**Plan of Operation**

**Speech Language and Bilingual Speech Language Personnel Development Center (SLPDC)**

**Include**:

* Specific activities to meet deliverables (included on each page);
* Timeline/schedule of implementation; and
* Procedures to evaluate the achievement of the proposed objectives.

**Deliverable 1:** Recruit a minimum of 40 additional candidates, over the 30 months of the contract, who enroll in coursework leading to initial or professional NYS certification in Speech and Language Disabilities and who are committed to working in NYC Public Schools.

* 1. The 40 additional candidates must include a minimum of 20 bilingual candidates who are enrolled in coursework leading to a bilingual extension to NYS Speech and Language Disabilities certification or who agree to enroll in such coursework after they obtain NYS Speech and Language Disabilities certification.
  2. The bidder will provide the NYCDOE with the names of and contact information for candidates who are committed to working in NYC Public Schools.
  3. Documentation of enrollment in programs leading to eligibility for certification in Speech and Language Disabilities must be submitted to NYSED, including the names of candidates who were added to the program annually.

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| **Specific activities to meet deliverable** | **Timeline-Schedule of implementation** | **Procedures to evaluate achievement of the activities** |
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Attach additional sheets as necessary.

**Deliverable 2:** Assure that students who are enrolled in the current SLPDC graduate program at Long Island University (LIU) Brooklyn at the start of the contract to can complete their coursework leading to certification in Speech and Language Disabilities and Speech and Language Disabilities certification with bilingual extension.

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| **Specific activities to meet deliverable** | **Timeline-Schedule of implementation** | **Procedures to evaluate achievement of the activities** |
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Attach additional sheets as necessary.

**Deliverable 3:** Provide scholarships to cover the cost of at least one 3-4 credit course per semester, or tuition reimbursement for courses successfully completed — for semesters in which candidates remain in good standing — for at least 15 candidates who commit to obtaining Speech and Language Disabilities certification and providing speech-language services for two years in NYC Public Schools for every year or partial year in which a scholarship is awarded or tuition reimbursement is provided. At least 8 of the scholarship recipients must be bilingual candidates who are working toward a Speech and Language Disabilities certificate with bilingual extension.

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| **Specific activities to meet deliverable** | **Timeline-Schedule of implementation** | **Procedures to evaluate achievement of the activities** |
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Attach additional sheets as necessary.

**Deliverable 4:**  Beginning no later than September 9, 2020:

1. Offer graduate coursework leading to eligibility for certification in Speech and Language Disabilities and college-supervised clinical practica with students who have speech and language disabilities in the evenings and on weekends in the NYC metropolitan area and in the NYC Public Schools.
2. Ensure that some project services and personnel are available during regular business hours.

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Attach additional sheets as necessary.

**Deliverable 5:** Beginning no later than September 9, 2020, coordinate with the NYCDOE to provide for a sufficient number of clinical practicum supervisors and supervised clinical practicum settings available in NYC schools to accommodate eligible SLPDC participants at any given time during the school year.

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| **Specific activities to meet deliverable** | **Timeline-Schedule of implementation** | **Procedures to evaluate achievement of the activities** |
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Attach additional sheets as necessary.

**Deliverable 6:** Work with the NYCDOE to ensure that students complete the NYCDOE application and interview process within NYCDOE application timelines. Report to NYSED on candidates who have applied to and graduates who have been hired by the NYCDOE.

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| **Specific activities to meet deliverable** | **Timeline-Schedule of implementation** | **Procedures to evaluate achievement of the activities** |
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Attach additional sheets as necessary.

**Deliverable 7:** Offer preparation for tests needed for NYS certification (e.g., Educating All Students test, Praxis II, Bilingual Education Assessment) to a minimum of 10 student candidates each year.

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Attach additional sheets as necessary.

**Deliverable 8:**  Ensure that the candidates receive information about NYCDOE’s loan forgiveness, scholarship and/or tuition reimbursement programs and the Intensive Teacher Institute in Bilingual Special Education’s (ITI-BSE) tuition reimbursement program.

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Attach additional sheets as necessary.

**Deliverable 9:** Provide information, updates and data as requested by the NYSED project manager.

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Attach additional sheets as necessary.

**Deliverable 10:** Participate up to once a year in Albany-based and once a year in NYC-based meetings, as requested by NYSED.

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| **Specific activities to meet deliverable** | **Timeline-Schedule of implementation** | **Procedures to evaluate achievement of the activities** |
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