Master Instructor Reference Appraisal Form

Dear Master Instructor,

On separate paper please provide a written appraisal (type written please) of the candidate's strengths and weaknesses in each of the areas listed below. For each trait or strength, you may be requested to discuss 2 or 3 examples of each exhibited by the applicant, and to appraise the candidate's overall strength or weakness in that area. (Excellent = 4, Good = 3, Adequate = 2, and Poor = 1)

(Circle one)

Leadership

Discuss two (2) specific leadership traits or strengths of the applicant.

Professional Ethics

Discuss two (2) specific examples of the applicant's level of professional ethics.

Training Presentation Experience

Give complete information depicting all of the applicant's experience related to giving training presentations at a local, state, and national conference or event during the last five (5) years.

Participation in Associations

Give complete information concerning all local, state, and national associations in which the applicant is currently a member.

Presentations at Associations

Give complete information concerning all presentations made by the applicant at state, local, national association meetings or conferences during the past five (5) years.

Program Development

Give complete information concerning all programs which the applicant has developed or strongly assisted in the development of during the past five (5) years.
Experience in Computer Use

4 3 2 1

Note: This category is for information use only. It will not be used to determine an applicant's final score.

Please provide a description for the type of experience the applicant has in computer use.

Total Number of Points Scored: ______________

Applicant's Name ______________________________________

Master Instructor Name: ________________________________

Master Instructor Signature______________________________