

## Memorandum of Understanding (MOU) School Innovation Fund Program

**(Insert Name) School District and (Insert Name) School and (Insert Name) Lead  
Partner/Partner(s) Organization**

This cooperative agreement reflects the overall commitment as well as the specific responsibilities and the roles of the (Insert Name) School District and (Insert Name) School and (Insert Name) Lead Partner or Partner Organization (s) to support dramatic whole-school change. The purpose of this partnership is to work collaboratively to increase the likelihood of sustainability and student success served by the selected design framework.

**Project Periods:**

[Insert project periods under which this agreement exists.]

### SPECIFIC ROLES AND RESPONSIBILITIES

The partnership of the (Insert Name) School District and (Insert Name) School and (Insert Name) Lead Partner or Partner Organization(s) entails the following:

The (Insert School District/School Name.) agrees to:	The (Insert Partner Name.) Entity agrees to:
List all activities/services/etc. that the School District will provide to this partnership.	List all activities/services/etc. that the partner will provide to this partnership.

<b>CHIEF ADMINISTRATIVE OFFICER (Superintendent)</b>
Signature (in blue ink) _____ Date _____
Type or print the name and title of the Chief Administrative Officer.
<b>EXTERNAL PARTNER</b>
Signature (in blue ink) _____ Date _____
Type or print the name and title and organization of the partner.

\*The agreement for your programs should reflect the specifics of your program and your partners. All activities, services, autonomies, and accountability measures for the project should be included. This MOU template is for guidance purposes only. LEAs may utilize another form/format for an MOU, so long as it includes the same features. All final agreements should be consistent with the local education agencies existing policies and all applicable federal and state laws.