

## **Required Reports** *(found on page 12 of the RFP)*

Recipients of multi-year discretionary grants must develop a performance agreement. A preliminary agreement will be submitted with this application using the template found in Attachment B. The final performance agreement must be completed within the first six-months of the initial award and must be approved by NYSED prior to receiving funds for project period two. The performance agreement will include quarterly and annual metrics, and benchmark indicators of success. The reports to NYSED on performance should demonstrate that progress has been made toward meeting the project goals and the program performance indicators, as identified in the performance agreement. Once the performance agreement is in place, failure to meet progress on quarterly and annual benchmarks may result in a delayed or stopped payment. The performance agreement should include the baseline data in all applicable categories for the participating LEA for appropriate monitoring of performance measures.

The quarterly and annual data to be reported may include, but may not be limited to:

- Documentation of regular monthly meetings and outcomes with project advisors, management team and partners;
- Partnership budgets for establishing Lead, Partner Consortium, and Supporting Partners;
- Implementation of Chapter 103 of the laws of 2010; teacher and principal evaluation data, and;
- Baseline and quarterly and/or annually thereafter, data collection, assessment, and as a total school population and by sub-group including but not limited to:
  - Aggregate student attendance and school average daily attendance
  - Aggregate attendance by instructional staff and staff average daily attendance
  - Instructional staff turnover rate
  - Aggregate in-school and out-of-school suspension rates and average in-school and out-of-school suspension rates by total school and broken down by sub-group
  - Truancy rates
  - Dropout rates
  - Number of students completing advanced coursework by subgroup (e.g., Advanced Placement/ International Baccalaureate, college pathways or dual enrollment classes [high schools only])
  - Student achievement rates
  - State assessment data disaggregated by sub-group
  - Student achievement rates compared to the State
  - Student achievement rates compared to the district
  - Student growth data
  - College readiness data
  - Graduation and transition data