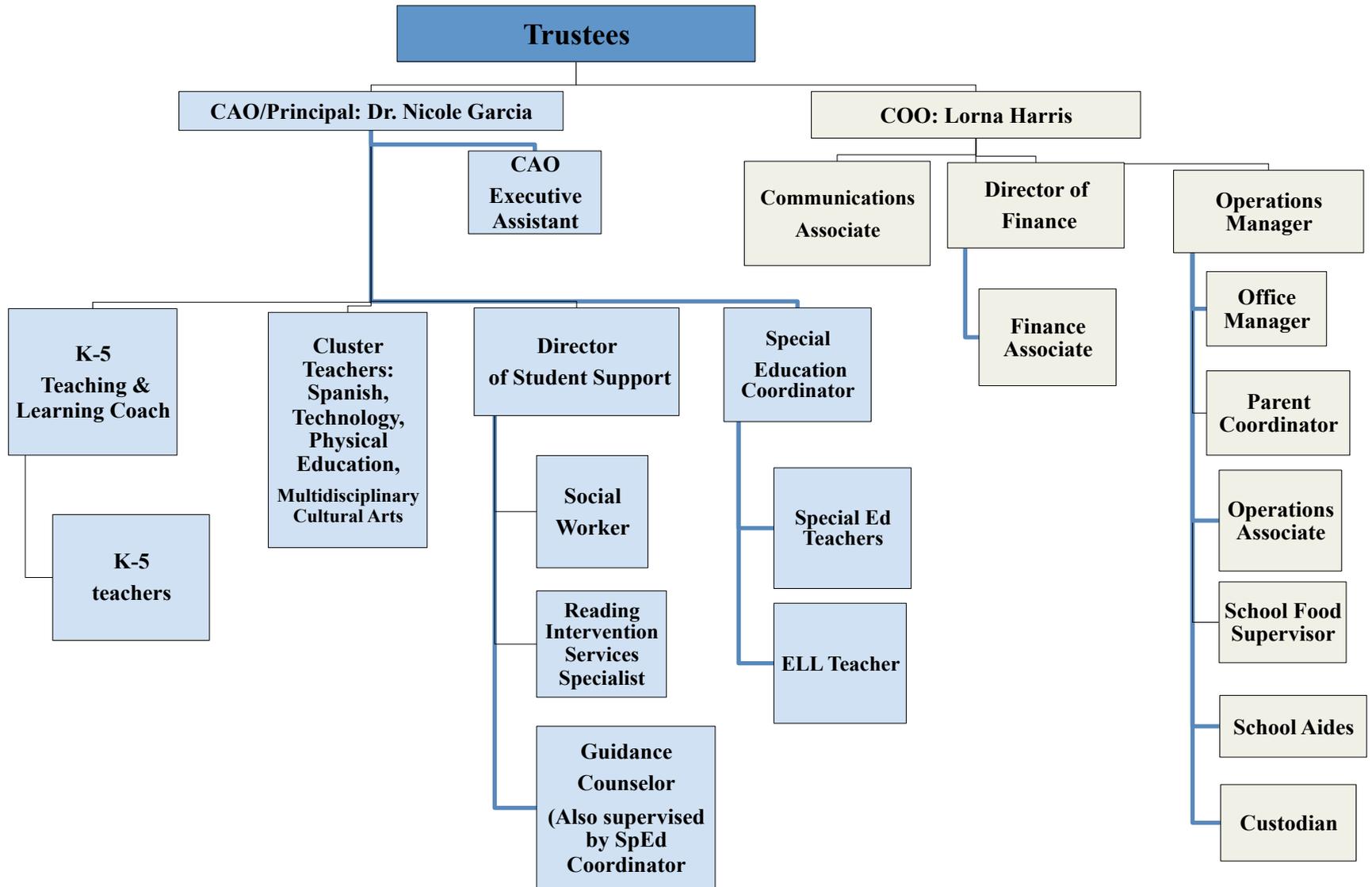
How many **CERTIFIED** Full-Time Equivalent Teachers were employed in the charter school as of the last day of school in 2014-15?

32

Thank you.

SICCS Organizational Chart

2014 – 2015 SCHOOL YEAR





309 St. Paul's Avenue • Staten Island, NY 10304-2217 • t 347 857 6981 • f 347 861 0601 • info@si-ccs.org • www.si-ccs.org

Appendix L: Mission and Key Design Elements

OUR MISSION

Staten Island Community Charter School will provide an exemplary K-8 education program for students on the North Shore of Staten Island, a program designed to produce a community of smart, responsible, creative citizens. All students will master New York State Common Core Standards and graduate ready to attend college preparatory high schools. SICCS will hold expectations high and inspire student achievement by cultivating close relationships among the school administration, students, teachers and parents.

KEY DESIGN ELEMENTS



Staten Island Community Charter School was founded by parents, grandparents and educators from Staten Island's North Shore. These community residents wanted a different kind of public school for their children and grandchildren, they wanted to have a voice in setting school policy, designing curriculum and applying educational philosophy.

Our school culture:

- Promotes Student Achievement through strong, supportive relationships
- Emphasizes teamwork, critical thinking and relationship-building that prepares students for global citizenship
- Develops social-emotional skills to enhance classroom instruction by encouraging cooperation, appreciation of diversity, and responsible decision-making
- Recognizes that student achievement is directly correlated with daily attendance
- Provides a rigorous, content-rich, technology-supported, academic curriculum that enables students to achieve
- Reinforces student development by cultivating strong relationships with parents
- Contributes to community improvement

Community-Based. Community-focused. Community-run.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, October 30, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/07705f389a42bec51b>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	carol	sonnenblick

2. *Your Home Address:

2. *Your Home Address: Street Address	
2. *Your Home Address: City/State	
2. *Your Home Address: Zip	

3. *Your Business Address

3. *Your Business Address Street Address	
3. *Your Business Address City/State	
3. *Your Business Address Zip	

4. *Daytime Phone Number:

--

5. *E-mail Address:

--

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

STATEN ISLAND COMMUNITY CS (NYC CHANCELLOR) 353100860964

8. Select all positions you have held on the Board:

(check all that apply)

- Secretary
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

Yes

11a. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered Yes to Question 2-4 above, you need not disclose again your employment status, salary, etc.

	Date(s) of Transactions	Nature of Financial Interest/Transaction	Steps Taken to Avoid Conflict of Interest (e.g., did not vote, did not participate in discussion)	Name of Person Holding Interest and Relationship to You
1	2014-15 year	worked as tech teacher	did not discuss or participate in anything to do with this position	neil winchel son in law-does not live in my house
2				
3				
4				
5				

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee



Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, October 30, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/71aeff0ed26883b375>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Ellen	Icolari

2. *Your Home Address:

2. *Your Home Address: Street Address	
2. *Your Home Address: City/State	
2. *Your Home Address: Zip	

3. *Your Business Address

3. *Your Business Address Street Address	
3. *Your Business Address City/State	
3. *Your Business Address Zip	

4. *Daytime Phone Number:

--

5. *E-mail Address:

--

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

STATEN ISLAND COMMUNITY CS (NYC CHANCELLOR) 353100860964

8. Select all positions you have held on the Board:

(check all that apply)

-
- Chair/President
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

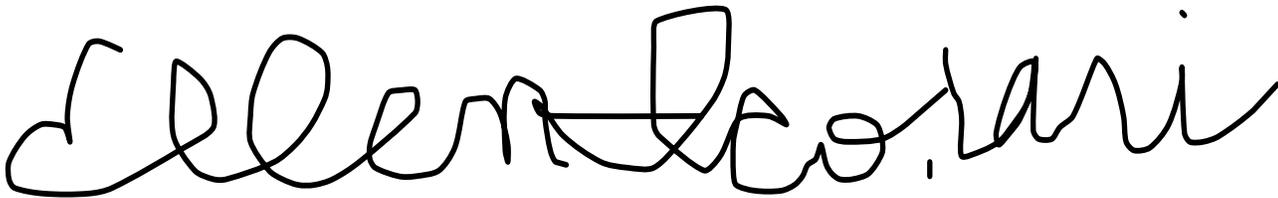
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Glenn Corani". The signature is written in a cursive style with a large, prominent 'G' and 'C'.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Saturday, October 31, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/6ff7b2895ed3b368b8>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Lucia	Taylor

2. *Your Home Address:

2. *Your Home Address: Street Address	
2. *Your Home Address: City/State	
2. *Your Home Address: Zip	

3. *Your Business Address

3. *Your Business Address Street Address	
3. *Your Business Address City/State	
3. *Your Business Address Zip	

4. *Daytime Phone Number:

--

5. *E-mail Address:

--

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

STATEN ISLAND COMMUNITY CS (NYC CHANCELLOR) 353100860964

8. Select all positions you have held on the Board:

(check all that apply)

- Treasurer
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Lucia C. Sygl". The signature is written in a cursive style with a large initial 'L' and a distinct 'C' and 'S'.

Thank you.